Kane County
KC Executive Committee
Agenda

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

PIEROG, Allan, Bates, Gumz, Juby, Kious, Lenert, Lewis, Linder, Molina, Sanchez, Strathmann, Surges, Tepe, Williams and ex-officio Roth (County Vice Chair)

Wednesday, January 7, 2026 **9:00 AM** **County Board Room**

1. **Call to Order**
2. **Roll Call**
3. **Remote Attendance Requests**
4. **Pledge of Allegiance**
5. **Approval of Minutes: December 3, 2025**
6. **Public Comment**
7. **Monthly Financials (K. Hopkinson)**
   - **A.** Monthly Finance Reports
8. **PIO Update (J. Mann)**
9. **Old Business**
10. **New Business**
11. **Preliminary County Board Agenda:**

---------- **CONSENT AGENDA** ----------

Administration

- **A.** **Resolution:** Authorizing GL Changes in the Building Management and Information Technologies Departments for the Position of Building Security Director
- **B.** **Resolution:** Authorizing a Contract for the Building Management Department with Kluber Architects & Engineers for Professional Services Related to the Kane County Adult Justice Center Kitchen & Laundry Improvements
- **C.** **Resolution:** Authorizing a Budget Adjustment for the Mill Creek Special Service Area Due to Tax Levy Increase
- **D.** **Resolution:** Approval to Purchase a Replacement Vehicle for the Kane County Sheriff's Office

E. **Resolution:** Authorizing the Purchase of a Van by the Kane County Sheriff's Office for the K9 Unit

Agriculture

A. **Ordinance:** Amending Section 2-48 of the Kane County Code (Standing Committees) to Revise Language Related to the Agriculture Committee

County Development

A. **Ordinance:** Amending Chapter 2 (Administration), Article IX (Administrative Adjudication), Section 2-320 (Adoption of System of Administrative Adjudication) and Chapter 7 (Business and Commercial Regulations) of the Kane County Code to Provide for Regulation of Short-Term Rentals in Unincorporated Areas of Kane County

B. **Ordinance:** Amending Chapter 15 (Nuisances and Property Maintenance) of the Kane County Code Pertaining to Noise

C. **Ordinance:** Amending Chapter 15 (Nuisances and Property Maintenance) of the Kane County Code to Declare Trespassing a Public Nuisance

Finance

A. **Resolution:** Approving November 2025 Claims Paid

B. **Resolution:** Approving Personal Expense Voucher Reimbursement Requests

C. **Resolution:** Authorizing Revision to the Kane County Financial Policies (Travel Policy)

D. **Ordinance:** Authorizing Fiscal Year 2026 Non-Union Cost-of-Living Wage Increase and Emergency Appropriation and Budget Adjustments to Amend FY2026 County Budget

E. **Ordinance:** Authorizing Fiscal Year 2026 County Board Employees Cost-of-Living Wage Increase and Emergency Appropriation and Budget Adjustments to Amend FY2026 County Budget

F. **Resolution:** Authorizing Emergency Appropriation and Budget Adjustments to Amend FY2026 County Budget for Finance Department Staffing

G. **Resolution:** Informing the County Board of Adult Drug Rehabilitation Court Contracts

H. **Resolution:** Authorizing Contract for Medical Services for the Juvenile Justice Center

I. **Resolution:** Authorizing an Intergovernmental Agreement with Wayne County for Juvenile Detention Services

J. **Resolution:** Authorizing an Intergovernmental Agreement with Lawrence County for Juvenile Detention Services

K. **Resolution:** Authorizing an Intergovernmental Agreement with Richland County for Juvenile Detention Services

L. **Resolution:** Authorizing an Intergovernmental Agreement with Franklin County for Juvenile Detention Services

M. **Resolution:** Authorizing an Intergovernmental Agreement with Crawford County for Juvenile Detention Services

N. **Resolution:** Authorizing an Intergovernmental Agreement with White County for Juvenile Detention Services

O. **Resolution:** Authorizing Budget Adjustment to Balance Child Support Fund FY2025

P. **Resolution:** Accepting the Low-Income Energy Efficiency Outreach and Engagement Grant

Judicial/Public Safety

A. Recognizing the 50th Anniversary of the Establishment of the Kane County Emergency Services & Disaster Agency (now the Kane County Office of Emergency Management)

Public Health

A. **Resolution:** Authorizing Agreement with the Illinois Department of Human Services for the Illinois Rapid Rehousing Program in State Fiscal Year 2026

Transportation

A. **Resolution:** Approving Appropriation of the County Engineer's Salary and Authorizing the Transfer of Funds Therefore - Kane County Section No. 26-00000-00-CS and 26-CS089-00-AC

B. **Resolution:** Approving FY2026 County Maintenance Motor Fuel Tax Appropriation, Kane County Section No. 26-00000-00-GM

C. **Resolution:** Approving FY2026 County Maintenance Motor Fuel Tax Appropriation, Kane County Section No. 26-00000-00-RF

D. **Resolution:** Approving Adopt-A-Highway Applicants

E. **Resolution:** Approving a Contract for the Purchase of One (1) Case WX175 Wheeled Excavator for the Kane County Division of Transportation

F. **Resolution:** Approving an Intergovernmental Agreement with the State of Illinois for Phase III Construction Engineering and Construction for Kirk Road at Douglas Road, Kane County Section No. 24-00377-01-CH

G. **Resolution:** Approving a Funding Agreement Between the County of Kane and Pace for the Ride in Kane Program

H. **Resolution:** Approving an Appropriation for Chicago Metropolitan Agency for Planning (CMAP) to Support Planning and Programming Services

I. **Resolution:** Approving an Amendment to an Intergovernmental Agreement Between the County of Kane and Village of Carpentersville for Access to Randall Road from Huntley Road to Binnie Road

J. **Ordinance:** Approving an Alteration of Speed Limit Within Kaneville Township (Various Roads)

K. **Ordinance:** Approving an Alteration of Speed Limit Within Kaneville Township & Virgil Township (Francis Road)

L. **Resolution:** Approving an Engineering Services Agreement with H.R. Green, Inc. of Aurora, Illinois for 2026 Structure Safety Inspections, Kane County Section No. 25-00590-00-EG

M. **Resolution:** Approving a Phase III Construction Engineering Services Agreement with Hampton, Lenzini and Renwick, Inc. of Elgin, Illinois for the Kirk Road Over the Union Pacific Railroad Project, Kane County Section No. 12-00192-04-BR

N. **Resolution:** Approving the Acquisition of Real Property for the Randall Road at Hopps Road Intersection and Canadian National Railroad Grade Separation Improvement, Kane County Section No. 19-00511-00-CH, Parcel No. 0001

O. **Resolution:** Approving Acquisition of Real Property for the Randall Road at Hopps Road Intersection and Canadian National Railroad Grade Separation Improvement, Kane County Section NO. 19-00511-00-CH, Parcel No. 0003 & Parcel No. 0003TE

P. **Resolution:** Approving the Acquisition of Real Property for Kirk Road Over Union Pacific Railroad Company Bridge Reconstruction Project in Geneva, Illinois, Kane County Section No. 12-00192-04-BR, Parcel No. 0001, Parcel No. 0001TE-1 & Parcel No. 0001TE-2

Q. **Resolution:** Approving the Acquisition of Real Property for the Kirk Road Over Union Pacific Railroad Company Bridge Construction Project in Geneva, Illinois, Kane County Section No. 12-00192-04-BR, Parcel No. 0002 & Parcel No. 0002TE

----------END OF CONSENT AGENDA ----------

A. **Resolution:** Approving and Authorizing the Termination of Contract for Distribution of Kane County Property Tax Bills

B. Proclamation Recognizing America’s 250th Anniversary Commemoration in Kane County

12. Executive Session (if needed)

13. Committee Reports

A. Madam Chairman's Comments

B. Legislative Update

C. All Other Committees

14. Adjournment

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FINANCE REPORT NO. TMP-25-1554

MONTHLY FINANCE REPORTS

Committee Revenue Budget Report - by Account Detail

Through November 30, 2025 (100.0% YTD)

