Kane County

KC Administration Committee

Agenda

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, April 10, 2024 **10:30 AM** **County Board Room**

1. Call To Order

2. Roll Call

3. Remote Attendance Requests

4. Approval of Minutes: March 15, 2024

5. Public Comment (Agenda Items)

6. Public Comment (Non-Agenda Items)

7. Finance Report

A. Monthly Finance Reports (attached)

8. Facilities Master Plan Update (Jason Dwyer, Wight & Co.)

9. Executive Director's Report (R. Fahnestock)

10. Building Management (H. Thompson)

A. Presentation: Judicial Center Exterior Lighting Project (H. Files)

B. **Resolution:** Authorizing a Contract for Kane County Judicial Center Exterior Lighting Project with Fitzgerald's Electric Contracting, Inc. and the Building Management Department (BID# 24-020-TK)

11. Information Technology (C. Lasky)

A. **Resolution:** Authorizing Number of Procurement Cards Issued to the Geographic Information System (GIS) Division of the Information Technologies Department and Each of their Transaction Limits

B. **Resolution:** Authorizing Expenditure of Funds for Documents and Records Management with Laserfiche Through OMNIA Partners (Contract #01-158)

12. Mill Creek SSA (R. Fahnestock)

13. Vehicles

14. New Business

15. Old Business

16. Reports Placed On File

17. Executive Session (if needed)

18. Adjournment

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FINANCE REPORT NO. TMP-24-2137

MONTHLY FINANCE REPORTS (ATTACHED)

Committee Revenue Budget Report - by Account Detail

Through March 31, 2024 (33.3% YTD)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
060 Information Technologies	**$ 2,500,431**	**$ 2,845,395**	**$ 3,349,568**	**$ 2,640,902**	**$ 2,591,885**	**$ 3,474,573**	**72.6%**	**$ 1,453,868**	**$ 3,169,597**	**45.9%**	
001 General Fund	**$ 982,017**	**$ 1,018,313**	**$ 1,114,650**	**$ 1,151,772**	**$ 1,208,784**	**$ 1,251,913**	**96.6%**	**$ 839,661**	**$ 1,049,975**	**80.0%**	
Revenue	***$ 982,017***	***$ 1,018,313***	***$ 1,114,650***	***$ 1,151,772***	***$ 1,208,784***	***$ 1,251,913***	***96.6%***	***$ 839,661***	***$ 1,049,975***	***80.0%***	
Other	**$ 175,675**	**$ 124,770**	**$ 143,335**	**$ 98,380**	**$ 157,673**	**$ 264,361**	**59.6%**	**$ 38,530**	**$ 134,093**	**28.7%**	
38900 - Miscellaneous Other	$ 175,675	$ 124,770	$ 143,335	$ 98,380	$ 157,673	$ 264,361	59.6%	$ 38,530	$ 134,093	28.7%	
Transfers In	**$ 730,434**	**$ 767,608**	**$ 767,608**	**$ 790,924**	**$ 778,306**	**$ 912,304**	**85.3%**	**$ 778,092**	**$ 840,634**	**92.6%**	
39000 - Transfer From Other Funds	$ 730,434	$ 767,608	$ 767,608	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
39001 - Transfer from General Fund 001	$ -	$ -	$ -	$ -	$ 17,478	$ 17,478	100.0%	$ -	$ -	0.0%	
39010 - Transfer from Fund 010	$ -	$ -	$ -	$ 3,575	$ 4,078	$ 4,078	100.0%	$ 3,981	$ 3,981	100.0%	
39101 - Transfer from Fund 101	$ -	$ -	$ -	$ 31,282	$ 33,616	$ 33,616	100.0%	$ 34,585	$ 34,585	100.0%	
39120 - Transfer from Fund 120	$ -	$ -	$ -	$ 2,689	$ 1,622	$ 2,622	61.9%	$ 272	$ 2,228	12.2%	
39127 - Transfer from Fund 127	$ -	$ -	$ -	$ 25,000	$ 35,196	$ 35,196	100.0%	$ 13,370	$ 13,370	100.0%	
39150 - Transfer from Fund 150	$ -	$ -	$ -	$ -	$ 4,370	$ 4,370	100.0%	$ 2,971	$ 2,971	100.0%	
39160 - Transfer from Fund 160	$ -	$ -	$ -	$ 1,955	$ 1,515	$ 1,515	100.0%	$ 594	$ 594	100.0%	
39197 - Transfer from Fund 197	$ -	$ -	$ -	$ -	$ 2,913	$ 2,913	100.0%	$ -	$ -	0.0%	
39200 - Transfer from Fund 200	$ -	$ -	$ -	$ 25,137	$ -	$ 23,304	0.0%	$ 23,770	$ 23,770	100.0%	
39201 - Transfer from Fund 201	$ -	$ -	$ -	$ 36,309	$ -	$ 37,869	0.0%	$ 11,885	$ 11,885	100.0%	
39202 - Transfer from Fund 202	$ -	$ -	$ -	$ 11,172	$ -	$ 11,652	0.0%	$ 5,942	$ 5,942	100.0%	
39203 - Transfer from Fund 203	$ -	$ -	$ -	$ 13,965	$ -	$ 14,565	0.0%	$ 8,914	$ 8,914	100.0%	
39204 - Transfer from Fund 204	$ -	$ -	$ -	$ 8,379	$ -	$ 8,739	0.0%	$ 5,942	$ 5,942	100.0%	
39250 - Transfer from Fund 250	$ -	$ -	$ -	$ 5,585	$ 5,826	$ 5,826	100.0%	$ 2,971	$ 2,971	100.0%	
39269 - Transfer from Fund 269	$ -	$ -	$ -	$ 108,445	$ 110,973	$ 110,973	100.0%	$ 105,650	$ 105,650	100.0%	
39290 - Transfer from Fund 290	$ -	$ -	$ -	$ 30,719	$ -	$ 37,869	0.0%	$ -	$ 38,626	0.0%	
39300 - Transfer from County Highway Fund 300	$ -	$ -	$ -	$ 172,588	$ 184,111	$ 184,111	100.0%	$ 183,293	$ 183,293	100.0%	
39302 - Transfer from Fund 302	$ -	$ -	$ -	$ 92,169	$ 104,868	$ 104,868	100.0%	$ 109,934	$ 109,934	100.0%	
39350 - Transfer from Fund 350	$ -	$ -	$ -	$ 175,936	$ 180,606	$ 180,606	100.0%	$ 191,345	$ 191,345	100.0%	
39351 - Transfer from Fund 351	$ -	$ -	$ -	$ 13,963	$ 17,478	$ 17,478	100.0%	$ 18,124	$ 18,124	100.0%	
39355 - Transfer from Fund 355	$ -	$ -	$ -	$ -	$ 5,826	$ 5,826	100.0%	$ 5,942	$ 5,942	100.0%	
39380 - Transfer from Fund 380	$ -	$ -	$ -	$ -	$ 12,368	$ 12,368	100.0%	$ 11,885	$ 11,885	100.0%	
39400 - Transfer from Fund 400	$ -	$ -	$ -	$ -	$ 4,370	$ 4,370	100.0%	$ 2,228	$ 2,228	100.0%	
39401 - Transfer from Fund 401	$ -	$ -	$ -	$ 6,721	$ 4,456	$ 2,330	191.2%	$ 1,444	$ 7,279	19.8%	
39402 - Transfer from Fund 402	$ -	$ -	$ -	$ 2,390	$ 2,501	$ 2,622	95.4%	$ 436	$ 2,823	15.4%	
39404 - Transfer from Fund 404	$ -	$ -	$ -	$ 2,688	$ 2,951	$ 2,622	112.5%	$ 763	$ 4,902	15.6%	
39406 - Transfer from Fund 406	$ -	$ -	$ -	$ -	$ -	$ 146	0.0%	$ -	$ -	0.0%	
39409 - Transfer from Fund 409	$ -	$ -	$ -	$ 1,344	$ 1,524	$ 1,311	116.3%	$ 327	$ 1,634	20.0%	
39410 - Transfer from Fund 410	$ -	$ -	$ -	$ 3,137	$ 1,466	$ 3,059	47.9%	$ 436	$ 4,011	10.9%	
39412 - Transfer from Fund 412	$ -	$ -	$ -	$ -	$ 3,303	$ -	106.7%	$ 2,070	$ 2,971	69.7%	
39413 - Transfer from Fund 413	$ -	$ -	$ -	$ -	$ 821	$ -	0.0%	$ 735	$ 1,188	61.9%	
39414 - Transfer from Fund 414	$ -	$ -	$ -	$ -	$ 2,091	$ -	0.0%	$ 1,689	$ 5,051	33.4%	
39415 - Transfer from Fund 415	$ -	$ -	$ -	$ 8,962	$ 2,716	$ 8,739	48.1%	$ -	$ -	0.0%	
39420 - Transfer from Fund 420	$ -	$ -	$ -	$ 279	$ 262	$ 262	100.0%	$ 267	$ 267	100.0%	
39430 - Transfer from Fund 430	$ -	$ -	$ -	$ 1,396	$ 3,641	$ 3,641	100.0%	$ 2,228	$ 2,228	100.0%	
39520 - Transfer from Fund 520	$ -	$ -	$ -	$ 3,351	$ 23,496	$ 23,496	100.0%	$ 23,090	$ 23,090	100.0%	
39650 - Transfer from Fund 650	$ -	$ -	$ -	$ 1,788	$ 1,864	$ 1,864	100.0%	$ 1,010	$ 1,010	100.0%	
Charges for Services	**$ 75,908**	**$ 125,935**	**$ 203,707**	**$ 262,467**	**$ 272,805**	**$ 75,248**	**362.5%**	**$ 23,039**	**$ 75,248**	**30.6%**	
34020 - Computer Services Fees	$ 75,908	$ 125,935	$ 203,707	$ 262,467	$ 272,805	$ 75,248	362.5%	$ 23,039	$ 75,248	30.6%	
101 Geographic Information Systems	**$ 1,218,988**	**$ 1,522,325**	**$ 1,849,269**	**$ 1,190,471**	**$ 1,012,078**	**$ 1,921,160**	**52.7%**	**$ 316,707**	**$ 1,802,004**	**17.6%**	
Revenue	***$ 1,218,988***	***$ 1,522,325***	***$ 1,849,269***	***$ 1,190,471***	***$ 1,012,078***	***$ 1,921,160***	***52.7%***	***$ 316,707***	***$ 1,802,004***	***17.6%***	
Interest Revenue	**$ 49,007**	**$ 21,648**	**$ (345)**	**$ (17,399)**	**$ 34,493**	**$ 15,000**	**230.0%**	**$ -**	**$ 49,421**	**0.0%**	
38000 - Investment Income	$ 49,007	$ 21,648	$ (345)	$ (17,399)	$ 34,493	$ 15,000	230.0%	$ -	$ 49,421	0.0%	
Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 442,660**	**0.0%**	**$ -**	**$ 568,283**	**0.0%**	

Committee Revenue Budget Report - by Account Detail

Through March 31, 2024 (33.3% YTD)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
39900 - Fund Balance Utilization	$ -	$ -	$ -	$ -	$ -	$ 442,660	0.0%	$ -	$ 568,283	0.0%	
Reimbursements	**$ 6,996**	**$ -**	**$ 467**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
37900 - Miscellaneous Reimbursement	$ 6,996	$ -	$ 467	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Transfers In	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
39000 - Transfer From Other Funds	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Charges for Services	**$ 1,162,985**	**$ 1,500,677**	**$ 1,849,147**	**$ 1,207,870**	**$ 977,585**	**$ 1,463,500**	**66.8%**	**$ 316,707**	**$ 1,184,300**	**26.7%**	
34010 - GIS Counter Sale Fees	$ 310	$ -	$ -	$ 970	$ 360	$ 500	72.0%	$ 60	$ 500	12.0%	
34180 - GIS Fees	$ 1,162,675	$ 1,500,677	$ 1,849,147	$ 1,206,900	$ 977,225	$ 1,463,000	66.8%	$ 316,647	$ 1,183,800	26.7%	
385 IL Counties Information Mgmt	**$ 1,927**	**$ 1**	**$ (0)**	**$ 4,341**	**$ 43**	**$ 4,000**	**1.1%**	**$ -**	**$ 1,058**	**0.0%**	
Revenue	***$ 1,927***	***$ 1***	***$ (0)***	***$ 4,341***	***$ 43***	***$ 4,000***	***1.1%***	***$ -***	***$ 1,058***	***0.0%***	
Interest Revenue	**$ 47**	**$ 1**	**$ (0)**	**$ (59)**	**$ 43**	**$ -**	**0.0%**	**$ -**	**$ 58**	**0.0%**	
38000 - Investment Income	$ 47	$ 1	$ (0)	$ (59)	$ 43	$ -	0.0%	$ -	$ 58	0.0%	
Charges for Services	**$ 1,880**	**$ -**	**$ -**	**$ 4,400**	**$ -**	**$ 4,000**	**0.0%**	**$ -**	**$ 1,000**	**0.0%**	
35400 - ICIM Association Fees	$ 1,880	$ -	$ -	$ 4,400	$ -	$ 4,000	0.0%	$ -	$ 1,000	0.0%	
390 Web Technical Services	**$ 297,500**	**$ 304,755**	**$ 385,649**	**$ 294,318**	**$ 370,980**	**$ 297,500**	**94.5%**	**$ 297,500**	**$ 316,560**	**94.0%**	
Revenue	***$ 297,500***	***$ 304,755***	***$ 385,649***	***$ 294,318***	***$ 370,980***	***$ 297,500***	***94.5%***	***$ 297,500***	***$ 316,560***	***94.0%***	
Interest Revenue	**$ -**	**$ 7,255**	**$ 1,066**	**$ (3,182)**	**$ 13,480**	**$ -**	**0.0%**	**$ -**	**$ 19,060**	**0.0%**	
38000 - Investment Income	$ -	$ 7,255	$ 1,066	$ (3,182)	$ 13,480	$ -	0.0%	$ -	$ 19,060	0.0%	
Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
39900 - Fund Balance Utilization	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Transfers In	**$ 297,500**	**$ 297,500**	**$ 384,583**	**$ 297,500**	**$ 357,500**	**$ 297,500**	**100.0%**	**$ 297,500**	**$ 297,500**	**100.0%**	
39000 - Transfer From Other Funds	$ 297,500	$ 297,500	$ 384,583	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
39120 - Transfer from Fund 120	$ -	$ -	$ -	$ 297,500	$ 297,500	$ 297,500	100.0%	$ 297,500	$ 297,500	100.0%	
39355 - Transfer from Fund 355	$ -	$ -	$ -	$ -	$ 60,000	$ -	100.0%	$ -	$ -	0.0%	
Grand Total	**$ 2,500,431**	**$ 2,845,395**	**$ 3,349,568**	**$ 2,640,902**	**$ 2,591,885**	**$ 3,474,573**	**72.6%**	**$ 1,453,868**	**$ 3,169,597**	**45.9%**	

Committee Expense Budget Report - by Account Detail

Through March 31, 2024 (33.33% YTD, 30.77% Payroll Expense through Pay Period Ending 3/16/2024)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
060 Information Technologies	**$ 5,308,181**	**$ 5,181,131**	**$ 5,866,294**	**$ 5,847,864**	**$ 5,994,357**	**$ 7,123,804**	**80.6%**	**$ 1,876,952**	**$ 6,730,362**	**27.9%**	
001 General Fund	**$ 3,444,364**	**$ 3,449,128**	**$ 3,564,272**	**$ 3,944,438**	**$ 4,128,036**	**$ 4,898,634**	**80.7%**	**$ 1,114,087**	**$ 4,610,740**	**24.2%**	
Expenses	***$ 3,444,364***	***$ 3,449,128***	***$ 3,564,272***	***$ 3,944,438***	***$ 4,128,036***	***$ 4,898,634***	***80.7%***	***$ 1,114,087***	***$ 4,610,740***	***24.2%***	
Personnel Services- Salaries & Wages	**$ 2,547,271**	**$ 2,639,437**	**$ 2,698,146**	**$ 2,899,576**	**$ 3,045,455**	**$ 3,194,477**	**93.6%**	**$ 969,415**	**$ 3,574,701**	**27.1%**	
40000 - Salaries and Wages	$ 2,509,646	$ 2,777,868	$ 2,799,147	$ 2,945,311	$ 3,011,703	$ 3,270,904	94.2%	$ 963,325	$ 3,541,941	27.2%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ 98,423	0.0%	$ -	$ -	0.0%	
40005 - New Position Budget Moved to Contingency	$ -	$ -	$ -	$ -	$ -	$ (225,000)	0.0%	$ -	$ -	0.0%	
40009 - Salaries and Wages Subsidy	$ -	$ (181,935)	$ (131,547)	$ (83,001)	$ -	$ -	0.0%	$ -	$ -	0.0%	
40200 - Overtime Salaries	$ 37,625	$ 43,504	$ 30,546	$ 37,266	$ 33,752	$ 50,150	67.3%	$ 6,090	$ 32,760	18.6%	
Personnel Services- Employee Benefits	**$ 430,904**	**$ 429,542**	**$ 470,051**	**$ 510,979**	**$ 586,448**	**$ 668,118**	**79.2%**	**$ -**	**$ -**	**0.0%**	
45000 - Healthcare Contribution	$ 418,315	$ 447,385	$ 477,542	$ 509,801	$ 572,413	$ 652,081	79.2%	$ -	$ -	0.0%	
45009 - Healthcare Subsidy	$ -	$ (29,959)	$ (20,483)	$ (12,587)	$ -	$ -	0.0%	$ -	$ -	0.0%	
45010 - Dental Contribution	$ 12,589	$ 13,105	$ 13,593	$ 14,089	$ 14,034	$ 16,037	80.5%	$ -	$ -	0.0%	
45019 - Dental Subsidy	$ -	$ (990)	$ (601)	$ (324)	$ -	$ -	0.0%	$ -	$ -	0.0%	
Contractual Services	**$ 382,440**	**$ 293,895**	**$ 314,455**	**$ 441,969**	**$ 397,485**	**$ 915,089**	**39.7%**	**$ 116,829**	**$ 913,289**	**12.8%**	
50150 - Contractual/Consulting Services	$ 150,911	$ 142,705	$ 169,639	$ 191,552	$ 193,306	$ 441,284	36.7%	$ 88,741	$ 441,284	20.1%	
50235 - Public Health Services - Coronavirus	$ -	$ -	$ -	$ 40,590	$ -	$ -	0.0%	$ -	$ -	0.0%	
50340 - Software Licensing Cost	$ 2,782	$ 1,883	$ 230	$ -	$ 76	$ -	0.0%	$ -	$ -	0.0%	
52130 - Repairs and Maint- Computers	$ 69,307	$ 34,043	$ 60,475	$ 58,170	$ 62,980	$ 245,601	25.6%	$ -	$ 245,601	0.0%	
52140 - Repairs and Maint- Copiers	$ 5,252	$ -	$ -	$ -	$ -	$ 7,500	0.0%	$ -	$ 7,500	0.0%	
52150 - Repairs and Maint- Comm Equip	$ 73,883	$ 51,205	$ 36,765	$ 119,591	$ 65,836	$ 110,004	59.8%	$ 24,805	$ 110,004	22.5%	
52230 - Repairs and Maint- Vehicles	$ 3,285	$ 2,731	$ 2,430	$ 1,553	$ 2,340	$ 4,000	58.5%	$ 29	$ 4,000	0.7%	
52240 - Repairs and Maint- Office Equip	$ -	$ -	$ 683	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
53040 - General Advertising	$ 29	$ -	$ 67	$ -	$ 74	$ 1,500	4.9%	$ -	$ 1,500	0.0%	
53100 - Conferences and Meetings	$ 36,487	$ 7,645	$ 29,270	$ 19,155	$ 36,194	$ 57,200	63.3%	$ 2,138	$ 59,400	3.6%	
53110 - Employee Training	$ 37,459	$ 52,629	$ 14,034	$ 9,589	$ 35,586	$ 41,000	86.8%	$ 1,075	$ 41,000	2.6%	
53120 - Employee Mileage Expense	$ 1,135	$ 934	$ 862	$ 1,485	$ 1,093	$ 3,000	36.4%	$ 41	$ 3,000	1.4%	
53130 - General Association Dues	$ 1,910	$ 120	$ -	$ 285	$ -	$ 4,000	0.0%	$ -	$ -	0.0%	
55005 - Miscellaneous Contractual Chargeback	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Commodities	**$ 83,748**	**$ 86,255**	**$ 81,619**	**$ 91,913**	**$ 98,649**	**$ 120,950**	**81.6%**	**$ 27,844**	**$ 122,750**	**22.7%**	
60000 - Office Supplies	$ 10,704	$ 12,984	$ 19,232	$ 25,282	$ 17,035	$ 20,000	85.2%	$ 6,553	$ 27,300	24.0%	
60020 - Computer Related Supplies	$ 41,461	$ 29,655	$ 38,851	$ 36,771	$ 46,481	$ 55,450	83.8%	$ 7,427	$ 55,450	13.4%	
60050 - Books and Subscriptions	$ 2,003	$ 1,510	$ 1,387	$ 330	$ 259	$ 2,000	13.0%	$ -	$ -	0.0%	
60060 - Computer Software- Non Capital	$ -	$ 1,212	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
60110 - Printing Supplies	$ 24,996	$ 36,360	$ 17,498	$ 22,497	$ 26,071	$ 36,000	72.4%	$ 13,041	$ 36,000	36.2%	
60265 - Public Health Commodities - Coronavirus	$ -	$ -	$ 94	$ 2,535	$ 4,960	$ -	0.0%	$ -	$ -	0.0%	
60570 - Office Furniture - Non-Capital	$ 3,024	$ 3,450	$ 2,600	$ 1,806	$ 1,569	$ 2,500	62.7%	$ -	$ -	0.0%	
63040 - Fuel- Vehicles	$ 1,560	$ 1,084	$ 1,805	$ 2,692	$ 2,274	$ 5,000	45.5%	$ 822	$ 4,000	20.6%	
64000 - Telephone	$ -	$ -	$ 152	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Capital	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
70060 - Communications Equipment	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
70070 - Automotive Equipment	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
101 Geographic Information Systems	**$ 1,695,942**	**$ 1,550,965**	**$ 1,605,818**	**$ 1,528,759**	**$ 1,570,561**	**$ 1,921,160**	**81.8%**	**$ 595,225**	**$ 1,802,004**	**33.0%**	
Expenses	***$ 1,695,942***	***$ 1,550,965***	***$ 1,605,818***	***$ 1,528,759***	***$ 1,570,561***	***$ 1,921,160***	***81.8%***	***$ 595,225***	***$ 1,802,004***	***33.0%***	
Personnel Services- Salaries & Wages	**$ 726,404**	**$ 722,995**	**$ 749,673**	**$ 749,172**	**$ 706,312**	**$ 800,756**	**88.2%**	**$ 217,992**	**$ 757,089**	**28.8%**	
40000 - Salaries and Wages	$ 722,669	$ 735,728	$ 749,325	$ 748,569	$ 706,055	$ 774,930	91.1%	$ 217,829	$ 732,609	29.7%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ 23,318	0.0%	$ -	$ 1	0.0%	
40003 - Cost of Living Increase	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ 21,979	0.0%	
40009 - Salaries and Wages Subsidy	$ -	$ (13,368)	$ (26)	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
40100 - Part-Time Salaries	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
40200 - Overtime Salaries	$ 3,734	$ 635	$ 374	$ 604	$ 257	$ 2,508	10.2%	$ 163	$ 2,500	6.5%	
Personnel Services- Employee Benefits	**$ 234,981**	**$ 239,971**	**$ 258,468**	**$ 247,435**	**$ 222,489**	**$ 262,802**	**84.7%**	**$ 61,285**	**$ 219,626**	**27.9%**	

Committee Expense Budget Report - by Account Detail

Through March 31, 2024 (33.33% YTD, 30.77% Payroll Expense through Pay Period Ending 3/16/2024)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
45000 - Healthcare Contribution	$ 126,152	$ 128,499	$ 133,962	$ 138,204	$ 130,547	$ 155,662	83.9%	$ 34,292	$ 123,526	27.8%	
45009 - Healthcare Subsidy	$ -	$ (1,589)	$ (2)	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
45010 - Dental Contribution	$ 4,432	$ 4,250	$ 4,646	$ 4,393	$ 3,899	$ 4,643	84.0%	$ 1,064	$ 3,813	27.9%	
45019 - Dental Subsidy	$ -	$ (110)	$ (0)	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
45100 - FICA/SS Contribution	$ 53,333	$ 54,177	$ 55,833	$ 55,776	$ 52,376	$ 61,258	85.5%	$ 16,151	$ 57,726	28.0%	
45109 - FICA/SS Subsidy	$ -	$ (921)	$ (2)	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
45200 - IMRF Contribution	$ 51,064	$ 56,739	$ 64,033	$ 49,063	$ 35,667	$ 41,239	86.5%	$ 9,778	$ 34,561	28.3%	
45209 - IMRF Subsidy	$ -	$ (1,075)	$ (2)	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Contractual Services	**$ 660,114**	**$ 466,116**	**$ 531,351**	**$ 459,369**	**$ 583,465**	**$ 685,514**	**85.1%**	**$ 280,723**	**$ 678,473**	**41.4%**	
50150 - Contractual/Consulting Services	$ 382,178	$ 186,471	$ 234,851	$ 144,969	$ 255,829	$ 312,097	82.0%	$ 210	$ 311,797	0.1%	
52130 - Repairs and Maint- Computers	$ 230,650	$ 238,475	$ 250,007	$ 264,816	$ 279,018	$ 301,766	92.5%	$ 278,606	$ 297,546	93.6%	
53000 - Liability Insurance	$ 13,492	$ 15,373	$ 14,248	$ 17,935	$ 23,309	$ 23,309	100.0%	$ -	$ 22,785	0.0%	
53010 - Workers Compensation	$ 18,038	$ 18,756	$ 22,346	$ 21,645	$ 17,722	$ 17,722	100.0%	$ -	$ 15,678	0.0%	
53020 - Unemployment Claims	$ 794	$ 443	$ 450	$ 542	$ 320	$ 320	100.0%	$ -	$ 367	0.0%	
53100 - Conferences and Meetings	$ 10,807	$ 2,310	$ 1,332	$ 897	$ 480	$ 7,000	6.9%	$ 297	$ 7,000	4.2%	
53110 - Employee Training	$ 2,346	$ 1,793	$ 6,003	$ 5,905	$ 4,116	$ 20,000	20.6%	$ -	$ 20,000	0.0%	
53120 - Employee Mileage Expense	$ -	$ -	$ -	$ -	$ -	$ 300	0.0%	$ -	$ 300	0.0%	
53130 - General Association Dues	$ 1,810	$ 2,495	$ 2,115	$ 2,660	$ 2,670	$ 3,000	89.0%	$ 1,610	$ 3,000	53.7%	
Commodities	**$ 15,150**	**$ 13,851**	**$ 15,394**	**$ 19,955**	**$ 11,781**	**$ 39,200**	**30.1%**	**$ 641**	**$ 28,231**	**2.3%**	
60000 - Office Supplies	$ 2,172	$ 2,424	$ 2,559	$ 1,368	$ 1,009	$ 7,000	14.4%	$ 41	$ 2,600	1.6%	
60010 - Operating Supplies	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
60020 - Computer Related Supplies	$ 2,277	$ 3,048	$ 3,806	$ 6,454	$ 2,823	$ 11,000	25.7%	$ -	$ 6,031	0.0%	
60050 - Books and Subscriptions	$ 1,199	$ -	$ 1,178	$ 1,042	$ 2,334	$ 4,000	58.4%	$ 600	$ 4,000	15.0%	
60060 - Computer Software- Non Capital	$ 2,537	$ 3,419	$ 2,712	$ 2,771	$ -	$ 5,000	0.0%	$ -	$ 3,500	0.0%	
60070 - Computer Hardware- Non Capital	$ 2,114	$ 298	$ 298	$ 3,005	$ 85	$ 6,000	1.4%	$ -	$ 4,100	0.0%	
60265 - Public Health Commodities - Coronavirus	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
64000 - Telephone	$ 3,183	$ 3,168	$ 3,395	$ 4,593	$ 3,627	$ 4,700	77.2%	$ -	$ 6,000	0.0%	
64010 - Cellular Phone	$ 1,669	$ 1,495	$ 1,446	$ 722	$ 1,903	$ 1,500	126.9%	$ -	$ 2,000	0.0%	
Transfers Out	**$ 42,304**	**$ 42,304**	**$ 42,304**	**$ 31,282**	**$ 33,616**	**$ 33,616**	**100.0%**	**$ 34,585**	**$ 34,585**	**100.0%**	
99000 - Transfer To Other Funds	$ 42,304	$ 42,304	$ 42,304	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
99001 - Transfer to Fund 001	$ -	$ -	$ -	$ 31,282	$ 33,616	$ 33,616	100.0%	$ 34,585	$ 34,585	100.0%	
Capital	**$ 16,988**	**$ 65,729**	**$ 8,627**	**$ 21,545**	**$ 12,899**	**$ 99,272**	**13.0%**	**$ -**	**$ 84,000**	**0.0%**	
70000 - Computers	$ 1,767	$ 65,729	$ 2,137	$ 15,304	$ -	$ 70,272	0.0%	$ -	$ 64,000	0.0%	
70020 - Computer Software- Capital	$ -	$ -	$ 6,490	$ 5,192	$ -	$ 17,000	0.0%	$ -	$ 12,000	0.0%	
70050 - Printers	$ -	$ -	$ -	$ 1,049	$ 12,899	$ 12,000	107.5%	$ -	$ 8,000	0.0%	
70080 - Office Furniture	$ 15,222	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
354 Mass Vaccination Fund	**$ -**	**$ -**	**$ 210,271**	**$ 5,951**	**$ -**	**$ 2,510**	**0.0%**	**$ -**	**$ -**	**0.0%**	
Expenses	***$ -***	***$ -***	***$ 210,271***	***$ 5,951***	***$ -***	***$ 2,510***	***0.0%***	***$ -***	***$ -***	***0.0%***	
Contractual Services	**$ -**	**$ -**	**$ 55,422**	**$ 2,256**	**$ -**	**$ 1,770**	**0.0%**	**$ -**	**$ -**	**0.0%**	
50150 - Contractual/Consulting Services	$ -	$ -	$ 34,286	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
50340 - Software Licensing Cost	$ -	$ -	$ 21,136	$ 2,256	$ -	$ 1,770	0.0%	$ -	$ -	0.0%	
Commodities	**$ -**	**$ -**	**$ 131,983**	**$ 3,695**	**$ -**	**$ 740**	**0.0%**	**$ -**	**$ -**	**0.0%**	
60010 - Operating Supplies	$ -	$ -	$ 122,350	$ -	$ -	$ 200	0.0%	$ -	$ -	0.0%	
60110 - Printing Supplies	$ -	$ -	$ 7,267	$ 2,560	$ -	$ 300	0.0%	$ -	$ -	0.0%	
64010 - Cellular Phone	$ -	$ -	$ 1,156	$ -	$ -	$ 80	0.0%	$ -	$ -	0.0%	
64020 - Internet	$ -	$ -	$ 1,210	$ 1,135	$ -	$ 160	0.0%	$ -	$ -	0.0%	
Capital	**$ -**	**$ -**	**$ 22,866**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
70000 - Computers	$ -	$ -	$ 22,866	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
385 IL Counties Information Mgmt	**$ 2,890**	**$ 127**	**$ -**	**$ 2,801**	**$ 723**	**$ 4,000**	**18.1%**	**$ 24**	**$ 1,058**	**2.3%**	
Expenses	***$ 2,890***	***$ 127***	***$ -***	***$ 2,801***	***$ 723***	***$ 4,000***	***18.1%***	***$ 24***	***$ 1,058***	***2.3%***	
Contractual Services	**$ 2,890**	**$ 127**	**$ -**	**$ 2,801**	**$ 723**	**$ 4,000**	**18.1%**	**$ 24**	**$ 1,058**	**2.3%**	

Committee Expense Budget Report - by Account Detail

Through March 31, 2024 (33.33% YTD, 30.77% Payroll Expense through Pay Period Ending 3/16/2024)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
53100 - Conferences and Meetings	$ 2,890	$ 127	$ -	$ 2,801	$ 723	$ 4,000	18.1%	$ 24	$ 1,058	2.3%	
390 Web Technical Services	**$ 164,986**	**$ 180,911**	**$ 485,934**	**$ 365,916**	**$ 295,036**	**$ 297,500**	**75.2%**	**$ 167,615**	**$ 316,560**	**52.9%**	
Expenses	***$ 164,986***	***$ 180,911***	***$ 485,934***	***$ 365,916***	***$ 295,036***	***$ 297,500***	***75.2%***	***$ 167,615***	***$ 316,560***	***52.9%***	
Contractual Services	**$ 134,981**	**$ 180,911**	**$ 455,934**	**$ 365,916**	**$ 295,036**	**$ 297,500**	**75.2%**	**$ 167,615**	**$ 316,560**	**52.9%**	
50150 - Contractual/Consulting Services	$ 39,142	$ 50,663	$ 273,951	$ 181,096	$ 23,115	$ 150,000	15.4%	$ 77,539	$ 139,060	55.8%	
50235 - Public Health Services - Coronavirus	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
50340 - Software Licensing Cost	$ 95,840	$ 130,248	$ 181,138	$ 184,820	$ 267,359	$ 139,500	114.0%	$ 90,597	$ 169,500	53.4%	
52130 - Repairs and Maint- Computers	$ -	$ -	$ 844	$ -	$ 4,563	$ 8,000	57.0%	$ (520)	$ 8,000	-6.5%	
Commodities	**$ 30,005**	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
60050 - Books and Subscriptions	$ 30,005	$ -	$ 30,000	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Grand Total	**$ 5,308,181**	**$ 5,181,131**	**$ 5,866,294**	**$ 5,847,864**	**$ 5,994,357**	**$ 7,123,804**	**80.6%**	**$ 1,876,952**	**$ 6,730,362**	**27.9%**	

