



Kane County

KC Judicial/Public Safety Committee

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

Meeting Minutes

MOLINA, Lenert, Gumz, Linder, Roth, Tepe, Williams & ex-officio Pierog (County Chair)

Thursday, April 11, 2024

9:00 AM

County Board Room

1. Call To Order

Chairman Molina called the meeting to order at 9:00 AM.

2. Roll Call

PRESENT	Board Member Myrna Molina Board Member Bill Lenert Board Member Michelle Gumz Board Member Bill Roth Board Member Vern Tepe Board Member Rick Williams
REMOTE	Board Member Michael Linder
ABSENT	Ex-Officio County Board Chair Corinne M. Pierog

Also present: Co. Bd. Members Juby*, Kenyon, Lewis*, Young*; KaneComm Dir. Guthrie & staff Perez; OEM Chief Deputy Dir. Mensching; Undersheriff Johnson; Coroner Russell*; Court Admin. O'Brien & staff Mathis; State's Attorney Mosser* & staff Hunt*; Public Defender Conant; Circuit Clk. Barreiro; ITD CIO Lasky* & staff Peters; Spec. ASA Shepro; PIO Mann; and members of the press and public including Burlington Fire Chief Mike Tiedt.

3. Remote Attendance Requests

(Committee Member Linder arrived remotely at 9:01 a.m.) Chairman Molina announced the remote attendance requests for today's meeting. She asked the Committee if there were any objections to Committee Member Linder attending today's meeting remotely. There were no objections.

4. Approval of Minutes: March 14, 2024

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Rick Williams

5. Public Comment (Agenda Items)

None.

6. Public Comment (Non-Agenda Items)

None.

7. Monthly Financial Reports**A. Monthly Finance Reports**

Chairman Molina stated the monthly financial reports were on file. No additional report was made.

8. Merit Commission

None.

9. KaneComm (M. Guthrie)**A. Monthly Report**

KaneComm Dir. Guthrie recognized telecommunicator, Nereida Perez, for her professionalism during a recent emergency service call. She introduced Burlington Fire Chief, Mike Tiedt, who formally recognized and thanked telecommunicator Perez.

Tiedt stated that the Burlington Fire Department would like to formally recognize and thank Telecommunicator Perez on her help and guidance during an emergency service call on February 19, 2024, where the person was unresponsive. Perez's ability to speak fluent Spanish in her role as a dispatcher was key to the successful outcome of this service call. She was able to determine the nature of the call immediately, leading to her dispatching the appropriate resources without delay. Additionally, Perez was able to lead the distraught caller through the CPR steps, ultimately saving the life of the patient. While the Fire Department was in route to the call, Perez was able to relay all of the prudent information needed without being asked allowing the responders to know exactly what they were responding to. Tiedt stated that the role of a telecommunicator is often overlooked. Those responders in the field would not be able to do their jobs without their assistance. He was pleased to report that the patient is expected to make a full recovery, in large part to Telecommunicator Perez. Guthrie explained how the translation services are used by Telecommunicators. She provided more information on the incident. Perez's ability to translate Spanish is a time saving, efficient, and critical nature saved this person's life. Guthrie spoke on the importance of recognizing her staff and the critical work that is done each day. She noted that Perez has been working for the County for approximately 25 years; with 23 years at KaneComm.

KaneComm Dir. Guthrie stated the monthly report was on file. She announced that next week, April 14-20, 2024, is National Public Safety Telecommunicators Week. Throughout the week, KaneComm will be setting up numerous games and festivities. She invited all to join and participate. Guthrie recognized Telecommunicator, Emily Reece, who will be celebrating 10 years with KaneComm. She reviewed the numerous projects that occurred over March, including the Computer-aided Dispatch System Software upgrade.

- B. Authorizing the Number of Procurement Cards Issued to Kane County Emergency Communications and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Bill Roth
SECONDER:	Bill Lenert
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Corinne M. Pierog

10. **Emergency Management (S. Buziecki)**

- A. Monthly Report

OEM Chief Deputy Dir. Mensching stated the monthly report was on file. No additional report was made.

- B. Authorizing the Director of Emergency Management to Enter into Emergency & Disaster Shelter Memorandums of Understanding

OEM Chief Deputy Dir. Mensching provided additional information on this resolution.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Michelle Gumz
SECONDER:	Bill Roth
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Corinne M. Pierog

11. Sheriff/Adult Corrections (R. Hain)**A. Monthly Report**

Undersheriff Johnson stated the monthly reports are on file. She provided an update on the Kane County Forensic Lab. The funding of \$963K and architectural drawings were approved to move forward with the Coroner's Office and State's Attorney, in tandem with the Sheriff's Office. Johnson reviewed the cases processed to date through the County's internal forensic lab: Sugar Grove Police Department had six, Kane County Sheriff's Office had four, Elgin Police Department had 22, and the Kane County Correction's Office had 103. The lab continues to make progress.

B. Authorizing the Purchase of a Renewal License for the GrayKey Digital Forensics Program by the Kane County Sheriff's Office

Undersheriff Johnson provided additional information on this resolution.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Bill Lenert
SECONDER:	Michelle Gumz
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Corinne M. Pierog

12. Coroner (R. Russell)**A. Monthly Report**

Coroner Russell stated the monthly report was on file. Over the past month, County deaths have been steady. He stated that the grant that was written by the Coroner's Office was approved for \$963K. Currently, they are trying to figure out the financial mechanisms on how the funds would be allocated. Russell provided an update on the human skull that was found in a Batavia home in 1978. The identity of the person is known. Russell addressed questions and comments from the Committee.