*2020, 2021, 2022, 2023, 2024 and 2025 DRAFT** Actual Fiscal Year

Department / Fund / Account Classification	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount*	2024 Actual Amount*	2025 Actual Amount DRAFT**	2025 Amended Budget	2025 Adopted Budget	2025 YTD% Actual/Amended Budget	2020 - 2025 Trend
010 County Board	**$ 4,934,921**	**$ 2,341,765**	**$ 5,860,829**	**$ 6,378,943**	**$ 6,887,247**	**$ 6,282,168**	**$ 12,021,240**	**$ 12,018,565**	**52.26%**	
001 General Fund	**$ 139,268**	**$ 61,900**	**$ 77,788**	**$ 118,912**	**$ 112,500**	**$ 60,478**	**$ 132,500**	**$ 132,500**	**45.64%**	
Revenue	***$ 139,268***	***$ 61,900***	***$ 77,788***	***$ 118,912***	***$ 112,500***	***$ 60,478***	***$ 132,500***	***$ 132,500***	***45.64%***	
Licenses and Permits	**$ 89,268**	**$ 46,900**	**$ 77,788**	**$ 118,912**	**$ 112,500**	**$ 60,478**	**$ 132,500**	**$ 132,500**	**45.64%**	
31000 - Liquor Licenses	$ 89,118	$ 44,150	$ 75,038	$ 113,862	$ 106,150	$ 56,578	$ 130,000	$ 130,000	43.52%	
31390 - Gathering Permits	$ 150	$ 2,750	$ 2,750	$ 5,050	$ 6,350	$ 3,900	$ 2,500	$ 2,500	156.00%	
Transfers In	**$ 50,000**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
39000 - Transfer From Other Funds	$ 50,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
120 Grand Victoria Casino Elgin	**$ 4,293,735**	**$ 1,944,410**	**$ 5,267,439**	**$ 5,366,409**	**$ 5,696,948**	**$ 5,271,074**	**$ 5,441,310**	**$ 5,440,618**	**96.87%**	
Revenue	***$ 4,293,735***	***$ 1,944,410***	***$ 5,267,439***	***$ 5,366,409***	***$ 5,696,948***	***$ 5,271,074***	***$ 5,441,310***	***$ 5,440,618***	***96.87%***	
Other	**$ 4,207,222**	**$ 1,946,103**	**$ 5,389,906**	**$ 4,948,625**	**$ 5,116,618**	**$ 4,896,290**	**$ 5,117,310**	**$ 5,116,618**	**95.68%**	
38550 - Riverboat Proceeds	$ 4,207,222	$ 1,946,103	$ 5,389,906	$ 4,948,625	$ 5,116,618	$ 4,896,290	$ 5,116,618	$ 5,116,618	95.69%	
39900 - Fund Balance Utilization	$ -	$ -	$ -	$ -	$ -	$ -	$ 692	$ -	0.00%	
Interest Revenue	**$ 86,513**	**$ (4,093)**	**$ (124,917)**	**$ 393,983**	**$ 578,847**	**$ 374,784**	**$ 324,000**	**$ 324,000**	**115.67%**	
38000 - Investment Income	$ 86,513	$ (4,093)	$ (124,917)	$ 393,983	$ 578,847	$ 374,784	$ 324,000	$ 324,000	115.67%	
Reimbursements	**$ -**	**$ 2,400**	**$ 2,450**	**$ 800**	**$ 1,483**	**$ -**	**$ -**	**$ -**	**0.00%**	
37900 - Miscellaneous Reimbursement	$ -	$ 2,400	$ 2,450	$ 800	$ 1,483	$ -	$ -	$ -	0.00%	
Transfers In	**$ -**	**$ -**	**$ -**	**$ 23,000**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
39405 - Transfer from Cost Share Drainage Fund 405	0.00	0.00	0.00	23,000	$ -	0.00	$ -	$ -	0.00%	
430 Farmland Preservation	**$ 501,918**	**$ 315,704**	**$ 452,952**	**$ 774,616**	**$ 969,421**	**$ 950,616**	**$ 6,447,430**	**$ 6,445,447**	**14.74%**	
Revenue	***$ 501,918***	***$ 315,704***	***$ 452,952***	***$ 774,616***	***$ 969,421***	***$ 950,616***	***$ 6,447,430***	***$ 6,445,447***	***14.74%***	
Other	**$ -**	**$ -**	**$ 5**	**$ (26,946)**	**$ -**	**$ -**	**$ 3,044,430**	**$ 3,042,447**	**0.00%**	
38570 - Refunds	$ -	$ -	$ 5	$ -	$ -	$ -	$ -	$ -	0.00%	
38900 - Miscellaneous Other	$ -	$ -	$ -	$ (26,946)	$ -	$ -	$ -	$ -	0.00%	
39900 - Fund Balance Utilization	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,044,430	$ 3,042,447	0.00%	
Grants	**$ 150,000**	**$ -**	**$ -**	**$ 115,000**	**$ -**	**$ -**	**$ 2,500,000**	**$ 2,500,000**	**0.00%**	
32360 - US Dept of Agriculture Grant	$ 150,000	$ -	$ -	$ 115,000	$ -	$ -	$ 2,500,000	$ 2,500,000	0.00%	
Interest Revenue	**$ 51,918**	**$ 604**	**$ (47,053)**	**$ 186,516**	**$ 269,421**	**$ 200,616**	**$ 153,000**	**$ 153,000**	**131.12%**	
38000 - Investment Income	$ 51,918	$ 604	$ (47,053)	$ 186,516	$ 269,421	$ 200,616	$ 153,000	$ 153,000	131.12%	
Reimbursements	**$ -**	**$ -**	**$ -**	**$ 46**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
37900 - Miscellaneous Reimbursement	$ -	$ -	$ -	$ 46	$ -	$ -	$ -	$ -	0.00%	
Transfers In	**$ 300,000**	**$ 315,100**	**$ 500,000**	**$ 500,000**	**$ 700,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**100.00%**	
39000 - Transfer From Other Funds	$ 300,000	$ 315,100	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
39120 - Transfer from Grand Victoria Casino Elgin Fund 120	0.00	0.00	500,000.00	500,000.00	$ 700,000	750,000.00	$ 750,000	$ 750,000	100.00%	
491 Tax Sale Purchase	**$ -**	**$ 19,751**	**$ 62,651**	**$ 119,006**	**$ 108,378**	**$ -**	**$ -**	**$ -**	**0.00%**	
Revenue	***$ -***	***$ 19,751***	***$ 62,651***	***$ 119,006***	***$ 108,378***	***$ -***	***$ -***	***$ -***	***0.00%***	
Proceeds from Sale of Property	**$ -**	**$ 19,751**	**$ 62,651**	**$ 119,006**	**$ 108,378**	**$ -**	**$ -**	**$ -**	**0.00%**	
38700 - Proceeds from Sale of Property	$ -	$ 19,751	$ 62,651	$ 119,006	$ 108,378	$ -	$ -	$ -	0.00%	
Grand Total	**$ 4,934,921**	**$ 2,341,765**	**$ 5,860,829**	**$ 6,378,943**	**$ 6,887,247**	**$ 6,282,168**	**$ 12,021,240**	**$ 12,018,565**	**52.26%**	

Committee Expense Budget Report - by Account Detail

Through November 30, 2025 (100.0% YTD, 100.00% Payroll Expense through Pay Period Ending 11/22/2025)