Committee Revenue Budget Report - by Account Detail

Through March 31, 2024 (33.3% YTD)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

epartment / Fund / Account Classificati	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
080 Building Management	**$ 52,847**	**$ 44,983**	**$ 39,335**	**$ 6,084**	**$ 30,557**	**$ 50,659**	**60.3%**	**$ 7,632**	**$ 50,659**	**15.1%**	
001 General Fund	**$ 52,847**	**$ 44,983**	**$ 39,335**	**$ 6,084**	**$ 30,557**	**$ 50,659**	**60.3%**	**$ 7,632**	**$ 50,659**	**15.1%**	
Revenue	***$ 52,847***	***$ 44,983***	***$ 39,335***	***$ 6,084***	***$ 30,557***	***$ 50,659***	***60.3%***	***$ 7,632***	***$ 50,659***	***15.1%***	
Other	**$ 52,847**	**$ 44,983**	**$ 39,335**	**$ 6,084**	**$ 30,557**	**$ 50,659**	**60.3%**	**$ 7,632**	**$ 50,659**	**15.1%**	
38500 - Rental Income	$ 52,847	$ 44,983	$ 39,335	$ 6,084	$ 30,557	$ 50,659	60.3%	$ 7,632	$ 50,659	15.1%	
Grand Total	**$ 52,847**	**$ 44,983**	**$ 39,335**	**$ 6,084**	**$ 30,557**	**$ 50,659**	**60.3%**	**$ 7,632**	**$ 50,659**	**15.1%**	

Committee Expense Budget Report - by Account Detail

Through March 31, 2024 (33.33% YTD, 30.77% Payroll Expense through Pay Period Ending 3/16/2024)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
080 Building Management	**$ 4,720,854**	**$ 4,672,802**	**$ 5,229,565**	**$ 5,582,604**	**$ 9,750,117**	**$ 8,351,510**	**107.7%**	**$ 2,089,403**	**$ 7,735,992**	**27.0%**	
001 General Fund	**$ 4,720,854**	**$ 4,672,802**	**$ 5,003,744**	**$ 5,552,935**	**$ 9,746,277**	**$ 8,331,335**	**107.9%**	**$ 2,089,403**	**$ 7,735,992**	**27.0%**	
Expenses	***$ 4,720,854***	***$ 4,672,802***	***$ 5,003,744***	***$ 5,552,935***	***$ 9,746,277***	***$ 8,331,335***	***107.9%***	***$ 2,089,403***	***$ 7,735,992***	***27.0%***	
Personnel Services- Salaries & Wages	**$ 1,198,703**	**$ 1,188,014**	**$ 1,179,315**	**$ 1,259,674**	**$ 1,872,852**	**$ 1,553,306**	**92.6%**	**$ 694,002**	**$ 2,857,055**	**24.3%**	
40000 - Salaries and Wages	$ 1,184,597	$ 1,182,884	$ 1,156,776	$ 1,237,804	$ 1,814,385	$ 1,875,352	93.0%	$ 661,476	$ 2,790,532	23.7%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ 56,430	0.0%	$ -	$ -	0.0%	
40005 - New Position Budget Moved to Contingency	$ -	$ -	$ -	$ -	$ -	$ (445,000)	0.0%	$ -	$ -	0.0%	
40009 - Salaries and Wages Subsidy	$ -	$ (13,565)	$ (1,050)	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
40200 - Overtime Salaries	$ 14,107	$ 18,695	$ 23,588	$ 21,870	$ 58,467	$ 66,524	87.9%	$ 32,526	$ 66,523	48.9%	
Personnel Services- Employee Benefits	**$ 249,365**	**$ 256,074**	**$ 214,371**	**$ 212,401**	**$ 365,217**	**$ 306,054**	**67.4%**	**$ -**	**$ -**	**0.0%**	
45000 - Healthcare Contribution	$ 240,663	$ 251,925	$ 207,573	$ 205,742	$ 355,728	$ 298,716	67.1%	$ -	$ -	0.0%	
45009 - Healthcare Subsidy	$ -	$ (4,402)	$ (437)	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
45010 - Dental Contribution	$ 8,702	$ 8,685	$ 7,250	$ 6,660	$ 9,489	$ 7,338	80.1%	$ -	$ -	0.0%	
45019 - Dental Subsidy	$ -	$ (133)	$ (15)	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
45100 - FICA/SS Contribution	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
45200 - IMRF Contribution	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Contractual Services	**$ 1,440,725**	**$ 1,608,321**	**$ 1,901,607**	**$ 2,458,862**	**$ 5,388,728**	**$ 2,848,097**	**189.2%**	**$ 956,908**	**$ 2,753,557**	**34.8%**	
50150 - Contractual/Consulting Services	$ -	$ -	$ 1,690	$ -	$ 8,720	$ -	0.0%	$ 4,480	$ -	0.0%	
50235 - Public Health Services - Coronavirus	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
52000 - Disposal and Water Softener Srvs	$ 39,062	$ 28,524	$ 32,120	$ 49,460	$ 62,419	$ 68,286	91.4%	$ 22,984	$ 68,300	33.7%	
52010 - Janitorial Services	$ 426,091	$ 527,208	$ 562,026	$ 620,390	$ 957,054	$ 961,100	99.6%	$ 185,052	$ 54,200	341.4%	
52020 - Repairs and Maintenance- Roads	$ 141,131	$ 85,241	$ 127,623	$ 130,218	$ 302,504	$ 490,080	61.7%	$ 100,013	$ 490,100	20.4%	
52110 - Repairs and Maint- Buildings	$ 415,021	$ 499,114	$ 461,839	$ 802,148	$ 2,044,780	$ 637,516	320.7%	$ 340,771	$ 1,210,658	28.1%	
52120 - Repairs and Maint- Grounds	$ 72,794	$ 64,098	$ 134,647	$ 183,371	$ 224,009	$ 136,708	163.9%	$ 6,480	$ 136,750	4.7%	
52160 - Repairs and Maint- Equipment	$ 136,717	$ 192,813	$ 351,158	$ 461,410	$ 1,448,110	$ 281,866	513.8%	$ 234,880	$ 480,000	48.9%	
52190 - Equipment Rental	$ -	$ -	$ -	$ -	$ 4,284	$ 572	749.0%	$ -	$ 10,000	0.0%	
52210 - Building Lease	$ 130,000	$ 130,053	$ 130,000	$ 129,769	$ 160,017	$ 130,000	123.1%	$ 41,057	$ 130,000	31.6%	
52220 - Equipment Lease	$ 1,520	$ 187	$ 17,325	$ 18,258	$ 41,239	$ 27,456	150.2%	$ 1,727	$ 27,500	6.3%	
52230 - Repairs and Maint- Vehicles	$ 13,403	$ 18,474	$ 26,594	$ 23,328	$ 68,473	$ 29,744	230.2%	$ 11,703	$ 55,000	21.3%	
52260 - Grease Trap- Septic Services	$ 7,495	$ 8,645	$ 8,285	$ 8,600	$ 7,507	$ 9,952	75.4%	$ 2,160	$ 9,952	21.7%	
53060 - General Printing	$ 57,441	$ 53,965	$ 45,727	$ 31,753	$ 59,612	$ 68,640	86.8%	$ 5,555	$ 68,640	8.1%	
53110 - Employee Training	$ 50	$ -	$ 2,574	$ 155	$ -	$ 5,720	0.0%	$ 45	$ 12,000	0.4%	
53120 - Employee Mileage Expense	$ -	$ -	$ -	$ -	$ -	$ 457	0.0%	$ -	$ 457	0.0%	
Commodities	**$ 1,832,060**	**$ 1,620,393**	**$ 1,708,452**	**$ 1,621,997**	**$ 2,119,480**	**$ 3,623,878**	**58.5%**	**$ 438,493**	**$ 2,125,380**	**20.6%**	
60010 - Operating Supplies	$ 7,378	$ 8,468	$ 7,026	$ 3,834	$ 12,818	$ 13,041	98.3%	$ 4,216	$ 13,041	32.3%	
60020 - Computer Related Supplies	$ -	$ -	$ -	$ -	$ -	$ 572	0.0%	$ -	$ 572	0.0%	
60030 - Self-Mailer	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
60040 - Postage	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
60090 - Utilities- Sewer	$ 139,946	$ 136,863	$ 138,959	$ 129,598	$ 157,035	$ 372,178	42.2%	$ 21,579	$ 150,000	14.4%	
60100 - Utilities- Water	$ 112,163	$ 110,421	$ 122,847	$ 125,061	$ 134,703	$ 363,439	37.1%	$ 20,098	$ 363,439	5.5%	
60110 - Printing Supplies	$ 64,484	$ 42,236	$ 47,006	$ 66,451	$ 64,270	$ 80,080	80.3%	$ 20,188	$ 80,080	25.2%	
60160 - Cleaning Supplies	$ 47,269	$ 61,004	$ 56,889	$ 64,325	$ 158,431	$ 86,891	182.3%	$ 31,500	$ 86,891	36.3%	
60210 - Uniform Supplies	$ 3,418	$ 3,455	$ 4,140	$ 2,893	$ 12,575	$ 8,331	150.9%	$ 3,108	$ 8,331	37.3%	
60250 - Medical Supplies and Drugs	$ -	$ -	$ -	$ -	$ -	$ 146	0.0%	$ -	$ 146	0.0%	
60265 - Public Health Commodities - Coronavirus	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
63000 - Utilities- Natural Gas	$ 213,856	$ 167,898	$ 142,703	$ 205,239	$ 253,514	$ 505,238	50.2%	$ 48,242	$ 300,000	16.1%	
63010 - Utilities- Electric	$ 1,230,715	$ 1,076,655	$ 1,171,352	$ 999,033	$ 1,304,813	$ 2,171,082	60.1%	$ 289,563	$ 1,100,000	26.3%	
63040 - Fuel- Vehicles	$ 12,831	$ 13,392	$ 17,530	$ 25,563	$ 21,322	$ 22,880	93.2%	$ -	$ 22,880	0.0%	
64000 - Telephone	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Capital	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
70090 - Office Equipment	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
354 Mass Vaccination Fund	**$ -**	**$ -**	**$ 225,821**	**$ 29,669**	**$ 3,840**	**$ 20,175**	**19.0%**	**$ -**	**$ -**	**0.0%**	

Committee Expense Budget Report - by Account Detail

Through March 31, 2024 (33.33% YTD, 30.77% Payroll Expense through Pay Period Ending 3/16/2024)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
Expenses	***$ -***	***$ -***	***$ 225,821***	***$ 29,669***	***$ 3,840***	***$ 20,175***	***19.0%***	***$ -***	***$ -***	***0.0%***	
Contractual Services	**$ -**	**$ -**	**$ 201,722**	**$ 29,669**	**$ 3,840**	**$ 11,842**	**32.4%**	**$ -**	**$ -**	**0.0%**	
50150 - Contractual/Consulting Services	$ -	$ -	$ 201,722	$ 29,669	$ 3,840	$ 11,842	32.4%	$ -	$ -	0.0%	
Commodities	**$ -**	**$ -**	**$ 24,099**	**$ -**	**$ -**	**$ 8,333**	**0.0%**	**$ -**	**$ -**	**0.0%**	
60010 - Operating Supplies	$ -	$ -	$ 24,099	$ -	$ -	$ 8,333	0.0%	$ -	$ -	0.0%	
Contingency and Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
89000 - Addition to Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Grand Total	**$ 4,720,854**	**$ 4,672,802**	**$ 5,229,565**	**$ 5,582,604**	**$ 9,750,117**	**$ 8,351,510**	**107.7%**	**$ 2,089,403**	**$ 7,735,992**	**27.0%**	

Committee Revenue Budget Report - by Account Detail

Through March 31, 2024 (33.3% YTD)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
690 Development	**$ 703,117**	**$ 692,503**	**$ 695,338**	**$ 858,192**	**$ 924,262**	**$ 1,009,409**	**91.6%**	**$ -**	**$ 990,152**	**0.0%**	
520 Mill Creek Special Service Area	**$ 703,117**	**$ 692,503**	**$ 695,338**	**$ 858,192**	**$ 924,262**	**$ 1,009,409**	**91.6%**	**$ -**	**$ 990,152**	**0.0%**	
Revenue	***$ 703,117***	***$ 692,503***	***$ 695,338***	***$ 858,192***	***$ 924,262***	***$ 1,009,409***	***91.6%***	***$ -***	***$ 990,152***	***0.0%***	
Interest Revenue	**$ 26,296**	**$ 14,349**	**$ (871)**	**$ (20,964)**	**$ 44,390**	**$ 5,103**	**869.9%**	**$ -**	**$ 48,344**	**0.0%**	
38000 - Investment Income	$ 26,296	$ 14,349	$ (871)	$ (20,964)	$ 44,390	$ 5,103	869.9%	$ -	$ 48,344	0.0%	
Other	**$ -**	**$ -**	**$ 1,123**	**$ -**	**$ -**	**$ 124,806**	**0.0%**	**$ -**	**$ 2,128**	**0.0%**	
38900 - Miscellaneous Other	$ -	$ -	$ 1,123	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
39900 - Fund Balance Utilization	$ -	$ -	$ -	$ -	$ -	$ 124,806	0.0%	$ -	$ 2,128	0.0%	
Transfers In	**$ -**	**$ -**	**$ 15,300**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
39000 - Transfer From Other Funds	$ -	$ -	$ 15,300	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Property Taxes	**$ 676,821**	**$ 678,154**	**$ 679,786**	**$ 879,156**	**$ 879,873**	**$ 879,500**	**100.0%**	**$ -**	**$ 939,680**	**0.0%**	
30000 - Property Taxes	$ 676,821	$ 678,154	$ 679,786	$ 879,156	$ 879,873	$ 879,500	100.0%	$ -	$ 939,680	0.0%	
30005 - Property Tax Revenue Recapture	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Grand Total	**$ 703,117**	**$ 692,503**	**$ 695,338**	**$ 858,192**	**$ 924,262**	**$ 1,009,409**	**91.6%**	**$ -**	**$ 990,152**	**0.0%**	

Committee Expense Budget Report - by Account Detail

Through March 31, 2024 (33.33% YTD, 30.77% Payroll Expense through Pay Period Ending 3/16/2024)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
690 Development	**$ 740,625**	**$ 600,594**	**$ 475,968**	**$ 761,480**	**$ 793,545**	**$ 1,009,409**	**78.6%**	**$ 185,757**	**$ 990,152**	**18.8%**	
520 Mill Creek Special Service Area	**$ 740,625**	**$ 600,594**	**$ 475,968**	**$ 761,480**	**$ 793,545**	**$ 1,009,409**	**78.6%**	**$ 185,757**	**$ 990,152**	**18.8%**	
Expenses	***$ 740,625***	***$ 600,594***	***$ 475,968***	***$ 761,480***	***$ 793,545***	***$ 1,009,409***	***78.6%***	***$ 185,757***	***$ 990,152***	***18.8%***	
Personnel Services- Salaries & Wages	**$ 52,162**	**$ 45,013**	**$ 42,729**	**$ 68,650**	**$ 69,244**	**$ 69,758**	**99.3%**	**$ 20,656**	**$ 70,338**	**29.4%**	
40000 - Salaries and Wages	$ 52,162	$ 44,797	$ 42,729	$ 68,650	$ 69,244	$ 69,758	99.3%	$ 20,656	$ 68,289	30.2%	
40003 - Cost of Living Increase	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ 2,049	0.0%	
40200 - Overtime Salaries	$ -	$ 216	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Personnel Services- Employee Benefits	**$ 9,156**	**$ 8,225**	**$ 15,738**	**$ 27,854**	**$ 27,112**	**$ 28,041**	**96.7%**	**$ 8,296**	**$ 8,603**	**96.4%**	
45000 - Healthcare Contribution	$ 707	$ 729	$ 8,616	$ 17,848	$ 18,167	$ 19,085	95.2%	$ 5,791	$ -	0.0%	
45010 - Dental Contribution	$ 661	$ 495	$ 27	$ 14	$ -	$ 27	0.0%	$ -	$ -	0.0%	
45100 - FICA/SS Contribution	$ 3,959	$ 3,421	$ 3,300	$ 5,292	$ 5,321	$ 5,336	99.7%	$ 1,561	$ 5,381	29.0%	
45200 - IMRF Contribution	$ 3,829	$ 3,580	$ 3,795	$ 4,699	$ 3,624	$ 3,593	100.9%	$ 944	$ 3,222	29.3%	
Contractual Services	**$ 659,097**	**$ 531,464**	**$ 399,917**	**$ 648,894**	**$ 653,929**	**$ 858,814**	**76.1%**	**$ 128,990**	**$ 858,821**	**15.0%**	
50150 - Contractual/Consulting Services	$ 41,234	$ 19,633	$ 13,040	$ 1,678	$ 70,886	$ 40,200	176.3%	$ 8,316	$ 40,200	20.7%	
50160 - Legal Services	$ 3,158	$ 1,035	$ 2,363	$ 495	$ 1,890	$ 6,000	31.5%	$ -	$ 6,000	0.0%	
50480 - Security Services	$ 11,400	$ 5,760	$ 1,200	$ -	$ -	$ 9,000	0.0%	$ -	$ 9,000	0.0%	
52020 - Repairs and Maintenance- Roads	$ 54,241	$ 62,640	$ 67,863	$ 65,112	$ 92,267	$ 110,000	83.9%	$ 48,000	$ 110,000	43.6%	
52120 - Repairs and Maint- Grounds	$ 314,976	$ 285,177	$ 274,772	$ 489,548	$ 426,956	$ 579,000	73.7%	$ 65,875	$ 529,000	12.5%	
52180 - Building Space Rental	$ 12,547	$ 11,960	$ 13,416	$ 12,185	$ 12,644	$ 17,000	74.4%	$ 3,258	$ 17,000	19.2%	
52230 - Repairs and Maint- Vehicles	$ -	$ -	$ 682	$ 748	$ 8,071	$ 2,500	322.9%	$ -	$ 2,500	0.0%	
52250 - Intersect Lighting Services	$ 19,380	$ 6,012	$ 10,643	$ 75,506	$ 37,418	$ 25,000	149.7%	$ 3,542	$ 25,000	14.2%	
53000 - Liability Insurance	$ 957	$ 1,116	$ 1,032	$ 1,619	$ 2,037	$ 2,037	100.0%	$ -	$ 2,124	0.0%	
53010 - Workers Compensation	$ 1,279	$ 1,361	$ 1,618	$ 1,954	$ 1,549	$ 1,549	100.0%	$ -	$ 1,462	0.0%	
53020 - Unemployment Claims	$ 57	$ 33	$ 33	$ 49	$ 28	$ 28	100.0%	$ -	$ 35	0.0%	
53060 - General Printing	$ 117	$ 41	$ 69	$ -	$ 183	$ 1,000	18.3%	$ -	$ 1,000	0.0%	
53070 - Legal Printing	$ 60	$ 354	$ 207	$ -	$ -	$ 500	0.0%	$ -	$ 500	0.0%	
53100 - Conferences and Meetings	$ -	$ -	$ 31	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
53110 - Employee Training	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
53120 - Employee Mileage Expense	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
55000 - Miscellaneous Contractual Exp	$ 199,692	$ 136,343	$ 12,950	$ -	$ -	$ 65,000	0.0%	$ -	$ 115,000	0.0%	
Commodities	**$ 17,810**	**$ 13,491**	**$ 15,184**	**$ 10,331**	**$ 17,364**	**$ 26,900**	**64.6%**	**$ 2,324**	**$ 26,900**	**8.6%**	
60000 - Office Supplies	$ 394	$ 34	$ 960	$ 1,599	$ 3,965	$ 2,500	158.6%	$ 121	$ 2,500	4.8%	
60010 - Operating Supplies	$ 4,847	$ 4,334	$ 4,589	$ 341	$ 3,585	$ 3,000	119.5%	$ 372	$ 3,000	12.4%	
60040 - Postage	$ 1,596	$ -	$ 821	$ -	$ -	$ 1,500	0.0%	$ -	$ 1,500	0.0%	
63020 - Utilities- Intersect Lighting	$ 10,973	$ 9,122	$ 8,343	$ 7,347	$ 9,217	$ 17,100	53.9%	$ 1,831	$ 17,100	10.7%	
63040 - Fuel- Vehicles	$ -	$ -	$ 188	$ 45	$ 99	$ 2,000	5.0%	$ -	$ 2,000	0.0%	
64010 - Cellular Phone	$ -	$ -	$ 283	$ 998	$ 498	$ 800	62.3%	$ -	$ 800	0.0%	
Transfers Out	**$ 2,400**	**$ 2,400**	**$ 2,400**	**$ 5,751**	**$ 25,896**	**$ 25,896**	**100.0%**	**$ 25,490**	**$ 25,490**	**100.0%**	
99000 - Transfer To Other Funds	$ 2,400	$ 2,400	$ 2,400	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
99001 - Transfer to Fund 001	$ -	$ -	$ -	$ 5,751	$ 25,896	$ 25,896	100.0%	$ 25,490	$ 25,490	100.0%	
Contingency and Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
89000 - Addition to Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Grand Total	**$ 740,625**	**$ 600,594**	**$ 475,968**	**$ 761,480**	**$ 793,545**	**$ 1,009,409**	**78.6%**	**$ 185,757**	**$ 990,152**	**18.8%**	

Committee Revenue Budget Report - by Account Detail - Capital Projects

Through March 31, 2024 (33.3% YTD)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
800 Other- Countywide Expenses	**$ 3,392,392**	**$ 3,428,025**	**$ 7,798,571**	**$ 6,646,012**	**$ 12,952,308**	**$ 9,591,595**	**67.1%**	**$ 152,696**	**$ 13,805,072**	**1.1%**	
500 Capital Projects	**$ 3,392,392**	**$ 3,428,025**	**$ 7,798,571**	**$ 6,646,012**	**$ 12,952,308**	**$ 9,591,595**	**67.1%**	**$ 152,696**	**$ 13,805,072**	**1.1%**	
Revenue	***$ 3,392,392***	***$ 3,428,025***	***$ 7,798,571***	***$ 6,646,012***	***$ 12,952,308***	***$ 9,591,595***	***67.1%***	***$ 152,696***	***$ 13,805,072***	***1.1%***	
Other	**$ -**	**$ -**	**$ 5,500**	**$ -**	**$ -**	**$ 7,612,055**	**0.0%**	**$ -**	**$ 12,429,110**	**0.0%**	
38570 - Refunds	$ -	$ -	$ 5,500	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
39900 - Fund Balance Utilization	$ -	$ -	$ -	$ -	$ -	$ 7,612,055	0.0%	$ -	$ 12,429,110	0.0%	
Grants	**$ -**	**$ -**	**$ 600,000**	**$ -**	**$ 750,000**	**$ 600,000**	**55.6%**	**$ -**	**$ 600,000**	**0.0%**	
33900 - Miscellaneous Grants	$ -	$ -	$ 600,000	$ -	$ 750,000	$ 600,000	55.6%	$ -	$ 600,000	0.0%	
Interest Revenue	**$ 188,553**	**$ 126,677**	**$ (21,316)**	**$ (180,188)**	**$ 603,630**	**$ 32,570**	**1,853.3%**	**$ -**	**$ 675,962**	**0.0%**	
38000 - Investment Income	$ 188,553	$ 126,677	$ (21,316)	$ (180,188)	$ 603,630	$ 32,570	1,853.3%	$ -	$ 675,962	0.0%	
Other Taxes	**$ 203,839**	**$ 134,604**	**$ 183,564**	**$ 252,120**	**$ 260,359**	**$ 100,000**	**260.4%**	**$ 80,696**	**$ 100,000**	**80.7%**	
30180 - Video Gaming Tax	$ 203,839	$ 134,604	$ 183,564	$ 252,120	$ 260,359	$ 100,000	260.4%	$ 80,696	$ 100,000	80.7%	
Transfers In	**$ 3,000,000**	**$ 3,166,744**	**$ 7,030,823**	**$ 6,574,080**	**$ 11,338,319**	**$ 1,246,970**	**128.9%**	**$ 72,000**	**$ -**	**100.0%**	
39000 - Transfer From Other Funds	$ 3,000,000	$ 3,166,744	$ 2,395,019	$ 461,580	$ 2,789,159	$ 1,000,000	278.9%	$ -	$ -	0.0%	
39001 - Transfer from General Fund 001	$ -	$ -	$ 4,635,804	$ 6,112,500	$ 1,000,000	$ 246,970	404.9%	$ -	$ -	0.0%	
39355 - Transfer from Fund 355	$ -	$ -	$ -	$ -	$ 157,741	$ -	100.0%	$ 72,000	$ -	100.0%	
39357 - Transfer from Fund 357	$ -	$ -	$ -	$ -	$ 7,391,419	$ -	100.0%	$ -	$ -	0.0%	
Grand Total	**$ 3,392,392**	**$ 3,428,025**	**$ 7,798,571**	**$ 6,646,012**	**$ 12,952,308**	**$ 9,591,595**	**67.1%**	**$ 152,696**	**$ 13,805,072**	**1.1%**	

Committee Expense Budget Report - by Account Detail - Capital Projects

Through March 31, 2024 (33.33% YTD, 30.77% Payroll Expense through Pay Period Ending 3/16/2024)

***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
800 Other- Countywide Expenses	**$ 2,859,876**	**$ 1,501,218**	**$ 3,268,612**	**$ 4,674,061**	**$ 8,597,238**	**$ 9,591,595**	**44.6%**	**$ 1,389,741**	**$ 13,805,072**	**10.0%**	
500 Capital Projects	**$ 2,859,876**	**$ 1,501,218**	**$ 3,268,612**	**$ 4,674,061**	**$ 8,597,238**	**$ 9,591,595**	**44.6%**	**$ 1,389,741**	**$ 13,805,072**	**10.0%**	
Expenses	***$ 2,859,876***	***$ 1,501,218***	***$ 3,268,612***	***$ 4,674,061***	***$ 8,597,238***	***$ 9,591,595***	***44.6%***	***$ 1,389,741***	***$ 13,805,072***	***10.0%***	
Contractual Services	**$ 228,301**	**$ 119,235**	**$ 311,589**	**$ 488,987**	**$ 505,880**	**$ 800,000**	**61.7%**	**$ 5,346**	**$ 600,000**	**0.9%**	
50000 - Project Administration Services	$ -	$ -	$ 4,000	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
50150 - Contractual/Consulting Services	$ 228,301	$ 119,235	$ 307,589	$ 488,987	$ 505,880	$ 800,000	63.2%	$ 5,346	$ 600,000	0.9%	
50235 - Public Health Services - Coronavirus	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Commodities	**$ -**	**$ -**	**$ -**	**$ 157,530**	**$ 30,996**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
60265 - Public Health Commodities - Coronavirus	$ -	$ -	$ -	$ 157,530	$ 30,996	$ -	0.0%	$ -	$ -	0.0%	
Contingency and Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
89000 - Addition to Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
Capital	**$ 2,631,575**	**$ 1,381,984**	**$ 2,957,023**	**$ 3,952,545**	**$ 8,060,362**	**$ 8,791,595**	**44.0%**	**$ 1,384,395**	**$ 13,205,072**	**10.5%**	
70000 - Computers	$ 772,327	$ 202,622	$ 475,550	$ 1,633,756	$ 2,015,202	$ 1,983,565	90.9%	$ 114,672	$ 2,089,500	5.5%	
70020 - Computer Software- Capital	$ 71,498	$ 34,978	$ 32,218	$ 119,444	$ 32,441	$ 111,000	28.1%	$ -	$ 111,000	0.0%	
70050 - Printers	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
70060 - Communications Equipment	$ 1,245	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
70070 - Automotive Equipment	$ 172,108	$ 148,429	$ 24,833	$ 96,095	$ 396,976	$ 120,000	168.4%	$ 202,141	$ 253,000	79.9%	
70080 - Office Furniture	$ -	$ -	$ 11,880	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
70100 - Copiers	$ -	$ -	$ -	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
70120 - Special Purpose Equipment	$ -	$ -	$ 29,950	$ 406,212	$ 2,808,833	$ -	38.0%	$ 778,000	$ -	0.0%	
72000 - Building Construction	$ -	$ -	$ 774,762	$ -	$ -	$ -	0.0%	$ -	$ -	0.0%	
72010 - Building Improvements	$ 1,614,397	$ 995,955	$ 1,607,831	$ 1,697,038	$ 2,806,910	$ 6,577,030	33.6%	$ 289,583	$ 10,751,572	2.7%	
Transfers Out	**$ -**	**$ -**	**$ -**	**$ 75,000**	**$ -**	**$ -**	**0.0%**	**$ -**	**$ -**	**0.0%**	
99601 - Transfer to Fund 601	$ -	$ -	$ -	$ 75,000	$ -	$ -	0.0%	$ -	$ -	0.0%	
Grand Total	**$ 2,859,876**	**$ 1,501,218**	**$ 3,268,612**	**$ 4,674,061**	**$ 8,597,238**	**$ 9,591,595**	**44.6%**	**$ 1,389,741**	**$ 13,805,072**	**10.0%**	

Administration Accounts Payable by GL Distribution

Payment Date Range 03/01/24 - 03/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **001 - General Fund**										
Department **060 - Information Technologies**										
Sub-Department **060 - Information Technologies**										
Account **50150 - Contractual/Consulting Services**										
11303 - SBA Edge (New Continuum Data Centers)	INV-1294-23616	Data Center Cabinet - Annual	Paid by EFT # 86586		02/21/2024	02/21/2024	02/21/2024		03/11/2024	5,500.00
2480 - Iron Mountain Information Management, LLC	202838133	INV#202838133 Multi-Media Bin Transportation	Paid by EFT # 86807		02/29/2024	03/11/2024	03/11/2024		03/25/2024	1,181.18
			Account **50150 - Contractual/Consulting Services** Totals				Invoice Transactions		2	$6,681.18
Account **52150 - Repairs and Maint- Comm Equip**										
4526 - Fifth Third Bank	1498-RS-02/24	Shive MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	735.86
4526 - Fifth Third Bank	0689-JZ-02/24	Zakosek MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	254.36
12729 - Telcom Innovations Group LLC	A60655	Labor Charge	Paid by EFT # 86940		03/06/2024	03/06/2024	03/06/2024		03/25/2024	72.50
			Account **52150 - Repairs and Maint- Comm Equip** Totals				Invoice Transactions		3	$1,062.72
Account **53100 - Conferences and Meetings**										
9932 - Charles A. Lasky	031524	Airfare Reimbursement - Laserfiche 2024	Paid by EFT # 86832		03/15/2024	03/15/2024	03/15/2024		03/25/2024	1,375.84
			Account **53100 - Conferences and Meetings** Totals				Invoice Transactions		1	$1,375.84
Account **53110 - Employee Training**										
4526 - Fifth Third Bank	0758-CL-02/24	Lasky MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	400.00
			Account **53110 - Employee Training** Totals				Invoice Transactions		1	$400.00
Account **53120 - Employee Mileage Expense**										
4563 - Gary Erickson	022224	Internet Reimbursement/Mileage	Paid by EFT # 86460		02/22/2024	02/23/2024	02/23/2024		03/11/2024	10.18
4563 - Gary Erickson	030524	Internet/Mileage Reimbursement	Paid by EFT # 86752		03/05/2024	03/12/2024	03/12/2024		03/25/2024	5.09
			Account **53120 - Employee Mileage Expense** Totals				Invoice Transactions		2	$15.27
Account **60000 - Office Supplies**										
3509 - DS Services of America, Inc. dba Primo Water NA	23838980 021724	Water Services - IT	Paid by EFT # 86450		02/17/2024	02/21/2024	02/21/2024		03/11/2024	124.05
4526 - Fifth Third Bank	7322-RF-02/24	Fahnestock MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	139.00
4526 - Fifth Third Bank	0689-JZ-02/24	Zakosek MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	1,693.83

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Fund **001 - General Fund**										
Department **060 - Information Technologies**										
Sub-Department **060 - Information Technologies**										
Account **60000 - Office Supplies**										
8388 - Havlicek Geneva Ace Hardware LLC	104700/1	Misc. Fasteners for ITD	Paid by EFT # 86788		11/14/2023	03/13/2024	03/13/2024		03/25/2024	13.60
1637 - Roskuszka & Sons dba Wallys Printing	97247	Business Card Order	Paid by EFT # 86906		02/29/2024	03/05/2024	03/05/2024		03/25/2024	85.00
1637 - Roskuszka & Sons dba Wallys Printing	98088	Business Card Order	Paid by EFT # 86906		03/06/2024	03/07/2024	03/07/2024		03/25/2024	85.00
				Account **60000 - Office Supplies** Totals				Invoice Transactions	6	$2,140.48
Account **60020 - Computer Related Supplies**										
4526 - Fifth Third Bank	0689-JZ-02/24	Zakosek MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	383.43
				Account **60020 - Computer Related Supplies** Totals				Invoice Transactions	1	$383.43
Account **60110 - Printing Supplies**										
1119 - Gordon Flesch Company Inc	IN14564491	INV#IN14564491 Yellow House Per Copy Charge	Paid by EFT # 86477		02/14/2024	02/21/2024	02/21/2024		03/11/2024	27.82
1119 - Gordon Flesch Company Inc	IN14568852	INV#IN14568852 IT Building Per Copy Charge	Paid by EFT # 86477		02/16/2024	02/21/2024	02/21/2024		03/11/2024	111.55
8930 - Impact Networking, LLC	3174989	INV#3174989 Print Shop Copiers through Impact	Paid by EFT # 86491		02/27/2024	02/28/2024	02/28/2024		03/11/2024	4,801.80
3578 - Warehouse Direct, Inc.	IN527472	INV#IN527472 Blade Sharpening Service for Copy Center	Paid by EFT # 86626		02/23/2024	02/26/2024	02/26/2024		03/11/2024	85.00
				Account **60110 - Printing Supplies** Totals				Invoice Transactions	4	$5,026.17
Account **63040 - Fuel- Vehicles**										
13021 - WEX BANK	95627742	INV#95627742 Fuel for ITD Vehicles	Paid by EFT # 86991		02/29/2024	03/05/2024	03/05/2024		03/25/2024	278.45
				Account **63040 - Fuel- Vehicles** Totals				Invoice Transactions	1	$278.45
				Sub-Department **060 - Information Technologies** Totals				Invoice Transactions	21	$17,363.54
				Department **060 - Information Technologies** Totals				Invoice Transactions	21	$17,363.54
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **50150 - Contractual/Consulting Services**										
2038 - Defin.Net Solutions Inc	8138	Consulting Services	Paid by EFT # 86445		02/28/2024	02/28/2024	02/28/2024		03/11/2024	2,360.00
				Account **50150 - Contractual/Consulting Services** Totals				Invoice Transactions	1	$2,360.00

