Kane County
KC Executive Committee
Agenda

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

PIEROG, Allan, Bates, Gumz, Juby, Kious, Lenert, Lewis, Linder, Molina, Sanchez, Strathmann, Surges, Tepe, Williams and ex-officio Roth (County Vice Chair)

Wednesday, December 3, 2025 **9:00 AM** **County Board Room**

1. Call to Order

2. Roll Call

3. Remote Attendance Requests

4. Pledge of Allegiance

5. Approval of Minutes: November 5, 2025

6. Public Comment

7. Monthly Financials (K. Hopkinson)

A. Monthly Finance Reports

8. PIO Update (J. Mann)

9. Old Business

10. New Business

11. Preliminary County Board Agenda:

---------- CONSENT AGENDA ----------

Administration

A. **Resolution:** Authorizing a Contract Extension for Kane County HVAC Maintenance & Repair Services with 1 Source Mechanical, Inc., Hartwig Mechanical, Inc., Air Comfort, LLC, R.J. O'Neil, Inc., and F.E. Moran, Inc. Mechanical Services for the Building Management Department (BID# 23-007)

B. **Resolution:** Authorizing Natural Gas Utility Brokering and Purchase Agreement

C. **Resolution:** Authorizing the Use of the State of Illinois Contract to Purchase Hardware & Services Through Presidio's JPMC VOIP & Cisco Equipment and Services Contract for the Information Technologies Department (Contract# CMT4021089)

D. **Resolution:** Authorizing the Use of the State of Illinois Contract to Purchase Software & Services Through Presidio's JPMC VOIP & Cisco Equipment and Services Contract for the Information Technologies Department (Contract# CMT4021089)

E. **Resolution:** Authorizing a Master License Agreement with VertiGIS Software for GIS

F. **Resolution:** Approving the Purchase of Five (5) 2026 Tandem Axle Truck Cab and Chassis for the Kane County Division of Transportation

Finance

A. **Resolution:** Approving Personal Expense Voucher Reimbursement Requests

B. **Resolution:** Approving October 2025 Claims Paid

C. **Resolution:** Authorizing Magellan Healthcare, Inc. as Kane County's Employee Assistance Plan Provider for 2026

D. **Resolution:** Authorizing an Intergovernmental Agreement with Jefferson County for Juvenile Detention Services

E. **Resolution:** Authorizing Second Extension and Scope of Work Adjustment to Professional Service Agreement for 2026 Recycling Center and Event Staffing and Operations

F. **Resolution:** Authorizing an Agreement with the Village of West Dundee and eWorks Electronics Services, Inc. for Operation of the West Dundee Recycling Center in 2026

G. **Resolution:** Approving FY25 Transfer of Appropriation and Budget Adjustment for Fund #558 North Impact Fees, Fund #559 Central Impact Fees, Fund #560 South Impact Fees, and Fund #300 County Highway

H. **Resolution:** Acceptance and Use of Trust Donation Made to Animal Control

I. **Resolution:** Authorizing Execution of Collective Bargaining Agreement for Kane County Clerk

J. **Resolution:** Authorizing an Interfund Loan for the Payment of Program Expenses from the General Fund for the Workforce Development Department in Instances Where Funding Agreements or Reimbursements are Delayed

K. **Resolution:** Authorizing an Interfund Loan for the Payment of Program Expenses from the General Fund for the Development Department in Instances Where Funding Agreements or Reimbursements are Delayed

L. **Resolution:** Amending Resolution 25-417

M. **Ordinance:** Abating the Taxes Heretofore Levied for the Year 2025 to Pay Debt Service on $7,670,000 General Obligation Alternate Bonds (Riverboat Revenue Alternate Revenue Source) Series 2010 of the County of Kane, Illinois

N. **Ordinance:** Abating the Taxes Heretofore Levied for the Year 2025 to Pay Debt Service on $13,130,000 General Obligation Bonds (Alternate Revenue Source) Series 2020 of the County of Kane, Illinois

Human Services

A. **Resolution:** Authorizing Addition of an Employee Performance Evaluation Policy to the Personnel Policy Handbook

Judicial/Public Safety

A. **Resolution:** Notification of Renewal of Sex Offender Treatment Services

Transportation

A. **Resolution:** Establishing Public Hearing Date for Consideration of Land Use Assumptions for Road Improvement Impact Fee Ordinance Update

B. **Ordinance:** Adopting Revised Fees for Oversize and Overweight Vehicles

C. **Resolution:** Approving an Amendment to the County of Kane - Blackberry Township Road District - Union Pacific Railroad Company Wayside Horn Agreement (Brundige Road)

D. **Resolution:** Approving an Amendment to the County of Kane - Union Pacific Railroad Company Wayside Horn Agreement (LaFox Road)

E. **Resolution:** Approving an Agreement for Phase I Engineering Services with GFT Infrastructure, Inc. of Schaumburg, Illinois for the Burlington Road at Silver Glen Road Intersection Improvement, Kane County Section No. 25-00584-00-CH

F. **Resolution:** Approving Acquisition of Real Property for Randall Road at Hopps Road Intersection and CNRR Grade Separation Improvement, Kane County Section No. 19-00511-00-CH, Parcel No. 0007

----------END OF CONSENT AGENDA ----------

A. **Resolution:** Approving County Board Personal Expense Voucher Reimbursement Request

B. **Resolution:** Authorizing Kane-Elgin Home Consortium Affordable Housing Fund Program Year 2025 Projects

12. Executive Session (if needed)

13. Committee Reports

A. Madam Chairman's Comments

B. Legislative Update

C. All Other Committees

14. Adjournment

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FINANCE REPORT NO. TMP-25-1436

MONTHLY FINANCE REPORTS

Committee Revenue Budget Report - by Account Detail

Through October 31, 2025 (91.7% YTD)

*2020, 2021, 2022, 2023 and 2024 Actual Fiscal Year

Department / Fund / Account Classification	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount*	2024 Actual Amount*	2025 Actual Amount	2025 Amended Budget	2025 Adopted Budget	2025 YTD% Actual/Amended Budget	2020 - 2025 Trend
010 County Board	**$ 4,934,921**	**$ 2,341,765**	**$ 5,860,829**	**$ 6,378,943**	**$ 6,887,247**	**$ 6,215,375**	**$ 12,021,240**	**$ 12,018,565**	**51.70%**	
001 General Fund	**$ 139,268**	**$ 61,900**	**$ 77,788**	**$ 118,912**	**$ 112,500**	**$ 59,953**	**$ 132,500**	**$ 132,500**	**45.25%**	
Revenue	***$ 139,268***	***$ 61,900***	***$ 77,788***	***$ 118,912***	***$ 112,500***	***$ 59,953***	***$ 132,500***	***$ 132,500***	***45.25%***	
Licenses and Permits	**$ 89,268**	**$ 46,900**	**$ 77,788**	**$ 118,912**	**$ 112,500**	**$ 59,953**	**$ 132,500**	**$ 132,500**	**45.25%**	
31000 - Liquor Licenses	$ 89,118	$ 44,150	$ 75,038	$ 113,862	$ 106,150	$ 56,053	$ 130,000	$ 130,000	43.12%	
31390 - Gathering Permits	$ 150	$ 2,750	$ 2,750	$ 5,050	$ 6,350	$ 3,900	$ 2,500	$ 2,500	156.00%	
Transfers In	**$ 50,000**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
39000 - Transfer From Other Funds	$ 50,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
120 Grand Victoria Casino Elgin	**$ 4,293,735**	**$ 1,944,410**	**$ 5,267,439**	**$ 5,366,409**	**$ 5,696,948**	**$ 5,226,099**	**$ 5,441,310**	**$ 5,440,618**	**96.04%**	
Revenue	***$ 4,293,735***	***$ 1,944,410***	***$ 5,267,439***	***$ 5,366,409***	***$ 5,696,948***	***$ 5,226,099***	***$ 5,441,310***	***$ 5,440,618***	***96.04%***	
Other	**$ 4,207,222**	**$ 1,946,103**	**$ 5,389,906**	**$ 4,948,625**	**$ 5,116,618**	**$ 4,896,290**	**$ 5,117,310**	**$ 5,116,618**	**95.68%**	
38550 - Riverboat Proceeds	$ 4,207,222	$ 1,946,103	$ 5,389,906	$ 4,948,625	$ 5,116,618	$ 4,896,290	$ 5,116,618	$ 5,116,618	95.69%	
39900 - Fund Balance Utilization	$ -	$ -	$ -	$ -	$ -	$ -	$ 692	$ -	0.00%	
Interest Revenue	**$ 86,513**	**$ (4,093)**	**$ (124,917)**	**$ 393,983**	**$ 578,847**	**$ 329,809**	**$ 324,000**	**$ 324,000**	**101.79%**	
38000 - Investment Income	$ 86,513	$ (4,093)	$ (124,917)	$ 393,983	$ 578,847	$ 329,809	$ 324,000	$ 324,000	101.79%	
Reimbursements	**$ -**	**$ 2,400**	**$ 2,450**	**$ 800**	**$ 1,483**	**$ -**	**$ -**	**$ -**	**0.00%**	
37900 - Miscellaneous Reimbursement	$ -	$ 2,400	$ 2,450	$ 800	$ 1,483	$ -	$ -	$ -	0.00%	
Transfers In	**$ -**	**$ -**	**$ -**	**$ 23,000**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
39405 - Transfer from Cost Share Drainage Fund 405	0.00	0.00	0.00	23,000	$ -	0.00	$ -	$ -	0.00%	
430 Farmland Preservation	**$ 501,918**	**$ 315,704**	**$ 452,952**	**$ 774,616**	**$ 969,421**	**$ 929,323**	**$ 6,447,430**	**$ 6,445,447**	**14.41%**	
Revenue	***$ 501,918***	***$ 315,704***	***$ 452,952***	***$ 774,616***	***$ 969,421***	***$ 929,323***	***$ 6,447,430***	***$ 6,445,447***	***14.41%***	
Other	**$ -**	**$ -**	**$ 5**	**$ (26,946)**	**$ -**	**$ -**	**$ 3,044,430**	**$ 3,042,447**	**0.00%**	
38570 - Refunds	$ -	$ -	$ 5	$ -	$ -	$ -	$ -	$ -	0.00%	
38900 - Miscellaneous Other	$ -	$ -	$ -	$ (26,946)	$ -	$ -	$ -	$ -	0.00%	
39900 - Fund Balance Utilization	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,044,430	$ 3,042,447	0.00%	
Grants	**$ 150,000**	**$ -**	**$ -**	**$ 115,000**	**$ -**	**$ -**	**$ 2,500,000**	**$ 2,500,000**	**0.00%**	
32360 - US Dept of Agriculture Grant	$ 150,000	$ -	$ -	$ 115,000	$ -	$ -	$ 2,500,000	$ 2,500,000	0.00%	
Interest Revenue	**$ 51,918**	**$ 604**	**$ (47,053)**	**$ 186,516**	**$ 269,421**	**$ 179,323**	**$ 153,000**	**$ 153,000**	**117.20%**	
38000 - Investment Income	$ 51,918	$ 604	$ (47,053)	$ 186,516	$ 269,421	$ 179,323	$ 153,000	$ 153,000	117.20%	
Reimbursements	**$ -**	**$ -**	**$ -**	**$ 46**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
37900 - Miscellaneous Reimbursement	$ -	$ -	$ -	$ 46	$ -	$ -	$ -	$ -	0.00%	
Transfers In	**$ 300,000**	**$ 315,100**	**$ 500,000**	**$ 500,000**	**$ 700,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**100.00%**	
39000 - Transfer From Other Funds	$ 300,000	$ 315,100	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
39120 - Transfer from Grand Victoria Casino Elgin Fund 120	0.00	0.00	500,000.00	500,000.00	$ 700,000	750,000.00	$ 750,000	$ 750,000	100.00%	
491 Tax Sale Purchase	**$ -**	**$ 19,751**	**$ 62,651**	**$ 119,006**	**$ 108,378**	**$ -**	**$ -**	**$ -**	**0.00%**	
Revenue	***$ -***	***$ 19,751***	***$ 62,651***	***$ 119,006***	***$ 108,378***	***$ -***	***$ -***	***$ -***	***0.00%***	
Proceeds from Sale of Property	**$ -**	**$ 19,751**	**$ 62,651**	**$ 119,006**	**$ 108,378**	**$ -**	**$ -**	**$ -**	**0.00%**	
38700 - Proceeds from Sale of Property	$ -	$ 19,751	$ 62,651	$ 119,006	$ 108,378	$ -	$ -	$ -	0.00%	
Grand Total	**$ 4,934,921**	**$ 2,341,765**	**$ 5,860,829**	**$ 6,378,943**	**$ 6,887,247**	**$ 6,215,375**	**$ 12,021,240**	**$ 12,018,565**	**51.70%**	

Committee Expense Budget Report - by Account Detail

Through October 31, 2025 (91.7% YTD, 92.31% Payroll Expense through Pay Period Ending 10/25/2025)

*2020, 2021, 2022, 2023 and 2024 Actual Fiscal Year

Department / Fund / Account Classification	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount*	2024 Actual Amount*	2025 Actual Amount	2025 Amended Budget	2025 Adopted Budget	2025 YTD% Actual/Amended Budget	2020 - 2025 Trend
010 County Board	**$ 5,008,577**	**$ 3,854,913**	**$ 4,544,617**	**$ 5,531,197**	**$ 6,462,550**	**$ 5,555,880**	**$ 13,232,548**	**$ 13,224,526**	**41.99%**	
001 General Fund	**$ 1,261,629**	**$ 1,142,452**	**$ 1,312,602**	**$ 1,503,338**	**$ 1,209,757**	**$ 1,092,024**	**$ 1,343,808**	**$ 1,338,461**	**81.26%**	
Expenses	***$ 1,261,629***	***$ 1,142,452***	***$ 1,312,602***	***$ 1,503,338***	***$ 1,209,757***	***$ 1,092,024***	***$ 1,343,808***	***$ 1,338,461***	***81.26%***	
Personnel Services- Salaries & Wages	**$ 921,519**	**$ 866,039**	**$ 995,867**	**$ 1,008,603**	**$ 1,018,851**	**$ 924,541**	**$ 1,027,058**	**$ 1,021,711**	**90.02%**	
40000 - Salaries and Wages	$ 921,519	$ 866,039	$ 995,867	$ 1,008,603	$ 1,018,851	$ 924,541	$ 1,027,058	$ 1,021,711	90.02%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
40003 - Cost of Living Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
Personnel Services- Employee Benefits	**$ 300,310**	**$ 223,861**	**$ 247,481**	**$ 346,980**	**$ 349,891**	**$ -**	**$ 520,274**	**$ 520,274**	**0.00%**	
45000 - Healthcare Contribution	$ 291,081	$ 215,525	$ 238,792	$ 337,295	$ 339,609	$ -	$ 381,805	$ 381,805	0.00%	
45010 - Dental Contribution	$ 9,229	$ 8,336	$ 8,689	$ 9,685	$ 10,282	$ -	$ 11,381	$ 11,381	0.00%	
45100 - FICA/SS Contribution	$ -	$ -	$ -	$ -	$ -	$ -	$ 78,180	$ 78,180	0.00%	
45200 - IMRF Contribution	$ -	$ -	$ -	$ -	$ -	$ -	$ 31,218	$ 31,218	0.00%	
53010 - Workers Compensation	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,690	$ 17,690	0.00%	
Contractual Services	**$ 34,824**	**$ 46,623**	**$ 46,078**	**$ 136,741**	**$ 179,436**	**$ 157,446**	**$ 302,250**	**$ 302,250**	**52.09%**	
50150 - Contractual/Consulting Services	$ 2,690	$ 9,755	$ 8,000	$ 95,828	$ 130,500	$ 113,120	$ 249,750	$ 249,750	45.29%	
52140 - Repairs and Maint- Copiers	$ 87	$ 608	$ 384	$ 540	$ 688	$ 876	$ 100	$ 100	876.23%	
53060 - General Printing	$ -	$ -	$ -	$ 12	$ 1,582	$ -	$ -	$ -	0.00%	
53100 - Conferences and Meetings	$ -	$ 950	$ 1,574	$ -	$ 1,180	$ -	$ -	$ -	0.00%	
53105 - Conferences and Meetings - Board Members	$ -	$ 864	$ 1,673	$ 1,629	$ 6,730	$ 7,153	$ 12,000	$ 12,000	59.61%	
53106 - Conferences & Meetings - Chairman	$ -	$ -	$ -	$ 1,190	$ 2,966	$ 2,445	$ 4,000	$ 4,000	61.13%	
53110 - Employee Training	$ -	$ -	$ -	$ -	$ 673	$ -	$ -	$ -	0.00%	
53120 - Employee Mileage Expense	$ -	$ -	$ -	$ -	$ 171	$ 238	$ -	$ -	0.00%	
53130 - General Association Dues	$ 32,047	$ 34,447	$ 34,447	$ 37,542	$ 34,947	$ 33,613	$ 36,400	$ 36,400	92.34%	
Commodities	**$ 4,976**	**$ 5,929**	**$ 8,175**	**$ 11,014**	**$ 11,469**	**$ 10,038**	**$ 14,500**	**$ 14,500**	**69.23%**	
60000 - Office Supplies	$ 4,503	$ 4,969	$ 5,082	$ 9,064	$ 9,658	$ 6,657	$ 9,500	$ 9,500	70.07%	
60010 - Operating Supplies	$ 473	$ 470	$ 2,682	$ 1,088	$ 871	$ 1,407	$ 2,000	$ 2,000	70.37%	
60015 - Board Meeting Supplies	$ -	$ -	$ -	$ 275	$ 610	$ 1,727	$ 2,000	$ 2,000	86.37%	
60020 - Computer Related Supplies	$ -	$ -	$ 470	$ 40	$ -	$ -	$ 300	$ 300	0.00%	
60050 - Books and Subscriptions	$ -	$ 490	$ (59)	$ 98	$ -	$ 29	$ 200	$ 200	14.50%	
60555 - Business Relationship Commodities	$ -	$ -	$ -	$ 449	$ 330	$ 217	$ 500	$ 500	43.45%	
Transfers Out	**$ -**	**$ -**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
99112 - Transfer to Special Reserve Fund 112	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	0.00%	
Services	**$ -**	**$ -**	**$ -**	**$ -**	**$ (349,891)**	**$ -**	**$ (520,274)**	**$ (520,274)**	**0.00%**	
45005 - Healthcare Contribution Contra Account	$ -	$ -	$ -	$ -	$ (339,609)	$ -	$ (381,805)	$ (381,805)	0.00%	
45015 - Dental Insurance Contra Account	$ -	$ -	$ -	$ -	$ (10,282)	$ -	$ (11,381)	$ (11,381)	0.00%	
45105 - FICA/SS Contribution Contra Account	$ -	$ -	$ -	$ -	$ -	$ -	$ (78,180)	$ (78,180)	0.00%	
45205 - IMRF Contribution Contra Account	$ -	$ -	$ -	$ -	$ -	$ -	$ (31,218)	$ (31,218)	0.00%	
53015 - Worker's Comp Contra Account	$ -	$ -	$ -	$ -	$ -	$ -	$ (17,690)	$ (17,690)	0.00%	
120 Grand Victoria Casino Elgin	**$ 3,381,035**	**$ 2,602,731**	**$ 2,819,891**	**$ 3,725,681**	**$ 4,908,492**	**$ 4,161,298**	**$ 5,441,310**	**$ 5,440,618**	**76.48%**	
Expenses	***$ 3,381,035***	***$ 2,602,731***	***$ 2,819,891***	***$ 3,725,681***	***$ 4,908,492***	***$ 4,161,298***	***$ 5,441,310***	***$ 5,440,618***	***76.48%***	
Personnel Services- Salaries & Wages	**$ 47,417**	**$ 48,303**	**$ 52,572**	**$ 45,287**	**$ 37,269**	**$ 39,885**	**$ 88,098**	**$ 87,515**	**45.27%**	
40000 - Salaries and Wages	$ 47,417	$ 48,303	$ 52,572	$ 45,287	$ 37,269	$ 39,885	$ 88,098	$ 87,515	45.27%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
40003 - Cost of Living Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
Personnel Services- Employee Benefits	**$ 27,932**	**$ 30,763**	**$ 35,206**	**$ 20,270**	**$ 9,001**	**$ 20,184**	**$ 31,193**	**$ 31,103**	**64.71%**	
45000 - Healthcare Contribution	$ 19,675	$ 21,821	$ 26,548	$ 13,564	$ 3,799	$ 14,659	$ 17,462	$ 17,462	83.95%	
45010 - Dental Contribution	$ 470	$ 560	$ 562	$ 327	$ 149	$ 52	$ 647	$ 647	7.96%	
45100 - FICA/SS Contribution	$ 3,143	$ 3,183	$ 3,514	$ 3,205	$ 2,775	$ 2,810	$ 6,744	$ 6,697	41.67%	

Committee Expense Budget Report - by Account Detail

Through October 31, 2025 (91.7% YTD, 92.31% Payroll Expense through Pay Period Ending 10/25/2025)

*2020, 2021, 2022, 2023 and 2024 Actual Fiscal Year

Department / Fund / Account Classification	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount*	2024 Actual Amount*	2025 Actual Amount	2025 Amended Budget	2025 Adopted Budget	2025 YTD% Actual/Amended Budget	2020 - 2025 Trend
45200 - IMRF Contribution	$ 3,292	$ 3,657	$ 3,127	$ 2,187	$ 1,663	$ 1,999	$ 4,812	$ 4,780	41.54%	
53010 - Workers Compensation	$ 1,352	$ 1,542	$ 1,455	$ 988	$ 616	$ 664	$ 1,528	$ 1,517	43.48%	
Contractual Services	**$ 945,350**	**$ 388,013**	**$ 499,829**	**$ 964,380**	**$ 1,022,240**	**$ 707,160**	**$ 1,090,901**	**$ 1,090,882**	**64.82%**	
50340 - Software Licensing Cost	$ -	$ 212	$ -	$ 6	$ 94	$ 571	$ 381	$ 381	149.87%	
50590 - Professional Services	$ 1,418	$ 331	$ 44	$ 63	$ 24	$ 33	$ 75	$ 75	44.45%	
52010 - Janitorial Services	$ 137	$ 414	$ 620	$ 382	$ 208	$ 205	$ 603	$ 603	34.00%	
52110 - Repairs and Maint- Buildings	$ -	$ -	$ 117	$ 74	$ 23	$ 37	$ 171	$ 171	21.56%	
52140 - Repairs and Maint- Copiers	$ 24	$ 32	$ 52	$ 43	$ 24	$ 47	$ 60	$ 60	78.08%	
52180 - Building Space Rental	$ 2,581	$ 4,176	$ 5,547	$ 3,290	$ 1,965	$ 1,675	$ 4,634	$ 4,634	36.14%	
53000 - Liability Insurance	$ 1,108	$ 984	$ 1,206	$ 1,322	$ 1,159	$ 1,480	$ 3,269	$ 3,251	45.27%	
53020 - Unemployment Claims	$ 32	$ 32	$ 36	$ 18	$ 19	$ 20	$ 45	$ 44	44.29%	
53100 - Conferences and Meetings	$ 0	$ 77	$ -	$ -	$ -	$ -	$ 50	$ 50	0.00%	
53110 - Employee Training	$ 1,696	$ -	$ -	$ 17	$ -	$ 663	$ 15,000	$ 15,000	4.42%	
55010 - External Grants	$ 938,354	$ 381,755	$ 492,208	$ 409,165	$ 1,018,724	$ 702,429	$ 1,066,613	$ 1,066,613	65.86%	
55011 - Internal Grant to Workforce Development	$ -	$ -	$ -	$ 550,000	$ -	$ -	$ -	$ -	0.00%	
Commodities	**$ 10,767**	**$ 6,954**	**$ 6,972**	**$ 6,763**	**$ 7,618**	**$ 10,130**	**$ 9,616**	**$ 9,616**	**105.35%**	
60000 - Office Supplies	$ 5,659	$ 102	$ 21	$ 93	$ 30	$ -	$ 30	$ 30	0.00%	
60010 - Operating Supplies	$ 1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
60040 - Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
60050 - Books and Subscriptions	$ 4,500	$ 6,000	$ 6,000	$ 6,000	$ 5,167	$ 8,500	$ 8,500	$ 8,500	100.00%	
60070 - Computer Hardware- Non Capital	$ -	$ -	$ -	$ -	$ 2,060	$ 1,095	$ -	$ -	0.00%	
60100 - Utilities- Water	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
63000 - Utilities- Natural Gas	$ 13	$ 45	$ 97	$ 66	$ 18	$ 37	$ 67	$ 67	55.10%	
63010 - Utilities- Electric	$ 25	$ 37	$ 56	$ 37	$ 16	$ 25	$ 53	$ 53	47.19%	
64000 - Telephone	$ 132	$ 232	$ 249	$ 227	$ 157	$ 165	$ 371	$ 371	44.45%	
64010 - Cellular Phone	$ 403	$ 441	$ 414	$ 248	$ 121	$ 247	$ 467	$ 467	52.92%	
64020 - Internet	$ 33	$ 98	$ 136	$ 92	$ 49	$ 61	$ 128	$ 128	48.03%	
Contingency and Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 811,062**	**$ 811,062**	**0.00%**	
89000 - Addition to Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ 811,062	$ 811,062	0.00%	
Transfers Out	**$ 2,334,283**	**$ 2,110,270**	**$ 2,215,777**	**$ 2,675,614**	**$ 3,819,007**	**$ 3,374,806**	**$ 3,375,440**	**$ 3,375,440**	**99.98%**	
99000 - Transfer To Other Funds	$ 2,334,283	$ 2,110,270	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
99001 - Transfer to General Fund 001	$ -	$ -	$ 2,689	$ 1,622	$ 1,253	$ 1,543	$ 2,177	$ 2,177	70.90%	
99220 - Transfer to Title IV-D Fund 220	$ -	$ -	$ 173,153	$ 181,339	$ 29,828	$ 4,933	$ 4,933	$ 4,933	100.00%	
99221 - Transfer to Drug Prosecution Fund 221	$ -	$ -	$ 85,192	$ 180,894	$ 356,327	$ 246,976	$ 246,976	$ 246,976	100.00%	
99222 - Transfer to Victim Coordinator Services Fund 222	$ -	$ -	$ 124,820	$ 100,960	$ 246,804	$ 254,583	$ 254,583	$ 254,583	100.00%	
99223 - Transfer to Domestic Violence Fund 223	$ -	$ -	$ 147,810	$ 350,000	$ 450,755	$ 164,831	$ 164,831	$ 164,831	100.00%	
99230 - Transfer to Child Advocacy Center Fund 230	$ -	$ -	$ 473,140	$ 690,656	$ 888,556	$ 1,064,481	$ 1,064,481	$ 1,064,481	100.00%	
99351 - Transfer to Kane Kares Fund 351	$ -	$ -	$ 142,097	$ 142,097	$ 213,229	$ 213,229	$ 213,229	$ 213,229	100.00%	
99390 - Transfer to Web Technical Services Fund 390	$ -	$ -	$ 297,500	$ 297,500	$ 297,500	$ 292,500	$ 292,500	$ 292,500	100.00%	
99400 - Transfer to Econ Develop Fund 400	$ -	$ -	$ 58,676	$ 74,643	$ 280,375	$ 280,375	$ 280,375	$ 280,375	100.00%	
99405 - Transfer to Cost Share Drainage Fund 405	$ -	$ -	$ 149,700	$ 69,403	$ 4,555	$ 4,555	$ 4,555	$ 4,555	100.00%	
99407 - Transfer to Quality of Kane Grants Fund 407	$ -	$ -	$ -	$ -	$ 20,000	$ -	$ -	$ -	0.00%	
99430 - Transfer to Farmland Preservation Fund 430	$ -	$ -	$ 500,000	$ 500,000	$ 700,000	$ 750,000	$ 750,000	$ 750,000	100.00%	
99500 - Transfer to Capital Projects Fund 500	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ -	0.00%	
99650 - Transfer to Enterprise Surcharge Fund 650	$ -	$ -	$ 61,000	$ 86,500	$ 79,825	$ 96,800	$ 96,800	$ 96,800	100.00%	
Services	**$ 15,286**	**$ 18,428**	**$ 9,535**	**$ 13,367**	**$ 13,358**	**$ 9,133**	**$ 35,000**	**$ 35,000**	**26.09%**	
45420 - Tuition Reimbursement	$ 15,286	$ 18,428	$ 9,535	$ 13,367	$ 13,358	$ 9,133	$ 35,000	$ 35,000	26.09%	
430 Farmland Preservation	**$ 365,914**	**$ 88,955**	**$ 349,473**	**$ 183,171**	**$ 235,923**	**$ 302,558**	**$ 6,447,430**	**$ 6,445,447**	**4.69%**	

Committee Expense Budget Report - by Account Detail

Through October 31, 2025 (91.7% YTD, 92.31% Payroll Expense through Pay Period Ending 10/25/2025)

*2020, 2021, 2022, 2023 and 2024 Actual Fiscal Year

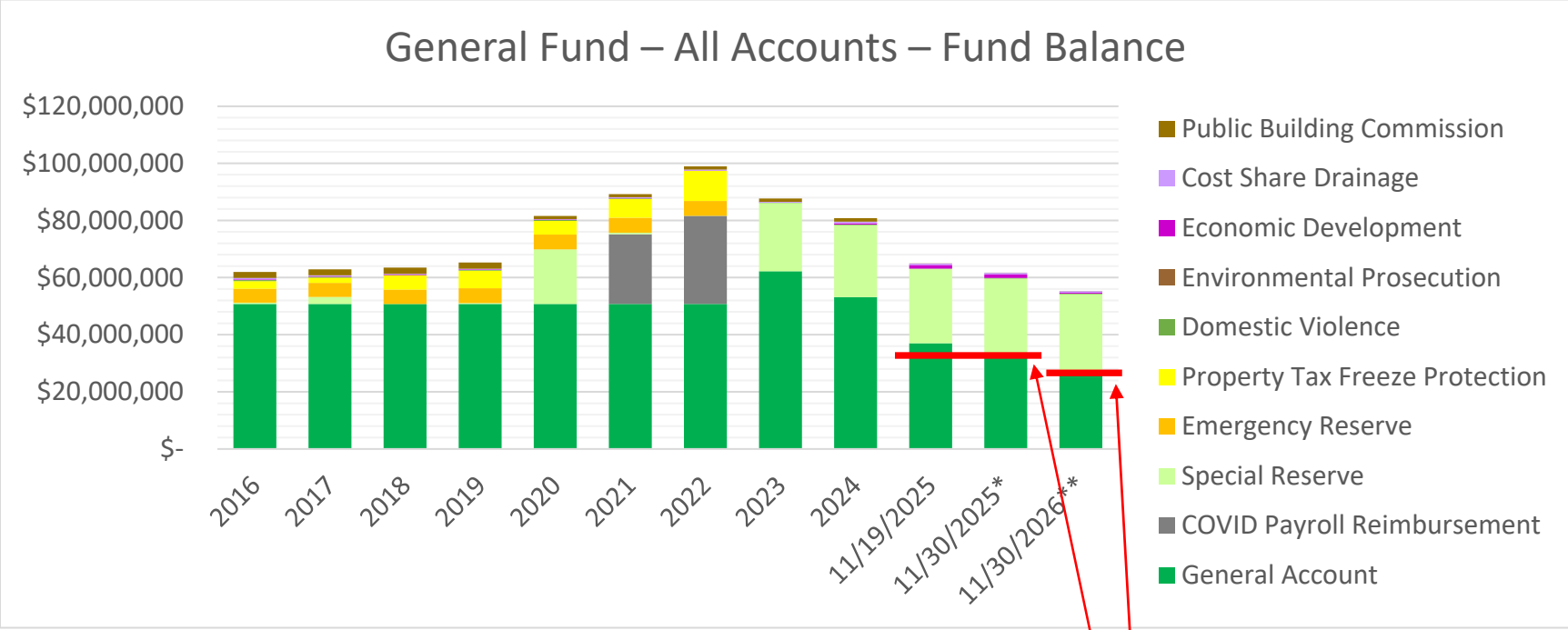
Department / Fund / Account Classification	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount*	2024 Actual Amount*	2025 Actual Amount	2025 Amended Budget	2025 Adopted Budget	2025 YTD% Actual/Amended Budget	2020 - 2025 Trend
Expenses	***$ 365,914***	***$ 88,955***	***$ 349,473***	***$ 183,171***	***$ 235,923***	***$ 302,558***	***$ 6,447,430***	***$ 6,445,447***	***4.69%***	
Personnel Services- Salaries & Wages	**$ 39,641**	**$ 57,231**	**$ 75,035**	**$ 58,805**	**$ 87,364**	**$ 91,136**	**$ 100,458**	**$ 98,788**	**90.72%**	
40000 - Salaries and Wages	$ 39,641	$ 56,694	$ 74,999	$ 58,537	$ 87,364	$ 91,136	$ 100,458	$ 98,788	90.72%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
40003 - Cost of Living Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
40200 - Overtime Salaries	$ -	$ 536	$ 35	$ 268	$ -	$ -	$ -	$ -	0.00%	
Personnel Services- Employee Benefits	**$ 6,580**	**$ 8,450**	**$ 10,550**	**$ 9,063**	**$ 26,379**	**$ 28,884**	**$ 31,921**	**$ 31,670**	**90.48%**	
45000 - Healthcare Contribution	$ 1,538	$ 1,505	$ 1,563	$ 1,755	$ 12,261	$ 15,127	$ 16,657	$ 16,657	90.81%	
45010 - Dental Contribution	$ 59	$ 64	$ 64	$ 64	$ 287	$ 316	$ 345	$ 345	91.51%	
45100 - FICA/SS Contribution	$ 3,012	$ 4,356	$ 5,714	$ 4,469	$ 6,652	$ 6,762	$ 7,691	$ 7,562	87.92%	
45200 - IMRF Contribution	$ 957	$ 1,064	$ 1,456	$ 731	$ 3,694	$ 4,938	$ 5,487	$ 5,395	90.00%	
53010 - Workers Compensation	$ 1,014	$ 1,461	$ 1,753	$ 2,044	$ 3,485	$ 1,741	$ 1,741	$ 1,711	100.00%	
Contractual Services	**$ 16,291**	**$ 23,274**	**$ 26,696**	**$ 61,662**	**$ 119,952**	**$ 180,361**	**$ 599,778**	**$ 599,716**	**30.07%**	
50150 - Contractual/Consulting Services	$ 11,174	$ 19,509	$ 16,420	$ 47,229	$ 111,879	$ 150,231	$ 516,979	$ 516,979	29.06%	
50160 - Legal Services	$ 2,091	$ 1,088	$ 1,939	$ 1,470	$ 1,100	$ 3,130	$ 25,000	$ 25,000	12.52%	
50170 - Appraisal Services	$ 1,500	$ -	$ 1,500	$ 7,000	$ 1,800	$ 22,000	$ 39,594	$ 39,594	55.56%	
53000 - Liability Insurance	$ 831	$ 932	$ 1,452	$ 2,689	$ 5,064	$ 3,727	$ 3,727	$ 3,666	100.00%	
53020 - Unemployment Claims	$ 24	$ 30	$ 44	$ 37	$ 82	$ 51	$ 51	$ 50	100.00%	
53100 - Conferences and Meetings	$ 671	$ 1,716	$ 5,342	$ 3,237	$ 28	$ 1,222	$ 14,427	$ 14,427	8.47%	
Capital	**$ 303,402**	**$ -**	**$ 235,796**	**$ -**	**$ -**	**$ -**	**$ 5,713,096**	**$ 5,713,096**	**0.00%**	
75010 - Farmland Preservation Rights - County Portion	$ 303,402	$ -	$ 235,796	$ -	$ -	$ -	$ 2,856,548	$ 2,856,548	0.00%	
75020 - Farmland Preservation Rights - Federal Matching	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,856,548	$ 2,856,548	0.00%	
Contingency and Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
89000 - Addition to Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
Transfers Out	**$ -**	**$ -**	**$ 1,396**	**$ 53,641**	**$ 2,228**	**$ 2,177**	**$ 2,177**	**$ 2,177**	**100.00%**	
99000 - Transfer To Other Funds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
99001 - Transfer to General Fund 001	$ -	$ -	$ 1,396	$ 3,641	$ 2,228	$ 2,177	$ 2,177	$ 2,177	100.00%	
99435 - Transfer to Growing for Kane Fund 435	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	0.00%	
491 Tax Sale Purchase	**$ -**	**$ 20,775**	**$ 62,651**	**$ 119,006**	**$ 108,378**	**$ -**	**$ -**	**$ -**	**0.00%**	
Expenses	***$ -***	***$ 20,775***	***$ 62,651***	***$ 119,006***	***$ 108,378***	***$ -***	***$ -***	***$ -***	***0.00%***	
Contractual Services	**$ -**	**$ 7,674**	**$ 17,722**	**$ 119,006**	**$ 108,378**	**$ -**	**$ -**	**$ -**	**0.00%**	
50150 - Contractual/Consulting Services	$ -	$ 7,674	$ 17,722	$ 119,006	$ 108,378	$ -	$ -	$ -	0.00%	
Contingency and Other	**$ -**	**$ 13,102**	**$ 44,929**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
88990 - Move to Agency Fund	$ -	$ 13,102	$ 44,929	$ -	$ -	$ -	$ -	$ -	0.00%	
Grand Total	**$ 5,008,577**	**$ 3,854,913**	**$ 4,544,617**	**$ 5,531,197**	**$ 6,462,550**	**$ 5,555,880**	**$ 13,232,548**	**$ 13,224,526**	**41.99%**	

Kane County Finance Committee
Finance Department
Monthly Report
November 25, 2025

General Fund – General Account

	2025 Amended Budget	2025 Expected	2025 Actual Amount	2025 Forecast	Difference - Expected to Actual	% Difference - Expected to Actual	Variance Indicator	Risk/Concern
Revenue								
Charges for Services	$ 10,384,829	$ 9,519,427	$ 11,140,228	$ 12,152,976	$ 1,620,801	17%	Above Range	Recorder and County Clerk revenue up
Fines	2,466,100	2,260,592	685,310	2,466,100	(1,575,282)	-70%	Below Range	Ok - timing; Treasurer Back Taxes and Interest
Grants	2,365,521	2,168,394	2,022,336	2,022,336	(146,058)	-7%	Below Range	SAO - $600K below; Cnty Clerk $122K above
Interest Revenue	2,174,030	1,630,523	1,162,300	1,267,964	(468,222)	-29%	Below Range	Int posted as of Sept 2025/Gen Fd balance lower than expected
Licenses and Permits	1,750,350	1,604,488	1,315,790	1,435,407	(288,698)	-18%	Below Range	Bldg & Inspect Permits $300K below expect; Envir $40K above
Other	305,215	279,780	319,831	325,000	40,050	14%	Above Range	$62K refund from Constellation Energy
Other Taxes	45,445,745	37,871,454	39,293,207	46,000,000	1,421,753	4%	Within Range	sales tax > budget; 2 more months of sales tax yet to post
Property Taxes	35,876,942	35,876,942	35,992,300	35,992,300	115,358	0%	Within Range	Ok
Reimbursements	9,371,716	8,590,740	9,802,562	10,000,000	1,211,822	14%	Above Range	Crt Svs reim $1m > expected
Transfers In	6,706,372	6,706,372	6,693,066	6,693,067	(13,306)	0%	Within Range	
Revenue Total	***$ 116,846,820***	***$ 106,508,711***	***$ 108,426,930***	***$ 118,355,150***	***$ 1,918,219***	***2%***	Within Range	
Expenses								
Capital	$ 331,915	$ 304,255	$ 204,525	$ 204,525	99,730	33%	Within Range	Ok
Commodities	8,280,435	7,245,381	8,830,775	10,092,314	(1,585,394)	-22%	Above Range	Sheriff Food - $1.6 m over expected
Contractual Services	18,672,903	15,560,753	14,151,629	16,981,955	1,409,123	9%	Below Range	IT below budget in IT Dept and Countywide
Personnel Services- Employee Benefits	16,251,389	14,897,107	13,501,500	14,728,910	1,395,606	9%	Below Range	Sheriff trending below expected
Personnel Services- Salaries & Wages	87,990,096	79,529,510	75,496,377	83,527,906	4,033,133	5%	Within Range	Sheriff, Crt Svcs, County Clerk, Circuit Clerk below budget
Transfers Out	12,532,889	12,532,889	12,532,889	12,532,889	-	0%	Within Range	
Expenses Total	***$ 144,059,627***	***$ 130,069,894***	***$ 124,717,695***	***$ 138,068,499***	***$ 5,352,199***	***4%***	Within Range	
Fund Balance Utilization	**$ (27,212,807)**	**$ (23,561,183)**	**$ (16,290,765)**	**$ (19,713,349)**	**$ (3,433,980)**	***15%***	Above Range	

General Fund – All Accounts – Balances



- In Fiscal Years 2020 to 2022 – Sheriff Adult Corrections and other department salaries and benefits normally paid from the County's
- General Fund – General Account were paid out of the ARPA Special Revenue Fund.
- FY 2023 and FY 2024 – more expenses than incoming revenues in General Fund – General Account resulting in use of fund balance reserves
- FY 2025 forecasted to use $19.7 million in fund balance reserves
- FY 2026 current budget to use $6.3 million in fund balance reserves

- FY 2025 90 day reserve on a $144 million budget is $36 million
- FY 2026 90 day reserve on a $130 Amended Budget is $32.5 million

Kane County Finance Committee
Finance Department
Monthly Report
November 25, 2025

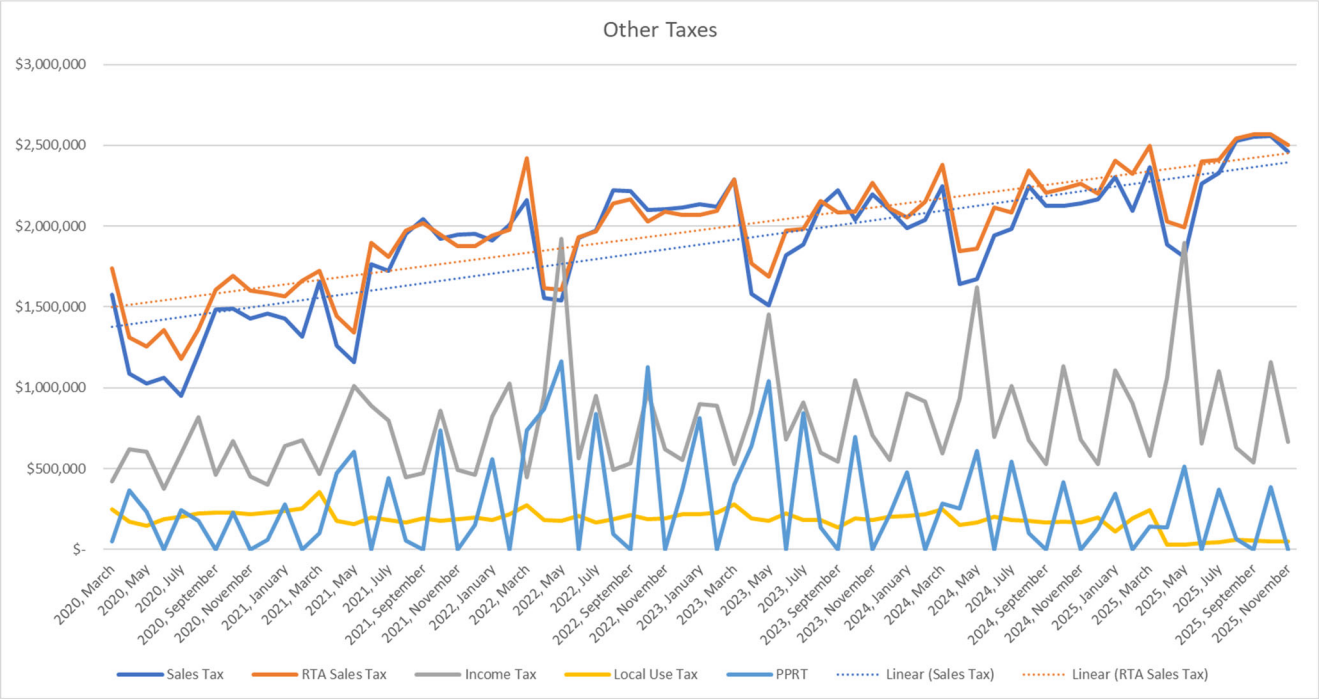
The following are various trend charts and graphs on County revenues

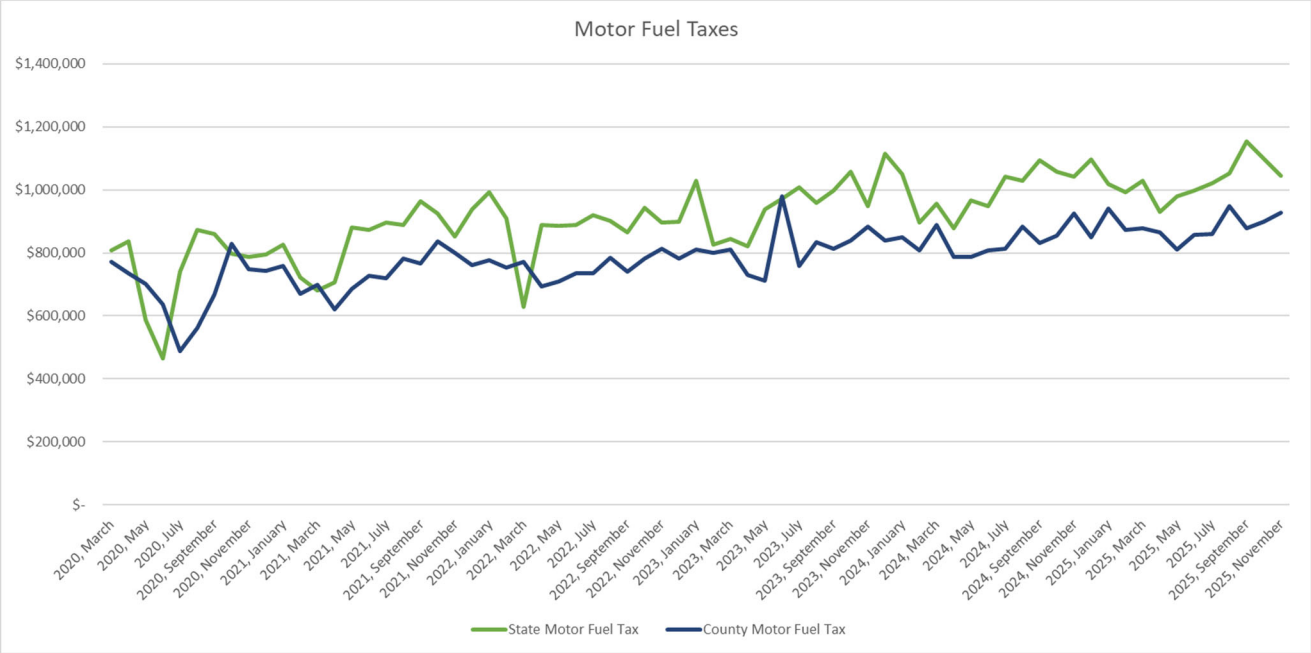
FY 2024				Change from Prior Year		Variance from 2024 Budget	
Tax Revenue	Prior Year YTD	Expected Revenue	FY 2024 Actual	Amount	%	Amount	%
Sales Tax	$ 25,055,958	$ 27,000,000	$ 25,920,915	$ 864,957	3%	$ (1,079,085)	-4%
Local Use Tax	2,396,789	2,520,000	2,173,371	(223,419)	-9%	(346,629)	-14%
RTA Sales Tax	24,559,994	26,356,722	26,091,497	1,531,504	6%	(265,225)	-1%
State Income Tax	9,672,286	11,990,000	10,283,982	611,697	6%	(1,706,018)	-14%
Personal Property Replacement Tax	4,792,224	5,000,000	2,812,713	(1,979,511)	-41%	(2,187,287)	-44%
State Motor Fuel Tax	11,535,413	12,391,927	12,021,014	485,601	4%	(370,913)	-3%
County Motor Fuel Tax	9,844,852	10,180,441	10,178,419	333,568	3%	(2,022)	0%
Total	$ 66,477,251	$ 72,866,722	$ 67,282,478	$ 805,227	1%	$ (5,584,244)	-8%

variance < -11%
variance between 10% to -10%
variance > 11%

FY 2025 to Date				**Change from Prior Year**		**Variance from 2025 Budget**	
Tax Revenue	Prior Year YTD	Expected Revenue	FY 2025 Actual	Amount	%	Amount	%
Sales Tax	$ 21,221,498	$ 22,500,000	$ 23,836,583	$ 2,615,085	12%	$ 1,336,583	6%
Local Use Tax	1,864,588	2,083,333	799,303	(1,065,285)	-57%	(1,284,030)	-62%
RTA Sales Tax	21,484,683	22,397,874	23,835,196	2,350,513	11%	1,437,322	6%
State Income Tax	10,283,982	9,166,667	10,309,646	25,663	0%	1,142,979	12%
Personal Property Replacement Tax	2,682,781	1,895,833	1,958,241	(724,540)	-27%	62,408	3%
State Motor Fuel Tax	9,906,945	9,835,253	10,302,535	395,590	4%	467,282	5%
County Motor Fuel Tax	8,389,046	8,602,825	8,795,756	406,709	5%	192,931	2%
Total	$ 57,537,532	$ 58,043,707	$ 60,738,968	$ 3,201,437	6%	$ 2,695,261	5%

variance < -11%
variance between 10% to -10%
variance > 11%


Other Taxes
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
Sales Tax
RTA Sales Tax
Income Tax
Local Use Tax
PPRT
Linear (Sales Tax)
Linear (RTA Sales Tax)


Motor Fuel Taxes
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
State Motor Fuel Tax
County Motor Fuel Tax

These tax revenues are deposited into the following funds:

Tax Revenue	Fund	Percentage Allocated
Sales Tax	General Fund	100%
Local Use Tax	General Fund	100%
RTA Sales Tax	General Fund	10%
RTA Sales Tax	Transportation Sales Tax Fund (KDOT)	75%
RTA Sales Tax	Public Safety Sales Tax Fund	9%
RTA Sales Tax	Judicial Technology Fund	6%
State Income Tax	General Fund	100%
Personal Property Replacement Tax	General Fund	100%
State Motor Fuel Tax*	Motor Fuel Tax Fund (KDOT)	100%
County Motor Fuel Tax **	County Motor Fuel Tax Fund (KDOT)	100%

*On July 1, 2025, the State Motor Fuel Tax rate increased by 2.82% as the law requires a rate increase equal to the percentage increase, if any, in the Consumer Price Index. This is expected to generate an additional $400,000 more in revenue for the Kane County Division of Transportation.

**On July 1, 2025, the Local County Motor Fuel Tax rate increased by 2.82% as the law requires a rate increase equal to the percentage increase, if any, in the Consumer Price Index. The rate will increase from 4.9 cents to 5.0 cents per gallon, is expected to generate approximately $300,000 more in revenue for the Kane County Division of Transportation.

***On October 22, 2025, the Kane County Board increased the County Motor Fuel Tax rate from 5.0 cents per gallon to 8.0 cents per gallon, which will become effective July 1, 2026.

Local Government Distributive Fund

A percentage of the following State of Illinois taxes are distributed to local governments based on population:

- **State Income Tax**

Effective Date	Individuals, Trusts, and Estates	Corporations	Electing Pass-Through Entities
August 1, 2017	6.06%	6.85%	
February 1, 2022			6.06%
August 1, 2022	6.16%	6.85%	6.16%
August 1, 2023	6.47%	6.85%	6.47%

Note: There is no increase or a reduction in the Local Government Distributive Fund (LGDF) funding formula in the State FY 2026 budget.

- **Local Use Tax**
  - Tax imposed on the user of tangible personal property that is purchased anywhere at retail. The State rates for use tax is 6.25% on general merchandise and 1.00% qualifying food, drugs and medical appliances
  - Percentage received by Counties is 16% of tax on general merchandise and 100% of the 1% tax on qualifying food, drug, and medical appliances
- ***NEW - Changes in Use Tax & ROT Allocations***
  - "Beginning January 1, 2025, Public Act 103-0983 mandated that all retail sales originating from outside of Illinois and made to Illinois customers by retailers with physical presence nexus with Illinois are now subject to destination-based Retailers' Occupation Tax (ROT) rather than Use Tax (UT).
  - It is important to note that each unit of local government will be affected differently by this change in the law. Previously, Use Tax was collected statewide and allocated to local governments based on population, regardless of the shopping habits of residents. Now, ROT (sales tax) collections and allocations are determined by the jurisdiction where the item is shipped or delivered or at which possession is taken by the purchaser. As a result, local governments may experience fluctuations in allocations."
  - Per IDOR, "Basically, they have reduced the number of transactions that qualify as use tax, so that in turn reduces use tax disbursements."

- Information on the first allocation affected by this law change was received this month. The table below illustrates the impact on Use Tax - Statewide, along with the corresponding increases in ROT (sales tax).

Statewide	April 2024	April 2025	Difference	% Change
MT	$184,413,135	$209,702,900	$25,289,766	14%
CT	$6,443,917	$8,983,942	$2,540,025	39%
CST	$23,039,088	$26,123,718	$3,084,631	13%
HMR	$107,890,988	$123,048,602	$15,157,614	14%
NHMR	$16,588,252	$19,888,408	$3,300,156	20%
USE	$24,978,107	$4,993,221	($19,984,886)	-80%
Total	$363,353,487	$392,740,792	$29,387,305	8%

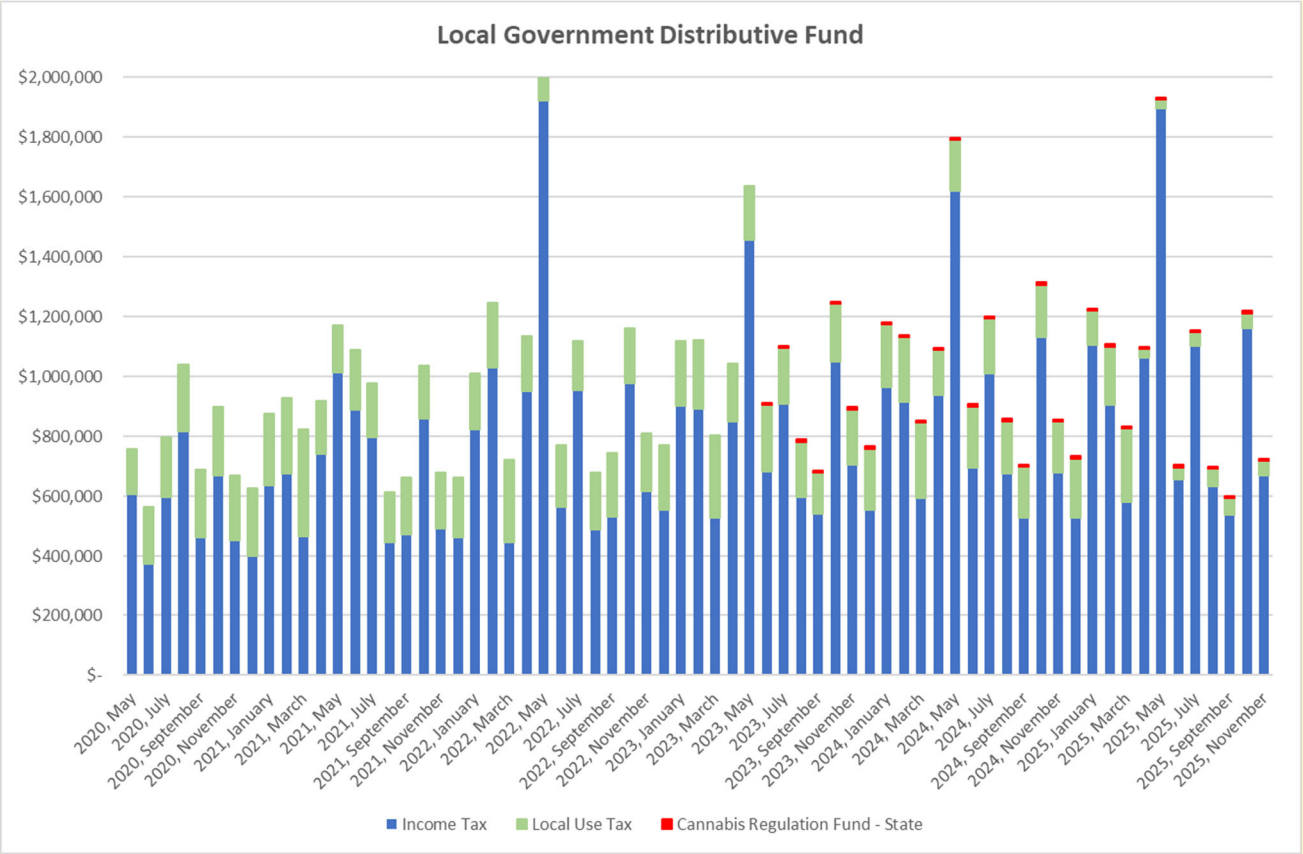
MT: Municipal Sales Tax
CT: County Sales Tax
CST: Countywide Sales Tax
HMR: Municipal Home Rule Sales Tax
NHMR: Municipal Non-Home Rule Sales Tax
USE: Local Use Tax

- Kane County Local Use Tax Information detail is as follows:

Posted	Local Use Tax
2024, February	216,327
2024, March	251,092
2024, April	150,269
2024, May	168,941
2024, June	205,231
2024, July	182,499
2024, August	176,115
2024, September	169,913
2024, October	174,602
2024, November	169,599
2024, December	196,590
2025, January	112,193
2025, February	195,182
2025, March	245,382
2025, April	30,030
2025, May	29,803
2025, June	39,350
2025, July	43,866
2025, August	59,764
2025, September	54,597
2025, October	49,774
2025, November	51,555

- **Cannabis Regulation Tax (State)**
  - 8% of the State's cannabis taxes remaining after administrative and expungement costs are deposited into the Local Government Distributive Fund. The Cannabis Regulation Tax is deposited into a Special Revenue Fund #264 and is purpose restricted – only to be used for prevention and law enforcement training and is overseen by the Sheriff.

The State Income Tax and Local Use Tax revenues received by Kane County are deposited into the County's General Fund.



Personal Property Replacement Taxes (PPRT)

Personal Property Replacement Taxes are "revenues collected by the State of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away. These taxes resulted when the new Illinois Constitution directed the legislature to abolish business personal property taxes and replace the revenue lost by local government units and school districts. In 1979, a law was enacted to provide for statewide taxes to replace the monies lost to local governments." Corporations, partnerships, trusts, and S corporations pay these taxes.

Eight distributions are sent each year to qualifying taxing districts (January, March, April, May, July, August, October, and December).

https://tax.illinois.gov/questionsandanswers/answer.242.html

State statute requires the Illinois Department of Revenue to provide an estimated entitlement of the amount of PPRT for Fiscal Year 2024 (July 1, 2023 to June 30, 2024). Per the Illinois Department of Revenue website, "The Fiscal Year 2024 PPRT allocations are estimated at $3.235 billion. This is a decrease of 28.8% from Fiscal Year 2023 PPRT allocations that totaled $4.541 billion." FY 2025 is now expected to be $200 million less than FY 2024.

*****Illinois Department of Revenue - May 2024 PPRT Statement*****

"Effective July 2023, IDOR adjusted its tax processing system to more accurately estimate future reallocations of Personal Property Replacement Tax (PPRT) and Local Government Distributive Fund (LGDF) distributions as required by statute. Due to the timing of the tax processing system update, it was expected that the reconciliation of payments and returns for tax year 2022 would result in a similar reallocation as occurred in 2021. However, due to a substantial quantity of amended tax returns, the reconciliation of tax year 2022 resulted in a greater reallocation than in tax year 2021.

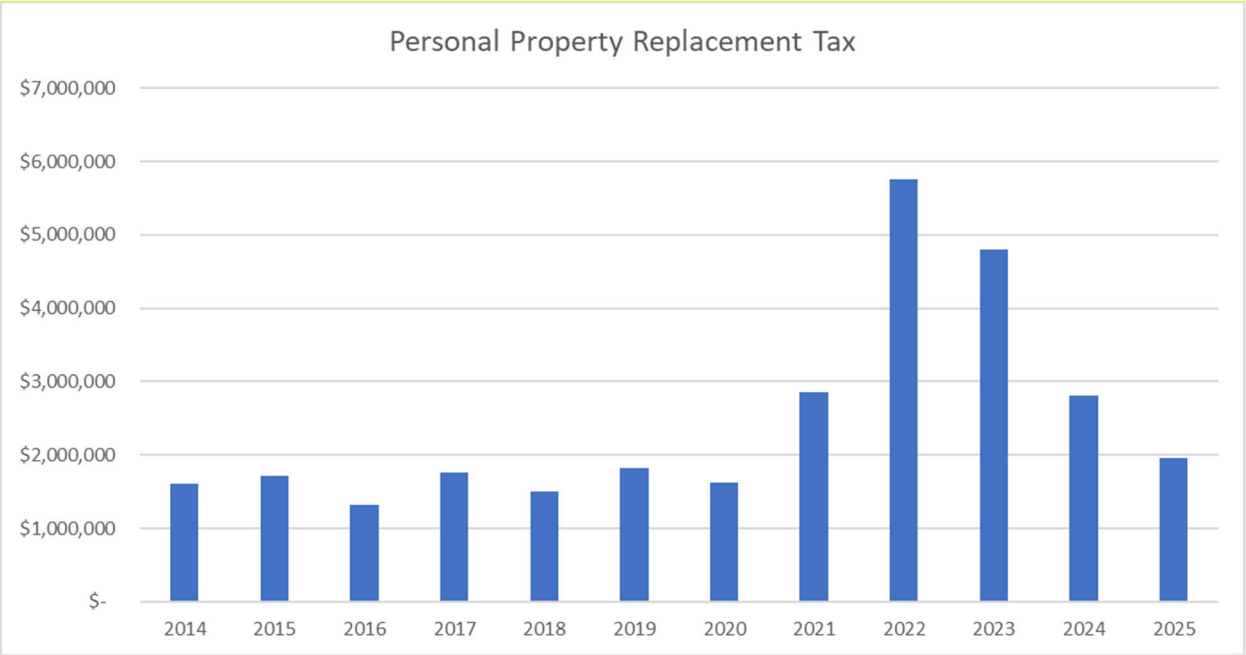
The reallocation of tax year 2021 and 2022 receipts was caused by tax policy changes, such as the federal government enacting the State and Local Tax (SALT) deduction cap, the State of Illinois creation of the Pass-Through Entity Tax (PTE), and large increases in business income tax receipts.

The reallocation in fund distributions, which state statutes require, resulted in an increase in FY'24 LGDF allocations and a reduction in FY'24 PPRT allocations to taxing districts. The same will occur for the upcoming FY'25. This reallocation will result in a PPRT reduction for FY'25 of $1.021 billion compared to the $818 million reduction that occurred in FY'24.
May 30, 2024"

August 2025, the Illinois Department of Revenue provided an estimate of Personal Property Replacement Taxes by jurisdiction for the State Fiscal Year 2026 as follows

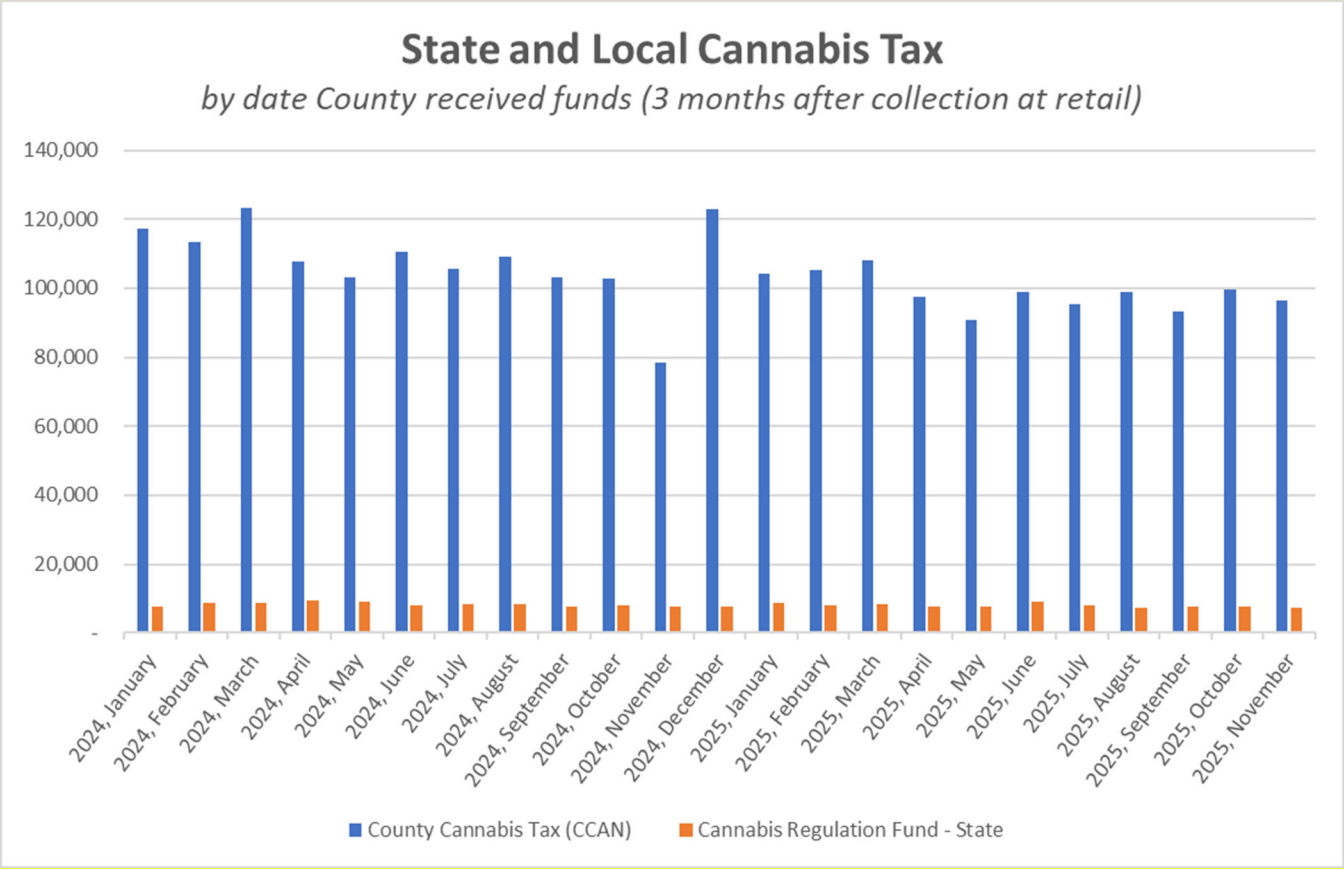
Fiscal Period	***Amount***
July 1, 2022 to June 30, 2023 – Actual	$ 5,332,410
July 1, 2023 to June 30, 2024 – Actual	$ 3,512,323
July 1, 2024 to June 30, 2025 – Actual	$ 2,328,985
July 1, 2025 to June 30, 2026 – Estimate	$ 2,376,974

Kane County PPRT taxes are deposited into Kane County's General Fund and revenue reported as of the County's Fiscal years ended November 30th are as follows:



Cannabis – Since June 2023

- County Cannabis Tax (CCAN) – The County has a 3.75% tax on Adult Use cannabis in unincorporated areas. This revenue is credited to the County's General Fund. 3.75% is the current maximum tax rate for unincorporated areas in Illinois. The County starting collecting this tax in August 2021.
- Cannabis Regulation Tax (State) - 8% of the State's cannabis taxes remaining after administrative and expungement costs are deposited into the Local Government Distributive Fund to support crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market and driving under the influence of cannabis. This revenue is allocated to local governments based on population. This revenue is credited to Kane County's Special Revenue Fund #264 to be used for prevention and law enforcement training and is overseen by the Sheriff.



Collective Bargaining Agreements

The contract terms and status of the County's various Collective Bargaining Agreements are as listed below.

Bargaining Unit	Office/Department	Contract Term	2023% increase over PY	2024% Increase over PY	2025 Increase over PY	2026 Increase over PY	2027 Increase over PY	2028 Increase over PY
AFSCME	OCR & Workforce Development	7-1-2017 to 6-30-2021						
AFSCME	Health	12-1-2021 to 11-30-2024	3% +Equity Adj	3% +Equity Adj				
AFSCME	Circuit Clerk	12-1-2023 to 11-30-2025	1.6 % to 2%	4% to 5%	3%			
Teamsters	Court Services	12-1-2023 to 11-30-2025	9%	6%	4%			
PBLC	Sheriff Civilians	12-1-2022 to 11-30-2025	18%	3%	3%			
PBLC	Sheriff Corrections	12-1-2022 to 11-30-2025	8%	4%	4%			
Teamsters	Sheriff Court Security Sergeants	1-1-2023 to 11-30-2025		4%	4%			
PBLC	Sheriff Maintenance and Janitor	1-1-2023 to 11-30-2025		3%	3%	3%		
PBLC	Kane Comm	1-1-2023 to 11-30-2026	equity adjustments	4%	3.50%	3%		
AFSCME	Judiciary, Court Services, Public Defender	12-1-2023 to 11-30-2026	3%	9%	6%	4%		
PBLC	Coroner	12-1-2023 to 11-30-2026	4%	4.5%	4%	3%		
Teamsters	Sheriff Court Security	12-1-2025 to 11-30-2027	3% + Step Schedule	3% + Step Schedule	6%	3%	3%	
MAP	Sheriff Peace Officers	12-1-2024 to 11-30-2027	4%	4%	6%	4%	4%	
AFSCME *	County Clerk	12-1-2024 to 11-30-2027	3%	3%	*Pending*	*Pending*	*Pending*	
Teamsters	KDOT	11-1-2025 to 10-31-2028	4%	4%	4%	3%	3%	3%
** Pending County Board Approval*								

Kane County Finance Committee
Finance Department
Monthly Report
November 25, 2025

Total Salaries, including Overtime, by County Office/Department – ALL FUNDS *(Gross Salaries – does not include reimbursements)*

Department/Office	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2025 Forecast
010 County Board	921,794	1,046,619	1,048,501	1,055,850	1,029,409	1,008,578	971,572	1,123,474	1,112,695	1,143,484	1,055,562	1,167,855
040 Finance *	464,090	548,619	568,197	574,852	722,853	744,961	809,549	943,884	963,242	1,062,571	925,267	1,023,700
060 Information Technologies	2,512,669	2,851,836	3,130,587	3,176,755	3,273,675	3,557,734	3,579,393	3,731,749	3,711,000	4,275,969	4,025,367	4,453,598
080 Building Management	1,086,330	1,233,293	1,232,083	1,220,536	1,198,703	1,201,579	1,180,365	1,259,674	1,857,313	2,631,748	2,515,554	2,783,166
120 Human Resource Mgmt *	371,601	425,055	458,980	344,305	288,165	317,906	272,873	293,113	354,340	392,272	432,578	478,597
140 County Auditor	197,878	234,130	236,390	222,391	214,852	237,987	228,385	232,282	243,893	281,773	288,059	318,703
150 Treasurer/Collector	476,135	515,945	519,304	547,359	561,926	605,516	660,071	679,309	755,674	788,606	736,565	814,923
170 Supervisor of Assessments	766,771	845,914	828,705	811,244	792,108	831,411	845,732	848,964	887,727	1,013,989	938,165	1,037,970
190 County Clerk	1,106,444	1,288,807	1,702,772	2,109,955	1,871,284	2,447,629	2,239,791	2,612,416	2,291,476	3,259,716	2,436,734	2,695,961
210 Recorder	758,381	822,448	792,452	768,019	724,109	734,162	715,914	686,212	712,002	732,747	708,932	784,350
230 Regional Office of Education	247,270	258,646	262,934	258,176	261,700	270,614	263,893	337,158	362,305	376,276	363,129	401,760
240 Judiciary and Courts	1,308,595	1,399,334	1,371,965	1,364,683	1,368,285	1,506,824	1,581,796	1,695,748	1,861,234	2,078,263	1,922,543	2,127,069
250 Circuit Clerk	4,343,681	4,909,769	4,703,627	4,554,406	4,453,432	4,423,586	4,269,538	4,292,681	4,669,403	5,044,830	4,681,934	5,180,012
300 State's Attorney	5,951,339	6,429,063	6,471,906	6,535,922	6,558,605	7,064,340	8,060,253	9,281,958	10,851,388	14,243,014	14,033,091	15,525,973
360 Public Defender	2,655,065	2,928,419	3,206,013	3,165,197	3,185,760	3,199,989	3,318,534	3,507,808	3,587,209	4,384,316	4,219,941	4,668,871
370 Law Library	152,873	158,830	114,295	114,313	119,666	128,856	133,531	115,903	93,539	97,326	90,054	99,634
380 Sheriff	18,807,009	20,561,898	21,143,156	21,346,336	22,185,591	23,631,404	23,826,084	26,352,764	28,371,018	29,989,107	29,066,651	32,158,847
420 Merit Commission	59,916	55,116	68,761	69,427	69,113	58,857	66,255	63,575	63,003	67,144	54,325	60,104
425 Kane Comm	1,151,370	1,350,302	1,333,011	1,326,588	1,326,811	1,438,963	1,443,325	1,495,650	1,820,098	1,960,023	1,912,588	2,116,055
430 Court Services	7,625,061	8,773,104	8,989,953	8,679,622	9,092,715	9,417,024	9,450,226	9,821,756	10,621,185	11,697,446	10,478,682	11,593,435
490 Coroner	510,185	637,880	588,360	590,816	628,314	648,990	715,456	781,458	828,786	918,272	849,820	940,226
500 Animal Control	374,294	421,986	418,742	405,849	414,709	427,994	462,952	595,231	666,127	736,051	699,454	773,864
510 Emergency Management Services	145,266	162,145	163,142	132,433	-	-	-	-	325,786	408,790	439,727	486,506
520 Transportation	4,059,820	4,518,243	4,678,130	4,715,241	4,759,657	4,711,284	5,048,213	5,185,955	5,524,564	5,785,159	5,544,705	6,134,567
580 Health	2,852,763	3,156,784	3,006,028	2,893,972	2,971,306	3,827,527	3,874,297	3,504,441	3,886,397	4,735,186	4,617,607	5,108,842
660 Veterans' Commission	162,275	180,663	188,526	186,823	189,452	194,558	198,517	203,240	318,247	375,731	380,316	420,775
670 Environmental Mgmt	486,703	528,142	551,184	526,656	523,875	505,808	502,835	509,589	539,550	691,109	675,920	747,827
690 Development	972,074	1,042,212	1,116,749	1,137,344	1,182,720	1,255,335	1,351,831	1,380,479	1,538,715	1,910,629	1,815,326	2,008,446
800 Other- Countywide Expenses	369,386	409,866	425,826	346,977	191,952	156,445	322,377	256,933	445,553	779,201	774,031	856,375
Total	60,897,039	67,695,068	69,320,279	69,182,049	70,160,749	74,555,860	76,393,556	81,793,405	89,263,470	101,860,747	96,682,627	106,968,012
**** Payroll was transferred from HR to Finance in 2019***												

**** Payroll function was transferred from HR to Finance in 2019 which more properly segregates the duties of creating employees from paying employees***

Total Energy Costs *(Gross, does not include reimbursements)*

Expense Type	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
60090 - Utilities- Sewer	$ 117,583	$ 113,224	$ 125,302	$ 141,113	$ 139,946	$ 136,863	$ 138,959	$ 129,598	$ 157,035	$ 134,264	$ 129,320
60100 - Utilities- Water	115,574	102,235	113,877	123,823	128,030	127,795	140,663	145,268	153,706	151,298	118,808
63000 - Utilities- Natural Gas	322,683	204,267	174,999	290,557	253,295	199,577	180,011	250,808	296,477	271,708	290,995
63010 - Utilities- Electric	1,177,724	1,227,036	1,180,704	1,167,841	1,273,019	1,108,266	1,209,069	1,030,226	1,349,994	1,281,027	1,137,391
63020 - Utilities- Intersect Lighting	655,468	528,607	556,616	1,023,492	865,669	698,053	1,004,649	761,208	1,578,710	1,575,159	1,331,511
63040 - Fuel- Vehicles	429,982	356,389	421,759	537,156	532,087	442,546	673,908	904,789	812,771	781,450	736,787
64000 - Telephone	941,602	848,456	585,801	357,313	389,942	385,453	640,854	519,934	407,081	439,529	303,323
64010 - Cellular Phone	25,646	29,668	21,915	321,921	323,459	304,077	180,521	335,493	313,898	366,088	397,503
64020 - Internet	9,181	9,299	9,169	99,104	104,073	103,530	117,611	101,667	113,022	118,156	110,474
Total	$ 3,795,445	$ 3,419,181	$ 3,190,143	$ 4,062,320	$ 4,009,520	$ 3,506,161	$ 4,286,244	$ 4,178,990	$ 5,182,694	$ 5,118,678	$ 4,556,113

Outcome: Maintain an excellent credit rating for the County

- ***FY 2025 Audit Process*** – The FY 2025 external audit kick off meeting held November 21, 2025
- ***FY 2023 Audit Award*** - Kane County received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for fiscal year end November 30, 2023.
- ***Abatement of Taxes for Bonds*** – Taxes are abated for the Series 2010 and 2020 Bonds

Outcome: Ensure compliance with all State statutes, the Kane County Code and other regulations

- ***Annual Audit*** – The FY 2025 external audit kick off meeting held November 21, 2025
- **FY 2026 Budget** – The Fiscal 2026 Budget adopted November 10, 2025
- ***Bank Reconciliation Process*** - The Finance Department has currently completed reconciling the amounts on the County's bank statements to the Cash accounts on the County's general ledger for the Cash and Investments through the month of September 2025.
- ***Purchasing –*** On January 1, 2025, County elected officials now will need to do competitive bids for items over $30,000 as described below in 55 ILCS 5/5-1022

Outcome: Ensure cash and fund balances in each fund are sufficient to provide for budgeted expenditures; ensure revenues and expenditures are recorded in the proper period

- ***FY2026 Budget –*** The projected fund balances for the Fiscal 2026 Budget meet guidelines that fund balances are sufficient for future year budget.
- ***Forecasting –*** The implementation of the Workday Adaptive forecasting tool is in the final stages of building reports and training.

Outcome: Ensure grants programs are properly established, registered, and financially tracked and reported to be in compliance with Federal, State, and other requirements

- ***External grant applications –*** The November 2025 grant applications, both work-in-process and submitted are as follows:

Month	Name	Department	Amount	Program	Status
Nov	Low-Income Energy Audit	Water Resources	$ 25,000.00	Energy efficiency outreach & education	Submitted 11/5
Nov	DCEO Tourism Attraction	Development	$ 200,000.00	Fox Water Trail canoe/kayak launches	Submitted 11/3
Nov	BNSF Foundation	County Board	$ 10,000.00	250th anniversary garden	Drafting
Nov	IL EPA EV Charging Round 3	Water Resources	Reimbursement w/20% cash match	EV charging station reimbursement	Opens 11/17
Nov/Dec	Kane F.P. LOI	County Board	$ 15,000.00	250th anniversary garden	Drafting

- **Outcome**: Improve communication, transparency, and disclosures of Kane County's financial information

- ***Quarterly Process Improvement Meeting –*** The third quarterly process improvement meeting was held on November 12, 2025 with representatives from County Offices and Department and was focused on preparation for the year end audit.
- ***Monthly Close –*** In FY 2025 the Finance Department has been working on a monthly close process including the following:
    - Reconciling payroll payable within 3 days after month end
    - Posting Interest Earned within 3 days after completion of the monthly bank reconciliation
    - Posting Board approved budget amendments within 3 days after the Board meeting
- ***Yearly "Hard-close"*** - In August 2025, the County "hard-closed" the general ledger for years 11-30-2003 to 11-30-2023.
- ***NewWorld Training –***
    - Kane County Finance staff continue to provide training to County Offices and Departments on the following:
        - Miscellaneous Billing module – accounts receivable transactions
        - Revenue Collections – proper revenue recognition
        - Custodial account bank reconciliations and preparation of journal entries
        - Fixed Asset data entry
- ***Finance Department webpage and Web.kane internal Intranet site –*** Finance and Purchasing continue to update internal websites to store policies, procedures, budget guidelines, templates, best practices, training tips, etc, for all County Departments and Elected Officials to use.
- ***Emergency Appropriations and Budget Transfer Form –*** Finance has worked with IT to build the Emergency Appropriations and Budget Transfer Form into Laserfiche thus automating this process and making it easier to complete and workflow across the County.
- ***Fixed Assets –*** in order to improve communication and data sharing among departments/offices and incorporating the results of the County Auditor's vehicle audits, Finance, HR, and KDOT have been working with IT and NewWorld – to determine how all fixed asset information can be entered into NewWorld by departments/offices at the time the asset is purchased, which will ensure timeliness of information and increase the amount of information recorded for each asset within NewWorld. Go-live starts with training on November 19, 2025

- **Outcome**: Improve effectiveness and cost efficiency of operations

- ***Journal Entries for interdepartmental IT payments –*** The County IT Department purchases technology equipment such as telephones, cell phones, laptops, etc. for many County Offices and Departments and then submits a "chargeback" request. The process is slow and time-consuming as all of the back and forth is done with emails. County Finance worked with County IT to develop a new process which went into effect September 2025 to streamline the monthly process and to upload all chargebacks monthly and eliminate all the back and forth emails.

- ***Journal Entries for Custodial Bank Accounts –*** Finance provided training and template journal entries so that Offices/Departments can post monthly transactions directly to the general ledger each month rather than having Finance staff post the entire years worth of transactions as part of the annual audit process
- ***Resolution Best Practice Templates*** – Finance and Purchasing are working with the States Attorney's Office to develop Resolution templates to be used by County Offices and Departments when a formal solicitation has been advertised by the Purchasing Department. A sample Purchasing Cooperative template was provided to all County Departments and is located on the web.kane internal intranet site.
- ***Accounting Services Outsourcing*** – The County contracted with Lauterbach and Amen (L&A) to provide accounting services. The goal is to outsource routine transaction processing including bank reconciliations, balance sheet account reconciliations, routine monthly journal entry processing which typically get delayed as County staff are spending the majority of their time working with Offices and Departments to solve problems, research, work with auditors, respond to information requests, etc. L&A started work in January 2025 and has been doing excellent work and getting Finance caught up.
- ***Purchasing Cooperatives*** – The County Board is looking into how best to utilize purchasing cooperatives.
- ***Surplus Forms*** – IT finalized a fillable form in Laserfiche to allow departments to electronically submit Surplus forms.
- ***Position Budgeting –*** Finance used the Position Budgeting module for the FY 2026 Budget and identified new features that made the process even more efficient that FY 2025. Utilizing the Position Budget module – and training two Offices to make the changes themselves – saved many hours of Finance time.

- **Outcome**: Ensure timely and accurate processing of payroll

- ***Personnel Action Form (PAF) automation –*** Finance is continuing to work with County IT to automate the PAF. Finance is working with one Office specifically and additional access and build-outs need to be complete in order for further testing to be done. The end goal is to have each Office/Department data enter their own PAF's rather than send down triplicate hard copy forms to the central Payroll staff.

Finance Department Process Improvements – Ongoing

PAYROLL Issue	Goal	Status	Change/Result
Personnel Change Form Processing Personnel changes, such as new hires, terminations, title changes, rate changes, etc. are requested, approved, and data entered manually using a 3-copy paper form. Very time consuming and chaotic process. Payroll staff manually "key-in" all information on every form each paycycle. Particularly chaotic at beginning of new year or new union contracts.	Use NewWorld built-in and already paid for Personnel Action Form (PAF) module to route personnel changes. Individual Departments and Offices "key-in" personnel action form data from their own Department/Office, electronically approve and route to Payroll/HR. Payroll and HR review and double-check information in order to process	60% Still in testing with one large Office – to go live in December 2025	Will eliminate time-consuming nature of having all personnel changes manually keyed in by County Finance Department Payroll Staff although Payroll Staff would still review everything to ensure accuracy.
Novatime Time and Attendance utilization	All County Offices/Departments should record time and attendance using Novatime, the time and attendance software. Novatime was implemented approximately 8 years ago but there are several County Offices/Departments that do not use this automated timekeeping system. The automated system improves accuracy and reduces time spent on processing payroll.	80% complete. One very large County Office and one smaller Department went live in October 2025. October Office implementation successful and noticeable time has been saved in Payroll Office. Five elected offices and 2 departments have not yet implemented.	Reduction of time spent entering data by payroll personnel. Improved accuracy since automated time and attendance is less risky to manually type into the software.

Finance Department Process Improvements – Ongoing

ACCOUNTING Issue	Goal	Status	Change/Result
Custodial Bank Account Training and Posting of journal entries	County Offices/Departments maintaining separate bank accounts reconcile own accounts and post monthly journal entries directly to NewWorld rather than having Finance staff perform this work at year end	85% complete. Developed the process and journal entry templates. Completed training of all Offices/Departments Pending implementation by two Offices.	Ensures financial transactions get posted in the month the accounting event occurred rather than months later County will be up-to-date at year end in preparation for audit. Saves time
Responding to Office/Dept Requests Finance staff pulled off task daily by phone calls, emails, etc. from other departments/offices requesting assistance. Evaluate reason for financial assistance and determine appropriate course of action based on each issue	If requests from assistance from other departments/offices is similar – determine if a new process and/or training can address issue to then reduce the requests for assistance. Review staff duties to determine if daily tasks can be re-arranged to handle incoming requests	90%/Ongoing -Certain journal entries are now typed directly by individual departments and then reviewed by Finance staff rather than Finance staff typing journal entries proposed by departments	Finance staff being geared to handle more technical accounting issues, prepare monthly financial information that is more complete, research more budgetary questions, gain more overall knowledge of funding sources and grants
Purchase Order Reconciliation	Reconcile purchase order ending balances to the amount on the Encumbrance column Balance on Budgetary Performance Report.	90% - Meeting held to identify issues; Correction process developed but needs to be implemented; Working with NewWorld identified report that will provide additional data to assist with reconciliation	Encumbrance column on Budgetary Performance Report should reconcile to Purchase Order ending balances on Open Purchase Order Reports.

Finance Department Process Improvements – Ongoing

ACCOUNTING Issue	Goal	Status	Change/Result
Fixed Asset Tracking and Reporting	As part of making fixed asset year-end reporting more efficient and as a result of the County Auditor's Vehicle audit, Finance is working with HR – Risk Management, Purchasing, IT, NewWorld, County Clerk, and KDOT to explore how NewWorld can be used to meet all needs.	80% - Initial meetings held; process flow whiteboarded; virtual meetings with NewWorld to identify how features can be used; Training held November 19, 2025 for FY 2025 data entry process and FY 2026 data entry process. The FY 2026 process will record a fixed asset at the time of purchase.	Eliminate redundancies in fixed asset tracking and reporting. Get fixed asset data into NewWorld Asset Management module immediately after invoice is paid rather than waiting until year end.
Revenue Recognition	Training Offices/Departments to utilize the Accounts Receivable module in NewWorld, called "Miscellaneous Billing Module" to record revenue in the proper period and also be able to track outstanding accounts receivable	90% - Office and Departments trained over the last year. Implementation still ongoing in one department	Timely and accurate recording of revenue. Proper recognition of revenue. Tracking of outstanding accounts receivable
Annual Filing of Information Returns to the IRS	Review process and information necessary for annual filing of information returns to the IRS. Perform review of transactions at interim points during the fiscal year rather then wait until year end to make annual filing more effective and efficient	75% - Mid-year review of identified vendors and transactions completed; action items necessary	More effective and efficient filing of information returns to the IRS

Finance Department Process Improvements – Ongoing

BUDGETING Issue	Goal	Status	Change/Result
Forecasting Software	Implementing a forecasting software (previously used at KDOT) so that forecasting of County revenues and expenses can be developed based upon different assumptions and variables. Also NewWorld is limited in its standard reports and Adaptive affords the development of ad-hoc balance sheet and revenue/expense reports	85% Complete. The framework and upload of actual data from 2020 to present has been completed. Daily integration of actual data is live. Employee training and development of ad-hoc reports to come	Financial forecasts of revenues and expenses Custom reports Balance Sheet reconciliations

Completed Process Improvements

Issue	Goal	Status	Change/Result
Budget Preparation Finance staff manually calculating pension costs, payroll costs, health and dental, and worker's compensation costs as part of the annual budget process	Use NewWorld built-in and already paid for calculation features to automatically calculate payroll, pension, health and dental, and workers compensation costs	100% complete For FY 2026 – taking a step further and using additional new feature to apply rate increases that will allow rate increases to be changed mid-budget process	Used these built-in calculation features for FY 2025 Budget. For FY 2026 Budget
Organization of Budget Book It is sometimes challenging to find budgetary information by department/office in the County Budget Book because the information was arranged by fund and not office/department	Rearrange budget book by office/department	100% complete	Section III of Budget Book now presented budgetary information alphabetically by department/office

Emergency Appropriations and Budget Transfers Form	Automate Emergency Appropriations and Budget Transfers Form using Laserfiche to make the process more efficient.	100% complete.	Automated form saves time.
IT Chargeback billing and payment process	Reduce back and forth emails for IT chargebacks by requiring Office/Dept to indicate line item to be charged and then monthly, a automated template journal entry will automatically charge Office/Dept accounts.	100% - complete	Saves time for all County Offices/Departments. Financial transactions will be processed timely rather than months later

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1377

AUTHORIZING A CONTRACT EXTENSION FOR KANE COUNTY HVAC MAINTENANCE & REPAIR SERVICES WITH 1 SOURCE MECHANICAL, INC., HARTWIG MECHANICAL, INC., AIR COMFORT, LLC, R.J. O'NEIL, INC., AND F.E. MORAN, INC. MECHANICAL SERVICES FOR THE BUILDING MANAGEMENT DEPARTMENT (BID# 23-007)

WHEREAS, bids were solicited for the Kane County HVAC Maintenance & Repair Services (BID# 23-007) for facilities maintained by Building Management throughout the County of Kane. Building Management outsources HVAC Maintenance and Repair Services which cannot be performed in-house by County staff; and

WHEREAS, the contracts cover the maintenance and repairs of all HVAC equipment at Kane County Government facilities, and Building Management anticipates service and project needs up to One Million Dollars ($1,000,000) per fiscal year. The responsive and responsible bidders for HVAC Maintenance and repair services are 1.) 1 Source Mechanical, Inc. of Dekalb, IL; 2.) Hartwig Mechanical, Inc. of Harvard, IL; 3.) Air Comfort, LLC. of Broadview, IL; 4.) R.J. O'Neil, Inc. of Montgomery, IL; and 5.) F.E. Moran, Inc. Mechanical Services of Northbrook, IL; and

WHEREAS, Hartwig Mechanical will be on an "as needed", on call basis, at the per hour rates cited in their respective contract which will remain the same for this one (1) year extension; and

WHEREAS, F.E. Moran, Inc. Mechanical Services will be on an "as needed", on call basis, at the per hour rates cited in their first year extension of $162/hour which will remain the same for this one (1) year extension; and

WHEREAS, 1 Source Mechanical, Inc. will be on an "as needed", on call basis and has a price increase of $164/hour Monday-Friday, Overtime Monday-Friday, afterhours, and Saturday's $238/hour, Sunday's and holidays $312/hour and material markup is 15%. These rates will be reflected in this one (1) year extension; and

WHEREAS, Air Comfort, LLC will be on an "as needed", on call basis and has a price increase of $185/hour that will be reflected in this one (1) year extension; and

WHEREAS, R.J. O'Neil will be on an "as needed", on call basis and has a price increase of $150/hour for regular hours, $210/hour for overtime and $285.50/hour for double time that will be reflected in this one (1) year extension; and

WHEREAS, Resolution No. 23-63 authorized the initial two (2) year contract with three (3) one (1) year extensions. This is the second one (1) year extension; and

WHEREAS, accordingly, appropriate funds have been budgeted for the FY2026 Building Management budget.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to execute contract extensions with 1.) 1 Source Mechanical, Inc. of Dekalb, IL; 2.) Hartwig Mechanical, Inc. of Harvard, IL; 3,) Air Comfort, LLC. of Broadview, IL; 4.) R.J O'Neil, Inc. of Montgomery, IL; and 5.) F.E. Moran, Inc. Mechanical Services of Northbrook, IL for the second One (1) year contract extension in an amount not to exceed One Million Dollars ($1,000,000) per fiscal year.

Line Item: 001.080.080.52110, 500.800.805.72010, Various
Line Item Description: Repairs and Maint-Buildings/Grounds, Capital, Various
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing a Contract Extension for Kane County HVAC Maintenance & Repair Services with 1 Source Mechanical, Inc., Hartwig Mechanical, Inc., Air Comfort, LLC, R.J. O'Neil, Inc., and F.E. Moran, Inc. Mechanical Services for the Building Management Department (BID#23-007)

Committee Flow:
Administration Committee, Executive Committee, County Board

Contact:
Kevin Harris, 630-762-2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $1,000,000
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution authorizes the extension of contracts for HVAC Maintenance and Repair Services (BID #23-007) for County of Kane facilities maintained by Building Management with 1.) 1 Source Mechanical, Inc. of Dekalb, IL; 2.) Hartwig Mechanical, Inc. of Harvard, IL; 3.) Air Comfort, LLC. of Broadview, IL; 4.) R.J. O'Neil, Inc. of Montgomery, IL; and 5.) F.E. Moran, Inc. Mechanical Services of Northbrook, IL. This is the second one (1)-year extension, out of three available one (1)- year extensions, to the initial two (2)- year contract., for an amount not-to-exceed One Million Dollars ($1,000,000) per fiscal year.

COUNTY OF KANE
Purchasing Department
KANE COUNTY GOVERNMENT CENTER

719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134

Telephone: (630) 208-3803
Fax: (630) 208-5107

November 5, 2025

OPTION YEAR
CONTRACT SYNOPSIS

Requesting Department:	Kane County Building Management Department
Procurement Name:	**BID 23-007 HVAC Mechanicals Maintenance & Repair Services**
Awarded Vendor:	**1 Source Mechanical, Inc., Hartwig Mechanical, Inc., Air Comfort, LLC, RJ O'Neil, and F.E. Moran, Inc.**

PURPOSE:

Seeking approval of a one (1) year contract extension for HVAC Mechanicals Maintenance & Repair Services for facilities maintained by the Kane County Building Management Department throughout the County.

The previous contract was competitively solicited and awarded by the County Board on February 14, 2023, per Res. No. 23-63, to 1) 1 Source Mechanical, Inc. of Dekalb, IL, 2) Hartwig Mechanical, Inc. of Harvard, IL, 3) Air Comfort, LLC. of Broadview, IL, 4) R.J. O'Neil, Inc. of Montgomery, IL and 5) F.E. Moran, Inc. Mechanical Services of Northbrook, IL for a two (2) year term with an option for an additional three (3) one-year contract extensions if mutually agreed upon by both parties. This is the second option year available with one option year remaining.

The County requests a contract extension as allowed per BID 23-007, the five vendors accept and offer to extend the current services for another one (1) year. The service terms and conditions are to remain the same as outlined in the existing contract. In regard to vendors Hartwig Mechanical and F.E. Moran, Inc, the pricing shall remain the same as previously agreed upon. In regard to vendors 1 Source Mechanical, Inc., Air Comfort, LLC, and R.J. O'Neil, the pricing is updated, as reflected in the resolution, with minimal increase agreed upon by the requesting department.

Staff recommend approval of the one-year contract extension pending approval by the Committee and the Kane County Board.

The new contract extension is effective upon execution by the Kane County Board Chairman.

Submitted By:

Danielle Hoffman

Buyer Kane County Purchasing Department,

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1393

AUTHORIZING NATURAL GAS UTILITY BROKERING AND PURCHASE AGREEMENT

WHEREAS, to receive the best price for natural gas, Kane County purchases natural gas on the open market to service Kane County facilities; and

WHEREAS, natural gas suppliers will not hold any quoted price longer than a 24 hour period in part because prices can swing significantly based on regional and global events; and

WHEREAS, the best method to purchase natural gas that has daily price fluctuations in a commodity market, is through a process which allows real-time submittal and acceptance of the successful price; and

WHEREAS, it has been determined that the best method to procure said purchase of natural gas is to prequalify gas suppliers, receive County Board approval to acquire natural gas, receive bids for the purchase of natural gas and award the purchase of natural gas within one day of opening said bids, a practice the County has previously utilized on several occasions; and

WHEREAS, Tradition Energy has provided quality representation to Kane County and should be retained as Broker of Record in negotiations with electricity suppliers; and

WHEREAS, the electric energy agreement, due to fluctuating prices, may be up to a three (3) year agreement with up to three (3) one year extensions per proposed rates, term, and the acceptance of both parties and the Kane County Board approval.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Building Management Department, Environmental and Water Resources Department, and Purchasing Department are hereby authorized and directed to utilize energy broker services with Tradition Energy to obtain competitive bids and pricing for natural gas for Kane County government buildings.

BE IT FURTHER RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to award and enter into a contract for the purchase of natural gas for up to a three (3) year term, with up to (3) one-year extensions subject to legal review, modification and recommendations by Kane County States Attorney's Office. The costs thereof charged to the appropriate operating budgets consistent with the approved budget. Final terms of said contract will be determined by the most favorable rate and terms for Kane County.

Line Item: Various budgets
Line Item Description: Electricity
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Natural Gas Utility Brokering and Purchase Agreement

Committee Flow:
Administration Committee, Executive Committee, County Board

Contact:
Kevin Harris, 630-762-2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $300,000
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The current natural gas utility contract with Constellation Energy will be expiring April 30, 2026. Natural gas has daily price fluctuations in a commodity market and suppliers will not hold any quoted prices longer than a 24 hour period. It has been determined that the best method to procure said utility is to prequalify natural gas suppliers and to utilize the services of a utility Broker of Record, such as Tradition Energy. This resolution is two-fold: 1.) It seeks authorization to utilize Tradition Energy as a broker for prequalifying gas suppliers and identifying & securing the best rates available in the commodity market and, 2.) Authorization for the County Chairman to enter an agreement for natural gas services with the most responsible supplier based on the broker, Tradition Energy, and staff recommendations.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1390

AUTHORIZING THE USE OF THE STATE OF ILLINOIS CONTRACT TO PURCHASE HARDWARE & SERVICES THROUGH PRESIDIO'S JPMC VOIP & CISCO EQUIPMENT AND SERVICES CONTRACT FOR THE INFORMATION TECHNOLOGIES DEPARTMENT (CONTRACT# CMT4021089)

WHEREAS, Article 4.11 of Kane County's Purchasing Ordinance permits the procurement of materials, services, equipment, construction and construction-related services through other governmental agencies, provided certain conditions are satisfied; and

WHEREAS, such procurements must be made pursuant to a Cooperative Joint Purchasing Agreement between the government agency that conducted the procurement and the Kane County Board; and

WHEREAS, the State of Illinois (the "State"), conducted a competitive Request for Proposals (RFP) process for the purchase of "JPMC VOIP & Cisco Equipment and Services" in 2021, on behalf of itself and other governmental units and qualified not-for-profit agencies, including state and local governmental entities; and

WHEREAS, the State's procurement process conformed to the requirements of Kane County's Purchasing Ordinance outlined in Article 4.2; and

WHEREAS, the State awarded a contract to Presidio Networked Solutions LLC that runs through 07/21/2033; and

WHEREAS, said contract establishes discounted pricing for a wide array of computer hardware and services offered by Presidio Networked Solutions LLC; and

WHEREAS, other units of Government may participate in the State's contract which effectively permits them to purchase Presidio Networked Solutions LLC products and services at the State's contract prices; and

WHEREAS, the Information Technologies Department is in need of hardware and services for use in most County Offices and Departments; and

WHEREAS, the Information Technologies Department has Nine Hundred Fifty Thousand Dollars ($950,000) budgeted for various Computer Hardware and Services; and

WHEREAS, this is an example of Computer Hardware and Services to be purchased:

Countywide Computer Hardware:
Desktop computers (computers, monitors, laptops, docking stations, scanners, ruggedized Sheriff laptops, UPS, etc.)
Network Equipment (switches, firewalls, routers, access points, UPS, etc.)
Servers and date storage (VM host, servers, SAN storage, NAS storage, etc.)
Copiers and printers

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board authorizes the Information Technologies Department to purchase Computer Hardware and Services from Presidio Networked Solutions LLC under Contract # CMT4021089, in an amount not to exceed Nine Hundred and Fifty Thousand Dollars ($950,000) per fiscal year.

Line Item: 500.800.801.70000, 500.800.801.70020, 001.800.801.50340, Various
Line Item Description: Capital Software and Hardware, Countywide Software, Various
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing the Use of the State of Illinois Contract to Purchase Hardware & Services Through Presidio's JPMC VOIP & Cisco Equipment and Services Contract for the Information Technologies Department (Contract #CMT4021089)

Committee Flow:
Administration Committee, Executive Committee, County Board

Contact:
Charles Lasky, 630-232-5837

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $950,000
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution authorizes the Information Technologies Department to purchase computer hardware and related services from Presidio Networked Solutions LLC using the State of Illinois Contract #CMT4021089.This State competitively bid contract allows other governmental units, including state and local entities, to obtain technology equipment, software, and services at the State's discounted bid rates. Funding for these purchases, not to exceed $950,000 per fiscal year, is included in the various budgets managed by the Information Technologies Department and covers hardware used by all County offices and departments. The Information Technologies Department will remain within approved budget allocations for any purchases made through this contract in the current and future fiscal years.The Information Technologies Department recommends approval of this resolution.

STATE OF ILLINOIS
CONTRACT

Department of Innovation and Technology

JPMC VOIP & Cisco Equipment and Services Contract

CMT4021089

The Parties to this Contract are the State of Illinois acting through the undersigned Agency (the "State") and Vendor. This Contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this Contract, constitute the entire Contract between the Parties concerning the subject matter of the Contract, and in signing the Contract, the Contractor affirms that the Certifications and if applicable the Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Contractor's execution of the Contract. This Contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the Contract. This Contract can be signed in multiple counterparts upon agreement of the Parties.

Contract includes BidBuy Purchase Order? (The Agency answers this question prior to Contract filing.)

☐ Yes

☒ No

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

☒ Yes (IPG Certifications and Disclosures including FORMS B)

☐ No

1. **DESCRIPTION OF SUPPLIES AND SERVICES**
2. **PRICING**
3. **TERM AND TERMINATION**
4. **STANDARD BUSINESS TERMS AND CONDITIONS**
5. **SUPPLEMENTAL PROVISIONS**
6. **STANDARD CERTIFICATIONS**
7. **FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST (IF APPLICABLE)**
8. **CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – "FORMS B" (IF APPLICABLE)**
9. **PURCHASE ORDER FROM BIDBUY (IF APPLICABLE)**

In consideration of the mutual covenants and agreements contained in this Contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this Contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page.

STATE OF ILLINOIS
CONTRACT

Department of Innovation and Technology

JPMC VOIP & Cisco Equipment and Services Contract

CMT4021089

VENDOR

Vendor Name: Presidio Networked Solutions LLC	Address (Street/City/State/Zip): 8430 W Bryn Mawr Avenue, Suite 450; Chicago, IL 60631
Signature:	Phone: 309-306-7831
Printed Name: Keith Strohman	Fax: N/A
Title: Vice President, SLED Contracts	ALL NOTICES TO: Email: drisk@presidio.com and fkromah@presidio.com
Date: 7/18/2023	

STATE OF ILLINOIS

Procuring Agency: Department of Innovation and Technology	Phone: 217/557-3611
Street Address: 120 W. Jefferson Street	Fax: N/A
City, State ZIP: Springfield, IL 62702	ALL NOTICES TO: Email: DoIT.PSVM@Illinois.gov and DoIT.GeneralCounsel@Illinois.gov
Official Signature: Sanjay Gupta by Jenifer L. Johnson	Date: 7/21/2023
Printed Name: Sanjay Gupta	by Jenifer L. Johnson, Chief of Staff
Official's Title: Acting Secretary	
Legal Signature: Margaret Z. van Dijk	Date: 07/21/2023
Legal Printed Name: Margaret van Dijk	
Legal's Title: General Counsel	
Fiscal Signature: Mary Feagans	Date: 07/21/2023
Fiscal's Printed Name: Mary Feagans	
Fiscal's Title: Chief Fiscal Officer	

Reviewed as to legal clause sufficiency, RM 7.18.23

AGENCY USE ONLY **NOT PART OF CONTRACTUAL PROVISIONS**

- Agency Reference #: 21-448DOIT-ADMIN-B-21089
- Project Title: JPMC VoIP & Cisco Equipment and Services Contract
- Contract #: CMT4021089
- Procurement Method (IFB, RFP, Small Purchase, etc.): RFP
- IPB Reference #: 21-448DOIT-ADMIN-B-21089
- IPB Publication Date: 09/30/2021
- Award Code: B
- Subcontractor Utilization? ☒ Yes ☐ No Subcontractor Disclosure? ☒ Yes ☐ No
- Funding Source:
- Obligation #:
- Small Business Set-Aside? ☐ Yes ☒ No Percentage:
- Minority Owned Business? ☐ Yes ☒ No Percentage:
- Women Owned Business? ☐ Yes ☒ No Percentage:
- Persons with Disabilities Owned Business? ☐ Yes ☒ No Percentage:
- Veteran Owned Small Business? ☐ Yes ☒ No Percentage:
- Other Preferences?

1. DESCRIPTION OF SUPPLIES AND SERVICES

1.1. SUPPLIES AND/OR SERVICES REQUIRED:

The Illinois Department of Innovation and Technology, in cooperation and agreement with the Chief Procurement Officer for General Services, is executing an Indefinite quantity Joint Purchase Master Contract ("JPMC") with Vendor to supply and support all Cisco Systems Inc. ("Cisco) hardware, software, and services in addition to non-Cisco products. Cisco hardware and software is currently used in the State's implementation of voice, video, collaboration, contact center, Local aArea Network ("LAN"), Wide Area Network ("WAN"), the State broadband network ("Illinois Century Network" or "ICN"), security, and data center implementations. This contract is a Joint Purchase Master Contract (JPMC) and is available to all governmental units and qualified not-for-profit agencies.

Vendor is required to procure, install, upgrade, operate, and support Cisco and non-Cisco products for the State's LAN, WAN, ICN, security, and data center services. Vendor services required for the State's LAN, WAN, ICN, security, and data center services include but are not limited to project-specific design, architecture, and planning, and installation, and equipment.

The term "Illinois Voice over Internet Protocol ("VoIP") Solution" used in this Contract refers to the voice, video, collaboration, and contact center functionalities supported by the Illinois VoIP Solution.

The term "Illinois Networking Solution" refers to the LAN, WAN, ICN, security and data center functionalities supported by the Illinois Network Solution.

The terms "the State", "Agency", "DoIT", "Customer", the "Department of Innovation and Technology," may be used interchangeably, and refer to the procuring agency using the JPMC contract, the State of Illinois, governmental units and qualified not-for-profit agencies, as parties to this Contract.

Product and services include but are not limited to:

Illinois VOIP Solution/Cisco Voice

- Vendor shall provide support related to the design, purchase, implementation, upgrade, support, and administration of Cisco voice, video, collaboration, and contact center products to support State of Illinois' VoIP solution; Voice Systems will be centrally-managed, multi-site Voice over Internet Protocol voice systems with fully redundant call processing, voicemail, and contact center servicers, software, equipment including digital and IP phone sets and headsets, technical support, training and professional services. The basic telephony package will provide for automatic callback/ring again, call forwarding, call hold, call transfer, conference calling/3-way, last number redial, speed calling and touch tone. Additional features include but are not limited to music, wait time announcements, voicemail-to-email and fax-to-email functionality, E-911 specifications, auto-attendant, scripted queue messages, call recording, and reporting. This includes a variety of professional services including design and project management of solution installation, installation of network equipment, setup and initialization of remote monitoring services, network monitoring and alerting, onsite and call center technical support, system programming, collaboration services such as Video Conferencing and Webex, etc. The Vendor is

also required to provide onsite training for various user groups including help desk, support technicians, system administrators, contact center agents, etc.

- Vendor shall provide support related to the introduction of new voice, video, collaboration, and contact center features and functionality as required by the State;
- Vendor shall provide support related to the design, purchase, implementation, upgrade, and support of the non-Cisco products currently used in the Illinois' VoIP solution or as requested by the State;
- Vendor shall provide support related to the design, purchase, implementation, project management, and support of Illinois VoIP projects that upgrade State agency analog phones to VoIP phones with the corresponding upgrade of the core network;
- Vendor shall provide support related to the design, purchase, implementation, upgrade and support of Cisco products and non-Cisco products for the Illinois Networking Solution to serve the needs of DoIT, State agencies, ICN, ICN customers and the Customer; and
- Vendor shall provide consultation/design assistance and installation for the Illinois VoIP Solution and the Illinois Networking Solution as requested by the customer.
- For the Illinois VoIP Solution only, the Vendor shall stock commonly used devices for the customer, that include, but are not limited to, current commonly used State phones. These products shall be shipped within five (5) business days of request from customer.
- Vendor shall provide an automatic system that can detect incidents and generate an alarm to be reported to the DoIT Customer Service Center ("CSC") to open a trouble incident and assign an incident number;
- Vendor shall provide a Vendor help desk offering 365/7 days a week/24 hour a day Tier 2 and Tier 3 help desk features for the Illinois VOIP solution.
- Vendor shall provide backup of data using the IBM Tivoli Storage Manager or a system as requested by the Customer. Backups are required to preserve specific State of Illinois Enterprise and agency and Customer set up and configurations, including reporting, statistics, and recordings so as to achieve complete recovery in the event of failure.
- Vendor shall monitor VoIP systems and network functionality, and use the State's current tools, Netscout, and Solarwinds or a system as requested by Customer.
- Vendor shall provide end-to-end responsibility for:
  - coordinating network design, provisioning, testing, and troubleshooting.
  - providing single points of contact for ordering, trouble reporting, and escalation; and
  - ordering, provisioning, installing, acceptance testing and turn-up, monitoring, repair, escalation, maintenance, billing, and reporting.

All products and services available from Cisco shall be available from the Vendor plus any non-Cisco products used in the Illinois solutions, including but not limited to Collaboration, Networking, Security, Cloud, Data Center, Compute, Software and other related infrastructure solutions.

Sample Cisco product families include, but are not limited to:

Please reference the Manufacturer Enclosure (Attachment A).

Sample non-Cisco products, include but are not limited to:

Please reference the Manufacturer Enclosure (Attachment A).

The State recognizes that as technology evolves, the Vendor may replace a product or brand with an alternative that meets or exceeds the specifications at equivalent or lower pricing subject to Customer written approval.

Vendor shall warranty all hardware and software for a minimum of one (1) year from the date of installation for Cisco hardware and software and a minimum of one (1) year from the date of installation for non-Cisco hardware and software. Warranty shall cover labor, materials, parts, and training. Should software updates be released, the Vendor shall make available the new versions at no additional charge during the warranty coverage.

Migration of Non-VoIP Phones

Upon receipt of an order, Vendor shall execute and implement the continued migration of approximately 5,000 non-VoIP phones to the Enterprise VoIP solution. Vendor will be responsible for supporting and implementing the project management, design, architecture, installation, and maintenance functions. The Vendor will maintain the VoIP environment including applying software updates, server patches in coordination with the State's Infrastructure team, and a refresh schedule to ensure current and supported hardware and software. The Vendor will present a refresh schedule including costs, timeline, benefits, and risks for Customer approval before executing.

Migration to Cloud Based Solution

The State anticipates that during the life of this Contract, the State shall implement a partial or full migration of its existing on-premises services to cloud-based services. The State also understands that migration to cloud-based VoIP services may become required as dictated by future technology. Vendor shall support current on-premises hosted VoIP Solution and Networking Solution and potential partial or full migration to a cloud-based VoIP solution.

Related Services, Support, Maintenance and Equipment

The scope of this Contract includes services, support, maintenance and equipment items which are related, dependent, integral, or incidental to the supply and delivery of the primary Cisco and Non-Cisco solutions, such as consultant services, installation, integration, modernization/upgrades, training and providing special warranty and other similar obligations of the Vendor under the Contract.

Vendor Support and Staff to be Provided

Vendor to provide Customer with one (1) Subject Matter Expert ("SME") for each category:

Enterprise VoIP Architect
Quality Assurance Analyst
VoIP Administrator
Service Account Manager
Unified Contact Center Enterprise Support Team Tier 2 and Tier 3
IT Infrastructure Engineers
Installation Coordinator;
Maintenance Support;
Cisco Unified Support;
Technical Analyst;

VOIP video network and video design engineers.
Programmer software developer;
Trainer
Project Manager;

Upon a request from Customer the Vendor shall also provide staff, at the rates provided herein, for the following functions: project management services; technical support services; system testing services; consulting services; training services; and engineering and consulting services for existing or future infrastructure.

Vendor will provide the Customer with updated Vendor Team from above list prior to the occurrence of personnel changes that affect the Customer's direct account team and/or the escalation at least on a semi annual basis.

The Vendor's account team dedicated to the Customer will be comprised of several escalation layers including:

- Account Management
- Local General Manager
- Vice President of Sales
- Chief Executive Officer

The Vendor's engineering and delivery team will also be comprised of several escalation layers including:

- Local engineers and technicians
- Local Professional Services Manager
- Director of Professional Services
- Vice President

Vendor shall employ manufacturer-certified installation and maintenance technicians, located within the State of Illinois, for the various types of systems included in this contract. Vendor technicians will provide their own tools, transportation, test equipment, and other equipment. supplies, and materials. Technicians must also be available by cell phone, email, or instant chat.

Vendor shall remove and replace any service technician at any site at the Customer's request, when in the Customer's judgment, the technician has not performed his or her duties in a professional manner or the technician has engaged in unauthorized or prohibited conduct. The Customer will notify Vendor in writing of any request to remove a technician. Vendor shall ensure that if technician or engineer is replaced during the implementation of a project that the new technician or engineers joining the project will not setback the timeline or budget for the project.

Redundancy

Vendor's solution shall provide for full redundancy over different sites as identified for each project. All software and systems provided by Vendor shall be designed to provide redundancy at multiple levels.

End to End Vendor Responsibility

Vendor shall assume end-to-end responsibility for provided services. That responsibility includes:

- Coordination of network design and provisioning.
- Providing a single point of contact for ordering service.
- Ordering, provisioning, installation, acceptance testing and tum-up.

ORDERING AND PROVISIONING

Routine orders will be submitting to the Vendor on Customer approved ordering requests for Moves, Adds or Changes ("MAC")

Vendor shall provide MAC services in response to the Customer's authorized request number only. No work is to be performed by the Vendor without the Customer's written authorization and approval. No changes are to be made to the service request order without prior approval from the State/Customer. Vendor shall maintain a support team that will serve as the primary point of contact for any MAC work needed by the Customer. Vendor shall coordinate all work with the Customer and the designated Customer site coordinator, whose name will be provided to the vendor by the Customer with each individual order placed against this agreement. The Customer is the Vendor's customer and all contact will be through the Customer point of contact.

All Vendor invoices for any MAC activity should reference the request number. A detailed request an/or work order form is to be attached to time and material invoices that clearly defines the actual date(s) and time(s) spent on the request (excluding travel time).

Scope of Work (routine and non-routine orders)

The Customer will pay only for actual hours worked and material used to complete an order. The Vendor shall provide a summary of the hours worked and materials used with the invoice·, if order is a project and less than quoted on the approved Customer ordering request or Scope of Work/Basic Ordering Agreement (BOA), the reduction will be applied to the invoice. No work is to be performed that is not specifically stated on the BOA/order or that will increase the price of the order without prior approval by the Customer. If the agency where the work is being performed requests changes to the work that is not included on the order, the Vendor must provide the Customer with a Job Change Order itemizing the additional cost for the changes. The Customer will review the request and provide the vendor with authorization to proceed with the change through the States change control process for orders. The final invoice will be adjusted accordingly, with the Customer completing a new order using the updated Scope of Work/Basic Ordering Agreement (BOA) . The Vendor is not to proceed with any changes without authorization from the Customer.

Vendor shall provide the Customer the ability to perform MAC without Vendor involvement. The Customer requires the ability to define different levels of security/ users access to designate levels of authority when performing MACs.

Installation Service Request Intervals

Vendor shall complete service requests within the following timeframes unless otherwise stated:

1. Orders affecting one (1) to twenty-five (25) agent/phone positions stations: Five (5) working days from placement of order.

2. Orders affecting twenty-six (26) to fifty (50) agent positions stations: Ten (10) working days from placement of order.

3. Orders affecting more than fifty (50) agent positions stations: Completion time to be negotiated.

If the Vendor or its subcontractors are unable to obtain access to a Customer site or its equipment, MAC delinquency times will be adjusted accordingly.

Vendor shall notify the Customer the day after receipt of a Customer approved purchase request order for MAC services and advise if the due date specified cannot be met the Customer and Vendor shall then re-negotiate a new due date.

If/When successful completion of a service by the committed service date is in jeopardy, Vendor shall contact the Customer to discuss the reason for the jeopardy and the steps Vendor shall take to resolve the issue.

For orders in jeopardy status the Vendor shall expedite the order. If the original committed service date cannot be met, Vendor shall provide the Customer with reasons why and a new proposed service date, which if agreed to by the Customer, becomes the new committed service date. However, at the Customer's discretion, establishing the new service date does not necessarily relieve the Vendor from its contractual responsibility for agreed-to service credit commitment based on the original committed service date(s).

Installation Interval Penalty's

If Vendor fails to meet an installation due date mutually agreed upon between Vendor and the Customer and the failure is the fault of the Vendor, an amount equal to 5% per day up to a maximum of 25% will be deducted from the invoice.

PROJECTS

For purposes of this contract "deployment" shall be defined as a new service rollout

Project Manager Responsibilities

Vendor shall identify a dedicated project manager/engineer who will assist in the design and pricing of systems and services. Vendor shall supply the name and resume of the project manager for each new installation or major upgrade as required. The Project Manager(s) shall act as Vendor liaison to the Customer and be responsible for all phases of an implementation, serve as a single point of contact, attend meetings with the Customer, and provide ongoing consultation services.

Project Manager Responsibilities shall include but not be limited to conducting traffic studies, managing the project timeline, planning, evaluating, and implementing system or embedded equipment reconfigurations including planning and implementation of associated training tasks; or any other activity deemed appropriate by the Customer. The cost for the project manager shall be quoted on the BOA as a

separate line item. An accompanying scope of work shall detail the function of the project manager for that particular project

Implementation Plan

Vendor shall prepare an implementation plan for new systems detailing all activities that must be accomplished prior to cutover. At a minimum, the plan should include a timeline, identification of vendor and Customer roles and responsibilities, and significant milestones. Plan should identify a Project Manager who will be responsible for all phases of the implementation and training and include a complete outline of system maintenance practices and manuals.

Project Plan

Vendor shall supply a project plan for each new implementation scenario that should be a complete and detailed project plan with detailed timelines outlining lead times required between system order date and equipment cutover date, baseline intervals, highlighting important Vendor and Customer personnel responsibilities, major milestones, and anticipated duration. This project plan should include tasks such as information gathering, project analysis, system installation, hardware installation, system deployment, testing, acceptance, training, and other tasks normally performed by Vendor during the installation and deployment of systems.

During the design and pricing of new deployment requirements or non-routine requests, as determined by Customer, Customer will request a detailed design, itemizing all services including price. Vendor shall have 10 business days from receipt of the request to provide a Statement of Work ("SOW") and/or quote at no charge to the Customer. The SOW shall define the scope and deliverables, Vendor and Customer responsibilities, resources and/or skill levels required, and a cost based on the appropriate pricing outlined in this Contract.

Cutover Team

Vendor shall provide a cutover team for system installations. The Customer realizes that the size and structure of the team will vary depending on the size and features of the actual deployment. A cutover team can consist of the following roles:

- Project Manager
- Senior Engineer
- End User Trainer
- Engineer
- Director of Professional Services
- Vendor shall provide a team member for onsite or remote post-cutover support for each site to monitor user issues and trouble resolution

System Acceptance Testing

New Projects testing, and acceptance will be performed under normal operating conditions. Vendor shall conduct performance tests and inspections after installation has been completed to assure the Customer that the specifications have been met. These inspections shall cover all installed features of the system and are to be performed after completion of all installation activities. Vendor, at its expense, will furnish all test fixtures, equipment, or apparatus necessary to perform these tests. All manuals and other documents are to be available at the time of the deployment acceptance test.

Vendor shall notify the Customer in writing, requesting an acceptance inspection of: a) a fully installed deployment; or b) significant segments of the installation specified in the final SOW. Vendor shall give the Customer notification at least ten (10) business days prior to Vendor's desired acceptance inspection date. The following items shall be included with Vendor's request for an acceptance inspection:

1. Reconciliation of installed miscellaneous and common equipment: A reconciliation identifying any component additions and/or deletions, authorizing purchase order number.

2. Itemized equipment inventory: A report of all equipment, components and software installed at Customer site(s), including the following:

a. Description of installed system and components design documentation

b. The system serial number if applicable

c. FCC registration number if applicable

d. Current level of software installed for system and components

e. Number and type of stations (if applicable)

f. Physical location

g. Least cost routing hierarchy (if applicable)

h. Inventory of trunk and line configurations, indicating system circuit identity, telephone number, and trunk/line type (i.e., PRI, analog trunk). The Customer desires the inventory to include all incoming lines/trunks whether or not they pass through the VoIP system or bypass the equipment, such as a fax line, modem line, (if applicable)

i. 911 designs for those deployments required to comply with E911 legislation as required (if applicable)

Numbering and Labeling - All number cards, station overlays, and pickup legends on telephone sets are to be neatly typed or stenciled (not handwritten) with either the line or feature identity (if applicable)

Upon completion of a project and/or new deployment, receipt of a proper invoice and request for acceptance inspection, the Customer shall complete a formal software and equipment acceptance inspection. The formal acceptance date will be contingent on the entire deployment operating as designed, without interruptions caused by defects of system components, for a period of 30 days. This means that after successful system testing, plus 30 days, formal acceptance will be given to Vendor by the

Customer if all equipment is satisfactory and installed as specified, the date of acceptance shall be the day after the completion of the successful acceptance period,

Vendor shall promptly correct all defects identified during the acceptance inspection, for which Vendor is responsible. Failure to correct all defects by the scheduled cutover date, unless delayed by the Customer, may result in the assessment of penalties as defined in SOW.

HARDWARE (General)

Vendor shall supply hardware items in accordance orders issued under the Contract. The hardware to be ordered and procured does not have to be listed in this section or Contract; however, any hardware ordered must fall within the general scope of this Contract. Some of the projected hardware requirements are outlined below but the items below should not be considered a comprehensive or complete list of potential requirements.

Digital, IP phone sets and softphones

Vendor shall provide all phone sets and or softphones for all users as specified on each individual Customer ordering request or BOA. Users may include management, agents, supervisors, and attendants. IP phones shall have network data jack to connect to the current network, The following specifications shall be made available to the Customer to be requested at the Customer's discretion:

- Contact center phones, softphone, or IP phone with multiple lines, at least one for the contact center calls, and one for a personal DID number
- DID lines shall be able to be configured to accept up to 4 simultaneous calls.
- Digital phones and softphones that can be assigned a single DID or multiple lines and have call waiting capability. Management phones that have an accompanying wireless headset,
- Agent Phone/Softphone functionality via programmable or fixed feature buttons: Headset Operation, Display (number of calls in queue,) number of agents logged in to split, call waiting time - longest call, number of overflows calls in queue), Additional displays, Caller ID/ANI, Call Waiting Button, Emergency Notification Button, Hold, Log-In, Log-Out, Make Set Busy, Personal Extension Button, Supervisor Button, Transfer, Wrap-Up,
- Supervisor Phone functionality via programmable or fixed feature buttons: Headset Operation, Display (Agent information, queue information), Caller ID/ANI, Call Waiting Button, Emergency Notification Button, Hold, Log-In, Log-Out, Make Set Busy, Personal Extension Button, Transfer, Wrap-up, Agent Status, Night Service, and Observe.
- The features listed below are the minimum features to be enabled on all stations:
    - Automatic Callback
    - Call Forwarding

- Call Hold
- Call Transfer
- Conference Calling
- Speed Dialing
- Conference Call Capability

Vendor shall provide the capability to establish 6-way conference calls for all users to both internal and external system locally. Feature will be initiated from an IP phone and can handle up to the required 6 callers, which can be a combination of IP phones, external phones. Once a second call has joined the conference, the IP phone can leave the conference without disrupting the conference call.

Headset Support

Vendor shall provide option for headsets for use by all phone users. The USB headset options shall be Mono and Binaural over the head options. Vendor shall also provide support for third-party headsets that are compatible with system for use by all phones,

Analog Ports

Vendor to provide station ports for connection of all local analog devices such as phones, moderns, faxes, alarm systems, overhead paging amplifiers, etc. to the VoIP system, as defined in each ordering agreement/BOA/SOW. Analog connectivity shall be provided either in embedded ports on site routers or through analog gateways, In the case that trunk side connectivity is required, this can also be accommodated by configuring the appropriate physical ports.

Analog ports shall be provided for connection to existing analog endpoints. Vendor's solution shall consist of analog gateways as required by port count at individual sites, as defined in each ordering agreement/BOA/SOW. Analog connectivity shall be provided either by embedding physical interfaces into site routers or depending on density providing analog gateways.

SOFTWARE (General)

Vendor shall supply software and/or license items in accordance orders issued under the Contract. The software and/or licenses to be ordered and procured does not have to be listed in this section or Contract; however, any software and/or licenses ordered must fall within the general scope of this Contract. Some of the projected requirements are outlined below but the items below should not be considered a comprehensive or complete list of potential requirements.

Agent Workstation Requirements

Vendor's software client shall run on a PC with the minimum specifications Intel Pentium 4 2GHz, with 1GB RAM. The application shall be compatible with both Microsoft Windows and Novell network clients, and Microsoft Active Directory as well as McAfee Virus Scan Enterprise v8.x. The solution shall be configurable and manageable with Microsoft Systems Management Server (SMS) and Microsoft Systems Center Configuration Manager (SCCM).

Soft phone Operating System

Vendor's soft phone solution shall support the following operating systems: Microsoft Windows , Microsoft Windows XP Professional, and Microsoft Windows 7 Enterprise (32- and 64-bit versions) and higher versions as they become available.

Soft phones Software Distribution

The soft phone application shall be installed through the PC user interface by having the installation executable file on the PC through network shares, USB, optical media or via HTTP links. The application shall have the ability to be remotely installed using Microsoft SMS/SCCM and Novell Zenworks or other software deployment solutions, such as the use of a software streaming or application virtualization solution.

Software Installation Support

The Customer shall be responsible for the installation of contact center desktop software onto the personal desktops/laptops utilizing SMS/SCCM. The Vendor shall assist Customer's staff with desktops installations at agreed upon locations or remotely.

FEATURES (General)

E911

Vendor shall provide Enhanced 911 ("E911") functionality for VoIP deployments. Regardless of the site or location, dialing 911 must, at a minimum, deliver the physical building address and floor to the appropriate Public Safety Answering Point ("PSAP"). If the location is over 40,000 square feet and/or in multiple buildings, it must identify the physical building address, floor and/or zone to the appropriate PSAP. This shall be accomplished by using Cisco Emergency Responder ("CER") and Cisco Call Manager. The Customer will be responsible for providing either DID trunks and/or analog/POTS lines for all Emergency Response Locations. The Customer will be responsible for updating the 911 information for Emergency Location ID numbers to Telco.

Unified Numbering Plan

Vendor shall work with Customer to ensure a consistent unified numbering plan.

Unified Messaging ("UM")

Vendor's solution shall provide UM capabilities and features with Microsoft Office 365 Exchange or future platforms. The UM solution must support multiple location system integration and delivery of messages to remote site users through an Outlook client and/or through an Exchange server.

Interoperability

Vendor's unified messaging shall support the latest versions of Microsoft Exchange and Windows Server.

Platform Sizing

Vendor's UM shall support digital networking for up to 100,000 users within an enterprise and up to 20 servers or active-active cluster server pairs, including cross-server login, cross-server transfer, and cross-server live replay.

Voicemail Features

Vendor's voicemail feature shall allow users access to their voicemail and allow users to perform other voicemail functions within the unified messaging system from a variety of devices and locations.

Vendor's voicemail feature shall allow users to customize personal settings from a web browser using a dynamic interface within the system. Users shall have the ability to quickly and easily establish or change personal settings such as their voicemail options, security codes, personal distribution lists, and message-delivery options. Users shall have the ability to use a web administration interface to define and manage personal call-transfer rules to customize the delivery of incoming calls based on caller, time of day, or calendar status.

Vendor's voicemail feature shall allow users to receive voicemail messages as an incoming email with a sound file attachment. Speech-to-text email and SMS/email integration shall be provided. Message notification for new messages shall be provided through devices such as Simple Mail Transfer Protocol (SMTP), Short Message Service (SMS), and phone destinations.

Fax to Email

Vendor shall provide the capability to send and receive faxes through email.

Broadcast Messages

Vendor’s voicemail feature shall allow users to customize personal settings from a web browser using a dynamic interface within the system. Users shall have the ability to quickly and easily establish or change personal settings such as their voicemail options, security codes, personal distribution lists, and message-delivery options. Users shall have the ability to use a web administration interface to define and manage personal call-transfer rules to customize the delivery of incoming calls based on caller, time of day, or calendar status.

Vendor's voicemail feature shall allow users to receive voicemail messages as an incoming email with a sound file attachment. Speech-to-text email and SMS/email integration shall be provided. Message notification for new messages shall be provided through devices such as Simple Mail Transfer Protocol (“SMTP”), Short Message Service (“SMS”), text pagers, and phone destinations.

Auto Attendant

Vendor's solution shall support both internal and external auto attendant functionality with support for automated-speech-recognition (“ASR”) and text-to-speech (“TTS”) capabilities.

Music

Vendors solution shall provide the ability to play music for callers while they are waiting in queue and when they are placed on hold by an agent

Estimated Wait Time Announcement

Vendor's solution shall support programmatic determination of expected wait time and queue position which can then be announced to the callers at a configurable interval. Expected wait time shall be calculated and determined in real-time. Vendor's solution shall be able to take various call routing actions such as, but not limited to, reroute calls to other skills or groups, play messages including estimated wait times and queue position as well as giving the caller the option to leave a message so the caller does not have to wait in queue but have the call center agent call them back.

Automatic Call Back

Vendor's solution shall have a Courtesy Callback feature which will enable the contact center application to offer callers who meet specified criteria the option to leave a message for the next available agent and to have the contact center call the user back when an agent is available. The user's request shall remain in the system and when the system determines that an agent is available; the system places a call back to the caller and connects the caller to the agent This same feature shall also be available for a Web site user to request a callback through a web form request

Messages Played to Caller in Queue

Vendor's solution shall provide the capability to develop scripts/ messages that can be played to callers while they are in queue.

Paging Capabilities

Vendor's solution shall provide the ability to have intercom paging functionality available through the phone system and/or an overhead paging system in contact centers.

Quality Monitoring

For quality purposes. Vendor's solution shall provide the capability to conduct "real time monitoring", observing both the agent's conversation with the caller and the transactions being conducted on the agent's screen.

Skills Based Routing

Vendor's solution shall offer skills-based routing that will allow calls lo be routed on a call-by-call basis to determine their optimal destination. Vendor's solution shall provide the ability to use skills-based routing within a single contact center or utilize a 'virtual queue' across multiple call centers allowing calls to be routed to any agent, anywhere in the organization.

Load Balancing

Vendor’s solution shall provide load balancing of calls. Functionality should include but not be limited to the following examples:

- If the estimated wait time at a secondary facility is greater than the estimated wait time at main call center, the call should be transferred to the main call center queue for processing

- If the call is transferred to another queue for processing, the caller should be given "credit" for the time they have already waited for servicing - placed neither at beginning nor end of the queue, but in place with other callers that have waited a similar amount of time.

Remote or Work at Home Agents

- Vendor's solution shall allow remote or work at home agents.

Real Time Reporting of Contact Center Results for Agents

- Vendor's solution shall provide an indicator on the agent desktop, alerting agent to "real-time" reporting of specific contact center statistics (e.g., number of callers in queue, average wait time for a caller in queue) as well as their own individual performance results (e.g., adherence, AHT, occupancy).

Real Time Reporting of Contact Center Results for Supervisors

- Vendor's solution shall have an indicator on the supervisor's desktop, alerting them to "real-time" reporting of specific contact center statistics (e.g., number of callers in queue, average wait time for a caller in queue, status of agents within specific work team, ASA, AHT (agent/office level), ABN, Occupancy (agent office level), etc.).

Interactive Voice Response ("IVR") services: This section describes specifications and capabilities associated with an IVR platform.

Vendor's IVR platform shall provide incoming callers with automated, intelligent self-service using touch-tone input or speech recognition. Callers will be able to access and modify their accounts, place orders, get status updates, retrieve information, and resolve problems - all without speaking to a live agent If an agent's services are required, vendor's IVR shall queue the call and then transfer it to an agent -along with information about the caller and the self-service session.

All solutions purchased via this contract shall be IP-based and shall easily interoperate with traditional telephony networks through voice gateways using open-standards VoiceXML. These same voice gateways serve as VoiceXML browsers under the control of the vendor's IVR, allowing them to play announcements, collect information, and queue calls. The architecture of vendors IVR shall provide distributed call treatment with centralized application management, allowing calls to receive self-service and queuing at the most efficient (or desirable) location, while still enabling consistent branding and caller experience, and easy application updates.

When self-service or queuing is complete, Vendor's IVR shall use Session Initiation Protocol (SIP) based call control to instruct the network where to route the call, often reducing or eliminating telephony carrier transfer costs.

Dynamic Changes

Vendor's IVR shall provide a web-based user interface to streamline the day-to-day provisioning and configuration operations (example move/add/modify phones, agents, agent skills, etc.) performed by a

contact center manager, team lead, or administrator. IVR configuration parameters will only be accessible to users with the proper security credentials. All changes shall take effect immediately.

Scripting Changes

Vendor's IVR solution shall allow the administrator to make changes on the system as desired. In general, major script changes will be those that may have an impact on call routing once implemented, while minor changes do not impact call routing.

Priority of Calls

Vendor's IVR shall support priority-based routing. This should be done in scripting. Priority can be assigned to calls according to many parameters such as: DNIS digits, ANI, calling or called number, IVR collected information, back-office queried information, and the current utilization of the call center.

Priority Queues

Priority queues shall be set via scripting based upon real-time information, call type, ANI, DNIS, caller entered digits or customer profile information.

Announcements

Vendor's IVR shall deliver open, closed or service messages to a caller based upon real-time information such as time, day, and date. Vendor's IVR solution will provide completely configurable call treatment while a caller is in queue, including varying announcements depending on call volume, call type, amount of time already spent in queue. These announcements will be able to be scheduled to occur periodically, there will be no limit to the number or length of messages that can be played to callers while they wait in queues,

Orderly Shutdown

Orderly shutdown shall be done automatically via scripting or manually. All call flows are time aware and can be programmatically configured to route to a pre-determined destination at a particular time. If the user prefers to do this manually then an individual with the proper security privileges (Le. system admin or supervisor) will be able to invoke a script to execute the desired call diversion.

Unavailable Conditions

When Host/Server is unavailable, vendor shall provide an announcement "computer not available", with calls transferred automatically to the Contact Center system,

Testing Environment Vendor shall offer the option of testing new systems and system changes in lab environments that duplicate the production system, and allow for the testing of features and functionality before they are implemented in the production environment

System Interfaces

Vendor's IVR shall have the ability to access data from mainframe data systems such as IBM's CICS, IMS, DB2, CA's IDMS/R, etc.; midrange systems based on UNIX variants, IBM AS/400 and Microsoft's Windows

Server from database environments like DB2, Oracle, Microsoft SQL Server, and other common RDBMS databases.

PCI Compliance

Vendor's IVR shall be Payment Card Industry (PCI) compliant IVR shall provide security encryption and the option to use a Personal Identification Number (PIN).

Inbound/Outbound Dialing Capabilities

Vendor's IVR shall offer the capability to build campaigns to use predictive, progressive, or preview dialing, integrated with inbound calls and compliant with contact center service levels. System shall allow for allocating agents to handle only inbound, only outbound, or both inbound and outbound contacts.

Text to Speech

Vendor's IVR shall offer the capability of providing synthesized speech (Le. synthesize speech from textual inforn1ation; mix/concatenate this speech with pre-recorded, digitized speech to form messages spoken to callers) and supporting multiple synthesis algorithms.