***2020, 2021, 2022, 2023, 2024 and 2025 DRAFT** Actual Fiscal Year**

Department / Fund / Account Classification	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount*	2024 Actual Amount*	2025 Actual Amount DRAFT**	2025 Amended Budget	2025 Adopted Budget	2025 YTD% Actual/Amended Budget	2020 - 2025 Trend
010 County Board	**$ 5,008,577**	**$ 3,854,913**	**$ 4,544,617**	**$ 5,531,197**	**$ 6,462,550**	**$ 5,936,941**	**$ 13,232,548**	**$ 13,224,526**	**44.87%**	
001 General Fund	**$ 1,261,629**	**$ 1,142,452**	**$ 1,312,602**	**$ 1,503,338**	**$ 1,209,757**	**$ 1,189,061**	**$ 1,343,808**	**$ 1,338,461**	**88.48%**	
Expenses	***$ 1,261,629***	***$ 1,142,452***	***$ 1,312,602***	***$ 1,503,338***	***$ 1,209,757***	***$ 1,189,061***	***$ 1,343,808***	***$ 1,338,461***	***88.48%***	
Personnel Services- Salaries & Wages	**$ 921,519**	**$ 866,039**	**$ 995,867**	**$ 1,008,603**	**$ 1,018,851**	**$ 1,001,621**	**$ 1,027,058**	**$ 1,021,711**	**97.52%**	
40000 - Salaries and Wages	$ 921,519	$ 866,039	$ 995,867	$ 1,008,603	$ 1,018,851	$ 1,001,621	$ 1,027,058	$ 1,021,711	97.52%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
40003 - Cost of Living Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
Personnel Services- Employee Benefits	**$ 300,310**	**$ 223,861**	**$ 247,481**	**$ 346,980**	**$ 349,891**	**$ -**	**$ 520,274**	**$ 520,274**	**0.00%**	
45000 - Healthcare Contribution	$ 291,081	$ 215,525	$ 238,792	$ 337,295	$ 339,609	$ -	$ 381,805	$ 381,805	0.00%	
45010 - Dental Contribution	$ 9,229	$ 8,336	$ 8,689	$ 9,685	$ 10,282	$ -	$ 11,381	$ 11,381	0.00%	
45100 - FICA/SS Contribution	$ -	$ -	$ -	$ -	$ -	$ -	$ 78,180	$ 78,180	0.00%	
45200 - IMRF Contribution	$ -	$ -	$ -	$ -	$ -	$ -	$ 31,218	$ 31,218	0.00%	
53010 - Workers Compensation	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,690	$ 17,690	0.00%	
Contractual Services	**$ 34,824**	**$ 46,623**	**$ 46,078**	**$ 136,741**	**$ 179,436**	**$ 177,182**	**$ 302,250**	**$ 302,250**	**58.62%**	
50150 - Contractual/Consulting Services	$ 2,690	$ 9,755	$ 8,000	$ 95,828	$ 130,500	$ 129,980	$ 249,750	$ 249,750	52.04%	
52140 - Repairs and Maint- Copiers	$ 87	$ 608	$ 384	$ 540	$ 688	$ 983	$ 100	$ 100	982.61%	
53060 - General Printing	$ -	$ -	$ -	$ 12	$ 1,582	$ -	$ -	$ -	0.00%	
53100 - Conferences and Meetings	$ -	$ 950	$ 1,574	$ -	$ 1,180	$ -	$ -	$ -	0.00%	
53105 - Conferences and Meetings - Board Members	$ -	$ 864	$ 1,673	$ 1,629	$ 6,730	$ 7,153	$ 12,000	$ 12,000	59.61%	
53106 - Conferences & Meetings - Chairman	$ -	$ -	$ -	$ 1,190	$ 2,966	$ 2,815	$ 4,000	$ 4,000	70.37%	
53110 - Employee Training	$ -	$ -	$ -	$ -	$ 673	$ -	$ -	$ -	0.00%	
53120 - Employee Mileage Expense	$ -	$ -	$ -	$ -	$ 171	$ 238	$ -	$ -	0.00%	
53130 - General Association Dues	$ 32,047	$ 34,447	$ 34,447	$ 37,542	$ 34,947	$ 36,013	$ 36,400	$ 36,400	98.94%	
Commodities	**$ 4,976**	**$ 5,929**	**$ 8,175**	**$ 11,014**	**$ 11,469**	**$ 10,258**	**$ 14,500**	**$ 14,500**	**70.75%**	
60000 - Office Supplies	$ 4,503	$ 4,969	$ 5,082	$ 9,064	$ 9,658	$ 6,710	$ 9,500	$ 9,500	70.64%	
60010 - Operating Supplies	$ 473	$ 470	$ 2,682	$ 1,088	$ 871	$ 1,457	$ 2,000	$ 2,000	72.87%	
60015 - Board Meeting Supplies	$ -	$ -	$ -	$ 275	$ 610	$ 1,727	$ 2,000	$ 2,000	86.37%	
60020 - Computer Related Supplies	$ -	$ -	$ 470	$ 40	$ -	$ -	$ 300	$ 300	0.00%	
60050 - Books and Subscriptions	$ -	$ 490	$ (59)	$ 98	$ -	$ 29	$ 200	$ 200	14.50%	
60555 - Business Relationship Commodities	$ -	$ -	$ -	$ 449	$ 330	$ 334	$ 500	$ 500	66.84%	
Transfers Out	**$ -**	**$ -**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
99112 - Transfer to Special Reserve Fund 112	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	0.00%	
Services	**$ -**	**$ -**	**$ -**	**$ -**	**$ (349,891)**	**$ -**	**$ (520,274)**	**$ (520,274)**	**0.00%**	
45005 - Healthcare Contribution Contra Account	$ -	$ -	$ -	$ -	$ (339,609)	$ -	$ (381,805)	$ (381,805)	0.00%	
45015 - Dental Insurance Contra Account	$ -	$ -	$ -	$ -	$ (10,282)	$ -	$ (11,381)	$ (11,381)	0.00%	
45105 - FICA/SS Contribution Contra Account	$ -	$ -	$ -	$ -	$ -	$ -	$ (78,180)	$ (78,180)	0.00%	
45205 - IMRF Contribution Contra Account	$ -	$ -	$ -	$ -	$ -	$ -	$ (31,218)	$ (31,218)	0.00%	
53015 - Worker's Comp Contra Account	$ -	$ -	$ -	$ -	$ -	$ -	$ (17,690)	$ (17,690)	0.00%	
120 Grand Victoria Casino Elgin	**$ 3,381,035**	**$ 2,602,731**	**$ 2,819,891**	**$ 3,725,681**	**$ 4,908,492**	**$ 4,416,629**	**$ 5,441,310**	**$ 5,440,618**	**81.17%**	
Expenses	***$ 3,381,035***	***$ 2,602,731***	***$ 2,819,891***	***$ 3,725,681***	***$ 4,908,492***	***$ 4,416,629***	***$ 5,441,310***	***$ 5,440,618***	***81.17%***	
Personnel Services- Salaries & Wages	**$ 47,417**	**$ 48,303**	**$ 52,572**	**$ 45,287**	**$ 37,269**	**$ 39,885**	**$ 88,098**	**$ 87,515**	**45.27%**	
40000 - Salaries and Wages	$ 47,417	$ 48,303	$ 52,572	$ 45,287	$ 37,269	$ 39,885	$ 88,098	$ 87,515	45.27%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
40003 - Cost of Living Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
Personnel Services- Employee Benefits	**$ 27,932**	**$ 30,763**	**$ 35,206**	**$ 20,270**	**$ 9,001**	**$ 20,184**	**$ 31,193**	**$ 31,103**	**64.71%**	
45000 - Healthcare Contribution	$ 19,675	$ 21,821	$ 26,548	$ 13,564	$ 3,799	$ 14,659	$ 17,462	$ 17,462	83.95%	
45010 - Dental Contribution	$ 470	$ 560	$ 562	$ 327	$ 149	$ 52	$ 647	$ 647	7.96%	
45100 - FICA/SS Contribution	$ 3,143	$ 3,183	$ 3,514	$ 3,205	$ 2,775	$ 2,810	$ 6,744	$ 6,697	41.67%	

Committee Expense Budget Report - by Account Detail

Through November 30, 2025 (100.0% YTD, 100.00% Payroll Expense through Pay Period Ending 11/22/2025)