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52000 - Disposal and Water Softener Srvs**										
1216 - Waste Management of Illinois - West	4267379-2011-3	109559513008 ACF CAMPACTOR 02/01-02/15/2024	Paid by EFT # 86627		02/16/2024	02/27/2024	02/27/2024		03/11/2024	1,496.50
1216 - Waste Management of Illinois - West	4268956-2011-7	225096313002 March OCH ROLLOFF	Paid by EFT # 86981		03/01/2024	03/12/2024	03/12/2024		03/25/2024	301.43
1216 - Waste Management of Illinois - West	4269226-2011-4	272844823000 ROLLOFF 37W699 02/16-02/19/24	Paid by EFT # 86981		03/01/2024	03/12/2024	03/12/2024		03/25/2024	390.00
1216 - Waste Management of Illinois - West	4270408-2011-5	109549393004 March 2024 OCH	Paid by EFT # 86982		03/05/2024	03/13/2024	03/13/2024		03/25/2024	249.71
1216 - Waste Management of Illinois - West	4270407-2011-7	109548113005 6LOC GC 540 JC,JJC 1240 MUB March 2024	Paid by EFT # 86981		03/05/2024	03/13/2024	03/13/2024		03/25/2024	2,425.31
1216 - Waste Management of Illinois - West	4270409-2011-3	109552683007 2024 March Adult Correct	Paid by EFT # 86981		03/05/2024	03/13/2024	03/13/2024		03/25/2024	346.31
			Account **52000 - Disposal and Water Softener Srvs** Totals				Invoice Transactions		6	$5,209.26
Account **52010 - Janitorial Services**										
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	440	01/16-01/26/24	Paid by EFT # 86552		01/31/2024	02/23/2024	02/23/2024		03/11/2024	9,738.25
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	442	sheriff 01/16-01/26/24	Paid by EFT # 86552		01/31/2024	02/23/2024	02/23/2024		03/11/2024	4,007.11
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	443	JC 01/16-01/26/24	Paid by EFT # 86552		01/31/2024	02/23/2024	02/23/2024		03/11/2024	12,045.77
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	444	01/16-26 MPB	Paid by EFT # 86552		01/31/2024	02/26/2024	02/26/2024		03/11/2024	1,760.00
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	445	JJC 01/15-25,2024	Paid by EFT # 86552		01/31/2024	02/27/2024	02/27/2024		03/11/2024	7,187.93
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	436	MPB 01/02-01/11/24	Paid by EFT # 86552		01/31/2024	02/29/2024	02/29/2024		03/11/2024	1,571.25
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	437	JJC 01/01-01/12/2024	Paid by EFT # 86552		01/31/2024	02/29/2024	02/29/2024		03/11/2024	8,509.35
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	435	JC 01/02-01/12/2024	Paid by EFT # 86552		01/31/2024	02/29/2024	02/29/2024		03/11/2024	12,244.07
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	432	01/02-01/11/24 GC,OCH, CAC CIV Aurora	Paid by EFT # 86552		01/31/2024	02/29/2024	02/29/2024		03/11/2024	10,443.00
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	434	Sheriff office 01/01-01/11/24	Paid by EFT # 86552		01/31/2024	02/29/2024	02/29/2024		03/11/2024	4,831.27
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	454	JJC 01/29-02/29	Paid by EFT # 86869		02/19/2024	03/12/2024	03/12/2024		03/25/2024	7,270.45
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	452	01/29-02/09 24 JC	Paid by EFT # 86869		02/19/2024	03/12/2024	03/12/2024		03/25/2024	12,957.20

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52010 - Janitorial Services**										
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	453	01/29-02/09/24 MPB	Paid by EFT # 86869		02/19/2024	03/12/2024	03/12/2024		03/25/2024	2,041.00
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	451	01/29-02/29/24 sheriff	Paid by EFT # 86869		02/19/2024	03/12/2024	03/12/2024		03/25/2024	3,978.63
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	449	01/29-02/09/24 all bldgs	Paid by EFT # 86869		02/19/2024	03/12/2024	03/12/2024		03/25/2024	11,234.00
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	990575	Bldg C parts	Paid by Check # 383827		03/05/2024	03/13/2024	03/13/2024		03/25/2024	91.12
				Account **52010 - Janitorial Services** Totals				Invoice Transactions	16	$109,910.40
Account **52020 - Repairs and Maintenance- Roads**										
14212 - Santa's Village, LLC	12454	All Inclusive Plowing/Shoveling Contract Billing Payment 5 of 6	Paid by EFT # 86584		02/15/2024	02/21/2024	02/23/2024		03/11/2024	33,337.80
				Account **52020 - Repairs and Maintenance- Roads** Totals				Invoice Transactions	1	$33,337.80
Account **52110 - Repairs and Maint- Buildings**										
7288 - Family Flooring America	CG3Z0198	CG3Z0198 Est ES3Z0690 JC mail Corridor	Paid by Check # 383674		01/03/2024	03/01/2024	03/01/2024		03/11/2024	1,987.50
5513 - Valley Security Company	420	INV#420 Jail Kitchen Door Replacement	Paid by Check # 383715		11/30/2023	03/01/2024	03/01/2024		03/11/2024	3,700.00
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	991119	KBC 4F CREST LED SELECTABLE C	Paid by Check # 383710		01/31/2024	02/15/2024	02/15/2024		03/11/2024	441.66
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	983290	JJC Roundup tank sprayer	Paid by Check # 383710		02/13/2024	02/23/2024	02/23/2024		03/11/2024	34.41
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	983279	KBC Led's	Paid by Check # 383710		02/13/2024	02/23/2024	02/23/2024		03/11/2024	68.28
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	912715	KOBALT 6IN STRAP WRENCH	Paid by Check # 383710		02/08/2024	02/23/2024	02/23/2024		03/11/2024	9.49
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	981789	JC Misc parts	Paid by Check # 383710		02/12/2024	02/23/2024	02/23/2024		03/11/2024	41.25
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	987049	JC 20-LB READYNAIL VALUE PAC	Paid by Check # 383710		02/15/2024	02/27/2024	02/27/2024		03/11/2024	9.48
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	988601	Jail & Stock Tools equipment etc	Paid by Check # 383710		02/16/2024	02/27/2024	02/27/2024		03/11/2024	71.60
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	988702	JJC PARTS	Paid by Check # 383710		02/16/2024	02/27/2024	02/27/2024		03/11/2024	49.97
2154 - RentalMax LLC (Saint Charles)	631422-3	Boardroom Manlift rental	Paid by Check # 383703		02/15/2024	02/20/2024	02/20/2024		03/11/2024	681.32
1558 - Sherwin Williams	6905-2	KBC paint	Paid by EFT # 86589		02/14/2024	02/23/2024	02/23/2024		03/11/2024	105.98

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52110 - Repairs and Maint- Buildings**										
1558 - Sherwin Williams	7641-8	KBC Painting	Paid by EFT # 86589		02/12/2024	02/23/2024	02/23/2024		03/11/2024	10.02
1558 - Sherwin Williams	6878-1	2702 GLOSS BLACK	Paid by EFT # 86589		02/13/2024	02/23/2024	02/23/2024		03/11/2024	21.27
1558 - Sherwin Williams	6900-3	KBC paint & supplies	Paid by EFT # 86589		02/14/2024	02/23/2024	02/23/2024		03/11/2024	355.83
1558 - Sherwin Williams	7830-7	KBC paints	Paid by EFT # 86589		02/19/2024	02/27/2024	02/27/2024		03/11/2024	182.50
9033 - United Refrigeration, Inc.	94554604-00	CO2 20LB TANK EXCHANGE FOR ALUMINUM TANK	Paid by EFT # 86615		01/29/2024	02/09/2024	02/09/2024		03/11/2024	34.22
13766 - FACIL Investments, Inc. dba Batteries Plus	P70382442	LED14437	Paid by EFT # 86462		02/15/2024	02/20/2024	02/20/2024		03/11/2024	253.75
1390 - Menards, Inc.	23269	JC Utility blades	Paid by EFT # 86525		02/06/2024	02/15/2024	02/15/2024		03/11/2024	17.98
1257 - Rehm Electric Shop, Inc.	14634	JC Cafeteria install 22 LED trims	Paid by EFT # 86570		02/13/2024	02/23/2024	02/23/2024		03/11/2024	3,437.50
1257 - Rehm Electric Shop, Inc.	14636	KBC furnish and install 23 300 watt led fixtures	Paid by EFT # 86570		02/19/2024	02/28/2024	02/28/2024		03/11/2024	9,775.00
1390 - Menards, Inc.	23472	JC Supplies	Paid by EFT # 86525		02/09/2024	02/15/2024	02/15/2024		03/11/2024	35.07
1390 - Menards, Inc.	23410	JC LEDs	Paid by EFT # 86525		02/08/2024	02/15/2024	02/15/2024		03/11/2024	76.93
1390 - Menards, Inc.	23789	JJC 8-32 X 3/8 PH FL MS SS	Paid by EFT # 86525		02/15/2024	02/26/2024	02/26/2024		03/11/2024	15.66
1390 - Menards, Inc.	23341	CAC Parts	Paid by EFT # 86525		02/07/2024	02/26/2024	02/26/2024		03/11/2024	109.33
1390 - Menards, Inc.	23338	JC LED's	Paid by EFT # 86525		02/07/2024	02/26/2024	02/26/2024		03/11/2024	64.63
1390 - Menards, Inc.	23238	CAC plumbing	Paid by EFT # 86525		02/05/2024	02/26/2024	02/26/2024		03/11/2024	14.96
1390 - Menards, Inc.	23354	Paint supplies	Paid by EFT # 86525		02/07/2024	02/26/2024	02/26/2024		03/11/2024	32.99
1390 - Menards, Inc.	23236	CAC Parts	Paid by EFT # 86525		02/05/2024	02/26/2024	02/26/2024		03/11/2024	92.80
1390 - Menards, Inc.	23199	CAC Parts	Paid by EFT # 86525		02/05/2024	02/26/2024	02/26/2024		03/11/2024	133.81
2803 - Neuco Inc	7561388	JC WO15909	Paid by EFT # 86538		02/19/2024	02/28/2024	02/28/2024		03/11/2024	287.00
3245 - Paddock Publications (Daily Herald)	279922	232399/2078351 24-017 Carpet	Paid by Check # 383698		02/19/2024	02/28/2024	02/28/2024		03/11/2024	21.00

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52110 - Repairs and Maint- Buildings**										
1191 - Alarm Detection Systems, Inc.	SI-608096	132536 County Clerk additional camera add 14.00 per month	Paid by EFT # 86377		02/12/2024	02/28/2024	02/28/2024		03/11/2024	1,424.14
10890 - Gatza Electric, Inc.	2413	SAO War Room Install Power Est # 2242	Paid by EFT # 86474		02/13/2024	02/23/2024	02/23/2024		03/11/2024	536.00
3060 - Grainger Inc	9019934158	INLINE WATER FILTER,3 GPM,7" H,75 PSI	Paid by EFT # 86478		02/14/2024	02/23/2024	02/23/2024		03/11/2024	1,850.08
3060 - Grainger Inc	9022969795	Grainger - 2/15/2024	Paid by EFT # 86478		02/16/2024	02/27/2024	02/27/2024		03/11/2024	779.76
3060 - Grainger Inc	9023467393	Grainger Order 2/15/2024	Paid by EFT # 86478		02/16/2024	02/27/2024	02/27/2024		03/11/2024	1,441.81
8388 - Havlicek Geneva Ace Hardware LLC	106013	KS TRANSPONDER KEY K198	Paid by EFT # 86484		02/09/2024	02/23/2024	02/23/2024		03/11/2024	40.49
8388 - Havlicek Geneva Ace Hardware LLC	106018	Misc parts & supplies	Paid by EFT # 86484		02/09/2024	02/23/2024	02/23/2024		03/11/2024	26.07
8388 - Havlicek Geneva Ace Hardware LLC	105944	Misc Building Supplies	Paid by EFT # 86484		02/06/2024	02/29/2024	02/29/2024		03/11/2024	68.67
8388 - Havlicek Geneva Ace Hardware LLC	105956	Misc parts & supplies	Paid by EFT # 86484		02/06/2024	02/29/2024	02/29/2024		03/11/2024	12.38
8388 - Havlicek Geneva Ace Hardware LLC	105945	Misc parts & supplies	Paid by EFT # 86484		02/06/2024	02/29/2024	02/29/2024		03/11/2024	8.79
8388 - Havlicek Geneva Ace Hardware LLC	105886	Misc parts & supplies	Paid by EFT # 86484		02/01/2024	02/29/2024	02/29/2024		03/11/2024	29.65
8388 - Havlicek Geneva Ace Hardware LLC	105960	Misc parts & supplies	Paid by EFT # 86484		02/06/2024	02/29/2024	02/29/2024		03/11/2024	5.39
8388 - Havlicek Geneva Ace Hardware LLC	105967	Misc parts & supplies	Paid by EFT # 86484		02/07/2024	02/29/2024	02/29/2024		03/11/2024	11.48
8388 - Havlicek Geneva Ace Hardware LLC	105895	Misc parts & supplies	Paid by EFT # 86484		02/02/2024	02/29/2024	02/29/2024		03/11/2024	17.98
8388 - Havlicek Geneva Ace Hardware LLC	106092	Misc parts & supplies	Paid by EFT # 86484		02/16/2024	02/29/2024	02/29/2024		03/11/2024	17.96
8388 - Havlicek Geneva Ace Hardware LLC	106075	5975578 PLUG IN COW/BATT BACKUP	Paid by EFT # 86788		02/15/2024	03/05/2024	03/05/2024		03/25/2024	31.49
8388 - Havlicek Geneva Ace Hardware LLC	106098	MISC SUPPLIES	Paid by EFT # 86788		02/16/2024	03/05/2024	03/05/2024		03/25/2024	25.32
8388 - Havlicek Geneva Ace Hardware LLC	106101	EXT TUBE SJ 1-1/4X12WHTE	Paid by EFT # 86788		02/16/2024	03/05/2024	03/05/2024		03/25/2024	5.39
8388 - Havlicek Geneva Ace Hardware LLC	106093	DRAIN CLOG REMOVER	Paid by EFT # 86788		02/16/2024	03/05/2024	03/05/2024		03/25/2024	26.98
8388 - Havlicek Geneva Ace Hardware LLC	106138	Parts & supplies	Paid by EFT # 86788		02/20/2024	03/05/2024	03/05/2024		03/25/2024	20.94

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52110 - Repairs and Maint- Buildings**										
8388 - Havlicek Geneva Ace Hardware LLC	106158	GC supplies	Paid by EFT # 86788		02/21/2024	03/05/2024	03/05/2024		03/25/2024	95.28
8388 - Havlicek Geneva Ace Hardware LLC	106172	OCH supplies	Paid by EFT # 86788		02/22/2024	03/05/2024	03/05/2024		03/25/2024	9.25
8388 - Havlicek Geneva Ace Hardware LLC	106202	GC Parts & supplies	Paid by EFT # 86788		02/23/2024	03/05/2024	03/05/2024		03/25/2024	35.39
8388 - Havlicek Geneva Ace Hardware LLC	106207	Misc fastners	Paid by EFT # 86788		02/23/2024	03/05/2024	03/05/2024		03/25/2024	3.20
8388 - Havlicek Geneva Ace Hardware LLC	106244	Misc parts & supplies	Paid by EFT # 86788		02/27/2024	03/12/2024	03/12/2024		03/25/2024	49.12
8388 - Havlicek Geneva Ace Hardware LLC	106350	GC parts & returns	Paid by EFT # 86788		03/06/2024	03/12/2024	03/12/2024		03/25/2024	.35
8388 - Havlicek Geneva Ace Hardware LLC	106349	FLANGE TAILPIECE 1-1/2	Paid by EFT # 86788		03/06/2024	03/13/2024	03/13/2024		03/25/2024	10.79
8388 - Havlicek Geneva Ace Hardware LLC	106343	Parts & supplies	Paid by EFT # 86788		03/06/2024	03/13/2024	03/13/2024		03/25/2024	39.58
8388 - Havlicek Geneva Ace Hardware LLC	106324	COUPLNG 3/4"X3/4"FPT LF	Paid by EFT # 86788		03/05/2024	03/13/2024	03/13/2024		03/25/2024	4.20
8388 - Havlicek Geneva Ace Hardware LLC	106321	Misc parts & supplies	Paid by EFT # 86788		03/05/2024	03/13/2024	03/13/2024		03/25/2024	50.27
8388 - Havlicek Geneva Ace Hardware LLC	106287	GC Parts & supplies	Paid by EFT # 86788		03/01/2024	03/14/2024	03/14/2024		03/25/2024	14.99
8388 - Havlicek Geneva Ace Hardware LLC	106281	Keycrafter #107 brass	Paid by EFT # 86788		02/29/2024	03/14/2024	03/14/2024		03/25/2024	3.23
8388 - Havlicek Geneva Ace Hardware LLC	106370	Misc parts & supplies	Paid by EFT # 86788		03/08/2024	03/14/2024	03/14/2024		03/25/2024	7.90
8388 - Havlicek Geneva Ace Hardware LLC	106268	Misc parts & supplies	Paid by EFT # 86788		02/29/2024	03/14/2024	03/14/2024		03/25/2024	52.43
8388 - Havlicek Geneva Ace Hardware LLC	106360	Misc parts & supplies	Paid by EFT # 86788		03/07/2024	03/14/2024	03/14/2024		03/25/2024	18.87
1581 - Malcor Roofing of Illinois, Inc.	4498	540 randall aulked joint in precast panel on room by employee en	Paid by Check # 383807		02/27/2024	03/12/2024	03/12/2024		03/25/2024	1,360.00
1581 - Malcor Roofing of Illinois, Inc.	4497	427 W Campbell, Geneva Nailed back any loose shingles and repla	Paid by Check # 383807		02/27/2024	03/12/2024	03/12/2024		03/25/2024	645.80
3060 - Grainger Inc	9032169410	2024-00000581 Grainger - 2-22-2024	Paid by EFT # 86775		02/26/2024	03/07/2024	03/07/2024		03/25/2024	114.71
3060 - Grainger Inc	9033141897	2024-00000581	Paid by EFT # 86775		02/26/2024	03/07/2024	03/07/2024		03/25/2024	2,354.14

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52110 - Repairs and Maint- Buildings**										
3060 - Grainger Inc	9032832231	2024-00000581 Grainger - 2-22-2024	Paid by EFT # 86775		02/26/2024	03/07/2024	03/07/2024		03/25/2024	4.85
3060 - Grainger Inc	9035679530	AJ AND JJ WF INLINE COUPLER,ACETAL,STR AIGHT-THROUGH	Paid by EFT # 86775		02/28/2024	03/12/2024	03/12/2024		03/25/2024	86.03
3060 - Grainger Inc	9037636918	2024-00000610 BUILDING MAINTENAN	Paid by EFT # 86775		02/29/2024	03/12/2024	03/12/2024		03/25/2024	49.16
3060 - Grainger Inc	9037843019	2024-00000610 CALLER: BUILDING MAINTENANCE	Paid by EFT # 86775		02/29/2024	03/12/2024	03/12/2024		03/25/2024	1,117.47
3060 - Grainger Inc	9034259821	2024-00000588 CALLER: BUILDING MAINTENANCE	Paid by EFT # 86775		02/27/2024	03/12/2024	03/12/2024		03/25/2024	409.86
3060 - Grainger Inc	9034907197	2024-00000581 CALLER: BUILDING MAINTENANCE	Paid by EFT # 86775		02/28/2024	03/12/2024	03/12/2024		03/25/2024	825.56
3060 - Grainger Inc	9041010886	2024-610	Paid by EFT # 86775		03/04/2024	03/12/2024	03/12/2024		03/25/2024	67.70
3060 - Grainger Inc	9043657791	2024-00000641	Paid by EFT # 86775		03/06/2024	03/13/2024	03/13/2024		03/25/2024	818.36
3060 - Grainger Inc	9046982527	22024-00000654	Paid by EFT # 86775		03/08/2024	03/13/2024	03/13/2024		03/25/2024	1,670.67
1191 - Alarm Detection Systems, Inc.	Si-608890	Bldg F mairoom new cameras	Paid by EFT # 86652		02/26/2024	03/07/2024	03/07/2024		03/25/2024	4,816.69
14168 - Allied Door Inc.	0000219526	0117964 37w699 door 4 - hit cables broke etc	Paid by EFT # 86654		02/21/2024	03/07/2024	03/07/2024		03/25/2024	845.56
5896 - Chem-Wise Ecological Pest Management, Inc.	1224556	154026 March ALL BLDGS	Paid by Check # 383751		03/01/2024	03/12/2024	03/12/2024		03/25/2024	564.00
14276 - F.E. Moran, Inc. Fire Protection of Northern IL	001-302311039	JC Fire Pump repair	Paid by EFT # 86756		09/28/2023	03/11/2024	03/11/2024		03/25/2024	8,500.00
14276 - F.E. Moran, Inc. Fire Protection of Northern IL	001-302401422	Jail REPAIR LEAK IN HOLDING CELL	Paid by EFT # 86756		03/07/2024	03/11/2024	03/11/2024		03/25/2024	3,455.00
13301 - Phigenics, LLC	INV10058768	Feb 2024 Monitoring mgmt plan & supplies	Paid by EFT # 86873		02/28/2024	03/12/2024	03/12/2024		03/25/2024	5,510.00
1195 - R.J. O'Neil, Inc.	00123108	1240 Jet rodding - camera	Paid by EFT # 86891		02/26/2024	03/11/2024	03/11/2024		03/25/2024	1,220.00
1195 - R.J. O'Neil, Inc.	00123144	1240 Suite 7 - Basement - Floor Drains Backing Up	Paid by EFT # 86891		02/28/2024	03/12/2024	03/12/2024		03/25/2024	867.00
1195 - R.J. O'Neil, Inc.	00123218	GC Back to back sinks backed up. Removed trap and ran sink rodde	Paid by EFT # 86891		03/10/2024	03/13/2024	03/13/2024		03/25/2024	185.00

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52110 - Repairs and Maint- Buildings**										
1257 - Rehm Electric Shop, Inc.	14646	JC install switch	Paid by EFT # 86897		02/26/2024	03/05/2024	03/05/2024		03/25/2024	400.55
1390 - Menards, Inc.	23272	OCH parts & supplies	Paid by EFT # 86846		02/06/2024	02/15/2024	02/15/2024		03/25/2024	75.17
4526 - Fifth Third Bank	8085-HT-02/24	February 2024 Charges	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	1,400.00
9033 - United Refrigeration, Inc.	94935744-00	JC SENSIBLE FILTER BOX GRABBER	Paid by EFT # 86954		02/23/2024	03/05/2024	03/05/2024		03/25/2024	42.92
5933 - Urban Elevator Service LLC	15195233-200777	JC Service Fire testing	Paid by EFT # 86967		02/29/2024	03/12/2024	03/12/2024		03/25/2024	566.19
5933 - Urban Elevator Service LLC	15194692-000719	719 BATAVIA BLDG A March	Paid by EFT # 86967		03/01/2024	03/12/2024	03/12/2024		03/25/2024	148.27
5933 - Urban Elevator Service LLC	15194695-150100	100 S 3RD March	Paid by EFT # 86967		03/01/2024	03/12/2024	03/12/2024		03/25/2024	373.71
5933 - Urban Elevator Service LLC	15194691-000427	427 W CAMPBELL march	Paid by EFT # 86967		03/01/2024	03/12/2024	03/12/2024		03/25/2024	126.78
5933 - Urban Elevator Service LLC	15194696-100755	37 W 755 ROUTE 38 March	Paid by EFT # 86967		03/01/2024	03/12/2024	03/12/2024		03/25/2024	1,267.76
5933 - Urban Elevator Service LLC	15194697-100719	719 BATAVIA BLDG C March	Paid by EFT # 86967		03/01/2024	03/12/2024	03/12/2024		03/25/2024	126.78
5933 - Urban Elevator Service LLC	15194699-200777	37 W 755 ROUTE 38 March	Paid by EFT # 86967		03/01/2024	03/12/2024	03/12/2024		03/25/2024	760.66
5933 - Urban Elevator Service LLC	15194693-001240	1240 N HIGHLAND March	Paid by EFT # 86967		03/01/2024	03/12/2024	03/12/2024		03/25/2024	131.84
1479 - Valley Lock Company Inc	71357	3rd street rm 240	Paid by Check # 383835		03/05/2024	03/13/2024	03/13/2024		03/25/2024	209.40
1558 - Sherwin Williams	7657-4	KBC paint	Paid by EFT # 86918		02/13/2024	03/05/2024	03/05/2024		03/25/2024	55.30
1558 - Sherwin Williams	7946-1	KBC Painting	Paid by EFT # 86918		02/22/2024	03/05/2024	03/05/2024		03/25/2024	237.60
1558 - Sherwin Williams	7092-8	KBC Painting	Paid by EFT # 86918		02/21/2024	03/05/2024	03/05/2024		03/25/2024	221.03
1558 - Sherwin Williams	7203-1	KBC Painting	Paid by EFT # 86918		02/26/2024	03/07/2024	03/07/2024		03/25/2024	337.81
1558 - Sherwin Williams	7025-8	KBC Painting	Paid by EFT # 86918		02/19/2024	03/11/2024	03/11/2024		03/25/2024	37.46
1558 - Sherwin Williams	8105-3-24	KBC Painting	Paid by EFT # 86918		02/27/2024	03/11/2024	03/11/2024		03/25/2024	165.45
1558 - Sherwin Williams	7397-1	CAC Painting	Paid by EFT # 86918		03/04/2024	03/13/2024	03/13/2024		03/25/2024	170.61
1558 - Sherwin Williams	7404-5	CAC Painting	Paid by EFT # 86918		03/04/2024	03/13/2024	03/13/2024		03/25/2024	58.90

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52110 - Repairs and Maint- Buildings**										
1558 - Sherwin Williams	7453-2	OCH Painting	Paid by EFT # 86918		03/05/2024	03/13/2024	03/13/2024		03/25/2024	175.65
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	996488	JJC parts supplies	Paid by Check # 383827		02/20/2024	03/05/2024	03/05/2024		03/25/2024	22.02
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	996300	OCH parts	Paid by Check # 383827		02/20/2024	03/05/2024	03/05/2024		03/25/2024	197.60
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	996215	JJC parts	Paid by Check # 383827		02/20/2024	03/05/2024	03/05/2024		03/25/2024	40.74
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	996104	Jail Parts	Paid by Check # 383827		02/20/2024	03/05/2024	03/05/2024		03/25/2024	30.60
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	970503	Shop Stock	Paid by Check # 383827		02/23/2024	03/05/2024	03/05/2024		03/25/2024	368.48
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	988637	JJC parts	Paid by Check # 383827		12/26/2023	03/05/2024	03/05/2024		03/25/2024	33.20
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	977004	JC Misc parts	Paid by Check # 383827		02/26/2024	03/11/2024	03/11/2024		03/25/2024	52.99
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	977716	KBC Misc supplies	Paid by Check # 383827		02/27/2024	03/12/2024	03/12/2024		03/25/2024	68.24
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	977769	KBC Misc supplies	Paid by Check # 383827		02/27/2024	03/12/2024	03/12/2024		03/25/2024	108.20
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	978312	JC Misc parts	Paid by Check # 383827		02/27/2024	03/12/2024	03/12/2024		03/25/2024	22.05
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	979432	OCH parts & supplies	Paid by Check # 383827		02/28/2024	03/12/2024	03/12/2024		03/25/2024	133.37
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	979520	Jail Parts	Paid by Check # 383827		02/28/2024	03/12/2024	03/12/2024		03/25/2024	37.36
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	980657	Bldg A parts	Paid by Check # 383827		02/29/2024	03/12/2024	03/12/2024		03/25/2024	433.16
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	980728	OCH PARTSFHMS W/NUT 1/4-20X1-1/4 4	Paid by Check # 383827		02/29/2024	03/12/2024	03/12/2024		03/25/2024	7.86
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	991621	JJC Misc Supplies	Paid by Check # 383827		03/05/2024	03/12/2024	03/12/2024		03/25/2024	34.03
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	990946	Jail parts	Paid by Check # 383827		03/05/2024	03/13/2024	03/13/2024		03/25/2024	29.21
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	989111	OCH misc supplies	Paid by Check # 383827		03/04/2024	03/13/2024	03/13/2024		03/25/2024	131.27
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	990050	RB 1-IN GLV CRNR BR 2-CT	Paid by Check # 383827		03/04/2024	03/13/2024	03/13/2024		03/25/2024	16.64
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	994340	GC misc supplies	Paid by Check # 383827		03/07/2024	03/13/2024	03/13/2024		03/25/2024	481.06
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	995959	JC supplies	Paid by Check # 383827		03/08/2024	03/13/2024	03/13/2024		03/25/2024	319.83

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52110 - Repairs and Maint- Buildings**										
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	901991	MUB supplies	Paid by Check # 383827		03/06/2024	03/13/2024	03/13/2024		03/25/2024	182.04
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	992410	GC Parts & supplies	Paid by Check # 383827		03/06/2024	03/13/2024	03/13/2024		03/25/2024	136.87
14095 - Weatherguard Roofing Co	11718	GC dates 01/18, and 02/07/2024	Paid by EFT # 86987		03/04/2024	03/14/2024	03/14/2024		03/25/2024	595.00
			Account **52110 - Repairs and Maint- Buildings** Totals					Invoice Transactions	134	$75,008.03
Account **52160 - Repairs and Maint- Equipment**										
5513 - Valley Security Company	417	Service Work	Paid by Check # 383715		11/30/2023	03/01/2024	03/01/2024		03/11/2024	885.00
5513 - Valley Security Company	418	Service Work	Paid by Check # 383715		11/30/2023	03/01/2024	03/01/2024		03/11/2024	1,239.00
5513 - Valley Security Company	419	Service Work	Paid by Check # 383715		11/30/2023	03/01/2024	03/01/2024		03/11/2024	1,916.00
5513 - Valley Security Company	429	Service Work	Paid by Check # 383715		12/31/2023	03/01/2024	03/01/2024		03/11/2024	708.00
5513 - Valley Security Company	430	Service Work	Paid by Check # 383715		12/31/2023	03/01/2024	03/01/2024		03/11/2024	708.00
14124 - Midwest Power Industry Inc	1550	CW Generator Service	Paid by EFT # 86528		02/13/2024	02/23/2024	02/23/2024		03/11/2024	6,104.31
2803 - Neuco Inc	7561388	JC WO15909	Paid by EFT # 86538		02/19/2024	02/28/2024	02/28/2024		03/11/2024	734.30
13955 - Stenstrom Protanic, LLC dba Protanic	225052	Work Order 329773 ENV - ANNUAL TESTING	Paid by EFT # 86930		12/18/2023	03/05/2024	03/05/2024		03/25/2024	950.00
13744 - TEC Distribution LLC dba Temperature Equipment Co.	7753188-00	, ECONOMIZER	Paid by EFT # 86939		03/07/2024	03/13/2024	03/13/2024		03/25/2024	486.00
5933 - Urban Elevator Service LLC	15194420-200777	200777 service call JC car 5 stuck	Paid by EFT # 86967		02/23/2024	03/05/2024	03/05/2024		03/25/2024	630.69
1505 - F.E. Moran Inc. Mechanical Services	002-501303000	JUDICIAL CENTER COMMUNICATION WIRE REPLACE AND VAV CHECKOUT	Paid by EFT # 86755		02/23/2024	03/13/2024	03/13/2024		03/25/2024	17,562.50
1505 - F.E. Moran Inc. Mechanical Services	003-501303000	JUDICIAL CENTER COMMUNICATION WIRE REPLACE AND VAV CHECKOUT	Paid by EFT # 86755		03/08/2024	03/14/2024	03/14/2024		03/25/2024	17,562.50
1505 - F.E. Moran Inc. Mechanical Services	5068542-1	KBC TROUBLESHOOTED RTU 5. UNIT NOT HEATING. FOUND BAD HEATING BO	Paid by EFT # 86755		01/18/2024	03/14/2024	03/14/2024		03/25/2024	1,152.00

