



Kane County

KC Finance and Budget Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

BERMAN, Lenert, Juby, Lewis, Sanchez, Surges, Tepe, ex-officios Roth (County Vice Chair)
and Pierog (County Chair)

Thursday, December 19, 2024

9:00 AM

County Board Room

1. Call To Order

Chairman Berman called the meeting to order at 9:01 AM.

2. Roll Call

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| PRESENT | Board Member Dale Berman Board Member Bill Lenert Board Member Leslie Juby Board Member Anita Lewis Board Member Jarett Sanchez Board Member Clifford Surges Board Member Vern Tepe Ex-Officio County Board Vice Chair Bill Roth Ex-Officio County Board Chair Corinne M. Pierog |
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Also present: Co. Bd. Members Allan*, Bates, Gripe, Gumz*, Kiou*, Molina*; Treasurer Lauzen; Auditor Wegman; Fin. Exec. Dir. Hopkinson & staff Marszalek, Lombardi; KDOT Deputy Dir. Rickert; Sheriff Chief of Admin. Catich; ITD CIO Lasky & staff Peters; GIS Tech. Chief Dir. Lebo; SAO staff Frank, Vargas*, Hunt*; KCAC Admin. Youngsteadt*; and members of the press and public.

3. Remote Attendance Requests

There were no remote attendance requests for today's meeting.

(Committee Member Sanchez arrived in-person at 9:02 a.m.)

(Madam Chairman Pierog arrived remotely at 9:02 a.m.)

4. Approval of Minutes: November 27, 2024

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| RESULT: | APPROVED BY UNANIMOUS CONSENT |
| MOVER: | Bill Lenert |

5. Public Comment

None.

6. Treasurer's Report (C. Lauzen)**A. Monthly Report**

Treasurer Lauzen stated the monthly report was on file. He presented a photograph of the Treasurer's Office staff. He stated that on Tuesday, December 18, 2024, the Treasurer's Office held their Christmas party. He spoke on the activities of the party. Lauzen reviewed the Projected versus Promised versus Actual Performance Interest Earned Fiscal Years 2023-2024. The projected interest earned for FY2023 was \$1.8M. The actual interest collected was \$16.9M in FY2023. In December 2023, the interest collected was \$1.7M. For the full fiscal year of 2023, the County collected approximately \$21.6M of interest income. Lauzen explained that \$18.1M stays with the County and \$3.5M is distributed to the different local taxing agencies. He estimated that the County could utilize approximately 50%-60% of the interest income to offset expenses. He reviewed the Kane County Weighted Average Demand and Investment Yield. He explained that this graph depicts that the County is performing above standards. He reviewed the contents of this graph. Lauzen spoke on the Kane County - Portfolio Analysis - Summary as of November 30, 2024. He explained that the County's bond duration has been stretched out, in order to collect the largest interest rate possible for a longer period of time. Overall, the County is earning 4.65% for an average of 2.3 years. Referencing Vectors Asset Management, the Mortgage Backed Security sector is earning 5.41% for 3.96 years. Lauzen reviewed a letter that stated that for the past 11 consecutive quarters, Vectors Asset Management has been named to the PSN Top Guns List of Best Performing Strategies for Quarter Three of 2024. Lauzen explained that this past month, the Treasurer's Office met with the County's operating bank, JPMorgan Chase. He spoke on the misinformation of the County being fired as a client from First American Bank. Lastly, Lauzen reviewed a memo from CashVest. He explained that CashVest reviews all of the County's bank accounts to ensure all the bank calculations are correct. As of December 3, 2024, they were able to find that the County will generate an additional revenue of \$112,706. Lauzen addressed questions and comments from the Committee. Discussion ensued. (Madam Chairman Pierog arrived in-person at 9:13 a.m.)

7. Auditor's Report (P. Wegman)**A. Monthly Report**

Auditor Wegman stated the monthly report was on file. She reported that from February 2024 to October 2024, the County received a procurement card rebate of \$9,984 from Chase Bank. In contrast, the County collected in 2023 a rebate from Fifth/Third Bank of \$10,997. Secondly, Wegman explained that her office audits all of the County's accounts payable and payroll. She recognized and commended the work of the Payroll Department.

B. Approving November 2024 Claims Paid

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Jarett Sanchez |
| SECONDER: | Vern Tepe |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

8. Finance Director's Report (K. Hopkinson)**A. Monthly Finance Reports**

Fin. Exec. Dir. Hopkinson stated the monthly financial reports were on file. She seconded the work of the Payroll Department. She provided additional information these staff members face with the end of the year payroll contents, such as the cost-of-living increases. Hopkinson reviewed the General Fund - General Account Analysis. She noted that year-end transactions would continue to be entered until late January 2025. As of last week, the County's General Fund is running over budget. This is due to the County underestimating the amount of revenue to be received in FY2024. Hopkinson noted that this amount will fluctuate as the state sales tax information is received. Currently, the budget is depicting that approximately \$16M in fund balance would be utilized to balance the FY2024 budget. The County only accounted to use \$10M in fund balance. Hopkinson anticipates that the County will have to utilize approximately \$14M in reserves to balance once the sales tax revenue is received. She stated that the Finance Department had their annual audit kick-off meeting last week. She noted that the auditors will be onsite in January and March 2025. Additionally, the County received nine responses from agencies who were interested in developing a County Strategic Plan. Once these responses were received, a selection committee reviewed each of them and selected agencies for an oral presentation. After the review of the oral presentations, Hopkinson anticipates that a vendor will be introduced to the Finance Committee, next month, for approval. Hopkinson addressed questions and comments from the Committee. Much discussion ensued.