***2020, 2021, 2022, 2023, 2024 and 2025 DRAFT** Actual Fiscal Year**

Department / Fund / Account Classification	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount*	2024 Actual Amount*	2025 Actual Amount DRAFT**	2025 Amended Budget	2025 Adopted Budget	2025 YTD% Actual/Amended Budget	2020 - 2025 Trend
45200 - IMRF Contribution	$ 3,292	$ 3,657	$ 3,127	$ 2,187	$ 1,663	$ 1,999	$ 4,812	$ 4,780	41.54%	
53010 - Workers Compensation	$ 1,352	$ 1,542	$ 1,455	$ 988	$ 616	$ 664	$ 1,528	$ 1,517	43.48%	
Contractual Services	**$ 945,350**	**$ 388,013**	**$ 499,829**	**$ 964,380**	**$ 1,022,240**	**$ 962,490**	**$ 1,090,901**	**$ 1,090,882**	**88.23%**	
50340 - Software Licensing Cost	$ -	$ 212	$ -	$ 6	$ 94	$ 571	$ 381	$ 381	149.87%	
50590 - Professional Services	$ 1,418	$ 331	$ 44	$ 63	$ 24	$ 33	$ 75	$ 75	44.45%	
52010 - Janitorial Services	$ 137	$ 414	$ 620	$ 382	$ 208	$ 205	$ 603	$ 603	34.00%	
52110 - Repairs and Maint- Buildings	$ -	$ -	$ 117	$ 74	$ 23	$ 37	$ 171	$ 171	21.56%	
52140 - Repairs and Maint- Copiers	$ 24	$ 32	$ 52	$ 43	$ 24	$ 47	$ 60	$ 60	78.08%	
52180 - Building Space Rental	$ 2,581	$ 4,176	$ 5,547	$ 3,290	$ 1,965	$ 1,675	$ 4,634	$ 4,634	36.14%	
53000 - Liability Insurance	$ 1,108	$ 984	$ 1,206	$ 1,322	$ 1,159	$ 1,480	$ 3,269	$ 3,251	45.27%	
53020 - Unemployment Claims	$ 32	$ 32	$ 36	$ 18	$ 19	$ 20	$ 45	$ 44	44.29%	
53100 - Conferences and Meetings	$ 0	$ 77	$ -	$ -	$ -	$ -	$ 50	$ 50	0.00%	
53110 - Employee Training	$ 1,696	$ -	$ -	$ 17	$ -	$ 663	$ 15,000	$ 15,000	4.42%	
55010 - External Grants	$ 938,354	$ 381,755	$ 492,208	$ 409,165	$ 1,018,724	$ 957,759	$ 1,066,613	$ 1,066,613	89.79%	
55011 - Internal Grant to Workforce Development	$ -	$ -	$ -	$ 550,000	$ -	$ -	$ -	$ -	0.00%	
Commodities	**$ 10,767**	**$ 6,954**	**$ 6,972**	**$ 6,763**	**$ 7,618**	**$ 10,130**	**$ 9,616**	**$ 9,616**	**105.35%**	
60000 - Office Supplies	$ 5,659	$ 102	$ 21	$ 93	$ 30	$ -	$ 30	$ 30	0.00%	
60010 - Operating Supplies	$ 1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
60040 - Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
60050 - Books and Subscriptions	$ 4,500	$ 6,000	$ 6,000	$ 6,000	$ 5,167	$ 8,500	$ 8,500	$ 8,500	100.00%	
60070 - Computer Hardware- Non Capital	$ -	$ -	$ -	$ -	$ 2,060	$ 1,095	$ -	$ -	0.00%	
60100 - Utilities- Water	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
63000 - Utilities- Natural Gas	$ 13	$ 45	$ 97	$ 66	$ 18	$ 37	$ 67	$ 67	55.10%	
63010 - Utilities- Electric	$ 25	$ 37	$ 56	$ 37	$ 16	$ 25	$ 53	$ 53	47.19%	
64000 - Telephone	$ 132	$ 232	$ 249	$ 227	$ 157	$ 165	$ 371	$ 371	44.45%	
64010 - Cellular Phone	$ 403	$ 441	$ 414	$ 248	$ 121	$ 247	$ 467	$ 467	52.92%	
64020 - Internet	$ 33	$ 98	$ 136	$ 92	$ 49	$ 61	$ 128	$ 128	48.03%	
Contingency and Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 811,062**	**$ 811,062**	**0.00%**	
89000 - Addition to Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ 811,062	$ 811,062	0.00%	
Transfers Out	**$ 2,334,283**	**$ 2,110,270**	**$ 2,215,777**	**$ 2,675,614**	**$ 3,819,007**	**$ 3,374,806**	**$ 3,375,440**	**$ 3,375,440**	**99.98%**	
99000 - Transfer To Other Funds	$ 2,334,283	$ 2,110,270	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
99001 - Transfer to General Fund 001	$ -	$ -	$ 2,689	$ 1,622	$ 1,253	$ 1,543	$ 2,177	$ 2,177	70.90%	
99220 - Transfer to Title IV-D Fund 220	$ -	$ -	$ 173,153	$ 181,339	$ 29,828	$ 4,933	$ 4,933	$ 4,933	100.00%	
99221 - Transfer to Drug Prosecution Fund 221	$ -	$ -	$ 85,192	$ 180,894	$ 356,327	$ 246,976	$ 246,976	$ 246,976	100.00%	
99222 - Transfer to Victim Coordinator Services Fund 222	$ -	$ -	$ 124,820	$ 100,960	$ 246,804	$ 254,583	$ 254,583	$ 254,583	100.00%	
99223 - Transfer to Domestic Violence Fund 223	$ -	$ -	$ 147,810	$ 350,000	$ 450,755	$ 164,831	$ 164,831	$ 164,831	100.00%	
99230 - Transfer to Child Advocacy Center Fund 230	$ -	$ -	$ 473,140	$ 690,656	$ 888,556	$ 1,064,481	$ 1,064,481	$ 1,064,481	100.00%	
99351 - Transfer to Kane Kares Fund 351	$ -	$ -	$ 142,097	$ 142,097	$ 213,229	$ 213,229	$ 213,229	$ 213,229	100.00%	
99390 - Transfer to Web Technical Services Fund 390	$ -	$ -	$ 297,500	$ 297,500	$ 297,500	$ 292,500	$ 292,500	$ 292,500	100.00%	
99400 - Transfer to Econ Develop Fund 400	$ -	$ -	$ 58,676	$ 74,643	$ 280,375	$ 280,375	$ 280,375	$ 280,375	100.00%	
99405 - Transfer to Cost Share Drainage Fund 405	$ -	$ -	$ 149,700	$ 69,403	$ 4,555	$ 4,555	$ 4,555	$ 4,555	100.00%	
99407 - Transfer to Quality of Kane Grants Fund 407	$ -	$ -	$ -	$ -	$ 20,000	$ -	$ -	$ -	0.00%	
99430 - Transfer to Farmland Preservation Fund 430	$ -	$ -	$ 500,000	$ 500,000	$ 700,000	$ 750,000	$ 750,000	$ 750,000	100.00%	
99500 - Transfer to Capital Projects Fund 500	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ -	0.00%	
99650 - Transfer to Enterprise Surcharge Fund 650	$ -	$ -	$ 61,000	$ 86,500	$ 79,825	$ 96,800	$ 96,800	$ 96,800	100.00%	
Services	**$ 15,286**	**$ 18,428**	**$ 9,535**	**$ 13,367**	**$ 13,358**	**$ 9,133**	**$ 35,000**	**$ 35,000**	**26.09%**	
45420 - Tuition Reimbursement	$ 15,286	$ 18,428	$ 9,535	$ 13,367	$ 13,358	$ 9,133	$ 35,000	$ 35,000	26.09%	
430 Farmland Preservation	**$ 365,914**	**$ 88,955**	**$ 349,473**	**$ 183,171**	**$ 235,923**	**$ 331,252**	**$ 6,447,430**	**$ 6,445,447**	**5.14%**	

Committee Expense Budget Report - by Account Detail

Through November 30, 2025 (100.0% YTD, 100.00% Payroll Expense through Pay Period Ending 11/22/2025)