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52160 - Repairs and Maint- Equipment**										
14276 - F.E. Moran, Inc. Fire Protection of Northern IL	001-302302701	JC 12/27/2023 Annual Fire system inspections Fire Alarms	Paid by EFT # 86756		01/19/2024	03/11/2024	03/11/2024		03/25/2024	4,800.00
14276 - F.E. Moran, Inc. Fire Protection of Northern IL	001-302401079	KBC Replace existing gate valve with a ball valve on the main dr	Paid by EFT # 86756		02/07/2024	03/14/2024	03/14/2024		03/25/2024	1,495.00
4526 - Fifth Third Bank	8093-MW-02/24	February 2024 Charges	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	258.22
2779 - ILLCO, Inc.	1427415	HVAC parts	Paid by Check # 383789		02/28/2024	03/14/2024	03/14/2024		03/25/2024	535.63
2779 - ILLCO, Inc.	1427366	Jail Q# 171111 Jail Kitchen	Paid by Check # 383789		02/27/2024	03/14/2024	03/14/2024		03/25/2024	1,649.08
14046 - KB Crane Services, Inc.	6546	Bldg B Crane for RTU's WO# 23-387	Paid by EFT # 86822		10/09/2023	03/05/2024	03/05/2024		03/25/2024	650.00
			Account **52160 - Repairs and Maint- Equipment** Totals				Invoice Transactions		19	$60,026.23
Account **52220 - Equipment Lease**										
9925 - Sunbelt Rentals	149119265-0003	Manlift 02/07-03/05/2024 930002	Paid by EFT # 86934		02/22/2024	03/12/2024	03/12/2024		03/25/2024	629.30
				Account **52220 - Equipment Lease** Totals			Invoice Transactions		1	$629.30
Account **52230 - Repairs and Maint- Vehicles**										
13965 - Driverge Vehicle Innovations LLC dba US Upfitters	105233	INV#105233 #50220 F transit EV install shelving, floor w/interg	Paid by EFT # 86735		02/20/2024	03/01/2024	03/01/2024		03/25/2024	4,738.61
13965 - Driverge Vehicle Innovations LLC dba US Upfitters	105234	INV#105234 #50232 F transit EV install shelving, floor w/in	Paid by EFT # 86735		02/20/2024	03/01/2024	03/01/2024		03/25/2024	4,738.61
4526 - Fifth Third Bank	8085-HT-02/24	February 2024 Charges	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	25.00
3060 - Grainger Inc	9034259839	2024-00000588	Paid by EFT # 86775		02/27/2024	03/12/2024	03/12/2024		03/25/2024	49.29
11377 - Via Carlita, LLC dba Hawk Ford of St. Charles	542861	2017 F Trasnit 30136 New Key & reprogram	Paid by EFT # 86973		02/19/2024	03/05/2024	03/05/2024		03/25/2024	364.95
11377 - Via Carlita, LLC dba Hawk Ford of St. Charles	542790	2010 FSD 95495 program 1 key	Paid by EFT # 86973		02/22/2024	03/05/2024	03/05/2024		03/25/2024	341.58
11377 - Via Carlita, LLC dba Hawk Ford of St. Charles	542860	2012 F350 84518 1 key program	Paid by EFT # 86973		02/19/2024	03/05/2024	03/05/2024		03/25/2024	235.11
11377 - Via Carlita, LLC dba Hawk Ford of St. Charles	542871	2019 f transit 1 new key & program	Paid by EFT # 86973		02/19/2024	03/05/2024	03/05/2024		03/25/2024	365.99
11377 - Via Carlita, LLC dba Hawk Ford of St. Charles	542862	New keys reprogram	Paid by EFT # 86973		02/19/2024	03/15/2024	03/15/2024		03/25/2024	530.68
			Account **52230 - Repairs and Maint- Vehicles** Totals				Invoice Transactions		9	$11,389.82

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **52260 - Grease Trap- Septic Services**										
1799 - Black Gold Septic Contractors, Inc	43782	JJC MARCH	Paid by EFT # 86677		03/05/2024	03/13/2024	03/13/2024		03/25/2024	235.00
1799 - Black Gold Septic Contractors, Inc	43781	Jail march	Paid by EFT # 86677		03/05/2024	03/13/2024	03/13/2024		03/25/2024	485.00
1799 - Black Gold Septic Contractors, Inc	43277	jail january	Paid by EFT # 86677		01/09/2024	03/13/2024	03/13/2024		03/25/2024	485.00
1799 - Black Gold Septic Contractors, Inc	43278	JJC Jan	Paid by EFT # 86677		01/09/2024	03/13/2024	03/13/2024		03/25/2024	235.00
			Account **52260 - Grease Trap- Septic Services** Totals				Invoice Transactions		4	$1,440.00
Account **53060 - General Printing**										
1849 - Batavia Instant Print Inc	20240033	3 parts printing	Paid by EFT # 86390		02/15/2024	02/20/2024	02/20/2024		03/11/2024	552.66
1849 - Batavia Instant Print Inc	20240040	HR Cases 3 part	Paid by EFT # 86390		02/16/2024	02/23/2024	02/23/2024		03/11/2024	276.33
1849 - Batavia Instant Print Inc	20240066	EHMO PO--6218 8.5x11 1 side 2 hole	Paid by EFT # 86671		02/23/2024	03/05/2024	03/05/2024		03/25/2024	286.80
1849 - Batavia Instant Print Inc	20240067	Bumper Sticker	Paid by EFT # 86671		02/23/2024	03/05/2024	03/05/2024		03/25/2024	290.50
1849 - Batavia Instant Print Inc	20240105	Lamination	Paid by EFT # 86671		03/06/2024	03/12/2024	03/12/2024		03/25/2024	52.00
				Account **53060 - General Printing** Totals			Invoice Transactions		5	$1,458.29
Account **60010 - Operating Supplies**										
3578 - Warehouse Direct, Inc.	5668674-0	Mailroom supplies	Paid by EFT # 86625		02/16/2024	02/26/2024	02/26/2024		03/11/2024	98.99
3578 - Warehouse Direct, Inc.	5668978-0	Pens	Paid by EFT # 86980		02/16/2024	03/05/2024	03/05/2024		03/25/2024	32.24
3509 - DS Services of America, Inc. dba Primo Water NA	23847737 021724	01/29, 02/15, 01/19,02/02 1000049823847737	Paid by EFT # 86737		02/17/2024	03/05/2024	03/05/2024		03/25/2024	75.22
4526 - Fifth Third Bank	8085-HT-02/24	February 2024 Charges	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	32.24
4526 - Fifth Third Bank	9161-BB-02/24	February 2024 Charges	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	95.58
3060 - Grainger Inc	9026194689	Grainger - 2/16/2024	Paid by EFT # 86775		02/20/2024	03/05/2024	03/05/2024		03/25/2024	337.38
3060 - Grainger Inc	9026194671	Grainger - 2/16/2024	Paid by EFT # 86775		02/20/2024	03/05/2024	03/05/2024		03/25/2024	1,310.06
3060 - Grainger Inc	9028545904	2024-543 leds	Paid by EFT # 86775		02/21/2024	03/05/2024	03/05/2024		03/25/2024	914.69
				Account **60010 - Operating Supplies** Totals			Invoice Transactions		8	$2,896.40

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **60090 - Utilities- Sewer**										
1044 - City of Geneva	198003940001-324	325554113 GC 719 BATAVIA 01/01-02/01/2024	Paid by EFT # 86421		02/15/2024	02/23/2024	02/23/2024		03/11/2024	125.00
1044 - City of Geneva	198003939000-324	93642390 BLDG C 01/01-02/01/24	Paid by EFT # 86422		02/15/2024	02/23/2024	02/23/2024		03/11/2024	116.11
1044 - City of Geneva	198004210000-324	78056094 757 e fabyan 01/01-02/01/24	Paid by EFT # 86420		02/15/2024	02/23/2024	02/23/2024		03/11/2024	14.96
1044 - City of Geneva	305000221000-324	337598526 427 CAMPBELL 01/15-02/15/24	Paid by EFT # 86704		02/28/2024	03/07/2024	03/07/2024		03/25/2024	37.75
1044 - City of Geneva	305000240000-324	341341013 428 JAMES 101/15-02/15/24	Paid by EFT # 86705		02/28/2024	03/07/2024	03/07/2024		03/25/2024	14.15
1044 - City of Geneva	305000160002-324	341341011 401 campbell 01/15-02/15/24	Paid by EFT # 86706		02/28/2024	03/10/2024	03/10/2024		03/25/2024	10.17
				Account **60090 - Utilities- Sewer** Totals			Invoice Transactions		6	$318.14
Account **60100 - Utilities- Water**										
1044 - City of Geneva	198003940001-324	325554113 GC 719 BATAVIA 01/01-02/01/2024	Paid by EFT # 86421		02/15/2024	02/23/2024	02/23/2024		03/11/2024	201.83
1044 - City of Geneva	198003941000-324	93527782 BLDG B 01/01-02/01/24	Paid by EFT # 86419		02/15/2024	02/23/2024	02/23/2024		03/11/2024	231.36
1044 - City of Geneva	198003939000-324	93642390 BLDG C 01/01-02/01/24	Paid by EFT # 86422		02/15/2024	02/23/2024	02/23/2024		03/11/2024	209.98
1044 - City of Geneva	198004210000-324	78056094 757 e fabyan 01/01-02/01/24	Paid by EFT # 86420		02/15/2024	02/23/2024	02/23/2024		03/11/2024	28.46
1044 - City of Geneva	305000221000-324	337598526 427 CAMPBELL 01/15-02/15/24	Paid by EFT # 86704		02/28/2024	03/07/2024	03/07/2024		03/25/2024	188.94
1044 - City of Geneva	305000240000-324	341341013 428 JAMES 101/15-02/15/24	Paid by EFT # 86705		02/28/2024	03/07/2024	03/07/2024		03/25/2024	22.88
1044 - City of Geneva	305000160002-324	341341011 401 campbell 01/15-02/15/24	Paid by EFT # 86706		02/28/2024	03/10/2024	03/10/2024		03/25/2024	15.63
				Account **60100 - Utilities- Water** Totals			Invoice Transactions		7	$899.08
Account **60110 - Printing Supplies**										
2400 - Veritiv Operating Company	021-62520785	#62520785 paper ordre	Paid by EFT # 86622		02/12/2024	02/23/2024	02/23/2024		03/11/2024	583.72
2400 - Veritiv Operating Company	021-62545143	FUEL OR ENERGY SURCHARGE PRIMARY ORDER FROM EACH DELIVERY LISTED	Paid by EFT # 86972		03/05/2024	03/13/2024	03/13/2024		03/25/2024	7.50

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Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **60110 - Printing Supplies**										
2400 - Veritiv Operating Company	021-62547028	SALES ORDER NO. 62547028	Paid by EFT # 86972		03/08/2024	03/13/2024	03/13/2024		03/25/2024	3,644.00
				Account **60110 - Printing Supplies** Totals			Invoice Transactions		3	$4,235.22
Account **60160 - Cleaning Supplies**										
3060 - Grainger Inc	9010401199	HYDRAULIC DRIVER KIT,PISTOL GRIP,12VDC	Paid by EFT # 86478		02/06/2024	02/23/2024	02/23/2024		03/11/2024	168.00
3060 - Grainger Inc	9022969795	Grainger - 2/15/2024	Paid by EFT # 86478		02/16/2024	02/27/2024	02/27/2024		03/11/2024	517.60
3060 - Grainger Inc	9023467393	Grainger Order 2/15/2024	Paid by EFT # 86478		02/16/2024	02/27/2024	02/27/2024		03/11/2024	335.80
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	981997	Janitorial supplies	Paid by Check # 383710		02/12/2024	02/23/2024	02/23/2024		03/11/2024	53.76
3578 - Warehouse Direct, Inc.	5664662-0	Janitorial supplies	Paid by EFT # 86625		02/09/2024	02/23/2024	02/23/2024		03/11/2024	2,919.53
3578 - Warehouse Direct, Inc.	5673362-0	Janitorial supplies	Paid by EFT # 86980		02/23/2024	03/05/2024	03/05/2024		03/25/2024	9,862.28
3578 - Warehouse Direct, Inc.	5673697-0	POLISH,FURNITURE,PREM 12/CT	Paid by EFT # 86980		02/28/2024	03/12/2024	03/12/2024		03/25/2024	376.00
3578 - Warehouse Direct, Inc.	5673362-1	Janiioral supplies	Paid by EFT # 86980		02/28/2024	03/12/2024	03/12/2024		03/25/2024	158.20
3578 - Warehouse Direct, Inc.	5677624-0	2024-0605 Janitorial	Paid by EFT # 86980		03/01/2024	03/12/2024	03/12/2024		03/25/2024	2,226.65
3578 - Warehouse Direct, Inc.	5673362-2	2024-553 Janitorial	Paid by EFT # 86980		03/01/2024	03/12/2024	03/12/2024		03/25/2024	100.20
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	995169	GC misc supplies	Paid by Check # 383827		03/07/2024	03/13/2024	03/13/2024		03/25/2024	44.79
3060 - Grainger Inc	9026194671	Grainger - 2/16/2024	Paid by EFT # 86775		02/20/2024	03/05/2024	03/05/2024		03/25/2024	15.48
3060 - Grainger Inc	9033141897	2024-00000581	Paid by EFT # 86775		02/26/2024	03/07/2024	03/07/2024		03/25/2024	1,278.40
3060 - Grainger Inc	9032832231	2024-00000581 Grainger - 2-22-2024	Paid by EFT # 86775		02/26/2024	03/07/2024	03/07/2024		03/25/2024	117.80
3060 - Grainger Inc	9046982527	22024-00000654	Paid by EFT # 86775		03/08/2024	03/13/2024	03/13/2024		03/25/2024	1,917.45
1390 - Menards, Inc.	24414	JC supplies	Paid by EFT # 86846		02/27/2024	03/11/2024	03/11/2024		03/25/2024	211.81
				Account **60160 - Cleaning Supplies** Totals			Invoice Transactions		16	$20,303.75

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **001 - General Fund**										
Department **080 - Building Management**										
Sub-Department **080 - Building Mgmt- Government Center**										
Account **60210 - Uniform Supplies**										
4526 - Fifth Third Bank	9161-BB-02/24	February 2024 Charges	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	1,987.36
				Account **60210 - Uniform Supplies** Totals				Invoice Transactions	1	$1,987.36
Account **63000 - Utilities- Natural Gas**										
1066 - Constellation NewEnergy-Gas Division, LLC	3973155	Various Loc 01/01-01/31/2024	Paid by EFT # 86428		02/28/2024	02/28/2024	02/28/2024		03/11/2024	44,964.39
2253 - Nicor Gas	66664808533-324	2836123 101/10-02/09/24 1240 highland	Paid by Check # 383696		02/09/2024	02/23/2024	02/23/2024		03/11/2024	834.20
2253 - Nicor Gas	94918544068-424	4153357 427 campbell 01/22-02/20/24	Paid by Check # 383815		02/20/2024	03/05/2024	03/05/2024		03/25/2024	150.18
2253 - Nicor Gas	88751210001-424	4402684 428 JAMES 01/22-02/20/24	Paid by Check # 383814		02/20/2024	03/07/2024	03/07/2024		03/25/2024	196.56
				Account **63000 - Utilities- Natural Gas** Totals				Invoice Transactions	4	$46,145.33
Account **63010 - Utilities- Electric**										
10981 - Constellation NewEnergy Inc.	67613872401	7298774-3 1330 highland 01/09-02/07/24	Paid by EFT # 86426		02/08/2024	02/13/2024	02/13/2024		03/11/2024	415.15
1044 - City of Geneva	198003940001-324	325554113 GC 719 BATAVIA 01/01-02/01/2024	Paid by EFT # 86421		02/15/2024	02/23/2024	02/23/2024		03/11/2024	9,821.03
1044 - City of Geneva	198004209000-324	329434919 OEM FABYAN 01/01-02/01/24	Paid by EFT # 86423		02/15/2024	02/23/2024	02/23/2024		03/11/2024	31.23
1044 - City of Geneva	305000221000-324	337598526 427 CAMPBELL 01/15-02/15/24	Paid by EFT # 86704		02/28/2024	03/07/2024	03/07/2024		03/25/2024	547.34
1044 - City of Geneva	305000240000-324	341341013 428 JAMES 101/15-02/15/24	Paid by EFT # 86705		02/28/2024	03/07/2024	03/07/2024		03/25/2024	620.65
1044 - City of Geneva	305000160002-324	341341011 401 campbell 01/15-02/15/24	Paid by EFT # 86706		02/28/2024	03/10/2024	03/10/2024		03/25/2024	84.79
1044 - City of Geneva	305000460000-324	328545802 OCH 01/16-02/14/24	Paid by EFT # 86703		02/28/2024	03/10/2024	03/10/2024		03/25/2024	4,435.62
1054 - ComEd	7673317000-424	230046589 MPB 01-24-03/01/2024	Paid by Check # 383764		03/01/2024	03/14/2024	03/14/2024		03/25/2024	4,809.87
10981 - Constellation NewEnergy Inc.	67613872201	7298774-52715 1240 01/09-02/07/24	Paid by EFT # 86712		02/28/2024	03/12/2024	03/12/2024		03/25/2024	2,076.77
14252 - GSD, LLC dba GRNE Solarfield 05, LLC	CI-000323020	Solarfield Feb 2024 Service	Paid by EFT # 86777		02/29/2024	03/14/2024	03/14/2024		03/25/2024	6,088.05
				Account **63010 - Utilities- Electric** Totals				Invoice Transactions	10	$28,930.50

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **001 - General Fund**										
Department **080 - Building Management**										
				Sub-Department **080 - Building Mgmt- Government Center** Totals				Invoice Transactions	251	$406,484.91
Sub-Department **088 - Bldg Mgmt- ROE Office & Supplies**										
Account **52210 - Building Lease**										
10211 - Batavia Enterprises, Inc	ROE April 2024	April 2024 ROE lease paymant	Paid by EFT # 86389		02/29/2024	02/29/2024	02/29/2024		03/11/2024	13,685.68
				Account **52210 - Building Lease** Totals				Invoice Transactions	1	$13,685.68
				Sub-Department **088 - Bldg Mgmt- ROE Office & Supplies** Totals				Invoice Transactions	1	$13,685.68
				Department **080 - Building Management** Totals				Invoice Transactions	252	$420,170.59
				Fund **001 - General Fund** Totals				Invoice Transactions	273	$437,534.13
Fund **101 - Geographic Information Systems**										
Department **060 - Information Technologies**										
Sub-Department **070 - Geographic Information Systems**										
Account **52130 - Repairs and Maint- Computers**										
1420 - ARC Document Solutions LLC dba ARC Imaging Resourc	B47488	INVOICE B47488 Maintenance on Plotter HPT770PS-44 CAD Plotter 2	Paid by Check # 383735		01/26/2024	03/13/2024	03/13/2024		03/25/2024	556.28
1116 - Environmental Systems Research Inst Inc (ESRI)	94680358	INVOICE 94680358 - EA 3 YR - 2022-2024	Paid by EFT # 86751		03/07/2024	03/13/2024	03/13/2024		03/25/2024	255,000.00
1076 - The Sidwell Company	SIDMN0002094	INVOICE SIDMN0002094 - FARMS 5/1/2024 TO 4/30/2025	Paid by Check # 383828		02/21/2024	03/13/2024	03/13/2024		03/25/2024	5,255.43
				Account **52130 - Repairs and Maint- Computers** Totals				Invoice Transactions	3	$260,811.71
Account **53130 - General Association Dues**										
13040 - Illinois Chapter of IAAO	012024 TN	ILLINOIS IAAO REGULAR MEMBERSHIP - 2024 - TSN	Paid by EFT # 86801		01/03/2024	03/13/2024	03/13/2024		03/25/2024	30.00
				Account **53130 - General Association Dues** Totals				Invoice Transactions	1	$30.00
Account **60000 - Office Supplies**										
3509 - DS Services of America, Inc. dba Primo Water NA	23847718 021724	INVOICE 23847718 021724 bottled Water, Cooler Rental & Cups	Paid by EFT # 86737		02/17/2024	03/13/2024	03/13/2024		03/25/2024	11.77
				Account **60000 - Office Supplies** Totals				Invoice Transactions	1	$11.77
				Sub-Department **070 - Geographic Information Systems** Totals				Invoice Transactions	5	$260,853.48
				Department **060 - Information Technologies** Totals				Invoice Transactions	5	$260,853.48
				Fund **101 - Geographic Information Systems** Totals				Invoice Transactions	5	$260,853.48

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **390 - Web Technical Services**										
Department **060 - Information Technologies**										
Sub-Department **337 - Web Technical Services**										
Account **50150 - Contractual/Consulting Services**										
4526 - Fifth Third Bank	0689-JZ-02/24	Zakosek MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	201.27
1053 - Hampton Lenzini & Renwick, Inc. (HLR)	000020240548	Administrative engineering services through February 29, 2024	Paid by EFT # 86783		03/07/2024	03/11/2024	03/11/2024		03/25/2024	2,608.05
1053 - Hampton Lenzini & Renwick, Inc. (HLR)	000020240549	engineering services through February 29, 2024	Paid by EFT # 86783		03/07/2024	03/11/2024	03/11/2024		03/25/2024	2,193.46
			Account **50150 - Contractual/Consulting Services** Totals				Invoice Transactions		3	$5,002.78
Account **50340 - Software Licensing Cost**										
13834 - OPG-3, Inc.	7549	INV#7549 Server Move and Consolidation	Paid by EFT # 86547		01/31/2024	02/23/2024	02/23/2024		03/11/2024	6,150.00
14311 - DroneDeploy, Inc.	INV11936	INV#INV11936 Drone Software	Paid by EFT # 86736		03/08/2024	03/11/2024	03/11/2024		03/25/2024	7,188.00
5461 - Roger Fahnestock	031524	Software Reimbursement	Paid by Check # 383772		03/15/2024	03/15/2024	03/15/2024		03/25/2024	120.00
4526 - Fifth Third Bank	7322-RF-02/24	Fahnestock MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	119.99
			Account **50340 - Software Licensing Cost** Totals				Invoice Transactions		4	$13,577.99
Account **52130 - Repairs and Maint- Computers**										
4526 - Fifth Third Bank	0689-JZ-02/24	Zakosek MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	84.99
			Account **52130 - Repairs and Maint- Computers** Totals				Invoice Transactions		1	$84.99
			Sub-Department **337 - Web Technical Services** Totals				Invoice Transactions		8	$18,665.76
			Department **060 - Information Technologies** Totals				Invoice Transactions		8	$18,665.76
			Fund **390 - Web Technical Services** Totals				Invoice Transactions		8	$18,665.76
Fund **520 - Mill Creek Special Service Area**										
Department **690 - Development**										
Sub-Department **730 - Mill Creek Special Service Area**										
Account **50150 - Contractual/Consulting Services**										
11639 - Securadyne Systems Intermediate LLC dba Adesta LLC	INV3-960002772	Adesta Invoice for February 2024	Paid by EFT # 86588		02/28/2024	03/01/2024	03/01/2024		03/11/2024	1,690.84
			Account **50150 - Contractual/Consulting Services** Totals				Invoice Transactions		1	$1,690.84

Administration Accounts Payable by GL Distribution

Payment Date Range 03/01/24 - 03/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **520 - Mill Creek Special Service Area**										
Department **690 - Development**										
Sub-Department **730 - Mill Creek Special Service Area**										
Account **52020 - Repairs and Maintenance- Roads**										
7390 - County Wide Landscaping Inc	6106	Mill Creek SSA Monthly snow contract, payment 4 of 6 Jan 15-Feb	Paid by EFT # 86434		02/20/2024	02/20/2024	02/20/2024		03/11/2024	16,000.00
7390 - County Wide Landscaping Inc	6105	Mill Creek SSA - Monthly Snow Contract Dec 15 - Jan 15	Paid by EFT # 86434		02/20/2024	02/20/2024	02/20/2024		03/11/2024	16,000.00
			Account **52020 - Repairs and Maintenance- Roads** Totals				Invoice Transactions		2	$32,000.00
Account **52120 - Repairs and Maint- Grounds**										
8523 - Cornerstone Partners Horticultural Services Co.	CP32809	Post-Season Leaf Debris Clean-Up: NTE $11,500	Paid by EFT # 86431		02/15/2024	02/20/2024	02/20/2024		03/11/2024	11,348.03
8523 - Cornerstone Partners Horticultural Services Co.	CP32808	Rodent Repellent Application #3 of 5	Paid by EFT # 86431		02/14/2024	02/20/2024	02/20/2024		03/11/2024	136.52
8523 - Cornerstone Partners Horticultural Services Co.	CP32807	Rodent Repellent Application #3 of 5	Paid by EFT # 86431		02/14/2024	02/20/2024	02/20/2024		03/11/2024	198.34
8523 - Cornerstone Partners Horticultural Services Co.	CP32884	Feb: Trash Can Liners & Police Grounds	Paid by EFT # 86431		02/23/2024	02/23/2024	02/23/2024		03/11/2024	689.77
8523 - Cornerstone Partners Horticultural Services Co.	CP32883	Rodent Repellent Application #4 of 5	Paid by EFT # 86431		02/23/2024	02/23/2024	02/23/2024		03/11/2024	136.52
8523 - Cornerstone Partners Horticultural Services Co.	CP32906	Rodent Repellent Application #5	Paid by EFT # 86714		03/08/2024	03/11/2024	03/11/2024		03/25/2024	198.34
8523 - Cornerstone Partners Horticultural Services Co.	CP32907	Rodent Repellent Application #5	Paid by EFT # 86714		03/08/2024	03/11/2024	03/11/2024		03/25/2024	136.52
4526 - Fifth Third Bank	1495-WM-2/24	William Meyer February Statement	Paid by EFT # 86761		03/04/2024	03/12/2024	03/12/2024		03/25/2024	141.44
			Account **52120 - Repairs and Maint- Grounds** Totals				Invoice Transactions		8	$12,985.48
Account **52180 - Building Space Rental**										
9183 - Tri City Land Management Co., LLC	4490-411 324	March Office Rent 2024	Paid by EFT # 86947		03/01/2024	03/01/2024	03/01/2024		03/25/2024	1,086.02
			Account **52180 - Building Space Rental** Totals				Invoice Transactions		1	$1,086.02
Account **52250 - Intersect Lighting Services**										
1257 - Rehm Electric Shop, Inc.	14659	Installation charge on electric - Herrington Dr & Hughes Rd	Paid by EFT # 86897		03/08/2024	03/11/2024	03/11/2024		03/25/2024	722.85
			Account **52250 - Intersect Lighting Services** Totals				Invoice Transactions		1	$722.85
Account **60000 - Office Supplies**										
3509 - DS Services of America, Inc. dba Primo Water NA	23913632 021724	Mill Creek Water Delivery ON 02/09	Paid by EFT # 86450		02/17/2024	03/01/2024	03/01/2024		03/11/2024	33.82
			Account **60000 - Office Supplies** Totals				Invoice Transactions		1	$33.82

Administration Accounts Payable by GL Distribution

Payment Date Range 03/01/24 - 03/31/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **520 - Mill Creek Special Service Area**										
Department **690 - Development**										
Sub-Department **730 - Mill Creek Special Service Area**										
Account **60010 - Operating Supplies**										
4526 - Fifth Third Bank	1498-RS-02/24	Shive MasterCard 02/06/2024-03/04/2024	Paid by EFT # 86761		03/04/2024	03/11/2024	03/11/2024		03/25/2024	109.94
Account **60010 - Operating Supplies** Totals								Invoice Transactions	1	$109.94
Account **63020 - Utilities- Intersect Lighting**										
1054 - ComEd	0371017042124	Mill Creek Utility Bill January 2024	Paid by Check # 383664		02/12/2024	02/20/2024	02/20/2024		03/11/2024	2.62
1054 - ComEd	0463054408224	Mill Creek Utility Bill February 2024	Paid by Check # 383663		02/14/2024	02/20/2024	02/20/2024		03/11/2024	440.35
2253 - Nicor Gas	39058116755224	Mill Creek Gas Bill February 2024	Paid by Check # 383694		02/16/2024	02/20/2024	02/20/2024		03/11/2024	81.08
1054 - ComEd	3383319000224	Mill Creek Utility Bill February 2024	Paid by Check # 383762		03/04/2024	03/08/2024	03/08/2024		03/25/2024	309.82
Account **63020 - Utilities- Intersect Lighting** Totals								Invoice Transactions	4	$833.87
Sub-Department **730 - Mill Creek Special Service Area** Totals								Invoice Transactions	19	$49,462.82
Department **690 - Development** Totals								Invoice Transactions	19	$49,462.82
Fund **520 - Mill Creek Special Service Area** Totals								Invoice Transactions	19	$49,462.82
Grand Totals								Invoice Transactions	305	$766,516.19

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

PRESENTATION/DISCUSSION NO. TMP-24-2224

PRESENTATION: JUDICIAL CENTER EXTERIOR LIGHTING PROJECT (H. FILES)

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-24-2212

AUTHORIZING A CONTRACT FOR KANE COUNTY JUDICIAL CENTER EXTERIOR LIGHTING PROJECT WITH FITZGERALD'S ELECTRIC CONTRACTING, INC. AND THE BUILDING MANAGEMENT DEPARTMENT (BID# 24-020-TK)

WHEREAS, bids have been solicited for the Judicial Center Exterior Lighting Project (BID# 24-020-TK) for the Judicial Center campus which is maintained by the Building Management Department. A total of two (2) bids were received by the February 26, 2024 deadline; and

WHEREAS, the responsive and responsible bidder for the Judicial Center Exterior Lighting Project is Fitzgerald's Electric Contracting, Inc. of Big Rock, IL; and

WHEREAS, the contract covers the Judicial Center Exterior Lighting Project at an amount not to exceed Two Million Five Hundred and Eleven Thousand Four Hundred and Thirty Dollars ($2,511,430) with Two Hundred and Fifty-One Thousand One Hundred and Forty-Three Dollars ($251,143) in contingency for a total of $2,762,573; and

WHEREAS, expenses may be incurred in 2024 and 2025 budget years.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is authorized and directed to enter into contract with Fitzgerald's Electric Contracting, Inc. located at 6S865 Shaw Road, Big Rock, IL 60511 for the Judicial Center Exterior Lighting Project (BID# 24-020-TK) in the amount not to exceed Two Million Five Hundred and Eleven Thousand Four Hundred and Thirty Dollars ($2,511,430) with Two Hundred and Fifty-One Thousand One Hundred and Forty-Three Dollars ($251,143) in contingency for a total of $2,762,573.

Line Item: 500.800.805.72010, Various
Line Item Description: Building Improvements, Various
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on May 14, 2024.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.
AUTHORIZING A CONTRACT FOR KANE COUNTY JUDICIAL CENTER EXTERIOR LIGHTING PROJECT WITH FITZGERALD'S ELECTRIC CONTRACTING, INC. AND THE BUILDING MANAGEMENT DEPARTMENT (BID#24-020-TK)

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board
Contact: Henry Thompson, 630.762.2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $2,762,573
If not budgeted, explain funding source:	

Summary:

Authorizing a contract with Fitzgerald's Electric Contracting, Inc. for the Judicial Center Exterior Lighting Project (BID#24-020-TK) in the amount not to exceed Two Million Five Hundred and Eleven Thousand Four Hundred and Thirty Dollars ($2,511,430) with Two Hundred and Fifty-One Thousand One Hundred and Forty-Three Dollars ($251,143) in contingency for a total of $2,762,573.

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134

Telephone: (630) 232-5929
Fax: (630) 208-5107

March 25, 2024

PROCUREMENT SYNOPSIS

Requesting Department:	Kane County Building Management
Procurement Name:	BID 24-020-TK – Judicial Center Exterior Lighting Project
Recommended Vendor:	Fitzgerald's Electric Contracting, Inc.

NOTIFICATION AND RESPONSE

Public Notices: ● County of Kane's Web site ● The Daily Herald

Advertising Date:	January 29, 2024	Notices sent/Plan holder: 29/29
Bid Due Date:	February 26, 2024	Proposal Received: 2

PURPOSE

This bid seeks qualified and experienced Contractor(s) to improve the quality, consistency, and energy efficiency of the exterior campus lighting system throughout its Justice campus in St. Charles, IL. The Project consists of an electrical power system to and including luminaires, equipment, devices, removal and relocation work, and reuse of existing equipment. This is an all-inclusive and prevailing wage rate project. The following bids were received:

Vendor	Base Bid	Alternate 1	Alternate 2
Fitzgerald's Electric Contracting, Inc. – Big Rock, IL	**$2,380.700.00**	$96,330.00	$34,400.00
Powerlink Electric, LLC – Vernon Hills, IL	$2,583,370.00	$20,400.00	$15,135.00

Alternate 1 – add security conduit and poles. Alternate 2 – removal of island and parking repairs.

Kane County Building Management and Hellmunt, Obata & Kassabaum, Inc. (HOK), the architect of record, evaluated all bids per specifications and contract requirements and determined that Fitzgerald's Electric Contracting, Inc. of Big Rock, IL is the lowest most responsive, responsible vendor, and will provide these services at the highest quality and value.

The Building Management Department with the support of the Purchasing Department recommends awarding this contract to Fitzgerald's Electric Contracting, Inc. of Big Rock, IL pending approval by the Committee and full Kane County Board.

Submitted By:
Timothy Keovongsak,
Tim Keovongsak, CPPB
Assistant Director of Purchasing

cc: Building Management

KANE COUNTY
OFFER TO CONTRACT FORM
For
24-020-TK
Judicial Center Exterior Lighting Project

Bid Due Date & Time: 3:30 p.m., CST on Thursday, February 15, 2024.

To: County of Kane (Purchasing Department)
Kane County Government Center, Building (A) Room 211, 212, or 214
719 S. Batavia Ave.
Geneva, IL 60134

The following offer is hereby made to the County of Kane, Illinois, hereafter called the Owner.

Submitted By: Fitzgerald's Electrical Contracting, Inc.