Speech Recognition Capabilities

Vendor's IVR shall offer the capability of providing speech recognition capabilities,

User Interfaces

Vendor's IVR shall support multiple caller interfaces including touch tone, text-to-speech, speech recognition, web and email.

Alerting Capability

Vendor's IVR shall offer alerting capabilities ('i.e.., page notification, cell phone notification) based on agency-specific thresholds.

Provisioning of IVR Application and Scripting Development

Minor Changes = changing existing recordings, making minor changes to script logic (choosing another existing skill group, changing call routing on an existing IVR menu, Call overflow changes), adding new agent to an existing group

Major Changes = adding new contact center group, totally reworking existing script logic, adding new automated attendant, database dips and screen pops, courtesy callback scripts, creating custom dashboards and/or reports

Chatbot

Vendor will provide ChatBot integration with Customer’s Web Bot to allow for communication to call center agents via chat on website Web Bot. This integration will allow Customer’s agents to reach via alternative channels of communication (Short Message Service (SMS), Chat, Email, Web Chat) to meet all

needs related to communication. Vendor will provide Customer with administration support and dashboard to review analytics related to Chat Bot usage and store content as requested by Customer.

Texting Campaign Capabilities

Vendor will provide Texting SMS Application programming interface (API) solution to Customer that will allow for outbound SMS notifications, campaigns as requested by customer. Vendor will provide solutions to SMS to be used as a standalone solution or integration with contact center solutions for web and other related services. Vendor will provide Customer with administration or dashboard to review analytics related to SMS usage and ability to store contents as requested by customer.

Recording (VOIP requirements only)

Vendor will provide 100% call recording with no limitation on volume, storage, or age. Vendor will provide both on demand recording of calls and continuous call recording based on Customer's call recording needs.

On demand recording solutions shall offer at a minimum, the following to be used at Customers discretion:

- Capability to set up change percentage of calls recorded
- Capability for on-demand call recording, where agents and/or supervisors can initiate call recording on an on-demand basis, saving the entire call regardless of when the agent/supervisor initiates call recording.
- Capability to prevent the recording of a call by agent or supervisor
- Capability to call recording to continue if/when call is transferred
- Capability to capture cradle-to-grave recording all transfers from the moment they enter the system to the moment they are terminated. The call record detail will display all call transfers.

Retention of Recordings

Vendor shall provide the capability for storage and retention of all call recordings to satisfy the business and retention needs of each agency. Vendor shall work with the Customer to leverage customer storage facilities, Call recordings shall be searchable and retrievable.

Call Recording Platforms Administration

Vendor shall provide the State the ability to conduct administrative management of the platforms, including the ability to manage multiple servers from a single administrative console or login through a configuration portal. System administration, inducting the creation of account structures and the provisioning of endpoints, (handsets, and extensions) shall be done through an Administration interface.

When online storage is exceeded, calls shall be archived to offline storage with all call detail information. The archived files can then be written to a variety of storage media. The recording interface archival client will be capable of searching these files, playing back call recordings, or restoring call recordings to online storage.

Screen Capture

Vendor shall provide the capability to record screen captures in addition to voice call recordings. Screen recordings are to be captured and synced with the call recording. Screen recordings are to be stored with the call recording and made available for playback with the recording,

Maintenance

Maintenance coverage is item specific for hardware and software. Coverage for each item will vary based upon the level of maintenance coverage purchased by the Customer for that specific item.

Customer Service Notification Center

The Vendor shall be accessible via a toll-free number and respond to maintenance calls 24 hours a day, 7 days per week, and 365 days per year (including weekends and all State recognized holidays). Vendor must also offer the option of taking trouble reports via email.

All calls must be answered by a live attendant or answering service (voice mail, answering machine and/or other similar methods of reporting trouble are not acceptable) who will receive trouble reports from the Customer, create trouble tickets, track all trouble incidents by the Customer assigned incident number and site telephone number, report status of trouble incidents as indicated in this agreement and dispatch service technicians as required Center personnel must be capable of providing service and preliminary troubleshooting assistance and must be able to coordinate remote diagnostics, testing, and to sectionalize and clear trouble condition that was reported. Center personnel must also be able to escalate chronic failures (as defined in Repair Intervals) for resolution. When necessary, the vendor must contact and work with other vendors, telephone companies, and other common carriers to resolve a particular trouble, taking the lead and acting as the state's single point of contact. If an answering service is used, all responses, status updates, and restoral times are still applicable.

Vendor shall provide dedicated support in conjunction with Cisco Smartnet Maintenance program enabling the Customer to receive TAC access, software upgrades and bug fixes for Cisco equipment purchased and maintained under this contract. Vendor shall provide access to vendor provided parts depot to supplement equipment manufacturer and guarantee parts are in stock. Vendor shall provide access to an internal highly skilled engineer who is familiar with Customer account. Vendor to hold maintain hardware and software configurations for Customer systems and provide the ability to rebuild Customer network in the event of a catastrophic failure. The State shall be a preferred customer and receive priority service

The Customer has the option to utilize Vendor to perform software upgrades at contract time and material rates.

VoIP WAN and LAN Network Support

Vendor shall provide 24x7x365 technical support on router and switch configurations that facilitate real time voice traffic for sites utilizing the enterprise VoIP system. This includes, but is not limited to, troubleshooting of: Cisco QOS, RSVP for voice, Voice Gateway Routers, and any other Cisco VoIP routing and switching services required for high quality end-end VoIP services. In addition, Vendor shall provide technical support, but not hardware replacement support, on Customer owned Cisco routers and switches

carrying VoIP traffic that may have been previously purchased from other vendors but are key components to the end to end IP connectivity supporting the Enterprise voice system and its users. Smartnet care will be used to support any equipment not purchased using this contract.

Standard Business Day

Standard Business Day is defined as 8:00 AM to 5:00 PM CST, Monday through Friday, excluding official State recognized holidays. Any repair work that begins before 5:00 P.M. during a standard business day will continue until 6:00 PM. at no additional charge. After 6:00 PM, non-warranty labor will revert to the appropriate out-of-hours labor rates outlined in this Contract.

Service Interruptions

All service interruptions shall be coordinated through the Customer and identified using a Customer assigned incident number. Service interruptions are to be categorized by the Customer as: High/Urgent, Medium, or Low as defined by the Customer.

Disaster Recovery

Restoration of service after a catastrophic event such as fire, flood, earthquakes, or accidental damage must be on the same basis as a high/urgent incident with around-the-clock effort, except that time provisions will not be applicable.

Training

Training shall be performed at the location or remotely as specified by the Customer. Training for specific projects will be defined by the Customer and the Vendor as part of deployments. Call accounting package training will be part of the administrative training provided in the installation services. The Customer shall have the right to record any training sessions provided by the Vendor. Training to include but not limited to the following:

Users:

- Remote with live devices
- Instructor led with electronic copy handouts provided Some applications displayed during training and up to 25 users per class
- 60 minutes in length
- Conducted within one week preceding scheduled cutover.
- Trainers/Site Coordinators:
- Train the trainer sessions led by instructor Up to 25 users per session
- Up to 3 hours in length
- Electronic copies of materials
- Review Frequently Asked Questions System Administrators:

- Knowledge transfer throughout project for "real" experience Sessions defined by application and technology for relevance Divided into four-hour sessions (flexible scheduling) application developers

- Management staff that requires additional support or education based upon individual technology needs will be addressed as part of the customized Training Plan. If separate classes are needed, then "like groups" will be scheduled together for training efficiency.

Contact Center Agents:

- Remote with live devices

- Instructor led with electronic copy handouts provided

- Contact Center Agent software will be reviewed live with video simulation of inbound call handling

- Review of status changes (Ready, Not Ready, Work Mode) Up to 25 users per class

- 90 minutes in length

- Conducted within one week preceding scheduled cutover Contact Center Supervisors:

- Centralized Training

- Instructor lead with electronic copy handouts provided Contact Center Supervisor software will be reviewed Up to 25 users per class

- Class is 60 minutes

- Conducted within two weeks preceding scheduled cutover.

- Separate Historical Report training will be conducted after one week of applicable data has been obtained. Supervisors, Help Desk Staff/Support Technicians

- Users are encouraged to attend System Administrators classes.

- VoIP Network Architecture

- Training on implementation and design of VoIP capable networks

- Training on implementation and design of VoIP QOS on Cisco network hardware.

Informational Updates

The Vendor shall provide the Customer with semi-annual product update presentations and roadmaps for all manufacturer products and technologies available via this contract at no cost to the Customer. The presentations shall include an update on current and new software releases, new product lines, new product features, etc. Presentations can be made in person or via video at no cost and will be coordinated by the Customer and the Vendor

Emerging Technology

Given the changing marketplace and the evolution of technology, the State, during the term of the contract, may review and purchase new and enhanced products, services or equipment offered by Vendor which are related to VoIP technology/functionality. Likewise, the State may take advantage of ongoing improvements, in the technology or price-performance curve to bring prices or costs to the State down.This includes products and/or services resulting from company mergers and/or acquisitions entered into by the vendor during the term of the contract. On an annual basis, Vendor may present the State with an updated list of eligible products, services or equipment that offers enhanced performance or technology. Prices and rates for any product or service offered herein can be revised downward, but not upward. Similarly, discount schedules can be increased, but not decreased.

1.2. MILESTONES AND DELIVERABLES:

During the term of the Contract, the Vendor will be expected to undertake projects as requested by the Customer via Statements of Work ("SOW") or other Customer/Agency approved ordering agreement, as requested by the State. Project specific orders shall include milestones and deliverables which will be clearly enumerated in each SOW using pricing from this Contract.

- Vendor shall provide "Free On Board ("FOB") destination, freight prepaid and charged back" for all ordered equipment. "FOB destination, freight prepaid and charged back" is defined as Vendor pays the freight charges and adds to invoice, ordering entity bears freight charges, Vendor owns goods in transit, and Vendor files claims (if any). Vendor shall have door-to-door responsibility for delivery and will be responsible for any claims resulting from damaged or defective goods.
- Vendor shall provide the ordering entity with estimated delivery dates for equipment ordered, within five (5) business days of executed order receipt by Vendor.
- All equipment furnished shall be new, unused, of most recent manufacture, and not discontinued, unless otherwise agreed by the parties.
- Vendor shall have controls in place for security, compliance, and management for the following standards:
    - Statement on Standards for Attestation Engagements ("SSAE") 16 and 18
    - Payment Card Industry Data Security Standard ("PCI DSS")
    - American Institute of Certified Public Accountants ("AICPA") standards
    - Internal Revenue Service ("IRS") Publication 1075
    - Criminal Justice Information Services ("CJIS") Version 5.7 section 5.10.1.4 Voice over Internet Protocol ("VoIP")
    - Health Insurance Portability and Accountability Act of 1996 ("HIPAA")
- Vendor must provide SOC 2 with Bridge Letter within 90 days of contract execution.
- For each order placed from this Contract, Vendor shall assist the ordering entity with identifying any additional product-specific terms that may apply.
- Vendor shall only negotiate statewide terms with DoIT and shall not amend pre-negotiated DoIT terms while servicing other ordering entities. Subsequent terms negotiated between Vendor and ordering entities, other than DoIT, shall only apply to the ordering entity.
- Downtime commences when the DoIT Customer Service Center ("CSC") ("DoIT CSC") reports the malfunction to Vendor at its Service Notification Center and ends when the equipment is restored to acceptable operating condition.
- Scheduled outages required by Vendor to maintain the equipment shall be coordinated with DoIT CSC, DoIT Change Control management and the affected site(s). DoIT and/or Customer requires

all planned outages be scheduled during non-peak periods if deemed necessary by the Customer/DoIT CSC.

- The Customer requires no-cost replacement of equipment experiencing chronic failures, if covered under a warranty or maintenance agreement. Chronic failure is defined as three or more maintenance calls on the same device, for the same problem, over a three-month period.

1.2.1. **Vendor Responsibilities:** Vendor shall maintain all required certifications and capabilities enumerated within and shall promptly, and in no event more than five (5) business days, notify DoIT of Vendor's non-compliance or potential non-compliance with any of the following responsibilities:

- Vendor shall maintain a minimum of Cisco Gold Certified Partner status and shall annually thereafter the execution of this contract provide DoIT evidence confirming status.
- Vendor shall maintain all required capabilities for the installation, support, maintenance, and repair of all equipment and services provided under this Contract.
- Vendor shall maintain an inventory of DoIT equipment for SmartNet maintenance tracking purposes. Vendor shall document each item purchased over the term of the Contract. The inventory shall include at a minimum, the equipment serial number, equipment part number, DoIT purchase order number, DoIT business unit, date of purchase, SmartNet maintenance level purchased (if any), and date the maintenance coverage term. Vendor shall provide DoIT access to Cisco total care collector Cisco Smartnet Portal Access to use at no charge. This responsibility applies to existing DoIT equipment as well as DoIT equipment purchased via this Contract.
- Vendor shall assist in mobilizing all SMEs relevant to a specific area that requires resolution.
- Vendor shall provide and coordinate with Customer 24x7x365 direct access to Cisco's Technical Assistance Center (TAC) at no additional charge on equipment for which Customer has purchased SmartNet Maintenance. Vendor shall make changes and corrections to the Cisco database for Customer purchased equipment that is covered under a SmartNet Maintenance contract to ensure that when Cisco TAC cases are opened by Customer or Vendor. Cisco has the correct SmartNet coverage for each equipment serial number in their database. This responsibility applies to existing Customer equipment as well as Customer equipment purchased from this contract.

1.2.2. **Service Interruptions**: Vendor shall categorize service interruptions as defined below for each critical, high, medium, or low service interruption or incident, or as otherwise defined by DoIT. All service interruptions are coordinated through the DoIT CSC and identified using a DoIT CSC assigned incident number.

- **Critical** Category Service Interruptions/Incidents
  - Examples of Critical service interruptions/incidents include but are not limited to:
    - Multiple call centers across the enterprise VoIP system out of service.
    - Major Service interruption that is enterprise wide, affecting multiple agencies.
- **High** Category Service Interruptions/Incidents
  - Examples of High service interruptions/incidents include but are not limited to:
    - a. Main site number is out of service
    - b. Total service failure
    - i. Voice mail out of service
    - k. A major alarm is displayed.

- **Medium** Category Service Interruptions/Incidents
    - Medium incidents are user-identified problems or system minor alarms that require a same day response.
- **Low** Category Service Interruptions/Incidents
    - Low incidents are routine repair issues that are not included in the medium or high/urgent incident categories.
- **Special Needs Agency**
    - At DoIT CSC's discretion, Vendor shall provide twenty-four (24) hours per day, seven (7) days per week repair service to State agencies whose continuous uninterrupted operation is critical to the health and safety of the residents of the State of Illinois. Vendor shall respond to all repair calls within two (2) hours of the trouble report to Vendor service notification center. For the purposes of this Section, "Respond" means a certified technician begins working to resolve the issue. For Publica Safety facilities such as prisons or mental health facilities, it is possible that an outage that under normal circumstances would be categorized as a "low" incident, may be considered "critical" to the health and safety of staff/residents at the site. In such cases, the trouble report to Vendor will specify that it is a "critical" incident and will be treated as such by Vendor.
- **Disaster Recovery**
    - Restoration of service after a catastrophic event such as fire, flood, earthquakes, or accidental damage must be on the same basis as a critical incident with around-the-clock effort for resolution, except that time provisions will not be applicable.

1.3. VENDOR / STAFF SPECIFICATIONS:

1.3.1 Vendor shall provide project management to ensure successful implementation of all equipment and software solutions purchased on this contract. The State requires the project manager to:

- Attend meetings with the Customer's communication system specialists and provide ongoing consultation services. These services will be used for conducting traffic studies, planning, evaluating, and implementing system or embedded equipment reconfigurations or any other activity deemed appropriate by the Customer.
- Be responsible for all phases of an implementation. Vendor is expected to provide complete documentation of system maintenance practices and manuals. The cost for the project manager should be quoted on the Vendor Quote as a separate line item. The accompanying SOW must include detail regarding the functions of the project manager for that particular project.
- Develop design and project execution deliverables from project kick-off through project acceptance by the Customer.
- Develop and supply a project plan. The document should be a complete and detailed project plan with dates, roles, and deliverables. This project plan should include tasks such as information gathering, project analysis, system installation, hardware installation, system deployment, testing, acceptance, training, and other tasks normally performed by Vendor during the installation and deployment of systems. This project plan should clearly identify roles and responsibilities of Vendor-supplied personnel, and the roles and responsibilities which the Vendor expects the Customer personnel to assume in conjunction with the project, estimated milestone completion dates, and estimated time requirements.

1.3.2 The Customer requires the Vendor to provide engineering and consulting services to assist the Customer in:

- Developing existing network infrastructure or implementing upgrades to existing network infrastructure as needed to ensure quality voice and video transmission across the Customer's network.
- Broadband and dark fiber implementations.
- Network impacting issues as they arise. This should include both Vendor and Cisco sourced options and non-Cisco Sourced options.
- Developing design and project execution deliverables from project kick-off through project acceptance by the Customer.
- Business analysis providing recommendations and input regarding Customer business case for VoIP solutions, pricing, and roadmap.

1.3.3 The Customer requires the Vendor to provide subject matter experts in the following categories:

- Installation Coordinator – plans and coordinates network/system installations; installs and tests equipment
- Maintenance Support – Tier 2 and Tier 3 support. Responsible for Tier 2 and Tier 3 maintenance procedures and preventative maintenance for equipment and systems for the Customer VoIP solution
- Cisco Unified Contact Center Enterprise ("UCCE") Support – Expertise in Enterprise-level a UCCE design, deployment, configuration, and troubleshooting. This shall include Cisco and non-cisco solutions provided by this contract used in the UCCE environment.
- Technical Analyst – Technical (hardware/software) expertise and support; Data/voice provisioning and maintenance expertise
- VoIP/Video Network and VoIP/Video Services Design Engineer – Expertise in VoIP/Video network planning and design, VoIP/Video systems engineering and implementation, VoIP/Video Network Security, VoIP/Video Network transport, VoIP/Video Network troubleshooting, VoIP/Video QoS design and troubleshooting
- Programmer/Software Developer – Software development/coding per technical requirements
- Project Manager – Creates and executes project work plans
- Network Engineer- Consultation services on planning, design, engineering and implementation of addition and rework of VoIP/Network and design. Network troubleshooting and supportive services.
- Training – provides training both operational and technical functions for all equipment and software purchased from this contract. .

1.3.4 In addition to Vendor security requirements and background investigations, Vendors and third-party personnel must comply with all Customer information security policies, standards, baselines, and procedures. Including, but not limited to:

- Vendors are responsible for submitting any and all documentation identified in Customer applicable policies, standards, baselines, or procedures as assurance of compliance.
- Vendors shall screen individuals prior to requesting access to the Customer resources.
    - Vendor personnel must meet the minimum background investigation requirements of a criminal fingerprint background check within the last 5 years based on IRS Publication 1075 requirements.

- Written confirmation of a favorably adjudicated background investigation from the employer of an internal or external contractor is required prior to granting access to Customer information technology ("IT") resources.

- Vendors shall screen individuals requiring access to Customer resources on a defined frequency.

  - Background reinvestigation is conducted on a frequency within 5 years of the most current investigation date based on IRS Publication 1075.
  - Background reinvestigations may be conducted at any time including changing job duties.

- Vendors shall notify Customer of any transfers or terminations of Vendor or third party personnel who possess Customer credentials and/or badges, or who have Information System privileges immediately.

1.4. TRANSPORTATION AND DELIVERY: The Customer will accept delivered equipment based on visual inspection or packing slip information at the Customer's discretion.

1.5. SUBCONTRACTING

Subcontractors are allowed.

For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Contract. If subcontractors will be utilized, Vendor must identify below the names and addresses of all subcontractors it will be entering into a contractual agreement that has an annual value of $50,000 or more in the performance of this Contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money to the extent the information is known that each subcontractor is expected to receive pursuant to the Contract. Attach additional sheets as necessary.

1.5.1. Will subcontractors be utilized? ☒ Yes ☐ No

- Subcontractor Name: Ficek Electric & Communication Systems, Inc.

  Amount to be paid: 23% of professional services

  Address: 12 Gunia Drive, LaSalle, IL 61301

  Description of work: Varied professional services based on BOAs received

1.5.2. All Contracts with the subcontractors identified above must include the Standard Certifications completed and signed by the subcontractor.

1.5.3. If the annual value of any the subcontracts is more than $100,000, then Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

1.5.4. If the subcontractor is registered in the Illinois Procurement Gateway ("IPG") and Vendor is using the subcontractor's Standard Certifications or Financial Disclosures and Conflicts of Interest from the IPG, then Vendor must also provide to the State a completed Forms B for the subcontractor.

1.5.5. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor will be required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to this Contract. Any subcontracts entered into prior to award of the Contract are done at the sole risk of Vendor and subcontractor(s).

1.6. SUCCESSOR VENDOR

☒ Yes ☐ No This Contract is for services subject to 30 ILCS 500/25-80. Heating and air conditioning service contracts, plumbing service contracts, and electrical service contracts are not subject to this requirement. Non-service contracts, construction contracts, qualification-based selection contracts, and professional and artistic services contracts are not subject to this requirement.

If yes is checked, then Vendor certifies:

(i) that it shall offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the Contract subject to its bid or offer; and

(ii) that it shall offer employment to all employees currently employed in any existing bargaining unit who perform substantially similar work to the work that will be performed pursuant to this Contract.

This certification supersedes a response to certification 4, Form F, of the Illinois Procurement Gateway (IPG).

1.7. WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise disclosed in this section all services shall be performed in the United States. If Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the Contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of Contract if Vendor shifts any such work outside the United States.

- Location where services will be performed: Within the United States

  Value of services performed at this location: 100%

2. PRICING

2.1 TYPE OF PRICING: The Illinois Office of the Comptroller requires the State to indicate whether the Contract value is firm or estimated at the time it is submitted for obligation. The total value of this Contract is estimated.

2.2 EXPENSES ALLOWED: Expenses are not allowed.

2.3 **DISCOUNT:** The State may receive a N/A % discount for payment within N/A days of receipt of correct invoice.

2.4 VENDOR'S PRICING: Attach additional pages if necessary.

2.4.1. Vendor's Price for the Initial Term: See pricing Exhibit A

- For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed Pricing.

☐ If checked, see the attached BidBuy Purchase Order for Vendor's Price for the Initial Term.

2.4.2. Renewal Compensation: If the Contract is renewed, the price shall be at the same rate as for the initial term unless a different compensation or formula for determining the renewal compensation is stated in this section.

2.4.2.1 Agency Formula for Determining Renewal Compensation: N/A.

2.4.2.2 Vendor's Price for Renewal(s): N/A

2.5 **MAXIMUM AMOUNT:** The total payments under this Contract and all renewal options shall not exceed $N/A without a formal amendment.

3. TERM AND TERMINATION

3.1 TERM OF THIS CONTRACT: This Contract shall be in effect for a period of ten (10) years beginning the last date of execution.

BB For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed term.

☐ If checked, see the attached BidBuy Purchase Order for the Term of this Contract.

3.1.1 In no event will the total term of the Contract, including the initial term, any renewal terms and any extensions, exceed 10 years.

3.1.2 Vendor shall not commence billable work in furtherance of the Contract prior to final execution of the Contract except when permitted pursuant to 30 ILCS 500/20-80.

3.2 RENEWAL: [INTENTIONALLY OMITTED]

3.3 TERMINATION FOR CAUSE: The State may terminate this Contract, in whole or in part, immediately upon notice to Vendor if: (a) the State determines that the actions or inactions of Vendor, its agents, employees, or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) Vendor has notified the State that it is unable or unwilling to perform the Contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this Contract, is in violation of a material provision of this Contract, or the State determines that Vendor lacks the financial resources to perform the Contract, the State shall provide written notice to Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the Contract without additional written notice or (b) enforce the terms and conditions of the Contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

3.4 TERMINATION FOR CONVENIENCE: The State may, for its convenience and with thirty (30) days' prior written notice to Vendor, terminate this Contract in whole or in part and without payment of any penalty or incurring any further obligation to Vendor.

Upon submission of invoices and proof of claim, Vendor shall be entitled to compensation for supplies and services provided in compliance with this Contract up to and including the date of termination.

3.5 OTHER TERMINATION: The State may also terminate, in whole or in part, this Contract without advance notice pursuant to Section 3.7.

3.6 SUSPENSION: The State may also suspend, in whole or in part, this Contract without advance notice pursuant to Section 3.7.

3.7 AVAILABILITY OF APPROPRIATION: This Contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this Contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor or the Agency reserves funds, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations or available funds for payment. Vendor will be notified in writing of the failure of appropriation or of a reduction or decrease and the Agency's election to terminate or suspend, in whole or in part, as soon as practicable. Any suspension or termination pursuant to this section will be effective upon the date of the written notice unless otherwise indicated.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1 PAYMENT TERMS AND CONDITIONS:

4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 III. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained on Vendor's invoices shall have no force and effect.

4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) of $1,000 or more is required to pay a fee of $15. The Comptroller shall deduct the fee from the first check issued to Vendor under the Contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.

4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this Contract by the Parties even if the effective date of the Contract is prior to execution.

4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the Contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor and are available on the Illinois Department of Labor's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting the Illinois Department of Labor at 217-782-6206 or (*http://www.state.il.us/agency/idol/index.htm*) to ensure understanding of prevailing wage requirements.

4.1.5 Federal Funding: This Contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.

4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of the Contract, and the amount billed and expenses incurred are as allowed in the Contract. Invoices for supplies purchased, services performed and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.

4.1.6.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the applicable Agency's state tax exemption number and federal tax exemption information.

4.1.6.2 Vendor shall invoice on a per order basis.

Send invoices to:

Agency:	See "Bill To" on approved order
Attn:	See "Bill To" on approved order
Address:	See "Bill To" on approved order
City, State Zip	See "Bill To" on approved order

☐ See attached BidBuy Purchase Order

For procurements conducted in BidBuy, the Agency may include in this Contract the BidBuy Purchase Order as it contains the Bill To address.

4.2 **ASSIGNMENT**: This Contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State. In the event of a sale or merger of Vendor's business, the parties may work together to assign this contract to the extent necessary, subject to internal State of Illinois approvals and the requirements and limitations of any and all applicable laws, regulations, and rules, including but not limited to the Illinois Procurement Code (30 ILCS 500).

4.3 **SUBCONTRACTING:** For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this Contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this Contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this Contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this Contract. All subcontracts must include the same certifications that Vendor must make as a condition of this Contract. Vendor shall include in each subcontract the subcontractor certifications as shown on the Standard Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. 30 ILCS 500/20-120.

4.4 **AUDIT/RETENTION OF RECORDS:** Vendor and its subcontractors shall maintain books and records relating to the performance of the Contract or subcontract and necessary to support amounts charged to the State pursuant the Contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by Vendor for a period of three (3) years from the later of the date of final payment under the Contract or completion of the Contract, and by the subcontractor for a period of three (3) years from the later of final payment under the term or completion of the subcontract. If Federal funds are used to pay Contract costs, Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State

under this Contract or any subcontract for which adequate books and records are not available to support the purported disbursement. Vendor or subcontractors shall not impose a charge for audit or examination of Vendor's or subcontractors' books and records. 30 ILCS 500/20-65. Vendor and its subcontractors shall upon reasonable notice appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

4.5 VENDOR PERFORMANCE: Vendor shall continue to perform its obligations while any dispute concerning the Contract is being resolved unless otherwise directed by the State.

4.6 NO WAIVER OF RIGHTS: Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

4.7 FORCE MAJEURE: Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the Contract without penalty if performance does not resume within thirty (30) days of the declaration.

4.8 CONFIDENTIAL INFORMATION: Each Party to this Contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this Contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act ("FOIA") (5 ILCS 140), shall be considered public. Unless otherwise agreed by the Parties, and then only upon receipt of the State's prior written consent, Vendor and its subcontractors shall not access or attain any personally identifiable information or sensitive information on or from the State's systems, and Vendor agrees that any such information is the confidential information of the State. In any event, Vendor shall implement and maintain reasonable security measures to protect any and all data, information, and records disclosed by the State under this Contract from unauthorized access, acquisition, destruction, use, modification, or disclosure. No confidential data collected, maintained, or used in the course of performance of the Contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the Contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the Contract, in a non-proprietary, readily usable format, promptly at the end of the Contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

4.9 USE AND OWNERSHIP: All work performed or supplies created by Vendor under this Contract, whether written documents or data, goods, or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and

exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to confidentiality provisions of this Contract.

4.10 INDEMNIFICATION AND LIABILITY: Vendor shall indemnify and hold harmless the State, its agencies, officers, employees, agents, and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements, and judgments, including in-house and Contracted attorneys' fees and expenses, related to: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants, or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity, or omission of Vendor or any of its employees, representatives, subcontractors, or agents; or (d) any actual or alleged claim that the products or services provided under this Contract infringe, misappropriate, or otherwise violate any intellectual property rights (including but not limited to patent, copyright, trade secret, or trademark rights) of a third party. Vendor shall also defend (subject to the consent of the Office of the Attorney General ("OAG")) the State against any and all third-party claims related to this Contract. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois and 1973 Illinois Attorney General Opinion 78, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither party shall not be liable for indirect, special, consequential, or punitive damages. The State will use best efforts to provide written notice of the claim to the Vendor as soon as the State of Illinois first becomes aware of the claim. Subject to the review and consent of the OAG the State (i) will provide Vendor control of the defense of and the right to settle such claim and (ii) provide available information, assistance, and cooperation as reasonably necessary to enable Vendor to defend or settle such claim, at Vendor's expense. EXCEPT FOR (I) VENDOR'S INDEMNIFICATION OBLIGATIONS STATED ABOVE, (II) DAMAGES TO PERSON (INCLUDING DEATH) OR PROPERTY, AND (III) DAMAGES ARISING FROM VENDOR'S GROSS NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS, VENDOR'S ENTIRE LIABILITY HEREUNDER SHALL BE LIMITED TO THREE TIMES THE AMOUNT PAID OR PAYABLE UNDER THIS CONTRACT.

4.10.1 DATA BREACH PREVENTION, NOTICE, AND REMEDIATION: To the extent applicable for the services and products provided by Vendor, Vendor shall ensure the security, storage, and integrity of the State's content, data, computers, networks, and systems (which may include the use of encryption technology to protect the State's content and data from unauthorized access). Notwithstanding anything to the contrary in this Contract, to the extent that Vendor experiences or causes an information breach that impacts the State's data, content, computers, systems, or networks, Vendor shall promptly notify the State and will use best efforts to immediately remedy any such breach, and to prevent any further breach, at Vendor's expense, in accordance with applicable privacy rights, laws, regulations, policies, and standards, including but not limited to the Illinois Personal Information Protection Act (815 ILCS 530). Vendor shall reimburse the State for any and all costs incurred by the State in responding to, and mitigating damages caused by, any such breach, including all costs of notice and/or remediation.

4.10.2 DATA LOSS AND DAMAGE TO STATE COMPUTER SYSTEMS: Vendor shall adhere to all indemnification and liability obligations stated in this Contract and will remain liable where any damage or impairment to the State's computers, systems, and networks, or any loss or corruption of the State's data or content, is due to Vendor's negligent or intentional acts and omissions. Further, Vendor shall reimburse the State for any and all costs incurred by the State in restoring such data, content, computers, systems, or networks.

4.11 INSURANCE: Vendor shall, at all times during the term of this Contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of $1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and $2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of $1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

4.12 INDEPENDENT CONTRACTOR: Vendor shall act as an independent contractor and not an agent or employee of, or joint venture with the State. All payments by the State shall be made on that basis.

4.13 SOLICITATION AND EMPLOYMENT: Vendor shall not employ any person employed by the State during the term of this Contract to perform any work under this Contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this Contract.

4.14 COMPLIANCE WITH THE LAW: Vendor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this Contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this Contract.

4.15 BACKGROUND CHECK: Vendor affirms that it checks the criminal records of all applicants for felony convictions and misdemeanor convictions involving a violent act or threat of violence within five (5) years prior to employment, where permitted by law.

Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendors and subcontractors, officers, employees, or agents performing services on State owned, leased, or controlled property. Vendor or subcontractor shall reassign immediately any such individual who, in the reasonable opinion of the State, does not pass the background checks. The background checks shall be in compliance with all federal laws. The State further agrees as follows:

- Use of the information collected will be for the specific purpose of facilitating a background check;
- All information collected will be treated as confidential;

- The State will limit access to the information received and will properly store it in a reasonably secure manner;

- The State will promptly dispose in an appropriate manner all collected information when the purpose for which it was originally collected is no longer valid; and

- State must provide notice and consent forms. Vendor's and subcontractor's officers, employees, or agents performing services on state owned, leased, or controlled property not consenting shall be reassigned.

However, in no event can Vendor agree to waive the rights of its employees, nor can Vendor provide the State with any information protected by law, including but not limited to Vendor's background check data.

4.16 APPLICABLE LAW:

4.16.1 **PREVAILING LAW:** This Contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.

4.16.2 **EQUAL OPPORTUNITY:** The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 ILL. ADM. CODE 750.

4.16.3 **COURT OF CLAIMS; ARBITRATION; SOVEREIGN IMMUNITY:** Any claim against the State arising out of this Contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of this Contract. The State of Illinois does not waive sovereign immunity (including all rights provided in the State Lawsuit Immunity Act, 745 ILCS 5) by entering into this Contract.

4.16.4 **OFFICIAL TEXT:** The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at (*www.ilga.gov/legislation/ilcs/ilcs.asp*).

4.17 ANTI-TRUST ASSIGNMENT: If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this Contract, then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title, and interest in and to the claim or cause of action.

4.18 CONTRACTUAL AUTHORITY: The Agency that signs this Contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this Contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs a master Contract on behalf of State agencies, only the Agency that places an order or orders with Vendor shall have any liability to Vendor for that order or orders.

4.19 EXPATRIATED ENTITIES: Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a Contract with a State agency if that business or any member of the unitary business group is an expatriated entity

4.20 NOTICES: Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery or via courier (UPS, Federal Express, or other similar and reliable carrier). Notices shall be sent to the individuals who signed this Contract using the contact information provided with the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.

4.21 MODIFICATIONS AND SURVIVAL: Amendments, modifications, and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this Contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and Vendor's terms, conditions, and attachments, the State's terms, conditions, and attachments shall prevail.

4.22 PERFORMANCE RECORD / SUSPENSION: Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of the Contract. The State may consider Vendor's performance under this Contract and compliance with law and rule to determine whether to continue the Contract, suspend Vendor from doing future business with the State for a specified period of time, or whether Vendor can be considered responsible on specific future contract opportunities.

4.23 FREEDOM OF INFORMATION ACT: This Contract and all related public records maintained by, provided to or required to be provided to the State are subject to the Illinois Freedom of Information Act ("FOIA") (5 ILCS 140) notwithstanding any provision to the contrary that may be found in this Contract.

4.24 SCHEDULE OF WORK: Any work performed on State premises shall be done during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.

4.25 WARRANTIES FOR SUPPLIES AND SERVICES:

4.25.1. Vendor warrants that the supplies furnished under this Contract will: (a) conform to the standards, specifications, drawing, samples, or descriptions furnished by the State or furnished by Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be, of good quality and workmanship, and free from defects for a period of 12 months or longer as extended by the manufacturer (whichever is longer), and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations, and ordinances pertaining to the manufacturing, packing, labeling, sale, and delivery of the supplies; and (d) be of good title and be free and clear of all liens and encumbrances. Vendor agrees to reimburse the State for any losses, costs, damages, or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.

4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other

warranties, express, implied, or statutory, and shall survive the State's payment, acceptance, inspection, or failure to inspect the supplies.

4.25.3. Vendor warrants that all services will be performed to meet the requirements of this Contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with this Contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the Contract or State policies.

4.26 REPORTING, STATUS AND MONITORING SPECIFICATIONS: Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this Contract.

4.27 EMPLOYMENT TAX CREDIT: Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

4.28 SUPPLEMENTAL TERMS: Notwithstanding any provision to the contrary in Vendor's supplemental terms and conditions, or in any licensing agreement attached hereto:

4.28.1 The procuring Agency and the State do not waive sovereign immunity (including all rights provided in the State Lawsuit Immunity Act, 745 ILCS 5);

4.28.2 The procuring Agency and the State do not consent to be governed by the laws of any state other than Illinois;

4.28.3 The procuring Agency and the State do not consent to be represented in any legal proceeding by any person or entity other than the Illinois Attorney General or his or her designee;

4.28.4 The procuring Agency and the State shall not be bound by the terms and conditions contained in any click-wrap agreement, click-wrap license, click-through agreement, click-through license, end user license agreement, or any other agreement or license contained or referenced in the software or any quote provided by Vendor, except as attached to this Contract.

4.28.5 The procuring Agency and the State shall not indemnify Vendor or its subcontractors (including any equipment manufacturers or software companies);

4.28.6 Vendor shall indemnify the procuring Agency and State pursuant to the terms and conditions of the Indemnification and Liability clause of this Contract;

4.28.7 Vendor's liability shall be governed by the terms and conditions contained in the Indemnification and Liability clause of this Contract; and

4.28.8 Vendor must ensure that all information technology, including electronic information, software, systems and equipment, developed or provided under this contract complies with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at (www.dhs.state.il.us/iitaa). 30 ILCS 587.

4.29 SECURITY REQUIREMENTS: The State of Illinois has specific security requirements for information and systems. Vendor must ensure these requirements are fully understood and allocate sufficient project time and resources to address the security requirements.

If not specifically addressed in other Vendor Information Technology Requirements, Vendor must adhere to State of Illinois and Illinois Department of Innovation & Technology technology and security Policies, Procedures, and Standards. https://www2.illinois.gov/sites/doit/support/policies/Pages/default.aspx

State and Federal laws, rules, and regulations as well as industry-specific guidelines require specific and often enhanced security controls on information and systems. The State of Illinois is required to comply with the below laws, standards, and regulations. Vendors must ensure compliance with the below as appropriate based upon the formal risk assessment to include a data classification and system categorization process.

STATE OF ILLINOIS

Appendix Cloud Security

Vendor shall only use State or Participant data, or State-related or Participant-related data for the purposes stated in this Contract. Vendor shall not use State or Participant data, or State-related or Participant-related data, for any other purpose, including, but not limited to, data mining or bids on other government contracts. Vendor and/or its agents shall not resell nor otherwise redistribute information gained from its access to the State or Participants.

- Vendor shall not engage in nor permit its agents to push adware, software, or marketing not explicitly authorized by the State.

- Vendor shall have a documented security incident policy and procedure.

- Vendor shall restrict the location of information systems that receive, process, store, or transmit State of Illinois Personally Identifiable Information, as the term is defined in the National Institute of Standards and Technology Publication 800-122 http://csrc.nist.gov/publications/nistpubs/800-122/sp800-122.pdf, to areas within the United States.

- Vendor certifies it has undertaken independent third-party audit Statement on Standards for Attestation Engagements (SSAE-16) certifications and must provide the State with SOC 1 Type 2, SOC 2 Type 2, or equivalent certifications and other related documents, at initial implementation and on an annual basis going forward.

- Vendor must maintain a robust and reliable data backup system. Vendor must perform a daily backup of the data and systems. Vendor must maintain a minimum sixty (60) days of data backups. At least two weekly copies of the data and systems backups shall be archived and securely transported to a secure external site. Data recovery must be accomplished with a minimum slowdown of system functions. Vendor must provide a copy of all data to the State without delay upon request by the State.

- Vendor must provide information on how the application will be recovered in the event of a disaster. This information should include Recovery Time Objectives (RTO) and Recovery Point Objectives (RPO), and whether or not the Vendor utilizes an alternate location for recovery purposes. If Vendor uses an alternate location, distance of alternate location from the original location must be provided. Vendor must provide annual certification that disaster recovery systems and processes have been successfully tested during that year.

- Vendor must perform Penetration testing at regular intervals according to Cloud Security Alliance (CSA) and Open Web Application Security Project (OWASP) recommendations.

- Remediation of high vulnerabilities and medium vulnerabilities within the application detected during the security assessments that are determined by the SOI to pose an unacceptable risk, must be remediated by the vendor.

- Data Destruction: After transfer of data back to Agency and/or migration of data to a new or replacement system, and following verification of the data, Vendor must purge any of the State's data that resides on its computer hardware or software. Vendor must perform this purge in a manner no less restrictive than set forth in the requirements for "Purge" contained in NIST Special Publication 800-88, Appendix A: Minimum Sanitization Recommendation for Media Containing Data. Vendor must certify in writing the method used including the date and time of data destruction.

- Life-Cycle Management: Vendor or its Business Associate shall perform security system reviews and reauthorization of the system. Vendor or its Business Associate shall be responsible for meeting the following requirements:

  (a) Performing continuous monitoring of the security system. Vendor's continuous monitoring must include periodically selecting a subset of the baseline controls for assessment. Based on assessment of these controls, subsequent remediation actions must be identified and implemented. The ongoing remediation process should include updating key documents.

  (b) Prior to any system or environmental modifications, Vendor must perform a security impact analysis. This must be included as a part of any change management or configuration management process. If the results of the modification indicate changes to security posture of the system, corrective actions should be initiated and appropriate documents revised and updated. The updating of the documentation and continuous monitoring should provide near real-time risk management.

- Vendor shall ensure encryption of State of Illinois Personally Identifiable Information, as the term is defined in the National Institute of Standards and Technology Publication 800-122 http://csrc.nist.gov/publications/nistpubs/800-122/sp800-122.pdf. Encryption must be in compliance with encryption related security controls as defined in IRS Publication 1075. https://www.irs.gov/uac/Encryption-Requirements-of-IRS-Publication-1075 Vendor shall ensure any social security numbers utilized in the solution are encrypted during all phases of data use, including, data in motion, and data in use. Vendor shall ensure encryption of data at rest as soon as practical, and in no event beginning later than June 30, 2017.

- Vendor will notify the State's Chief Information Security Officer within 24 hours of confirmation any identified information breach which impacts the State's data or application.

- If not specifically addressed in other Vendor Information Technology Requirements, Vendor must adhere to State of Illinois and CMS technology and security Policies, Procedures, and Standards. When those Policies, Procedures and Standards do not address security and technology issues that arise, Vendor must adhere to IRS Publication 1075 as the standard as applicable.

- Vendor shall house all of data pertinent to this contract within the United States.

- Vendor shall ensure that production data is not used outside of the production environment.

SUPPLEMENTAL PROVISIONS

5.1. STATE SUPPLEMENTAL PROVISIONS

☒ Required Federal Clauses, Certifications and Assurances

☐ Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.

PREVAILING WAGE ACT: This Contract calls for the construction of a "public work", within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Prevailing Wage Act"). The Prevailing Wage Act requires vendors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Code requires vendors that are awarded certain service contracts to pay service workers no less than the general prevailing wage rates of hourly wages (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at http://labor.illinois.gov. The Illinois Department of Labor revises the prevailing wage rates, and Vendor and any subcontractors have an obligation to check the Illinois0 Department of Labor's website for revisions to prevailing wage rates. Please refer to the Illinois Department of Labor's website. Vendor and any subcontractors rendering services under this Contract must comply with all requirements of the Prevailing Wage Act and Code, including but not limited to, all wage requirements and notice and record keeping duties.

☐ Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, and security services, if valued at more than $200 per month or $2,000 per year or printing) 30 ILCS 500/25-60.

PREVAILING WAGE ACT: This Contract is a service contract subject to the prevailing wage requirements of the Illinois Procurement Code, 30 ILCS 500/25-60 (the "Code"). The Prevailing Wage Act requires vendors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Code requires vendors that are awarded certain service contracts to pay service workers no less than the general prevailing wage rates of hourly wages (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at http://labor.illinois.gov. The Illinois Department of Labor revises the prevailing wage rates, and Vendor and any subcontractors have an obligation to check the Illinois Department of Labor's website for revisions to prevailing wage rates. Please refer to the Illinois Department of Labor's website. Vendor and any subcontractors rendering services under this Contract must comply with all requirements of the Prevailing Wage Act and Code, including but not limited to, all wage requirements and notice and record keeping duties.

☐ EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS: In a period of excessive unemployment rates, State vendors (1) constructing or building any public works or (2) cleaning-up and disposing on-site of hazardous waste, and that clean-up or on-site disposal is funded or financed in whole or in part with State funds or funds administered by the State, are required to employ at least 90% Illinois laborers on such project. For projects involving clean-up and on-site disposal of hazardous waste, emergency response or

immediate removal activities are excluded. This requirement applies to all labor whether skilled, semi-skilled, or unskilled, whether manual or non-manual.

A period of excessive unemployment rates is defined as any month immediately following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5% as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures.

Any public works project financed in whole or in part by federal funds administered by the State of Illinois is covered under the provisions of this requirement, to the extent permitted by any applicable federal law or regulation. 30 ILCS 570.

Vendors may receive an exception from this requirement by submitting a request and supporting documents certifying that Illinois laborers are either not available or are incapable of performing the particular type of work involved. The certification must: (a) be submitted to the Agency within the first quarter of the Contract term; (b) provide sufficient support that demonstrates the exception is met; (c) be signed by an authorized signatory of Vendor; and (d) be approved by the Agency.

☐ ILLINOIS WORKS JOBS PROGRAM ACT (30 ILCS 559/20-1 et seq.): For a contract that utilizes appropriated capital funds in whole or in part, involves the construction of a public work, and has with an estimated total project cost of $500,000 or more, Vendor must comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The "estimated total project cost" is a good faith approximation of the costs of the entire project. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Vendor may seek from the Department of Commerce and Economic Opportunity ("DCEO") a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). Vendor must ensure compliance for the life of the entire project, including during the term of the Contract and after the term ends, if applicable, and will be required to report on and certify its compliance.

☒ Agency Definitions

5.1.1 "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).

5.1.2 "Governmental unit" means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority in Illinois which has the power to tax or any other public entity created by Illinois statute.

5.1.3 "Qualified not-for-profit agency" means any not-for-profit agency that qualifies under Section 45-35 of the Illinois Procurement Code and that either (1) acts pursuant to a board established by or controlled by a unit of local government or (2) receives grant funds from the State or from a unit of local government.

5.1.4 "Customer" means any governmental unit or qualified not-for-profit agency that purchases commodities or services pursuant to the contract.

☒ Agency Specific Terms and Conditions

5.1.5 The Chief Procurement Officer for General Services makes this contract available to all governmental units and qualified not-for-profit agencies.

5.1.6 Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units and qualified not-for-profit agencies.

5.1.7 The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit or qualified not-for-profit agency.

5.1.8 Vendor shall bill each governmental unit or qualified not-for-profit agency separately for its actual share of the costs of the supplies or services purchased.

5.1.9 The credit or liability of each governmental unit or qualified not-for-profit agency shall remain separate and distinct.

5.1.10 Disputes between vendors and governmental units or qualified not-for-profit agencies shall be resolved between the affected parties.

5.1.11 All terms and conditions in this Contract apply with full force and effect to all purchase orders.

☐ Other (describe)

5.2. VENDOR SUPPLEMENTAL PROVISIONS

Pricing - Attachment A To CMT4021089

BEP U Plans – Exhibit B

5.3. MANUFACTURER AGREEMENTS

Cisco June 28, 2018 Letter Agreement Regarding Terms for Cisco Security Suite (Cisco Deal ID# 18643112) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 13, 2018

Cisco July 19, 2019 Letter Agreement Regarding Terms for Cisco Collaboration Flex Plan Contact Center (Cisco Deal ID# 39003269) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 24, 2019

Cisco June 23, 2020 Letter Agreement Regarding Terms for Cisco Managed Service License Agreement as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed December 11, 2020

Cisco March 31, 2020 Letter Agreement Regarding Terms for Cisco AppDynamics Services as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed April 21, 2020

Cisco Letter Agreement Regarding Terms for Cisco Security Suites (Cisco Deal ID# 43584707) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed June 15, 2021

Cisco Letter Agreement Regarding Terms for Cisco Security Suites (Cisco Deal ID# 43666514) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 26, 2021

Cisco Master Indirect License Agreement as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed December 28, 2021

Cisco Information Security Exhibit as mutually agreed upon between the State of Illinois and Cisco Systems Inc.

Nuance Software License Agreement as mutually agreed upon between the State of Illinois and Nuance

STAFF COSTS

Staff Category	Description/Activities	Hourly Rate
Installation Coordinator	Plans and coordinates network/system installations; install and test equipment	$100.00
Maintenance Support	Tier 2 and Tier 3 support. Responsible for Tier 2 and Tier 3 maintenance procedures and preventative maintenance for equipment and systems for the Illinois VoIP solution	$130.00
Cisco Unified Contact Center Enterprise (UCCE) Support	Expertise in Enterprise-level UCCE design, deploy, configure and troubleshooting	$165.00
Technical Analyst	Technical (hardware/software) expertise and support; Data/voice provisioning and maintenance expertise	$225.00
VoIP/Video Network and VoIP/Video Services Design Engineer	Expertise in VoIP/Video network planning and design, VoIP/Video systems engineering and implementation, VoIP/Video Network security, VoIP/Video Network transport, VoIP/Video Network troubleshooting, VoIP/Video QoS Design and Troubleshooting	$185.00
Programmer/Software Developer	Software development/coding per technical requirements	$250.00
Training	Provides training for VoIP phones and functionality	$125.00
Project Manager	Creates and executes project work plans	$185.00

CISCO MSRP DISCOUNT

Customer Type	*Core Category Discount % off MSRP	*Compute Category Discount % off MSRP	*Market Category Discount % off MSRP	*Net Category Discount % off MSRP	Smart Net Total Care Maintenance Discount % off MSRP
State Agencies	50	61	27	27	30
Non-State	42.5	58	20	22	25

Flex Pricing Discounts for IL Voice Project	
Customer Type	**Discount % off MSRP**
State Agencies	
On Prem Flex Project	
UC - Calling	27
Call Center	27
Cloud Flex	
UC - Calling	27
WebEx	27
WebEx PSTN	27
Call Center	27
AI Solutions - Google, Cisco	27
Webex Workforce Optimization	27
Webex Experience Management	27
Non-State	
On Prem Flex Project	
UC - Calling	20
Call Center	20
Cloud Flex	
UC - Calling	20
WebEx	20
WebEx PSTN	20
Call Center	20
AI Solutions - Google, Cisco	20
Webex Workforce Optimization	20
Webex Experience Management	20

Cisco MSRP Discount for Cisco Solutions+ (Premise) or 3rd Party Cloud Options		
Product	**Discount % off MSRP**	**Maintenance Discount % off MSRP**
State Agencies		
On Premises Based Flex Solution		
Cisco Campaign/CRM Solutions+ - Acqueon	19	Subscription
Cisco Speech Solutions+ - Nuance	19	0
Cisco Speech Solutions+ - Lumenvox	19	0
Cisco WFO Solutions+ - Calabrio	19	0
Cisco WFO Solutions+ - Zoom	19	0
Cisco WFO Solutions+ - Verint	19	0
Cisco Desktop Solutions+ - Upstream Works	19	Subscription
Cisco Desktop Solutions+ - Bucher & Suter	19	Subscription
Cisco Additional Solutions+ - eGain	19	Subscription
Cisco SMS Solutions+ - Webtext	19	Subscription
Cisco Cloud Based Flex Solution		
Cisco Campaign/CRM Option - Acqueon	19	Subscription
Cisco Speech Option - Nuance	19	Subscription
Cisco WFO Option - Calabrio	19	Subscription
Cisco WFO Option - Verint	19	Subscription
Cisco Desktop Option - Upstream Works	19	Subscription
Cisco Desktop Option - Bucher & Suter	19	Subscription
Cisco SMS/Messaging Option	19	Subscription
Non-State Agencies		
On Premises Based Flex Solution		
Cisco Campaign/CRM Solutions+ - Acqueon	19	Subscription
Cisco Speech Solutions+ - Nuance	19	0
Cisco Speech Solutions+ - Lumenvox	19	0
Cisco WFO Solutions+ - Calabrio	19	0
Cisco WFO Solutions+ - Zoom	19	0
Cisco WFO Solutions+ - Verint	19	0
Cisco Desktop Solutions+ - Upstream Works	19	Subscription
Cisco Desktop Solutions+ - Bucher & Suter	19	Subscription
Cisco Additional Solutions+ - eGain	19	Subscription
Cisco SMS Solutions+ - Webtext	19	Subscription
Cisco Cloud Based Flex Solution		
Cisco Campaign/CRM Option - Acqueon	19	Subscription
Cisco Speech Option - Nuance	19	Subscription
Cisco WFO Option - Calabrio	19	Subscription
Cisco WFO Option - Verint	19	Subscription
Cisco Desktop Option - Upstream Works	19	Subscription
Cisco Desktop Option - Bucher & Suter	19	Subscription
Cisco SMS/Messaging Option	19	Subscription

NON-CISCO MSRP DISCOUNT		
Vendor	**Discount % off MSRP**	**Maintenance Discount % off MSRP**
Accessaphone	10	5
ISI Telemanagement Solutions	10	5
Xmedius Fax Server	10	5
Twilio	10	5
Audio-Technica	20	10
Atlona	25	10
Biamp	30	10
Chief	25	10
Crestron	30	10
C2G Cables to go	25	10
CAD Audio	20	10
Clearone	15	10
Clear-Com	20	10
Extron	20	10
Bosch	20	10
Telex Intercom	20	10
Gator Cases	15	10
Starin	20	10
Sharp	15	10
Philips	15	10
LG	15	10
NEC	15	10
Kramer	20	10
Listen Audio	20	10
Mid Atlantic	25	10
Hitachi	20	10
Barco	15	10
Panasonic	20	10
Peerless	25	10
Radio Design Labs	20	10
Revolabs	20	10
Que Audio	10	10
Shure	25	10
Vaddio	25	10
VDO360	10	10
Audio Visual Furniture International	20	10
Littlite	20	10
Crown	20	10
Visionary Solutions	15	10

NON-CISCO CATALOG

Cloud	Minimum Discount
AWS	5%
Google	5%
Microsoft	5%
Oracle	5%

Collaboration	Minimum Discount
2Ring	5%
Aceyus	5%
Acqueon	5%
Akkadian Labs	5%
Apple	5%
Avaya, Inc.	5%
Calabrio	5%
Centegix	5%
Eleveo	5%
Enghouse	5%
Industry Weapon	5%
Jabra	5%
Logitech, Inc.	5%
NICE Systems, Inc.	5%
Nuance Communications, Inc.	5%
Poly	5%
Red Sky Technologies	5%
Singlewire Software, LLC	5%
Spinetix	5%
UiPath	5%
Variphy	5%
Zoom Video Communications, Inc.	5%

Power	Minimum Discount
Schneider Electric / APC	5%
Tripp Lite / Eaton	5%
Vertiv / Liebert / Emerson	5%

Data Center	Minimum Discount
Cohesity	5%
Dell Technologies / EMC	5%
Exagrid	5%
IBM	5%
Intel Corporation	5%
Nasuni	5%
NetApp, Inc.	5%
Nutanix	5%
NVIDIA	5%
Pure Storage	5%
Qumulo	5%
RedHat	5%
Rubrik	5%
Veeam Software	5%
Zerto	5%

IT Service Management	Minimum Discount
Gigamon	5%
LiveAction Software	5%
LogicMonitor	5%
Manage Engine	5%
NetScout Systems, Inc.	5%
Paessler AG	5%
Service Now	5%
SolarWinds, Inc.	5%
Sumo Logic	5%

Enterprise Networking	Minimum Discount
Arista Networks, Inc.	5%
Aruba Networks	5%
Aviatrix	5%

Security	Minimum Discount
A10 Networks, Inc.	5%
Akamai	5%
Anomali	5%
Arctic Wolf Networks	5%
Armis	5%
AttackIQ	5%
Automox	5%
Ava	5%
Avigilon	5%
Axis Communications	5%
Axonius	5%
BeyondTrust	5%
bigid	5%
Check Point Software	5%
chef	5%
Claroty	5%
Cloudflare	5%
CrowdStrike	5%
Cybereason	5%
Cylance	5%
Data Grail	5%
Delinea	5%
DigiCert	5%
Digital Guardian	5%
Dragos	5%
Entrust	5%
Envoy	5%
Extrahop	5%
F5 Networks	5%
forgerock	5%
Genea	5%
GuardiCore	5%
Illumio	5%
Infoblox, Inc.	5%
Ivanti	5%
JAMF	5%
JupiterOne	5%
LenelS2	5%
LogRhythm	5%
McAfee	5%
Mimecast	5%

Enterprise Networking	Minimum Discount
BlueCat Networks, Inc.	5%
Ciena	5%
Ekahau	5%
Equinix	5%
Extreme Networks	5%
Fortinet, Inc.	5%
Hewlett Packard Enterprise	5%
Juniper Networks	5%
Lumen Technologies	5%
Riverbed Technology	5%
Sierra Wireless	5%
Tessco	5%
Ventev	5%

RESOURCE	RATE
Cloud Engineer	Up to $420/hr
Collaboration Engineer	Up to $420/hr
Contact Center Engineer	Up to $420/hr
Cyber Consultant	Up to $420/hr
Data Center Engineer	Up to $420/hr
DevOps Architect	Up to $420/hr
DevOps Engineer	Up to $420/hr
Network Engineer	Up to $420/hr
Principal Cyber Consultant	Up to $420/hr
Project Manager	Up to $420/hr
Security Engineer	Up to $420/hr
Senior Cloud Engineer	Up to $420/hr
Senior Collaboration Engineer	Up to $420/hr
Senior Contact Center Engineer	Up to $420/hr
Senior Cyber Consultant	Up to $420/hr
Senior Data Center Engineer	Up to $420/hr
Senior DevOps Engineer	Up to $420/hr
Senior Network Engineer	Up to $420/hr
Senior Project Manager	Up to $420/hr
Senior Security Engineer	Up to $420/hr
Senior Software Engineer	Up to $420/hr
Senior Wireless Engineer	Up to $420/hr
Software Engineer	Up to $420/hr
Trainer	Up to $420/hr
Wireless Engineer	Up to $420/hr

Security	Minimum Discount
Netskope, Inc.	5%
netsparker	5%
NS1	5%
Nucleus Security	5%
Okta	5%
Orca	5%
ORDR	5%
Palo Alto Networks	5%
Perforce	5%
perimeter81	5%
Portswigger	5%
Proofpoint	5%
Qualys, Inc.	5%
Radware Ltd	5%
Reach Security	5%
Rockwell Automation	5%
RSA	5%
SailPoint	5%
SALT Security	5%
SecureAuth	5%
SecZetta	5%
Semperis	5%
SentinelOne	5%
Siklu	5%
Snyk	5%
Splunk, Inc.	5%
Tanium	5%
Tenable	5%
Varonis Systems	5%
Venafi, Inc.	5%
Verkada, Inc.	5%
Whitehat	5%
Zscaler	5%

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1392

AUTHORIZING THE USE OF THE STATE OF ILLINOIS CONTRACT TO PURCHASE SOFTWARE & SERVICES THROUGH PRESIDIO'S JPMC VOIP & CISCO EQUIPMENT AND SERVICES CONTRACT FOR THE INFORMATION TECHNOLOGIES DEPARTMENT (CONTRACT# CMT4021089)

WHEREAS, Article 4.11 of Kane County's Purchasing Ordinance permits the procurement of materials, services, equipment, construction and construction-related services through other governmental agencies, provided certain conditions are satisfied; and

WHEREAS, such procurements must be made pursuant to a Cooperative Joint Purchasing Agreement between the government agency that conducted the procurement and the Kane County Board; and

WHEREAS, the State of Illinois (the "State"), conducted a competitive Request for Proposals (RFP) process for the purchase of "JPMC VOIP & Cisco Equipment and Services" in 2021, on behalf of itself and other governmental units and qualified not-for-profit agencies, including state and local governmental entities; and

WHEREAS, the State's procurement process conformed to the requirements of Kane County's Purchasing Ordinance outlined in Article 4.2; and

WHEREAS, the State awarded a contract to Presidio Networked Solutions LLC that runs through 07/21/2033; and

WHEREAS, said contract establishes discounted pricing for a wide array of computer software and services offered by Presidio Networked Solutions LLC; and

WHEREAS, other units of Government may participate in the State's contract which effectively permits them to purchase Presidio Networked Solutions LLC products and services at the State's contract prices; and

WHEREAS, the Information Technologies Department is in need of software and services for use in most County Offices and Departments; and

WHEREAS, the Information Technologies Department has One Million Two Hundred Thousand ($1,200,000) budgeted for various Computer Software and Services; and

WHEREAS, this is an example of Computer Software and Services to be purchased:

Countywide Computer Software:
Microsoft licenses, Security related software, date backup software, VPN access software for remote connections, Adobe software, Network equipment and firewall software subscriptions, various Software used in Offices and Departments, support services for Upgrades and new deployments, etc.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board authorizes the Information Technologies Department to purchase Computer Software and Services from Presidio Networked Solutions LLC under Contract # CMT4021089, in an amount not to exceed One Million Two Hundred Thousand Dollars ($1,200,000) per fiscal year.

Line Item: 500.800.801.70000, 500.800.801.70020, 001.800.801.50340, Various
Line Item Description: Capital Software and Hardware, Countywide Software, Various
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing the Use of the State of Illinois Contract to Purchase 1Software & Services Through Presidio's JPMC VOIP & Cisco Equipment and Services Contract for the Information Technologies Department (Contract #CMT4021089)

Committee Flow:
Administration Committee, Executive Committee, County Board

Contact:
Charles Lasky, 630-232-5837

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $1,200,000
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution authorizes the Information Technologies Department to purchase computer software and related services from Presidio Networked Solutions LLC using the State of Illinois Contract #CMT4021089.This State competitively bid contract allows other governmental units, including state and local entities, to obtain technology equipment, software, and services at the State's discounted bid rates. Funding for these purchases, not to exceed $1,200,000 per fiscal year, is included in the various budgets managed by the Information Technologies Department and covers software used by all County offices and departments. The Information Technologies Department will remain within approved budget allocations for any purchases made through this contract in the current and future fiscal years.The Information Technologies Department recommends approval of this resolution.

STATE OF ILLINOIS
CONTRACT

Department of Innovation and Technology

JPMC VOIP & Cisco Equipment and Services Contract

CMT4021089

The Parties to this Contract are the State of Illinois acting through the undersigned Agency (the "State") and Vendor. This Contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this Contract, constitute the entire Contract between the Parties concerning the subject matter of the Contract, and in signing the Contract, the Contractor affirms that the Certifications and if applicable the Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Contractor's execution of the Contract. This Contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the Contract. This Contract can be signed in multiple counterparts upon agreement of the Parties.

Contract includes BidBuy Purchase Order? (The Agency answers this question prior to Contract filing.)

☐ Yes

☒ No

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

☒ Yes (IPG Certifications and Disclosures including FORMS B)

☐ No

1. **DESCRIPTION OF SUPPLIES AND SERVICES**
2. **PRICING**
3. **TERM AND TERMINATION**
4. **STANDARD BUSINESS TERMS AND CONDITIONS**
5. **SUPPLEMENTAL PROVISIONS**
6. **STANDARD CERTIFICATIONS**
7. **FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST (IF APPLICABLE)**
8. **CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – "FORMS B" (IF APPLICABLE)**
9. **PURCHASE ORDER FROM BIDBUY (IF APPLICABLE)**

In consideration of the mutual covenants and agreements contained in this Contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this Contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page.

STATE OF ILLINOIS
CONTRACT

Department of Innovation and Technology

JPMC VOIP & Cisco Equipment and Services Contract

CMT4021089

VENDOR

Vendor Name: Presidio Networked Solutions LLC	Address (Street/City/State/Zip): 8430 W Bryn Mawr Avenue, Suite 450; Chicago, IL 60631
Signature:	Phone: 309-306-7831
Printed Name: Keith Strohman	Fax: N/A
Title: Vice President, SLED Contracts	ALL NOTICES TO: Email: drisk@presidio.com and fkromah@presidio.com
Date: 7/18/2023	

STATE OF ILLINOIS

Procuring Agency: Department of Innovation and Technology	Phone: 217/557-3611
Street Address: 120 W. Jefferson Street	Fax: N/A
City, State ZIP: Springfield, IL 62702	ALL NOTICES TO: Email: DoIT.PSVM@Illinois.gov and DoIT.GeneralCounsel@Illinois.gov
Official Signature: Sanjay Gupta by Jenifer L. Johnson	Date: 7/21/2023
Printed Name: Sanjay Gupta	by Jenifer L. Johnson, Chief of Staff
Official's Title: Acting Secretary	
Legal Signature: Margaret L. van Dijk	Date: 07/21/2023
Legal Printed Name: Margaret van Dijk	
Legal's Title: General Counsel	
Fiscal Signature: Mary Feagans	Date: 07/21/2023
Fiscal's Printed Name: Mary Feagans	
Fiscal's Title: Chief Fiscal Officer	

Reviewed as to legal clause sufficiency, RM 7.18.23

AGENCY USE ONLY **NOT PART OF CONTRACTUAL PROVISIONS**

- Agency Reference #: 21-448DOIT-ADMIN-B-21089
- Project Title: JPMC VoIP & Cisco Equipment and Services Contract
- Contract #: CMT4021089
- Procurement Method (IFB, RFP, Small Purchase, etc.): RFP
- IPB Reference #: 21-448DOIT-ADMIN-B-21089
- IPB Publication Date: 09/30/2021
- Award Code: B
- Subcontractor Utilization? ☒ Yes ☐ No Subcontractor Disclosure? ☒ Yes ☐ No
- Funding Source:
- Obligation #:
- Small Business Set-Aside? ☐ Yes ☒ No Percentage:
- Minority Owned Business? ☐ Yes ☒ No Percentage:
- Women Owned Business? ☐ Yes ☒ No Percentage:
- Persons with Disabilities Owned Business? ☐ Yes ☒ No Percentage:
- Veteran Owned Small Business? ☐ Yes ☒ No Percentage:
- Other Preferences?

1. DESCRIPTION OF SUPPLIES AND SERVICES

1.1. SUPPLIES AND/OR SERVICES REQUIRED:

The Illinois Department of Innovation and Technology, in cooperation and agreement with the Chief Procurement Officer for General Services, is executing an Indefinite quantity Joint Purchase Master Contract ("JPMC") with Vendor to supply and support all Cisco Systems Inc. ("Cisco) hardware, software, and services in addition to non-Cisco products. Cisco hardware and software is currently used in the State's implementation of voice, video, collaboration, contact center, Local aArea Network ("LAN"), Wide Area Network ("WAN"), the State broadband network ("Illinois Century Network" or "ICN"), security, and data center implementations. This contract is a Joint Purchase Master Contract (JPMC) and is available to all governmental units and qualified not-for-profit agencies.

Vendor is required to procure, install, upgrade, operate, and support Cisco and non-Cisco products for the State's LAN, WAN, ICN, security, and data center services. Vendor services required for the State's LAN, WAN, ICN, security, and data center services include but are not limited to project-specific design, architecture, and planning, and installation, and equipment.

The term "Illinois Voice over Internet Protocol ("VoIP") Solution" used in this Contract refers to the voice, video, collaboration, and contact center functionalities supported by the Illinois VoIP Solution.

The term "Illinois Networking Solution" refers to the LAN, WAN, ICN, security and data center functionalities supported by the Illinois Network Solution.

The terms "the State", "Agency", "DoIT", "Customer", the "Department of Innovation and Technology," may be used interchangeably, and refer to the procuring agency using the JPMC contract, the State of Illinois, governmental units and qualified not-for-profit agencies, as parties to this Contract.

Product and services include but are not limited to:

Illinois VOIP Solution/Cisco Voice

- Vendor shall provide support related to the design, purchase, implementation, upgrade, support, and administration of Cisco voice, video, collaboration, and contact center products to support State of Illinois' VoIP solution; Voice Systems will be centrally-managed, multi-site Voice over Internet Protocol voice systems with fully redundant call processing, voicemail, and contact center servicers, software, equipment including digital and IP phone sets and headsets, technical support, training and professional services. The basic telephony package will provide for automatic callback/ring again, call forwarding, call hold, call transfer, conference calling/3-way, last number redial, speed calling and touch tone. Additional features include but are not limited to music, wait time announcements, voicemail-to-email and fax-to-email functionality, E-911 specifications, auto-attendant, scripted queue messages, call recording, and reporting. This includes a variety of professional services including design and project management of solution installation, installation of network equipment, setup and initialization of remote monitoring services, network monitoring and alerting, onsite and call center technical support, system programming, collaboration services such as Video Conferencing and Webex, etc. The Vendor is

also required to provide onsite training for various user groups including help desk, support technicians, system administrators, contact center agents, etc.

- Vendor shall provide support related to the introduction of new voice, video, collaboration, and contact center features and functionality as required by the State;
- Vendor shall provide support related to the design, purchase, implementation, upgrade, and support of the non-Cisco products currently used in the Illinois' VoIP solution or as requested by the State;
- Vendor shall provide support related to the design, purchase, implementation, project management, and support of Illinois VoIP projects that upgrade State agency analog phones to VoIP phones with the corresponding upgrade of the core network;
- Vendor shall provide support related to the design, purchase, implementation, upgrade and support of Cisco products and non-Cisco products for the Illinois Networking Solution to serve the needs of DoIT, State agencies, ICN, ICN customers and the Customer; and
- Vendor shall provide consultation/design assistance and installation for the Illinois VoIP Solution and the Illinois Networking Solution as requested by the customer.
- For the Illinois VoIP Solution only, the Vendor shall stock commonly used devices for the customer, that include, but are not limited to, current commonly used State phones. These products shall be shipped within five (5) business days of request from customer.
- Vendor shall provide an automatic system that can detect incidents and generate an alarm to be reported to the DoIT Customer Service Center ("CSC") to open a trouble incident and assign an incident number;
- Vendor shall provide a Vendor help desk offering 365/7 days a week/24 hour a day Tier 2 and Tier 3 help desk features for the Illinois VOIP solution.
- Vendor shall provide backup of data using the IBM Tivoli Storage Manager or a system as requested by the Customer. Backups are required to preserve specific State of Illinois Enterprise and agency and Customer set up and configurations, including reporting, statistics, and recordings so as to achieve complete recovery in the event of failure.
- Vendor shall monitor VoIP systems and network functionality, and use the State's current tools, Netscout, and Solarwinds or a system as requested by Customer.
- Vendor shall provide end-to-end responsibility for:
  - coordinating network design, provisioning, testing, and troubleshooting.
  - providing single points of contact for ordering, trouble reporting, and escalation; and
  - ordering, provisioning, installing, acceptance testing and turn-up, monitoring, repair, escalation, maintenance, billing, and reporting.

All products and services available from Cisco shall be available from the Vendor plus any non-Cisco products used in the Illinois solutions, including but not limited to Collaboration, Networking, Security, Cloud, Data Center, Compute, Software and other related infrastructure solutions.

Sample Cisco product families include, but are not limited to:

Please reference the Manufacturer Enclosure (Attachment A).

Sample non-Cisco products, include but are not limited to:

Please reference the Manufacturer Enclosure (Attachment A).

The State recognizes that as technology evolves, the Vendor may replace a product or brand with an alternative that meets or exceeds the specifications at equivalent or lower pricing subject to Customer written approval.

Vendor shall warranty all hardware and software for a minimum of one (1) year from the date of installation for Cisco hardware and software and a minimum of one (1) year from the date of installation for non-Cisco hardware and software. Warranty shall cover labor, materials, parts, and training. Should software updates be released, the Vendor shall make available the new versions at no additional charge during the warranty coverage.

Migration of Non-VoIP Phones

Upon receipt of an order, Vendor shall execute and implement the continued migration of approximately 5,000 non-VoIP phones to the Enterprise VoIP solution. Vendor will be responsible for supporting and implementing the project management, design, architecture, installation, and maintenance functions. The Vendor will maintain the VoIP environment including applying software updates, server patches in coordination with the State's Infrastructure team, and a refresh schedule to ensure current and supported hardware and software. The Vendor will present a refresh schedule including costs, timeline, benefits, and risks for Customer approval before executing.

Migration to Cloud Based Solution

The State anticipates that during the life of this Contract, the State shall implement a partial or full migration of its existing on-premises services to cloud-based services. The State also understands that migration to cloud-based VoIP services may become required as dictated by future technology. Vendor shall support current on-premises hosted VoIP Solution and Networking Solution and potential partial or full migration to a cloud-based VoIP solution.

Related Services, Support, Maintenance and Equipment

The scope of this Contract includes services, support, maintenance and equipment items which are related, dependent, integral, or incidental to the supply and delivery of the primary Cisco and Non-Cisco solutions, such as consultant services, installation, integration, modernization/upgrades, training and providing special warranty and other similar obligations of the Vendor under the Contract.

Vendor Support and Staff to be Provided

Vendor to provide Customer with one (1) Subject Matter Expert ("SME") for each category:

Enterprise VoIP Architect
Quality Assurance Analyst
VoIP Administrator
Service Account Manager
Unified Contact Center Enterprise Support Team Tier 2 and Tier 3
IT Infrastructure Engineers
Installation Coordinator;
Maintenance Support;
Cisco Unified Support;
Technical Analyst;

VOIP video network and video design engineers.
Programmer software developer;
Trainer
Project Manager;

Upon a request from Customer the Vendor shall also provide staff, at the rates provided herein, for the following functions: project management services; technical support services; system testing services; consulting services; training services; and engineering and consulting services for existing or future infrastructure.

Vendor will provide the Customer with updated Vendor Team from above list prior to the occurrence of personnel changes that affect the Customer's direct account team and/or the escalation at least on a semi annual basis.

The Vendor's account team dedicated to the Customer will be comprised of several escalation layers including:

- Account Management
- Local General Manager
- Vice President of Sales
- Chief Executive Officer

The Vendor's engineering and delivery team will also be comprised of several escalation layers including:

- Local engineers and technicians
- Local Professional Services Manager
- Director of Professional Services
- Vice President

Vendor shall employ manufacturer-certified installation and maintenance technicians, located within the State of Illinois, for the various types of systems included in this contract. Vendor technicians will provide their own tools, transportation, test equipment, and other equipment. supplies, and materials. Technicians must also be available by cell phone, email, or instant chat.

Vendor shall remove and replace any service technician at any site at the Customer's request, when in the Customer's judgment, the technician has not performed his or her duties in a professional manner or the technician has engaged in unauthorized or prohibited conduct. The Customer will notify Vendor in writing of any request to remove a technician. Vendor shall ensure that if technician or engineer is replaced during the implementation of a project that the new technician or engineers joining the project will not setback the timeline or budget for the project.

Redundancy

Vendor's solution shall provide for full redundancy over different sites as identified for each project. All software and systems provided by Vendor shall be designed to provide redundancy at multiple levels.

End to End Vendor Responsibility

Vendor shall assume end-to-end responsibility for provided services. That responsibility includes:

- Coordination of network design and provisioning.
- Providing a single point of contact for ordering service.
- Ordering, provisioning, installation, acceptance testing and tum-up.

ORDERING AND PROVISIONING

Routine orders will be submitting to the Vendor on Customer approved ordering requests for Moves, Adds or Changes ("MAC")

Vendor shall provide MAC services in response to the Customer's authorized request number only. No work is to be performed by the Vendor without the Customer's written authorization and approval. No changes are to be made to the service request order without prior approval from the State/Customer. Vendor shall maintain a support team that will serve as the primary point of contact for any MAC work needed by the Customer. Vendor shall coordinate all work with the Customer and the designated Customer site coordinator, whose name will be provided to the vendor by the Customer with each individual order placed against this agreement. The Customer is the Vendor's customer and all contact will be through the Customer point of contact.

All Vendor invoices for any MAC activity should reference the request number. A detailed request an/or work order form is to be attached to time and material invoices that clearly defines the actual date(s) and time(s) spent on the request (excluding travel time).

Scope of Work (routine and non-routine orders)

The Customer will pay only for actual hours worked and material used to complete an order. The Vendor shall provide a summary of the hours worked and materials used with the invoice·, if order is a project and less than quoted on the approved Customer ordering request or Scope of Work/Basic Ordering Agreement (BOA), the reduction will be applied to the invoice. No work is to be performed that is not specifically stated on the BOA/order or that will increase the price of the order without prior approval by the Customer. If the agency where the work is being performed requests changes to the work that is not included on the order, the Vendor must provide the Customer with a Job Change Order itemizing the additional cost for the changes. The Customer will review the request and provide the vendor with authorization to proceed with the change through the States change control process for orders. The final invoice will be adjusted accordingly, with the Customer completing a new order using the updated Scope of Work/Basic Ordering Agreement (BOA) . The Vendor is not to proceed with any changes without authorization from the Customer.

Vendor shall provide the Customer the ability to perform MAC without Vendor involvement. The Customer requires the ability to define different levels of security/ users access to designate levels of authority when performing MACs.

Installation Service Request Intervals

Vendor shall complete service requests within the following timeframes unless otherwise stated:

1. Orders affecting one (1) to twenty-five (25) agent/phone positions stations: Five (5) working days from placement of order.

2. Orders affecting twenty-six (26) to fifty (50) agent positions stations: Ten (10) working days from placement of order.

3. Orders affecting more than fifty (50) agent positions stations: Completion time to be negotiated.

If the Vendor or its subcontractors are unable to obtain access to a Customer site or its equipment, MAC delinquency times will be adjusted accordingly.

Vendor shall notify the Customer the day after receipt of a Customer approved purchase request order for MAC services and advise if the due date specified cannot be met the Customer and Vendor shall then re-negotiate a new due date.

If/When successful completion of a service by the committed service date is in jeopardy, Vendor shall contact the Customer to discuss the reason for the jeopardy and the steps Vendor shall take to resolve the issue.

For orders in jeopardy status the Vendor shall expedite the order. If the original committed service date cannot be met, Vendor shall provide the Customer with reasons why and a new proposed service date, which if agreed to by the Customer, becomes the new committed service date. However, at the Customer's discretion, establishing the new service date does not necessarily relieve the Vendor from its contractual responsibility for agreed-to service credit commitment based on the original committed service date(s).

Installation Interval Penalty's

If Vendor fails to meet an installation due date mutually agreed upon between Vendor and the Customer and the failure is the fault of the Vendor, an amount equal to 5% per day up to a maximum of 25% will be deducted from the invoice.

PROJECTS

For purposes of this contract "deployment" shall be defined as a new service rollout

Project Manager Responsibilities

Vendor shall identify a dedicated project manager/engineer who will assist in the design and pricing of systems and services. Vendor shall supply the name and resume of the project manager for each new installation or major upgrade as required. The Project Manager(s) shall act as Vendor liaison to the Customer and be responsible for all phases of an implementation, serve as a single point of contact, attend meetings with the Customer, and provide ongoing consultation services.

Project Manager Responsibilities shall include but not be limited to conducting traffic studies, managing the project timeline, planning, evaluating, and implementing system or embedded equipment reconfigurations including planning and implementation of associated training tasks; or any other activity deemed appropriate by the Customer. The cost for the project manager shall be quoted on the BOA as a

separate line item. An accompanying scope of work shall detail the function of the project manager for that particular project

Implementation Plan

Vendor shall prepare an implementation plan for new systems detailing all activities that must be accomplished prior to cutover. At a minimum, the plan should include a timeline, identification of vendor and Customer roles and responsibilities, and significant milestones. Plan should identify a Project Manager who will be responsible for all phases of the implementation and training and include a complete outline of system maintenance practices and manuals.

Project Plan

Vendor shall supply a project plan for each new implementation scenario that should be a complete and detailed project plan with detailed timelines outlining lead times required between system order date and equipment cutover date, baseline intervals, highlighting important Vendor and Customer personnel responsibilities, major milestones, and anticipated duration. This project plan should include tasks such as information gathering, project analysis, system installation, hardware installation, system deployment, testing, acceptance, training, and other tasks normally performed by Vendor during the installation and deployment of systems.

During the design and pricing of new deployment requirements or non-routine requests, as determined by Customer, Customer will request a detailed design, itemizing all services including price. Vendor shall have 10 business days from receipt of the request to provide a Statement of Work ("SOW") and/or quote at no charge to the Customer. The SOW shall define the scope and deliverables, Vendor and Customer responsibilities, resources and/or skill levels required, and a cost based on the appropriate pricing outlined in this Contract.

Cutover Team

Vendor shall provide a cutover team for system installations. The Customer realizes that the size and structure of the team will vary depending on the size and features of the actual deployment. A cutover team can consist of the following roles:

- Project Manager
- Senior Engineer
- End User Trainer
- Engineer
- Director of Professional Services
- Vendor shall provide a team member for onsite or remote post-cutover support for each site to monitor user issues and trouble resolution

System Acceptance Testing

New Projects testing, and acceptance will be performed under normal operating conditions. Vendor shall conduct performance tests and inspections after installation has been completed to assure the Customer that the specifications have been met. These inspections shall cover all installed features of the system and are to be performed after completion of all installation activities. Vendor, at its expense, will furnish all test fixtures, equipment, or apparatus necessary to perform these tests. All manuals and other documents are to be available at the time of the deployment acceptance test.

Vendor shall notify the Customer in writing, requesting an acceptance inspection of: a) a fully installed deployment; or b) significant segments of the installation specified in the final SOW. Vendor shall give the Customer notification at least ten (10) business days prior to Vendor's desired acceptance inspection date. The following items shall be included with Vendor's request for an acceptance inspection:

1. Reconciliation of installed miscellaneous and common equipment: A reconciliation identifying any component additions and/or deletions, authorizing purchase order number.

2. Itemized equipment inventory: A report of all equipment, components and software installed at Customer site(s), including the following:

a. Description of installed system and components design documentation

b. The system serial number if applicable

c. FCC registration number if applicable

d. Current level of software installed for system and components

e. Number and type of stations (if applicable)

f. Physical location

g. Least cost routing hierarchy (if applicable)

h. Inventory of trunk and line configurations, indicating system circuit identity, telephone number, and trunk/line type (i.e., PRI, analog trunk). The Customer desires the inventory to include all incoming lines/trunks whether or not they pass through the VoIP system or bypass the equipment, such as a fax line, modem line, (if applicable)

i. 911 designs for those deployments required to comply with E911 legislation as required (if applicable)

Numbering and Labeling - All number cards, station overlays, and pickup legends on telephone sets are to be neatly typed or stenciled (not handwritten) with either the line or feature identity (if applicable)

Upon completion of a project and/or new deployment, receipt of a proper invoice and request for acceptance inspection, the Customer shall complete a formal software and equipment acceptance inspection. The formal acceptance date will be contingent on the entire deployment operating as designed, without interruptions caused by defects of system components, for a period of 30 days. This means that after successful system testing, plus 30 days, formal acceptance will be given to Vendor by the

Customer if all equipment is satisfactory and installed as specified, the date of acceptance shall be the day after the completion of the successful acceptance period,

Vendor shall promptly correct all defects identified during the acceptance inspection, for which Vendor is responsible. Failure to correct all defects by the scheduled cutover date, unless delayed by the Customer, may result in the assessment of penalties as defined in SOW.

HARDWARE (General)

Vendor shall supply hardware items in accordance orders issued under the Contract. The hardware to be ordered and procured does not have to be listed in this section or Contract; however, any hardware ordered must fall within the general scope of this Contract. Some of the projected hardware requirements are outlined below but the items below should not be considered a comprehensive or complete list of potential requirements.

Digital, IP phone sets and softphones

Vendor shall provide all phone sets and or softphones for all users as specified on each individual Customer ordering request or BOA. Users may include management, agents, supervisors, and attendants. IP phones shall have network data jack to connect to the current network, The following specifications shall be made available to the Customer to be requested at the Customer's discretion:

- Contact center phones, softphone, or IP phone with multiple lines, at least one for the contact center calls, and one for a personal DID number
- DID lines shall be able to be configured to accept up to 4 simultaneous calls.
- Digital phones and softphones that can be assigned a single DID or multiple lines and have call waiting capability. Management phones that have an accompanying wireless headset,
- Agent Phone/Softphone functionality via programmable or fixed feature buttons: Headset Operation, Display (number of calls in queue,) number of agents logged in to split, call waiting time - longest call, number of overflows calls in queue), Additional displays, Caller ID/ANI, Call Waiting Button, Emergency Notification Button, Hold, Log-In, Log-Out, Make Set Busy, Personal Extension Button, Supervisor Button, Transfer, Wrap-Up,
- Supervisor Phone functionality via programmable or fixed feature buttons: Headset Operation, Display (Agent information, queue information), Caller ID/ANI, Call Waiting Button, Emergency Notification Button, Hold, Log-In, Log-Out, Make Set Busy, Personal Extension Button, Transfer, Wrap-up, Agent Status, Night Service, and Observe.
- The features listed below are the minimum features to be enabled on all stations:
    - Automatic Callback
    - Call Forwarding

- Call Hold
- Call Transfer
- Conference Calling
- Speed Dialing
- Conference Call Capability

Vendor shall provide the capability to establish 6-way conference calls for all users to both internal and external system locally. Feature will be initiated from an IP phone and can handle up to the required 6 callers, which can be a combination of IP phones, external phones. Once a second call has joined the conference, the IP phone can leave the conference without disrupting the conference call.

Headset Support

Vendor shall provide option for headsets for use by all phone users. The USB headset options shall be Mono and Binaural over the head options. Vendor shall also provide support for third-party headsets that are compatible with system for use by all phones,

Analog Ports

Vendor to provide station ports for connection of all local analog devices such as phones, moderns, faxes, alarm systems, overhead paging amplifiers, etc. to the VoIP system, as defined in each ordering agreement/BOA/SOW. Analog connectivity shall be provided either in embedded ports on site routers or through analog gateways, In the case that trunk side connectivity is required, this can also be accommodated by configuring the appropriate physical ports.

Analog ports shall be provided for connection to existing analog endpoints. Vendor's solution shall consist of analog gateways as required by port count at individual sites, as defined in each ordering agreement/BOA/SOW. Analog connectivity shall be provided either by embedding physical interfaces into site routers or depending on density providing analog gateways.

SOFTWARE (General)

Vendor shall supply software and/or license items in accordance orders issued under the Contract. The software and/or licenses to be ordered and procured does not have to be listed in this section or Contract; however, any software and/or licenses ordered must fall within the general scope of this Contract. Some of the projected requirements are outlined below but the items below should not be considered a comprehensive or complete list of potential requirements.

Agent Workstation Requirements

Vendor's software client shall run on a PC with the minimum specifications Intel Pentium 4 2GHz, with 1GB RAM. The application shall be compatible with both Microsoft Windows and Novell network clients, and Microsoft Active Directory as well as McAfee Virus Scan Enterprise v8.x. The solution shall be configurable and manageable with Microsoft Systems Management Server (SMS) and Microsoft Systems Center Configuration Manager (SCCM).

Soft phone Operating System

Vendor's soft phone solution shall support the following operating systems: Microsoft Windows , Microsoft Windows XP Professional, and Microsoft Windows 7 Enterprise (32- and 64-bit versions) and higher versions as they become available.

Soft phones Software Distribution

The soft phone application shall be installed through the PC user interface by having the installation executable file on the PC through network shares, USB, optical media or via HTTP links. The application shall have the ability to be remotely installed using Microsoft SMS/SCCM and Novell Zenworks or other software deployment solutions, such as the use of a software streaming or application virtualization solution.

Software Installation Support

The Customer shall be responsible for the installation of contact center desktop software onto the personal desktops/laptops utilizing SMS/SCCM. The Vendor shall assist Customer's staff with desktops installations at agreed upon locations or remotely.

FEATURES (General)

E911

Vendor shall provide Enhanced 911 ("E911") functionality for VoIP deployments. Regardless of the site or location, dialing 911 must, at a minimum, deliver the physical building address and floor to the appropriate Public Safety Answering Point ("PSAP"). If the location is over 40,000 square feet and/or in multiple buildings, it must identify the physical building address, floor and/or zone to the appropriate PSAP. This shall be accomplished by using Cisco Emergency Responder ("CER") and Cisco Call Manager. The Customer will be responsible for providing either DID trunks and/or analog/POTS lines for all Emergency Response Locations. The Customer will be responsible for updating the 911 information for Emergency Location ID numbers to Telco.

Unified Numbering Plan

Vendor shall work with Customer to ensure a consistent unified numbering plan.

Unified Messaging ("UM")

Vendor's solution shall provide UM capabilities and features with Microsoft Office 365 Exchange or future platforms. The UM solution must support multiple location system integration and delivery of messages to remote site users through an Outlook client and/or through an Exchange server.

Interoperability

Vendor's unified messaging shall support the latest versions of Microsoft Exchange and Windows Server.

Platform Sizing

Vendor's UM shall support digital networking for up to 100,000 users within an enterprise and up to 20 servers or active-active cluster server pairs, including cross-server login, cross-server transfer, and cross-server live replay.

Voicemail Features

Vendor's voicemail feature shall allow users access to their voicemail and allow users to perform other voicemail functions within the unified messaging system from a variety of devices and locations.

Vendor's voicemail feature shall allow users to customize personal settings from a web browser using a dynamic interface within the system. Users shall have the ability to quickly and easily establish or change personal settings such as their voicemail options, security codes, personal distribution lists, and message-delivery options. Users shall have the ability to use a web administration interface to define and manage personal call-transfer rules to customize the delivery of incoming calls based on caller, time of day, or calendar status.

Vendor's voicemail feature shall allow users to receive voicemail messages as an incoming email with a sound file attachment. Speech-to-text email and SMS/email integration shall be provided. Message notification for new messages shall be provided through devices such as Simple Mail Transfer Protocol (SMTP), Short Message Service (SMS), and phone destinations.

Fax to Email

Vendor shall provide the capability to send and receive faxes through email.

Broadcast Messages

Vendor’s voicemail feature shall allow users to customize personal settings from a web browser using a dynamic interface within the system. Users shall have the ability to quickly and easily establish or change personal settings such as their voicemail options, security codes, personal distribution lists, and message-delivery options. Users shall have the ability to use a web administration interface to define and manage personal call-transfer rules to customize the delivery of incoming calls based on caller, time of day, or calendar status.

Vendor's voicemail feature shall allow users to receive voicemail messages as an incoming email with a sound file attachment. Speech-to-text email and SMS/email integration shall be provided. Message notification for new messages shall be provided through devices such as Simple Mail Transfer Protocol (“SMTP”), Short Message Service (“SMS”), text pagers, and phone destinations.

Auto Attendant

Vendor's solution shall support both internal and external auto attendant functionality with support for automated-speech-recognition (“ASR”) and text-to-speech (“TTS”) capabilities.

Music

Vendors solution shall provide the ability to play music for callers while they are waiting in queue and when they are placed on hold by an agent

Estimated Wait Time Announcement

Vendor's solution shall support programmatic determination of expected wait time and queue position which can then be announced to the callers at a configurable interval. Expected wait time shall be calculated and determined in real-time. Vendor's solution shall be able to take various call routing actions such as, but not limited to, reroute calls to other skills or groups, play messages including estimated wait times and queue position as well as giving the caller the option to leave a message so the caller does not have to wait in queue but have the call center agent call them back.

Automatic Call Back

Vendor's solution shall have a Courtesy Callback feature which will enable the contact center application to offer callers who meet specified criteria the option to leave a message for the next available agent and to have the contact center call the user back when an agent is available. The user's request shall remain in the system and when the system determines that an agent is available; the system places a call back to the caller and connects the caller to the agent This same feature shall also be available for a Web site user to request a callback through a web form request

Messages Played to Caller in Queue

Vendor's solution shall provide the capability to develop scripts/ messages that can be played to callers while they are in queue.

Paging Capabilities

Vendor's solution shall provide the ability to have intercom paging functionality available through the phone system and/or an overhead paging system in contact centers.

Quality Monitoring

For quality purposes. Vendor's solution shall provide the capability to conduct "real time monitoring", observing both the agent's conversation with the caller and the transactions being conducted on the agent's screen.

Skills Based Routing

Vendor's solution shall offer skills-based routing that will allow calls lo be routed on a call-by-call basis to determine their optimal destination. Vendor's solution shall provide the ability to use skills-based routing within a single contact center or utilize a 'virtual queue' across multiple call centers allowing calls to be routed to any agent, anywhere in the organization.

Load Balancing

Vendor’s solution shall provide load balancing of calls. Functionality should include but not be limited to the following examples:

- If the estimated wait time at a secondary facility is greater than the estimated wait time at main call center, the call should be transferred to the main call center queue for processing

- If the call is transferred to another queue for processing, the caller should be given "credit" for the time they have already waited for servicing - placed neither at beginning nor end of the queue, but in place with other callers that have waited a similar amount of time.

Remote or Work at Home Agents

- Vendor's solution shall allow remote or work at home agents.

Real Time Reporting of Contact Center Results for Agents

- Vendor's solution shall provide an indicator on the agent desktop, alerting agent to "real-time" reporting of specific contact center statistics (e.g., number of callers in queue, average wait time for a caller in queue) as well as their own individual performance results (e.g., adherence, AHT, occupancy).

Real Time Reporting of Contact Center Results for Supervisors

- Vendor's solution shall have an indicator on the supervisor's desktop, alerting them to "real-time" reporting of specific contact center statistics (e.g., number of callers in queue, average wait time for a caller in queue, status of agents within specific work team, ASA, AHT (agent/office level), ABN, Occupancy (agent office level), etc.).

Interactive Voice Response ("IVR") services: This section describes specifications and capabilities associated with an IVR platform.

Vendor's IVR platform shall provide incoming callers with automated, intelligent self-service using touch-tone input or speech recognition. Callers will be able to access and modify their accounts, place orders, get status updates, retrieve information, and resolve problems - all without speaking to a live agent If an agent's services are required, vendor's IVR shall queue the call and then transfer it to an agent -along with information about the caller and the self-service session.

All solutions purchased via this contract shall be IP-based and shall easily interoperate with traditional telephony networks through voice gateways using open-standards VoiceXML. These same voice gateways serve as VoiceXML browsers under the control of the vendor's IVR, allowing them to play announcements, collect information, and queue calls. The architecture of vendors IVR shall provide distributed call treatment with centralized application management, allowing calls to receive self-service and queuing at the most efficient (or desirable) location, while still enabling consistent branding and caller experience, and easy application updates.

When self-service or queuing is complete, Vendor's IVR shall use Session Initiation Protocol (SIP) based call control to instruct the network where to route the call, often reducing or eliminating telephony carrier transfer costs.

Dynamic Changes

Vendor's IVR shall provide a web-based user interface to streamline the day-to-day provisioning and configuration operations (example move/add/modify phones, agents, agent skills, etc.) performed by a

contact center manager, team lead, or administrator. IVR configuration parameters will only be accessible to users with the proper security credentials. All changes shall take effect immediately.

Scripting Changes

Vendor's IVR solution shall allow the administrator to make changes on the system as desired. In general, major script changes will be those that may have an impact on call routing once implemented, while minor changes do not impact call routing.

Priority of Calls

Vendor's IVR shall support priority-based routing. This should be done in scripting. Priority can be assigned to calls according to many parameters such as: DNIS digits, ANI, calling or called number, IVR collected information, back-office queried information, and the current utilization of the call center.

Priority Queues

Priority queues shall be set via scripting based upon real-time information, call type, ANI, DNIS, caller entered digits or customer profile information.

Announcements

Vendor's IVR shall deliver open, closed or service messages to a caller based upon real-time information such as time, day, and date. Vendor's IVR solution will provide completely configurable call treatment while a caller is in queue, including varying announcements depending on call volume, call type, amount of time already spent in queue. These announcements will be able to be scheduled to occur periodically, there will be no limit to the number or length of messages that can be played to callers while they wait in queues,

Orderly Shutdown

Orderly shutdown shall be done automatically via scripting or manually. All call flows are time aware and can be programmatically configured to route to a pre-determined destination at a particular time. If the user prefers to do this manually then an individual with the proper security privileges (Le. system admin or supervisor) will be able to invoke a script to execute the desired call diversion.

Unavailable Conditions

When Host/Server is unavailable, vendor shall provide an announcement "computer not available", with calls transferred automatically to the Contact Center system,

Testing Environment Vendor shall offer the option of testing new systems and system changes in lab environments that duplicate the production system, and allow for the testing of features and functionality before they are implemented in the production environment

System Interfaces

Vendor's IVR shall have the ability to access data from mainframe data systems such as IBM's CICS, IMS, DB2, CA's IDMS/R, etc.; midrange systems based on UNIX variants, IBM AS/400 and Microsoft's Windows

Server from database environments like DB2, Oracle, Microsoft SQL Server, and other common RDBMS databases.

PCI Compliance

Vendor's IVR shall be Payment Card Industry (PCI) compliant IVR shall provide security encryption and the option to use a Personal Identification Number (PIN).

Inbound/Outbound Dialing Capabilities

Vendor's IVR shall offer the capability to build campaigns to use predictive, progressive, or preview dialing, integrated with inbound calls and compliant with contact center service levels. System shall allow for allocating agents to handle only inbound, only outbound, or both inbound and outbound contacts.

Text to Speech

Vendor's IVR shall offer the capability of providing synthesized speech (Le. synthesize speech from textual inforn1ation; mix/concatenate this speech with pre-recorded, digitized speech to form messages spoken to callers) and supporting multiple synthesis algorithms.

Speech Recognition Capabilities

Vendor's IVR shall offer the capability of providing speech recognition capabilities,

User Interfaces

Vendor's IVR shall support multiple caller interfaces including touch tone, text-to-speech, speech recognition, web and email.

Alerting Capability

Vendor's IVR shall offer alerting capabilities ('i.e.., page notification, cell phone notification) based on agency-specific thresholds.

Provisioning of IVR Application and Scripting Development

Minor Changes = changing existing recordings, making minor changes to script logic (choosing another existing skill group, changing call routing on an existing IVR menu, Call overflow changes), adding new agent to an existing group

Major Changes = adding new contact center group, totally reworking existing script logic, adding new automated attendant, database dips and screen pops, courtesy callback scripts, creating custom dashboards and/or reports

Chatbot

Vendor will provide ChatBot integration with Customer’s Web Bot to allow for communication to call center agents via chat on website Web Bot. This integration will allow Customer’s agents to reach via alternative channels of communication (Short Message Service (SMS), Chat, Email, Web Chat) to meet all

needs related to communication. Vendor will provide Customer with administration support and dashboard to review analytics related to Chat Bot usage and store content as requested by Customer.

Texting Campaign Capabilities

Vendor will provide Texting SMS Application programming interface (API) solution to Customer that will allow for outbound SMS notifications, campaigns as requested by customer. Vendor will provide solutions to SMS to be used as a standalone solution or integration with contact center solutions for web and other related services. Vendor will provide Customer with administration or dashboard to review analytics related to SMS usage and ability to store contents as requested by customer.

Recording (VOIP requirements only)

Vendor will provide 100% call recording with no limitation on volume, storage, or age. Vendor will provide both on demand recording of calls and continuous call recording based on Customer's call recording needs.

On demand recording solutions shall offer at a minimum, the following to be used at Customers discretion:

- Capability to set up change percentage of calls recorded
- Capability for on-demand call recording, where agents and/or supervisors can initiate call recording on an on-demand basis, saving the entire call regardless of when the agent/supervisor initiates call recording.
- Capability to prevent the recording of a call by agent or supervisor
- Capability to call recording to continue if/when call is transferred
- Capability to capture cradle-to-grave recording all transfers from the moment they enter the system to the moment they are terminated. The call record detail will display all call transfers.

Retention of Recordings

Vendor shall provide the capability for storage and retention of all call recordings to satisfy the business and retention needs of each agency. Vendor shall work with the Customer to leverage customer storage facilities, Call recordings shall be searchable and retrievable.

Call Recording Platforms Administration

Vendor shall provide the State the ability to conduct administrative management of the platforms, including the ability to manage multiple servers from a single administrative console or login through a configuration portal. System administration, inducting the creation of account structures and the provisioning of endpoints, (handsets, and extensions) shall be done through an Administration interface.

When online storage is exceeded, calls shall be archived to offline storage with all call detail information. The archived files can then be written to a variety of storage media. The recording interface archival client will be capable of searching these files, playing back call recordings, or restoring call recordings to online storage.

Screen Capture

Vendor shall provide the capability to record screen captures in addition to voice call recordings. Screen recordings are to be captured and synced with the call recording. Screen recordings are to be stored with the call recording and made available for playback with the recording,

Maintenance

Maintenance coverage is item specific for hardware and software. Coverage for each item will vary based upon the level of maintenance coverage purchased by the Customer for that specific item.

Customer Service Notification Center

The Vendor shall be accessible via a toll-free number and respond to maintenance calls 24 hours a day, 7 days per week, and 365 days per year (including weekends and all State recognized holidays). Vendor must also offer the option of taking trouble reports via email.

All calls must be answered by a live attendant or answering service (voice mail, answering machine and/or other similar methods of reporting trouble are not acceptable) who will receive trouble reports from the Customer, create trouble tickets, track all trouble incidents by the Customer assigned incident number and site telephone number, report status of trouble incidents as indicated in this agreement and dispatch service technicians as required Center personnel must be capable of providing service and preliminary troubleshooting assistance and must be able to coordinate remote diagnostics, testing, and to sectionalize and clear trouble condition that was reported. Center personnel must also be able to escalate chronic failures (as defined in Repair Intervals) for resolution. When necessary, the vendor must contact and work with other vendors, telephone companies, and other common carriers to resolve a particular trouble, taking the lead and acting as the state's single point of contact. If an answering service is used, all responses, status updates, and restoral times are still applicable.

Vendor shall provide dedicated support in conjunction with Cisco Smartnet Maintenance program enabling the Customer to receive TAC access, software upgrades and bug fixes for Cisco equipment purchased and maintained under this contract. Vendor shall provide access to vendor provided parts depot to supplement equipment manufacturer and guarantee parts are in stock. Vendor shall provide access to an internal highly skilled engineer who is familiar with Customer account. Vendor to hold maintain hardware and software configurations for Customer systems and provide the ability to rebuild Customer network in the event of a catastrophic failure. The State shall be a preferred customer and receive priority service

The Customer has the option to utilize Vendor to perform software upgrades at contract time and material rates.

VoIP WAN and LAN Network Support

Vendor shall provide 24x7x365 technical support on router and switch configurations that facilitate real time voice traffic for sites utilizing the enterprise VoIP system. This includes, but is not limited to, troubleshooting of: Cisco QOS, RSVP for voice, Voice Gateway Routers, and any other Cisco VoIP routing and switching services required for high quality end-end VoIP services. In addition, Vendor shall provide technical support, but not hardware replacement support, on Customer owned Cisco routers and switches

carrying VoIP traffic that may have been previously purchased from other vendors but are key components to the end to end IP connectivity supporting the Enterprise voice system and its users. Smartnet care will be used to support any equipment not purchased using this contract.

Standard Business Day

Standard Business Day is defined as 8:00 AM to 5:00 PM CST, Monday through Friday, excluding official State recognized holidays. Any repair work that begins before 5:00 P.M. during a standard business day will continue until 6:00 PM. at no additional charge. After 6:00 PM, non-warranty labor will revert to the appropriate out-of-hours labor rates outlined in this Contract.

Service Interruptions

All service interruptions shall be coordinated through the Customer and identified using a Customer assigned incident number. Service interruptions are to be categorized by the Customer as: High/Urgent, Medium, or Low as defined by the Customer.

Disaster Recovery

Restoration of service after a catastrophic event such as fire, flood, earthquakes, or accidental damage must be on the same basis as a high/urgent incident with around-the-clock effort, except that time provisions will not be applicable.

Training

Training shall be performed at the location or remotely as specified by the Customer. Training for specific projects will be defined by the Customer and the Vendor as part of deployments. Call accounting package training will be part of the administrative training provided in the installation services. The Customer shall have the right to record any training sessions provided by the Vendor. Training to include but not limited to the following:

Users:

- Remote with live devices
- Instructor led with electronic copy handouts provided Some applications displayed during training and up to 25 users per class
- 60 minutes in length
- Conducted within one week preceding scheduled cutover.
- Trainers/Site Coordinators:
- Train the trainer sessions led by instructor Up to 25 users per session
- Up to 3 hours in length
- Electronic copies of materials
- Review Frequently Asked Questions System Administrators:

- Knowledge transfer throughout project for "real" experience Sessions defined by application and technology for relevance Divided into four-hour sessions (flexible scheduling) application developers

- Management staff that requires additional support or education based upon individual technology needs will be addressed as part of the customized Training Plan. If separate classes are needed, then "like groups" will be scheduled together for training efficiency.

Contact Center Agents:

- Remote with live devices

- Instructor led with electronic copy handouts provided

- Contact Center Agent software will be reviewed live with video simulation of inbound call handling

- Review of status changes (Ready, Not Ready, Work Mode) Up to 25 users per class

- 90 minutes in length

- Conducted within one week preceding scheduled cutover Contact Center Supervisors:

- Centralized Training

- Instructor lead with electronic copy handouts provided Contact Center Supervisor software will be reviewed Up to 25 users per class

- Class is 60 minutes

- Conducted within two weeks preceding scheduled cutover.

- Separate Historical Report training will be conducted after one week of applicable data has been obtained. Supervisors, Help Desk Staff/Support Technicians

- Users are encouraged to attend System Administrators classes.

- VoIP Network Architecture

- Training on implementation and design of VoIP capable networks

- Training on implementation and design of VoIP QOS on Cisco network hardware.

Informational Updates

The Vendor shall provide the Customer with semi-annual product update presentations and roadmaps for all manufacturer products and technologies available via this contract at no cost to the Customer. The presentations shall include an update on current and new software releases, new product lines, new product features, etc. Presentations can be made in person or via video at no cost and will be coordinated by the Customer and the Vendor

Emerging Technology

Given the changing marketplace and the evolution of technology, the State, during the term of the contract, may review and purchase new and enhanced products, services or equipment offered by Vendor which are related to VoIP technology/functionality. Likewise, the State may take advantage of ongoing improvements, in the technology or price-performance curve to bring prices or costs to the State down.This includes products and/or services resulting from company mergers and/or acquisitions entered into by the vendor during the term of the contract. On an annual basis, Vendor may present the State with an updated list of eligible products, services or equipment that offers enhanced performance or technology. Prices and rates for any product or service offered herein can be revised downward, but not upward. Similarly, discount schedules can be increased, but not decreased.

1.2. MILESTONES AND DELIVERABLES:

During the term of the Contract, the Vendor will be expected to undertake projects as requested by the Customer via Statements of Work ("SOW") or other Customer/Agency approved ordering agreement, as requested by the State. Project specific orders shall include milestones and deliverables which will be clearly enumerated in each SOW using pricing from this Contract.

- Vendor shall provide "Free On Board ("FOB") destination, freight prepaid and charged back" for all ordered equipment. "FOB destination, freight prepaid and charged back" is defined as Vendor pays the freight charges and adds to invoice, ordering entity bears freight charges, Vendor owns goods in transit, and Vendor files claims (if any). Vendor shall have door-to-door responsibility for delivery and will be responsible for any claims resulting from damaged or defective goods.
- Vendor shall provide the ordering entity with estimated delivery dates for equipment ordered, within five (5) business days of executed order receipt by Vendor.
- All equipment furnished shall be new, unused, of most recent manufacture, and not discontinued, unless otherwise agreed by the parties.
- Vendor shall have controls in place for security, compliance, and management for the following standards:
    - Statement on Standards for Attestation Engagements ("SSAE") 16 and 18
    - Payment Card Industry Data Security Standard ("PCI DSS")
    - American Institute of Certified Public Accountants ("AICPA") standards
    - Internal Revenue Service ("IRS") Publication 1075
    - Criminal Justice Information Services ("CJIS") Version 5.7 section 5.10.1.4 Voice over Internet Protocol ("VoIP")
    - Health Insurance Portability and Accountability Act of 1996 ("HIPAA")
- Vendor must provide SOC 2 with Bridge Letter within 90 days of contract execution.
- For each order placed from this Contract, Vendor shall assist the ordering entity with identifying any additional product-specific terms that may apply.
- Vendor shall only negotiate statewide terms with DoIT and shall not amend pre-negotiated DoIT terms while servicing other ordering entities. Subsequent terms negotiated between Vendor and ordering entities, other than DoIT, shall only apply to the ordering entity.
- Downtime commences when the DoIT Customer Service Center ("CSC") ("DoIT CSC") reports the malfunction to Vendor at its Service Notification Center and ends when the equipment is restored to acceptable operating condition.
- Scheduled outages required by Vendor to maintain the equipment shall be coordinated with DoIT CSC, DoIT Change Control management and the affected site(s). DoIT and/or Customer requires

all planned outages be scheduled during non-peak periods if deemed necessary by the Customer/DoIT CSC.

- The Customer requires no-cost replacement of equipment experiencing chronic failures, if covered under a warranty or maintenance agreement. Chronic failure is defined as three or more maintenance calls on the same device, for the same problem, over a three-month period.

1.2.1. **Vendor Responsibilities:** Vendor shall maintain all required certifications and capabilities enumerated within and shall promptly, and in no event more than five (5) business days, notify DoIT of Vendor's non-compliance or potential non-compliance with any of the following responsibilities:

- Vendor shall maintain a minimum of Cisco Gold Certified Partner status and shall annually thereafter the execution of this contract provide DoIT evidence confirming status.
- Vendor shall maintain all required capabilities for the installation, support, maintenance, and repair of all equipment and services provided under this Contract.
- Vendor shall maintain an inventory of DoIT equipment for SmartNet maintenance tracking purposes. Vendor shall document each item purchased over the term of the Contract. The inventory shall include at a minimum, the equipment serial number, equipment part number, DoIT purchase order number, DoIT business unit, date of purchase, SmartNet maintenance level purchased (if any), and date the maintenance coverage term. Vendor shall provide DoIT access to Cisco total care collector Cisco Smartnet Portal Access to use at no charge. This responsibility applies to existing DoIT equipment as well as DoIT equipment purchased via this Contract.
- Vendor shall assist in mobilizing all SMEs relevant to a specific area that requires resolution.
- Vendor shall provide and coordinate with Customer 24x7x365 direct access to Cisco's Technical Assistance Center (TAC) at no additional charge on equipment for which Customer has purchased SmartNet Maintenance. Vendor shall make changes and corrections to the Cisco database for Customer purchased equipment that is covered under a SmartNet Maintenance contract to ensure that when Cisco TAC cases are opened by Customer or Vendor. Cisco has the correct SmartNet coverage for each equipment serial number in their database. This responsibility applies to existing Customer equipment as well as Customer equipment purchased from this contract.

1.2.2. **Service Interruptions**: Vendor shall categorize service interruptions as defined below for each critical, high, medium, or low service interruption or incident, or as otherwise defined by DoIT. All service interruptions are coordinated through the DoIT CSC and identified using a DoIT CSC assigned incident number.

- **Critical** Category Service Interruptions/Incidents
  - Examples of Critical service interruptions/incidents include but are not limited to:
    - Multiple call centers across the enterprise VoIP system out of service.
    - Major Service interruption that is enterprise wide, affecting multiple agencies.
- **High** Category Service Interruptions/Incidents
  - Examples of High service interruptions/incidents include but are not limited to:
    - a. Main site number is out of service
    - b. Total service failure
    - i. Voice mail out of service
    - k. A major alarm is displayed.

- **Medium** Category Service Interruptions/Incidents
    - Medium incidents are user-identified problems or system minor alarms that require a same day response.
- **Low** Category Service Interruptions/Incidents
    - Low incidents are routine repair issues that are not included in the medium or high/urgent incident categories.
- **Special Needs Agency**
    - At DoIT CSC's discretion, Vendor shall provide twenty-four (24) hours per day, seven (7) days per week repair service to State agencies whose continuous uninterrupted operation is critical to the health and safety of the residents of the State of Illinois. Vendor shall respond to all repair calls within two (2) hours of the trouble report to Vendor service notification center. For the purposes of this Section, "Respond" means a certified technician begins working to resolve the issue. For Publica Safety facilities such as prisons or mental health facilities, it is possible that an outage that under normal circumstances would be categorized as a "low" incident, may be considered "critical" to the health and safety of staff/residents at the site. In such cases, the trouble report to Vendor will specify that it is a "critical" incident and will be treated as such by Vendor.
- **Disaster Recovery**
    - Restoration of service after a catastrophic event such as fire, flood, earthquakes, or accidental damage must be on the same basis as a critical incident with around-the-clock effort for resolution, except that time provisions will not be applicable.

1.3. VENDOR / STAFF SPECIFICATIONS:

1.3.1 Vendor shall provide project management to ensure successful implementation of all equipment and software solutions purchased on this contract. The State requires the project manager to:

- Attend meetings with the Customer's communication system specialists and provide ongoing consultation services. These services will be used for conducting traffic studies, planning, evaluating, and implementing system or embedded equipment reconfigurations or any other activity deemed appropriate by the Customer.
- Be responsible for all phases of an implementation. Vendor is expected to provide complete documentation of system maintenance practices and manuals. The cost for the project manager should be quoted on the Vendor Quote as a separate line item. The accompanying SOW must include detail regarding the functions of the project manager for that particular project.
- Develop design and project execution deliverables from project kick-off through project acceptance by the Customer.
- Develop and supply a project plan. The document should be a complete and detailed project plan with dates, roles, and deliverables. This project plan should include tasks such as information gathering, project analysis, system installation, hardware installation, system deployment, testing, acceptance, training, and other tasks normally performed by Vendor during the installation and deployment of systems. This project plan should clearly identify roles and responsibilities of Vendor-supplied personnel, and the roles and responsibilities which the Vendor expects the Customer personnel to assume in conjunction with the project, estimated milestone completion dates, and estimated time requirements.

1.3.2 The Customer requires the Vendor to provide engineering and consulting services to assist the Customer in:

- Developing existing network infrastructure or implementing upgrades to existing network infrastructure as needed to ensure quality voice and video transmission across the Customer's network.
- Broadband and dark fiber implementations.
- Network impacting issues as they arise. This should include both Vendor and Cisco sourced options and non-Cisco Sourced options.
- Developing design and project execution deliverables from project kick-off through project acceptance by the Customer.
- Business analysis providing recommendations and input regarding Customer business case for VoIP solutions, pricing, and roadmap.

1.3.3 The Customer requires the Vendor to provide subject matter experts in the following categories:

- Installation Coordinator – plans and coordinates network/system installations; installs and tests equipment
- Maintenance Support – Tier 2 and Tier 3 support. Responsible for Tier 2 and Tier 3 maintenance procedures and preventative maintenance for equipment and systems for the Customer VoIP solution
- Cisco Unified Contact Center Enterprise ("UCCE") Support – Expertise in Enterprise-level a UCCE design, deployment, configuration, and troubleshooting. This shall include Cisco and non-cisco solutions provided by this contract used in the UCCE environment.
- Technical Analyst – Technical (hardware/software) expertise and support; Data/voice provisioning and maintenance expertise
- VoIP/Video Network and VoIP/Video Services Design Engineer – Expertise in VoIP/Video network planning and design, VoIP/Video systems engineering and implementation, VoIP/Video Network Security, VoIP/Video Network transport, VoIP/Video Network troubleshooting, VoIP/Video QoS design and troubleshooting
- Programmer/Software Developer – Software development/coding per technical requirements
- Project Manager – Creates and executes project work plans
- Network Engineer- Consultation services on planning, design, engineering and implementation of addition and rework of VoIP/Network and design. Network troubleshooting and supportive services.
- Training – provides training both operational and technical functions for all equipment and software purchased from this contract. .

1.3.4 In addition to Vendor security requirements and background investigations, Vendors and third-party personnel must comply with all Customer information security policies, standards, baselines, and procedures. Including, but not limited to:

- Vendors are responsible for submitting any and all documentation identified in Customer applicable policies, standards, baselines, or procedures as assurance of compliance.
- Vendors shall screen individuals prior to requesting access to the Customer resources.
    - Vendor personnel must meet the minimum background investigation requirements of a criminal fingerprint background check within the last 5 years based on IRS Publication 1075 requirements.

- Written confirmation of a favorably adjudicated background investigation from the employer of an internal or external contractor is required prior to granting access to Customer information technology ("IT") resources.

- Vendors shall screen individuals requiring access to Customer resources on a defined frequency.

  - Background reinvestigation is conducted on a frequency within 5 years of the most current investigation date based on IRS Publication 1075.
  - Background reinvestigations may be conducted at any time including changing job duties.

- Vendors shall notify Customer of any transfers or terminations of Vendor or third party personnel who possess Customer credentials and/or badges, or who have Information System privileges immediately.

1.4. TRANSPORTATION AND DELIVERY: The Customer will accept delivered equipment based on visual inspection or packing slip information at the Customer's discretion.

1.5. SUBCONTRACTING

Subcontractors are allowed.

For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Contract. If subcontractors will be utilized, Vendor must identify below the names and addresses of all subcontractors it will be entering into a contractual agreement that has an annual value of $50,000 or more in the performance of this Contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money to the extent the information is known that each subcontractor is expected to receive pursuant to the Contract. Attach additional sheets as necessary.

1.5.1. Will subcontractors be utilized? ☒ Yes ☐ No

- Subcontractor Name: Ficek Electric & Communication Systems, Inc.

  Amount to be paid: 23% of professional services

  Address: 12 Gunia Drive, LaSalle, IL 61301

  Description of work: Varied professional services based on BOAs received

1.5.2. All Contracts with the subcontractors identified above must include the Standard Certifications completed and signed by the subcontractor.

1.5.3. If the annual value of any the subcontracts is more than $100,000, then Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

1.5.4. If the subcontractor is registered in the Illinois Procurement Gateway ("IPG") and Vendor is using the subcontractor's Standard Certifications or Financial Disclosures and Conflicts of Interest from the IPG, then Vendor must also provide to the State a completed Forms B for the subcontractor.

1.5.5. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor will be required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to this Contract. Any subcontracts entered into prior to award of the Contract are done at the sole risk of Vendor and subcontractor(s).

1.6. SUCCESSOR VENDOR

☒ Yes ☐ No This Contract is for services subject to 30 ILCS 500/25-80. Heating and air conditioning service contracts, plumbing service contracts, and electrical service contracts are not subject to this requirement. Non-service contracts, construction contracts, qualification-based selection contracts, and professional and artistic services contracts are not subject to this requirement.

If yes is checked, then Vendor certifies:

(i) that it shall offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the Contract subject to its bid or offer; and

(ii) that it shall offer employment to all employees currently employed in any existing bargaining unit who perform substantially similar work to the work that will be performed pursuant to this Contract.

This certification supersedes a response to certification 4, Form F, of the Illinois Procurement Gateway (IPG).

1.7. WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise disclosed in this section all services shall be performed in the United States. If Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the Contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of Contract if Vendor shifts any such work outside the United States.

- Location where services will be performed: Within the United States

  Value of services performed at this location: 100%

2. PRICING

2.1 TYPE OF PRICING: The Illinois Office of the Comptroller requires the State to indicate whether the Contract value is firm or estimated at the time it is submitted for obligation. The total value of this Contract is estimated.

2.2 EXPENSES ALLOWED: Expenses are not allowed.

2.3 **DISCOUNT:** The State may receive a N/A % discount for payment within N/A days of receipt of correct invoice.

2.4 VENDOR'S PRICING: Attach additional pages if necessary.

2.4.1. Vendor's Price for the Initial Term: See pricing Exhibit A

- For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed Pricing.

☐ If checked, see the attached BidBuy Purchase Order for Vendor's Price for the Initial Term.

2.4.2. Renewal Compensation: If the Contract is renewed, the price shall be at the same rate as for the initial term unless a different compensation or formula for determining the renewal compensation is stated in this section.

2.4.2.1 Agency Formula for Determining Renewal Compensation: N/A.

2.4.2.2 Vendor's Price for Renewal(s): N/A

2.5 **MAXIMUM AMOUNT:** The total payments under this Contract and all renewal options shall not exceed $N/A without a formal amendment.

3. TERM AND TERMINATION

3.1 TERM OF THIS CONTRACT: This Contract shall be in effect for a period of ten (10) years beginning the last date of execution.

BB For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed term.

☐ If checked, see the attached BidBuy Purchase Order for the Term of this Contract.

3.1.1 In no event will the total term of the Contract, including the initial term, any renewal terms and any extensions, exceed 10 years.

3.1.2 Vendor shall not commence billable work in furtherance of the Contract prior to final execution of the Contract except when permitted pursuant to 30 ILCS 500/20-80.

3.2 RENEWAL: [INTENTIONALLY OMITTED]

3.3 TERMINATION FOR CAUSE: The State may terminate this Contract, in whole or in part, immediately upon notice to Vendor if: (a) the State determines that the actions or inactions of Vendor, its agents, employees, or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) Vendor has notified the State that it is unable or unwilling to perform the Contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this Contract, is in violation of a material provision of this Contract, or the State determines that Vendor lacks the financial resources to perform the Contract, the State shall provide written notice to Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the Contract without additional written notice or (b) enforce the terms and conditions of the Contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

3.4 TERMINATION FOR CONVENIENCE: The State may, for its convenience and with thirty (30) days' prior written notice to Vendor, terminate this Contract in whole or in part and without payment of any penalty or incurring any further obligation to Vendor.

Upon submission of invoices and proof of claim, Vendor shall be entitled to compensation for supplies and services provided in compliance with this Contract up to and including the date of termination.

3.5 OTHER TERMINATION: The State may also terminate, in whole or in part, this Contract without advance notice pursuant to Section 3.7.

3.6 SUSPENSION: The State may also suspend, in whole or in part, this Contract without advance notice pursuant to Section 3.7.

3.7 AVAILABILITY OF APPROPRIATION: This Contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this Contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor or the Agency reserves funds, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations or available funds for payment. Vendor will be notified in writing of the failure of appropriation or of a reduction or decrease and the Agency's election to terminate or suspend, in whole or in part, as soon as practicable. Any suspension or termination pursuant to this section will be effective upon the date of the written notice unless otherwise indicated.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1 PAYMENT TERMS AND CONDITIONS:

4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 III. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained on Vendor's invoices shall have no force and effect.

4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) of $1,000 or more is required to pay a fee of $15. The Comptroller shall deduct the fee from the first check issued to Vendor under the Contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.

4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this Contract by the Parties even if the effective date of the Contract is prior to execution.

4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the Contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor and are available on the Illinois Department of Labor's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting the Illinois Department of Labor at 217-782-6206 or (*http://www.state.il.us/agency/idol/index.htm*) to ensure understanding of prevailing wage requirements.

4.1.5 Federal Funding: This Contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.

4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of the Contract, and the amount billed and expenses incurred are as allowed in the Contract. Invoices for supplies purchased, services performed and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.

4.1.6.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the applicable Agency's state tax exemption number and federal tax exemption information.

4.1.6.2 Vendor shall invoice on a per order basis.

Send invoices to:

Agency:	See "Bill To" on approved order
Attn:	See "Bill To" on approved order
Address:	See "Bill To" on approved order
City, State Zip	See "Bill To" on approved order

☐ See attached BidBuy Purchase Order

For procurements conducted in BidBuy, the Agency may include in this Contract the BidBuy Purchase Order as it contains the Bill To address.

4.2 **ASSIGNMENT**: This Contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State. In the event of a sale or merger of Vendor's business, the parties may work together to assign this contract to the extent necessary, subject to internal State of Illinois approvals and the requirements and limitations of any and all applicable laws, regulations, and rules, including but not limited to the Illinois Procurement Code (30 ILCS 500).

4.3 **SUBCONTRACTING:** For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this Contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this Contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this Contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this Contract. All subcontracts must include the same certifications that Vendor must make as a condition of this Contract. Vendor shall include in each subcontract the subcontractor certifications as shown on the Standard Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. 30 ILCS 500/20-120.

4.4 **AUDIT/RETENTION OF RECORDS:** Vendor and its subcontractors shall maintain books and records relating to the performance of the Contract or subcontract and necessary to support amounts charged to the State pursuant the Contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by Vendor for a period of three (3) years from the later of the date of final payment under the Contract or completion of the Contract, and by the subcontractor for a period of three (3) years from the later of final payment under the term or completion of the subcontract. If Federal funds are used to pay Contract costs, Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State

under this Contract or any subcontract for which adequate books and records are not available to support the purported disbursement. Vendor or subcontractors shall not impose a charge for audit or examination of Vendor's or subcontractors' books and records. 30 ILCS 500/20-65. Vendor and its subcontractors shall upon reasonable notice appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

4.5 VENDOR PERFORMANCE: Vendor shall continue to perform its obligations while any dispute concerning the Contract is being resolved unless otherwise directed by the State.

4.6 NO WAIVER OF RIGHTS: Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

4.7 FORCE MAJEURE: Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the Contract without penalty if performance does not resume within thirty (30) days of the declaration.

4.8 CONFIDENTIAL INFORMATION: Each Party to this Contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this Contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act ("FOIA") (5 ILCS 140), shall be considered public. Unless otherwise agreed by the Parties, and then only upon receipt of the State's prior written consent, Vendor and its subcontractors shall not access or attain any personally identifiable information or sensitive information on or from the State's systems, and Vendor agrees that any such information is the confidential information of the State. In any event, Vendor shall implement and maintain reasonable security measures to protect any and all data, information, and records disclosed by the State under this Contract from unauthorized access, acquisition, destruction, use, modification, or disclosure. No confidential data collected, maintained, or used in the course of performance of the Contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the Contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the Contract, in a non-proprietary, readily usable format, promptly at the end of the Contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

4.9 USE AND OWNERSHIP: All work performed or supplies created by Vendor under this Contract, whether written documents or data, goods, or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and

exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to confidentiality provisions of this Contract.

4.10 INDEMNIFICATION AND LIABILITY: Vendor shall indemnify and hold harmless the State, its agencies, officers, employees, agents, and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements, and judgments, including in-house and Contracted attorneys' fees and expenses, related to: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants, or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity, or omission of Vendor or any of its employees, representatives, subcontractors, or agents; or (d) any actual or alleged claim that the products or services provided under this Contract infringe, misappropriate, or otherwise violate any intellectual property rights (including but not limited to patent, copyright, trade secret, or trademark rights) of a third party. Vendor shall also defend (subject to the consent of the Office of the Attorney General ("OAG")) the State against any and all third-party claims related to this Contract. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois and 1973 Illinois Attorney General Opinion 78, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither party shall not be liable for indirect, special, consequential, or punitive damages. The State will use best efforts to provide written notice of the claim to the Vendor as soon as the State of Illinois first becomes aware of the claim. Subject to the review and consent of the OAG the State (i) will provide Vendor control of the defense of and the right to settle such claim and (ii) provide available information, assistance, and cooperation as reasonably necessary to enable Vendor to defend or settle such claim, at Vendor's expense. EXCEPT FOR (I) VENDOR'S INDEMNIFICATION OBLIGATIONS STATED ABOVE, (II) DAMAGES TO PERSON (INCLUDING DEATH) OR PROPERTY, AND (III) DAMAGES ARISING FROM VENDOR'S GROSS NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS, VENDOR'S ENTIRE LIABILITY HEREUNDER SHALL BE LIMITED TO THREE TIMES THE AMOUNT PAID OR PAYABLE UNDER THIS CONTRACT.

4.10.1 DATA BREACH PREVENTION, NOTICE, AND REMEDIATION: To the extent applicable for the services and products provided by Vendor, Vendor shall ensure the security, storage, and integrity of the State's content, data, computers, networks, and systems (which may include the use of encryption technology to protect the State's content and data from unauthorized access). Notwithstanding anything to the contrary in this Contract, to the extent that Vendor experiences or causes an information breach that impacts the State's data, content, computers, systems, or networks, Vendor shall promptly notify the State and will use best efforts to immediately remedy any such breach, and to prevent any further breach, at Vendor's expense, in accordance with applicable privacy rights, laws, regulations, policies, and standards, including but not limited to the Illinois Personal Information Protection Act (815 ILCS 530). Vendor shall reimburse the State for any and all costs incurred by the State in responding to, and mitigating damages caused by, any such breach, including all costs of notice and/or remediation.

4.10.2 DATA LOSS AND DAMAGE TO STATE COMPUTER SYSTEMS: Vendor shall adhere to all indemnification and liability obligations stated in this Contract and will remain liable where any damage or impairment to the State's computers, systems, and networks, or any loss or corruption of the State's data or content, is due to Vendor's negligent or intentional acts and omissions. Further, Vendor shall reimburse the State for any and all costs incurred by the State in restoring such data, content, computers, systems, or networks.

4.11 INSURANCE: Vendor shall, at all times during the term of this Contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of $1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and $2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of $1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

4.12 INDEPENDENT CONTRACTOR: Vendor shall act as an independent contractor and not an agent or employee of, or joint venture with the State. All payments by the State shall be made on that basis.

4.13 SOLICITATION AND EMPLOYMENT: Vendor shall not employ any person employed by the State during the term of this Contract to perform any work under this Contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this Contract.

4.14 COMPLIANCE WITH THE LAW: Vendor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this Contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this Contract.

4.15 BACKGROUND CHECK: Vendor affirms that it checks the criminal records of all applicants for felony convictions and misdemeanor convictions involving a violent act or threat of violence within five (5) years prior to employment, where permitted by law.

Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendors and subcontractors, officers, employees, or agents performing services on State owned, leased, or controlled property. Vendor or subcontractor shall reassign immediately any such individual who, in the reasonable opinion of the State, does not pass the background checks. The background checks shall be in compliance with all federal laws. The State further agrees as follows:

- Use of the information collected will be for the specific purpose of facilitating a background check;
- All information collected will be treated as confidential;

- The State will limit access to the information received and will properly store it in a reasonably secure manner;

- The State will promptly dispose in an appropriate manner all collected information when the purpose for which it was originally collected is no longer valid; and

- State must provide notice and consent forms. Vendor's and subcontractor's officers, employees, or agents performing services on state owned, leased, or controlled property not consenting shall be reassigned.

However, in no event can Vendor agree to waive the rights of its employees, nor can Vendor provide the State with any information protected by law, including but not limited to Vendor's background check data.

4.16 APPLICABLE LAW:

4.16.1 **PREVAILING LAW:** This Contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.

4.16.2 **EQUAL OPPORTUNITY:** The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 ILL. ADM. CODE 750.

4.16.3 **COURT OF CLAIMS; ARBITRATION; SOVEREIGN IMMUNITY:** Any claim against the State arising out of this Contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of this Contract. The State of Illinois does not waive sovereign immunity (including all rights provided in the State Lawsuit Immunity Act, 745 ILCS 5) by entering into this Contract.

4.16.4 **OFFICIAL TEXT:** The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at (*www.ilga.gov/legislation/ilcs/ilcs.asp*).

4.17 ANTI-TRUST ASSIGNMENT: If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this Contract, then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title, and interest in and to the claim or cause of action.

4.18 CONTRACTUAL AUTHORITY: The Agency that signs this Contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this Contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs a master Contract on behalf of State agencies, only the Agency that places an order or orders with Vendor shall have any liability to Vendor for that order or orders.

4.19 EXPATRIATED ENTITIES: Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a Contract with a State agency if that business or any member of the unitary business group is an expatriated entity

4.20 NOTICES: Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery or via courier (UPS, Federal Express, or other similar and reliable carrier). Notices shall be sent to the individuals who signed this Contract using the contact information provided with the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.

4.21 MODIFICATIONS AND SURVIVAL: Amendments, modifications, and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this Contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and Vendor's terms, conditions, and attachments, the State's terms, conditions, and attachments shall prevail.

4.22 PERFORMANCE RECORD / SUSPENSION: Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of the Contract. The State may consider Vendor's performance under this Contract and compliance with law and rule to determine whether to continue the Contract, suspend Vendor from doing future business with the State for a specified period of time, or whether Vendor can be considered responsible on specific future contract opportunities.

4.23 FREEDOM OF INFORMATION ACT: This Contract and all related public records maintained by, provided to or required to be provided to the State are subject to the Illinois Freedom of Information Act ("FOIA") (5 ILCS 140) notwithstanding any provision to the contrary that may be found in this Contract.

4.24 SCHEDULE OF WORK: Any work performed on State premises shall be done during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.

4.25 WARRANTIES FOR SUPPLIES AND SERVICES:

4.25.1. Vendor warrants that the supplies furnished under this Contract will: (a) conform to the standards, specifications, drawing, samples, or descriptions furnished by the State or furnished by Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be, of good quality and workmanship, and free from defects for a period of 12 months or longer as extended by the manufacturer (whichever is longer), and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations, and ordinances pertaining to the manufacturing, packing, labeling, sale, and delivery of the supplies; and (d) be of good title and be free and clear of all liens and encumbrances. Vendor agrees to reimburse the State for any losses, costs, damages, or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.

4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other

warranties, express, implied, or statutory, and shall survive the State's payment, acceptance, inspection, or failure to inspect the supplies.

4.25.3. Vendor warrants that all services will be performed to meet the requirements of this Contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with this Contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the Contract or State policies.

4.26 REPORTING, STATUS AND MONITORING SPECIFICATIONS: Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this Contract.

4.27 EMPLOYMENT TAX CREDIT: Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

4.28 SUPPLEMENTAL TERMS: Notwithstanding any provision to the contrary in Vendor's supplemental terms and conditions, or in any licensing agreement attached hereto:

4.28.1 The procuring Agency and the State do not waive sovereign immunity (including all rights provided in the State Lawsuit Immunity Act, 745 ILCS 5);

4.28.2 The procuring Agency and the State do not consent to be governed by the laws of any state other than Illinois;

4.28.3 The procuring Agency and the State do not consent to be represented in any legal proceeding by any person or entity other than the Illinois Attorney General or his or her designee;

4.28.4 The procuring Agency and the State shall not be bound by the terms and conditions contained in any click-wrap agreement, click-wrap license, click-through agreement, click-through license, end user license agreement, or any other agreement or license contained or referenced in the software or any quote provided by Vendor, except as attached to this Contract.

4.28.5 The procuring Agency and the State shall not indemnify Vendor or its subcontractors (including any equipment manufacturers or software companies);

4.28.6 Vendor shall indemnify the procuring Agency and State pursuant to the terms and conditions of the Indemnification and Liability clause of this Contract;

4.28.7 Vendor's liability shall be governed by the terms and conditions contained in the Indemnification and Liability clause of this Contract; and

4.28.8 Vendor must ensure that all information technology, including electronic information, software, systems and equipment, developed or provided under this contract complies with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at (www.dhs.state.il.us/iitaa). 30 ILCS 587.

4.29 SECURITY REQUIREMENTS: The State of Illinois has specific security requirements for information and systems. Vendor must ensure these requirements are fully understood and allocate sufficient project time and resources to address the security requirements.

If not specifically addressed in other Vendor Information Technology Requirements, Vendor must adhere to State of Illinois and Illinois Department of Innovation & Technology technology and security Policies, Procedures, and Standards. https://www2.illinois.gov/sites/doit/support/policies/Pages/default.aspx

State and Federal laws, rules, and regulations as well as industry-specific guidelines require specific and often enhanced security controls on information and systems. The State of Illinois is required to comply with the below laws, standards, and regulations. Vendors must ensure compliance with the below as appropriate based upon the formal risk assessment to include a data classification and system categorization process.

STATE OF ILLINOIS

Appendix Cloud Security

Vendor shall only use State or Participant data, or State-related or Participant-related data for the purposes stated in this Contract. Vendor shall not use State or Participant data, or State-related or Participant-related data, for any other purpose, including, but not limited to, data mining or bids on other government contracts. Vendor and/or its agents shall not resell nor otherwise redistribute information gained from its access to the State or Participants.

- Vendor shall not engage in nor permit its agents to push adware, software, or marketing not explicitly authorized by the State.

- Vendor shall have a documented security incident policy and procedure.

- Vendor shall restrict the location of information systems that receive, process, store, or transmit State of Illinois Personally Identifiable Information, as the term is defined in the National Institute of Standards and Technology Publication 800-122 http://csrc.nist.gov/publications/nistpubs/800-122/sp800-122.pdf, to areas within the United States.

- Vendor certifies it has undertaken independent third-party audit Statement on Standards for Attestation Engagements (SSAE-16) certifications and must provide the State with SOC 1 Type 2, SOC 2 Type 2, or equivalent certifications and other related documents, at initial implementation and on an annual basis going forward.

- Vendor must maintain a robust and reliable data backup system. Vendor must perform a daily backup of the data and systems. Vendor must maintain a minimum sixty (60) days of data backups. At least two weekly copies of the data and systems backups shall be archived and securely transported to a secure external site. Data recovery must be accomplished with a minimum slowdown of system functions. Vendor must provide a copy of all data to the State without delay upon request by the State.

- Vendor must provide information on how the application will be recovered in the event of a disaster. This information should include Recovery Time Objectives (RTO) and Recovery Point Objectives (RPO), and whether or not the Vendor utilizes an alternate location for recovery purposes. If Vendor uses an alternate location, distance of alternate location from the original location must be provided. Vendor must provide annual certification that disaster recovery systems and processes have been successfully tested during that year.