*2020, 2021, 2022, 2023, 2024 and 2025 DRAFT** Actual Fiscal Year

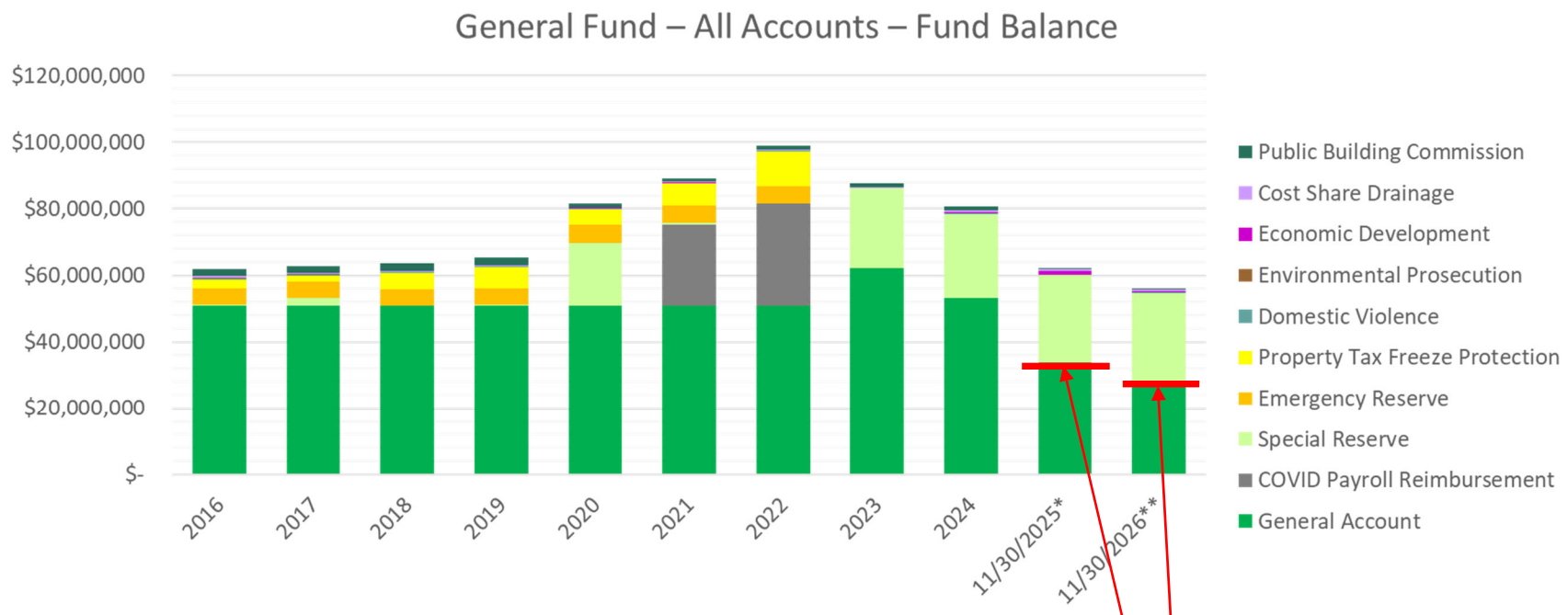
Department / Fund / Account Classification	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount*	2024 Actual Amount*	2025 Actual Amount DRAFT**	2025 Amended Budget	2025 Adopted Budget	2025 YTD% Actual/Amended Budget	2020 - 2025 Trend
Expenses	***$ 365,914***	***$ 88,955***	***$ 349,473***	***$ 183,171***	***$ 235,923***	***$ 331,252***	***$ 6,447,430***	***$ 6,445,447***	***5.14%***	
Personnel Services- Salaries & Wages	**$ 39,641**	**$ 57,231**	**$ 75,035**	**$ 58,805**	**$ 87,364**	**$ 98,892**	**$ 100,458**	**$ 98,788**	**98.44%**	
40000 - Salaries and Wages	$ 39,641	$ 56,694	$ 74,999	$ 58,537	$ 87,364	$ 98,892	$ 100,458	$ 98,788	98.44%	
40002 - Non-Union Wage Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
40003 - Cost of Living Increase	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
40200 - Overtime Salaries	$ -	$ 536	$ 35	$ 268	$ -	$ -	$ -	$ -	0.00%	
Personnel Services- Employee Benefits	**$ 6,580**	**$ 8,450**	**$ 10,550**	**$ 9,063**	**$ 26,379**	**$ 31,286**	**$ 31,921**	**$ 31,670**	**98.01%**	
45000 - Healthcare Contribution	$ 1,538	$ 1,505	$ 1,563	$ 1,755	$ 12,261	$ 16,505	$ 16,657	$ 16,657	99.09%	
45010 - Dental Contribution	$ 59	$ 64	$ 64	$ 64	$ 287	$ 344	$ 345	$ 345	99.83%	
45100 - FICA/SS Contribution	$ 3,012	$ 4,356	$ 5,714	$ 4,469	$ 6,652	$ 7,335	$ 7,691	$ 7,562	95.38%	
45200 - IMRF Contribution	$ 957	$ 1,064	$ 1,456	$ 731	$ 3,694	$ 5,360	$ 5,487	$ 5,395	97.68%	
53010 - Workers Compensation	$ 1,014	$ 1,461	$ 1,753	$ 2,044	$ 3,485	$ 1,741	$ 1,741	$ 1,711	100.00%	
Contractual Services	**$ 16,291**	**$ 23,274**	**$ 26,696**	**$ 61,662**	**$ 119,952**	**$ 198,896**	**$ 599,778**	**$ 599,716**	**33.16%**	
50150 - Contractual/Consulting Services	$ 11,174	$ 19,509	$ 16,420	$ 47,229	$ 111,879	$ 168,767	$ 516,979	$ 516,979	32.64%	
50160 - Legal Services	$ 2,091	$ 1,088	$ 1,939	$ 1,470	$ 1,100	$ 3,130	$ 25,000	$ 25,000	12.52%	
50170 - Appraisal Services	$ 1,500	$ -	$ 1,500	$ 7,000	$ 1,800	$ 22,000	$ 39,594	$ 39,594	55.56%	
53000 - Liability Insurance	$ 831	$ 932	$ 1,452	$ 2,689	$ 5,064	$ 3,727	$ 3,727	$ 3,666	100.00%	
53020 - Unemployment Claims	$ 24	$ 30	$ 44	$ 37	$ 82	$ 51	$ 51	$ 50	100.00%	
53100 - Conferences and Meetings	$ 671	$ 1,716	$ 5,342	$ 3,237	$ 28	$ 1,222	$ 14,427	$ 14,427	8.47%	
Capital	**$ 303,402**	**$ -**	**$ 235,796**	**$ -**	**$ -**	**$ -**	**$ 5,713,096**	**$ 5,713,096**	**0.00%**	
75010 - Farmland Preservation Rights - County Portion	$ 303,402	$ -	$ 235,796	$ -	$ -	$ -	$ 2,856,548	$ 2,856,548	0.00%	
75020 - Farmland Preservation Rights - Federal Matching	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,856,548	$ 2,856,548	0.00%	
Contingency and Other	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
89000 - Addition to Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
Transfers Out	**$ -**	**$ -**	**$ 1,396**	**$ 53,641**	**$ 2,228**	**$ 2,177**	**$ 2,177**	**$ 2,177**	**100.00%**	
99000 - Transfer To Other Funds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
99001 - Transfer to General Fund 001	$ -	$ -	$ 1,396	$ 3,641	$ 2,228	$ 2,177	$ 2,177	$ 2,177	100.00%	
99435 - Transfer to Growing for Kane Fund 435	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	0.00%	
491 Tax Sale Purchase	**$ -**	**$ 20,775**	**$ 62,651**	**$ 119,006**	**$ 108,378**	**$ -**	**$ -**	**$ -**	**0.00%**	
Expenses	***$ -***	***$ 20,775***	***$ 62,651***	***$ 119,006***	***$ 108,378***	***$ -***	***$ -***	***$ -***	***0.00%***	
Contractual Services	**$ -**	**$ 7,674**	**$ 17,722**	**$ 119,006**	**$ 108,378**	**$ -**	**$ -**	**$ -**	**0.00%**	
50150 - Contractual/Consulting Services	$ -	$ 7,674	$ 17,722	$ 119,006	$ 108,378	$ -	$ -	$ -	0.00%	
Contingency and Other	**$ -**	**$ 13,102**	**$ 44,929**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
88990 - Move to Agency Fund	$ -	$ 13,102	$ 44,929	$ -	$ -	$ -	$ -	$ -	0.00%	
Grand Total	**$ 5,008,577**	**$ 3,854,913**	**$ 4,544,617**	**$ 5,531,197**	**$ 6,462,550**	**$ 5,936,941**	**$ 13,232,548**	**$ 13,224,526**	**44.87%**	