I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities and other contract documents, to irrevocably offer to furnish the products, materials, equipment and services in compliance with all terms, conditions, specifications and amendments contained in this solicitation documents. The items in this Invitation to Bid, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the contract.

A. *The Vendor shall also include with his bid any necessary literature, samples, etc., as required within the Invitation to Bid, Instructions to Bidders, and specifications.*

1. *The vendor has examined the Responsible Bidder Ordinance (RBO – Section 28), Contractor Disclosure (Section 29), and Familial Relationship (attached Public Act 101-0544) of the Instruction to Bidders, and has included or provided a certified document list all cumulative campaign contributions made within the past twelve months, to any current or county-wide elected officer, and ownership interest in entity greater than five percent and compliance with Public Act 101-0544.*

B. For purposes of this offer, the terms Offerer, Bidder, Contractor, and Vendor are used interchangeably.

II. In submitting this Offer, the Vendor acknowledges:

A. All bid documents have been examined: Instructions to Bidder, Statement of Work, and the following addenda: No. 1, No. 2, No.____, No.____, No.____, No.____, No.____, No.____, No.____, (Contractor to acknowledge addenda here).

B. The site(s) and locality have been examined where the Service is to be performed, the legal requirements (federal, state, and local laws, ordinances, rules, and regulations) and the conditions affecting the cost, progress or performance of the Work and has made such independent investigations, as Contractor deems necessary.

C. To be prepared to execute a contract with the Owner within ten (10) calendar days after acceptance of the bid by the Owner.

III. BASE BID

The Undersigned agrees to furnish all labor, materials, and equipment necessary for the completion of the Judicial Center Exterior Lighting Project per the architectural outline specifications, drawings (Project No. IMEG #23004987), and contract requirements. Prevailing wage rates apply to this project.

TOTAL COMPLETE PROJECT COST OF $ 2,380,700.00

ADDITIONAL COMMENT: Alternate 1 – $ 96,300.00
Alternate 2 – $ 34,400.00

By signing this Bid, the Offeror hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this Bid will be based upon the funding available to Kane County, which may award all or part of this project. The terms of the Bid and the response shall be incorporated by this reference as though fully set forth into the Contract not withstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the Bid and the response, the terms of the Bid and the response shall govern. Every element or item of the Bid and the response shall be deemed a material and severable item or element of the contract. **AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE BID AND THE RESPONSE SHALL SIGN THIS SECTION.**

Signature _____ Typed Signature Michael Robertson

Company Fitzgerald's Electrical Contracting, Inc.

Address/City/State 6S865 Shaw Road, Big Rock, IL. 60511

Phone # 630-556-3000 Fax # 630-556-3087

Federal I.D./Social Security # 36-3770904 Date 02/26/2024

ACCEPTANCE

The Offer is hereby accepted for ***JUDICIAL CENTER EXTERIOR LIGHTING PROJECT***

The Vendor is bound to provide the services and materials listed by the attached contract and based upon the Invitation to Bid, including all terms, conditions, specifications, amendments, and the vendor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as Contract Number ***24-020-TK***. The Vendor has been cautioned not to commence any billable work or to provide any supplies or services until said vendor receives a purchase order and or notice to proceed.

_____ _____

Corinne Pierog MA, MBA Date
Chairman, County Board
Kane County, Illinois

BID SUBMITTALS CHECKLIST

The undersigned Vendor acknowledged and verified that all required documents, statements, and all certificates meeting the County's requirements are included in their bid response. The vendor shall check the following required submittal items checklist to assure the completeness and in order for assembling of their bid response.

__X__: SIGNED BID OFFER TO CONTRACT FORM with all supporting documents (pages 21-39), including the vendor bid form – stipulated sum from the project manual.

__X__: VENDOR DISCLOSURE STATEMENT (See attached sample, a mandatory submittal if award of contract)

__X__: VENDOR FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT
(See attached sample, a mandatory submittal if award of contract)

__X__: RESPONSIBLE BIDDER ORDINANCE FORM.
(See attached form, a mandatory submittal if award of contract)

__X__: PROOF OF CURRENT CERTIFICATE OF INSURANCE (Submit current coverages with bid response). The actual certificate of insurance that meets the County's requirements including naming the County of Kane, as a certificate holder and additional name insured with required policy endorsements shall be submitted before issuing of award and contract execution. (See attached sample, a required submittal if award of contract)

__X__: REFERENCES & CONTACT INFORMATION

__X__: ONE (1) ORIGINAL BID, MUST BE SUBMITTED ELECTRONICALLY THROUGH BIDNET DIRECT.

__X__: *Bid Bond (5%) required with bid submittal. The awarded Vendor must furnish a Performance Bond if awarding the contract.*

Vendor/Agency: Fitzgerald's Electrical Contracting, Inc.

Address/City/State: 6S865 Shaw Road, Big Rock, IL. 60511

Phone # 630-556-3000 Fax # 630-556-3087

BID BOND:

All bids must be accompanied by a Bank Cashier's Check, Bank Draft, Certified Check, or Bid Bond for not less than Five Thousand Dollars ($5,000.00), or 5% of the total base bid.

Accompanying this Bid is a Bank Cashier's Check, Bank Draft, Certified Check, or Bid Bond, complying with the requirements of the specifications, made payable to the **KANE COUNTY**.

The amount of the check, draft or bond is 5% of the bid ($ 5% of the bid).

****

Attach Bank Draft, Bank Cashier's Check, Certified Check or Bid Bond Here.

****

In the event that one check, draft or bond is intended to cover two or more bids, the amount must be equal to the sum of the bid guarantees of the individual sections covered.

SURETY: I have notified a Surety Company that I am submitting a bid for work to be performed on the project. The Surety Company has agreed to issue a performance and labor and material payment bond for my work, if my bid is accepted and the contract awarded to me.

VENDOR CERTIFICATION

This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

- [ ] Minority-owned Business (MBE)
- [ ] Woman-owned Business (WBE)
- [ ] Business Enterprise Program (BEP)
- [ ] Small Disadvantaged Business (SDB)
- [x] Kane County Local Business
- [ ] Veteran-owned Business Enterprise (VBE)
- [ ] Service-Disabled Veteran-owned Business Enterprise (SDVBE)
- [ ] Veteran-owned Small Business (VOSB)
- [ ] Persons with Disabilities-owned Business Enterprises (PDBE)
- [ ] N/A – These categories do not apply to my business

Please Note: It is required that you check at least one box.

REFERENCES
JUDICIAL CENTER EXTERIOR LIGHTING PROJECT
For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for which you have provided comparable services within the last three years:
Offeror's Name: Fitzgerald's Electrical Contracting, Inc.

1. Organization: Berkeley SD 87, Berkeley HS Improvements
   Address: 1200 N. Wolf Road
   City, State, Zip Code: Berkeley, IL 60163
   Telephone Number: 312-596-1724
   Contact Person: Jeremy Roling
   Description of Project: High School Renov. Date of Project 2023
   E-mail Address: jroling@gilbaneco.com
2. Organization: Hinsdale School District, Hinsdale Central HS
   Address: 5500 S. Grant St
   City, State, Zip Code: Hinsdale, IL. 60521
   Telephone Number: 224-339-0661
   Contact Person: Marty Platten
   Description of Project: High School Renov. Date of Project 2022
   E-Mail Address: mplatten@pepperconstruction.com
3. Organization: Maine School Dist. 207, Maine East High School
   Address: 2601 Dempster St.
   City, State, Zip Code: Park Ridge, IL. 60068
   Telephone Number: 847-381-2760
   Contact Person: Ryan Eberly
   Description of Project: High School Renov. Date of Project 2023
   E-Mail Address: reberly@pepperconstruction.com
4. Organization: Gjovik Ford
   Address: 2600 Route 34
   City, State, Zip Code: Sandwich, IL. 60548
   Telephone Number: 630-556-4161
   Contact Person: Ryan Kovarik
   Description of Project: Auto Dealership Renov. Date of Project 2021
   E-Mail Address: marc@global.powerconstruction.com

RESPONSIBLE BIDDER REQUIREMENTS FORM

To be completed by Contractor/Subcontractor

Kane County Judicial Center Exterior Lighting

Project Description:_____ **Contract Number:**_____

Business Name: Fitzgerald's Electrical Contracting, Inc.

Business Address: 6S865 Shaw Road, Big Rock, IL. 60511

Contact Person: Michael Robertson

Phone: 630-556-3000 **E-mail:** mrobertson@fitzec.com

Contractor and all subcontractors shall complete this Responsible Bidder Requirements Form ("Form") and submit supporting documentation as required pursuant to Kane County Ordinance No. 23-340. Contractor must submit this Form and all related evidence with its bid. Contractor shall be responsible for providing this Form to all subcontractors who will perform work on the project. All subcontractors' Forms and supporting documentation must be submitted no later than the date and time of the contract award. Failure to comply with all submission requirements set forth in Kane County Ordinance No. 23-340 is grounds for the County of Kane to determine that a submission is incomplete, which may result in a determination that Contractor is not a responsible bidder.

For the remainder of this Form, "Contractor" refers to the general contractor and all subcontractors. Each item must be answered. If the question is not applicable, answer "NA." If the answer is none, answer "none."

The certifications set forth in this Form and all documents attached hereto shall become a part of any contract awarded to the Contractor. Furthermore, Contractor shall comply with these certifications during the term and/or performance of the contract.

The undersigned Michael Robertson (Name), as Vice President (Title) and on behalf of Fitzgerald's Electrical Contracting, Inc. (Contractor) having been duly sworn under oath certifies that:

Business Organization

The form of business organization of the Contractor is (check one):

__ Sole Proprietor or Partnership
X Corporation
__ LLC
__ Independent Contractor (Individual)

If contractor/subcontractor is a corporation, indicate the state and the date of incorporation:

Illinois, 1991

Authorized to do business in the State of Illinois:

Yes [X] No [ ]

Describe supporting documentation attached: Business listing from Secretary of State Website, State Board of Elections Certificate and IDOR/IDES Account #'s

Registered with Illinois Department of Revenue: Yes [X] No [ ]

Describe supporting documentation attached (if "No," explain):
Business listing from Secretary of State Website, State Board of Elections Certificate and IDOR/IDES Account #'s

Registered with Illinois Department of Employment Security: Yes [X] No [ ]

Describe supporting documentation attached (if "No," explain):
Business listing from Secretary of State Website, State Board of Elections Certificate and IDOR/IDES Account #'s

Tax liens or tax delinquencies

Any federal, state or local tax liens or tax delinquencies against the Contractor or any officers of the Contractor in the last five (5) years: Yes [ ] No [X]

"No" means "not applicable." If "yes," describe lien/delinquencies and resolution: _____

Workers' Compensation

Contractor's employees who will perform work on the project are:

Covered under a current workers' compensation policy: Yes [x] No [ ]

Properly classified under such policy: Yes [x] No [ ]

Describe supporting documentation attached:
All electricians are under the 5190 Classification of Operations Code, the appropriate page from our worker's compensation policy is attached.

Prevailing Wage Compliance

Contractor has complied with all provisions of the Illinois Prevailing Wage Act and federal Davis-Bacon and related Acts, and all rules and regulations therein, for the past five (5) years:

Yes [x] No [ ]

Contractor has reviewed the applicable prevailing wage law, including the Illinois Prevailing Wage Act, and federal Davis-Bacon Act:

Yes [x] No [ ]

Contractor will pay the applicable prevailing wage rates:

Yes [x] No [ ]

Contractor will strictly comply with applicable prevailing wage laws:

Yes [x] No [ ]

Contractor has not been found by the Illinois Department of Labor to be in violation of the Illinois Prevailing Wage Act twice within the past three-year period.
("Yes" indicates compliance with the Act):

Yes [x] No [ ]

If the above answer is "No," list the date(s) of the Department's finding of a violation:

_____

_____

_____

Substance Abuse

Contractor complies with the Substance Abuse Prevention on Public Works Projects Act by:

Attaching a written substance abuse program in effect for its employees that meets or exceeds the requirements of the Act; or:
Yes [ ] No [ ]

Attaching applicable provision from a collective bargaining agreement in effect for its employees that deals with the subject matter of the Act.
Yes [x] No [ ]

Employee Classification

Contractor's employees that will perform work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances:

N/A [ ] Yes [x] No [ ]

Professional or Trade Licenses

Contractor will possess all applicable professional and trade licenses required for performing the Contract work:

Yes [x] No [ ]

Describe supporting documentation of such licenses:

Chicago Supervising Electricians License for James K Fitzgerald

If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

Registered Apprenticeship Programs

Contractor participates in apprenticeship training programs approved by and registered with the United States Department of Labor applicable to each trade it will perform on the project:

Yes [x] No [ ]

Each program meets the requirement that a program has graduated at least five (5) apprentices in each of the past five (5) years :

Yes [x] No [ ]

Please attach documentation that evidences (i) Contractor's participation in applicable registered programs and (ii) that each program meets the graduation requirement.

Safety & Health Activities

Contractor confirms that is has OSHA cards on file showing 10-hour or greater safety programs completed for all employees performing construction on project and who face hazards on the job:

Yes [x] No [ ]

Subcontractors

Contractor has disclosed the name and address of each subcontractor for whom the contractor has accepted a bid and/or intends to hire on any part of the project (Form A):

Yes [x] No [ ]

Contractor provided a Form to all of the above-referenced subcontractors:

Yes [x] No [ ]

Documentation Attached (Contractor must initial next to each item):

_X_ **Table A:** Name and address of subcontractors from whom Contractor has accepted a bid or intends to hire to perform work on any part of the project.
NOTE: All subcontractors shall complete and submit an Affidavit of Compliance no later than the date the subcontractor commences work on the project.

_X_ **Table B:** Additional Information Required

_X_ **Certificate of Good Standing**
(or other evidence of compliance with laws pre-requisite to doing business in the state)

_X_ **Illinois Department of Revenue registration**

_X_ **Illinois Department of Employment Security registration**

_X_ **Evidence of participation is applicable registered apprenticeship programs**

_X_ **Evidence that each apprenticeship program meets RBO graduation requirement**

_X_ **Substance Abuse Prevention program (or applicable provision from CBA in effect)**

_X_ **Written Safety Policy Statement signed by company representative**

_X_ **OSHA cards evidencing 10-hour or greater safety program, if requested**

_X_ **Workers' Compensation Coverage**

_X_ **Professional or Trade Licenses**

Table A

Subcontractors who will Perform Work on the Project

Name	Address	Work to be Performed
TBD	TBD	Boring/Trenching
TBD	TBD	Landscaping
TBD	TBD	Asphalt Repair
TBD	TBD	Augering/Excavating

Table B **Additional Information Required**

If required in the bid specifications, Contractor shall complete items I and/or II below:

I. Statement of past three (3) years' experience on public construction projects.

Public Body/ Project Name/Year	Reference Name/ Phone #	Original Price/ Final price	Subcontractors
Elgin Mental Health Center 2022	Don Ware, Kluber 630-406-1213	$178,900.00 $178,900.00	None
Downers Grove Public Library On-Going	Ian Knorr 630-960-1200	Various Projects/ Various Prices	None
Maine East High School 2023	Ryan Eberly 847-381-2760	$6,980,400.00 $7,434,408.52	Carlisle Utility Low Voltage Solutions
Bryan Middle School 2023	Jason Wasser 630-834-8043	$2,049,000.00 $2,088,934.00	Elite Technology Esscoe Pace Systems Protolight
Berkeley High School 2023	Jeremy Roling 312-596-1724	$4,938,900.00 $5,076,099.00	C&C Systems Helm Mechanical Johnson Controls Zonatherm
Kaneland H.S. Theater 2023	Tim Campbell 630-896-7220	$969,893.00 $969,893.00	None
Villa Park Early Childhood Center 2022	Robert McCray 847-241-6100	$1,588,700.00 $1,672,348.11	Advanced Wiring C&C Systems Esscoe Sound Inc
Hinsdale Central HS 2022	Marty Platten 224-339-0661	$2,748,200.00 $2,996,568.00	Advanced Communications Advanced Wiring Fox Valley Fire
Northbrook Activity Center 2021	Nanette Powers 630-271-0500	$2,318,400.00 $2,494,796.08	Advanced Communications Advanced Wiring Chicago Switchboard

II. List any determinations by a court or governmental agency for violations of federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

Date	Law	Determination	Penalty
	None		

CONTRACTOR VERIFICATION

I certify that I am authorized to execute this Contractor Verification on behalf of the Contractor set forth on page one (1), that I have personal knowledge of all the information set forth herein, and that all statements, representations, information and documents provided in or with this Form and attachments hereto are true and accurate and are submitted in compliance with the requirements of Kane County Ordinance No. 23-340. Failure to comply with all submission requirements set forth in Kane County Ordinance No. 23-340 is grounds for the County of Kane to determine that a submission is incomplete, which may result in a determination that Contractor is not a responsible bidder.

The Contractor shall report any change in any of the facts stated in this Form within fourteen (14) days of the effective date of such change by completing and submitting a new Form. Failure to comply with this requirement is grounds for the Contractor to be deemed a non-responsible bidder.

Signature of Authorized Officer

Michael Robertson

Name of Authorized Officer (Print or Type)

Vice President

Title

630-556-3000

Telephone Number

Subscribed and sworn to
before me this 26th day of
February, 2024

Brooke L. Bright

Notary Public Signature & Seal

BROOKE L. BRIGHT
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires
June 30, 2027

SUBCONTRACTOR VERIFICATION

I certify that I am authorized to execute this Subcontractor Verification on behalf of the Subcontractor set forth on page one (1), that I have personal knowledge of all the information set forth herein and that all statements, representations, information and documents provided in or with this Form and attachments hereto are true and accurate and are submitted in compliance with the requirements of Kane County Ordinance No. 23-340.

The Subcontractor shall report any change in any of the facts stated in this Form within fourteen (14) days of the effective date of such change by completing and submitting a new Affidavit. Failure to comply with this requirement is grounds for the project owner to withhold payment due for work performed.

Signature of Authorized Officer

Michael Robertson

Name of Authorized Officer (Print or Type)

Vice President

Title

630-556-3000

Telephone Number

Subscribed and sworn to before me this 7th day of February, 2024

Brooke L. Bright

Notary Public Signature & Seal

BROOKE L. BRIGHT
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires
June 30, 2027

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
FEDERATED MUTUAL INSURANCE COMPANY
HOME OFFICE: P.O. BOX 328
OWATONNA, MN 55060

CONTACT NAME: CLIENT CONTACT CENTER
PHONE (A/C, No, Ext): 888-333-4949 | FAX (A/C, No): 507-446-4664
E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: FEDERATED MUTUAL INSURANCE COMPANY	13935
INSURER B: FEDERATED SERVICE INSURANCE COMPANY	28304
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED 154-110-1
FITZGERALD'S ELECTRICAL CONTRACTING, INC
68865 SHAW RD
BIG ROCK, IL 60511-9727

COVERAGES CERTIFICATE NUMBER: 111 REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER	N	N	6078957	08/01/2023	08/01/2024	EACH OCCURRENCE	$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
							PRODUCTS - COMP/OP AGG	$2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY	N	N	6078957	08/01/2023	08/01/2024	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
							BODILY INJURY (Per Person)	
							BODILY INJURY (Per Accident)	
							PROPERTY DAMAGE (Per Accident)	
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION	N	N	6078959	08/01/2023	08/01/2024	EACH OCCURRENCE	$10,000,000
							AGGREGATE	$10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) (If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	6078958	08/01/2023	08/01/2024	X PER STATUTE OTHER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

111 0

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nicholas R. Zeven

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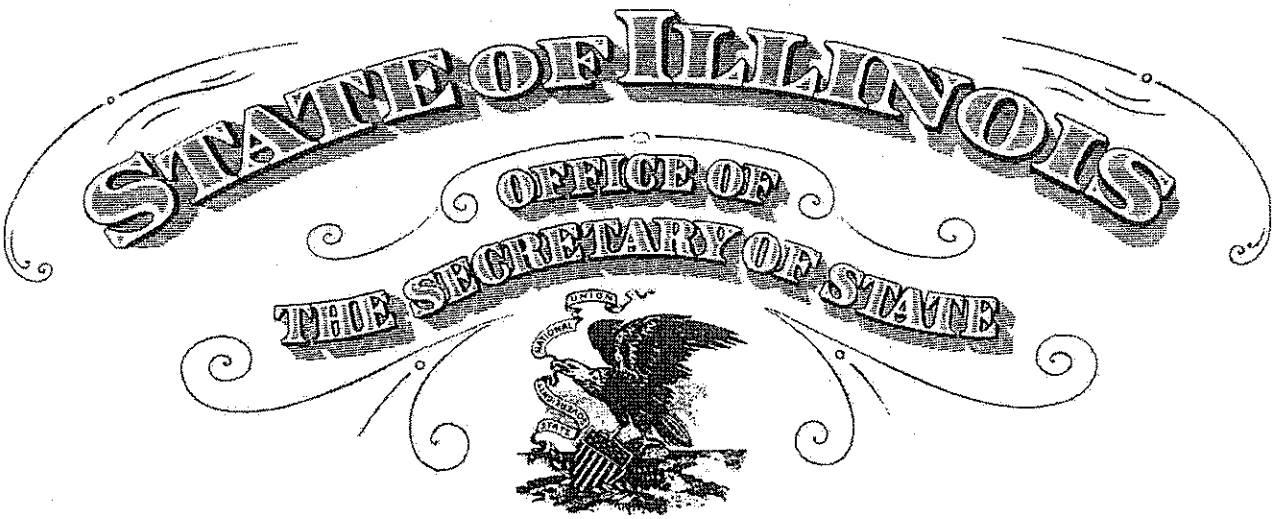
File Number 5643-365-1



To all to whom these Presents Shall Come, Greeting:

I, **Alexi Giannoulias,** *Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that*

FITZGERALD'S ELECTRICAL CONTRACTING, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON JUNE 14, 1991, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.

In Testimony Whereof, *I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this* 26TH *day of* FEBRUARY *A.D.* 2024 .

Authentication #: 2405701958 verifiable until 02/26/2025
Authenticate at: https://www.ilsos.gov

Alexi Giannoulias
SECRETARY OF STATE

Certificate of Registration

STATE BOARD OF ELECTIONS

Registration No. 15458

Fitzgeralds Electrical Contr Inc

6S865 Shaw Road

Big Rock IL 60511

Information for this business last updated on:

Monday, January 27, 2014

Certificate produced on Friday, September 05, 2014 at 12:05 PM

Registered Business

Office of the Secretary of State
ilsos.gov

Business Entity Search

Entity Information

Entity Name	FITZGERALD'S ELECTRICAL CONTRACTING, INC.		
File Number	56433651	**Status**	ACTIVE
Entity Type	CORPORATION	**Type of Corp**	DOMESTIC BCA
Incorporation Date (Domestic)	06-14-1991	**State**	ILLINOIS
Duration Date	PERPETUAL		
Annual Report Filing Date	06-06-2023	**Annual Report Year**	2023
Agent Information	CHERYL FITZGERALD 6S865 SHAW RD BIG ROCK ,IL 60511	**Agent Change Date**	04-30-2013

Services and More Information

MyTax Illinois

< FITZGERALDS ELECTRICAL CONTR INC

Names & Addresses

FITZGERALDS ELECTRICAL CONTR INC

36-3770904

Names Addresses

Defaults	Legal	FITZGERALDS ELECTRICAL CONTR INC
Business Income Tax 36-3770904	DBA	FITZGERALD'S ELECTRICAL CONTRACTING INC

Unemployment Insurance

2062785

DBA	FITZGERALD'S ELECTRICAL CONTRACTI
Legal	FITZGERALD'S ELECTRICAL CONTRACTI

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE POLICY INFORMATION PAGE

Mutual Company Participating Nonassessable Policy

Phone: 800-533-0472 NCCI Carrier Code: 16446

Producer / Agent: Thomas Balogh

Policy No. 6078958
Prior Policy No.
Account No. 154-110-1
Effective Date 08/01/2023
Expiration Date 08/01/2024

ITEM 1. NAMED INSURED AND ADDRESS:
Fitzgerald's Electrical Contracting, Inc
6S865 Shaw Rd
Big Rock, IL 60511-9727

Entity Type **S Corporation**
FEIN **36-3770904**

See Extension of Information Page "Named Insured"

EXTENSION OF INFORMATION PAGE

ITEM 4
SCHEDULE OF OPERATIONS FOR STATE OF ILLINOIS

Loc. No.	Name No.**	Code No.	Classification of Operations	Prem. Basis Est. Total Ann. Remun.	Rate Per $100 Remun.	Estimated Annual Premium
*	*	5190	ELECTRICAL WIRING-WITHIN BUILDINGS & DRIVERS.			
*	*	8227	CONSTRUCTION OR ERECTION PERMANENT YARD			
*	*	8720	Construction - Job Site Salespersons and Estimators			
*	*	8810	CLERICAL OFFICE EMPLOYEES NOC.			
			Total Manual Premium			
		9812	Increased Limit Factor			
		9664	BDR Plan I			
		9721	Drug Free Workplace Credit			
		9898	Experience Modifier			
		9046	CPAP Jurisdiction Modifier			
		9887	Schedule Modifier			
		0063	Premium Discount			
	@	9740	Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement			
	@	9741	Catastrophe (Other Than Certified Acts of Terrorism)			
		0900	Expense Constant			
			Estimated Premium			

@ = The portion of premium attributed to the Terrorism Risk Act is $1,459

* = The premium basis for multiple workplaces in this state may have been combined

** = Name link number (used for bureau reporting)

Continued on Next Page

City of Chicago
Department of Buildings
Supervising Electrician's License

Issued : 2/21/2023

JAMES FITZGERALD

License # : SE7251

Expires : 5/22/2024

GENERAL ELECTRICIAN

This license is valid and in force within the City of Chicago in accordance with Chapter 14-11 of the Chicago Building Code approved July 12, 1990 by the City Council of the City of Chicago.

The face of this card contains a Department of Buildings hologram. If the Hologram is not present, the card has been altered. If you suspect fraudulent use of this card call 800 559-1313.

JOINT APPRENTICESHIP AND TRAINING COMMITTEE

NECA-IBEW LOCAL UNION NO. 461
591 SULLIVAN ROAD, SUITE 200
AURORA, IL 60506

PHONE (630) 897-0461 - FAX (630) 897-1317

September 6, 2023

To Whom It May Concern:

This letter is to confirm that Fitgerald's Electrical Contracting, Inc.in accordance with the Inside Agreement between the Northeastern Illinois Chapter of the National Electrical Contractors Association (N.E.C.A) - Aurora Division and Local Union No. 461 International Brotherhood of Electrical Workers, is participating in a Joint Apprenticeship and Training program.

The Apprenticeship program is titled the Northeastern Illinois Chapter N.E.C.A. and Local Union No. 461 I.B.E.W. and is referred to as a Joint Apprenticeship and Training Committee (J.A.T.C.).

The Apprenticeship Training program is registered with the United States Department of Labor, Bureau of Apprenticeship and Training and our program number is IL004780093.

If this office can be of further assistance, please contact me by phone at 630-897-0461 extension 201.

Sincerely,

Michael P. Angelo
Apprenticeship Training Director

- Electrical Safety in the Workplace (NFPA 70E)
- National Electrical Code (NFPA 70) – any specific topic
- First Aid/CPR
- Other approved classes

Grandfather status for any courses taken starting June 1, 2015, included in the first three years increment. If an employee or applicant completes more than 10 hours of required training, up to 5 hours of CEU's can be rolled/forward to the next three-year increment.

ARTICLE XI

SUBSTANCE ABUSE

SECTION 11.01-The dangers and costs that alcohol and other chemical abuses can create in the electrical contracting industry in terms of safety and productivity are significant. The parties to this Agreement resolve to combat chemical abuse in any form and agree that to be effective, programs to eliminate substance abuse and impairment should contain a strong rehabilitation component. The local parties recognize that the implementation of a drug and alcohol policy and program must be subject to all applicable federal, state, and local laws and regulations. Such policies and programs must also be administered in accordance with accepted scientific principles and must incorporate procedural safeguards to ensure fairness in application and protection of legitimate interests of privacy and confidentiality. To provide a drug-free workforce for the Electrical Construction Industry, each IBEW local union and NECA chapter shall implement an area-wide Substance Abuse Testing Policy. The policy shall include minimum standards as required by the IBEW and NECA. Should any of the required minimum standards fail to comply with federal, state, and/or local laws and regulations, they shall be modified by the local union and chapter to meet the requirements of those laws and regulations.

ARTICLE XII

CODE OF EXCELLENCE

SECTIONS 12.01- The parties to this Agreement recognize that to meet the needs of our customers, both employer and employee must meet the highest levels of performance, professionalism, and productivity. The Code of Excellence has proven to be a vital element in meeting the customers' expectations. Therefore, each IBEW local union and NECA chapter shall implement a Code of Excellence Program. The program shall include minimum standards as designed by the IBEW and NECA.

ARTICLE XIII

EFFECT OF LAW-PRIOR AGREEMENTS

PRIOR AGREEMENTS:

SECTION 13.01 - This Agreement shall constitute the only Agreement between the parties and all prior Agreements entered into, either written or verbal, are hereby declared to be null and void.

OSHA Occupational Safety and Health Administration

This card acknowledges that the recipient has successfully completed a 30-hour Occupational Safety and Health Training Course in

Construction Safety and Health

Ryan K. Fitzgerald

James L Jenkins — 4.26.2013

(Trainer name – print or type) — (Course end date)

AIA Document A310 - Electronic Format

Bid Bond

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

KNOW ALL MEN BY THESE PRESENTS, that we Fitzgerald's Electrical Contracting, Inc.
(Here insert full name and address or legal title of Contractor)

6S865 Shaw Rd, Big Rock, IL 60511

as Principal, hereinafter called the Principal, and Hartford Accident & Indemnity Company
(Here insert full name and address or legal title of Surety)

One Hartford Plaza, Hartford, CT 06155

a corporation duly organized under the laws of the State of Connecticut as Surety, hereinafter called the Surety, are held and firmly bound unto County of Kane
(Here insert full name and address or legal title of Owner)

719 S. Batavia Ave. Building A Geneva, IL 60134

as Obligee, hereinafter called the Obligee, in the sum of 10% of the attached bid Dollars ($), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)

Kane County Judical Center Exterior Lighting

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 14th day of February 2024

Fitzgerald's Electrical Contracting, Inc.

(Principal) (Seal)

(Title) - VP

Hartford Accident & Indemnity Company
(Surety) (Seal)

(Title) Amber Otterstrom, Attorney-in-Fact

AIA DOCUMENT A310 - BID BOND - AIA - FEBRUARY 1970 EDITION - THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE N.W., WASHINGTON D.C. 20006-5292. Unlicensed photocopying violates U.S. copyright laws and is subject to legal prosecution. This document has been reproduced electronically with the permission of The American Institute of Architects under License #2104 to The Hartford Fidelity and Bonding Company. Reproduction of this document without project-specific information is not permitted. Contact The American Institute of Architects to verify the current version of this document and license status.

POWER OF ATTORNEY

Direct Inquiries/Claims to:
THE HARTFORD
BOND, T-11
One Hartford Plaza
Hartford, Connecticut 06155
Bond.Claims@thehartford.com
call: **888-266-3488** *or fax:* **860-757-5835**

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: PARDRIDGE INSURANCE INC
Agency Code: 83-511967

- [ ] **Hartford Fire Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- [ ] **Hartford Casualty Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- [x] **Hartford Accident and Indemnity Company**, a corporation duly organized under the laws of the State of Connecticut
- [ ] **Hartford Underwriters Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- [ ] **Twin City Fire Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- [ ] **Hartford Insurance Company of Illinois**, a corporation duly organized under the laws of the State of Illinois
- [ ] **Hartford Insurance Company of the Midwest**, a corporation duly organized under the laws of the State of Indiana
- [ ] **Hartford Insurance Company of the Southeast**, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint
Amber Otterstrom
of Sycamore, Illinois,
its true and lawful Attorney-in-Fact, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge the following bond, undertaking, contract or written instrument:
Bond No. 83BCSJE1527
Naming Fitzgerald's Electrical Contracting, Inc. as Principal,
and County of Kane as Obligee,
in the amount of See Bond Form(s) on behalf of Company in its business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.

Shelby Wiggins, Assistant Secretary

Joelle L. LaPierre, Assistant Vice President

STATE OF FLORIDA
COUNTY OF SEMINOLE } ss. Lake Mary

On this 20th day of May, 2021, before me personally came Joelle LaPierre, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.

Jessica Ciccone
My Commission HH 122280
Expires June 20, 2025

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of February 14, 2024.

Signed and sealed in Lake Mary, Florida.

Keith D. Dozois, Assistant Vice President

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

Karin Kietzman, CPPB
Director of Purchasing

719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134
Telephone: (630) 208-3803
Fax: (630) 208-5107

INVITATION TO BID

BID NUMBER: 24-020-TK – Judicial Center Exterior Lighting Project
DATE: January 26, 2024

The County of Kane is accepting competitive sealed bids from qualified and experienced Contractor(s) to improve the quality, consistency, and energy efficiency of the exterior campus lighting system throughout its Justice campus in St. Charles, IL. This is an all-inclusive project per specifications and drawings for the Kane County Building Management Department. Prevailing Wage Rates project.

The Project consists of an Electrical power system to and including luminaires, equipment, devices, etc. Removal work, and/or relocation and reuse of existing systems and equipment.

SUBMITTAL REQUIREMENTS:
An original Bid response (with all required submittal documents) must be submitted electronically to https://www.bidnetdirect.com/illinois/kanecounty before the submittal date and time. Please upload your complete response through Bidnet Direct as a PDF file (with no password/encrypted).