- Vendor must perform Penetration testing at regular intervals according to Cloud Security Alliance (CSA) and Open Web Application Security Project (OWASP) recommendations.

- Remediation of high vulnerabilities and medium vulnerabilities within the application detected during the security assessments that are determined by the SOI to pose an unacceptable risk, must be remediated by the vendor.

- Data Destruction: After transfer of data back to Agency and/or migration of data to a new or replacement system, and following verification of the data, Vendor must purge any of the State's data that resides on its computer hardware or software. Vendor must perform this purge in a manner no less restrictive than set forth in the requirements for "Purge" contained in NIST Special Publication 800-88, Appendix A: Minimum Sanitization Recommendation for Media Containing Data. Vendor must certify in writing the method used including the date and time of data destruction.

- Life-Cycle Management: Vendor or its Business Associate shall perform security system reviews and reauthorization of the system. Vendor or its Business Associate shall be responsible for meeting the following requirements:

  (a) Performing continuous monitoring of the security system. Vendor's continuous monitoring must include periodically selecting a subset of the baseline controls for assessment. Based on assessment of these controls, subsequent remediation actions must be identified and implemented. The ongoing remediation process should include updating key documents.

  (b) Prior to any system or environmental modifications, Vendor must perform a security impact analysis. This must be included as a part of any change management or configuration management process. If the results of the modification indicate changes to security posture of the system, corrective actions should be initiated and appropriate documents revised and updated. The updating of the documentation and continuous monitoring should provide near real-time risk management.

- Vendor shall ensure encryption of State of Illinois Personally Identifiable Information, as the term is defined in the National Institute of Standards and Technology Publication 800-122 http://csrc.nist.gov/publications/nistpubs/800-122/sp800-122.pdf. Encryption must be in compliance with encryption related security controls as defined in IRS Publication 1075. https://www.irs.gov/uac/Encryption-Requirements-of-IRS-Publication-1075 Vendor shall ensure any social security numbers utilized in the solution are encrypted during all phases of data use, including, data in motion, and data in use. Vendor shall ensure encryption of data at rest as soon as practical, and in no event beginning later than June 30, 2017.

- Vendor will notify the State's Chief Information Security Officer within 24 hours of confirmation any identified information breach which impacts the State's data or application.

- If not specifically addressed in other Vendor Information Technology Requirements, Vendor must adhere to State of Illinois and CMS technology and security Policies, Procedures, and Standards. When those Policies, Procedures and Standards do not address security and technology issues that arise, Vendor must adhere to IRS Publication 1075 as the standard as applicable.

- Vendor shall house all of data pertinent to this contract within the United States.

- Vendor shall ensure that production data is not used outside of the production environment.

SUPPLEMENTAL PROVISIONS

5.1. STATE SUPPLEMENTAL PROVISIONS

☒ Required Federal Clauses, Certifications and Assurances

☐ Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.

PREVAILING WAGE ACT: This Contract calls for the construction of a "public work", within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Prevailing Wage Act"). The Prevailing Wage Act requires vendors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Code requires vendors that are awarded certain service contracts to pay service workers no less than the general prevailing wage rates of hourly wages (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at http://labor.illinois.gov. The Illinois Department of Labor revises the prevailing wage rates, and Vendor and any subcontractors have an obligation to check the Illinois0 Department of Labor's website for revisions to prevailing wage rates. Please refer to the Illinois Department of Labor's website. Vendor and any subcontractors rendering services under this Contract must comply with all requirements of the Prevailing Wage Act and Code, including but not limited to, all wage requirements and notice and record keeping duties.

☐ Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, and security services, if valued at more than $200 per month or $2,000 per year or printing) 30 ILCS 500/25-60.

PREVAILING WAGE ACT: This Contract is a service contract subject to the prevailing wage requirements of the Illinois Procurement Code, 30 ILCS 500/25-60 (the "Code"). The Prevailing Wage Act requires vendors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Code requires vendors that are awarded certain service contracts to pay service workers no less than the general prevailing wage rates of hourly wages (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at http://labor.illinois.gov. The Illinois Department of Labor revises the prevailing wage rates, and Vendor and any subcontractors have an obligation to check the Illinois Department of Labor's website for revisions to prevailing wage rates. Please refer to the Illinois Department of Labor's website. Vendor and any subcontractors rendering services under this Contract must comply with all requirements of the Prevailing Wage Act and Code, including but not limited to, all wage requirements and notice and record keeping duties.

☐ EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS: In a period of excessive unemployment rates, State vendors (1) constructing or building any public works or (2) cleaning-up and disposing on-site of hazardous waste, and that clean-up or on-site disposal is funded or financed in whole or in part with State funds or funds administered by the State, are required to employ at least 90% Illinois laborers on such project. For projects involving clean-up and on-site disposal of hazardous waste, emergency response or

immediate removal activities are excluded. This requirement applies to all labor whether skilled, semi-skilled, or unskilled, whether manual or non-manual.

A period of excessive unemployment rates is defined as any month immediately following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5% as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures.

Any public works project financed in whole or in part by federal funds administered by the State of Illinois is covered under the provisions of this requirement, to the extent permitted by any applicable federal law or regulation. 30 ILCS 570.

Vendors may receive an exception from this requirement by submitting a request and supporting documents certifying that Illinois laborers are either not available or are incapable of performing the particular type of work involved. The certification must: (a) be submitted to the Agency within the first quarter of the Contract term; (b) provide sufficient support that demonstrates the exception is met; (c) be signed by an authorized signatory of Vendor; and (d) be approved by the Agency.

☐ ILLINOIS WORKS JOBS PROGRAM ACT (30 ILCS 559/20-1 et seq.): For a contract that utilizes appropriated capital funds in whole or in part, involves the construction of a public work, and has with an estimated total project cost of $500,000 or more, Vendor must comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The "estimated total project cost" is a good faith approximation of the costs of the entire project. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Vendor may seek from the Department of Commerce and Economic Opportunity ("DCEO") a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). Vendor must ensure compliance for the life of the entire project, including during the term of the Contract and after the term ends, if applicable, and will be required to report on and certify its compliance.

☒ Agency Definitions

5.1.1 "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).

5.1.2 "Governmental unit" means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority in Illinois which has the power to tax or any other public entity created by Illinois statute.

5.1.3 "Qualified not-for-profit agency" means any not-for-profit agency that qualifies under Section 45-35 of the Illinois Procurement Code and that either (1) acts pursuant to a board established by or controlled by a unit of local government or (2) receives grant funds from the State or from a unit of local government.

5.1.4 "Customer" means any governmental unit or qualified not-for-profit agency that purchases commodities or services pursuant to the contract.

☒ Agency Specific Terms and Conditions

5.1.5 The Chief Procurement Officer for General Services makes this contract available to all governmental units and qualified not-for-profit agencies.

5.1.6 Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units and qualified not-for-profit agencies.

5.1.7 The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit or qualified not-for-profit agency.

5.1.8 Vendor shall bill each governmental unit or qualified not-for-profit agency separately for its actual share of the costs of the supplies or services purchased.

5.1.9 The credit or liability of each governmental unit or qualified not-for-profit agency shall remain separate and distinct.

5.1.10 Disputes between vendors and governmental units or qualified not-for-profit agencies shall be resolved between the affected parties.

5.1.11 All terms and conditions in this Contract apply with full force and effect to all purchase orders.

☐ Other (describe)

5.2. VENDOR SUPPLEMENTAL PROVISIONS

Pricing - Attachment A To CMT4021089

BEP U Plans – Exhibit B

5.3. MANUFACTURER AGREEMENTS

Cisco June 28, 2018 Letter Agreement Regarding Terms for Cisco Security Suite (Cisco Deal ID# 18643112) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 13, 2018

Cisco July 19, 2019 Letter Agreement Regarding Terms for Cisco Collaboration Flex Plan Contact Center (Cisco Deal ID# 39003269) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 24, 2019

Cisco June 23, 2020 Letter Agreement Regarding Terms for Cisco Managed Service License Agreement as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed December 11, 2020

Cisco March 31, 2020 Letter Agreement Regarding Terms for Cisco AppDynamics Services as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed April 21, 2020

Cisco Letter Agreement Regarding Terms for Cisco Security Suites (Cisco Deal ID# 43584707) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed June 15, 2021

Cisco Letter Agreement Regarding Terms for Cisco Security Suites (Cisco Deal ID# 43666514) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 26, 2021

Cisco Master Indirect License Agreement as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed December 28, 2021

Cisco Information Security Exhibit as mutually agreed upon between the State of Illinois and Cisco Systems Inc.

Nuance Software License Agreement as mutually agreed upon between the State of Illinois and Nuance

STAFF COSTS

Staff Category	Description/Activities	Hourly Rate
Installation Coordinator	Plans and coordinates network/system installations; install and test equipment	$100.00
Maintenance Support	Tier 2 and Tier 3 support. Responsible for Tier 2 and Tier 3 maintenance procedures and preventative maintenance for equipment and systems for the Illinois VoIP solution	$130.00
Cisco Unified Contact Center Enterprise (UCCE) Support	Expertise in Enterprise-level UCCE design, deploy, configure and troubleshooting	$165.00
Technical Analyst	Technical (hardware/software) expertise and support; Data/voice provisioning and maintenance expertise	$225.00
VoIP/Video Network and VoIP/Video Services Design Engineer	Expertise in VoIP/Video network planning and design, VoIP/Video systems engineering and implementation, VoIP/Video Network security, VoIP/Video Network transport, VoIP/Video Network troubleshooting, VoIP/Video QoS Design and Troubleshooting	$185.00
Programmer/Software Developer	Software development/coding per technical requirements	$250.00
Training	Provides training for VoIP phones and functionality	$125.00
Project Manager	Creates and executes project work plans	$185.00

CISCO MSRP DISCOUNT

Customer Type	*Core Category Discount % off MSRP	*Compute Category Discount % off MSRP	*Market Category Discount % off MSRP	*Net Category Discount % off MSRP	Smart Net Total Care Maintenance Discount % off MSRP
State Agencies	50	61	27	27	30
Non-State	42.5	58	20	22	25

Flex Pricing Discounts for IL Voice Project	
Customer Type	**Discount % off MSRP**
State Agencies	
On Prem Flex Project	
UC - Calling	27
Call Center	27
Cloud Flex	
UC - Calling	27
WebEx	27
WebEx PSTN	27
Call Center	27
AI Solutions - Google, Cisco	27
Webex Workforce Optimization	27
Webex Experience Management	27
Non-State	
On Prem Flex Project	
UC - Calling	20
Call Center	20
Cloud Flex	
UC - Calling	20
WebEx	20
WebEx PSTN	20
Call Center	20
AI Solutions - Google, Cisco	20
Webex Workforce Optimization	20
Webex Experience Management	20

Cisco MSRP Discount for Cisco Solutions+ (Premise) or 3rd Party Cloud Options		
Product	**Discount % off MSRP**	**Maintenance Discount % off MSRP**
State Agencies		
On Premises Based Flex Solution		
Cisco Campaign/CRM Solutions+ - Acqueon	19	Subscription
Cisco Speech Solutions+ - Nuance	19	0
Cisco Speech Solutions+ - Lumenvox	19	0
Cisco WFO Solutions+ - Calabrio	19	0
Cisco WFO Solutions+ - Zoom	19	0
Cisco WFO Solutions+ - Verint	19	0
Cisco Desktop Solutions+ - Upstream Works	19	Subscription
Cisco Desktop Solutions+ - Bucher & Suter	19	Subscription
Cisco Additional Solutions+ - eGain	19	Subscription
Cisco SMS Solutions+ - Webtext	19	Subscription
Cisco Cloud Based Flex Solution		
Cisco Campaign/CRM Option - Acqueon	19	Subscription
Cisco Speech Option - Nuance	19	Subscription
Cisco WFO Option - Calabrio	19	Subscription
Cisco WFO Option - Verint	19	Subscription
Cisco Desktop Option - Upstream Works	19	Subscription
Cisco Desktop Option - Bucher & Suter	19	Subscription
Cisco SMS/Messaging Option	19	Subscription
Non-State Agencies		
On Premises Based Flex Solution		
Cisco Campaign/CRM Solutions+ - Acqueon	19	Subscription
Cisco Speech Solutions+ - Nuance	19	0
Cisco Speech Solutions+ - Lumenvox	19	0
Cisco WFO Solutions+ - Calabrio	19	0
Cisco WFO Solutions+ - Zoom	19	0
Cisco WFO Solutions+ - Verint	19	0
Cisco Desktop Solutions+ - Upstream Works	19	Subscription
Cisco Desktop Solutions+ - Bucher & Suter	19	Subscription
Cisco Additional Solutions+ - eGain	19	Subscription
Cisco SMS Solutions+ - Webtext	19	Subscription
Cisco Cloud Based Flex Solution		
Cisco Campaign/CRM Option - Acqueon	19	Subscription
Cisco Speech Option - Nuance	19	Subscription
Cisco WFO Option - Calabrio	19	Subscription
Cisco WFO Option - Verint	19	Subscription
Cisco Desktop Option - Upstream Works	19	Subscription
Cisco Desktop Option - Bucher & Suter	19	Subscription
Cisco SMS/Messaging Option	19	Subscription

NON-CISCO MSRP DISCOUNT		
Vendor	**Discount % off MSRP**	**Maintenance Discount % off MSRP**
Accessaphone	10	5
ISI Telemanagement Solutions	10	5
Xmedius Fax Server	10	5
Twilio	10	5
Audio-Technica	20	10
Atlona	25	10
Biamp	30	10
Chief	25	10
Crestron	30	10
C2G Cables to go	25	10
CAD Audio	20	10
Clearone	15	10
Clear-Com	20	10
Extron	20	10
Bosch	20	10
Telex Intercom	20	10
Gator Cases	15	10
Starin	20	10
Sharp	15	10
Philips	15	10
LG	15	10
NEC	15	10
Kramer	20	10
Listen Audio	20	10
Mid Atlantic	25	10
Hitachi	20	10
Barco	15	10
Panasonic	20	10
Peerless	25	10
Radio Design Labs	20	10
Revolabs	20	10
Que Audio	10	10
Shure	25	10
Vaddio	25	10
VDO360	10	10
Audio Visual Furniture International	20	10
Littlite	20	10
Crown	20	10
Visionary Solutions	15	10

NON-CISCO CATALOG

Cloud	Minimum Discount
AWS	5%
Google	5%
Microsoft	5%
Oracle	5%

Collaboration	Minimum Discount
2Ring	5%
Aceyus	5%
Acqueon	5%
Akkadian Labs	5%
Apple	5%
Avaya, Inc.	5%
Calabrio	5%
Centegix	5%
Eleveo	5%
Enghouse	5%
Industry Weapon	5%
Jabra	5%
Logitech, Inc.	5%
NICE Systems, Inc.	5%
Nuance Communications, Inc.	5%
Poly	5%
Red Sky Technologies	5%
Singlewire Software, LLC	5%
Spinetix	5%
UiPath	5%
Variphy	5%
Zoom Video Communications, Inc.	5%

Power	Minimum Discount
Schneider Electric / APC	5%
Tripp Lite / Eaton	5%
Vertiv / Liebert / Emerson	5%

Data Center	Minimum Discount
Cohesity	5%
Dell Technologies / EMC	5%
Exagrid	5%
IBM	5%
Intel Corporation	5%
Nasuni	5%
NetApp, Inc.	5%
Nutanix	5%
NVIDIA	5%
Pure Storage	5%
Qumulo	5%
RedHat	5%
Rubrik	5%
Veeam Software	5%
Zerto	5%

IT Service Management	Minimum Discount
Gigamon	5%
LiveAction Software	5%
LogicMonitor	5%
Manage Engine	5%
NetScout Systems, Inc.	5%
Paessler AG	5%
Service Now	5%
SolarWinds, Inc.	5%
Sumo Logic	5%

Enterprise Networking	Minimum Discount
Arista Networks, Inc.	5%
Aruba Networks	5%
Aviatrix	5%

Security	Minimum Discount
A10 Networks, Inc.	5%
Akamai	5%
Anomali	5%
Arctic Wolf Networks	5%
Armis	5%
AttackIQ	5%
Automox	5%
Ava	5%
Avigilon	5%
Axis Communications	5%
Axonius	5%
BeyondTrust	5%
bigid	5%
Check Point Software	5%
chef	5%
Claroty	5%
Cloudflare	5%
CrowdStrike	5%
Cybereason	5%
Cylance	5%
Data Grail	5%
Delinea	5%
DigiCert	5%
Digital Guardian	5%
Dragos	5%
Entrust	5%
Envoy	5%
Extrahop	5%
F5 Networks	5%
forgerock	5%
Genea	5%
GuardiCore	5%
Illumio	5%
Infoblox, Inc.	5%
Ivanti	5%
JAMF	5%
JupiterOne	5%
LenelS2	5%
LogRhythm	5%
McAfee	5%
Mimecast	5%

Enterprise Networking	Minimum Discount
BlueCat Networks, Inc.	5%
Ciena	5%
Ekahau	5%
Equinix	5%
Extreme Networks	5%
Fortinet, Inc.	5%
Hewlett Packard Enterprise	5%
Juniper Networks	5%
Lumen Technologies	5%
Riverbed Technology	5%
Sierra Wireless	5%
Tessco	5%
Ventev	5%

RESOURCE	RATE
Cloud Engineer	Up to $420/hr
Collaboration Engineer	Up to $420/hr
Contact Center Engineer	Up to $420/hr
Cyber Consultant	Up to $420/hr
Data Center Engineer	Up to $420/hr
DevOps Architect	Up to $420/hr
DevOps Engineer	Up to $420/hr
Network Engineer	Up to $420/hr
Principal Cyber Consultant	Up to $420/hr
Project Manager	Up to $420/hr
Security Engineer	Up to $420/hr
Senior Cloud Engineer	Up to $420/hr
Senior Collaboration Engineer	Up to $420/hr
Senior Contact Center Engineer	Up to $420/hr
Senior Cyber Consultant	Up to $420/hr
Senior Data Center Engineer	Up to $420/hr
Senior DevOps Engineer	Up to $420/hr
Senior Network Engineer	Up to $420/hr
Senior Project Manager	Up to $420/hr
Senior Security Engineer	Up to $420/hr
Senior Software Engineer	Up to $420/hr
Senior Wireless Engineer	Up to $420/hr
Software Engineer	Up to $420/hr
Trainer	Up to $420/hr
Wireless Engineer	Up to $420/hr

Security	Minimum Discount
Netskope, Inc.	5%
netsparker	5%
NS1	5%
Nucleus Security	5%
Okta	5%
Orca	5%
ORDR	5%
Palo Alto Networks	5%
Perforce	5%
perimeter81	5%
Portswigger	5%
Proofpoint	5%
Qualys, Inc.	5%
Radware Ltd	5%
Reach Security	5%
Rockwell Automation	5%
RSA	5%
SailPoint	5%
SALT Security	5%
SecureAuth	5%
SecZetta	5%
Semperis	5%
SentinelOne	5%
Siklu	5%
Snyk	5%
Splunk, Inc.	5%
Tanium	5%
Tenable	5%
Varonis Systems	5%
Venafi, Inc.	5%
Verkada, Inc.	5%
Whitehat	5%
Zscaler	5%

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1386

AUTHORIZING A MASTER LICENSE AGREEMENT WITH VERTIGIS SOFTWARE FOR GIS

WHEREAS, the County of Kane requires technical support for its Geographic Information Systems (GIS), including software, hardware, and applications; and

WHEREAS, to effectively utilize the software, technical support services are required; and

WHEREAS, the agreement has been reviewed by the Civil Division of the State's Attorney's Office; and

WHEREAS, the County Board has the authority to approve the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman of the County Board is hereby authorized and directed to execute the Master License Agreement with VertiGIS Software.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authoring a Master License Agreement with VertiGIS Software for GIS

Committee Flow:
Administration Committee, Executive Committee, County Board

Contact:
Kurt Lebo 630-208-3137

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $0
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution authorizes the Kane County Board Chairman to execute a Master License Agreement with VertiGIS Software to provide technical support for the County's Geographic Information Systems (GIS), including software, hardware, and applications. The agreement has been reviewed by the Civil Division of the State's Attorney's Office. Approval of this agreement ensures the County can maintain and effectively utilize its GIS systems, which are essential for County operations and service delivery.

VertiGIS

VertiGIS North America Ltd., 300–1117 Wharf Street, Victoria, BC Canada V8W 1T7 Tel: (250) 381-8130 Fax: (250) 381-8132

MASTER LICENSE AGREEMENT
VERTIGIS NA Contract Number: 2025-10-861

This Master License Agreement ("Agreement") is between the licensee printed below ("Licensee"), VertiGIS North America Ltd. ("VERTIGIS NA"), as licensor of the Software, Data, Online Services and/or Documentation licensed under this Agreement and distributor set out below. The Agreement includes (i) this signature page, (ii) the General License Terms and Conditions, (iii) the Exhibit and (iv) VERTIGIS NA's ordering document. The parties acknowledge that they have read and understood this Agreement and agree to be bound by the terms and conditions hereof as applicable to each party.

This Agreement constitutes the sole and entire agreement of the parties as to the subject matter set forth herein and supersedes any previous agreements, understandings, and arrangements between the parties relating to such subject matter, and any terms on Licensee's purchase order. Any modification(s) or amendment(s) to this Agreement must be accepted by an authorized representative of each party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and effective as of the last date written below.

_____ (Licensee)	VERTIGIS NORTH AMERICA LTD. (VERTIGIS NA)
By: _____ Authorized Signature	By: _____ Authorized Signature
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Licensee Contact Information

Contact: _____

Address: _____

_____

_____

_____

Country: _____

Telephone: _____

Fax: _____

E-mail: _____

VERTIGIS NA General License Terms and Conditions
Exhibit 1: Scope of Use

VertiGIS

GENERAL LICENSE TERMS AND CONDITIONS
(04/2023)

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11.4 No Implied Waivers. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver of the provisions or the right of such party thereafter to enforce that or any other provision.

11.5 Severability. If any provision of this Agreement is held to be unenforceable for any reason, (i) such provision will be reformed only to the extent necessary to make the intent of the language enforceable, and (ii) all other provisions of this Agreement will remain in effect.

11.6 Successor and Assigns. Licensee shall not copy, assign, sublicense, sublease, redistribute, or transfer Licensee's rights or the rights of a contractor or third party or delegate its obligations under this Agreement without VERTIGIS NA's and its authorized distributor's prior written consent, and any attempt to do so without VERTIGIS NA's and its authorized distributor's prior and written consent shall be void. This Agreement shall be binding upon the respective successors and assigns of the parties to this Agreement. Notwithstanding, a Government contractor that has acquired the Product(s) under contract to the Government may assign its rights under this Agreement to its Government customer upon written notice to VERTIGIS NA, provided the Government customer assents to the terms of this Agreement.

11.7 Survival of Terms. The provisions of Articles 8, 9, 10, and 11 of this Agreement shall survive the expiration or termination of this Agreement.

11.8 Equitable Relief. Either party will have the right to seek an injunction, specific performance, or other equitable relief in any court of competent jurisdiction ~~without the requirement of posting a bond or proving injury as a condition for relief. Licensee acknowledges and agrees with VERTIGIS NA that any breach of this Agreement by Licensee, its employees, representatives, contractors or other third parties may cause serious and irreparable harm to VERTIGIS NA and/or its licensor(s) which cannot adequately be compensated in damages. Further, Licensee acknowledges and agrees with VERTIGIS NA that, in the event of such a breach, in addition to any and all remedies available to VERTIGIS NA, its licensor(s) or its authorized distributor at law, VERTIGIS NA, its licensor(s) and/or its authorized distributor shall have the right to seek an injunction, specific performance, or other equitable relief in any court of competent jurisdiction without the requirement of posting a bond or undertaking or proving injury as a condition for relief. Licensee hereby consents to any request made by VERTIGIS NA, its licensor(s) or its authorized distributor for an injunction, specific performance or other equitable remedy and to such an injunction, specific performance or other equitable remedy being issued against it restraining it from any further breach of such provision or requiring any action by Licensee whatsoever. Such injunction, specific performance or other equitable remedy shall not be construed to preclude or to be in derogation of any other remedy to which VERTIGIS NA may be entitled under the laws of Canada or the home jurisdiction of Licensee.~~

Commented [A5]: VertiGIS: We suggest making this reciprocal.

11.9 U.S. Government Restricted Rights. The Product(s) are provided with restricted rights. The Product(s) are commercial computer software, commercial data, commercial Online Services, and commercial computer software documentation. This Agreement contains VERTIGIS NA's commercial license terms and conditions for such items. The commercial license rights in this Agreement strictly govern Licensee's use, reproduction, or disclosure of the Product(s). No other license terms or conditions shall apply unless expressly agreed in writing by VERTIGIS NA and Licensee. The Software source code is unpublished and all rights to the Product(s) are reserved under international and national copyright laws. In the event any court, arbitrator, or board holds that the Licensee has greater rights to any portion of the Product(s) under applicable public procurement law, such rights shall extend only to the portions affected. Use, duplication, or disclosure by the U.S. Government is subject to restrictions as provided in FAR 52.227-19 (June 1987), FAR 52.227-14 (ALT III) (June 1987), DFARS 252.227-7015 (Nov 1995), or NFS 1852.227-86 (December 1987), or the local, state, or foreign equivalent, as applicable. The owner or authorized licensor is VertiGIS North America Ltd., 300-1117 Wharf Street, Victoria, British Columbia, Canada V8W 1T7.

11.10 Governing Law~~, Arbitration~~

Commented [A6]: VertiGIS: Accepted.

a. *Licensees in Canada and the United States of America, Its Territories, and Outlying Areas*. This Agreement shall be governed by and construed in accordance with the laws of ~~British Columbia, Canada~~the State of Illinois without reference to its conflict of laws principles. ~~Except as provided in Article 11.8, any dispute arising out of or relating to this Agreement, or the breach thereof, which cannot be settled through~~

~~negotiation, shall be finally settled by arbitration administered by or the American Arbitration Association (in the US) under its Commercial Arbitration Rules. Judgment on the award rendered by the arbitrator may be entered into a court of competent jurisdiction. If Licensee is a U.S. Government agency, this Agreement is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C 601-613), in lieu of the Arbitration provisions of this clause.~~

b. *All Other Licensees*. Intentionally deleted.
c. This Agreement shall not be governed by the United Nations Convention on Contracts for the International Sale of Goods, the application of which is expressly excluded.
d. Either party shall, at the request of the other, make available documents or witnesses relevant to the major aspects of the dispute.

11.11 Maintenance and Technical Support

a. Maintenance for qualifying Products and technical support services ordered directly from VERTIGIS NA will be provided in accordance with VERTIGIS NA's Maintenance and Technical Support Policy available at https://vertigisstudio.com/legal, which VERTIGIS NA, in its sole discretion, may revise from time to time.

b. Maintenance for qualifying Products and technical support services ordered directly from a VERTIGIS NA authorized distributor will be provided in accordance with the distributor's then current standard maintenance program policy or VERTIGIS NA's L400, as indicated by the distributor.

11.12 Force Majeure. Except with respect to payment obligations under this Agreement, neither party shall be held liable or responsible to the other party nor be deemed to have defaulted under or breached this Agreement for failure or delay in fulfilling or performing any obligation under this Agreement when such failure or delay is caused by or results from, directly or indirectly, causes beyond the reasonable control of the affected party, including but not limited to fire, floods, earthquakes, epidemic, embargoes, war, acts of war (whether war is declared or not), insurrections, riots, civil commotions, strikes, lockouts or other labor disturbances, cyberattacks, disruptions or outages of third party services, acts of God or acts, omissions or delays in acting by any governmental authority; provided, however, that the affected party shall use reasonable commercial efforts to avoid or remove such causes of nonperformance, and shall resume performance hereunder as commercially reasonable whenever such causes are removed. The affected party shall provide the other party with prompt written notice of any delay or failure to perform that occurs by reason of Force Majeure.

EXHIBIT 1
SCOPE OF USE
(L300 04/2023)

The scope of use for each VERTIGIS NA Software identified below is described in the applicable footnotes listed in parentheses. Geocortex has been renamed "VertiGIS Studio" for the indicated Products below.

VertiGIS Studio Standard Edition (1, 2, 3, 4 (Starter Kit), 5, 6, 7, 8)
- Geocortex Essentials Standard Edition (4.x) (20)
- VertiGIS Studio Workflow (15, 16, 19)
- VertiGIS Studio Reporting (15, 16, 19, 22)
- VertiGIS Studio Printing (15, 16, 19, 22)
- VertiGIS Studio Web (GXW) (15, 19, 20)

VertiGIS Studio Enterprise Edition (1, 2, 3, 5, 6, 7, 8)
- Geocortex Essentials Standard Edition (4.x) (20)
- VertiGIS Studio Workflow (15, 16, 19)
- VertiGIS Studio Reporting (15, 16, 19, 22)
- VertiGIS Studio Printing (15, 16, 19, 22)
- VertiGIS Studio Workflow Builder Edition (15, 17, 19)
- VertiGIS Studio Reporting Builder Edition (15, 17,19, 22)
- VertiGIS Studio Printing Builder Edition (15, 17, 19, 22)
- VertiGIS Studio Mobile (GXM) (15, 19, 20, 21)
- VertiGIS Studio Web (GXW) (15, 19, 20)
- VertiGIS Studio Access Control (16, 19)
- VertiGIS Studio Search (19)

- VertiGIS Studio Builder Edition (1 ,2 ,3, 5, 8)
  - VertiGIS Studio Workflow Builder Edition (15, 17, 19)
  - VertiGIS Studio Reporting Builder Edition (15, 17, 19, 22)
  - VertiGIS Studio Printing Builder Edition (15, 17, 19, 22)

- Geocortex Analytics (5, 7, 8, 19)

- VertiGIS Studio Analytics (5, 7, 8, 19)

- VertiGIS Studio Developer Subscription (5, 6, 9, 19)

- VertiGIS Studio Workflow Builder Edition (5, 15, 17, 19)

- VertiGIS Studio Reporting Builder Edition (5, 15, 17, 19, 22)

- VertiGIS Studio Printing Builder Edition (5, 15, 17, 19, 22)

- VertiGIS Studio Mobile (5, 15, 19, 20, 21)

- VertiGIS Studio Web (5,15, 19, 20)

- VertiGIS Studio Access Control (5, 16, 19)

- VertiGIS Studio Search (5, 19)

- VertiGIS Studio Inline (5, 19)

- VertiGIS Studio Item Manager (19, 23)

1. "Development Server License." Licensee may install and use the Software on a single computer to design and build applications that interface with or utilize server Software as described in the Documentation.

2. "Staging Server License." Licensee may use and install the Software for the following purposes; user acceptance testing, performance testing, load testing of other third-party software, staging new commercial data update, and training activities.

3. "Production Server License." Licensee may install and use the Software or Data to provide services to multiple users on the same or other computer(s).

4. "Single Application License." Licensee may install and use the Software or Data for one (1) web-GIS application serving multiple users on the same or other computer(s). An Application is defined as a discrete web-GIS viewer with a specific URL.

5. "License." Licensee may use the subscription(s), Software, Online Services and Data for a limited time period. When the license term expires Licensee must either stop using the subscription(s), Software, Online Services, and Data, or renew or extend the license upon payment of applicable fees. Licensing is based on the greater of the number of Licensee's activated ArcGIS® Identities (Online and Portal combined) or the number of ArcGIS® Server and ArcGIS® Enterprise cores deployed by Licensee.

6. Extensions to Software programs and VertiGIS Studio Developer Subscription Software follow the same scope of use as that granted for the corresponding Software programs.

7. The administrative tools for the Software may be copied and redistributed throughout the Licensee's organization.

8. Redundant Software installation(s) for failover operations may be implemented during the period the primary site is nonoperational. The redundant Software installation(s) shall remain dormant except for system maintenance and updating of databases while the primary site or any other site is operational.

9. VertiGIS Studio Developer Subscription Software, Online Services, and Data may only be used at an installation location solely for the purposes of research, development, testing, and demonstration of a prototype application. VertiGIS Studio Developer Subscription Software and Data may be installed on multiple computers for use by a named VertiGIS Studio Developer Subscription developer.

10. Reserved.

11. Reserved.

12. Reserved.

13. Reserved.

14. Reserved.

15. For Commercial ASP Licensees, Commercial ASP Use is restricted to on premise deployment.

16. Licensed for use with a VertiGIS Studio or Geocortex Viewer (GVH, GXW, GXM). Not for use with Esri's Web AppBuilder for ArcGIS®.

17. Licensed for use with Esri's Web AppBuilder for ArcGIS®. Not for use with a VertiGIS Studio or Geocortex Viewer (GVH, GXW, GXM).

18. Reserved.

19. Active Geocortex or VertiGIS Studio maintenance or subscription required to use this Product.

20. Value-Added Applications:

i. Value-Added Applications built with the Product are subject to the terms of use of ArcGIS Runtime Standard Level. Value-Added Application means an application developed by Licensee for use in conjunction with the authorized use of the Products.

ii. Licensee may use the Product to create Value-Added Applications and distribute and license those Value-Added Applications to its end users in accordance with this Agreement to use anywhere not prohibited under export regulation or in violation of applicable privacy regulations and laws. Licensee is responsible compliance with applicable export control regulations and laws.

iii. Licensee is responsible for the development, operation, and technical support of Licensee Content and Value-Added Applications.

21. Licensee may not use the Product to develop Internet or server-based Value-Added Applications.

22. Subscription license includes a SaaS consumption limit of 1GB per month. Licensee consumption in excess of 1GB per month may result in additional consumption costs to Licensee.

23. VERTIGIS NA disclaims and makes no representations or warranties whatsoever and provides no indemnities to Licensee for this Product or Licensee's use thereof. The Product is offered as-is and is available for use at Licensee's own risk. There is no maintenance or technical support provided for this Product. VERTIGIS NA reserves the right to discontinue this Product in its sole discretion without providing notice to Licensee.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1229

APPROVING THE PURCHASE OF FIVE (5) 2026 TANDEM AXLE TRUCK CAB AND CHASSIS FOR THE KANE COUNTY DIVISION OF TRANSPORTATION

WHEREAS, pursuant to Kane County Resolution No. 22-266, the County of Kane and Sourcewell entered into an Intergovernmental Agreement ("IGA") to procure materials, services, supplies, equipment, construction and construction-related services; and

WHEREAS, quotes have been solicited and received for Five (5) model year 2026 tandem axle truck cab and chassis (hereinafter the "Vehicles") to replace five vehicles of the Division of Transportation; and

WHEREAS, CIT Trucks, LLC - 4301 N. Bell School Road, Loves Park, Illinois 61111 was the selected vendor for the Vehicles under the Sourcewell authorized cooperative agreement at a total cost of Eight Hundred Forty-Six Thousand One Hundred Fifty-Nine and 60/100 Dollars ($846,159.60).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the offer for said Vehicles from CIT Trucks in the amount of Eight Hundred Forty-Six Thousand One Hundred Fifty-Nine and 60/100 Dollars ($846,159.60). is accepted and that the County of Kane purchase said Vehicles from CIT Trucks, LLC - 4301 N. Bell School Road, Loves Park, Illinois 61111; payment therefor to be made from the Motor Fuel Local Option Fund #304, Line Item #70070 (Automotive Equipment).

Line Item: 304.520.524.70070
Line Item Description: Automotive Equipment
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving Purchase of Five (5) 2026 Tandem Axle Truck Cab and Chassis for the Kane County Division of Transportation

Committee Flow:
Transportation Committee, Administration Committee, Executive Committee, County Board

Contact:
Michael Way 630.406.7359

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $846,159.60
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Vehicle Description: Five (5) 2026 Kenworth T480 Tandem Axle Truck Cab and Chassis

Vendor: CIT Trucks (Sourcewell – authorized cooperative agreement Res. # 22-266)

Purchase price – Trucks $796,159.60 (CIT Trucks Quote 28275 and 28276)
Contingency: $50,000
Total: $846,159.60

Comments:
These five (5) new Kenworth plow trucks will replace current units. Normal replacement of this type of vehicle is every 13 to 15 years. Replacement is based on age, mileage, dependability, and maintenance costs. The units that are due for replacement were scored and meet Kane County's requirements for replacement.

Due to difficulties in ordering trucks, this truck chassis will be ordered from Sourcewell cooperative agreement contract # 060920-KCT. These vehicles are used in the maintenance section of Transportation to clean and maintain County highways during winter operations. The body packages will be taken at a different time. The old units will either be traded in or sold at auction.

These 5 vehicles are in the pending FY26 budget. A $5,000 despot per chassis to lock in the build spots was approved on 4/8/2025.

Staff recommends approval.

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Solicitation Number: RFP #032824

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Kenworth Truck Company, a Division of PACCAR Inc., 10630 NE 38th Place, Kirkland, WA 98033 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires July 9, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

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A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship pursuant to the express vehicle warranty and extended warranties provided with all Supplier's vehicles. Supplier does not warrant or accept responsibility or liability for any parts separately warrantied, for example, body installations, or engines not manufactured by Supplier (which carry a separate manufacturer's warranty). In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that that is effective past the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

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Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This

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approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

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A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

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7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and

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Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

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C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, to the extent arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

    a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and

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promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination*. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

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14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

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The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for products liability-completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

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no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability*. During the term of this Contract, Supplier will maintain coverage for all claims the Supplier may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Supplier's professional services required under this Contract.

Minimum Limits:
$2,000,000 per claim or event
$2,000,000 – annual aggregate

6. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

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Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

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Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference. If required to file compliance reports, Supplier will provide AAP and EEO1 reports only.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to

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the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal

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awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

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K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

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R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell	Kenworth Truck Company, a Division of PACCAR Inc.
DocuSigned by: Jeremy Schwartz C0FD2A139D06489...	DocuSigned by: Mike Kleespies 0B8F148A584040E...
By: _____	By: _____
Jeremy Schwartz	Mike Kleespies
Title: Chief Procurement Officer	Title: Director of Medium Duty Trucks
Date: 7/5/2024 | 12:34 PM CDT	Date: 7/5/2024 | 11:39 AM CDT

RFP 032824 - Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services

Vendor Details

Company Name:	Kenworth Truck Company, Division of PACCAR Inc.
Address:	10630 N.E. 38th Place Kirkland, Washington 98033
Contact:	Mike Kleespies
Email:	mike.kleespies@paccar.com
Phone:	813-455-1248
HST#:	916029712

Submission Details

Created On:	Thursday February 08, 2024 07:49:32
Submitted On:	Wednesday March 27, 2024 19:02:51
Submitted By:	Mike Kleespies
Email:	mike.kleespies@paccar.com
Transaction #:	77c3c738-7a00-4503-bb36-6ac47b3d756d
Submitter's IP Address:	208.127.93.240

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Kenworth Truck Company, a Division of PACCAR Inc.	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	Kenworth Truck Company or PACCAR Inc. controlled subsidiary entities are: - Paccar Parts and 13 parts distribution centers with over 1.4 million commercial parts available and sold through all Kenworth dealer, TRP stores, or the Online Parts Counter site available 24/7 365 days a year. - Paccar Financial & Paccar Financial Used Truck Centers - Paclease Kenworth contracted dealers, and supplementary companies such as body companies and their distributors, are included in this offer and required in order to provide participating members a complete vehicle solution. - All Kenworth contracted dealers throughout the United States and Canada (See uploaded file for current list of 480 Kenworth dealers and locations) - All truck body and equipment manufacturers, distributors, and service providers in the United States and Canada. The Thomas Register (www.thomasnet.com) lists more than 500,000 entities that supply bodies, equipment and services that Kenworth dealers will partner with to provide complete vehicle solutions.	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	Kenworth Truck Company Kenworth Truck Co. Kenworth Parts Paccar Financial Paclease PACCAR	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	33323	*
5	Proposer Physical Address:	Kenworth Truck Company 10630 NE 38th PL Kirkland, WA 98033	*
6	Proposer website address (or addresses):	www.kenworth.com www.parts.kenworth.com www.partsandservice.kenworth.com www.paccarparts.com www.paccarfinancial.com www.paccarusedtrucks.com www.paclease.com	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Mike Kleespies Director of Medium Duty Trucks 10630 NE 38th PL Kirkland, WA 98033 mike.kleespies@paccar.com (813) 455-1248	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Mike Kleespies Director of Medium Duty Trucks 10630 NE 38th PL Kirkland, WA 98033 mike.kleespies@paccar.com (813) 455-1248	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	For Kenworth PACCAR Parts: Vinita Nair Senior Fleet Sales Manager 750 Houser Way N Renton, WA 98057 vinita.nair@paccar.com (525) 269-5492 Alternate for Kenworth New Trucks: Ryan Breezee Vocational Fleet Manager 10630 NE 38th PL Kirkland, WA 98033 ryan.breezee@paccar.com (425) 518-0000	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	
10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	The Kent and Worthington family starting building trucks in 1915 and formed Kenworth in 1923. In 1944, PACCAR purchased Kenworth Trucks. Kenworth Truck Company is a Division of PACCAR Inc. The Kenworth mission is to engineer, manufacture, and market "THE WORLD'S BEST" trucks and services. We will accomplish our mission through commitment to employee development, agile business processes, and unsurpassed customer satisfaction. Our vehicles will be first in technology and best in class as defined by the top outside rating agencies. CORE VALUES: • Our People – Encourage a culture that values and empowers employees through open communication, integrity and teamwork. Provide a safe environment for employees to work and grow. • Our Product – Lead the industry in technologically advanced products and services while maintaining the Kenworth reputation as a custom, high quality, premium value vehicle. • Our Business – Operate according to sound business principles, guided by strong ethics to achieve profit and performance goals. Enhance Kenworth's reputation as a leader within the industry and in our communities. • Our Customers – Enable the success of dealers and customers by understanding their unique requirements and by providing reliable, innovative custom products and services. • Our Partners – Create an environment that encourages cooperation between PACCAR divisions to capitalize on individual strengths while maintaining brand identity. Foster supplier relationships to ensure mutual value and success.	*
11	What are your company's expectations in the event of an award?	Similar to what we're doing now with the current class 4 through 8 chassis award. We will continue to engage the entire Kenworth dealer network throughout the United States and Canada to work with members and offer the entire lineup of Kenworth brand commercial trucks, Battery Electric Vehicles, Hydrogen Fuel Cell Electric Vehicles, with any type of truck related equipment, transportation, finance and lease, and maintenance and repair parts solutions that meet members specific fleet needs.	*
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	PACCAR Inc. has enjoyed over 100 years of superior performance with a positive net profit over the past 85 consecutive years. PACCAR achieved record revenue in 2023 of $35.13 billion and net income of $4.6 billion. PACCAR has paid a yearly dividend since 1941.PACCAR has an A+/A1 Credit Rating. The 2023 annual report is uploaded in supporting documents. Highlights of PACCAR's financial results during 2023 include: • Record consolidated revenues of $35.13 billion. • Record net income of $4.60 billion. • Record After-tax return on revenues of 13.1%. • Record PACCAR Parts revenue of $6.41 billion. • Record PACCAR Parts pretax income of $1.70 billion. • Record Financial Services assets of $20.96 billion. • Financial Services pretax income of $540.3 million. • Cash provided by operations of $4.19 billion. • Record dividends declared of $2.23 billion. • Medium-term note issuances of $2.91 billion. • PACCAR invested $1.11 billion in capital projects and research and development. • Stockholders' equity of $15.88 billion.	*
13	What is your US market share for the solutions that you are proposing?	Kenworth had US 2023 year end overall class 8 market share of 14.7% / 39,269 trucks. Kenworth had US 2023 year end class 6 and 7 market share of 6.6% / 6,620 trucks.	*
14	What is your Canadian market share for the solutions that you are proposing?	Kenworth had Canada 2023 year end class 8 market share of 15.8% / 4,782 trucks. Kenworth had Canada 2023 year end class 6 and 7 market share of 7.9% / 453 trucks.	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	Paccar and Kenworth Division have never filed for bankruptcy protection.	*
16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Kenworth Truck Company falls under category (b). Kenworth is a truck manufacturer with a dealer network throughout all 50 United States and all Providences of Canada. The more than 480 dealer locations provide all of Kenworth's products and services to end users. The primary sales force is through our independently owned and contracted dealers located throughout the all 50 United States and and territories as well as all Providences in Canada. Our contracted dealers sell and service Kenworth brand commercial trucks in the class 5, 6, 7 and 8 weight categories including full battery electric vehicles in class 6, 7 and 8 as well as hydrogen fuel cell electric vehicles in class 8. Kenworth dealers will prepare the complete vehicle solutions for the members, order truck chassis and all necessary bodies and equipment, provide training and finance solutions, and any other services needed to deliver a high quality and complete vehicles solution. In addition, Kenworth employs approximately 65 field sales personnel located throughout the U.S. and Canada that support dealer sales personnel in preparing vehicle quotes, offers, delivery, and after sales support to assist in meeting end user needs. These individuals are employees of Kenworth Truck Company.	*
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	All Kenworth Company sales representatives have up to date state licenses, if state required. All contracted dealers and third-party body companies have the required state dealer licenses and certifications as required by the applicable state and local laws.	*
18	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	Paccar nor Kenworth Truck Division have never experienced a "Suspension or Debarment". Additionally, we have no knowledge of any of our contracted dealers to have experiences a "Suspension or Debarment" in the past.	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *
19	Describe any relevant industry awards or recognition that your company has received in the past five years	- 2019 Kenworth Honored as Top Workplace for Women in Transportation - 2020 Kenworth Honored as Top Workplace for Women in Transportation - 2021 Kenworth Honored as Top Workplace for Women in Transportation - 2022 Kenworth Honored as Top Workplace for Women in Transportation - 2023 Kenworth Honored as Top Workplace for Women in Transportation - 2020 Kenworth Chillicothe receives Two Manufacturing Leadership Award in Operational Excellence. - 2021 Kenworth Chillicothe and Renton Assembly Plants receive Manufacturing Leadership Awards in Engineering and Production Technology. - 2020 Kenworth Chillicothe plant earns Gold Encouraging Environment Excellence Award - 2021 Kenworth Chillicothe plant earns Platinum Encouraging Environmental Excellence Award. - 2022 Kenworth receives Clean Energy Award - 2022 Kenworth Chillicothe and Renton Plants receive Three Manufacturing Leadership Awards - 2020 Paccar St. Therese Plant receives Manufacturing Leadership Award.
20	What percentage of your sales are to the governmental sector in the past three years	Approximately 6% of Kenworth overall sales have gone to the governmental sector in the past 3 years.
21	What percentage of your sales are to the education sector in the past three years	Less than 1% of Kenworth overall sales have gone to the education sector in the past 3 years.
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Kenworth has held two consecutive Sourcewell contracts for commercial trucks since 2016. This is the only contract Kenworth is engaged in directly and produces annual volume approximately 250 to 300 new trucks. All other state or cooperative purchasing contracts are held with various Kenworth dealers throughout the United States and Canada. Some of the known dealer contracts are: - Florida Sheriffs Association with annual volume approximately 60 to 70 trucks. - Texas Buy Board with annual volume approximately 20 to 50 trucks.
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Kenworth does not have any GSA contracts or SOSA directly. A GSA contract is held by our Kenworth dealer in Baltimore with approximate annual sales of 15 to 50 trucks.

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *
Jefferson County	Charles Tyler	205-743-9481
City of Decatur	Daniel Boutwell	706-266-3955
City of Birmingham	Cedrick Roberts	205-329-1933

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *
Jefferson County	Government	Alabama - AL	Medium duty and heavy duty trucks placed in service. Multiple class 7 and 8 truck models and multiple truck body types.	33 trucks	$4,986,687.00
City of Huntsville	Government	Alabama - AL	Medium duty and heavy duty trucks placed in service. Multiple class 6,7 and 8 truck models and multiple truck body types.	14 trucks	$3,142,090.00
Clark County	Government	Nevada - NV	Medium duty and heavy duty trucks placed in service. Multiple class 6,7 and 8 truck models and multiple truck body types.	11 trucks	$2,466,455.00
Ventura County	Government	California - CA	Medium duty and heavy duty trucks placed in service. Multiple class 7 and 8 truck models and multiple truck body types.	10 trucks	$1,877,577.00
City of Spokane	Government	Washington - WA	Medium duty and heavy duty trucks placed in service. Multiple class 7 and 8 truck models and multiple truck body types.	6 trucks	$1,505,325.00

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable.

Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	The Kenworth Sales Force consists of roughly 1,660 dealer sales executives, sales managers, sales representatives, and other sales administrative personnel through 480 plus dealership locations in all 50 United States and all Providences in Canada. Nearly all Kenworth dealers currently conduct some level of sales to Sourcewell participating agencies through the current Kenworth contract or through direct bidding. All truck salespeople at Kenworth dealers are trained and engaged daily in developing commercial vehicle solutions for end users. They custom design the truck specifications needed to meet the customer's needs including truck bodies and other equipment needed to offer a comprehensive quote. The dealer sales force is responsible for quoting, negotiating terms, ordering, delivering and any follow up services required to fulfill the participating agency's needs. Supporting the dealer sales personnel are more than 50 Kenworth Truck Company field personnel throughout U.S. and Canada that work closely with dealer sales personnel to provide guidance, expertise, engineering support and the overall highest level of responsiveness and customer satisfaction.	*
27	Dealer network or other distribution methods.	The Kenworth dealer network consists of 480 plus locations across U.S and Canada. A list of dealer location is uploaded to supporting documents. A Kenworth dealer locator is also available online at www.kenworth.com/dealers.	*
28	Service force.	Kenworth Dealer Parts and Service departments – After sale warranty, parts, maintenance and repair service is provided and managed through the 480 plus Kenworth dealer locations. Each dealership service and parts department has highly trained individuals to support maintenance, repair and parts needs. Overall dealership service department statistics currently are: 6,151 Truck Service Bays (includes mechanical stalls, LNG/CNG stalls & BEV stalls) 5,511 Service Technicians 611 Mobile Service Units In addition, Kenworth Truck Company employs a field support group to assist dealers as needed to meet all participating agency needs.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	All quotes, ordering, delivery and training will be managed by our dealer salesforce and supported by the Kenworth field sales organization. Dealer sales personnel will quote and establish pricing based on the Kenworth Contract requirements and order truck chassis, truck bodies, and other equipment as needed to provide a complete vehicle solution. Orders are placed electronically by dealers to the Kenworth factory using the same system used for specing and establishing the list price, aka MSRP, needed to determine the contract not to exceed sale price. Dealer orders for participating agencies will include a special tracking code designating the truck or tractor is being ordered in accordance will all of the Sourcewell contract requirements.	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Kenworth dealers have established processes and procedures to promptly address customer service needs regarding vehicle maintenance and repairs. These dealers aim to adhere to specific guidelines to ensure superior customer service levels. Dealerships are mandated to employ trained technicians, extend their operational hours, and utilize an express lane bay for swift diagnostics. Kenworth's PremierCare Gold Certification requires dealers to meet specific criteria and standards. The PremierCare Gold Certified dealer network is dedicated to enhancing productivity through expedited diagnostics, exceptional service, mobile roadside assistance, and access to premium driver's lounge. ---- The PremierCare Expresslane service offers a professional diagnosis and a repair time and cost estimate within two hours. Each Kenworth PremierCare Gold Certified dealership has dedicated Expresslane technicians to ensure this rapid diagnosis. ---- Dealerships certified as PremierCare Gold provide factory-certified technicians who have advanced engine training and immediate access to a comprehensive inventory of quality parts, facilitating efficient service solutions. Additionally, these locations offer extended service hours on evenings and weekends. TruckTech+ professionals utilize Kenworth's TruckTech+ remote diagnostics system to pre-diagnose issues before the truck reaches the dealership. ---- Kenworth's PremierCare Roadside Assistance is available 24/7, year-round, across North America. By calling 1-800-KW-ASSIST, customers can connect with a skilled Kenworth truck specialist who coordinates emergency service and unplanned repairs, schedules preventative maintenance, and accelerates parts ordering. In case of a roadside breakdown, PremierCare at 1-800-KW-ASSIST identifies the nearest certified dealer, arranges towing if necessary, schedules service, and monitors the repair until completion. This service assists in managing breakdowns, warranties, and payments, if applicable. - Kenworth's TruckTech+ is an onboard/mobile diagnostic tool giving customers the ability to monitor their fleet's health and locate the nearest dealer. This system is evolving to also inform customers about parts availability and the nearest dealer's service entry time. - The Kenworth Customer Satisfaction Process (KCSS) is a program used by Kenworth to gather customer feedback on product and service experiences. Customers are contacted, and any unresolved issues are addressed promptly. Many Kenworth dealers also implement their own internal customer satisfaction standards and practices.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	The entire Kenworth commercial truck product line and truck parts are offered to all participating agencies through our extensive Kenworth dealer network in the United States including Alaska and Hawaii. Agency demand for our trucks is strong and we've successfully grown the volume year over year and delivered the highest quality trucks to participating agencies over the past two contracts.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	The entire Kenworth commercial truck product line and truck parts are offered to all participating agencies through the Kenworth Canadian dealer network covering all of Canada. Interest for Kenworth trucks has grown through the Canoe network as seen through increased quote activity, truck orders and deliveries over the past contract. This will continue to be a focus of growth for our Canada dealers.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	All United States and Canadian areas will be fully served.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	All participating agencies in all sectors will be fully served.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	No restrictions apply. Kenworth dealers will manage all shipping and delivery requirements needed to support participating agencies in those areas.	*

Table 7: Marketing Plan

Line Item	Question	Response *
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	The primary strategy for promoting the contract involves leveraging our vast dealership network and approximately 1,660 dealer sales executives, sales managers, and sales representatives calling on and visiting municipal agencies. We have implemented a Sourcewell support program and online training modules accessible to all Kenworth dealers via our primary internal website. Nearly all of our dealers are actively engaged in promoting and selling the benefits of Sourcewell contract. Dealer promotion of the contract is through various means such as personal outreach, distributing flyers, hosting open house events, and utilizing additional printed materials. A professional brochure was developed specific for the Sourcewell contract and is being updated to include the latest models and battery electric vehicles. Examples have been uploaded in the supporting documents. Kenworth is committed to the ongoing development of marketing materials. The Sourcewell contract is actively promoted at national trade shows as well as local or regional trade shows in which the local dealership supports. Kenworth and dealers use the Sourcewell promotional materials available such as the "Awarded Contract" flags and giveaway items. Many dealers also participate in regional exhibitions specifically targeting the government and municipal sectors. We support and encourage dealer participation and assist with the dealers' creation of their own promotional materials for distribution and display at these events. Kenworth public relations department distributes national press release to the media to announce the Sourcewell contract, a practice we intend to maintain. Additionally, the Kenworth PR Department conducts customer testimonials and key purchases, such as the King County Battery Electric Order, and released to the national media. A sampling of a past press release is uploaded.
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	The Kenworth Truck Company's website serves as the primary source for information on all its models and provides a comprehensive directory of all Kenworth dealers. In addition to our website, we actively engage with our audience through various social media platforms, including Facebook, Twitter, and LinkedIn. Our dealer network also leverages these digital tools to promote involvement with the Sourcewell contract and to communicate announcements related to customer procurement through this contract. Over the next several years, Kenworth Truck Company plans to significantly increase our social media presence, with a particular focus on content related to Sourcewell. Furthermore, Kenworth maintains a YouTube channel offering valuable content about our models and featuring customer testimonials. We also offer a mobile app, enabling users to conveniently access information on Kenworth models and locate dealer facilities using their smartphones.
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Sourcewell's main role in promoting this contract will be to make it as easy as possible for agencies to find the appropriate equipment, parts, and truck related services through the various online resources available - primarily the main sourcewell-mn.gov website. Additionally, the training for dealer salespeople through in person courses, webcasts, or personal visits that Sourcewell personnel, such as those conducted in the past, are key to continually promoting the use of the contract. The training about the benefits and continual development of how to approach, listen and respond to agency needs is key to helping dealer salespeople develop the strong trusting relationship with their local agencies. Every day a Kenworth dealer someplace in the United State and Canada is working with an agency or potential participating agency to quote equipment to meet a specific need. We have already integrated the process to quote complete vehicle solutions to agencies under the awarded contract. The additional lead generating online process that Sourcewell has implemented has only enhanced and provides a means to help promote and connect agencies to Kenworth dealers. The process we deploy is similar to the normal sales process and is constantly being refined to provide agencies superior service and responsiveness.
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Because of their custom nature, Kenworth trucks cannot be ordered through an e-procurement process. Trucks are exclusively available for purchase through Kenworth dealers. However, parts can be easily obtained through our industry-leading eCommerce tool, Online Parts Counter (OPC). Participating agencies will have access to over 1.4 million parts, available for order 24/7 from any location. This tool boasts mobile-friendly designs, advanced search and filtering options, alternative parts suggestions, and comprehensive product details.

Table 8: Value-Added Attributes

Line Item	Question	Response *
40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Kenworth dealers provide on-site product training, maintenance/service training, and various other courses tailored to the municipal/vocational truck market as needed upon delivery of the vehicle. When dealing with specialized bodies, vendor-specific representatives are usually engaged to offer operator instructions and address related queries. Additional operator training and/or maintenance and repair training conducted as a training event are provided to a group of individuals upon request. The associated costs for such training will be agreed upon mutually between the Kenworth dealer and the requesting member.
41	Describe any technological advances that your proposed products or services offer.	Bendix Wingman and Meritor's OnGuard collision mitigation systems enhance driver safety through active braking and collision avoidance mechanisms utilizing forward-looking radar and windshield-mounted cameras. These systems also incorporate lane-keeping technology, side object detection, adaptive cruise control, and electronic stability control to prevent rollovers. High-Intensity Discharge (HID) headlights and LED headlights offer superior lighting capabilities. LEDs provide excellent wide-range/close-range lighting, while HIDs ensure optimal forward visibility. Zinc-coated frame rails and crossmembers reduce corrosion throughout the truck's lifespan. Additionally, through special request galvanized frame rails may also be available for certain applications. Kenworth's Digital Display features fully digital instrumentation, providing drivers with all necessary operational information. It can be configured to display as much or as little content as desired. TruckTech+ is an innovative technology designed to diagnose and address potential mechanical issues before they impact vehicle operation. This system ensures maximum uptime by empowering drivers and fleet managers to make informed decisions. Key features of TruckTech+ include: • Instant notification of actionable engine and aftertreatment fault information. • Fault codes accompanied by plain language explanations and proposed courses of action. • Over-the-air updates. • Proactive diagnostic and repair planning assistance, including detailed analysis of critical fault codes before the truck arrives at the shop. - The optional Kenworth Nav-Plus infotainment system provides GPS navigation, cell phone (and future Apple Carplay) capabilities, vehicle monitoring including virtual gauges, rear camera display when connected to 3rd party cameras, voice recognition and control, bluetooth connections and WiFi capability all through a seven inch color touch screen display. The display is available in English, Spanish and French Canadian languages.
42	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	PACCAR, the parent company of Kenworth, has invested more than $7.8 billion in the past decade to enhance environmentally friendly practices in manufacturing and distribution, develop new vehicle models, and pioneer innovative technologies. Kenworth's facilities in Renton, Washington; Chillicothe, Ohio; and Ste. Therese, Quebec have earned the esteemed ISO 14001 certification. This certification acknowledges their effective environmental management systems, which are designed to support the environmentally sustainable production of trucks. Furthermore, 80% of PACCAR's manufacturing sites have achieved "zero waste to landfill" status. This has been accomplished through recycling, the use of reusable containers, and the composting of food and paper waste. Kenworth is also committed to reducing water usage through recycling initiatives, minimizing paint waste with robotic painting systems, and conserving energy through the adoption of new technologies. For example, Kenworth utilizes regenerative dynamometers that capture electricity during vehicle testing. It its product lineup, Kenworth currently offers battery electric vehicles (BEVs) and a comprehensive range of CNG and LNG engines for class 6,7, and 8 vehicles. Additionally, Kenworth plans to introduce a hydrogen fuel cell/electric class 8 vehicle. This configuration will be available and added to this contract at a future date that has yet to be determined.
43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Kenworth offers a comprehensive range of engines, all of which either meet or exceed the stringent emissions standards set by the Environmental Protection Agency (EPA) and the California Air Resources Board (CARB). Our commitment to environmental responsibility extends beyond just our engines. All Kenworth manufacturing plants are ISO14001 certified, ensuring that our production processes adhere to the highest environmental standards. In recognition of our dedication to sustainability, Kenworth has previously been honored with the Environmental Protection Agency's Clean Air Excellence award. This accolade underscores our ongoing efforts to develop and produce environmentally friendly products. We continuously strive to advance our technologies to reduce greenhouse gas emissions, offering truck models with zero and near-zero emissions. While it's no longer mandatory, we still offer a selection of Kenworth models that are SmartWay Certified. This certification, granted by the EPA SmartWay Transport Partnership, reflects our commitment to collaborating with the freight industry to enhance energy efficiency and diminish emissions.
44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or HUB partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Since 2018, PACCAR has been recognized by the Women in Trucking Association (WIT) as a "Top Company for Women to Work for in Transportation." The Women in Trucking Association is an organization dedicated to promoting diversity and inclusion, with initiatives designed to foster success and provide opportunities for all. Women in Trucking Press Release uploaded. Furthermore, there are two recognized WMBE Kenworth dealerships: Kenworth of Louisiana, led by Jodie Teuton, and Rihm Kenworth, led by Kari Rihm.
45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Kenworth specializes in the manufacture of superior-quality, highly customized commercial vehicles ranging from class 5 to class 8. We prioritize the production of high-quality, long-lasting, and extremely durable vehicles, offering customizable cab and chassis options to align with specific truck-related equipment needs. Our services include providing customizable frame layouts, enabling customers or truck equipment manufacturers to specify the placement of frame-mounted equipment to precisely match a specific body type. Additionally, Kenworth offers a range of commercial trucks designed to support sustainability objectives. Our selection includes vehicles equipped with natural gas engines, fully electric medium-duty and heavy-duty drivetrains, and upcoming models powered by hydrogen fuel cell technology. Headquartered in the Pacific Northwest of the United States, Kenworth has a century-long history of leveraging the latest technology to engineer efficient trucks. Our commitment to delivering transportation solutions that meet our customers' needs continues to drive our innovation today.

Table 9A: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure.

You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	Yes, the Kenworth warranty covers our products parts and labor. Details regarding standard and extended warranty schedules are included in the uploaded documents. The coverage of warranties for Kenworth products varies depending on the specific model and components chosen. While Kenworth provides warranties that parts and labor for its products, some components may be covered by their respective manufacturers. For instance, Cummins engines come with a Cummins warranty, and warranty services for these engines are performed at Kenworth dealerships, with claims directly processed through Cummins. Similarly, Allison transmissions are covered by an Allison warranty. If a Kenworth dealer is not an authorized Allison warranty service provider, they would usually coordinate with a local authorized Allison repair center for any necessary repairs. Additionally, any add-on bodies or other truck-related equipment are covered by the warranties of their respective suppliers. Dealers generally collaborate with these suppliers to facilitate warranty repairs through the appropriate subcontractors.	*
47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	If a Kenworth truck is used in what is defined as a sever service application, a specific standard warranty is defined separately for units that fall into this category. Severe service definition and the specific warranty is included in the warranty documents uploaded. A Vehicle Warranty Quick Reference Guide has been uploaded to help further define.	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Every breakdown scenario is unique. Kenworth dealers are equipped with the training to make critical decisions required to ascertain the best approach to rectify a warrantable breakdown. Should the breakdown occur within the initial 6 months, or 100,000 miles, and the dealer possesses the necessary resources and capability, and concludes that dispatching a technician for a road call is the most suitable solution, then the dealer will receive reimbursement for such calls under a Kenworth warranty repair.	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	Kenworth has more than 450 authorized dealers situated across all states of the U.S. and throughout Canada. You can easily find these locations by using the dealer locator tool on www.kenworth.com. It's important to note that for warranty repairs on Kenworth products, they must be carried out by an authorized Kenworth dealer. However, it's also worth mentioning that some warrantable repairs on specific components may be conducted by any authorized location that deals with that component make. Kenworth ensures that Sourcewell participating entities in the United States and Canada receive comprehensive warranty service. All warranty claims will be honored in line with the Kenworth Warranty Agreement applicable at the time of the initial purchase. Furthermore, warranty repairs will be executed following Kenworth's detailed policies and procedures, regardless of whether the truck was purchased from the servicing dealer. Kenworth is dedicated to maintaining the highest standard of service in fulfilling your warranty requirements.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Items manufactured by other companies, such as bodies and additional equipment, are covered by the warranties provided by those specific manufacturers or service providers. The Kenworth dealer will help coordinate or perform the warrantable repair of the add on equipment and manage the claim with the appropriate entity. For items installed by the Kenworth factory but warranted by the component manufacturer, the repairs, when conducted at a Kenworth dealer, are processed through Kenworth Truck Company and then forwarded to the original manufacturer.	*
51	What are your proposed exchange and return programs and policies?	Since each Kenworth truck is custom-built to meet the specific requirements of the purchaser, we do not offer a standard exchange or return program. Any exceptions to this policy are subject to the judgement and approval of the selling Kenworth dealer.	*
52	Describe any service contract options for the items included in your proposal.	Service contract options would be managed through the Kenworth dealer network. Most dealers provide service contracts offering a range of options such as preventative maintenance, towing service, DOT inspections, tire exchange programs, oil analysis, and winter preparation. Service contracts directly through the Kenworth Truck Company are exclusively available through Kenworth's company-owned lease operations, PacLease. PacLease, a division of PACCAR Inc., offers full maintenance leases, rental units, contract maintenance, and other fleet services as part of a comprehensive vehicle solution tailored to meet the needs of its customers. Many Kenworth dealers are involved in this type of business and are equipped to provide these services to customers.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
53	Describe your payment terms and accepted payment methods.	The base payment terms are net 15 days after released from the Kenworth factory assembly plant with freight prepaid to the first destination in the continental U.S., or Canada. However, most chassis will require a body installation so it will be mutually agreed upon between the Kenworth dealer and participating agency the appropriate payment terms. The selling dealer and participating agencies will mutually determine the best payment method. The Kenworth dealer can coordinate and assist in evaluating alternative payment strategies through Paccar Financial or other financial institutions.	*
54	Describe any leasing or financing options available for use by educational or governmental entities.	Kenworth dealers will offer a full range of financing and leasing options including municipal leases through Paccar Financial, banks, dealer owned financial entities or other institutions such as those that have a Sourcewell contract.	*
55	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	The primary standard transaction system used to quote and order the custom class 5, 6, 7 or 8 truck is the Kenworth proprietary PremierSpec sales tool. All vehicle quotes and orders will be through a Kenworth authorized dealer. Dealer Salesperson determines truck model and generates compatible specifications that meet the customers need, meet the specific body installation need, and meets local road regulations and any other requirements. The Kenworth PremierSpec chassis summary report generated will show the proposed chassis specification and total list price (also shown as Total Adjusted Price) equal to the base model list plus all the selected chassis options. This is the list price that the agency discount will apply and include freight to the first continental U.S., or Canada for Canadian members, destination after chassis assembly at the Kenworth factory. An example vehicle summary report is uploaded. Since every State has unique laws and requirements and each total vehicle solution vary greatly depending on use application and body type, each dealership has truck order forms and unique terms and conditions to that are specific to the dealer group and/or area. Kenworth Truck Company does provide a standard Sourcewell contract calculator for all dealerships to use when quoting to help assure pricing integrity to the contract pricing matrix. Given the unique nature of commercial vehicles and the vast number of different bodies that may be installed, the final terms and conditions are mutually agreed upon between the dealer management and participating agency. Standard and optional extended warranty agreements are generated by Kenworth Truck Company and are the same for all dealers in the U.S. or same for the dealers in Canada. Copies are uploaded. Custom warranty agreements are available specific to the end user and are generated by Kenworth Truck Company.	*
56	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	P-card payment process is typically not used for commercial truck procurement. However, this would be mutually determined between the member and the selling Kenworth dealer.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *
57	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Truck Chassis Pricing is based on product model discounts: Kenworth truck chassis pricing for class 5 through 8, including battery electric vehicles (BEV), is the custom spec'd truck chassis list price, also known as the "Total Adjusted Price (w/o freight & warranty & surcharges)" in the PremierSpec chassis summary report, less the contract discount for the specific model. Any Tax, CARB required warranty or surcharge, or FET and other Government fees will be applied if applicable. The prices will be in US Dollars. For Canadian agencies purchasing through Canoe, an exchange rate will be added by the dealer at the time of proposal. Each truck quote is custom to meet the needs of the participating agency and therefore final list price varies greatly based on the final set of specifications desired and required to meet the agencies application need. This calculated agency price includes the standard freight from Kenworth factory assembly plant to the first delivery destination in the continental U.S. or Canada. See the uploaded "Sourcewell Discount Matrix for Kenworth Trucks" with the specific discounts by each truck model, the instructions to calculate pricing, and a pricing example that includes a sourced body. Agency price for all vehicle bodies and equipment needed to offer a complete vehicle solution will be at Kenworth dealer sales department cost plus no more than 5%. This includes all potential truck mounted bodies, add on equipment, special training requests, additional or special manuals, special software and/or hardware, subscriptions, special transportation (other than the transport included from the chassis assembly plant to the first specified delivery location which is included in the agency chassis pricing), any and all truck related type services (for body swap from old chassis to new chassis for example) and any flooring or storage costs required, or as mutually agreed upon, for time to allow body installations or services. Agency prices for all electric vehicle support services, infrastructure analysis, and charging systems pricing will be quoted at dealer truck sales department cost plus no more than 5%. Kenworth Truck Parts - PACCAR Parts: The pricing for PACCAR parts is based on product category discounts. The discounts are a percentage off list price amount that range from 0% to 62.96%. Participating agencies will apply for a Paccar Parts Fleet Services (PPFS) account. After applying, establishing credit, and receiving approval, a PPFS account number will be assigned. The PPFS account is required to assure the Sourcewell Kenworth Parts discounts are provided, PACCAR Parts purchases tracked (other truck parts that may be available from the dealer are not included), and PACCAR Parts purchases reported quarterly. The Sourcewell Discount Matrix for Kenworth Parts – United States and one for Canadian is uploaded under Pricing. Used Trucks: Used truck pricing is not to exceed 110% of the NADA calculated retail value of the vehicle plus any existing or add on equipment or services retail value such as, but not limited to, truck bodies, chrome items, headache racks, reconditioning work, repair services, parts, flooring and storage, painting, special warranties, cleaning, transport, inspections and fuel.
58	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	For Kenworth truck chassis the discount from the total list price, generated through the selection of custom options in the PremierSpec System, ranges from 7% to 42.8% depending on the specific model. See the uploaded Kenworth contract discount price matrix for the schedule of discounts off list price for each truck model. Again, it's important to note that each vehicle is custom designed, and the final list price will vary depending on final specifications selected to meet application requirements and agency needs. Truck bodies, equipment, and services and limited to dealer truck sales department cost plus no more than 5% markup. For Kenworth – PACCAR Parts: The discount from the list price ranges from 0% to 62.96% for United States participating agencies from 0% to 60.81% for Canadian participating agencies. The PPFS account is required to assure the Sourcewell Kenworth Parts discounts are provided, the PACCAR Parts purchases tracked (other truck parts that may be available from the dealer are not included), and PACCAR Parts purchases reported quarterly. The Sourcewell Discount Matrix for Kenworth Parts – United States and one for Canadian is uploaded under Pricing. For Used Trucks, it's extremely difficult to quantify a discount due to the extreme variability of custom specification, truck conditions, geographic impacts, body types and condition, and overall market demand. For this reason, used trucks offered by Kenworth Truck dealers are set at a "not to exceed" price of 110% of the NADA calculated retail value of the vehicle plus any existing or add on equipment or services retail value, or truck sales department cost plus 5%, value such as, but not limited to, truck bodies, chrome items, headache racks, reconditioning work, repair services, parts, flooring and storage, painting, special warranties, cleaning, transport, inspections and fuel.
59	Describe any quantity or volume discounts or rebate programs that you offer.	The pricing included in this offer includes discounts that take into account the total potential volume of all participating agency purchases combined. However, for high volume purchases in a single event, additional discounts will be considered on a case by case by the Kenworth dealer and Kenworth Truck Company cooperatively.
60	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	All sourced products and services are priced at the Kenworth Truck Dealer New Truck Sales Department cost plus no more than 5% markup. The Kenworth dealer will solicit offers from sub-contractors for sourced goods and services needed to offer a complete vehicle solution that meets the end users need. These sourced goods and services include, but are not limited to, any truck body, trailers, truck equipment, tools, support devices, parts and/or maintenance parts kits to be included with the chassis, additional or custom manuals, software, subscriptions, special transportation (other than the standard transportation included in the chassis price to the first delivery destination after the Kenworth factory assembly plant), requested training, extended warranties, and any specialized body or specialized service. Chassis storage and flooring costs may also be quoted, if needed and agreed upon between member and dealer, to manage the costs associated with a chassis waiting for a period of time to allow a body or service installation. All related products mentioned above will be priced no higher than the Kenworth dealer new truck sales department cost plus 5 percent. An example of the common sourced bodies are : Ambulance Truck, Armored Truck, Ashalt Spreader, Atenuater Truck, Auto Carrier, Belly Plow Truck, Beverage Hauling Truck, Block Truck, Boom Truck, Bulkhead, Conveyor Truck, Crane Truck, Crewcab, Day Cab Tractor, Drilling Truck, Dual Drive Truck, Dump Truck, Dumping Flatbed Truck, Expeditor Truck, Extended Cab, Feed Truck, Fire Pumper, Fire Service, Fire Truck, Flatbed Truck, Flatbed with Moffit Forklift, Fork Lift Truck, Fuel Delivery Truck, Garbage Packer, Garbage Side Loader, Grapple Truck, Heavy Haul Tractor, Hook and Lift Truck, Hook Truck, Hopper Truck, Landcape Truck, Logger Truck, Maintenance, Marine Truck, Mixer Truck, Oil Tank Truck, Pintle Hook , Pot Hole Patcher, Potable Water Truck, Pumper Truck, Recycling Truck, Refrigerated Van Truck, Refuse, Rescue Hauler, Roll-Back Recovery Truck, Roll-off Truck, Roll-on/off Truck, Route Tractor, Scissor Lift, Sewer Vac Truck, Side Dump Truck, Sleeper Truck, Snow Plow Truck, Stake Truck, Street Sweeper, Sweeper Truck, Trailers, Transport Truck, Utility bucket truck, Utility Digger Derrick, Utility Service Truck, Utility Truck, Vacuum, Van Truck, Vocational Tractor, Waste Hauling Truck, Water Tank Truck, Wing Plow Truck, and Wrecker Truck. An example of common add on truck equipment is wheel nut covers, mudflaps, fairings, pintle hook, trailer brakes and electrical connections, sleepers, crewcab and extended cab modifications, dual steering modifications, bulkhead, GPS devices, etc. An example of some specialized services are body swaps, body modifications, chassis wheelbase modifications, specialized training, maintenance program, etc. An example of special transportation that might be requested and required would be when needed truck related equipment, a body for example, is assembled and installed on incomplete truck chassis beyond the members community. Or when the members location requires specialized transport such as Hawaii or Alaska.

61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Many States or local political divisions have unique laws and potential taxes that are not included and would be added by the selling dealer as required by law. Additionally, unique surcharges may or may not be required depending on the State of registry or use. An example is with the California Air Resources Board (CARB) and the State of California in which a surcharge is required for certain engines to be used in that State. Generally, any federal, state, or local taxes, fees, tag, title, permit, CARB compliance, or other miscellaneous requirements are not included and will be determined and added by the Kenworth dealer as required with each unique state and vehicle offering.	*
62	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Freight from the Kenworth factory to the first specified delivery location in the continental United State or Canada is included. Additional transport, most often from the body installer to the local dealer and then for final delivery to the end user, will be arranged by the selling dealer and included in the complete vehicle offer at a price not higher than the dealer sales department cost plus 5 percent. Transport required to deliver to Alaska, Hawaii or other U.S. territories would be offered and priced the same as the additional transport associated with body installations mentioned above.	*
63	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Freight from the Kenworth factory to the first specified delivery location in the continental United State or Canada is included. This could include a port in the continental United States, or Canada. Any additional freight for ocean shipment, rail, flatbed, or other transport service required to deliver to Alaska, Hawaii or off-shore would be priced at the Kenworth dealer sales department cost plus no more than 5 percent.	*
64	Describe any unique distribution and/or delivery methods or options offered in your proposal.	The Kenworth offer includes all dealer stock units ready for service. The discount matrix applies and supports those participating agencies with the ability to purchase and place in-service needed equipment within weeks compared to months. Additionally, any unique delivery requested by the participating agency is possible. For example, if the agency wishes to purchase the truck chassis separately from the truck body, the delivery of the cab and chassis can be made to any location as they need which would be arranged, and quoted, if necessary, by the Kenworth dealer. For ordered units that require the highest level of expedited shipping from the Kenworth factory, dealer factory pickup or a single drive versus 3 way or 4 way transport may be available and would be determined and quoted by the Kenworth dealer at no more than the sales department cost plus 5 percent.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
65	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	Kenworth is providing a pricing structure that is better than what is being offered through other cooperative organizations. Additionally, for quantity deals Kenworth and the Kenworth dealer have provided, and will continue to provide, additional special discounts and incentives.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
66	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	A pricing calculator has been developed for dealer sales personnel to use when quoting vehicle solutions to participating agencies. The calculator assures the pricing is correct up front during the initial quoting process and assists the dealer in documenting all the economic details. Units are ordered using a special tracking code which assure the units will be reported when final delivery and in-service takes place. At that point, the dealer will use an online link to report additional and final information needed to populate all the required information in the quarterly report. This process has been in place for the past 24 months and has resulted in a substantial improvement in timely reporting and fee remittance. Additionally, the same online link is used by dealers to manage offering participating agencies units from pre-made dealer stock, reporting the detailed information necessary for the quarterly report, and assuring a process and action to assure the administrative fee is collected. All reporting, collection of administrative fees, and final remittance are completely managed by Kenworth Truck Company.	*
67	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	The primary measurement of success has been unit delivery metrics by state measured quarterly. In addition, those areas that appear to lack typical volumes are addressed by regional sales managers with dealer management to assure sales representatives are properly trained, have the tools to seek out and connect with potential agencies.	*
68	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	Kenworth proposes a $750 flat administrative fee per New Truck or Tractor vehicle to be paid quarterly. Kenworth proposes a 0.5% administrative fee for parts purchases quarterly provided there is a minimum $250,000 total purchases in the quarter. For quarters with total parts purchases less than $250,000 the proposed fee is 0.0%. Kenworth proposes a $250 flat administrative fee per used truck or tractor vehicle to be paid quarterly.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Proposers submitting a proposal in Category 1 as defined herein will be submitting in the broad category that includes all types of engines, fuel, and propulsion systems. For example, if a Proposer offers chassis and cabs with Internal Combustion Engines (ICE) as well as chassis and cabs with electric propulsion systems the Proposer should designate it is seeking an award in Category 1 **only**. Proposers seeking an award in Category 2, as defined herein, must include at least one solution offered within the scope of Category 2 for electric propulsion systems **only**.

Line Item	Category Selection *	
69	Category 1: All engines, fuel, and propulsion type chassis and cabs	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	

70	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	Kenworth is offering all truck and tractor models, truck parts, used trucks, and financial and municipal lease services. All offerings are through our contracted Kenworth dealer network throughout the United States and Canada. The truck and tractor products include the entire Kenworth product line of class 5, 6, 7, and 8 vehicles with GVW / GCW ratings from 16,000 lbs. to 140,000 lbs. The base models are: T180, T280, T380, T480, K270, K370, T680, T800, T880, W900, W990 and C500 that include multiple fuel types such as diesel, natural gas, electric, and future additional options such as gasoline, hydrogen, or propane. Biodiesel blend is also offered. Drive types offered include 4x2, 4x4, 6x4, 6x2, 6x6, as well as factory installed pusher axles. Highly specialized vehicles are also offered such as twin steer, right hand drive, or dual drive type configuration. Current electric vehicle models include K270e 4x2 in 26,000 GVWR non-CDL truck configuration. K370e 4x2 in 33,000 GVWR CDL truck configuration. T680e 6x4 in class 8 tractor or truck configuration. Future models will be added as they become available such as hydrogen fuel cell vehicles and next generation battery electric models which match better with vocational bodies and applications. These truck models include all possible factory assembled sales code options included in published data books and non-published factory options (NPO items). All truck body types, equipment, tools, support devices, and services to be installed or provided after chassis assembly are offered as well. These will be offered through Kenworth dealers at the time of truck chassis quotes in order to provide a complete vehicle solution. Kenworth dealers will work with truck equipment manufacturers (body companies) and other entities for necessary equipment and/or services required to meet the needs of the agency and application. This includes, but is not limited to, bodies such as: Ambulance Truck, Armored Truck, Ashalt Spreader, Atenuater Truck, Auto Carrier, Belly Plow Truck, Beverage Hauling Truck, Block Truck, Boom Truck, Bulkhead, Conveyor Truck, Crane Truck, Crewcab, Day Cab Tractor, Drilling Truck, Dual Drive Truck, Dump Truck, Dumping Flatbed Truck, Expeditor Truck, Extended Cab, Feed Truck, Fire Pumper, Fire Service, Fire Truck, Flatbed Truck, Flatbed with Moffit Forklift, Fork Lift Truck, Fuel Delivery Truck, Garbage Packer, Garbage Side Loader, Grapple Truck, Heavy Haul Tractor, Hook and Lift Truck, Hook Truck, Hopper Truck, Landcape Truck, Logger Truck, Maintenance, Marine Truck, Mixer Truck, Oil Tank Truck, Pintle Hook , Pot Hole Patcher, Potable Water Truck, Pumper Truck, Recycling Truck, Refrigerated Van Truck, Refuse, Rescue Hauler, Roll-Back Recovery Truck, Roll-off Truck, Roll-on/off Truck, Route Tractor, Scissor Lift, Sewer Vac Truck, Side Dump Truck, Sleeper Truck, Snow Plow Truck, Stake Truck, Street Sweeper, Sweeper Truck, Trailers, Transport Truck, Utility bucket truck, Utility Digger Derrick, Utility Service Truck, Utility Truck, Vacuum, Van Truck, Vocational Tractor, Waste Hauling Truck, Water Tank Truck, Wing Plow Truck, Wrecker Truck, parts and parts kits, manuals, software, and any specialized body or specialized service. An example of some specialized services are body swaps, body modifications, chassis wheelbase modifications, specialized training, refurbishing, and repainting. Special transportation service will be offered by Kenworth dealers in addition to the standard transport provided as needed depending on the body and application solution. This is typically required when a truck body and/or other related equipment is assembled and installed on incomplete truck chassis. Or when the agencies' location requires specialized transport such as Hawaii. Extended warranties for base chassis, engines, aftertreatment, transmissions, bodies or any other truck related optional extended warranties are offered. Kenworth Truck dealers will work directly with agencies to develop a complete vehicle offering that meets the agencies specific needs. Given the custom nature of each truck being designed to meet the end user and application need, Kenworth dealers and the participating agency will mutually agree upon what is needed in the overall quote, the final delivery expectations, and final terms, conditions, currency type, and payment method. All Kenworth U.S. and Canadian dealers are engaged, supported, and eager to grow relationships and sales with participating agencies to meet their unique and specific commercial vehicle transportation needs. Truck Parts: Kenworth is offering 1.4 million different commercial PACCAR Truck Parts supporting all Kenworth and other types of commercial vehicles through all Kenworth dealers and TRP Stores as well as a 24 hour, 7 days a week, 365 days a year Online Parts Counter - parts.kenworth.com. Used Trucks: Kenworth is offering any type of used commercial truck available through Kenworth dealers.
71	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Truck Parts: Kenworth is offering 1.4 million different commercial PACCAR Truck Parts supporting all Kenworth and other types of commercial vehicles through all Kenworth dealers and TRP Stores as well as a 24 hour, 7 days a week, 365 days a year Online Parts Counter - parts.kenworth.com. Used Trucks: Kenworth is offering any type of used commercial truck available through Kenworth dealers. Paccar Financial: Kenworth is offering through Paccar Financial lending and lease services. Battery Electric Vehicles (BEVs) require more supporting services than typical ICE vehicles. Kenworth offers assistance both directly and through contracted third parties to analyze the agencies infrastructure needs, establish a comprehensive plan that includes site analysis and recommendations, power / Grid analysis, construction and appropriate charger plans. Additionally, Kenworth has personnel dedicated to assist agencies with funding, grant writing, and application assistance for incentive funds that may be available.
72	Describe any manufacturing processes or materials utilized that contribute to chassis strength, cab strength, overall durability, driver safety.	Kenworth trucks are designed and built to the highest quality standards. Kenworth uses high strength aluminum cabs and high-quality materials and components that are tested and pass the extreme tests conducted at the Paccar Technical Center. The Kenworth conventional product line utilizes aluminum cab construction which has been proven in the field to have industry leading durability. Not only are aluminum cabs lighter than stamped steel, they are also corrosion resistant. Kenworth was founded by building high quality, durable, rugged vocational trucks and our cabs can withstand the most severe duties such as heavy dump off road applications. Kenworth trucks are assembled with 120,000 PSI, North American steel. We also offer several different frame rail sizes up to 11-5/8” to accommodate each type of application. Kenworth offers heavy duty bolted crossmembers which provide superior strength, durability, and serviceability over standard welded or stamped steel crossmembers. Each order is analyzed by a team of engineers to make sure that the chassis is spec’d properly and will be capable of the intended service. Standard on nearly every Kenworth truck model, Kenworth's TruckTech+ is an innovative technology designed to diagnose and address potential mechanical issues before they impact vehicle operation. This system ensures maximum uptime by empowering drivers and fleet managers to make informed decisions. Key features of TruckTech+ include: • Instant notification of actionable engine and aftertreatment fault information. • Fault codes accompanied by plain language explanations and proposed courses of action. • Over-the-air updates. • Proactive diagnostic and repair planning assistance, including detailed analysis of critical fault codes before the truck arrives at the shop. Kenworth offers a wide array of standard and optional safety items including LED Headlights, automatic traction control, roll stability, collision avoidance systems with automatic braking such as Bendix Wingman Advanced and Bendix Fusion, lane departure warning, lane centering, side object detection, Bluetooth radios, smart steering wheels for hands on controls, and other driver safety systems that continually enhance driver comfort and safety. Additional driver and user safety features include, but are not limited to, driver self-check which assist with daily driver DOT inspections, headlights on with wipers, audible alarm when door open without park brake, battery disconnect switches, auto neutral with parking brake, various PTO control interlocks, seat belt and occupancy sensors and warnings, high visibility hand holds for cab entry and egress, orange or red seat belts, RollTek side air-bag seats, keyless remote, reverse warning alarm, customer body builder tell-tails (for boom out of stow for example), and constant onboard systems diagnostics with high visibility indicators.

73	Describe any differentiating serviceability attributes (remote diagnostics, etc.) your proposal offers.	Kenworth conventional truck models include wide hood openings, up to 90 degrees, with hood safety locks to assure they stay up in windy conditions. The hood opening allows for easier driver checks, maintenance and service procedures. Standard on nearly every Kenworth truck model, Kenworth's TruckTech+ is an innovative technology designed to diagnose and address potential mechanical issues before they impact vehicle operation. This system ensures maximum uptime by empowering drivers and fleet managers to make informed decisions. Key features of TruckTech+ include: • Instant notification of actionable engine and aftertreatment fault information. • Fault codes accompanied by plain language explanations and proposed courses of action. • Over-the-air updates. • Proactive diagnostic and repair planning assistance, including detailed analysis of critical fault codes before the truck arrives at the shop.

Table 15: Category 1 - Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Proposers submitting a proposal in Category 1 will be submitting in the broad category that includes all types of engines, fuel, and propulsion systems. See RFP Section II. B. 1 for details.

☐ We will not be submitting for Table 15: Category 1 - Depth and Breadth of Offered Equipment Products and Services

Line Item	Category or Type	Offered *	Chassis Type (ICE and/or BEV)	Comments
74	Class 4 chassis	○ Yes ◉ No	Both Chassis Types (ICE and BEV)	Currently Kenworth does not offer a class 4 chassis. *
75	Class 5 chassis	◉ Yes ○ No	Internal Combustion Engine fuel types (ICE)	Kenworth offers a class 5 ICE chassis in a hydraulic brake, 4x2 truck configuration that includes optional installation of any and all body types required to meet the participating agencies need. Diesel, biodiesel blend, and natural gas are available and future gasoline, hydrogen and propane potentially. Potential future availability of battery electric is also possible. *
76	Class 6 chassis	◉ Yes ○ No	Both Chassis Types (ICE and BEV)	Kenworth offers multiple class 6 chassis models. Two with ICE and one fully battery electric (BEV). ICE models available in 4x2 truck or tractor configuration, all-wheel drive, Diesel, biodiesel blend, and natural gas. Future alternative fuels planned include gasoline, hydrogen, and propane potentially. Available in hydraulic or air brakes. These models are highly customizable and include options for extended front frame rail for front engine PTO or snowplow applications. Truck configurations also include optional installation of any and all body types required to meet the participating agencies need such as: Ambulance Truck, Armored Truck, Ashalt Spreader, Atenuater Truck, Auto Carrier, Belly Plow Truck, Beverage Hauling Truck, Block Truck, Boom Truck, Bulkhead, Conveyor Truck, Crane Truck, Crewcab, Day Cab Tractor, Drilling Truck, Dual Drive Truck, Dump Truck, Dumping Flatbed Truck, Expeditor Truck, Extended Cab, Feed Truck, Fire Pumper, Fire Service, Fire Truck, Flatbed Truck, Flatbed with Moffit Forklift, Fork Lift Truck, Fuel Delivery Truck, Garbage Packer, Garbage Side Loader, Grapple Truck, Heavy Haul Tractor, Hook and Lift Truck, Hook Truck, Hopper Truck, Landcape Truck, Logger Truck, Maintenance, Marine Truck, Mixer Truck, Oil Tank Truck, Pintle Hook , Pot Hole Patcher, Potable Water Truck, Pumper Truck, Recycling Truck, Refrigerated Van Truck, Refuse, Rescue Hauler, Roll-Back Recovery Truck, Roll-off Truck, Roll-on/off Truck, Route Tractor, Scissor Lift, Sewer Vac Truck, Side Dump Truck, Sleeper Truck, Snow Plow Truck, Stake Truck, Street Sweeper, Sweeper Truck, Trailers, Transport Truck, Utility bucket truck, Utility Digger Derrick, Utility Service Truck, Utility Truck, Vacuum, Van Truck, Vocational Tractor, Waste Hauling Truck, Water Tank Truck, Wing Plow Truck, and Wrecker Truck. Battery electric model is available in cabover 4x2 truck configuration. *
77	Class 7 chassis	◉ Yes ○ No	Both Chassis Types (ICE and BEV)	Kenworth offers multiple class 7 chassis models. Two with ICE and one fully battery electric (BEV). ICE models available in 4x2 truck or tractor configuration, all-wheel drive, Diesel, biodiesel blend, and natural gas. Future alternative fuels planned include gasoline, hydrogen, and propane potentially. Available in hydraulic or air brakes. These models are highly customizable and include options for extended front frame rail for front engine PTO or snowplow applications. Truck configurations also include optional installation of any and all body types required to meet the participating agencies need such as: Ambulance Truck, Armored Truck, Ashalt Spreader, Atenuater Truck, Auto Carrier, Belly Plow Truck, Beverage Hauling Truck, Block Truck, Boom Truck, Bulkhead, Conveyor Truck, Crane Truck, Crewcab, Day Cab Tractor, Drilling Truck, Dual Drive Truck, Dump Truck, Dumping Flatbed Truck, Expeditor Truck, Extended Cab, Feed Truck, Fire Pumper, Fire Service, Fire Truck, Flatbed Truck, Flatbed with Moffit Forklift, Fork Lift Truck, Fuel Delivery Truck, Garbage Packer, Garbage Side Loader, Grapple Truck, Heavy Haul Tractor, Hook and Lift Truck, Hook Truck, Hopper Truck, Landcape Truck, Logger Truck, Maintenance, Marine Truck, Mixer Truck, Oil Tank Truck, Pintle Hook , Pot Hole Patcher, Potable Water Truck, Pumper Truck, Recycling Truck, Refrigerated Van Truck, Refuse, Rescue Hauler, Roll-Back Recovery Truck, Roll-off Truck, Roll-on/off Truck, Route Tractor, Scissor Lift, Sewer Vac Truck, Side Dump Truck, Sleeper Truck, Snow Plow Truck, Stake Truck, Street Sweeper, Sweeper Truck, Trailers, Transport Truck, Utility bucket truck, Utility Digger Derrick, Utility Service Truck, Utility Truck, Vacuum, Van Truck, Vocational Tractor, Waste Hauling Truck, Water Tank Truck, Wing Plow Truck, and Wrecker Truck. Battery electric model is available in cabover 4x2 truck configuration. *

78	Class 8 chassis	(•) Yes ( ) No	Both Chassis Types (ICE and BEV)	Kenworth offers more than 20 class 8 chassis models. Over twenty models with ICE and one fully battery electric (BEV). ICE models available in 4x2, 4x4, 6x4, 6x6, and 6x2 truck or tractor configuration, all-wheel drive, factory installed pusher or tag axles, GVWR's and GCWR's from 33,000 lbs. to 140,000 lbs., diesel, biodiesel blend, and natural gas engines. Future alternative fuels planned include gasoline, hydrogen, and propane potentially. These models are highly customizable and include options such as extended front frame rails for front engine PTO or snowplow applications and rear engine PTO applications. Truck configurations also include optional installation of any and all body types required to meet the participating agencies need such as: : Ambulance Truck, Armored Truck, Ashalt Spreader, Atenuater Truck, Auto Carrier, Belly Plow Truck, Beverage Hauling Truck, Block Truck, Boom Truck, Bulkhead, Conveyor Truck, Crane Truck, Crewcab, Day Cab Tractor, Drilling Truck, Dual Drive Truck, Dump Truck, Dumping Flatbed Truck, Expeditor Truck, Extended Cab, Feed Truck, Fire Pumper, Fire Service, Fire Truck, Flatbed Truck, Flatbed with Moffit Forklift, Fork Lift Truck, Fuel Delivery Truck, Garbage Packer, Garbage Side Loader, Grapple Truck, Heavy Haul Tractor, Hook and Lift Truck, Hook Truck, Hopper Truck, Landcape Truck, Logger Truck, Maintenance, Marine Truck, Mixer Truck, Oil Tank Truck, Pintle Hook , Pot Hole Patcher, Potable Water Truck, Pumper Truck, Recycling Truck, Refrigerated Van Truck, Refuse, Rescue Hauler, Roll-Back Recovery Truck, Roll-off Truck, Roll-on/off Truck, Route Tractor, Scissor Lift, Sewer Vac Truck, Side Dump Truck, Sleeper Truck, Snow Plow Truck, Stake Truck, Street Sweeper, Sweeper Truck, Trailers, Transport Truck, Utility bucket truck, Utility Digger Derrick, Utility Service Truck, Utility Truck, Vacuum, Van Truck, Vocational Tractor, Waste Hauling Truck, Water Tank Truck, Wing Plow Truck, and Wrecker Truck. Battery electric model is available in class 8 6x4 tractor or truck configuration.
79	Related equipment, accessories, parts, upfitting, services, used chassis and Class 3 chassis	(•) Yes ( ) No	Both Chassis Types (ICE and BEV)	All related body equipment and upfitting is offered. This includes but is not limited to: All type of truck bodies, equipment, accessories, training or other services, and financing options necessary to provide a comprehensive and complete vehicle solution. See Table 14B, Line 70 for the list of body types, equipment, tools, support devices, and services that are included in this offer and pricing is established at the dealer's New Truck Sales Department cost plus no more than 5% markup. Battery Electric Vehicles (BEVs) require more supporting services than typical ICE vehicles. Kenworth offers assistance both directly and through contracted third parties to analyze the agencies infrastructure needs, establish a comprehensive plan that includes site analysis and recommendations, power / Grid analysis, construction and appropriate charger plans. Additionally, Kenworth has personnel dedicated to assist agencies with funding, grant writing, and application assistance for incentive funds that may be available. Commercial Truck Parts: Kenworth – PACCAR Parts is offering over 1.4 million commercial truck parts supporting all Kenworth and other types of commercial vehicles. After applying and receiving approval for a Paccar Parts Fleet Account, purchases can be made through the Kenworth dealer network or through an optional Online Parts Counter available 24 hours a day, 7 days a week, and 365 days a year. The site is located at www.parts.kenworth.com. The pricing for PACCAR parts is based on product category discounts. The discounts are a percentage off list price amount that range from 0% to 62.96%. Participating agencies will apply for a Paccar Parts Fleet Services (PPFS) account. After applying, establishing credit, and receiving approval, a PPFS account number will be assigned. The PPFS account is required to assure the Sourcewell Kenworth Parts discounts are provided, PACCAR Parts purchases tracked (other truck parts that may be available from the dealer are not included), and PACCAR Parts purchases reported quarterly. The Sourcewell Discount Matrix for Kenworth Parts – United States and one for Canadian is uploaded under Pricing. Used Trucks: Kenworth is offering any type of used commercial truck available through the 480+ Kenworth dealer locations. Used truck pricing is not to exceed 110% of the NADA calculated retail value of the vehicle plus any existing or add on equipment or services retail value such as, but not limited to, truck bodies, chrome items, headache racks, reconditioning work, repair services, parts, flooring and storage, painting, special warranties, cleaning, transport, inspections and fuel.

Table 16: Category 2 - Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Proposers seeking an award in Category 2, as defined herein, must include at least one solution offered within the scope of Category 2 for electric propulsion systems **only**. See RFP Section II. B. 1 for details.

☑ We will not be submitting for Table 16: Category 2 - Depth and Breadth of Offered Equipment Products and Services

Line Item	Category or Type	Offered *	Comments
80	Battery Electric 9ehicle (BE9) Class 4 Chassis	○ Yes ○ No	
81	Battery Electric 9ehicle (BE9) Class 5 Chassis	○ Yes ○ No	
82	Battery Electric 9ehicle (BE9) Class 6 Chassis	○ Yes ○ No	
83	Battery Electric 9ehicle (BE9) Class 7 Chassis	○ Yes ○ No	
84	Battery Electric 9ehicle (BE9) Class 8 Chassis	○ Yes ○ No	
85	Related equipment, accessories, parts, upfitting, services, used chassis and Class 3 chassis	○ Yes ○ No	

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - Kenworth Truck and Parts Pricing.zip - Monday March 25, 2024 14:02:52
- Financial Strength and Stability - PACCAR 2023 Annual Report.pdf - Friday March 22, 2024 16:24:33
- Marketing Plan/Samples - Marketing Samples and model brochures used.zip - Wednesday March 27, 2024 19:01:20
- WMBE/MBE/SBE or Related Certificates - WMBE awards.zip - Tuesday March 26, 2024 09:46:44
- Warranty Information - Warranty Documents.zip - Tuesday March 26, 2024 09:36:29
- Standard Transaction Document Samples - Standard Document Samples.zip - Tuesday March 26, 2024 09:38:02
- Requested Exceptions - Exceptions.pdf - Tuesday March 26, 2024 09:53:17
- Upload Additional Document - Dealer Locations sample body company list and technology leader examples.zip - Tuesday March 26, 2024 10:05:37

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;
    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or
    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Mike Kleespies, Director Medium Duty Trucks, Kenworth Truck Co.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_7_Class 4-8 Chassis and Cabs _RFP_032824 Thu March 21 2024 08:45 AM	☑	1
Addendum_6_Class 4-8 Chassis and Cabs _RFP_032824 Wed March 20 2024 12:36 PM	☑	3
Addendum_5_Class 4-8 Chassis and Cabs _RFP_032824 Mon March 18 2024 12:01 PM	☑	1
Addendum_4_Class 4-8 Chassis and Cabs _RFP_032824 Wed March 6 2024 09:38 AM	☑	1
Addendum_3_Class 4-8 Chassis and Cabs _RFP_032824 Wed February 21 2024 04:08 PM	☑	2
Addendum_2_Class 4-8 Chassis and Cabs _RFP_032824 Wed February 14 2024 04:12 PM	☑	1
Addendum_1_Class 4-8 Chassis and Cabs _RFP_032824 Thu February 8 2024 04:24 PM	☑	1

OFFER TO PURCHASE

www.cittrucks.com

Date: 09/13/2025
Deal: 28275
Branch: 109
Department: New Sales
Salesperson: Jeff Heiser

Customer: Kane County Division of Transportation
41W011 Burlington Rd.
St. Charles, IL 60175

Dealer: CIT Trucks, LLC. - Rockford
305 W. Northtown Rd.
Suite A
Normal, IL 61761

+SOLD UNITS(s)

Price: $164,322.19

Make: Kenworth
Year: 2026
Model: T480

ADDITIONAL UNIT CHARGES
Document Fee — Price: $395.00

ADDITIONAL UNIT CHARGES
Title Fee — Price: $165.00

ADDITIONAL UNIT CHARGES
License Plate Fees — Price: $8.00

ADDITIONAL UNIT CHARGES
Warranty - New KW Medium Duty — Price: $3,955.00

ADDITIONAL UNIT CHARGES
Accessories - New HD KW T400 - FET Exemp — Price: $34,317.65

Unit Price:	$203,162.84
Subtotal:	$203,162.84
Difference:	$203,162.84
	$0.00
	$0.00
	$0.00
Deposit	($5,000.00)
Net:	**$198,162.84**

Balance Due: $198,162.84

ADD ONS INCLUED FOLLOWING
WET LIT PER YOUR SPEC
HEAD RACK DAN PICK OUT
FULL FENDERS AND MOUNT BRACKETS
PINTLE HITCH PER YOUR SPEC
D RINGS
TRILER PLUGS
LIGHT BAR
ALL TERMS AND CONDITIONS APPLY

TRUCK INSPECTION MUST BE DONE ON OR BEFORE DELIE AS WLL AS PAYMENT ON OR BEFORE DELIVERY C TRUCKS

ALL SUCHARGES AND TARIFFS THAT ARE PUT ON TRUCKS BY O E M 'SWILL BE ADDED TO FINAL PRICE

OFFER TO PURCHASE

www.cittrucks.com

Date: 09/13/2025
Deal: 28276
Branch: 109
Department: New Sales
Salesperson: Jeff Heiser

Customer: Kane County Division of Transportation
41W011 Burlington Rd.
St. Charles, IL 60175

Dealer: CIT Trucks, LLC. - Rockford
305 W. Northtown Rd.
Suite A
Normal, IL 61761

+SOLD UNITS(s)

Price: $149,976.19

Year: 2026
Make: Kenworth Model: T480

ADDITIONAL UNIT CHARGES
Document Fee — Price: $395.00

ADDITIONAL UNIT CHARGES
Title Fee — Price: $165.00

ADDITIONAL UNIT CHARGES
License Plate Fees — Price: $8.00

ADDITIONAL UNIT CHARGES
Warranty - New KW Medium Duty — Price: $3,955.00

Unit Price: $154,499.19

+SOLD UNITS(s)

Price: $149,976.19

Year: 2026
Make: Kenworth Model: T480

ADDITIONAL UNIT CHARGES
Document Fee — Price: $395.00

ADDITIONAL UNIT CHARGES
Title Fee — Price: $165.00

ADDITIONAL UNIT CHARGES
License Plate Fees — Price: $8.00

ADDITIONAL UNIT CHARGES
Warranty - New KW Medium Duty — Price: $3,955.00

Unit Price: $154,499.19

+SOLD UNITS(s)

Price: $149,976.19

Year: 2026
Make: Kenworth Model: T480

ADDITIONAL UNIT CHARGES
Document Fee — Price: $395.00

ADDITIONAL UNIT CHARGES
Title Fee — Price: $165.00

ADDITIONAL UNIT CHARGES
License Plate Fees — Price: $8.00

ADDITIONAL UNIT CHARGES Warranty - New KW Medium Duty	Price: Unit Price:	$3,955.00 $154,499.19
+SOLD UNITS(s)		
	Price:	$149,976.19
Make: Kenworth Year: 2026 Model: T480		
ADDITIONAL UNIT CHARGES Document Fee	Price:	$395.00
ADDITIONAL UNIT CHARGES Title Fee	Price:	$165.00
ADDITIONAL UNIT CHARGES License Plate Fees	Price:	$8.00
ADDITIONAL UNIT CHARGES Warranty - New KW Medium Duty	Price: Unit Price:	$3,955.00 $154,499.19
	Subtotal:	$617,996.76
	Difference:	$617,996.76
		$0.00
		$0.00
		$0.00
	Deposit	($20,000.00)
	Net:	**$597,996.76**
	Balance Due:	**$597,996.76**

ALL TERMS AND CONDISITONS APPLY

TRUCK INSPECTION MUST BE DONE AT CIT ROCKFORD PROIR TO DELIVERY

ALL PAPERWORK WILL BE DONE ON OR BEFORE DELIVERY AS WELL AS PAYMENT FOR TRUCKS ON OR BEFORE DELIVEYR

ALL SURCHARGES AND TARIFF 'S THAT ARE PUT IN TRUCKS BY OEM 'S WILL BE ADDED TO FINAL PRICE

THE SPEC IS THE WAY WE PRESENTED IT AND SING OFF OF BY KANE CO DOT ANY CHANGES OR THINGS TH, MUST NE ADDED ARE AT THE EXPENSE OF KANE CO DOT

THIS IS A OFFER TO PURCHASE NOT A BID ,NO BID TERMS APPLY

CONTRACT #060920-KTC

Terms and conditions of this offer are set forth at www.cittrucks.com/terms which are incorporated herein by this reference. Purchaser agrees to all terms and conditions in this agreement.

General Manager Printed Name	Purchaser Printed Name
General Manager Signature	Purchaser Signature

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1443

APPROVING PERSONAL EXPENSE VOUCHER REIMBURSEMENT REQUESTS

WHEREAS, the Local Government Travel Expense Control Act (50 ILCS 150/1 et seq.) requires Kane County to regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees; and

WHEREAS, the Travel Policy in the Kane County Financial Policies provides that travel reimbursement claims must be documented on a personal expense voucher and submitted to the Auditor's Office with approval by an employee's supervisor or other designated party and supporting documentation within sixty (60) days of the travel date; and

WHEREAS, the Travel Policy provides that the travel expense policy is administered by and any exceptions must be approved by the Auditor; and

WHEREAS, the following travel reimbursement requests were submitted to the Auditor's Office more than sixty (60) days after the travel date, but otherwise contain all documentation that is required under the Travel Policy in the Kane County Financial Policies; and

WHEREAS, the Auditor's Office brings this resolution for the County Board to review the submitted requests and to consider authorizing an exception to the Travel Policy that is set out in the Kane County Financial Policies; and

WHEREAS, these reimbursements may be considered taxable income under Internal Revenue Service regulations as they exceed the sixty (60) day requirement.

NOW, THEREFORE, BE IT RESOLVED that the following travel reimbursement requests are hereby approved by the Kane County Board:

[Batch #s]	**[Amounts]**
2025-00015641	$ 338.76
2025-00015895	$ 206.57
2025-00016020	$ 475.64
2025-00016206	$ 530.03
2025-00016468	$1,748.09
2025-00016547	$ 22.12
2025-00016579	$ 56.00
2025-00015171	$ 41.02
2025-00016212	$ 25.48
2025-00016771	$ 93.66
2025-00016811	$ 540.03
Total	**$4,077.40**

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving Personal Expense Voucher Reimbursement Requests

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Penny Wegman, 630.232.5915

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution approves certain personal expense voucher reimbursement requests that were submitted more than sixty (60) days after the travel date.

Vendor # 14479
P.O. # n/a
Batch 2025-15641

Kane County
Personal Expense Voucher

350.580.592.53120
592535001

Approval _____

First Name and Last Name: Cindy Rodriguez (33 mi)

Address: [redacted]

City: [redacted] State: IL Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/02/2025	Elgin HD to [redacted]	22	$15.40				
09/08/2025	Elgin HD to Aurora HD	20	$14.00				
09/08/2025	Aurora HD to Elgin HD	20	$14.00				
09/16/2025	Elgin HD to [redacted]	21	$14.70				
09/16/2025	[redacted] Aurora to Aurora HD	1.8	$1.26				
09/16/2025	Aurora HD to [redacted]	13	$9.10				
09/16/2025	[redacted] to Aurora HD	13	$9.10				
	Total:	450.8 ✓	$315.56 ✓			$23.20 ✓	

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept.

350.580.592.53120 592535001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		$23.20 ✓
Mileage Expense	53120		$315.56 ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$338.76 ✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/17/2025	Elgin HD to Aurora HD	20	$14.00				
09/17/2025	Aurora HD to [redacted]	13	$9.10				
09/17/2025	[redacted] to Aurora HD	13	$9.10				
09/22/2025	Elgin HD to [redacted]	23	$16.10				
09/22/2025	[redacted] to Aurora HD	3.8	$2.66				
09/22/2025	Aurora HD to Elgin HD	20	$14.00				
09/23/2025	Elgin HD to Aurora HD	20	$14.00				
09/23/2025	Aurora HD to [redacted]	7.9	$5.53				
09/24/2025	Home to Courtyard by Marriott Bloomington Normal, [redacted] (135- 33 =102) (AOK All Staff 2 Day Meeting)	102	$71.40				
09/25/2025	Courtyard by Marriott Bloomington Normal, [redacted] to McLean County Health Department, [redacted] ((AOK All Staff 2 Day Meeting))	5.1	$3.57				
09/25/2025	McLean Health Department to [redacted]	5.1	$3.57				
09/26/2025	Courtyard by Marriott Bloomington Normal, [redacted] to McLean County Health Department [redacted] (AOK All Staff 2 Day Meeting))	5.1	$3.57				
09/25/2025	Dinner Per Diem (AOK All Staff 2 Day Meeting) McLean County Health Department to Home (135 - 33 mi = 102)		$0.00			$23.20	
09/26/2025	McLean County Health Department to Home (135 - 33 mi = 102)	102	$71.40				
	Total:	450.8	$315.56			$23.20	
	Total:	450.8	$315.56			$23.20	
	Total:	450.8	$315.56			$23.20	
	Total:	450.8	$315.56			$23.20	

Expense Total: $338.76

Cindy Rodriguez
Signature

10/8/25
Current Date

Lorena Nunez
Approved By

10/8/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 13844
P.O. # n/a
Batch 2025-00015895

Kane County
Personal Expense Voucher

Approval_____

First Name and Last Name: William Thwaits

Address: [redacted]

City: [redacted] State: IL Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/02/2025	APHC>Maciano's Pizza(746 Butterfield Rd, North Aurora, IL 60542)(3.1)>Raimondo's(1033 Kilbery Ln, North Aurora)(3.7) (3.1+3.7=6.8)	6.8	$4.76				
09/03/2025	APHC>Los Panchos(700 E New York St, Aurora, IL 60505)(3.6)	3.6	$2.52				
09/04/2025	APHC>Tecatlitlan Restaurant(35 S Broadway, Aurora)(2.9)>Supermercado La Chiquita(651 Ashland Ave, Aurora)(1.8) (2.9+1.8=4.7)	4.7	$3.29				
09/05/2025	APHC>Target(1800 Orchard Gateway Blvd, North Aurora)(3.1)>Supermercado El Guero(850 N Farnsworth Ave, Aurora)(7.8) (3.1+7.8=10.9)	10.9	$7.63				
09/08/2025	APHC>Sunnymere(925 6th Ave, Aurora)(4.6)>Casa Blanca Supermercado(770 Claim St, Aurora)(1.4) (4.6 +1.4=6)	6	$4.20				
	Total:	295.1 ✓	$206.57 ✓				

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☐	☐
Employee Home Address Included?	☐	☐
Employee Date and Sign?	☐	☐
Supervisor provide signature approval and date?	☐	☐
Account Number Correct?	☐	☐
Are Expenditures Greater than 60 Days?	☐	☐
Employees Address same?	☐	☐

Fund/Dept./Sub-Dept.

350.580.609.53120 609535001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		$206.57 ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$206.57 ✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/10/2025	APHC>Happy Life(217 Jackson St, Aurora)(3.6)>Jimmy John's(160 S River St, Aurora, IL 60506)(1.1)>Chicanita Paleteria(304 Jackson St, Aurora)(1.1)>Carniceria El Paso Grande(634 E New York St, Aurora)(0.7) (3.6+1.1+1.1 +0.7=6.5)	6.5	$4.55				
09/11/2025	APHC>Primo's Food Mart(221 Hill Ave, Aurora)(4.4)	4.4	$3.08				
09/12/2025	APHC>El Catrin Del Mar(19 S Randall Rd, North Aurora) (2.7)>Lavash Mediterranean Grill(1650 Premium Outlet Blvd., Aurora, IL 60502)(5.1)>La Quebrada Restaurant(723 S Broadway, Aurora)(6.1) (2.7+5.1 +6.1=13.9)	13.9	$9.73				
09/13/2025	Home>El Grito Festival(Carpenter Park, 300 Carpenter Blvd, Carpentersville, IL 60110)(25.1)>Home(25.1) (25.1 +25.1-3-3=44.2)	44.2	$30.94				
09/15/2025	APHC>Primo's Food Mart(4.4)>Los Panchos(0.9)>La Quinta De Los Reyes(36 E New York St #52, Aurora) (0.7)>Bliss Woods Forest Preserve(Sugar Grove, IL 60554) (7.7)>FedEx Shipping Center(1330 Orchard Rd Ste 116, Aurora)(5.2) (4.4+0.9+0.7+7.7+5.2=18.9)	18.9	$13.23				
09/16/2025	APHC>Aurora Athletic Club(550 Clearwater Dr, North Aurora)(1.4)>FedEx Shipping Center(3.9) (1.4+3.9=5.3)	5.3	$3.71				
09/17/2025	APHC>Ignite Medical Resort Batavia(2349 Main St, Batavia, IL 60510)(6.2)>APHC(6)>Chicago Premium Outlets(1650 Premium Outlet Blvd.)(4.6)>Bardwell Residences(301 Weston Ave, Aurora)(5.8) (6.2+6+4.6 +5.8=22.6)	22.6	$15.82				
09/18/2025	APHC>Main Baptist Church(814 E Galena Blvd, Aurora) (4)>La Central(110 E Galena Blvd, Aurora)(1) (4+1=5)	5	$3.50				
09/19/2025	APHC>Chicago Premium Outlets(4.1)>Aurora Quick Stop(305 E Galena Blvd, Aurora)(4.5)>El Catrin Del Mar(5.4) (4.1+4.5+5.4=14)	14	$9.80				
09/21/2025	Home>Big Rock Plowing Match(Plowman's Park, Big Rock, IL)(12.9)>Home(12.9) (12.9+12.9-3-3=19.8)	19.8	$13.86				
09/22/2025	APHC>Alma Food Market(823 Aurora Ave, Aurora)(1.9)	1.9	$1.33				
09/23/2025	APHC>Ashland Mobil(611 Ashland Ave, Aurora) (4.9)>Aurora Quick Stop(1.7)>La Quinta De Los Reyes(0.3)>La Michoacana Premium(991 Aurora Ave, Aurora)(2) (4.9+1.7+0.3+2=8.9)	8.9	$6.23				
09/24/2025	APHC>Prairie Pointe Assisted Living(58 W Park Ave, Sugar Grove, IL 60554)(7.5)>Bliss Woods Forest Preserve(1)>Aurora Athletic Club(9.4)>FedEx Shipping Center(1330 Orchard Rd, Aurora)(3.9) (7.5+1+9.4 +3.9=21.8)	21.8	$15.26				
09/26/2025	APHC>41W356 E Galena Blvd, Sugar Grove(6.1)>APHC(6.1)>McDonald's(190 Hansen Blvd, N. Aurora)(3.5)>La Michoacana Premium(991 Aurora Ave, Aurora)(4.8)>Aurora Food Truck Fest(1 E. Benton St, Aurora)(1.9) (6.1+6.1+3.5+4.8+1.9=22.4)	22.4	$15.68				
	Total:	295.1	$206.57				

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/29/2025	APHC>Batavia Interfaith Food Pantry(916 First St, Batavia)(5.6)>APHC(5.6)>Goddard School(301 Miller Dr, North Aurora)(3.2)>Ashland Mobil(7.5)>Double Yolk Pancake House(1555 Butterfield Rd, Aurora) (6.5)>Popeyes(414 S. Lincolnway, N. Aurora)(4) (5.6+5.6 +3.2+7.5+6.5+4=32.4)	32.4	$22.68				
09/30/2025	APHC>Starbucks(465 IL-47, Sugar Grove)(7.1)>[redacted](5.9)>APHC(4)>Chicago Premium Outlets(4.1) (7.1+5.9+4+4.1=21.1)	21.1	$14.77				
	Total:	295.1	$206.57				

Expense Total: $206.57

William Thwaits KJ
Signature

10/17/25
Current Date

Julie Wrigel
Approved By

10/17/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 13750
P.O.# n/a
Batch 2025-00016020

Approved
Kane Co Health Dept

Kane County
Personal Expense Voucher

First Name and Last Name: Lorena Nunez

Address:

City: State: IL Zip Code

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/02/2025	Home to Kane County ROE (12.8-3.3=9.5)	9.5	$6.65				
09/02/2025	Kane County ROE to Home (12.9-3.3=9.6)	9.6	$6.72				
09/03/2025	Home to Kane County ROE (12.8-3.3=9.5)	9.5	$6.65				
09/03/2025	Kane County ROE to home (12.9-3.3=9.6)	9.6	$6.72				
09/04/2025	Home to Kane County ROE (12.8-3.3=9.5)	9.5	$6.65				
09/04/2025	Kane County ROE to home (12.9-3.3=9.6)	9.6	$6.72				
09/05/2025	Home to _____ ----6.6-3.3=3.3	3.3	$2.31				
	Total:	579.6	$405.72 ✓	$26.50		$43.42	

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept.

350.580.592.~~53120~~ BAC 592535001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		$432.22
Office Supplies	60000		
Operating Supplies	60010		
Per Diem			$43.42
		Expense Total	$475.64

✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/05/2025	[redacted] to Elgin HD	4.6	$3.22				
09/08/2025	Home to Aurora HD (20.9-3.3=17.6)	17.6	$12.32				
09/08/2025	Aurora HD to Elgin HD	20	$14.00				
09/16/2025	Home to Prisco Community Center (21.1-3.3=17.8)	17.8	$12.46				
09/16/2025	Prisco Community Center to Aurora HD	1.7	$1.19				
09/16/2025	Aurora HD to [redacted] (purchasing supplies for IRIS event)	12.1	$8.47				
09/16/2025	[redacted] L to Home (9.1-3.3=5.8)	5.8	$4.06				
09/18/2025	Day Pass Train Ticket for RAICES Conference	0	$0.00	$13.50			
09/22/2025	Home to [redacted] (26.3-3.3=23)	23	$16.10				
09/22/2025	[redacted] to Elgin HD	21.7	$15.19				
09/23/2025	Home to Aurora HD (20.6-3.3=17.3)	17.3	$12.11				
09/23/2025	Aurora HD to [redacted]	12.1	$8.47				
09/23/2025	[redacted] to Geneva Public Library District, 227 S 7th St, Geneva, IL 60134	3.9	$2.73				
09/23/2025	Geneva Public Library District, [redacted] 60134 to Home (13-3.3=9.7)	9.7	$6.79				
09/24/2025	Elgin HD to Aurora HD	20	$14.00				
09/24/2025	Aurora HD to Home (20-3.3=16.7)	16.7	$11.69				
09/24/2025	Home to Courtyard by Marriott Bloomington Normal, [redacted] (154-3.3=150.70) (AOK All Staff 2 Day Meeting)	150.7	$105.49				
09/25/2025	Courtyard by Marriott Bloomington Normal [redacted] to McLean County Health Department [redacted] ((AOK All Staff 2 Day Meeting))	5.1	$3.57	$8.00			
09/25/2025	McLean County Health Department, [redacted] to Courtyard by Marriott Bloomington Normal, [redacted] (AOK All Staff 2 Day Meeting)	4.4	$3.08				
09/25/2025	Dinner Per Diem (AOK All Staff 2 Day Meeting)	0	$0.00			$28.00	
09/26/2025	Courtyard by Marriott Bloomington Normal, [redacted] to McLean County Health Department, [redacted] 61701 (AOK All Staff 2 Day Meeting)	5.1	$3.57	$5.00			
	Total:	579.6	$405.72	$26.50		$43.42	

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/26/2025	McLean County Health Department, 200 W Front St, Bloomington, IL 61701 to Home (153-3.3=149.7) (AOK All Staff 2 Day Meeting)	149.7	$104.79				
09/26/2025	Lunch Per Diem (AOK All Staff 2 Day Meeting)	0	$0.00			$15.42	
	Total:	579.6	$405.72	$26.50		$43.42	

Expense Total: $475.64

Lorena Nunez

Signature

9/29/25

Current Date

Kim Peterson

Approved By

9/29/25

Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 4821
P.O.# n/a
Batch
Approved
Kane Co Health Dept

Kane County
Personal Expense Voucher

2025-00016206

First Name and Last Name: Uchenna S. Onwuta

Address: [redacted]

City: [redacted] State: IL Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/05/2025	h		$0.00				
09/18/2025	OpenGov Demo: [redacted]		$0.00	$6.75			
09/24/2025	HAI/AR Advisory Council Mtg: home to 3 Westbrook Corp Center, Westchester, IL 60154 to APHC less home	~~43.8~~ 46.9	~~$30.66~~ 32.83				
09/28/2025	APIC Training: Home to Terminal 5, luggage fee	~~32.6~~ 27.1	~~$22.82~~ 18.97			$69.00	$35.00
09/29/2025	APIC Training day 1, dinner only		$0.00			$38.00	
09/30/2025	APIC Training day 2, dinner only		$0.00			$38.00	
10/01/2025	APIC Training, day 3, dinner only		$0.00			$38.00	
	Total: ~~125.8~~ 117.7 ~~119.3~~		~~$87.92~~ ~~79.31~~ 82.39	$125.64		$252.00	$70.00

Department

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☐	☐
Employee Home Address Included?	☐	☐
Employee Date and Sign?	☐	☐
Supervisor provide signature approval and date?	☐	☐
Account Number Correct?	☐	☐
Are Expenditures Greater than 60 Days?	☐	☐
Employees Address same?	☐	☐

Fund/Dept./Sub-Dept. 350.580.630.53120 630536001

~~350.580.703.53120 BAC. 585534001~~

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		$530.03 ~~$526.95~~
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	~~$526.95~~ $530.03 ✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
10/02/2025	APIC Training, ORD terminal 5 to home, luggage fee, uber from hotel to Denver airport and per diem	~~32.6~~ ~~22.1~~ 27.1	~~$22.82~~ 18.97	$118.89		$69.00	$35.00
10/06/2025	APHC to [redacted]	16.6	$11.62				
	Total:	~~113.3~~ 117.7	~~79.34~~	$125.64 $82.39		$252.00	$70.00

Expense Total: ~~$535.50~~ $530.03

Uche Onwuka
Signature

10/22/25
Current Date

Michael Isaacson
Approved By

10/22/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 13986
P.O. _____
Batch# 2025-00016468

Kane County
Personal Expense Voucher

Approved: _____

First Name and Last Name: Joseph Walsh

Address: [redacted] (6.4 mi to KCHD (Aurora))

City: [redacted] State: [redacted] Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
06/08/2025	KCHD (Aurora) -> Amway Grand Plaza Hotel (GR)	213	$0.00	$149.10 ✓			
06/08/2025	Parking (4 Nights @ $41/night) at Amway Hotel		$0.00				$164.00
06/08/2025	4 Night Stay at Amway Hotel		$0.00		$1,104.48		
06/08/2025	CSTE - Lunch and Dinner Meals (Travel Day)		$0.00			$35.38	
06/09/2025	CSTE - Breakfast, Lunch, and Dinner Meals		$0.00			$75.00	
06/10/2025	CSTE - Breakfast and Lunch Meals		$0.00			$27.15	
06/11/2025	CSTE - Breakfast and Lunch Meals		$0.00			$26.05	
	Total:	426 ✓	$0.00	$298.20 ✓	$1,104.48 ✓	$181.41 ✓	$164.00 ✓

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☑	☐
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept.

350.580.678.53120 678535201

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120	678535201	$1,748.09 ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$1,748.09 ✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
06/12/2025	CSTE - Breakfast and Lunch Meals (Travel Day)		$0.00			$17.83	
06/12/2025	Amway Grand Plaza Hotel (GR) -> KCHD (Aurora)	213	$0.00	$149.10			
Total:		426	$0.00	$298.20	$1,104.48	$181.41	$164.00
Total:		426	$0.00	$298.20	$1,104.48	$181.41	$164.00
Total:		426	$0.00	$298.20	$1,104.48	$181.41	$164.00

Expense Total: $1,748.09

Joseph Walsh

Signature

11/12/25

Current Date

Approved By

11/12/25

Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 10041
P.O. n/a
Batch 2025-00016547

Approved:_____

Kane County
Personal Expense Voucher

First Name and Last Name: Lisa Bloom 20.8 miles

Address: [redacted]

City: [redacted] State: [redacted] Zip Cod[redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/05/2025	APHC to Gayles Memorial Baptist, 730 Gillette Ave, Aurora (1) to APHC (2) National Night Out	~~2~~ 3	~~$1.40~~ $2.10 ✓				
08/08/2025	APHC to CHP, 157 S Lincoln Ave, Aurora (3.3) to APHC (3.3) (6) Back to School Outreach Event	6.6	$4.62 ✓				
08/13/2025	APHC to Pottawatamie Park, 8 North Ave, St Charles (11) to APHC (11) (22) Kane Kares Event	22	$15.40 ✓				
	Total:	30.6	$21.42 ✓				
	Total:	30.6	$21.42				
	Total:	30.6	$21.42				
	Total:	~~30.6~~ 31.6	~~$21.42~~ $22.12				

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept.

351.580.646/646531001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120	$22.12	~~$21.42~~ ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	~~$21.42~~ ✓ $22.12

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
	Total:	~~30.6~~ 31.6	~~$21.42~~ $22.12				

Expense Total: ~~$21.42~~ $22.12

Signature

Laura Barrett, RN
Approved By

9/11/25
Current Date

9/11/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor: 14587
P.O. N/A
Approved _____
Batch # 2025-00016579

Kane County
Personal Expense Voucher

First Name and Last Name: Faith Bullis

Address: [redacted] (30 miles from KCHD - Aurora)

City: [redacted] State: [redacted] Zip Code: [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Per Diem
Go to gsa.gov for Per Diem rates...

Mileage Rate: $0.67 - 01/01/2024 - 12/31/2024 Mileage Rate: $0.70 - 01/01/2025 and newer...

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
4/15/2025	IDPH Infectious Disease Conference: April 15-16th Champaign IL - Per diem dinner		$0.00			$28.00	
4/16/2025	IDPH Infectious Disease Conference: April 15-16th Champaign IL - Per diem dinner		$0.00			$28.00	
			$0.00				
			$0.00				
			$0.00				
			$0.00				
	Total:		$0.00			$56.00	

Expense Total: ~~$0.00~~ $56.00

Department
Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	X	
Employee Home Address Included?	X	
Employee Date and Sign?	X	
Supervisor provide signature approval and date?	X	
Account Number Correct?	X	
Are Expenditures Greater than 60 Days?		X
Employees Address same?	X	

Fund/Dept./Sub-Dept. BAC [redacted] 630536001
[redacted] 350.580.630.53100

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		$56.00
Training Expense	53110		$0.00
Mileage Expense	53120		$0.00
Office Supplies	60000		$0.00
Operating Supplies	60010		$0.00
		Expense Total	$56.00

Faith Bullis

Signature

5/23/2025

Current Date

Uche S. Onwuta Digitally signed by Uche S. Onwuta Date: 2025.05.27 08:36:29 -05'00'

Approved By

Uche S. Onwuta Digitally signed by Uche S. Onwuta Date: 2025.11.12 12:59:59 -06'00'

Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 13750
P.O.# n/a
Batch 2025-15171

Approved
Kane Co Health Dept

Kane County
Personal Expense Voucher

First Name and Last Name: Lorena Nunez

Address: [redacted]

City: [redacted] State: [redacted] Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/28/2025	Elgin HD to Aurora HD	20	$14.00				
08/28/2025	Aurora HD to Home (20-3.3=16.70)	16.7	$11.69				
08/29/2025	Home to Kane County ROE (12.8-3.3)=9.5	~~12.8~~ 9.5	~~$8.96~~ $6.65				
08/29/2025	Kane County ROE to [redacted] (Purch. supplies)	9.4	$6.58				
08/29/2025	[redacted] to Home (6.3-3.3=3)	3	$2.10				
	Total:	~~61.9~~ 58.6	~~$43.33~~ 41.02 ✓				

Expense Total: ~~$43.~~33

$41.02

Department
County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept.

350.580.592.~~5312~~0 BAC 592535001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		~~$43.~~33
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$~~43.3~~3

$41.02 ✓

Lorena Nunez

Signature

Kim Peterson

Approved By

9/29/25

Current Date

9/29/25

Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.



Vendor # 10041
P.O. n/a
Batch 2025-16212

Kane County
Personal Expense Voucher

Approved_____

First Name and Last Name: Lisa Bloom 20.8 miles

Address: [redacted]

City: [redacted] State: [redacted] Zip Code: [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/10/2025	Home to Jelke Bird Sanctuary, 35W575 Boncosky Rd, Dundee (15.8) to APHC (23.6) to home (20.8) (60.2-41.6=18.6) Outreach Meeting	18.6	$13.02 ✓				
09/16/2025	Home to Prisco Center, 150 W Illinois, Aurora (22) to APHC (1.8) to home (20.8) (44.6-41.6=3) All Hands	3	$2.10 ✓				
09/18/2025	APHC to Kane County Govt Center, 719 Batavia, Geneva (7.4) to APHC (7.4) (14.8) Riverboat Meeting	14.8	$10.36 ✓				
	Total:	36.4 ✓	$25.48 ✓				
	Total:	36.4	$25.48				
	Total:	36.4	$25.48				
	Total:	36.4	$25.48				

Department

County Health

Fund/Dept./Sub-Dept.

351.580.646/646531001

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		$25.48 ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$25.48 ✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
	Total:	36.4	$25.48				
	Total:	36.4	$25.48				

Expense Total: $25.48

Signature

Laura Barrett, RN

Approved By

11/4/25
Current Date

11/4/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 13751
P.O. n/a
Batch # 2025-16771

Kane County
Personal Expense Voucher

Approved_____

First Name and Last Name: Maria Leon (12.1 mi)

Address [redacted]

City: [redacted] State: [redacted] Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/12/2025	Elgin HD to Kaneland High School, Room 23, 47W326 W Keslinger Rd, Maple Park- Presentation	20.9	$14.63 ✓				
08/12/2025	Kaneland High School, Room 23, 47W326 W Keslinger Rd, Maple Park to Elgin HD- Back to office from presentation	20.9	$14.63 ✓				
08/14/2025	Elgin HD to Aurora HD- Meeting	19.9	$13.93 ✓				
08/14/2025	Aurora HD to Elgin HD- back from meeting	19.9	$13.93 ✓				
08/20/2025	Elgin HD to Jelke Creek Bird Sanctuary, Boncosky Rd, Dundee Township, IL 60118, USA- Meeting	4	$2.80 ✓				
08/20/2025	Jelke Creek Bird Sanctuary, Boncosky Rd, Dundee Township, IL 60118, USA to Elgin HD- back to office from meeting	4	$2.80 ✓				
	Total:	133.8	$93.66				

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept. 350.580.655.53120

~~350/280/655~~ 655534001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		$93.66 ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$93.66

✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/27/2025	Elgin HD to The Centre of Elgin, 100 Symphony Way, Elgin, IL 60120 Elgin Hipanic Network Meeting	2.2	$1.54				
08/27/2025	The Centre of Elgin, 100 Symphony Way, Elgin, IL 60120 to Elgin HD- back to Elgin office	2.2	$1.54				
08/28/2025	Elgin HD to Aurora HD- leadership meeting	19.9	$13.93				
08/28/2025	Aurora HD to Elgin HD- back from meeting	19.9	$13.93				
	Total:	133.8	$93.66				

Expense Total: $93.66

Signature

Kim Peterson

Approved By

9/3/25
Current Date

9/3/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 12655
P.O.# n/a
Batch
Approved
Kane Co Health Dept

Kane County
Personal Expense Voucher

Print Form
Reset Form

Per Diem
Go to gsa.gov for Per Diem Rates

Mileage Rate: $0.67 - 01/01/2024 - 12/31/2024
Mileage Rate: $0.70 - 01/01/2025 and newer...

First Name and Last Name: Laura Barrett

Address: [redacted] (travel to Health Department = 4.7 miles one way, 9.4 miles round trip)

City: [redacted] State: [redacted] Zip Code: [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Add Expense | Delete Last Expense

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
05/13/2025	Aurora Health Department 1240 N. Highland Ave, Aurora IL to Drury Inn 3180 S. Dirksen Pkwy, Springfield, IL (177 miles)	177	$123.90		$286.00		
05/14/2025	Drury Inn 3180 S. Dirksen Pkwy, Springfield, IL to Erin's Pavilion 4965 S. 2nd Street, Springfield, IL (4.9 miles) to 1240 N. Highland Ave, Aurora, IL (181 miles)	185.9	$130.13				
	Total:	362.9	$254.03		$286.00		

Expense Total: $540.03 ✓

Laura Barrett, RN
Signature

7/6/25
Current Date

Michael Isaacson
Approved By

7/6/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Department: County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	✓	
Employee Home Address Included?	✓	
Employee Date and Sign?	✓	
Supervisor provide signature approval and date?	✓	
Account Number Correct?	✓	
Are Expenditures Greater than 60 Days?		✓
Employees Address same?	✓	

Fund/Dept./Sub-Dept.: 350.580.631

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120	631536001	$540.03
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$540.03

✓

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1440

APPROVING OCTOBER 2025 CLAIMS PAID

WHEREAS, according to the Kane County Code Section 2-193 Expenditure of Funds for Settlement of Claims B. Monthly Reports of Claims: The County Auditor shall file a monthly report of all claims paid in the prior month to the County Chair and all other members of the County Board. For each claim paid, the monthly report shall identify the claimant, the nature of the claim and the official or department, if any, against which the claim was made, the fund from which the payment was made, the amount of the payment and the date the check was issued; and

WHEREAS, according to the Kane County Financial Policies 8. Disbursement Policies b): A report shall be run monthly by the Auditor of all claims paid. Said report shall be available to all members of the County Board in the office of the County Board Chair. For each claim paid, the report shall identify the creditor, the department or official which purchased the product or service, the fund from which the payment was made, the amount of the payment and the date the check was issued; and

WHEREAS, the County Auditor has examined the attached Claims Paid Report for claims against Kane County totaling $15,675,437.87; and

WHEREAS, the County Auditor, in accordance with Ordinance No. 97-56, has recommended the payment of all claims on the attached Claims Paid Report; and

WHEREAS, the claims on the attached Claims Paid Report have been paid; and

WHEREAS, the County Board finds all claims on the Claims Paid Report to be due and Payable.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that payment of the claims totaling Fifteen Million, Six-Hundred and Seventy-five Thousand, Four Hundred and Thirty-seven Dollars and Eighty-seven Cents ($15,675,437.87) on the attached Claims Paid Report is acknowledged and approved.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving October 2025 Claims Paid

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Penny Wegman, 630.232.5918

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

According to the Kane County Code Section 2-193 Expenditure of Funds for Settlement of Claims B. Monthly Reports On Claims: The County Auditor shall file a monthly report of all claims paid in the prior month to the chairman and all other members of the County Board. For each claim paid, the monthly report shall identify the claimant, the nature of the claim and the official or department, if any, against which the claim was made, the fund from which the payment was made, the amount of the payment and the date the check was issued.

Similarly according to the Kane County Financial Policies 8. Disbursement Policies b): A report shall be run monthly by the Auditor of all claims paid. Said report shall be available to all members of the County Board in the office of the County Board Chair. For each claim paid, the report shall identify the creditor, the department or official which purchased the product or service, the fund from which the payment was made, the amount of the payment and the date the check was issued.

The accompanying Report of Claims Paid is submitted to comply with those requirements, and to document that the County Board has approved the payment of those claims.

