



AGENDA MEMORANDUM

DATE: September 24, 2024

TO: Forest Preserve District Finance & Administration Committee

FROM: Jeremy Jensen, Director of Operations
Benjamin Haberthur, Executive Director

SUBJECT: Presentation and Approval for the Purchase of One (1) Replacement Tractor for the Operations Department

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider the approval of awarding purchase of one John Deere 5100E from AHW LLC of Hampshire, Illinois for a total price of \$81,597.23.

BACKGROUND:

Based on the District's replacement schedule, funding for the replacement of one (1) New Holland 445D tractor for North Operations was approved in the FY 2024-25 budget. The tractor is a model year 2000, and has exceeded the 20-year life expectancy standard of the replacement program. The tractor will be replaced with a John Deere 5100E with a detachable front loader. The detachable front-end loader allows the District to retain the current uses of the tractor being replaced, as well as allows the loader to be easily removed for mowing operations. This feature assists in improving air flow to the tractors engine cooling system and increases visibility of the operator on the linear trails. The new tractor will duplicate a recent purchase for South Operations, where it has been proven to be highly effective and ensures existing and future implement purchases can be shared throughout the District. Once replaced, the old tractor will be entered into the District's surplus program to recover resale value.

We are requesting the utilization of the Sourcewell Joint Purchasing Program for this purchase. Sourcewell is a national purchasing cooperative program that completes the competitive bid process on behalf of governmental bodies. Therefore, we are authorized to utilize them for specific materials, vehicles and equipment. AHW LLC is an authorized Sourcewell vendor. The attached quotation reflects a \$19,702.90 reduction to MSRP through this program.

FINANCIAL IMPACT:

Funds totaling \$88,000 were budgeted in account 01-21-22-7020, North Operations Machinery & Equipment for the purchase of this tractor in the 2024-25 fiscal year. Sufficient funds are currently available within account 01-21-22-7020, to cover the \$81,597.23 to purchase the tractor.

RECOMMENDATION:

Staff is recommending to the Committee the approval of the purchase of one John Deere 5100E tractor with detachable front-end loader from AHW LLC, Hampshire, Illinois, as presented for a total cost of \$81,597.23.

ATTACHMENTS: *Quotation*