- Signed Offer to Contract Form
- References
- Certificate of Insurance
- Contractor Disclosure Statement/Vendor Certification (upon award)
- Familial Disclosure Statement (upon award)
- Responsible Bidder Ordinance
- Bid Bond
- Performance, Payment, and Materials Bond (if award of the contract)

MANDATORY
PRE-BID SITE MEETING: **2:00 p.m., Thursday, February 8, 2024**
Kane County Building Management – MPB.
37W699 IL Rt. 38 Suite #C.
St. Charles, IL 60175.

SUBMISSION LOCATION: Kane County Government Center
Purchasing Department
719 S. Batavia Ave., Bldg. A, Rooms 211, 212 or 214
Geneva, Illinois 60134
8:30 a.m.-4:30 p.m. CST, Monday-Friday

SUBMISSION TIME & DATE: ***Thursday, February 15, 2024 at 3:30 p.m. CST***
Bids received after the submittal time will be rejected and returned unopened to the sender.

CONTACT PERSON: Tim Keovongsak, CPPB
PURCHASING@KANECOUNTYIL.GOV

ATTACHMENTS:

PROJECT MANUAL & SPEC BOOK
IMEG #23004987.00
Kane County Lighting Upgrade - Phase 1

DRAWING
Kane County Lighting Upgrade - Phase 1

KANE COUNTY
37W755 IL-38
ST. CHARLES, ILLINOIS 60175

ARCHITECT / ENGINEER
HOK
2310 CROSSROADS DR., SUITE 3000
MADISON, WI 53718

DISCLAIMER: TO THE EXTENT THAT YOU HAVE OBTAINED THESE BID DOCUMENTS FROM A SOURCE OTHER THAN BIDNET DIRECT, PLEASE BE ADVISED THAT THESE BID DOCUMENTS MAY NOT INCLUDE ALL UPDATES, INCLUDING, BUT NOT LIMITED TO, ADDENDUMS, CLARIFICATIONS, AND DUE DATE EXTENSIONS. FOR ALL UPDATES TO BID DOCUMENTS, PLEASE VISIT HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY

ALL QUESTIONS OR REQUESTS FOR INFORMATION PERTAINING TO THIS BID AND/OR THE SCOPE OF SERVICES SHOULD BE DIRECTED TO THE PURCHASING OFFICE AS LISTED ON THE COVER SHEET **NO LATER THAN,** FEBRUARY 9, 2024, AT 1:00 P.M., FAX AND E-MAIL ACCEPTED. FAX to (630) 208-5107 or E-mail: purchasing@KaneCountyIL.gov

INSTRUCTIONS TO BIDDERS
COUNTY OF KANE
COMPETITIVE SELECTION PROCEDURE - BID
TERMS AND CONDITIONS

1. **AUTHORITY.** This Invitation for Bid is issued pursuant to applicable provisions of the Kane County Purchasing Ordinance.

2. **BID OPENING**. Sealed bids will be received at the Kane County Purchasing Department until the date and time specified at which time they shall be opened. Late bids shall be rejected and returned unopened to the sender. Kane County does not prescribe the method by which bids are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of the reason, in transmission of the bids.

3. **BID PREPARATION**. Bids must be submitted on this form and all information and certifications called for must be furnished. Bids submitted in any other manner, or which fail to furnish all information or certificates required, may be summarily rejected. Bids may be modified or withdrawn prior to the time specified for the opening of bids. Bids shall be filled out legibly in ink or type-written with all erasures, strike overs and corrections initialed in ink by the person signing the bid. The bid shall include the legal name of the bidder, the complete mailing address, and be signed in ink by a person or persons legally authorized to bind the bidder to a contract. The name of person signing should be typed or printed below the signature.

4. **BID ENVELOPES**. Envelopes containing bids must be sealed and addressed to the County of Kane Purchasing Department. The name and address of the bidder and the Invitation Number must be shown in the upper left corner of the envelope.

5. **ERRORS IN BIDS**. Bidders are cautioned to verify their bids before submission. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal or modification of the bid after it has been opened. In case or error in the extension of prices in the bid, the unit prices will govern.

6. **RESERVED RIGHTS**. The County of Kane reserves the right at any time and for any reason to cancel this Invitation for Bids, accept or reject any or all bids or any portion thereof, or accept an alternate bid. The County reserves the right to waive any immaterial defect in any bid. Unless otherwise specified by the bidder or the County, the County has one hundred twenty (120) days to accept. The County may seek clarification from any bidder at any time and failure to respond promptly is cause for rejection.

   Kane County reserves the right to compare pricing submitted to any and all known national joint purchasing cooperatives in order to obtain the lowest pricing available in the current market place for this contract award. The list of joint purchasing cooperatives is not all inclusive and may include other joint purchasing cooperatives Kane County is not currently aware of at the present time. Kane County reserves the right to award a contract to the lowest responsive, responsible vendor for said product or service after reviewing all joint purchasing cooperative pricing available for Kane County to participate in their program.

   State of Illinois Central Management Services (CMS)
   Omnia Partners (formerly US Communities & National IPA)
   Sourcewell

7. **INCURRED COSTS**. The County will not be liable for any costs incurred by bidders in replying to this Invitation for Bids.

8. **AWARD**. It is the intent of the County to award multiple contracts to the lowest responsive responsible bidder(s) meeting specifications. The County reserves the right to determine the lowest responsive responsible bidder on the basis of an individual item, groups of items, or in any way determined to be in the best interests of the County. The Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid specifications; (b) price; (c) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.

9. **PAYMENT.** The County of Kane requests all payments being made to vendors be done as direct deposits through an Automated Clearing House (ACH). All vendors being awarded a contract shall complete an authorization agreement form prior to award. The ACH form and information on this program can be located on the County's Web site under Vendor Information on the Finance Department page.

   PAYMENT (MANDATORY INVOICE SUBMISSION GUIDELINES). The successful bidder or bidders must conform to modified and mandatory invoice submission guidelines. Under **no** circumstances will vendor submitted invoices be cleared for payment that are not in full compliance with this invoice submission standard. Any invoice not meeting the explicit submission guidelines below will be returned to the vendor and will remain unpaid, until such time a new, conforming invoice is presented for review. **Under no circumstances will Kane County pay or be subject to any additional fees, penalties, or incurred costs as a result of vendor invoice submission failures.** *Any and all* submitted invoice packages **must** contain the following four (4) components to be considered eligible for payment:

   1. Formal invoice with all rates (labor, materials, OT, DT) clearly listed. This invoice must show compliance with any and all agreed-upon rates.
   2. Written quotation for all work being performed under this particular invoice. This "quote" must be dated within 120 days of the invoice submission, *properly submitted in arrears.*
   3. Written authorization from the using department to commence this work. *Any and all* work must demonstrate that formal approval has been given for an invoice to be considered both payable and valid. No invoice can be paid without clear evidence of authorization, from an approved point of contact within the using department.
   4. If the project under invoice requires materials, then we must also be given materials purchase orders, which demonstrate compliance with the contractual material mark-up rate. Vendors **without** materials on a particular invoice shall be required to include on company letterhead the following: "No materials were purchased for the completion of this work under this invoice". *This can be sent on either a blank invoice form, or via company letterhead.*

   PLEASE NOTE: ALL SUBMITTED VENDOR PACKAGES ARE AND BECOME THE PROPERTY OF KANE COUNTY. These materials are subject to formal scheduled, announced, unannounced, compliance, inter-governmental, or random audits, and may be audited by Kane County *at any time* within the effective dates of this contract, with or without notification to the vendor, *at the discretion of Kane County.* All vendors should be aware that in the event of serious or ongoing invoicing irregularities, Kane County may, and can invoke contractual termination clauses either with, in addition to, or separate from a formal declared breach of contract.

   We expect and require your active compliance in terms of invoice submission and adherence to these guidelines.

10. **PRICING**. The price quoted for each item is the full purchase price, including delivery to destination, and includes all transportation and handling charges, premiums on bonds, material or service costs, patent royalties and all other overhead charges of every kind and nature. Unless otherwise specified, prices shall remain firm for the contract period.

11. **DISCOUNTS**. Prices quoted must be net after deducting all trade and quantity discounts. Where cash discounts for prompt payment are offered, the discount period shall begin with the date of receipt of a correct invoice or receipt or final acceptance of goods, whichever is later.

12. **TAXES**. Kane County is not subject to Federal Excise Tax. Per certification provided by the State of Illinois Department of Revenue, Kane County is exempt from state and local taxes.

13. **SPECIFICATIONS**. Reference to brand names and numbers is descriptive, but not restrictive, unless otherwise specified. Bids on equivalent items will be considered, provided the bidder clearly states exactly what is proposed to be furnished, including complete specifications. Unless the bidder specified otherwise, it is understood the bidder is offering a referenced brand item as specified or is bidding as specified when no brand is referenced, and does not propose to furnish an "equal." The County reserves the right to determine whether a substitute offer is equivalent to and meets the standard of quality indicated by the brand name and number referenced.

14. **SAMPLES**. Samples of items, when called for, must be furnished free of expense and, if not destroyed in the evaluation process, will, upon request, be returned at the bidder's expense. Request for the return of samples must accompany the sample and include UPS Pickup Slip, postage or other acceptable mode of return. Individual samples must be labeled with bidder's name, invitation number, item reference, manufacturer's brand name and number.

15. **INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS**. Bidders shall promptly notify the County of any ambiguity, inconsistency of error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.

16. **VARIANCES**. State or list by reference on the reverse side of this form any variations to specifications, terms and/or conditions.

17. **INDEMNIFICATION**. The Vendor shall indemnify and hold harmless the County, its agents, officials, and employees, from and against all injuries, losses, claims, suits, costs and expenses which may accrue against the County as a consequence of granting the Contract.

    Vendor agrees to save, hold harmless, defend and indemnify the County of Kane and its Officers, Agents, and Employees, from any and all liability or loss incurred by the County of Kane resulting from Vendor's noncompliance with any laws or regulations of any governmental authority having jurisdiction over Vendor's performance of this contract and Vendor's violation of any of the terms and conditions of this Agreement, and from the Vendor's negligence arising from, in any manner and in any way connected with, the terms and conditions of this Agreement and arising from the Vendor's performance thereunder.

18. **DEFAULT**. Time is of the essence of this contract and if delivery of acceptable items or rendering of services is not completed by the time promised, the County reserves the right, without liability, in addition to its other rights and remedies, to terminate the contract by notice effective when received by Vendor, as to stated items not yet shipped or services not yet rendered and to purchase substitute items or services elsewhere and charge the Vendor with any or all losses incurred.

19. **INSPECTION**. Materials or equipment purchased are subject to inspection and approval at the County's destination. The County reserves the right to reject and refuse acceptance of items which are not in accordance with the instructions, specifications, drawings or data of Vendor's warranty (express or implied). Rejected materials or equipment shall be removed by, or at the expense of, the Vendor promptly after rejection.

20. **WARRANTY**. Vendor warrants that all goods and services furnished hereunder will conform in all respects to the terms of the solicitation, including any drawings, specifications or standards incorporated herein, and that they will be free from latent and patent defects in materials, workmanship and title, and will be free from such defects in design. In addition, Vendor warrants that said goods and services are suitable for, and will perform in accordance with, the purposes for which they are purchased, fabricated, manufactured and designed or for such other purposes as are expressly specified in this solicitation. The County may return any nonconforming or defective items to the Vendor or require correction or replacement of the item at the time the defect is discovered, all at the Vendor's risk and expense. Acceptance shall not relieve the Vendor of its responsibility.

    Vendor expressly warrants that all goods and services (real property and all structures thereon) will conform to the drawings, materials, performance and any other specifications, samples or other description furnished by the County, and will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship. Vendor agrees that these warranties shall run to Kane County, its successor, assigns, customers and users of the products or services and that these warranties shall survive acceptance of the goods or performance of the services.

21. **REGULATORY COMPLIANCE**. Vendor represents and warrants that the goods or services furnished hereunder (including all labels, packages and container for said good) comply with all applicable standards, rules and regulations in effect under the requirements of all Federal, State and local laws, rules and regulations as applicable, including the Occupational Safety and Health Act as amended, with respect to design, construction, manufacture or use for their intended purpose of said goods or services. Vendor shall furnish "Material Safety Data Sheet" in compliance with the Illinois Toxic Substances Disclosure to Employees Act.

22. **EQUAL EMPLOYMENT OPPORTUNITY.** The equal employment opportunity clause required by the Illinois Human Rights Act is hereby incorporated by reference in all contract made by the County of and in all bid specifications therefore furnished by the County to all Vendors, contractors and subcontractors.

    The County of Kane, State of Illinois, represents that it and the employing agencies responsible to it, conform to the following:

    We do not discriminate against any employee or applicant for employment because of race, creed, color, age, disability, religion, sex, national origin/ancestry, sexual orientation, marital status, veteran status, political affiliation, pregnancy, or any other legally protected status. We will take whatever action is necessary to ensure that applicants and employees are treated appropriately regarding all terms and conditions of employment. We will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

    We will, in all solicitations or advertisements for employees placed by or on behalf of the employing agencies, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex, marital status, military status, sexual orientation, pregnancy or unfavorable discharge from military service. (Ordinance No. Res. No. 82-90, 6-10-80; Res. No. 81-79, 6-9-81; Res. No. 82-

90, 6-8-82; Res. No. 05-303, 9-23-05). State law references—Illinois Human Rights Act, 775ILCS 5/1-101 et seq.

23. PREVAILING WAGE RATES

WHEREAS, it is the policy of the State of Illinois as declared in "An ACT regulating wages of laborers, mechanics and other workman employed in any public works by the State, County, City or any political subdivision or by any work under construction for public works" approved June 26, 1941, that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in a locality in which work is performed, shall be paid to all laborers, workmen and mechanics employed by and on behalf of any and all public body engaged in public works, exclusive of maintenance work. Responsive Bidders must include with their bid a separate sheet showing trades to be employed and wage rates to be paid.

The current Illinois Department of Labor Prevailing Wage Rates for the County of Kane are available at their website http://www.state.il.us/agency/idol/ . Prevailing wage rates are subject to revision monthly. Copies of the current prevailing wage rates are also available at the Kane County Purchasing Department, 719 Batavia Avenue, Rooms 211, 212, 214, Geneva, IL 60134.

Not less than the prevailing rate of wages as determined by the Illinois Department of Labor shall be paid to all laborers, workers and mechanics performing work under this contract. State Statutes regarding Prevailing Wage and the current wage rates are available online at www.state.il.us/agency/idol/rates/rates. The Prevailing Wage rate applies to the other participating Counties where the work is to be performed. You must retain payroll records for 5 years and make those records available for inspection by the County or the Illinois Department of Labor. You must submit monthly certification of payroll records.

A determination by the Illinois Department of Labor of debarment for violation of the Prevailing Wage Act shall result in the Contractor being automatically deemed non-responsible for the period of debarment without further proceedings by the County.
This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages" (hourly cash wages plus the amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at: http://www.state.il.us/agency/idol/rates/rates.HTM. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and recordkeeping duties

CERTIFIED PAYROLL REQUIREMENTS (Public Act 94-0515)
Effective August 10, 2005 contractors and subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the construction project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the contractor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

Effective September 1, 2020, the Illinois Department of Labor (IDOL) has activated an electronic database (Payroll Portal) capable of accepting and retaining certified payrolls submitted under the State of Illinois Prevailing Wage Act (830 ILCS/130/1). All contractors and subcontractors completing work for Kane County pursuant to the Act must submit all certified payroll through the IDOL Payroll Portal. In order to receive payment for work conducted for Kane County, contractors must provide the e-mail certification received from their IDOL submittal and any subcontractors working on the project with each of their pay requests.

The Employment of Public Workers on Public Works Act is active when there is excessive unemployment in Illinois and requires the employment of 90% of the employees on this project be Illinois residents 30 ILCS570/3.

24. **ROYALTIES AND PATENTS**. Vendor shall pay all royalties and license fees. Vendor shall defend all suits or claims for infringement of any patent or trademark rights and shall hold the County harmless from loss on account thereof.

25. **LAW GOVERNING**. This contract shall be governed by and construed according to the laws of the State of Illinois.

26. **ELIGIBILITY**. By signing this bid, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of Article 33E, Public Contracts of the Illinois Criminal Code of 1961, as amended (Illinois Compiled Statutes, 720 ILCS 5/33E-1).

DEBARMENT AND SUSPENSION. No contract may be awarded to parties listed on the federal governments Excluded Parties List System in the System for Award Management (SAM), on the State of Illinois' list of sanctioned persons maintained by the Agency's Office of Inspector General, or on the County's own list of parties suspended or debarred from doing business with the County.

Debarment is the process of determining that a contractor is ineligible to receive contract awards based upon a preponderance of evidence, usually a conviction. Debarment is

usually three (3) years in length. The name of the debarred contractor may be published as ineligible on the System for Award Management (SAM), which is a website administered by the U.S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

Suspension is the process of determining that a contractor is ineligible to receive contract awards based upon adequate evidence, usually an indictment. Suspension is a temporary measure having a 12 month limit. It is usually used pending completion of an investigation or legal proceedings. The name of the suspended contractor will be published as ineligible on the System for Award Management (SAM), which is a website administered by the U.S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

27. CERTIFICATE OF INSURANCE REQUIRED BY KANE COUNTY

Contractor to furnish and deliver prior to commencement of work, a completed Certificate of Insurance satisfactory to the requirements of County of Kane containing:

a) The Contractor and all Subcontractors shall provide a Certificate of Insurance naming the Owner (Kane County) as certificate holder <u>and</u> as additional insured. The certificate shall contain a 30-day notification provision to the owner (Kane County) prior to cancellation or modification of the policy.

b) Commercial General Liability insurance including Products/Completed Operations, Owners and Contractor Protective Liability and Broad Form Contractual Liability. The exclusion pertaining to Explosion, Collapse and Underground Property Damage hazards eliminated. The limit of liability shall not be less than the following:

General Aggregate	$2,000,000
Products and Completed Operations	$2,000,000
Personal and Advertising Injury	$1,000,000
Each Occurrence	$1,000,000
Or – Combined Single Limit	$1,000,000

i) Products and Completed Operation coverage is to remain in force for a period of two years after the completion of project.

c) Business Automotive Liability Insurance including owned, hired and non-owned automobiles, and/or trailer and other equipment required to be licensed, with limits of not less than the following:

Each Person for Bodily Injury	$1,000,000
Each Occurrence for Bodily Injury	$1,000,000
Each Occurrence for Property Damage	$1,000,000
Or - Combined Single Limit	$1,000,000

d) Statutory Worker's Compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including Occupational Disease Act

provisions, for employees at the site of the project, and in case work is sublet, the Contractor shall require each Subcontractor similarly to provide this insurance. In case employees are engaged in work under this contract and are not protected under the Workers Compensation and Occupational Disease Act, the Contractor shall provide, and shall cause Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

e) Umbrella Liability:

Aggregate Limits $5,000,000

Vendor to furnish a copy of the Endorsement showing Kane County, as an additional insured on the General Liability, Auto, and Umbrella/Excess policies.

The Contractor shall cease operations on the project if the insurance is canceled or reduced below the required amount of coverage.

28. **RESPONSIBLE BIDDER REQUIREMENTS**

On August 8, 2023, the Kane County Board approved a Responsible Bidder Ordinance 23-340 which requires additional information and documentation from responders bidding on public works construction projects.

Included in this bid package is a Responsible Bidder Requirements Form. This document must be filled out and returned with the (bid/proposal). Failure to comply with all submission requirements set forth in Kane County Ordinance No. 23-340 is grounds for the County of Kane to determine that a submission is incomplete, which may result in a determination that Contractor is not a responsible bidder. In accordance with Kane County Ordinance No. 23-340, a Contractor that is actively classified as "pre-qualified" or "qualified" by the Purchasing Department is exempt from the comprehensive submission requirements and is not required to submit a Responsible Bidder Requirements Form.

29. **CONTRACTOR DISCLOSURE**

A. Prior to award, every contractor or vendor who is seeking or who has obtained contracts or change orders to contracts or two (2) or more individual contracts with Kane County resulting in an amount greater than Fifteen Thousand Dollars ($15,000) shall disclose to the Kane County Purchasing Department, in writing all cumulative campaign contributions, (which includes multiple candidates) made within the previous twelve (12) months of awarding of the contract made by that contractor, union, or vendor to any current officer or countywide elected officer whose office the contract to be awarded will benefit. Disclosure shall be updated annually during the term of a multi-year contract and prior to any change order or renewal requiring Board level approval. For purposes of this disclosure requirement, "contractor or vendor" shall include owners, officers, managers, insurance brokers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors' corporations, partnerships, associations, business trusts, estates, trustees, and/or beneficiaries under the control of the contracting person, and political action committees to which the contracting person has made contributions.

B. All contractors and vendors who have obtained or are seeking contracts with Kane County must disclose the following information which shall be certified and attached to the application or document. Penalties for knowingly violating disclosure requirements will potentially result in immediate cancellation of the contract, and possible disbarment from future County contracts:

(a) Name, address and percentage of ownership interest of each individual or entity having a legal or a beneficial interest of more than five percent (5%) in the applicant. Any entity required by law to file a statement providing substantially the information required by this paragraph with any other government agency may file a duplicate of such statement;

(b) Names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with County employees or officials in relation to the contract or bid. This information disclosure must be updated when any changes to the information occurs.

(c) Whenever any interest required to be disclosed in paragraph (a) above is held by an agent or agents, or a nominee or nominees, the principals for whom such agents or nominees hold such interest shall also be disclosed. The application of a spouse or any other party, if constructively controlled by another person, or legal entity as set forth above, shall state the name and address and percentage of beneficial interest of such person or entity possessing such constructive control and the relationship under which such control is being or may be exercised. Whenever a stock or beneficial interest is held by a corporation or other legal entity, such shareholder or beneficiary shall also make disclosure as required by paragraph (a) above.

(d) A statement under oath that the applicant has withheld no disclosures as to economic interests in the undertaking nor reserved any information, data or plan as to the intended use or purpose for which it seeks County Board or other county agency action.

C. All disclosures and information shall be current as of the date upon which the application is presented and shall be maintained current until such time as Kane County shall take-action on the application. Furthermore, this information shall be maintained in a database by the Purchasing Department, and made available for public viewing.

D. Notwithstanding any of the above provisions, the County Purchasing Department with respect to contracts awarded may require any such additional information from any applicant which is reasonably intended to achieve full disclosure relevant to the application for action by the County Board or any other County agency.

E. Any failure to comply with the provisions of this section shall render any ordinance, ordinance amendment, County Board approval or other County action in behalf of the applicant failing to comply voidable at the option of the County Board or other County

agency involved upon the recommendation of the County Board Chairman or the majority of the County Board.

30. **COMMUNICATION DURING THE PROCUREMENT PROCESS**

In an effort to create a more competitive and unbiased procurement process, the County desires to establish a single point of contact throughout the solicitation process. Therefore, from the issue date of any solicitation until the due date of the solicitation, all request for clarification or additional information regarding the solicitation, or contact with County personnel concerning this solicitation or the evaluation process must only be through the Purchasing Department staff. Inquiries will be collected by the Purchasing Department staff who will then submit the inquires to the Department Head responsible for the procurement. Responses by the Department Head to the inquires will be submitted to the Purchasing Department staff who will then distribute the responses to all vendors responding to the solicitation. In this way it will be assured that all vendors participating in the process will be receiving the same information. No contact regarding this solicitation with other County employees, agents of the County or elected officials is permitted unless expressly authorized by the Purchasing Director. A violation of this provision is cause for the County to reject the Bidder's proposal. If it is later discovered that a violation has occurred, the County may reject any proposal or terminate any contract awarded pursuant to this solicitation.

31. **ILLINOIS NON-APPROPRIATION CLAUSE:**

A forfeit clause is provided pursuant to the Illinois Non-Appropriation Clause of funds for government entities that if funds or budgets are not approved, service may be cancelled. No early cancellation penalties will be assessed, but the customer must be given 30-day notice of intent to cancel.

32. **TERMINATION FOR CAUSE:**

This Contract may be terminated by the County at any time upon thirty (30) days written notice, or by either party in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. This Contract is also subject to termination by either party if either party is restrained by state or federal law of a court of competent jurisdiction from performing the provisions of this Agreement. Upon such termination, the liabilities of the parties to this Contract shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination. Mailing of such notice, as and when above provided, shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

If this Contract is terminated due to the County's substantial failure to perform, the Contractor shall be paid for labor and expenses incurred to date, subject to setoff for any damages, losses or claims against the County resulting from or relating to Contractor's performance or failure to perform under this agreement.

In the event of termination by the County upon notice and without cause, upon completion of any phase of the Basic Services, fees due the Contractor for services rendered through such phase shall constitute total payment for services. In the event of such termination

by the County during any phase of the Basic Services, the Contractor will be paid for services rendered during the phase on the basis of the proportion of work completed on the phase as of the date of termination to the total work required for that phase.

In the event of any such termination, the Contractor also will be reimbursed for the charges of independent professional associates and contractors employed by the Contractor to render Basic Services, and paid for all unpaid Additional Services and Reimbursable Expenses not in dispute. Reimbursable expenses mean the actual expenses incurred by the Contractor or the Contractor's independent professional associates or contractors, directly or indirectly in connection with the Project.

33. **LITIGATION:**

Vendors are required to disclose if they have been a party to any lawsuits or arbitration proceedings involving their services within the last five years. Provide status or outcome of any such proceedings disclosed.

34. **HOLIDAY SCHEDULE:**

Kane County is closed for business on the following holidays: New Year's Day; Martin Luther King, Jr. Day; Lincoln's Birthday, Washington's Birthday, Spring Holiday, Memorial Day, Juneteenth, Independence Day; Labor Day, Columbus Day; Veteran's Day, Thanksgiving Day, Day following Thanksgiving Day, Christmas Day.

35. **COMPLAINT AND DISPUTE RESOLUTIONS**:

The vendor and/or his supervisor shall meet with County staff as needed to discuss any problems, complaints, needs, service adjustments, and/or mutual areas of concern.

The Vendor shall faithfully perform all work as set forth in these specifications for Kane County. If the Vendor fails to faithfully execute their work in accordance with the contract and/or a dispute arises as to the quality and/or quantity of work completed, Kane County reserves the right to withhold authorization for payment of completed work until such time that performance has been improved upon, or the dispute resolved. In instances where a dispute cannot be resolved by the Vendor and the Facilities Manager or other appointed designate, the dispute may be resolved by the Kane County Director of Purchasing.

36. **BID DEPOSIT**

BID SECURITY (ELECTRONIC)

When noted in the specifications, bids must be accompanied by a Bank Cashier's Check, Bank Draft, Certified Check, or Bid Bond for not less than Five Thousand Dollars ($5,000.00) or five (5%) percent of the amount of the Bid, or according to the schedule as provided. A scanned copy should be submitted with the E-Bid response.

During the bid review process, the County may require a bidder to submit the original bid security to confirm authenticity.

37. **EXECUTION OF A PERFORMANCE BOND, PAYMENT BOND & LABOR AND MATERIALS BOND**

When noted in the specifications, the County reserves the right to require the successful bidder to supply a Performance Bond, Payment Bond, and a Labor and Materials Bond within ten (10) calendar days of acceptance of the Vendor's bid by the County. The bonds, unless otherwise specified by the Director of Purchasing, shall be 100% of the total contract price.

38. **FAILURE TO FURNISH BOND**

In the event that the Vendor fails to furnish the abovementioned bonds within ten (10) calendar days after acceptance of the bid by the County, then the bid deposit of the bidder shall be retained by the County as liquidated damages, it being now agreed that said sum is a fair estimate of the amount of damages that said County will sustain due to the Bidder's failure to furnish said bonds.

39. **PROPRIETARY INFORMATION**

Under the Illinois Freedom of Information Act, all records in the possession of Kane County are presumed to be open to inspection or copying, unless a specific exception applies. 5 ILCS 140/1.2 One exception is "[t]rade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim directly applies to the records requested." 5 ILCS 140/7(1)(g). The County will assume that all information provided to us in a bid or proposal is open to inspection or copying by the public unless clearly marked with the appropriate exception that applies under the Freedom of Information Act. Additionally, if providing documents that you believe fall under an exception to the Freedom of Information Act, please submit both an un-redacted copy along with a redacted copy which has all portions redacted that you deem to fall under a Freedom of Information Act exception

40. **SECURITY (GENERAL):** A portion of the work will be performed within secured areas.

A. If requested, the Contractor shall submit to a Criminal History and Background Check for all their employees and subcontractor employees who may be working at the job-site for security reasons.
B. The Contractor will provide the County with a complete list of all persons employed that might work at the specified securing buildings. Only those persons will be allowed to work within the secured areas. All personnel authorized to work within secured areas may be subject to fingerprinting, a criminal security check performed by the County, and/or Criminal Justice Level 4 Security Training and Certification. The County may issue temporary identification cards, which will be kept by County's security personnel and issued and collected on a daily basis.
C. The County will require the Contractor to remove any worker who has been convicted of a felony, who is a family member of an inmate, or who violates any provision of this bid.
D. Work being performed within certain areas may require an escort provided by the County. These areas shall not be entered into without a County escort. Work within

these areas may be restricted to spaces that need to be observed by the County's escort.

E. All tools and equipment taken into a secured area shall be listed in a manifest with copies provided to County's security personnel. All tools and equipment shall be accounted for at the close of each day. All changes to the inventory shall be addressed by changing the manifest. The Contractor is responsible for proper storage of tools and equipment when in a secured area. Report all broken tools and equipment to the County's security personnel.

SECURITY (ADULT JUSTICE CENTER):

General.

F. The Contractor and the County understand that adequate security services are necessary for the safety of the agents, employees and subcontractors of the Contractor, as well as for the security of Inmates and Facility staff. The County will provide security services sufficient to enable the Contractor and its personnel safely to provide services called for hereunder.

List of All Persons Names Employed on Project.

G. The County and the Sheriff shall receive a list of the names of all the people that will be employed by the Contractor on this project. Aside from the names, the contractor shall also supply the individuals' sex, race, date of birth, and driver's license number and driver's license state.

H. The County and the Sheriff shall reserve the right to run complete criminal background history checks on all people assigned to the project and who will be working inside of the Adult Justice Center. The criminal background history checks shall include, but not be limited to the following:

I. Check of wants and warrants in Illinois

J. Check of wants and warrant through the National Computer System (NCIC)

K. Check of Computerized Criminal History (CCH)

L. If requested to do so, all employees of the contractor and subcontractor assigned to this project shall be requested to submit to supplying a complete set of fingerprints if requested by the County or the Sheriff. **Employees of the Contractor and Subcontractor assigned to this project may be requested to submit to a drug test if requested by the County or the Sheriff.**

M. The County or the Sheriff reserves the rights not to allow employees of the Contractor or any Subcontractor onto the premises should a criminal background check reveal a positive response.

Transportation Off-Site.

N. County and Sheriff will provide security as necessary and appropriate in connection with the transportation of any Inmate between the Facility and any other location for off-site services as contemplated herein.

CRIMINAL BACKGROUND HISTORY CHECKS.

O. Contractors acknowledges that the "Adult Justice Center" is located in the public building and subject to security procedures and that the Adult Justice Center or other Kane County facility security takes precedence over the rights of the Contractors or Licensee.

P. The County will be running criminal background history checks on all personnel assigned to this contract that will be or could be working inside any of the Kane County government buildings. The criminal background checks and all cost associated with the inquiries will be the sole responsibility of the County. Whenever a new employee is assigned to the County, a background check shall be run by the County before the employee may start work.
   1. The criminal background history checks will include, but are not limited to the following:
      a. Check of wants and warrants in Illinois.
      b. Check of wants and warrants through the National Computer System (NCIC).
      c. Check of Computerized Criminal History (CCH).
   2. If requested to do so, any employee of the Contractors assigned to this project will submit to be finger printed by the County.
   3. The County of Kane reserves the right not to allow personnel of the Contractors onto any County premises if a criminal background check reveals a positive response.
   4. At no time will the Contractors be able to employ personnel to work in any County building, without prior approval from Kane County.

Joint Purchasing Program Initiative:

All public agencies as defined by the Illinois Governmental Joint Purchasing Act, as well as not-for-profit agencies that qualify under Section 45-35 of the Illinois Procurement Code, are eligible to participate in joint purchasing programs.

ILL COMP. STAT. ANN §220/2. Definitions for the purpose of this Act: The term “public agency” shall mean any unit of local government as defined in the Illinois constitution of 1970, any school district, any public community collet district, any public building commission, the State of Illinois, any agency of the state government of the United States, or of any other State, any political subdivision of another State, and any combination of the above pursuant to an intergovernmental agreement which includes provisions for a governing body of the agency created by the agreement.

Kane County wants to expand on the current benefits of intergovernmental cooperation on a regional basis. The goal of Kane County Purchasing is to combine the resources and purchasing power of governments and not-for-profit entities to negotiate the most favorable contract terms in order to obtain the best quality products and services at the lowest prices. By purchasing through Kane County Joint Purchasing Contracts, participants will save both time and money by not having to duplicate the formal bidding and request for proposal solicitation process.

Illinois statutes, 525/2 from Ch. 85, par. 1602 (Governmental Joint Purchasing Act), authorizes that any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units. All such joint purchases shall be by competitive solicitation as provided in Section 4 of this Act.

STATEMENT OF WORK
For
JUDICIAL CENTER EXTERIOR LIGHTING PROJECT

I. OVERVIEW

The County of Kane is accepting competitive sealed bids from qualified and experienced Contractor(s) to improve the quality, consistency, and energy efficiency of exterior campus lighting system throughout its Justice campus in St. Charles, IL. This is an all-inclusive project per specifications and drawings for the Kane County Building Management Department. Prevailing Wage Rates project.