OFFICE OF THE KANE COUNTY AUDITOR

Penny Wegman, Kane County Auditor

October 2025
Monthly Claims Paid Report

Porfirio Lara
Chief Deputy Auditor

Mayte Castellanos
Bob Quillinan
Emma Saveley
Staff Auditors

Dalia Samak
Accounts Payable Specialist

719 S. Batavia Ave, Geneva, IL 60134
(630) 232-5915

CLAIMS PAID REPORT OCTOBER 2025 FOR COUNTY BOARD INFORMATION

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Vectors Research Management, LLC	Investment Income	General Government Revenue	General Fund	10/16/2025	65,769.00
US Bancorp Asset Management, Inc. dba PFMAM	Investment Income	General Government Revenue	General Fund	10/23/2025	4,925.27
Berry, Dunn, McNeil & Parker, LLC	Contractual/Consulting Services	County Board	General Fund	10/6/2025	5,670.00
Impact Networking, LLC	Repairs and Maint- Copiers	County Board	General Fund	10/6/2025	73.70
Impact Networking, LLC	Repairs and Maint- Copiers	County Board	General Fund	10/20/2025	73.70
Anita Lewis	Conferences & Meetings - Chairman	County Board	General Fund	10/6/2025	294.40
JP Morgan Chase Bank, N.A.	Conferences & Meetings - Chairman	County Board	General Fund	10/20/2025	278.55
Anita Lewis	Employee Mileage Expense	County Board	General Fund	10/6/2025	177.80
Warehouse Direct, Inc.	Office Supplies	County Board	General Fund	10/6/2025	35.32
Warehouse Direct, Inc.	Office Supplies	County Board	General Fund	10/6/2025	37.08
Warehouse Direct, Inc.	Office Supplies	County Board	General Fund	10/6/2025	47.69
JP Morgan Chase Bank, N.A.	Office Supplies	County Board	General Fund	10/20/2025	89.40
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	County Board	General Fund	10/20/2025	91.79
Gilmore Marketing Concepts, Inc. dba GMCI Creative	Board Meeting Supplies	County Board	General Fund	10/20/2025	500.00
Gilmore Marketing Concepts, Inc. dba GMCI Creative	Board Meeting Supplies	County Board	General Fund	10/20/2025	997.09
Lauterbach & Amen, LLP	Contractual/Consulting Services	Finance	General Fund	10/20/2025	17,500.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Finance	General Fund	10/20/2025	372.84
Juliet Ryzak	Conferences and Meetings	Finance	General Fund	10/6/2025	542.44
Patricia A. Clark	Employee Training	Finance	General Fund	10/6/2025	350.00
Amy Ramer Holmes	Employee Training	Finance	General Fund	10/20/2025	451.94
Patricia A. Clark	Employee Mileage Expense	Finance	General Fund	10/6/2025	129.64
Juliet Ryzak	Employee Mileage Expense	Finance	General Fund	10/6/2025	256.62
Amy Ramer Holmes	Employee Mileage Expense	Finance	General Fund	10/20/2025	242.20
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Finance	General Fund	10/20/2025	24.94
JP Morgan Chase Bank, N.A.	Office Supplies	Finance	General Fund	10/20/2025	90.21
The Tree House, Inc.	Office Supplies	Finance	General Fund	10/20/2025	109.07
The Tree House, Inc.	Office Supplies	Finance	General Fund	10/20/2025	104.01
JP Morgan Chase Bank, N.A.	Books and Subscriptions	Finance	General Fund	10/20/2025	900.00
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Information Technologies	General Fund	10/6/2025	882.00
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Information Technologies	General Fund	10/6/2025	560.70
Iron Mountain Information Management, LLC	Contractual/Consulting Services	Information Technologies	General Fund	10/20/2025	21.08
Iron Mountain Information Management, LLC	Contractual/Consulting Services	Information Technologies	General Fund	10/20/2025	1,457.34
CDW Government LLC	Repairs and Maint- Computers	Information Technologies	General Fund	10/20/2025	27,720.00
Choice IT Global LLC	Repairs and Maint- Comm Equip	Information Technologies	General Fund	10/20/2025	599.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Comm Equip	Information Technologies	General Fund	10/20/2025	868.03
Telcom Innovations Group, LLC	Repairs and Maint- Comm Equip	Information Technologies	General Fund	10/20/2025	34,149.50
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Information Technologies	General Fund	10/20/2025	96.97
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Information Technologies	General Fund	10/20/2025	-128.89
Charles A. Lasky	Conferences and Meetings	Information Technologies	General Fund	10/20/2025	684.78
LMC Enterprises, Inc. dba Initial Impressions	Office Supplies	Information Technologies	General Fund	10/6/2025	29.48
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Information Technologies	General Fund	10/20/2025	108.77
JP Morgan Chase Bank, N.A.	Office Supplies	Information Technologies	General Fund	10/20/2025	509.32
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Information Technologies	General Fund	10/20/2025	1,293.33
Gordon Flesch Company, Inc.	Printing Supplies	Information Technologies	General Fund	10/6/2025	4.81
Gordon Flesch Company, Inc.	Printing Supplies	Information Technologies	General Fund	10/6/2025	107.11
Canon USA, Inc.	Printing Supplies	Information Technologies	General Fund	10/20/2025	307.62
Canon USA, Inc.	Printing Supplies	Information Technologies	General Fund	10/20/2025	367.21
WEX BANK	Fuel- Vehicles	Information Technologies	General Fund	10/20/2025	200.35
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	10/6/2025	274.69
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	10/6/2025	190.80
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	10/6/2025	106.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	10/6/2025	791.76
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	10/20/2025	2,803.93
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	10/20/2025	190.80
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	10/20/2025	274.69
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	10/20/2025	2,911.93
1 Source Mechanical, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	685.13
Grainger Inc	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	250.08
Grainger Inc	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	67.24
Grainger Inc	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	404.47
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	52.48
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	61.88
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	272.20
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	30.94
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	61.88
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	70.67
Johnson Controls Security Solutions (Tyco)	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	3,325.64
Johnson Controls Security Solutions (Tyco)	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	2,217.10
Johnson Controls Security Solutions (Tyco)	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	929.40
TEC Distribution LLC dba Temperature Equipment Co.	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	27.98
Trane US, Inc. dba Trane	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	326.96
United Refrigeration, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	65.02
Urban Elevator Service, LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	252.40
Urban Elevator Service, LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	1,562.00
Urban Elevator Service, LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	693.94
Valley Security Company	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	707.36
Valley Security Company	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	884.20
Valley Security Company	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	21,763.32
Valley Security Company	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	1,250.00
Weatherguard Roofing Co	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	15,750.00
Weatherguard Roofing Co	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	4,959.00
Weatherguard Roofing Co	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	2,950.00
Havlicek Geneva Ace Hardware, LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/6/2025	29.68
Havlicek Geneva Ace Hardware, LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	17.98
WM. F. Meyer Co.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	135.83
Valley Security Company	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	4,061.66
Urban Elevator Service, LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	3,316.13
United Refrigeration, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	3,520.92
United Refrigeration, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	156.48
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	906.61
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	2,195.11
Key Construction Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	33,050.00
Key Construction Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	969.00
Key Construction Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	1,905.00
Phigenics, LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	2,400.00
Sheaffer & Roland, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	1,200.00
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	117.76
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	61.88
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	9.22
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	111.76
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	144.63
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	132.64
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	57.09

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	58.92
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	174.45
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	104.92
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	123.76
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	216.58
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	242.52
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	145.45
Suburban Door Check & Lock Service, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	31.94
Hartwig Mechanical, LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	1,790.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	3,924.00
Alarm Detection Systems, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	44,803.50
Alarm Detection Systems, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	2,454.24
Allied Door Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	1,835.50
Allied Door Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	601.10
Allied Door Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	564.96
Chem-Wise Ecological Pest Management, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	564.00
Convergint Technologies LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	975.00
Convergint Technologies LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	810.00
Convergint Technologies LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	1,772.78
Convergint Technologies LLC	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	1,616.54
Fitzgerald's Electrical Contracting, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	296.00
Fitzgerald's Electrical Contracting, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	10/20/2025	359.00
Ratliff Landscaping Inc	Repairs and Maint- Grounds	Building Management	General Fund	10/6/2025	4,000.00
Ratliff Landscaping Inc	Repairs and Maint- Grounds	Building Management	General Fund	10/20/2025	11,467.12
Ratliff Landscaping Inc	Repairs and Maint- Grounds	Building Management	General Fund	10/20/2025	11,467.12
JP Morgan Chase Bank, N.A.	Repairs and Maint- Grounds	Building Management	General Fund	10/20/2025	2,189.97
Black Gold Septic Contractors, Inc	Grease Trap- Septic Services	Building Management	General Fund	10/6/2025	535.00
Black Gold Septic Contractors, Inc	Grease Trap- Septic Services	Building Management	General Fund	10/6/2025	285.00
Cenveo Worldwide Limited	General Printing	Building Management	General Fund	10/6/2025	555.00
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/6/2025	132.00
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/6/2025	1,021.80
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/6/2025	810.28
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/6/2025	1,636.60
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/6/2025	1,159.60
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/6/2025	323.80
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/6/2025	422.00
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/6/2025	305.40
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/20/2025	305.40
Batavia Instant Print Inc	General Printing	Building Management	General Fund	10/20/2025	320.00
Neuco, Inc.	Employee Training	Building Management	General Fund	10/20/2025	2,125.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Building Management	General Fund	10/20/2025	6.41
JP Morgan Chase Bank, N.A.	Operating Supplies	Building Management	General Fund	10/20/2025	377.90
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Building Management	General Fund	10/20/2025	106.41
JP Morgan Chase Bank, N.A.	Operating Supplies	Building Management	General Fund	10/20/2025	136.45
JP Morgan Chase Bank, N.A.	Operating Supplies	Building Management	General Fund	10/20/2025	316.60
Federal Express Corporation dba FedEx	Postage	Building Management	General Fund	10/20/2025	268.10
Federal Express Corporation dba FedEx	Postage	Building Management	General Fund	10/20/2025	99.29
Federal Express Corporation dba FedEx	Postage	Building Management	General Fund	10/20/2025	7.62
Federal Express Corporation dba FedEx	Postage	Building Management	General Fund	10/20/2025	360.39
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/6/2025	16.88
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/6/2025	123.09
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/6/2025	143.38

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/6/2025	134.94
City of St. Charles	Utilities- Sewer	Building Management	General Fund	10/6/2025	198.42
City of St. Charles	Utilities- Sewer	Building Management	General Fund	10/6/2025	11,674.49
City of St. Charles	Utilities- Sewer	Building Management	General Fund	10/6/2025	25.37
City of St. Charles	Utilities- Sewer	Building Management	General Fund	10/6/2025	997.00
City of St. Charles	Utilities- Sewer	Building Management	General Fund	10/6/2025	684.63
City of St. Charles	Utilities- Sewer	Building Management	General Fund	10/6/2025	136.51
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/20/2025	11.48
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/20/2025	86.92
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/20/2025	11.48
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/20/2025	286.24
City of Geneva	Utilities- Sewer	Building Management	General Fund	10/20/2025	69.37
City of Elgin	Utilities- Sewer	Building Management	General Fund	10/20/2025	52.42
City of St. Charles	Utilities- Water	Building Management	General Fund	10/6/2025	187.36
City of St. Charles	Utilities- Water	Building Management	General Fund	10/6/2025	8,762.26
City of St. Charles	Utilities- Water	Building Management	General Fund	10/6/2025	763.56
City of St. Charles	Utilities- Water	Building Management	General Fund	10/6/2025	530.16
City of St. Charles	Utilities- Water	Building Management	General Fund	10/6/2025	130.58
City of Aurora	Utilities- Water	Building Management	General Fund	10/6/2025	386.30
City of Aurora	Utilities- Water	Building Management	General Fund	10/6/2025	781.10
City of Geneva	Utilities- Water	Building Management	General Fund	10/6/2025	31.58
City of Geneva	Utilities- Water	Building Management	General Fund	10/6/2025	220.10
City of Geneva	Utilities- Water	Building Management	General Fund	10/6/2025	231.77
City of Geneva	Utilities- Water	Building Management	General Fund	10/6/2025	240.20
City of Geneva	Utilities- Water	Building Management	General Fund	10/20/2025	17.64
City of Geneva	Utilities- Water	Building Management	General Fund	10/20/2025	150.76
City of Geneva	Utilities- Water	Building Management	General Fund	10/20/2025	17.64
City of Geneva	Utilities- Water	Building Management	General Fund	10/20/2025	472.97
City of Geneva	Utilities- Water	Building Management	General Fund	10/20/2025	121.14
City of Elgin	Utilities- Water	Building Management	General Fund	10/20/2025	286.84
Fox Metro Water Reclamation District	Utilities- Water	Building Management	General Fund	10/20/2025	655.02
Fox Metro Water Reclamation District	Utilities- Water	Building Management	General Fund	10/20/2025	308.92
Veritiv Operating Company	Printing Supplies	Building Management	General Fund	10/6/2025	809.00
JP Morgan Chase Bank, N.A.	Printing Supplies	Building Management	General Fund	10/20/2025	419.47
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	10/6/2025	7,445.93
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	10/6/2025	1,230.70
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	10/6/2025	711.12
JP Morgan Chase Bank, N.A.	Cleaning Supplies	Building Management	General Fund	10/20/2025	128.24
JP Morgan Chase Bank, N.A.	Cleaning Supplies	Building Management	General Fund	10/20/2025	1,615.11
LMC Enterprises, Inc. dba Initial Impressions	Uniform Supplies	Building Management	General Fund	10/6/2025	1,421.28
LMC Enterprises, Inc. dba Initial Impressions	Uniform Supplies	Building Management	General Fund	10/20/2025	2,156.23
LMC Enterprises, Inc. dba Initial Impressions	Uniform Supplies	Building Management	General Fund	10/20/2025	1,545.53
JP Morgan Chase Bank, N.A.	Uniform Supplies	Building Management	General Fund	10/20/2025	74.99
Constellation NewEnergy-Gas Division, LLC	Utilities- Natural Gas	Building Management	General Fund	10/6/2025	9,781.52
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/6/2025	60.70
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	58.36
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	58.33
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	72.38
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	58.32
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	58.33
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	58.30
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	58.33

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	66.57
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	10/20/2025	80.68
City of St. Charles	Utilities- Electric	Building Management	General Fund	10/6/2025	9,251.72
City of St. Charles	Utilities- Electric	Building Management	General Fund	10/6/2025	59.55
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	70.87
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	200.64
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	40.47
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	1,238.58
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	204.49
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	95.28
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	33.43
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	52.93
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	66.91
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	526.69
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	81.21
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	71.14
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	60.78
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	47.36
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	115.97
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	84.92
ComEd	Utilities- Electric	Building Management	General Fund	10/6/2025	53.48
City of Geneva	Utilities- Electric	Building Management	General Fund	10/6/2025	31.88
City of Geneva	Utilities- Electric	Building Management	General Fund	10/6/2025	10,448.30
GSD, LLC dba GRNE Solarfield 05, LLC	Utilities- Electric	Building Management	General Fund	10/6/2025	18,860.94
Vistra Intermediate Company, LLC dba Dynegy Energy	Utilities- Electric	Building Management	General Fund	10/6/2025	40,555.18
Vistra Intermediate Company, LLC dba Dynegy Energy	Utilities- Electric	Building Management	General Fund	10/20/2025	29,266.56
City of Geneva	Utilities- Electric	Building Management	General Fund	10/20/2025	73.13
City of Geneva	Utilities- Electric	Building Management	General Fund	10/20/2025	753.74
City of Geneva	Utilities- Electric	Building Management	General Fund	10/20/2025	104.15
City of Geneva	Utilities- Electric	Building Management	General Fund	10/20/2025	5,518.84
City of Geneva	Utilities- Electric	Building Management	General Fund	10/20/2025	936.57
ComEd	Utilities- Electric	Building Management	General Fund	10/20/2025	88.18
ComEd	Utilities- Electric	Building Management	General Fund	10/20/2025	194.34
ComEd	Utilities- Electric	Building Management	General Fund	10/20/2025	701.89
ComEd	Utilities- Electric	Building Management	General Fund	10/20/2025	11,975.49
ComEd	Utilities- Electric	Building Management	General Fund	10/20/2025	973.25
Batavia Enterprises Real Estate, LLC	Building Lease	Building Management	General Fund	10/6/2025	14,802.42
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Human Resource Management	General Fund	10/20/2025	372.84
Kane County Regional Office of Education	Miscellaneous Contractual Exp	Human Resource Management	General Fund	10/20/2025	520.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Human Resource Management	General Fund	10/20/2025	11.97
JP Morgan Chase Bank, N.A.	Office Supplies	Human Resource Management	General Fund	10/20/2025	69.99
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	County Auditor	General Fund	10/20/2025	60.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	County Auditor	General Fund	10/6/2025	14.37
Penny Wegman	Conferences and Meetings	County Auditor	General Fund	10/6/2025	484.92
Crystal E. Head	Employee Training	County Auditor	General Fund	10/6/2025	185.27
Penny Wegman	Employee Mileage Expense	County Auditor	General Fund	10/6/2025	301.02
DS Services of America, Inc. dba Primo Water NA	Office Supplies	County Auditor	General Fund	10/20/2025	2.99
JP Morgan Chase Bank, N.A.	Office Supplies	County Auditor	General Fund	10/20/2025	97.02
Vectors Research Management, LLC	Bank Service Charges	Treasurer/Collector	General Fund	10/16/2025	0.00
US Bancorp Asset Management, Inc. dba PFMAM	Bank Service Charges	Treasurer/Collector	General Fund	10/23/2025	0.00
Avenu SLS Holdings, LLC	Repairs and Maint- Computers	Treasurer/Collector	General Fund	10/6/2025	450.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Computers	Treasurer/Collector	General Fund	10/6/2025	6.83

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Tribune Pub. Co., LLC dba Chicago Tribune Co., LLC	Legal Printing	Treasurer/Collector	General Fund	10/6/2025	445.00
Paddock Publications (Daily Herald)	Legal Printing	Treasurer/Collector	General Fund	10/20/2025	43.70
Surge Avalon Holdings, Inc dba Avalon Document	Legal Printing	Treasurer/Collector	General Fund	10/20/2025	6,581.22
Illinois Association of County Officials	Conferences and Meetings	Treasurer/Collector	General Fund	10/20/2025	900.00
Chris Lauzen	Conferences and Meetings	Treasurer/Collector	General Fund	10/20/2025	310.00
Amazon Capital Services Inc	Office Supplies	Treasurer/Collector	General Fund	10/6/2025	29.19
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Treasurer/Collector	General Fund	10/6/2025	27.94
Warehouse Direct, Inc.	Office Supplies	Treasurer/Collector	General Fund	10/6/2025	59.78
Warehouse Direct, Inc.	Office Supplies	Treasurer/Collector	General Fund	10/6/2025	144.71
Warehouse Direct, Inc.	Office Supplies	Treasurer/Collector	General Fund	10/20/2025	162.39
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Treasurer/Collector	General Fund	10/20/2025	32.93
Veribanc, Inc.	Computer Related Supplies	Treasurer/Collector	General Fund	10/20/2025	350.00
Surge Avalon Holdings, Inc dba Avalon Document	Postage	Treasurer/Collector	General Fund	10/20/2025	34,838.72
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Supervisor of Assessments	General Fund	10/6/2025	269.12
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Supervisor of Assessments	General Fund	10/20/2025	558.37
Quadient Leasing USA, Inc.	Repairs and Maint- Copiers	Supervisor of Assessments	General Fund	10/20/2025	868.65
Paddock Publications (Daily Herald)	Legal Printing	Supervisor of Assessments	General Fund	10/20/2025	449.60
Paddock Publications (Daily Herald)	Legal Printing	Supervisor of Assessments	General Fund	10/20/2025	36.80
Shaw Suburban Media dba Shaw Media	Legal Printing	Supervisor of Assessments	General Fund	10/20/2025	565.20
MICHELLE R ABELL	Employee Mileage Expense	Supervisor of Assessments	General Fund	10/20/2025	46.48
Realtor Association of Fox Valley	General Association Dues	Supervisor of Assessments	General Fund	10/20/2025	1,141.00
Amazon Capital Services Inc	Office Supplies	Supervisor of Assessments	General Fund	10/6/2025	187.99
Amazon Capital Services Inc	Office Supplies	Supervisor of Assessments	General Fund	10/6/2025	127.49
Amazon Capital Services Inc	Office Supplies	Supervisor of Assessments	General Fund	10/6/2025	109.98
The Tree House, Inc.	Office Supplies	Supervisor of Assessments	General Fund	10/6/2025	1,924.45
Warehouse Direct, Inc.	Office Supplies	Supervisor of Assessments	General Fund	10/6/2025	85.24
Warehouse Direct, Inc.	Office Supplies	Supervisor of Assessments	General Fund	10/6/2025	29.89
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Supervisor of Assessments	General Fund	10/20/2025	27.94
Mark D. Armstrong	Books and Subscriptions	Supervisor of Assessments	General Fund	10/6/2025	530.00
Dost Valuation Group, LTD	Appraisal Services	Supervisor of Assessments	General Fund	10/6/2025	2,750.00
John Emerson	Conferences and Meetings	County Clerk	General Fund	10/6/2025	28.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	County Clerk	General Fund	10/20/2025	752.40
JP Morgan Chase Bank, N.A.	Conferences and Meetings	County Clerk	General Fund	10/20/2025	250.80
Kane County Clerk - Petty Cash	Conferences and Meetings	County Clerk	General Fund	10/20/2025	46.77
John A. Cunningham	Employee Mileage Expense	County Clerk	General Fund	10/6/2025	241.50
John Emerson	Employee Mileage Expense	County Clerk	General Fund	10/6/2025	256.20
Zahida K. Fakroddin	Employee Mileage Expense	County Clerk	General Fund	10/20/2025	93.10
Matthew Nelson	Employee Mileage Expense	County Clerk	General Fund	10/20/2025	4.20
Holly Shive	Employee Mileage Expense	County Clerk	General Fund	10/20/2025	19.60
Uline	Office Supplies	County Clerk	General Fund	10/6/2025	107.26
JP Morgan Chase Bank, N.A.	Office Supplies	County Clerk	General Fund	10/20/2025	92.58
Kane County Clerk - Petty Cash	Operating Supplies	County Clerk	General Fund	10/20/2025	7.00
The Tree House, Inc.	Computer Related Supplies	County Clerk	General Fund	10/6/2025	920.81
JP Morgan Chase Bank, N.A.	Books and Subscriptions	County Clerk	General Fund	10/20/2025	123.95
Northern Illinois University	Election Services	County Clerk	General Fund	10/6/2025	100.00
DFM Associates	Software Licensing Cost	County Clerk	General Fund	10/6/2025	12,341.00
I90 Enterprises 2, LLC	Repairs and Maint- Vehicles	County Clerk	General Fund	10/6/2025	2,528.20
Batavia Instant Print Inc	Legal Printing	County Clerk	General Fund	10/6/2025	6,354.17
Batavia Instant Print Inc	Legal Printing	County Clerk	General Fund	10/20/2025	8,181.50
Celeste Weilandt	Conferences and Meetings	County Clerk	General Fund	10/6/2025	47.00
Brian Pollock	Employee Mileage Expense	County Clerk	General Fund	10/6/2025	245.00
Celeste Weilandt	Employee Mileage Expense	County Clerk	General Fund	10/6/2025	280.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Paula Weisserth	Employee Mileage Expense	County Clerk	General Fund	10/20/2025	59.22
Paula Weisserth	Employee Mileage Expense	County Clerk	General Fund	10/20/2025	44.03
Kenneth J. Barnes	Employee Mileage Expense	County Clerk	General Fund	10/20/2025	9.05
BASE IV, LLC	Miscellaneous Contractual Exp	County Clerk	General Fund	10/6/2025	3,000.00
BASE IV, LLC	Miscellaneous Contractual Exp	County Clerk	General Fund	10/20/2025	2,925.00
Warehouse Direct, Inc.	Office Supplies	County Clerk	General Fund	10/6/2025	163.06
Group Management Essentials LLC	Operating Supplies	County Clerk	General Fund	10/6/2025	9,222.00
Verizon Wireless	Operating Supplies	County Clerk	General Fund	10/6/2025	446.64
Identisys, Inc.	Operating Supplies	County Clerk	General Fund	10/20/2025	436.00
JP Morgan Chase Bank, N.A.	Operating Supplies	County Clerk	General Fund	10/20/2025	66.02
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	County Clerk	General Fund	10/20/2025	73.11
Groot Recycling dba Accurate Document Destruction	Operating Supplies	County Clerk	General Fund	10/20/2025	60.00
Groot Recycling dba Accurate Document Destruction	Operating Supplies	County Clerk	General Fund	10/20/2025	600.00
GHA Technologies, Inc.	Computer Related Supplies	County Clerk	General Fund	10/20/2025	1,400.00
David C. King	Employee Mileage Expense	Recorder	General Fund	10/20/2025	36.75
Judy A. Schonback	Employee Mileage Expense	Recorder	General Fund	10/20/2025	4.20
Warehouse Direct, Inc.	Office Supplies	Recorder	General Fund	10/6/2025	135.22
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Recorder	General Fund	10/20/2025	48.89
Kane County Juror Payable Clearing	Jurors- Circuit Court	Judiciary and Courts	General Fund	10/3/2025	2,748.63
Kane County Juror Payable Clearing	Jurors- Circuit Court	Judiciary and Courts	General Fund	10/14/2025	3,255.01
Kane County Juror Payable Clearing	Jurors- Circuit Court	Judiciary and Courts	General Fund	10/23/2025	886.54
Kane County Juror Payable Clearing	Jurors- Circuit Court	Judiciary and Courts	General Fund	10/27/2025	2,656.04
Kane County Juror Payable Clearing	Jurors- Circuit Court	Judiciary and Courts	General Fund	10/28/2025	808.15
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	10/6/2025	4,489.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	10/6/2025	727.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	10/6/2025	570.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	10/20/2025	424.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	10/20/2025	1,606.00
Charlie Foxs Pizzeria & Eatery, LLC	Jurors' Expense	Judiciary and Courts	General Fund	10/20/2025	247.98
JP Morgan Chase Bank, N.A.	Jurors' Expense	Judiciary and Courts	General Fund	10/20/2025	63.92
Nicole M. Breytspraak	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	6.25
Nicole M. Breytspraak	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	225.00
Jennifer A. Campbell	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	64.00
Mary Jo D'Avola	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	300.00
Mary Jo D'Avola	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	76.00
Geri L. Denson	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	56.00
Jeanine Fassnacht	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	992.00
Barbara A. Johnston	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	225.00
Barbara A. Johnston	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	104.00
Theresa (Terri) Wells	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	140.00
Margaret (Peggy) R. Beddard	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	68.00
Margaret (Peggy) R. Beddard	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	132.00
Dana D. Bollman	Per Diem Expense	Judiciary and Courts	General Fund	10/6/2025	80.00
Dana D. Bollman	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	80.00
Barbara A. Johnston	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	225.00
Barbara A. Johnston	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	13.00
JJennifer L. Joyce	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	225.00
Kobald Reporting, Inc.	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	585.00
Stacy S. Warpool	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	300.00
Stacy S. Warpool	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	1,260.00
Tabitha Joann Watson	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	28.00
Jennifer A. Campbell	Per Diem Expense	Judiciary and Courts	General Fund	10/20/2025	300.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
John L. O'Toole	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	152.00
Tatiana Okunskaya	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	320.00
Tatiana Okunskaya	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	296.30
Tatiana Okunskaya	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	160.00
Fadia Tamer	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	1,807.20
Fadia Tamer	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	1,587.60
Wellspring Interpreting Services LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	2,043.20
Wellspring Interpreting Services LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	2,119.20
Anthony Bahena	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	3,139.80
Anthony Bahena	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	3,144.40
Bakhtavar Press	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	633.60
Bakhtavar Press	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	333.60
Bakhtavar Press	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	333.60
Jorge Luis Carbajosa	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	1,644.04
Jorge Luis Carbajosa	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	2,694.06
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	160.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	160.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	160.00
Elizabeth Cull	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	194.32
Veronica Guemez	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	207.00
Veronica Guemez	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	189.50
Maricela Ibarra	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	627.30
Maricela Ibarra	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	1,048.30
Carina Julian	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	596.40
Carina Julian	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	1,001.80
Claudia Perez	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	623.00
Claudia Perez	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	456.00
Claudia Perez	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	456.00
Sara Pethokoukis	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	998.80
Sara Pethokoukis	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	309.40
Patricia Rasmussen	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	1,114.40
Patricia Rasmussen	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/6/2025	1,628.00
Patricia Rasmussen	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,830.60
Daisy M. Robinson	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	226.00
Carina Julian	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	575.20
Carina Julian	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	596.40
Maricela Ibarra	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	960.30
Maricela Ibarra	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,168.30
Veronica Guemez	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	740.70
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	160.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	160.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	160.00
Ana M. Bubalo	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	906.00
Jorge Luis Carbajosa	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,782.06
Jorge Luis Carbajosa	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,188.04
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	2,087.65
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	2,600.16
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,165.82
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	616.00
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	535.50
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,043.58

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,213.16
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	283.50
Gil Antonio Borjas	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	456.00
Anthony Bahena	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,134.00
Wellspring Interpreting Services LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	2,176.80
Wellspring Interpreting Services LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	2,141.60
Fadia Tamer	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,747.00
Fadia Tamer	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	1,793.40
Tatiana Okunskaya	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	160.00
John L. O'Toole	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	152.00
John L. O'Toole	Contractual/Consulting Services	Judiciary and Courts	General Fund	10/20/2025	152.00
Marielisa Jackson	Court Appointed Counsel	Judiciary and Courts	General Fund	10/6/2025	3,434.00
Marielisa Jackson	Court Appointed Counsel	Judiciary and Courts	General Fund	10/6/2025	3,434.00
Jordan Steele & Associates, LLC	Court Appointed Counsel	Judiciary and Courts	General Fund	10/6/2025	90.00
Jordan Steele & Associates, LLC	Court Appointed Counsel	Judiciary and Courts	General Fund	10/6/2025	3,959.00
James A. Tabor	Court Appointed Counsel	Judiciary and Courts	General Fund	10/6/2025	3,434.00
James A. Tabor	Court Appointed Counsel	Judiciary and Courts	General Fund	10/20/2025	3,434.00
Rachel J. Hess	Court Appointed Counsel	Judiciary and Courts	General Fund	10/20/2025	3,434.00
Jordan Steele & Associates, LLC	Court Appointed Counsel	Judiciary and Courts	General Fund	10/20/2025	4,559.00
Jordan Steele & Associates, LLC	Court Appointed Counsel	Judiciary and Courts	General Fund	10/20/2025	300.00
JP Morgan Chase Bank, N.A.	Judicial Technology Fine Expenses	Judiciary and Courts	General Fund	10/20/2025	66.33
Worth Business Equipment	Repairs and Maint- Equipment	Judiciary and Courts	General Fund	10/6/2025	2,700.00
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	10/6/2025	24.19
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	10/20/2025	74.41
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	10/20/2025	21.92
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	10/20/2025	41.58
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	10/20/2025	34.83
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	10/20/2025	490.16
Canon USA, Inc.	Equipment Rental	Judiciary and Courts	General Fund	10/20/2025	119.19
Susan Clancy Boles	Conferences and Meetings	Judiciary and Courts	General Fund	10/6/2025	86.30
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Judiciary and Courts	General Fund	10/20/2025	15.59
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Judiciary and Courts	General Fund	10/20/2025	738.46
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Judiciary and Courts	General Fund	10/20/2025	362.57
Samantha Sparks	Employee Mileage Expense	Judiciary and Courts	General Fund	10/20/2025	20.16
Karen M. Zajicek	Employee Mileage Expense	Judiciary and Courts	General Fund	10/20/2025	42.56
Peloton Workforce, Inc.	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/6/2025	731.25
Peloton Workforce, Inc.	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/6/2025	731.25
Robert J. Klein, LTD	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/6/2025	1,265.00
The Aubrey Sign Company	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/6/2025	8,000.00
Peloton Workforce, Inc.	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	731.25
Peloton Workforce, Inc.	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	292.50
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	17.96
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	37.92
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	90.81
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	22.95
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	32.93
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	11.99
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	23.96
inLingo, LLC	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	1,290.30
Language Line Services	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	10/20/2025	327.47
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/6/2025	21.90
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/6/2025	43.40

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/6/2025	33.95
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/20/2025	16.80
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/20/2025	102.83
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/20/2025	52.86
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/20/2025	176.05
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/20/2025	21.60
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	10/20/2025	58.49
JP Morgan Chase Bank, N.A.	Office Supplies	Judiciary and Courts	General Fund	10/20/2025	25.64
Christine Downs	Operating Supplies	Judiciary and Courts	General Fund	10/6/2025	111.24
LAN Marketing, LTD dba LAN Office Furnishings	Operating Supplies	Judiciary and Courts	General Fund	10/6/2025	2,628.68
Warehouse Direct, Inc.	Operating Supplies	Judiciary and Courts	General Fund	10/6/2025	9,608.60
JP Morgan Chase Bank, N.A.	Operating Supplies	Judiciary and Courts	General Fund	10/20/2025	816.46
JP Morgan Chase Bank, N.A.	Operating Supplies	Judiciary and Courts	General Fund	10/20/2025	2,474.34
JP Morgan Chase Bank, N.A.	Postage	Judiciary and Courts	General Fund	10/20/2025	29.76
The Responsive Mailroom Inc	General Printing	Circuit Clerk	General Fund	10/6/2025	1,011.38
Theresa E. Barreiro	Conferences and Meetings	Circuit Clerk	General Fund	10/6/2025	566.64
Theresa E. Barreiro	Conferences and Meetings	Circuit Clerk	General Fund	10/20/2025	70.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Circuit Clerk	General Fund	10/20/2025	850.17
Kristy Sharpness	Conferences and Meetings	Circuit Clerk	General Fund	10/20/2025	35.00
Candy K. Allen	Conferences and Meetings	Circuit Clerk	General Fund	10/20/2025	35.00
Theresa E. Barreiro	Employee Mileage Expense	Circuit Clerk	General Fund	10/6/2025	57.54
Theresa E. Barreiro	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	256.20
Kristy Sharpness	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	256.20
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Circuit Clerk	General Fund	10/20/2025	80.83
Yasmeen Pani	Employee Mileage Expense	Circuit Clerk	General Fund	10/6/2025	11.20
Benjamin Adam Petschke	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	21.00
Su H. Shanahan	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	57.75
Sonal M. Sikligar	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	42.00
Mariela Valencia	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	61.60
Jennifer Volintine	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	19.60
Avani P. Vyas	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	7.00
Colby Whitman	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	29.40
Jennifer Zuttermeister	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	52.50
E. Dianne Anderson	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	15.40
Carleen J. Bain	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	108.50
Deanna Brooks	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	23.10
Marissa Brown	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	25.90
Jason M. Crowley	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	16.10
Colleen Cruz	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	135.10
Janet Davis	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	18.20
Theodore James Farrell	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	179.90
Christine Foss	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	155.40
Joanne M. Hassler	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	5.60
Katherine V. Hernandez	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	26.60
Jessica Joerger	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	38.85
Jennifer Lauren Johnson	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	56.00
Megan Johnson	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	21.00
MaryAnn Kabara	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	105.00
Shauna Kane	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	193.20
Lauren Kopf	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	16.10
Michael John Kovach	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	34.30
Penny Lange	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	41.30

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Kelly A. Lisner	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	26.60
Rebecca Lynch	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	70.70
Shirley L. Moline	Employee Mileage Expense	Circuit Clerk	General Fund	10/20/2025	21.70
American Stamp & Marking Products, Inc.	Office Supplies	Circuit Clerk	General Fund	10/20/2025	164.55
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	General Fund	10/20/2025	8.49
Candy K. Allen	Conferences and Meetings	Circuit Clerk	General Fund	10/6/2025	265.99
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Circuit Clerk	General Fund	10/20/2025	910.17
Candy K. Allen	Employee Mileage Expense	Circuit Clerk	General Fund	10/6/2025	70.00
Image-Pro Services & Supplies, Inc.	Office Supplies	Circuit Clerk	General Fund	10/20/2025	264.20
Karin M. Herwick	Conferences and Meetings	Circuit Clerk	General Fund	10/6/2025	307.59
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Circuit Clerk	General Fund	10/20/2025	850.17
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	General Fund	10/20/2025	377.96
[redacted]		State's Attorney	General Fund	10/20/2025	94.48
[redacted]		State's Attorney	General Fund	10/20/2025	111.07
[redacted]		State's Attorney	General Fund	10/20/2025	256.36
[redacted]		State's Attorney	General Fund	10/20/2025	18.55
[redacted]		State's Attorney	General Fund	10/20/2025	1,151.39
[redacted]		State's Attorney	General Fund	10/6/2025	4,250.00
[redacted]		State's Attorney	General Fund	10/20/2025	138.81
[redacted]		State's Attorney	General Fund	10/20/2025	60.00
[redacted]		State's Attorney	General Fund	10/20/2025	10.00
Dana D. Bollman	Court Reporter Costs	State's Attorney	General Fund	10/6/2025	824.00
Barbara A. Johnston	Court Reporter Costs	State's Attorney	General Fund	10/6/2025	20.00
Barbara A. Johnston	Court Reporter Costs	State's Attorney	General Fund	10/6/2025	18.50
Kobald Reporting, Inc.	Court Reporter Costs	State's Attorney	General Fund	10/6/2025	84.00
Stacy S. Warpool	Court Reporter Costs	State's Attorney	General Fund	10/6/2025	24.00
Tabitha Joann Watson	Court Reporter Costs	State's Attorney	General Fund	10/6/2025	52.00
Tabitha Joann Watson	Court Reporter Costs	State's Attorney	General Fund	10/6/2025	20.00
Theresa (Terri) Wells	Court Reporter Costs	State's Attorney	General Fund	10/20/2025	100.00
Barbara A. Johnston	Court Reporter Costs	State's Attorney	General Fund	10/20/2025	36.00
Barbara A. Johnston	Court Reporter Costs	State's Attorney	General Fund	10/20/2025	1,252.00
Jennifer L. Joyce	Court Reporter Costs	State's Attorney	General Fund	10/20/2025	48.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	10/6/2025	81.23
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	10/6/2025	76.98
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	10/6/2025	711.33
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	10/20/2025	82.15
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	10/20/2025	672.17
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	10/20/2025	99.39
Suburban Tire Company	Repairs and Maint- Vehicles	State's Attorney	General Fund	10/20/2025	270.72
A-1 Airport Limousine Service, Inc.	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	125.65
JP Morgan Chase Bank, N.A.	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	75.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	1,206.56
JP Morgan Chase Bank, N.A.	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	2,580.00
Kane County State's Attorney - Petty Cash	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	1,100.00
Jessica Michels	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	43.83
JP Morgan Chase Bank, N.A.	Employee Training	State's Attorney	General Fund	10/20/2025	370.00
Kane County State's Attorney - Petty Cash	Employee Training	State's Attorney	General Fund	10/20/2025	165.00
Jamie L. Mosser	Employee Training	State's Attorney	General Fund	10/20/2025	473.00
Tidepool Communications, LLC	Employee Training	State's Attorney	General Fund	10/20/2025	800.00
Kane County State's Attorney - Petty Cash	Employee Mileage Expense	State's Attorney	General Fund	10/20/2025	13.50
Jamie L. Mosser	Employee Mileage Expense	State's Attorney	General Fund	10/20/2025	275.80
Warehouse Direct, Inc.	Office Supplies	State's Attorney	General Fund	10/6/2025	1,051.63

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Office Supplies	State's Attorney	General Fund	10/20/2025	549.66
James Harvey Photography	Operating Supplies	State's Attorney	General Fund	10/6/2025	99.00
JP Morgan Chase Bank, N.A.	Operating Supplies	State's Attorney	General Fund	10/20/2025	385.98
Kane County State's Attorney - Petty Cash	Operating Supplies	State's Attorney	General Fund	10/20/2025	121.00
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	State's Attorney	General Fund	10/20/2025	454.93
Groot Recycling dba Accurate Document Destruction	Operating Supplies	State's Attorney	General Fund	10/20/2025	2,460.00
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	State's Attorney	General Fund	10/20/2025	5,200.65
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	State's Attorney	General Fund	10/20/2025	2,944.29
JP Morgan Chase Bank, N.A.	Fuel- Vehicles	State's Attorney	General Fund	10/20/2025	44.39
WEX BANK	Fuel- Vehicles	State's Attorney	General Fund	10/20/2025	910.05
Enterprise Fleet Management, Inc.	Contractual/Consulting Services	State's Attorney	General Fund	10/20/2025	645.86
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	State's Attorney	General Fund	10/20/2025	9.97
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	State's Attorney	General Fund	10/20/2025	12.97
JP Morgan Chase Bank, N.A.	Operating Supplies	State's Attorney	General Fund	10/20/2025	128.80
WEX BANK	Fuel- Vehicles	State's Attorney	General Fund	10/20/2025	237.35
Scott Kent	Conferences and Meetings	State's Attorney	General Fund	10/6/2025	236.00
Sarena Ayala	Conferences and Meetings	State's Attorney	General Fund	10/6/2025	236.00
Christine C. Bayer	Conferences and Meetings	State's Attorney	General Fund	10/6/2025	236.00
Hillary R. Sadler	Conferences and Meetings	State's Attorney	General Fund	10/6/2025	356.09
Gregory Spayth	Conferences and Meetings	State's Attorney	General Fund	10/6/2025	434.94
JP Morgan Chase Bank, N.A.	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	4,166.98
Brian Polkinghorn	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	226.00
James Raap	Conferences and Meetings	State's Attorney	General Fund	10/20/2025	324.97
Ray O'Herron Co, Inc.	Operating Supplies	State's Attorney	General Fund	10/20/2025	48.00
WEX BANK	Fuel- Vehicles	State's Attorney	General Fund	10/20/2025	549.61
[redacted]		Public Defender	General Fund	10/20/2025	36.00
Christopher G. Sparks	Employee Training	Public Defender	General Fund	10/6/2025	650.41
JP Morgan Chase Bank, N.A.	Employee Training	Public Defender	General Fund	10/20/2025	273.22
Autumn Beaupre	Employee Mileage Expense	Public Defender	General Fund	10/6/2025	65.52
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Public Defender	General Fund	10/20/2025	16.99
Warehouse Direct, Inc.	Office Supplies	Public Defender	General Fund	10/6/2025	204.82
Warehouse Direct, Inc.	Office Supplies	Public Defender	General Fund	10/6/2025	311.94
Warehouse Direct, Inc.	Office Supplies	Public Defender	General Fund	10/6/2025	20.10
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Public Defender	General Fund	10/20/2025	82.83
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Public Defender	General Fund	10/20/2025	2.99
JP Morgan Chase Bank, N.A.	Office Supplies	Public Defender	General Fund	10/20/2025	667.94
JP Morgan Chase Bank, N.A.	Office Supplies	Public Defender	General Fund	10/20/2025	19.96
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Public Defender	General Fund	10/6/2025	954.11
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Public Defender	General Fund	10/20/2025	5,023.09
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Public Defender	General Fund	10/20/2025	283.76
Enhanced Administration Consulting, LLC	Contractual/Consulting Services	Sheriff	General Fund	10/6/2025	1,700.00
Motorola Solutions, Inc.	Contractual/Consulting Services	Sheriff	General Fund	10/6/2025	11,588.00
Motorola Solutions, Inc.	Contractual/Consulting Services	Sheriff	General Fund	10/20/2025	11,756.00
RMT Solutions	Contractual/Consulting Services	Sheriff	General Fund	10/20/2025	5,000.00
Kane County Sheriff - Petty Cash	Contractual/Consulting Services	Sheriff	General Fund	10/20/2025	942.40
Center for Applied Psychology & Forensic Studies	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	265.00
First Responders Wellness Center, PLLC	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	560.00
Midwest Occupational Health Mgmt Svcs Inc	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	190.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/6/2025	136.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/6/2025	136.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/6/2025	160.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/6/2025	160.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Sentinel Offender Services, LLC	Extradition Costs	Sheriff	General Fund	10/6/2025	8,542.14
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/20/2025	26.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/20/2025	68.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/20/2025	136.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/20/2025	136.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/20/2025	68.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	10/20/2025	184.00
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	10/20/2025	172.22
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	10/20/2025	2,730.83
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	10/20/2025	18.53
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	10/20/2025	9.21
Impact Networking, LLC	Repairs and Maint- Copiers	Sheriff	General Fund	10/6/2025	212.16
Impact Networking, LLC	Repairs and Maint- Copiers	Sheriff	General Fund	10/6/2025	124.20
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Sheriff	General Fund	10/6/2025	434.99
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Sheriff	General Fund	10/20/2025	15.03
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Sheriff	General Fund	10/20/2025	39.67
Baycom, Inc.	Repairs and Maint- Comm Equip	Sheriff	General Fund	10/6/2025	86.00
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	335.88
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	43.30
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	134.93
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	878.17
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	86.60
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	590.45
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	294.85
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	624.36
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	52.81
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	241.70
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	171.98
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	129.09
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	400.89
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	477.76
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	378.06
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	81.73
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	210.56
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	483.75
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	104.63
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	102.13
Cintas Corporation	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	81.71
Cintas Corporation	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	81.71
Cintas Corporation	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	81.71
PetroChoice Holdings, Inc. dba PetroChoice, LLC	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	448.80
Pomp's Tire Service, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	386.16
Pomp's Tire Service, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/6/2025	6,281.26
Strypes Plus More, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	960.00
Strypes Plus More, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	455.00
Cintas Corporation	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	90.59
Duke & Lee's Johnsons Garage and Towing, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	154.12
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	477.76
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	138.88
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	104.76
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	456.50
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	227.50

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	168.75
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	78.75
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	188.58
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	73.15
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	58.42
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	98.99
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	9.06
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	40.80
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	24.41
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	413.79
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	118.43
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	14.31
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	47.07
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	33.06
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	797.90
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	1,186.81
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	38.32
Menards, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	20.70
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	10.28
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	279.90
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	18.69
Applied Concepts Inc	Repairs and Maint- Vehicles	Sheriff	General Fund	10/20/2025	308.50
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	26.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	989.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	143.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	143.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	143.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	75.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	1,020.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	143.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	460.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	75.00
North East Multi-Regional Training, Inc.	Employee Training	Sheriff	General Fund	10/6/2025	900.00
Sauk Valley Community College	Employee Training	Sheriff	General Fund	10/6/2025	23,064.42
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/20/2025	460.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/20/2025	165.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/20/2025	749.00
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	10/20/2025	550.00
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	10/20/2025	46.54
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	10/20/2025	5,490.54
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	10/20/2025	133.48
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	10/20/2025	1,831.96
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	10/20/2025	50.00
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	10/20/2025	3,807.60
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	10/20/2025	449.95
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	10/20/2025	25.00
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	10/20/2025	5,421.58
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	10/20/2025	57.24
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	10/20/2025	2,677.07
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	10/20/2025	221.02
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	10/20/2025	202.45
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	10/20/2025	51.52

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	10/20/2025	279.15
Paddock Publications (Daily Herald)	Operating Supplies	Sheriff	General Fund	10/6/2025	41.40
Paddock Publications (Daily Herald)	Operating Supplies	Sheriff	General Fund	10/20/2025	57.50
Russell Solutions, LLC	Operating Supplies	Sheriff	General Fund	10/20/2025	10,000.00
Bridges for Language Corp	Operating Supplies	Sheriff	General Fund	10/20/2025	660.00
Fox Valley Park District	Operating Supplies	Sheriff	General Fund	10/20/2025	500.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	925.54
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	7,386.58
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	209.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	99.08
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	29.99
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	744.77
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	62.31
KS State Bank	Operating Supplies	Sheriff	General Fund	10/20/2025	3,149.02
Menards, Inc.	S.W.A.T. Supplies	Sheriff	General Fund	10/6/2025	39.60
P.F. Pettibone & Co.	Uniform Supplies	Sheriff	General Fund	10/6/2025	991.80
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	151.79
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	515.50
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	353.76
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	46.75
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	239.64
Streicher's, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	3,915.00
Blue Park Capital Partners, LLC dba Eagle Uniform	Uniform Supplies	Sheriff	General Fund	10/6/2025	397.00
Blue Park Capital Partners, LLC dba Eagle Uniform	Uniform Supplies	Sheriff	General Fund	10/20/2025	397.00
Blue Park Capital Partners, LLC dba Eagle Uniform	Uniform Supplies	Sheriff	General Fund	10/20/2025	397.00
Blue Park Capital Partners, LLC dba Eagle Uniform	Uniform Supplies	Sheriff	General Fund	10/20/2025	367.00
Blue Park Capital Partners, LLC dba Eagle Uniform	Uniform Supplies	Sheriff	General Fund	10/20/2025	397.00
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	10/20/2025	81.71
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	89.25
Al Warren Oil Company, Inc.	Fuel- Vehicles	Sheriff	General Fund	10/6/2025	5,167.42
Al Warren Oil Company, Inc.	Fuel- Vehicles	Sheriff	General Fund	10/6/2025	4,726.83
Al Warren Oil Company, Inc.	Fuel- Vehicles	Sheriff	General Fund	10/20/2025	3,856.37
Feece Oil Company	Fuel- Vehicles	Sheriff	General Fund	10/20/2025	1,587.96
WEX BANK	Fuel- Vehicles	Sheriff	General Fund	10/20/2025	31,313.12
COPS & FIRE Personnel Testing Service	Medical/Dental/Hospital Services	Sheriff	General Fund	10/6/2025	500.00
COPS & FIRE Personnel Testing Service	Medical/Dental/Hospital Services	Sheriff	General Fund	10/6/2025	1,000.00
Midwest Occupational Health Mgmt Svcs Inc	Medical/Dental/Hospital Services	Sheriff	General Fund	10/6/2025	190.00
Physicians Immediate Care Chicago PLLC dba Wellnow	Medical/Dental/Hospital Services	Sheriff	General Fund	10/6/2025	437.00
Wellpath, LLC	Medical/Dental/Hospital Services	Sheriff	General Fund	10/6/2025	338,056.89
Stericycle, Inc.	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	337.75
Wagner Investigative Polygraph Service	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	600.00
Midwest Occupational Health Mgmt Svcs Inc	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	190.00
COPS & FIRE Personnel Testing Service	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	500.00
COPS & FIRE Personnel Testing Service	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	700.00
Lighthouse Recovery, Inc.	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	25,000.00
Center for Applied Psychology & Forensic Studies	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	3,600.00
Impact Networking, LLC	Repairs and Maint- Copiers	Sheriff	General Fund	10/20/2025	168.53
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/6/2025	414.00
University of Illinois (U of I)	Employee Training	Sheriff	General Fund	10/6/2025	4,026.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	10/20/2025	782.04
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	10/20/2025	2,392.06
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	10/20/2025	299.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	10/20/2025	509.00
Tronex International, Inc.	Operating Supplies	Sheriff	General Fund	10/6/2025	3,464.40
Valdes LLC	Operating Supplies	Sheriff	General Fund	10/6/2025	999.25
Valley Lock Company, Inc.	Operating Supplies	Sheriff	General Fund	10/6/2025	139.75
Valley Security Company	Operating Supplies	Sheriff	General Fund	10/6/2025	1,810.00
Rudy Gonzalez	Operating Supplies	Sheriff	General Fund	10/6/2025	4,800.00
Warehouse Direct, Inc.	Operating Supplies	Sheriff	General Fund	10/6/2025	288.56
Warehouse Direct, Inc.	Operating Supplies	Sheriff	General Fund	10/6/2025	288.56
Warehouse Direct, Inc.	Operating Supplies	Sheriff	General Fund	10/20/2025	288.56
Warehouse Direct, Inc.	Operating Supplies	Sheriff	General Fund	10/20/2025	288.56
Rudy Gonzalez	Operating Supplies	Sheriff	General Fund	10/20/2025	5,000.00
Rudy Gonzalez	Operating Supplies	Sheriff	General Fund	10/20/2025	4,900.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	450.52
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	145.94
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	253.67
KS State Bank	Operating Supplies	Sheriff	General Fund	10/20/2025	32,705.38
Lighthouse Recovery, Inc.	Operating Supplies	Sheriff	General Fund	10/20/2025	37,500.00
Menards, Inc.	Operating Supplies	Sheriff	General Fund	10/20/2025	559.98
OnTime Telecom, Inc. dba DialMyCalls	Operating Supplies	Sheriff	General Fund	10/20/2025	156.95
Victory Supply, LLC	Operating Supplies	Sheriff	General Fund	10/20/2025	15,389.50
Valdes LLC	Operating Supplies	Sheriff	General Fund	10/20/2025	999.25
Bob Barker Company Inc	Operating Supplies	Sheriff	General Fund	10/20/2025	163.20
Bob Barker Company Inc	Operating Supplies	Sheriff	General Fund	10/20/2025	4,772.78
Bob Barker Company Inc	Operating Supplies	Sheriff	General Fund	10/20/2025	2.05
Bob Barker Company Inc	Operating Supplies	Sheriff	General Fund	10/20/2025	2.05
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	10/6/2025	61.58
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	10/6/2025	61.58
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	666.00
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	275.06
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	631.32
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	373.02
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	159.12
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	668.93
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	20.47
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	15.56
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	15.56
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	236.03
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	10/20/2025	61.58
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	10/20/2025	61.58
County of Kendall	Food	Sheriff	General Fund	10/6/2025	10,842.00
County of Kendall	Food	Sheriff	General Fund	10/6/2025	7,566.00
County of LaSalle	Food	Sheriff	General Fund	10/6/2025	2,015.00
Aramark Services, Inc.	Food	Sheriff	General Fund	10/6/2025	34.20
Aramark Services, Inc.	Food	Sheriff	General Fund	10/6/2025	16,338.77
Aramark Services, Inc.	Food	Sheriff	General Fund	10/6/2025	41.40
Aramark Services, Inc.	Food	Sheriff	General Fund	10/6/2025	16,017.57
Kane County Sheriff - Petty Cash	Food	Sheriff	General Fund	10/6/2025	22.00
DeKalb County Government	Food	Sheriff	General Fund	10/6/2025	2,325.00
County of McHenry	Food	Sheriff	General Fund	10/6/2025	3,100.00
County of McHenry	Food	Sheriff	General Fund	10/20/2025	3,000.00
DeKalb County Government	Food	Sheriff	General Fund	10/20/2025	2,250.00
DS Services of America, Inc. dba Primo Water NA	Food	Sheriff	General Fund	10/20/2025	168.82

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
DS Services of America, Inc. dba Primo Water NA	Food	Sheriff	General Fund	10/20/2025	12.97
Kane County Sheriff - Petty Cash	Food	Sheriff	General Fund	10/20/2025	15.81
Kane County Sheriff - Petty Cash	Food	Sheriff	General Fund	10/20/2025	35.00
Aramark Services, Inc.	Food	Sheriff	General Fund	10/20/2025	110.16
Aramark Services, Inc.	Food	Sheriff	General Fund	10/20/2025	15,909.32
Aramark Services, Inc.	Food	Sheriff	General Fund	10/20/2025	44.28
Aramark Services, Inc.	Food	Sheriff	General Fund	10/20/2025	15,687.36
County of LaSalle	Food	Sheriff	General Fund	10/20/2025	1,950.00
Aramark Services, Inc.	Food	Sheriff	General Fund	10/22/2025	43.56
Axon Enterprise, Inc.	Contractual/Consulting Services	Sheriff	General Fund	10/6/2025	4,945.00
Axon Enterprise, Inc.	Contractual/Consulting Services	Sheriff	General Fund	10/20/2025	8,920.00
Tyler Technologies, Inc. (New World)	Contractual/Consulting Services	Sheriff	General Fund	10/20/2025	1,240.00
Center for Applied Psychology & Forensic Studies	Medical/Dental/Hospital Services	Sheriff	General Fund	10/20/2025	2,100.00
Axon Enterprise, Inc.	Repairs and Maint- Comm Equip	Sheriff	General Fund	10/20/2025	5,555.04
Police Law Institute	Employee Training	Sheriff	General Fund	10/6/2025	9,025.00
University of Illinois (U of I)	Employee Training	Sheriff	General Fund	10/6/2025	8,052.00
COPS & FIRE Personnel Testing Service	Pre-Employ Drug Testing and Labs	Sheriff	General Fund	10/6/2025	500.00
COPS & FIRE Personnel Testing Service	Pre-Employ Drug Testing and Labs	Sheriff	General Fund	10/6/2025	500.00
COPS & FIRE Personnel Testing Service	Pre-Employ Drug Testing and Labs	Sheriff	General Fund	10/6/2025	500.00
Wagner Investigative Polygraph Service	Pre-Employment Physicals	Sheriff	General Fund	10/6/2025	600.00
Wagner Investigative Polygraph Service	Pre-Employment Physicals	Sheriff	General Fund	10/20/2025	600.00
COPS & FIRE Personnel Testing Service	Pre-Employment Physicals	Sheriff	General Fund	10/20/2025	500.00
Physicians Immediate Care Chicago PLLC dba Wellnow	Pre-Employment Physicals	Sheriff	General Fund	10/20/2025	7,308.00
Warehouse Direct, Inc.	Office Supplies	Sheriff	General Fund	10/6/2025	618.83
Warehouse Direct, Inc.	Office Supplies	Sheriff	General Fund	10/6/2025	68.04
Axon Enterprise, Inc.	Operating Supplies	Sheriff	General Fund	10/6/2025	3,754.06
Tronex International, Inc.	Operating Supplies	Sheriff	General Fund	10/6/2025	537.60
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	10/20/2025	42.77
J.G. Uniforms, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	265.00
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	621.28
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	334.01
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	190.98
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	706.13
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	703.91
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	897.73
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	19.21
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	765.78
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	36.02
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	508.88
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	700.20
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	697.79
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/6/2025	471.65
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	335.10
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	459.85
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	281.22
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	909.09
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	939.12
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	160.79
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	78.68
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	78.68
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	156.87
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	209.98

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	76.98
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	184.33
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	10/20/2025	184.33
Peter J. Burgert	Employee Mileage Expense	Merit Commission	General Fund	10/20/2025	238.00
Clausen Miller P.C.	Legal Services	Court Services	General Fund	10/20/2025	45.00
Lisa Aust	Employee Mileage Expense	Court Services	General Fund	10/20/2025	155.40
Emily Saylor	Employee Mileage Expense	Court Services	General Fund	10/20/2025	85.40
JP Morgan Chase Bank, N.A.	General Association Dues	Court Services	General Fund	10/20/2025	135.00
Christopher J. Starkovich	Postage	Court Services	General Fund	10/6/2025	11.00
Chicago Transit Authority	Incentives	Court Services	General Fund	10/20/2025	1,550.00
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	10/20/2025	1,592.10
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	10/20/2025	1,823.64
Eco Clean Maintenance, Inc.	Janitorial Services	Court Services	General Fund	10/6/2025	1,112.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Court Services	General Fund	10/6/2025	99.77
Motorola Solutions, Inc.	Repairs and Maint- Comm Equip	Court Services	General Fund	10/6/2025	280.00
Lagrove, LLC	Building Space Rental	Court Services	General Fund	10/6/2025	2,891.92
Paddock Publications (Daily Herald)	General Advertising	Court Services	General Fund	10/6/2025	36.80
Illinois Association of Problem Solving Courts	Conferences and Meetings	Court Services	General Fund	10/6/2025	395.00
Bianca L. White	Employee Training	Court Services	General Fund	10/6/2025	164.50
Tamara Williams	Employee Training	Court Services	General Fund	10/6/2025	411.50
JP Morgan Chase Bank, N.A.	Employee Training	Court Services	General Fund	10/20/2025	2,018.69
Sarah L. Keef	Employee Mileage Expense	Court Services	General Fund	10/6/2025	18.20
JP Morgan Chase Bank, N.A.	General Association Dues	Court Services	General Fund	10/20/2025	337.50
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Court Services	General Fund	10/20/2025	27.94
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Court Services	General Fund	10/20/2025	124.75
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Court Services	General Fund	10/20/2025	20.00
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/6/2025	-59.70
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/20/2025	157.54
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/20/2025	265.09
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/20/2025	431.94
JP Morgan Chase Bank, N.A.	Office Supplies	Court Services	General Fund	10/20/2025	144.96
Kathryn Coomer	Operating Supplies	Court Services	General Fund	10/6/2025	44.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Court Services	General Fund	10/20/2025	1,689.87
Warehouse Direct, Inc.	Operating Supplies	Court Services	General Fund	10/20/2025	38.38
The Tree House, Inc.	Computer Related Supplies	Court Services	General Fund	10/20/2025	1,492.12
Streicher's, Inc.	Uniform Supplies	Court Services	General Fund	10/6/2025	9,987.00
WEX BANK	Fuel- Vehicles	Court Services	General Fund	10/20/2025	416.80
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	General Fund	10/6/2025	695.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	General Fund	10/20/2025	240.00
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	10/20/2025	1,270.73
Illinois Association of Problem Solving Courts	Conferences and Meetings	Court Services	General Fund	10/6/2025	395.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	General Fund	10/20/2025	133.50
JP Morgan Chase Bank, N.A.	Medical Supplies and Drugs	Court Services	General Fund	10/20/2025	59.05
Julissa Gonzalez	Drug Court Graduation Supplies	Court Services	General Fund	10/6/2025	16.99
JP Morgan Chase Bank, N.A.	Drug Court Graduation Supplies	Court Services	General Fund	10/20/2025	91.03
JP Morgan Chase Bank, N.A.	Peer Group Activities Supplies	Court Services	General Fund	10/20/2025	107.84
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	10/20/2025	1,702.29
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	10/20/2025	373.03
Waste Management of Illinois - West	Repairs and Maint- Buildings	Court Services	General Fund	10/20/2025	211.97
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Court Services	General Fund	10/6/2025	8.68
Lagrove, LLC	Building Space Rental	Court Services	General Fund	10/6/2025	2,891.91
Safelite Fulfillment, Inc.	Repairs and Maint- Vehicles	Court Services	General Fund	10/6/2025	92.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
SC Auto Inc DBA Midas Auto Service	Repairs and Maint- Vehicles	Court Services	General Fund	10/6/2025	2,789.87
Sousie Jenkins	Employee Mileage Expense	Court Services	General Fund	10/20/2025	30.80
Jennifer Kolberg	Employee Mileage Expense	Court Services	General Fund	10/20/2025	18.20
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Court Services	General Fund	10/20/2025	32.93
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/6/2025	59.70
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/6/2025	49.80
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/6/2025	1,527.49
JP Morgan Chase Bank, N.A.	Office Supplies	Court Services	General Fund	10/20/2025	279.98
Julie Cho-Valldejuli	Operating Supplies	Court Services	General Fund	10/6/2025	47.76
The Tree House, Inc.	Computer Related Supplies	Court Services	General Fund	10/6/2025	416.04
The Tree House, Inc.	Computer Related Supplies	Court Services	General Fund	10/6/2025	730.68
Streicher's, Inc.	Uniform Supplies	Court Services	General Fund	10/20/2025	9,018.00
WEX BANK	Fuel- Vehicles	Court Services	General Fund	10/20/2025	111.76
Julie Cho-Valldejuli	Miscellaneous Supplies	Court Services	General Fund	10/6/2025	300.00
The Tree House, Inc.	Miscellaneous Supplies	Court Services	General Fund	10/6/2025	2,425.55
Family Service Association of Greater Elgin Area	Contractual/Consulting Services	Court Services	General Fund	10/6/2025	1,400.00
Ameelio, Inc.	Contractual/Consulting Services	Court Services	General Fund	10/20/2025	19,867.00
Clausen Miller P.C.	Legal Services	Court Services	General Fund	10/20/2025	16,478.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	General Fund	10/20/2025	5,000.00
Advanced Correctional Healthcare, Inc.	Medical/Dental/Hospital Services	Court Services	General Fund	10/20/2025	38,951.74
Advanced Correctional Healthcare, Inc.	Medical/Dental/Hospital Services	Court Services	General Fund	10/20/2025	-1,314.04
JP Morgan Chase Bank, N.A.	Juvenile Board and Care	Court Services	General Fund	10/20/2025	320.00
Garcia Clinical Laboratory, Inc.	Lab Services	Court Services	General Fund	10/6/2025	206.14
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	10/20/2025	5.30
Convergint Technologies LLC	Repairs and Maint- Comm Equip	Court Services	General Fund	10/6/2025	634.05
Convergint Technologies LLC	Repairs and Maint- Comm Equip	Court Services	General Fund	10/20/2025	1,279.45
Sentry Security Fasteners, Inc.	Repairs and Maint- Equipment	Court Services	General Fund	10/20/2025	486.79
Sentry Security Fasteners, Inc.	Repairs and Maint- Equipment	Court Services	General Fund	10/20/2025	2,185.82
Top Shot CKR, Inc.	Repairs and Maint- Equipment	Court Services	General Fund	10/20/2025	507.69
Duke & Lee's Johnsons Garage and Towing, Inc.	Repairs and Maint- Vehicles	Court Services	General Fund	10/6/2025	160.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Court Services	General Fund	10/6/2025	9.92
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	General Fund	10/20/2025	297.00
JP Morgan Chase Bank, N.A.	Employee Training	Court Services	General Fund	10/20/2025	29.00
JP Morgan Chase Bank, N.A.	Employee Training	Court Services	General Fund	10/20/2025	177.36
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Court Services	General Fund	10/20/2025	211.56
Uline	Office Supplies	Court Services	General Fund	10/6/2025	332.38
Baycom, Inc.	Operating Supplies	Court Services	General Fund	10/6/2025	8,100.00
Bob Barker Company Inc	Operating Supplies	Court Services	General Fund	10/6/2025	50.92
Synchrony Bank (Sam's Club Direct/Lowes)	Operating Supplies	Court Services	General Fund	10/6/2025	238.97
Sysco Food Services Chicago	Operating Supplies	Court Services	General Fund	10/6/2025	180.62
Sysco Food Services Chicago	Operating Supplies	Court Services	General Fund	10/20/2025	34.81
Sysco Food Services Chicago	Operating Supplies	Court Services	General Fund	10/20/2025	252.06
Bob Barker Company Inc	Operating Supplies	Court Services	General Fund	10/20/2025	2,500.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Court Services	General Fund	10/20/2025	714.14
JP Morgan Chase Bank, N.A.	Operating Supplies	Court Services	General Fund	10/20/2025	1,647.76
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Court Services	General Fund	10/20/2025	116.16
Aramark Services, Inc.	Food	Court Services	General Fund	10/6/2025	1,425.90
Aramark Services, Inc.	Food	Court Services	General Fund	10/6/2025	1,545.60
Aramark Services, Inc.	Food	Court Services	General Fund	10/6/2025	1,669.50
Lanter Distributing, LLC	Food	Court Services	General Fund	10/6/2025	66.33
Synchrony Bank (Sam's Club Direct/Lowes)	Food	Court Services	General Fund	10/6/2025	247.52
Sysco Food Services Chicago	Food	Court Services	General Fund	10/6/2025	550.53

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Sysco Food Services Chicago	Food	Court Services	General Fund	10/6/2025	719.61
Sysco Food Services Chicago	Food	Court Services	General Fund	10/20/2025	1,037.04
Sysco Food Services Chicago	Food	Court Services	General Fund	10/20/2025	758.94
Aramark Services, Inc.	Food	Court Services	General Fund	10/20/2025	1,648.50
Aramark Services, Inc.	Food	Court Services	General Fund	10/20/2025	1,734.60
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	10/6/2025	674.10
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	10/6/2025	659.40
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	10/6/2025	535.50
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	10/20/2025	556.50
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	10/20/2025	470.40
Independent Health Services, LLC dba IHS Pharmacy	Medical Supplies and Drugs	Court Services	General Fund	10/6/2025	122.88
JP Morgan Chase Bank, N.A.	Subscription Databases	Court Services	General Fund	10/20/2025	24.99
WEX BANK	Fuel- Vehicles	Court Services	General Fund	10/20/2025	149.15
Nancy S. Duarte	Contractual/Consulting Services	Court Services	General Fund	10/6/2025	500.00
JP Morgan Chase Bank, N.A.	Office Supplies	Court Services	General Fund	10/20/2025	213.93
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Court Services	General Fund	10/20/2025	55.98
Interprenet, LTD	Contractual/Consulting Services	Court Services	General Fund	10/6/2025	342.00
Interprenet, LTD	Contractual/Consulting Services	Court Services	General Fund	10/20/2025	324.50
JP Morgan Chase Bank, N.A.	General Advertising	Court Services	General Fund	10/20/2025	1,662.63
Elisa M. Lancaster	Conferences and Meetings	Court Services	General Fund	10/6/2025	338.00
Jessica Marevka	Conferences and Meetings	Court Services	General Fund	10/6/2025	395.00
Ellis O'Connor	Conferences and Meetings	Court Services	General Fund	10/6/2025	386.91
Ashley VanOpstall	Conferences and Meetings	Court Services	General Fund	10/6/2025	424.40
Jaime Thomas	Conferences and Meetings	Court Services	General Fund	10/20/2025	569.55
Alexandra Tsang	Conferences and Meetings	Court Services	General Fund	10/20/2025	451.68
Alexandra Tsang	Conferences and Meetings	Court Services	General Fund	10/20/2025	368.00
JP Morgan Chase Bank, N.A.	Employee Training	Court Services	General Fund	10/20/2025	5,923.53
Jessica Marevka	General Association Dues	Court Services	General Fund	10/6/2025	92.00
JP Morgan Chase Bank, N.A.	General Association Dues	Court Services	General Fund	10/20/2025	376.00
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Court Services	General Fund	10/20/2025	1,071.04
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/6/2025	330.83
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	10/6/2025	41.70
JP Morgan Chase Bank, N.A.	Office Supplies	Court Services	General Fund	10/20/2025	92.81
Insight Public Sector Inc	Computer Related Supplies	Court Services	General Fund	10/20/2025	201.00
Insight Public Sector Inc	Computer Related Supplies	Court Services	General Fund	10/20/2025	18.00
JP Morgan Chase Bank, N.A.	Books and Subscriptions	Court Services	General Fund	10/20/2025	318.29
JP Morgan Chase Bank, N.A.	Miscellaneous Supplies	Court Services	General Fund	10/20/2025	56.78
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	10/20/2025	626.93
David A. Wold DDS, PC dba Bensenville Dental Care	Autopsies/Consulting	Coroner	General Fund	10/6/2025	700.00
Mitra B. Kalelkar	Autopsies/Consulting	Coroner	General Fund	10/6/2025	20,400.00
David A. Wold DDS, PC dba Bensenville Dental Care	Autopsies/Consulting	Coroner	General Fund	10/20/2025	700.00
James A. Filkins	Autopsies/Consulting	Coroner	General Fund	10/20/2025	1,450.00
Central DuPage Hospital Association dba HealthLab	Toxicology Expense	Coroner	General Fund	10/6/2025	357.00
NMS Labs	Toxicology Expense	Coroner	General Fund	10/20/2025	13,302.00
Tissue Techniques Pathology Labs, LLC	Toxicology Expense	Coroner	General Fund	10/20/2025	299.50
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Coroner	General Fund	10/20/2025	363.32
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Coroner	General Fund	10/20/2025	323.79
WEX BANK	Fuel- Vehicles	Coroner	General Fund	10/20/2025	1,038.44
JP Morgan Chase Bank, N.A.	Repairs and Maint- Equipment	Emergency Management Services	General Fund	10/20/2025	124.97
Menards, Inc.	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	10/6/2025	61.92
Radi-link, Inc.	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	10/6/2025	643.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	10/20/2025	536.19

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	10/20/2025	989.95
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Emergency Management Services	General Fund	10/20/2025	29.52
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Emergency Management Services	General Fund	10/20/2025	34.54
Nicole Sprague	Conferences and Meetings	Emergency Management Services	General Fund	10/20/2025	20.48
JP Morgan Chase Bank, N.A.	Employee Training	Emergency Management Services	General Fund	10/20/2025	257.00
Arthur J Femister dba Public Safety Software Group	Miscellaneous Contractual Exp	Emergency Management Services	General Fund	10/20/2025	720.00
Refrigeration & Equipment Services, LLC dba Lee's	Miscellaneous Contractual Exp	Emergency Management Services	General Fund	10/20/2025	1,372.00
JP Morgan Chase Bank, N.A.	Office Supplies	Emergency Management Services	General Fund	10/20/2025	367.42
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	10/6/2025	22.33
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	10/6/2025	11.64
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	10/6/2025	114.99
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	10/6/2025	62.24
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	10/6/2025	54.69
Paddock Publications (Daily Herald)	Operating Supplies	Emergency Management Services	General Fund	10/20/2025	39.10
Illinois Secretary of State	Operating Supplies	Emergency Management Services	General Fund	10/20/2025	173.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Emergency Management Services	General Fund	10/20/2025	261.34
Ray O'Herron Co, Inc.	Uniform Supplies	Emergency Management Services	General Fund	10/6/2025	1,883.09
Ray O'Herron Co, Inc.	Uniform Supplies	Emergency Management Services	General Fund	10/6/2025	186.41
LMC Enterprises, Inc. dba Initial Impressions	Uniform Supplies	Emergency Management Services	General Fund	10/20/2025	1,449.50
WEX BANK	Fuel- Vehicles	Emergency Management Services	General Fund	10/20/2025	91.27
JP Morgan Chase Bank, N.A.	General Association Dues	Environmental Management	General Fund	10/20/2025	127.81
WEX BANK	Fuel- Vehicles	Environmental Management	General Fund	10/20/2025	27.27
Planet Depos, LLC	Contractual/Consulting Services	Development	General Fund	10/6/2025	935.00
Rons Automotive Services, Inc.	Repairs and Maint- Vehicles	Development	General Fund	10/20/2025	114.42
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	10/6/2025	230.00
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	10/6/2025	223.10
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	10/20/2025	172.50
Planet Depos, LLC	Conferences and Meetings	Development	General Fund	10/20/2025	1,063.70
David F. Schultz	Employee Mileage Expense	Development	General Fund	10/20/2025	25.90
David F. Schultz	Employee Mileage Expense	Development	General Fund	10/20/2025	25.90
JP Morgan Chase Bank, N.A.	General Association Dues	Development	General Fund	10/20/2025	310.00
JP Morgan Chase Bank, N.A.	General Association Dues	Development	General Fund	10/20/2025	798.00
JP Morgan Chase Bank, N.A.	General Association Dues	Development	General Fund	10/20/2025	37.00
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	10/6/2025	224.26
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	10/6/2025	20.40
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	10/20/2025	72.44
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	10/20/2025	287.08
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Development	General Fund	10/20/2025	51.89
JP Morgan Chase Bank, N.A.	Operating Supplies	Development	General Fund	10/20/2025	200.99
Camic Johnson, LTD	Contractual/Consulting Services	Development	General Fund	10/6/2025	400.00
Camic Johnson, LTD	Contractual/Consulting Services	Development	General Fund	10/20/2025	400.00
LRD Systems & Forms	Self-Mailer	Other- Countywide Expenses	General Fund	10/6/2025	180.00
LRD Systems & Forms	Self-Mailer	Other- Countywide Expenses	General Fund	10/6/2025	180.00
Hodges-Mace LLC	Software Licensing Cost	Other- Countywide Expenses	General Fund	10/6/2025	8,620.52
Insight Public Sector Inc	Software Licensing Cost	Other- Countywide Expenses	General Fund	10/20/2025	3,897.07
JP Morgan Chase Bank, N.A.	Software Licensing Cost	Other- Countywide Expenses	General Fund	10/20/2025	9.80
JP Morgan Chase Bank, N.A.	Software Licensing Cost	Other- Countywide Expenses	General Fund	10/20/2025	234.70
JP Morgan Chase Bank, N.A.	Software Licensing Cost	Other- Countywide Expenses	General Fund	10/20/2025	20.00
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	10/6/2025	142.38
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	10/6/2025	332.68
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	10/6/2025	409.53
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	10/6/2025	4,914.97

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	10/6/2025	3,291.31
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	10/6/2025	1,297.12
JP Morgan Chase Bank, N.A.	Telephone	Other- Countywide Expenses	General Fund	10/20/2025	267.25
PTS Communications, Inc.	Telephone	Other- Countywide Expenses	General Fund	10/20/2025	100.00
Verizon Wireless	Cellular Phone	Other- Countywide Expenses	General Fund	10/6/2025	34,963.61
AT&T Mobility	Cellular Phone	Other- Countywide Expenses	General Fund	10/20/2025	25.02
AT&T Mobility	Cellular Phone	Other- Countywide Expenses	General Fund	10/20/2025	62.50
Spok, Inc.	Cellular Phone	Other- Countywide Expenses	General Fund	10/20/2025	13.00
T-Mobile USA, Inc.	Cellular Phone	Other- Countywide Expenses	General Fund	10/20/2025	3.00
Corey Malis	Internet	Other- Countywide Expenses	General Fund	10/6/2025	109.00
Scott Novack	Internet	Other- Countywide Expenses	General Fund	10/6/2025	197.64
Blair Peters	Internet	Other- Countywide Expenses	General Fund	10/6/2025	85.00
Brooke Roff	Internet	Other- Countywide Expenses	General Fund	10/6/2025	95.00
Brooke Roff	Internet	Other- Countywide Expenses	General Fund	10/20/2025	95.00
Thomas Cunningham	Internet	Other- Countywide Expenses	General Fund	10/20/2025	64.95
Andrew Dohr	Internet	Other- Countywide Expenses	General Fund	10/20/2025	119.80
Stephen Dolewski	Internet	Other- Countywide Expenses	General Fund	10/20/2025	109.99
Darin P. Earl	Internet	Other- Countywide Expenses	General Fund	10/20/2025	119.99
Benjamin J. Fox	Internet	Other- Countywide Expenses	General Fund	10/20/2025	141.98
JP Morgan Chase Bank, N.A.	Internet	Other- Countywide Expenses	General Fund	10/20/2025	493.92
JP Morgan Chase Bank, N.A.	Internet	Other- Countywide Expenses	General Fund	10/20/2025	146.08
JP Morgan Chase Bank, N.A.	Internet	Other- Countywide Expenses	General Fund	10/20/2025	2,568.56
Jon Kloese	Internet	Other- Countywide Expenses	General Fund	10/20/2025	190.00
JP Morgan Chase Bank, N.A.	Miscellaneous Supplies	Other- Countywide Expenses	General Fund	10/20/2025	43.98
Physicians Immediate Care Chicago PLLC dba Wellnow	Liability Insurance	Human Resource Management	Insurance Liability	10/6/2025	252.00
State Street Collision, Inc.	Liability Insurance	Human Resource Management	Insurance Liability	10/6/2025	802.00
West Bend Mutual Insurance Company	Liability Insurance	Human Resource Management	Insurance Liability	10/6/2025	20.00
West Bend Mutual Insurance Company	Liability Insurance	Human Resource Management	Insurance Liability	10/6/2025	20.00
CCMSI	Liability Insurance	Human Resource Management	Insurance Liability	10/20/2025	17,770.00
CCMSI	Liability Insurance	Human Resource Management	Insurance Liability	10/20/2025	20.00
CCMSI	Liability Insurance	Human Resource Management	Insurance Liability	10/20/2025	162,500.00
Flock Group, Inc. dba Flock Safety	Liability Insurance	Human Resource Management	Insurance Liability	10/20/2025	2,800.00
Fox Valley Glass, Inc.	Liability Insurance	Human Resource Management	Insurance Liability	10/20/2025	1,079.89
Northern Contracting, Inc.	Liability Insurance	Human Resource Management	Insurance Liability	10/20/2025	1,846.66
Northern Contracting, Inc.	Liability Insurance	Human Resource Management	Insurance Liability	10/20/2025	3,368.00
Illinois Workers Compensation Commission	Workers Compensation	Human Resource Management	Insurance Liability	10/6/2025	3,646.82
CCMSI	Workers Compensation	Human Resource Management	Insurance Liability	10/20/2025	66,117.71
Matthew J. Goncher	Workers Compensation	Human Resource Management	Insurance Liability	10/20/2025	978.10
Edgar K. Collison Law Offices, Ltd.	Legal Services	State's Attorney	Insurance Liability	10/6/2025	4,000.00
Edgar K. Collison Law Offices, Ltd.	Legal Services	State's Attorney	Insurance Liability	10/6/2025	4,000.00
Franco & Moroney LLC dba Franco Moroney Buenik LLC	Legal Services	State's Attorney	Insurance Liability	10/6/2025	4,537.85
Hervas Condon & Bersani, PC	Legal Services	State's Attorney	Insurance Liability	10/6/2025	6,727.50
Hervas Condon & Bersani, PC	Legal Services	State's Attorney	Insurance Liability	10/6/2025	1,466.06
Hervas Condon & Bersani, PC	Legal Services	State's Attorney	Insurance Liability	10/6/2025	1,957.50
Laner Muchin, LTD	Legal Services	State's Attorney	Insurance Liability	10/6/2025	13,640.85
[redacted]		State's Attorney	Insurance Liability	10/6/2025	65.02
Chronicle Media, LLC	Legal Trial Notices	State's Attorney	Insurance Liability	10/6/2025	60.00
Chronicle Media, LLC	Legal Trial Notices	State's Attorney	Insurance Liability	10/6/2025	30.00
Chronicle Media, LLC	Legal Trial Notices	State's Attorney	Insurance Liability	10/20/2025	120.00
Chronicle Media, LLC	Legal Trial Notices	State's Attorney	Insurance Liability	10/20/2025	180.00
Paddock Publications (Daily Herald)	Legal Trial Notices	State's Attorney	Insurance Liability	10/20/2025	655.50

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Veritext, LLC	Court Reporter Costs	State's Attorney	Insurance Liability	10/20/2025	419.75
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	Insurance Liability	10/6/2025	40.14
DS Services of America, Inc. dba Primo Water NA	Office Supplies	State's Attorney	Insurance Liability	10/20/2025	64.41
JP Morgan Chase Bank, N.A.	Office Supplies	State's Attorney	Insurance Liability	10/20/2025	311.68
JP Morgan Chase Bank, N.A.	Computer Software- Non Capital	State's Attorney	Insurance Liability	10/20/2025	330.00
JP Morgan Chase Bank, N.A.	Computer Software- Non Capital	State's Attorney	Insurance Liability	10/20/2025	164.36
Paddock Publications (Daily Herald)	Contractual/Consulting Services	Information Technologies	Geographic Information Systems	10/6/2025	39.10
JP Morgan Chase Bank, N.A.	General Association Dues	Information Technologies	Geographic Information Systems	10/20/2025	50.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Information Technologies	Geographic Information Systems	10/20/2025	12.97
The Tree House, Inc.	Computer Related Supplies	Information Technologies	Geographic Information Systems	10/20/2025	386.99
JP Morgan Chase Bank, N.A.	Books and Subscriptions	Information Technologies	Geographic Information Systems	10/20/2025	79.95
Brenna E. Russell	Tuition Reimbursement	County Board	Grand Victoria Casino Elgin	10/6/2025	735.00
Fox Valley United Way	External Grants	County Board	Grand Victoria Casino Elgin	10/6/2025	6,287.00
Fox Valley United Way	External Grants	County Board	Grand Victoria Casino Elgin	10/20/2025	2,857.05
Lazarus House	External Grants	County Board	Grand Victoria Casino Elgin	10/20/2025	2,683.63
Boys & Girls Club of North Central Illinois, Inc.	External Grants	County Board	Grand Victoria Casino Elgin	10/20/2025	23,937.02
Ecker Center for Mental Health	External Grants	County Board	Grand Victoria Casino Elgin	10/20/2025	22,000.00
Metronet Systems Holdings, LLC dba Metro Fibernet	Contractual/Consulting Services	Other- Countywide Expenses	Public Safety Sales Tax	10/6/2025	700.00
Metronet Systems Holdings, LLC dba Metro Fibernet	Contractual/Consulting Services	Other- Countywide Expenses	Public Safety Sales Tax	10/20/2025	700.00
Defin.Net Solutions, Inc.	Contractual/Consulting Services	Other- Countywide Expenses	Public Safety Sales Tax	10/20/2025	12,500.00
NAT Tech, Inc. dba National Technologies NTI	Communications Equipment	Other- Countywide Expenses	Public Safety Sales Tax	10/20/2025	2,907.00
NAT Tech, Inc. dba National Technologies NTI	Communications Equipment	Other- Countywide Expenses	Public Safety Sales Tax	10/20/2025	16,853.00
NAT Tech, Inc. dba National Technologies NTI	Communications Equipment	Other- Countywide Expenses	Public Safety Sales Tax	10/20/2025	152,586.00
NAT Tech, Inc. dba National Technologies NTI	Communications Equipment	Other- Countywide Expenses	Public Safety Sales Tax	10/20/2025	30,521.00
USIC Locating Services LLC	Communications Equipment	Other- Countywide Expenses	Public Safety Sales Tax	10/20/2025	1,064.74
USIC Locating Services LLC	Communications Equipment	Other- Countywide Expenses	Public Safety Sales Tax	10/20/2025	871.35
Defin.Net Solutions, Inc.	Contractual/Consulting Services	Other- Countywide Expenses	Judicial Technology Sales Tax	10/20/2025	12,500.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Other- Countywide Expenses	Judicial Technology Sales Tax	10/20/2025	208.32
Conscisys Corporation	Software Licensing Cost	Other- Countywide Expenses	Judicial Technology Sales Tax	10/6/2025	9,500.00
Chicago Parts and Sound, LLC	Automotive Equipment	Sheriff	Sheriff's Vehicle & Equipment	10/6/2025	6,941.87
Chicago Parts and Sound, LLC	Automotive Equipment	Sheriff	Sheriff's Vehicle & Equipment	10/20/2025	16,524.86
Gordon Flesch Company, Inc.	Repairs and Maint- Copiers	Recorder	Recorder's Automation	10/20/2025	1.01
HOV Services, Inc. dba Exela Technologies Company	Operating Supplies	Recorder	Recorder's Automation	10/6/2025	388.42
Land-Code, LLC	Computer Related Supplies	Recorder	Recorder's Automation	10/6/2025	454.85
SHI International Corp	Computer Related Supplies	Recorder	Recorder's Automation	10/20/2025	92.00
Kane County Bar Foundation, Inc.	Contractual/Consulting Services	Judiciary and Courts	Children's Waiting Room	10/6/2025	13,706.57
Kane County Bar Foundation, Inc.	Contractual/Consulting Services	Judiciary and Courts	Children's Waiting Room	10/20/2025	12,199.15
Monica Lawrence	Conferences and Meetings	Circuit Clerk	Court Automation	10/6/2025	236.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Circuit Clerk	Court Automation	10/20/2025	990.17
JP Morgan Chase Bank, N.A.	Computer Hardware- Non Capital	Circuit Clerk	Court Automation	10/20/2025	2,396.00
Canon USA, Inc.	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	10/6/2025	17.17
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	10/6/2025	17.99
Canon USA, Inc.	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	10/20/2025	12.87
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	Circuit Clerk Admin Services	10/20/2025	71.79
Laura Steging	Conferences and Meetings	Circuit Clerk	Circuit Clk Electronic Citation	10/20/2025	35.00
Laura Steging	Employee Mileage Expense	Circuit Clerk	Circuit Clk Electronic Citation	10/20/2025	256.41
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	Circuit Clk Electronic Citation	10/20/2025	215.33
[redacted]		State's Attorney	Drug Prosecution	10/20/2025	15.50
Dana D. Bollman	Court Reporter Costs	State's Attorney	Drug Prosecution	10/6/2025	32.00
Jeanine Fassnacht	Court Reporter Costs	State's Attorney	Drug Prosecution	10/6/2025	66.50
Jeanine Fassnacht	Court Reporter Costs	State's Attorney	Drug Prosecution	10/6/2025	36.00
Jennifer L. Joyce	Court Reporter Costs	State's Attorney	Drug Prosecution	10/20/2025	9.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Office Supplies	State's Attorney	Weed and Seed	10/20/2025	229.67
[redacted]		State's Attorney	Child Advocacy Center	10/20/2025	277.20
Dana D. Bollman	Court Reporter Costs	State's Attorney	Child Advocacy Center	10/6/2025	64.00
Nicole M. Breytspraak	Court Reporter Costs	State's Attorney	Child Advocacy Center	10/6/2025	72.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	Child Advocacy Center	10/6/2025	35.04
Elisa DeCanio	Conferences and Meetings	State's Attorney	Child Advocacy Center	10/6/2025	327.35
Yeraldi Morales	Conferences and Meetings	State's Attorney	Child Advocacy Center	10/6/2025	344.48
Kasandra Osorio	Conferences and Meetings	State's Attorney	Child Advocacy Center	10/20/2025	338.97
JP Morgan Chase Bank, N.A.	Conferences and Meetings	State's Attorney	Child Advocacy Center	10/20/2025	-74.14
Elisa DeCanio	Employee Training	State's Attorney	Child Advocacy Center	10/20/2025	183.00
JP Morgan Chase Bank, N.A.	Employee Training	State's Attorney	Child Advocacy Center	10/20/2025	611.48
JP Morgan Chase Bank, N.A.	Office Supplies	State's Attorney	Child Advocacy Center	10/20/2025	75.32
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	State's Attorney	Child Advocacy Center	10/20/2025	15.19
JP Morgan Chase Bank, N.A.	Operating Supplies	State's Attorney	Child Advocacy Center	10/20/2025	33.98
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	State's Attorney	Child Advocacy Center	10/20/2025	167.71
JP Morgan Chase Bank, N.A.	Computer Software- Non Capital	State's Attorney	Child Advocacy Center	10/20/2025	16.99
WEX BANK	Fuel- Vehicles	State's Attorney	Child Advocacy Center	10/20/2025	272.61
Verizon Wireless	Operating Supplies	Public Defender	Public Defender Special Fund	10/6/2025	1,009.53
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Emergency Management Services	EMA Volunteer Fund	10/20/2025	1,515.50
Eagle Engraving, Inc.	Operating Supplies	Emergency Management Services	EMA Volunteer Fund	10/6/2025	1,209.60
JP Morgan Chase Bank, N.A.	Operating Supplies	Emergency Management Services	EMA Volunteer Fund	10/20/2025	999.90
Gordon Flesch Company, Inc.	Repairs and Maint- Copiers	Law Library	Law Library	10/20/2025	147.62
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Law Library	Law Library	10/20/2025	136.74
JP Morgan Chase Bank, N.A.	Postage	Law Library	Law Library	10/20/2025	35.14
American Legal Publishing Corp.	Books and Subscriptions	Law Library	Law Library	10/20/2025	15.00
Illinois Institute for Continuing Legal Ed (IICLE)	Books and Subscriptions	Law Library	Law Library	10/20/2025	135.00
Illinois Institute for Continuing Legal Ed (IICLE)	Books and Subscriptions	Law Library	Law Library	10/20/2025	112.50
Illinois Institute for Continuing Legal Ed (IICLE)	Books and Subscriptions	Law Library	Law Library	10/20/2025	97.50
Illinois Institute for Continuing Legal Ed (IICLE)	Books and Subscriptions	Law Library	Law Library	10/20/2025	127.50
Illinois State Bar Association	Books and Subscriptions	Law Library	Law Library	10/20/2025	549.72
JP Morgan Chase Bank, N.A.	Books and Subscriptions	Law Library	Law Library	10/20/2025	1,211.55
JP Morgan Chase Bank, N.A.	Food	Law Library	Law Library	10/20/2025	54.55
Jose Garcia dba G's Compliance Training & Consult.	Operating Supplies	Sheriff	Cannabis Regulation - Local	10/20/2025	1,500.00
Kane County Sheriff - Petty Cash	Operating Supplies	Sheriff	Cannabis Regulation - Local	10/20/2025	3,000.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	Sheriff DEF Federal - Treasury	10/20/2025	2,560.00
getResQ911	Salaries and Wages	Kane Comm	Kane Comm	10/6/2025	11,842.50
getResQ911	Salaries and Wages	Kane Comm	Kane Comm	10/6/2025	16,992.50
getResQ911	Salaries and Wages	Kane Comm	Kane Comm	10/6/2025	10,862.50
getResQ911	Salaries and Wages	Kane Comm	Kane Comm	10/20/2025	14,114.38
Motorola Solutions, Inc.	Contractual/Consulting Services	Kane Comm	Kane Comm	10/6/2025	1,400.00
Motorola Solutions, Inc.	Contractual/Consulting Services	Kane Comm	Kane Comm	10/6/2025	1,400.00
Motorola Solutions, Inc.	Contractual/Consulting Services	Kane Comm	Kane Comm	10/20/2025	1,400.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Kane Comm	Kane Comm	10/20/2025	17.91
PowerPhone, Inc. dba Total Response	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	10/6/2025	19,580.50
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Kane Comm	Kane Comm	10/20/2025	78.32
JP Morgan Chase Bank, N.A.	Employee Training	Kane Comm	Kane Comm	10/20/2025	177.91
JP Morgan Chase Bank, N.A.	Pre-Employment Physicals	Kane Comm	Kane Comm	10/20/2025	354.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Kane Comm	Kane Comm	10/6/2025	57.88
Warehouse Direct, Inc.	Office Supplies	Kane Comm	Kane Comm	10/6/2025	153.62
JP Morgan Chase Bank, N.A.	Office Supplies	Kane Comm	Kane Comm	10/20/2025	240.36
JP Morgan Chase Bank, N.A.	Operating Supplies	Kane Comm	Kane Comm	10/20/2025	1,147.17

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Employee Recognition Supplies	Kane Comm	Kane Comm	10/20/2025	43.35
Care Addiction Center	Contractual/Consulting Services	Court Services	Probation Services	10/6/2025	300.00
About Change Counseling	Contractual/Consulting Services	Court Services	Probation Services	10/6/2025	150.00
Mutual Ground, Inc.	Contractual/Consulting Services	Court Services	Probation Services	10/6/2025	200.00
The IDS Group Aurora	Contractual/Consulting Services	Court Services	Probation Services	10/20/2025	150.00
The IDS Group Aurora	Contractual/Consulting Services	Court Services	Probation Services	10/20/2025	150.00
The IDS Group Aurora	Contractual/Consulting Services	Court Services	Probation Services	10/20/2025	150.00
About Change Counseling	Contractual/Consulting Services	Court Services	Probation Services	10/20/2025	150.00
Language Line Services	Contractual/Consulting Services	Court Services	Probation Services	10/20/2025	2,806.05
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	150.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	460.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	276.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	660.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	135.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	75.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	195.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	75.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	300.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	120.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	120.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	60.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	300.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	75.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	240.00
Care Clinics, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	100.00
Mutual Ground, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	242.16
Mutual Ground, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	106.48
Mutual Ground, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	15.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	105.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	105.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	35.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	35.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	175.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	105.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	105.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	140.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/6/2025	175.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	105.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	140.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	140.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	140.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	35.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	105.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	70.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	175.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	140.00
Community Crisis Center, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	105.00
Ecker Center for Mental Health	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	4,166.00
Mutual Ground, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	65.00
Mutual Ground, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	75.00
Mutual Ground, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	60.00
Mutual Ground, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	106.48
The IDS Group Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	350.00
The IDS Group Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	150.00
About Behavioral Change, NFP	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	160.00
About Behavioral Change, NFP	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	360.00
About Behavioral Change, NFP	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	390.00
About Behavioral Change, NFP	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	280.00
About Behavioral Change, NFP	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	160.00
Care Clinics, Inc.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	125.00
Latino Treatment Center	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	240.00
Latino Treatment Center	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	570.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	225.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	60.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	270.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	200.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	1,050.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	650.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	380.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	60.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	250.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	200.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	10/20/2025	560.00
Chicago Transit Authority	Incentives	Court Services	Probation Services	10/20/2025	0.00
Gateway Foundation	Contractual/Consulting Services	Court Services	Drug Court Special Resources	10/20/2025	1,670.00
TriCity Family Services	Psychological/Psychiatric Srvs	Court Services	Drug Court Special Resources	10/6/2025	360.00
TriCity Family Services	Psychological/Psychiatric Srvs	Court Services	Drug Court Special Resources	10/6/2025	270.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Drug Court Special Resources	10/20/2025	250.00
Mutual Ground, Inc.	Psychological/Psychiatric Srvs	Court Services	Drug Court Special Resources	10/20/2025	75.00
PharmChem, Inc.	Lab Services	Court Services	Drug Court Special Resources	10/6/2025	63.90

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Redwood Toxicology Inc.	Lab Services	Court Services	Drug Court Special Resources	10/20/2025	2,848.70
Nicasa, NFP	Halfway House	Court Services	Drug Court Special Resources	10/6/2025	280.00
Gateway Foundation	Residential Treatment	Court Services	Drug Court Special Resources	10/20/2025	5,148.00
Illinois Association of Problem Solving Courts	Conferences and Meetings	Court Services	Drug Court Special Resources	10/6/2025	395.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	Drug Court Special Resources	10/20/2025	890.37
Redwood Toxicology Inc.	Office Supplies	Court Services	Drug Court Special Resources	10/6/2025	281.00
JP Morgan Chase Bank, N.A.	Drug Court Graduation Supplies	Court Services	Drug Court Special Resources	10/20/2025	645.87
JP Morgan Chase Bank, N.A.	Sanction Incentives	Court Services	Drug Court Special Resources	10/20/2025	274.81
JP Morgan Chase Bank, N.A.	Sanction Incentives	Court Services	Drug Court Special Resources	10/20/2025	177.41
JP Morgan Chase Bank, N.A.	Miscellaneous Supplies	Court Services	Drug Court Special Resources	10/20/2025	512.99
PharmChem, Inc.	Lab Services	Court Services	DUI Court	10/6/2025	63.90
Redwood Toxicology Inc.	Lab Services	Court Services	DUI Court	10/20/2025	4,069.71
Paddock Publications (Daily Herald)	General Advertising	Court Services	DUI Court	10/20/2025	43.70
Illinois Association of Problem Solving Courts	Conferences and Meetings	Court Services	DUI Court	10/6/2025	1,185.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	DUI Court	10/20/2025	611.31
Twin Pines Service Corporation, Inc.	Direct Cremation	Coroner	Coroner Administration	10/20/2025	300.00
International Association of Coroners & Medical Ex	Conferences and Meetings	Coroner	Coroner Administration	10/20/2025	4,000.00
Christiansen & Associates, LLC	Miscellaneous Contractual Exp	Coroner	Coroner Administration	10/6/2025	2,500.00
Christiansen & Associates, LLC	Miscellaneous Contractual Exp	Coroner	Coroner Administration	10/6/2025	2,500.00
Christiansen & Associates, LLC	Miscellaneous Contractual Exp	Coroner	Coroner Administration	10/20/2025	2,500.00
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Coroner	Coroner Administration	10/20/2025	75.00
Marberry Cleaners & Launderers	Miscellaneous Contractual Exp	Coroner	Coroner Administration	10/20/2025	310.05
Marlin Leasing Corporation dba PEAC Solutions	Miscellaneous Contractual Exp	Coroner	Coroner Administration	10/20/2025	498.00
Stericycle, Inc.	Miscellaneous Contractual Exp	Coroner	Coroner Administration	10/20/2025	868.29
JP Morgan Chase Bank, N.A.	Office Supplies	Coroner	Coroner Administration	10/20/2025	77.31
Southland Medical, LLC	Operating Supplies	Coroner	Coroner Administration	10/6/2025	216.94
JP Morgan Chase Bank, N.A.	Operating Supplies	Coroner	Coroner Administration	10/20/2025	759.95
JP Morgan Chase Bank, N.A.	Uniform Supplies	Coroner	Coroner Administration	10/20/2025	139.08
Jeffrey R. Wieser	Contractual/Consulting Services	Animal Control	Animal Control	10/6/2025	400.00
JP Morgan Chase Bank, N.A.	Veterinarian Services	Animal Control	Animal Control	10/20/2025	547.96
HLP, Inc.	Software Licensing Cost	Animal Control	Animal Control	10/20/2025	4,435.06
DuPage Salt Company	Disposal and Water Softener Srvs	Animal Control	Animal Control	10/6/2025	27.90
Key Construction Group, Inc.	Repairs and Maint- Buildings	Animal Control	Animal Control	10/20/2025	5,292.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Grounds	Animal Control	Animal Control	10/20/2025	1,817.82
JP Morgan Chase Bank, N.A.	Office Supplies	Animal Control	Animal Control	10/20/2025	1,819.20
CPR and First Aid Everyday Heroes, LLC	Operating Supplies	Animal Control	Animal Control	10/20/2025	71.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Animal Control	Animal Control	10/20/2025	973.36
Midwest Veterinary Supply, Inc.	Operating Supplies	Animal Control	Animal Control	10/20/2025	6,334.00
City of Geneva	Utilities- Water	Animal Control	Animal Control	10/6/2025	527.51
Midwest Veterinary Supply, Inc.	Animal Care Supplies	Animal Control	Animal Control	10/6/2025	220.20
Midwest Veterinary Supply, Inc.	Animal Care Supplies	Animal Control	Animal Control	10/20/2025	319.90
JP Morgan Chase Bank, N.A.	Animal Care Supplies	Animal Control	Animal Control	10/20/2025	642.02
JP Morgan Chase Bank, N.A.	Cleaning Supplies	Animal Control	Animal Control	10/20/2025	50.44
Elanco US, Inc.	Medical Supplies and Drugs	Animal Control	Animal Control	10/20/2025	190.76
Midwest Veterinary Supply, Inc.	Medical Supplies and Drugs	Animal Control	Animal Control	10/20/2025	5,459.00
Midwest Veterinary Supply, Inc.	Medical Supplies and Drugs	Animal Control	Animal Control	10/20/2025	53.43
Midwest Veterinary Supply, Inc.	Medical Supplies and Drugs	Animal Control	Animal Control	10/20/2025	2.09
Nicor Gas	Utilities- Natural Gas	Animal Control	Animal Control	10/20/2025	200.83
City of Geneva	Utilities- Electric	Animal Control	Animal Control	10/6/2025	1,090.29
WCP Financials, LLC	Utilities- Electric	Animal Control	Animal Control	10/20/2025	106.98
WEX BANK	Fuel- Vehicles	Animal Control	Animal Control	10/20/2025	812.20
Key Construction Group, Inc.	Building Improvements	Animal Control	Animal Control	10/20/2025	7,680.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Hampshire Township	Township Payable- Hampshire		County Highway	10/6/2025	476.00
Rutland Township	Township Payable- Rutland		County Highway	10/6/2025	428.00
Dundee Township	Township Payable- Dundee		County Highway	10/6/2025	228.00
Burlington Township	Township Payable- Burlington		County Highway	10/6/2025	580.00
Plato Township	Township Payable- Plato		County Highway	10/6/2025	644.00
Elgin Township Road District	Township Payable- Elgin		County Highway	10/6/2025	1,100.00
Virgil Township	Township Payable- Virgil		County Highway	10/6/2025	216.00
Campton Township	Township Payable- Campton		County Highway	10/6/2025	148.00
St. Charles Township	Township Payable- St. Charles		County Highway	10/6/2025	1,564.00
Kaneville Township	Township Payable- Kaneville		County Highway	10/6/2025	1,892.00
Blackberry Township / Road District	Township Payable- Blackberry		County Highway	10/6/2025	792.00
Geneva Township	Township Payable- Geneva		County Highway	10/6/2025	100.00
Big Rock Township Road District	Township Payable- Big Rock		County Highway	10/6/2025	60.00
Sugar Grove Township Road District	Township Payable- Sugar Grove		County Highway	10/6/2025	416.00
Aurora Township	Township Payable- Aurora		County Highway	10/6/2025	1,008.00
Batavia Township	Township Payable- Batavia		County Highway	10/6/2025	444.00
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	10/6/2025	2,392.50
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	10/6/2025	4,266.25
NV5 Geospatial, Inc.	Contractual/Consulting Services	Transportation	County Highway	10/6/2025	3,509.74
J Patrick Jaeger	Legal Services	Transportation	County Highway	10/6/2025	4,000.00
JP Morgan Chase Bank, N.A.	Legal Services	Transportation	County Highway	10/20/2025	1,030.00
CPR and First Aid Everyday Heroes, LLC	Medical/Dental/Hospital Services	Transportation	County Highway	10/6/2025	200.00
Tyler Medical Services, S.C.	Medical/Dental/Hospital Services	Transportation	County Highway	10/6/2025	381.46
Samsara, Inc.	Software Licensing Cost	Transportation	County Highway	10/20/2025	16,896.22
DS Services of America, Inc. dba Primo Water NA	Disposal and Water Softener Srvs	Transportation	County Highway	10/20/2025	231.52
Eco Clean Maintenance, Inc.	Janitorial Services	Transportation	County Highway	10/20/2025	3,006.00
M&O Insulation Midwest, LLC	Repairs and Maint- Buildings	Transportation	County Highway	10/6/2025	8,995.00
Urban Elevator Service, LLC	Repairs and Maint- Buildings	Transportation	County Highway	10/6/2025	317.49
Urban Elevator Service, LLC	Repairs and Maint- Buildings	Transportation	County Highway	10/20/2025	317.49
R.J. O'Neil, Inc.	Repairs and Maint- Buildings	Transportation	County Highway	10/20/2025	21,200.00
Sunbelt Rentals	Repairs and Maint- Buildings	Transportation	County Highway	10/20/2025	2,139.16
Ratliff Landscaping Inc	Repairs and Maint- Grounds	Transportation	County Highway	10/20/2025	712.85
Impact Networking, LLC	Repairs and Maint- Copiers	Transportation	County Highway	10/6/2025	35.20
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Transportation	County Highway	10/6/2025	36.06
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Transportation	County Highway	10/6/2025	10.09
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Transportation	County Highway	10/6/2025	25.16
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Transportation	County Highway	10/20/2025	789.04
Truck Country of Illinois	Repairs and Maint- Vehicles	Transportation	County Highway	10/20/2025	538.20
Paddock Publications (Daily Herald)	Legal Printing	Transportation	County Highway	10/20/2025	32.20
George Kandathil	Conferences and Meetings	Transportation	County Highway	10/6/2025	13.50
Thomas B. Rickert	Conferences and Meetings	Transportation	County Highway	10/6/2025	112.74
Gretchen Hannah Klock	Conferences and Meetings	Transportation	County Highway	10/20/2025	96.60
Heidi Lichtenberger	Conferences and Meetings	Transportation	County Highway	10/20/2025	78.87
Heidi Files	Conferences and Meetings	Transportation	County Highway	10/20/2025	50.00
Heidi Files	Conferences and Meetings	Transportation	County Highway	10/20/2025	15.87
Heidi Files	Conferences and Meetings	Transportation	County Highway	10/20/2025	26.78
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Transportation	County Highway	10/20/2025	239.70
JP Morgan Chase Bank, N.A.	Employee Training	Transportation	County Highway	10/20/2025	1,700.00
JP Morgan Chase Bank, N.A.	Employee Training	Transportation	County Highway	10/20/2025	1,150.00
Thomas B. Rickert	Employee Mileage Expense	Transportation	County Highway	10/6/2025	139.37
Candance Thomas	Employee Mileage Expense	Transportation	County Highway	10/20/2025	404.60
Gretchen Hannah Klock	Employee Mileage Expense	Transportation	County Highway	10/20/2025	31.22

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Heidi Lichtenberger	Employee Mileage Expense	Transportation	County Highway	10/20/2025	4.90
JP Morgan Chase Bank, N.A.	General Association Dues	Transportation	County Highway	10/20/2025	311.00
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/6/2025	390.12
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/6/2025	13.48
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/6/2025	13.48
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/6/2025	311.36
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/6/2025	33.32
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/6/2025	37.00
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/6/2025	12.98
Warehouse Direct, Inc.	Office Supplies	Transportation	County Highway	10/6/2025	80.24
Warehouse Direct, Inc.	Office Supplies	Transportation	County Highway	10/20/2025	59.40
Warehouse Direct, Inc.	Office Supplies	Transportation	County Highway	10/20/2025	5.10
Warehouse Direct, Inc.	Office Supplies	Transportation	County Highway	10/20/2025	19.59
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/20/2025	16.97
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	10/20/2025	104.93
JP Morgan Chase Bank, N.A.	Office Supplies	Transportation	County Highway	10/20/2025	185.02
JP Morgan Chase Bank, N.A.	Office Supplies	Transportation	County Highway	10/20/2025	23.94
Sisler's Ice, Inc.	Office Supplies	Transportation	County Highway	10/20/2025	280.00
Cintas Corporation	Operating Supplies	Transportation	County Highway	10/6/2025	191.86
RoadSafe Traffic Systems	Operating Supplies	Transportation	County Highway	10/6/2025	3,927.50
Zoro	Operating Supplies	Transportation	County Highway	10/20/2025	12.85
Groot Recycling dba Accurate Document Destruction	Operating Supplies	Transportation	County Highway	10/20/2025	520.38
JP Morgan Chase Bank, N.A.	Operating Supplies	Transportation	County Highway	10/20/2025	35.59
JP Morgan Chase Bank, N.A.	Operating Supplies	Transportation	County Highway	10/20/2025	193.15
Menards, Inc.	Operating Supplies	Transportation	County Highway	10/20/2025	69.98
Municipal Marking Distributors, Inc.	Operating Supplies	Transportation	County Highway	10/20/2025	445.50
Airgas North Central, Inc.	Operating Supplies	Transportation	County Highway	10/20/2025	65.85
Amazon Capital Services Inc	Operating Supplies	Transportation	County Highway	10/20/2025	154.92
Federal Express Corporation dba FedEx	Postage	Transportation	County Highway	10/20/2025	34.99
Amazon Capital Services Inc	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	260.99
Amazon Capital Services Inc	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	39.96
Grainger Inc	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	34.90
Menards, Inc.	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	79.86
Menards, Inc.	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	102.65
Menards, Inc.	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	112.29
Menards, Inc.	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	162.36
Sherwin Williams	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	15.21
Sherwin Williams	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	399.50
Sherwin Williams	Buildings and Grounds Supplies	Transportation	County Highway	10/6/2025	399.50
Sherwin Williams	Buildings and Grounds Supplies	Transportation	County Highway	10/20/2025	199.75
Menards, Inc.	Buildings and Grounds Supplies	Transportation	County Highway	10/20/2025	97.52
Producers Chemical Company	Buildings and Grounds Supplies	Transportation	County Highway	10/20/2025	219.00
Amazon Capital Services Inc	Buildings and Grounds Supplies	Transportation	County Highway	10/20/2025	30.38
American Power Equipment, Inc.	Equipment Parts/Supplies	Transportation	County Highway	10/20/2025	3,323.46
Amrize Mid-America, Inc.	Crushed Stone	Transportation	County Highway	10/6/2025	382.40
Amrize Mid-America, Inc.	Crushed Stone	Transportation	County Highway	10/6/2025	569.50
Grimco, Inc.	Sign Material	Transportation	County Highway	10/6/2025	207.44
Priority Products, Inc.	Sign Material	Transportation	County Highway	10/6/2025	32.77
Safety Supply America, Inc. dba Salisbury Online	Sign Material	Transportation	County Highway	10/20/2025	292.80
Safety Supply America, Inc. dba Salisbury Online	Sign Material	Transportation	County Highway	10/20/2025	21.80
Grimco, Inc.	Sign Material	Transportation	County Highway	10/20/2025	6,910.87
Grimco, Inc.	Sign Material	Transportation	County Highway	10/20/2025	4,811.60

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
MDSolutions, Inc.	Sign Material	Transportation	County Highway	10/20/2025	480.00
Constellation NewEnergy-Gas Division, LLC	Utilities- Natural Gas	Transportation	County Highway	10/6/2025	411.41
Nicor Gas	Utilities- Natural Gas	Transportation	County Highway	10/20/2025	154.92
Nicor Gas	Utilities- Natural Gas	Transportation	County Highway	10/20/2025	149.36
Nicor Gas	Utilities- Natural Gas	Transportation	County Highway	10/20/2025	57.50
ComEd	Utilities- Electric	Transportation	County Highway	10/20/2025	3,092.15
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	36.76
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	32.09
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	123.12
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	53.92
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	32.62
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	8.73
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	231.39
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	285.77
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	115.80
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	237.92
City of Batavia	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	44.61
City of Batavia	Utilities- Intersect Lighting	Transportation	County Highway	10/6/2025	100.56
City of Batavia	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	72.39
City of Batavia	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	93.34
City of Batavia	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	65.68
City of Batavia	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	85.03
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	14.24
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	59.56
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	49.65
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	32.46
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	35.02
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	3,424.29
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	3,429.33
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	121.57
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	3,449.04
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	30.95
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	41.72
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	100.06
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	81.63
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	6.90
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	41.57
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	6.90
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	10/20/2025	38.05
Kurt Nika	Fuel- Vehicles	Transportation	County Highway	10/20/2025	30.00
Henderson Products, Inc.	Automotive Equipment	Transportation	County Highway	10/20/2025	199,513.00
Suburban Teamsters of Northern Illinois	Teamsters Contribution	Transportation	Motor Fuel Tax	10/20/2025	58,560.00
BLA, Inc.	Engineering Services	Transportation	Motor Fuel Tax	10/6/2025	4,247.86
BLA, Inc.	Engineering Services	Transportation	Motor Fuel Tax	10/6/2025	41,197.85
BLA, Inc.	Engineering Services	Transportation	Motor Fuel Tax	10/6/2025	9,929.12
Christopher B. Burke Engineering, Ltd.	Engineering Services	Transportation	Motor Fuel Tax	10/6/2025	215,250.95
Hampton Lenzini & Renwick, Inc.	Engineering Services	Transportation	Motor Fuel Tax	10/6/2025	3,775.45
Miner Enterprises, Inc.	Highway Right of Way	Transportation	Motor Fuel Tax	10/6/2025	20,000.00
AECOM Technical Services, Inc.	Engineering Services	Transportation	Motor Fuel Local Option	10/6/2025	18,749.52
BLA, Inc.	Engineering Services	Transportation	Motor Fuel Local Option	10/6/2025	2,802.31
BLA, Inc.	Engineering Services	Transportation	Motor Fuel Local Option	10/6/2025	6,803.92
Thomas Engineering Group, LLC	Engineering Services	Transportation	Motor Fuel Local Option	10/20/2025	20,772.72

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Curran Contracting Company	Repairs and Maint- Resurfacing	Transportation	Motor Fuel Local Option	10/20/2025	1,194,081.83
Cintas Corporation	Uniform Supplies	Transportation	Motor Fuel Local Option	10/6/2025	261.90
Cintas Corporation	Uniform Supplies	Transportation	Motor Fuel Local Option	10/6/2025	263.15
Cintas Corporation	Uniform Supplies	Transportation	Motor Fuel Local Option	10/20/2025	261.90
Cintas Corporation	Uniform Supplies	Transportation	Motor Fuel Local Option	10/20/2025	374.57
Cintas Corporation	Uniform Supplies	Transportation	Motor Fuel Local Option	10/20/2025	267.65
Amazon Capital Services Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	38.96
Amazon Capital Services Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	35.44
Amazon Capital Services Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	77.97
Amazon Capital Services Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	38.84
Amazon Capital Services Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	111.96
Amazon Capital Services Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	7.85
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	340.22
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	14.04
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	397.99
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	99.30
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	149.85
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	509.74
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	80.53
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	528.44
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	71.82
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	71.82
Battery Service Corporation	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	406.50
FORCE America Distributing, LLC	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	164.29
Menards, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	62.91
Patson, Inc. dba TransChicago Truck Group	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	219.36
Pomp's Tire Service, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	1,833.56
Rush Truck Centers of Illinois, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	178.79
Valley Hydraulic Service, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	1,487.04
Zoro	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	407.98
Zoro	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	112.60
Zoro	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	407.98
Rush Truck Centers of Illinois, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	383.96
Rush Truck Centers of Illinois, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	157.48
Rush Truck Centers of Illinois, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	225.36
Rush Truck Centers of Illinois, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	78.74
FORCE America Distributing, LLC	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	76.51
Henderson Products, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	315.44
Henderson Products, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	470.08
JP Morgan Chase Bank, N.A.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	180.56
K&K Systems, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	5,102.22
Battery Service Corporation	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	406.50
CIT Trucks, LLC	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	820.00
Conserv FS, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	4,164.00
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	359.94
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	655.12
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	276.81
Federal Signal Corporation dba Standard Equipment	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	2,453.46
Amazon Capital Services Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	118.95
AGSCO Corporation	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	752.50
Amazon Capital Services Inc	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	37.89
Arends Hogan Walker, LLC (AHW LLC)	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	732.48

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Finkbiner Equipment Co. Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	29.90
Finkbiner Equipment Co. Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	46.45
PetroChoice Holdings, Inc. dba PetroChoice, LLC	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	305.20
Priority Products, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	-12.72
Priority Products, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	637.61
Priority Products, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	528.23
Ralph Helm, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	152.95
Ralph Helm, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	148.47
Vermeer Illinois, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	50.00
Vermeer Illinois, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/6/2025	100.00
Zoro	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	38.76
Zoro	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	260.40
Priority Products, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	499.47
Priority Products, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	189.06
Priority Products, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	229.30
Priority Products, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	153.49
Arends Hogan Walker, LLC (AHW LLC)	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	732.48
Baycom, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	273.00
Dultmeier Sales LLC	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	86.37
Elburn NAPA, Inc. dba North Aurora NAPA	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	53.72
Federal Signal Corporation dba Standard Equipment	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	10/20/2025	91.92
Brian Platou dba BP Tools, LLC	Tools	Transportation	Motor Fuel Local Option	10/6/2025	368.15
Brian Platou dba BP Tools, LLC	Tools	Transportation	Motor Fuel Local Option	10/20/2025	130.74
JP Morgan Chase Bank, N.A.	Tools	Transportation	Motor Fuel Local Option	10/20/2025	2,793.38
Zoro	Tools	Transportation	Motor Fuel Local Option	10/20/2025	183.78
Amazon Capital Services Inc	Tools	Transportation	Motor Fuel Local Option	10/20/2025	264.73
Amazon Capital Services Inc	Tools	Transportation	Motor Fuel Local Option	10/20/2025	172.86
Amazon Capital Services Inc	Tools	Transportation	Motor Fuel Local Option	10/20/2025	38.99
Zoro	Road Material	Transportation	Motor Fuel Local Option	10/6/2025	90.48
Zoro	Road Material	Transportation	Motor Fuel Local Option	10/20/2025	105.48
Prime Tack & Seal Co.	Road Material	Transportation	Motor Fuel Local Option	10/20/2025	794.59
Prime Tack & Seal Co.	Road Material	Transportation	Motor Fuel Local Option	10/20/2025	733.13
RoadSafe Traffic Systems	Traffic Markers and Barricades	Transportation	Motor Fuel Local Option	10/6/2025	882.00
Federal Signal Corporation dba Standard Equipment	Communication Equip - Non-Capital	Transportation	Motor Fuel Local Option	10/20/2025	17,530.20
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	10/20/2025	23,275.08
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	10/20/2025	2,588.32
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	10/20/2025	31,007.03
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	10/20/2025	64,054.73
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	10/20/2025	3,239.50
Atlas Technical Consultants, LLC	Engineering Services	Transportation	Transportation Sales Tax	10/6/2025	58,179.72
Atlas Technical Consultants, LLC	Engineering Services	Transportation	Transportation Sales Tax	10/6/2025	28,867.41
Atlas Technical Consultants, LLC	Engineering Services	Transportation	Transportation Sales Tax	10/6/2025	12,393.90
BLA, Inc.	Engineering Services	Transportation	Transportation Sales Tax	10/6/2025	0.00
Christopher B. Burke Engineering, Ltd.	Engineering Services	Transportation	Transportation Sales Tax	10/6/2025	22,038.24
CIORBA Group, Inc.	Engineering Services	Transportation	Transportation Sales Tax	10/6/2025	2,940.00
Peralte-Clark, LLC	Engineering Services	Transportation	Transportation Sales Tax	10/6/2025	67,313.28
Stantec Consulting Services Inc	Engineering Services	Transportation	Transportation Sales Tax	10/6/2025	1,358.48
Crawford, Murphy & Tilly, Inc.	Engineering Services	Transportation	Transportation Sales Tax	10/20/2025	30,106.19
Kimley-Horn & Associates, Inc.	Engineering Services	Transportation	Transportation Sales Tax	10/20/2025	2,712.35
Kimley-Horn & Associates, Inc.	Engineering Services	Transportation	Transportation Sales Tax	10/20/2025	7,129.83
Kimley-Horn & Associates, Inc.	Engineering Services	Transportation	Transportation Sales Tax	10/20/2025	28,630.39
Baxter & Woodman, Inc.	Engineering Services	Transportation	Transportation Sales Tax	10/20/2025	28,443.22

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
PACE Suburban Bus	External Grants	Transportation	Transportation Sales Tax	10/20/2025	67,692.16
PACE Suburban Bus	External Grants	Transportation	Transportation Sales Tax	10/20/2025	62,456.34
PACE Suburban Bus	External Grants	Transportation	Transportation Sales Tax	10/20/2025	5,235.78
PACE Suburban Bus	External Grants	Transportation	Transportation Sales Tax	10/20/2025	264.05
Plote Construction, Inc.	Road Construction	Transportation	Transportation Sales Tax	10/20/2025	410,611.16
Elgin RE Investor, LLC	Highway Right of Way	Transportation	Transportation Sales Tax	10/6/2025	13,000.00
Chicago Title Company, LLC	Highway Right of Way	Transportation	Transportation Sales Tax	10/20/2025	125.00
Kluber, Inc.	Building Improvements	Health	Opioid Settlement Fund	10/6/2025	1,750.00
Kluber, Inc.	Building Improvements	Health	Opioid Settlement Fund	10/6/2025	8,900.00
Melissa Bukolt	Food Permits	Health	County Health	10/6/2025	688.00
River City Roasters	Food Permits	Health	County Health	10/6/2025	513.00
Sandra Sarnowski (Pierogi Rig)	Food Permits	Health	County Health	10/6/2025	241.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	10/20/2025	2,055.81
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	10/20/2025	75.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	10/20/2025	75.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	10/20/2025	75.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	10/20/2025	75.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	10/20/2025	2,113.55
MedPro Waste Disposal LLC	Disposal and Water Softener Srvs	Health	County Health	10/6/2025	66.21
Eco Clean Maintenance, Inc.	Janitorial Services	Health	County Health	10/6/2025	746.00
Eco Clean Maintenance, Inc.	Janitorial Services	Health	County Health	10/20/2025	746.00
Gerald Ford, Inc.	Repairs and Maint- Vehicles	Health	County Health	10/20/2025	606.74
Gerald Ford, Inc.	Repairs and Maint- Vehicles	Health	County Health	10/20/2025	584.48
Impact Networking, LLC	Repairs and Maint- Office Equip	Health	County Health	10/6/2025	119.90
Impact Networking, LLC	Repairs and Maint- Office Equip	Health	County Health	10/6/2025	343.20
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	10/6/2025	40.32
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	10/6/2025	34.86
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	10/6/2025	18.69
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	10/6/2025	964.71
JP Morgan Chase Bank, N.A.	Employee Training	Health	County Health	10/20/2025	788.25
Marvin E. Lindsey	Employee Training	Health	County Health	10/20/2025	400.00
JP Morgan Chase Bank, N.A.	Employee Mileage Expense	Health	County Health	10/20/2025	40.00
McLean SS, Inc. dba McLean Auto Repair	Operating Supplies	Health	County Health	10/6/2025	86.23
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Health	County Health	10/6/2025	2.99
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Health	County Health	10/6/2025	103.96
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	10/20/2025	3,370.63
Valley Lock Company, Inc.	Operating Supplies	Health	County Health	10/20/2025	353.60
Insight Public Sector Inc	Computer Hardware- Non Capital	Health	County Health	10/6/2025	836.00
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/6/2025	22.70
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/6/2025	22.86
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/6/2025	36.54
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/6/2025	22.56
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/6/2025	28.32
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/20/2025	25.46
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/20/2025	38.69
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/20/2025	26.99
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/20/2025	21.38
Feece Oil Company	Fuel- Vehicles	Health	County Health	10/20/2025	21.74
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Health	County Health	10/20/2025	110.40
JP Morgan Chase Bank, N.A.	Employee Training	Health	County Health	10/20/2025	400.00
Shaw Suburban Media dba Shaw Media	Contractual/Consulting Services	Health	County Health	10/6/2025	3,125.00
Amazon Capital Services Inc	Operating Supplies	Health	County Health	10/6/2025	1,122.58

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Employee Mileage Expense	Health	County Health	10/20/2025	913.92
Senior Services Associates, Inc.	Contractual/Consulting Services	Health	County Health	10/6/2025	25.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Health	County Health	10/20/2025	-150.00
Roskuszka & Sons dba Wallys Printing	Operating Supplies	Health	County Health	10/6/2025	95.00
Amazon Capital Services Inc	Operating Supplies	Health	County Health	10/6/2025	32.78
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	10/20/2025	517.78
Nicole Evans	Employee Mileage Expense	Health	County Health	10/6/2025	418.04
Noelle Salazar	Employee Mileage Expense	Health	County Health	10/6/2025	59.71
Jennifer Schelstreet	Employee Mileage Expense	Health	County Health	10/6/2025	250.39
William Thwaits	Employee Mileage Expense	Health	County Health	10/6/2025	133.70
Neal Molnar	Employee Mileage Expense	Health	County Health	10/20/2025	153.16
Jasmine Navarro	Employee Mileage Expense	Health	County Health	10/20/2025	214.90
Adam Brill	Employee Mileage Expense	Health	County Health	10/20/2025	290.43
Dri-Stick Decal Corp dba Rydin	Operating Supplies	Health	County Health	10/6/2025	677.50
Mitchell & McCormick, Inc	Contractual/Consulting Services	Health	County Health	10/6/2025	450.00
Mitchell & McCormick, Inc	Contractual/Consulting Services	Health	County Health	10/6/2025	450.00
Mitchell & McCormick, Inc	Contractual/Consulting Services	Health	County Health	10/6/2025	450.00
Cardinal Health, Inc. dba Cardinal Health 110, LLC	Medical Supplies and Drugs	Health	County Health	10/6/2025	2,437.20
Edith Pelcastre	Contractual/Consulting Services	Health	County Health	10/6/2025	360.00
Carmen Rodriguez Camarena	Contractual/Consulting Services	Health	County Health	10/6/2025	360.00
Berenice Tapia Mira	Contractual/Consulting Services	Health	County Health	10/6/2025	360.00
Zor Zapata Facepainting, LLC	Contractual/Consulting Services	Health	County Health	10/6/2025	360.00
Carmen Rodriguez Camarena	Contractual/Consulting Services	Health	County Health	10/20/2025	360.00
Marisol Luna	Contractual/Consulting Services	Health	County Health	10/20/2025	360.00
Liliana Olayo	Contractual/Consulting Services	Health	County Health	10/20/2025	225.00
Nelly Paredes	Contractual/Consulting Services	Health	County Health	10/20/2025	125.00
Jennifer Lozada	Employee Mileage Expense	Health	County Health	10/6/2025	68.95
Maria Leon	Employee Mileage Expense	Health	County Health	10/20/2025	140.76
Illinois Supply Company	Operating Supplies	Health	County Health	10/6/2025	699.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	10/20/2025	968.70
Amazon Capital Services Inc	Operating Supplies	Health	County Health	10/20/2025	979.00
JP Morgan Chase Bank, N.A.	Employee Training	Health	County Health	10/20/2025	375.00
Carla C. Diez	Employee Mileage Expense	Health	County Health	10/20/2025	351.26
Erin T. Gasim	Employee Mileage Expense	Health	County Health	10/6/2025	163.33
Erin T. Gasim	Employee Mileage Expense	Health	County Health	10/6/2025	108.32
Amazon Capital Services Inc	Operating Supplies	Health	County Health	10/6/2025	174.99
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	10/20/2025	3,669.93
Elizabeth Nunez	Employee Mileage Expense	Health	County Health	10/20/2025	43.05
Insight Public Sector Inc	Operating Supplies	Health	County Health	10/6/2025	66.09
JP Morgan Chase Bank, N.A.	Employee Mileage Expense	Health	County Health	10/20/2025	987.16
Carmen Rodriguez Camarena	Contractual/Consulting Services	Health	County Health	10/6/2025	360.00
Carmen Rodriguez Camarena	Contractual/Consulting Services	Health	County Health	10/6/2025	360.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Health	County Health	10/20/2025	292.82
JP Morgan Chase Bank, N.A.	Employee Training	Health	County Health	10/20/2025	14,562.56
Insight Public Sector Inc	Operating Supplies	Health	County Health	10/20/2025	2,516.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	10/20/2025	1,000.00
JP Morgan Chase Bank, N.A.	Employee Training	Health	County Health	10/20/2025	760.00
JP Morgan Chase Bank, N.A.	Employee Training	Health	Kane Kares	10/20/2025	610.87
Kristina Brown	Employee Mileage Expense	Health	Kane Kares	10/6/2025	70.70
Jill Zolfo	Employee Mileage Expense	Health	Kane Kares	10/6/2025	133.70
Heliana Alcaraz	Employee Mileage Expense	Health	Kane Kares	10/20/2025	87.36
Heliana Alcaraz	Employee Mileage Expense	Health	Kane Kares	10/20/2025	62.23

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Isabel Garcia	Employee Mileage Expense	Health	Kane Kares	10/6/2025	34.86
JP Morgan Chase Bank, N.A.	Employee Training	Health	Kane Kares	10/20/2025	345.55
Courtney N. Duran	Salaries and Wages	Health	American Rescue Plan	10/20/2025	87.65
Sarah A. Mendoza	Salaries and Wages	Health	American Rescue Plan	10/20/2025	34.16
Aurora Area Interfaith Food Pantry	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	3,351.58
Federacion de Clubes Michoacanos en Illinois	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	27,378.98
Federacion de Clubes Michoacanos en Illinois	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	38,658.02
CredibleMind, Inc.	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	46,500.00
Ecker Center for Mental Health	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	33,023.63
Mid-Valley Special Education Cooperative	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	5,946.62
Northern Illinois Food Bank	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	1,852.03
The START Program	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	14,250.00
Two Rivers Head Start Agency	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	4,891.00
Volunteers of America of Illinois	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	980.83
Well Child Conference of Elgin dba Well Child Cent	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	7,053.62
Well Child Conference of Elgin dba Well Child Cent	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	5,932.54
West Aurora School District 129	Contractual/Consulting Services	Health	American Rescue Plan	10/6/2025	2,023.00
World Relief Corporation	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	6,230.94
World Relief Corporation	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	7,203.59
Youth Outlook	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	14,605.64
Volunteers of America of Illinois	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	1,829.62
Two Rivers Head Start Agency	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	9,982.00
Two Rivers Head Start Agency	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	13,090.00
VNA Health Care (Visiting Nurse Assn Fox Valley)	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	300,000.00
The START Program	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	14,250.00
Suicide Prevention Services	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	30,614.82
Suicide Prevention Services	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	250.00
Mutual Ground, Inc.	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	12,728.99
Family Guidance Centers, Inc.	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	19,451.75
Bianca Gonzalez	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	330.00
Jasculca Terman Strategic Communications	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	6,961.10
Jasculca Terman Strategic Communications	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	2,232.00
Mathers Clinic, LLC	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	12,059.64
Mathers Recovery, LLC	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	24,387.51
Community Crisis Center, Inc.	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	4,744.40
Community Crisis Center, Inc.	Contractual/Consulting Services	Health	American Rescue Plan	10/20/2025	5,651.72
ACME Auto Leasing, LLC	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	1,578.00
Leida A. Woodham	Counseling Services	Other- Countywide Expenses	American Rescue Plan	10/6/2025	5,250.00
AmaOli, PLLC dba Luna Behavioral Health Center	Counseling Services	Other- Countywide Expenses	American Rescue Plan	10/6/2025	6,000.00
AmaOli, PLLC dba Luna Behavioral Health Center	Counseling Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	6,187.50
Deborah L. Conley, LTD	Counseling Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	625.00
Teyolia, LLC	Counseling Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	1,125.00
Julie Turner, MSW	Counseling Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	2,187.50
Leida A. Woodham	Counseling Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	5,250.00
Alarm Detection Systems, Inc.	Special Purpose Equipment	Other- Countywide Expenses	American Rescue Plan	10/6/2025	6,847.50
Fulbuschel Farms, LLC	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	4,686.39
Klein's Quality Produce, LLC	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	7,053.46
Mighty Greens Farm, LLC	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	4,787.71
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	American Rescue Plan	10/6/2025	296,140.59
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	American Rescue Plan	10/6/2025	959,177.70
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	American Rescue Plan	10/6/2025	41,954.70
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	American Rescue Plan	10/6/2025	213,418.80

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Kluber, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	10/6/2025	16,131.00
Kluber, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	10/6/2025	4,055.00
Kluber, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	10/6/2025	13,080.16
Kluber, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	10/20/2025	936.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	60,165.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	27,300.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	27,300.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	27,300.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	27,300.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	27,300.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	27,300.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	4,800.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	4,800.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	4,800.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	4,800.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	4,800.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	25,500.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	50,000.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	5,000.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	2,489.81
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	5,000.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	5,000.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	5,000.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	35,589.80
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	5,000.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	5,000.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/20/2025	4,800.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/20/2025	4,800.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/20/2025	4,800.00
Illinois Manufacturing Excellence Center	External Grants	Other- Countywide Expenses	American Rescue Plan	10/20/2025	4,560.00
Northern Illinois Food Bank	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	68,198.29
PADS of Elgin, Inc.	External Grants	Other- Countywide Expenses	American Rescue Plan	10/6/2025	11,867.37
PADS of Elgin, Inc.	External Grants	Other- Countywide Expenses	American Rescue Plan	10/20/2025	3,340.00
PADS of Elgin, Inc.	External Grants	Other- Countywide Expenses	American Rescue Plan	10/20/2025	20,140.00
EarthWerks Land Improvement & Development Corp.	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	214,890.00
Blade Electric & Technologies, LLC	Computers	Other- Countywide Expenses	American Rescue Plan	10/6/2025	38,745.00
GHA Technologies, Inc.	Computers	Other- Countywide Expenses	American Rescue Plan	10/6/2025	838.00
US Department of the Interior - USGS	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/6/2025	18,515.00
ASM Consultants, Inc.	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	10,885.00
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/6/2025	882.00
Ernst & Young U.S. LLP	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	49,868.50
Baxter & Woodman, Inc.	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	10/20/2025	10,017.50
University of Illinois (U of I)	Special Studies	Other- Countywide Expenses	ARP Recoupment of Lost Revenue	10/6/2025	5,362.47
University of Illinois (U of I)	Special Studies	Other- Countywide Expenses	ARP Recoupment of Lost Revenue	10/6/2025	5,992.37
University of Illinois (U of I)	Special Studies	Other- Countywide Expenses	ARP Recoupment of Lost Revenue	10/6/2025	1,123.16
University of Illinois (U of I)	Special Studies	Other- Countywide Expenses	ARP Recoupment of Lost Revenue	10/6/2025	2,149.07
Miller, Hall & Triggs, LLC	Legal Services	Veterans' Commission	Veterans' Commission	10/6/2025	58.00
Nicholas N. Steele	Employee Training	Veterans' Commission	Veterans' Commission	10/20/2025	123.00
Jacob Zimmerman	Employee Training	Veterans' Commission	Veterans' Commission	10/20/2025	339.40
The Tree House, Inc.	Office Supplies	Veterans' Commission	Veterans' Commission	10/6/2025	230.30
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Information Technologies	IL Counties Information Mgmt	10/20/2025	400.00