9. New Business

- A.** Emergency Appropriation for Transfer of Funds from the FEMA PA Fund #358 to the General Fund - General Account #001

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Jarett Sanchez |
| SECONDER: | Vern Tepe |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

- B.** Emergency Appropriation and Budget Adjustment for the Coroner DOJ Morgue Tech Grant

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Jarett Sanchez |
| SECONDER: | Vern Tepe |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

- C.** Authorizing New Account Code and Reclassification of Budgeted Amounts for Coroner's Health Opiate Grant

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Bill Lenert |
| SECONDER: | Jarett Sanchez |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

- D. Reappropriating Funds and Amending Resolution No. 23-76 - Approving a Contract for Construction with Curran Contracting Company of Crystal Lake, Illinois for Dauberman Road Extension, Kane County Section No. 15-00277-01-BR

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Bill Lenert |
| SECONDER: | Anita Lewis |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

- E. Authorizing Execution of Collective Bargaining Agreement Between County of Kane, Kane County Sheriff, and Policeman's Benevolent Labor Committee (Kane County Sheriff's Office Maintenance and Janitor Unit)

Committee Member Tepe asked for clarification on the financial impact of this collective bargaining agreement (CBA). Sheriff's Office Chief of Administration, Catich, explained that the previous contract for the Kane County Sheriff's Office Maintenance and Janitor Unit expired in December 2022. The current contract that has been agreed upon is from January 2023 to November 2025. The contract would allow an increase of 4.12% in 2023, 3% in 2024, and 3% in 2025. The total increase and retro pay would be approximately \$15K.

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Jarett Sanchez |
| SECONDER: | Anita Lewis |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

F. Acceptance and Use of Trust Donation Made to Animal Control

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Anita Lewis |
| SECONDER: | Jarett Sanchez |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

G. Authorizing Contract Extension of Aerial Orthoimagery

Committee Member Juby asked for clarification on the need for aerial orthoimagery. GIS Dir. Lebo stated that the County has had a long history of aerial imagery. He noted that the Geographic Information System (GIS) Department manages this contract. He stated that the bid for this service was conducted two years ago, and this resolution is an extension of the current contract. He explained that in order to capture the aerial imagery, a plane flies at 2K feet. Images are captured for the entire County and is utilized by multiple departments and agencies. He noted that this resolution is a time sensitive matter due to the flights being scheduled for March 2025.

After the vote on this resolution, County Board Member Bates requested that a Finance 101 informational meeting be held during a Committee of the Whole. This would be for new and old County Board members who are interested in learning more on the County's financials. Discussion ensued.

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Jarett Sanchez |
| SECONDER: | Bill Lenert |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

H. Authorizing Opioid Response Community Implementation Project

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Bill Lenert |
| SECONDER: | Anita Lewis |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

I. Approving County Board Personal Expense Voucher Reimbursement Request

Committee Member Lenert wondered if the County's ordinance could be changed to allow legitimate small dollar amount personal expense vouchers (PEVs) to be approved without the County Board's approval. ASA Frank stated that this matter would be looked into.

Committee Member Sanchez requested that the County Board develop a well-defined policy on PEVs. Discussion ensued. ASA Frank explained that approvals of PEVs is a state statute.

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Jarett Sanchez |
| SECONDER: | Anita Lewis |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

J. Approving County Board Personal Expense Voucher Reimbursement Request

KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Leslie Juby |
| SECONDER: | Anita Lewis |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

- K. Approving County Board Personal Expense Voucher Reimbursement Request
KC Executive Committee

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| RESULT: | MOVED FORWARD BY ROLL CALL VOTE |
| TO: | KC Executive Committee |
| MOVER: | Jarett Sanchez |
| SECONDER: | Leslie Juby |
| AYE: | Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe |

10. Old Business

Committee Member Surges asked if budgeted items, such as PEVs, that are within tolerance could be grouped together for a vote. ASA Frank stated that this would be looked into. He questioned as to why a number of today's resolutions were included on this agenda. Fin. Exec. Dir. Hopkinson provided an explanation. Frank provided further explanation on the jurisdiction of committees. Much discussion ensued.

11. Reports Placed On File

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| RESULT: | APPROVED BY UNANIMOUS CONSENT |
| MOVER: | Jarett Sanchez |

12. Committee Chairman's Comments

Chairman Berman stated the Finance Committee's sole responsibility is to present a balanced budget. During this past year, the Committee had ideas on how to cut expenses that were presented to the County departments/offices. However, adequate support was not given by the departments/offices. Berman explained, fortunately, the County had the resources to present a balanced FY2025 budget. However, for FY2026, the County will not have reserves to fall back on. Starting next Finance Committee meeting, Berman requested that each member come prepared with plausible solutions on how to reduce expenses. He noted that the County must find approximately \$20M. He stated that this will be a challenge for the County, but all need to help with this matter. He commended the Finance Committee members for their work on the budget, and hopes to continue for FY2026.

13. Executive Session (if needed)

None.

14. Adjournment

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| RESULT: | APPROVED BY VOICE VOTE |
| MOVER: | Bill Lenert |
| SECONDER: | Jarett Sanchez |

This meeting was adjourned at 10:17 AM.

Savannah Valdez

Sr. Recording Secretary