- The Project consists of an Electrical power system to and including luminaires, equipment, devices, and etc.
- Removal work, and/or relocation and reuse of existing systems and equipment.

Intent of Specifications

It is the intent and purpose of these specifications that all labor, transportation, equipment, and materials necessary for the completion of all work are provided by the Contractor. The delivery and service shall be complete in all details, including all minor items and accessories or devices necessary for the completion of the project. This is an all-inclusive construction and renovation project.

Approved Equal:

Throughout the specifications, whenever reference is made to a specific make, model, brand name, catalog number, etc., it is only for the purpose of establishing a grade or quality required. Since Kane County does not wish to rule out other competition, the phrase "or approved equal" is added. **An "approved equal" is equal to or superior in grade or quality**. Kane County will be the sole judge as to what is an "approved equal" and what is not.

II. GENERAL INSTRUCTIONS & REQUIREMENTS

The work described below entails the complete renovation and upgrade project for the exterior lighting system for the Kane County Building Management Department located in St. Charles, Illinois. The Vendors shall reference the attached Architectural Outline Specifications, Project Manual and Spec Book, Plans, and Drawings provision for a complete detailed description of project specification, scope of service, additional bidding submittal requirements, and additional acknowledgment.

The construction and project completion shall conform completely to all applicable Kane County building codes and all applicable requirements. The following specifications shall be regarded as the minimum requirements and standards for design and construction. The Contractors shall be responsible for the detailing, fabrication, delivery, and complete construction and exterior lighting improvement project as specified - **SPEC BOOK, IMEG #23004987.00 and DRAWING, Kane County Lighting Upgrade - Phase 1.**

Kane County's authorized contact for the complete construction and renovation project specified are as follows:

Henry Thompson – Chief Operations Officer, Kane County Building Management.
Brent Braski – Director of Maintenance, Kane County Building Management.
Heidi Files – Project Manager, Kane County Building Management.

ALL QUESTIONS AND RFI PERTAINING TO THIS BID SHALL BE SUBMITTED TO THE PURCHASING DEPARTMENT IN WRITING VIA E-MAIL TO: PURCHASING@KANECOUNTYIL.GOV BEFORE THE DEADLINE FOR ALL QUESTIONS. THE COUNTY RESERVES THE RIGHT NOT TO RESPOND TO QUESTIONS AFTER THE DEADLINE.

III. GENERAL CONDITIONS and SPECIFICATIONS

The adherence to all conditions, qualifications, trade requirements, and statements of work of this bid is required. The Vendors shall be responsible for confirming the accuracy of all field measurements and dimensions as stated in the attached project manual, architectural outline specifications, and drawings. The Vendors shall immediately bring to the attention of the owner if any discrepancies are noted in the project manual and drawings.

List any and all exceptions to the specifications completely. Kane County will review each exception and will be the sole judge in determining which exceptions are acceptable and which ones are not.

The Architectural Outline Specifications, Project Manual, and Drawings Provision are available online to download at https://www.bidnetdirect.com/illinois/kanecounty and an Adobe PDF electronic file format of the project manual and drawing will be made available upon request via e-mail.

PROJECT SPEC BOOK, MANUAL, AND DRAWING FOR KANE COUNTY JUDICIAL CENTER EXTERIOR LIGHTING PROJECT NO. IMEG #23004987.00 (Kane County Lighting Upgrade - Phase 1)

The Vendors shall visit the above link to obtain the Invitation to Bid, Architectural Outline Specifications, Project Manual and Spec Book, and Drawings document titled ***24-020-TK-Judicial Center Exterior Lighting Project*** for the complete detailed description of project specification, scope of service, and submittal requirements.

The Vendors are responsible for downloading and verifying all required bid documents and the attached project manual, architectural outline specifications, and drawings.

Special provisions: some of the construction will be performed outside of regular construction hours and will require prior approval and scheduling from Kane County Building Management. Regular construction hours shall be limited to 6 AM to 3:30 PM, Monday through Friday, Excluding Holidays

IV. GENERAL PROVISIONS

A. Demolition and Disposal:
The Contractors shall provide all necessary labor, machinery, tools, apparatus, and equipment, and do all of the work necessary for the complete removal and disposal of all waste, rubbish, and debris from Kane County premises.

B. Permits and Fees:
The Contractors or their agent shall obtain any and all permits and fees, which may be required by law or ordinance prior to commencing construction, removal or demolition, or other work.

C. Damages:
It shall be the responsibility and liability of the Contractors or Purchaser to protect all surrounding areas, surfaces, buildings, and other property. The Contractors shall promptly repair any damages responsible for before damage conditions, and any damages caused to adjacent facilities and utilities by removal or demolition operations at no cost to the County.

D. Clean Up:
Clean adjacent structures and improvements of dust, dirt, and debris caused by demolition and removal operations, as directed by the County or governing authorities. Return adjacent areas to conditions existing prior to the start of work at no expense to the County.

E. Site Inspection:
It is understood that the Contractors before submitting a bid, have visited the site, and have inspected in detail the building described herein, and has examined the nature, location, character, and all of the local conditions affecting the renovation and remodeling project. No allowance will be made for not being familiar with the building, fixtures, and conditions affecting the renovation and remodeling work of this project.

F. Background Check:
The awarded vendor staff will need to provide a driver's license and pass a background check for work done in any secured areas.

V. SPECIAL CONDITIONS & INSTRUCTIONS

A. Mandatory Pre-Bid Site Meeting:
A one-time mandatory pre-bid site meeting will be held at the Kane County Building Management – Multi-Purpose Building located at 37W699 IL Rt. 38 Suite #C., St. Charles, IL 60175 at **2:00 pm., CST, Tuesday, February 8, 2024**.

B. Bidder Minimum Qualifications:
The Bidders must demonstrate that they have the resources and capability to provide the materials and services as described herein. The adherence to all conditions, qualifications, trade requirements, and the statement of work of this bid is required.

C. Bid Pricing:
Bid pricing of all trades shall be all-inclusive. No additional cost will be paid by the County, which includes but is not limited to administrative charges, fuel charges, freight/shipping or handling charges, and any other costs associated with the completion of the project, product, and services unless specified directly on the Offer to Contract Form**.**

D. Award:
It is the intention of Kane County to make a single award to the most responsive, responsible Vendor providing the lowest bid pricing per specification. Kane County reserves the right to make multiple awards if it is in the best interest of the County to do so and to compare or accept pricing of all known cooperatives available to local government in Illinois.

E. Pre-Construction Meeting:
The Contractors awarded each part of this project shall submit to the County a tentative construction schedule showing the order of the work, the time for starting each portion, and the approximate time for construction of each portion. The rate of progress shall be as nearly uniform as practicable and shall be such that all work under this contract will be completed within the time stipulated.

F. Offer to Contract Form:
Vendors are required to use the Offer to Contract Form and provide a 5% bid bond to submit a response along with "Bid Stipulated Sum" under bidding requirements specified in the Project Manual. This form must be signed and the bond must be included along with required references. The following are mandatory submittals if award of the service contract which include; Performance Bond, Certificate of Insurance per Kane County requirements, Contractor Disclosure, Familial Relationship Statements, and compliance to the Responsible Bidder Ordinance, please reference the attached samples within the bid document.

An original Bid response (with all required submittal documents) must be submitted electronically to https://www.bidnetdirect.com/illinois/kanecounty before the submittal deadline on ***Thursday, February 15, 2024 at 3:30 p.m. CST***

ALL QUESTIONS/RFI PERTAINING TO THIS REQUEST AND/OR THE SCOPE OF SERVICES SHOULD BE DIRECTED TO THE PURCHASING OFFICE AS LISTED ON THE COVER SHEET, NO LATER THAN FEBRUARY 9, 2024 AT 1 P.M., FAX AND E-MAILED ACCEPTED.

FAX questions to (630) 208-5107 or PURCHASING@KANECOUNTYIL.GOV

ELECTRONIC RESPONSE MUST BE SUBMITTED ELECTRONICALLY AT

HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY

FITZGERALD'S
ELECTRICAL CONTRACTING INC.
6S865 Shaw Road
Big Rock, IL 60511

CONTRACTOR DISCLOSURE

Bid 24-020-TK – Judicial Center Exterior Lighting Project

As of 03/20/2024, Fitzgerald's Electrical Contracting, Inc., to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12-Month period.

Below is a list of shareholders or owners, with at least 5% holdings in Fitzgerald's Electrical Contracting, Inc.:

Mr. James K. Fitzgerald 49w745 Hinckley Rd, Big Rock, IL. 60511	21%
Mrs. Cheryl Fitzgerald 49w745 Hinckley Rd, Big Rock, IL. 60511	19%
Mr. Ryan Fitzgerald 9360 W. County Line Rd, Hinckley, IL. 60511	20%
Mr. Cory Fitzgerald 49w745 Hinckley Rd, Big Rock, IL. 60511	20%
Mr. Erik Fitzgerald 1517 Fairway Dr, Apt 303, Naperville, IL. 60563	20%

VP — 3/20/24

Officer, Title — Date

Subscribed and Sworn this 20th day of March, 2024

Brooke L. Bright

Notary Public

BROOKE L. BRIGHT
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires
June 30, 2027

(630) 556-3000 Telephone
(630) 556-3087 Fax
www.fitzec.com

FITZGERALD'S
ELECTRICAL CONTRACTING INC.
6S865 Shaw Road
Big Rock, IL 60511

FAMILIAL RELATIONSHIP DISCLOSURE

Bid 24-020-TK – Judicial Center Exterior Lighting Project

As of 03/20/2024, Fitzgerald's Electrical Contracting, Inc., to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any Court Elected Official or County Department Director within the last 12 Month period. "Familial Relationship" is defined in Public Act 101-0544.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, if the vendor, for contracts greater than $30,000 fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

VP — 3/20/2024

Officer, Title — Date

Subscribed and Sworn this 20th day of March, 2024

Brooke L. Bright

Notary Public

BROOKE L. BRIGHT
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires
June 30, 2027
NOTARY PUBLIC STATE OF ILLINOIS

(630) 556-3000 Telephone
(630) 556-3087 Fax
www.fitzec.com

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-24-2210

AUTHORIZING NUMBER OF PROCUREMENT CARDS ISSUED TO THE GEOGRAPHIC INFORMATION SYSTEM (GIS) DIVISION OF THE INFORMATION TECHNOLOGIES DEPARTMENT AND EACH OF THEIR TRANSACTION LIMITS

WHEREAS, the Kane County Board approved resolution #22-21 on January 11, 2022 amending the Kane County Financial Policies regarding the use and administration of Kane County procurement cards; and

WHEREAS, the amended Financial Policies regarding procurement cards now require each department head to obtain the advice and consent of their standing committee regarding the number of procurement cards issued to their department and the single and monthly transaction limits set for each card; and

WHEREAS, the amended Financial Policies regarding procurement cards now require the number of procurement cards issued and the transaction limits established for each cardholder to be reviewed annually by the standing committee to which the cardholder's department head reports as well as by the Finance Committee;

NOW, THEREFORE, BE IT RESOLVED by this standing committee and by the Finance Committee that the attached list of procurement cards and their single and monthly transaction limits have been reviewed and are hereby approved; and

NOW, THEREFORE, BE IT RESOLVED by this standing committee and by the Finance Committee that the temporary increases to the single and monthly transaction limits as specified for each procurement card are also approved in advance.

Passed by the Kane County Administration Committee on April 10, 2024 and Finance Committee on April 24, 2024.

_____	_____
Chris Kious, Chairman	Dale Berman, Chairman
Administration Committee	Finance Committee
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

Authorizing Number of Procurement Cards Issued to the Geographic Information System (GIS) Division of the Information Technologies Department and Each of Their Transaction Limits

Committee Flow: Administration Committee, Finance and Budget Committee
Contact: Charles Lasky, 630.232.5827

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: N/A
If not budgeted, explain funding source:	

Summary:

Per the P-Card policy, each year the number of P-Cards issued and the transaction limits established for each County department/office shall be approved annually by the standing committee to which the department/office reports and by the Finance Committee.

2024 Geographic Information System (GIS) Division of the Information Technologies Department

P-Card Holders and Transaction Limits

Name	Department	Single Purchase	Credit Limit
Thomas Nicoski	Information Technologies (GIS)	$5,000.00	$10,000.00

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-24-2211

AUTHORIZING EXPENDITURE OF FUNDS FOR DOCUMENTS AND RECORDS MANAGEMENT WITH LASERFICHE THROUGH OMNIA PARTNERS (CONTRACT #01-158)

WHEREAS, pursuant to article VII, section 10, of the Illinois Constitution of 1970, and the Intergovernmental Cooperation Act, 5ILCS 220/1, et seq., the County is permitted to procure materials, services, supplies, equipment, construction and construction-related services through other governmental agencies, provided certain conditions are satisfied; and

WHEREAS, Article VI, Division 3, Section 2-221 of the Kane County Code permits joint purchasing when the procurements are made pursuant to a written agreement, competitive selection procedures were used, the intent is not to circumvent competitive bidding, and the County is authorized under law or regulation to contract with another government agency; and

WHEREAS, OMNIA Partners is a cooperative purchasing organization that aggregates the purchasing power of governmental entities nationwide; and

WHEREAS, OMNIA Partners offers access to cooperative purchasing agreements that have been awarded through a request for proposal competitive solicitation issued by a governmental entity, also known as a principal procurement agency; and

WHEREAS, in order for another governmental entity, also known as a participating public agency, to utilize agreements through OMNIA Partners, the participating agency may execute a Master Intergovernmental Cooperative Purchasing Agreement ("MICPA"); and

WHEREAS, the MICPA is an agreement between the principal procurement agencies and the participating public agencies that permits the participating public agencies to purchase products pursuant to the master agreements executed by the principal procurement agencies and the third-party businesses; and

WHEREAS, the Kane County Information Technologies Department desires to utilize the OMNIA Partners Cooperative with Laserfiche and OPG-3, Inc. as a reseller to purchase documents and records management software, systems, and services; and

WHEREAS, the OMNIA Partners contract was publicly bid by the Region 14 Education Service Center, and is available under contract number: 01-158; and

WHEREAS, the OMNIA Partners contract number: 01-158 was awarded from December 1, 2022 through November 30, 2025 with the option to renew for two (2) additional one-year periods through November 30, 2027; and

WHEREAS, Kane County has used OMNIA Partners contracts in the past; and

WHEREAS, these purchases call for the use of funds during multiple budget years; and

WHEREAS, Kane County acknowledges the necessity of the appropriation of such funds from multiple County funds and line items at a cost not to exceed One Hundred and Fifty Thousand Dollars ($150,000) per fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Information Technologies Department is hereby authorized to expend a not to exceed amount of One Hundred and Fifty Thousand Dollars ($150,000) per fiscal year for the purchase of documents and records management software, systems, and services through Laserfiche with OPG-3, Inc. as a reseller through November 30, 2025 to be paid from various line items as needed for all Kane County Government Departments and Offices.

Line Item: 390.060.337.50340, various
Line Item Description: Click or tap here to enter text. Riverboat Software, various
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on May 14, 2024.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

AUTHORIZING EXPENDITURE OF FUNDS FOR DOCUMENTS AND RECORDS MANAGEMENT WITH LASERFICHE THROUGH OMNIA PARTNERS (CONTRACT #01-158)

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board
Contact: Charles Lasky, 630-232-5827

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $150,000
If not budgeted, explain funding source:	

Summary:

Authorizing the expenditure of funds for Laserfiche software system through OPG-3, Inc. in a not to exceed amount of $150,000 per fiscal year.

DocuSign Envelope ID: 82679202-3385-4F99-95AC-0002086D87EE

Laserfiche®

NCPA

Document and Records Management RFP

Laserfiche
November 16, 2022

DocuSign Envelope ID: 82679202-3385-4F99-95AC-0002086D87EE

Laserfiche®

3443 Long Beach Blvd.
Long Beach, CA 90807
800-985-8533 | 562-988-1688

November 16, 2022

Region 14 Education Service Center
1850 Highway 351
Abilene, Texas, 79601

Re: ***National Cooperative Purchasing Alliance (NCPA) RFP # 36-22 for Document and Records Management***

To Whom It May Concern:

We are pleased to submit the attached proposal in response to the NCPA RFP # 36-22 for Document and Records Management. Compulink Management Center, Inc., doing business as Laserfiche, is the developer of the award-winning Laserfiche® enterprise content management solutions, as well as a respected system integrator and consultancy. We have a successful partnership historically with the NCPA contract for Document and Records Management and believe that Laserfiche is a particularly good fit to continue meeting Region 14 ESC's goal of deploying content management as a foundational technology to assist public agencies drive operational improvements and efficiencies.

Laserfiche is the document management solution of choice for many government and education institutions throughout the world. Over our 30+ years in business, we have cultivated a strong understanding of the business processes within government and education, allowing us to provide solutions which integrate with both commercial and homegrown applications. We have worked hard to foster a sense of community throughout our large and diverse customer base. Our public-sector customers constitute an exceptionally active collection of users anchored by inspirational Laserfiche luminaries.

The Laserfiche software solutions platform is developed and licensed to be implemented as core infrastructure technology for managing content and facilitating optimized business processes. The system bundles functionality and provides for the deployment of servers and repositories so individual departments have access to the tools they need to solve their specific business problems while the enterprise has complete control over system topology. Laserfiche provides the ability to deploy multiple systems for production, testing, development, and training to meet high availability, disaster recovery and changing development needs.

Our proposal follows the format proscribed in the RFP as closely as possible. We have been as concise as possible in our responses. We would be pleased to provide additional information related to this proposal, including our proposed solutions, as requested.

Thank you for your time and consideration.

Sincerely,

DocuSigned by:
Will Talbot
B3BD0EEF514C0...

Will Talbot
Head of Strategic Sales
1.562.988.1688 ext. 148
will.talbot@laserfiche.com

DocuSign Envelope ID: 82679202-3385-4F99-95AC-0002086D87EE

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TAB 1
MASTER AGREEMENT - GENERAL TERMS AND CONDITIONS

Customer Support
The vendor shall provide timely and accurate technical advice and sales support. The vendor shall respond to such requests within one (1) working day after receipt of the request.

Disclosures
Respondent affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.

The respondent affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

Renewal of Contract
Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew for up to two (2) additional one-year terms or any combination of time equally not more than 2 years if agreed to by Region 14 ESC and the vendor.

Funding Out Clause
Any/all contracts exceeding one (1) year shall include a standard “funding out” clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity’s current revenue only, provided the contract contains either or both of the following provisions:

Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract.

Shipments (if applicable)
The awarded vendor shall ship ordered products within seven (7) working days for goods available and within four (4) to six (6) weeks for specialty items after the receipt of the order unless modified. If a product cannot be shipped within that time, the awarded vendor shall notify the entity placing the order as to why the product has not shipped and shall provide an estimated shipping date. At this point the participating entity may cancel the order if estimated shipping time is not acceptable.

Tax Exempt Status
Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the vendor.

DocuSign Envelope ID: 82679202-3385-4F99-95AC-0002086D87EE

Payments
The entity using the contract will make payments directly to the awarded vendor or their affiliates (distributors/business partners/resellers) as long as written request and approval by NCPA is provided to the awarded vendor.

Adding Authorized Distributors/Dealers
Awarded vendors may submit a list of distributors/partners/resellers to sell under their contract throughout the life of the contract. Vendor must receive written approval from NCPA before such distributors/partners/resellers considered authorized.

Purchase orders and payment can only be made to awarded vendor or distributors/ business partners/resellers previously approved by NCPA.

Pricing provided to members by added distributors or dealers must also be less than or equal to the pricing offered by the awarded contract holder.

All distributors/partners/resellers are required to abide by the Terms and Conditions of the vendor's agreement with NCPA.

Pricing
All pricing submitted shall include the administrative fee to be remitted to NCPA by the awarded vendor. It is the awarded vendor’s responsibility to keep all pricing up to date and on file with NCPA.

All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing

Warranty
Proposal should address the following warranty information:

- Applicable warranty and/or guarantees of equipment and installations including any conditions and response time for repair and/or replacement of any components during the warranty period.
- Availability of replacement parts
- Life expectancy of equipment under normal use
- Detailed information as to proposed return policy on all equipment

Products: Vendor shall provide equipment, materials and products that are new unless otherwise specified, of good quality and free of defects
Construction: Vendor shall perform services in a good and workmanlike manner and in accordance with industry standards for the service provided.

Safety
Vendors performing services shall comply with occupational safety and health rules and regulations. Also all vendors and subcontractors shall be held responsible for the safety of their employees and any conditions that may cause injury or damage to persons or property.

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Permits
Since this is a national contract, knowing the permit laws in each state is the sole responsibility of the vendor.

Indemnity
The awarded vendor shall protect, indemnify, and hold harmless Region 14 ESC and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the vendor, vendor employees or vendor subcontractors in the preparation of the solicitation and the later execution of the contract.

Franchise Tax
The respondent hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.

Supplemental Agreements
The entity participating in this contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor.

Certificates of Insurance
Certificates of insurance shall be delivered to the Public Agency prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. ~~The awarded vendor shall give the participating entity a minimum of ten (10) days notice prior to any modifications or cancellation of policies~~. The awarded vendor shall require all subcontractors performing any work to maintain coverage as specified.

Legal Obligations
It is the Respondent's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.

Protest
A protest of an award or proposed award must be filed in writing within ten (10) days from the date of the official award notification and must be received by 5:00 pm CST. Protests shall be filed with Region 14 ESC and shall include the following:

- Name, address and telephone number of protester
- Original signature of protester or its representative
- Identification of the solicitation by RFP number
- Detailed statement of legal and factual grounds including copies of relevant documents and the form of relief requested

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Any protest review and action shall be considered final with no further formalities being considered.

Force Majeure
If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders and regulation of any kind of government of the United States or any civil or military authority; insurrections; riots; epidemics; pandemic; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty

Prevailing Wage
It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser. It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates accordingly.

Termination
Either party may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order.

Open Records Policy
Because Region 14 ESC is a governmental entity responses submitted are subject to release as public information after contracts are executed. If a vendor believes that its response, or parts of its response, may be exempted from disclosure, the vendor must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 14 ESC must provide the OAG sufficient

information to render an opinion and therefore, vague and general claims to confidentiality by the respondent are not acceptable. Region 14 ESC must comply with the opinions of the OAG. Region14 ESC assumes no responsibility for asserting legal arguments on behalf of any vendor. Respondent are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this bid in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days**

Compulink Management Center, Inc. dba Laserfiche

Company Name

3443 Long Beach Blvd

Address

Long Beach | California | 90807

City | State | Zip

562-988-1688 | N/A

Telephone Number | Fax Number

notices@laserfiche.com

Email Address

Peter Wayman | President

Printed Name | Position

DocuSigned by:
Peter Wayman
55434A302F9F438...

Authorized Signature

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TAB 2
NCPA ADMINISTRATION AGREEMENT

This Administration Agreement is made as of December 8, 2022, by and between National Cooperative Purchasing Alliance ("NCPA") and Compulink Management Center, Inc. dba Laserfiche ("Vendor").

Recitals

WHEREAS, Region 14 ESC has entered into a certain Master Agreement dated December 8, 2022, referenced as Contract Number 01-158, by and between Region 14 ESC and Vendor, as may be amended from time to time in accordance with the terms thereof (the "Master Agreement"), for the purchase of Document and Records Management;

WHEREAS, said Master Agreement provides that any state, city, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution, other government agency or nonprofit organization (hereinafter referred to as "public agency" or collectively, "public agencies") may purchase products and services at the prices indicated in the Master Agreement;

WHEREAS, NCPA has the administrative and legal capacity to administer purchases under the Master Agreement to public agencies;

WHEREAS, NCPA serves as the administrative agent for Region 14 ESC in connection with other master agreements offered by NCPA

WHEREAS, Region 14 ESC desires NCPA to proceed with administration of the Master Agreement;

WHEREAS, NCPA and Vendor desire to enter into this Agreement to make available the Master Agreement to public agencies on a national basis;

NOW, THEREFORE, in consideration of the payments to be made hereunder and the mutual covenants contained in this Agreement, NCPA and Vendor hereby agree as follows:

General Terms and Conditions

- The Master Agreement, attached hereto as Exhibit 1 and incorporated herein by reference as though fully set forth herein, and the terms and conditions contained therein shall apply to this Administration Agreement except as expressly changed or modified by this Administration Agreement.
- NCPA shall be afforded all of the rights, privileges and indemnifications afforded to Region 14 ESC under the Master Agreement, and such rights, privileges and indemnifications shall accrue and apply with equal effect to NCPA under this Administration Agreement including, but not limited to, Contractor's obligation to provide appropriate insurance and certain indemnifications to Region 14 ESC.

- Contractor shall perform all duties, responsibilities and obligations required under the Master Agreement in the time and manner specified by the Master Agreement.
- NCPA shall perform all of its duties, responsibilities, and obligations as administrator of purchases under the Master Agreement as set forth herein, and Contractor acknowledges that NCPA shall act in the capacity of administrator of purchases under the Master Agreement.
- With respect to any purchases made by Region 14 ESC or any Participating Agency pursuant to the Master Agreement, NCPA (a) shall not be construed as a dealer, re-marketer, representative, partner, or agent of any type of Contractor, Region 14 ESC, or such Participating Agency, (b) shall not be obligated, liable or responsible (i) for any orders made by Region 14 ESC, any Participating Agency or any employee of Region 14 ESC or Participating Agency under the Master Agreement, or (ii) for any payments required to be made with respect to such order, and (c) shall not be obligated, liable or responsible for any failure by the Participating Agency to (i) comply with procedures or requirements of applicable law, or (ii) obtain the due authorization and approval necessary to purchase under the Master Agreement. NCPA makes no representations or guaranties with respect to any minimum purchases required to be made by Region 14 ESC, any Participating Agency, or any employee of Region 14 ESC or Participating Agency under this Administration Agreement or the Master Agreement.
- With respect to any supplemental agreement entered into between a Participating Agency and Contractor pursuant to the Master Agreement, NCPA, its agents, members and employees shall not be made party to any claim for breach of such agreement.
- This Administration Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Administrative Agreement which is not contained herein shall be valid or binding.
- Contractor agrees to allow NCPA to use their name and logo within website, marketing materials and advertisement. Any use of NCPA name and logo or any form of publicity regarding this Administration Agreement or the Master Agreement by Contractor must have prior approval from NCPA.
- If any action at law or in equity is brought to enforce or interpret the provisions of this Administration Agreement or to recover any administrative fee and accrued interest, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which such party may be entitled.
- Neither this Administration Agreement nor any rights or obligations hereunder shall be assignable by Contractor without prior written consent of NCPA, provided, however, that the Contractor may, without such written consent, assign this Administration Agreement and its rights and delegate its obligations hereunder in connection with the transfer or sale of all or substantially all of its assets or business related to this Administration Agreement, or in the event of its merger, consolidation, change in control or similar transaction. Any permitted assignee shall assume all assigned obligations of its assignor under this Administration Agreement.
- This Administration Agreement and NCPA's rights and obligations hereunder may be assigned at NCPA's sole discretion, to an existing or newly established legal entity that has the authority and capacity to perform NCPA's obligations hereunder.

Term of Agreement

This Agreement shall be in effect so long as the Master Agreement remains in effect, provided, however, that the obligation to pay all amounts owed by Vendor to NCPA through the

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termination of this Agreement and all indemnifications afforded by Vendor to NCPA shall survive the term of this Agreement.

Fees and Reporting

The awarded vendor shall electronically provide NCPA with a detailed quarterly report showing the dollar volume of all sales under the contract for the previous quarter. Reports are due on the fifteenth (15th) day after the close of the previous quarter. It is the responsibility of the awarded vendor to collect and compile all sales under the contract from participating members and submit one (1) report. The report shall include at least the following information as listed in the example below:

Entity Name	Zip Code	State	PO or Job #	Sale Amount

Total _____

Each quarter NCPA will invoice the vendor based on the total of sale amount(s) reported. From the invoice the vendor shall pay to NCPA an administrative fee based upon the tiered fee schedule below. Vendor's annual sales shall be measured on a calendar year basis. Deadline for term of payment will be included in the invoice NCPA provides.

Annual Sales Through Contract	Administrative Fee
0 - $30,000,000	2%
$30,000,001 - $50,000,000	1.5%
$50,000,001+	1%

Supplier shall maintain an accounting of all purchases made by Public Agencies under the Master Agreement. NCPA and Region 14 ESC reserve the right to audit the accounting for a period of four (4) years from the date NCPA receives the accounting. In the event of such an audit, the requested materials shall be provided at the location designated by Region 14 ESC or NCPA. In the event such audit reveals an under reporting of Contract Sales and a resulting underpayment of administrative fees, Vendor shall promptly pay NCPA the amount of such underpayment, together with interest on such amount and shall be obligated to reimburse NCPA's costs and expenses for such audit.

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ACKNOWLEDGMENT OF CONTRACTOR REQUIREMENTS

National Cooperative Purchasing Alliance	Compulink Management Center, Inc. dba Laserfiche
Organization	Vendor Name
Matthew Mackel	Peter Wayman
Name	Name
Director, Business Development	President
Title	Title
PO Box 701273	3443 Long Beach Blvd
Address	Address
Houston, TX 77270	Long Beach, CA 90807
Address	Address
	DocuSigned by: Peter Wayman 35434A302F9F438...
Signature	Signature
December 8, 2022	11/16/2022
Date	Date

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TAB 3
VENDOR QUESTIONAIRE

Please provide responses to the following questions that address your company's operations, organization, structure, and processes for providing products and services.

Locations Covered

- Bidder must indicate any and all locations where products and services can be offered.
- Please indicate the price co-efficient for each location if it varies.

☒ **All 50 States & District of Columbia** (Selecting this box is equal to checking all boxes below)			
☐ Alabama	☐ Illinois	☐ Montana	☐ Rhode Island
☐ Alaska	☐ Indiana	☐ Nebraska	☐ South Carolina
☐ Arizona	☐ Iowa	☐ Nevada	☐ South Dakota
☐ Arkansas	☐ Kansas	☐ New Hampshire	☐ Tennessee
☐ California	☐ Massachusetts	☐ New Jersey	☐ Texas
☐ Colorado	☐ Michigan	☐ New Mexico	☐ Utah
☐ Connecticut	☐ Minnesota	☐ New York	☐ Vermont
☐ Delaware	☐ Mississippi	☐ North Carolina	☐ Virginia
☐ D.C.	☐ Missouri	☐ North Dakota	☐ Washington
☐ Florida	☐ Kentucky	☐ Ohio	☐ West Virginia
☐ Georgia	☐ Louisiana	☐ Oklahoma	☐ Wisconsin
☐ Hawaii	☐ Maine	☐ Oregon	☐ Wyoming
☐ Idaho	☐ Maryland	☐ Pennsylvania	

☒ **All U.S. Territories and Outlying Areas** (Selecting this box is equal to checking all boxes below)	
☐ American Somoa	☐ Northern Marina Island
☐ Federated States of Micrones	☐ Puerto Rico
☐ Guam	☐ U.S. Virgin Islands
☐ Midway Islands	

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☒ **All Canada Provinces and Territories** (Selecting this box is equal to checking all boxes below)	
☐ Alberta	☐ Prince Edward Island
☐ British Columbia	☐ Quebec
☐ Manitoba	☐ Saskatchewan
☐ New Brunswick	☐ Northwest Territories
☐ Newfoundland and Labrador	☐ Nunavut
☐ Nova Scotia	☐ Yukon
☐ Ontario	

If awarded a Master Agreement, will your company extend the terms offered in your Proposal to public agencies in Canada? If no or maybe, please explain.

☒ Yes ☐ Maybe ☐ No

If awarded a Master Agreement, will your company extend the terms offered in your Proposal to private sector customers?

☒ Yes ☐ Maybe ☐ No

Minority and Women Business Enterprise (MWBE) and (HUB) Participation
It is the policy of some entities participating in NCPA to involve minority and women business enterprises (MWBE) and historically underutilized businesses (HUB) in the purchase of goods and services. Respondents shall indicate below whether or not they are an M/WBE or HUB certified.

☐ Minority/Women Business Enterprise
Respondent Certifies that this firm
a Minority / Women Business Enterprise

☐ Historically Underutilized Business
Respondent Certifies that this firm is a
Historically Underutilized Business

Small Business, MWBE and HUB Growth
If Proposer is a Large, National or Multinational Organization/Corporation, what programs are in place that partners or supports the growth of small and MWEB and HUB business? If yes, please describe.

☐ N/A, we are a recognized small, MWEB or HUB organization

☒ No, we do not have any programs in place.

☐ Yes, we have programs in place.

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Residency
Responding Company's principal place of business is in the city of Long Beach, ,
State of California.

Felony Conviction Notice
Please Check Applicable Box (If the 3rd box is checked, a detailed explanation of the names and convictions must be attached):

☐ A publicly held corporation; therefore, this reporting requirement is not applicable.

☒ Is not owned or operated by anyone who has been convicted of a felony.

☐ Is owned or operated by the following individual(s) who has/have been convicted of a felony

Distribution Channel
Which best describes your company's position in the distribution channel:

☒ Manufacturer Direct ☐ Certified education/government reseller

☐ Authorized Distributor ☐ Manufacturer marketing through reseller

☐ Value-added reseller ☐ Other: _____

Processing Contact Information

Contact Person	Courtney Pugh
Title	Assistant Program Manager
Company	Compulink Management Center, Inc. dba Laserfiche
Address	3443 Long Beach Blvd
City/State/Zip	Long Beach, CA 90807
Phone	562-988-1688
Email	Courtney.Pugh@Laserfiche.com

Pricing Information
In addition to the current typical unit pricing furnished herein, the Vendor agrees to offer all future product introductions at prices that are proportionate to Contract Pricing. If answer is no, attach a statement detailing how pricing for NCPA participants would be calculated for future product introductions.