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Cassie Design	Contractual/Consulting Services	Information Technologies	Web Technical Services	10/20/2025	1,350.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Information Technologies	Web Technical Services	10/20/2025	19.95
Silktide, Inc.	Software Licensing Cost	Information Technologies	Web Technical Services	10/20/2025	6,478.19
Hey & Associates, Inc.	Contractual/Consulting Services	Development	Economic Development	10/6/2025	15,540.00
Ellen Kamps	Contractual/Consulting Services	Development	Economic Development	10/20/2025	9,000.00
New Venture Advisors, LLC	Contractual/Consulting Services	Development	Economic Development	10/20/2025	15,000.00
Paddock Publications (Daily Herald)	General Printing	Development	Economic Development	10/20/2025	94.30
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Development	Economic Development	10/20/2025	51.62
Karen Ann Miller	Conferences and Meetings	Development	Economic Development	10/20/2025	120.82
JEG 360, LLC	Contractual/Consulting Services	Development	Economic Development	10/6/2025	14,925.00
JEG 360, LLC	Contractual/Consulting Services	Development	Economic Development	10/20/2025	17,820.00
Convergent Nonprofit Solutions, LLC	Contractual/Consulting Services	Development	Economic Development	10/20/2025	19,500.00
JP Morgan Chase Bank, N.A.	Employee Training	Development	Community Dev Block Program	10/20/2025	119.60
Christopher Dall	Employee Training	Development	HOME Program	10/6/2025	13.57
JP Morgan Chase Bank, N.A.	Employee Training	Development	HOME Program	10/20/2025	119.55
Christopher Dall	Employee Mileage Expense	Development	HOME Program	10/6/2025	67.80
Spillane and Sons, LTD	Miscellaneous Contractual Exp	Development	HOME Program	10/6/2025	38,000.00
Spillane and Sons, LTD	Miscellaneous Contractual Exp	Development	HOME Program	10/6/2025	75,000.00
The Conservation Foundation	Contractual/Consulting Services	Development	Cost Share Drainage	10/20/2025	500.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Development	Cost Share Drainage	10/20/2025	623.46
Geosyntec Consultants, Inc.	Contractual/Consulting Services	Development	Cost Share Drainage	10/6/2025	18,375.50
Spillane and Sons, LTD	Miscellaneous Contractual Exp	Development	Elgin CDBG	10/6/2025	34,571.00
Alice M. Wainwright	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/6/2025	11,100.00
RRA Properties, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/6/2025	7,040.00
Sunrise Commercial Properties, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/6/2025	6,800.00
Title Services Midwest, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/6/2025	756,066.05
Rivers Landing Apartments, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/6/2025	5,081.00
Veronica Alcaraz	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/6/2025	9,816.00
AMVF St. Charles, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/6/2025	6,780.00
AMVF St. Charles, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/6/2025	12,468.00
Asumoni Property Management, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	11,700.00
Aurora Heights Apartments, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	1,535.00
Boreas, LLC dba Fox Prairie Homes	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	4,371.94
Community Crisis Center, Inc.	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	4,803.18
Conforti Properties, Inc.	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	2,300.00
Siddharth Desai	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	5,000.00
ELA, LLC dba Emma's Landing	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	4,596.00
FFBT, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	3,600.00
Grid 7 Properties, LTD	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	5,388.61
Edward D. Hall	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	1,500.00
Daniel Lara	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	4,800.00
Mercy River West Commons	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	4,985.00
Mercy River West Commons	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	905.00
Milestone Real Estate, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	3,800.00
OCJB Properties, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	4,600.00
OCJB Properties, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	6,800.00
Sukhjinder Singh Phagura	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	7,325.00
Rivers Landing Apartments, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	2,820.00
Rashid Ahmed	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	4,800.00
Rashid Ahmed	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	3,850.00
Rashid Ahmed	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	3,200.00
Tongs Brother Inc	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	2,080.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Michelle L. Vera	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	13,350.00
RRA Properties, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	6,930.00
Terry M. Samuelson	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	3,755.00
SSAN, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	10/20/2025	2,800.00
Tisa M. Baum	Employee Mileage Expense	Development	Home - ARP	10/6/2025	330.82
Tisa M. Baum	Employee Mileage Expense	Development	Home - ARP	10/20/2025	407.05
Tisa M. Baum	Employee Mileage Expense	Development	Home - ARP	10/20/2025	280.56
Illinois Property Group, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/6/2025	4,590.00
Scott R. Woeppel dba Elgin Rental Properties, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/6/2025	1,000.00
Scott R. Woeppel dba Elgin Rental Properties, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,000.00
Scott R. Woeppel dba Elgin Rental Properties, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,150.00
Shodeen Family Property Co, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,655.00
Thompson Capital Investments, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	2,260.00
Thompson Capital Investments, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	3,140.00
UP Hanover Landing, LP	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,051.00
Todd R Von Ohlen	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,250.00
Illinois Property Group, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	2,700.00
J&C Business Services, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	2,800.00
Larry Daniel Larsen	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,400.00
Lorlyn of Batavia, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,458.33
Lorlyn of Batavia, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	2,750.00
Lorlyn of Batavia, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,375.00
Alberto Marmolejo	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,395.00
Milestone Real Estate, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	975.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,750.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,200.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,300.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,500.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,350.00
Alia Sarfraz	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	2,090.00
Vikas Agrawal	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,400.00
Sarah J. Garcia	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	2,470.00
Willard E. Groth	Miscellaneous Contractual Exp	Development	Home - ARP	10/20/2025	1,900.00
Engineering Resource Associates, Inc.	Contractual/Consulting Services	Environmental Management	Stormwater Management	10/6/2025	1,113.69
Kinnally Flaherty Krentz Loran Hodge & Masur PC	Contractual/Consulting Services	County Board	Farmland Preservation	10/6/2025	893.00
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	County Board	Farmland Preservation	10/20/2025	236.25
Ellen Kamps	Contractual/Consulting Services	County Board	Farmland Preservation	10/20/2025	4,800.00
Ellen Kamps	Contractual/Consulting Services	County Board	Farmland Preservation	10/20/2025	16,500.00
Paddock Publications (Daily Herald)	Grant Services	Development	Growing for Kane	10/20/2025	62.10
Batavia Enterprises Real Estate, LLC	Prepaid Expense		Workforce Development	10/20/2025	19,989.70
County of Kendall	Prepaid Expense		Workforce Development	10/20/2025	800.00
Jeffrey W. Richardson	Prepaid Expense		Workforce Development	10/20/2025	2,421.42
JP Morgan Chase Bank, N.A.	Office Supplies	- WIOA 24	Workforce Development	10/20/2025	189.48
Kerber, Eck, & Braeckel, LLP	Professional Services	- WIOA 24	Workforce Development	10/6/2025	11,629.00
MGT Impact Solutions, LLC	Professional Services	- WIOA 24	Workforce Development	10/6/2025	12,180.01
MGT Impact Solutions, LLC	Professional Services	- WIOA 24	Workforce Development	10/20/2025	4,410.90
MGT Impact Solutions, LLC	Professional Services	- WIOA 24	Workforce Development	10/20/2025	12,815.10
MGT Impact Solutions, LLC	Professional Services	- WIOA 24	Workforce Development	10/20/2025	7,123.13
MGT Impact Solutions, LLC	Professional Services	- WIOA 24	Workforce Development	10/20/2025	5,846.40
Jeanine Niedzwiedz	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	47.04
Batavia Enterprises Real Estate, LLC	Office Supplies	- WIOA 24	Workforce Development	10/6/2025	20.00
Warehouse Direct, Inc.	Office Supplies	- WIOA 24	Workforce Development	10/6/2025	592.96

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Warehouse Direct, Inc.	Office Supplies	- WIOA 24	Workforce Development	10/6/2025	424.80
Warehouse Direct, Inc.	Office Supplies	- WIOA 24	Workforce Development	10/6/2025	207.28
Warehouse Direct, Inc.	Office Supplies	- WIOA 24	Workforce Development	10/20/2025	86.03
Warehouse Direct, Inc.	Office Supplies	- WIOA 24	Workforce Development	10/20/2025	201.74
Amanda Weinreis	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	9.46
JP Morgan Chase Bank, N.A.	Office Supplies	- WIOA 24	Workforce Development	10/20/2025	-0.94
Elgin Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	2,429.40
Elgin Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/20/2025	209.29
Elgin Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	10/6/2025	1,999.81
Elgin Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	10/20/2025	1,157.58
Elgin Community College	Youth Supportive Services	- WIOA 24	Workforce Development	10/6/2025	294.96
Elgin Community College	Youth Supportive Services	- WIOA 24	Workforce Development	10/20/2025	285.10
Grundy-Kendall Regional Office of Education	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	6.53
Grundy-Kendall Regional Office of Education	Work Based Learning Activities	- WIOA 24	Workforce Development	10/6/2025	336.16
Amanda Weinreis	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	63.34
Business and Career Services Incorporated	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	10,944.43
Waubonsee Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	19,556.96
Business and Career Services Incorporated	Work Based Learning Activities	- WIOA 24	Workforce Development	10/6/2025	8,247.47
Waubonsee Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	10/6/2025	20,646.22
Waubonsee Community College	Youth ITA	- WIOA 24	Workforce Development	10/6/2025	18,359.00
Business and Career Services Incorporated	Youth Supportive Services	- WIOA 24	Workforce Development	10/6/2025	976.87
Waubonsee Community College	Youth Supportive Services	- WIOA 24	Workforce Development	10/6/2025	1,250.70
JP Morgan Chase Bank, N.A.	Office Supplies	- WIOA 24	Workforce Development	10/20/2025	-14.67
Kishwaukee College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/20/2025	11,009.50
Kishwaukee College	Work Based Learning Activities	- WIOA 24	Workforce Development	10/20/2025	14,549.87
Kishwaukee College	Youth ITA	- WIOA 24	Workforce Development	10/20/2025	10,951.48
Kishwaukee College	Youth Supportive Services	- WIOA 24	Workforce Development	10/20/2025	2,990.52
Elgin Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	7,954.21
Elgin Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/20/2025	8,784.82
Elgin Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	10/6/2025	3,679.97
Elgin Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	10/20/2025	6,215.29
Elgin Community College	Youth Supportive Services	- WIOA 24	Workforce Development	10/6/2025	1,193.31
Elgin Community College	Youth Supportive Services	- WIOA 24	Workforce Development	10/20/2025	2,783.70
Grundy-Kendall Regional Office of Education	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	8,919.95
Grundy-Kendall Regional Office of Education	Work Based Learning Activities	- WIOA 24	Workforce Development	10/6/2025	3,563.85
Grundy-Kendall Regional Office of Education	Youth ITA	- WIOA 24	Workforce Development	10/6/2025	1,256.00
Waubonsee Community College	Youth ITA	- WIOA 24	Workforce Development	10/6/2025	5,984.00
Grundy-Kendall Regional Office of Education	Youth Supportive Services	- WIOA 24	Workforce Development	10/6/2025	130.84
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	63.00
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	21.00
Paul F. Bleers	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	30.24
Keelin J. Murphy	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	30.24
APS Training Institute, Inc.	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	1,050.00
APS Training Institute, Inc.	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	730.00
APS Training Institute, Inc.	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/20/2025	1,020.00
Associated Builders & Contractors, Inc.	DT ITA	- WIOA 24	Workforce Development	10/6/2025	1,350.00
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	10/6/2025	5,401.00
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	10/20/2025	5,401.00
West Chicago Professional Center, Inc.	DT ITA	- WIOA 24	Workforce Development	10/20/2025	5,000.00
Adtalem Global Eductn dba Chamberlain University	DT ITA	- WIOA 24	Workforce Development	10/20/2025	737.50
Shaleen M. Godika	SS Transportation Assistance	- WIOA 24	Workforce Development	10/6/2025	406.00
Shaleen M. Godika	SS Transportation Assistance	- WIOA 24	Workforce Development	10/6/2025	243.60

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Andre Harden	SS Transportation Assistance	- WIOA 24	Workforce Development	10/6/2025	93.87
Andre Harden	SS Transportation Assistance	- WIOA 24	Workforce Development	10/6/2025	125.16
Andre Harden	SS Transportation Assistance	- WIOA 24	Workforce Development	10/20/2025	156.45
Andre Harden	SS Transportation Assistance	- WIOA 24	Workforce Development	10/20/2025	187.74
Alannis L. Munoz	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	78.96
Roberto D. Rivera	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	21.00
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	63.00
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	63.00
Alannis L. Munoz	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	78.96
Mechanics Local 701 Training Fund	DT ITA	- WIOA 24	Workforce Development	10/6/2025	900.00
Northeastern Illinois University	DT ITA	- WIOA 24	Workforce Development	10/6/2025	7,900.00
Rasmussen University	DT ITA	- WIOA 24	Workforce Development	10/6/2025	1,268.00
Eve Linden	DT ITA	- WIOA 24	Workforce Development	10/20/2025	322.38
Delores Mosby	SS Transportation Assistance	- WIOA 24	Workforce Development	10/20/2025	680.40
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	10/6/2025	4,718.00
Rasmussen University	DT ITA	- WIOA 24	Workforce Development	10/6/2025	992.00
North Shore College (Northbrook Coll of Healthcar)	DT ITA	- WIOA 24	Workforce Development	10/20/2025	1,975.00
Raphael Carrillo	SS Transportation Assistance	- WIOA 24	Workforce Development	10/6/2025	192.85
Raphael Carrillo	SS Transportation Assistance	- WIOA 24	Workforce Development	10/6/2025	192.85
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	10/6/2025	5,401.00
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	10/20/2025	5,401.00
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	10/20/2025	5,401.00
Moraine Valley Community College	DT ITA	- WIOA 24	Workforce Development	10/20/2025	607.50
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	63.00
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	21.00
Paul F. Bleers	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	30.24
Keelin J. Murphy	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	30.24
APS Training Institute, Inc.	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	1,575.00
APS Training Institute, Inc.	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/6/2025	1,095.00
APS Training Institute, Inc.	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	10/20/2025	1,530.00
42 North Group, Inc. dba Microtrain Technologies	DT ITA	- WIOA 24	Workforce Development	10/20/2025	4,609.00
America Business College, Inc.	DT ITA	- WIOA 24	Workforce Development	10/20/2025	8,050.00
COMNet Group Incorporated	DT ITA	- WIOA 24	Workforce Development	10/20/2025	4,540.00
COMNet Group Incorporated	DT ITA	- WIOA 24	Workforce Development	10/20/2025	5,460.00
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	10/20/2025	2,695.00
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	63.00
Roberto D. Rivera	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	21.00
Alannis L. Munoz	Employee Mileage Expense	- WIOA 24	Workforce Development	10/6/2025	89.04
Alannis L. Munoz	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	89.04
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	10/20/2025	63.00
Avid Associates, LLC dba Avid CNA School	DT ITA	- WIOA 24	Workforce Development	10/20/2025	165.00
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	10/20/2025	4,950.00
42 North Group, Inc. dba Microtrain Technologies	DT ITA	- WIOA 24	Workforce Development	10/6/2025	2,544.00
42 North Group, Inc. dba Microtrain Technologies	DT ITA	- WIOA 24	Workforce Development	10/6/2025	1,310.00
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	10/6/2025	964.00
IT Expert System, Inc.	DT ITA	- WIOA 24	Workforce Development	10/6/2025	2,700.00
Wolf Driving School, Inc.	DT ITA	- WIOA 24	Workforce Development	10/6/2025	5,337.00
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	10/20/2025	2,822.00
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	10/20/2025	195.00
Management & Information Technology Solutions Inc	DT ITA	- WIOA 24	Workforce Development	10/6/2025	2,450.00
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	10/20/2025	5,401.00
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	10/20/2025	5,488.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
42 North Group, Inc. dba Microtrain Technologies	DT ITA	- WIOA 24	Workforce Development	10/20/2025	4,295.00
Elizabeth Lopez	SS Other Supportive Services	- WIOA 24	Workforce Development	10/6/2025	139.56
Elizabeth Lopez	SS Other Supportive Services	- WIOA 24	Workforce Development	10/6/2025	211.65
Elizabeth Lopez	SS Other Supportive Services	- WIOA 24	Workforce Development	10/6/2025	60.96
E J Rohn Company dba Specialty Mat Service	Professional Services	#NAME?	Workforce Development	10/6/2025	33.56
Groot Recycling dba Accurate Document Destruction	Professional Services	#NAME?	Workforce Development	10/20/2025	63.89
Pitney Bowes Global Financial Services LLC	Equipment Rental	#NAME?	Workforce Development	10/20/2025	165.33
Pitney Bowes Global Financial Services LLC	Equipment Rental	#NAME?	Workforce Development	10/20/2025	165.33
The Pitney Bowes Bank Inc dba The Pitney Bowes Res	Postage	#NAME?	Workforce Development	10/20/2025	200.00
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	10/6/2025	27.98
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	10/6/2025	27.99
JP Morgan Chase Bank, N.A.	Internet	#NAME?	Workforce Development	10/20/2025	318.38
Kruis, Inc. (Sparkle Janiotorial Service)	Janitorial Services	#NAME?	Workforce Development	10/20/2025	1,000.00
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	10/6/2025	67.86
ComEd	Utilities- Electric	#NAME?	Workforce Development	10/20/2025	178.67
JP Morgan Chase Bank, N.A.	Telephone	#NAME?	Workforce Development	10/20/2025	50.74
JP Morgan Chase Bank, N.A.	Internet	#NAME?	Workforce Development	10/20/2025	284.63
JP Morgan Chase Bank, N.A.	Internet	#NAME?	Workforce Development	10/20/2025	159.90
E J Rohn Company dba Specialty Mat Service	Professional Services	#NAME?	Workforce Development	10/6/2025	31.97
Groot Recycling dba Accurate Document Destruction	Professional Services	#NAME?	Workforce Development	10/20/2025	60.85
Kate Benitez	Employee Mileage Expense	#NAME?	Workforce Development	10/20/2025	30.24
Kate Benitez	Employee Mileage Expense	#NAME?	Workforce Development	10/20/2025	60.48
Kate Benitez	Employee Mileage Expense	#NAME?	Workforce Development	10/20/2025	63.56
Ann-Margaret Luciano	Employee Mileage Expense	#NAME?	Workforce Development	10/20/2025	111.72
Ann-Margaret Luciano	Employee Mileage Expense	#NAME?	Workforce Development	10/20/2025	79.03
Ann-Margaret Luciano	Employee Mileage Expense	#NAME?	Workforce Development	10/20/2025	144.83
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	10/6/2025	26.65
JP Morgan Chase Bank, N.A.	Internet	#NAME?	Workforce Development	10/20/2025	303.22
JP Morgan Chase Bank, N.A.	Communication/Web Host	#NAME?	Workforce Development	10/20/2025	76.00
Illinois Phlebotomy Services, LLC	Contractual/Consulting Services	State's Attorney	Kane County Law Enforcement	10/6/2025	850.00
Tri-Tech Forensics, Inc.	Contractual/Consulting Services	State's Attorney	Kane County Law Enforcement	10/20/2025	34.30
Insight Public Sector Inc	Computers	Other- Countywide Expenses	Capital Projects	10/6/2025	56,610.00
Insight Public Sector Inc	Computers	Other- Countywide Expenses	Capital Projects	10/20/2025	38,250.00
Insight Public Sector Inc	Computers	Other- Countywide Expenses	Capital Projects	10/20/2025	117,250.00
JP Morgan Chase Bank, N.A.	Computers	Other- Countywide Expenses	Capital Projects	10/20/2025	1,840.00
GHA Technologies, Inc.	Computers	Other- Countywide Expenses	Capital Projects	10/20/2025	1,574.39
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	Capital Projects	10/6/2025	45,000.00
Wight & Company	Building Improvements	Other- Countywide Expenses	Capital Projects	10/6/2025	2,226.80
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	Capital Projects	10/6/2025	52,346.70
Kluber, Inc.	Building Improvements	Other- Countywide Expenses	Capital Projects	10/6/2025	22,207.00
F.E. Moran, Inc. Mechanical Services	Building Improvements	Other- Countywide Expenses	Capital Projects	10/20/2025	183,665.63
Family Flooring America	Building Improvements	Other- Countywide Expenses	Capital Projects	10/20/2025	7,825.85
Fitzgerald's Electrical Contracting, Inc.	Building Improvements	Other- Countywide Expenses	Capital Projects	10/20/2025	51,142.00
Convergint Technologies LLC	Special Purpose Equipment	Other- Countywide Expenses	Capital Projects	10/6/2025	34,841.57
Wight & Company	Building Improvements	Other- Countywide Expenses	Judicial Facility Construction	10/6/2025	15,148.58
Hampton Lenzini & Renwick, Inc.	Contractual/Consulting Services	Development	Mill Creek Special Service Area	10/20/2025	2,949.03
Hampton Lenzini & Renwick, Inc.	Contractual/Consulting Services	Development	Mill Creek Special Service Area	10/20/2025	376.48
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/6/2025	548.76
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/6/2025	5,303.00
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/6/2025	6,654.35
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/6/2025	5,571.56

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/6/2025	682.43
V3 Construction Group, LTD	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/6/2025	3,807.50
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/20/2025	5,303.00
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/20/2025	278.62
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/20/2025	20,707.68
It's A Wonderful Light, LLC	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/20/2025	9,424.92
Langton Snow Solutions dba Langton Group	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/20/2025	4,000.00
Langton Snow Solutions dba Langton Group	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/20/2025	42,940.00
Safe Step, LLC	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/20/2025	29,948.29
Chem-Wise Ecological Pest Management, Inc.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	10/20/2025	175.00
Tri City Land Management Co., LLC	Building Space Rental	Development	Mill Creek Special Service Area	10/6/2025	1,100.88
Rehm Electric Shop, Inc.	Intersect Lighting Services	Development	Mill Creek Special Service Area	10/6/2025	1,087.11
Securadyne Systems Intermediate LLC dba Adesta LLC	Miscellaneous Contractual Exp	Development	Mill Creek Special Service Area	10/20/2025	5,041.10
Nicor Gas	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	10/6/2025	55.41
Nicor Gas	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	10/6/2025	55.44
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	10/6/2025	369.75
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	10/6/2025	154.13
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	10/6/2025	34.71
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	10/20/2025	255.66
Plote Construction, Inc.	Road Construction	Transportation	North Impact Fees	10/20/2025	186,388.58
V3 Companies, LTD	Engineering Services	Transportation	Central Impact Fees	10/6/2025	72,990.91
V3 Companies, LTD	Engineering Services	Transportation	Central Impact Fees	10/6/2025	88,862.35
V3 Companies, LTD	Engineering Services	Transportation	South Impact Fees	10/20/2025	1,180.14
V3 Companies, LTD	Engineering Services	Transportation	South Impact Fees	10/20/2025	5,712.11
State of Illinois Treasurer - IDOT	Road Construction	Transportation	South Impact Fees	10/20/2025	604,512.63
ACR Reporting, LLP	Highway Right of Way	Transportation	South Impact Fees	10/20/2025	278.00
Clean Harbors Environmental Services, Inc.	Contractual/Consulting Services	Environmental Management	Enterprise Surcharge	10/6/2025	4,178.00
Clean Harbors Environmental Services, Inc.	Contractual/Consulting Services	Environmental Management	Enterprise Surcharge	10/6/2025	4,110.80
JP Morgan Chase Bank, N.A.	Professional Services	Environmental Management	Enterprise Surcharge	10/20/2025	37.93
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Environmental Management	Enterprise Surcharge	10/20/2025	350.00
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Environmental Management	Enterprise Surcharge	10/20/2025	27.94
JP Morgan Chase Bank, N.A.	Operating Supplies	Environmental Management	Enterprise Surcharge	10/20/2025	-31.99
JP Morgan Chase Bank, N.A.	Operating Supplies	Environmental Management	Enterprise Surcharge	10/20/2025	472.23
Waste Management of Illinois - West	Operating Supplies	Environmental Management	Enterprise Surcharge	10/20/2025	870.49
Juan Marquez	Retiree Payments	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	366.72
Kevin Tindall	Retiree Payments	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	645.63
AssuredPartners Cap. dba Assured Partnrs of IL LLC	Contractual/Consulting Services	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	9,500.00
Flexible Benefits Service, LLC	Healthcare Admin Services	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	1,622.25
Health Care Service Corporation dba BCBSIL	Healthcare - Stop Loss Insurance	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	-184,994.13
Fidelity Security Life Insurance Company (Eyemed)	Healthcare - Vision Insurance	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	7,084.84
Cigna Health and Life Insurance Company	Healthcare - Dental Insurance	Other- Countywide Expenses	Health Insurance Fund	10/6/2025	68,482.77
Magellan Healthcare, Inc.	Healthcare - Life Insurance	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	4,440.00
Flexible Benefits Service, LLC	Healthcare - Medical Expense Reimbursement	Other- Countywide Expenses	Health Insurance Fund	10/6/2025	2,746.00
Flexible Benefits Service, LLC	Healthcare - Medical Expense Reimbursement	Other- Countywide Expenses	Health Insurance Fund	10/6/2025	3,533.57
Flexible Benefits Service, LLC	Healthcare - Medical Expense Reimbursement	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	4,741.04
Flexible Benefits Service, LLC	Healthcare - Medical Expense Reimbursement	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	990.43
Cerity Partners Retirement Plan Advisors, LLC	Financial Wellness	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	2,500.00
Health Care Service Corporation dba BCBSIL	Healthcare - Stop Loss Insurance	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	95,475.72
Health Care Service Corporation dba BCBSIL	Self Insured Healthcare Claims	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	718,257.02
Health Care Service Corporation dba BCBSIL	Self Insured Healthcare Claims Administration	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	24,472.62
Health Care Service Corporation dba BCBSIL	Healthcare Facility Access Fee	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	3,088.22
Health Care Service Corporation dba BCBSIL	Healthcare Credits	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	-60,648.64

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Health Care Service Corporation dba BCBSIL	Self Insured Healthcare Claims	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	850,782.15
Health Care Service Corporation dba BCBSIL	Self Insured Healthcare Claims Administration	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	29,665.08
Health Care Service Corporation dba BCBSIL	Healthcare Physician Services Fee	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	209,452.65
Health Care Service Corporation dba BCBSIL	Healthcare Credits	Other- Countywide Expenses	Health Insurance Fund	10/20/2025	-73,463.52
Humana Insurance Company	Healthcare - Health Insurance	Other- Countywide Expenses	Health Insurance Fund	10/6/2025	16,831.20
Flexible Benefits Service, LLC	Healthcare - Health Insurance	Other- Countywide Expenses	Health Insurance Fund	10/27/2025	13,246.68
Tri-Com Central Dispatch/City of Geneva	Distribution	Information Technologies	911 Emergency Surcharge	10/6/2025	163,352.85
Tri-Com Central Dispatch/City of Geneva	Distribution	Information Technologies	911 Emergency Surcharge	10/6/2025	116,526.89
Tri-Com Central Dispatch/City of Geneva	Distribution	Information Technologies	911 Emergency Surcharge	10/6/2025	158,647.61
Voiance Language Services, LLC	Distribution	Information Technologies	911 Emergency Surcharge	10/20/2025	358.50
AT&T dba AT&T Enterprises, LLC	Distribution	Information Technologies	911 Emergency Surcharge	10/20/2025	217.92
Illinois Department of Revenue	Accrued Liabilities		Recorder's Rental Surcharge	10/1/2025	82,998.00
Flexible Benefits Service, LLC	Accrued Liabilities		Flexible Spending Account	10/6/2025	5,991.12
Flexible Benefits Service, LLC	Accrued Liabilities		Flexible Spending Account	10/6/2025	5,981.83
Flexible Benefits Service, LLC	Accrued Liabilities		Flexible Spending Account	10/20/2025	4,843.73
Flexible Benefits Service, LLC	Accrued Liabilities		Flexible Spending Account	10/20/2025	4,063.40
Office of the Illinois State Treasurer	Accrued Liabilities		County Clerk Domestic Violence	10/20/2025	1,905.00
IL Department of Public Health - Vital Records	Accrued Liabilities		Death Certificates	10/20/2025	8,416.00
Illinois Department of Revenue	Accrued Liabilities		State Real Estate Transfer Tax	10/1/2025	585,729.50
Builders Paving, LLC	Repairs and Maint- Resurfacing	Transportation	Blackberry Township	10/6/2025	130,000.00
Curran Contracting Company	Repairs and Maint- Resurfacing	Transportation	Hampshire Township	10/20/2025	123,000.00
TOTAL				**2204**	**$15,675,437.87**

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1222

AUTHORIZING MAGELLAN HEALTHCARE, INC. AS KANE COUNTY'S EMPLOYEE ASSISTANCE PLAN PROVIDER FOR 2026

WHEREAS, Kane County provides health and wellness benefits for all eligible County employees, retirees, disabled employees, and COBRA participants; and

WHEREAS, Magellan Healthcare, Inc is the existing provider for employee assistance benefits, and the current contract expires December 31, 2025; and

WHEREAS, Magellan Healthcare, Inc., has proposed a contract renewal with adjusted rates and coverage for 2026; and

WHEREAS, Assured Partners, the County's health insurance broker of record, recommends continuation of this plan at the proposed rates as cost-effective for 2026; and

WHEREAS, after careful review of all relevant information with regard to cost and benefit, it is in the best interests of Kane County and its employees that Magellan Healthcare, Inc. remain the provider of Kane County's Employee Assistance Plan for the 2026 calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Magellan Healthcare, Inc. is authorized to continue as the administrator of Kane County's Employee Assistance Program.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Executive Director of Human Resources and the Kane County Board Chair are hereby authorized to sign an agreement consistent with the terms set forth herein and the fee schedule agreement as set forth in the contract.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Magellan Healthcare, Inc. as Kane County's Employee Assistance Plan Provider for 2026

Committee Flow:
Human Services Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Jamie Lobrillo

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Resolution authorizes Kane County to enter into a 12-month contract for the calendar year of 2026 with Magellan Healthcare, Inc. to provide Kane County's Employee Assistance Plan (EAP). This contract reflects a cost savings due to reduction in the number of paid therapy sessions included in the plan in response to the addition of first dollar coverage of mental health in the county's health plan.

October 7, 2025

Christine Davis
Human Resources
Kane County
719 South Batavia Avenue, Building B
Geneva, IL 60134

Dear Ms. Davis:

This letter is to serve as an amendment of the current Services Agreement for the Employee Assistance Program ("Agreement") by and between **MAGELLAN HEALTHCARE, INC.** ("Magellan") and **KANE COUNTY** ("Sponsor"), which is effective for the period of January 1, 2025 through December 31, 2027.

Effective January 1, 2026:

1. Section 10.4 Notices is deleted in its entirety and replaced as follows:

10.4 Notices. Unless otherwise provided in this Agreement, all notices required or permitted under this Agreement shall be in writing and shall be deemed sufficiently given if given by e-mail to contractnotices@magellanhealth.com or registered, certified or express mail, or reputable overnight courier service with receipt confirmed as follows:

To Magellan:	Magellan Healthcare, Inc. 13500 Riverport Drive, Suite 110 Maryland Heights, MO 63043 Attention: President
With a copy to:	Magellan Healthcare, Inc. 13500 Riverport Drive, Suite 110 Maryland Heights, MO 63043 Attention: General Counsel
To Sponsor:	Kane County 719 South Batavia Avenue, Building B Geneva, IL 60134 Attention: Human Resources

From time to time, either party may designate a different name or address for purposes of notice.

2. Addendum A Section 2.2 Personal Consultation Services is deleted in its entirety and replaced as follows:

2.2 Personal Consultation Services. Magellan will maintain a toll-free telephone access line 24 hours per day, 7 days per week, for Participants to access EAP services. EAP Consultants will be available through the telephone access line to assess the caller's problem and arrange for appropriate assistance (e.g., provide coaching and/or refer to a benefit program, community resource or other service provider). In addition, EAP Consultants will provide Crisis Consultation. Magellan will link each Participant who requests In-Person Sessions to an EAP Counselor or will alternatively link each Participant who requests and/or prefers Virtual Therapy to his or her available and appropriate options for Virtual Therapy. Magellan will explain all available modalities for EAP services to

Participants in linking them with its various options. Sessions will be available by appointment on weekdays, evenings, and Saturdays at the offices of EAP Counselors nationwide for In-person Sessions or via the appropriate platform for Virtual Therapy. The EAP Counselor or Virtual Therapy Provider will assess the Participant's problems and, in accordance with the EAP Counselor or Virtual Therapy Provider's best judgment, provide Brief Counseling and/or refer the Participant to an appropriate treatment provider and/or community resource. Each Participant is eligible for up to three (3) Sessions per problem per year, as clinically appropriate. Participants may alternate between different Virtual Therapy modalities between Sessions in working toward the Session limit but may not accrue Sessions concurrently with different modalities. As applicable, Participants will have access to EAP services through self-referral, supervisor referral, human resources referral, and mandatory referral.

3. Addendum A Section 2.5 Training Hours is deleted in its entirety and replaced as follows:

2.5 Training Hours. At the request of Sponsor and a minimum of twenty-five (25) business days' notice, Magellan and/or its vendor partners will provide standard employee wellness seminars and supervisor or employee trainings ("Training Hours") for a Supplemental Fee at the rate set forth on Addendum B. Training Hours do not include non-local travel expenses (*i.e.*, those reasonable expenses in connection with travel in excess of fifty (50) miles or one (1) hour from the office of the Magellan representative to the worksite, charged at Magellan's actual cost) and special instructional materials, if any. In the event that any service is scheduled and subsequently canceled with less than five (5) business days' notice, Sponsor will be billed or debited as if the scheduled services had been delivered. Unless otherwise agreed by Magellan and Sponsor, all Training Hours shall be delivered in-person at a Sponsor worksite. In the event the audience for a Training Hour, either in-person or virtually as the parties may agree, has over one hundred (100) attendees, the parties agree Magellan may require additional resources to facilitate such an audience and the parties will mutually agree on any additional costs or resources necessary from Sponsor to do so.

Magellan's external vendors may also offer additional options for topics that Training Hours may be used for; in such an event, these trainings will be listed in Magellan's training guide and subject to availability. Magellan will inform Sponsor of the additional costs of any such Training Hours in the event additional cost is necessary to utilize such a training in advance of scheduling these options.

While availability of recordings or agreement to allow recording of a seminar or training is not guaranteed and is subject on a case-by-case basis to Magellan's sole discretion (to be provided promptly upon Sponsor request to record or provide a recording of a Training Hour), in the event Magellan agrees to allow Sponsor to record or receive a recording of a training and thereby grants a license to such training and related material, the following terms and conditions shall apply without need for individual licensure:

- Any such license will be effective from the date of recording for the sooner of six (6) months from the date of recording or the date of termination of this Agreement. Such period may be extended as mutually agreed and Magellan reserves the right to terminate such licensure for a particular recording or recordings if the content therein no longer represents Magellan or clinical best practices or becomes outdated in Magellan's sole determination.
- Sponsor recognizes that Magellan's training program is unique, robust, and proprietary and agrees to protect the proprietary nature of these trainings in accordance with the terms of this Agreement.
- Sponsor agrees to treat any such recording or its related materials as Proprietary Information subject to this Agreement.

- Sponsor agrees to use the recordings and materials solely for the purpose of conducting training of or making the presentations available to Sponsor Employees and/or management personnel during the license period.
- Sponsor agrees to refrain copying the materials and disclosing, distributing, or broadcasting externally the presentation, recordings, and materials except as required in order for Sponsor personnel to organize training for or make the presentation or recording available to employees and staff or to make such recordings and materials available for later review by its Employees and/or management. At any rate, any posting or publication of the presentation or materials shall be on internal-only platforms and locations over which Sponsor has control that are not publicly accessible.
- Sponsor agrees to refrain from editing the recordings or making any changes whatsoever to the materials without first consulting Magellan.
- Sponsor agrees to, within five business days following request by Magellan or at the end of the license period, cease using the licensed material and use commercially reasonable efforts to, if applicable, return or destroy all print materials, recordings, and other tangible or electronic materials.

4. Addendum B Fee Schedule is deleted in its entirety and replaced with Addendum B, as attached hereto.

All remaining terms of the Agreement remain unchanged and in effect.

If this letter reflects your understanding of the new terms of our agreement, please have this letter signed by the appropriate person and returned to me.

We appreciate your continued confidence in Magellan and are proud to be able to list **Kane County** as one of Magellan's clients.

Sincerely,

Kim McGhee
Account Manager II

MAGELLAN HEALTHCARE, INC.

Date: _____ By: _____

Title: _____

KANE COUNTY

Date: _____ By: _____

Title: _____

ADDENDUM B
FEE SCHEDULE

PEPM Rates

1-3 Session EAP	$1.12

Supplemental Fees

Training Hours	$275.00 per hour plus non-local travel expenses and special instructional materials, if any
CIR Services	$275.00 per hour plus non-local travel expenses, if any
CIR Cancellation Fee	$275.00 per hour
DOT/SAP Services	$750.00 per case

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1348

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH JEFFERSON COUNTY FOR JUVENILE DETENTION SERVICES

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, Jefferson County desires to enter into an intergovernmental agreement with Kane County wherein Kane County would house Jefferson County minors at its Juvenile Justice Center with a per diem charge of $225.00 (two hundred and twenty-five dollars) per day per minor; and

WHEREAS, the three-year intergovernmental agreement with Jefferson County commences upon date of approval and signature by Jefferson County and Kane County and will continue until December 1, 2028. This agreement may be amended with the written consent of all parties hereto and, provided a need continues to exist and may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Madam Chair be authorized to sign a three-year contract with the County of Jefferson for juvenile detention services.

Line Item: 001.430.000.37090
Line Item Description: Youth Home Reimbursement
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? N/A
Are funds currently available for this Personnel/Item/Service in the specific line item? N/A
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing an Intergovernmental Agreement with Jefferson County for Juvenile Detention Services

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, 630.232.5809

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution is for a three-year intergovernmental agreement with Jefferson County to provide juvenile detention services for Jefferson County minors in need of such services.

Kane County will house Jefferson County minors at its Juvenile Justice Center at a per diem of Two Hundred Twenty-Five Dollars ($225) per day, per minor. The agreement commences upon date of approval and signature by Jefferson County and Kane County and will continue from date of signing to December 1, 2028.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1358

AUTHORIZING SECOND EXTENSION AND SCOPE OF WORK ADJUSTMENT TO PROFESSIONAL SERVICE AGREEMENT FOR 2026 RECYCLING CENTER AND EVENT STAFFING AND OPERATIONS

WHEREAS, the Kane County Board authorized a professional services agreement with eWorks Electronics Services, Inc. for staffing and recycling collection services at various County recycling locations via Resolution #23-506, as extended for one year via Resolution #24-532; and

WHEREAS, the professional services agreement, as extended, expires on December 31, 2025; and

WHEREAS, the need for the services described in the original agreement scope of work is ongoing and the service provided by eWorks Electronics Services has been of high quality; and

WHEREAS, it is necessary to amend the scope of work to provide for the County's Fabyan Parkway Recycling Center to serve as a collection site for portable batteries under the Portable and Medium-Format Battery Stewardship Act (415 ILCS 205), beginning January 1, 2026; and

WHEREAS, the County requests and eWorks Electronics Service, Inc. agrees to a one (1) year agreement extension and Nine Thousand Dollars ($9,000.00) to be payable to eWorks for equipment expenses related to maintaining and operating the recycling centers in 2026; and

WHEREAS, the second extended agreement period shall begin January 1, 2026 and end December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board authorizes its Chairman to enter into a one (1) year extension to the Professional Services Agreement with eWorks Electronics Services at an additional cost of Nine Thousand Dollars ($9,000.00).

Line Item: 650-670-670-50150
Line Item Description: Consulting Services
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Second Extension and Scope of Work Adjustment to Professional Service Agreement for 2026 Recycling Center and Event Staffing and Operations

Committee Flow:
Energy and Environmental Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Clair Ryan, 630-208-3841, ryanclair@kanecountyil.gov

Budget Information:

Was this item budgeted? Yes.	Appropriation Amount: $9,000
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes.	

Summary:

This is the second of three optional one year extensions to a Professional Services Agreement with eWorks Electronic Services, Inc. for staffing and collection of recyclables at County events and collection sites. The County will reimburse eWorks $9,000 towards equipment rental expenses for the sites. The Scope of Work has been expanded to allow for the collection of portable batteries at the Fabyan Recycling Center under the Illinois Battery Stewardship Act program, beginning January 1, 2026. The County Recycling Program anticipates receiving compensation from the battery stewardship organization for the batteries collected at Fabyan at a rate of $0.20 per pound = $400 per ton.

COUNTY OF KANE

DIVISION OF
ENVIRONMENTAL & WATER RESOURCES
Jodie L. Wollnik
P.E., Director

RECYCLING PROGRAM OFFICE
Clair Ryan,
Recycling Program Coordinator

County Government Center
719 S. Batavia Avenue
Geneva, IL 60134
www.kanecountyil.gov

Departmental Office Phone : (630) 232-3497
Recycling Programs Office: (630) 208-3841
FAX: (630) 208-3837
www.kanecountyil.gov/Pages/recycling

PROFESSIONAL SERVICE AGREEMENT EXTENSION (2) AND SCOPE MODIFICATION

This EXTENSION made this _____ day of December, 2025 is part of and is to be attached to the original Professional Services Agreement (Res. 23-506, passed by the Kane County Board on December 12, 2023), made effective on the first day of January 2024 by and between County of Kane and eWorks Electronics Services, Inc. (eWorks).

The County hereby requests and eWorks agrees to the second of three (3) one-year (1-year) agreement extension periods for electronic waste collection services, with an addition to Exhibit A, Scope of Services, as detailed on the following pages, and all other existing agreement terms and conditions to remain effective. The extension period begins on January 1, 2026 and ends December 31, 2026, where upon it will be eligible for one (1) additional one-year (1-year) extension.

The parties hereto mutually agree that the aforesaid Professional Services Agreement and this Extension is and shall be and remain in full force and effect in accordance with all the terms and conditions thereof, modified only as in this Extension specifically provided.

_____ _____

Jeff Staff
Director of Midwest Operations
eWorks Electronics Services, Inc.

Date

_____ _____

Corinne M. Pierog, MA, MBA
Chairman, County Board
Kane County, Illinois

Date

Exhibit A (modifications effective 01/01/26)

Scope of Services

Collection of Recyclable Materials in Kane County

Throughout this Scope, Covered Electronic Device (CED) shall have the definition set forth in CERA (415 ILCS 151, 1-5). Portable Battery shall have the definition set forth in the Portable and Medium-Format Battery Stewardship Act (415 ILCS 205, 10). The Consultant agrees to provide the following services on an ongoing basis:

1. The Consultant shall maintain R2 and/or e-Stewards certification for the safe and responsible collection, storage and processing of consumer electronic devices sent for recycling.

2. The Consultant shall register with the Illinois Environmental Protection Agency (IEPA) as a Collector under the Consumer Electronics Recycling Act (CERA) program by January 1 of each year.

3. The Consultant shall provide staffing and equipment to ensure the efficient and safe collection CEDs and other recyclable materials at County-affiliated collection sites and events. Equipment may include, but it not limited to, temporary shelter facilities, temporary restrooms, fork lifts, pallet jacks, and associated fuel and accessories. All CEDs must be collected and packaged according to the standards set forth in 415 ILCS 151, 1-45(e) - (g);

   County-affiliated collection sites and event sites are as follows:

Collection site 1:

Address: 517 E. Fabyan Parkway, Batavia, IL 60510

Ownership: Kane County

Authority: This agreement for services

Hours of Operation: 35 - 45 hours per week, minus holiday closures determined by the Consultant. Days and hours of operation will be determined and maintained by mutual agreement between County program staff and the Consultant. The Consultant shall provide County program staff with a list of holidays to be observed during the last month of the preceding year. The Consultant may not change routine days or hours of operation without 30 days of notice to the County. Should an emergency result in temporary closure of the site during normal hours of operation, the Consultant shall notify County staff at the first possible opportunity.

Materials Collected: CEDs, Portable Batteries and other recyclable materials. Other recyclable materials shall not be hazardous materials requiring special permitting for handling, storage or transportation under state or federal law and shall be determined by mutual agreement between County program staff and the Consultant.

Ownership of Materials Collected: Custody of CEDs collected is as set forth in CERA (415 ILCS 151). Custody of Portable Batteries collected shall belong to a battery stewardship organization with an IEPA-approved battery stewardship plan as described in the Battery Stewardship Act (415 ILCS 205). Custody and ownership of all other recyclable materials collected shall belong to the Consultant. Upon termination of this agreement or upon permanent closure of the site for another reason, the Consultant will forfeit ownership of any materials remaining on site 30 days after following site closure, and the County shall have the right to sell or otherwise dispose of such material at its discretion.

Site Maintenance: Provision of electricity, snow removal services, and landscaping services shall be the responsibility of the County. Maintenance of equipment, including rented shelters and temporary restroom facilities retained by the Consultant, shall be the responsibility of the Consultant or of third parties retained by the Consultant for such purposes.

Collection site 2:

Address: 900 Angle Tarn, West Dundee, IL 60118

Ownership: Village of West Dundee

Authority: This agreement for services & Intergovernmental Agreement between County of Kane, Village of West Dundee, and eWorks Electronics Services, Inc.

Hours of Operation: 35 - 45 hours per week hours per week, minus holiday closures determined by the Consultant and by the Village of West Dundee. Days and hours of operation will be determined and maintained by mutual agreement between the Village of West Dundee and the Consultant. The Consultant shall provide County program staff with a list of holidays to be observed during the last month of the preceding year. The Consultant may not change routine days or hours of operation without 30 days of notice to the County and the Village. Should an emergency result in temporary closure of the site during normal hours of operation, the Consultant shall notify County and Village staff at the first possible opportunity.

Materials Collected: Set forth in the Intergovernmental Agreement between County of Kane, Village of West Dundee, and eWorks Electronics Services, Inc.

Ownership of Materials Collected: Custody of CEDs collected is as set forth in CERA (415 ILCS 151). Custody and ownership of all other recyclable materials collected shall belong to the Consultant.

Site Maintenance: Provision of electricity, bathroom facilities, and snow removal services shall be the responsibility of the Village as described in the IGA for the site. Maintenance of equipment, including rented shelters, retained by the Consultant shall be the responsibility of the Consultant or of third parties retained by the Consultant for such purposes.

Event site 1:

Address: 540 S. Randall Rd., St. Charles, IL 60174

Ownership: Kane County

Authority: This agreement for services

Frequency: Event dates, hours of operation and frequency will be determined through mutual agreement between County program staff, the Consultant, and the County's assigned Group Plan Operator under CERA. Should an emergency result in the Consultant's inability to collect material at a scheduled event the Consultant shall notify County staff at the first possible opportunity.

Materials Collected: CEDs and other recyclable materials. Other recyclable materials shall not be hazardous materials requiring special permitting for handling, storage or transportation under state or federal law and shall be determined by mutual agreement between County program staff and the Consultant. The Consultant and the County shall agree to a list of accepted materials within 30 days of any planned event.

Ownership of Materials Collected: Custody of CEDs collected is as set forth in CERA (415 ILCS 151). Custody and ownership of all other recyclable materials collected shall belong to the Consultant.

Removal of Materials Collected: The Consultant shall endeavor to remove all collected material from the site at the end of each event. If any excess material is left on site, the Consultant shall notify County program staff. The Consultant will forfeit ownership of any materials remaining on site 7 days (168 hours) after the end of an event, and the County shall have the right to sell or otherwise dispose of such material at its discretion.

Event site 2:

Address: 994 N. Lake St., Aurora, IL 60506

Ownership: Phil Schalz 1, LLC

Authority: Private agreement between Consultant and property owner

Frequency: Event dates, hours of operation and frequency will be determined through mutual agreement between County program staff, the Consultant, the site owner, and the County's assigned Group Plan Operator under CERA. Should an emergency result in cancellation of a planned event the Consultant shall notify County staff at the first possible opportunity.

Materials Collected: CEDs and other recyclable materials. Other recyclable materials shall not be hazardous materials requiring special permitting for handling, storage or transportation under state or federal law and shall be determined by mutual agreement between County program staff and the Consultant. The Consultant and the County shall agree to a list of accepted materials within 30 days of any planned event.

Ownership of Materials Collected: Custody of CEDs collected is as set forth in CERA (415 ILCS 151). Custody and ownership of all other recyclable materials collected shall belong to the Consultant.

Removal of Materials Collected: The Consultant shall endeavor to remove all collected material from the site at the end of each event. In the event that any excess material is left on site, the Consultant shall notify the property owner and arrange for the removal of material at the first possible opportunity or as otherwise agreed upon by the Consultant and the property owner.

Additional or Substitution of Collection Sites and/or Event Sites:

From time to time, it may be necessary to add, subtract or substitute collection sites and event sites based on site availability, usage and other factors. It shall be the intention of the County to have a sufficient mix of collection sites and events to meet the convenience standard set forth in CERA (415 ILCS 151, 1-15). The County and the Consultant may, by mutual agreement and with required notification to the County's assigned Group Plan Operator through CERA, add, subtract or substitute specific collection sites and event locations without revision to this Scope of Services.

4. The Consultant shall accept and consolidate CEDs collected by LRS Holdings, LLC at its Elburn Electronic Waste Center (1N138 Linlar Drive, Elburn, IL 60119) under the terms of a separate agreement between LRS and the Consultant.

5. The Consultant may charge residents for the collection of televisions and computer monitors at County collection sites and events as set forth in CERA (415 ILCS 151/1-45 (h)). The Consultant shall decide the fee structure and communicate it to County program staff. Any changes to such fees shall be communicated to the County no fewer than 30 days before taking effect. The Consultant must provide the equipment necessary to receive and track fee payments by cash and credit/debit cards from residents. The Consultant must issue any receipts required by state or local law. All fees described herein will be retained by the Consultant.

6. The Consultant shall accept dumped CEDs collected from rights of way or other public properties and delivered to collection sites or events by units of local government, waiving any fees established under Item 5 above. The Consultant and County program staff shall work together to establish suitable documentation and notification procedures for the delivery of dumped electronics.

7. The Consultant may charge residents for the collection of non-CED recyclable materials. The Consultant, in cooperation with its third party processors, shall decide the fee structure and communicate it to County program staff. Any establishment of new fees or changes to such fees shall be communicated to the County no fewer than 30 days before taking effect. The Consultant must provide the equipment necessary to receive and track fee payments by cash and credit/debit cards from residents. The Consultant must issue any receipts required by state or local law. All fees described herein will be retained by the Consultant or transferred from the Consultant to a third party processor as applicable.

8. The Consultant shall maintain the standards for packaging and temporary storage of CEDs set forth in CERA (415 ILCS 151, 1-45(e)). The Consultant shall work directly with the County's assigned Group Plan Operator through CERA to obtain the packaging materials necessary for the collection of CEDs.

9. Consultant shall package and store non-CED recyclable materials in ways that prevent dispersal of or damage to the material by weather. Any weather-related dispersal of materials at or around collection or event sites shall be addressed by the Consultant at the first possible opportunity. Similarly, any spills or incidental scatter taking place during the routine collection of materials shall be addressed by the Consultant at the end of each day for collection sites or upon the conclusion of each event.

10. Consultant shall package and store Portable Batteries in packaging provided by a battery stewardship organization with an IEPA-approved battery stewardship plan as described in the Battery Stewardship Act (415 ILCS 205). Such packaging will be sealed each day prior to site closure and covered with an impermeable cover during inclement weather to prevent damage to collected batteries.

11. Consultant shall ensure that staff at sites collecting Portable Batteries participate in any training required by a battery stewardship organization with an IEPA-approved battery stewardship plan as described in the Battery Stewardship Act (415 ILCS 205). Such training will likely include identification of Portable Batteries and batteries not covered by the program, identification of damaged and defective batteries, and use of battery stewardship-organization provided packaging. Such training will be provided at no cost to Consultant.

12. Consultant shall communicate shipping needs for filled containers of Portable Batteries to County program staff. All arrangements for shipping filled containers and delivery of replacement containers shall be made by County staff.

13. The Consultant's staff at collections sites and events should attempt to answer residents' questions about non-accepted materials to the best of their abilities but may direct/re-direct all such inquiries to County

program staff. Public phone and email inquiries related to County-affiliated sites and events shall be accepted and returned by County program staff and not by the Consultant.

14. The Consultant shall arrange for the safe, efficient and timely transportation of all collected materials, excluding Portable Batteries (see item 12, above), from collection sites and events. The Consultant shall work directly with the County's assigned Group Plan Operator through CERA to transport CEDs, including those consolidated through Item 4 above, to an approved recycler selected by the Operator.

15. The Consultant shall contract or otherwise seek markets independently for processing and reclamation, reuse or recycling of all non-CED recyclable material according to the definition of these terms set forth in the IL Solid Waste Planning and Recycling Act (415 ILSC 15/3) where the end result is raw material or product returned to the economic mainstream. The Consultant must disclose current downstream processors to County program staff upon request. The Consultant must notify County program staff at the first available opportunity if the reclamation, reuse or recycling of any non-CED material becomes unfeasible due to current market conditions or due to any other reason.

16. The Consultant shall submit a report with the total weight, by CED category, of residential CEDs transported from County collection sites and events during each calendar year, including those consolidated through Item 4 above, to the IEPA and to the County's assigned Group Plan Operator through CERA by March 1 of the following year.

17. The Consultant shall submit a report with the total weight, by CED category, and weights of all other accepted recyclable materials transported from County collection sites and events to the County on a quarterly basis. Submit also a report summarizing site visitation and traffic to the County collection sites on a quarterly basis. Format of such reports will be developed by mutual agreement between the County program staff and Consultant.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1375

AUTHORIZING AN AGREEMENT WITH THE VILLAGE OF WEST DUNDEE AND EWORKS ELECTRONICS SERVICES, INC. FOR OPERATION OF THE WEST DUNDEE RECYCLING CENTER IN 2026

WHEREAS, the Kane County Solid Waste Management Plan, most recently updated in 2020, recommends that the County maintain programs to divert consumer electronics and other hard-to-recycle materials from disposal in landfills; and

WHEREAS, the Consumer Electronics Recycling Act (CERA - 415 ILSC 151), effective January 1, 2019, bans the landfill disposal of several common consumer electronic items; and

WHEREAS, the Kane County Recycling Program opted in to participate in the CERA program for 2026 and will be renewing a contract for recycling collection services with eWorks Electronics Services; and

WHEREAS, the Kane County Department of Environmental and Water Resources FY26 budget includes $750 per month to cover Village expenses associated with hosting the recycling center; and

WHEREAS, it is beneficial to residents of the County to have access to five-day-a-week, year-round recycling centers.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board authorizes its Chairman to execute an agreement with the Village of West Dundee and eWorks Electronics Services, Inc. for the collection of recyclable materials.

Line Item: 650-670-670-50150
Line Item Description: Contractual expenses
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing an Agreement with the Village of West Dundee and eWorks Electronics Services, Inc. for Operation of the West Dundee Recycling Center in 2026

Committee Flow:
Energy and Environmental Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Clair Ryan, 630-208-3841, ryanclair@kanecountyil.gov

Budget Information:

Was this item budgeted? Yes.	Appropriation Amount: $9,000
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes.	

Summary:

Agreement allows the County and its contracted recycling collections partner to continue to operate a five-day-a-week staffed collection point for hard to recycle materials at the Village of West Dundee Department of Public Works. This site will collect the same suite of materials as in the year previous, including electronics, clothing and textiles, books, and select child care items. Appropriated funding will off-set Village expenses related to use of the space.

**INTERGOVERNMENTAL AGREEMENT AMONG THE COUNTY OF KANE,
THE VILLAGE OF WEST DUNDEE, AND eWORKS ELECTRONIC SERVICES INC.
FOR THE COLLECTION OF ELECTRONIC EQUIPMENT & OTHER RECYCLABLES IN 2026**

THIS AGREEMENT is hereby made and entered into as of the date of final execution below, by and among KANE COUNTY, ILLINOIS (hereinafter referred to as the "County"), the VILLAGE OF WEST DUNDEE, ILLINOIS, a municipal corporation (hereinafter referred to as the "Village"); and eWorks Electronic Services, Inc. (hereinafter referred to as the "Collector").

WITNESSETH

WHEREAS, the Village and the County are public agencies within the meaning of the Intergovernmental Cooperation Act; and

WHEREAS, the Village and the County are also units of local government within the meaning of Section 10 of Article 7 of the Constitution of the State of Illinois; and

WHEREAS, the Village and the County are authorized to contract among themselves to obtain or share services, or exercise, combine, or transfer any power or function in any manner not prohibited by law; and

WHEREAS, the County has an Agreement with the Collector to provide recycling collection services for used electronics equipment; and

WHEREAS, the County has opted in to collection and proper management of used electronic equipment under the Illinois Consumer Electronics Recycling Act for the 2026 program year; and

WHEREAS, the collection of used electronic equipment for recycling is a matter within the government and affairs of the parties.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Village, County and the Collector agree as follows:

SECTION 1. RECITALS

The foregoing recitals are hereby incorporated into this agreement in their entirety.

SECTION 2. SCOPE OF SERVICES

(A) The Village agrees to accept on its property electronic equipment, smoke and carbon monoxide detectors, child car seats, high chairs, strollers and ride-on toys, books, cardboard, paper and textiles for recycling from the public during normal business hours, year-round. Within these categories, items to be collected, processed, and marketed will be determined by the Collector as set forth in its contract with the County (the "Recycling Collection Services Contract"). Large home appliances (including stoves, refrigerators, freezers, etc.), items containing chemical refrigerants, and household hazardous waste (including paint, cleaners, etc.) cannot be accepted under this Agreement.

(B) The Village agrees to accept on its property corrugated plastic campaign signs for recycling from the public during the two week period directly following electoral primaries and general elections. The County will arrange for timely transportation of these materials from the site.

(C) The County will maintain a formal agreement with the recycling Group Plan Operator assigned to the County by the Illinois Manufacturer Clearinghouse/Electronics Recycling Representative Organization under the Consumer Electronics Recycling Act (415 ILCS 151).

(D) The Village will provide a location open to all County residents. The Village will provide staff time, as needed, up to one hour per day. The Village will provide power to the Collector's enclosed work station. The Village may invest in a motion activated surveillance camera to monitor illicit dumping during closed hours in order to seek an additional funding source through fines, but is not obligated to do so.

(E) The Collector will provide one full-time staff person to run the site during all open hours, and will deploy on call backup individuals in case of short or long-term absences of the regular staff person. It will also provide an enclosed work station and, in cooperation with Kane County's assigned Group Plan Operator through the Consumer Electronics Recycling Act, all necessary gaylord boxes and pallets, trailer, transport, and processing of electronic equipment, paper fiber and textiles.

SECTION 3. INCENTIVE PAYMENT TO VILLAGE

The County shall provide a financial incentive to the Village. Payment shall be made to the Village and used, to the extent necessary, for site improvements, electricity and fuel cost, equipment, and labor related to continuing to operate a drop-off site for electronics. The amount to be paid for calendar year 2026 will be seven-hundred and fifty dollars ($750) per month that the drop-off is open to the public.

The amount to be paid in 2027 and beyond is yet to be determined, contingent upon availability of funds and potential changes associated with the Consumer Electronics Recycling Act (415 ILCS 151), which replaced the Electronic Products Recycling and Reuse Act, effective January 1, 2019.

SECTION 4. CHANGES

The County, the Village or the Collector may, from time to time, require or request changes in the scope of services to be performed hereunder. Such changes which are mutually agreed upon by and among the County, the Village, and the Collector shall be incorporated only in written amendments to this Agreement.

SECTION 5. TERMINATION

Default. This Agreement may be terminated in whole or in part in writing by any party in the event of substantial failure (hereinafter termed "termination by default") by another party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no such termination may be effected unless the all parties are given (1) not less than sixty (60) calendar days written notice of intent to terminate and (2) an opportunity for consultation with the terminating party prior to termination. Should the Collector fail to provide services as agreed to above and in the Recycling Collection Services Contract, and should immediate termination become necessary, the Village and County will work together on closure plans and public outreach.

SECTION 6. REMEDIES

Except as may be otherwise provided in this Agreement, all claims, counter-claims, disputes and other matters in question among the County, the Village and the Collector arising out of or relating to the services to be provided by each of the parties pursuant to this Agreement or the breach thereof shall be resolved in the Circuit Court of Kane County. Each party shall be responsible for its own attorney's fees and costs, other than as provided in Section 7.

SECTION 7. HOLD HARMLESS

The Village agrees to assume all risk of loss and to indemnify and hold the County and the County's Collector, its officers, agents and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorneys' and witnesses' fees, and expenses incident thereto, for injuries to persons (including death) and for loss of, damage to, or destruction of property because of or arising solely out of the Village's negligent or intentional acts or omissions.

In addition to the indemnity provision between the County and Collector in the Recycling Collection Services Contract, the Collector hereby indemnifies the Village pursuant to the same terms in the Recycling Collection Services Contract.

The Collector agrees to assume all risk of loss and hold the Village, their officers, agents and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorneys' and witnesses' fees, and expenses incident thereto, for injuries to persons (including death) and for loss of, damage to, or destruction of property because of or arising solely out of the Collector's negligent or intentional acts or omissions.

SECTION 8. SEVERABILITY

The terms of this agreement shall be severable. In the event any of the terms or provisions of this agreement are deemed to be void or otherwise unenforceable, the remainder of this agreement shall remain in full force and effect.

The foregoing constitutes the entire Agreement between the parties, and no verbal statement shall supersede any of its provisions.

SECTION 9. TERM

The term of this Agreement shall commence, unless terminated pursuant to Section 5 hereof, on January 1, 2026 and shall terminate on December 31, 2026.

IN WITNESS HEREOF, the parties have caused this Agreement to be signed by their respective duly authorized officers on the dates noted below.

COUNTY OF KANE

By _____
Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Date: _____

VILLAGE OF WEST DUNDEE

By_____
Christopher Nelson
President
Village of West Dundee, Illinois

Date: _____

COLLECTOR, eWorks Electronics Services, Inc.

By _____
Jeff Stagg
Director of Midwest Operations
eWorks Electronics Services, Inc.

Date: _____

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1418

APPROVING FY25 TRANSFER OF APPROPRIATION AND BUDGET ADJUSTMENT FOR FUND #558 NORTH IMPACT FEES, FUND #559 CENTRAL IMPACT FEES, FUND #560 SOUTH IMPACT FEES, AND FUND #300 COUNTY HIGHWAY

WHEREAS, the County is permitted to transfer up to 5% of impact fees collected to cover administrative costs of the Impact Fee Program per Kane County Road Improvement Impact Fee Ordinance No. 22-27; and

WHEREAS, the FY25 budget for Fund #558, Fund #559, and Fund #560 requires a transfer between account classifications and related budget adjustments to transfer these funds; and

WHEREAS, this transfer and budget adjustment does not increase the total expenditure appropriation for Fund #558, Fund #559, or Fund #560; and

WHEREAS, this budget adjustment will reduce the County Highway fund balance utilization.

NOW, THERFORE, BE IT RESOLVED by the Kane County Board that the following transfers of appropriation and budget adjustments to the FY25 budget be made:

Account Number	Description	Amount
558.520.558.89000	Addition to Fund Balance	-$72,846.01
558.520.558.99300	Transfer to County Highway	+$72,846.01
559.520.559.50140	Engineering Services	-$22,474.83
559.520.559.99300	Transfer to County Highway	+$22,474.83
560.520.560.89000	Addition to Fund Balance	-$28,365.16
560.520.560.99300	Transfer to County Highway	+$28,365.16
300.520.000.39558	Transfer from North Impact Fees Fund 558	+$72,846.01
300.520.000.39559	Transfer from Central Impact Fees Fund 559	+$22,474.83
300.520.000.39560	Transfer from South Impact Fees Fund 560	+$28,365.16
300.520.000.39900	Fund Balance Utilization	-$123,686.00

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving FY25 Transfer of Appropriation and Budget Adjustment for Fund #558 North Impact Fees, Fund #559 Central Impact Fees, Fund #560 South Impact Fees, and Fund #300 County Highway

Committee Flow:
Transportation Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Ashley Young 630.406.7302

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution authorizes a transfer of appropriation and budget adjustments to cover the Impact Fee Program's administrative costs. The County is permitted to transfer up to 5% of impact fees collected to cover administrative costs.

The 5% is calculated on prior year impact fees collected, by fund.

This adjustment does not increase the total expenditure appropriation for these funds.

Staff recommends approval.

Department Information

Email Address:

YoungAshley@KaneCountyIL.Gov

Department:

Transportation

Date:

11/10/2025

Category:

- [ ] Personnel Services
- [x] Contractual Services
- [ ] Commodities
- [ ] Capital
- [x] Other — Adjustments within Impact Fee Funds #558, #559, #560, and Transfer to Fund #300 County Highway

Fund:

558, 559, 560, and 300

( ) Increase (•) Decrease

Amount:

$ 123,686.00

Requested Emergency Appropriation and/or Budget Transfer Description and Rationale:

Requesting FY25 Budget Adjustments within Impact Fee Funds (558 North, 559 Central, and 560 South) to include 5% administrative cost, and transfers to County Highway Fund #300.

Attach Draft Resolution

ES - Impact Fee 5% Transfer.docx	46.54KB
Resolution - Budget adjustment Impact Fee transfers.docx	14.51KB

Category	Account Number	Approved Budget	Debit	Credit
Other - Addition to Fund Balance	558.520.558.89000	$ 1,630,693.00	$	$ 72,846.01
Transfer to County Highway Fund #300	558.520.558.99300	$ 0.00	$ 72,846.01	$
Contractual Services	559.520.559.50140	$ 962,000.00	$	$ 22,474.83
Transfer to County Highway Fund #300	559.520.559.99300	$ 0.00	$ 22,474.83	$
Other - Addition to Fund Balance	560.520.560.89000	$ 954,333.00	$	$ 28,365.16
Transfer to County Highway Fund #300	560.520.560.99300	$ 0.00	$ 28,365.16	$
Transfer from #558 North Impact Fee	300.520.000.39558	$ 0.00	$ 0.00	$ 72,846.01
Transfer from #559 Central Impact Fee	300.520.000.39559	$ 0.00	$ 0.00	$ 22,474.83

Transfer from #560 South Impact Fee	300.520.000.39560	$ 0.00	$ 0.00	$ 28,365.16
Other - Fund Balance Utilization	300.520.000.39900	$ 7,729,499.00	$ 123,686.00	$ 0.00

Department Head Approval

Department Head Signature



Date

11/11/2025

Finance Department Review

Finance Executive Director



Date

11/12/2025

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1415

ACCEPTANCE AND USE OF TRUST DONATION MADE TO ANIMAL CONTROL

WHEREAS, the Kane County Animal Control (KCAC) Department received a check from the Sharon K. Zagorce estate providing a gift to Kane County Animal Control advising that this gift is unrestricted and can be used for any purposes in connection with animal control in the amount of $10,000; and

WHEREAS, KCAC plans to utilize this gift to improve the dog water fountain station at its facility; and

WHEREAS, a budget adjustment is required in the FY26 budget to allow KCAC to expend the$10,000 to improve the dog water fountain station; and

WHEREAS, pursuant to section 6-1003 of the Counties Code (55 ILCS 5/6-1003), after adoption of the county budget, additional appropriations to meet an immediate emergency and transfers of appropriations affecting personnel and capital may be made at any meeting of the County Board following a two-thirds vote of all members constituting such board.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board hereby authorizes Kane County Animal Control to make a budget adjustment for an additional appropriation of ten thousand dollars ($10,000) for the improvement of the dog water fountain station at its facility.

Line Item: 290.500.000.39900 Fund Balance Utilization +$10,000.00
Line Item: 290.500.500.60010 Operating Supplies +$10,000.00
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? N/A
Are funds currently available for this Personnel/Item/Service in the specific line item? N/A
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Acceptance and Use of Trust Donation made to Animal Control

Committee Flow:
Public Health Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Brett Youngsteadt, DVM 630.232.3555

Budget Information:

Was this item budgeted? No.	Appropriation Amount: $10,000
If not budgeted, explain funding source: Trust Donation made to KCAC	
Was this item passed through the appropriate committee? Yes.	

Summary:

Kane County Animal Control (KCAC) received a generous donation of $10,000 from the Sharon K. Zagorce Estate, specifically, from Colleen Mac Runnels, the successor's trustee. KCAC is bringing this resolution forward for the County Board to allow KCAC to use these funds as directed by the estate. Due to timing of the donation, these funds will be received in the FY25 budget but will be utilized in the FY26 budget. KCAC plans to use these funds to continue to improve our new dog water fountain station for all Kane County residents and their pets.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1433

AUTHORIZING EXECUTION OF COLLECTIVE BARGAINING AGREEMENT FOR KANE COUNTY CLERK

WHEREAS, the collective bargaining agreement ("CBA") between the Kane County Clerk (“Clerk”), the County of Kane ("County"), and the American Federation of State, County and Municipal Deputy Clerks, (AFSCME), AFL-CIO, Council 31, on behalf of and with Local 3966 (" Union") expired on November 30, 2024; and

WHEREAS, the County, the Clerk, and the Union have been engaged in good faith negotiations concerning the wages, hours and other terms and conditions of employment in relation to the Clerk’s bargaining unit for the terms of a successor collective bargaining agreement; and

WHEREAS, the parties have reached an agreement concerning wages, hours and other terms and conditions of employment to be included in a new collective bargaining agreement covering the period from December 1, 2024 through November 30, 2027 (the "Successor CBA").

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to enter into and execute, on behalf of the County of Kane, the Successor CBA between the County, the Clerk, and the Union in relation to the Kane County Clerk’s bargaining unit, a copy of which agreement is on file at the County Board Office and the Kane County State's Attorney's Office, and which shall also be filed with the offices of the Kane County Clerk and the Kane County Auditor upon execution.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Execution of Collective Bargaining Agreement for Kane County Clerk

Committee Flow:
Labor Management Committee, Finance & Budget Committee, Executive Committee, County Board

Contact:
Jack Cunningham 630.232.5916

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes.	

Summary:

This resolution authorizes the execution of the collective bargaining agreement for the County Clerk's Union staff.

COLLECTIVE BARGAINING AGREEMENT

BETWEEN

THE COUNTY OF KANE, THE KANE COUNTY CLERK

AND

THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL DEPUTY CLERKS, (AFSCME), AFL-CIO, COUNCIL 31, ON BEHALF OF AND WITH LOCAL 3966

EFFECTIVE DATES

DECEMBER 1, 2024 - NOVEMBER 30, 2027

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PREAMBLE

This Agreement is entered into by Kane County and the Clerk of Kane County, hereinafter referred to as the "Employer," and the American Federation of State, County and Municipal Deputy Clerks, Council 31, AFL-CIO on Behalf of and with Local 3966, hereinafter referred to as the "Union."

The purpose of this Agreement is to provide an orderly collective bargaining relationship between the Employer and the Union representing the Deputy Clerks in the bargaining unit and to make clear the basic terms upon which such relationship depends. It is the intent of both the Employer and the Union to work together to provide and maintain satisfactory terms and conditions of employment, and to prevent as well as to adjust misunderstandings and grievances relating to some of the Deputy Clerks' working conditions.

To the extent that provisions of the Collective Bargaining Agreement are in conflict with provisions of the Personnel Policy Handbook of the Clerk of Kane County and the Kane County Code, the provisions of the Collective Bargaining Agreement shall apply. The personnel rules are incorporated herein by reference, and as amended from time to time. Those items of the personnel rules which are mandatory subjects of bargaining must be negotiated with the Union.

In consideration of mutual promises, covenants and Agreement contained herein, the parties hereto, by their duly authorized representative and/or agents, do mutually covenant and agree as follows:

ARTICLE 1
RECOGNITION

Section 1. Unit Description

The Employer hereby recognizes the Union as the sole and exclusive collective bargaining representative for the purpose of collective bargaining on matters relating to wages, hours, working conditions and other terms and conditions of employment of the following unit:

All full-time and regular part-time Deputy Clerks employed by the Kane County Clerk but excluding the Department Directors, Secretary to the County Clerk position (confidential secretary), the Election Department Supervisor position (supervisory), Vital Records Supervisor position (supervisory), the Accountant (confidential), and other managerial and confidential employees as defined by the Act, and all other persons excluded from coverage under the Act. Such recognition was initially pursuant to S-RCA-93-117.

Where the Employer finds it necessary to create a new job classification, the work of which falls within the scope of the bargaining unit, the Employer and Union agree to jointly petition the State Labor Board to seek the necessary unit clarification.

Section 2. New Classifications

If a new position classification is created by the Employer, the Employer shall set the proper pay grade for the classification.

The Employer shall determine the proposed salary grade in relationship to:

(A) The job content and responsibilities attached thereto in comparison with the job content and responsibilities of other position classifications in the Employer's work force;

(B) Like positions with similar job content and responsibilities within the Kane County Government System, if available, otherwise to the Kane County Labor Market generally;

(C) Significant differences in working conditions to comparable position classifications.

If the Union does not agree with the Employer's determination of the proposed salary grade established under this Section, then the Union shall within ten (10) days after notice of the Employer's determination, request a meeting with the Employer to discuss the Employer's action. The Employer shall thereafter meet with the Union and render a decision within twenty (20) calendar days of such meeting. If the Union still disagrees with the decision of the Employer, the Union may submit the matter to Step 4 of the Grievance Procedure within ten (10) days from the receipt of the Employer's final decision.

Section 3. Non-bargaining Unit Personnel

Non-bargaining Unit Personnel may continue to perform bargaining unit work which is incidental to their jobs. They may also perform bargaining unit work in emergency situations and where such work is necessary to train a bargaining unit Deputy Clerk. Such work by said personnel shall not cause any layoffs of the bargaining unit Deputy Clerks. Nothing in this paragraph is intended to alter or reduce the Employer's Management Rights.

Section 4. Abolition, Merger or Change of Job Classification

If the Employer abolishes, merges or changes existing classifications, the Employer shall negotiate with the Union over the impact of such action. The negotiations over such action shall include good faith impact bargaining, as required under the Illinois Public Labor Relations Act. The Parties agree that a change in job title in the bargaining unit shall not remove the job position from the bargaining unit as long as the type of work performed by the position remains essentially the same.

ARTICLE 2
PROBATIONARY DEPUTY CLERKS

Deputy Clerks shall be "probationary Deputy Clerks" for their first six (6) months of employment with the County Clerk's Office. Probationary Deputy Clerks shall be evaluated by their Department Heads approximately midway and near the end of their probationary period. The discipline, layoff, transfer or termination of a probationary Deputy Clerk shall not be subject to the grievance and arbitration procedures and shall not be a violation of this Agreement.

ARTICLE 3
SAVINGS CLAUSE

If any provision of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, the remaining provisions of this

Agreement shall remain in full force and effect. In such event, upon the request of either party, the parties shall meet promptly and negotiate with respect to substitute provisions for those provisions rendered or declared unlawful, invalid or unenforceable.

ARTICLE 4
UNION SECURITY

Section 1. Deductions

The Employer agrees to deduct from the pay of those Deputy Clerks who individually and voluntarily authorize any or all of the following:

(A) Union membership dues, assessments, or fees;

(B) Union sponsored credit union contribution or other union sponsored programs;

(C) P.E.O.P.L.E. contributions.

Requests submitted by the Union for any of the above shall be made in accordance with the terms of the affected employee's written authorization form and shall be consistent with all applicable laws and this Article 4. The Union shall advise the Employer in writing of the deduction rate and any increase in dues or other approved deductions in writing at least thirty (30) calendar days prior to its effective date. Such lawful and authorized deductions shall be remitted to AFSCME each payday by regular U.S. Mail sent to: AFSCME Council 31 at P.O. Box 2328, Springfield, IL 6205 2328.

There is nothing in this Section that is to be construed as an impediment to an employee's right to resign from union membership at any time. The Parties agree that any written authorization that is irrevocable for one year (or longer) must contain at least an annual ten (10) day period of time during which the employee may revoke the authorization.

Dues deduction authorization forms shall remain in effect until: (a) the Employer receives notice that the employee has revoked their authorization in writing in accordance with the terms of the authorization form; or (b) the affected employee is no longer employed by the Employer in a bargaining unit position represented by AFSCME, provided that if the affected employee is, within a period of one year, employed by the same Employer in a position represented by AFSCME, the right to dues deduction shall be automatically reinstated. Should the affected employee who signed a dues deduction authorization card either be removed from the Employer's payroll or otherwise placed on any type of involuntary or voluntary leave of absence, whether paid or unpaid, the employee's dues deduction shall be continued upon the employee's return to the payroll in a bargaining unit position represented by AFSCME or restoration to active duty from such a leave of absence. Upon receipt by AFSCME of an appropriate written authorization from an employee, written notice of authorization shall be provided to the Employer, and any authorized deductions shall be made in accordance with the law. AFSCME shall indemnify the Employer for any damages and reasonable costs incurred for any claims made by employees for deductions made in good faith reliance on AFSCME's notification pursuant to this Article 4.

Section 2. Notice and Appeal

The Union agrees to provide notices and appeal procedures to Deputy Clerks in accordance with applicable law.

Section 3. Indemnification

The Union shall indemnify, defend, and hold the Employer harmless against any claim, demand, suit or liability arising from any action taken by the Employer in complying with this Article.

ARTICLE 5
INDEMNIFICATION

The Employer shall defend and indemnify the Deputy Clerks according to terms of the applicable statutes and laws of the State of Illinois.

ARTICLE 6
NON-DISCRIMINATION

Section 1. Prohibition Against Discrimination

Both the Employer and the Union agree not to illegally discriminate against any Deputy Clerk on the basis of race, sex, creed, religion, color, marital or parental status, age, national origin, disability or political affiliation, provided however that all personnel of the Office must at all times support and defend the Constitution and laws of the United States, State of Illinois and laws promulgated there from.

Section 2. Union Membership or Activity

Neither the Employer nor the Union shall interfere with the right of Deputy Clerks covered by this Agreement to become or not become members of the Union, and there shall be no discrimination against any such Deputy Clerks because of lawful Union membership or non-membership activity or status.

Section 3. Equal Employment/Affirmative Action

The parties recognize the Employer's obligation to comply with Federal and State equal employment and sex discrimination laws applicable to the Employer.

ARTICLE 7
NO STRIKE OR LOCKOUT

Section 1. No Strike Commitment

In consideration of the Employer's commitment as set forth in Section 4 of this Article, the Union, its Officers, agents, representatives, members and all other Deputy Clerks shall not, in any way, directly or indirectly, call, initiate, authorize, participate in, sanction, encourage, ratify or condone any strike, sympathy strike, work stoppage, slow down or any other interference with or interruption of

the full, faithful and proper performance of the duties of employment with the Employer during the term of this Agreement. No bargaining unit Deputy Clerk shall refuse to cross any picket line, by whoever established.

Section 2. Discipline for Violation

The Employer may discharge any Deputy Clerk who violates this Article.

Section 3. No Lockout

In consideration of the Union's commitment as set forth in Section 1 of this Article, the Employer shall not lock out Deputy Clerk's during the term of the Agreement.

Section 4. Judicial Remedies

Nothing contained herein shall preclude the Employer or the Union from obtaining judicial restraint and damages in the event of a violation of this Article.

ARTICLE 8
SENIORITY

Section 1. Definition

For the purpose of this Agreement the following definitions shall apply:

(A) County-wide Seniority means a Deputy Clerk's uninterrupted employment with the County since her last date of hire.

(B) Classification Seniority means the length of uninterrupted employment a Deputy Clerk has in her current classification.

(C) Office Seniority means the length of uninterrupted employment a Deputy Clerk has in the Office of the Clerk of Kane County as listed in Appendix B.

(D) Departmental Seniority means the length of uninterrupted service within a department of the County Clerk's Office.

A probationary Deputy Clerk shall have no seniority except as otherwise provided in this Agreement, until she has completed her probationary period. Upon completion of her probationary period she will acquire seniority from her date of hire. (Part-time Deputy Clerks shall receive seniority on a prorated basis.)

Section 2. Loss of Seniority

A Deputy Clerk's applicable seniority will be terminated and will no longer be a Deputy Clerk if:

(A) She resigns or quits by giving an official letter of resignation.

(B) She is discharged for just cause unless reversed through the Grievance or Arbitration Procedure.

(C) She retires.

(D) She does not return to work from a layoff or authorized leave of absence within ten (10) calendar days after being notified by certified mail to return.

(E) She has been on layoff for a period of time equal to her seniority at the time of her layoff or two (2) years, whichever is greater.

(F) She accepts "gainful employment" that is inconsistent with the purpose of the authorized leave while on an approved leave of absence from the Employer.

Section 3. Seniority List

The Employer and Union have agreed upon the initial seniority list setting forth the present seniority dates for all Deputy Clerks covered by this Agreement and shall become effective on or after the date of execution of this Agreement. Such lists shall resolve all questions of seniority affecting Deputy Clerks covered under this Agreement or employed at the time the Agreement becomes effective. Disputes as to seniority listing shall be resolved through the Grievance Procedure. The initial agreed upon seniority list is attached hereto as Appendix B and made a part thereof.

Section 4. Seniority While On Leave

Deputy Clerks will continue to accrue seniority credit for all time spent on authorized leave of absence up to three (3) months. Deputy Clerks on military leave will continue to accrue seniority in accordance with Article 19 regarding military leave of absence.

ARTICLE 9
LAYOFF AND RECALL

Section 1. Procedure for Layoff

(A) When Deputy Clerks are removed for the purpose of reducing the work force from any of the following Departments: Vital Records, Elections/Voter Management and Tax Extension, the Deputy Clerk with the least Office seniority shall be removed first. Prior to removing non-probationary Deputy Clerks, probationary Deputy Clerks, temporary and seasonal employees shall be removed first.

(B) A removed Deputy Clerk may bump, conditioned upon being qualified, in the following order:

i) To a vacancy, if any, in the same pay grade;

ii) If no vacancy exists in I above, to bump a Deputy Clerk with the least office seniority with the same pay range;

iii) To a vacancy, if any, in the next lower pay grade;

iv) If no vacancy exists in iii above, to bump a Deputy Clerk with the least office seniority in a lower pay range.

To assure Department and Office efficiency, productivity and service, in no event shall more than one-third (1/3) of the positions in a department be affected by a transfer or transfers in utilizing the above procedures.

(C) A removed Deputy Clerk shall have the procedures applied as set forth in subsection (B) above, until she is transferred or laid off.

(D) In applying the procedures set forth in (B) and (C) above, a removed full-time Deputy Clerk shall be transferred to another full-time position for which there is a vacancy and for which that Deputy Clerk is qualified. A removed part-time Deputy Clerk may be transferred to either a full-time or part-time position for which there is a vacancy and for which that Deputy Clerk is qualified.

(E) If more than one vacancy exists, or if there is more than one probationary Deputy Clerk at the time of removal, the Employer shall have the discretion to transfer the removed Deputy Clerk to the position the Employer deems appropriate.

(F) Layoff of probationary Deputy Clerks shall be by date of hire.

(G) If the Deputy Clerk, who is removed, requests assignment to a temporary position and is qualified to perform that job, the Employer may transfer that individual to that position.

(H) If the removed Deputy Clerk is bumped to a position pursuant to this Section and the Deputy Clerk refuses to accept that position, provided the position the Deputy Clerk is being bumped to involves generally the same job duties and conditions of employment, or, if the Deputy Clerk is unable to assume the responsibilities of the position due to circumstances beyond the control of the Deputy Clerk, that Deputy Clerk shall be placed at the bottom of the recall list. However, if no other Deputy Clerks are on the recall list or if a Deputy Clerk refuses to accept more than one (1) position (subject to the same provided as above), the Deputy Clerk shall be terminated and not subject to the Procedure for Recall in Section 2, below.

Section 2. <u>Procedure for Recall</u>

A Deputy Clerk with seniority who has been laid off or bumped as a result of a layoff shall be recalled to work, conditioned upon ability to perform the work available, in accordance with the reverse application of the procedure for layoff. Recall rights shall continue for two (2) years after a Deputy Clerk has been laid off. No new Deputy Clerks shall be hired until all Deputy Clerks on layoff desiring to return to work have been given the opportunity to return to work.

In the event of recall, eligible Deputy Clerks shall receive notice of recall either by actual notice or by certified mail, return receipt requested. It is the responsibility of all Deputy Clerks eligible for recall to notify the Employer of their current address. Upon receipt of the notice of recall, Deputy

Clerks have five (5) business days to notify the Employer of their acceptance of the recall. The Deputy Clerk has five (5) business days thereafter to report to work. If the Deputy Clerk fails to report to work within five (5) business days or longer by mutual agreement, that Deputy Clerk shall be terminated and will no longer be subject to this section.

If a Deputy Clerk returns to work within sixty (60) calendar days of a layoff, she will be reinstated with no break in service and with all previous seniority rights. For benefit purposes, a Deputy Clerk's length of service will be reduced by the length of time the Deputy Clerk was laid off.

Probationary Deputy Clerks who have been laid off have no recall privileges.

Section 3. Notice

The Employer shall notify the Union forty-five (45) calendar days prior to the intended effective date of a planned layoff. The Employer and the Union will discuss alternatives to the layoff if put forth by the Union.

Any Deputy Clerk to be laid off will be notified thirty (30) calendar days prior to the effective date.

Section 4. Benefits

Benefits at layoffs are those applicable to terminations, except that health insurance coverage will be continued for up to six months as long as the Deputy Clerk portion of the monthly premium is paid by the Deputy Clerk by 15th of each month. After six months, COBRA coverage applies.

ARTICLE 10
GRIEVANCE PROCEDURE

Section 1. Grievance

A Grievance is defined as a dispute or disagreement as to the interpretation and application of any provision in this Agreement. Grievances shall be processed by the Union on behalf of a Deputy Clerk or on behalf of a group of Deputy Clerks or itself setting forth name(s) or group(s) of the Deputy Clerk(s). Either party shall have the grievant or one grievant representing group grievants present at any step of the grievance procedure. The resolution of a grievance filed on behalf of a group of Deputy Clerks shall be made applicable to the appropriate Deputy Clerks within that group.

Business days shall include the weekdays of Monday through Friday, excluding holidays or other days the Employer's Office is closed.

Section 2. Grievance Steps

Step l. Department Director

The Deputy Clerk or Deputy Clerks and/or the Union shall raise the grievance with the Deputy Clerk's Department Director who is outside the bargaining unit by submitting a written Grievance Form. The written grievance shall contain a statement of the grievant's complaint, the section(s) of the

Agreement allegedly violated, if applicable; the date of the alleged violation, if applicable, and the relief sought. The form shall be signed and dated by the grievant. Improper grievance form, date or section citation shall not be grounds for denial of the grievance.

All grievances must be presented not later than fourteen (14) business days from the date the grievant(s) became aware of the occurrence giving rise to the complaint and shall be handed in person to the grievants Department Director who shall immediately acknowledge receipt. The Department Director shall render a written response to the grievance within fourteen (14) business days after the grievance is presented. If the grievance is not resolved at Step 1, the grievant shall indicate her intent to proceed to Step 2 on the Grievance Form and the Deputy Clerk's Department Director shall acknowledge this by initialing and dating the statement of intent to proceed. In those circumstances where securing the signature of the Department Director who is physically not available to sign would have adversely affected a timely submittal to the second level, the grievance will be submitted to the second level without such signature. A copy of the grievance shall subsequently be provided to the Department Director for such signature. The Union is entitled to be present at any grievance meeting and any grievance settlement should not conflict with this Contract.

Step 2. Chief Deputy Clerk

In the event the grievance is not resolved at Step 1, it shall be presented in writing by the Union to the Chief Deputy or designee within fourteen (14) business days from the receipt of the answer or the date such answer was due, whichever is earlier.

Upon receipt of the written grievance at Step 2, the Chief Deputy shall schedule a meeting or hold discussions in an attempt to resolve the grievance within six (6) business days of receipt of the grievance and shall issue a written opinion within eight (8) business days thereof.

Step 3. County Clerk

If the grievance is still unresolved, it shall be presented by the Union to the County Clerk, or designee, in writing within fourteen (14) business days after receipt of the Step 2 response or after the Step 2 response is due, whichever is earlier.

Within fourteen (14) business days after receipt of the written grievance the grievant(s), a Union Staff Representative and/or a Union Deputy Clerk representative, the County Clerk and/or designee and anyone chosen to participate by the County Clerk shall meet or hold other discussions in an attempt to solve the grievance unless the parties mutually agree otherwise. The County Clerk or designee shall give a written response within fourteen (14) business days following the meeting.

If no meeting is held, the County Clerk or designee shall respond in writing to the grievance within fourteen (14) business days of receipt of the grievance.

Step 4. Arbitration

If the grievance is still unsettled, it may be presented to arbitration within fourteen (14) business days after receipt of the Step 3 response or the date the response was due, whichever is earlier. Upon request of either party, the parties may meet within fourteen (14) business days after receipt of request for arbitration for the purpose of conducting a pre-arbitration conference, in an

attempt to resolve the grievance in writing prior to arbitration. If the grievance remains unresolved or a pre-arbitration conference is not requested, representatives of the Employer and the Union shall meet to select an arbitrator. If the parties are unable to agree on an arbitrator within the seven (7) business days, the parties shall request the Federal Mediation and Conciliation Service to submit a list of seven (7) arbitrators. The parties shall alternately strike the names of three (3) arbitrators, taking turns as to the first strike. The person whose name remains shall be the arbitrator, provided that either party, before striking any names, shall have the right to reject one (1) panel of arbitrators. The arbitrator shall be notified of her selection by a joint letter from the Employer and the Union, requesting that she set a time and place for the hearing, subject to the availability of the Employer and Union representatives and shall be notified of the issue where mutually agreed by the parties.

Arbitration Procedures

Both the parties agree to attempt to arrive at a joint stipulation of the facts and issues as outlined to be submitted to the arbitrator.

The Employer or Union shall have the right to request the arbitrator to require the presence of witnesses and/or documents. Each party shall be responsible for compensating its own representatives and witnesses who are not Deputy Clerks of the Employer. The expenses and fees of the arbitrator and the cost of the hearing room shall be shared equally the Union and the Employer.

Questions of arbitrability shall be decided by the arbitrator. The arbitrator shall make a preliminary determination on the question of arbitrability. Once a determination is made that the matter is arbitrable or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute. The arbitrator shall neither amend, modify, nullify, ignore, add nor subtract from the provisions of this Agreement.

The decision and award of the arbitrator shall be final and binding on the Employer, the Union, and the Deputy Clerk or Deputy Clerks involved.

If either party desires a verbatim record of the proceeding, it may cause such a record to be made, providing it pays for the record and makes a copy available without charge to the arbitrator. If the other party desires a copy, it shall pay for the cost of its copy.

Nothing in this Article shall preclude the parties from agreeing to use expedited arbitration procedures.

Section 3. Time Limits

(A) Grievances may be withdrawn at any step of the Grievance Procedure. Such withdrawal shall not constitute a decision on the merits of the grievance. Grievances not raised or appealed within the designated time limits will be barred.

(B) The time limits at any step or for any hearing may be extended by mutual agreement of the parties involved at that particular step.

(C) Failure to respond within the time limits by the designated person shall automatically advance the grievance to the next step.

Section 4. Time Off, Meeting Space and Telephone Use

(A) Time Off: The grievant(s) and/or Union grievance representative will be permitted reasonable time without loss of pay during working hours to investigate and process grievances. Witnesses whose testimony is pertinent to the Union`s presentation or argument will be permitted reasonable time without loss of pay to attend grievance meetings and/or respond to the Union's investigation. No Deputy Clerk or Union representative shall leave work to investigate, file or process grievances without first notifying and receiving permission from her Department Head or designee, as well as the Department Head of any other Clerk's Department to be visited, and such permission shall not be unreasonably denied. Deputy Clerks attending a grievance meeting shall be those having direct involvement in the grievance.

(B) Meeting Space and Telephone Use: Upon request, the Deputy Clerk and Union representative shall be allowed the use of an appropriate room so long as there is one available while investigating or processing a grievance; and, upon prior approval, shall be permitted reasonable use of telephone facilities for the purpose of investigating or processing grievances. Such use shall not include any long distance or toll calls at the expense of the Employer.

Section 5. Advanced Grievance Step Filing

Certain issues which by nature are not capable of being settled at a preliminary step of the grievance procedure or which would become moot due to the length of time necessary to exhaust the grievance steps, may by mutual agreement, be filed at the appropriate advance step where the action giving rise to the grievance was initiated. Mutual agreement shall take place between the appropriate Union representative and the appropriate Employer representative at the step where it is desired to initiate the grievance.

Section 6. Pertinent Witnesses and Information

Either Party may request the production of specific documents, books, papers or witnesses reasonably available from the other party and substantially pertinent to the grievance under consideration. Such documents shall be deemed pertinent if they support or refute the issue(s) set forth in the grievance. Such request shall not be unreasonably denied, and if granted shall be in conformance with applicable laws, and rules issued pursuant thereto, governing the dissemination of such materials. This paragraph is applicable to arbitration proceedings only.

ARTICLE 11
DISCIPLINE AND DISCHARGE

Section 1. Discipline and Discharge

The parties recognize the principles of progressive and corrective discipline for just cause.

Disciplinary action or measures which may be utilized include only the following:

oral reprimand (shall be "oral-written")

two (2) written reprimands
suspension (notice to be given in writing)
discharge (notice to be given in writing)

If the Employer has reason to reprimand a Deputy Clerk, it shall be done in a manner that will not embarrass the Deputy Clerk before other Deputy Clerks or the public. The Deputy Clerk shall be given a copy of any disciplinary action against said Deputy Clerk at the time it is being placed in the Deputy Clerk's personnel file.

For oral-written and written reprimands, the Employer shall provide the Union steward and Union Staff Representative with a copy of the reprimand.

For all other disciplinary action, the Employer shall notify the Union by submitting a copy of the disciplinary action to the Deputy Clerk and Union Steward.

Nothing in this Article shall prohibit the Employer from imposing discipline which is commensurate with the severity of the offense.

Section 2. Pre-Disciplinary Meeting

For discipline other than oral and written reprimands, prior to imposing the contemplated discipline on the Deputy Clerk, the Employer shall meet with the Deputy Clerk involved and inform the Deputy Clerk of the contemplated discipline and the reason thereof. The Deputy Clerk shall be informed of his contract rights to Union representation and shall be entitled to such, if so requested by the Deputy Clerk, and the Deputy Clerk and Union representative shall be given the opportunity to rebut or clarify the reasons for such discipline and further provided that a Union representative shall be available within twenty-four (24) hours of notification. If the Deputy Clerk does not request Union representation, a Union representative shall nevertheless be entitled to be present as a non active participant at any and all such meetings, provided that said Union representative must be available when the meetings take place within 24 hours after notice.

If the Employer determines that there is evidence or reasonable suspicion that a Deputy Clerk has committed a serious or egregious offense or one which could have a detrimental impact on the morale of the Office or to the integrity of its operations, the Employer, at her discretion, may place a Deputy Clerk on administrative leave with or without pay. The Employer will notify the Union in writing of placing any Deputy Clerk on administrative leave within two (2) business days from the date of commencement of the administrative leave. If the Deputy Clerk desires to contest being placed on administrative leave, she or a Union representative shall give written notice thereof to the Employer within five (5) business days of the commencement of the leave. In such event, the dispute shall be submitted and processed under the grievance procedure as set forth in Article X of this Agreement commencing at Step 3.

Section 3. Investigatory Interviews

Where the Employer desires to conduct an investigatory interview of a Deputy Clerk where the results of the interview might result in discipline, the Employer agrees to first inform the Deputy Clerk that the Deputy Clerk has a right to Union representation at such interview. If the Deputy Clerk desires such Union representation, no interview shall take place without the presence of a Union

representative. If the Deputy Clerk does not request Union representation, it must be provided in written form and signed. The role of the Union representative is limited to assisting the Deputy Clerk, clarifying the facts and suggesting other Deputy Clerks who may have knowledge of the facts.

Section 4. Removal of Discipline

Records of discipline other than suspensions shall be removed from the Deputy Clerk's personnel file, if one year passes from the date of the offense without the Deputy Clerk receiving discipline for the same offense.

ARTICLE 12
PERSONNEL FILES

Section 1. Personnel Files

The Employer shall keep a central personnel file for each Deputy Clerk within the bargaining unit. The Employer is free to keep working files, but material not maintained in the central personnel file may not provide the basis for disciplinary or other action against a Deputy Clerk.

Section 2. Inspection

Upon request of a Deputy Clerk, the Employer shall reasonably permit a Deputy Clerk to inspect her personnel file subject to the following:

(A) Such an inspection shall occur within seven (7) business day following receipt of the request. The Employer or her designee may be present during such inspection;

(B) Such inspection shall only occur during daytime Office staff working hours Monday through Friday upon written request;

(C) The Deputy Clerk shall not be permitted to remove any part of the personnel file from the premises but may obtain copies of any information contained therein;

(D) Upon written authorization by the requesting Deputy Clerk, that Deputy Clerk may have a representative of the Union present during such inspection;

(E) Pre-employment information, such as reference reports or information provided the Employer with a specific request that it remain confidential, shall not be subject to inspection or copying.

Section 3. Notification

Deputy Clerks shall be given notice by the Employer when any materials are placed in their personnel file except those of a routine, clerical nature.

Section 4. Limitation on Use of File Material

It is agreed that any material not available for inspection, such as provided in Section 1 and 2 above, shall not be used in any manner or any forum adverse to the Deputy Clerk's interest.

Section 5. Personnel Record Correction

If the Deputy Clerk disagrees with any information contained in the personnel record, a removal or correction of that information may be mutually agreed upon by the Deputy Clerk and Employer. The Deputy Clerk may submit a written statement explaining the Deputy Clerk's position, which shall be attached to the personnel record.

ARTICLE 13
DEPUTY CLERK DEVELOPMENT & TRAINING

Section 1. Orientation

The Employer and the Union recognize the need for the training and development of Deputy Clerks in order that services are efficiently and effectively provided and Deputy Clerks are afforded the opportunity to develop their skills and potential. In recognition of such principle the Employer shall endeavor to provide Deputy Clerks with reasonable orientation with respect to current procedures, methods, and techniques normally used in such Deputy Clerks' work assignments and periodic changes therein, including, where available and relevant to such work, procedural manuals.

The Employer shall provide such training as deemed necessary and appropriate. The Employer encourages Deputy Clerks to inform their Department Director if they believe that the training they have received is insufficient or that additional training would assist them in performing their job. Such suggestions by the Deputy Clerk should be as specific as possible.

Section 2. Reimbursement

The Employer will pay for the cost of an academic course, seminar or training session which is required of a Deputy Clerk by the Employer. Deputy Clerks may request to attend an academic course, seminar or training session by submitting a written request to the Chief Deputy along with the cost of all reimbursements. The approval of such requests are discretionary with the Employer and must be approved in writing.

ARTICLE 14
LABOR-MANAGEMENT COMMITTEE

Section 1. Labor Management Committee Meetings

The Union and the Employer mutually agree that in the interest of efficient management and harmonious Deputy Clerk relations, it is desirable that meetings be held between Union representatives and responsible administrative representatives of the Employer. Such meetings may be requested at least seven (7) business days in advance by either party by placing in writing a request to the other for a Labor-Management Committee meeting and expressly providing the agenda for such meeting. If there is no agenda prepared and submitted by the requesting party, there shall be no meeting. Either party may add to the agenda no later than three (3) days prior to the scheduled meeting date, unless otherwise mutually agreed. In no event shall a Deputy Clerk be entitled to overtime compensation for participation in a labor-management committee meeting. The Union may designate up to three Deputy Clerks to attend the meeting. The substance of these meetings shall

include the subjects listed on the agenda, and those otherwise mutually agreed upon, which may include discussion of:

(A) The implementation and general administration of this Agreement and policies and procedures of the Office;

(B) A sharing of general information of interest to the parties;

(C) Notifying the Union of changes in non-bargaining conditions of employment contemplated by the Employer which may affect Deputy Clerks;

(D) Safety, health and security issues relating to Deputy Clerks;

(E) Pre-tax child care; Office policies and procedures; auto mobile usage on County business; tuition reimbursement.

The Employer and the Union agree to cooperate with each other in matters of the administration of this Agreement.

To effectuate the purposes and intent of the parties, both parties agree to meet quarterly unless mutually agreed otherwise. Meetings shall be held at the Employer's Office and shall be limited to two (2) hours.

Section 2. Integrity of Grievance Procedure

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure and shall not be used to address personnel issues which are pertinent only to one member of the collective bargaining unit. Deputy Clerks may address personnel issues which are pertinent only to one member of the collective bargaining unit, which are not grievances or disciplinary matters, with the Chief Deputy. The Deputy Clerk may be accompanied by a Union Representative at such meeting. Such discussions may take place during a Deputy Clerk's regular working hours, but in no event may the Deputy Clerk or the Union Representative be paid overtime.

Section 3. Union Representative Attendance

When absence from work is required to attend Labor-Management Committee meetings, Deputy Clerks shall, before leaving their workstation, give reasonable notice to and receive approval from their Department Director in order to remain in pay status. Such approval shall not be unreasonably withheld and shall be withheld only when the Employer determines that Office productivity will be adversely affected in which case an alternate Deputy Clerk may be chosen to participate.

ARTICLE 15
HOLIDAYS

Section 1. Approved Holidays

All Deputy Clerks shall receive holidays approved annually by the Kane County Board for non-court related Offices of Kane County, which currently are those listed in Appendix B attached hereto. Additional time off may be granted for all other days declared non-working days, as determined solely by the Employer.

Section 2. Election Day

Regardless of whether "Election Day" is approved as a holiday, Election Department/County Clerk Deputy Clerks are required to work "Election Day." Deputy Clerks in the Election Department/County Clerk who work during normal business hours on "Election Day" will be permitted to take that holiday at another time. Deputy Clerks who take the "Election Day" holiday at another time must submit an "Absence Request Form" and receive approval from their Department Head and Chief Deputy at least two (2) working days in advance of the day requested, except in an emergency situation. Requests will be approved provided adequate staffing and continuity of work scheduling is not adversely affected.

Section 3. Full-Time Deputy Clerks

Regular full-time Deputy Clerks shall receive a full day's pay for a County Board approved holiday.

Section 4. Part-time Deputy Clerks

Regular part-time Deputy Clerks shall receive pay, proportionate to the average number of hours normally worked, for a County Board approved holiday. (i.e., a Deputy Clerk who averages four (4) hours a day shall receive four (4) hours pay.)

Section 5. Holiday During Vacation

When a County Board approved holiday occurs during a scheduled vacation, an additional day of vacation will be credited to a Deputy Clerk.

Section 6. Required Work During a Regular Holiday

Normally, Deputy Clerks shall not be required to work on regular approved holidays, except as provided in Sections 2 and 3 of this Article. In the event Deputy Clerks are required to work a holiday, except as provided in Sections 2 and 3 of this Article, Deputy Clerks shall be paid at one and a half (1-1/2) times their regular rate of pay and receive a holiday to be taken at a later date. Before taking that holiday, Deputy Clerks must submit an "Absence Request Form" and receive approval for taking that worked holiday off from their Department Head and Chief Deputy at least two (2) working days in advance of the day requested, except in an emergency situation. Requests will be approved provided adequate staffing and continuity of work scheduling is not adversely affected.

ARTICLE 16
VACATIONS

Section 1. Accrual

Vacation time is calculated from the first of the month in which the last date of hire occurred. All Deputy Clerks shall earn paid vacation time in accordance with the schedule below.

at completion of 1 year -- 10 days
at completion of 5 years -- 15 days
at completion of 15 years -- 20 days

Regular part-time Deputy Clerks shall receive vacation time proportionate to the average number of hours worked. Deputy Clerks shall accumulate vacation based on county-wide seniority. During the first year of employment only, a Deputy Clerk may borrow up to five (5) days of vacation after six (6) months of continuous employment with the County Clerk's Office. If a Deputy Clerk elects to borrow up to five (5) days of vacation during the first year of employment, only five (5) days remain to be taken after the completion of twelve (12) months total service during the following one (1) year period of employment. If a Deputy Clerk's employment is terminated prior to her first anniversary and the Deputy Clerk has borrowed vacation time, the Deputy Clerk's pay for those days borrowed shall be deducted from her final paycheck.

Purchase of Military Service Credit – Notwithstanding the earning schedule set above, County employees who present proof of having purchased military service credit from the Illinois Municipal Retirement Fund pursuant to a duly approved resolution by the Kane County Board, will earn vacation time at a rate that equals their County employment plus the number of months of military service credits that were purchased. Proof must be presented to the Human Resources Department so that the employee's vacation accrual schedule is properly adjusted.

Section 2. Use

Vacation time may be taken, after it is earned (subject to Section 3 of this Article) in increments of fifteen (15) minutes. *A maximum of six (6) months accrual may be carried over into the following year.*

Section 3. Vacation Schedules

The following vacation schedule will serve as a general guideline for the Employer when Deputy Clerks request three (3) or more consecutive vacation days: Additional Deputy Clerks vacations may be approved by the respective Department Director above the number if the operational needs of the office can be met.

(A) Election Department – One (1) Deputy Clerk per vacation period. Vacations will not be scheduled from six (6) weeks prior to or two (2) weeks after an election.

(B) Tax Extension/Redemption Department -- One (1) Deputy Clerk per vacation period. Vacations will not be scheduled if:

i) Effective December 1, 2026, from the date the Clerk begins accepting Tax Levies (December 1 – December 20).

ii) From the date Equalized Assessed Values are certified to the County Clerk or March 1st whichever occurs first to the date the Tax Extension is certified to the County Treasurer or April 15 whichever occurs first.

(C) Vital Records -- Two (2) Deputy Clerks per vacation period. Some job assignments may require certain vacation time restrictions. For example, when Economic Interests Statements are being processed in order to meet legal deadlines.

If the Employer can permit a vacation of three (3) or more consecutive days in the block of restricted time, it will do so. If the Employer cannot do so, the Employer will notify the Deputy Clerk of the reason it cannot permit the Deputy Clerk to take vacation at the time requested.

Section 4. Vacation Periods Scheduled by Seniority

Vacations shall be scheduled by Department.

Open enrollment: The period from January 15 to January 30 of each year will be an open enrollment period in which all Deputy Clerks may request vacation time for the upcoming year. Conflicts in scheduling will be resolved in favor of the Deputy Clerk having the greatest departmental seniority. No Deputy Clerk shall receive priority for more than one vacation period per calendar year; therefore when submitting vacation requests during open enrollment, Deputy Clerks should indicate which request is their highest priority. To break a tie between Deputy Clerks hired on the same date within a Department, the Deputy Clerks shall draw lots. Once a vacation period is approved and scheduled, the Deputy Clerk will be allowed to take that vacation, even if transferred and a scheduling conflict develops.

Vacation period requests other than as described above shall be granted on a first-come, first-granted basis. Vacations will be scheduled with prime consideration given to the efficient operation of the Department and Office.

Deputy Clerks will be limited to three (3) extended holiday weekends in a calendar year. This limitation may be waived if the holiday weekend has not been previously scheduled fifteen (15) calendar days prior to the date of the holiday.

Deputy Clerks must give at least fifteen (15) calendar days notice when seeking three (3) or more consecutive days of vacation. Deputy Clerks must give at least two (2) working days notice, except in an emergency situation, when requesting less than three (3) consecutive days of vacation.

To assure adequate staffing and continuity of work scheduling, no more than two (2) consecutive weeks of vacation may be taken, regardless of the number of weeks of vacation to which that Deputy Clerk may be entitled. This provision may be waived only with approval of the County Clerk. At least two (2) work weeks must elapse between vacation periods for those Deputy Clerks entitled to more than two (2) weeks of vacation.

In an unforeseen emergency, when adequate Office staffing cannot be assured, when continuity of work scheduling, Office efficiency, productivity or service to the public will be adversely affected, the Employer reserves the right to cancel a vacation that has already been approved and scheduled.

Section 5. Separation Pay

Deputy Clerks, or in case of death, their estate, shall be compensated for unused vacation earned upon separation.

If the Deputy Clerk terminates prior to the first anniversary and has borrowed vacation time, pay for days used will be deducted from the final paycheck.

Section 6. Holidays

When an approved holiday occurs during a scheduled vacation, an alternate day of vacation will be allowed.

Section 7. Vacation Pay

All vacation leave will be paid at the regular rate based on the length of the Deputy Clerk's normal workday.

Section 8. Vacation Checks

Deputy Clerks who will be on vacation on a payday may have their paychecks deposited by mail in their checking or savings accounts.

A written request for this service must be made to the payroll clerk of the Finance Department, along with a deposit slip, at least two (2) working days before the payday.

Section 9. Paid Leave For All Workers Act

The Union agrees that the vacation leave benefits in this section constitute a qualifying pre-existing paid leave policy under the Illinois Paid Leave for All Workers Act.

ARTICLE 17
SICK LEAVE AND PERSONAL DAYS

Section 1. Sick Days

On December 1st of each year, Deputy Clerks will be credited with seven (7) sick days. These days may be used in not less than one-fourth (¼) hour increments for illness of the Deputy Clerk or the Deputy Clerk's immediate family or household. "Immediate family or household" (including step, foster and adopted) are defined as including the Deputy Clerk's children, father, mother, current spouse, brother, sister, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparents and grandchildren. Also, immediate family includes the Deputy Clerk's current spouse and the spouse's grandchildren. In the case of a Deputy Clerk's civil union partner

that resides with the Deputy Clerk, immediate family includes his/her father, mother, brother, sister, children and grandchildren. No doctor's note is required. These days are not cumulative and will not carry over from year to year. An "Absence Request Form" must be filled out for use of sick days.

A new Deputy Clerk shall accrue one and three quarter (1 ¾) sick days per quarter after probation.

Section 2. Personal Days

On December 1st of each year, Deputy Clerks will be credited with five (5) personal days. These days are not cumulative and will not carry over from year to year. Personal days must be used in increments of not less than one (1) hour at a time. Personal days may be used in conjunction with sick days and bereavement days provided adequate staffing and continuity of work scheduling is not adversely affected and upon approval of the immediate Department Director and the Chief Deputy. In requesting personal days off, Deputy Clerks must submit an "Absence Request Form" and receive approval for from their Department Director and Chief Deputy at least two (2) working days in advance of the day requested, except in an emergency situation. In an emergency, a Deputy Clerk may obtain verbal approval from her Department Director to use a personal day to cover an illness. Upon returning to work, she must complete an "Absence Request Form."

New Deputy Clerks will earn one and one quarter (1-3/4) personal days for each four (4) months after the probation period is completed.

Requests for personal time off received by any Department Head will be approved provided adequate staffing and continuity of work scheduling is not adversely affected.

Section 3. Attendance Incentive

A Deputy Clerk may earn up to three (3) paid incentive days per year. On November 30th of each year the Employer shall determine, as to each Deputy Clerk, the number of sick and personal days taken as permitted in Sections 1 and 2 above. To the extent that a Deputy Clerk has not used all of the personal or sick days to which she is entitled, the Deputy Clerk shall receive additional pay for up to three (3) of those days at her regular rate of pay. This incentive pay will be received on or before December 15th.

Section 4. Extended Leave

Extended sick leave is intended to provide Deputy Clerks with protection during periods when they are under a doctor's care at home or are hospitalized, and, except as provided below, have depleted the sick time provided for in Section 1 above. Extended sick leave is to be used during periods of personal injury, illness or maternity until IMRF disability benefits begin. In addition, a Deputy Clerk may use up to three (3) extended sick days during a fiscal year to care for a spouse, the Deputy Clerk’s parents and the Deputy Clerk’s children (biological and adopted). The IMRF disability benefit is payable after thirty (30) calendar days of disability and is equal to 50% of the Deputy Clerks average monthly earnings during the preceding twelve (12) months.

Extended leave shall comply with Kane County Policy relative to extended sick leave; provided however, Deputy Clerks may access extended sick leave before depleting sick time provided in

Section 1 above if the illness or injury is personal and is for three (3) consecutive workdays or more and the Deputy Clerk provides a doctor's note. If Kane County modifies or terminates its Policy, this provision would follow the same course.

Prior to a leave of absence, and with the employer's approval, a Deputy Clerk may choose to reserve up to four of the sick days provided for in Section 1 above to be used subsequent to the leave. When opting to reserve days subsequent to a leave of absence, Section 3 above does not apply.

Section 5. Sick Days Abuse Sanctions

The Employer shall not discipline a Deputy Clerk for legitimate use of sick days. For the purposes of the provisions contained in this Article, "abuse" of sick days or sick leave is the utilization of such for reasons other than those stated in this Article.

Upon sufficient evidence of the abuse of such sick leave, the Deputy Clerk shall not be paid for such leave.

In addition, abuse of sick leave may subject the Deputy Clerk to disciplinary action pursuant to the terms of this Agreement. All Deputy Clerks agree to cooperate fully with the Department in verifying illness, and shall provide reasonable proof of illness upon request if the Employer has reasonable grounds to suspect abuse.

Section 6. Miscellaneous

A Deputy Clerk who reports to work and becomes ill, causing the Deputy Clerk to leave work, must use either a sick or personal day.

Deputy Clerks will only be permitted to use sick and/or personal days, vacation time or accumulated compensatory time to attend medical and/or dental appointments during normal work hours. In all cases an "Absence Request Form" must be filled out and submitted.

ARTICLE 18
MISCELLANEOUS PROVISIONS

Section 1. Use of Feminine Pronoun

The use of the feminine pronoun in this or any other document is understood to be for clerical convenience only, and it is further understood that the feminine pronoun includes the masculine pronoun as well.

Section 2. Definition

Whenever the term Employer is used in this Agreement, it shall mean the County Clerk or her authorized Officer or agent.

Section 3. Notification of Leave Balance

On a bi-monthly basis, Deputy Clerks shall be given a statement of leave balances (sick leave, vacation, personal days, and compensatory time).

Section 4. Evaluations

The Union and the Employer encourage periodic evaluation conferences between the Deputy Clerk and her Department Director. The written evaluation done at least once a year by the Department Director shall be discussed with the Deputy Clerk, and the Deputy Clerk shall be given a copy after completion. The Deputy Clerk shall sign the evaluation as recognition of having read it, but such signature shall not constitute agreement with the evaluation.

Deputy Clerks are not entitled to Union representation at performance evaluations. The Employer will not impose discipline at performance evaluations.

Section 5. Copies of the Agreement

Each Deputy Clerk covered by this Agreement shall receive a copy of the Agreement which the Employer shall have printed.

Section 6. Meeting Place

All meetings or hearings or other proceedings to which the parties have control over the meeting place, shall be held in the Employer's Office in Kane County, Illinois. This provision shall not apply to Union meetings, which shall not be held in the Employer's Office, except as provided in Article 10, Grievance Procedure and Article 14, Labor-Management Committee.

Section 7. Job Descriptions

Within ninety (90) days of the execution of this Agreement, Deputy Clerks shall have a copy of her current job description which shall include principle duties and responsibilities. When requirements are revised and the duties and responsibilities remain essentially unchanged, incumbents in these positions who qualified under previous requirements for the class shall be considered qualified.

Section 8. Automobile Used on County Business

Deputy Clerks using a vehicle for County business must possess a valid Illinois driver's license and have valid Illinois automobile insurance. Deputy Clerks shall receive the full amount of mileage allowed by the County under Section 2-72 of the Kane County Code, or as amended, while using their own vehicle on County business. Deputy Clerks shall comply with the County Policy on Driving Vehicles when on County Business.

Section 9. Paternity/Maternity Leave

The Employer will comply with the Family and Medical Leave Act and any regulations promulgated thereto.

ARTICLE 19
LEAVE OF ABSENCE

POLICY - Leaves of absence may be granted to maintain continuity of service and to protect the employer-employee relationship in instances where circumstances require an employee's absence. Leaves are granted on each individual case and at the discretion of the department head. Leaves of absence are without pay.

A leave of absence will not be granted for the purpose of trying another job. When a department head requests a leave of absence, the appropriate County Board committee will review the request. Failure to return at the end of an approved leave may result in termination.

An employee that has been granted a leave of absence is NOT permitted to engage in employment outside of their position with Kane County. The County Board or elected official may grant an exception for employees who are providing humanitarian relief because of a local or national emergency or catastrophic event.

TYPES OF LEAVES OF ABSENCE

(A) Family and Medical Leave - Eligible employees may be granted up to 12 work weeks for a family or medical leave for one or more of the following reasons:

(1) Birth Leave - for birth of a child of an employee and to provide care for the child following birth.

(2) Placement Leave - for placement of a child with an employee for adoption or foster care.

(3) Personal Illness - for a serious health condition when an employee is unable to perform their job.

(4) Family Illness - for an employee to care for their son, daughter, spouse or parent who has a serious health condition.

(5) Because of any qualifying exigency arising out of the fact that the spouse, or a son, daughter, or parent of the employee is a covered military member on active duty (or has been notified of an impending call or order to active duty) in the Armed Forces in support of a contingency operation.

(6) To care for a covered service member with a serious injury or illness if the employee is the spouse, son, daughter, parent or next of kin of the service member.

ELIGIBILITY - Employees may be eligible for a leave of absence if they have worked for at least 12 months and for at least 1,250 hours during the year preceding the start of the leave of absence.

Military Family Leave Entitlements – Eligible employees whose spouse, son, daughter or parent is on covered active duty or call to covered active duty status may use their 12-week leave

entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 weeks to care for a covered service member during a single 12-month period. A covered service member is: (1) a current member of the Armed Forces including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness; or (2) a veteran who was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employees take FMLA leave to care for the covered veteran, and who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness.

The FMLA definitions of "serious injury or illness" for current service members and veterans are distinct from the FMLA definitions of "serious health condition."

EXPIRATION OF ENTITLEMENT

Subject to the policy statement above, an employee taking leave due to the birth or placement of a child, the personal illness of the employee, a family illness or a qualifying exigency, may be eligible for up to12 work weeks of leave a year that is based on a rolling 12-month period measured backward from the first date leave is used. In other words, each time an employee takes a leave, the remaining leave for which the employee may be eligible would be any balance of the 12 work weeks that has not been used during the immediately preceding 12 months. (For example: if an employee has taken 8 weeks of leave during the past 12 months, an additional 4 weeks of leave could be taken. If an employee used 4 weeks beginning February 1, 2008, 4 weeks beginning June 1, 2008 and 4 weeks beginning December 1, 2008, the employee would not be entitled to any additional leave until February 1, 2009. However, on February 1, 2009, the employee would be entitled to 4 weeks of leave; on June 1 the employee would be entitled to 4 additional weeks, etc.).

Combined Leave Total - During the single 12-month period described in the preceding paragraph, an eligible employee and spouse who both work for the County shall be entitled to a combined total of 26 work weeks of leave for the birth or placement of a child, for the personal illness of the employee, for a family illness or to care for the covered service member.

Leave Taken Intermittently or on a Reduced Schedule - Leave for the birth or placement of a child may not be taken by an employee intermittently or on a reduced leave schedule unless the employee and the department head agree. Leave in order to care for a spouse, son, daughter or parent with a serious health condition or because of an employee's serious health condition or to care for a covered service member may be taken intermittently or on a reduced leave schedule when medically necessary.

Foreseeable Leave

- for the birth or placement of a child - When the necessity for leave is foreseeable based on an expected birth or placement, the employee shall provide the department head with not less than 30 days notice, before the date the leave is to begin, of the employee's intention to take leave, except that if the date of the birth or placement requires leave to being in less than 30 days, the employee shall provide such notice as is practicable.

- in order to care for a spouse, son, daughter or parent with a serious health condition or because of an employee's serious health condition or to care for a covered service member - When the necessity for leave is foreseeable based on planned medical treatment, the employee:

  - (a) shall make a reasonable effort to schedule the treatment so as not to unduly disrupt the operations of the department, subject to the approval of the health care provider of the employee, son, daughter, spouse or parent, as appropriate and

  - (b) shall provide the department head with not less than 30 days notice, before the date the leave is to begin, of the employee's intent to take leave, except that if the date of the treatment requires leave to begin in less than 30 days, the employee shall provide such notice as is practicable.

- in any case in which the necessity for leave due to active duty of the family member is foreseeable, the employee shall provide such notice to the department head as is reasonable and practicable.

A request for a leave of absence shall be supported by a complete and sufficient medical certification issued by the health care provider of the eligible employee, or of the son, daughter, spouse or parent of the employee, or of the next of kin of an individual in the case of service member family leave. The County, via a human resources professional or a management official, may contact the health care provider for purposes of clarification and authentication of the medical certification after the employee has been given an opportunity to cure any deficiencies in the certification. Under no circumstances may the employee's direct supervisor contact the employee's health care provider.

In any case in which the department head has reason to doubt the validity of the certification provided, the department head may require, at the County's expense, that the employee obtain the opinion of a second health care provider designated or approved by the County; however the selected health care provider may not be employed on a regular basis by the County. Pending receipt of the second medical opinion, the employee is provisionally entitled to the benefits of leave. If the certifications do not ultimately establish the employee's entitlement to FMLA leave, the leave shall not be designated as FMLA leave and may be treated as paid or unpaid leave under the County's established leave policies.

The first time an employee requests leave because of a qualifying exigency arising out of the active duty or call to active duty status of a covered military member, a department head may require the employee to provide a copy of the covered military member's active duty orders or other documentation issued by the military that indicates that the covered military member is on active duty

or call to active duty status in support of a contingency operations, and the dates of the covered military member's active duty service. This information need only be provided once, unless a different active duty or call to active duty status occurs.

Upon return to work from a family or medical leave, the employee is entitled to be restored to their original or equivalent position which involves the same or substantially similar duties and responsibilities with equivalent pay, benefits or other terms and conditions of employment. An employee is entitled to such reinstatement even if the employee has been replaced or his or her position has been restructured to accommodate the employee's absence.

As a condition of restoring an employee whose leave was occasioned by the employee's own serious health condition that made the employee unable to perform the employee's job, the County may require the employee to obtain and present certification from the employee's health care provider that the employee is able to resume work. An employee has the same obligation to participate and cooperate in the fitness for duty certification process as in the initial certification process.

The County may seek fitness-for-duty certification only with regard to the particular health condition that caused the employee's need for medical leave. The County may require that the certification specifically address the employee's ability to perform the essential functions of the employee's job as long as the department head provides the employee with a list of the essential functions of the employee's job at the same time that the department head provides notice to the employee that the leave is designated as FMLA-qualifying. The department head may contact the employee's health care provider for purposes of clarifying and authenticating the fitness-for-duty certification. The department head may not delay the employee's return to work while contact with the health care provider is being made, unless the department head has failed to give notice to the employee that a fitness for duty certification to return to work that addresses the employee's ability to perform the essential functions of the employee's job is required. In circumstances were a fitness-for-duty certification is required, the supervisor shall present the certification to the Human Resources Director before the employee shall be allowed to return to work.

If State or local law or the terms of a collective bargaining agreement govern an employee's return to work, those provisions shall be applied.

It shall be unlawful for any supervisor to interfere with, restrain, or deny the exercise of any right provided under the FMLA, including discharging or discriminating against any person for opposing any practice made unlawful by the FMLA or for involvement in any proceeding under or relating to the FMLA.

(A) Non-FMLA Military Leave - Any full time employee, who is a member of any reserve component of the U.S. Armed Forces or Illinois State Militia (National Guard) shall be granted leave from his or her County employment for any period actively spent in military service, including: basic training; annual training, or special or advance training. During leaves for annual training (typically 14-15 days, but can be longer), the employee shall continue to receive his or her regular compensation as a County employee. During leaves for basic training and up to 60 days of special or advanced training, if the employee's compensation for military activities is less than his or her compensation as a County employee, he or she shall receive his or her regular compensation as a County employee minus the amount of his or her base pay for military activities.

However, when the Armed Forces of the United States of America are engaged in or involved in active hostilities, eligible employees who are called to service during said hostilities shall receive the difference, if any, between the salary they would have received from Kane County and the salary they receive from the United States for a term of up to five (5) years unless the above period is extended by law in which case the employee shall continue to receive the benefits as stated.

Military leaves will be granted to all eligible full-time and part-time employees when they are called to leave their positions to enter military service. Seniority will be restored as required by state or federal law. The employee will be restored to his or her same or similar position by making application within 90 calendar days after discharge or hospitalization continuing after discharge.

For all non-FMLA military leaves, employees should provide their supervisor with a copy of their written orders, including any subsequent changes within 30 days of the change or as soon as reasonably practical.

(B) Personal Leave - May be granted or denied at the discretion of the department head based on the facts of each individual case. The reason for this type of leave must be of a nature involving a serious family problem or some similar circumstance. The guidelines listed under the "Rules, Regulations and Procedures" section of this policy must be adhered to in all cases.

(C) Educational Leave - May be granted at the discretion of the department head without pay to eligible employees who wish to continue their education provided the course of study is beneficial to the department.

(D) Workers' Compensation Leave - All employees experiencing an occupational disability due to an accident or illness arising out of and in the course of their employment may be placed on a workers' compensation leave. Participating employees should apply for IMRF disability benefits if eligible. Family Medical Leave time shall run concurrent with workers compensation leave for an employee's job-related injuries or illnesses.

(E) Administrative Leave – A standing committee of the Kane County Board or Kane County Chairperson may place an employee on administrative leave of absence pending a determination of the employee's employment status for a maximum of thirty (30) days. A leave of absence under this subsection shall be with pay and shall not be considered a discharge or suspension. A leave of absence under this subsection shall not affect the employee's fringe benefits.

(F) Victim's Economic Security and Safety Act (VESSA) Leave – An employee who is a victim of domestic or sexual violence or who has a family or household member who is a victim of domestic or sexual violence may take up to a total of 12 work weeks of leave from work during any 12-month period to address the domestic or sexual violence, as detailed in VESSA. This may include seeking medical attention or counseling for injuries or psychological trauma, obtaining victim services, relocating, seeking legal assistance or participating in a related court proceeding. Neither this section nor VESSA creates additional rights for an employee to take leave that exceeds the unpaid leave time under, or is in addition to unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993.

(G) Notice and Certification – The employee shall provide the employer with at least 48 hours' advance notice of the employee's intention to take a leave under VESSA, unless providing

such notice is not practicable. The employer may require the employee to provide certification to the employer. When an unscheduled absence occurs, the employee shall provide notice as soon as possible, and shall provide certification to the employer in accordance with the provisions of VESSA.

(H) School Visitation Leave – Eligible employees that have been employed for at least six (6) consecutive months may take up to a maximum of eight (8) hours during any school year to attend school conferences or classroom activities related to the employee's children if the conference or classroom activities cannot be scheduled during non-work hours. An employee may not take more than four (4) hours of school visitation leave in one day, and the leave may not be taken if the employee has not exhausted all accrued vacation leave, personal leave or any other type of leave, except for sick or disability leave. The employee must provide their supervisor with at least 7 days advance notice. In emergency situations, no more than 24 hours notice is required. The employee must consult with their supervisor to schedule the leave so as not to unduly disrupt the operations of the employer.

RULES, REGULATIONS AND PROCEDURES

A department head may require, or an employee may elect, that accrued sick days, accrued vacation and, if applicable, personal days and compensatory time be used during the leave of absence. It is understood that if a Deputy Clerk on an approved FMLA leave has accrued a minimum of three (3) weeks of vacation per year, then that Deputy Clerk may reserve upon request up to a one (1) week block of vacation for later use in accordance with the agreement.

Extended Leave of Absence – Any leave over 12 work weeks in duration, except leave to care for a qualified service member, is considered an extended leave of absence. An employee needing to be off work for more that 12 consecutive work weeks must petition the department head for an extended leave, which may be granted at the department head's discretion based upon the operational needs of the department. Employees in this extended period must contact their department head at least 30 calendar days prior to their expected return to work.

Healthcare Coverage During a Leave of Absence – During any approved leave, the County will maintain the employee's health coverage under any group health plan on the same terms as if the employee had continued to work. If the employee is not receiving any pay from the County while on leave, the employee must pay their portion of health insurance coverage each month.

Vacation, Sick Pay and Holiday Pay - Sick pay credit and vacation time will not continue to accrue after the last day paid on any authorized leave of absence. Employees will be paid for holidays which fall during the period they are receiving pay from the County. The use of any leave will not result in the loss of any employment benefit that accrued prior to the start of an employee's leave.

Effect of Leave on Satisfactory Performance Salary Increase Eligibility - Employees under Job Class have been assigned a date which establishes eligibility for a satisfactory performance increase. The employee's SPI eligibility dates will be extended one (1) month for each month or any portion of a month taken beyond three (3) months (90 calendar days) from the last day paid. The SPI eligibility date is always the first day of the month in which the return occurs. (Does not apply to military leave).

PROCEDURE

(1) A "Request for Leave of Absence" form should be completed by the employee defining the reason for the leave, its duration, and the amount of vacation, sick pay, and if applicable, compensatory time to be used during the leave (if any).

(2) This request should be submitted to the supervisor or department head, who after recommending approval or disapproval distributes the form according to the routing indicated.

IMRF Leave of Absence and Disability Benefits

(A) Deputy Clerks who have a medical certification of a disability which may extend for thirty (30) calendar days or more could be eligible for disability benefits under the Illinois Municipal Retirement Fund. To be eligible, a Deputy Clerk must have twelve (12) months or more of service credit with IMRF. Pregnancy is included as a disability under IMRF if the Deputy Clerk is eligible and claims should be submitted in the same manner as other disability claims. The Kane County Human Resource Department should be contacted for the forms for application.

(B) Deputy Clerks participating under IMRF and on a leave of absence without pay from the County Clerk's Office or disability pay under IMRF (i.e., family illness, placement leave) will not be protected for death or disability benefits during the unpaid period. Before the leave of absence begins, Deputy Clerks should file with IMRF a Benefit Protection Leave of Absence Authorization (forms are available in the Kane County Human Resource Department). Death and disability benefits are reinstated immediately upon returning to work. Deputy Clerks may establish service credits for retirement (not to exceed twelve (12) months) for this leave by paying the Deputy Clerk contributions which would have been paid if actually working plus interest. The County Board must approve the acceptance of employer paid IMRF obligations.

Workers' Compensation

The Workers' Compensation law provides protection for Deputy Clerks experiencing occupational disabilities through accidents or by exposure to disease arising out of and in the course of employment.

(A) When a Deputy Clerk suffers an on-the-job injury or exposure, even though no medical attention is required, a "Report of Injury" form must be completed by the Employer and sent to the Human Resources Department as soon as possible. If medical attention was required as a result of the injury or exposure, a claim will then be filed with the County Human Resources Department.

(B) All expenses involved with the treatment of the exposure or injury are covered by the Illinois Workers' Compensation Act. That Act provides payment of sixty-six and two-thirds (66 2/3) of the Deputy Clerk's wages for lost time at work after a three-day waiting period. If the Deputy Clerk is off work for more than fourteen days because of a job related injury or exposure, then the Deputy Clerk will be compensated for the waiting period. In addition to this partial payment of wages pursuant to the Illinois Workers' Compensation Act (hereinafter referred to as "The Act"), Deputy Clerks with more than one year of service with the County will also receive a minimal amount of disability through IMRF.

The Employer, in addition to compliance with the Act, shall pay an additional one third (1/3) of the average weekly wage to Deputy Clerk for the first thirty days that the Deputy Clerk is totally disabled. This is a voluntary payment by the Employer and by accepting such payments, Deputy Clerks shall recognize and will assist the Employer in enforcing its subrogation rights and shall comply with the policy for On The Job Injuries And Illnesses.

Jury Duty

Leave shall be granted to Deputy Clerks who are called to jury duty or are required to be absent from work because of subpoena from any legislative, judicial, or administrative tribunal. Time away from work with pay shall be granted for such purposes. All compensation received for court or jury shall be remitted by the Deputy Clerk to the County Auditor, to be returned to the County Treasurer from which the original payroll warrant was drawn. The County Clerk feels that by volunteering to appear as a witness, a Deputy Clerk may create the impression that the County favors one litigant to the detriment of the other. Therefore, to avoid any suspicion of favoritism, County Deputy Clerks are instructed not to appear as a witness unless properly subpoenaed.

Bereavement Leave

In the event of a death in a non-probationary Deputy Clerk's immediate family, the non-probationary Deputy Clerk will be allowed up to three (3) days leave with pay for the time actually lost. Immediate family members (including step, foster and adopted) are defined as including the Deputy Clerk's children, father, mother, current spouse, brother, sister, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparents and grandchildren. Also, immediate family includes the Deputy Clerk's current spouse and the spouse's grandchildren. In the case of a Deputy Clerk's civil union partner that resides with the Deputy Clerk, immediate family includes his/her father, mother, brother, sister, children and grandchildren.

Deputy Clerk Blood Donation

Full time Deputy Clerks with at least six (6) consecutive months of service are allowed 1 hour of leave with pay every 56 days to participate in blood donation. Deputy Clerks must give a 15-day advance notice to the appropriate Department Director that they wish to take the leave. A written certification from the blood bank or hospital is required to verify the date of the blood donation.

ARTICLE 20
UNION RIGHTS

Section 1. Union Activity During Working Hours

Deputy Clerks shall be allowed necessary and reasonable time off with pay during regularly scheduled working hours, as specifically established by this Agreement. Prior to participating in Union activity authorized by this Agreement, the Deputy Clerk shall submit a written request to her Department Head for approval. Approval shall not be unreasonably denied.

Section 2. Access to Premises by Union Representatives

The Employer agrees that local representatives and Officers and AFSCME staff representatives shall have reasonable access to non-work areas of the premises of the Employer, giving at least two (2) hours notice prior to arrival to the County Clerk or her designee. The notice shall provide the purpose of the visit and the approximate length of time of the meeting. Such visitations shall be for the reason of the administration of this Agreement and shall not interfere with the operations of the County Clerk's Office. Only in emergency situations and only with the County Clerk's approval, Union staff representatives or Local Union representatives may call a meeting during work hours to prevent, resolve or clarify a problem.

Section 3. Time Off for Union Activities

Three Local Union representatives shall be allowed up to four (4) days off with pay per year (with the County Clerk's approval) for legitimate Union business such as Union meetings, State or area wide Union committee meetings, trainings and State or International conventions, provided such representative shall give reasonable notice to her Department Director of such absence and shall be allowed such time off if it does not substantially interfere with the operating needs of the Employer. The union leave shall be taken in full day increments and if more than one local union Representatives has requested off for the same day, they must work in different departments.

Section 4. Union Bulletin Boards

The Employer shall allow space at the work location for a bulletin board.

Section 5. Information Provided to Union

The Employer will advise the Union of: new hires, promotions, layoffs, transfers, leaves, returns from leave, suspensions, discharges, and terminations.

The Employer shall supply the Union with a bargaining unit list electronically in Excel at an email address designated by the Union, at least once per month (unless otherwise mutually agreed by the Parties), which list shall include the following information: employee's name, address, job title, worksite location, work telephone numbers, identification number if available, date of hire, work email address, any home and personal cellular telephone numbers on file with the employer, and any personal email addresses on file with the employer. In addition, the employer must provide the union the same information as above for all new hires within 10 days of the date of hire. Consistent with applicable law, the Union shall use the list exclusively for bargaining unit representation purposes and shall not disclose any information contained in the list for any other purpose.

The Employer shall furnish the Union a current seniority roster applicable under the seniority provisions of this Agreement on or about December 1 and June 1 of each year.

Section 6. Union Orientation

New Hires – The Union shall conduct Union Orientation for each new bargaining unit employee during the employee's first two weeks of employment in the bargaining unit (unless the Parties mutually agree to an alternate date) at a time mutually agreeable to the parties that does not impede

normal operations. The Employer shall allow the Union up to one (1) hour without loss of pay or benefit time to any new participating bargaining unit employee and one current Union representative for the Union Orientation pursuant to this Section.

The Employer shall inform the Union of all such hiring of new bargaining unit members, and the Union shall inform the Employer of the Union representative who will carry out the Union orientation pursuant to the Section.

Section 7. Distribution of Union Literature

During Deputy Clerk's non-working hours, she shall be permitted to distribute Union literature to other non-working Deputy Clerks in non-work areas.

Section 8. Union Space on Premises

The Employer will provide the Union space for a computer outlet, space for a desk, and space for a filing cabinet on the premises.

Section 9. Rate of Pay

Any time off with pay provided for under this Article shall be at the Deputy Clerk's regular rate of pay as though the Deputy Clerk were working, not to exceed the Deputy Clerk's regular working scheduled hours.

ARTICLE 21
WAGES

Section 1. Wage Schedule

Deputy Clerks shall be compensated in accordance with the wage schedule attached to this Agreement and marked Appendix A. The attached wage schedule shall be considered a part of this Agreement.

Section 2. Pay Period

Deputy Clerks will be paid on a bi-weekly schedule of twenty-six (26 times annually. Each payroll period shall consist of fourteen (14) calendar days, so that the bi-weekly rate of pay of each Deputy Clerk shall be 1/26th of the Deputy Clerks annual salary. In a year in which 27 pay periods shall occur, the bi-weekly rate of pay for each Deputy Clerk shall be 1/27 of the annual salary. When a payday falls on a holiday, the paycheck is distributed the preceding workday.

ARTICLE 22
TEMPORARY ASSIGNMENT

The Employer may temporarily assign a Deputy Clerk to perform the duties of a higher grade Deputy Clerk/Supervisor. A Deputy Clerk who is assigned to perform a significant number of duties of a higher grade Deputy Clerk/Supervisor for a period of time equivalent to an entire pay period shall be paid the wage of the higher grade Deputy Clerk/Supervisor or their own wage whichever is higher.

Deputy Clerks performing duties of a same grade Deputy Clerk will be paid at their own current salary.

The Employer shall make every effort to see that temporarily assigned Deputy Clerk is adequately trained for the duties they are to assume.

ARTICLE 23
INSURANCE

Section 1. Medical, Vision and Dental Coverage

A. The Employer shall provide comprehensive insurance programs for hospitalization, medical, vision and dental coverage for each covered employee who chooses to participate and their eligible dependents similar to the coverage which is currently in effect. All regular full-time employees and all regular part-time employees who work a minimum of twenty-one (21) hours per week are eligible to enroll in the County's comprehensive group hospitalization, medical, vision and dental insurance plans. The health insurance benefits for 2026, as provided by the County, are summarized in Appendix B.

B. Premium costs are shared by full-time employees and the County through payroll deduction. Eligible part-time employees pay the full premium for all plans for coverage through payroll deduction. A pre-tax deduction Section 125 Plan is available at the time of enrollment. The overall aggregate cost of the County's health insurance programs, shall be shared by the County and the union and non-union employees at the overall aggregate rate of eighty-three percent (83%) borne by the County and seventeen percent (17%) borne by the union and non-union employees. It is understood that individual premium rates and percentage contribution levels will vary across plans and will be based on an employee's plan selection each year, but the overall aggregate percentage rates borne by the County and the union and non-union employees shall remain the same through November 30, 2027.