13. Judiciary & Courts (Villa/O'Brien)**A. Authorizing FY24 Judiciary and Courts Budget Adjustment**

Court Admin. O'Brien explained that this resolution is to get the Judiciary & Courts Staff Attorneys and Paralegals up to an equitable salary. This will include a 50 cent an hour increase for the Court Bailiffs, who are the lowest paid employees in the Judiciary.

HRM Exec. Dir. Loblillo stated this was discussed at yesterday's Human Services Committee, in length, before being passed. During the discussion, it was inquired about the difference in outcomes within the Equity Study, if it was done today versus last year. At the time the Internal Equity Study was conducted, funds were allotted for the Court Bailiffs full-time positions to bring them to a livable range. Since the study was conducted, the County Board granted salary increases to attorneys in both the State's Attorney's Office (SAO) and Public Defender's Office (PDO). Loblillo explained that the Judiciary Attorneys' salaries were based on the Equity Study's findings, which were found before the Board granted the SAO's and PDO's attorney's pay increase. This is the reason Judiciary and Courts are seeking increased funds to bring their staff to the same equitable level as like-positions in the County. Loblillo stated that the Equity Study supports additional money for the Bailiffs. Committee Member Tepe spoke on the reserve funding of this proposed pay increase. He stated that the County cannot continue to fund County business out of reserves. Discussion ensued.

Committee Member Roth motioned to amend the appropriation amount listed within this resolution and it's Executive Summary to \$54,530, Tepe seconded. Motion carried unanimously by voice vote.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Bill Roth
SECONDER:	Rick Williams
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Corinne M. Pierog

- B.** Acknowledging Annual Review of Number of Procurement Cards Issued to the Kane County Judiciary and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY VOICE VOTE
MOVER:	Bill Roth
SECONDER:	Rick Williams

14. State's Attorney (J. Mosser)**A. Monthly Report**

State's Attorney Mosser stated the monthly report was on file. At next month's Committee meeting, she will present the State's Attorney's Office's (SAO) FY2023 Annual Report. Mosser addressed the discrepancy of the SAO opting out of the County's Internal Equity Study. She explained that her office did not opt out. In fact, they were participating and were told her office would be given approximately \$265K. At one point in the study, it was requested that her office do penetration studies on SAO's 185 employees. At the time this was asked, many pressing matters were occupying the SAO and she turned those studies down. Mosser stated that the SAO's FY2024 Budget was voted upon by the County Board, which did include the SAO's personnel external equity study. This study was done due to the mass amount of staff leaving Kane County for other surrounding counties. Mosser wanted to correct the record and explain that the SAO did not opt out of the County's Internal Equity Study. Mosser addressed questions and comments from the Committee. Discussion ensued.

B. Acknowledging Annual Review of Number of Procurement Cards Issued to the Kane County State's Attorney's Office and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY VOICE VOTE
MOVER:	Rick Williams
SECONDER:	Bill Roth

15. Public Defender (R. Conant)**A. Monthly Report**

Public Defender Conant stated the monthly report was on file. She announced that three employees that took the Bar Exam in February, passed. With a 44% pass rate in Illinois for those that take the Bar Exam, having three become attorneys is great. Currently, the Public Defender's Office has three open positions left to fill.

16. Court Services Administration (L. Aust)**A. Monthly Report**

Deputy Court Admin. Mathis stated the monthly reports were on file. No additional report was made.

B. JJC Housing Report

No report was made.

- C. Acknowledging Annual Review of Number of Procurement Cards Issued to Court Services and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY VOICE VOTE
MOVER:	Bill Roth
SECONDER:	Michelle Gumz

17. Circuit Clerk (T. Barreiro)

- A. Monthly Report

Circuit Clk. Barreiro stated the monthly report was on file. She reported that \$75K in collections was sent out in March. Additionally, the Circuit Clerk's Office is up 15% in all cases that were filed, with the exception of Family and Probate. In March, 6,773 phone calls were received, 257 overtime hours were worked, with 75.5 being premium hours. Barreiro spoke on her office's vacant positions. Three positions are results of the Safe-T Act and three others are Deputy Clerk positions. Additionally, her office is seeking a Human Resources Director. Barreiro addressed the previous discussions about County's Internal Equity Study. She explained her reasons for pulling the Circuit Clerk's Office out of the study. She stated that over her three years of being Circuit Clerk she raised the office's minimum wage to \$18.46 from \$13.59 per hour using her allotted budget. The starting salary for a Deputy Clerk is \$35,997/annually. Barreiro noted that some employees within her office need government assistance. However, with the increased salary, the office has been receiving applications and retaining staff.

- B. Acknowledging Annual Review of Number of Procurement Cards Issued to Circuit Clerk's Office and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY VOICE VOTE
MOVER:	Bill Roth
SECONDER:	Rick Williams

18. Old Business

None.

19. New Business

None.

20. Place Written Reports on File

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Bill Roth

21. Executive Session (if needed)

None.

22. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Bill Roth
SECONDER:	Vern Tepe

This meeting was adjourned at 9:34 AM.

Savannah Valdez

Sr. Recording Secretary