Kane County Finance Committee
Finance Department
Monthly Report
December 23, 2025

General Fund – General Account

	2025 Amended Budget	2025 Expected	2025 Actual Amount	2025 Forecast	Difference - Expected to Actual	% Difference - Expected to Actual	Variance Indicator	Risk/Concern
Revenue								
Charges for Services	$ 10,384,829	$ 10,384,829	$ 11,791,804	$ 11,791,804	$ 1,406,975	14%	Above Range	Recorder and County Clerk revenue up
Fines	2,466,100	2,466,100	2,701,550	2,701,550	235,450	10%	Above Range	Additional Back Taxes - Interest and Penalty
Grants	2,365,521	2,365,521	2,322,209	2,322,209	(43,312)	-2%	Within Range	
Interest Revenue	2,174,030	1,811,692	1,167,318	1,350,000	(644,373)	-36%	Below Range	Int posted as of Sept 2025/Gen Fd balance lower than expected
Licenses and Permits	1,750,350	1,750,350	1,617,823	1,617,823	(132,527)	-8%	Below Range	Bldg & Inspect Permits $300K below expect; Envir $40K above
Other	305,215	305,215	350,249	350,249	45,034	15%	Above Range	$62K refund from Constellation Energy
Other Taxes	45,445,745	41,658,600	43,109,945	46,000,000	1,451,346	3%	Within Range	sales tax > budget; 1 more month of sales tax yet to post
Property Taxes	35,876,942	35,876,942	35,992,300	35,992,300	115,358	0%	Within Range	
Reimbursements	9,371,716	9,371,716	10,410,300	10,410,300	1,038,584	11%	Above Range	Crt Svs reim $1m > expected
Transfers In	6,706,372	6,706,372	6,693,066	6,693,066	(13,306)	0%	Within Range	
Revenue Total	***$ 116,846,820***	***$ 112,697,336***	***$ 116,156,564***	***$ 119,229,301***	***$ 3,459,228***	***3%***	Within Range	
Expenses								
Capital	$ 331,915	$ 331,915	$ 204,525	$ 204,525	127,390	38%	Within Range	
Commodities	8,280,435	7,590,399	9,487,756	10,350,279	(1,897,357)	-25%	Above Range	Sheriff Food - $1.6 m over expected
Contractual Services	18,672,903	17,116,828	15,419,002	16,820,729	1,697,826	10%	Below Range	IT below budget in IT Dept and Countywide
Personnel Services- Employee Benefits	16,251,389	16,251,389	14,900,372	14,900,372	1,351,017	8%	Below Range	Sheriff trending below expected
Personnel Services- Salaries & Wages	87,990,096	86,297,979	82,182,952	83,794,382	4,115,027	5%	Within Range	Sheriff, Crt Svcs, County Clerk, Circuit Clerk below budget
Transfers Out	12,532,889	12,532,889	12,532,889	12,532,889	-	0%	Within Range	
Expenses Total	***$ 144,059,627***	***$ 140,121,398***	***$ 134,727,495***	***$ 138,603,176***	***$ 5,393,903***	***4%***	Within Range	
Fund Balance Utilization	**$ (27,212,807)**	**$ (27,424,062)**	**$ (18,570,931)**	**$ (19,373,875)**	**$ (1,934,675)**	***7%***	Above Range	

General Fund – All Accounts – Balances



- In Fiscal Years 2020 to 2022 – Sheriff Adult Corrections and other department salaries and benefits normally paid from the County's
- General Fund – General Account were paid out of the ARPA Special Revenue Fund.
- FY 2023 and FY 2024 – more expenses than incoming revenues in General Fund – General Account resulting in use of fund balance reserves
- FY 2025 forecasted to use $19.7 million in fund balance reserves
- FY 2026 current budget to use $6.3 million in fund balance reserves

- FY 2025 90 day reserve on a $144 million budget is $36 million
- FY 2026 90 day reserve on a $130 Amended Budget is $32.5 million

Kane County Finance Committee
Finance Department
Monthly Report
December 23, 2025

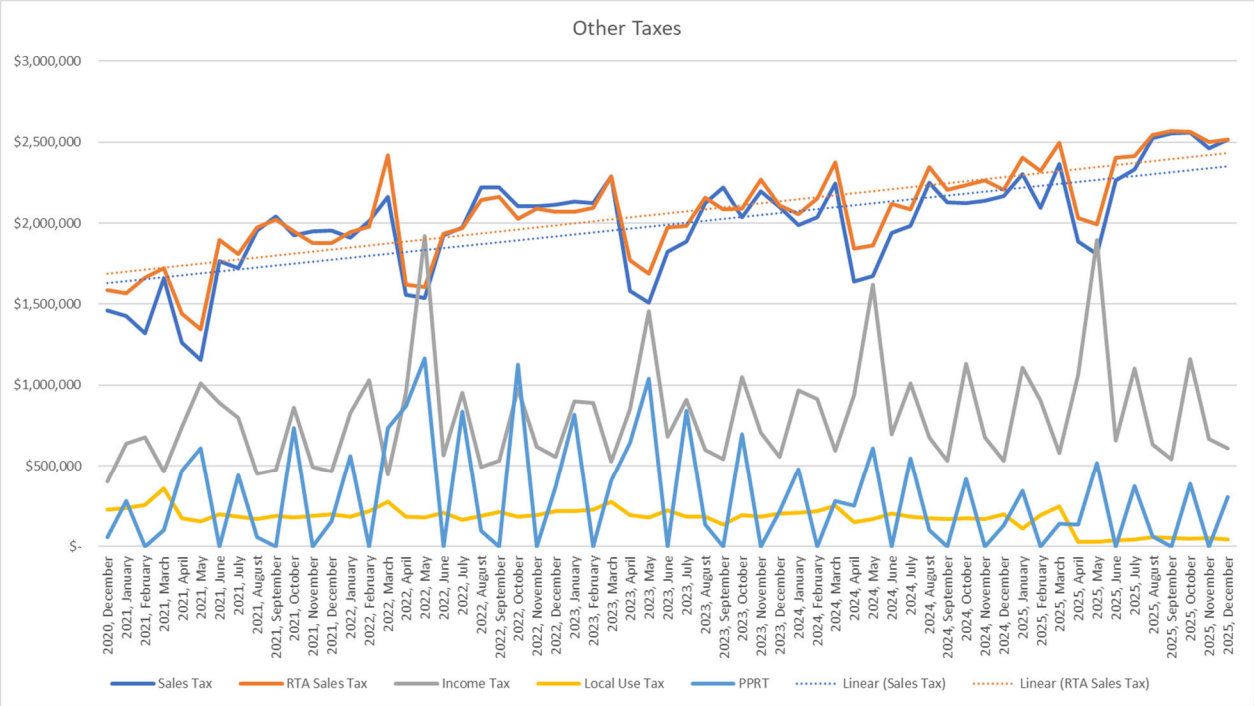
The following are various trend charts and graphs on County revenues