C. The County reserves the right to self-insure, change carriers and engage in cost containment measures during the term of this Agreement so long as the benefits and coverages sought are substantially similar to those being currently offered.

D. The parties agree to continue the implementation of a Wellness Plan component for Employees and spouses covered by the County's health insurance plans. Participation in the Wellness Plan shall be defined as participating in an annual health evaluation which shall continue to be limited to completing an assessment, providing a blood sample, and receiving a health evaluation report. No other additional action on the part of any employee or spouse shall be required. The Employer agrees that participation (or non-participation) in the Wellness Plan shall not be used in any way to initiate or support an employment action of any kind. The parties further agree that accommodations shall be made to facilitate participation of retired employees that reside outside of Kane County. Participation in the Wellness Plan shall not require or constitute any waiver of an individual's right to privacy under HIPAA, or other applicable laws. The County currently requires that employees and/or their spouses who choose not to participate shall continue to pay an additional $50 per employee and/or spouse per month toward health insurance premiums.

Section 2. Future Plans

Should the County adopt plans or policies which affect Deputy Clerk's insurance benefits (including what is commonly referred to as a flexible benefit program), Deputy Clerks of the Employer shall have the option to participate in the same plans or programs in the same manner as other County Deputy Clerks.

Section 3. Life Insurance

The County will provide information concerning any available additional life insurance through IMRF and at the request of the Deputy Clerk shall make such necessary deductions from the Deputy Clerk's paycheck.

Section 4. Health Care Continuation Coverage for Retirees, Medicare Eligible Retirees, and Disabled Deputy Clerks

(A) Retirees

The county shall pay 10% of the cost of continued medical insurance benefits under the same terms and coverage for the non-Medicare eligible retired Deputy Clerk as the Deputy Clerk received for the 12 months preceding retirement.

Deputy Clerks retiring under regular IMRF must be at least 55 years of age with at least eight (8) years of service. Sheriffs Law Enforcement Personnel (SLEP) members who retire (at any age) must have at least 20 years of SLEP credit.

In order to be eligible for the 10% premium reduction, a Deputy Clerk must have been employed by the County for 15 or more consecutive years.

Retired Deputy Clerks who wish to take advantage of this medical insurance must pay 90% of the premium for either single or dependent coverage. The premium is due on the 1st of each month and must be submitted to Human Resource in order for coverage to be maintained.

(B) Medicare Eligible Retirees, Disabled Deputy Clerks and Surviving Spouses

Kane County offers a reduced benefit PPO health care plan to Medicare eligible retirees, disabled Deputy Clerks and surviving spouses. The PPO plan includes a separate deductible of $500.00 for outpatient drugs to be paid at 80% (coinsurance does not go towards the outpatient prescription maximum). The full amount of the premium that must be paid is established by the County Board each year.

ARTICLE 24
VACANCIES

Section 1. Determination of Vacancies

The Employer shall solely determine when a vacancy exists and whether or not to fill the vacancy. Vacancies do not include job classifications which are upgraded and the incumbent is capable of performing the work of the upgraded classification.

Section 2. Posting

Whenever a job vacancy occurs, other than a temporary vacancy as defined below, in any existing job classification or as a result of the development or establishment of new job classifications, a notice of such vacancy shall be posted on all bulletin boards for seven (7) working days and emailed to all bargaining unit employees. This posting shall include job title, work hours, pay rate, and area or Department within the Clerk's Office.

Temporary vacancies are defined as job vacancies that may periodically develop in any job classification, such as an extended illness or leave of absence that does not exceed ninety (90) consecutive days plus an additional ninety (90) consecutive days extension based upon an incumbent Deputy Clerk returning from a leave of absence. Job openings that remain open more than one hundred and eighty (180) consecutive days shall not be considered temporary job openings.

During this period, Deputy Clerks who wish to apply for the vacant job, including Deputy Clerks on layoff, may do so by contacting the County Clerk.

Furthermore, job posting will be used to encourage the principle of promoting from within.

Section 3. Selection

The Employer will consider applicants from within the County Clerk’s office before selecting an outside applicant. However, in making the selection, the Employer shall consider factors, which shall include experience, skill, ability, qualifications, and seniority.

ARTICLE 25
SAFETY AND HEALTH

Section 1. General Duty

The Employer and Union shall cooperate so that the Employer can provide for a safe working environment, including tools and equipment, for its Deputy Clerks as is legally required by federal and state laws.

Section 2. Limitation

The parties agree that grievances alleging violation of Section I of this Article may be initiated at Step III of the Grievance Procedure of this Agreement and will be subject to the Grievance Arbitration procedure.

Section 3. Security

Deputy Clerks shall be provided with adequate security measures in the Clerk's Office. Such measures may include alarms, security cameras, partitions to keep out the public in the Clerk's Office, and other appropriate measures as concerns the safety and health of Deputy Clerks.

ARTICLE 26
HOURS OF WORK

Section 1. Hours/Overtime

(A) Effective upon the signing of this Agreement, the standard workweek shall be thirty-five (35) hours beginning on Monday and ending on Friday. In the event Kane County Departments and Offices begin working more than thirty-five (35) hours in a workweek, for the purpose of consistency in the County, the County Clerk will also increase the hours in the workweek. The Employer shall notify the Union and upon request negotiate with the Union concerning the extended work hours applying to the County Clerk's Office Deputy Clerks. Time worked shall be defined according to the Fair Labor Standards Act.

(B) Overtime - Overtime is defined as all pre-authorized work in excess of thirty-five (35) hours per workweek. Overtime in excess of forty (40) hours per workweek shall be paid at the rate of one and one-half (1-1/2) times a Deputy Clerk's base rate of pay. Provided however, a Deputy Clerk shall be paid double time (2) at Deputy Clerks base rate of pay for actual hours of work performed on Sunday provided the Deputy Clerk has worked in excess of forty (40) hours. Time spent on sick leave, holidays, vacations, or authorized leave shall not be considered hours worked in computing overtime. Deputy Clerks must receive permission from their immediate Department Director and/or Chief Deputy prior to working any overtime.

(C) Mandatory Training or Meetings – Deputy Clerks attending authorized mandatory training or meetings shall be paid in accordance with the provisions of Sections 1A and 1B, above.

(D) No Pyramiding - Compensation shall not be paid more than once for the same hours under any provision of this Agreement.

Section 2. General Provisions for All Deputy Clerks

(A) The Workday and the Workweek: The normal workday shall consist of seven (7) hours. In addition, scheduled Deputy Clerks from the Vital Records Department are required to work on Wednesdays until 8:00 PM. This shall be accomplished by utilizing a second shift to work from 12:00 PM to 8:00 PM. The Department Director(s) shall schedule the Deputy Clerks on a rotating basis. The Employer shall solely determine the number of hours part-time Deputy Clerks shall work. Decisions of the Employer regarding this scheduling shall not be subject to the grievance procedure.

(B) Meal Periods and Rest Periods: Work schedules shall provide for the workday to be broken at approximately mid-point by an uninterrupted, unpaid meal period of one (1) hour. Provided however, when the Employer determines that operational needs of the office so dictate, the unpaid meal period may be reduced to one-half (1/2) hour and the Deputy Clerk will be required to work and be paid for the additional one-half (1/2) hour. Deputy Clerks will also be permitted two (2) paid fifteen (15) minute rest periods, subject to the operational needs of the Office. Deputy Clerks shall have the right to leave the work site during such periods. When the operational needs of the Office prohibit a Deputy Clerk from taking her scheduled rest or meal period at the regular time, the Deputy Clerk, with her Department Director's approval, should arrange to make up the missed time later that same day. The Deputy Clerk's request shall not be unreasonably denied, however, in no case shall a missed rest period be added to a meal period. Similarly, a Deputy Clerk shall not skip a meal period or rest period in order to shorten the workday.

Deputy Clerks working Wednesdays from 12:00 P.M. to 8:00 P.M. must begin their meal period no later 3:30 P.M. Deputy Clerks shall not be required to work through their meal periods. Those Deputy Clerks working Wednesday nights shall complete their rest periods by 6:00 P.M.

Section 3. Overtime Procedure

Overtime shall be distributed as equally as possible among the Deputy Clerks who normally perform the work in the Department in which the overtime is needed. If enough personnel cannot be secured to fill the overtime needed, then qualified Deputy Clerks assigned to other Departments may be offered the available overtime. If a sufficient number of volunteers to work overtime is not obtained, overtime becomes required overtime and is left to the discretion of the Employer. Whenever possible, the Employer shall notify the Deputy Clerk at least twenty-four (24) hours in advance of required overtime.

The Union shall be furnished by the County Clerk, overtime records in the event of a bona fide dispute regarding the provisions of this Article, or upon the specific request of the Union, showing the number of overtime hours worked by each Deputy Clerk.

Section 4. Compensatory Time

All authorized work performed in excess of thirty-five (35) hours per week shall be paid according to Section 1B of this Article. Deputy Clerks shall decide if they will be compensated by pay or compensatory time. Authorized work in excess of forty (40) hours in a workweek shall be compensated at one and one-half (1-1/2) times the amount of the work performed by the Deputy Clerk. Deputy Clerks shall be allowed to accrue up to thirty-five (35) hours of compensatory time and shall be allowed to schedule such time off in fifteen (15) minute increments when the operational needs of the Office permits.

Section 5. Call-In Pay

A Deputy Clerk called in to work outside of her regular schedule or on her scheduled day(s) off shall be paid a minimum of two (2) hours pay at their regular rate of pay up to forty (40) hours and at

one and one-half (1-1/2) times their regular rate of pay thereafter. Work schedules will not be changed because of call-in time in order to avoid overtime pay.

Section 6. Election Day

All Deputy Clerks in the Election Department shall begin work on "Election Day" at 5:00 A.M. and are required to work until dismissed by the Employer.

Section 7. Time Recording Device

All Deputy Clerks must use the time recording device at the beginning and end of the workday and before leaving and upon returning from the lunch period. Deputy Clerks shall not punch in or out for another Deputy Clerk. Deputy Clerks who violate the provisions of this Section will be subject to the discipline procedure as defined in Article XI.

Section 8. No Guarantee

Nothing in this Article shall be construed as a guarantee of hours of work.

Section 9. Scheduling Practices

Where a permanent change in the normal work schedule affecting bargaining unit Deputy Clerks is sought by the Employer, except in emergencies, the Employer shall notify the Union concerning such changes within forty five (45) calendar days prior to the effective date of the changes and shall provide an opportunity to discuss said changes with the Union. In addition, the Employer shall notify the affected Deputy Clerks twenty - eight (28) calendar days prior to the change.

Section 10. Alternative Schedules

Alternative schedules and flex-time may be utilized if agreed to by the Employer and the Deputy Clerk(s) involved. Provided however, denial of any request for such alternative schedule(s) shall not be subject to the Grievance Procedure of this Agreement.

ARTICLE 27
SUBCONTRACTING

Section 1. General Policy

It is the general policy of the Employer to continue to utilize Deputy Clerks to perform work for which they are qualified to perform. The Employer reserves the right to contract out any work that it deems necessary in the interest of economy, improved work product or emergency.

Section 2. Notice and Discussions

Absent an emergency situation, prior to the Employer changing its policy involving the overall subcontracting of work in a bargaining unit area, when such change amounts to a significant deviation from past practice resulting in loss of work of bargaining unit Deputy Clerks, the Employer shall notify the Union at least 30 days in advance and offer the Union an opportunity to discuss and participate in

considerations over the desirability of such subcontracting of work, including means by which to minimize the impact of such on Deputy Clerks.

Prior to subcontracting of bargaining unit work, the Employer, the Union, and the proposed sub-contractor shall meet to discuss the employment of Deputy Clerks subject to layoff. The Employer will request that the sub-contractor hire laid off Deputy Clerks.

ARTICLE 28
MANAGEMENT RIGHTS

Except as specifically limited by the express provisions of this Agreement, the Employer exclusively retains traditional and inherent rights to manage all affairs of the Employer's Office, as well as those rights set forth in the Illinois Public Labor Relations Act. Such management rights shall include but are not limited to the following:

(A) To plan, direct, control and determine all operations and services of the Employer's Office;

(B) To supervise and direct Deputy Clerks;

(C) To establish the qualifications for employment and to decide which applicants will be employed;

(D) To establish and amend reasonable work rules, policies, regulations, work schedules and to assign work as the Employer deems necessary. Such work rules and schedules shall be posted in a place and manner as mutually agreeable to the Employer and the Union;

(E) To hire, promote, demote, transfer, schedule and assign Deputy Clerks to positions and to create, combine, modify and eliminate positions within the Employer's Office;

(F) To suspend, discharge and take such other disciplinary action against Deputy Clerks for just cause (probationary Deputy Clerks without cause);

(G) To establish reasonable work and productivity standards and, from time to time, amend such standards;

(H) To layoff Deputy Clerks;

(I) To maintain efficiency of the Employer's Office operations and services;

(J) To determine methods, means, organization and number of personnel by which such operations and services shall be provided;

(K) To take whatever action is necessary to comply with all applicable state and federal laws;

(L) To create, change or eliminate methods, equipment and facilities for the improvement of operations;

(M) To determine the kinds and amounts of services to be performed as it pertains to operations and the number and kind of Classifications to perform such services;

(N) To contract out for goods and/or services;

(O) To take whatever action is necessary to carry out the functions of the Employer's Office in emergency situations.

The Employer's failure to exercise any right, prerogative, or function hereby reserved to it, or the Employer's exercise of any such right, prerogative, or function in a particular way, shall not be considered a waiver of the Employer's right to exercise such right, prerogative, or function or preclude it from exercising the same in some other way not in conflict with the express provisions of this Agreement.

ARTICLE 29
COMPLETE AGREEMENT

The parties acknowledge that during the negotiations which preceded this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining. The understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Except as otherwise provided in this Agreement, the Employer and the Union, for the life of this Agreement, each voluntarily and unqualifiedly waive the right, and each agrees that the other shall not be obligated to bargain collectively with respect to:

(A) Any subject matter or matter specifically referred to or covered in this Agreement; and

(B) Subjects or matters that arose as a result of the parties proposals during bargaining but which were not agreed to.

The Employer agrees that if during the term of this Agreement, the County of Kane provides for increased fringe benefits greater than those provided herein (fringe benefits are defined as health, dental, vision, life insurance, and tuition/training reimbursement) the Employer shall notify the Union and upon request negotiate with the Union concerning the application of the fringe benefit to the bargaining units.

ARTICLE 30
TERMINATION

This Agreement shall be effective December 1, 2024 and shall continue in full force and effect until midnight November 30, 2027 and thereafter from year to year, unless not more than one hundred twenty (120) days, but not less than sixty (60) days prior to November 30, 2027 or any subsequent November 30 either party gives written notice to the other of its intention to amend or terminate this Agreement.

In the event that either party desires to terminate this Agreement, written notice must be given to the other party not less than ten (10) days prior to the desired termination date which shall not be before the anniversary date set forth in the preceding paragraph. The Agreement shall remain in force during the term of re-negotiations unless terminated by above appropriate written notice.

IN WITNESS THEREOF, the parties hereto have set their hands this _____ day of _____, 20___.

FOR THE EMPLOYER

County Clerk

Board Chairman

Dated: _____

FOR THE UNION

The American Federation of State, County, and Municipal Deputy Clerks, AFL-CIO Council 31, Local 3966

Dated: _____

APPENDIX A

Effective December 1, 2024, each employee will receive an increase equal to three percent (3%) of his/her monthly base pay.

Effective December 1, 2025, each employee will receive an increase equal to three percent (3%) of his/her monthly base pay.

Effective December 1, 2026, each employee will receive an increase equal to three percent (3%) of his/her monthly base pay.

For the Union:	For the Employer:
Matthew Lange	John Cunningham
Date: _____	Date: _____

APPENDIX A
KANE COUNTY UNION – HEALTH PLAN FEATURES

Plan Options		Effective
PPO	**Deductible**:	
	In Network (Ee/Fam)	$750/$2,250
	Out of Network (Ee/Fam)	$1,500/4,500
	Out of Pocket:	
	In Network (Ee/Fam)	$2,750/$8,250
	Out of Network (Ee/Fam)	$5,500/$14,250
	Co Pays:	
	Physician Office Visits (In Network)	$30
	Primary Care Specialist (In Network)	$50
HMO	**Out of Pocket:**	
	In Network (Ee/Fam)	$1,500/$3,000
	Out of Network (Ee/Fam)	N/A
	Co Pay:	
	Physician Office Visits (In Network)	$30
	Primary Care Specialist (In Network)	$50
Rx	Generic	$10
	Preferred Brand	$40
	Non-preferred Brand	$60

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1423

AUTHORIZING AN INTERFUND LOAN FOR THE PAYMENT OF PROGRAM EXPENSES FROM THE GENERAL FUND FOR THE WORKFORCE DEVELOPMENT DEPARTMENT IN INSTANCES WHERE FUNDING AGREEMENTS OR REIMBURSEMENTS ARE DELAYED

WHEREAS, the Kane County Workforce Development Department receives annual allocations of Federal funding from the U.S. Department of Labor (via the Illinois Department of Commerce and Economic Opportunity); and

WHEREAS, said funding supports a variety of workforce development initiatives that support job training and career services for area residents; and

WHEREAS, funding agreements for said programs are occasionally delayed, and the timing of reimbursements is either delayed or do not coincide with the County's accounts payable schedule; and

WHEREAS, Resolution 22-142 authorized an interfund loan of $1,200,000 from the County's General Fund to cover the payment of the beforementioned program expenses, and to obtain 100% reimbursement upon execution of said funding agreements and receipt of reimbursements thereunder; and

WHEREAS, for financial reporting and accounting purposes, this interfund loan agreement will be renewed each fiscal year to take into consideration revisions to the loan amount or other terms; and

WHEREAS, for Fiscal Year 2026, an interfund loan amount of $500,000 should be made from the County's General Fund - General Account to cover the payment of program expenses in the funds listed in Exhibit A as directed by the Executive Director of the Finance Department; and

WHEREAS, under Kane County's Financial Policies, it is necessary to notify the Finance Committee of all interfund loans.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Finance Department is authorized to set up interfund loans for Fiscal Year 2026 totaling not more than $500,000 to cover administrative and program expenses for the funds listed in Exhibit A on the condition that said funds will come from the County's General Fund - General Account #001 and shall be 100% reimbursed during Fiscal Year 2026 upon the execution of necessary funding agreements and receipt of reimbursements thereunder.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Exhibit A

Fund Name	Fund Number
Workforce Development Program	480

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing an Interfund Loan for the Payment of Program Expenses from the General Fund for the Workforce Development Department in Instances where Funding Agreements or Reimbursements are Delayed

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Adam Schauer, Executive Director – Workforce Development

Budget Information:

Was this item budgeted? No	Appropriation Amount: $N/A
If not budgeted, explain funding source: Interfund Loan	
Was this item passed through the appropriate committee? Yes	

Summary:

Previously, the County Board has approved resolutions including 16-203, 17-392, 20-142, 21-364, 21-390, 21-486, 22-142, and 25-043 authorizing interfund loans from the County's General Fund and various special revenue funds, for both elected offices and departments, for the purpose of covering program expenses in those special revenue funds where there are delays in receiving grant payments, thus resulting in negative cash in those special revenue funds. Negative cash in funds can result in payment processing issues at the County and therefore it is best to have available cash in a fund when an invoice has been presented for payment. These previous resolutions require that once the special revenue funds receive the grant payments, that the interfund loan amount be returned to the General Fund.

This resolution authorizes up to $500,000 of interfund loans for fiscal year 2026, from the County's General Fund to cover program expenses for the Workforce Development Fund #480.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1438

AUTHORIZING AN INTERFUND LOAN FOR THE PAYMENT OF PROGRAM EXPENSES FROM THE GENERAL FUND FOR THE DEVELOPMENT DEPARTMENT IN INSTANCES WHERE FUNDING AGREEMENTS OR REIMBURSEMENTS ARE DELAYED

WHEREAS, the Kane County Development & Community Services Department receives annual allocations of Federal funding from the U.S. Department of Housing and Urban Development; and

WHEREAS, said funding supports a variety of housing and community development initiatives that improve neighborhood living conditions and provides housing services for area residents; and

WHEREAS, funding agreements for said programs are occasionally delayed, and the timing of reimbursements is either delayed or do not coincide with the County's accounts payable schedule; and

WHEREAS, Resolution 25-043 authorized an interfund loan of $600,000 from the County's General Fund to cover the payment of the beforementioned program expenses, and to obtain 100% reimbursement upon execution of said funding agreements and receipt of reimbursements thereunder; and

WHEREAS, for financial reporting and accounting purposes, this interfund loan agreement will be renewed each fiscal year to take into consideration revisions to the loan amount or other terms; and

WHEREAS, for fiscal year 2026, an interfund loan amount of $500,000 should be made from the County's General Fund - General Account to cover the payment of program expenses in the funds listed in Exhibit A as directed by the Executive Director of the Finance Department; and

WHEREAS, under Kane County's Financial Policies, it is necessary to notify the Finance Committee of all interfund loans.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Finance Department is authorized to set up interfund loans for Fiscal Year 2026 totaling not more than $500,000 to cover administrative and program expenses for the funds listed in Exhibit A on the condition that said funds will come from the County's General Fund - General Account #001 and shall be 100% reimbursed during fiscal year 2026 upon the execution of necessary funding agreements and receipt of reimbursements thereunder.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Exhibit A

Fund Name	Fund Number
Community Development Block Grant	401
HOME Program	402

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing an Interfund Loan for the Payment of Program Expenses from the General Fund for the Development Department in Instances where Funding Agreements or Reimbursements are Delayed

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Mark Vankerkhoff, Executive Director - Development

Budget Information:

Was this item budgeted? No	Appropriation Amount: $N/A
If not budgeted, explain funding source: Interfund Loan	
Was this item passed through the appropriate committee? Yes	

Summary:

Previously, the County Board has approved resolutions including 16-203, 17-392, 20-142, 21-364, 21-390, 21-486, 22-142, and 25-043 authorizing interfund loans from the County's General Fund and various special revenue funds, for both elected offices and departments, for the purpose of covering program expenses in those special revenue funds where there are delays in receiving grant payments, thus resulting in negative cash in those special revenue funds. Negative cash in funds can result in payment processing issues at the County and therefore it is best to have available cash in a fund when an invoice has been presented for payment. These previous resolutions require that once the special revenue funds receive the grant payments, that the interfund loan amount be returned to the General Fund.

This resolution authorizes up to $500,000 of interfund loans for fiscal year 2026, from the County's General Fund to cover program expenses for the following funds overseen by the County Development Department.

Fund Name	Fund Number
Community Development Block Grant	401
HOME Program	402

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1439

AMENDING RESOLUTION 25-417

WHEREAS, the Kane County Board passed Resolution 25-417, Authorizing the Purchase of Gasoline and Diesel Fuel for the Division of Transportation, Sheriff's Office, Building Management, and Other Intergovernmental Agencies (Bid# 25-026) on November 10, 2025; and

WHEREAS, the details of the contract bid specifications listed in Resolution 25-417 did not accurately reflect the details as listed in the contracts with the selected vendors and therefore Resolution 25-417 is amended as follows; and

WHEREAS, bids have been solicited and received by the Kane County Purchasing Department for the purchase and bulk delivery of gasoline and diesel fuel to the Kane County Division of Transportation, Sheriff's Office, Building Management for power generator, and Intergovernmental Agencies; and

WHEREAS, Mansfield Energy Corporation, 1025 Airport Parkway SW, Gainsville, GA 30501 and Petroleum Traders Corporation (wagon delivery), P.O. Box 2357, Fort Wayne, IN 46801-2357 are the lowest responsive, responsible bidders for the delivery of all fuel products per bid specifications based on the "low side" as published in the "OPIS Price Index" to commence from December 1, 2025 to November 30, 2026, plus the following additional charges:

Mansfield Oil (Gasoline)

Below ground Regular gasoline (KDOT) (no lead) (credit)	-0.0344 per gallon
Above ground Regular gasoline (Sheriff) (no lead)	0.1664 per gallon

Petroleum Traders (Diesel)

Below ground Bio Diesel fuel #2 (KDOT) (B5)	0.0143 per gallon
Below ground Pre Blend Winter Mixture 50/50 blend (KDOT)	0.0198 per gallon
Below ground Winter 80/20 Mix	0.0127 per gallon
Above ground Bio Diesel Fuel #2 (B5) (Sheriff)	0.4000 per gallon
Generators Diesel Fuel #2 (B5)	0.8000 per gallon
Generators Diesel Fuel 50/50 Winter Blend	0.9000 per gallon

WHEREAS, the gasoline and diesel fuel shall be delivered by said low bidder to the Kane County Division of Transportation (KDOT) and deposited in the underground storage tanks located at the KDOT facility; and

WHEREAS, the gasoline fuel shall be delivered by said low bidder to the Kane County Sheriff's Office and deposited in the aboveground storage tanks located at the Sheriff's Office facility; and

WHEREAS, the gasoline and diesel fuel shall be delivered by said low bidder to the various Kane County Power Generators at multiple locations and other Intergovernmental Agencies and deposited in both the underground and aboveground tanks as specified within bid document; and

WHEREAS, by the Kane County Board that the low bids of Mansfield Energy Corporation of Gainesville, Georgia and Petroleum Traders Corporation of Fort Wayne, Indiana for the sale and bulk delivery of fuel products (No-Lead Gasoline, Bio Diesel #2 (B5), Bio Diesel #2 - Pre Blend Winter Mix 80/20, and Winterized Diesel 50/50) as specified per Kane County Bid 25-026 Gasoline and Diesel Fuel delivered to both the underground and aboveground tanks located at the Kane County Division of Transportation, Sheriff's Office, various County's electric power generators, and other Intergovernmental Agencies be accepted. The contract price for No-Lead Gasoline and all Bio Diesel Fuels shall base on the low side of "OPIS Price Index" plus above listed "markup" per gallon.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board by the Kane County Board that the Chairman is authorized to enter into a one (1) year contract with two (2) renewal options for bulk (large quantity tanker delivery) of No-Lead Gasoline and Bio Diesel Fuel with Mansfield Oil of Gainesville, Georgia and Petroleum Traders Corporation of Fort Wayne, Indiana for (small quantity wagon delivery) upon approval or commencing December 1, 2025 to November 30, 2026.

Line Items: 304.520.524.63040, 001.380.380.63040, 001.080.080.63040
Line Item Description: Fuel - Vehicles
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Amending Resolution 25-417

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Michael Way 630.406.7359

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $Various
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution corrects errors from Resolution 25-417, Authorizing the Purchase of Gasoline and Diesel Fuel for the Division of Transportation, Sheriff's Office, Building Management, and Other Intergovernmental Agencies (Bid# 25-026), which was passed by the Kane County Board on November 10, 2025.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. 25-417

AUTHORIZING THE PURCHASE OF GASOLINE AND DIESEL FUEL FOR THE DIVISION OF TRANSPORTATION, SHERIFF'S OFFICE, BUILDING MANAGEMENT, AND OTHER INTERGOVERNMENTAL AGENCIES (BID# 25-026)

WHEREAS, bids have been solicited and received by the Kane County Purchasing Department for the purchase and bulk delivery of gasoline and diesel fuel to the Kane County Division of Transportation ("KDOT"), Sheriff's Office, Building Management, and other Intergovernmental Agencies; and

WHEREAS, Mansfield Energy Corporation, 1025 Airport Parkway SW, Gainsville, GA 30501, and Petroleum Traders Corporation, P.O. Box 2357, Fort Wayne, IN 46801-2357 are the lowest bidders for the delivery of all fuel products pursuant to the bid specifications provided, based on the "low side" as published in the "OPIS Price Index" to commence from December 1, 2025 to November 30, 2026, plus the following additional charges:

Mansfield Energy Corporation - Tanker Gas Delivery/above ground Diesel

Regular Gasoline (no lead)*(credit)*	-$0.0344 per gallon
Bio Diesel Fuel #2 (B5)	$0.0390 per gallon
Pre-Blend Winter Mixture 50 #1 clear/50 #2	$0.0487 per gallon
Bio Diesel Fuel #2 (B5)	$0.4000 per gallon
Pre-Blend Winter Mixture 80/20	$0.0390 per gallon
Generator Diesel Fuel #2 (B5)	$0.8000 per gallon

Petroleum Traders Corporation - Diesel below ground Delivery
(Kane County Sheriff's Office, Building Management, Forest Preserve, City of Aurora, and Intergovernmental Agencies)

Bio Diesel Fuel #2 (B5) - below ground	$0.1430 per gallon
Pre-Blend Winter Mixture 50 #1 clear/50 #2	$0.0198 per gallon
Pre-Blend Winter Mixture 20/80	$0.0127 per gallon

WHEREAS, the gasoline and diesel fuel purchased by KDOT shall be delivered by said low bidder and deposited in the underground storage tanks located at the KDOT facility at 41W011 Burlington Road, Campton Hills, IL 60175; and

WHEREAS, the gasoline fuel purchased by the Sheriff's Office shall be delivered by said low bidder and deposited in the aboveground storage tanks located at the Sheriff's Office facility; and

WHEREAS, the gasoline and diesel fuel shall be delivered by said low bidder to power generators located at multiple locations within Kane County and other Intergovernmental Agencies as specified within the bid document, and deposited in both the underground and aboveground tanks at said locations.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the low bids of Mansfield Energy Corporation of Gainesville, Georgia and Petroleum Traders Corporation of Fort Wayne, Indiana, for the sale and bulk delivery of fuel products (No-Lead Gasoline, Bio Diesel #2 (B5), Bio Diesel #2 - Pre Blend Winter Mix 80/20, and Winterized Diesel 50/50), as specified per Kane County Bid 25-026 Gasoline and Diesel Fuel delivered to both the underground and aboveground tanks located at the Kane County Division of Transportation, Sheriff's Office, various County's electric power generators, and other Intergovernmental Agencies be accepted, at the costs enumerated herein and identified within the bids submitted to the County

BE IT FURTHER RESOLVED by the Kane County Board that the Chairman is hereby authorized and directed to enter into a one (1) year contract with two (2) renewal options for the purchase of gasoline and diesel fuel consistent with the bids submitted to the County and approved herein, to commence on December 1, 2025 to November 30, 2026.

Line Item: 304.520.524.63040, 001.380.380.63040, 001.080.080.63040
Line Item Description: Fuel - Vehicles
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on November 10, 2025.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1424

ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2025 TO PAY DEBT SERVICE ON $7,670,000 GENERAL OBLIGATION ALTERNATE BONDS (RIVERBOAT REVENUE ALTERNATE REVENUE SOURCE) SERIES 2010 OF THE COUNTY OF KANE, ILLINOIS

WHEREAS, the County Board of the County of Kane, Illinois (the "County") by Ordinance No.10-373 adopted on December 14, 2010 (the "Ordinance"), did provide for the issue of $7,670,000 General Obligation Alternate Bonds (Riverboat Revenue Alternate Revenue Source), Series 2010 (the "Bonds") and the levy of a direct annual tax sufficient to pay the debt service on the Bonds; and

WHEREAS, the County Treasurer has determined that the Pledged Revenues (as defined in the Ordinance) for the calendar year 2025 provide an amount equal to 1.25 times the debt service on the 2010 Bonds up to and including December 15, 2026, pursuant to the Ordinance; and

WHEREAS, the County has sufficient Pledged Revenues on deposit in the Pledged Revenues Subaccount of the Principal and Interest Account established pursuant to the 2010 Ordinance for the purpose of paying debt service on the 2010 Bonds up to and including December 15, 2026; and

WHEREAS, it is necessary and in the best interests of the County that the taxes heretofore levied for the year 2025 to pay the debt service on the Bonds be abated.

NOW, THEREFORE, BE IT ORDAINED by the County Board of the County of Kane, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2025 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of the Ordinance. Forthwith upon the adoption of this Ordinance, the County Clerk of the County shall file a certified copy hereof in his office and it shall be the duty of said County Clerk to abate said tax levied for the year 2025 in accordance with provisions here

Section 3. Effective Date. This Ordinance shall be in full force and effect herewith upon its passage and approval, without publication or posting or any further act or requirement

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Ordinance: No.

Abating the Taxes Heretofore Levied for the Year 2025 to Pay Debt Service on $7,670,000 General Obligation Alternate Bonds (Riverboat Revenue Alternate Revenue Source) Series 2010 of the County of Kane, Illinois

Committee Flow: Finance and Budget Committee, Executive Committee, County Board
Contact: Kathleen T Hopkinson, 630.208.5132

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: N/A
If not budgeted, explain funding source:	
Was this item passed through the appropriate committee? Yes	

Summary:

This ordinance abates property taxes levied by bond ordinances when alternate revenue sources are sufficient to fund the debt service. In this case, the reimbursements received from the municipalities and County Departments that participated in the Recovery Zone Bond program are sufficient to fund the debt service.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1425

ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2025 TO PAY DEBT SERVICE ON $13,130,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE) SERIES 2020 OF THE COUNTY OF KANE, ILLINOIS

WHEREAS, the County Board of the County of Kane, Illinois (the "County") by Ordinance No. 20-131 adopted on April 14, 2020 (the "Ordinance"), did provide for the issue of $13,130,000 General Obligation Bonds (Alternate Revenue Source), Series 2020 (the "Bonds") and the levy of a direct annual tax sufficient to pay the debt service on the Bonds; and

WHEREAS, the County has sufficient Pledged Revenues on deposit in the Pledged Revenues Subaccount of the Bond Fund established pursuant to the Ordinance for the purpose of paying debt service on the Bonds on June 15, 2026 and on December 15, 2026; and

WHEREAS, it is necessary and in the best interests of the County that the taxes heretofore levied for the year 2025 to pay the debt service on the Bonds be abated.

NOW, THEREFORE, BE IT ORDAINED by the County Board of the County of Kane, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2025 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of the Ordinance. Forthwith upon the adoption of this Ordinance, the County Clerk of the County shall file a certified copy hereof in his office and it shall be the duty of said County Clerk to abate said tax levied for the year 2025 in accordance with provisions here.

Section 3. Effective Date. This Ordinance shall be in full force and effect herewith upon its passage and approval, without publication or posting or any further act or requirement.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Ordinance: No.

Abating the Taxes Heretofore Levied for the Year 2025 to pay Debt Service on $13,130,000 General Obligation Bonds (Alternate Revenue Source), Series 2020 of the County of Kane, Illinois

Committee Flow: Finance and Budget Committee, Executive Committee, County Board
Contact: Kathleen T Hopkinson, 630.208.5132

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: N/A
If not budgeted, explain funding source:	
Was this item passed through the appropriate committee? Yes	

Summary:

This ordinance abates property taxes levied by bond ordinances when alternate revenue sources are sufficient to fund the debt service. In this case, the State Income Tax revenue is sufficient to fund the debt service on the Series 2020 Bonds.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1396

AUTHORIZING ADDITION OF AN EMPLOYEE PERFORMANCE EVALUATION POLICY TO THE PERSONNEL POLICY HANDBOOK

WHEREAS, the Human Resources Department from time to time recommends that additions and updates be made to the Kane County Personnel Policy Handbook to maintain a comprehensive benefit package, provide guidelines for employee management, and to ensure compliance with all applicable regulations; and

WHEREAS, employee performance evaluations are important tools to develop employees, establish merit, and communicate performance expectations and goals; and

WHEREAS, the Kane County Board believes it is in the best interests of Kane County and its employees to adopt a policy that establishes guidelines for employee performance evaluations; and

WHEREAS, by the Kane County Board that the Employee Performance Evaluations Policy attached hereto as Exhibit A be added to the Kane County Personnel Policy Handbook effective January 1, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Employee Performance Evaluations Policy attached hereto as Exhibit A be added to the Kane County Personnel Policy Handbook effective January 1, 2026.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Exhibit A

Employee Performance Evaluations

Effective Date:	**Applicable Law/Statute:**	**Source Doc/Dept.:**	**Authorizing I.C. Sec:**
January 1, 2026 **Last Amended Date:** N/A			

Employee Performance Evaluations

Policy
It is the policy of Kane County to provide and maintain a Performance Evaluation system which promotes individual development and job satisfaction and evaluates each employee based on job performance and productivity.

Eligibility
This policy applies to all regular, full-time and part-time employees under the jurisdiction of the County Board. For employees covered under a Collective Bargaining Agreement, such provisions of the Collective Bargaining Agreement shall prevail in the event of a conflict.

Guidelines

A. The performance evaluation process is used to provide employees with documentation of their job performance and to provide opportunity to discuss avenues and resources for improvement, such as additional training and potential for career growth. The process also creates space for the employee to indicate to their supervisor their interest in job progress and personal development, improving job satisfaction and morale and assisting the supervisor in future planning.

B. Performance evaluations shall be considered in determining salary increases, order of layoff, transfer, and recall, and as a means for identifying which employees should be promoted, demoted, or terminated.

C. Frequency and timing of performance evaluations is determined by the Department Head, but shall occur no less than annually. Department Head may designate the evaluator, but the evaluator must be within the chain of command of the employee being evaluated.

D. If the employee is a Department Head, an evaluation shall occur annually and within sixty (60) days of the Department Head's anniversary of appointment to the position of Department Head. If desired, additional performance evaluations may be conducted as determined by any standing committee to which the Department Head reports.

   The evaluator shall be the primary standing committee to which the Department Head reports. Such performance evaluation shall be created during an executive session of a meeting of the evaluating committee. All County Board Members and the County Board Chairman shall be notified at least 48 hours in advance of the meeting in which a Department Evaluations evaluation shall occur, and may be present or provide comments or feedback for the evaluating committee's consideration. The evaluating committee, in its discretion, may solicit feedback from any individual or entity as it sees fit to evaluate the Department Head's performance.

Evaluations shall be delivered by a designee agreed upon by the evaluating committee chosen from the membership of the evaluating committee in a private meeting with the Department Head.

E. If an employee is out on any leave of absence when their performance appraisal is due, they should receive the performance appraisal within sixty (60) days upon their return.

F. During the evaluation meeting, the supervisor and employee should discuss each portion of the form, focus on the employee's performance, and review written goals for the future, as well as progress on past goals if applicable.

G. Employees are encouraged to add comments to their evaluation and sign it to acknowledge receipt within one week of their evaluation meeting. Employees may submit additional comments to be attached to their evaluation at any time.

H. The completed original performance evaluation including any employee comments must be forwarded to Human Resources to be filed in the employee's personnel file. The employee shall receive a complete copy of the evaluation.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Addition of an Employee Performance Evaluation Policy to the Personnel Policy Handbook

Committee Flow:
Human Services Committee, Executive Committee, County Board

Contact:
Jamie Lobrillo

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution adds a policy that provides guidelines and protocol for employee performance evaluations for all employees under the jurisdiction of the county board.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1373

NOTIFICATION OF RENEWAL OF SEX OFFENDER TREATMENT SERVICES

WHEREAS, Court Services is mandated by the Administrative Office of Illinois Courts to assess the needs of all offenders placed under its supervision, including those for sexually motivated offenses; and

WHEREAS, sex offender evaluations conducted by highly trained clinical staff licensed by the Illinois Sex Offender Management Board may recommend rehabilitative counseling or treatment for court-involved individuals; and

WHEREAS, 730 ILCS 110/15.1 (f) allows for, "…Moneys from the probation and court services fund, upon the direction of the chief judge, to support practices endorsed or required under the Sex Offender Management Board Act, including but not limited to sex offender evaluation, treatment, and monitoring programs that are or may be developed within the county,"; and

WHEREAS, Nickerson & Associates is a qualified licensed clinical practice specializing in the counseling of adult and juvenile sexual abusers and their families; and

WHEREAS, the Memorandum of Understanding (MOU) for sex offender treatment services between Nickerson & Associates and Court Services terminates before the end of 2025; and

WHEREAS, Nickerson & Associates will remain in the business of providing sex offender treatment services as outlined in their response to RFQ #25-039-TL - Sex Offender Treatment; and

WHEREAS, Nickerson & Associates was found by the selection team to be the most qualified and responsive to RFQ #25-039-TL; and

WHEREAS, Court Services will maintain its compliance with the "Containment Model" of supervision for sexual abusers by entering into a three-year Agreement with Nickerson & Associates with four mutual options for separate one-year renewal periods.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board is notified that the Chief Judge is authorized to enter into a Memorandum of Understanding with Nickerson & Associates for the provision of Sex Offender Treatment and Counseling, to commence December 1, 2025 through November 30, 2028, subject to appropriation.

Line Item: 270.430.460.50200
Line Item Description: Psychological/Psychiatric Services
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Notification of Agreement for Sex Offender Treatment Services

Committee Flow:
Judicial Public Safety Committee, Executive Committee, County Board

Contact:
Lisa Aust, Executive Director

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Court Services uses the "Containment Model" approach to supervise offenders who have committed sexually motivated offenses while they reside in the community on a term of probation. It requires multidisciplinary partnerships between probation, treatment, and a polygraph examiner. The current MOU between Court Services and Nickerson & Associates for sex offender treatment services will expire before the end of 2025.

As indicated in the attached procurement synopsis, Nickerson & Associates was determined to the be the most qualified and responsive to RFQ #25-039-TL – Sex Offender Treatment. Court Services intends to enter into a new Agreement with Nickerson & Associates that may be renewed for four (4) separate one-year periods after terminating on 11/30/28 if mutually agreed upon by both parties. Treatment services will continue to be paid with probation fees with no impact on the general fund.

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134

Telephone: (630) 232-5929
Fax: (630) 208-5107

November 4, 2025

PROCUREMENT SYNOPSIS

Requesting Department:	Kane County Court Services
Procurement Name:	**RFQ #25-039-TL – Sex Offender Treatment**
Recommended Vendor(s):	Nickerson & Associates, P.C.

NOTIFICATION AND RESPONSE

Public Notices: ● County of Kane's Web site ● The Daily Herald

Advertising Date:	September 8, 2025	Notices sent/Plan holder: 11/17
Bid Due Date:	September 24, 2025	Proposals Received: 1

PURPOSE

The Kane County Court Services is requesting statement of interest, qualifications, and performance data from interested agency/organization(s) or professional for the purpose of assembling a qualified roster of sex offender treatment service's providers with the intent to select the best qualified providers on the basis of their qualifications to meet the County's needs and requirements for the required specialized services.

One (1) proposal response was received. The Court Services Department and the evaluation team evaluated the proposal per specifications and contract requirements, scoring them based on the criteria important to the required services, and it was determined that Nickerson & Associates, P.C. of Winfield, IL was the most qualified and responsive to the RFQ.

Selection Criteria: ●Qualifications and Statement of Interest (40%) ●Key Services and Agency Structure (30%) ●Cost (20%) ●Compliance with RFQ and Reference (10%)

SCORING SUMMARY

VENDORS	RANK	TOTAL WEIGHTED SCORES
NICKERSON & ASSOCIATES, P.C. – WINFIELD, IL	1	95.66%

As stated in the RFQ document, the term of this agreement is (3) year, with (4) one-year optional renewal periods if mutually agreed upon.

Based on the providers' proposal quality, qualifications, offer per scope of services, experience, compliance, and cost, Court Services and the evaluation team recommend awarding this professional service contract to Nickerson & Associates, P.C. of Winfield, IL pending approval by the Committee and the full Kane County Board.

Submitted By:

Tom Laird

Assistant Director of Purchasing

cc: Court Services
Bid file

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1383

ESTABLISHING PUBLIC HEARING DATE FOR CONSIDERATION OF LAND USE ASSUMPTIONS FOR ROAD IMPROVEMENT IMPACT FEE ORDINANCE UPDATE

WHEREAS, the Road Improvement Impact Fees Law 605 ILCS 5/5-901 et. seq. requires that a public hearing shall be held to consider the land use assumptions that will be used to update the Comprehensive Road Improvement Plan (CRIP) associated with the Kane County Road Improvement Impact Fee Ordinance; and

WHEREAS, 605 ILCS 5/5-905(b) requires the Kane County Board to adopt a resolution establishing a public hearing date to consider said land use assumptions; and

WHEREAS, Kane County is required to publish notice of the public hearing date once each week for three consecutive weeks, not less than 30 and not more than 60 days before the scheduled public hearing date, in a newspaper of general circulation within Kane County.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the public hearing for the consideration of the land use assumptions used to update the CRIP in association with the update of the Kane County Road Improvement Impact Fee Ordinance will be held on January 14, 2026 from 4:00 p.m. to 7:00 p.m., in the Auditorium of Building A at the Kane County Government Center located at 719 Batavia Avenue, Geneva, IL.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Establishing Public Hearing Date for Consideration of Land Use Assumptions for Road Improvement Impact Fee Ordinance Update

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Heidi Files 630.444.3142

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The State of Illinois Road Improvement Impact Fee Law (605 ILCS 5/5-901 et. seq.) states that the Comprehensive Road Improvement Plan (CRIP) must be updated at least once every 5 years. In order to initiate the CRIP update process, the County Board must establish a Public Hearing date to consider the projected land use assumptions that will be used to develop the CRIP. Staff recommends approval of the establishment of the public hearing date of January 14, 2026.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1408

ADOPTING REVISED FEES FOR OVERSIZE AND OVERWEIGHT VEHICLES

WHEREAS, the County of Kane issues oversize/overweight permits for vehicles traversing the road network of the County and the 16 townships; and

WHEREAS, the Illinois Vehicle Code, Section 625 ILCS 5/15-301, 302 allows the County to assess fees: (1) to cover a service charge for the handling of the permit; (2) for any dimension, axle weight or gross weight in excess of the maximum size or weight; (3) for special investigations; and (4) for overweight vehicles sufficient to compensate in part for the cost of the extra wear and tear on the mileage of highways over which the load is to be moved; and

WHEREAS, the current oversize/overweight permit fee structure was established by the County Board via Ordinance 99-186 to be effective on July 1, 1999 and has not been subsequently revised.

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board that, pursuant to Illinois Vehicle Code, 625 ILCS 5/15-301, 302 the fees for overweight and oversize vehicles shall be revised as follows:

	Proposed:	**Current:**
Standard	$100.00	$50.00
Standard - Round Trip	$170.00	$85.00
Non-Standard	$200.00*	$100.00*
Non-Standard - Round Trip	$270.00*	$135.00*
Oversize 90-Day	$500.00	$250.00

*plus any engineering review costs

NOW, THEREFORE, BE IT ORDAINED that this ordinance shall be effective upon the approval of the Kane County Board as provided by Statute and the fee schedule to be effective as of January 1, 2026.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Adopting Revised Fees for Oversize and Overweight Vehicles

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Doris Hohertz, Chief of Permitting, 630-406-7309

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Kane County issues permits for the operation of oversize/overweight (OS/OW) vehicles that use the road network of the County and the 16 Townships. KDOT staff reviews these permit applications to ensure that overweight vehicles do not cause undue damage to any bridges and also to review the appropriateness of the routes to be used. KDOT collects permit fees to offset the staff time needed to review the permit applications and also to compensate for the extra wear and tear on the pavement structure.

Our current OS/OW permit fee structure was established by the County Board (via Ordinance 99-186) and came into effect on July 1, 1999. KDOT staff seeks a revision of the Kane County Ordinance to update the OS/OW fee schedule to better align with present day costs. Attached is a breakdown of the current and proposed permit fee schedule:

	Proposed:	Current:
Standard	$100	$50
Standard – Round Trip	$170	$85
Non-Standard	$200*	$100*
Non-Standard – Round Trip	$270*	$135*
Oversize 90-day	$500	$250

* plus any engineering review costs

Over the past 25+ years, inflation has increased the cost of materials, labor, and services for staff and for the repair of our roads and bridges. We found that the proposed fee schedule tracks very closely with the annual increase of the Consumer Price Index since 1999.

Staff recommends approval.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1384

APPROVING AN AMENDMENT TO THE COUNTY OF KANE - BLACKBERRY TOWNSHIP ROAD DISTRICT - UNION PACIFIC RAILROAD COMPANY WAYSIDE HORN AGREEMENT (BRUNDIGE ROAD)

WHEREAS, pursuant to Resolution No. 15-50, the County of Kane ("County") entered into an agreement (hereinafter the "Agreement") with Blackberry Township Road District ("Township") and the Union Pacific Railroad Company ("UPRR") which included the appropriation of Forty-Seven Thousand Eight Hundred Ten and 40/100 Dollars ($47,810.40) for the allocation of responsibilities for costs associated with the Wayside Horn System ("WHS") at the crossing of Brundige Road; and

WHEREAS, in 2015, the County Board approved an agreement with UPRR for the original WHS installation project at Brundige Road on behalf of the Blackberry Township Highway Commissioner; and

WHEREAS, the Township's WHS at Brundige Road has since stopped operating and cannot be repaired; and

WHEREAS, the Kane County Division of Transportation ("KDOT"), in conjunction with the Bunker Road Extension project, is replacing the County's WHS at La Fox Road and has agreed to also replace the Township's WHS at Brundige Road in exchange for the jurisdictional transfer of Old La Fox Road to Blackberry Township at the conclusion of the Bunker Road Extension project in late 2026; and

WHEREAS, UPRR requires that the original Agreement be amended along with a payment estimated at Twelve Thousand Five Hundred Dollars ($12,500.00) for Railroad Force Account Work and One Thousand Dollars ($1,000.00) for an administrative handling fee, for a total cost of Thirteen Thousand Five Hundred Dollars ($13,500.00); and

WHEREAS, staff recommends that a contingency of Twenty-Five Percent (25%) in the amount of Three Thousand Three Hundred Seventy-Five Dollars ($3,375.00) be added, for a total appropriation request of Sixteen Thousand Eight Hundred Seventy-Five Dollars ($16,875.00).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that an Amendment to the Agreement with the Blackberry Township Road District and the Union Pacific Railroad Company is hereby approved, and that the Chairman thereof is hereby authorized and directed to execute the Amendment along with any other document contemplated by the Agreement and this Amendment thereto.

BE IT FURTHER RESOLVED by the Kane County Board that is hereby appropriated the sum of Sixteen Thousand Eight Hundred Seventy-Five Dollars ($16,875.00) from Motor Fuel Local Option Fund 304, Line Item 52020 (Repairs and Maintenance - Roads) for a total appropriation for the Agreement and its Amendment not to exceed Sixty-Four Thousand Six Hundred Eighty-Five and 40/100 Dollars ($64,685.40).

Line Item: 304.520.524.52020
Line Item Description: Repairs and Maintenance - Roads
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? Yes

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Amendment to the County of Kane - Blackberry Township Road District – Union Pacific Railroad Company Wayside Horn Agreement (Brundige Road)

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, Assistant Director of Implementation (630) 406-7170

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $16,875.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

In 2015, the County Board approved an agreement with the UP RR for the original Wayside Horn System (WHS) installation project at Brundige Road for the Blackberry Township Highway Commissioner.

More recently, Blackberry Township's WSH stopped operating and could not be fixed. Since KDOT was constructing the Bunker Road Extension project and replacing our outdated (but functional) WHS on La Fox Road, we agreed to replace Blackberry Township's WHS on Brundige Road in exchange for the jurisdictional transfer of Old La Fox Road to Blackberry Township at the conclusion of the Bunker Road Extension project in late 2026.

UP RR is requiring that the original agreement be updated as shown in the attached, along with a payment estimated at $12,500 for Railroad Force Account Work and $1,000 for administrative handling fee for a total of $13,500 that the County would pay. Staff recommends a contingency of 25% ($3,375) be added for a total appropriation request of $16,875.

Staff recommends approval.

UPRR Folder No.: 0292264
UPRR Project No.: 0505989

SUPPLEMENTAL AGREEMENT

THIS SUPPLEMENTAL AGREEMENT (the "Supplement") is made as of the of _____, by and between **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation ("Railroad"), the **COUNTY OF KANE** a body corporate and politic of the State of Illinois ("County"), and **BLACKBERRY TOWNSHIP ROAD DISTRICT**, a body corporate and politic of the State of Illinois (the "Township").

RECITALS:

By instrument dated April 20th, 2015, the Railroad, the County, and the Township entered into an Agreement (the "Original Agreement") for the installation , use, maintenance and repair of Wayside Horn System for the at-grade public road crossing located at Brundige Road (DOT No. 175003E) near Railroad Milepost 39.39 on the Railroad's Geneva Subdivision in the City of Geneva, Kane County, Illinois (the "Roadway") as shown on the Railroad Location Print attached hereto as Exhibit A-1.

The Township has requested a Supplemental Agreement to include an upgraded Wayside Horn Systems ("hereafter referred to as WHS"). The WHS structure, including its structure, support and any footings, will not be reconstructed and will remain in place. The WHS will not be reconstructed and will remain in place. The WHS new internal components only will be upgraded and modernized with new equipment.

AGREEMENT:

NOW, THEREFORE, IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

SECTION 1 - AMENDMENT OF THE ORIGINAL AGREEMENT

Effective as of _____, 2025, Railroad amends the Original Agreement to include the following four new Exhibits: a new Exhibit A-1, Location Print; Exhibit A-2, WHS Engineering Plans; Exhibit B, Exhibit Form of Contractor's Right of Entry Agreement; Exhibit C, Estimate of Material and Force Account Work.

The Original Agreement Section 2 which references Railroad's approval of WHS components is amended to add an Exhibit A-2, which is the WHS plans reviewed and approved by the Railroad for the upgraded and modernized WHS equipment.

The Original Agreement Section 2 is also amended to include the most current form of the Railroad's Contractor Right of Entry.

The Original Agreement Section 5, and the related Exhibit C attached to the Original Agreement, is amended to include a new Estimate of Material and Force Account Work of **TWELVE THOUSAND FIVE HUNDRED DOLLARS ($12,500.00)** as shown on the **Railroad's Estimate of Force Account Work** marked **Exhibit C**, attached hereto and hereby made a part hereof as **Exhibit C** to the Original Agreement, which shall be, and hereby is amended to include the attached Exhibit C.

SECTION 2- **ADMINISTRATIVE FEE**

The Township, when returning this executed agreement, shall furnish payment to the Railroad, an administrative handling fee of **ONE THOUSAND DOLLARS** (**$1000.00**).

SECTION 3 - **AGREEMENT SUPPLEMENTAL**

This agreement is supplemental to the Original Agreement, as herein amended, and nothing herein contained shall be construed as amending or modifying the same except as herein specifically provided.

IN WITNESS WHEREOF, the parties hereto have caused this Supplement Agreement to be executed in duplicate as of the date first herein written.

UNION PACIFIC RAILROAD COMPANY
(Federal Tax ID No. 94-6001323)

By_____
DAVID LAPLANTE
Director-Real Estate

COUNTY OF KANE

By_____

Printed Name:_____

Title: _____

BLACKBERRY TOWNSHIP ROAD DISTRICT

By:_____
Printed Name: _____
Title: _____

EXHIBIT A-1
To Supplemental Agreement

EXHIBIT "A"
RAILROAD LOCATION PRINT



UNION PACIFIC RAILROAD COMPANY

GENEVA SUB.
RAILROAD MILE POST 39.394
GENEVA, KANE COUNTY, ILLINOIS

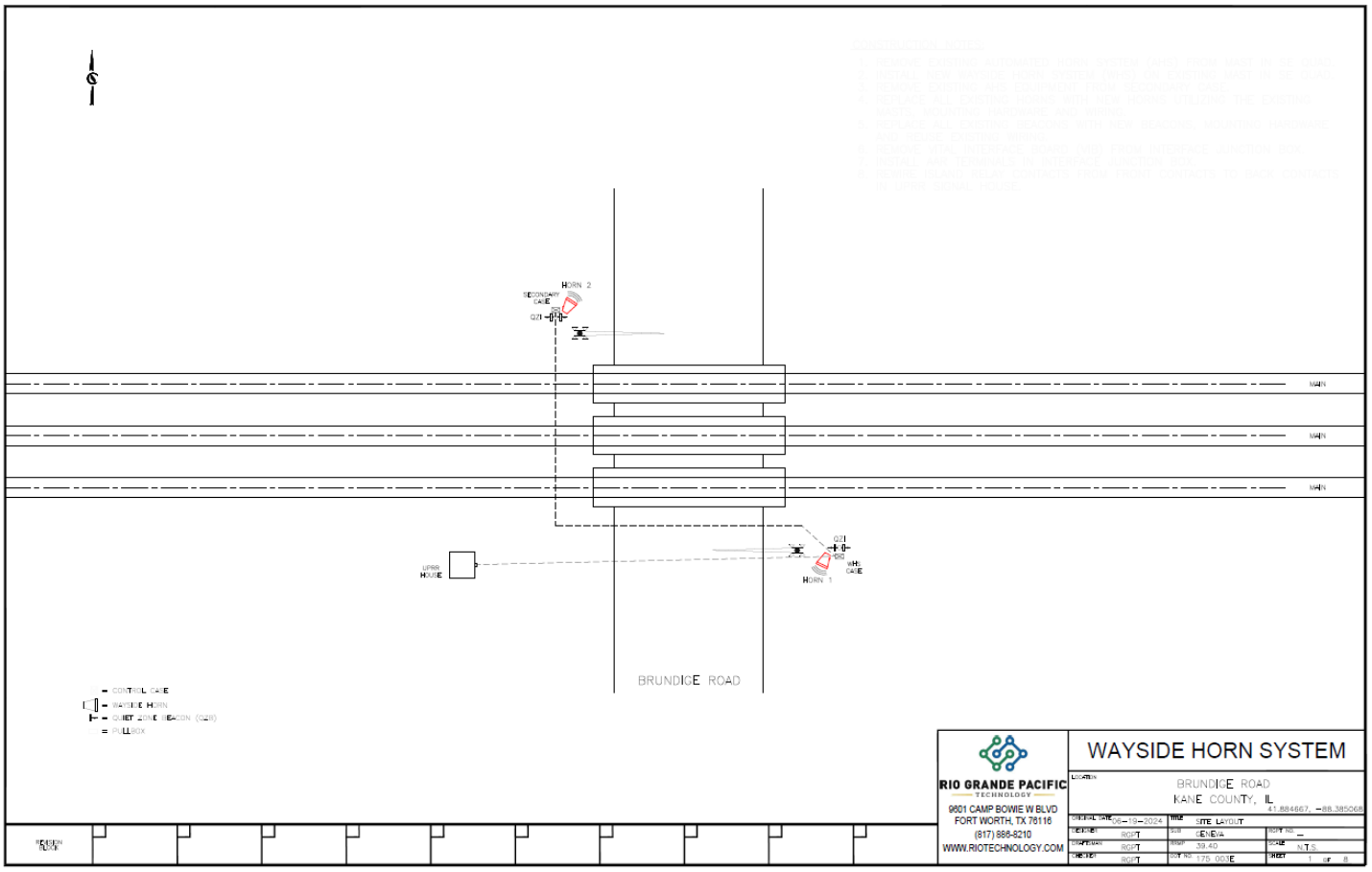
To accompany an agreement with KANE COUNTY.
Project: 0505989

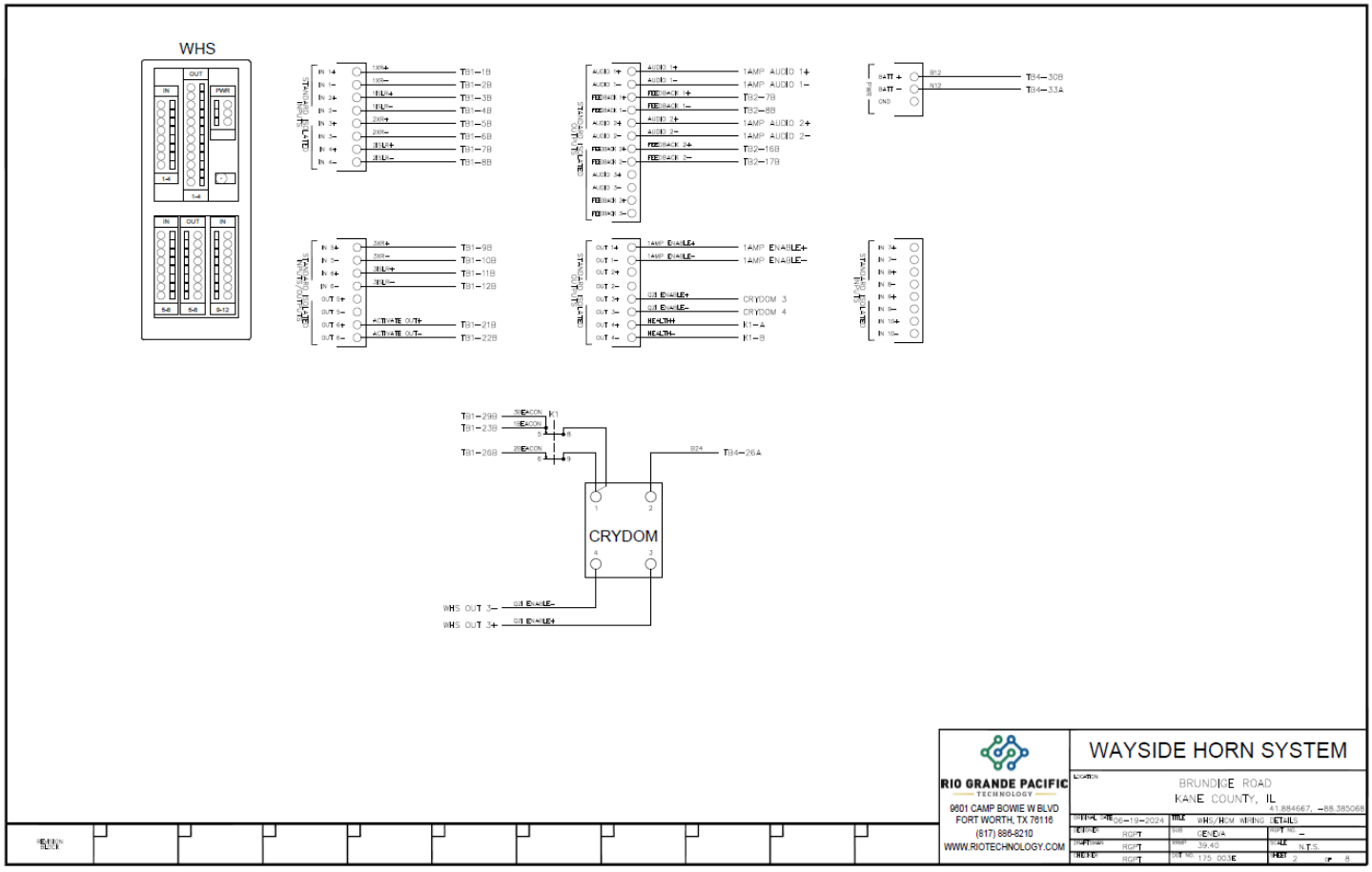
WARNING

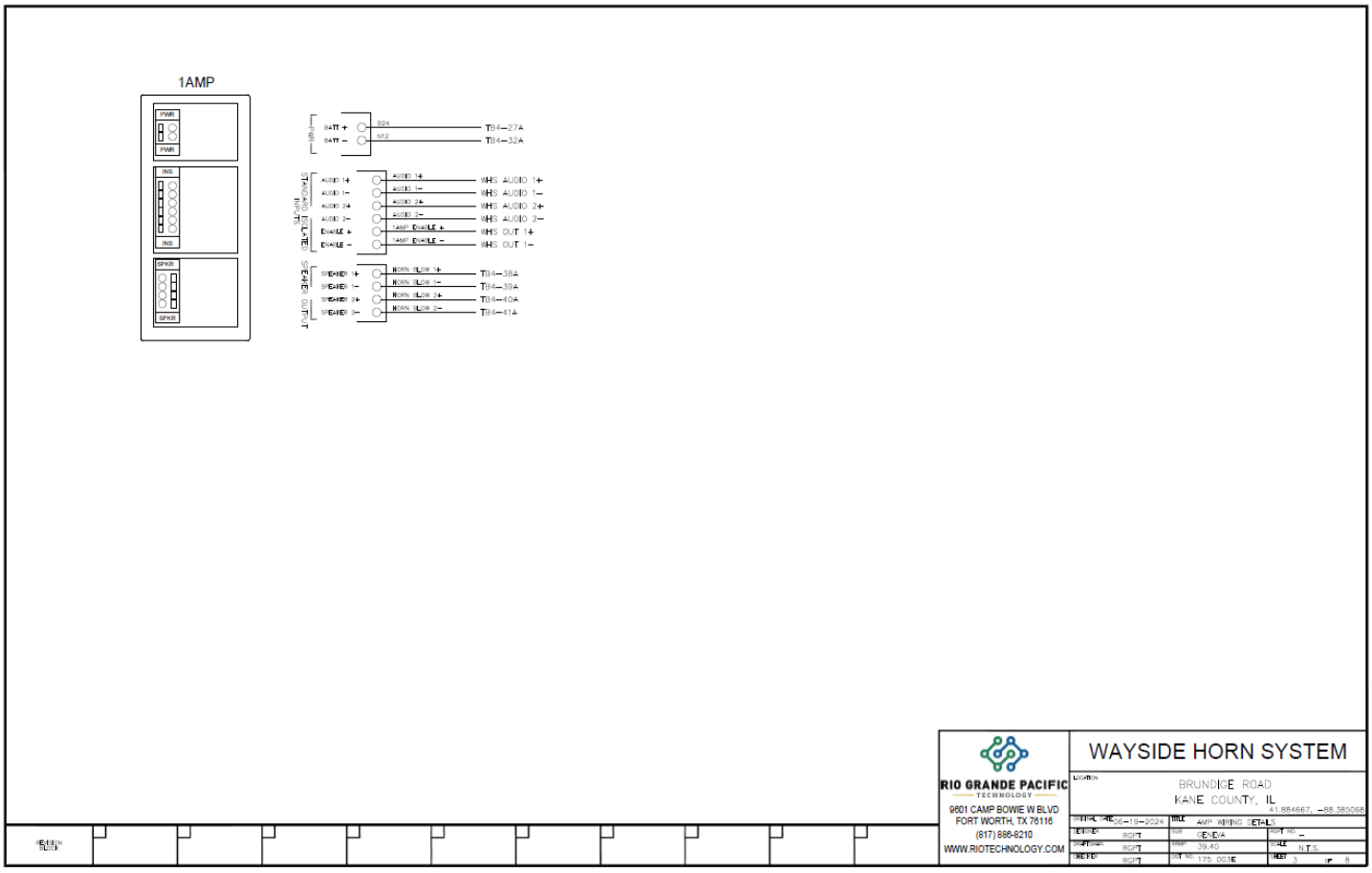
IN ALL OCCASIONS, U.P. COMMUNICATIONS DEPARTMENT MUST BE CONTACTED IN ADVANCE OF ANY WORK TO DETERMINE EXISTENCE AND LOCATION OF FIBER OPTIC CABLE.
PHONE: 1-(800) 336-9193

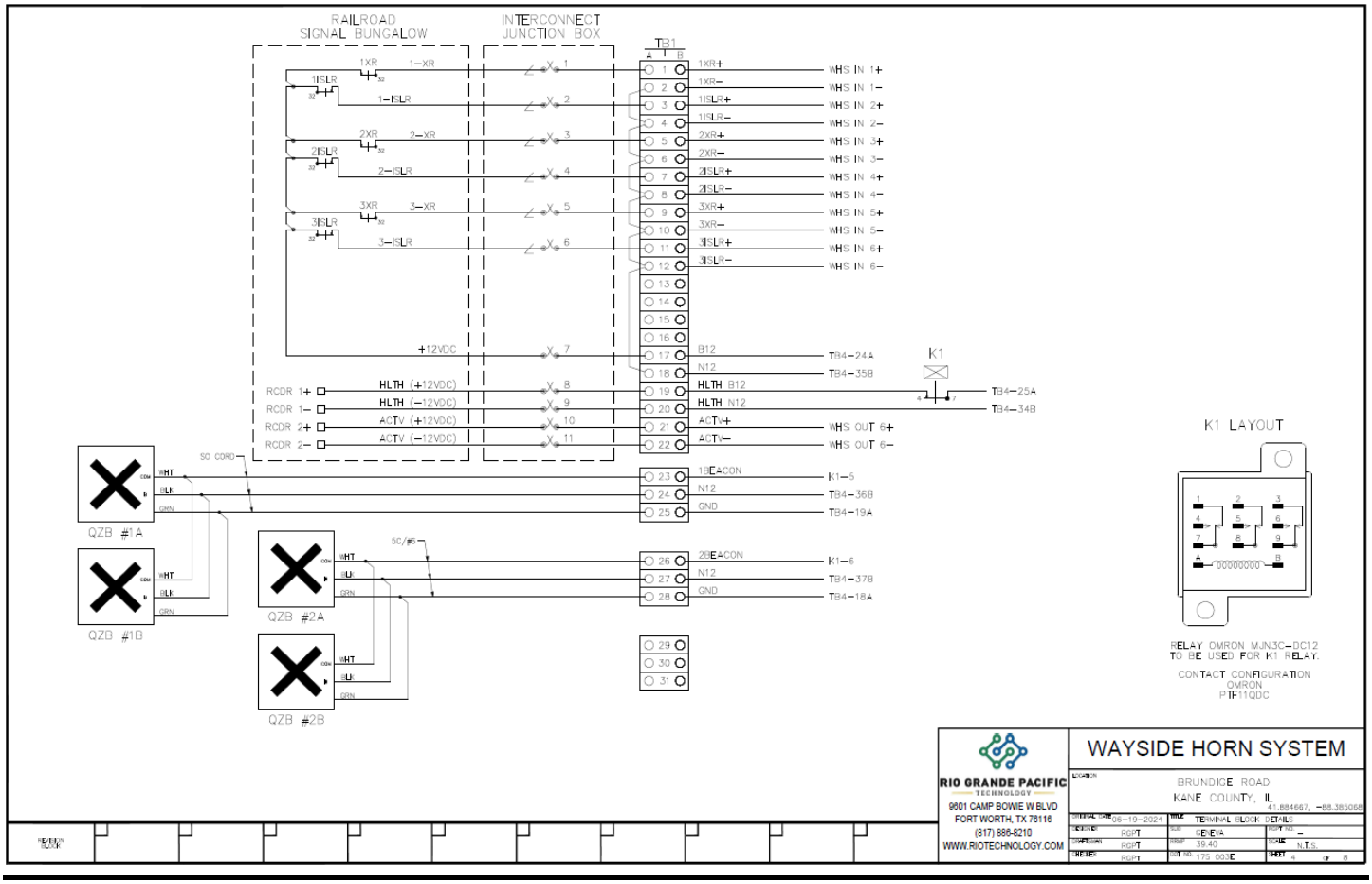
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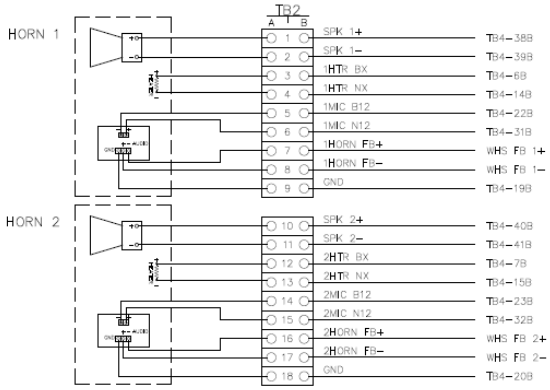
EXHIBIT A-2
To Supplemental Agreement


HORN 2
SECONDARY CASE
QZI
MAIN
MAIN
MAIN
QZI
HORN 1
HHI CASE
UPRR HOUSE
BRUNDIGE ROAD
= CONTROL CASE
= WAYSIDE HORN
= QUIET ZONE BEACON (QZI)
= PULLBOX
READER BLOCK
RIO GRANDE PACIFIC
TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(817) 886-8210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
LOCATION
BRUNDIGE ROAD
KANE COUNTY, IL
41.884667, -88.385068
ORIGINAL DATE 06-19-2024
TITLE SITE LAYOUT
DRAWN BDIT
SUB GENEVA
SHEET NO. —
CHECKED BDIT
MAP 39.40
SCALE N.T.S.
CHECKED BDIT
JOB No. 175.003E
SHEET 1 OF 8


WHS
CRYDOM
WAYSIDE HORN SYSTEM
RIO GRANDE PACIFIC
TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(617) 886-8210
WWW.RIOTECHNOLOGY.COM
BRUNDICE ROAD
KANE COUNTY, IL
41.884667, -88.385068
06-19-2024
WHS/HOM WIRING DETAILS
RGPT
GENEVA
39.43
N.T.S.
175 003E
2 OF 8


1AMP
PWR
PWR
INS
INS
SPKR
SPKR
BATT +
BATT –
B24
NT2
TB4–27A
TB4–32A
AUDIO 1+
AUDIO 1–
AUDIO 2+
AUDIO 2–
ENABLE +
ENABLE –
1AMP ENABLE +
1AMP ENABLE –
WHS AUDIO 1+
WHS AUDIO 1–
WHS AUDIO 2+
WHS AUDIO 2–
WHS OUT 1+
WHS OUT 1–
SPEAKER OUTPUT
SPEAKER OUTPUT
SPEAKER 1+
SPEAKER 1–
SPEAKER 2+
SPEAKER 2–
HORN SLOW 1+
HORN SLOW 1–
HORN SLOW 2+
HORN SLOW 2–
TB4–38A
TB4–39A
TB4–40A
TB4–41A
RIO GRANDE PACIFIC
TECHNOLOGY
9601 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(817) 886-8210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
LOCATION
BRUNDIGE ROAD
KANE COUNTY, IL
41.884667, –88.385068
DRAWN
06-19-2024
TITLE
AMP WIRING DETAILS
DESIGNED
RGPT
SUB
GENEVA
DRAWING NO.
–
CHECKED
RGPT
MAP
39.40
SCALE
N.T.S.
APPROVED
RGPT
DWG NO.
175 0036
SHEET
3
OF
8


RAILROAD SIGNAL BUNGALOW
INTERCONNECT JUNCTION BOX
TB1
1XR
1–XR
1ISLR
1–ISLR
2XR
2–XR
2ISLR
2–ISLR
3XR
3–XR
3ISLR
3–ISLR
+12VDC
RCDR 1+
RCDR 1–
RCDR 2+
RCDR 2–
HLTH (+12VDC)
HLTH (–12VDC)
ACTV (+12VDC)
ACTV (–12VDC)
1XR+
1XR–
1ISLR+
1ISLR–
2XR+
2XR–
2ISLR+
2ISLR–
3XR+
3XR–
3ISLR+
3ISLR–
B12
N12
HLTH B12
HLTH N12
ACTV+
ACTV–
1BEACON
2BEACON
GND
WHS IN 1+
WHS IN 1–
WHS IN 2+
WHS IN 2–
WHS IN 3+
WHS IN 3–
WHS IN 4+
WHS IN 4–
WHS IN 5+
WHS IN 5–
WHS IN 6+
WHS IN 6–
WHS OUT 6+
WHS OUT 6–
TB4–24A
TB4–35B
TB4–25A
TB4–34B
TB4–36B
TB4–19A
TB4–37B
TB4–18A
K1
K1–5
K1–6
SO CORD
WHT
BLK
GRN
5C/#6
QZB #1A
QZB #1B
QZB #2A
QZB #2B
K1 LAYOUT
RELAY OMRON MJN3C–DC12
TO BE USED FOR K1 RELAY.
CONTACT CONFIGURATION
OMRON
P7F11QDC
RIO GRANDE PACIFIC
TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(817) 886-8210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
BRUNDIGE ROAD
KANE COUNTY, IL
41.884667, –88.385068
08–19–2024
TERMINAL BLOCK DETAILS
GENEVA
39.40
N.T.S.
175 003E
REVISION BLOCK



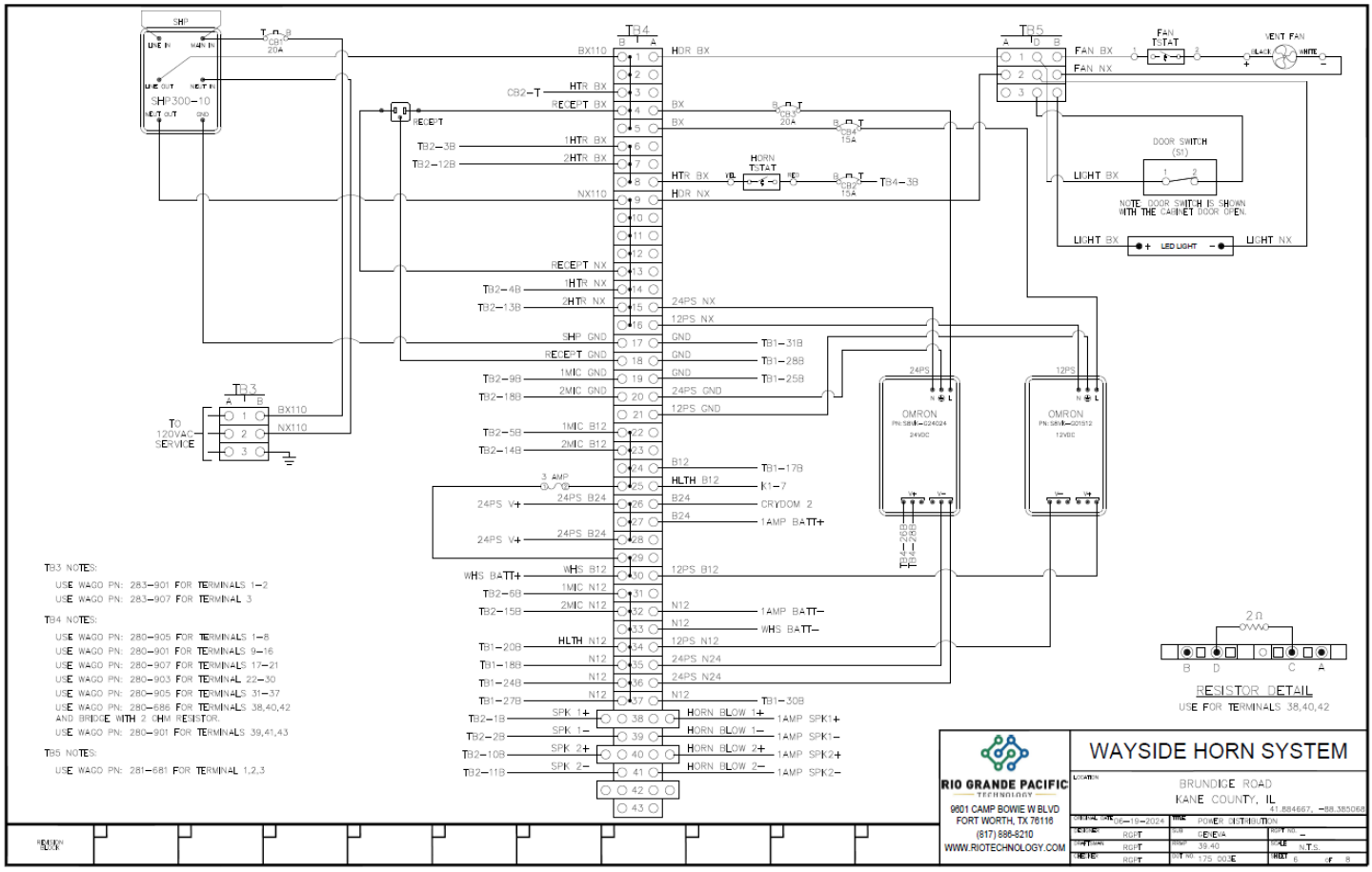
REVISION BLOCK

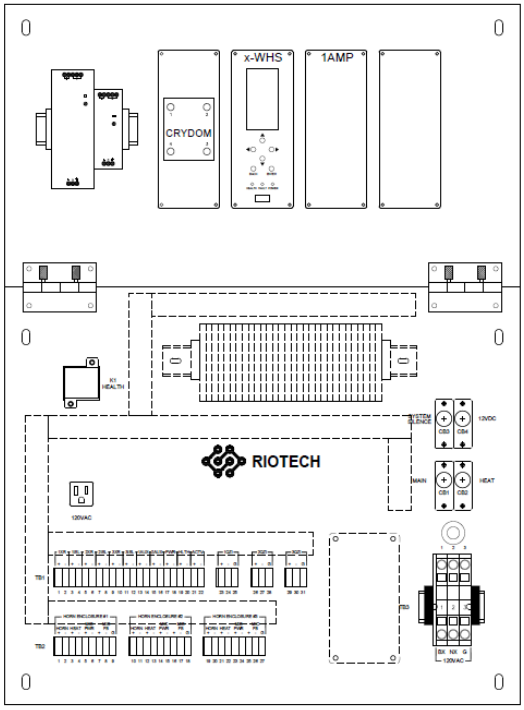
RIO GRANDE PACIFIC TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(617) 686-8210
WWW.RIOTECHNOLOGY.COM

WAYSIDE HORN SYSTEM

LOCATION: BRUNDIGE ROAD
KANE COUNTY, IL
41.884667, −88.385068

ORIGINAL DATE: 06−10−2024 | TITLE: TERMINAL BLOCK DETAILS
DESIGNED: RGPT | SUB: GENEVA | RGPT NO: −
DRAFTED: RGPT | SCALE: N.T.S.
REVIEWED: RGPT | DWT NO: 175_003C | SHEET: 9 OF 8


SHP
SHP300-10
TR4
TR5
TB3
TB3 NOTES:
USE WAGO PN: 283-901 FOR TERMINALS 1-2
USE WAGO PN: 283-907 FOR TERMINAL 3
TB4 NOTES:
USE WAGO PN: 280-905 FOR TERMINALS 1-8
USE WAGO PN: 280-901 FOR TERMINALS 9-16
USE WAGO PN: 280-907 FOR TERMINALS 17-21
USE WAGO PN: 280-903 FOR TERMINAL 22-30
USE WAGO PN: 280-905 FOR TERMINALS 31-37
USE WAGO PN: 280-686 FOR TERMINALS 38,40,42 AND BRIDGE WITH 2 OHM RESISTOR.
USE WAGO PN: 280-901 FOR TERMINALS 39,41,43
TB5 NOTES:
USE WAGO PN: 281-681 FOR TERMINAL 1,2,3
OMRON
RESISTOR DETAIL
USE FOR TERMINALS 38,40,42
RIO GRANDE PACIFIC
TECHNOLOGY
9601 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(817) 886-8210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
BRUNDIGE ROAD
KANE COUNTY, IL
POWER DISTRIBUTION
GENEVA
N.T.S.



NOTES:
1. DASHED ITEMS TO BE MOUNTED ON BACK OF PANEL.
2. ALL HARDWARE TO BE STAINLESS STEEL.

REVISION BLOCK

RIO GRANDE PACIFIC TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(617) 886-8210
WWW.RIOTECHNOLOGY.COM

WAYSIDE HORN SYSTEM

LOCATION: BRUNDIGE ROAD, KANE COUNTY, IL — 41.884667, -88.385068

ORIGINAL DATE	06-19-2024	TITLE	BACKPANEL ASSEMBLY
DESIGNED	RGPT	SUB	GENEVA
DRAFTING	RGPT	SHEET	33.40
REVIEW	RGPT	DWG NO.	175_003E

REV NO. –
SCALE N.T.S.
SHT 7 OF 8

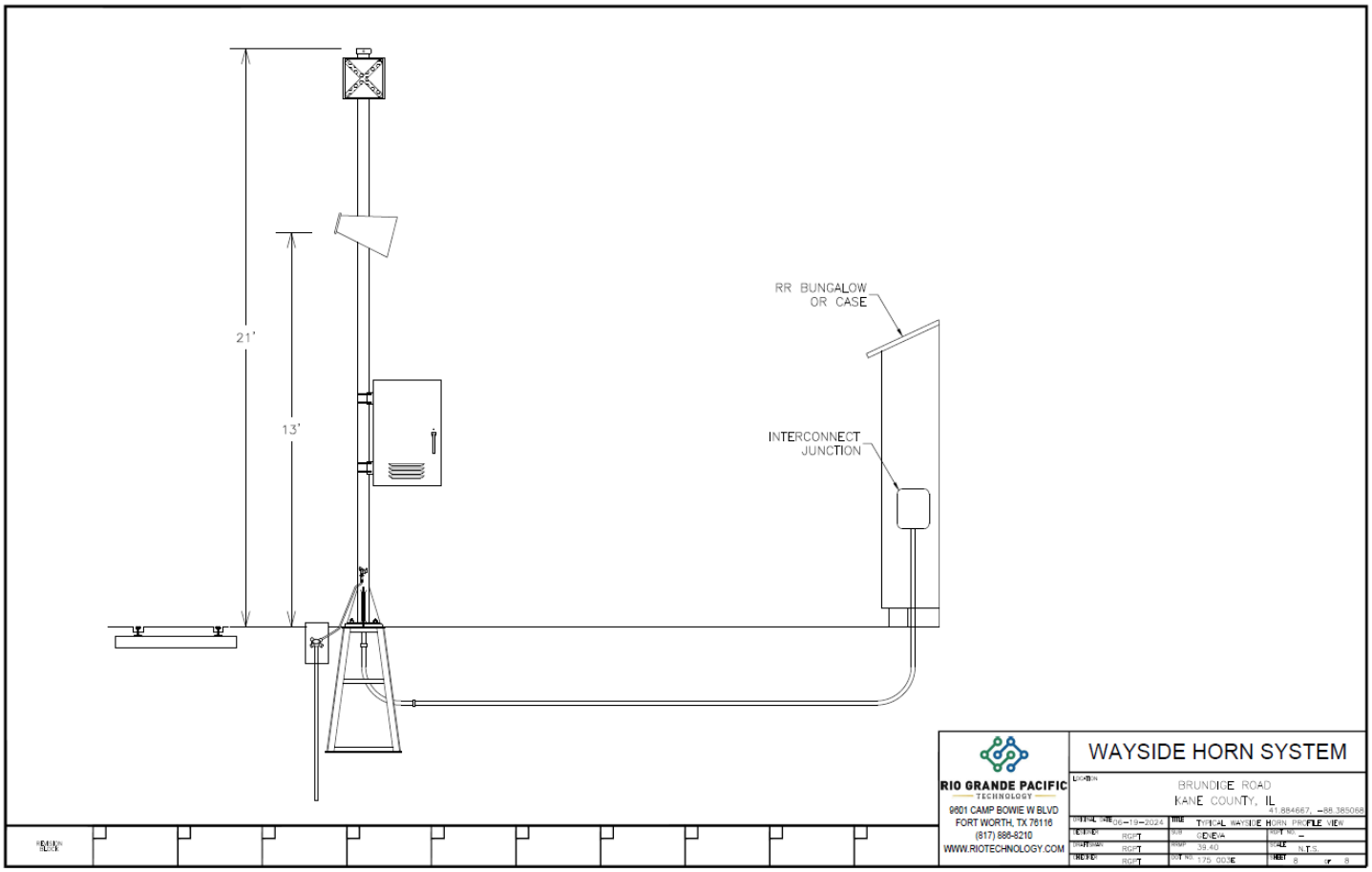

21'
13'
RR BUNGALOW
OR CASE
INTERCONNECT
JUNCTION
RIO GRANDE PACIFIC
TECHNOLOGY
9601 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(817) 886-8210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
BRUNDICE ROAD
KANE COUNTY, IL
41.884667, -88.385068
06-19-2024
TYPICAL WAYSIDE HORN PROFILE VIEW
RGPT
GENEVA
RGPT
39.40
N.T.S.
RGPT
175_003E
8
8

EXHIBIT B
Form of Contractor's Right of Entry Agreement

CONTRACTOR'S
RIGHT OF ENTRY AGREEMENT

THIS AGREEMENT is made and entered into as of the _____ day of _____, 2022, by and between **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation ("Railroad"); and _____, a _____ corporation ("Contractor").

RECITALS:

Contractor has been hired by _____to perform work relating to _____ (the "Work") with all or a portion of such Work to be performed on property of Railroad in the vicinity of Railroad's Milepost _____ on Railroad's _____Subdivision at or near DOT No. _____located at or near_____, in _____County, State of_____, as such location is in the general location shown on the print marked **Exhibit A**, attached hereto and hereby made a part hereof, which Work is the subject of a contract dated _____between Railroad and the_____.

Railroad is willing to permit Contractor to perform the Work described above at the location described above subject to the terms and conditions contained in this agreement

AGREEMENT:

NOW, THEREFORE, it is mutually agreed by and between Railroad and Contractor, as follows:

ARTICLE 1 - DEFINITION OF CONTRACTOR.

For purposes of this agreement, all references in this agreement to Contractor shall include Contractor's contractors, subcontractors, officers, agents and employees, and others acting under its or their authority. For

purposes of clarity, Contractor agrees that any CIC (defined below) hired by Contractor is a subcontractor of Contractor and therefore included in the defined term Contractor pursuant to the foregoing sentence.

ARTICLE 2 - RIGHT GRANTED; PURPOSE.

Railroad hereby grants to Contractor the right, during the term hereinafter stated and upon and subject to each and all of the terms, provisions and conditions herein contained, to enter upon and have ingress to and egress from the property described in the Recitals for the purpose of performing the Work described in the Recitals above. The right herein granted to Contractor is limited to those portions of Railroad's property specifically described herein, or as designated by the Railroad Representative named in Article 4.

ARTICLE 3 - TERMS AND CONDITIONS CONTAINED IN EXHIBITS B AND C.

The terms and conditions contained in **Exhibit B** and **Exhibit C**, attached hereto, are hereby made a part of this agreement.

ARTICLE 4 - ALL EXPENSES TO BE BORNE BY CONTRACTOR; RAILROAD REPRESENTATIVE.

A. Contractor shall bear any and all costs and expenses associated with any Work performed by Contractor (including without limitation any CIC), or any costs or expenses incurred by Railroad relating to this agreement.

B. Contractor shall coordinate all of its Work with the following Railroad representative or his or her duly authorized representative (the "Railroad Representative"):

_____

_____

_____

_____

C. Contractor, at its own expense, shall adequately police and supervise all Work to be performed by Contractor and shall ensure that such Work is performed in a safe manner as set forth in Section 7 of **Exhibit B**. The responsibility of Contractor for safe conduct and adequate policing and supervision of Contractor's Work shall not be lessened or otherwise affected by Railroad's approval of plans and specifications involving the Work, or by Railroad's collaboration in performance of any Work, or by the presence at the Work site of a Railroad Representative, or by compliance by Contractor with any requests or recommendations made by Railroad Representative.

ARTICLE 5 - SCHEDULE OF WORK ON A MONTHLY BASIS.

The Contractor, at its expense, shall provide on a monthly basis a detailed schedule of Work to the Railroad Representative named in Article 4B above. The reports shall start at the execution of this agreement and continue until this agreement is terminated as provided in this agreement or until the Contractor has completed all Work on Railroad’s property.

ARTICLE 6 - TERM; TERMINATION.

A. The grant of right herein made to Contractor shall commence on the date of this agreement, and continue until _____, unless sooner terminated as herein provided, or at such time as Contractor has completed its Work on Railroad's property, whichever is earlier. Contractor agrees to notify the Railroad Representative in writing when it has completed its Work on Railroad's property.

B. This agreement may be terminated by either party on ten (10) days written notice to the other party.

ARTICLE 7 - CERTIFICATE OF INSURANCE.

A. Before commencing any Work and throughout the entire term of this Agreement, Contractor, at its expense, shall procure and maintain in full force and effect the types and minimum limits of insurance specified in **Exhibit C** of this agreement and require each of its subcontractors to include the insurance endorsements as required under Section 12 of **Exhibit B** of this agreement.

B. Not more frequently than once every two (2) years, Railroad may reasonably modify the required insurance coverage to reflect then-current risk management practices in the railroad industry and underwriting practices in the insurance industry.

C. Upon request of Railroad, Contractor shall provide to Railroad a certificate issued by its insurance carrier evidencing the insurance coverage required under **Exhibit B**.

D. Contractor understands and accepts that the terms of this Article are wholly separate from and independent of the terms of any indemnity provisions contained in this Agreement.

E. Upon request of Railroad, insurance correspondence, binders, policies, certificates and endorsements shall be sent to:

Union Pacific Railroad Company

_____

[Insert mailing address]

_____

_____

Attn:_____

Project No. _____

ARTICLE 8 - PRECONSTRUCTION MEETING.

If the Work to be performed by the Contractor will involve the Railroad providing any flagging protection (or if a CIC is approved to provide flagging protection pursuant to the terms set forth herein) and/or there is separate work to be performed by the Railroad, the Contractor confirms that no work shall commence until the Railroad and Contractor participate in a preconstruction meeting involving flagging procedures and coordination of work activities of the Contractor and the Railroad (and any CIC, as applicable.)

ARTICLE 9. DISMISSAL OF CONTRACTOR'S EMPLOYEE.

At the request of Railroad, Contractor shall remove from Railroad's property any employee of Contractor who fails to conform to the instructions of the Railroad Representative in connection with the Work on Railroad's

property, and any right of Contractor shall be suspended until such removal has occurred. Contractor shall indemnify Railroad against any claims arising from the removal of any such employee from Railroad's property.

ARTICLE 10. ADMINISTRATIVE FEE.

Upon the execution and delivery of this agreement, Contractor shall pay to Railroad **Zero Dollars ($0.00)** as reimbursement for clerical, administrative and handling expenses in connection with the processing of this agreement.

ARTICLE 11. CROSSINGS; COMPLIANCE WITH MUTCD AND FRA GUIDELINES.

A. No additional vehicular crossings (including temporary haul roads) or pedestrian crossings over Railroad's trackage shall be installed or used by Contractor without the prior written permission of Railroad.

B. Any permanent or temporary changes, including temporary traffic control, to crossings must conform to the Manual of Uniform Traffic Control Devices (MUTCD) and any applicable Federal Railroad Administration rules, regulations and guidelines, and must be reviewed by the Railroad prior to any changes being implemented. In the event the Railroad is found to be out of compliance with federal safety regulations due to the Contractor's modifications, negligence, or any other reason arising from the Contractor's presence on the Railroad's property, the Contractor agrees to assume liability for any civil penalties imposed upon the Railroad for such noncompliance.

ARTICLE 12.- EXPLOSIVES.

Explosives or other highly flammable substances shall not be stored or used on Railroad's property without the prior written approval of Railroad.

IN WITNESS WHEREOF, the parties hereto have duly executed this agreement in duplicate as of the date first herein written.

UNION PACIFIC RAILROAD COMPANY

By: _____

Title: _____

_____

[Company Name of Contractor]

By: _____

Name: _____

Title: _____

Phone: _____

E-Mail: _____

EXHIBIT A

TO

CONTRACTOR'S RIGHT OF ENTRY AGREEMENT

Exhibit A will be a print showing the general location of the work site.

EXHIBIT B

TO

CONTRACTOR'S RIGHT OF ENTRY AGREEMENT

Section 1. NOTICE OF COMMENCEMENT OF WORK - RAILROAD FLAGGING - PRIVATE FLAGGING.

A. Contractor agrees to notify the Railroad Representative at least ten (10) working days in advance of Contractor commencing its Work and at least thirty (30) working days in advance of proposed performance of any Work by Contractor in which any person or equipment will be within twenty-five (25) feet of any track, or will be near enough to any track that any equipment extension (such as, but not limited to, a crane boom) will reach to within twenty-five (25) feet of any track.

B. No work of any kind shall be performed, and no person, equipment, machinery, tool(s), material(s), vehicle(s), or thing(s) shall be located, operated, placed, or stored within twenty-five (25) feet of any of Railroad's track(s) at any time, for any reason, unless and until a Railroad approved flagman is provided to watch for trains. Upon receipt of such thirty (30)-day notice, the Railroad Representative will determine and inform Contractor whether a flagman need be present and whether Contractor needs to implement any special protective or safety measures.

C. Contractor shall be permitted to hire a private contractor to perform flagging or other special protective or safety measures (such private contractor being commonly known in the railroad industry as a contractor-in-charge ("CIC")) in lieu of Railroad providing such services or in concert with Railroad providing such services, subject to prior written approval by Railroad, which approval shall be in Railroad's sole and absolute discretion. If Railroad agrees to permit Contractor to utilize a CIC pursuant to the preceding sentence, Contractor shall obtain Railroad's prior approval in writing for each of the following items, as determined in all respects in Railroad's sole and absolute discretion: (i) the identity of the third-party performing the role of CIC; (ii) the scope of the services to be performed for the project by the approved CIC; and (iii) any other terms and conditions governing such services to be provided by the CIC. If flagging or other special protective or safety measures are performed by an approved CIC, Contractor shall be solely responsible for (and shall timely pay such CIC for) its services. Railroad reserves the right to rescind any approval pursuant to this Section 1, Subsection C., in whole or in part, at any time, as determined in Railroad's sole and absolute discretion.

D. If any flagging or other special protective or safety measures are performed by employees of Railroad and/or any contractor of Railroad, Railroad will bill Contractor for such expenses incurred by Railroad, unless Railroad and a federal, state or local governmental entity have agreed that Railroad is to bill such expenses to the federal, state or local governmental entity. If Railroad will be sending the bills to Contractor, Contractor shall pay such bills within thirty (30) days of Contractor's receipt of billing.

E. If any flagging or other special protective or safety measures are performed by Railroad or a CIC, Contractor agrees that Contractor is not relieved of any of its responsibilities or liabilities set forth in this agreement.

F. The provisions set forth in this subsection are only applicable for Flagging Services performed by employees of Railroad: the rate of pay per hour for each flagman will be the prevailing hourly rate in effect for an eight-hour day for the class of flagmen used during regularly assigned hours and overtime in accordance with labor agreements and schedules in effect at the time the Work is performed. In addition to the cost of such labor, a composite charge for vacation, holiday, health and welfare, supplemental sickness, Railroad Retirement and unemployment compensation, supplemental pension, Employees Liability and Property Damage and Administration will be included, computed on actual payroll. The composite charge will be the prevailing composite charge in effect at the time the Work is performed. One and one-half times the current hourly rate is paid for overtime, Saturdays and Sundays, and two and one-half times current hourly rate for holidays. Wage rates are subject to change, at any time, by law or by agreement between Railroad and its employees, and may be retroactive as a result of negotiations or a ruling of an authorized governmental agency. Additional charges on labor are also subject to change. If the wage rate or additional charges are changed, Contractor (or the governmental entity, as applicable) shall pay on the basis of the new rates and charges. If flagging is performed by Railroad, reimbursement to Railroad will be required covering the full eight-hour day during which any flagman is furnished, unless the flagman can be assigned to other Railroad work during a portion of such day, in which event reimbursement will not be required for the portion of the day during which the flagman is engaged in other Railroad work. Reimbursement will also be required for any day not actually worked by the flagman following the flagman's assignment to work on the project for which Railroad is required to pay the flagman and which could not reasonably be avoided by Railroad by assignment of such flagman to other work, even though Contractor may not be working during such time. When it becomes necessary for Railroad to bulletin and assign an employee to a flagging position in compliance with union collective bargaining agreements, Contractor must provide Railroad a minimum of five (5) days' notice prior to the cessation of the need for a flagman. If five (5) days' notice of cessation is not given, Contractor will still be required to pay flagging charges for the five (5) day notice period required by union agreement to be given to the employee, even though flagging is not required for that period. An additional thirty (30) days' notice must then be given to Railroad if flagging services are needed again after such five-day cessation notice has been given to Railroad.

Section 2. LIMITATION AND SUBORDINATION OF RIGHTS GRANTED

A. The foregoing grant of right is subject and subordinate to the prior and continuing right and obligation of the Railroad to use and maintain its entire property including the right and power of Railroad to construct, maintain, repair, renew, use, operate, change, modify or relocate railroad tracks, roadways, signal, communication, fiber optics, or other wirelines, pipelines and other facilities upon, along or across any or all parts of its property, all or any of which may be freely done at any time or times by Railroad without liability to Contractor or to any other party for compensation or damages.

B. The foregoing grant is also subject to all outstanding superior rights (whether recorded or unrecorded and including those in favor of licensees and lessees of Railroad's property, and others) and the right of Railroad to renew and extend the same, and is made without covenant of title or for quiet enjoyment.

Section 3. NO INTERFERENCE WITH OPERATIONS OF RAILROAD AND ITS TENANTS.

A. Contractor shall conduct its operations so as not to interfere with the continuous and uninterrupted use and operation of the railroad tracks and property of Railroad, including without limitation, the operations of Railroad's lessees, licensees or others, unless specifically authorized in advance by the Railroad Representative. Nothing shall be done or permitted to be done by Contractor at any time that would in any manner impair the safety of such operations. When not in use, Contractor's machinery and materials shall be kept at least twenty-five (25) feet from the centerline of Railroad's nearest track, and there shall be no vehicular crossings of Railroads tracks except at existing open public crossings.

B. Operations of Railroad and work performed by Railroad personnel and delays in the Work to be performed by Contractor caused by such railroad operations and Work are expected by Contractor, and Contractor agrees that Railroad shall have no liability to Contractor, or any other person or entity for any such delays. The Contractor shall coordinate its activities with those of Railroad and third parties so as to avoid interference with railroad operations. The safe operation of Railroad train movements and other activities by Railroad takes precedence over any Work to be performed by Contractor.

Section 4. LIENS.

Contractor shall pay in full all persons who perform labor or provide materials for the Work to be performed by Contractor. Contractor shall not create, permit or suffer any mechanic's or materialmen's liens of any kind or nature to be created or enforced against any property of Railroad for any such Work performed. Contractor shall indemnify and hold harmless Railroad from and against any and all liens, claims, demands, costs or expenses of whatsoever nature in any way connected with or growing out of such Work done, labor performed, or materials furnished. If Contractor fails to promptly cause any lien to be released of record, Railroad may, at its election, discharge the lien or claim of lien at Contractor's expense.

Section 5. PROTECTION OF FIBER OPTIC CABLE SYSTEMS.

A. Fiber optic cable systems may be buried on Railroad's property. Protection of the fiber optic cable systems is of extreme importance since any break could disrupt service to users resulting in business interruption and loss of revenue and profits. Contractor shall visit up.com/CBUD to complete and submit the required form to determine if fiber optic cable is buried anywhere on Railroad's property to be used by Contractor. If it is, Contractor will telephone the telecommunications company(ies) involved, make arrangements for a cable locator and, if applicable, for relocation or other protection of the fiber optic cable. Contractor shall not commence any Work until all such protection or relocation (if applicable) has been accomplished.

B. IN ADDITION TO OTHER INDEMNITY PROVISIONS IN THIS AGREEMENT, CONTRACTOR SHALL INDEMNIFY, DEFEND AND HOLD RAILROAD HARMLESS FROM AND AGAINST ALL COSTS, LIABILITY AND EXPENSE WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES, COURT COSTS AND EXPENSES) ARISING OUT OF ANY ACT OR OMISSION OF CONTRACTOR, ITS AGENTS AND/OR EMPLOYEES, THAT CAUSES OR CONTRIBUTES TO (1) ANY DAMAGE TO OR DESTRUCTION OF ANY TELECOMMUNICATIONS SYSTEM ON RAILROAD'S PROPERTY, AND/OR (2) ANY INJURY TO OR DEATH OF ANY PERSON EMPLOYED BY OR ON BEHALF OF ANY TELECOMMUNICATIONS COMPANY, AND/OR ITS CONTRACTOR, AGENTS AND/OR EMPLOYEES, ON RAILROAD'S PROPERTY. CONTRACTOR SHALL NOT HAVE OR SEEK RECOURSE AGAINST RAILROAD FOR ANY CLAIM OR CAUSE OF ACTION FOR ALLEGED LOSS OF PROFITS OR REVENUE OR LOSS OF SERVICE OR OTHER CONSEQUENTIAL DAMAGE TO A TELECOMMUNICATION COMPANY USING RAILROAD'S PROPERTY OR A CUSTOMER OR USER OF SERVICES OF THE FIBER OPTIC CABLE ON RAILROAD'S PROPERTY.

Section 6. PERMITS - COMPLIANCE WITH LAWS.

In the prosecution of the Work covered by this agreement, Contractor shall secure any and all necessary permits and shall comply with all applicable federal, state and local laws, regulations and enactments affecting the Work including, without limitation, all applicable Federal Railroad Administration regulations.

Section 7. SAFETY.

A. Safety of personnel, property, rail operations and the public is of paramount importance in the prosecution of any Work on Railroad property performed by Contractor. Contractor shall be responsible for initiating, maintaining and supervising all safety, operations and programs in connection with the Work. Contractor shall, at a minimum, comply with Railroad's then current safety standards located at the below web address ("Railroad's Safety Standards") to ensure uniformity with the safety standards followed by Railroad's own forces. As a part of Contractor's safety responsibilities, Contractor shall notify Railroad if Contractor determines that any of Railroad's Safety Standards are contrary to good safety practices. Contractor shall furnish copies of Railroad's Safety Standards to each of its employees before they enter Railroad property.

http://www.up.com/cs/groups/public/@uprr/@suppliers/documents/up_pdf_nativedocs/pdf_up_supplier_safety_req.pdf

B. Without limitation of the provisions of paragraph A above, Contractor shall keep the job site free from safety and health hazards and ensure that its employees are competent and adequately trained in all safety and health aspects of the job.

C. Contractor shall have proper first aid supplies available on the job site so that prompt first aid services may be provided to any person injured on the job site. Contractor shall promptly notify Railroad of any U.S. Occupational Safety and Health Administration reportable injuries. Contractor shall have a nondelegable duty to control its employees while they are on the job site or any other property of Railroad, and to be certain they do not use, be under the influence of, or have in their possession any alcoholic beverage, drug or other substance that may inhibit the safe performance of any Work.

D. If and when requested by Railroad, Contractor shall deliver to Railroad a copy of Contractor's safety plan for conducting the Work (the "Safety Plan"). Railroad shall have the right, but not the obligation, to require Contractor to correct any deficiencies in the Safety Plan. The terms of this agreement shall control if there are any inconsistencies between this agreement and the Safety Plan.

Section 8. INDEMNITY.

A. TO THE FULLEST EXTENT ALLOWED BY APPLICABLE LAW, CONTRACTOR SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS RAILROAD, ITS AFFILIATES, AND ITS AND THEIR OFFICERS, AGENTS AND EMPLOYEES (INDIVIDUALLY AN "INDEMNIFIED PARTY" OR COLLECTIVELY "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL LOSS, DAMAGE, INJURY, LIABILITY, CLAIM, DEMAND, COST OR EXPENSE (INCLUDING, WITHOUT LIMITATION, ATTORNEY'S,

CONSULTANT'S AND EXPERT'S FEES, AND COURT COSTS), FINE OR PENALTY (COLLECTIVELY, "LOSS") INCURRED BY ANY PERSON (INCLUDING, WITHOUT LIMITATION, ANY INDEMNIFIED PARTY, CONTRACTOR, OR ANY EMPLOYEE OF CONTRACTOR OR OF ANY INDEMNIFIED PARTY) ARISING OUT OF OR IN ANY MANNER CONNECTED WITH (I) ANY WORK PERFORMED BY CONTRACTOR, OR (II) ANY ACT OR OMISSION OF CONTRACTOR, ITS OFFICERS, AGENTS OR EMPLOYEES, OR (III) ANY BREACH OF THIS AGREEMENT BY CONTRACTOR.

B. THE RIGHT TO INDEMNITY UNDER THIS SECTION 8 SHALL ACCRUE UPON OCCURRENCE OF THE EVENT GIVING RISE TO THE LOSS, AND SHALL APPLY REGARDLESS OF ANY NEGLIGENCE OR STRICT LIABILITY OF ANY INDEMNIFIED PARTY, EXCEPT WHERE THE LOSS IS CAUSED BY THE SOLE ACTIVE NEGLIGENCE OF AN INDEMNIFIED PARTY AS ESTABLISHED BY THE FINAL JUDGMENT OF A COURT OF COMPETENT JURISDICTION. THE SOLE ACTIVE NEGLIGENCE OF ANY INDEMNIFIED PARTY SHALL NOT BAR THE RECOVERY OF ANY OTHER INDEMNIFIED PARTY.

C. CONTRACTOR EXPRESSLY AND SPECIFICALLY ASSUMES POTENTIAL LIABILITY UNDER THIS SECTION 8 FOR CLAIMS OR ACTIONS BROUGHT BY CONTRACTOR'S OWN EMPLOYEES. CONTRACTOR WAIVES ANY IMMUNITY IT MAY HAVE UNDER WORKER'S COMPENSATION OR INDUSTRIAL INSURANCE ACTS TO INDEMNIFY THE INDEMNIFIED PARTIES UNDER THIS SECTION 8. CONTRACTOR ACKNOWLEDGES THAT THIS WAIVER WAS MUTUALLY NEGOTIATED BY THE PARTIES HERETO.

D. NO COURT OR JURY FINDINGS IN ANY EMPLOYEE'S SUIT PURSUANT TO ANY WORKER'S COMPENSATION ACT OR THE FEDERAL EMPLOYERS' LIABILITY ACT AGAINST A PARTY TO THIS AGREEMENT MAY BE RELIED UPON OR USED BY CONTRACTOR IN ANY ATTEMPT TO ASSERT LIABILITY AGAINST ANY INDEMNIFIED PARTY.

E. THE PROVISIONS OF THIS SECTION 8 SHALL SURVIVE THE COMPLETION OF ANY WORK PERFORMED BY CONTRACTOR OR THE TERMINATION OR EXPIRATION OF THIS AGREEMENT. IN NO EVENT SHALL THIS SECTION 8 OR ANY OTHER PROVISION OF THIS AGREEMENT BE DEEMED TO LIMIT ANY LIABILITY CONTRACTOR MAY HAVE TO ANY INDEMNIFIED PARTY BY STATUTE OR UNDER COMMON LAW.

Section 9. RESTORATION OF PROPERTY.

In the event Railroad authorizes Contractor to take down any fence of Railroad or in any manner move or disturb any of the other property of Railroad in connection with the Work to be performed by Contractor, then in that event Contractor shall, as soon as possible and at Contractor's sole expense, restore such fence and other property to the same condition as the same were in before such fence was taken down or such other

property was moved or disturbed. Contractor shall remove all of Contractor's tools, equipment, rubbish and other materials from Railroad's property promptly upon completion of the Work, restoring Railroad's property to the same state and condition as when Contractor entered thereon.

Section 10. WAIVER OF DEFAULT.

Waiver by Railroad of any breach or default of any condition, covenant or agreement herein contained to be kept, observed and performed by Contractor shall in no way impair the right of Railroad to avail itself of any remedy for any subsequent breach or default.

Section 11. MODIFICATION - ENTIRE AGREEMENT.

No modification of this agreement shall be effective unless made in writing and signed by Contractor and Railroad. This agreement and the exhibits attached hereto and made a part hereof constitute the entire understanding between Contractor and Railroad and cancel and supersede any prior negotiations, understandings or agreements, whether written or oral, with respect to the Work to be performed by Contractor.

Section 12. ASSIGNMENT - SUBCONTRACTING.

Contractor shall not assign or subcontract this agreement, or any interest therein, without the written consent of the Railroad. Contractor shall be responsible for the acts and omissions of all subcontractors. Before Contractor commences any Work, the Contractor shall, except to the extent prohibited by law; (1) require each of its subcontractors to include the Contractor as "Additional Insured" on the subcontractor's Commercial General Liability policy and Umbrella or Excess policies (if applicable) with respect to all liabilities arising out of the subcontractor's performance of Work on behalf of the Contractor by endorsing these policies with ISO Additional Insured Endorsements CG 20 10, and CG 20 37 (or substitute forms providing equivalent coverage; (2) require each of its subcontractors to endorse their Commercial General Liability Policy with "Contractual Liability Railroads" ISO Form CG 24 17 10 01 (or a substitute form providing equivalent coverage) for the job site; and (3) require each of its subcontractors to endorse their Business Automobile Policy with "Coverage For Certain Operations In Connection With Railroads" ISO Form CA 20 70 10 01 (or a substitute form providing equivalent coverage) for the job site.

EXHIBIT C

TO

CONTRACTOR'S

RIGHT OF ENTRY AGREEMENT

Union Pacific Railroad Company

Insurance Requirements For

Contractor's Right of Entry Agreement

During the entire term of this Agreement and course of the Project, and until all Project Work on Railroad's property has been completed and all equipment and materials have been removed from Railroad's property and Railroad's property has been clean and restored to Railroad's satisfaction, Contractor shall, at its sole cost and expense, procure and maintain the following insurance coverage:

A. **Commercial General Liability** insurance. Commercial general liability (CGL) with a limit of not less than $2,000,000 each occurrence and an aggregate limit of not less than $4,000,000. CGL insurance must be written on ISO occurrence form CG 00 01 12 04 (or a substitute form providing equivalent coverage).

The policy must also contain the following endorsement, which must be stated on the certificate of insurance:

- Contractual Liability Railroads ISO form CG 24 17 10 01 (or a substitute form providing equivalent coverage) showing "Union Pacific Railroad Company Property" as the Designated Job Site.
- Designated Construction Project(s) General Aggregate Limit ISO Form CG 25 03 03 97 (or a substitute form providing equivalent coverage) showing the project on the form schedule.

B. **Business Automobile Coverage** insurance. Business auto coverage written on ISO form CA 00 01 10 01 (or a substitute form providing equivalent liability coverage) with a combined single limit of not less $5,000,000 for each accident and coverage must include liability arising out of any auto (including owned, hired and non-owned autos).

The policy must contain the following endorsements, which must be stated on the certificate of insurance:

- Coverage For Certain Operations In Connection With Railroads ISO form CA 20 70 10 01 (or a substitute form providing equivalent coverage) showing "Union Pacific Property" as the Designated Job Site.

- Motor Carrier Act Endorsement - Hazardous materials clean up (MCS-90) if required by law.

C. **Workers' Compensation and Employers' Liability** insurance. Coverage must include but not be limited to:

- Contractor's statutory liability under the workers' compensation laws of the state where the Work is being performed.
- Employers' Liability (Part B) with limits of at least $500,000 each accident, $500,000 disease policy limit $500,000 each employee.

If Contractor is self-insured, evidence of state approval and excess workers compensation coverage must be provided. Coverage must include liability arising out of the U. S. Longshoremen's and Harbor Workers' Act, the Jones Act, and the Outer Continental Shelf Land Act, if applicable.

D. **Railroad Protective Liability** insurance. Contractor must maintain "Railroad Protective Liability" (RPL) insurance written on ISO occurrence form CG 00 35 12 04 (or a substitute form providing equivalent coverage) on behalf of Railroad as named insured, with a limit of not less than $2,000,000 per occurrence and an aggregate of $6,000,000. The definition of "JOB LOCATION" and "WORK" on the declaration page of the policy shall refer to this agreement and shall describe all WORK or OPERATIONS performed under this agreement. Contractor shall provide this agreement to Contractor's insurance agent(s) and/or broker(s) and Contractor shall instruct such agent(s) and/or broker(s) to procure the insurance coverage required by this agreement. A BINDER STATING THE POLICY IS IN PLACE MUST BE SUBMITTED TO RAILROAD BEFORE THE WORK MAY COMMENCE AND UNTIL THE ORIGINAL POLICY IS FORWARDED TO UNION PACIFIC RAILROAD.

E. **Umbrella or Excess** insurance. If Contractor utilizes umbrella or excess policies, these policies must “follow form” and afford no less coverage than the primary policy.

F. **Pollution Liability** insurance**.** Pollution liability coverage must be included when the scope of the Work as defined in the agreement includes installation, temporary storage, or disposal of any "hazardous" material that is injurious in or upon land, the atmosphere, or any watercourses; or may cause bodily injury at any time.

If required, coverage may be provided in separate policy form or by endorsement to Contractors CGL or RPL. Any form coverage must be equivalent to that provided in ISO form CG 24 15 "Limited Pollution Liability Extension Endorsement" or CG 28 31 "Pollution Exclusion Amendment" with limits of at least $5,000,000 per occurrence and an aggregate limit of $10,000,000.

If the scope of Work as defined in this agreement includes the disposal of any hazardous or non-hazardous materials from the job site, Contractor must furnish to Railroad evidence of pollution legal liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting the materials, with coverage in minimum amounts of $1,000,000 per loss, and an annual aggregate of $2,000,000.

Other Requirements

G. All policy(ies) required above (except business automobile, worker's compensation and employers liability) must include Railroad as "Additional Insured" using ISO Additional Insured Endorsements CG 20 10, and CG 20 37 (or substitute forms providing equivalent coverage). The coverage provided to Railroad as additional insured shall not be limited by Contractor's liability under the indemnity provisions of this agreement. BOTH CONTRACTOR AND RAILROAD EXPECT THAT UNION PACIFIC RAILROAD COMPANY WILL BE PROVIDED WITH THE BROADEST POSSIBLE COVERAGE AVAILABLE BY OPERATION OF LAW UNDER ISO ADDITIONAL INSURED FORMS CG 20 10 AND CG 20 37.

H. Punitive damages exclusion, if any, must be deleted (and the deletion indicated on the certificate of insurance), unless (a) insurance coverage may not lawfully be obtained for any punitive damages that may arise under this agreement, or (b) all punitive damages are prohibited by all states in which this agreement will be performed.

I. Contractor waives all rights of recovery, and its insurers also waive all rights of subrogation of damages against Railroad and its agents, officers, directors and employees for damages covered by the workers compensation and employers liability or commercial umbrella or excess liability obtained by Contractor required in this agreement where prohibited by law. This waiver must be stated on the certificate of insurance.

J. Prior to commencing the Work, Contractor shall furnish Railroad with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements in this agreement.

K. All insurance policies must be written by a reputable insurance company acceptable to Railroad or with a current Best's Insurance Guide Rating of A- and Class VII or better, and authorized to do business in the state where the Work is being performed.

L. The fact that insurance is obtained by Contractor or by Railroad on behalf of Contractor will not be deemed to release or diminish the liability of Contractor, including, without limitation, liability under the indemnity provisions of this agreement. Damages recoverable by Railroad from Contractor or any third party will not be limited by the amount of the required insurance coverage.

EXHIBIT E
Union Pacific Railroad
Limited Copy Change Requirements

The following provisions are applicable to Licensee and any contractor engaged by Licensee if the Twenty-Five Feet Threshold set forth in Article 6.D is applicable and all references to Licensee shall include any contractor or subcontractor so engaged.

ARTICLE 1 - ALL EXPENSES TO BE BORNE BY LICENSEE; RAILROAD REPRESENTATIVE.

A. Licensee shall bear any and all costs and expenses associated with any Work performed by Licensee, including any CIC (as defined below), or any costs or expenses incurred by Railroad relating to this **Exhibit E**.

B. Licensee shall coordinate all of its Work with the Railroad representative or his or her duly authorized representative (the "Railroad Representative") to be provided by Director-Real Estate-Special and Public Projects.

C. Licensee, at its own expense, shall adequately police and supervise all Work to be performed by Licensee or its contractors and shall ensure that such Work is performed in a safe manner as set forth in Article 11 of this Exhibit E. The responsibility of Licensee or its contractor for safe conduct and adequate policing and supervision of Licensee's or contractor's work shall not be lessened or otherwise affected by Railroad's approval of plans and specifications involving the work, or by Railroad's collaboration in performance of any work, or by the presence at the work site of a Railroad Representative, or by compliance by Licensee or its contractor with any requests or recommendations made by Railroad Representative.

ARTICLE 2 - CERTIFICATE OF INSURANCE.

A. Before commencing any work and throughout the entire term of this Agreement, Licensee, at its expense, shall procure and maintain in full force and effect the types and minimum limits of insurance specified in Article 16 of this **Exhibit E** and require each of its subcontractors to include the insurance endorsements as required under Article 15 of this **Exhibit E**.

B. Not more frequently than once every two (2) years, Railroad may reasonably modify the required insurance coverage to reflect then-current risk management practices in the railroad industry and underwriting practices in the insurance industry.

C. Upon request of Railroad, Licensee shall provide to Railroad a certificate issued by its insurance carrier evidencing the insurance coverage required under Article of this **Exhibit E**.

D. Licensee understands and accepts that the terms of this Article are wholly separate from and independent of the terms of any indemnity provisions contained in the License Agreement.

ARTICLE 3. PRECONSTRUCTION MEETING--[INTENTIONALLY OMITTED]

ARTICLE 4. DISMISSAL OF CONTRACTOR'S EMPLOYEE.

At the request of Railroad, Licensee or its contractor shall remove from Railroad's property any employee of Licensee or its contractor who fails to conform to the instructions of the Railroad Representative in connection with the work on Railroad's property, and any right of Licensee or its contractor shall be suspended until such removal has occurred. Licensee shall indemnify Railroad against any claims arising from the removal of any such employee from Railroad's property.

ARTICLE 5. NOTICE OF COMMENCEMENT OF WORK - RAILROAD FLAGGING - PRIVATE FLAGGING.

A. No work of any kind shall be performed, and no person, equipment, machinery, tool(s), material(s), vehicle(s), or thing(s) shall be located, operated, placed, or stored within twenty-five (25) feet of any of Railroad's track(s) at any time, for any reason, unless and until a Railroad approved flagman is provided to watch for trains. The Railroad Representative will determine and inform Licensee whether a flagman need be present and whether Licensee needs to implement any special protective or safety measures.

B. Licensee shall be permitted to hire a private Licensee to perform flagging or other special protective or safety measures (such private Licensee being commonly known in the railroad industry as a contractor-in-charge ("CIC")) in lieu of Railroad providing such services or in concert with Railroad providing such services, subject to prior written approval by Railroad, which approval shall be in Railroad's sole and absolute discretion. If Railroad agrees to permit Licensee to utilize a CIC pursuant to the preceding sentence, Licensee shall obtain Railroad's prior approval in writing for each of the following items, as determined in all respects in Railroad's sole and absolute discretion: (i) the identity of the third-party performing the role of CIC; (ii) the scope of

the services to be performed for the project by the approved CIC; and (iii) any other terms and conditions governing such services to be provided by the CIC. If flagging or other special protective or safety measures are performed by an approved CIC, Licensee shall be solely responsible for (and shall timely pay such CIC for) its services. Railroad reserves the right to rescind any approval pursuant to this Section 1, Subsection C., in whole or in part, at any time, as determined in Railroad's sole and absolute discretion.

C. If any flagging or other special protective or safety measures are performed by employees of Railroad and/or any Licensee of Railroad, Railroad will bill Licensee for such expenses incurred by Railroad, unless Railroad and a federal, state or local governmental entity have agreed that Railroad is to bill such expenses to the federal, state or local governmental entity. If Railroad will be sending the bills to Licensee, Licensee shall pay such bills within thirty (30) days of Licensee's receipt of billing.

D. If any flagging or other special protective or safety measures are performed by Railroad or a CIC, Licensee agrees that Licensee is not relieved of any of its responsibilities or liabilities set forth in this agreement.

E. The provisions set forth in this subsection are only applicable for Flagging Services performed by employees of Railroad: the rate of pay per hour for each flagman will be the prevailing hourly rate in effect for an eight-hour day for the class of flagmen used during regularly assigned hours and overtime in accordance with labor agreements and schedules in effect at the time the work is performed. In addition to the cost of such labor, a composite charge for vacation, holiday, health and welfare, supplemental sickness, Railroad Retirement and unemployment compensation, supplemental pension, Employees Liability and Property Damage and Administration will be included, computed on actual payroll. The composite charge will be the prevailing composite charge in effect at the time the work is performed. One and one-half times the current hourly rate is paid for overtime, Saturdays and Sundays, and two and one-half times current hourly rate for holidays. Wage rates are subject to change, at any time, by law or by agreement between Railroad and its employees, and may be retroactive as a result of negotiations or a ruling of an authorized governmental agency. Additional charges on labor are also subject to change. If the wage rate or additional charges are changed, Licensee (or the governmental entity, as applicable) shall pay on the basis of the new rates and charges. If flagging is performed by Railroad, reimbursement to Railroad will be required covering the full eight-hour day during which any flagman is furnished, unless the flagman can be assigned to other Railroad work during a portion of such day, in which event reimbursement will not be required for the portion of the day during which the flagman is engaged in other Railroad work. Reimbursement will also be required for any day not actually worked by the flagman following the flagman's assignment to work on the project for which Railroad is required to pay the flagman and which could not reasonably be avoided by Railroad by assignment of such flagman to other work, even though Licensee may not be working during such time. When it becomes necessary for Railroad to bulletin and assign an employee to a flagging position in compliance with union collective bargaining agreements, Licensee must provide Railroad a minimum of five (5) days notice prior to the cessation of the need for a flagman. If five (5) days notice of cessation is not given,

Licensee will still be required to pay flagging charges for the five (5) day notice period required by union agreement to be given to the employee, even though flagging is not required for that period. An additional thirty (30) days notice must then be given to Railroad if flagging services are needed again after such five-day cessation notice has been given to Railroad.

ARTICLE 6. LIMITATION AND SUBORDINATION OF RIGHTS GRANTED

A. The foregoing grant of right is subject and subordinate to the prior and continuing right and obligation of the Railroad to use and maintain its entire property including the right and power of Railroad to construct, maintain, repair, renew, use, operate, change, modify or relocate railroad tracks, roadways, signal, communication, fiber optics, or other wirelines, pipelines and other facilities upon, along or across any or all parts of its property, all or any of which may be freely done at any time or times by Railroad without liability to Licensee or to any other party for compensation or damages.

B. The foregoing grant is also subject to all outstanding superior rights (whether recorded or unrecorded and including those in favor of licensees and lessees of Railroad's property, and others) and the right of Railroad to renew and extend the same, and is made without covenant of title or for quiet enjoyment.

ARTICLE 7. NO INTERFERENCE WITH OPERATIONS OF RAILROAD AND ITS TENANTS.

A. Licensee shall conduct its operations so as not to interfere with the continuous and uninterrupted use and operation of the railroad tracks and property of Railroad, including without limitation, the operations of Railroad's lessees, licensees or others, unless specifically authorized in advance by the Railroad Representative. Nothing shall be done or permitted to be done by Licensee at any time that would in any manner impair the safety of such operations. When not in use, Licensee's machinery and materials shall be kept at least twenty-five (25) feet from the centerline of Railroad's nearest track, and there shall be no vehicular crossings of Railroads tracks except at existing open public crossings.

B. Operations of Railroad and work performed by Railroad personnel and delays in the work to be performed by Licensee caused by such railroad operations and work are expected by Licensee, and Licensee agrees that Railroad shall have no liability to Licensee, or any other person or entity for any such delays. The Licensee shall coordinate its activities with those of Railroad and third parties so as to avoid interference with railroad operations. The safe operation of Railroad train movements and other activities by Railroad takes precedence over any work to be performed by Licensee.

ARTICLE 8. LIENS.

Licensee shall pay in full all persons who perform labor or provide materials for the work to be performed by Licensee. Licensee shall not create, permit or suffer any mechanic's or materialmen's liens of any kind or nature to be created or enforced against any property of Railroad for any such work performed. Licensee shall indemnify and hold harmless Railroad from and against any and all liens, claims, demands, costs or expenses of whatsoever nature in any way connected with or growing out of such work done, labor performed, or materials furnished. If Licensee fails to promptly cause any lien to be released of record, Railroad may, at its election, discharge the lien or claim of lien at Licensee's expense.

ARTICLE 9. PROTECTION OF FIBER OPTIC CABLE SYSTEMS.

A. Fiber optic cable systems may be buried on Railroad's property. Protection of the fiber optic cable systems is of extreme importance since any break could disrupt service to users resulting in business interruption and loss of revenue and profits. Licensee shall visit up.com/CBUD to complete and submit the required form to determine if fiber optic cable is buried anywhere on Railroad's property to be used by Licensee. If it is, Licensee will telephone the telecommunications company(ies) involved, make arrangements for a cable locator and, if applicable, for relocation or other protection of the fiber optic cable. Licensee shall not commence any work until all such protection or relocation (if applicable) has been accomplished.

B. IN ADDITION TO OTHER INDEMNITY PROVISIONS IN THIS AGREEMENT, LICENSEE SHALL INDEMNIFY, DEFEND AND HOLD RAILROAD HARMLESS FROM AND AGAINST ALL COSTS, LIABILITY AND EXPENSE WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES, COURT COSTS AND EXPENSES) ARISING OUT OF ANY ACT OR OMISSION OF LICENSEE, ITS AGENTS AND/OR EMPLOYEES, THAT CAUSES OR CONTRIBUTES TO (1) ANY DAMAGE TO OR DESTRUCTION OF ANY TELECOMMUNICATIONS SYSTEM ON RAILROAD'S PROPERTY, AND/OR (2) ANY INJURY TO OR DEATH OF ANY PERSON EMPLOYED BY OR ON BEHALF OF ANY TELECOMMUNICATIONS COMPANY, AND/OR ITS LICENSEE, AGENTS AND/OR EMPLOYEES, ON RAILROAD'S PROPERTY. LICENSEE SHALL NOT HAVE OR SEEK RECOURSE AGAINST RAILROAD FOR ANY CLAIM OR CAUSE OF ACTION FOR ALLEGED LOSS OF PROFITS OR REVENUE OR LOSS OF SERVICE OR OTHER CONSEQUENTIAL DAMAGE TO A TELECOMMUNICATION COMPANY USING RAILROAD'S PROPERTY OR A CUSTOMER OR USER OF SERVICES OF THE FIBER OPTIC CABLE ON RAILROAD'S PROPERTY.

ARTICLE 10. PERMITS - COMPLIANCE WITH LAWS.

In the prosecution of the work covered by this agreement, Licensee shall secure any and all necessary permits and shall comply with all applicable federal, state and local laws, regulations and enactments affecting the work including, without limitation, all applicable Federal Railroad Administration regulations.

ARTICLE 11. SAFETY.

A. Safety of personnel, property, rail operations and the public is of paramount importance in the prosecution of any work on Railroad property performed by Licensee. Licensee shall be responsible for initiating, maintaining and supervising all safety, operations and programs in connection with the work. Licensee shall, at a minimum, comply with Railroad's then current safety standards located at the below web address ("Railroad's Safety Standards") to ensure uniformity with the safety standards followed by Railroad's own forces. As a part of Licensee's safety responsibilities, Licensee shall notify Railroad if Licensee determines that any of Railroad's Safety Standards are contrary to good safety practices. Licensee shall furnish copies of Railroad's Safety Standards to each of its employees before they enter Railroad property.

http://www.up.com/cs/groups/public/@uprr/@suppliers/documents/up_pdf_nativedocs/pdf_up_supplier_safety_req.pdf

B. Without limitation of the provisions of paragraph A above, Licensee shall keep the job site free from safety and health hazards and ensure that its employees are competent and adequately trained in all safety and health aspects of the job.

C. Licensee shall have proper first aid supplies available on the job site so that prompt first aid services may be provided to any person injured on the job site. Licensee shall promptly notify Railroad of any U.S. Occupational Safety and Health Administration reportable injuries. Licensee shall have a nondelegable duty to control its employees while they are on the job site or any other property of Railroad, and to be certain they do not use, be under the influence of, or have in their possession any alcoholic beverage, drug or other substance that may inhibit the safe performance of any work.

D. If and when requested by Railroad, Licensee shall deliver to Railroad a copy of Licensee's safety plan for conducting the work (the "Safety Plan"). Railroad shall have the right, but not the obligation, to require Licensee to correct any deficiencies in the Safety Plan. The terms of this agreement shall control if there are any inconsistencies between this agreement and the Safety Plan.

ARTICLE 12. INDEMNITY.

A. TO THE FULLEST EXTENT ALLOWED BY APPLICABLE LAW, LICENSEE SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS RAILROAD, ITS AFFILIATES, AND ITS AND THEIR OFFICERS, AGENTS AND EMPLOYEES (INDIVIDUALLY AN "INDEMNIFIED PARTY" OR COLLECTIVELY "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL LOSS, DAMAGE, INJURY, LIABILITY, CLAIM, DEMAND, COST OR EXPENSE (INCLUDING, WITHOUT LIMITATION, ATTORNEY'S, CONSULTANT'S AND EXPERT'S FEES, AND COURT COSTS), FINE OR PENALTY (COLLECTIVELY, "LOSS") INCURRED BY ANY PERSON (INCLUDING, WITHOUT LIMITATION, ANY INDEMNIFIED PARTY, LICENSEE, OR ANY EMPLOYEE OF LICENSEE OR OF ANY INDEMNIFIED PARTY) ARISING OUT OF OR IN ANY MANNER CONNECTED WITH (I) ANY WORK PERFORMED BY LICENSEE, OR (II) ANY ACT OR OMISSION OF LICENSEE, ITS OFFICERS, AGENTS OR EMPLOYEES, OR (III) ANY BREACH OF THIS AGREEMENT BY LICENSEE.

B. THE RIGHT TO INDEMNITY UNDER THIS SECTION 8 SHALL ACCRUE UPON OCCURRENCE OF THE EVENT GIVING RISE TO THE LOSS, AND SHALL APPLY REGARDLESS OF ANY NEGLIGENCE OR STRICT LIABILITY OF ANY INDEMNIFIED PARTY, EXCEPT WHERE THE LOSS IS CAUSED BY THE SOLE ACTIVE NEGLIGENCE OF AN INDEMNIFIED PARTY AS ESTABLISHED BY THE FINAL JUDGMENT OF A COURT OF COMPETENT JURISDICTION. THE SOLE ACTIVE NEGLIGENCE OF ANY INDEMNIFIED PARTY SHALL NOT BAR THE RECOVERY OF ANY OTHER INDEMNIFIED PARTY.

C. LICENSEE EXPRESSLY AND SPECIFICALLY ASSUMES POTENTIAL LIABILITY UNDER THIS SECTION 8 FOR CLAIMS OR ACTIONS BROUGHT BY LICENSEE'S OWN EMPLOYEES. LICENSEE WAIVES ANY IMMUNITY IT MAY HAVE UNDER WORKER'S COMPENSATION OR INDUSTRIAL INSURANCE ACTS TO INDEMNIFY THE INDEMNIFIED PARTIES UNDER THIS SECTION 8. LICENSEE ACKNOWLEDGES THAT THIS WAIVER WAS MUTUALLY NEGOTIATED BY THE PARTIES HERETO.

D. NO COURT OR JURY FINDINGS IN ANY EMPLOYEE'S SUIT PURSUANT TO ANY WORKER'S COMPENSATION ACT OR THE FEDERAL EMPLOYERS' LIABILITY ACT AGAINST A PARTY TO THIS AGREEMENT MAY BE RELIED UPON OR USED BY LICENSEE IN ANY ATTEMPT TO ASSERT LIABILITY AGAINST ANY INDEMNIFIED PARTY.

E. THE PROVISIONS OF THIS SECTION 8 SHALL SURVIVE THE COMPLETION OF ANY WORK PERFORMED BY LICENSEE OR THE TERMINATION OR EXPIRATION OF THIS AGREEMENT. IN NO EVENT SHALL THIS SECTION 8 OR ANY OTHER PROVISION OF THIS AGREEMENT BE DEEMED TO LIMIT ANY LIABILITY LICENSEE MAY HAVE TO ANY INDEMNIFIED PARTY BY STATUTE OR UNDER COMMON LAW.

ARTICLE 13. RESTORATION OF PROPERTY.

In the event Railroad authorizes Licensee to take down any fence of Railroad or in any manner move or disturb any of the other property of Railroad in connection with the work to be performed by Licensee, then in that event Licensee shall, as soon as possible and at Licensee's sole expense, restore such fence and other property to the same condition as the same were in before such fence was taken down or such other property was moved or disturbed. Licensee shall remove all of Licensee's tools, equipment, rubbish and other materials from Railroad's property promptly upon completion of the work, restoring Railroad's property to the same state and condition as when Licensee entered thereon.

ARTICLE 14. WAIVER OF DEFAULT.

Waiver by Railroad of any breach or default of any condition, covenant or agreement herein contained to be kept, observed and performed by Licensee shall in no way impair the right of Railroad to avail itself of any remedy for any subsequent breach or default.

ARTICLE 15. ASSIGNMENT - SUBCONTRACTING.

Licensee shall not assign or subcontract this agreement, or any interest therein, without the written consent of the Railroad. Licensee shall be responsible for the acts and omissions of all subcontractors. Before Licensee commences any work, the Licensee shall, except to the extent prohibited by law; (1) require each of its subcontractor to include the Licensee as "Additional Insured" on the subcontractor's Commercial General Liability policy and Umbrella or Excess policies (if applicable) with respect to all liabilities arising out of the subcontractor's performance of work on behalf of the Licensee by endorsing these policies with ISO Additional Insured Endorsements CG 20 10, and CG 20 37 (or substitute forms providing equivalent coverage; (2) require each of its subcontractor to endorse their Commercial General Liability Policy with "Contractual Liability Railroads" ISO Form CG 24 17 10 01 (or a substitute form providing equivalent coverage) for the job site; and (3) require each of its subcontractor to endorse their Business Automobile Policy with "Coverage For Certain Operations In Connection With Railroads" ISO Form CA 20 70 10 01 (or a substitute form providing equivalent coverage) for the job site.

