



RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing FY2024 Budget Adjustment for the Office of Emergency Management

Committee Flow:

Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:

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Budget Information:

Was this item budgeted? No	Appropriation Amount: \$48,698.25
If not budgeted, explain funding source: Grant Funds	

Summary:

In 2022, Kane County was awarded a grant in the amount of \$63,500.00 for the purpose of hiring a consultant to develop the Kane County Natural Hazard Mitigation Plan and a consultant was hired. At the time of acceptance, staff's understanding was that the consultant would be paid directly by the State of Illinois and it was not known when the plan would be completed, so the amounts were not budgeted. The plan was completed in 2024, and later adopted by the County (June 11, 2024). During FY2024, the county received \$48,698.25 in grant funds and paid one invoice totaling \$45,982.00. An additional \$17,007.22 in grant funds are receivable and \$15,490.14 in invoices are payable in FY2024. The remaining \$4,233.33 (\$65,705.47 in grant funds - \$61,472.14 in invoices = \$4,233.33) is a reimbursement for Environmental & Water Resources Department staff time to manage the grant. Office of Emergency Management staff time was not reimbursable due to other grants. Staff requests a budget adjustment to account for the unbudgeted grant funds and consultant expenses.