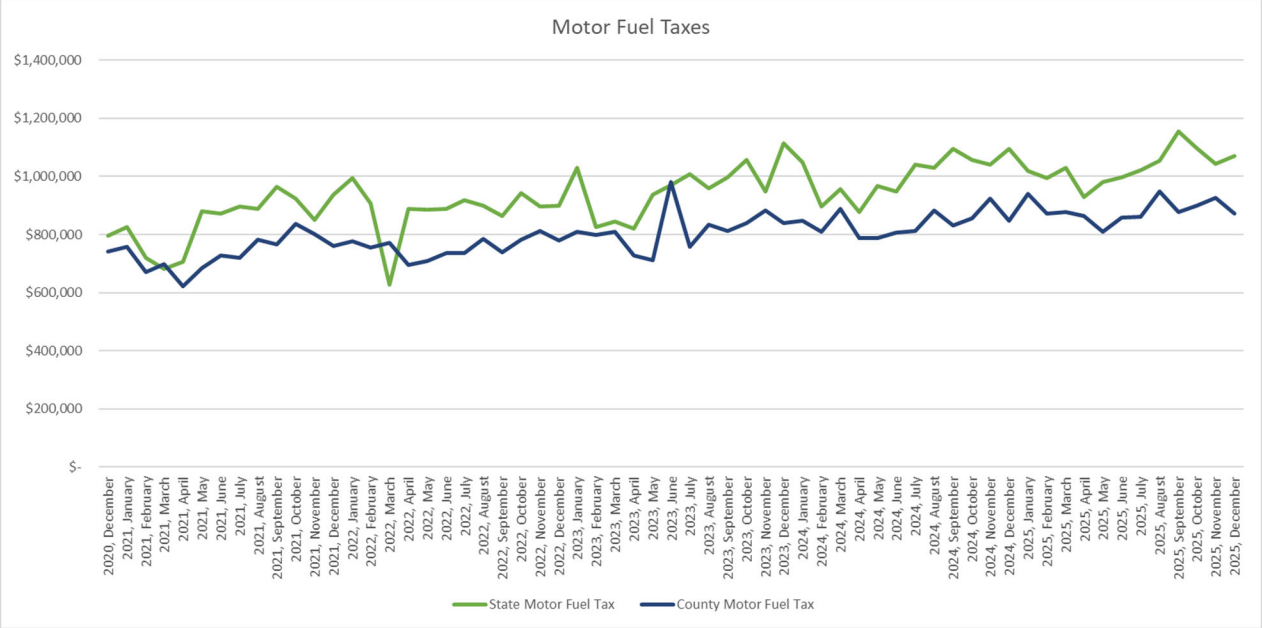
FY 2024				Change from Prior Year		Variance from 2024 Budget	
Tax Revenue	Prior Year YTD	Expected Revenue	FY 2024 Actual	Amount	%	Amount	%
Sales Tax	$ 25,055,958	$ 27,000,000	$ 25,920,915	$ 864,957	3%	$ (1,079,085)	-4%
Local Use Tax	2,396,789	2,520,000	2,173,371	(223,419)	-9%	(346,629)	-14%
RTA Sales Tax	24,559,994	26,356,722	26,091,497	1,531,504	6%	(265,225)	-1%
State Income Tax	9,672,286	11,990,000	10,283,982	611,697	6%	(1,706,018)	-14%
Personal Property Replacement Tax	4,792,224	5,000,000	2,812,713	(1,979,511)	-41%	(2,187,287)	-44%
State Motor Fuel Tax	11,535,413	12,391,927	12,021,014	485,601	4%	(370,913)	-3%
County Motor Fuel Tax	9,844,852	10,180,441	10,178,419	333,568	3%	(2,022)	0%
Total	$ 66,477,251	$ 72,866,722	$ 67,282,478	$ 805,227	1%	$ (5,584,244)	-8%

variance < -11%
variance between 10% to -10%
variance > 11%

FY 2025 to Date				**Change from Prior Year**		**Variance from 2025 Budget**	
Tax Revenue	Prior Year YTD	Expected Revenue	FY 2025 Actual	Amount	%	Amount	%
Sales Tax	$ 23,512,689	$ 24,750,000	$ 26,440,846	$ 2,928,157	12%	$ 1,690,846	7%
Local Use Tax	2,061,177	2,291,667	843,566	(1,217,612)	-59%	(1,448,101)	-63%
RTA Sales Tax	23,688,406	24,637,662	26,351,149	2,662,743	11%	1,713,487	7%
State Income Tax	10,283,982	10,000,000	10,921,292	637,310	6%	921,292	9%
Personal Property Replacement Tax	2,812,713	2,166,667	2,263,211	(549,502)	-20%	96,544	4%
State Motor Fuel Tax	11,002,492	10,818,778	11,374,040	371,548	3%	555,262	5%
County Motor Fuel Tax	9,237,514	9,463,108	9,667,477	429,963	5%	204,369	2%
Total	$ 62,358,967	$ 63,845,996	$ 66,820,064	$ 4,461,097	7%	$ 2,974,068	5%

variance < -11%
variance between 10% to -10%
variance > 11%


Other Taxes
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
Sales Tax
RTA Sales Tax
Income Tax
Local Use Tax
PPRT
Linear (Sales Tax)
Linear (RTA Sales Tax)


Motor Fuel Taxes
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
State Motor Fuel Tax
County Motor Fuel Tax

These tax revenues are deposited into the following funds:

Tax Revenue	Fund	Percentage Allocated
Sales Tax	General Fund	100%
Local Use Tax	General Fund	100%
RTA Sales Tax	General Fund	10%
RTA Sales Tax	Transportation Sales Tax Fund (KDOT)	75%
RTA Sales Tax	Public Safety Sales Tax Fund	9%
RTA Sales Tax	Judicial Technology Fund	6%
State Income Tax	General Fund	100%
Personal Property Replacement Tax	General Fund	100%
State Motor Fuel Tax*	Motor Fuel Tax Fund (KDOT)	100%
County Motor Fuel Tax **	County Motor Fuel Tax Fund (KDOT)	100%

*On July 1, 2025, the State Motor Fuel Tax rate increased by 2.82% as the law requires a rate increase equal to the percentage increase, if any, in the Consumer Price Index. This is expected to generate an additional $400,000 more in revenue for the Kane County Division of Transportation.

**On July 1, 2025, the Local County Motor Fuel Tax rate increased by 2.82% as the law requires a rate increase equal to the percentage increase, if any, in the Consumer Price Index. The rate will increase from 4.9 cents to 5.0 cents per gallon, is expected to generate approximately $300,000 more in revenue for the Kane County Division of Transportation.

***On October 22, 2025, the Kane County Board increased the County Motor Fuel Tax rate from 5.0 cents per gallon to 8.0 cents per gallon, which will become effective July 1, 2026.

Local Government Distributive Fund

A percentage of the following State of Illinois taxes are distributed to local governments based on population:

- **State Income Tax**

Effective Date	Individuals, Trusts, and Estates	Corporations	Electing Pass-Through Entities
August 1, 2017	6.06%	6.85%	
February 1, 2022			6.06%
August 1, 2022	6.16%	6.85%	6.16%
August 1, 2023	6.47%	6.85%	6.47%

Note: There is no increase or a reduction in the Local Government Distributive Fund (LGDF) funding formula in the State FY 2026 budget.

- **Local Use Tax**
  - Tax imposed on the user of tangible personal property that is purchased anywhere at retail. The State rates for use tax is 6.25% on general merchandise and 1.00% qualifying food, drugs and medical appliances
  - Percentage received by Counties is 16% of tax on general merchandise and 100% of the 1% tax on qualifying food, drug, and medical appliances
- ***NEW - Changes in Use Tax & ROT Allocations***
  - "Beginning January 1, 2025, Public Act 103-0983 mandated that all retail sales originating from outside of Illinois and made to Illinois customers by retailers with physical presence nexus with Illinois are now subject to destination-based Retailers' Occupation Tax (ROT) rather than Use Tax (UT).
  - It is important to note that each unit of local government will be affected differently by this change in the law. Previously, Use Tax was collected statewide and allocated to local governments based on population, regardless of the shopping habits of residents. Now, ROT (sales tax) collections and allocations are determined by the jurisdiction where the item is shipped or delivered or at which possession is taken by the purchaser. As a result, local governments may experience fluctuations in allocations."
  - Per IDOR, "Basically, they have reduced the number of transactions that qualify as use tax, so that in turn reduces use tax disbursements."