ARTICLE 16. INSURANCE REQUIREMENTS.

At any time work is being done pursuant to this Exhibit E, Licensee shall, at its sole cost and expense, procure and maintain the following insurance coverage:

A. Commercial General Liability insurance. Commercial general liability (CGL) with a limit of not less than $5,000,000 each occurrence and an aggregate limit of not less than $10,000,000. CGL insurance must be written on ISO occurrence form CG 00 01 12 04 (or a substitute form providing equivalent coverage).

The policy must also contain the following endorsement, which must be stated on the certificate of insurance:

- Contractual Liability Railroads ISO form CG 24 17 10 01 (or a substitute form providing equivalent coverage) showing “Union Pacific Railroad Company Property” as the Designated Job Site.

- Designated Construction Project(s) General Aggregate Limit ISO Form CG 25 03 03 97 (or a substitute form providing equivalent coverage) showing the project on the form schedule.

B. **Business Automobile Coverage** insurance. Business auto coverage written on ISO form CA 00 01 10 01 (or a substitute form providing equivalent liability coverage) with a combined single limit of not less $5,000,000 for each accident and coverage must include liability arising out of any auto (including owned, hired and non-owned autos).

The policy must contain the following endorsements, which must be stated on the certificate of insurance:

- Coverage For Certain Operations In Connection With Railroads ISO form CA 20 70 10 01 (or a substitute form providing equivalent coverage) showing “Union Pacific Property” as the Designated Job Site.
- Motor Carrier Act Endorsement - Hazardous materials clean up (MCS-90) if required by law.

C. **Workers' Compensation and Employers' Liability** insurance. Coverage must include but not be limited to:

- Licensee's statutory liability under the workers' compensation laws of the state where the work is being performed.
- Employers' Liability (Part B) with limits of at least $500,000 each accident, $500,000 disease policy limit $500,000 each employee.

If Licensee is self-insured, evidence of state approval and excess workers compensation coverage must be provided. Coverage must include liability arising out of the U. S. Longshoremen's and Harbor Workers' Act, the Jones Act, and the Outer Continental Shelf Land Act, if applicable.

D. **Railroad Protective Liability** insurance. Licensee must maintain "Railroad Protective Liability" (RPL) insurance written on ISO occurrence form CG 00 35 12 04 (or a substitute form providing equivalent coverage) on behalf of Railroad as named insured, with a limit of not less than $2,000,000 per occurrence and an aggregate of $6,000,000. The definition of "JOB LOCATION" and "WORK" on the declaration page of the policy shall refer to this agreement and shall describe all WORK or OPERATIONS performed under this agreement. Licensee shall provide this agreement to Licensee's insurance agent(s) and/or broker(s) and Licensee shall instruct such agent(s) and/or broker(s) to procure the insurance coverage required by this agreement. A BINDER STATING THE POLICY IS IN PLACE MUST BE SUBMITTED TO RAILROAD BEFORE THE WORK MAY COMMENCE AND UNTIL THE ORIGINAL POLICY IS FORWARDED TO UNION PACIFIC RAILROAD.

E. **Umbrella or Excess** insurance. If Licensee utilizes umbrella or excess policies, these policies must “follow form” and afford no less coverage than the primary policy.

F. **Pollution Liability** insurance**.** Pollution liability coverage must be included when the scope of the work as defined in the agreement includes installation, temporary storage, or disposal of any "hazardous" material that is injurious in or upon land, the atmosphere, or any watercourses; or may cause bodily injury at any time.

If required, coverage may be provided in separate policy form or by endorsement to Licensees CGL or RPL. Any form coverage must be equivalent to that provided in ISO form CG 24 15 "Limited Pollution Liability Extension Endorsement" or CG 28 31 "Pollution Exclusion Amendment" with limits of at least $5,000,000 per occurrence and an aggregate limit of $10,000,000.

If the scope of work as defined in this agreement includes the disposal of any hazardous or non-hazardous materials from the job site, Licensee must furnish to Railroad evidence of pollution legal liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting the materials, with coverage in minimum amounts of $1,000,000 per loss, and an annual aggregate of $2,000,000.

Other Requirements

G. All policy(ies) required above (except business automobile, worker’s compensation and employers liability) must include Railroad as “Additional Insured” using ISO Additional Insured Endorsements CG 20 10, and CG 20 37 (or substitute forms providing equivalent coverage). The coverage provided to Railroad as additional insured shall not be limited by Licensee's liability under the indemnity provisions of this agreement. BOTH LICENSEE AND RAILROAD EXPECT THAT UNION PACIFIC RAILROAD COMPANY WILL BE PROVIDED WITH THE BROADEST POSSIBLE COVERAGE AVAILABLE BY OPERATION OF LAW UNDER ISO ADDITIONAL INSURED FORMS CG 20 10 AND CG 20 37.

H. Punitive damages exclusion, if any, must be deleted (and the deletion indicated on the certificate of insurance), unless (a) insurance coverage may not lawfully be obtained for any punitive damages that may arise under this agreement, or (b) all punitive damages are prohibited by all states in which this agreement will be performed.

I. Licensee waives all rights of recovery, and its insurers also waive all rights of subrogation of damages against Railroad and its agents, officers, directors and employees for damages covered by the workers compensation and employers liability or commercial umbrella or excess

liability obtained by Licensee required in this agreement where prohibited by law. This waiver must be stated on the certificate of insurance.

J. Prior to commencing the work, Licensee shall furnish Railroad with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements in this agreement.

K. All insurance policies must be written by a reputable insurance company acceptable to Railroad or with a current Best's Insurance Guide Rating of A- and Class VII or better, and authorized to do business in the state where the work is being performed.

L. The fact that insurance is obtained by Licensee or by Railroad on behalf of Licensee will not be deemed to release or diminish the liability of Licensee, including, without limitation, liability under the indemnity provisions of this agreement. Damages recoverable by Railroad from Licensee or any third party will not be limited by the amount of the required insurance coverage.

Approved: Insurance Group
Created: 2/10/06
Last Modified: 7/2/07

EXHIBIT F
Union Pacific Railroad
Contract Insurance Requirements

Lease of Land

Licensee shall, at its sole cost and expense, procure and maintain during the life of this License Agreement (except as otherwise provided in this License Agreement) the following insurance coverage:

A. **Commercial General Liability** insurance. Commercial general liability (CGL) with a limit of not less than $2,000,000 each occurrence and an aggregate limit of not less than $4,000,000. CGL insurance must be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage). The policy must also contain the following endorsement, which must be stated on the certificate of insurance: Contractual Liability Railroads ISO form CG 24 17 04 13 (or a substitute form providing equivalent coverage) showing "Premises" as the Designated Job Site.

B. **Business Automobile Coverage** insurance. Business auto coverage written on ISO form CA 00 01 04 13 (or a substitute form providing equivalent liability coverage) with a combined single limit of not less $2,000,000 for each accident, and coverage must include liability arising out of any auto (including owned, hired, and non-owned autos).

The policy must contain the following endorsements, which must be stated on the certificate of insurance:

- Coverage For Certain Operations In Connection With Railroads ISO form CA 20 70 04 13 (or a substitute form providing equivalent coverage) showing "Premises" as the Designated Job Site.
- Motor Carrier Act Endorsement - Hazardous materials clean up (MCS-90) if required by law.

C. **Workers Compensation and Employers Liability** insurance. Coverage must include but not be limited to:

Contractor's statutory liability under the workers' compensation laws of the state(s) affected by this Agreement.
Employers' Liability (Part B) with limits of at least $500,000 each accident, $500,000 disease policy limit $500,000 each employee.

If Licensee is self-insured, evidence of state approval and excess workers compensation coverage must be provided. Coverage must include liability arising out of the U. S. Longshoremen's and Harbor Workers' Act, the Jones Act, and the Outer Continental Shelf Land Act, if applicable.

In any and all Claims against Licensor by any employee of Licensee, Licensee's indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable under any workers compensation acts, disability benefits acts or other **employee benefits acts.**

D. **Umbrella or Excess** insurance. If Licensee utilizes umbrella or excess policies, these policies must "follow form" and afford no less coverage than the primary policy.

E. **Other Requirements**

- All policy(ies) required above must include Licensor as "Additional Insured" using ISO Additional Insured Endorsement CG 20 11 (or a substitute form providing equivalent coverage). The coverage provided to Licensor as additional insured shall, to the extent provided under ISO Additional Insured Endorsement CG 20 11, provide coverage for Licensor's negligence whether sole or partial, active or passive, and shall not be limited by Licensee's liability under the indemnity provisions of this License.

- Licensee waives all rights against Licensor and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the workers compensation and employers' liability or commercial umbrella or excess liability insurance obtained by Licensee required by this agreement.

- Punitive damages exclusion, if any, must be deleted (and the deletion indicated on the certificate of insurance), unless (a) insurance coverage may not lawfully be obtained for any punitive damages that may arise under this License Agreement, or (b) all punitive damages are prohibited by all states in which the Premises are located.

- All insurance policies must be written by a reputable insurance company acceptable to Licensor or with a current Best's Insurance Guide Rating of A- and Class VII or better, and authorized to do business in the state where the Premises are located.

- The fact that insurance is obtained by Licensee, or by Licensor on behalf of Licensee, will not be deemed to release or diminish the liability of Licensee, including, without limitation, liability under the indemnity provisions of this License

Agreement. Damages recoverable by Licensor from Licensee or any third party will not be limited by the amount of the required insurance coverage.

EXHIBIT C
To Supplemental Agreement
Railroad's Material & Force Account Estimate

EXHIBIT C-1

ESTIMATE OF FORCE ACCOUNT WORK
BY THE
UNION PACIFIC RAILROAD COMPANY

DESCRIPTION OF WORK: Engineering and other related services for work to be performed within railroad right of way. This includes railroad project and construction management during construction activities in railroad right of way. All necessary railroad services will be billed at actual cost.

DATE:
4/29/2025

LOCATION: Kane County, IL | SUBDIVISION: Geneva | STATE:

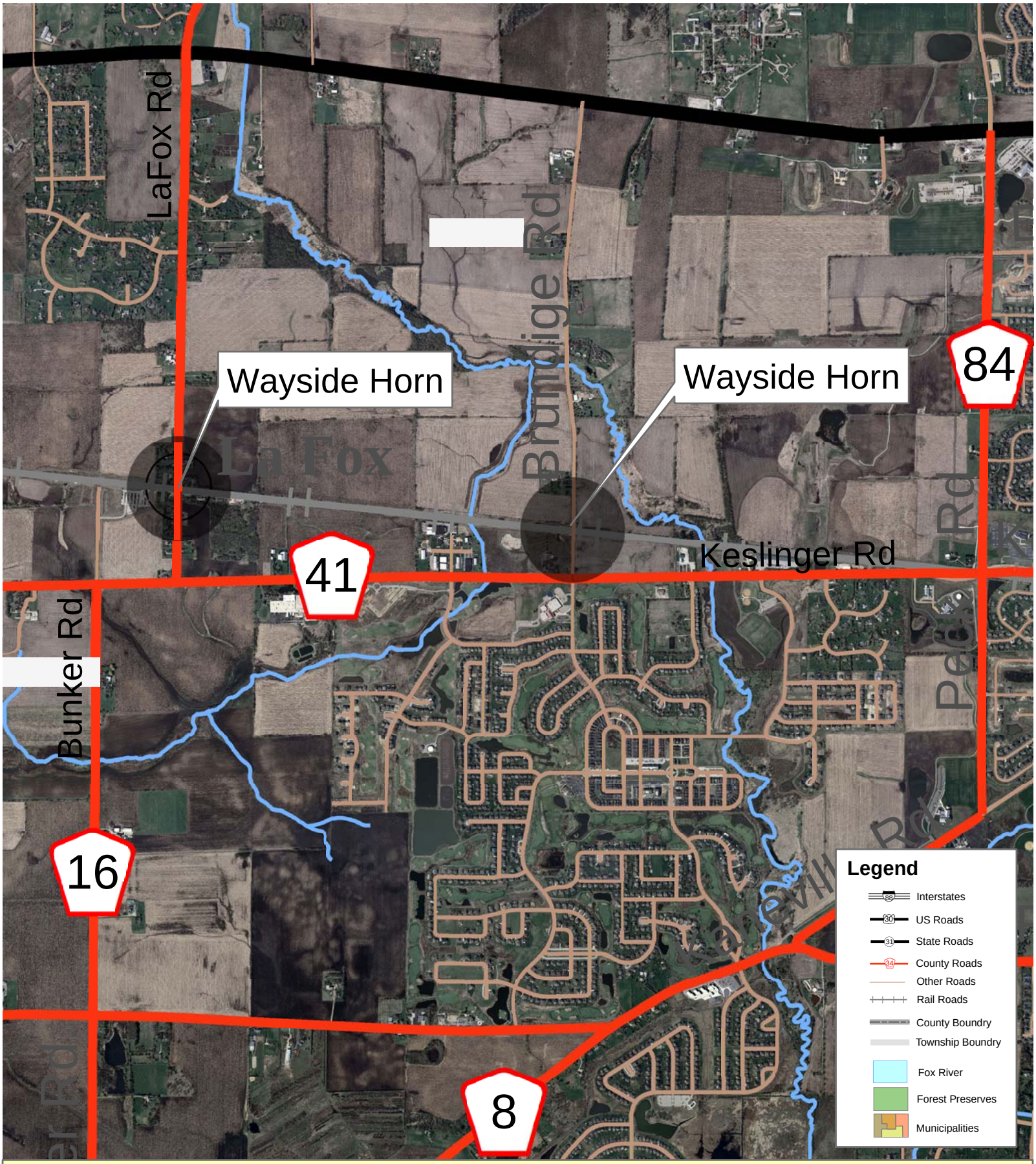
DOT- 175003E | MP 39.40 | IL

DESCRIPTION	LABOR	MATERIAL	UP %0	Agency % 100	TOTAL
ENGINEERING					
Project Management	$ 5,000	$ -	$ -	$ 5,000.00	$ 5,000
Crossing Material and Labor		$ -	$ -		
Construction Management	$ 2,500	$ -	$ -	$ 2,500.00	$ 2,500
Final Inspection	$ 5,000	$ -	$ -	$ 5,000.00	$ 5,000
	$ -	$ -	$ -	$ -	
TOTAL PROJECT:	$ 12,500	$ -	$ -	$ 12,500.00	$12,500

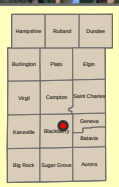
TOTAL ESTIMATED COST: $12,500

THE ABOVE FIGURES ARE ESTIMATES ONLY AND SUBJECT TO FLUCTUATION. IN THE EVENT OF AN INCREASE OR DECREASE IN THE COST OR QUANTITY OF MATERIAL OR LABOR REQUIRED, THE RAILROAD WILL BILL FOR ACTUAL COSTS AT THE CURRENT RATES EFFECTIVE THEREOF.

Flagging may be performed by a third-party contractor. Any flagging performed by a third-party contractor will be billed at said third-party contractor rate not included in the above estimate. Alternatively, the Agency may enter into a separate agreement with third-party contractor and will be responsible for all actual costs incurred.



Section Number 12-00426-00-FL
Wayside Horn Construction
Lafox Road and Burnidge Road Union Pacific Railroad Crossings

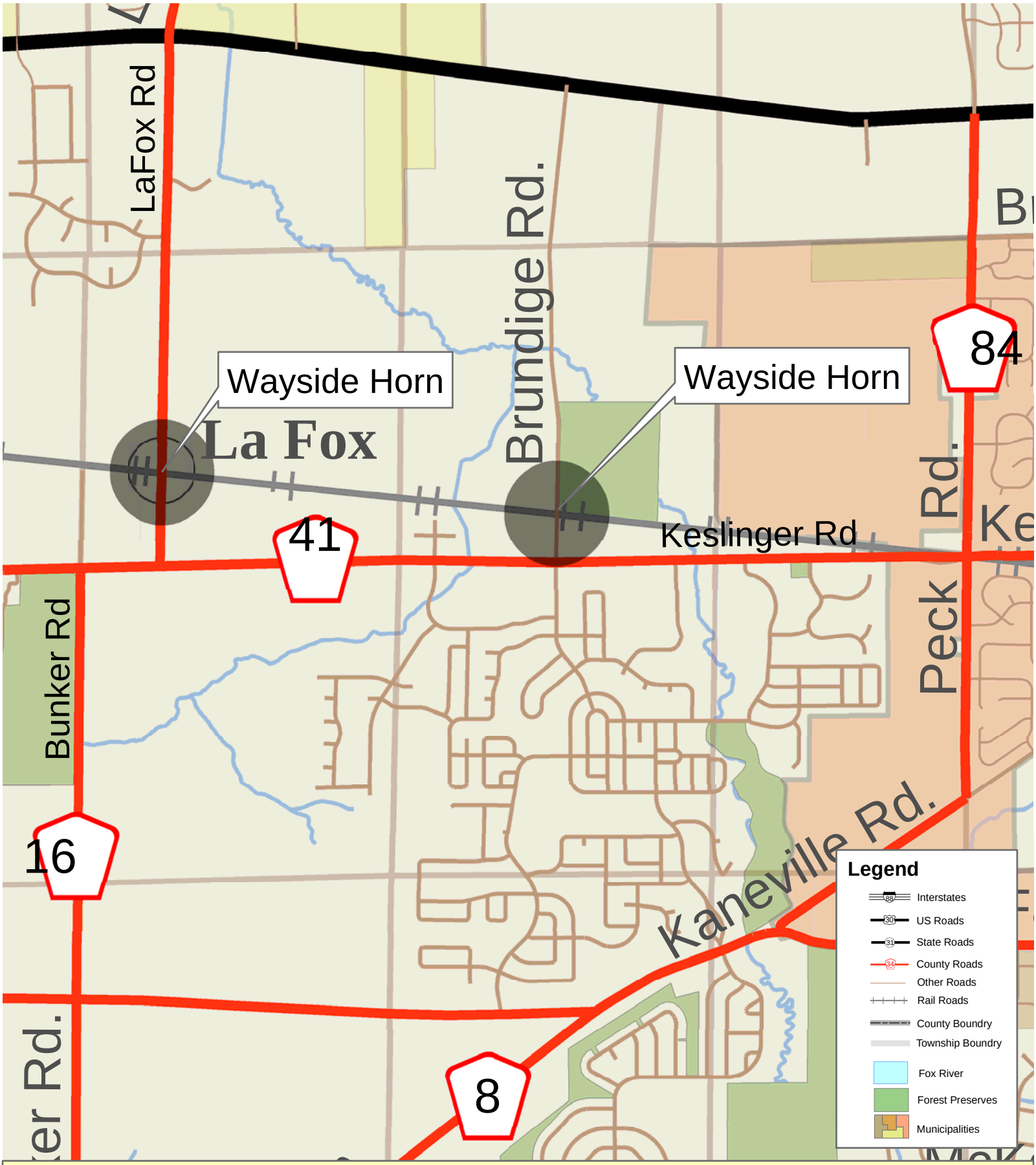


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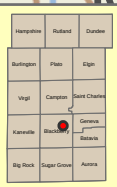
0 485 970 1,940 2,910 3,880 Feet
0 1 Miles

KANE COUNTY Division of Transportati 449

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Section Number 12-00426-00-FL
Wayside Horn Construction
Lafox Road and Burnidge Road Union Pacific Railroad Crossings





0 485 970 1,940 2,910 3,880 Feet
0 1 Miles

KANE COUNTY Division of Transportati 450

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STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1388

APPROVING AN AMENDMENT TO THE COUNTY OF KANE - UNION PACIFIC RAILROAD COMPANY WAYSIDE HORN AGREEMENT (LAFOX ROAD)

WHEREAS, pursuant to Resolution No. 15-51, the County of Kane ("County") entered into an agreement (hereinafter the "Agreement") with the Union Pacific Railroad Company ("UPRR") which included the appropriation of Fifty-Five Thousand Four Hundred and 40/100 Dollars ($55,400.40) for the allocation of responsibilities for costs associated with the Wayside Horn System ("WHS") at the LaFox Road railroad crossing; and

WHEREAS, in 2015, the County Board approved the Agreement with UPRR for the original WHS installation project at LaFox Road; and

WHEREAS, the WHS at LaFox Road has since stopped operating and cannot be repaired; and

WHEREAS, the Kane County Division of Transportation ("KDOT"), in conjunction with the Bunker Road Extension project, replaced the WHS at LaFox Road; and

WHEREAS, UPRR requires an amendment to the original Agreement along with a payment in the amount of Twelve Thousand Five Hundred Dollars ($12,500.00) for Railroad Force Account Work and One Thousand Dollars ($1,000.00) for an administrative handling fee, for a total cost of Thirteen Thousand Five Hundred Dollars ($13,500.00); and

WHEREAS, staff recommends that a contingency of Twenty-Five Percent (25%) in the amount of Three Thousand Three Hundred Seventy-Five Dollars ($3,375.00) be added, for a total appropriation request of Sixteen Thousand Eight Hundred Seventy-Five Dollars ($16,875.00).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that an Amendment to the Agreement with the Union Pacific Railroad Company is hereby approved and that the Chairman thereof is hereby authorized and directed to execute the Amendment along with any other documents contemplated by the Agreement or the Amendment thereto.

BE IT FURTHER RESOLVED by the Kane County Board that the sum of Sixteen Thousand Eight Hundred Seventy-Five Dollars ($16,875.00) is hereby appropriated from Motor Fuel Local Option Fund 304, Line Item 52020 (Repairs and Maintenance - Roads) for a total appropriation for the Agreement and its Amendment not to exceed Seventy-Two Thousand Two Hundred Seventy-Five and 40/100 Dollars ($72,275.40).

Line Item: 304.520.524.52020
Line Item Description: Repairs and Maintenance - Roads
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? Yes

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Amendment to the County of Kane - Union Pacific Railroad Company Wayside Horn Agreement (LaFox Road)

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, Assistant Director of Implementation (630) 406-7170

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $16,875.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

In 2015, the County Board approved an agreement with the UP RR for the original Wayside Horn System (WHS) installation project at La Fox Road.

More recently, during construction of the Bunker Road Extension project, KDOT replaced the WHS on La Fox Road.

UP RR is requiring that the original agreement be updated as shown in the attached, along with a payment estimated at $12,500 for Railroad Force Account Work and $1,000 for administrative handling fee for a total of $13,500. Staff recommends a contingeny of 25% ($3,375) be added for a total appropriation request of $16,875.

Staff recommends approval.

UPRR Folder No.: 0260758
UPRR Project No.: 0521127

SUPPLEMENTAL AGREEMENT

THIS SUPPLEMENTAL AGREEMENT (the "Supplement") is made as of the of _____, by and between **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation ("Railroad") and the **COUNTY OF KANE ("County")**, a municipal corporation of the State of Illinois.

RECITALS:

By instrument dated April 20th, 2015, the Railroad and the County entered into an Agreement (the "Original Agreement") for the installation , use, maintenance and repair of Wayside Horn System for the at-grade public road crossing located at LaFox Road (DOT No 175004L) near Railroad Milepost 40.67 on the Railroad's Geneva Subdivision in the City of Geneva, Kane County, Illinois (the "Roadway") as shown on the Railroad Location Print attached hereto as Exhibit A-1.

The County has requested a Supplemental Agreement to include an upgraded Wayside Horn System ("hereafter referred to as WHS"). The WHS structure, including its structure, support and any footings, will not be reconstructed and will remain in place. The WHS new internal components only will be upgraded and modernized with new equipment.

AGREEMENT:

NOW, THEREFORE, IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

SECTION 1 - **AMENDMENT OF THE ORIGINAL AGREEMENT**

Effective as of _____, 2025, Railroad amends the Original Agreement to include the following four new Exhibits: a new Exhibit A-1, Location Print; Exhibit A-2, WHS Engineering Plans; Exhibit B, Exhibit Form of Contractor's Right of Entry Agreement; Exhibit C, Estimate of Material and Force Account Work.

The Original Agreement Section 2 which references Railroad's approval of WHS components is amended to add an Exhibit A-2, which is the WHS plans reviewed and approved by the Railroad for the upgraded and modernized WHS equipment.

The Original Agreement Section 2 is also amended to include the most current form of the Railroad's Contractor Right of Entry.

The Original Agreement Section 5, and the related Exhibit C attached to the Original Agreement, is amended to include a new Estimate of Material and Force Account Work of **TWELVE THOUSAND FIVE HUNDRED DOLLARS ($12,500.00)** as shown on the **Railroad's Estimate of Force Account Work** marked **Exhibit C**, attached hereto and hereby made a part hereof as **Exhibit C** to the Original Agreement, which shall be, and hereby is amended to include the attached Exhibit C.

SECTION 2- **ADMINISTRATIVE FEE**

The County, when returning this executed agreement, shall furnish payment to the Railroad, an administrative handling fee of **ONE THOUSAND DOLLARS** (**$1000.00**).

SECTION 3 - **AGREEMENT SUPPLEMENTAL**

This agreement is supplemental to the Original Agreement, as herein amended, and nothing herein contained shall be construed as amending or modifying the same except as herein specifically provided.

IN WITNESS WHEREOF, the parties hereto have caused this Supplement Agreement to be executed in duplicate as of the date first herein written.

UNION PACIFIC RAILROAD COMPANY
(Federal Tax ID No. 94-6001323)

By_____
DAVID LAPLANTE
Director-Real Estate

COUNTY OF KANE

By_____

Printed Name:_____

Title: _____

EXHIBIT A-1
To Supplemental Agreement

EXHIBIT "A"
RAILROAD LOCATION PRINT



UNION PACIFIC RAILROAD COMPANY

GENEVA SUB.
RAILROAD MILE POST 40.67
GENEVA, KANE COUNTY, ILLINOIS

To accompany an agreement with KANE COUNTY.
Project: 0521127

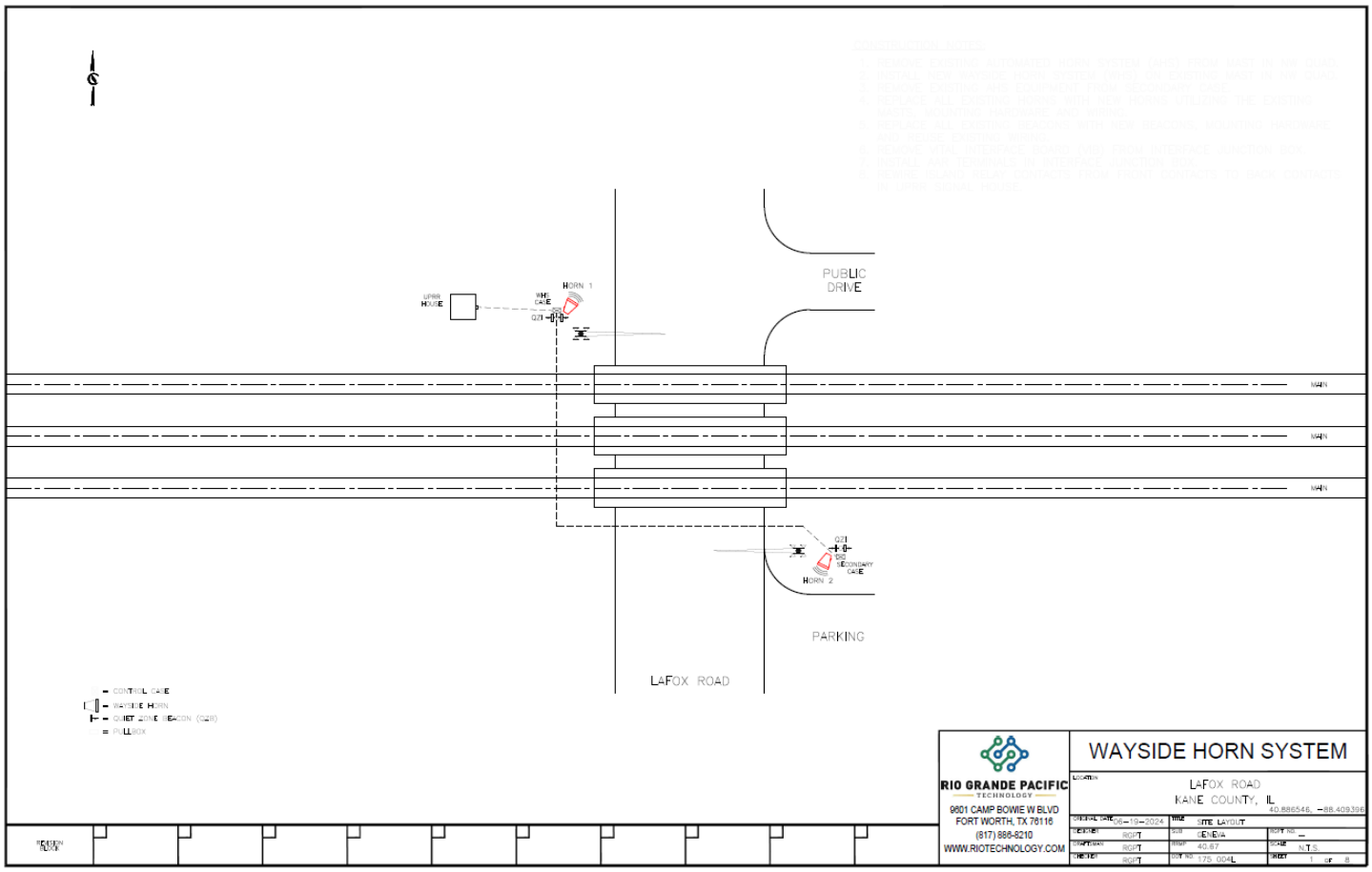
WARNING

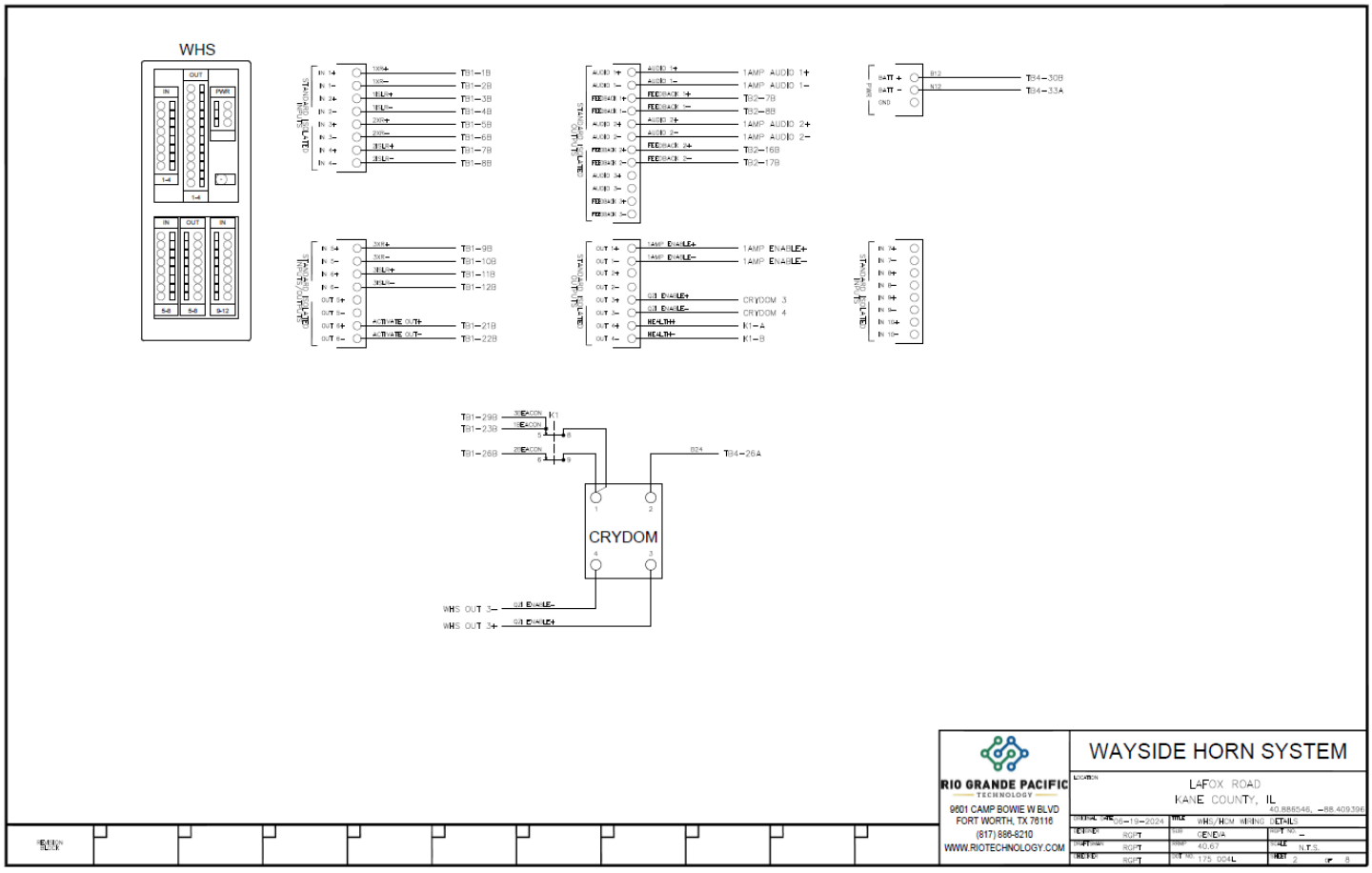
IN ALL OCCASIONS, U.P. COMMUNICATIONS DEPARTMENT MUST BE CONTACTED IN ADVANCE OF ANY WORK TO DETERMINE EXISTENCE AND LOCATION OF FIBER OPTIC CABLE.
PHONE: 1-(800) 336-9193

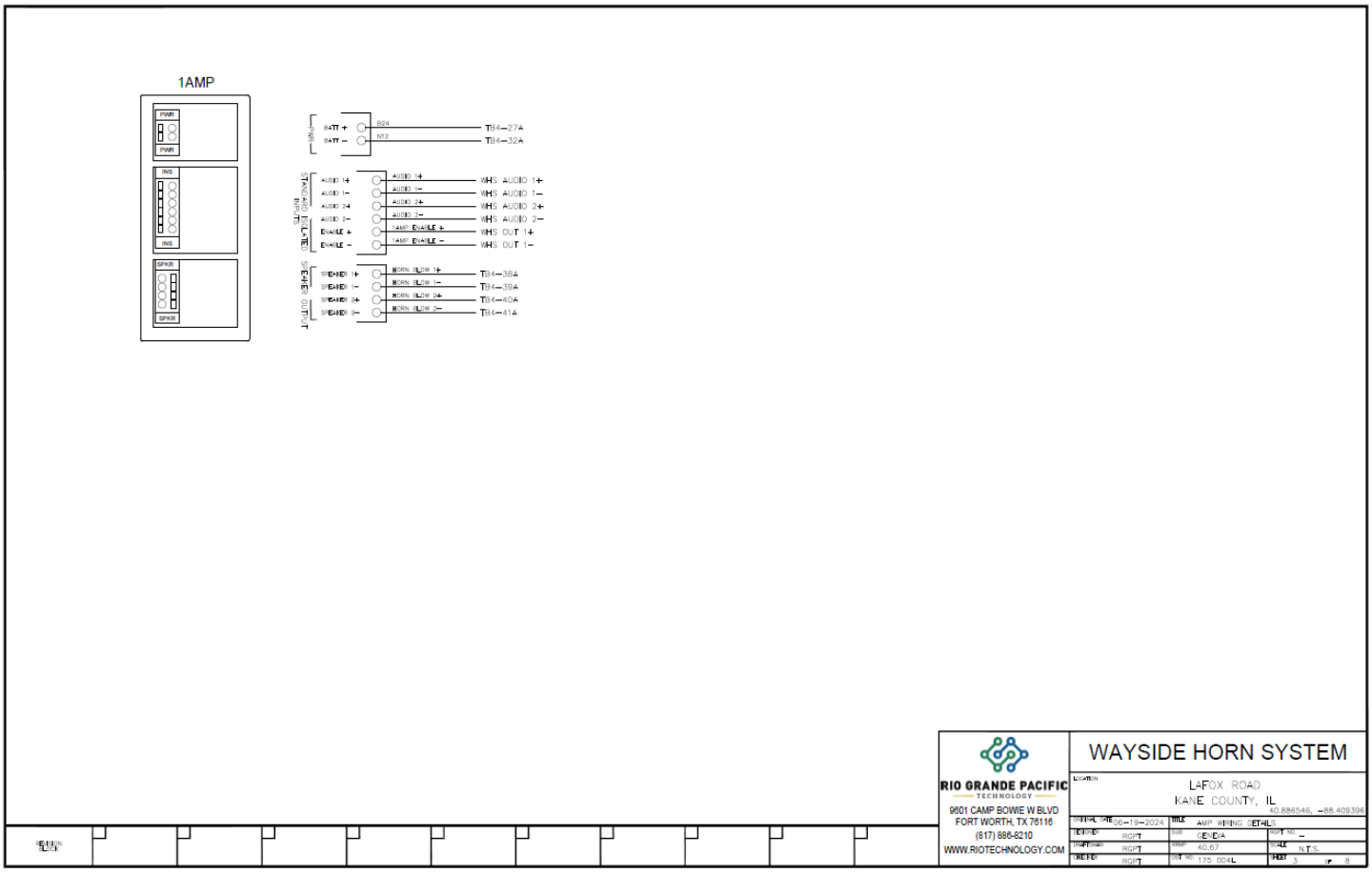
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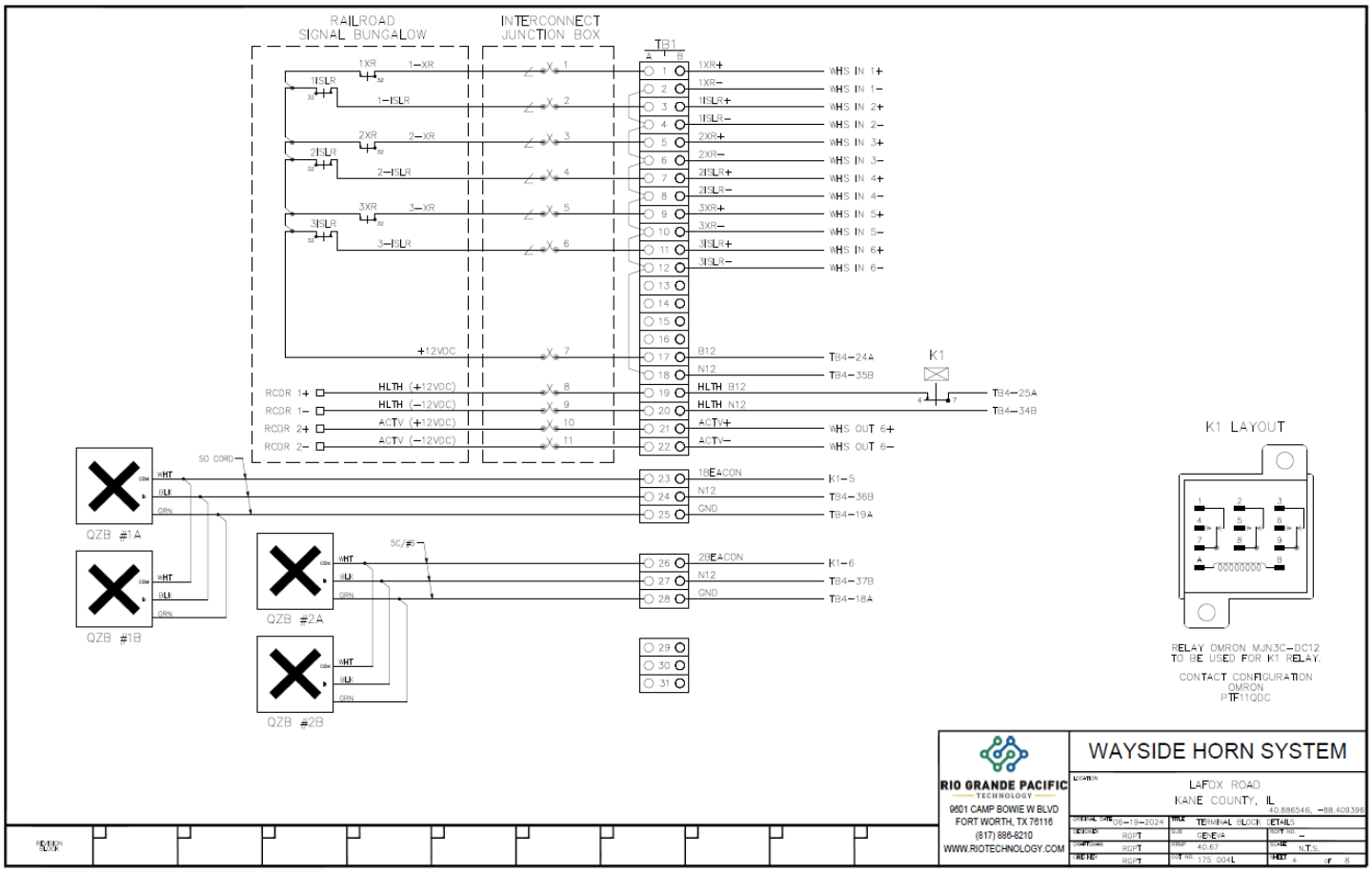
Exhibit A
Railroad Location Print

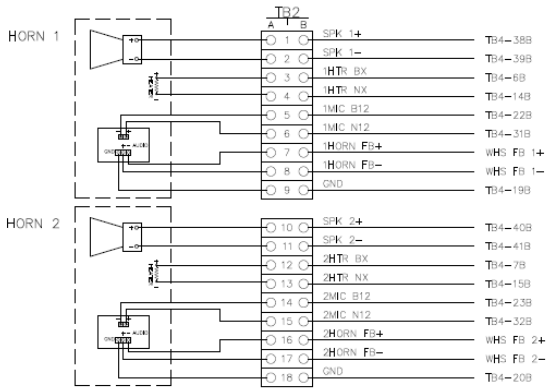
EXHIBIT A-2
To Supplemental Agreement




WHS
CRYDOM
WHS OUT 3–
WHS OUT 3+
RIO GRANDE PACIFIC
TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(617) 886-5210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
LAFOX ROAD
KANE COUNTY, IL
WHS/HOM WIRING DETAILS
GENEVA
N.T.S.


1AMP
PWR
PWR
INS
INS
SPKR
SPKR
PWR
BATT +
BATT –
B24
N12
TB4–27A
TB4–32A
AUDIO 1+
AUDIO 1–
AUDIO 2+
AUDIO 2–
ENABLE +
ENABLE –
AUDIO 1+
AUDIO 1–
AUDIO 2+
AUDIO 2–
AMP ENABLE +
AMP ENABLE –
WHS AUDIO 1+
WHS AUDIO 1–
WHS AUDIO 2+
WHS AUDIO 2–
WHS OUT 1+
WHS OUT 1–
SPEAKER 1+
SPEAKER 1–
SPEAKER 2+
SPEAKER 2–
HORN (IL)1B 1+
HORN (IL)1B 1–
HORN (IL)1B 2+
HORN (IL)1B 2–
TB4–38A
TB4–39A
TB4–40A
TB4–41A
RIO GRANDE PACIFIC
TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(617) 886-5210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
LOCATION
LAFOX ROAD
KANE COUNTY, IL
40.886546, –88.409396
ORIGINAL DATE 06-19-2024
DRAWN RGFT
CHECKED RGFT
REVIEWED RGFT
TITLE AMP WIRING DET-ILS
DWG GENEVA
SHEET 40.63
DOC NO 175 004L
PROJ NO –
SCALE N.T.S.
SHEET 3 OF 8
REVISION BLOCK


RAILROAD SIGNAL BUNGALOW
INTERCONNECT JUNCTION BOX
TB1
1XR
1ISLR
2XR
2ISLR
3XR
3ISLR
+12VDC
RCDR 1+
RCDR 1−
RCDR 2+
RCDR 2−
HLTH (+12VDC)
HLTH (−12VDC)
ACTV (+12VDC)
ACTV (−12VDC)
SO CORD
WHT
BLK
GRN
QZB #1A
QZB #1B
QZB #2A
QZB #2B
SC/#6
1XR+
1XR−
1ISLR+
1ISLR−
2XR+
2XR−
2ISLR+
2ISLR−
3XR+
3XR−
3ISLR+
3ISLR−
WHS IN 1+
WHS IN 1−
WHS IN 2+
WHS IN 2−
WHS IN 3+
WHS IN 3−
WHS IN 4+
WHS IN 4−
WHS IN 5+
WHS IN 5−
WHS IN 6+
WHS IN 6−
B12
N12
HLTH B12
HLTH N12
ACTV+
ACTV−
WHS OUT 6+
WHS OUT 6−
1BEACON
GND
2BEACON
K1
TB4−24A
TB4−35B
TB4−25A
TB4−34B
K1−5
TB4−36B
TB4−19A
K1−6
TB4−37B
TB4−18A
K1 LAYOUT
RELAY OMRON MJN3C−DC12
TO BE USED FOR K1 RELAY.
CONTACT CONFIGURATION
OMRON
PTF110DC
RIO GRANDE PACIFIC
TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(617) 886-5210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
LAFOX ROAD
KANE COUNTY, IL
40.886546, −88.409396
TERMINAL BLOCK DETAILS
GENEVA
175.004L
N.T.S.
REVISION BLOCK



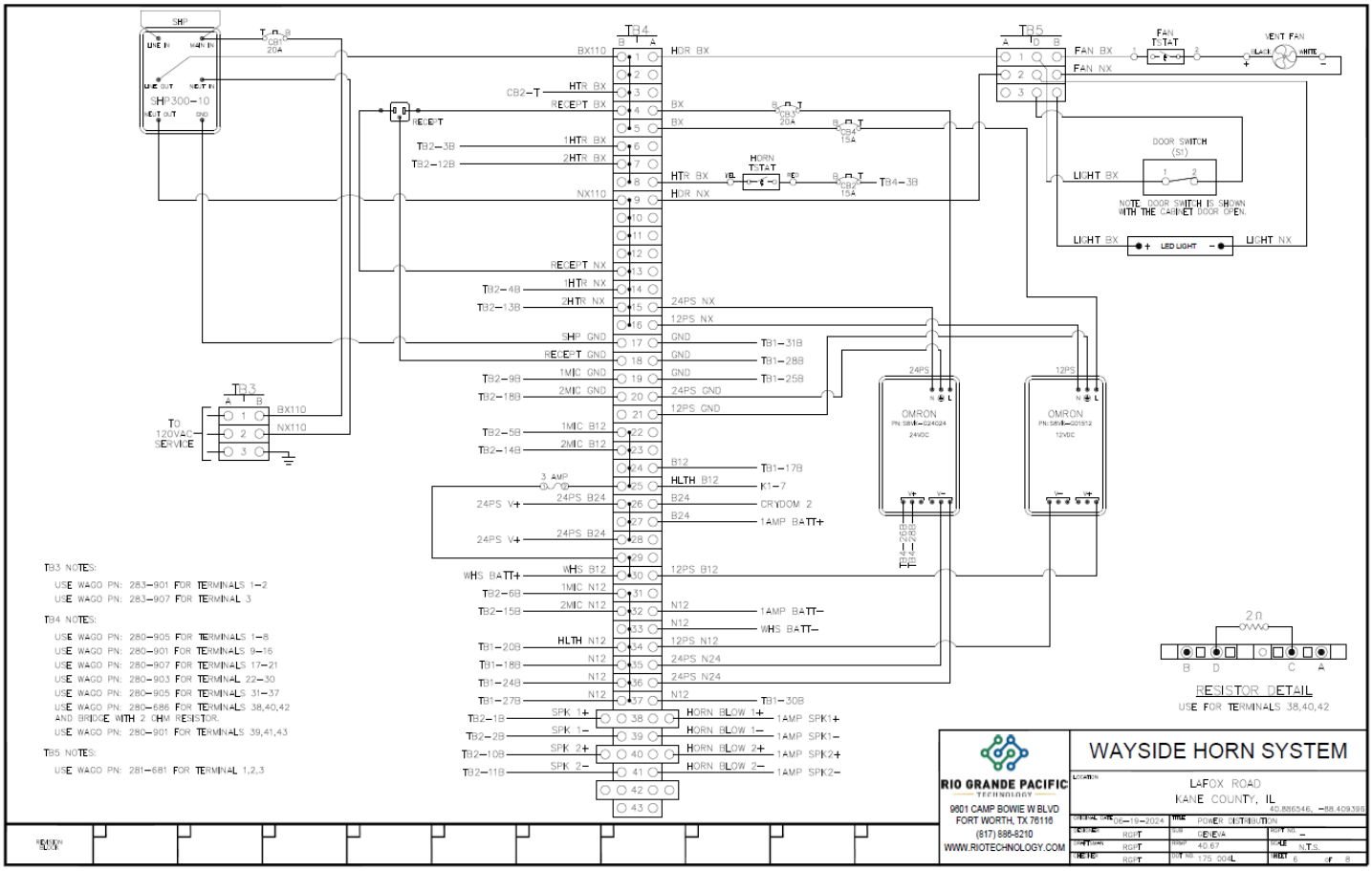
RIO GRANDE PACIFIC TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(817) 886-5210
WWW.RIOTECHNOLOGY.COM

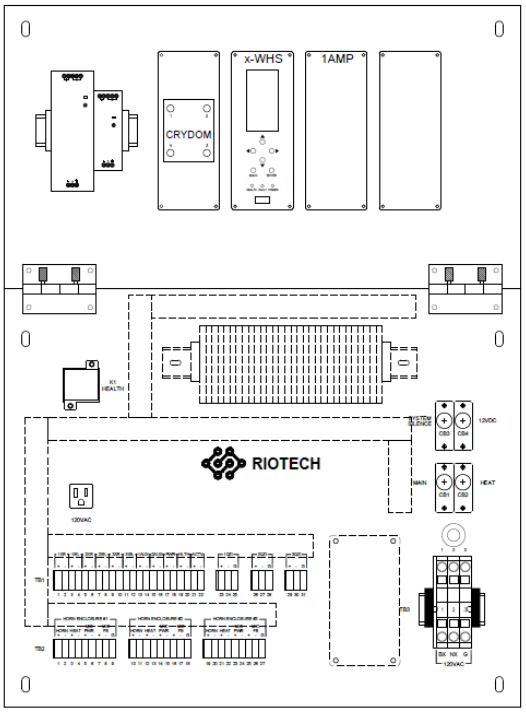
WAYSIDE HORN SYSTEM

LOCATION: LAFOX ROAD
KANE COUNTY, IL
40.686546, −88.409396

ORIGINAL DATE: 06-19-2024	TITLE: TERMINAL BLOCK DETAILS		
DESIGNED: RGPT	DIST: GENEVA	DWG NO: –	
DRAFTSMAN: RGPT	MILEP: 40.67	SCALE: N.T.S.	
REVISED: RGPT	DWG NO: 175_004L	SHEET: 5 OF 8	

REVISION BLOCK


SHP
SHP300-10
TR4
TR5
TR3
FAN TSTAT
VENT FAN
DOOR SWITCH (S1)
LIGHT BX
LIGHT NX
LED LIGHT
NOTE: DOOR SWITCH IS SHOWN WITH THE CABINET DOOR OPEN.
HORN TSTAT
RECEPT
TO 120VAC SERVICE
OMRON
24PS
12PS
2Ω
RESISTOR DETAIL
USE FOR TERMINALS 38,40,42
TB3 NOTES:
USE WAGO PN: 283-901 FOR TERMINALS 1-2
USE WAGO PN: 283-907 FOR TERMINAL 3
TB4 NOTES:
USE WAGO PN: 280-905 FOR TERMINALS 1-8
USE WAGO PN: 280-901 FOR TERMINALS 9-16
USE WAGO PN: 280-907 FOR TERMINALS 17-21
USE WAGO PN: 280-903 FOR TERMINAL 22-30
USE WAGO PN: 280-905 FOR TERMINALS 31-37
USE WAGO PN: 280-686 FOR TERMINALS 38,40,42 AND BRIDGE WITH 2 OHM RESISTOR.
USE WAGO PN: 280-901 FOR TERMINALS 39,41,43
TB5 NOTES:
USE WAGO PN: 281-681 FOR TERMINAL 1,2,3
RIO GRANDE PACIFIC TECHNOLOGY
9601 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(817) 886-8210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
LAFOX ROAD
KANE COUNTY, IL
POWER DISTRIBUTION
N.T.S.



NOTES:
1. DASHED ITEMS TO BE MOUNTED ON BACK OF PANEL.
2. ALL HARDWARE TO BE STAINLESS STEEL.

RIO GRANDE PACIFIC TECHNOLOGY
9801 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(817) 886-8210
WWW.RIOTECHNOLOGY.COM

WAYSIDE HORN SYSTEM

LOCATION: LAFOX ROAD, KANE COUNTY, IL — 40.886546, -88.409396

ORIGINAL DATE	06-19-2024	TITLE	BACKPANEL ASSEMBLY
DESIGNED	RGPT	SUB	GENEVA
DRAWN	RGPT	DRWG	40.67
REVIEWED	RGPT	DWG NO	175-004-L

REVISION BLOCK

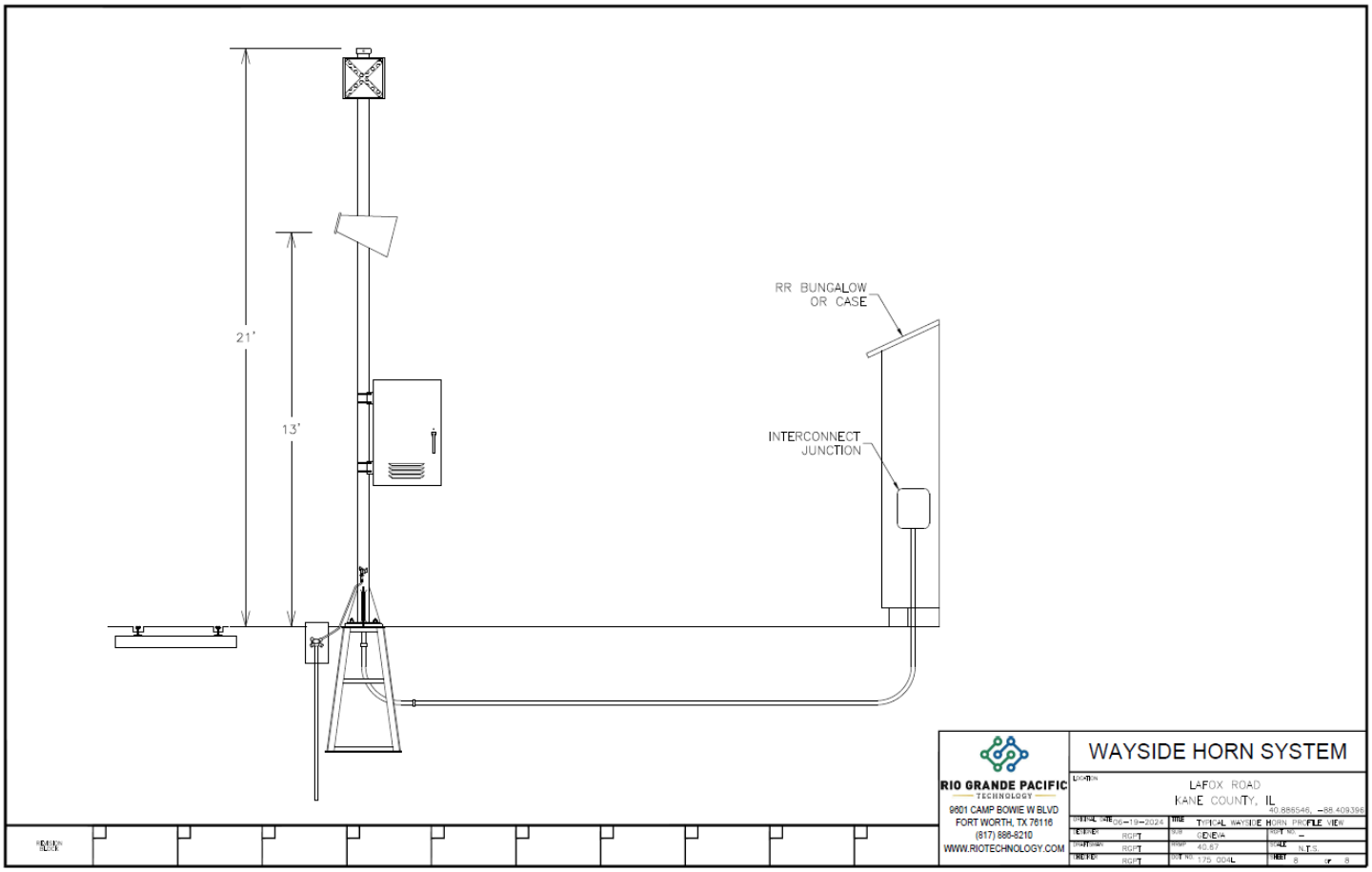

21'
13'
RR BUNGALOW
OR CASE
INTERCONNECT
JUNCTION
RIO GRANDE PACIFIC
TECHNOLOGY
9601 CAMP BOWIE W BLVD
FORT WORTH, TX 76116
(617) 886-8210
WWW.RIOTECHNOLOGY.COM
WAYSIDE HORN SYSTEM
LAFOX ROAD
KANE COUNTY, IL
41.888546, -88.409396
06-19-2024
TYPICAL WAYSIDE HORN PROFILE VIEW
RGFT
GENEVA
RGFT
40.87
RGFT
175.004L
N.T.S.

EXHIBIT B
Form of Contractor's Right of Entry Agreement

CONTRACTOR'S
RIGHT OF ENTRY AGREEMENT

THIS AGREEMENT is made and entered into as of the _____ day of _____, 2022, by and between **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation ("Railroad"); and _____, a _____ corporation ("Contractor").

RECITALS:

Contractor has been hired by _____to perform work relating to _____ (the "Work") with all or a portion of such Work to be performed on property of Railroad in the vicinity of Railroad's Milepost _____ on Railroad's _____Subdivision at or near DOT No. _____located at or near_____, in _____County, State of_____, as such location is in the general location shown on the print marked **Exhibit A**, attached hereto and hereby made a part hereof, which Work is the subject of a contract dated _____between Railroad and the_____.

Railroad is willing to permit Contractor to perform the Work described above at the location described above subject to the terms and conditions contained in this agreement

AGREEMENT:

NOW, THEREFORE, it is mutually agreed by and between Railroad and Contractor, as follows:

ARTICLE 1 - DEFINITION OF CONTRACTOR.

For purposes of this agreement, all references in this agreement to Contractor shall include Contractor's contractors, subcontractors, officers, agents and employees, and others acting under its or their authority. For purposes of clarity, Contractor agrees that any CIC (defined below) hired by Contractor is a subcontractor of Contractor and therefore included in the defined term Contractor pursuant to the foregoing sentence.

ARTICLE 2 - RIGHT GRANTED; PURPOSE.

Railroad hereby grants to Contractor the right, during the term hereinafter stated and upon and subject to each and all of the terms, provisions and conditions herein contained, to enter upon and have ingress to and egress from the property described in the Recitals for the purpose of performing the Work described in the Recitals above. The right herein granted to Contractor is limited to those portions of Railroad's property specifically described herein, or as designated by the Railroad Representative named in Article 4.

ARTICLE 3 - TERMS AND CONDITIONS CONTAINED IN EXHIBITS B AND C.

The terms and conditions contained in **Exhibit B** and **Exhibit C**, attached hereto, are hereby made a part of this agreement.

ARTICLE 4 - ALL EXPENSES TO BE BORNE BY CONTRACTOR; RAILROAD REPRESENTATIVE.

A. Contractor shall bear any and all costs and expenses associated with any Work performed by Contractor (including without limitation any CIC), or any costs or expenses incurred by Railroad relating to this agreement.

B. Contractor shall coordinate all of its Work with the following Railroad representative or his or her duly authorized representative (the "Railroad Representative"):

_____

_____

_____

_____

C. Contractor, at its own expense, shall adequately police and supervise all Work to be performed by Contractor and shall ensure that such Work is performed in a safe manner as set forth in Section 7 of **Exhibit B**. The responsibility of Contractor for safe conduct and adequate policing and supervision of Contractor's Work shall not be lessened or otherwise affected by Railroad's approval of plans and specifications involving the Work, or by Railroad's collaboration in performance of any Work, or by the presence at the Work site of a Railroad Representative, or by compliance by Contractor with any requests or recommendations made by Railroad Representative.

ARTICLE 5 - SCHEDULE OF WORK ON A MONTHLY BASIS.

The Contractor, at its expense, shall provide on a monthly basis a detailed schedule of Work to the Railroad Representative named in Article 4B above. The reports shall start at the execution of this agreement and continue until this agreement is terminated as provided in this agreement or until the Contractor has completed all Work on Railroad’s property.

ARTICLE 6 - TERM; TERMINATION.

A. The grant of right herein made to Contractor shall commence on the date of this agreement, and continue until _____, unless sooner terminated as herein provided, or at such time as Contractor has completed its Work on Railroad's property, whichever is earlier. Contractor agrees to notify the Railroad Representative in writing when it has completed its Work on Railroad's property.

B. This agreement may be terminated by either party on ten (10) days written notice to the other party.

ARTICLE 7 - CERTIFICATE OF INSURANCE.

A. Before commencing any Work and throughout the entire term of this Agreement, Contractor, at its expense, shall procure and maintain in full force and effect the types and minimum limits of insurance specified in **Exhibit C** of this agreement and require each of its subcontractors to include the insurance endorsements as required under Section 12 of **Exhibit B** of this agreement.

B. Not more frequently than once every two (2) years, Railroad may reasonably modify the required insurance coverage to reflect then-current risk management practices in the railroad industry and underwriting practices in the insurance industry.

C. Upon request of Railroad, Contractor shall provide to Railroad a certificate issued by its insurance carrier evidencing the insurance coverage required under **Exhibit B**.

D. Contractor understands and accepts that the terms of this Article are wholly separate from and independent of the terms of any indemnity provisions contained in this Agreement.

E. Upon request of Railroad, insurance correspondence, binders, policies, certificates and endorsements shall be sent to:

Union Pacific Railroad Company

_____

[Insert mailing address]

_____

_____

Attn:_____

Project No. _____

ARTICLE 8 - PRECONSTRUCTION MEETING.

If the Work to be performed by the Contractor will involve the Railroad providing any flagging protection (or if a CIC is approved to provide flagging protection pursuant to the terms set forth herein) and/or there is separate work to be performed by the Railroad, the Contractor confirms that no work shall commence until the Railroad and Contractor participate in a preconstruction meeting involving flagging procedures and coordination of work activities of the Contractor and the Railroad (and any CIC, as applicable.)

ARTICLE 9. DISMISSAL OF CONTRACTOR'S EMPLOYEE.

At the request of Railroad, Contractor shall remove from Railroad's property any employee of Contractor who fails to conform to the instructions of the Railroad Representative in connection with the Work on Railroad's

property, and any right of Contractor shall be suspended until such removal has occurred. Contractor shall indemnify Railroad against any claims arising from the removal of any such employee from Railroad's property.

ARTICLE 10. ADMINISTRATIVE FEE.

Upon the execution and delivery of this agreement, Contractor shall pay to Railroad **Zero Dollars ($0.00)** as reimbursement for clerical, administrative and handling expenses in connection with the processing of this agreement.

ARTICLE 11. CROSSINGS; COMPLIANCE WITH MUTCD AND FRA GUIDELINES.

A. No additional vehicular crossings (including temporary haul roads) or pedestrian crossings over Railroad's trackage shall be installed or used by Contractor without the prior written permission of Railroad.

B. Any permanent or temporary changes, including temporary traffic control, to crossings must conform to the Manual of Uniform Traffic Control Devices (MUTCD) and any applicable Federal Railroad Administration rules, regulations and guidelines, and must be reviewed by the Railroad prior to any changes being implemented. In the event the Railroad is found to be out of compliance with federal safety regulations due to the Contractor's modifications, negligence, or any other reason arising from the Contractor's presence on the Railroad's property, the Contractor agrees to assume liability for any civil penalties imposed upon the Railroad for such noncompliance.

ARTICLE 12.- EXPLOSIVES.

Explosives or other highly flammable substances shall not be stored or used on Railroad's property without the prior written approval of Railroad.

IN WITNESS WHEREOF, the parties hereto have duly executed this agreement in duplicate as of the date first herein written.

UNION PACIFIC RAILROAD COMPANY

By: _____

Title: _____

_____

[Company Name of Contractor]

By: _____

Name: _____

Title: _____

Phone: _____

E-Mail: _____

EXHIBIT A

TO

CONTRACTOR'S RIGHT OF ENTRY AGREEMENT

Exhibit A will be a print showing the general location of the work site.

EXHIBIT B

TO

CONTRACTOR'S RIGHT OF ENTRY AGREEMENT

Section 1. NOTICE OF COMMENCEMENT OF WORK - RAILROAD FLAGGING - PRIVATE FLAGGING.

A. Contractor agrees to notify the Railroad Representative at least ten (10) working days in advance of Contractor commencing its Work and at least thirty (30) working days in advance of proposed performance of any Work by Contractor in which any person or equipment will be within twenty-five (25) feet of any track, or will be near enough to any track that any equipment extension (such as, but not limited to, a crane boom) will reach to within twenty-five (25) feet of any track.

B. No work of any kind shall be performed, and no person, equipment, machinery, tool(s), material(s), vehicle(s), or thing(s) shall be located, operated, placed, or stored within twenty-five (25) feet of any of Railroad's track(s) at any time, for any reason, unless and until a Railroad approved flagman is provided to watch for trains. Upon receipt of such thirty (30)-day notice, the Railroad Representative will determine and inform Contractor whether a flagman need be present and whether Contractor needs to implement any special protective or safety measures.

C. Contractor shall be permitted to hire a private contractor to perform flagging or other special protective or safety measures (such private contractor being commonly known in the railroad industry as a contractor-in-charge ("CIC")) in lieu of Railroad providing such services or in concert with Railroad providing such services, subject to prior written approval by Railroad, which approval shall be in Railroad's sole and absolute discretion. If Railroad agrees to permit Contractor to utilize a CIC pursuant to the preceding sentence, Contractor shall obtain Railroad's prior approval in writing for each of the following items, as determined in all respects in Railroad's sole and absolute discretion: (i) the identity of the third-party performing the role of CIC; (ii) the scope of the services to be performed for the project by the approved CIC; and (iii) any other terms and conditions governing such services to be provided by the CIC. If flagging or other special protective or safety measures are performed by an approved CIC, Contractor shall be solely responsible for (and shall timely pay such CIC for) its services. Railroad reserves the right to rescind any approval pursuant to this Section 1, Subsection C., in whole or in part, at any time, as determined in Railroad's sole and absolute discretion.

D. If any flagging or other special protective or safety measures are performed by employees of Railroad and/or any contractor of Railroad, Railroad will bill Contractor for such expenses incurred by Railroad, unless Railroad and a federal, state or local governmental entity have agreed that Railroad is to bill such expenses to the federal, state or local governmental entity. If Railroad will be sending the bills to Contractor, Contractor shall pay such bills within thirty (30) days of Contractor's receipt of billing.

E. If any flagging or other special protective or safety measures are performed by Railroad or a CIC, Contractor agrees that Contractor is not relieved of any of its responsibilities or liabilities set forth in this agreement.

F. The provisions set forth in this subsection are only applicable for Flagging Services performed by employees of Railroad: the rate of pay per hour for each flagman will be the prevailing hourly rate in effect for an eight-hour day for the class of flagmen used during regularly assigned hours and overtime in accordance with labor agreements and schedules in effect at the time the Work is performed. In addition to the cost of such labor, a composite charge for vacation, holiday, health and welfare, supplemental sickness, Railroad Retirement and unemployment compensation, supplemental pension, Employees Liability and Property Damage and Administration will be included, computed on actual payroll. The composite charge will be the prevailing composite charge in effect at the time the Work is performed. One and one-half times the current hourly rate is paid for overtime, Saturdays and Sundays, and two and one-half times current hourly rate for holidays. Wage rates are subject to change, at any time, by law or by agreement between Railroad and its employees, and may be retroactive as a result of negotiations or a ruling of an authorized governmental agency. Additional charges on labor are also subject to change. If the wage rate or additional charges are changed, Contractor (or the governmental entity, as applicable) shall pay on the basis of the new rates and charges. If flagging is performed by Railroad, reimbursement to Railroad will be required covering the full eight-hour day during which any flagman is furnished, unless the flagman can be assigned to other Railroad work during a portion of such day, in which event reimbursement will not be required for the portion of the day during which the flagman is engaged in other Railroad work. Reimbursement will also be required for any day not actually worked by the flagman following the flagman's assignment to work on the project for which Railroad is required to pay the flagman and which could not reasonably be avoided by Railroad by assignment of such flagman to other work, even though Contractor may not be working during such time. When it becomes necessary for Railroad to bulletin and assign an employee to a flagging position in compliance with union collective bargaining agreements, Contractor must provide Railroad a minimum of five (5) days' notice prior to the cessation of the need for a flagman. If five (5) days' notice of cessation is not given, Contractor will still be required to pay flagging charges for the five (5) day notice period required by union agreement to be given to the employee, even though flagging is not required for that period. An additional thirty (30) days' notice must then be given to Railroad if flagging services are needed again after such five-day cessation notice has been given to Railroad.

Section 2. LIMITATION AND SUBORDINATION OF RIGHTS GRANTED

A. The foregoing grant of right is subject and subordinate to the prior and continuing right and obligation of the Railroad to use and maintain its entire property including the right and power of Railroad to construct, maintain, repair, renew, use, operate, change, modify or relocate railroad tracks, roadways, signal, communication, fiber optics, or other wirelines, pipelines and other facilities upon, along or across any or all parts of its property, all or any of which may be freely done at any time or times by Railroad without liability to Contractor or to any other party for compensation or damages.

B. The foregoing grant is also subject to all outstanding superior rights (whether recorded or unrecorded and including those in favor of licensees and lessees of Railroad's property, and others) and the right of Railroad to renew and extend the same, and is made without covenant of title or for quiet enjoyment.

Section 3. NO INTERFERENCE WITH OPERATIONS OF RAILROAD AND ITS TENANTS.

A. Contractor shall conduct its operations so as not to interfere with the continuous and uninterrupted use and operation of the railroad tracks and property of Railroad, including without limitation, the operations of Railroad's lessees, licensees or others, unless specifically authorized in advance by the Railroad Representative. Nothing shall be done or permitted to be done by Contractor at any time that would in any manner impair the safety of such operations. When not in use, Contractor's machinery and materials shall be kept at least twenty-five (25) feet from the centerline of Railroad's nearest track, and there shall be no vehicular crossings of Railroads tracks except at existing open public crossings.

B. Operations of Railroad and work performed by Railroad personnel and delays in the Work to be performed by Contractor caused by such railroad operations and Work are expected by Contractor, and Contractor agrees that Railroad shall have no liability to Contractor, or any other person or entity for any such delays. The Contractor shall coordinate its activities with those of Railroad and third parties so as to avoid interference with railroad operations. The safe operation of Railroad train movements and other activities by Railroad takes precedence over any Work to be performed by Contractor.

Section 4. LIENS.

Contractor shall pay in full all persons who perform labor or provide materials for the Work to be performed by Contractor. Contractor shall not create, permit or suffer any mechanic's or materialmen's liens of any kind or nature to be created or enforced against any property of Railroad for any such Work performed. Contractor shall indemnify and hold harmless Railroad from and against any and all liens, claims, demands, costs or expenses of whatsoever nature in any way connected with or growing out of such Work done, labor performed, or materials furnished. If Contractor fails to promptly cause any lien to be released of record, Railroad may, at its election, discharge the lien or claim of lien at Contractor's expense.

Section 5. PROTECTION OF FIBER OPTIC CABLE SYSTEMS.

A. Fiber optic cable systems may be buried on Railroad's property. Protection of the fiber optic cable systems is of extreme importance since any break could disrupt service to users resulting in business interruption and loss of revenue and profits. Contractor shall visit up.com/CBUD to complete and submit the required form to determine if fiber optic cable is buried anywhere on Railroad's property to be used by Contractor. If it is, Contractor will telephone the telecommunications company(ies) involved, make arrangements for a cable locator and, if applicable, for relocation or other protection of the fiber optic cable. Contractor shall not commence any Work until all such protection or relocation (if applicable) has been accomplished.

B. IN ADDITION TO OTHER INDEMNITY PROVISIONS IN THIS AGREEMENT, CONTRACTOR SHALL INDEMNIFY, DEFEND AND HOLD RAILROAD HARMLESS FROM AND AGAINST ALL COSTS, LIABILITY AND EXPENSE WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES, COURT COSTS AND EXPENSES) ARISING OUT OF ANY ACT OR OMISSION OF CONTRACTOR, ITS AGENTS AND/OR EMPLOYEES, THAT CAUSES OR CONTRIBUTES TO (1) ANY DAMAGE TO OR DESTRUCTION OF ANY TELECOMMUNICATIONS SYSTEM ON RAILROAD'S PROPERTY, AND/OR (2) ANY INJURY TO OR DEATH OF ANY PERSON EMPLOYED BY OR ON BEHALF OF ANY TELECOMMUNICATIONS COMPANY, AND/OR ITS CONTRACTOR, AGENTS AND/OR EMPLOYEES, ON RAILROAD'S PROPERTY. CONTRACTOR SHALL NOT HAVE OR SEEK RECOURSE AGAINST RAILROAD FOR ANY CLAIM OR CAUSE OF ACTION FOR ALLEGED LOSS OF PROFITS OR REVENUE OR LOSS OF SERVICE OR OTHER CONSEQUENTIAL DAMAGE TO A TELECOMMUNICATION COMPANY USING RAILROAD'S PROPERTY OR A CUSTOMER OR USER OF SERVICES OF THE FIBER OPTIC CABLE ON RAILROAD'S PROPERTY.

Section 6. PERMITS - COMPLIANCE WITH LAWS.

In the prosecution of the Work covered by this agreement, Contractor shall secure any and all necessary permits and shall comply with all applicable federal, state and local laws, regulations and enactments affecting the Work including, without limitation, all applicable Federal Railroad Administration regulations.

Section 7. SAFETY.

A. Safety of personnel, property, rail operations and the public is of paramount importance in the prosecution of any Work on Railroad property performed by Contractor. Contractor shall be responsible for initiating, maintaining and supervising all safety, operations and programs in connection with the Work. Contractor shall, at a minimum, comply with Railroad's then current safety standards located at the below web address ("Railroad's Safety Standards") to ensure uniformity with the safety standards followed by Railroad's own forces. As a part of Contractor's safety responsibilities, Contractor shall notify Railroad if Contractor determines that any of Railroad's Safety Standards are contrary to good safety practices. Contractor shall furnish copies of Railroad's Safety Standards to each of its employees before they enter Railroad property.

http://www.up.com/cs/groups/public/@uprr/@suppliers/documents/up_pdf_nativedocs/pdf_up_supplier_safety_req.pdf

B. Without limitation of the provisions of paragraph A above, Contractor shall keep the job site free from safety and health hazards and ensure that its employees are competent and adequately trained in all safety and health aspects of the job.

C. Contractor shall have proper first aid supplies available on the job site so that prompt first aid services may be provided to any person injured on the job site. Contractor shall promptly notify Railroad of any U.S. Occupational Safety and Health Administration reportable injuries. Contractor shall have a nondelegable duty to control its employees while they are on the job site or any other property of Railroad, and to be certain they do not use, be under the influence of, or have in their possession any alcoholic beverage, drug or other substance that may inhibit the safe performance of any Work.

D. If and when requested by Railroad, Contractor shall deliver to Railroad a copy of Contractor's safety plan for conducting the Work (the "Safety Plan"). Railroad shall have the right, but not the obligation, to require Contractor to correct any deficiencies in the Safety Plan. The terms of this agreement shall control if there are any inconsistencies between this agreement and the Safety Plan.

Section 8. INDEMNITY.

A. TO THE FULLEST EXTENT ALLOWED BY APPLICABLE LAW, CONTRACTOR SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS RAILROAD, ITS AFFILIATES, AND ITS AND THEIR OFFICERS, AGENTS AND EMPLOYEES (INDIVIDUALLY AN "INDEMNIFIED PARTY" OR COLLECTIVELY "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL LOSS, DAMAGE, INJURY, LIABILITY, CLAIM, DEMAND, COST OR EXPENSE (INCLUDING, WITHOUT LIMITATION, ATTORNEY'S,

CONSULTANT'S AND EXPERT'S FEES, AND COURT COSTS), FINE OR PENALTY (COLLECTIVELY, "LOSS") INCURRED BY ANY PERSON (INCLUDING, WITHOUT LIMITATION, ANY INDEMNIFIED PARTY, CONTRACTOR, OR ANY EMPLOYEE OF CONTRACTOR OR OF ANY INDEMNIFIED PARTY) ARISING OUT OF OR IN ANY MANNER CONNECTED WITH (I) ANY WORK PERFORMED BY CONTRACTOR, OR (II) ANY ACT OR OMISSION OF CONTRACTOR, ITS OFFICERS, AGENTS OR EMPLOYEES, OR (III) ANY BREACH OF THIS AGREEMENT BY CONTRACTOR.

B. THE RIGHT TO INDEMNITY UNDER THIS SECTION 8 SHALL ACCRUE UPON OCCURRENCE OF THE EVENT GIVING RISE TO THE LOSS, AND SHALL APPLY REGARDLESS OF ANY NEGLIGENCE OR STRICT LIABILITY OF ANY INDEMNIFIED PARTY, EXCEPT WHERE THE LOSS IS CAUSED BY THE SOLE ACTIVE NEGLIGENCE OF AN INDEMNIFIED PARTY AS ESTABLISHED BY THE FINAL JUDGMENT OF A COURT OF COMPETENT JURISDICTION. THE SOLE ACTIVE NEGLIGENCE OF ANY INDEMNIFIED PARTY SHALL NOT BAR THE RECOVERY OF ANY OTHER INDEMNIFIED PARTY.

C. CONTRACTOR EXPRESSLY AND SPECIFICALLY ASSUMES POTENTIAL LIABILITY UNDER THIS SECTION 8 FOR CLAIMS OR ACTIONS BROUGHT BY CONTRACTOR'S OWN EMPLOYEES. CONTRACTOR WAIVES ANY IMMUNITY IT MAY HAVE UNDER WORKER'S COMPENSATION OR INDUSTRIAL INSURANCE ACTS TO INDEMNIFY THE INDEMNIFIED PARTIES UNDER THIS SECTION 8. CONTRACTOR ACKNOWLEDGES THAT THIS WAIVER WAS MUTUALLY NEGOTIATED BY THE PARTIES HERETO.

D. NO COURT OR JURY FINDINGS IN ANY EMPLOYEE'S SUIT PURSUANT TO ANY WORKER'S COMPENSATION ACT OR THE FEDERAL EMPLOYERS' LIABILITY ACT AGAINST A PARTY TO THIS AGREEMENT MAY BE RELIED UPON OR USED BY CONTRACTOR IN ANY ATTEMPT TO ASSERT LIABILITY AGAINST ANY INDEMNIFIED PARTY.

E. THE PROVISIONS OF THIS SECTION 8 SHALL SURVIVE THE COMPLETION OF ANY WORK PERFORMED BY CONTRACTOR OR THE TERMINATION OR EXPIRATION OF THIS AGREEMENT. IN NO EVENT SHALL THIS SECTION 8 OR ANY OTHER PROVISION OF THIS AGREEMENT BE DEEMED TO LIMIT ANY LIABILITY CONTRACTOR MAY HAVE TO ANY INDEMNIFIED PARTY BY STATUTE OR UNDER COMMON LAW.

Section 9. RESTORATION OF PROPERTY.

In the event Railroad authorizes Contractor to take down any fence of Railroad or in any manner move or disturb any of the other property of Railroad in connection with the Work to be performed by Contractor, then in that event Contractor shall, as soon as possible and at Contractor's sole expense, restore such fence and other property to the same condition as the same were in before such fence was taken down or such other

property was moved or disturbed. Contractor shall remove all of Contractor's tools, equipment, rubbish and other materials from Railroad's property promptly upon completion of the Work, restoring Railroad's property to the same state and condition as when Contractor entered thereon.

Section 10. WAIVER OF DEFAULT.

Waiver by Railroad of any breach or default of any condition, covenant or agreement herein contained to be kept, observed and performed by Contractor shall in no way impair the right of Railroad to avail itself of any remedy for any subsequent breach or default.

Section 11. MODIFICATION - ENTIRE AGREEMENT.

No modification of this agreement shall be effective unless made in writing and signed by Contractor and Railroad. This agreement and the exhibits attached hereto and made a part hereof constitute the entire understanding between Contractor and Railroad and cancel and supersede any prior negotiations, understandings or agreements, whether written or oral, with respect to the Work to be performed by Contractor.

Section 12. ASSIGNMENT - SUBCONTRACTING.

Contractor shall not assign or subcontract this agreement, or any interest therein, without the written consent of the Railroad. Contractor shall be responsible for the acts and omissions of all subcontractors. Before Contractor commences any Work, the Contractor shall, except to the extent prohibited by law; (1) require each of its subcontractors to include the Contractor as "Additional Insured" on the subcontractor's Commercial General Liability policy and Umbrella or Excess policies (if applicable) with respect to all liabilities arising out of the subcontractor's performance of Work on behalf of the Contractor by endorsing these policies with ISO Additional Insured Endorsements CG 20 10, and CG 20 37 (or substitute forms providing equivalent coverage; (2) require each of its subcontractors to endorse their Commercial General Liability Policy with "Contractual Liability Railroads" ISO Form CG 24 17 10 01 (or a substitute form providing equivalent coverage) for the job site; and (3) require each of its subcontractors to endorse their Business Automobile Policy with "Coverage For Certain Operations In Connection With Railroads" ISO Form CA 20 70 10 01 (or a substitute form providing equivalent coverage) for the job site.

EXHIBIT C

TO

CONTRACTOR'S

RIGHT OF ENTRY AGREEMENT

Union Pacific Railroad Company

Insurance Requirements For

Contractor's Right of Entry Agreement

During the entire term of this Agreement and course of the Project, and until all Project Work on Railroad's property has been completed and all equipment and materials have been removed from Railroad's property and Railroad's property has been clean and restored to Railroad's satisfaction, Contractor shall, at its sole cost and expense, procure and maintain the following insurance coverage:

A. **Commercial General Liability** insurance. Commercial general liability (CGL) with a limit of not less than $2,000,000 each occurrence and an aggregate limit of not less than $4,000,000. CGL insurance must be written on ISO occurrence form CG 00 01 12 04 (or a substitute form providing equivalent coverage).

The policy must also contain the following endorsement, which must be stated on the certificate of insurance:

- Contractual Liability Railroads ISO form CG 24 17 10 01 (or a substitute form providing equivalent coverage) showing "Union Pacific Railroad Company Property" as the Designated Job Site.
- Designated Construction Project(s) General Aggregate Limit ISO Form CG 25 03 03 97 (or a substitute form providing equivalent coverage) showing the project on the form schedule.

B. **Business Automobile Coverage** insurance. Business auto coverage written on ISO form CA 00 01 10 01 (or a substitute form providing equivalent liability coverage) with a combined single limit of not less $5,000,000 for each accident and coverage must include liability arising out of any auto (including owned, hired and non-owned autos).

The policy must contain the following endorsements, which must be stated on the certificate of insurance:

- Coverage For Certain Operations In Connection With Railroads ISO form CA 20 70 10 01 (or a substitute form providing equivalent coverage) showing "Union Pacific Property" as the Designated Job Site.

- Motor Carrier Act Endorsement - Hazardous materials clean up (MCS-90) if required by law.

C. **Workers' Compensation and Employers' Liability** insurance. Coverage must include but not be limited to:

- Contractor's statutory liability under the workers' compensation laws of the state where the Work is being performed.
- Employers' Liability (Part B) with limits of at least $500,000 each accident, $500,000 disease policy limit $500,000 each employee.

If Contractor is self-insured, evidence of state approval and excess workers compensation coverage must be provided. Coverage must include liability arising out of the U. S. Longshoremen's and Harbor Workers' Act, the Jones Act, and the Outer Continental Shelf Land Act, if applicable.

D. **Railroad Protective Liability** insurance. Contractor must maintain "Railroad Protective Liability" (RPL) insurance written on ISO occurrence form CG 00 35 12 04 (or a substitute form providing equivalent coverage) on behalf of Railroad as named insured, with a limit of not less than $2,000,000 per occurrence and an aggregate of $6,000,000. The definition of "JOB LOCATION" and "WORK" on the declaration page of the policy shall refer to this agreement and shall describe all WORK or OPERATIONS performed under this agreement. Contractor shall provide this agreement to Contractor's insurance agent(s) and/or broker(s) and Contractor shall instruct such agent(s) and/or broker(s) to procure the insurance coverage required by this agreement. A BINDER STATING THE POLICY IS IN PLACE MUST BE SUBMITTED TO RAILROAD BEFORE THE WORK MAY COMMENCE AND UNTIL THE ORIGINAL POLICY IS FORWARDED TO UNION PACIFIC RAILROAD.

E. **Umbrella or Excess** insurance. If Contractor utilizes umbrella or excess policies, these policies must “follow form” and afford no less coverage than the primary policy.

F. **Pollution Liability** insurance**.** Pollution liability coverage must be included when the scope of the Work as defined in the agreement includes installation, temporary storage, or disposal of any "hazardous" material that is injurious in or upon land, the atmosphere, or any watercourses; or may cause bodily injury at any time.

If required, coverage may be provided in separate policy form or by endorsement to Contractors CGL or RPL. Any form coverage must be equivalent to that provided in ISO form CG 24 15 "Limited Pollution Liability Extension Endorsement" or CG 28 31 "Pollution Exclusion Amendment" with limits of at least $5,000,000 per occurrence and an aggregate limit of $10,000,000.

If the scope of Work as defined in this agreement includes the disposal of any hazardous or non-hazardous materials from the job site, Contractor must furnish to Railroad evidence of pollution legal liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting the materials, with coverage in minimum amounts of $1,000,000 per loss, and an annual aggregate of $2,000,000.

Other Requirements

G. All policy(ies) required above (except business automobile, worker's compensation and employers liability) must include Railroad as "Additional Insured" using ISO Additional Insured Endorsements CG 20 10, and CG 20 37 (or substitute forms providing equivalent coverage). The coverage provided to Railroad as additional insured shall not be limited by Contractor's liability under the indemnity provisions of this agreement. BOTH CONTRACTOR AND RAILROAD EXPECT THAT UNION PACIFIC RAILROAD COMPANY WILL BE PROVIDED WITH THE BROADEST POSSIBLE COVERAGE AVAILABLE BY OPERATION OF LAW UNDER ISO ADDITIONAL INSURED FORMS CG 20 10 AND CG 20 37.

H. Punitive damages exclusion, if any, must be deleted (and the deletion indicated on the certificate of insurance), unless (a) insurance coverage may not lawfully be obtained for any punitive damages that may arise under this agreement, or (b) all punitive damages are prohibited by all states in which this agreement will be performed.

I. Contractor waives all rights of recovery, and its insurers also waive all rights of subrogation of damages against Railroad and its agents, officers, directors and employees for damages covered by the workers compensation and employers liability or commercial umbrella or excess liability obtained by Contractor required in this agreement where prohibited by law. This waiver must be stated on the certificate of insurance.

J. Prior to commencing the Work, Contractor shall furnish Railroad with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements in this agreement.

K. All insurance policies must be written by a reputable insurance company acceptable to Railroad or with a current Best's Insurance Guide Rating of A- and Class VII or better, and authorized to do business in the state where the Work is being performed.

L. The fact that insurance is obtained by Contractor or by Railroad on behalf of Contractor will not be deemed to release or diminish the liability of Contractor, including, without limitation, liability under the indemnity provisions of this agreement. Damages recoverable by Railroad from Contractor or any third party will not be limited by the amount of the required insurance coverage.

EXHIBIT E
Union Pacific Railroad
Limited Copy Change Requirements

The following provisions are applicable to Licensee and any contractor engaged by Licensee if the Twenty-Five Feet Threshold set forth in Article 6.D is applicable and all references to Licensee shall include any contractor or subcontractor so engaged.

ARTICLE 1 - ALL EXPENSES TO BE BORNE BY LICENSEE; RAILROAD REPRESENTATIVE.

A. Licensee shall bear any and all costs and expenses associated with any Work performed by Licensee, including any CIC (as defined below), or any costs or expenses incurred by Railroad relating to this **Exhibit E**.

B. Licensee shall coordinate all of its Work with the Railroad representative or his or her duly authorized representative (the "Railroad Representative") to be provided by Director-Real Estate-Special and Public Projects.

C. Licensee, at its own expense, shall adequately police and supervise all Work to be performed by Licensee or its contractors and shall ensure that such Work is performed in a safe manner as set forth in Article 11 of this Exhibit E. The responsibility of Licensee or its contractor for safe conduct and adequate policing and supervision of Licensee's or contractor's work shall not be lessened or otherwise affected by Railroad's approval of plans and specifications involving the work, or by Railroad's collaboration in performance of any work, or by the presence at the work site of a Railroad Representative, or by compliance by Licensee or its contractor with any requests or recommendations made by Railroad Representative.

ARTICLE 2 - CERTIFICATE OF INSURANCE.

A. Before commencing any work and throughout the entire term of this Agreement, Licensee, at its expense, shall procure and maintain in full force and effect the types and minimum limits of insurance specified in Article 16 of this **Exhibit E** and require each of its subcontractors to include the insurance endorsements as required under Article 15 of this **Exhibit E**.

B. Not more frequently than once every two (2) years, Railroad may reasonably modify the required insurance coverage to reflect then-current risk management practices in the railroad industry and underwriting practices in the insurance industry.

C. Upon request of Railroad, Licensee shall provide to Railroad a certificate issued by its insurance carrier evidencing the insurance coverage required under Article of this **Exhibit E**.

D. Licensee understands and accepts that the terms of this Article are wholly separate from and independent of the terms of any indemnity provisions contained in the License Agreement.

ARTICLE 3. PRECONSTRUCTION MEETING--[INTENTIONALLY OMITTED]

ARTICLE 4. DISMISSAL OF CONTRACTOR'S EMPLOYEE.

At the request of Railroad, Licensee or its contractor shall remove from Railroad's property any employee of Licensee or its contractor who fails to conform to the instructions of the Railroad Representative in connection with the work on Railroad's property, and any right of Licensee or its contractor shall be suspended until such removal has occurred. Licensee shall indemnify Railroad against any claims arising from the removal of any such employee from Railroad's property.

ARTICLE 5. NOTICE OF COMMENCEMENT OF WORK - RAILROAD FLAGGING - PRIVATE FLAGGING.

A. No work of any kind shall be performed, and no person, equipment, machinery, tool(s), material(s), vehicle(s), or thing(s) shall be located, operated, placed, or stored within twenty-five (25) feet of any of Railroad's track(s) at any time, for any reason, unless and until a Railroad approved flagman is provided to watch for trains. The Railroad Representative will determine and inform Licensee whether a flagman need be present and whether Licensee needs to implement any special protective or safety measures.

B. Licensee shall be permitted to hire a private Licensee to perform flagging or other special protective or safety measures (such private Licensee being commonly known in the railroad industry as a contractor-in-charge ("CIC")) in lieu of Railroad providing such services or in concert with Railroad providing such services, subject to prior written approval by Railroad, which approval shall be in Railroad's sole and absolute discretion. If Railroad agrees to permit Licensee to utilize a CIC pursuant to the preceding sentence, Licensee shall obtain Railroad's prior approval in writing for each of the following items, as determined in all respects in Railroad's sole and absolute discretion: (i) the identity of the third-party performing the role of CIC; (ii) the scope of

the services to be performed for the project by the approved CIC; and (iii) any other terms and conditions governing such services to be provided by the CIC. If flagging or other special protective or safety measures are performed by an approved CIC, Licensee shall be solely responsible for (and shall timely pay such CIC for) its services. Railroad reserves the right to rescind any approval pursuant to this Section 1, Subsection C., in whole or in part, at any time, as determined in Railroad's sole and absolute discretion.

C. If any flagging or other special protective or safety measures are performed by employees of Railroad and/or any Licensee of Railroad, Railroad will bill Licensee for such expenses incurred by Railroad, unless Railroad and a federal, state or local governmental entity have agreed that Railroad is to bill such expenses to the federal, state or local governmental entity. If Railroad will be sending the bills to Licensee, Licensee shall pay such bills within thirty (30) days of Licensee's receipt of billing.

D. If any flagging or other special protective or safety measures are performed by Railroad or a CIC, Licensee agrees that Licensee is not relieved of any of its responsibilities or liabilities set forth in this agreement.

E. The provisions set forth in this subsection are only applicable for Flagging Services performed by employees of Railroad: the rate of pay per hour for each flagman will be the prevailing hourly rate in effect for an eight-hour day for the class of flagmen used during regularly assigned hours and overtime in accordance with labor agreements and schedules in effect at the time the work is performed. In addition to the cost of such labor, a composite charge for vacation, holiday, health and welfare, supplemental sickness, Railroad Retirement and unemployment compensation, supplemental pension, Employees Liability and Property Damage and Administration will be included, computed on actual payroll. The composite charge will be the prevailing composite charge in effect at the time the work is performed. One and one-half times the current hourly rate is paid for overtime, Saturdays and Sundays, and two and one-half times current hourly rate for holidays. Wage rates are subject to change, at any time, by law or by agreement between Railroad and its employees, and may be retroactive as a result of negotiations or a ruling of an authorized governmental agency. Additional charges on labor are also subject to change. If the wage rate or additional charges are changed, Licensee (or the governmental entity, as applicable) shall pay on the basis of the new rates and charges. If flagging is performed by Railroad, reimbursement to Railroad will be required covering the full eight-hour day during which any flagman is furnished, unless the flagman can be assigned to other Railroad work during a portion of such day, in which event reimbursement will not be required for the portion of the day during which the flagman is engaged in other Railroad work. Reimbursement will also be required for any day not actually worked by the flagman following the flagman's assignment to work on the project for which Railroad is required to pay the flagman and which could not reasonably be avoided by Railroad by assignment of such flagman to other work, even though Licensee may not be working during such time. When it becomes necessary for Railroad to bulletin and assign an employee to a flagging position in compliance with union collective bargaining agreements, Licensee must provide Railroad a minimum of five (5) days notice prior to the cessation of the need for a flagman. If five (5) days notice of cessation is not given,

Licensee will still be required to pay flagging charges for the five (5) day notice period required by union agreement to be given to the employee, even though flagging is not required for that period. An additional thirty (30) days notice must then be given to Railroad if flagging services are needed again after such five-day cessation notice has been given to Railroad.

ARTICLE 6. LIMITATION AND SUBORDINATION OF RIGHTS GRANTED

A. The foregoing grant of right is subject and subordinate to the prior and continuing right and obligation of the Railroad to use and maintain its entire property including the right and power of Railroad to construct, maintain, repair, renew, use, operate, change, modify or relocate railroad tracks, roadways, signal, communication, fiber optics, or other wirelines, pipelines and other facilities upon, along or across any or all parts of its property, all or any of which may be freely done at any time or times by Railroad without liability to Licensee or to any other party for compensation or damages.

B. The foregoing grant is also subject to all outstanding superior rights (whether recorded or unrecorded and including those in favor of licensees and lessees of Railroad's property, and others) and the right of Railroad to renew and extend the same, and is made without covenant of title or for quiet enjoyment.

ARTICLE 7. NO INTERFERENCE WITH OPERATIONS OF RAILROAD AND ITS TENANTS.

A. Licensee shall conduct its operations so as not to interfere with the continuous and uninterrupted use and operation of the railroad tracks and property of Railroad, including without limitation, the operations of Railroad's lessees, licensees or others, unless specifically authorized in advance by the Railroad Representative. Nothing shall be done or permitted to be done by Licensee at any time that would in any manner impair the safety of such operations. When not in use, Licensee's machinery and materials shall be kept at least twenty-five (25) feet from the centerline of Railroad's nearest track, and there shall be no vehicular crossings of Railroads tracks except at existing open public crossings.

B. Operations of Railroad and work performed by Railroad personnel and delays in the work to be performed by Licensee caused by such railroad operations and work are expected by Licensee, and Licensee agrees that Railroad shall have no liability to Licensee, or any other person or entity for any such delays. The Licensee shall coordinate its activities with those of Railroad and third parties so as to avoid interference with railroad operations. The safe operation of Railroad train movements and other activities by Railroad takes precedence over any work to be performed by Licensee.

ARTICLE 8. LIENS.

Licensee shall pay in full all persons who perform labor or provide materials for the work to be performed by Licensee. Licensee shall not create, permit or suffer any mechanic's or materialmen's liens of any kind or nature to be created or enforced against any property of Railroad for any such work performed. Licensee shall indemnify and hold harmless Railroad from and against any and all liens, claims, demands, costs or expenses of whatsoever nature in any way connected with or growing out of such work done, labor performed, or materials furnished. If Licensee fails to promptly cause any lien to be released of record, Railroad may, at its election, discharge the lien or claim of lien at Licensee's expense.

ARTICLE 9. PROTECTION OF FIBER OPTIC CABLE SYSTEMS.

A. Fiber optic cable systems may be buried on Railroad's property. Protection of the fiber optic cable systems is of extreme importance since any break could disrupt service to users resulting in business interruption and loss of revenue and profits. Licensee shall visit up.com/CBUD to complete and submit the required form to determine if fiber optic cable is buried anywhere on Railroad's property to be used by Licensee. If it is, Licensee will telephone the telecommunications company(ies) involved, make arrangements for a cable locator and, if applicable, for relocation or other protection of the fiber optic cable. Licensee shall not commence any work until all such protection or relocation (if applicable) has been accomplished.

B. IN ADDITION TO OTHER INDEMNITY PROVISIONS IN THIS AGREEMENT, LICENSEE SHALL INDEMNIFY, DEFEND AND HOLD RAILROAD HARMLESS FROM AND AGAINST ALL COSTS, LIABILITY AND EXPENSE WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES, COURT COSTS AND EXPENSES) ARISING OUT OF ANY ACT OR OMISSION OF LICENSEE, ITS AGENTS AND/OR EMPLOYEES, THAT CAUSES OR CONTRIBUTES TO (1) ANY DAMAGE TO OR DESTRUCTION OF ANY TELECOMMUNICATIONS SYSTEM ON RAILROAD'S PROPERTY, AND/OR (2) ANY INJURY TO OR DEATH OF ANY PERSON EMPLOYED BY OR ON BEHALF OF ANY TELECOMMUNICATIONS COMPANY, AND/OR ITS LICENSEE, AGENTS AND/OR EMPLOYEES, ON RAILROAD'S PROPERTY. LICENSEE SHALL NOT HAVE OR SEEK RECOURSE AGAINST RAILROAD FOR ANY CLAIM OR CAUSE OF ACTION FOR ALLEGED LOSS OF PROFITS OR REVENUE OR LOSS OF SERVICE OR OTHER CONSEQUENTIAL DAMAGE TO A TELECOMMUNICATION COMPANY USING RAILROAD'S PROPERTY OR A CUSTOMER OR USER OF SERVICES OF THE FIBER OPTIC CABLE ON RAILROAD'S PROPERTY.

ARTICLE 10. PERMITS - COMPLIANCE WITH LAWS.

In the prosecution of the work covered by this agreement, Licensee shall secure any and all necessary permits and shall comply with all applicable federal, state and local laws, regulations and enactments affecting the work including, without limitation, all applicable Federal Railroad Administration regulations.

ARTICLE 11. SAFETY.

A. Safety of personnel, property, rail operations and the public is of paramount importance in the prosecution of any work on Railroad property performed by Licensee. Licensee shall be responsible for initiating, maintaining and supervising all safety, operations and programs in connection with the work. Licensee shall, at a minimum, comply with Railroad's then current safety standards located at the below web address ("Railroad's Safety Standards") to ensure uniformity with the safety standards followed by Railroad's own forces. As a part of Licensee's safety responsibilities, Licensee shall notify Railroad if Licensee determines that any of Railroad's Safety Standards are contrary to good safety practices. Licensee shall furnish copies of Railroad's Safety Standards to each of its employees before they enter Railroad property.

http://www.up.com/cs/groups/public/@uprr/@suppliers/documents/up_pdf_nativedocs/pdf_up_supplier_safety_req.pdf

B. Without limitation of the provisions of paragraph A above, Licensee shall keep the job site free from safety and health hazards and ensure that its employees are competent and adequately trained in all safety and health aspects of the job.

C. Licensee shall have proper first aid supplies available on the job site so that prompt first aid services may be provided to any person injured on the job site. Licensee shall promptly notify Railroad of any U.S. Occupational Safety and Health Administration reportable injuries. Licensee shall have a nondelegable duty to control its employees while they are on the job site or any other property of Railroad, and to be certain they do not use, be under the influence of, or have in their possession any alcoholic beverage, drug or other substance that may inhibit the safe performance of any work.

D. If and when requested by Railroad, Licensee shall deliver to Railroad a copy of Licensee's safety plan for conducting the work (the "Safety Plan"). Railroad shall have the right, but not the obligation, to require Licensee to correct any deficiencies in the Safety Plan. The terms of this agreement shall control if there are any inconsistencies between this agreement and the Safety Plan.

ARTICLE 12. INDEMNITY.

A. TO THE FULLEST EXTENT ALLOWED BY APPLICABLE LAW, LICENSEE SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS RAILROAD, ITS AFFILIATES, AND ITS AND THEIR OFFICERS, AGENTS AND EMPLOYEES (INDIVIDUALLY AN "INDEMNIFIED PARTY" OR COLLECTIVELY "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL LOSS, DAMAGE, INJURY, LIABILITY, CLAIM, DEMAND, COST OR EXPENSE (INCLUDING, WITHOUT LIMITATION, ATTORNEY'S, CONSULTANT'S AND EXPERT'S FEES, AND COURT COSTS), FINE OR PENALTY (COLLECTIVELY, "LOSS") INCURRED BY ANY PERSON (INCLUDING, WITHOUT LIMITATION, ANY INDEMNIFIED PARTY, LICENSEE, OR ANY EMPLOYEE OF LICENSEE OR OF ANY INDEMNIFIED PARTY) ARISING OUT OF OR IN ANY MANNER CONNECTED WITH (I) ANY WORK PERFORMED BY LICENSEE, OR (II) ANY ACT OR OMISSION OF LICENSEE, ITS OFFICERS, AGENTS OR EMPLOYEES, OR (III) ANY BREACH OF THIS AGREEMENT BY LICENSEE.

B. THE RIGHT TO INDEMNITY UNDER THIS SECTION 8 SHALL ACCRUE UPON OCCURRENCE OF THE EVENT GIVING RISE TO THE LOSS, AND SHALL APPLY REGARDLESS OF ANY NEGLIGENCE OR STRICT LIABILITY OF ANY INDEMNIFIED PARTY, EXCEPT WHERE THE LOSS IS CAUSED BY THE SOLE ACTIVE NEGLIGENCE OF AN INDEMNIFIED PARTY AS ESTABLISHED BY THE FINAL JUDGMENT OF A COURT OF COMPETENT JURISDICTION. THE SOLE ACTIVE NEGLIGENCE OF ANY INDEMNIFIED PARTY SHALL NOT BAR THE RECOVERY OF ANY OTHER INDEMNIFIED PARTY.

C. LICENSEE EXPRESSLY AND SPECIFICALLY ASSUMES POTENTIAL LIABILITY UNDER THIS SECTION 8 FOR CLAIMS OR ACTIONS BROUGHT BY LICENSEE'S OWN EMPLOYEES. LICENSEE WAIVES ANY IMMUNITY IT MAY HAVE UNDER WORKER'S COMPENSATION OR INDUSTRIAL INSURANCE ACTS TO INDEMNIFY THE INDEMNIFIED PARTIES UNDER THIS SECTION 8. LICENSEE ACKNOWLEDGES THAT THIS WAIVER WAS MUTUALLY NEGOTIATED BY THE PARTIES HERETO.

D. NO COURT OR JURY FINDINGS IN ANY EMPLOYEE'S SUIT PURSUANT TO ANY WORKER'S COMPENSATION ACT OR THE FEDERAL EMPLOYERS' LIABILITY ACT AGAINST A PARTY TO THIS AGREEMENT MAY BE RELIED UPON OR USED BY LICENSEE IN ANY ATTEMPT TO ASSERT LIABILITY AGAINST ANY INDEMNIFIED PARTY.

E. THE PROVISIONS OF THIS SECTION 8 SHALL SURVIVE THE COMPLETION OF ANY WORK PERFORMED BY LICENSEE OR THE TERMINATION OR EXPIRATION OF THIS AGREEMENT. IN NO EVENT SHALL THIS SECTION 8 OR ANY OTHER PROVISION OF THIS AGREEMENT BE DEEMED TO LIMIT ANY LIABILITY LICENSEE MAY HAVE TO ANY INDEMNIFIED PARTY BY STATUTE OR UNDER COMMON LAW.

ARTICLE 13. RESTORATION OF PROPERTY.

In the event Railroad authorizes Licensee to take down any fence of Railroad or in any manner move or disturb any of the other property of Railroad in connection with the work to be performed by Licensee, then in that event Licensee shall, as soon as possible and at Licensee's sole expense, restore such fence and other property to the same condition as the same were in before such fence was taken down or such other property was moved or disturbed. Licensee shall remove all of Licensee's tools, equipment, rubbish and other materials from Railroad's property promptly upon completion of the work, restoring Railroad's property to the same state and condition as when Licensee entered thereon.

ARTICLE 14. WAIVER OF DEFAULT.

Waiver by Railroad of any breach or default of any condition, covenant or agreement herein contained to be kept, observed and performed by Licensee shall in no way impair the right of Railroad to avail itself of any remedy for any subsequent breach or default.

ARTICLE 15. ASSIGNMENT - SUBCONTRACTING.

Licensee shall not assign or subcontract this agreement, or any interest therein, without the written consent of the Railroad. Licensee shall be responsible for the acts and omissions of all subcontractors. Before Licensee commences any work, the Licensee shall, except to the extent prohibited by law; (1) require each of its subcontractor to include the Licensee as "Additional Insured" on the subcontractor's Commercial General Liability policy and Umbrella or Excess policies (if applicable) with respect to all liabilities arising out of the subcontractor's performance of work on behalf of the Licensee by endorsing these policies with ISO Additional Insured Endorsements CG 20 10, and CG 20 37 (or substitute forms providing equivalent coverage; (2) require each of its subcontractor to endorse their Commercial General Liability Policy with "Contractual Liability Railroads" ISO Form CG 24 17 10 01 (or a substitute form providing equivalent coverage) for the job site; and (3) require each of its subcontractor to endorse their Business Automobile Policy with "Coverage For Certain Operations In Connection With Railroads" ISO Form CA 20 70 10 01 (or a substitute form providing equivalent coverage) for the job site.

ARTICLE 16. INSURANCE REQUIREMENTS.

At any time work is being done pursuant to this Exhibit E, Licensee shall, at its sole cost and expense, procure and maintain the following insurance coverage:

A. Commercial General Liability insurance. Commercial general liability (CGL) with a limit of not less than $5,000,000 each occurrence and an aggregate limit of not less than $10,000,000. CGL insurance must be written on ISO occurrence form CG 00 01 12 04 (or a substitute form providing equivalent coverage).

The policy must also contain the following endorsement, which must be stated on the certificate of insurance:

- Contractual Liability Railroads ISO form CG 24 17 10 01 (or a substitute form providing equivalent coverage) showing “Union Pacific Railroad Company Property” as the Designated Job Site.

- Designated Construction Project(s) General Aggregate Limit ISO Form CG 25 03 03 97 (or a substitute form providing equivalent coverage) showing the project on the form schedule.

B. **Business Automobile Coverage** insurance. Business auto coverage written on ISO form CA 00 01 10 01 (or a substitute form providing equivalent liability coverage) with a combined single limit of not less $5,000,000 for each accident and coverage must include liability arising out of any auto (including owned, hired and non-owned autos).

The policy must contain the following endorsements, which must be stated on the certificate of insurance:

- Coverage For Certain Operations In Connection With Railroads ISO form CA 20 70 10 01 (or a substitute form providing equivalent coverage) showing “Union Pacific Property” as the Designated Job Site.
- Motor Carrier Act Endorsement - Hazardous materials clean up (MCS-90) if required by law.

C. **Workers' Compensation and Employers' Liability** insurance. Coverage must include but not be limited to:

- Licensee's statutory liability under the workers' compensation laws of the state where the work is being performed.
- Employers' Liability (Part B) with limits of at least $500,000 each accident, $500,000 disease policy limit $500,000 each employee.

If Licensee is self-insured, evidence of state approval and excess workers compensation coverage must be provided. Coverage must include liability arising out of the U. S. Longshoremen's and Harbor Workers' Act, the Jones Act, and the Outer Continental Shelf Land Act, if applicable.

D. **Railroad Protective Liability** insurance. Licensee must maintain "Railroad Protective Liability" (RPL) insurance written on ISO occurrence form CG 00 35 12 04 (or a substitute form providing equivalent coverage) on behalf of Railroad as named insured, with a limit of not less than $2,000,000 per occurrence and an aggregate of $6,000,000. The definition of "JOB LOCATION" and "WORK" on the declaration page of the policy shall refer to this agreement and shall describe all WORK or OPERATIONS performed under this agreement. Licensee shall provide this agreement to Licensee's insurance agent(s) and/or broker(s) and Licensee shall instruct such agent(s) and/or broker(s) to procure the insurance coverage required by this agreement. A BINDER STATING THE POLICY IS IN PLACE MUST BE SUBMITTED TO RAILROAD BEFORE THE WORK MAY COMMENCE AND UNTIL THE ORIGINAL POLICY IS FORWARDED TO UNION PACIFIC RAILROAD.

E. **Umbrella or Excess** insurance. If Licensee utilizes umbrella or excess policies, these policies must “follow form” and afford no less coverage than the primary policy.

F. **Pollution Liability** insurance**.** Pollution liability coverage must be included when the scope of the work as defined in the agreement includes installation, temporary storage, or disposal of any "hazardous" material that is injurious in or upon land, the atmosphere, or any watercourses; or may cause bodily injury at any time.

If required, coverage may be provided in separate policy form or by endorsement to Licensees CGL or RPL. Any form coverage must be equivalent to that provided in ISO form CG 24 15 "Limited Pollution Liability Extension Endorsement" or CG 28 31 "Pollution Exclusion Amendment" with limits of at least $5,000,000 per occurrence and an aggregate limit of $10,000,000.

If the scope of work as defined in this agreement includes the disposal of any hazardous or non-hazardous materials from the job site, Licensee must furnish to Railroad evidence of pollution legal liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting the materials, with coverage in minimum amounts of $1,000,000 per loss, and an annual aggregate of $2,000,000.

Other Requirements

G. All policy(ies) required above (except business automobile, worker’s compensation and employers liability) must include Railroad as “Additional Insured” using ISO Additional Insured Endorsements CG 20 10, and CG 20 37 (or substitute forms providing equivalent coverage). The coverage provided to Railroad as additional insured shall not be limited by Licensee's liability under the indemnity provisions of this agreement. BOTH LICENSEE AND RAILROAD EXPECT THAT UNION PACIFIC RAILROAD COMPANY WILL BE PROVIDED WITH THE BROADEST POSSIBLE COVERAGE AVAILABLE BY OPERATION OF LAW UNDER ISO ADDITIONAL INSURED FORMS CG 20 10 AND CG 20 37.

H. Punitive damages exclusion, if any, must be deleted (and the deletion indicated on the certificate of insurance), unless (a) insurance coverage may not lawfully be obtained for any punitive damages that may arise under this agreement, or (b) all punitive damages are prohibited by all states in which this agreement will be performed.

I. Licensee waives all rights of recovery, and its insurers also waive all rights of subrogation of damages against Railroad and its agents, officers, directors and employees for damages covered by the workers compensation and employers liability or commercial umbrella or excess

liability obtained by Licensee required in this agreement where prohibited by law. This waiver must be stated on the certificate of insurance.

J. Prior to commencing the work, Licensee shall furnish Railroad with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements in this agreement.

K. All insurance policies must be written by a reputable insurance company acceptable to Railroad or with a current Best's Insurance Guide Rating of A- and Class VII or better, and authorized to do business in the state where the work is being performed.

L. The fact that insurance is obtained by Licensee or by Railroad on behalf of Licensee will not be deemed to release or diminish the liability of Licensee, including, without limitation, liability under the indemnity provisions of this agreement. Damages recoverable by Railroad from Licensee or any third party will not be limited by the amount of the required insurance coverage.

Approved: Insurance Group
Created: 2/10/06
Last Modified: 7/2/07

EXHIBIT F
Union Pacific Railroad
Contract Insurance Requirements

Lease of Land

Licensee shall, at its sole cost and expense, procure and maintain during the life of this License Agreement (except as otherwise provided in this License Agreement) the following insurance coverage:

A. **Commercial General Liability** insurance. Commercial general liability (CGL) with a limit of not less than $2,000,000 each occurrence and an aggregate limit of not less than $4,000,000. CGL insurance must be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage). The policy must also contain the following endorsement, which must be stated on the certificate of insurance: Contractual Liability Railroads ISO form CG 24 17 04 13 (or a substitute form providing equivalent coverage) showing "Premises" as the Designated Job Site.

B. **Business Automobile Coverage** insurance. Business auto coverage written on ISO form CA 00 01 04 13 (or a substitute form providing equivalent liability coverage) with a combined single limit of not less $2,000,000 for each accident, and coverage must include liability arising out of any auto (including owned, hired, and non-owned autos).

The policy must contain the following endorsements, which must be stated on the certificate of insurance:

- Coverage For Certain Operations In Connection With Railroads ISO form CA 20 70 04 13 (or a substitute form providing equivalent coverage) showing "Premises" as the Designated Job Site.
- Motor Carrier Act Endorsement - Hazardous materials clean up (MCS-90) if required by law.

C. **Workers Compensation and Employers Liability** insurance. Coverage must include but not be limited to:

Contractor's statutory liability under the workers' compensation laws of the state(s) affected by this Agreement.
Employers' Liability (Part B) with limits of at least $500,000 each accident, $500,000 disease policy limit $500,000 each employee.

If Licensee is self-insured, evidence of state approval and excess workers compensation coverage must be provided. Coverage must include liability arising out of the U. S. Longshoremen's and Harbor Workers' Act, the Jones Act, and the Outer Continental Shelf Land Act, if applicable.

In any and all Claims against Licensor by any employee of Licensee, Licensee's indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable under any workers compensation acts, disability benefits acts or other **employee benefits acts.**

D. **Umbrella or Excess** insurance. If Licensee utilizes umbrella or excess policies, these policies must "follow form" and afford no less coverage than the primary policy.

E. **Other Requirements**

- All policy(ies) required above must include Licensor as "Additional Insured" using ISO Additional Insured Endorsement CG 20 11 (or a substitute form providing equivalent coverage). The coverage provided to Licensor as additional insured shall, to the extent provided under ISO Additional Insured Endorsement CG 20 11, provide coverage for Licensor's negligence whether sole or partial, active or passive, and shall not be limited by Licensee's liability under the indemnity provisions of this License.

- Licensee waives all rights against Licensor and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the workers compensation and employers' liability or commercial umbrella or excess liability insurance obtained by Licensee required by this agreement.

- Punitive damages exclusion, if any, must be deleted (and the deletion indicated on the certificate of insurance), unless (a) insurance coverage may not lawfully be obtained for any punitive damages that may arise under this License Agreement, or (b) all punitive damages are prohibited by all states in which the Premises are located.

- All insurance policies must be written by a reputable insurance company acceptable to Licensor or with a current Best's Insurance Guide Rating of A- and Class VII or better, and authorized to do business in the state where the Premises are located.

- The fact that insurance is obtained by Licensee, or by Licensor on behalf of Licensee, will not be deemed to release or diminish the liability of Licensee, including, without limitation, liability under the indemnity provisions of this License

Agreement. Damages recoverable by Licensor from Licensee or any third party will not be limited by the amount of the required insurance coverage.

EXHIBIT C
To Supplemental Agreement
Railroad's Material & Force Account Estimate

EXHIBIT C-1

ESTIMATE OF FORCE ACCOUNT WORK
BY THE
UNION PACIFIC RAILROAD COMPANY

DESCRIPTION OF WORK: Engineering and other related services for work to be performed within railroad right of way. This includes railroad project and construction management during construction activities in railroad right of way. All necessary railroad services will be billed at actual cost.

DATE:
4/29/2025

LOCATION: Kane County, IL | SUBDIVISION: Geneva | STATE:

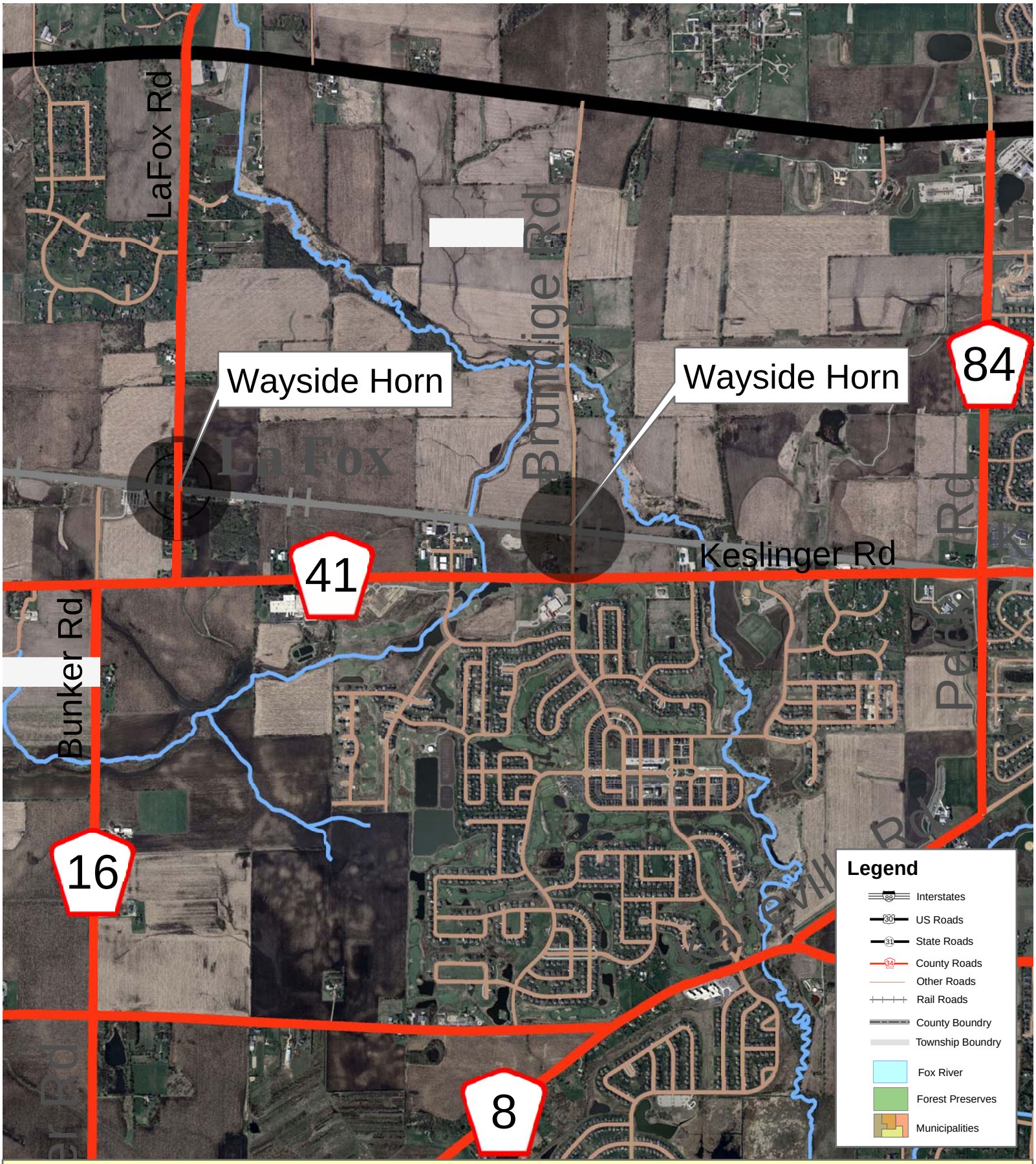
DOT- 175004L | MP 40.67 | IL

DESCRIPTION	LABOR	MATERIAL	UP %0	Agency % 100	TOTAL
ENGINEERING					
Project Management	$ 5,000	$ -	$ -	$ 5,000.00	$ 5,000
Crossing Material and Labor		$ -	$ -		
Construction Management	$ 2,500	$ -	$ -	$ 2,500.00	$ 2,500
Final Inspection	$ 5,000	$ -	$ -	$ 5,000.00	$ 5,000
	$ -	$ -	$ -	$ -	
TOTAL PROJECT:	$ 12,500	$ -	$ -	$ 12,500.00	$12,500

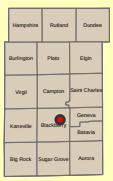
TOTAL ESTIMATED COST: $12,500

THE ABOVE FIGURES ARE ESTIMATES ONLY AND SUBJECT TO FLUCTUATION. IN THE EVENT OF AN INCREASE OR DECREASE IN THE COST OR QUANTITY OF MATERIAL OR LABOR REQUIRED, THE RAILROAD WILL BILL FOR ACTUAL COSTS AT THE CURRENT RATES EFFECTIVE THEREOF.

Flagging may be performed by a third-party contractor. Any flagging performed by a third-party contractor will be billed at said third-party contractor rate not included in the above estimate. Alternatively, the Agency may enter into a separate agreement with third-party contractor and will be responsible for all actual costs incurred.



Section Number 12-00426-00-FL
Wayside Horn Construction
Lafox Road and Burnidge Road Union Pacific Railroad Crossings



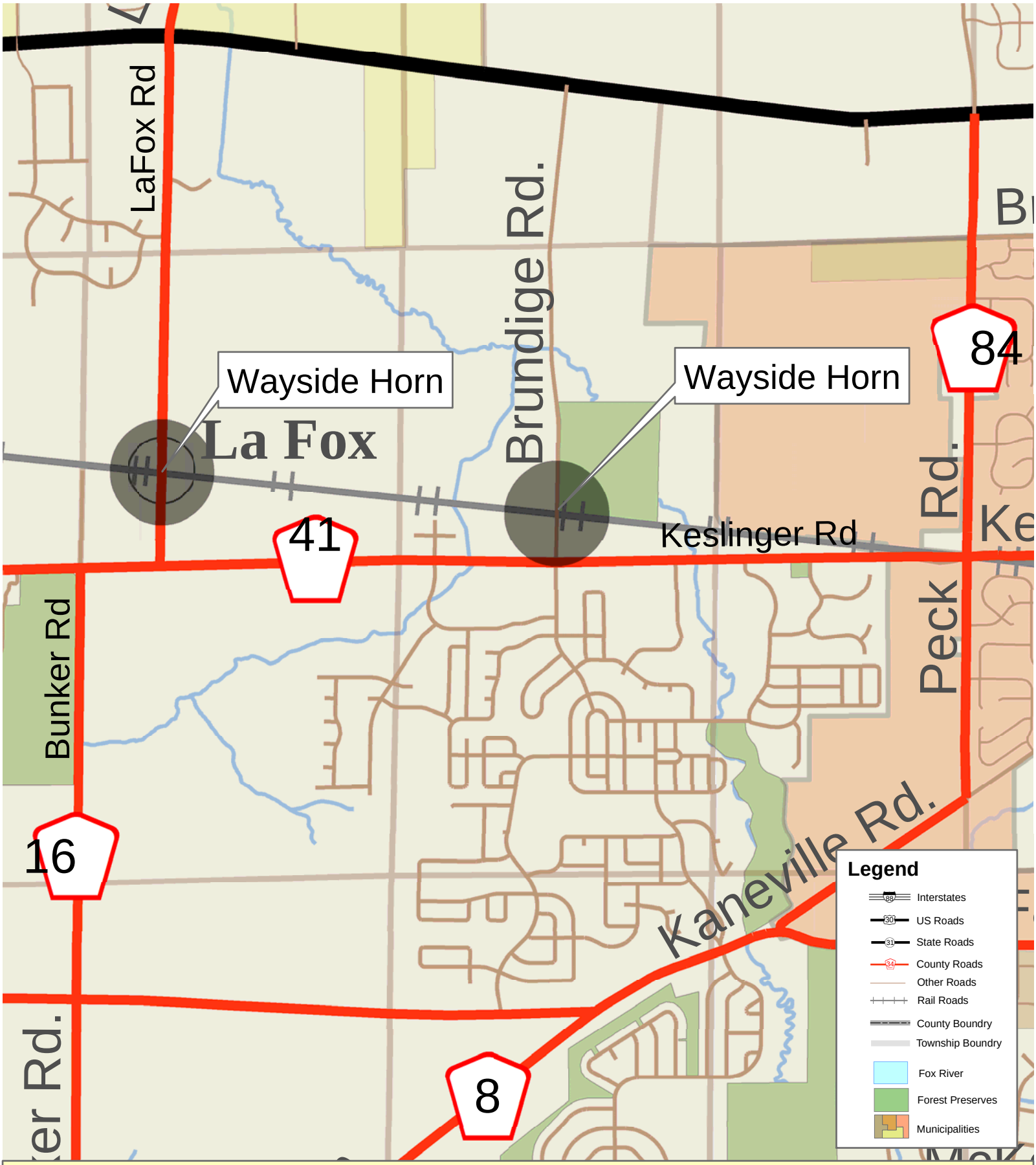
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0 485 970 1,940 2,910 3,880 Feet

0 1 Miles

KANE COUNTY Division of Transportati 501

M:\dotserver2\USERS\Committee\201302 February\Implementation\Design\Wayside Horns, E2 & E3\Map Standard Aerial_Wayside Horns at LaFox and Burnidge UPRR loc map



Section Number 12-00426-00-FL
Wayside Horn Construction
Lafox Road and Burnidge Road Union Pacific Railroad Crossings

0 485 970 1,940 2,910 3,880 Feet
0 1 Miles

KANE COUNTY Division of Transportati 502

M:\dotserver2\USERS\Committee\201302 February\Implementation\Design\Wayside Horns, E2 & E3\Map Standard_Wayside Horns at LaFox and Burnidge UPRR loc map

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1400

APPROVING AN AGREEMENT FOR PHASE I ENGINEERING SERVICES WITH GFT INFRASTRUCTURE, INC. OF SCHAUMBURG, ILLINOIS FOR THE BURLINGTON ROAD AT SILVER GLEN ROAD INTERSECTION IMPROVEMENT, KANE COUNTY SECTION NO. 25-00584-00-CH

WHEREAS, Phase I engineering services are necessary for the Burlington Road at Silver Glen Road Intersection Improvements (hereinafter referred to as “Project”); and

WHEREAS, in order to complete the Project, it is necessary to retain the services of a professional engineering firm to perform the Phase I engineering services for the Project; and

WHEREAS, GFT Infrastructure, Inc., 1475 E. Woodfield Road, Suite 600, Schaumburg, Illinois 60173, has environmental engineering and professional expertise and experience and is willing to perform the Phase I engineering services for an amount not to exceed Three Hundred Seventy-Nine Thousand Six Hundred Eighty-Two Dollars ($379,682.00); and

WHEREAS, it is in the County's best interest to enter into a Phase I engineering services agreement with GFT Infrastructure, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to execute an agreement (a copy of which is on file with the County Clerk's Office) with GFT Infrastructure, Inc. for Phase I engineering services for the Project.

BE IT FURTHER RESOLVED that the Kane County Board appropriate a sum not to exceed Three Hundred Seventy-Nine Thousand Six Hundred Eighty-Two Dollars ($379,682.00); to pay for Phase I engineering services for the Project and those said funds be paid from Motor Fuel Tax Fund #302, Line Item # 50140 (Engineering Services).

Line Item: 302.520.522.50140
Line Item Description: Engineering Services
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Agreement for Phase I Engineering Services with GFT Infrastructure, Inc. of Schaumburg, Illinois for the Burlington Road at Silver Glen Road Intersection Improvements, Kane County Section No. 25-00584-00-CH.

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, 630.406.7170

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $379,682.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The Kane County Division of Transportation is in need of a qualified firm to provide Phase I professional engineering services for intersection improvements at the intersection of Burlington Road and Silver Glen Road. The proposed improvements will help to improve and enhance the safety of users.

Staff recently completed the consultant selection process and chose GFT Infrastructure, Inc. for Phase I Engineering Services. In addition, staff has negotiated a locally funded agreement with GFT Infrastructure, Inc. for Phase I engineering services in an amount not to exceed $379,682.00. Details regarding the selection process can be found on the KDOT website.

Staff recommends approval.

AGREEMENT BETWEEN THE COUNTY OF KANE
AND GFT INFRASTRUCTURE, INC.
FOR PHASE I DESIGN ENGINEERING SERVICES
BURLINGTON ROAD AT SILVER GLEN ROAD INTERSECTION IMPROVEMENT
KANE COUNTY SECTION NO. 25-00584-00-CH

PURCHASE ORDER #2025-XXX

This Agreement made this 9th day of December 2025 between COUNTY OF KANE, a body corporate and politic of the State of Illinois (hereinafter referred to as the "County"), and, GFT INFRASTRUCTURE, INC., an Illinois corporation authorized to conduct business in the state of Illinois and an Illinois licensed professional engineering firm with offices at 1475 E. Woodfield Rd., Suite 600, Schaumburg, IL 60173 (hereinafter referred to as the "Consultant"). The County and Consultant are sometimes hereinafter collectively referred to as the "Parties" and individually as a "Party".

WITNESSETH

WHEREAS, it is deemed to be in the best interest of the County and the motoring public to improve and maintain the various highways throughout Kane County; and

WHEREAS, the County desires to provide improvements to the intersection of Burlington Road and Silver Glen Road.

WHEREAS, in order to implement the Project, it is necessary to retain the services of a professional design engineering firm to perform Phase I design engineering services for the Project; and,

WHEREAS, Consultant has experience and professional expertise in Phase I design engineering services and is willing to perform said services for the Project in an amount not to exceed Three Hundred Seventy-Nine Thousand, Six Hundred Eighty-Two Dollars and no Cents ($379,682.00)

WHEREAS, the County has determined that it is in the County's best interest to enter into this Agreement with Consultant.

NOW, THEREFORE, in consideration of the above stated preambles, the mutual covenants and agreements herein set forth, the Parties do hereby mutually covenant, promise, agree and bind themselves as follows:

1.0 INCORPORATION

1.1 All of the preambles set forth hereinabove are incorporated into and made a substantive part of this Agreement.

2.0 SCOPE OF SERVICES

2.1 Consulting services for the Project are to be provided by Consultant according to the specifications set forth in the Scope of Services attached hereto as Exhibit "A" and incorporated into the terms of this agreement by reference. These services are sometimes also referred to as the "work" in this agreement.

3.0 NOTICE TO PROCEED

3.1 The Kane County Engineer shall provide authorization to proceed with the work described and as identified in the Scope of Services, attached hereto as Exhibit "A", in the form of a written notice to proceed (hereinafter "Notice to Proceed"), subsequent to execution of this agreement by the Chairman of the Board of the County.

4.0 TECHNICAL SUBCONSULTANTS

4.1 The Kane County Engineer shall provide written approval before any technical sub-consultants are hired by the Consultant to perform any of the work contemplated by this agreement.

4.2 Consultant shall hire and supervise any sub-consultants performing work on the Project. Consultant shall be solely responsible for any and all work performed by any sub-consultant in the same manner and with the same liability as if the work was completed by the Consultant directly.

5.0 TIME FOR PERFORMANCE

5.1 Consultant shall commence work on the Project as directed in the Notice to Proceed. The County is not responsible for any work performed by Consultant or any sub-consultant prior to the commencement date set forth within the Notice to Proceed.

5.2 Consultant shall submit a schedule for completion of the Project to the County no later than seven (7) business days after the Notice to Proceed is mailed or otherwise transmitted to Consultant. The proposed schedule is subject to approval by the County Engineer which shall not be unreasonably withheld.

5.3 Consultant and all sub-consultants are strictly prohibited from completing any work on this Project subsequent to the termination of this agreement for any reason.

6.0 COMPENSATION

6.1 The County shall only pay the Consultant for work performed in accordance with the terms and conditions of this agreement.

6.2 The County shall pay the Consultant based upon the hourly rates for personnel working on the Project. The average hourly rates and hourly rate ranges are set forth in Exhibit "B", which is attached hereto and incorporated into this agreement.

6.3 The County shall pay Consultant for supplies and materials required for the completion of all work defined in the exhibit(s) attached hereto.

6.4 Consultant shall provide corresponding copies of all receipts and paid invoices from material suppliers to the County prior to receiving approval of a re-imbursement payment for the supplies and materials procured by Consultant.

6.5 Any Project costs not specifically referenced in this agreement or the exhibits thereto, are unauthorized. The County shall have no responsibility for their payment, or to reimburse Consultant for unauthorized payments made in completion of the Project work.

6.6 Within Forty-Five (45) days of the County's approval of properly documented invoices, the County shall pay or cause to be paid to Consultant partial payments of the compensation specified in the exhibit(s) to this Agreement. The County reserves the right to hold back a sum equal to five percent (5%) of the total contract sum to ensure performance satisfactory to the Kane County Engineer.

6.6 Total payments to Consultant under the terms of this Agreement shall not exceed Three Hundred Seventy-Nine Thousand, Six Hundred Eighty-Two Dollars and no Cents ($379,682.00).

6.7 Consultant shall utilize the County's Automatic Clearing House (ACH) payment program for all payments received pursuant to this agreement.

7.0 DELIVERABLES.

7.1 Consultant shall provide the County, prior to the termination of this Agreement, or at any such time as the Kane County Engineer directs, any required deliverables related to work performed under this agreement.

7.2 Upon receipt, review and acceptance of all deliverables by the County (if required), final payment will be made to the Consultant by the County.

8.0 CONSULTANT'S INSURANCE

8.1 Consultant and any sub-consultants shall, during the term of this Agreement and as may be required thereafter, maintain, at its sole expense, insurance coverage including:

A. Worker's Compensation Insurance in the amount mandated by Illinois law.

B. Employer's Liability Insurance in an amount not less than One Million Dollars ($1,000,000) for each accident/injury and One Million Dollars ($1,000,000) for each potential employee-disease claim.

C. Commercial General Liability Insurance, (including contractual liability) with limits of not less than One Million Dollars ($1,000,000) for each occurrence of bodily injury/property damage; Two Million Dollars ($2,000,000) in aggregate for injury/property damage; and Two Million Dollars ($2,000,000) in the aggregate for products-completed operations.

D. Commercial Automobile Liability Insurance with a minimum limit of One Million Dollars ($1,000,000) per accident/occurrence.

E. Professional Errors and Omissions Insurance with a minimum limit of One Million Dollars ($1,000,000) per claim.

F. Cyber Liability Insurance with a minimum limit of One Million Dollars ($1,000,000) per claim.

G. Fiduciary Liability Insurance with a minimum limit of One Million Dollars ($1,000,000) per claim.

8.2 Consultant shall provide the County copies of the Consultant's certificates of insurance prior to the issuance of the Notice to Proceed. The certificate(s) of insurance shall identify the County of Kane as the Certificate Holder and shall also identify the Section Number set forth in the title to this agreement. Consultant shall provide to the County and maintain a certificate of insurance for its General Liability Policy which identifies the County as an additional named insured. The additional named insured endorsement included on the Consultant's Commercial General Liability policy shall provide the following:

A. That the coverage afforded the County as an additional insured will be primary insurance with respect to all claims arising out of work performed by or on behalf of Consultant; and

B. That if the County has insurance which is applicable to a potential claim, said insurance shall be used only after Consultant's insurance policy limits have been reached with respect to an underlying claim; and.

C. That the amount of the Consultant's liability under any insurance policy shall not be reduced due to the existence of an insurance policy maintained by the County; and

D. That the certificate of insurance shall contain a provision or endorsement stating the coverage afforded will not be canceled, or allowed to lapse due to the failure to renew the policy until a thirty (30) day written notice of the pending cancellation has been provided to the County. The non-payment of an insurance premium by Consultant or its sub-consultants shall be considered an exception to this provision, with written notice of the non-payment of an insurance premium to be provided to the County within ten (10) days prior to any cancellation of an insurance policy

The insurance required to be purchased and maintained by Consultant shall be provided by an insurance company acceptable to the County with an AM Best rating of A- or better, and licensed to do business in the State of Illinois. The insurance policy coverage provided by Consultant shall include at a minimum, the specified coverage and limits identified in this agreement. If Illinois law, federal law, or other relevant regulations require insurance coverage above and beyond the terms and amounts set forth in this agreement, Consultant and any sub-consultants shall maintain insurance policies in conformity with the law or relevant regulation. In no event shall any failure of the County to receive policies or certificates of insurance, or to demand receipt of the same be construed as a waiver of the Consultant's obligation to obtain and maintain insurance in conformity with this agreement.