☒ Yes ☐ No

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Pricing submitted includes the required NCPA administrative fee. The NCPA fee is calculated based on the invoice price to the customer.

☒ Yes ☐ No

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TAB 4

VENDOR PROFILE

Company's official registered name

Compulink Management Center, Inc. DBA Laserfiche

Company History

Since 1987, Laserfiche Enterprise Content Management software has been trusted by organizations worldwide to manage, secure, and share information. As a privately-held company based in California, Laserfiche develops solutions for capture, workflow, forms, e-signatures and case management that help organizations drive business value—and make timely, informed decisions. Laserfiche represents a unique combination of stability and innovation within the Enterprise Content Management industry. Stability within the management and development teams and sustained, consistent profitability has allowed Laserfiche to follow a long-term strategy without distraction from short-term pressures. Unparalleled customer loyalty and satisfaction are hallmarks of doing things the right way for decades.

Laserfiche utilizes an integrated architecture that allows services such as document imaging, document management and records management to be layered transparently and exposed through personalized interfaces. With a comprehensive set of tools designed specifically to work together, Laserfiche provides the ability to design and build creative solutions to complex business problems that break patterns developed over 30 years of doing things the way they have always been done.

Usability and accessibility are primary design considerations for every Laserfiche application. All administrative, design and configuration interfaces benefit from the same user focused design applied to user facing applications. This approach ensures that implementing, configuring, and maintaining a Laserfiche system does not require highly specialized technical skills, which makes it easy to rapidly expand system usage while minimizing total cost of ownership.

Dun & Bradstreet (D&B) number.

086512134

Organizational Chart

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Corporate Location and Contact Info

Laserfiche Headquarters - 3443 Long Beach Blvd, Long Beach, CA 90807
Name: Will Talbot
Title: Head of Strategic Sales
Telephone: 1.562.988.1688 x 148
Mobile: 1.562.253.1499
E-mail: will.talbot@laserfiche.com

Standard terms of payment

We sell direct and through a reseller channel. For our direct customers, the standard term is net 30. For our resellers with a credit line, standard term is net 30, except for expired LSSP orders for which standard term is “Due upon Receipt”. For our new resellers, the standard term of payment is prepaid.

Competition in the Marketplace

We provide Enterprise Content Management solutions, so our competition ranges from industry specific document management providers to other ECM solutions. We have been recognized by analysts for being the best value ECM solution (InfoTech) and are consistently rated as one of the leaders in the ECM industry. Laserfiche defines the Transactional Content Management niche.

Financial Information

Financial information may be provided directly under separate cover to prospective customers with signed nondisclosure agreements.

Company Differentiation

Laserfiche is the leading provider of intelligent content management and business process automation. Laserfiche's robust digital transformation tools — including powerful workflows, electronic forms, document management, and analytics — enable organizations to configure solutions that meet their diverse needs. At the same time, Laserfiche provides low-code and no-code process automation that empowers business users to create and deploy solutions quickly. The Laserfiche Solution Marketplace is a powerful example of this approach, with 150-plus prebuilt solution templates aimed at helping jumpstart process automation and digital transformation, which range from common business processes (such as new hire onboarding, accounts payable and contract management) to individual industry or organization needs (such as student registration and enrollment, transportation request or student accident report forms). Users can quickly deploy their own automated workflows or connect Laserfiche to other applications faster using these prebuilt solutions, which follow industry-vetted designs and best practices.

Laserfiche’s development approach incorporates innovations in machine learning and AI to enable organizations in more than 80 countries to transform into digital businesses. Customers in the most highly regulated industries — including government, education, financial services, healthcare, and manufacturing — use Laserfiche to boost productivity, scale their business and deliver digital-first customer experiences. With DoD 5015.2 version 3-certified electronic records management, Laserfiche facilitates organizations' compliance with various regulatory requirements, additionally maintaining a set of industry compliance certifications and attestations itself such as SOC2 Type 2 Plus, HECVAT, DoD 5015.2 v3 certification. ISO 27001 is in progress.

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Laserfiche has also fostered an active user community, comprising customers who are very enthusiastic about sharing the solutions they've built and what they've achieved with Laserfiche. This knowledge sharing is incredibly value to users looking to learn and otherwise be inspired by others' digital transformation initiatives.

Marketing of the Contract if Awarded

With NCPA permission, we would market this partnership through the following channels:

- Press Release announcing the contract
- Announce the contract to our resellers and educate them on its use
- Partner with NCPA in the future to publicize implementations (with customer approval) and technological innovation at Laserfiche.

Introduction of NCPA to Company

Laserfiche would introduce NCAP to the entire company through email and company intranet, sharing the public press release. We will also educate our sales organization on the contract through our weekly sales enablement meeting.

Online Ordering

Our online catalog, the Laserfiche Ordering System, allows our resellers to place orders for their customers for current Laserfiche software. Resellers and Laserfiche Sales Representatives can then monitor and follow up with customer orders.

Customer Service Department

Our support team can be reached from 6:00 A.M. to 5:00 P.M. Pacific Standard Time, Monday through Friday, excluding holidays, at: (562) 988-1688
We also have a support portal, the Laserfiche Support Site (https://support.laserfiche.com)
General questions may be emailed to info@laserfiche.com

Green Initiatives

Laserfiche is committed to building and supporting the paperless office. Not only does this drive efficiency in our daily work, but it also helps to preserve our finite resources. This also supports our customers' green initiatives, by enabling them to build a paperless office.

As our business grows, we want to make sure we minimize our impact on the Earth's climate. We are taking every step we can to implement innovative and responsible environmental practices to reduce our carbon footprint, reduce waste, energy conservation, ensure efficient computing and much more.

Laserfiche's corporate social responsibility (CSR) program demonstrates continuing commitment to the company's employees, the local and global community and society-at-large. As a part of that commitment, mitigating impact on the environment is one of its pillars.

As an electronic content management company, the very nature of Laserfiche's software promotes paperless business operations through secure electronic records storage and process automation. Laserfiche's green initiatives focus on reducing our carbon footprint and improving our environmental impact through sustainable, mindful practices and environmental initiatives that preserve resources.

The new Laserfiche Headquarters in Long Beach was completed in early 2022. With

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sustainability and wellness at the forefront of the buildings' design, environmentally friendly building materials were used. Laserfiche recently submitted for Leadership in Energy and Environmental Design (LEED) Gold Certification, the globally recognized symbol of sustainability achievement and leadership. As the most widely used green building rating system in the world, it provides a framework for healthy, highly efficient green buildings.

The headquarters' parking garage encourages sustainable practices, with 21 carpool spots, 16 EV charging stations and a 700+ square foot bike station with 52 bike parking spaces, 2 pumps, and mechanical stations to support employees biking to work. The white building and cooling roof reduces the heat island effect while water retention planters help capture water to re-use, minimizing water run-off during a storm. To promote waste reduction, Laserfiche provides a 3-stream waste program, providing education on waste and receptacles for trash, recycling, and compost.

Windows on each floor maximize the use of natural daylight, while minimizing electricity usage and the attached fins provide shade. Additionally, a special window glazing helps minimize glare from the sun and lessen heat absorption. All lights are motion-censored to save electricity when areas are not in use.

The building features local, cradle-to-cradle recycled carpet, EnergyStar appliances and WaterSense fixtures. To prevent waste of paper and plastic, there are filtered water stations on every floor. Biophilic design of the building provides access to the outdoors, which live plants are scatter throughout the building.

When upgrading to more efficient technology and infrastructure, Laserfiche donates the technology to the nonprofit, Human-I-T, diverting technology from landfills. Since 2018, Laserfiche has diverted 20,578 pounds of technology, which is then repurposed and provided to communities to help bridge the digital divide.

Laserfiche has also partnered with the iDig Long Beach for the 10,000 trees by 2022 initiative. Laserfiche employees have helped plant and maintain street trees in Long Beach to combat air pollution and create an urban forest. Learn more here: https://laserfiche1.wistia.com/medias/byndbyp9uw?wtime=0. Furthermore, as part of our Laserfiche's Empower user conference, the company asked visitors to share their sustainability initiatives and planted over 600 trees on their behalf.

Anti-Discrimination Policy

Laserfiche is an equal opportunity employer. In accordance with applicable law, we prohibit discrimination and harassment against employees, applicants for employment, individuals providing services in the workplace pursuant to a contract, interns, and volunteers based on their actual or perceived: race (including traits historically associated with race, such as hair texture and protective hairstyles), religious creed, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, marital status (including registered domestic partnership status), sex and gender (including pregnancy, childbirth, lactation, and related medical conditions), gender identity and gender expression (including transgender individuals who are transitioning, have transitioned, or are perceived to be transitioning to the gender with which they identify), age (40 and over), sexual orientation, Civil Air Patrol status, military and veteran status, and any other consideration protected by federal, state, or local law (collectively referred to as "protected characteristics").

Discrimination on the basis of "national origin" also includes discrimination against an individual because that person holds or presents the California driver license issued to those

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who cannot document their lawful presence in the United States, as well as discrimination based upon any of the following: an individual's or individual's ancestors' actual or perceived physical, cultural, or linguistic characteristics associated with a national origin group; marriage to or association with individuals of a national origin group; tribal affiliation; membership in or association with an organization identified with or seeking to promote the interests of a national origin group; attendance or participation in schools, churches, temples, mosques, or other religious institutions generally used by persons of a national origin group; or a name that is associated with a national origin group. An employee's or applicant for employment's immigration status will not be considered for any employment purpose except as necessary to comply with federal, state, or local law. Laserfiche allows employees to self-identify their gender, name, and/or pronoun, including gender-neutral pronouns. Laserfiche will use an employee's gender or legal name as indicated on a government-issued identification document, only as necessary to meet an obligation mandated by law. Otherwise, the Company will identify the employee in accordance with the employee's current gender identity and preferred name.

Laserfiche will not tolerate discrimination or harassment based upon these protected characteristics or any other characteristic protected by applicable federal, state, or local law. Laserfiche also does not retaliate or otherwise discriminate against applicants or employees who request a reasonable accommodation for reasons related to disability or religion. Our commitment to equal opportunity employment applies to all persons involved in our operations and prohibits unlawful discrimination and harassment by any employee, including supervisors and co-workers.

Vendor Certifications

Laserfiche currently has DoD 5015.2 v3 certification, HECVAT certification and a SOC II PLUS available (provided with signed NDA). ISO 27001 certification in progress.

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TAB 5
PRODUCTS AND SERVICES

Laserfiche will perform and provide its products and/or services under the terms of this agreement with NCPA as well as the terms of its Cloud Subscription Agreement, End User License Agreement and/or Laserfiche Services Agreement, as applicable. Laserfiche will assist the end user with marking a determination of their individual needs.

See above referenced agreements for warranty, indemnification and other legal standard provisions.

The following is a list of Documents and Record Management categories offered by Laserfiche:

1. **Categories**

    - Enterprise Content Management
    - Workflow
    - Records Management
    - Records Storage
    - Intelligent Content Capture
    - Document Imaging
    - Document Management
    - Data Backup & Recovery
    - eForm Software
    - Mobile Access
    - Process Automation

All products in the Laserfiche product line are manufactured by Laserfiche, and details regarding functionality can be found on our website at www.laserfiche.com.

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2. Products and Services. Laserfiche will offer the following products and services:

2.1 Discovery. Discovery/Assessment of Existing Records, System, and Policies/Procedures shall include discovery/assessment sessions in order to develop a detailed assessment and strategic roadmap for a comprehensive Records Management Program.

Laserfiche typically performs discovery workshops as the first step in process initiation and work with our customers. From these sessions, we can provide a detailed assessment of the current state and a roadmap/plan to develop a comprehensive Records Management Program within the Laserfiche platform.

2.2 Tasks. Laserfiche will perform the following tasks:

A. On-site assessment/discovery interview sessions, with teams from Participating Agency's departments/divisions, to identify record repositories and processes that result in the generation of records from the following departments.

B. Assess current records requirements by the Participating Agency and types of records generated (e.g., data, documents, messages, hardcopies, electronic/soft copies, etc.)

C. Systems utilized to store records for both current and legacy documents.

D. Current taxonomy and metadata implemented.

E. Existing data inventory systems from offsite record storage providers.

F. Systems utilized to store records for both current and legacy documents.

G. Evaluation of adherence to the current Retention Schedule/Record Destruction Policy Identification and evaluation of records generated (hard copy and/or electronic) – Applicable federal, state, and local laws/regulations.

H. Current system used for record storage (current and archived).

I. Areas of potential record duplication.

Laserfiche project lifecycles cover the above tasks. Initial discussions are required to determine exactly what migrations from legacy systems would require. It is Laserfiche's expectation that after a migration all content, Laserfiche would become the source of truth for documents. Any risk of record duplication would be cleared up in the migration plan.

2.3 System Capability. Laserfiche solutions:

A. Are compatible with all modern web browsers (Edge, Firefox, Chrome, Safari, etc.)

Laserfiche is supported on the latest versions of Chrome, Microsoft Edge (Chromium), Firefox, and Safari for iOS.

B. Utilize a mobile-friendly, responsive design that is compatible on iOS and Android Mobile devices

C. Allow Participating Agency System Administrator to configure role-based permissions and individual user permissions.

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System administrators can set security permissions and feature rights on an individual or group basis.

D. Allow users to enter search parameters to locate documents by reference number, application name, document type, date received, site address and other entered attributes.

These metadata fields can be applied to all files/folders stored in the repository and used in search.

E. Allow Participating Agency Application Administrator to configure new folders, sub- folders, document attributes, and document types without Contractor's assistance. Administrator can select whether confidential folders are visible in the customer-facing interface.

Admin users can configure security rights, including visibility, on all files within the repository. Authorized users can create new folders, sub folders, metadata fields, templates, or document types, and configure other settings based on their assigned rights.

F. Allow Users to configure their own search parameters to enable searching by a variety of attributes, for example: reference number, date received, and document type.

Users can filter their searches by metadata fields (reference number, date, document type, or any other fields that are configured by authorized users.) These searches can also be saved and reused if needed.

G. Have options for onsite, cloud-based storage and hybrid-based storage

Laserfiche is available in either a Cloud SaaS system or Self-hosted system. Self-hosted systems can be hosted on an organization's onsite servers and/or Cloud environments such as Azure or AWS.

H. Allow Participating Agency to retain ownership of the data stored on the platform and the ability to extract it in full at any time.

I. Allow the direct import of common electronic document types (such as, but not limited to: TIF, PDF, JPG, Microsoft Office standard formats such as docx and xlsx).

All file types that can be stored within a Windows system can also be stored in the Laserfiche Repository.

J. Are easy to navigate, user-friendly user interface.

Laserfiche provides a friendly user experience by delivering a modern, intuitive user interface.

K. Allow for add-on for Microsoft Office Integration to enable import of emails directly into system.

Laserfiche has a user-friendly Microsoft Outlook integration that allows users to import emails with only a couple of clicks.

L. Allow for files can be uploaded by using a drag-and-drop system.

M. Allow Application administrator to upload document templates for use by users.

N. Enable storage of application presentation documents, such as PowerPoint files, photographs and videos

All files that can be saved on a Windows device can be uploaded into the

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repository.

O. Identify duplicate documents within a folder

Depending on the Repository setup, workflow can be used to identify duplicate documents in a folder based on configured rules (such as when file names match).

2.5 Customer Facing Interface. The Laserfiche User Interface addresses the following requirements:

A. Include a count of the total number of documents in a folder,

B. Enable the downloading and printing of documents

C. Allow Administrator to redact sections of documents from public view if needed. Printed and downloaded documents include the redaction in the downloaded version,

Annotations, such as redactions, can be applied to document pages. Redactions will be included in downloaded versions of documents. When downloading document pages as PDFs, users can choose to convert Laserfiche annotations to PDF annotations upon download.

D. Ability to generate hyperlinks to specific documents within the system to allow these to be used in reports, emails, etc,

Please note that depending on how the document link is sent, users will still need to login to view the document.

E. Ability to select different languages and/or photos within the interface,

Laserfiche offers several language options to translate the interface display text within the repository client. Additionally, users can view photos stored in Laserfiche.

F. ADA Compliant Interface,

As a part of our ongoing commitment to accessibility within our software, Laserfiche has Voluntary Product Accessibility Templates (VPATs) available for review for our product suite. For more information visit https://www.laserfiche.com/legal/accessibility/

G. At-a-glance status of applications based on input meta-data (i.e meta-data and attribute can be added to application folders in addition to documents within folders to enable application status to be published/summarized via a page on the Participating Agency's website.

Metadata can be applied to folders and updated depending on the status of a document. This information can be displayed either in the Repository columns, or in the folder name itself so it can be viewed at a glance.

2.6 Reporting and Management. Laserfiche solutions meet the following requirements:

A. System generates reports of number of documents accessed, imported, uploaded, edited and deleted. Results can be refined by user.

Laserfiche Audit Trail enables you to track activities performed in a Laserfiche repository. The tracked information is stored in log files that Audit Trail uses to generate reports. Users can filter reports based on criteria such as action performed, date range, etc.

B. System collects information on when documents are accessed/ viewed/ modified and

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downloaded.

Laserfiche Audit Trail can be configured to store this data into log files that can be used to generate reports.

C. System can generate reports on total size of all data stored in the system and, depending on whether system is cloud-based, where data is being stored.

Full storage information can be viewed within administrative consoles for both self-hosted and cloud. Self-hosted systems will also display storage location information by reporting on individual file volumes created for the system.

2.7 Testing. Laserfiche will complete all necessary implementation work in a professional manner that meets the requirements of the Participating Agency. Laserfiche will ensure that system is correctly configured to meet all Participating Agency functional requirements. Laserfiche will coordinate functional testing to ensure accuracy of configurations. Work shall commence within 45 days of contract award.

Projects always entail the delivery of a requirements document. On signing off on finalized requirements documentation, the development cycle begins. The Laserfiche development cycle runs in an agile manner where the team will demo new features/processes as they are being built to receive immediate feedback in coordination with the requirements deliverable. After development, the project enters the user acceptance testing phase where Laserfiche and our customer will work together to turn the requirements document into a test plan. It will be up to the customer to work through the test plan and confirm requirements are met. Laserfiche's goal with the agile development cycle is to make the User Acceptance Testing phase much easier for both parties as proper expectations are met early in the project.

2.8 Training. Laserfiche will provide resources experienced with developing and executing training plans, including content development and delivery, to assist the Participating Agency in meeting end-user training needs. Implementation shall occur in phases and knowledge transfer shall be an ongoing process throughout the entire project. Laserfiche will also provide knowledge transfer both verbally and through written documentation and procedures.

When working directly with our customer, Laserfiche provides engineers well-versed in all aspects of a project’s lifecycle. A typical project flow runs as follows: project kickoff, requirements gathering, development, user acceptance training/testing, formal user training, go-live and stabilization. Knowledge transfer occurs during the entire project but agreed upon documentation is typically delivered between the UAT/Go-Live phases of the project.

Laserfiche's most successful projects follow a train-the-trainer approach, where a subset of business/admin users are trained directly by the Laserfiche staff and become well versed in the documentation provided. From there, these internal individuals are points of contact for onboarding new users or helping existing users work through any issues.

3. Deliverables. Laserfiche will work with each customer to develop the following deliverables in the assessment of the Participating Agencies current system and proposed solution:

A. Work Plan/Timeline: Provide work timeline with estimated days/hours required to complete the Discovery/Assessment of Existing Records, System, and Procedures.

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B. Findings Report with comprehensive findings resulting from the assessment/evaluations and onsite meeting completed.

C. Key Stakeholder Meeting: Conduct one on-site presentation of the gap analysis findings identified form the assessment/ evaluations and onsite meetings to the Participating Agency's identified project team.

D. Suggested retention processes that are applicable across various record generating processes and systems.

E. Include costs and strategies for implementing such automated processes across different enterprise systems.

F. A reduction of impacts to existing and future document users and resources, including processes that access, use, generate, store or destroy documents (including minimizing new requirements, responsibilities and processes related to managing documents).

G. Recommendations on maximizing the availability and accessibility of documents for business and transparency purposes.

H. Recommendations on minimizing the long-term costs associated with managing documents of all forms, including costs associated with onsite and offsite document filing, storing and retrieving, as well as storing and backing up electronic documents.

I. Recommendations on minimizing Participating Agency's liability associated with retaining and destroying documents and comply with applicable regulations and laws.

J. Document destruction, transference and conversion guidelines.

K. Identify space (internal or external) and equipment necessary for filing records. Determine if offsite records storage can be reduced for cost reduction for the Participating Agency.

L. General guidance on executing strategies for successful adoption of new policies, processes and procedures.

M. Recommendations for change management, training and other ongoing program management activities such as self-auditing.

N. Additional recommendations as needed.

O. Work Plan/Schedule for recommendations and strategies (including milestones and phases)

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TAB 8
VALUE ADDED PRODUCTS AND SERVICES

Laserfiche lists integrations available from our Professional Developer Partnership (PDP) members on the Integration Marketplace (https://www.laserfiche.com/products/marketplace/). These integrations compliment the Laserfiche product line.

Additionally, the Laserfiche Professional Services Group can work with customers and resellers to meet the customer's unique product needs. This services rate may be found in our separately provided price list.

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TAB 9
REQUIRED DOCUMENTS

- Federal Funds Certifications
- Clean Air and Water Act & Debarment Notice
- Contractors Requirements
- Required Clauses for Federal Assistance by FTA
- Federal Required Signatures
- Antitrust Certification Statements Texas Government Code § 2155.005
- State Notice Addendum

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FEDERAL FUNDS CERTIFICATIONS

Participating Agencies may elect to use federal funds to purchase under the Master Agreement. The following certifications and provisions may be required and apply when a Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

APPENDIX II TO 2 CFR PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at $250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

- Pursuant to Federal Rule (A) above, when a Participating Agency expends federal funds, the Participating Agency and Offeror reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000)

- Pursuant to Federal Rule (B) above, when a Participating Agency expends federal funds, the Participating Agency reserves the right to terminate any agreement in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror as detailed in the terms of the contract

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 CFR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

- Pursuant to Federal Rule (C) above, when a Participating Agency expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay

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wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non- Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- Pursuant to Federal Rule (D) above, when a Participating Agency expends federal funds during the term of an award for all contracts and subgrants for construction or repair, offeror will be in compliance with all applicable Davis-Bacon Act provisions
- Any Participating Agency will include any current and applicable prevailing wage determination in each issued solicitation and provide Offeror with any required documentation and/or forms that must be completed by Offeror to remain in compliance the applicable Davis-Bacon Act provisions.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- Pursuant to Federal Rule (E) above, when a Participating Agency expends federal funds, offeror certifies that offeror will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by Participating Agency resulting from this procurement process.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

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- Pursuant to Federal Rule (F) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror agrees to comply with all applicable requirements as referenced in Federal Rule (F) above

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non- Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

- Pursuant to Federal Rule (G) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency member resulting from this procurement process, the offeror agrees to comply with all applicable requirements as referenced in Federal Rule (G) above

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

- Pursuant to Federal Rule (H) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency. If at any time during the term of an award the offeror or its principals becomes debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency, the offeror will notify the Participating Agency

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

- Pursuant to Federal Rule (I) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term and after the awarded term of an award for all contracts by Participating Agency resulting from this procurement process, the

offeror certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and all subrecipients shall certify and disclose accordingly.

RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.334. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.334 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

To the extent purchases are made with Federal Highway Administration, Federal Railroad Administration, or Federal Transit Administration funds, offeror certifies that its products comply with all applicable provisions of the Buy America Act and agrees to provide such certification or applicable waiver with respect to specific products to any Participating Agency upon request. Participating Agencies will clearly identify whether Buy America Provisions apply in any issued solicitation. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

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CERTIFICATION OF ACCESS TO RECORDS

Offeror agrees that the Inspector General of the Agency or any of their duly authorized representatives shall have access to any non-financial documents, papers, or other records of offeror that are pertinent to offeror's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to offeror's personnel for the purpose of interview and discussion relating to such documents. This right of access will last only as long as the records are retained.

CERTIFICATION OF APPLICABILITY TO SUBCONTRACTORS

Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

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CLEAN AIR AND WATER ACT AND DEBARMENT NOTICE

By the signature below (Under Federal Required Signatures), I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

I hereby further certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, “Debarment and Suspension”, as described in the Federal Register and Rules and Regulations.

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CONTRACTOR REQUIRMENTS

Contractor Certification
Contractor's Employment Eligibility
By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statues of the states it is will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The offeror complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the NCPA Participating entities in which work is being performed.

Fingerprint & Background Checks
If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The offeror shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Business Operations in Sudan, Iran
In accordance with A.R.S. 35-391 and A.R.S. 35-393, the Contractor hereby certifies that the contractor does not have scrutinized business operations in Sudan and/or Iran.

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REQUIRED CLAUSES FOR FEDERAL ASSISTANCE PROVIDED BY FTA

ACCESS TO RECORDS AND REPORTS

Contractor agrees to:

a) Maintain all non-financial books, records, accounts and reports required under this Contract for a period of not less than two (2) years after the date of termination or expiration of this Contract or any extensions thereof except in the event of litigation or settlement of claims arising from the performance of this Contract, in which case Contractor agrees to maintain same until the FTA Administrator, the U.S. DOT Office of the Inspector General, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto.

b) Permit any of the foregoing parties to inspect all non-financial work, materials, and other data and records that pertain to the Project, and to audit the non-financial books, records, and accounts that pertain to the Project and to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed for the purpose of audit and examination. The right of access detailed in this section continues only as long as the records are retained.

FTA does not require the inclusion of these requirements of Article 1.01 in subcontracts.

CIVIL RIGHTS / TITLE VI REQUIREMENTS

1) Non-discrimination. In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, Section 202 of the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12132, and Federal Transit Law at 49 U.S.C. § 5332, Contractor or subcontractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, marital status age, or disability. In addition, Contractor agrees to comply with applicable Federal implementing regulations and other applicable implementing requirements FTA may issue that are flowed to Contractor from Awarding Participating Agency.

2) Equal Employment Opportunity. The following Equal Employment Opportunity requirements apply to this Contract:

   a. Race, Color, Creed, National Origin, Sex. In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal Transit Law at 49
   U.S.C. § 5332, the Contractor agrees to comply with all applicable Equal Employment Opportunity requirements of U.S. Dept. of Labor regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor, 41 CFR, Parts 60 et seq., and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may affect construction activities undertaken in the course of this Project. Contractor agrees

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to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, marital status, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, Contractor agrees to comply with any implementing requirements FTA may issue that are flowed to Contractor from Awarding Participating Agency.

b. Age. In accordance with the Age Discrimination in Employment Act (ADEA) of 1967, as amended, 29 U.S.C. Sections 621 through 634, and Equal Employment Opportunity Commission (EEOC) implementing regulations, "Age Discrimination in Employment Act", 29 CFR Part 1625, prohibit employment discrimination by Contractor against individuals on the basis of age, including present and prospective employees. In addition, Contractor agrees to comply with any implementing requirements FTA may issue that are flowed to Contractor from Awarding Participating Agency.

c. Disabilities. In accordance with Section 102 of the Americans with Disabilities Act of 1990, as amended (ADA), 42 U.S.C. Sections 12101 *et seq.*, prohibits discrimination against qualified individuals with disabilities in programs, activities, and services, and imposes specific requirements on public and private entities. Contractor agrees that it will comply with the requirements of the Equal Employment Opportunity Commission (EEOC), "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 CFR, Part 1630, pertaining to employment of persons with disabilities and with their responsibilities under Titles I through V of the ADA in employment, public services, public accommodations, telecommunications, and other provisions.

d. Segregated Facilities. Contractor certifies that their company does not and will not maintain or provide for their employees any segregated facilities at any of their establishments, and that they do not and will not permit their employees to perform their services at any location under the Contractor's control where segregated facilities are maintained. As used in this certification the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion or national origin because of habit, local custom, or otherwise. Contractor agrees that a breach of this certification will be a violation of this Civil Rights clause.

3) Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations, either by competitive bidding or negotiation, made by Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Contractor of Contractor's obligations under this Contract and the regulations relative to non-discrimination on the grounds of race, color, creed, sex, disability, age or national origin.

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4) Sanctions of Non-Compliance. In the event of Contractor's non-compliance with the non-discrimination provisions of this Contract, Public Agency shall impose such Contract sanctions as it or the FTA may determine to be appropriate, including, but not limited to: 1) Withholding of payments to Contractor under the Contract until Contractor complies, and/or; 2) Cancellation, termination or suspension of the Contract, in whole or in part.

Contractor agrees to include the requirements of this clause in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

DISADVANTAGED BUSINESS PARTICIPATION

This Contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, "*Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs"*, therefore, it is the policy of the Department of Transportation (DOT) to ensure that Disadvantaged Business Enterprises (DBEs), as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in the performance of DOT-assisted contracts.

1) Non-Discrimination Assurances. Contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Contract. Contractor shall carry out all applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by Contractor to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract or other such remedy as public agency deems appropriate. Each subcontract Contractor signs with a subcontractor must include the assurance in this paragraph. (See 49 CFR 26.13(b)).

2) Prompt Payment. Contractor is required to pay each subcontractor performing Work under this prime Contract for satisfactory performance of that work no later than thirty (30) days after Contractor's receipt of payment for that Work from public agency. In addition, Contractor is required to return any retainage payments to those subcontractors within thirty (30) days after the subcontractor's work related to this Contract is satisfactorily completed and any liens have been secured. Any delay or postponement of payment from the above time frames may occur only for good cause following written approval of public agency. This clause applies to both DBE and non-DBE subcontractors. Contractor must promptly notify public agency whenever a DBE subcontractor performing Work related to this Contract is terminated or fails to complete its Work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. Contractor may not terminate any DBE subcontractor and perform that Work through its own forces, or those of an affiliate, without prior written consent of public agency.

3) DBE Program. In connection with the performance of this Contract, Contractor will cooperate with public agency in meeting its commitments and goals to ensure that DBEs shall have the maximum practicable opportunity to compete for subcontract work, regardless of whether a contract goal is set for this Contract. Contractor agrees to use good faith efforts to carry out a policy in the award of its subcontracts, agent agreements, and procurement contracts which will, to the fullest extent, utilize DBEs consistent with the efficient performance of the Contract.

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ENERGY CONSERVATION REQUIREMENTS

Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plans issued under the Energy Policy and Conservation Act, as amended, 42 U.S.C. Sections 6321 *et seq.* and 41 CFR Part 301-10.

FEDERAL CHANGES

Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, listed directly or by reference in the Contract between Public Agency and the FTA, and those applicable regulatory and procedural updates that are communicated to Contractor by Public Agency, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this Contract.

INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS

The provisions include, in part, certain Standard Terms and Conditions required by the U.S. Department of Transportation (DOT), whether or not expressly set forth in the preceding Contract provisions. All contractual provisions required by the DOT and applicable to the scope of a particular Contract awarded to Contractor by a Public Agency as a result of solicitation, as set forth in the most current FTA Circular 4220.1F, published February 8th, 2016, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Contract. Contractor agrees not to knowingly perform any act, knowingly fail to perform any act, or refuse to comply with any reasonable public agency requests that would directly cause public agency to be in violation of the FTA terms and conditions.

NO FEDERAL GOVERNMENT OBLIGATIONS TO THIRD PARTIES

Agency and Contractor acknowledge and agree that, absent the Federal Government's express written consent and notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Contract, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to agency, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Contract.
Contractor agrees to include the above clause in each subcontract financed in whole or in part with federal assistance provided by the FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS

Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. §§ 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR Part 31, apply to its actions pertaining to this Contract. Upon execution of the underlying Contract, Contractor certifies or affirms, to the best of its knowledge, the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to me

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made, pertaining to the underlying Contract or the FTA assisted project for which this Contract Work is being performed.

In addition to other penalties that may be applicable, Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on Contractor to the extent the Federal Government deems appropriate.

Contractor also acknowledges that if it makes, or causes to me made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307 (n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

Contractor agrees to include the above clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

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FEDERAL REQUIRED SIGNATURES

Offeror certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted in the pages above. It is further acknowledged that offeror agrees to comply with all federal, state, and local laws, rules, regulations and ordinances as applicable.

Offeror	Compulink Management Center, Inc. dba Laserfiche
Address	3443 Long Beach Blvd.
City/State/Zip	Long Beach, CA 90807
Authorized Signature	DocuSigned by: Peter Wayman 55434A392F9F438... Peter Wayman, President
Date	11/16/2022

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ANTITRUST CERTIFICATION STATEMENTS
TEXAS GOVERNMENT CODE § 2155.005

I affirm under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this bid, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this bid, neither I nor any representative of the Company has violated any federal antitrust law; and

(4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Company Name	Compulink Management Center, Inc. dba Laserfiche
Address	3443 Long Beach Blvd
City/State/Zip	Long Beach, CA 90807
Telephone Number	562-988-1688
Fax Number	Not Applicable
Email Address	notices@laserfiche.com
Printed Name	Peter Wayman
Title	President
Authorized Signature	DocuSigned by: Peter Wayman 55434A302F9F438...

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STATE NOTICE ADDENDUM

The National Cooperative Purchasing Alliance (NCPA), on behalf of NCPA and its current and potential participants to include all county, city, special district, local government, school district, private K-12 school, higher education institution, state, tribal government, other government agency, healthcare organization, nonprofit organization and all other Public Agencies located nationally in all fifty states, issues this Request for Proposal (RFP) to result in a national contract.

For your reference, the links below include some, but not all, of the entities included in this proposal:

http://www.usa.gov/Agencies/State_and_Territories.shtml

https://www.usa.gov/local-governments