



RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing a Contract with Batavia Instant Print, Inc. to Furnish, Print, and Deliver NCR Forms for the Building Management Department (BID#26-026-DH)

Committee Flow:

Administration Committee, Executive Committee, County Board

Contact:

Kevin Harris, 630-762-2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$80,000
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution authorizes a contract with Batavia Instant Print, Inc. for the printing & delivery on an as-needed basis of various NCR forms that are utilized by a number of different County facilities. This authorizes a not to exceed amount of Eighty Thousand Dollars (\$80,000) per fiscal year.