9.0 INDEMNIFICATION.

9.1 Consultant shall indemnify and hold harmless the County, and its officials, directors, officers, agents, and employees from and against any and all claims, damages, liabilities and costs, including but not limited to court costs and reasonable attorney's fees, arising out of or resulting from performance of the work, provided that such claims, damages, liabilities or cost is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property but only to the extent caused by negligent acts or omissions of the Consultant, a sub-consultant, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, excluding any proportionate amount of any claim, damage, loss or expense which is caused by the negligence of the County. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity, which would otherwise exist as to a Party or person described in this paragraph. In claims against the County and its officials, directors, officers, agents, and employees by an employee of the Consultant, a sub-consultant, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this paragraph shall not be limited by a limitation on the amount or type of damages, compensation or benefits payable by or for the Consultant or a sub-consultant under worker's or workmen's compensation acts, disability benefit acts or other employee benefit acts.

9.2 Nothing contained herein shall be construed as prohibiting the County, its officials, directors, officers, agents, and employees, from selecting and using its own agents, attorneys and experts, to defend any claims, actions or suits brought against the County.

9.3 If any errors, omissions, intentional or negligent acts are made by Consultant or a sub-consultant in any phase of the work, the correction of which requires additional materials, supplies, field work, or office work, Consultant shall be required to procure said additional materials and supplies, and perform such additional work as may be necessary to remedy the same without undue delay or charge to the County.

9.4 Acceptance of the work by the County will not relieve Consultant of its responsibility for the quality of its work product, nor Consultant's liability for loss or damage to property or persons resulting therefrom.

10.0 SATISFACTORY PERFORMANCE.

10.1 Consultant and all sub-consultants shall maintain a standard of performance under the terms of this agreement which meets the quality and standards commonly accepted in the industry in the Chicago Metropolitan area, to the satisfaction of the County Engineer.

11.0 CONFLICT OF INTEREST.

11.1 Consultant represents that it has no conflicting public or private interest and shall not acquire any such interest that would conflict in any manner with the performance of Consultant's services under this agreement.

11.2 By executing this agreement, Consultant represents, warrants, and, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Purchasing Act; and further certifies that it has not been barred from contracting with a unit of State or Local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, 1992, Chapter 720, paragraph 5/33E-3).

12.0 OWNERSHIP OF DOCUMENTS.

12.1 Consultant agrees that all survey data, reports, drafting, studies, specifications, estimates, maps, written and electronic correspondence, computations and any other document(s) prepared by Consultant under the terms of this Agreement shall be properly arranged, indexed and delivered to the County within ninety (90) days of receipt of a written request for the document by the County.

12.2 Any documents or materials created or maintained pursuant to this Agreement shall be considered the property of the County. The County shall have the right to use any document or materials without restriction or limitation, and without compensation to Consultant other than as provided for in this agreement.

13.0 COMPLIANCE WITH STATE AND OTHER LAWS – PREVAILING WAGE ACT.

13.1 Consultant and all sub-consultants shall comply with all state, federal and local statutes, ordinances and regulations in completion of the work contemplated by this agreement. Further, Consultant and any sub-consultants shall obtain all necessary permits and authorizations from local municipal authorities prior to commencement and subsequent to completion of all work contemplated under this agreement.

13.2 Consultant and all sub-consultants are strictly prohibited from discriminating against any worker, job applicant, employee or member of the public, due to an individual's race, creed, color, sex, age, handicap, or national origin. Further,

Consultant and all sub-consultants are prohibited from engaging in any unfair employment practices, as the term is recognized under state and federal law.

13.3 Consultant and any sub-consultant(s) shall comply with all applicable state and federal prevailing rate of wage laws, and shall take all steps necessary to remain in compliance therewith. (See: Exhibit "C" for reference).

13.4 Consultant and all sub-consultant(s) shall comply with and are subject to the Kane County Ethics Ordinance (Article II, Division 3, Section 2-211) provided for in the Kane County Municipal Code.

14.0 MODIFICATION OR AMENDMENT

14.1 The terms of this agreement may only be modified or amended by a written agreement duly executed by both Parties.

15.0 TERM OF THIS AGREEMENT.

15.1 The term of this Agreement shall begin on the date this agreement is fully executed and shall continue in full force and effect until one of the following events occurs:

A. A Party's termination of this agreement in accordance with the terms of Section 16.0; or

B. Completion of the Project as contemplated by this agreement; or

C. December 31, 2028.

15.2 In the event the required time is exceeded and/or anticipated personnel requirements are not adequate and/or remaining funds are not sufficient to complete the Project, adjustments in the total compensation due to Consultant may be determined by negotiation between the County and Consultant. The County shall, however, have no obligation to agree to any modification of the terms set forth in such agreement.

15.3 The first calendar day, for the purposes of this agreement, shall be the date the County provides the Notice to Proceed to Consultant. In the event the Project work is suspended as memorialized on a "Report of Starting and Completion Date," the calendar days for this agreement will be adjusted for the same amount of time.

15.4 The term of this AGREEMENT may be extended on behalf of the County by the written mutual agreement of the Kane County Engineer and the Consultant. The County shall however, have no obligation to agree to any such extension.

16.0 TERMINATION ON WRITTEN NOTICE.

16.1 Except as otherwise set forth in this agreement, Consultant shall have the right to terminate this agreement for cause upon serving sixty (60) days written notice upon the County.

16.2 The County may terminate this Agreement at any time upon written notice to Consultant.

16.3 Upon termination of this agreement, the obligations of the Parties to this Agreement shall cease. However, neither party shall be relieved of its duty to perform contractual obligations up through the date of termination. Notwithstanding the same, the obligations of Consultant to indemnify and hold the County harmless as provided for in Section 9.0 of the Agreement shall survive the termination of this agreement.

16.4 Upon any termination of this agreement, all data, work product, reports and documents created or maintained, as a result of the Parties' obligations under this agreement shall remain the property of the County and shall be provided to the County within thirty (30) days subsequent to the County's written request for the same.

17.0 ENTIRE AGREEMENT.

17.1 This agreement contains the entire agreement, contemplated by the Parties. The Parties represent and warrant that there are no other covenants, promises, conditions or representations, either oral or written, other than those contained in this agreement.

18.0 NON-ASSIGNMENT.

18.1 This Agreement shall not be assigned without prior written approval of all Parties to this agreement.

19.0 SEVERABILITY.

19.1 In the event any provision of this Agreement is determined to be unenforceable for any reason, it shall not affect the validity of the remaining terms of the agreement. As such the agreement shall remain in full force and effect as if the unenforceable provision were entirely removed from this agreement.

20.0 GOVERNING LAW.

20.1 This agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance of the Parties' obligations identified herein.

20.2 The Parties agree that the appropriate venue for any dispute arising under the terms of this agreement shall be the Circuit Court of the Sixteenth Judicial Circuit, Kane County, Illinois.

21.0 NOTICE.

21.1 For the purpose of this agreement, written notice shall be deemed to be provided to a Party three (3) business days subsequent to the post-marked date set forth on regular first-class mail sent for delivery through the United States Postal Service. Any written notice required under the terms of this agreement shall be sent to the following addresses and Parties by First Class regular mail:

KANE COUNTY DIVISION OF TRANSPORTATION
41W011 Burlington Road
Saint Charles, Illinois 60175
Attn.: Mike Zakosek, P.E., Kane County Engineer

GFT INFRASTRUCTURE, INC.
1475 E. Woodfield Rd., Suite 600
Schaumburg, IL 60173
Attn.: Grace Dysico, P.E., Principal, Senior Vice-President

IN WITNESS WHEREOF, the parties set their hands and seals as of the date first written above.

COUNTY OF KANE	GFT INFRASTRUCTURE, INC.
_____	_____
CORINNE M. PIEROG MADAM CHAIR, KANE COUNTY BOARD	GRACE DYSICO, P.E. SENIOR VICE-PRESIDENT
ATTEST:	ATTEST:
_____	_____
JOHN A. CUNNINGHAM KANE COUNTY CLERK	

Scope of Services/Level of Effort Estimate

Burlington Road at Silver Glen Road
Intersection Improvement
PHASE I ENGINEERING SERVICES
Section No. 25-00584-00-CH

Kane County Division of Transportation
Village of Campton Hills

GFT
October 23, 2025

PROJECT INFORMATION

Project Limits:	**Length (ft.)**	**# of Sheets (1"=50' scale)**
Burlington Road		
from approx. 1,400' northwest of center of the Silver Glen/Burlington Intersection to approx. 1,000' southeast of the center of the Silver Glen/Burlington Intersection	2,400	2
Silver Glen Road		
from approx. 600' west of the Silver Glen/Burlington intersection to approx. 1,350' east of the Silver Glen/Burlington intersection	1,950	2
Total Project Study Length (feet):	4,350	
Total Project Study Length (miles):	0.8	
Total Survey Length (feet):	4,350	
Total plan sheets:		4

Signalized Intersections:
None

Unsignalized Intersection:
1 Burlington Road at Silver Glen Road

Unsignalized Intersections not included in the project study limits:
2 Burlington Road at Ditman Road
3 Burlington Road at Verhaeghe Road
4 Silver Glen Road at Verhaeghe Road

Interchanges:
None

Waterway Crossing:
None

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Kane County DOT	GFT Infrastructure, Inc.	Kane	25-00584-00-CH

EXHIBIT A
SCOPE OF WORK & LEVEL OF EFFORT HOURS

Scope of Services/Level of Effort Estimate
Burlington Road at Silver Glen Road
Intersection Improvement
PHASE I ENGINEERING SERVICES
Section No. 25-00584-00-CH
October 23, 2025

TASK AND DESCRIPTION	Total Workhours	GFT	HLR	Rubino	Huddlestone McBride
TASK 1 - DATA COLLECTION, COMPILATION, REVIEW, AND EVALUATION OF DATA BASE					
1a Request the following from Kane County DOT, Campton Hills, Campton Township, and other appropriate agencies:					
1. Existing and planned roadway plans, right-of- way data, development plans, pavement flooding history, drainage atlases, FIRM and FIS maps, NWI Maps, bus routes, emergency response routes, public and private utility atlases, bench mark and other survey datum information, Kane County GIS data (aerial photos, right-of-way, contours). Crash data is included in Task 6.	12	12			
1.5 days x 1 person					
2. Obtain aerial photography for use in the preliminary design studies, environmental survey request, and public meetings.	8	8			
1 day x 1 person					
3. Conduct site visit, sign inventory, land use (business names and features), general photo survey, photos of key project features, and existing deficiencies. Prepare photolog for use by project team.	8	8			
1 day x 1 person to visit site & catalog					
4. Utilities - Submit JULIE & send initial letters	12	12			
5. Develop Existing utilities file based on atlas information	20	20			
TASK 1 SUBTOTAL:	60	60	0	0	0
TASK 2 - SURVEY - BY HLR					
• Burlington Road (1,000 ft southeast of Silver Glen Road - 1,400 ft northwest of Silver Glen Road ~2,400 ft)					
• Silver Glen Road (600 ft west of Burlington Road – 1,350 ft east of Burlington Road, ~1,950 ft)					
This task will be prepared by subconsultant HLR. Additional details are available in the attached HLR Scope Narrative.	126	4	122		
2a Control Points					
Set ~15 control points / benchmarks.					
2b Topographic Survey					
1. Topo of all hard surfaces will be completed with a ground-based scanner/LIDAR and features will be extracted on a 50' cross section intervals. Topo of the field areas will be completed with a drone-based scanner/LIDAR.					
2. Limits are 50 ft past ROW to 50 ft past ROW for all of Burlington Road and Silver Glen Road. In the northeast quadrant the limits are 400 ft past ROW for 850 ft northwest on Burlington Road from Silver Glen Road, and 1,350 ft east on Silver Glen Road from Burlington Road. Side streets will be scanned to 50 feet past radius returns.					
3. Typical hard surface items such as curb and gutters, road CL, pavement markings, sidewalks, trees, signs, drainage structures, driveway culverts, crossroad culverts, driveways and building faces will be collected and defined in the topographic survey. This scope does not include performing the topo work during snow on the ground periods of the year.					
2c Utilities					
1. Visible utilities will be located within the project limits. This utility survey will collect invert directions and elevations on storm sewer, water main, and sanitary sewer structures within the project area and one structure away allowing pipe elevations to be interpolated within the project location.					
2. If the one structure out is located on private property, contact information and access will be coordinated and provided by the client. The utility locate shots will also be used as verification points for the ground-based & drone-based LIDAR scan data.					
3. Manhole lids that are not able to be opened with a manhole pick, and structures/culverts full of debris or clogged will be reported to the client. It will be the client's responsibility to coordinate with the utility provider for opening and or cleaning before data can be collected.					
4. Individual homeowner notification is not part of this scope. JULIE coordination is not part of this scope.					
2d Data Deliverable					
1. Features extraction linework on 50-foot cross section intervals perpendicular to the street, and surface file will be delivered in a .dgn format utilizing IDOT layers and codes.					
2. Point cloud data will be delivered in a .las file.					
2e Existing ROW Determination					
This service is not part of the scope.					
TASK 2 SUBTOTAL:	126	4	122	0	0

October 23, 2025

TASK AND DESCRIPTION	Total Workhours	GFT	HLR	Rubino	Huddlestone McBride
TASK 3 - ENVIRONMENTAL STUDIES					
3a Existing and Future Land Use, Agriculture, Developments	2	2			
Obtain, review, and catalog existing and future land use and available development plans from Kane County and Village of Campton Hills. Make note of any farmland conversions or land use changes. Coordination with Agricultural/USDA is not anticipated.					
3b Prepare the ESR and Exhibits					
Aerials and CADD drawings with anticipated proposed ROW and one update or addendum.					
The resources covered by the ESR include cultural (historical and archaeological) and biological (T&E species).	32	32			
IDOT BDE will perform the necessary coordination with the following agencies and provide the appropriate results for inclusion in the Project Report, unless noted otherwise:					
Archaeological/Historic/Architectural (IHPA)					
Prime Farmland (USDA/NRCS, IDA) - (Not anticipated)	0				
Wetlands (IDNR, USACE) - **by HLR** (See Task 4)					
Biological Survey (INHS, IDNR, USFWS)					
Special Waste Survey (ISGS) - **by HLR** (see Task 5)					
3c Tree Survey and Memorandum - **by HLR**	70	2	68		
A Certified Arborist will conduct a tree survey of all trees 3 inches and greater within the project limits. All trees will be tagged and surveyed. All trees will be identified by type, diameter, health and structure.					
During the tree survey potential bat habitat will be evaluated.					
The findings of the tree survey will be summarized in a tree memorandum.					
3d Historic Structures Photo Documentation for Cultural Resource submittal	8	8			
0.5 day in field, 0.5 day to summarize and submit					
3e Wetland Delineation and Report - **by HLR** (See Task 4)	0				
3f Preliminary Environmental Site Assessment (PESA) - **by HLR** (See Task 5)	0				
3g Involvement with the following resources are <u>not</u> anticipated for the project:	0				
1. Ecological and Water Resources - (Not anticipated)					
2. Air Quality (No analysis anticipated)					
COSIM Analysis will not be prepared.					
3. Noise/Construction Noise Analysis (Not anticipated)					
Based on the IDOT Highway Traffic Noise Assessment Manual (June 2025 Edition) the project does not require a noise analysis.					
4. Section 4(f) Property (No analysis anticipated)					
5. Section 106 Property (No analysis anticipated)					
TASK 3 SUBTOTAL:	112	44	68	0	0
TASK 4 - Wetland Delineation and Report - by HLR					
This task will be prepared by subconsultant HLR. Additional details are available in the attached HLR Scope Narrative.	43	4	39		
4a Conduct a map review of the project. The following maps and documents will be reviewed prior to conducting the field investigations:					
• U.S. Geological Survey Topographic Maps					
• National Wetlands Inventory Maps & Kane County Advanced Identification (ADID) Maps					
• USDA Soil Survey					
• Hydric Soils of the United States					
• Regulatory Flood Map					
4b From a cursory map review, it appears that there is one wetland and one drainageway (Tucker Run) within the project limits. There are also mapped floodplain associated with Tucker Run.					
4c Perform a formal wetland delineation of all potential wetlands identified within the proposed project area.					
The wetland delineation will be conducted to meet the requirements of Executive Order 11990, "Protection of Wetlands", Section 404 of the Federal Water Pollution Control Act as amended by the Clean Water Act (Corps of Engineers, Section 404 Permit), and Illinois Environmental Protection Agency (IEPA Section 401 Guidelines) regulations. These regulations pertain to the placement of fill or alterations of drainage within wetlands of any type and apply to private as well as publicly owned wetlands.					
4d Wetlands found will be classified according to type using the "Classification of Wetlands and Deep Water Habitats of the United States" by Cowardin. Wetland boundaries will be defined in accordance with the Corps of Engineers Wetlands Delineation Manual: Midwest Region.					
This includes a soil investigation to determine the presence or absence of hydric soils and an analysis of the dominant plant species.					
Field observations will be made on any evidence indicating the hydrology of the area and on water sources that are supporting these wetlands. Functions of these wetlands will be evaluated from field observations.					

TASK AND DESCRIPTION	Total Workhours	GFT	HLR	Rubino	Huddlestone McBride
4e Prepare the Wetland Delineation Report Summarize the findings of the fieldwork. Include wetland delineation data sheets, floristic quality assessments, and photographs that summarize the findings of the field investigation as well as figures that detail the maps reviewed and current wetland boundaries of the site.					
TASK 4 SUBTOTAL:	43	4	39	0	0
TASK 5 - PRELIMINARY ENVIRONMENTAL SITE ASSESSMENT (PESA) - by HLR					
This task will be prepared by subconsultant HLR. Additional details are available in the attached HLR Scope Narrative. Complete the PESA for all properties within the project limits.	85	4	81		
5a The PESA will be prepared using historical and geological information.					
5b Leaking Underground Storage Tank (LUST) Sites Within 0.5 miles of the project area, there are two LUST sites, 10 Potential contamination sites, and two database entries of Federal RCRA sites. There are no railroad lines or oil or gas pipelines within 0.5 miles of the project area.					
5c Prepare the PESA Report After the review is completed, a written report will be prepared and submitted as documentation to the on-site analysis.					
5d PESA Update (if needed) The PESA is valid for a period of 6 months. An update is anticipated and included in the scope.	32		32		
TASK 5 SUBTOTAL:	117	4	113	0	0
TASK 6 - SAFETY AND TRAFFIC ANALYSIS					
6a Safety Analysis					
1. Collect crash data for 5 recent available years (2020-2024) to include Burlington Road from Dittman Road to Verhaeghe Road, Silver Glen Road from east of Verhaeghe Road to 500 feet west of Burlington Road, and Verhaeghe Road from Burlington Road to Silver Glen Road	6	6			
2. Obtain Police Reports to cross check crash data.	4	4			
3. Review crash data and police reports	12	12			
4. Prepare crash summary tables for: • intersection of Burlington Road at Silver Glen Road, • segments of Burlington Road north and south of the Burlington Road/Silver Glen Road intersection, • segments of Silver Glen Road east and west of the Burlington Road/Silver Glen Road intersection, • segment of Verhaeghe Road between Burlington Road and Silver Glen Road	6	6			
5. Prepare collision diagram for the Burlington Road/Silver Glen Road intersection	2	2			
6. A separate Safety Memorandum will not be prepared, rather the analysis results will be included in the PDR.					
6b Traffic Analysis					
1. Collect 24-hour traffic counts at the intersection of Burlington Road and Silver Glen Road, download and tabulate. Counts conducted by GHA as a Direct Cost	2	2			
2. Conduct traffic signal warrant analysis for the intersection of Burlington Road and Silver Glen Road	4	4			
3. Conduct all-way stop-control (AWSC) warrant analysis for the intersection of Burlington Road and Silver Glen Road	4	4			
4. Coordinate with CMAP to obtain future volume projections for No Build and Build conditions	2	2			
5. Develop design hourly traffic volumes (DHV's) for 2050 No Build and 2050 Build conditions	4	4			
6. Conduct Synchro analysis of Existing conditions for the AM and PM peak hours at the intersection of Burlington Road and Silver Glen Road	8	8			
7. Conduct Synchro analysis of Future (2050) No Build conditions for the AM and PM peak hours at the intersection of Burlington Road and Silver Glen Road	4	4			
8. Conduct Synchro analysis of Future (2050) Build conditions for the AM and PM peak hours at the intersection of Burlington Road and Silver Glen Road	4	4			
9. Conduct SIDRA Analysis of the proposed roundabout at the intersection of Burlington Road and Silver Glen Road for Future (2050) Build conditions for the AM and PM peak hours	12	12			
10. Prepare summary of traffic analysis results for inclusion in AA	16	16			
11. Prepare an Intersection Design Study (IDS) for the intersection of Burlington Road and Silver Glen Road. Prepare IDS which will include AutoTurn sheets, red-time queue calculations, and profile sheets. ADA design to be finalized in PH II. Assumes no design of traffic signal equipment.	80	80			
TASK 6 SUBTOTAL:	170	170	0	0	0

TASK AND DESCRIPTION	Total Workhours	GFT	HLR	Rubino	Huddlestone McBride
TASK 7- GEOTECHNICAL AND PAVEMENT CORES, AND DESIGN - BY RUBINO					
This task will be prepared by subconsultant Rubino. Additional details are available in the attached Rubino Scope Narrative.	4	4			
TASK 7 SUBTOTAL:	4	4	0	0	0
TASK 8 - DRAINAGE TECHNICAL MEMORANDUM					
8a Location Drainage Study - Bulletin 75					
1. Existing Drainage System					
General Location Drainage Map	8	8			
Existing Drainage Plan	48	48			
1"=50' single plan, 4 sheets x 12 hours per sheet					
Including existing drainage conditions, flooding history, drainage boundaries, localized drainage conditions, major drainage features, base floodplains, and outfall constraints.					
Investigate identified drainage problems and develop solution concepts.	6	6			
Investigate Identified Base Floodplains	4	4			
Major Drainage Features	16	16			
Prepare Existing draft narrative for Drainage Technical Memorandum	4	4			
2. Proposed Drainage System					
Design Criteria - based on KDOT requirements	2	2			
Review local stormwater management ordinances and develop drainage design criteria following Kane County Stormwater Ordinance.					
Outlet Evaluation	4	4			
Assume 4 outlets					
Storm Water Detention Analysis	8	8			
Drainage Alternatives	16	16			
Evaluate RAB storm sewer concept					
Proposed Drainage Plan	48	48			
1"=50' plan and profile, 4 sheets x 12 hours per sheet					
Water Quality Best Management Practices (BMP) Permanent Measures	6	6			
Review Water Quality Volume management plan for detention and any ditch performance measures					
Prepare Proposed draft narrative for Drainage Technical Memorandum	4	4			
3. Floodplain Encroachment Evaluation	0	-			
None anticipated					
4. Identify permit needs	2	2			
Summarize permit applications that will take place in Phase II Design					
5. Technical Memorandum	24	24			
8b Revisions for Drainage Technical Memorandum reviews by KDOT	8	8			
8c Finalize Drainage Technical Memorandum per KDOT comments	8	8			
8d Land Drainage Investigations - by Huddleston McBride (HMcB)					
This task will be prepared by subconsultant HMcB. Additional details are available in the attached HMcB Scope Narrative.	4	4			
1. Field reconnaissance and record research					
2. Field review and investigation areas are staked and slit trenched or hand probed to verify existence of					
3. Record mapping and report					
TASK 8 SUBTOTAL:	220	220	0	0	0
TASK 9 - PRELIMINARY DESIGN STUDIES					
9a Establish design criteria for the roadway horizontal and vertical geometrics and develop a typical roadway section based on vehicular traffic and pedestrian needs.	6	6			
9b ROW Impact Analysis - Conduct a cross section analysis along the roadway to verify the right-of-way needs, and impact analysis to the adjacent area including parking, tree, and utility facilities.	24	24			
9c Preliminary Bike Evaluation - Investigate incorporating pedestrian and bicycle facilities within the roadway right-of-way to meet Complete Streets guidelines.	60	60			
9d Analyze the intersection to determine order of magnitude lighting costs. Identify preliminary pole and cabinet locations.	24	24			
9e Identify the need for and type of retaining walls that may be needed to minimize impacts to adjacent property owners. Assume walls will not exceed 7' tall, and will not require a TS&L submittal to the Bridge Office.	10	10			
9f Funding strategy outline with KDOT/KKCOM	10	10			
TASK 9 SUBTOTAL:	134	134	0	0	0

TASK AND DESCRIPTION	Total Workhours	GFT	HLR	Rubino	Huddlestone McBride
TASK 10 - ALTERNATIVE ANALYSIS & PREFERRED ALTERNATE					
The Alternatives Analysis will consider four (4) base alternatives:					
1. No Build					
2. AWSC (it is anticipated that a signal will not likely be warranted but should be investigated to rule it out)					
3. Roundabout (RAB) on alignment					
4. RAB off alignment					
10a Evaluate 3 viable proposed alternatives					
1. AWSC Alternative	16	16			
2. Preliminary Roundabout Geometry on alignment	40	40			
3. Preliminary Roundabout Geometry off alignment	40	40			
4. Oval Roundabout concept (Utilizing similar alignment as the off alignment concept)	20	20			
5. Refine the Geometry of the Preferred Alternative (Transfer to 3D model)	24	24			
6. Driveways	24	24			
13 along Burlington Rd; 3 along Silver Glen Rd					
7. Summarize AA including costs and impacts of each alternative	24	24			
8. ADA Design - at signalized/unsignalized intersections and major driveways will be completed in PH II	0				
ADA detail sheets will **not** be prepared.					
10b Prepare Design Exception Guide (BLR 22000) and Design Exception (BLR 22120) request documentation	16	16			
Check sheet is required, assume 2 DE requests					
10c Cross Section Studies (based on Preferred Alternative)	10	10			
Critical Locations - Assume 20 cross sections					
20 cross sections x 0.5 hours per cross section					
10d Prepare Preferred Alternative Sheets (Plan and Profile, 1"=50')					
1. Mainline	64	64			
4 sheets x 16 hours per sheet					
2. Cross Streets	0	-			
None included					
10e Prepare Typical Cross sections					
1. Existing					
Burlington Road	8	8			
2 typical sections x 4 hours per typical section					
Silver Glen Road	8	8			
2 typical sections x 4 hours per typical section					
2. Proposed					
Burlington Road	8	8			
1 alternative x 2 typical sections x 4 hours per typical section					
Silver Glen Road	8	8			
1 alternative x 2 typical sections x 4 hours per typical section					
10f Develop and Update Preliminary Construction Cost Estimates					
Prepare initial cost estimate	16	16			
Draft (16 hours)					
Review with County and IDOT and revise per comments	4	4			
10g Meetings					
Assume 2 meetings to discuss Geometrics, ROW, Costs	16	16			
Assume 2 meetings x 2 people x 4 hours each (includes prep, meeting attendance, and follow-up)					
10h FHWA Coordination Meetings - Assume 3 meetings	16	16			
Assume 2 meetings x 2 people x 4 hours (includes prep, meeting, and follow-up)					
TASK 10 SUBTOTAL:	362	362	0	0	0
TASK 11 - PREPARE DRAFT CATEGORICAL EXCLUSION, (BLR 22210)					
11a Prepare Draft CE Document	32	32			
Summarize from other analysis and studies, concurrence points leading to a Design Approval.					
11b Develop Purpose and Need	4	4			
11c Compile Maps, Charts, Graphs and Exhibits, etc.	16	16			
11d Report Preparation and Submittal to KDOT for Initial Review and then to IDOT (2 Submittals)	16	16			
Submittals to KDOT will be electronic. Compile PDF file and create report document with Bookmarks.					
Submittals to IDOT BLRS D1 will allow for 1 hard copy for review.					
TASK 11 SUBTOTAL:	68	68	0	0	0

TASK AND DESCRIPTION	Total Workhours	GFT	HLR	Rubino	Huddlestone McBride
TASK 12 - PUBLIC INVOLVEMENT					
12a Data Collection Coordination					
1. Kick off Meeting with KDOT and IDOT BLRS D1	11	11			
Assumes meeting will be virtual. Includes 1 meeting x [(3 people x 1 hours attendance) + 8 hours for prep and follow-up]					
12b Develop Key Stakeholder listing	6	6			
Initial draft listing and update					
12c One-on-One Meetings					
Four (4) in-person meetings with property owners, individual businesses, and school/parks					
1. Preparation of Exhibits and Handouts	32	32			
Aerial plots, mark-ups, special area identifications, tables, charts, printing and assembly - 1 day for each meeting					
12d Project Website (for duration of project - 18 months)					
1. KDOT will develop, host, and maintain project website. All project materials will be housed on the KDOT website. Meeting materials and summaries will be provided to KDOT for posting to the project website.	0	-			
2. Provide new and/or updated information for posting quarterly and for 1 public meeting	8	8			
Bi-annual updates over 18 months plus for 1 public information meeting					
3. Coordinate Message Development and Communication Plan	8	8			
8 hours x 1 public meeting					
12e Public Information Meetings					
One (1) Public Information Meeting (Present Alternatives Analysis and Preferred Alternate)					
1. Compile Mailing List (including all adjacent property owners)	8	8			
Identify PIN numbers and obtain property owner names					
Create mail-merge file for names & addresses for invitation postcards					
Prepare draft invitation letters and coordinate with KDOT & IDOT					
2. Preparation of Public Information Meeting Handouts	12	12			
Prepare Brochure (assumes a 1-page double sided format) - 1 day					
Prepare Legal Notice Ad					
3. Preparation of Public Meeting Display Exhibits	36	36			
Exhibits to Include Location Map, Alternatives					
Approx. 8 exhibits x 2.5 hours original prep + 16 hours for 2 edit rounds					
Typical sections, traffic and accident exhibits, location map, schedule - 16 hours					
4. Preparation of Public Meeting/Hearing Audio-Visual Presentation	0				
None anticipated					
5. Secure Location of Public Meeting site	8	8			
Visit sites 1 people x 4 hours = 4 hours					
Draw up floor plan for public meeting = 4 hours					
6. Attendance Public Meeting	16	16			
Actual Meeting - 4 people x 4 hours (5pm to 7pm plus 1 hour before & after)					
7. Preparation of Draft Response Letters to Public Meeting Comments	8	8			
TASK 12 SUBTOTAL:	153	153	0	0	0
TASK 13 - PREPARE PRE-FINAL AND FINAL CATEX, BLR 22210 FORM					
13a Prepare Pre-Final CE Document	24	24			
Address comments, include PIM summary, and prepare disposition of comments from KDOT, BLRS D1, and CBLRS					
13b Final Report Revisions	12	12			
Address comments from KDOT and IDOT					
TASK 13 SUBTOTAL:	36	36	0	0	0

TASK AND DESCRIPTION	Total Workhours	GFT	HLR	Rubino	Huddlestone McBride
TASK 14 - PLATS AND LEGALS					
This task will be prepared by subconsultant HLR. Additional details are available in the attached HLR Scope Narrative.	308	4	304		
14a The existing right-of-way will be established on Silver Glen Road and Burlington Road between Dittman Road and Verhaeghe Road.					
Right-of-way will be determined by an Illinois Professional Land Surveyor using monumented property corners, section corners, recorded subdivision plats, plats of dedication, and other existing documentation KDOT provides.					
14b Plat of Highways and legal descriptions will be prepared for approximately five parcels using KDOT and IDOT Plat of Highways checklists.					
14c The deliverable for this task will be a .dgn file for use in design, as well as the Plat of Highways and legal descriptions.					
14d Assumption:					
Title commitments with supporting documents will be provided by KDOT.					
KDOT will provide title reports, therefore costs are not included.					
Staking of ROW will be completed after all ROW has been acquired. It will be completed by the same surveyor who completed the plats.					
TASK 14 SUBTOTAL:	308	4	304	0	0
TASKS 1 - 14 SUBTOTAL	1,913	1267	646	0	0
TASK 15 - PROJECT ADMINISTRATION & QUALITY CONTROL					
Project Management (3% of GFT hours)	47	38	9		
1. Scope of work reviews					
2. Scheduling					
3. Manpower Planning					
4. General Client Coordination					
5. Contract Administration					
6. Invoices					
QA/QC	38	38			
3% of GFT hours					
TASK 14 SUBTOTAL:	85	76	9	0	0
TOTAL:	1,998	1,343	655	0	0

Workhour Summary
Burlington Road at Silver Glen Road
Intersection Improvement
PHASE I ENGINEERING SERVICES
Section No. 25-00584-00-CH
October 23, 2025

TASK	DESCRIPTION	TOTAL WORKHOURS	GFT	HLR	RUBINO	HUDDLESTONE McBRIDE
1	Data Collection	60	60	0	0	0
2	Survey	126	4	122	0	0
3	Environmental Studies	112	44	68	0	0
4	Wetland Delineations and Report	43	4	39	0	0
5	Preliminary Environmental Site Assessment	117	4	113	0	0
6	Safety and Traffic Analysis	170	170	0	0	0
7	Geotechnical, Pavement Cores, and Design	4	4	0	0	0
8	Drainage Technical Memorandum	220	220	0	0	0
9	Preliminary Design Studies	134	134	0	0	0
10	Alternative Analysis & Preferred Alternate	362	362	0	0	0
11	Prepare Draft CatEx Document	68	68	0	0	0
12	Public Involvement	153	153	0	0	0
13	Prepare Pre-Final and Final CatEx Document	36	36	0	0	0
14	Plats and Legals	308	4	304	0	0
15	Administration & QAQC	85	76	9	0	0
	TOTAL:	1,998	1,343	655	0	0

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Kane County DOT	GFT Infrastructure, Inc.	Kane	25-00584-00-CH

EXHIBIT B
COST ESTIMATE OF CONSULTANT SERVICES

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH

Prime Consultant (Firm) Name	Prepared By	Date
GFT Infrastructure, Inc.	GFT	10/23/2025

Consultant / Subconsultant Name	Job Number
GFT Infrastructure, Inc.	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	**18**	**MONTHS**	**OVERHEAD RATE**	**142.31%**
START DATE	**1/1/2026**		**COMPLEXITY FACTOR**	**0**
RAISE DATE	**4/4/2026**		**% OF RAISE**	**3.00%**
END DATE	6/30/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	1/1/2026	4/4/2026	3	16.67%
1	4/5/2026	4/4/2027	12	68.67%
2	4/5/2027	7/4/2027	3	17.68%

The total escalation = 3.01%

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH

Consultant / Subconsultant Name	Job Number
GFT Infrastructure, Inc.	

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**3.01%**

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer VII	$90.00	$90.00
Engineer VI	$90.00	$90.00
Engineer V	$85.64	$88.22
Engineer IV	$72.72	$74.91
Engineer III	$60.71	$62.54
Engineer II	$47.49	$48.92
Engineer I	$36.83	$37.94
Planner V	$84.28	$86.82
Planner IV	$71.70	$73.86
Planner III	$63.52	$65.44
Planner II	$46.45	$47.85
Planner I	$32.74	$33.73
Analyst II	$37.32	$38.45
Industry Specialist VII	$90.00	$90.00
Industry Specialist IV	$72.86	$75.06
Surveyor VII	$90.00	$90.00
Construction Services VII	$90.00	$90.00
Construction Services VI	$90.00	$90.00
Construction Services V	$85.58	$88.16
Construction Services IV	$70.50	$72.63
Construction Services III	$59.67	$61.47
Construction Services II	$49.42	$50.91
Construction Services I	$37.01	$38.13
Designer IV	$67.75	$69.79
Designer II	$46.24	$47.63
Administrative III	$43.33	$44.64
Administrative II	$35.31	$36.37

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH

Consultant / Subconsultant Name	Job Number
GFT Infrastructure, Inc.	

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant
N/A		

Total	0.00	0.00

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH

Consultant / Subconsultant Name	Job Number
GFT Infrastructure, Inc.	

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	100	$0.70	$70.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)	1	$300.00	$300.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)	2	$450.00	$900.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)	1	$500.00	$500.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
24-hour Traffic Counts	Actual Cost	1	$1,728.00	$1,728.00
StreetLight Zone	Actual Cost	1	$600.00	$600.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	**$4,098.00**

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
25-00584-00-CH

Consultant / Subconsultant Name
GFT Infrastructure, Inc.

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 142.31%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
1. Data Collection	70	60	3,224	4,588	1,064		8,876	2.34%
2. Survey		4	250	356	83		689	0.18%
3. Environmental Studies		44	2,699	3,841	891		7,431	1.96%
4. Wetland Delineations and Report		4	360	512	119		991	0.26%
5. PESA		4	360	512	119		991	0.26%
6. Safety and Traffic Analysis	2,328	170	9,612	13,678	3,172		26,462	6.97%
7. Geotechnical		4	250	356	83		689	0.18%
8. Drainage Technical Memorandum		220	12,838	18,270	4,237		35,345	9.31%
9. Preliminary Design Studies		134	7,650	10,887	2,525		21,062	5.55%
10. AA & Preferred Alt		362	20,591	29,303	6,795		56,689	14.93%
11. Prepare Draft PDR		68	4,200	5,977	1,386		11,563	3.05%
12. Public Involvement	1,700	153	9,910	14,103	3,270		27,283	7.19%
13. Prepare Pre-Final and Final PDR		36	2,362	3,362	780		6,504	1.71%
14. Plats and Legals		4	250	356	83		689	0.18%
15. Administration & QAQC		76	6,028	8,579	1,989		16,596	4.37%
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
Hampton, Lenzini, and Renwick, Inc.			-	-	-	101,719	101,719	26.79%
Rubino Engineering Inc.			-	-	-	27,815	27,815	7.33%
Huddleston McBride			-	-	-	24,190	24,190	6.37%
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
Subconsultant DL							$0.00	
Direct Costs Total ===>	$4,098.00						**$4,098.00**	1.08%
TOTALS		1343	80,584	114,680	26,596	153,724	379,682	100.00%

195,264

Local Public Agency
Kane County Division of Transportation

County
Kane

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25-00584-00-CH

Consultant / Subconsultant Name
GFT Infrastructure, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1. Data Collection			2. Survey			3. Environmental Studies			4. Wetland Delineations and Report			5. PESA		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VII	90.00	0.0																	
Engineer VI	90.00	124.0	9.23%	8.31	4	6.67%	6.00				8	18.18%	16.36	4	100.00%	90.00	4	100.00%	90.00
Engineer V	88.22	90.0	6.70%	5.91															
Engineer IV	74.91	4.0	0.30%	0.22	4	6.67%	4.99												
Engineer III	62.54	516.0	38.42%	24.03	16	26.67%	16.68	4	100.00%	62.54	16	36.36%	22.74						
Engineer II	48.92	529.0	39.39%	19.27	18	30.00%	14.68				20	45.45%	22.24						
Engineer I	37.94	80.0	5.96%	2.26	18	30.00%	11.38												
Planner V	86.82	0.0																	
Planner IV	73.86	0.0																	
Planner III	65.44	0.0																	
Planner II	47.85	0.0																	
Planner I	33.73	0.0																	
Analyst II	38.45	0.0																	
Industry Specialist VII	90.00	0.0																	
Industry Specialist IV	75.06	0.0																	
Surveyor VII	90.00	0.0																	
Construction Services VII	90.00	0.0																	
Construction Services VI	90.00	0.0																	
Construction Services V	88.16	0.0																	
Construction Services IV	72.63	0.0																	
Construction Services III	61.47	0.0																	
Construction Services II	50.91	0.0																	
Construction Services I	38.13	0.0																	
Designer IV	69.79	0.0																	
Designer II	47.63	0.0																	
Administrative III	44.64	0.0																	
Administrative II	36.37	0.0																	
TOTALS		1343.0	100%	$60.00	60.0	100.00%	$53.73	4.0	100%	$62.54	44.0	100%	$61.34	4.0	100%	$90.00	4.0	100%	$90.00

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
25-00584-00-CH

Consultant / Subconsultant Name
GFT Infrastructure, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	6. Safety and Traffic Analysis			7. Geotechnical			8. Drainage Technical Memorandum			9. Preliminary Design Studies			10. AA & Preferred Alt			11. Prepare Draft PDR		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VII	90.00																		
Engineer VI	90.00							24	10.91%	9.82				20	5.52%	4.97	8	11.76%	10.59
Engineer V	88.22	8	4.71%	4.15							14	10.45%	9.22	24	6.63%	5.85			
Engineer IV	74.91																		
Engineer III	62.54	72	42.35%	26.49	4	100.00%	62.54	80	36.36%	22.74	40	29.85%	18.67	132	36.46%	22.80	40	58.82%	36.79
Engineer II	48.92	90	52.94%	25.90				116	52.73%	25.80	80	59.70%	29.21	124	34.25%	16.76	20	29.41%	14.39
Engineer I	37.94													62	17.13%	6.50			
Planner V	86.82																		
Planner IV	73.86																		
Planner III	65.44																		
Planner II	47.85																		
Planner I	33.73																		
Analyst II	38.45																		
Industry Specialist VII	90.00																		
Industry Specialist IV	75.06																		
Surveyor VII	90.00																		
Construction Services VII	90.00																		
Construction Services VI	90.00																		
Construction Services V	88.16																		
Construction Services IV	72.63																		
Construction Services III	61.47																		
Construction Services II	50.91																		
Construction Services I	38.13																		
Designer IV	69.79																		
Designer II	47.63																		
Administrative III	44.64																		
Administrative II	36.37																		
TOTALS		170.0	100%	$56.54	4.0	100%	$62.54	220.0	100%	$58.36	134.0	100%	$57.09	362.0	100%	$56.88	68.0	100%	$61.77

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
25-00584-00-CH

Consultant / Subconsultant Name
GFT Infrastructure, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	12. Public Involvement			13. Prepare Pre-Final and Final PDR			14. Plats and Legals			15. Administration & QAQC								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VII	90.00																		
Engineer VI	90.00	20	13.07%	11.76	8	22.22%	20.00				24	31.58%	28.42						
Engineer V	88.22	20	13.07%	11.53							24	31.58%	27.86						
Engineer IV	74.91																		
Engineer III	62.54	60	39.22%	24.53	20	55.56%	34.74	4	100.00%	62.54	28	36.84%	23.04						
Engineer II	48.92	53	34.64%	16.95	8	22.22%	10.87												
Engineer I	37.94																		
Planner V	86.82																		
Planner IV	73.86																		
Planner III	65.44																		
Planner II	47.85																		
Planner I	33.73																		
Analyst II	38.45																		
Industry Specialist VII	90.00																		
Industry Specialist IV	75.06																		
Surveyor VII	90.00																		
Construction Services VII	90.00																		
Construction Services VI	90.00																		
Construction Services V	88.16																		
Construction Services IV	72.63																		
Construction Services III	61.47																		
Construction Services II	50.91																		
Construction Services I	38.13																		
Designer IV	69.79																		
Designer II	47.63																		
Administrative III	44.64																		
Administrative II	36.37																		
TOTALS		153.0	100%	$64.77	36.0	100%	$65.62	4.0	100%	$62.54	76.0	100%	$79.32	0.0	0%	$0.00	0.0	0%	$0.00

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Kane County DOT	GFT Infrastructure, Inc.	Kane	25-00584-00-CH

EXHIBIT C
SUBCONSULTANT SCOPE & COST – HLR, INC.

Burlington Road at Silver Glen Environmental and Survey Scope

Understanding of the Project - Hampton, Lenzini and Renwick, Inc. (HLR) has prepared this Scope of Work for survey services based on the following streets:

- Burlington Road (1,000 ft southeast of Silver Glen Road - 1,400 ft northwest of Silver Glen Road ~2,400 ft)
- Silver Glen Road (600 ft west of Burlington Road – 1,350 ft east of Burlington Road, ~1,950 ft)

Task 1 Survey Services

Based on our understanding of the project and the needs of the client the following services are included in the scope of service:

Topographic Survey

☐ Control Points – Set ~15 control points / benchmarks. Control will be horizontally located with GPS on NAD 83 IL East State plane coordinates. A digital level loop will be completed through the control & benchmarks; elevations will be based on NAVD 88 datum holding one of the GPS control points.

☐ Topographic Survey – Topo of all hard surfaces will be completed with a ground-based scanner/LIDAR and features will be extracted on a 50' cross section interval perpendicular to the street the cross section is on, at driveways, and all other grade controlling features. Topo of the field areas will be completed with a drone-based scanner/LIDAR.
Limits are 50 ft past ROW to 50 ft past ROW for all of Burlington Road and Silver Glen Road. In the northeast quadrant the limits are 400 ft past ROW for 850 ft northwest on Burlington Road from Silver Glen Road, and 1,350 ft east on Silver Glen Road from Burlington Road. (Limits are shown in pdf received from GFT dated 10/06/2025) Side streets will be scanned to 50 feet past radius returns.

Typical hard surface items such as curb and gutters, road CL, pavement markings, sidewalks, trees, signs, drainage structures, driveway culverts, crossroad culverts, driveways and building faces will be collected and defined in the topographic survey. This scope does not include performing the topo work during snow on the ground periods of the year.

☐ Utilities – Visible utilities will be located within the project limits. Utility location will consist of ASCE standard 38-02 Level QL-C Data. This utility survey will collect invert directions and elevations on storm sewer, water main, and sanitary sewer structures within the project area and one structure away allowing pipe elevations to be interpolated within the project location. If the one structure out is located on private property, contact information and access will be coordinated and provided by the client. The utility locate shots will also be used as verification points for the ground-based & drone-based LIDAR scan data. Manhole lids that are not able to be opened with a manhole pick, and structures/culverts full of debris or clogged will be reported to the client. It will be the client's responsibility to coordinate with the utility provider for opening and or cleaning before data can be collected. Individual homeowner notification is not part of this scope. JULIE coordination is not part of this scope.

☐ Data deliverables – Features extraction linework on 50-foot cross section intervals perpendicular to the street, and surface file will be delivered in a .dgn format utilizing IDOT layers and codes. Point cloud data will be delivered in a .las file.

☐ **Existing ROW determination is not part of this scope.**

Task 2 Wetland Delineation and Report

HLR will conduct a map review of the project. The following maps and documents will be reviewed prior to conducting the field investigation:

- U.S. Geological Survey Topographic Maps
- National Wetlands Inventory Maps
  Kane County Advanced Identification (ADID) Maps
- USDA Soil Survey
- Hydric Soils of the United States
- Regulatory Flood Map

From a cursory map review, it appears that there is one wetland and one drainageway (Tucker Run) within the project limits. There are also mapped floodplain associated with Tucker Run.

HLR will perform a formal wetland delineation of all potential wetlands identified within the proposed project area. The wetland delineation will be conducted to meet the requirements of Executive Order 11990, "Protection of Wetlands", Section 404 of the Federal Water Pollution Control Act as amended by the Clean Water Act (Corps of Engineers, Section 404 Permit), and Illinois Environmental Protection Agency (IEPA Section 401 Guidelines) regulations. These regulations pertain to the placement of fill or alterations of drainage within wetlands of any type and apply to private as well as publicly owned wetlands.

"Wetlands" are defined by the U.S. Army Corps of Engineers (USACE) for jurisdictional purposes as "those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions" (33 CFR 323.3(c)).

The field investigation will be conducted by our environmental personnel who are experienced in Federal methods for conducting wetland delineations. Our staff will classify and define hydric soils, hydrophytic vegetation, and evidence of hydrology to determine if wetlands are present. The wetland perimeter (s) will be staked and surveyed. Wetland boundary stake locations will be surveyed using a handheld Trimble R1 GNSS receiver.

Wetlands found will be classified according to type using the "Classification of Wetlands and Deep Water Habitats of the United States" by Cowardin. Wetland boundaries will be defined in accordance with the Corps of Engineers Wetlands Delineation Manual: Midwest Region. This includes a soil investigation to determine the presence or absence of hydric soils and an analysis of the dominant plant species. Field observations will be made on any evidence indicating the hydrology of the area and on water sources that are supporting these wetlands. Functions of these wetlands will be evaluated from field observations.

A wetland delineation report will be prepared summarizing the findings of the fieldwork. Included in the report will be the required wetland delineation data sheets, floristic quality assessments, and photographs that summarize the findings of the field investigation as well as figures that detail the maps reviewed and current wetland boundaries of the site.

Task 3A Preliminary Environmental Site Assessment

HLR will complete the PESA for all properties within the project limits. This scope includes completing a Preliminary Environmental Site Assessment. The PESA will be prepared using historical and geological information. The specific methods used to conduct the assessment are contained in 1) ASTM Standards E1527-13, 2) A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation Highway Projects (Erdmann et al., 2012), 3) Special Wastes Procedures for Local Highway

Improvements (IDOT Local Roads Manual, July 22, 2004), and 4) “IDOT Bureau of Design and Environment Manual (BDE Manual), Section 27-3.03 (b), October 2015). The PESA will include a database search, review of historical records, an on-site evaluation, and review of other project conditions that may give us insight into the existing environmental conditions along the route.

Within a half mile of the project area, there are two Leaking Underground Storage Tank (LUST) sites, 10 Potential contamination sites, and two database entries of Federal RCRA sites. There are no railroad lines or oil or gas pipelines within 0.5 miles of the project area.

Once the review has been completed, a written report will be completed and submitted as documentation to the on-site analysis. This report will accompany various site photographs, maps, and the above-referenced documentation, which will be utilized to assist in the project evaluation and any applicable recommendations.

Task 3B Preliminary Environmental Site Assessment Update (if needed)

The Preliminary Environmental Site Assessment (PESA) is valid for a period of 6 months; there we anticipate that we will need to update the initial PESA completed for this project. This will include ordering the environmental database record, conducting a site visit and completing a written PESA update as an addendum to the original report.

Task 4 Tree Survey and Memorandum

A Certified Arborist will conduct a tree survey of all trees 3 inches and greater within the project limits. All trees will be tagged and surveyed. We will identify all trees by type, diameter, health and structure. During the tree survey we will evaluate potential bat habitat. The findings of the tree survey will be summarized in a tree memorandum.

Task 5 Plats and Legals

The existing right-of-way will be established on Silver Glen Road and Burlington Road between Dittman Road and Verhaeghe Road. Right-of-way will be determined by an Illinois Professional Land Surveyor using monumented property corners, section corners, recorded subdivision plats, plats of dedication, and other existing documentation KDOT provides. Plat of Highways and legal descriptions will be prepared for approximately five parcels using KDOT and IDOT Plat of Highways checklists. The deliverable for this task will be a .dgn file for use in design, as well as the Plat of Highways and legal descriptions.

Title commitments with supporting documents will be provided by KDOT.

Task 6 Coordination and Project Administration

This will include coordination with GFT and project administration necessary for the project.

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH

Prime Consultant (Firm) Name	Prepared By	Date
Hampton, Lenzini and Renwick, Inc.	Jeni Lyon	10/22/2025

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	18	MONTHS	OVERHEAD RATE	199.06%
START DATE	1/1/2026		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2027		% OF RAISE	3.00%
END DATE	6/30/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	1/1/2026	1/1/2027	12	66.67%
1	1/2/2027	7/1/2027	6	34.33%

The total escalation = 1.00%

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**1.00%**

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
PRINCIPAL	$83.13	$83.96
ENGINEER 6	$71.50	$72.22
ENGINEER 5	$65.67	$66.33
ENGINEER 4	$59.33	$59.92
ENGINEER 3	$44.42	$44.86
ENGINEER 2	$38.05	$38.43
ENGINEER 1	$35.83	$36.19
STRUCTURAL 2	$79.50	$80.30
STRUCTURAL 1	$64.00	$64.64
TECHNICIAN 3	$53.38	$53.91
TECHNICIAN 2	$39.83	$40.23
TECHNICIAN 1	$31.83	$32.15
INTERN/TEMPORARY	$20.00	$20.20
LAND ACQUISITION	$52.67	$53.20
SURVEY 2	$57.00	$57.57
SURVEY 1	$31.38	$31.69
ENVIRONMENTAL 3	$58.50	$59.09
ENVIRONMENTAL 2	$41.20	$41.61
ENVIRONMENTAL 1	$27.00	$27.27
ADMINISTRATION 2	$54.17	$54.71
ADMINISTRATION 1	$31.15	$31.46

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Environmental Database Review	Actual Cost	2	$400.00	$800.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	**$800.00**

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00584-00-CH
Consultant / Subconsultant Name		**Job Number**
Hampton, Lenzini and Renwick, Inc.		

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 199.06% **COMPLEXITY FACTOR** 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Topographic Survey		122	4,800	9,555	1,584		15,939	15.67%
Wetland Delineation and Report		39	1,654	3,292	546		5,492	5.40%
Preliminary Env. Site Assessment	800	81	3,575	7,116	1,180		11,871	11.67%
PESA Update (if needed)		32	1,436	2,859	474		4,769	4.69%
Tree Survey		68	2,894	5,761	955		9,610	9.45%
Plats and Legals		304	15,383	30,621	5,076		51,080	50.22%
Coordination and Proj Admin.		9	650	1,294	214		2,158	2.12%
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Subconsultant DL							$0.00	
Direct Costs Total ===>	$800.00						**$800.00**	0.79%
TOTALS		655	30,392	60,498	10,029	-	101,719	100.00%

90,890

BLR 05514 (Rev. 02/06/25)
COST EST

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
25-00584-00-CH

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Topographic Survey			Wetland Delineation and Report			Preliminary Env. Site Assessment			PESA Update (if needed)			Tree Survey		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	83.96	72.0	10.99%	9.23															
ENGINEER 6	72.22	9.0	1.37%	0.99															
ENGINEER 5	66.33	0.0																	
ENGINEER 4	59.92	0.0																	
ENGINEER 3	44.86	0.0																	
ENGINEER 2	38.43	0.0																	
ENGINEER 1	36.19	0.0																	
STRUCTURAL 2	80.30	0.0																	
STRUCTURAL 1	64.64	0.0																	
TECHNICIAN 3	53.91	122.0	18.63%	10.04	42	34.43%	18.56												
TECHNICIAN 2	40.23	11.0	1.68%	0.68				3	7.69%	3.09	4	4.94%	1.99				4	5.88%	2.37
TECHNICIAN 1	32.15	0.0																	
INTERN/TEMPORARY	20.20	0.0																	
LAND ACQUISITION	53.20	0.0																	
SURVEY 2	57.57	8.0	1.22%	0.70															
SURVEY 1	31.69	224.0	34.20%	10.84	80	65.57%	20.78												
ENVIRONMENTAL 3	59.09	24.0	3.66%	2.16				2	5.13%	3.03	12	14.81%	8.75	6	18.75%	11.08	4	5.88%	3.48
ENVIRONMENTAL 2	41.61	185.0	28.24%	11.75				34	87.18%	36.28	65	80.25%	33.39	26	81.25%	33.81	60	88.24%	36.72
ENVIRONMENTAL 1	27.27	0.0																	
ADMINISTRATION 2	54.71	0.0																	
ADMINISTRATION 1	31.46	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		655.0	100%	$46.40	122.0	100.00%	$39.34	39.0	100%	$42.40	81.0	100%	$44.13	32.0	100%	$44.89	68.0	100%	$42.56

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
25-00584-00-CH

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Plats and Legals			Coordination and Proj Admin.														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	83.96	72	23.68%	19.89															
ENGINEER 6	72.22				9	100.00%	72.22												
ENGINEER 5	66.33																		
ENGINEER 4	59.92																		
ENGINEER 3	44.86																		
ENGINEER 2	38.43																		
ENGINEER 1	36.19																		
STRUCTURAL 2	80.30																		
STRUCTURAL 1	64.64																		
TECHNICIAN 3	53.91	80	26.32%	14.19															
TECHNICIAN 2	40.23																		
TECHNICIAN 1	32.15																		
INTERN/TEMPORARY	20.20																		
LAND ACQUISITION	53.20																		
SURVEY 2	57.57	8	2.63%	1.52															
SURVEY 1	31.69	144	47.37%	15.01															
ENVIRONMENTAL 3	59.09																		
ENVIRONMENTAL 2	41.61																		
ENVIRONMENTAL 1	27.27																		
ADMINISTRATION 2	54.71																		
ADMINISTRATION 1	31.46																		
TOTALS		304.0	100%	$50.60	9.0	100%	$72.22	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Kane County DOT	GFT Infrastructure, Inc.	Kane	25-00584-00-CH

EXHIBIT D

SUBCONSULTANT SCOPE & COST – RUBINO ENGINEERING, INC.

October 14, 2025

To: Mr. Baldwin
GFT Inc.
121 South 3rd Street
Suite 150
Geneva, IL 60134

Re: Proposal - Geotechnical Exploration
Proposed Burlington and Silver Glen
Improvement Project in Kane County

Proposal No. Q25.550g

Via email: mnbaldwin@gftinc.com

Dear Mr. Baldwin

Rubino Engineering, Inc. (Rubino) is pleased to submit the following proposal to provide geotechnical engineering services for the above referenced project. Rubino received a request for proposal from Mr. Baldwin of GFT Inc. via email on October 6, 2025.

PROJECT UNDERSTANDING

Rubino understands that GFT Inc. has been selected for the Burlington/Silver Glen Intersection Improvement Project. The improvements may include the design of a roundabout, and detention pond.

Information received:

- RFP email from Mr. Baldwin of GFT Inc. on October 6, 2025.
- Drawing – "KDOT-Burlington Silver Glen-Project Limits Map" prepared by GFT



Design Criteria received: none; however prior to report issuance, Rubino will need:

- Boring elevations
- Current Plan and Profile with proposed and existing roadway elevations

Field Services Scope of Services Summary Additional Scope discussion can be found in subsequent pages of this proposal	
Client Notification Needed prior to mobilization	Please notify Rubino if this is needed upon project authorization
Site Access	KDOT Roadway Agricultural field (Damage of field incurred coordinated by others)
Drilling Permit Needs	County
Field Equipment Proposed	Track-mounted Geoprobe Drill Rig
Traffic Control Needs	Flaggers
Boring Location Plan	See below for aerial / KMZ
Soil Sampling Intervals	SPT – 2 ½ ft to 15 feet, 5 ft thereafter
Backfill Needs	Grouting within 10 ft of pavement (County requirements) On borings outside of 10 ft of pavement
Patching	Non-shrink grout within pavement
Site Protection or Restoration included	None
Groundwater Readings	During drilling and upon auger removal
Additional Sampling needed	Extra Sampling for Atterberg + Hydrometer, double jar first 2 samples.

Boring Depths

To obtain data to evaluate subsurface conditions within the proposed development/construction areas. Rubino proposes the drilling scope of work as detailed below:

NUMBER OF BORINGS	NUMBER OF CORES WITH PAVEMENT THICKNESS	DEPTH (FEET BEG*)	LOCATION	SPT SAMPLING INTERVALS	ADDITIONAL GROUNDWATER MEASUREMENTS	SOIL CLASSIFICATION METHOD
2	-	20	Detention Pond	2 ½ ft to 15 ft; 5 ft thereafter	24-hour Reading*	AASHTO
-	8	2	Along existing roadway		--	
9	-	10	Along proposed roadway			
11 Total Borings	**8 Total Cores**	**130**	**Total Lineal Feet**			

**Note transition of color change of soil from brown to gray as applicable*

Should any of the information on which this proposal has been based, including as described above, be inconsistent with the planned construction, Rubino requests to be contacted immediately in order to make any necessary changes to this proposal and scope of work.

SCOPE OF SERVICES DISCUSSION

The following sections outline the scope of services developed based on the information provided by the client and the information listed above in order to provide a geotechnical exploration the planned project. The exploration will be performed in general accordance with both the requested proposal information and Rubino's current understanding of the project.

Site Access

Based on current site topography, surface conditions, and project discussions, Rubino anticipates that the project site will be accessible to track-mounted Geoprobe drilling equipment.

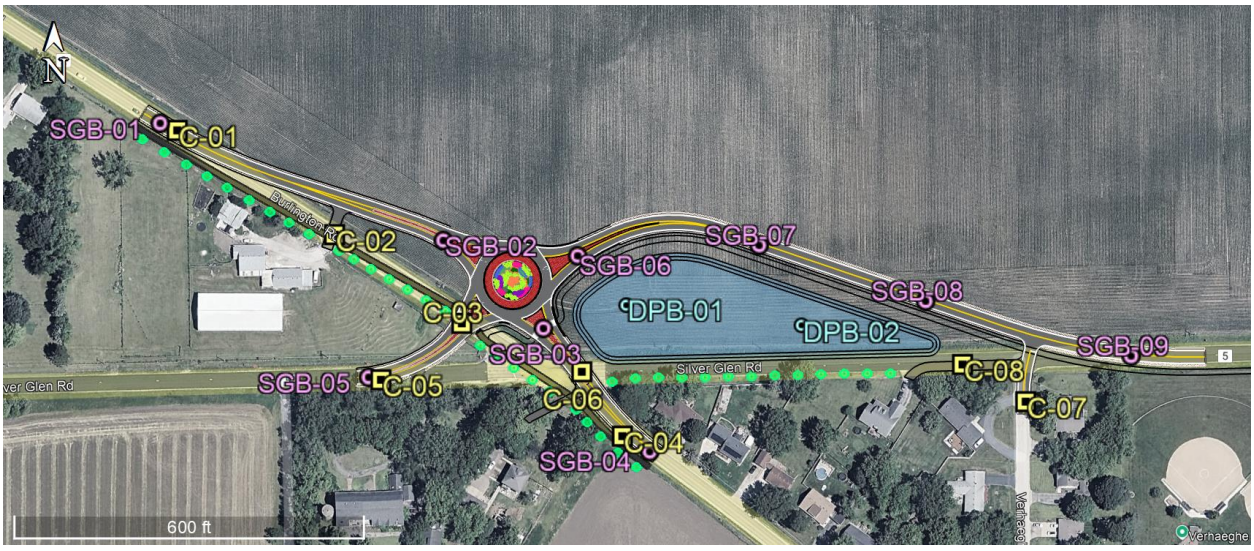
Damage would be expected to occur for borings drilled in the agricultural field, Rubino understand that damage will be paid for by others and that property coordination will

Traffic Control

Rubino anticipates that traffic control will be necessary Rubino will subcontract a traffic control company to provide flaggers.

Boring Locations

The approximate proposed boring locations are shown below. Rubino recommends that the borings be located and surveyed for elevation by others prior to drilling. If the borings cannot be surveyed, Rubino will locate the borings in the field by measuring distances from known, fixed site features.



SPT - Soil Sampling

Soil sampling will include split-barrel samples or thin-walled tube samples on cohesive soils (ASTM D 1587) at 2 ½ - foot intervals to a depth of 15 feet and 5 - foot intervals thereafter, as applicable.

Completion of Borings

Upon completion of drilling, the borings will be backfilled with soil cuttings and capped with similar existing material and/or asphalt cold patch. Some damage to ground surface may result from the drilling operations near the work areas and along ingress/egress pathways. Rubino will attempt to minimize such damage, but no restoration other than backfilling the soil test borings is included.

It should be noted that over time, some settlement may occur in the bore hole. If Rubino is requested to return to the site for the purpose of filling any bore holes that may have settled, additional time and material charges may apply.

Geotechnical Laboratory Testing

The soil samples obtained during the field exploration program will be transported to the laboratory for classification and a limited number of laboratory tests. The nature and extent of the laboratory testing program is at the discretion of Rubino Engineering, Inc. and will depend upon the subsurface conditions encountered during drilling.

Laboratory testing will be performed in accordance with **AASHTO** procedures and may include examination of selected samples to evaluate the soils' index properties and relative strength characteristics.

Based on the proposed quantity of soil borings, anticipated depths, and project type, a list of the anticipated laboratory tests are summarized below.

Laboratory Test	Estimated Quantity	Sample Type
Natural Moisture Content	50	Split spoon
Atterberg Limits	4	Split spoon
Hydrometer	4	Split spoon

ROADWAY GEO REPORT (RGR)

Upon completion of field and laboratory work, Rubino will prepare a roadway geotechnical engineering report (RGR) using the collected data. The report will include the following per the IDOT Geotechnical Manual:

- Cover Sheet and Table of Contents
- Project Description, Location and Scope
- Geology and Pedology
- Field Exploration
- General Subgrade Conditions

- Special Conditions, if applicable
- Construction Monitoring
- Appendices (Supporting Documentation): location map, boring plan and soil profile, boring logs, laboratory test results, SSR Charts, photographs

An electronic copy of the report will be provided. The report will be addressed to GFT Inc..

PROJECT SCHEDULE

Rubino proposes to initiate work on this project within 5 working days after receiving written authorization to proceed and we will follow the schedule below in order to complete the project:

Task	Number of Working Days
Utility clearance and rig mobilization	5 – 10
Field work including site layout and drilling	2
Geo Laboratory Testing	5 – 10
Lab Testing	8 – 12
Geo Reporting	5 - 10

Project schedules can be affected by weather conditions and changes in scope. If the report needs to be delivered by a specific day, please notify us as soon as possible. Preliminary verbal recommendations can be made to appropriate parties upon completion of the field investigation and laboratory testing. Rubino will need to receive a signed copy of this proposal intact prior to mobilizing the drill rig.

UTILITY LOCATE AND OUTSIDE SERVICES

Rubino will coordinate contacting the Utility “One-Call” for public utility clearance prior to the start of drilling activities. It is Rubino’s experience that this service does not mark the locations of privately owned utilities. This proposal is based on privately owned utility locates being coordinated by the owner prior to drill rig mobilization.

FEES

Rubino proposes to charge the fee for performance of the outlined scope of services on a cost-plus fixed fee basis per the attached CECS. Based on the scope of services outlined above, the fee will be $27,815.

Please see the attached fee schedule for additional unit rates for services requested after issuing the geotechnical report (drawing / spec review, scope or site layout change, etc.).

Scope Limitations

Project services do not include a site evaluation to determine the presence or absence of wetlands, hazardous substances, or toxic materials.

Rock coring is not included in the scope of this exploration, therefore, the character and continuity of refusal materials, if encountered, can be determined only with a more comprehensive scope of services. Therefore, the borings will be advanced to the depths referenced above, or to refusal, whichever is shallower.

Boring, sampling and testing requirements are a function of the subsurface conditions encountered. Should conditions be encountered which require a deepening of borings or additional investigation, Rubino will notify you to discuss modifying the outlined scope of services. Additional work beyond the lump-sum fee will not be performed without your prior authorization.

AUTHORIZATION

If this proposal is acceptable to you, Rubino will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. Rubino will proceed with the work upon receipt of authorization.

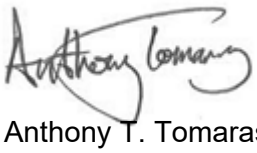
Rubino appreciates the opportunity to offer our services for this project and we look forward to working with your company. Please contact Rubino with questions pertaining to this proposal or requests for additional services.

Respectfully submitted,

RUBINO ENGINEERING, INC.



Michelle A. Lipinski, PE
President
michelle.lipinski@rubinoeng.com



Anthony T. Tomaras, PG
Project Manager
anthony@rubinoeng.com

Prepared By: Anthony Tomaras, PG

RUBINO ENGINEERING, INC. IS:
AN AASHTO-ACCREDITED LABORATORY
IDOT PREQUALIFIED
IDOT DBE-CERTIFIED (100% WOMAN-OWNED)

MAL/file

Attachments: Proposal Acceptance and Data Sheet
Schedule of Services and Fees
General Conditions

**This is an electronic copy. Hard Copies of this proposal are available upon request.

PROPOSAL ACCEPTANCE:

AGREED TO, THIS _____ **DAY OF** _____ **, 202__.**

BY *(please print)*: _____

TITLE: _____

COMPANY: _____

SIGNATURE: _____

PROJECT INFORMATION:

1. Project Name: _____
2. Project Location: _____
3. Your Job No: _____ Purchase Order No.: _____
4. Project Manager: _____ Telephone No.:_____
5. Site Contact:_____ Telephone No.:_____
6. Number and Distribution of Reports:

   ( ) Copies To: _____ ( ) Copies To: _____

   _____ _____

   _____ _____

   Attn: _____ Attn:_____

   Email: _____ **Email:** _____

   ( ) Copies To: _____ ( ) Copies To: _____

   _____ _____

   _____ _____

   Attn: _____ Attn:_____

   Email: _____ **Email:** _____

7. Invoicing Address: _____

   _____

   _____

   Attn: _____

   Email: _____
8. Other Pertinent Information Or Previous Subsurface Information Available:

   _____

   _____

FEE REMARKS

1) All fees and services are provided in accordance with the attached Rubino General Conditions.
2) Unit prices/rates are in effect for 12 months from the date of this proposal and are subject to change without notice thereafter.
3) Overtime rates are applicable for services performed in excess of 8 hours per day Monday through Friday, before 8:00 AM or after 5:00 PM, and for all hours worked on Saturdays, Sundays and holidays. The overtime rate is 1.5 times the applicable hourly rate.
4) All rates are billed on a portal-to-portal basis.
5) Standby time due to delays beyond Rubino's control will be charged at the applicable hourly rate.
6) Transportation and per diem are charged at the applicable rates.
7) Rates involving mileage (including transportation, mobilization, vehicle and trip charges) are subject to change based upon increases in the national average gasoline price.
8) A minimum charge of 4 hours applies to field testing and observation services.
9) Scheduling or cancellation of field testing and observation services is required no less than the working day prior to the date the services are to be performed. Services cancelled without advance and/or inadequate notice will be assessed a minimum charge of 4 hours.
10) For all Rubino services, a project management/engineering review charge will be billed for all reports issued for the scheduling/supervision of personnel and the evaluation/review of data and reports.
11) The minimum billing increment for time is a half hour.
12) A project set-up charge of a minimum of two hours applies to all projects.
13) Professional services rates are exclusive of expert deposition or testimony time.
14) Drilling and field service rates are based on OSHA Level D personnel protection.
15) For sites where drilling is to occur that are not readily accessible to a truck mounted drill rig, rates for rig mobility, site clearing, crew stand-by time, etc. will be charged as applicable.
16) If applicable the prevailing wage fees charged under this agreement will be adjusted if there is any change in the applicable prevailing wage rate established by the Illinois Department of Labor.
17) Services and fees not listed on this schedule may be quoted on request.

Client#: 1171577 RUBINENG

ACORD **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY): 9/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Laurie Cloninger
USI Ins Srvcs LLC Euclid-Prof 2021 Spring Road, Suite 100 Oak Brook, IL 60523 312 442-7200	PHONE (A/C, No, Ext): 630 625-5219 FAX (A/C, No): 610 537-4939 E-MAIL ADDRESS: AEcertificates@usi.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : RLI Insurance Company	13056
INSURER B : Pacific Insurance Company, Limited	10046
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Rubino Engineering, Inc.
425 Shepard Dr
Elgin, IL 60123

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			PSB0003777	09/01/2024	09/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			PSA0001881	09/01/2024	09/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			PSE0002142	09/01/2024	09/01/2025	EACH OCCURRENCE AGGREGATE	$5,000,000 $5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N Y (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		PSW0002789	09/01/2024	09/01/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000
B	Professional Liability			83OH056719924	09/01/2024	09/01/2025	$2,000,000 each claim / $4,000,000 annual aggr.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability is written on a 'claims made' policy form.
Some or all officers are excluded from Workers Compensation coverage.

CERTIFICATE HOLDER
Rubino Engineering, Inc.
425 Shepard Dr.
Elgin, IL 60123

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD
#S46128240/M46082929 DBDZP

GENERAL CONDITIONS

1. PARTIES AND SCOPE OF SERVICES: Rubino Engineering, Inc. shall include said company or its particular division, subsidiary or affiliate performing the services. "Services" means the specific geotechnical, analytical, testing or other service to be performed by Rubino Engineering, Inc. as set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. Additional services ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the services to be done by Rubino Engineering, Inc. If Client is ordering the services on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said services. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of Rubino Engineering, Inc.'s services. Rubino Engineering, Inc. shall have no duty or obligation to any third party greater than that set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. The ordering of services from Rubino Engineering, Inc., or the reliance on any of Rubino Engineering, Inc.'s work, shall constitute acceptance of the terms of Rubino Engineering, Inc.'s proposal and these General Conditions, regardless of the terms of any subsequently issued document.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspection of the site, materials and work performed by Rubino Engineering, Inc. or others to be timely and properly performed in accordance with the plans, specifications and contract documents and Rubino Engineering, Inc.'s recommendations. No claims for loss, damage or injury shall by brought against Rubino Engineering, Inc. by Client or any third party unless all tests and inspections have been so performed and unless Rubino Engineering, Inc.'s recommendations have been followed. Client agrees to indemnify, defend and hold Rubino Engineering, Inc., its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or Rubino Engineering, Inc.'s recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act of omission of Rubino Engineering, Inc., its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF SERVICES: The services set forth in Rubino Engineering, Inc.'s proposal and Client's acceptance will be accomplished in a timely, workmanlike and professional manner by RUBINO ENGINEERING, INC. personnel at the prices quoted. If Rubino Engineering, Inc. is required to delay commencement of the services or if, upon embarking upon its services, Rubino Engineering, Inc. is required to stop or interrupt the progress of its services as a result of changes in the scope of the services requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of Rubino Engineering, Inc., additional charges will be applicable and payable by Client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for Rubino Engineering, Inc. to perform the services. Rubino Engineering, Inc. shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its services or the use of its equipment; however, Rubino Engineering, Inc. has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires Rubino Engineering, Inc. to restore the site to its former condition, upon written request Rubino Engineering, Inc. will perform such additional services as is necessary to do so and Client agrees to pay Rubino Engineering, Inc. for the cost.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that it has advised Rubino Engineering, Inc. of any known or suspected hazardous materials, utility lines and pollutants at any site at which Rubino Engineering, Inc. is to perform services hereunder, and unless Rubino Engineering, Inc. has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits. Rubino Engineering, Inc. may use such information in performing its services and is entitled to rely upon the accuracy and completeness thereof. Client agrees to defend, indemnify and save Rubino Engineering, Inc. harmless from all claims, suits, loses costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to Rubino Engineering, Inc.'s performance of its work and resulting to or caused by contact with subsurface of latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to Rubino Engineering, Inc. by Client and/or by any of Client's subcontractors or sub consultants

6. RESPONSIBILITY: Rubino Engineering, Inc.'s services shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. Rubino Engineering, Inc. shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. Rubino Engineering, Inc.'s services or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Rubino Engineering, Inc. has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of Rubino Engineering, Inc.'s report.

8. PAYMENT: Client shall be invoiced once each month for services performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing with said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay Rubino Engineering, Inc.'s cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. Rubino Engineering, Inc. shall not be bound by any provision or agreement requiring or providing for arbitration or disputes or controversies arising out of this agreement, any provision wherein Rubino Engineering, Inc. waives any rights to a mechanics' lien, or any provision conditioning Rubino Engineering, Inc.'s right to receive payment for its services upon payment to Client by any third party. These General Conditions are notice, where required, that Rubino Engineering, Inc. shall file a lien whenever necessary to collect past due amounts. Release of such lien shall be given only when payment in full has been received for services duly rendered. Failure to make payment within thirty (30) days of invoice shall constitute a release of Rubino Engineering, Inc. from any and all claims which Client may have, whether in tort, contract or otherwise and whether known or unknown at the time.

9. STANDARD OF CARE: RUBINO ENGINEERING, INC.'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, THESE GENERAL CONDITIONS AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, RUBINO ENGINEERING, INC. WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. RUBINO ENGINEERING, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, IN CONNECTION WITH ITS SERVICES PROVIDED AS SET FORTH IN ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, AND THESE GENERAL CONDITIONS. STATEMENTS MADE IN RUBINO ENGINEERING, INC. REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

SHOULD RUBINO ENGINEERING, INC. OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESSED OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON RUBINO ENGINEERING, INC.'S WORK, AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF RUBINO ENGINEERING, INC., ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO $10,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO RUBINO ENGINEERING, INC. FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER AMOUNT IS GREATER.

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT OR OTHERWISE, MAY BE BROUGHT AGAINST RUBINO ENGINEERING, INC., ARISING FROM OR RELATED TO RUBINO ENGINEERING, INC.'S WORK, MORE THAN TWO (2) YEARS AFTER THE CESSATION OF RUBINO ENGINEERING, INC.'S WORK HEREUNDER.

10. INDEMNITY: To the fullest extent permitted by law, Client and Rubino Engineering, Inc. each agree to indemnify the other party and the other party's officers, directors, partners, employees, and representatives, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, subcontractors, or subconsultants in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Rubino Engineering, Inc., they shall be borne by each party in proportion to its negligence.

11. TERMINATION: This Agreement may be terminated by either party upon seven (7) days' prior written notice. In the event of termination, Rubino Engineering, Inc. shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses and for the completion of such services and records as are necessary to place Rubino Engineering, Inc.'s files in order and/or protect its professional reputation. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until Rubino Engineering Inc. has been paid in full all amounts due for services, expenses and other related changes.

12. DISPUTE RESOLUTION: In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Client and Rubino Engineering, Inc. agree to attempt to resolve such disputes in the following manner: 1) The parties agree to attempt to resolve any and all unsettled claims, counterclaims, disputes and other matters in question through direct negotiations between the appropriate representatives of each party; 2) If such negotiations are not fully successful, the parties agree to submit any and all remaining unsettled claims, counterclaims, disputes and other matters in question to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this Agreement.

13. WITNESS FEES: Rubino Engineering, Inc.'s employees shall not be retained as expert witnesses except by separate written agreement. Client agrees to pay Rubino Engineering, Inc.'s legal expenses, administrative costs and fees pursuant to Rubino Engineering, Inc.'s then current fee schedule for Rubino Engineering, Inc. to respond to any subpoena.

14. NO HIRE: Client agrees not to hire Rubino Engineering, Inc.'s employees except through Rubino Engineering, Inc. In the event Client hires a Rubino Engineering, Inc. employee, Client shall pay Rubino Engineering, Inc. an amount equal to one-half of the employee's annualized salary, with Rubino Engineering, Inc. waiving other remedies it may have.

15. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring Rubino Engineering, Inc. to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA, CERCLA, or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA, CERCLA, and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

16. PROVISIONS SEVERABLE: The parties have entered into this agreement in good faith and it is the specific intent of the parties that the terms of the General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

17. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Rubino Engineering, Inc.

Illinois Department of Transportation

Local Public Agency	County	Section Number
Kane County	Kane	

Prime Consultant (Firm) Name	Prepared By	Date
GFT, Inc.	Anthony Tomaras	10/14/2025

Consultant / Subconsultant Name	Job Number
Rubino Engineering, Inc.	Q25.550g

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Drilling, Coring, Lab, and RGR for Burlington and Silver Glen Intersection Improvement Project - Rubino Proposal Q25.550g

PAYROLL ESCALATION TABLE

CONTRACT TERM	18	MONTHS	OVERHEAD RATE	159.87%
START DATE	11/1/2025		COMPLEXITY FACTOR	
RAISE DATE	3/1/2026		% OF RAISE	2.00%
END DATE	4/30/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	11/1/2025	3/1/2026	4	22.22%
1	3/2/2026	3/1/2027	12	68.00%
2	3/2/2027	5/1/2027	2	11.56%

The total escalation = 1.78%

Local Public Agency	County	Section Number
Kane County	Kane	

Consultant / Subconsultant Name	Job Number
Rubino Engineering, Inc.	Q25.550g

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**86.00**
ESCALATION FACTOR	**1.78%**

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Material Tester	$45.24	$46.05
Project Manager / Engineer	$50.56	$51.46
Staff Engineer / Geologist / Soil Scientist	$38.22	$38.90
Laboratory Staff	$32.50	$33.08
Principal	$75.00	$76.34
Driller	$73.10	$74.40

Local Public Agency	County	Section Number
Kane County	Kane	

Consultant / Subconsultant Name	Job Number
Rubino Engineering, Inc.	Q25.550g

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant

Local Public Agency
Kane County

County
Kane

Section Number

Consultant / Subconsultant Name
Rubino Engineering, Inc.

Job Number
Q25.550g

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	5	$65.00	$325.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)	2	$2,800.00	$5,600.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	$1,513.00	$1,513.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Drill Rig Mobilization	In house Direct Cost	2	$700.00	$1,400.00
Drillers	In House Direct Cost	16	$475.00	$7,600.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	**$16,438.00**

Lab Testing	Quanitity		Rate		Total
Moisture Content	50	$	8.90	$	445.00
Atterberg Limits	4	$	89.00	$	356.00
Hydrometer	4	$	178.00	$	712.00
			Grand Total	**$**	**1,513.00**

Local Public Agency
Kane County

County
Kane

Section Number

Consultant / Subconsultant Name
Rubino Engineering, Inc.

Job Number
Q25.550g

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 159.87%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Drilling, Coring, Lab, and Reporting	16,438	86	3,885	6,210	1,282		11,377	40.90%
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Subconsultant DL							$0.00	
Direct Costs Total ===>	$16,438.00						**$16,438.00**	59.10%
TOTALS		86	3,885	6,210	1,282	-	27,815	100.00%

10,095

Local Public Agency
Kane County

County
Kane

Section Number

Consultant / Subconsultant Name
Rubino Engineering, Inc.

Job Number
Q25.550g

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Drilling, Coring, Lab, and Reporting													
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Material Tester	46.05	10.0	11.63%	5.35	10	11.63%	5.35											
Project Manager / Enginee	51.46	14.0	16.28%	8.38	14	16.28%	8.38											
Staff Engineer / Geologist /	38.90	54.0	62.79%	24.43	54	62.79%	24.43											
Laboratory Staff	33.08	0.0																
Principal	76.34	4.0	4.65%	3.55	4	4.65%	3.55											
Driller	74.40	4.0	4.65%	3.46	4	4.65%	3.46											
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TOTALS		86.0	100%	$45.17	86.0	100.00%	$45.17	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Kane County DOT	GFT Infrastructure, Inc.	Kane	25-00584-00-CH

EXHIBIT E
SUBCONSULTANT SCOPE & COST – HUDDLESTON McBRIDE

Women Owned Small Business (WOSB)

Huddleston McBride Services, LLC
Lindsey R. Dixon, President
9504 East Fowler Rd., Rochelle, Il., 61068
Rudy Dixon, Operations, M. 618-559-2260
Email rdixon@huddlestonmcbride.com

PROPOSAL

S. Brent Pottorff
GFT, Inc.
1475 E. Woodfield Rd., Suite 600
Schaumburg, IL 60173

Date :	**October 7, 2025**
Prop :	**25668**
Terms:	**Net 30 Days**
Proposal Expiration:	**30 days**

>> **RE: LAND DRAINAGE INVESTIGATION SERVICES PROPOSAL**

LOCATION: Burlington Rd & Silver Glen Rd (4,400 LF of Existing Roadway & 20± Acres Farm Land)

Thank you for the opportunity to submit the attached Mainline Drain Tile Investigation *Letter of Agreement* for your consideration.

Following is a brief summary outlining investigation services which shall be completed in accordance with Kane County typical standards and procedures for the subject property located at Sections 3, 4, 9 & 10, Campton Township, Kane County, IL.

This investigation will be limited to the mapping of all mainline and sub-main collectors, and will include local lateral / feeder drain tiles only when encountered at slit trench or hand probe transect locations. Huddleston McBride Drainage Co. shall not be responsible for crop damage, all excavated investigation trenches will be backfilled and slightly mounded to allow for natural settlement.

I. SCOPE OF WORK

***FIELD INVESTIGATION PROCEDURES*:**

Field reconnaissance and record research[1] work will be completed in efforts to identify all areas which are typical to installation of existing drain tile. Existing features such as soils, watertable, topographical elevations, surface channels, depressions, wetlands and natural drainage ingress and egress locations are considered.

Following field review, investigation areas are staked and slit trenched or hand probed to verify existence of drain tile. All existing drain tiles encountered during the investigation procedure are logged on field mapping and repaired to their original state according to U.S.D.A. Natural Resource Conservation Service construction repair practices. Following specific point locations, drain tile routes are located by surface probing or electronic detection and field staked at 50' intervals including cut stakes for invert elevations where requested. Any existing drain tile not encountered during slit trenching or probe transect procedures will remain unknown.

[1]Huddleston Mcbride Land Drainage Co., (Illinois Professional Design Firm. Lic no. 184008000-0002) owns, maintains and will access an extensive electronic record system of Will County Existing Agricultural Drain Tile Historic Mapping Records. This mapping system has been based upon geographic parcel location including record information from Huddleston-Mcbride Land Drainage Co.(1975) , Cooprider Farm Drainage Co. (1930), Elbridge F. Ball & Sons, (drainage engr.) Survey notes (1940), Countryside Drainage (2009). These record files include historic farm parcel notes, active / inactive drainage district maps and documents, conservation resource mapping, agricultural drain tile contractor records, aerial photo delineation, S.C.S./ N.R.C.S design notes and soil maps, typical drain tile investigation reports, record construction drawings, and land owner sketch drawings.

RECORD MAPPING AND REPORT:

Record mapping shall be performed according to typical civil engineering mapping standards. It will be the responsibility of the developer to furnish one ACAD (version 2013 or 2024 .dwg) computer data file of the investigation area including mapped topography, easements, right-of-ways, wetland delineation areas and property boundary limits.

All existing drain tile routes will be located in the field by GPS location systems *(<1m., Illinois State Plane East NAD 83)* and recorded on final plans. Our field staking process will include pipe invert cut stakes at all perimeter locations, strategic interior locations and 50' interval pin flagging along tile routes for electronic survey location by the project engineer if deemed necessary. It will be the responsibility of the project engineer to survey drain tile location/elevation staking pertinent to final improvement design.

Final drain tile mapping will be computer drafted on a base map including recent color digital aerial photography, topography and project limits. Mapped information will include the location of all existing drain tile routes and applicable drainage findings encountered during the field investigation process. A field report shall be attached to the plan containing evaluation information including size, flow, system effectiveness, restrictive siltation, pipe invert to ground surface depth, pipe type / quality, system classification and specific field notes.

After completion of the investigation report it will be our responsibility to obtain final existing drain tile investigation mapping and report approval and acceptance by Kane County Planning and Development technical staff and applicable engineering review agencies.

II. Proposed Service Description:

The intent of this proposal is to provide existing drain tile location, consulting and GPS survey mapping services in regard with typical existing drain tile investigation standards and in accordance with Kane County Stormwater Ordinance Standards, located at Burlington Rd & Silver Glen Rd (4,400 LF of Existing Roadway & 20± Acres Farm Land) , Sections 3, 4, 9 & 10, Campton Township, Kane County, IL.

III. Proposed Services Cost:	Qty.	Cost	Amount
[1]Drainage Investigation and Repair Crew (5 days) (field survey services including all excavation equipment and labor)	1 ea.	20,800.00	20,800.00
[4] Project Consulting Services Hour Basis (GPS field survey, staking, and record plans on state plane)	14 hrs	200.00	2,800.00
[5] Heavy Equipment Transport Hour basis, (90 miles, round trip, 2 units) (including DOT permits, electronic logs, licenses and fees)	2 hrs	295.00	590.00
[6] Travel cost for crew lodging (overnight expenses and lodging, 6-man crew)	0 days	780.00	0.00
			0.00
Proposed Materials Cost:			
All materials incidental to labor cost			0.00

[1] **Drainage Investigation and Repair Crew Hour Basis ;** is calculated on an hourly basis of $520.00 including a full (6 man) drainage tile investigation/ repair crew consisting of ground man laborers, (1 or 2) 4-wheel drive loader backhoe w/ operator, (1)- kobelco wide track mid-class excavator w/ operator, kobota ATV, electronic and manual investigation equipment, pipeline video equipment, incidental pipe repair materials, field staking materials, field supervision and miscellaneous support equipment including pumps, probes, and other necessary tools. Daily hours are computed by home port to home port.

[4] **Project Consulting Services Hour Basis ;** *(T.L. Huddleston / R Dixon)* is calculated on an hourly basis of $200.00 including initial project assessment, client consultation, site meetings, Utility locations, GPS land surveying , existing conditions research, project planning, record mapping w/ plots and project supervision.

[5] **Heavy Equipment Transport Hour basis;** - is calculated on an hourly basis of $ 295.00 including heavy equipment loading transport including all IDOT and Local transportation permits, licenses and fees, and electronics log system requirements.

Travel cost for crew lodging, long haul mobilization, overnight materials trips and expenses will be at $780.00 (based on 6-man crew)

TOTAL LUMP SUM CHARGES INCLUDING ALL MATERIALS AND SERVICES	**$24,190.00**

An invoice will be presented following the completion of the work and will be due and payable thirty (30) days after the invoice date. Any late payments made will be subject to the interest rate of 1 ½% per month on the entire principal amount of the money owed for the period from the date it becomes due and payable through the period of time in which it is paid.

IV. LIMITS OF LIABILITY

Any breach on the part of either party shall be limited to liability in an amount not to exceed the contract price of services associated with this drain tile investigation proposal.

Should the terms of this letter of agreement meet with your approval, please execute below and return one original.

Thank you for considering our proposal, we look forward to an opportunity to assist you with the development of this project.

Respectfully Submitted,

Lindsey R. Dixon

Lindsey R. Dixon, President
Huddleston McBride Services, LLC

ABOVE LETTER OF AGREEMENT ACCEPTED THIS_____DAY _____2025.

BY: _____
PRINTED NAME / TITLE

_____
SIGNATURE

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Kane County DOT	GFT Infrastructure, Inc.	Kane	25-00584-00-CH

EXHIBIT F

DISCLOSURE FORMS

EXHIBIT "C"

PREVAILING WAGE RATES

It is the policy of the State of Illinois as declared in the Illinois Prevailing Wage Act (820 ILCS 130/1 *et seq*.) "that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works".

CONSULTANT agrees to pay, when applicable, the current Illinois Department of Labor Prevailing Wage Rates for all County of Kane projects. Current prevailing wage rates are available from the Illinois Department of Labor at their website: http://www.state.il.us/agency/idol/rates/rates.HTM.

Prevailing wage rates are subject to revision monthly. CONSULTANT acknowledges its responsibility for payment of any applicable future adjustment thereof.

CONSULTANT further acknowledges its responsibility to notify any sub-consultant of the applicability of the Prevailing Wage Act to this Project.

When requested, CONSULTANT agrees to provide the Kane County Division of Transportation "certified payrolls" as required by the Prevailing Wage Act

GFT Infrastructure, Inc.
Company Name

_____
Signature of Officer of Company

_____
Title

_____
Date

October 24, 2025

Timothy Keovongsak
Director of Purchasing
Kane County Government Center
Purchasing Department, Building A
719 South Batavia Avenue
Geneva, IL 60134

Reference: Contractor Disclosure
Kane County Code, Art. III, Div 3, Sec. 2-211
Burlington Road at Silver Glen Road Intersection Improvement
Section No. 25-00584-00-CH

To Whom it May Concern,

In compliance with Kane County Code referenced above, this letter will serve as our disclosure of:

1. GFT Infrastructure, Inc. has not made any campaign contributions in the last 12 months to any current county officer or countywide elected officer.

2. A. Individuals/entities having more than 5% ownership of shares in GFT Infrastructure, Inc. as of October 1, 2025:

Shareholder Name	Address	% of Ownership
OSP Gannett Purchaser LLC	251 Little Falls Dr. Wilmington, Delaware 19808	100%

   B. GFT Infrastructure, Inc. is not represented by or employing a lobbyist who is or will have contact with County employees or officials.

   C. A statement under oath that GFT Infrastructure, Inc. has withheld no disclosure as to economic interest in the undertaking nor reserved any information, data or plan as to the intended use or purpose for which it seeks County Board or other county agency action.

3. All disclosures within this document are current and up to date and will be up to date.

Grace L. Dynio

Officer

Friday, October 24, 2025

Date

Principal | Senior Vice President

Title

Subscribed and sworn on 24th day of October, 2025.

Robyn S. Markley

Notary Public

OFFICIAL SEAL
ROBYN S MARKLEY
Notary Public, State of Illinois
Commission No. 980409
My Commission Expires
October 30, 2027

GFT

Ingenuity That Shapes Lives™

Familial Relationship Disclosure

As of October 24, 2025, GFT, to the best of our knowledge the Owners, Officers or Executives do not have familial relationship with any County Elected Official or County Department Director within the last 12 month period.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, if the vendor, for the contracts greater than $30,000 fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

Steve L. Dynis

Officer

Friday, October 24, 2025

Date

Principal | Senior Vice President

Title

Subscribed and sworn this 24th day of October, 2025.

Robyn S. Markley

Notary Public

OFFICIAL SEAL
ROBYN S MARKLEY
Notary Public, State of Illinois
Commission No. 980409
My Commission Expires
October 30, 2027

Burlington at Silver Glen Intersection Improvement

25-00584-00-CH



STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1389

APPROVING ACQUISITION OF REAL PROPERTY FOR RANDALL ROAD AT HOPPS ROAD INTERSECTION AND CNRR GRADE SEPARATION IMPROVEMENT, KANE COUNTY SECTION NO. 19-00511-00-CH, PARCEL NO. 0007

WHEREAS, the County of Kane (County) is authorized pursuant to the Illinois Compiled Statutes, 605 ILCS 5/5-801 (2020), to acquire real property for highway purposes by negotiated purchase; and

WHEREAS, the County has developed right-of-way plans for Kane County Highway No. 34 ("Randall Road") at Hopps Road for a proposed improvement, more particularly described as Kane County Sec. No. 19-00511-00-CH (hereinafter the "Project"); and

WHEREAS, the Project right-of-way plans require the acquisition of Project Parcel No. 0007, in fee simple; and

WHEREAS, The Fox Ridge Homeowners Association, the property owner of Parcel No. 0007 which is legally described in the Acquisition Agreement attached hereto and designated as Exhibit "A" (a copy of which is on file in the office of the Kane County Clerk), has agreed to sell the parcel for the sum of Seventy-Three Thousand Nine Hundred Dollars ($73,900.00). The Fox Ridge Homeowners Association, the property owner of Parcel No. 0007 and the County have mutually agreed thereto pursuant to the terms set forth in the Acquisition Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the County of Kane accept the offer of The Fox Ridge Homeowners Association, the Property Owner of Parcel No. 0007, in the amount of Seventy-Three Thousand Nine Hundred Dollars ($73,900.00) and the Chairman of the Kane County Board is hereby authorized and directed to execute the Acquisition Agreement and any associated documents consistent with the aforementioned acquisition.

Line Item: 302.520.522.74010
Line Item Description: Highway Right of Way
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving Acquisition of Real Property for Randall Road at Hopps Road Intersection and CNRR Grade Separation Improvement, Kane County Section No. 19-00511-00-CH, Parcel 0007

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, 630.406.7170

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $73,900.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Right of way acquisition associated with the proposed Randall Road at Hopps Road intersection and CNRR grade separated improvement is required from The Fox Ridge Homeowners Associaton:

0007 0.531 acres

The appraisal indicates the value of the take to be $73,900.00.

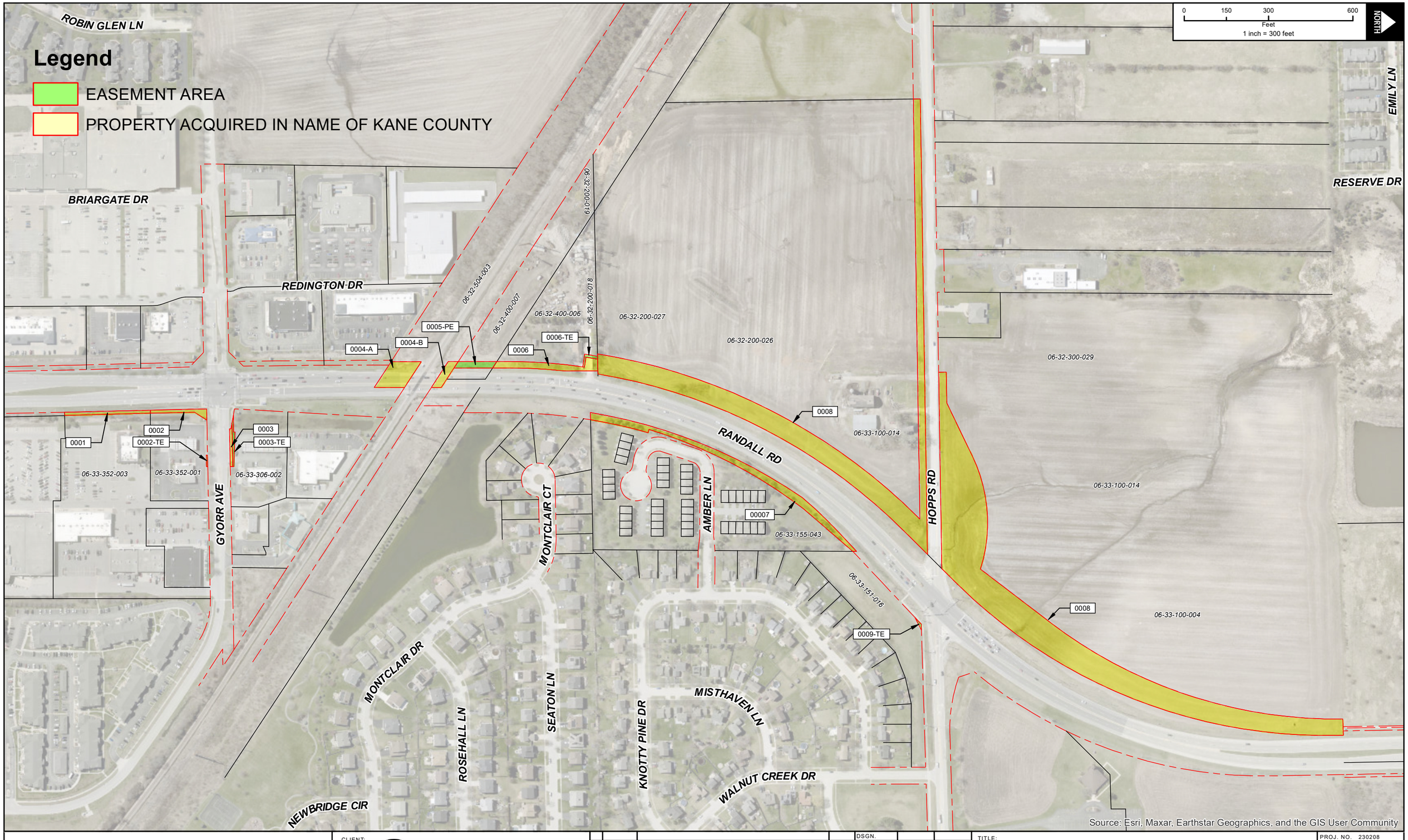
Exhibit “A”

0007

That part of Lot “A” in Fox Ridge Townhomes Subdivision, being a subdivision in the Northwest Quarter of Section 33, Township 41 North, Range 8 East of the Third Principal Meridian, according to the plat thereof recorded October 19, 1998 as document no. 98K096197 in Kane County, Illinois, bearings and distances based on the Illinois State Plane Coordinate System, East Zone, NAD 83 (2011 Adjustment), with a combined scale factor of 0.9999369004, being described as follows:

Beginning at the southwest corner of said Lot “A”; thence northerly along the westerly line of said Lot “A”, said westerly line also being the easterly right-of-way line of Randall Road (A.K.A. County Highway 34) and being a 1,870.08 foot radius curve, concave southwesterly an arc distance of 819.75 feet (820.44 feet and 820.45 feet record) the chord bears North 21 degrees 52 minutes 55 seconds East, 813.20 feet to a point on a 1,597.28 foot radius curve (1,597.28 feet and 1,590.54 feet record), concave southwesterly; thence northerly along said curve and westerly line 175.78 feet (175.96 feet and 172.58 feet record) the chord bears North 43 degrees 36 minutes 14 seconds East, 175.69 feet; thence North 46 degrees 45 minutes 24 seconds East, 95.81 feet (94.10 feet and 94.65 feet record) to the northeast corner of said Lot “A”; thence South 00 degrees 22 minutes 14 seconds West, 13.78 feet along the east line of said Lot “A”; thence South 40 degrees 45 minutes 53 seconds West, 231.44 feet (13.78 feet record) to a point on a 1,754.00 foot radius curve, concave southwesterly; thence southerly along said curve 621.57 feet (the chord bears south 27 degrees 13 minutes 55 seconds West, 618.32 feet); thence South 74 degrees 00 minutes 44 seconds East, 12.25 feet to a point on a 1,845.08 foot radius curve, concave westerly; thence southerly along said curve 210.00 feet (the chord bears south 12 degrees 43 minutes 38 seconds West, 209.89 feet) to a point on the south line of said Lot “A”; thence South 88 degrees 55 minutes 06 seconds West, 25.42 feet along said south line to the point of beginning.

Said parcel containing 0.531 acres, more or less.



CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

CLIENT: Illinois Department of Transportation

NO.	DATE	NATURE OF REVISION	CHKD.

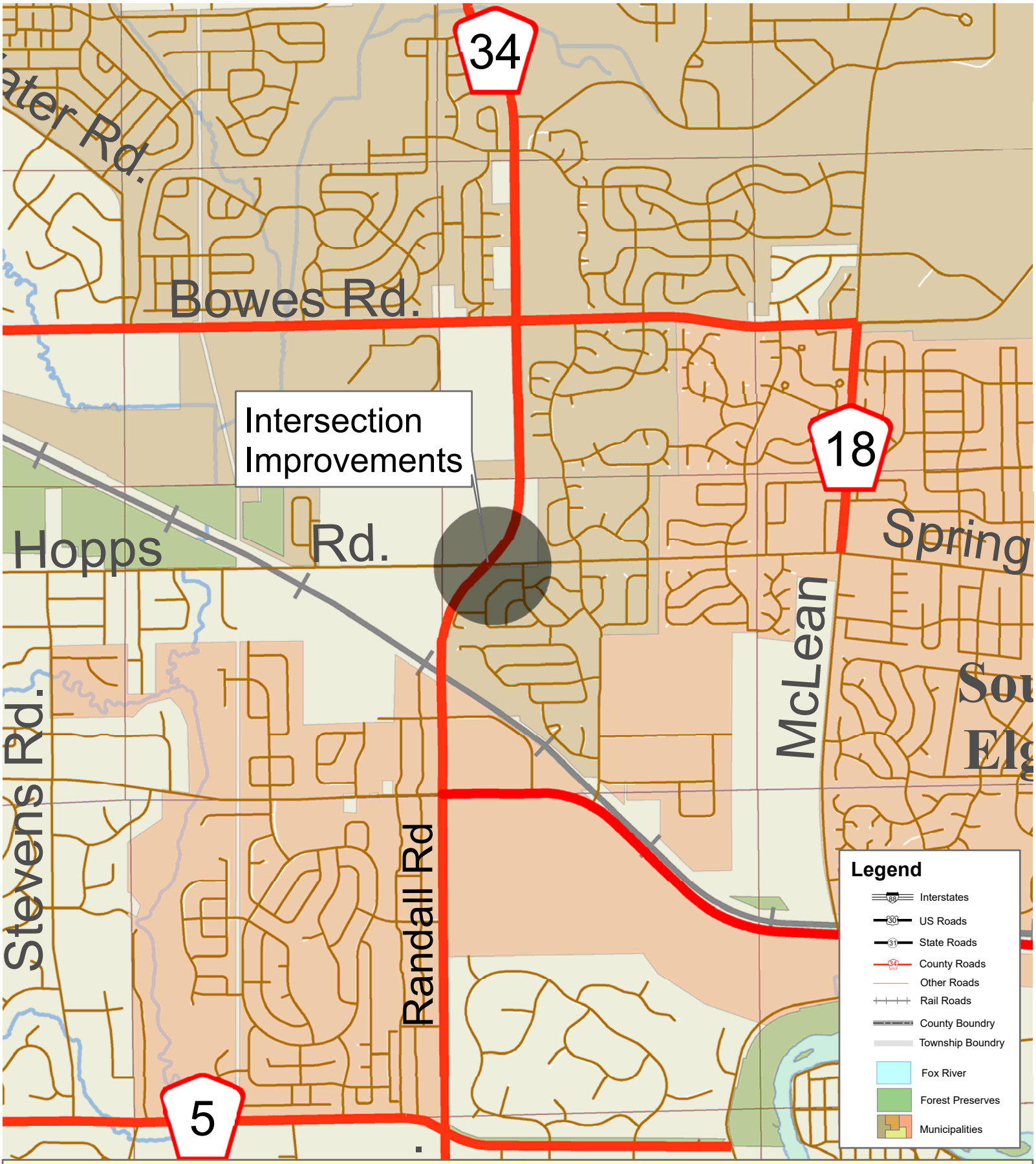
DSGN.	
DWN:	DRW
CHKD.	
SCALE:	1:3,600
MODEL:	ArcGIS 10.6
PLOT DATE	9/13/2024
FILE NAME	ROW Acquistion Exhibit
PATH	N:\Kane County\230208\GIS\Exhibits\ROW Acquistion Exhibit.mxd

TITLE:

RIGHT-OF-WAY ACQUISTION EXHIBIT

RANDALL ROAD & HOPPS ROAD

PROJ. NO.	230208
DATE:	09/13/2024
SHEET	0 OF 0
DRAWING NO.	EXH 578



Section Number 19-00511-00-CH
Randall Road at Hopps Road
Intersection Improvements

0 500 1,000 2,000 3,000 4,000 Feet

0 1 Miles

N
W E
S

KANE COUNTY Division of Transportation

579

M:\DotserverD\USERS\Shared File System\GIS\Projects\Press Releases\Randall Road\Randall Rd at Hopps RdIntersection Improvements loc map

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1181

APPROVING COUNTY BOARD PERSONAL EXPENSE VOUCHER REIMBURSEMENT REQUEST

WHEREAS, in accordance with the Local Government Travel Expense Control Act, 50 ILCS 150/1 et seq., all reimbursements for travel, meals and lodging of County Board Members and County Board Chairman must be approved by a roll call vote of the County Board; and

WHEREAS, such reimbursement requests should be advanced through the Finance and Budget Committee and Executive Committee before submission to the County Board for approval by roll call vote; and

WHEREAS, the following reimbursements have been requested by Corinne Pierog, and applicable documentation is included for review:

Mileage	88 miles	$61.60
Tolls		$ 6.00
Parking		$61.00
		$128.60

NOW, THEREFORE, BE IT RESOLVED that the above requests for travel, meals and/or lodging are approved by roll call vote at the next applicable County Board meeting.

Passed by the Kane County Board on December 9, 2025.

_____ _____

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving County Board Personal Expense Voucher Reimbursement Request

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Jane Tallitsch, 630.232.5931

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $128.60
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Per Resolution 17-30, that amended the Kane County Financial Policy in accordance with the Local Government Travel Expense Control Act, 50 ILCS 150/1 et seq., all reimbursements for travel, meals, and lodging of County Board Members & County Board Chairman must be approved by a roll call vote at County Board.

This reimbursement is for Madam Chairman Corinne Pierog.

Kane County
Personal Expense Voucher

First Name and Last Name: Corinne Pierog

Address: 467 S. Jefferson Street

City: Batavia State: IL Zip Code: 60510

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/19/2025	CMAP-Council of County Board Chairs Meeting-Mileage, Parking, and Tolls	88	$61.60	$61.00			$6.00
	Total:	88	$61.60	$61.00			$6.00

Expense Total: $128.60

Signature

9/23/25
Current Date

Approved By

9/23/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Department

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☐	☑
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept.

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		
Office Supplies	60000		
Operating Supplies	60010		
Conference & Meetings	53106		$128.60
(Mileage, Parking, Tolls)			
		Expense Total	$128.60

Chicago Metropolitan
Agency for Planning

433 West Van Buren Street
Suite 450
Chicago, IL 60607

312-454-0400
cmap.illinois.gov

Council of County Board Chairs Agenda

Friday, September 19th | 9:30am

Old Post Office
433 W. Van Buren St. Suite 450

1. Welcome and introductory remarks **9:30am**
CMAP Executive Director Erin Aleman will offer welcome remarks.

2. State and regional climate activities **9:40am**
IEPA Director James Jennings will provide an update on how federal funding is impacting state climate and environmental activities and will discuss opportunities for collaboration with county partners. CMAP will offer an update on regional climate action planning.

3. Regional economic development **10:00am**
Phil Clement, President and CEO of World Business Chicago, and Kevin Considine, President and CEO of Lake County Partners, will discuss work to prepare for the next phase of the Greater Chicagoland Economic Partnership.

4. Other business **10:30am**

5. ISACo legislative update **10:35am**
Joe McCoy, Executive Director of the Illinois State Association of Counties, will provide a legislative update in-person.

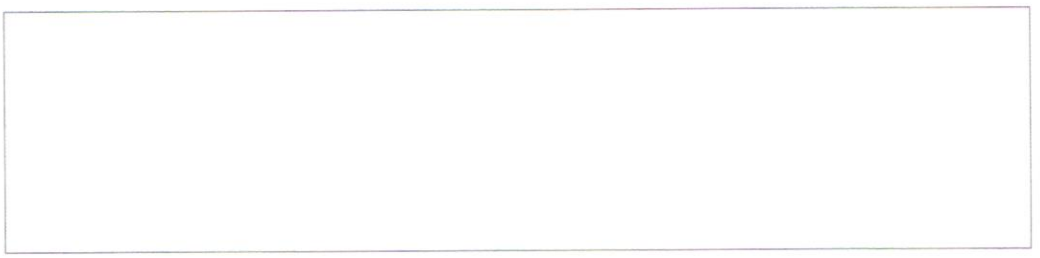
CMAP will reach out to solicit availability for 2026 meetings later this year.

Members:
____Toni Preckwinkle (Cook) ____Deb Conroy (DuPage) ____Sandy Hart (Lake)
____Corinne Pierog (Kane) ____Scott Gengler (Kendall) ____Michael Buehler (McHenry)
____Jennifer Bertino-Tarrant (Will)

bing maps

A 719 S Batavia Ave, Geneva, IL 60134
B 433 W Van Buren St, Chicago, IL 60607

59 min , 44.5 miles
Moderate traffic (11 min delay)
Via I-88 E, I-290 E
· Toll on route



A 719 S Batavia Ave, Geneva, IL 60134

↑	1.	Leave from **Kane County Rd**	233 ft
↰	2.	Turn left onto **Kane County Rd**	285 ft
↰	3.	Turn left onto **S Batavia Ave/IL-31**	0.2 mi
↑	4.	Follow **S Batavia Ave/IL-31** toward **Chicago**	6.0 mi
↱	5.	Turn right onto **Illinois State Route 56/IL-56** toward **Chicago** • *Toll road*	0.1 mi
↱	6.	Take the right exit onto **Interstate Highway 88 E/I-88 E** toward **Chicago**	0.3 mi
↑	7.	Take the **I-88 E** freeway	0.6 mi
↑	8.	Keep left at **Interstate Highway 88 E/I-88 E** toward **I-PASS ONLY**	0.6 mi
↑	9.	Follow **Interstate Highway 88 E/I-88 E**	16.6 mi, 14 min
↑	10.	Keep straight on at **Interstate Highway 88 E/I-88 E**	0.6 mi
↑	11.	Follow **Interstate Highway 88 E/I-88 E** toward **Chicago**	3.0 mi
↑	12.	Keep left at **Interstate Highway 88 E/I-88 E** toward **Chicago**	1.1 mi
↑	13.	Keep left at **Interstate Highway 88 E/I-88 E** toward **Chicago**	0.4 mi
↑	14.	Follow **Interstate Highway 88 E/I-88 E** toward **Canal St**	14.5 mi, 23 min

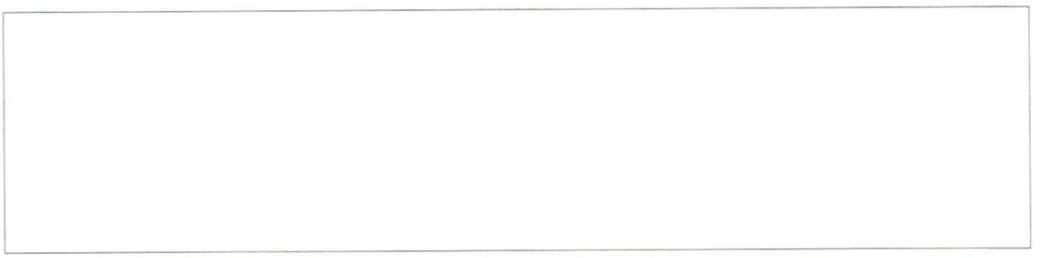
↱	15. Take the right exit onto **S Canal St** toward **Canal St**	0.2 mi
↰	16. Turn left onto **W Harrison St**	492 ft
	17. You have arrived	361 ft
	18. You have arrived	

B 433 W Van Buren St, Chicago, IL 60607

bing maps

A 433 W Van Buren St, Chicago, IL 60607
B 719 S Batavia Ave, Geneva, IL 60134

1 hr 13 min, 43.5 miles
Heavy traffic (24 min delay)
Via I-290 W, I-88 W
· Toll on route



A 433 W Van Buren St, Chicago, IL 60607

↑	1.	Leave from **W Harrison St**	361 ft
↱	2.	Turn right onto **W Harrison St**	1.0 mi
↱	3.	Turn right onto **S Racine Ave**	0.2 mi
↰	4.	Turn left onto **Interstate Highway 290 W/I-290 W**	0.2 mi
↑	5.	Take the **I-290 W** freeway	328 ft
↑	6.	Follow **Interstate Highway 290 W/I-290 W** toward **Aurora**	12.6 mi, 30 min
↖	7.	Bear left at **Interstate Highway 88 W/I-88 W** toward **Aurora** • *Toll road*	1.9 mi
↑	8.	Keep straight on at **Interstate Highway 88 W/I-88 W**	1.1 mi
↑	9.	Follow **Interstate Highway 88 W/I-88 W** toward **Aurora**	18.3 mi, 16 min
↱	10.	Take exit **119B** on the right onto **N Farnsworth Ave**	1.2 mi
↑	11.	Keep straight on at **Kirk Rd**	0.2 mi
↑	12.	Follow **Kirk Rd**	3.7 mi
↰	13.	Turn left onto **E Fabyan Pkwy**	1.8 mi
↱	14.	Turn right onto **S Batavia Ave/IL-31**	1.2 mi

↱	15. Turn right onto **Kane County Rd**	190 ft
↱	16. Turn right onto **Kane County Rd**	456 ft
	17. You have arrived at **Kane County Rd**	

B **719 S Batavia Ave, Geneva, IL 60134**

CH616: Traders Self Park
326 S Wells St

Chicago, IL 60606

RECEIPT

Ticket Number	25f5dcda-029b-4ff
License Plate	DE32363
Entry	09/19/2025 09:37:21 AM
Exit	09/19/2025 02:20:20 PM
Your Stay	0d 4h 43m

Total Parking	$61.00
Balance Due	**$61.00**

Amount Paid	
On Card	**$61.00**
Card Type	**4007**
Transaction ID	American Express
	126318043

Subtotal	$61.00
Total Fee	**$61.00**

Thank you

Parking

Step 1

Entry Point

I-88 EB: Illinois 56 from U.S

Exit Point

I-88 EB Exit: I-290

Vehicle Class

Auto / Motorcycle (2 Axles

Time

All Times

Step 2

GET ROUTE

CLEAR

PLAZA NAME	TOLL
Aurora Toll Plaza	$1.50
Meyers Road Toll Plaza	$1.50
TOTAL	$3.00

Step 1

Entry Point

I-88 WB Entry: I-290

Exit Point

I-88 WB: Illinois 31

Vehicle Class

Auto / Motorcycle (2 Axles

Time

All Times

Step 2

GET ROUTE

CLEAR

PLAZA NAME	TOLL
York Road Toll Plaza	$1.50
Aurora Toll Plaza	$1.50
TOTAL	$3.00

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1451

AUTHORIZING KANE-ELGIN HOME CONSORTIUM AFFORDABLE HOUSING FUND PROGRAM YEAR 2025 PROJECTS

WHEREAS, Kane County Board No. 04-06 established the Kane-Elgin HOME Consortium; and

WHEREAS, said program, funded by the U.S. Department of Housing and Urban Development (HUD) and U.S. Department of Treasury (Treasury), is to be implemented in a manner consistent with the priorities and strategies identified in the local jurisdiction's Housing and Community Development Consolidated Plan; and

WHEREAS, the County's Consolidated Plan, which covers a five-year period including Program Years 2025 through 2029, including the Program Year 2025 budget, was approved by the Kane County Board with the passage of Resolution No. 25-266; and

WHEREAS, said plan must be updated periodically to identify priorities and objectives for each program year, and to include programs and projects that will be undertaken with funds awarded by HUD and Treasury; and

WHEREAS, the County was notified that it will receive various Federal funding awards during Program Year 2025; and

WHEREAS, the County's 2025-2029 Consolidated Plan approved by the Kane County Board authorizes the Kane-Elgin HOME Commission to allocate funds from the Affordable Housing Fund; and

WHEREAS, the total funding available in the Affordable Housing Fund for Program Year 2024 totaled $4,005,189; and

WHEREAS, the Kane-Elgin HOME Commission received and reviewed 5 applications from various affordable housing development entities and the County's administrative expenses; and

WHEREAS, the Kane-Elgin HOME Commission at their meeting on November 20, 2025, recommended funding for 5 projects for a total dollar amount $2,919,150.42 as detailed in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman of the Kane County Board and/or the Director of the Development & Community Services Department are hereby authorized to execute development agreements and any other documents required to effectuate mortgages and promissory notes for the projects listed in Attachment A subject to review and advisement by the Kane County State's Attorney and to

be in compliance with all State and Federal regulations.

Passed by the Kane County Board on December 9, 2025.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

ATTACHMENT A

AUTHORIZING KANE-ELGIN HOME CONSORTIUM
AFFORDABLE HOUSING FUND PROGRAM YEAR 2025 PROJECTS

Funding Recommendations
(Approved by Kane-Elgin HOME Commission on 11-20-2025)

Needs Category	Project/Program	Funding Sources	TOTAL
Rental Housing	Woda Cooper (Starville Manor) Affordable Senior Housing in the Village of Carpentersville	HOME	$500,000.00
Homebuyer	Spillane & Sons (Locations TBD)	HOME: $501,129.31 Kane CDBG: $712,615.86 Elgin CDBG: $361,995.62 St. Charles Housing Trust Fund: $136,048.83	$1,711,789.62
Homebuyer	Habitat for Humanity (two properties in the City of Elgin)	HOME: $138,000.00 Elgin CDBG: $37,000.00	$175,000.00
Homebuyer	HCI (locations TBD)	HOME: $327,290.00 Elgin CDBG: $122,710.00	$450,000.00
Administration	Program Administration Kane County Development & Community Services Department	HOME	$82,360.80
Grand Totals			**$2,919,150.42**

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Kane-Elgin HOME Consortium Affordable Housing Fund Program Year 2025 Projects

Committee Flow:
Executive Committee, County Board

Contact:
Mark VanKerkhoff, 630.232.3451

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $2,919,150.42
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? No	

Summary:

This resolution approves Affordable Housing Fund Projects recommended by the Kane-Elgin HOME Commission for Program Year 2025. Their recommendations include using $2,919,150.42 in funds combined from HOME, Kane County CDBG, Elgin CDBG, and St. Charles Housing Trust funds. The resolution also authorizes the Chairman of the Kane County Board and/or the Director of the Development & Community Services Department to execute development agreements and any other documents required to effectuate mortgages and promissory notes for the projects subject to review and advisement by the Kane County State's Attorney and to be in compliance with all State and Federal regulations.

KANE COUNTY AFFORDABLE HOUSING FUND
STAFF REPORT AND FUNDING RECOMMENDATION
November 20, 2025

Applicant/Project Summary

Developer Name:	Woda Cooper Development, Inc.			
Organizational Type:	For-Profit Organization			
Project Name:	Starville Manor			
Location:	6850 Huntley Road, Carpentersville			
Project Type:	New Construction – Rental			
Description:	Starville Manor will be a 50-unit, age-restricted (55+) apartment building on Huntley Road near Randall Road on Carpentersville's west side. The three-story elevator building will have a mix of one- and two-bedroom units.			
Unit Mix:	**Unit Size**	**Affordable Units**	**Market Rate Units**	**Total Units**
	1 Bedroom	38	0	38
	2 Bedroom	12	0	12
	Total	**50**	**0**	**50**
Income Targeting:	18 units @ 30% AMI; 13 units @ 60% AMI; and 19 units @ 80% AMI			
Proposed Affordability Period:	20-year minimum required for new construction.			
Budget Summary:	Funds from Other Sources:		$18,453,639.00	(97.4% of TDC)
	Affordable Housing Funds Requested:		**$500,000.00**	**(2.6% of TDC)**
	Total Development Cost (TDC):		$18,953,639.00	

Responsiveness to AHF Evaluation Criteria

● Excellent ◉ Good ⊙ Fair ○ Poor

EVALUATION CRITERIA	RATING	STAFF COMMENTS
Financial Underwriting		
Proposals must demonstrate that the project is not "economically feasible" without program assistance, and evidence of financial ability to implement project must be provided.	◉	The applicant's development budget is reasonable, and the project's operating proforma satisfies the Consortium's underwriting parameters. While 97.5% of funding necessary to complete the project is expected to come from other sources, very little of said funds have been approved/committed to the project. However, developer has a solid track record of securing tax credits and other public-sector financing.
Developer Qualifications		
Consideration will be given to the development team's qualifications to develop (or redevelop) high-quality affordable housing, especially in the Kane County market area. Further, specific detail related to the qualifications and	●	The development team is very well qualified to undertake and manage the proposed project. Currently the applicant has properties in 17 states, including five projects in Illinois that are either completed or nearing completion. (The five projects are located in Belleville,

experience of the individual(s) identified as project manager(s) will be evaluated.		Breeze, Champaign, and Oswego.) All five were financed (in part) with Low Income Housing Tax Credits from IHDA.
Experience		
Consideration will be given to the developer's track record of completing projects on time and within budget and their experience working with Federal funding (NSP, HOME, CDBG, etc.)	●	The developer has successfully undertaken many projects financed with Low Income Housing Tax Credits, and other federal/state housing financing sources (including those administered by IHDA). Champaign provided HOME financing to Woda Cooper for one of their recent projects and was very complimentary of the developer's work.
Capacity		
Consideration will be given to the developer's capacity (including anticipated workload), the project's readiness to proceed, commitments secured from other sources, and the project's long-term feasibility.	◉	The development team has extensive experience building and operating similar projects in Illinois and 16 other states. The applicant has site control of the Carpentersville property in the form of an executed sales contract containing closing deadlines that conform to the project timeline provided by the developer. However, applications for tax credits and other sources of financing for this project are "pending" and therefore not yet committed. The developer has been in communication with the Village of Carpentersville, which is enthusiastic about the project. They have not yet applied for or received the necessary development approvals. The project is not expected to be ready to proceed until the second quarter of 2027.
Project Design		
Consideration will be given to projects that address the Kane-Elgin Consortium's General Principles and Specific Housing Criteria.	●	The project is generally responsive to the Consortium's housing criteria. The project will provide a housing type (senior independent rental) that is not currently available in Carpentersville. The project will be located in an already developed corridor, taking advantage of community infrastructure and utilities that are already in place and serving the immediate area. Residents will have easy access to a variety of nearby goods and services, including shopping, dining, banking, medical, auto repair, etc. The project will have access to the Elgin Metra train line via Pace Bus (Route 550) which has stops nearby on Randall Road. The project will incorporate green building/energy efficient features and will be constructed to LEED Platinum and LEED Zero standards. Exterior building materials will be a combination of brick and Hardie fiber cement, which should be very durable and ensure the property will remain aesthetically attractive into the future. Finally, the developer will comply with all accessibility/ADA requirements, and incorporate universal design features where possible.

Value		
Priority will be given to developers that provide a high-quality end product in relation to their development costs. The extent to which they leverage other public and private resources will be considered.		The project sponsor is seeking a modest amount of funding from the AHF (2.6% of TDC), and the overall per-unit development cost ($379,073.00/unit) is slightly less than past developments that are comparable in nature.

Staff Recommendation

Approve/Disapprove:	Approve
Amount:	$500,000.00 (Kane-Elgin HOME Program)
Terms:	Loan of $500,000.00 with the following terms:* • 0% Interest Rate • 40 Year Term • Loan Payments Due Annually * Staff are authorized to approve alternate loan terms as necessary to accommodate the outcome of IHDA's review, provided that the full loan amount of $500,000.00 is repaid by the borrower not later than the end of the 40 year term.
Conditions:	The applicant must submit evidence that the following conditions have been satisfied in order to receive a final commitment: 1. Submit 9% LIHTC Application to IHDA by February 25, 2026. 2. Receive a tax credit reservation from IHDA by July 31, 2026. 3. Receive development approvals by December 31, 2026. 4. Close project financing by June 30, 2027. 5. Fulfillment of all other AHF requirements.

KANE COUNTY AFFORDABLE HOUSING FUND
STAFF REPORT AND FUNDING RECOMMENDATION
November 20, 2025

Applicant/Project Summary

Developer Name:	Spillane and Sons, Inc.			
Organizational Type:	For-Profit Organization			
Project Name:	Scattered Site Housing Redevelopment			
Location:	Scattered Sites TBD			
Project Type:	Homeownership			
Description:	Acquire and redevelop 6 homes for resale to income-eligible homebuyers			
Unit Mix:	**Unit Size**	**Affordable Units**	**Market Rate Units**	**Total Units**
	TBD	6	0	6
	Total	**6**	**0**	**6**
Income Targeting:	Income targeting information found in the market study: • 6 units for households at/below 80% Area Median Income			
Proposed Affordability Period:	Up to 15 years, based on the amount of homeownership assistance provided to the homebuyer.			
Budget Summary:	Funds from Other Sources:	$0.00 (0% of TDC)		
	Affordable Housing Funds Requested:	**$3,067,512.00 (100% of TDC)**		
	Total Development Cost (TDC):	$3,067,512.00		

Responsiveness to AHF Evaluation Criteria

● Excellent ◉ Good ⊙ Fair ○ Poor

EVALUATION CRITERIA	RATING	STAFF COMMENTS
Financial Underwriting		
Proposals must demonstrate that the project is not "economically feasible" without program assistance, and evidence of financial ability to implement project must be provided.	◉	Project satisfies underwriting criteria. There are no other sources of financing for the project. It relies solely on funds from the AHF. However, proceeds from the sale of completed housing units will be returned to the AHF and will help fund future housing activities.
Developer Qualifications		
Consideration will be given to the development team's qualifications to develop (or redevelop) high-quality affordable housing, especially in the Kane County market area. Further, specific detail related to the qualifications and experience of the individual(s) identified as project manager(s) will be evaluated.	●	All members of the development team are well-qualified and have considerable experience in various aspects of redeveloping distressed single-family homes and new construction. Applicant has successfully completed numerous AHF-financed redevelopment projects in several communities. Spillane projects have consistently been of a very high quality.
Experience		

Consideration will be given to the developer's track record of completing projects on time and within budget and their experience working with Federal funding (NSP, HOME, CDBG, etc.)	●	Applicant pays close attention to design detail and has an excellent track record of planning and executing projects. Housing units completed by this developer have consistently had strong appeal to homebuyers and been very well received by the housing market. Since 2012, the applicant has completed multiple units utilizing NSP, HOME, CDBG and other program funds.
Capacity		
Consideration will be given to the developer's capacity (including anticipated work load), the project's readiness to proceed, commitments secured from other sources, and the project's long-term feasibility.	◉	Currently the applicant has 5 house projects and 1 basement remodel in various stages of development. The developer has the capacity to take on an additional 6 projects and be able to complete them in 2026/2027.
Project Design		
Consideration will be given to projects that address the Kane-Elgin Consortium's General Principles and Specific Housing Criteria.	●	While specific properties have not yet been identified, the project will involve the redevelopment of existing housing units that currently diminish the value of surrounding homes in established neighborhoods. A challenge to project design is that there is currently a limited supply of housing for sale within the Program Area, but the developer has met this challenge in the past.
Value		
Priority will be given to developers that provide a high quality end product in relation to their development costs. The extent to which they leverage other public and private resources will be considered.	◉	Applicant's fees represent a good value, particularly for a project type that is low-risk. While the project will not leverage other funding sources, it is expected to return a portion of funds to the County upon completion

Staff Recommendation

Approve/Disapprove:	Approve (4 units)
Amount:	$1,711,789.62, funded as follows: • $501,129.31 from the Kane-Elgin HOME Program • $712,615.86 from the Kane CDBG Program • $361,995.62 from the Elgin CDBG Program • $136,048.83 from the St. Charles Housing Trust Fund
Terms:	Deferred-payment loan with the following terms: • 0.0% Interest Rate; and • Net proceeds from the sale of the rehabilitated homes shall be accepted as payment in full.
Conditions:	The following conditions are recommended for the above award: 1. Given the sources of funding involved, 2 housing unit must be located in the City of Elgin, and 2 housing units must be located in the City of St. Charles. 2. Fulfillment of all other AHF requirements.

KANE COUNTY AFFORDABLE HOUSING FUND
STAFF REPORT AND FUNDING RECOMMENDATION
November 20, 2025

Applicant/Project Summary

Developer Name:	Habitat for Humanity of Northern Fox Valley			
Organizational Type:	Not-For-Profit Organization			
Project Name:	2025 Homeownership Projects			
Location:	1416 Illinois Parkway, Elgin (new); 1120 Shuler Street, Elgin (rehab)			
Project Type:	Homeownership			
Description:	Rehab/construct two single-family homes for sale to income-eligible homebuyers.			
Unit Mix:	**Unit Size**	**Affordable Units**	**Market Rate Units**	**Total Units**
	3 Bedroom	1	0	1
	4 Bedroom	1	0	1
	Total	**2**	**0**	**2**
Income Targeting:	Income targeting information found in the market study: • 2 units for household at/below 80% Area Median Income			
Proposed Affordability Period:	Required: 20 years, based on development subsidy for new construction. 15 years, based on development subsidy for rehabilitation.			
Budget Summary:	Funds from Other Sources: $231,235.00 (57% of TDC) **Affordable Housing Funds Requested: $175,000.00 (43% of TDC)** Total Development Cost (TDC): $406,235.00			

Responsiveness to AHF Evaluation Criteria

● Excellent ◉ Good ⊙ Fair ○ Poor

EVALUATION CRITERIA	RATING	STAFF COMMENTS
Financial Underwriting		
Proposals must demonstrate that the project is not "economically feasible" without program assistance, and evidence of financial ability to implement project must be provided.	◉	Project satisfies underwriting criteria. Proposed sources and uses balance. Commitments for funds from other sources have been provided by the applicant. The project, however, will not repay any AHF funds, but the units will be affordable for 20 years (new) and 15 years (rehab) respectively.
Developer Qualifications		
Consideration will be given to the development team's qualifications to develop (or redevelop) high-quality affordable housing, especially in the Kane County market area. Further, specific detail related to the qualifications and experience of the individual(s) identified as project manager(s) will be evaluated.	●	Applicant has a well-qualified staff and development team that has consistently produced solid, single-family homes. The organization has been highly successful at providing homeownership opportunities – particularly for households at or below 80% of area median income – and has a solid track-record of helping to ensure their success following purchase.

Experience		
Consideration will be given to the developer's track record of completing projects on time and within budget and their experience working with Federal funding (NSP, HOME, CDBG, etc.)	●	Applicant has many years of experience completing similar projects in northern Kane County and has utilized federal funds (including NSP1, NSP3, HOME, and CDBG funds) to rehabilitate foreclosed/distressed properties or construct new homes.
Capacity		
Consideration will be given to the developer's capacity (including anticipated work load), the project's readiness to proceed, commitments secured from other sources, and the project's long-term feasibility.	●	Applicant has the financial and organizational capacity to complete the project described in the proposal. Staff and systems are in place to ensure proper oversight and management of the project.
Project Design		
Consideration will be given to projects that address the Kane-Elgin Consortium's General Principles and Specific Housing Criteria.	◉	The sites are located within established neighborhoods and close to services. HFH has pre-development steps lined up and ready to go including permits. Their schedule anticipates a timely completion.
Value		
Priority will be given to developers that provide a high-quality end product in relation to their development costs. The extent to which they leverage other public and private resources will be considered.	●	Applicant's proposal represents a good value. It will develop two single-family homes priced in an affordable range for the respective buyers. Additionally the project is leveraging other funding sources, volunteer labor, and material donations for nearly half of the costs.

Staff Recommendation

Approve/Disapprove:	Approve
Amount:	$175,000.00, funded as follows: • $138,000.00 from the Kane-Elgin HOME Program • $37,000.00 from the Elgin CDBG Program
Terms:	Forgivable loan with the following terms: • 0.0% Interest Rate; and • Forgive principal upon sale of units to qualified homebuyers.
Conditions:	The following conditions are recommended for the above award: • Fulfillment of all other AHF requirements.

KANE COUNTY AFFORDABLE HOUSING FUND
STAFF REPORT AND FUNDING RECOMMENDATION
November 20, 2025

Applicant/Project Summary

Developer Name:	Housing Continuum, Inc.			
Organizational Type:	Non-Profit/CHDO			
Project Name:	Scattered Site Housing Redevelopment			
Location:	Scattered Sites TBD			
Project Type:	Homeownership			
Description:	Acquire and redevelop (2) homes for resale to income-eligible homebuyers			
Unit Mix:	**Unit Size**	**Affordable Units**	**Market Rate Units**	**Total Units**
	TBD	2	0	2
	Total	**2**	**0**	**2**
Income Targeting:	Income targeting information found in the market study: • 2 units for households at/below 80% Area Median Income; 2 rehab			
Proposed Affordability Period:	Required: 15 years, based on development subsidy for rehabilitation.			
Budget Summary:	Funds from Other Sources:		$0.00 (0% of TDC)	
	Affordable Housing Funds Requested:		**$900,000.00 (100% of TDC)**	
	Total Development Cost (TDC):		$900,000.00	

Responsiveness to AHF Evaluation Criteria

● Excellent ◉ Good ⊙ Fair ○ Poor

EVALUATION CRITERIA	RATING	STAFF COMMENTS
Financial Underwriting		
Proposals must demonstrate that the project is not "economically feasible" without program assistance, and evidence of financial ability to implement project must be provided.	◉	Project satisfies underwriting criteria. There are no other sources of financing for the project. It relies solely on funds from the AHF. However, proceeds from the sale of completed housing units will be returned to the AHF and will help fund future housing activities.
Developer Qualifications		
Consideration will be given to the development team's qualifications to develop (or redevelop) high-quality affordable housing, especially in the Kane County market area. Further, specific detail related to the qualifications and experience of the individual(s) identified as project manager(s) will be evaluated.	●	Development team is qualified to complete the purchase, rehabilitation, and resale of single-family homes and condos. Applicant has staff with many years of experience completing similar projects throughout the area.
Experience		
Consideration will be given to the developer's track record of completing	●	Developer has utilized an array of Federal funding sources to acquire and rehabilitate homes in Kane County.

projects on time and within budget and their experience working with Federal funding (NSP, HOME, CDBG, etc.)		Developer generally produces quality work and understands what is needed to complete home rehabilitation projects to program standards. The applicant has completed multiple single family redevelopment projects since 2011 and has done so within a timely mannar and on budget
Capacity		
Consideration will be given to the developer's capacity (including anticipated work load), the project's readiness to proceed, commitments secured from other sources, and the project's long-term feasibility.	●	Currently the applicant has 1 project in various stages of development. The developer has the capacity to take on an additional project and be able to complete it in 2023.
Project Design		
Consideration will be given to projects that address the Kane-Elgin Consortium's General Principles and Specific Housing Criteria.	◉	While specific properties have not yet been identified, the project will involve the redevelopment of existing housing units that currently diminish the value of surrounding homes in established neighborhoods. The biggest challenge to project design is that there is a limited stock of housing for sale within the Program Area. Properties in close proximity to jobs, services and transit should be given priority.
Value		
Priority will be given to developers that provide a high-quality end product in relation to their development costs. The extent to which they leverage other public and private resources will be considered.	⊙	Fees proposed by the applicant are within industry standards but do not represent the best value of all applicants, for a project type that is low-risk. While the project will not leverage other funding sources, it is expected to return a portion of funds to the County upon completion.

Staff Recommendation

Approve/Disapprove:	Approve (1 unit)
Amount:	$450,000.00, funded as follows: • $327,290.00 from the Kane-Elgin HOME Program • $122,710.00 from the Elgin CDBG Program
Terms:	Deferred-payment loan with the following terms: • 0.0% Interest Rate; and • Net proceeds from the sale of the rehabilitated home shall be accepted as payment in full.
Conditions:	The following conditions are recommended for the above award: 1. Given the sources of funding involved, the housing unit must be located in the City of Elgin. 2. Fulfillment of all other AHF requirements.