



## RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

### Title

Authorizing Number of Procurement Cards Issued to the Building Management Department and Each of Their Transaction Limits

### **Committee Flow:**

Administration Committee, Finance Committee

### **Contact:**

Kevin Harris, 630.762.2174

### **Budget Information:**

Was this item budgeted? Yes	Appropriation Amount: \$N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

### **Summary:**

Per the P-Card policy, each year the number of P-Cards issued and the transaction limits established for each County department/office shall be approved annually by the standing committee to which the department/office reports and by the Finance Committee.