- Information on the first allocation affected by this law change was received this month. The table below illustrates the impact on Use Tax - Statewide, along with the corresponding increases in ROT (sales tax).

Statewide	April 2024	April 2025	Difference	% Change
MT	$184,413,135	$209,702,900	$25,289,766	14%
CT	$6,443,917	$8,983,942	$2,540,025	39%
CST	$23,039,088	$26,123,718	$3,084,631	13%
HMR	$107,890,988	$123,048,602	$15,157,614	14%
NHMR	$16,588,252	$19,888,408	$3,300,156	20%
USE	$24,978,107	$4,993,221	($19,984,886)	-80%
Total	$363,353,487	$392,740,792	$29,387,305	8%

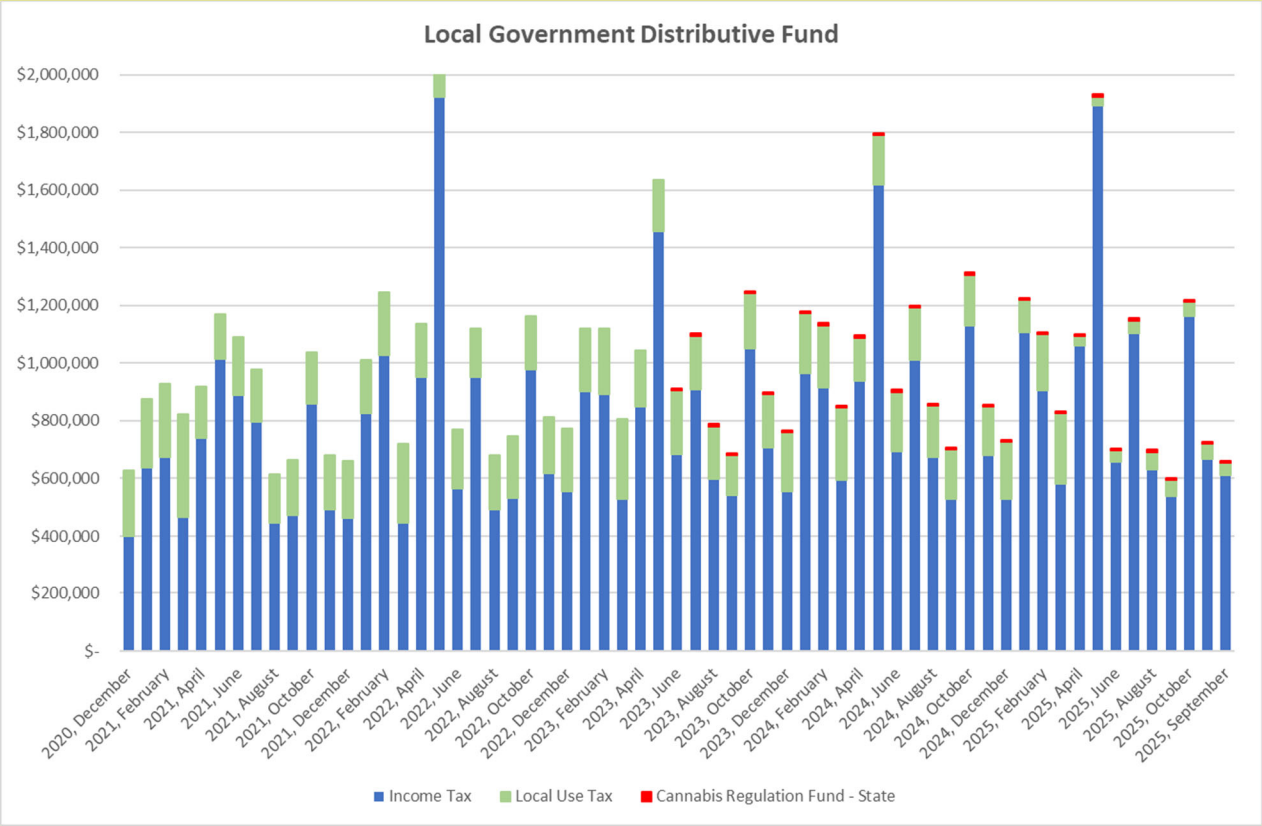
MT: Municipal Sales Tax
CT: County Sales Tax
CST: Countywide Sales Tax
HMR: Municipal Home Rule Sales Tax
NHMR: Municipal Non-Home Rule Sales Tax
USE: Local Use Tax

- Kane County Local Use Tax Information detail is as follows:

Posted	Local Use Tax
2024, February	216,327
2024, March	251,092
2024, April	150,269
2024, May	168,941
2024, June	205,231
2024, July	182,499
2024, August	176,115
2024, September	169,913
2024, October	174,602
2024, November	169,599
2024, December	196,590
2025, January	112,193
2025, February	195,182
2025, March	245,382
2025, April	30,030
2025, May	29,803
2025, June	39,350
2025, July	43,866
2025, August	59,764
2025, September	54,597
2025, October	49,774
2025, November	51,555

- **Cannabis Regulation Tax (State)**
    - 8% of the State's cannabis taxes remaining after administrative and expungement costs are deposited into the Local Government Distributive Fund. The Cannabis Regulation Tax is deposited into a Special Revenue Fund #264 and is purpose restricted – only to be used for prevention and law enforcement training and is overseen by the Sheriff.

The State Income Tax and Local Use Tax revenues received by Kane County are deposited into the County's General Fund.



Personal Property Replacement Taxes (PPRT)

Personal Property Replacement Taxes are "revenues collected by the State of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away. These taxes resulted when the new Illinois Constitution directed the legislature to abolish business personal property taxes and replace the revenue lost by local government units and school districts. In 1979, a law was enacted to provide for statewide taxes to replace the monies lost to local governments." Corporations, partnerships, trusts, and S corporations pay these taxes.

Eight distributions are sent each year to qualifying taxing districts (January, March, April, May, July, August, October, and December).

https://tax.illinois.gov/questionsandanswers/answer.242.html

State statute requires the Illinois Department of Revenue to provide an estimated entitlement of the amount of PPRT for Fiscal Year 2024 (July 1, 2023 to June 30, 2024). Per the Illinois Department of Revenue website, "The Fiscal Year 2024 PPRT allocations are estimated at $3.235 billion. This is a decrease of 28.8% from Fiscal Year 2023 PPRT allocations that totaled $4.541 billion." FY 2025 is now expected to be $200 million less than FY 2024.

*****Illinois Department of Revenue - May 2024 PPRT Statement*****

"Effective July 2023, IDOR adjusted its tax processing system to more accurately estimate future reallocations of Personal Property Replacement Tax (PPRT) and Local Government Distributive Fund (LGDF) distributions as required by statute. Due to the timing of the tax processing system update, it was expected that the reconciliation of payments and returns for tax year 2022 would result in a similar reallocation as occurred in 2021. However, due to a substantial quantity of amended tax returns, the reconciliation of tax year 2022 resulted in a greater reallocation than in tax year 2021.

The reallocation of tax year 2021 and 2022 receipts was caused by tax policy changes, such as the federal government enacting the State and Local Tax (SALT) deduction cap, the State of Illinois creation of the Pass-Through Entity Tax (PTE), and large increases in business income tax receipts.

The reallocation in fund distributions, which state statutes require, resulted in an increase in FY'24 LGDF allocations and a reduction in FY'24 PPRT allocations to taxing districts. The same will occur for the upcoming FY'25. This reallocation will result in a PPRT reduction for FY'25 of $1.021 billion compared to the $818 million reduction that occurred in FY'24.
May 30, 2024"

August 2025, the Illinois Department of Revenue provided an estimate of Personal Property Replacement Taxes by jurisdiction for the State Fiscal Year 2026 as follows

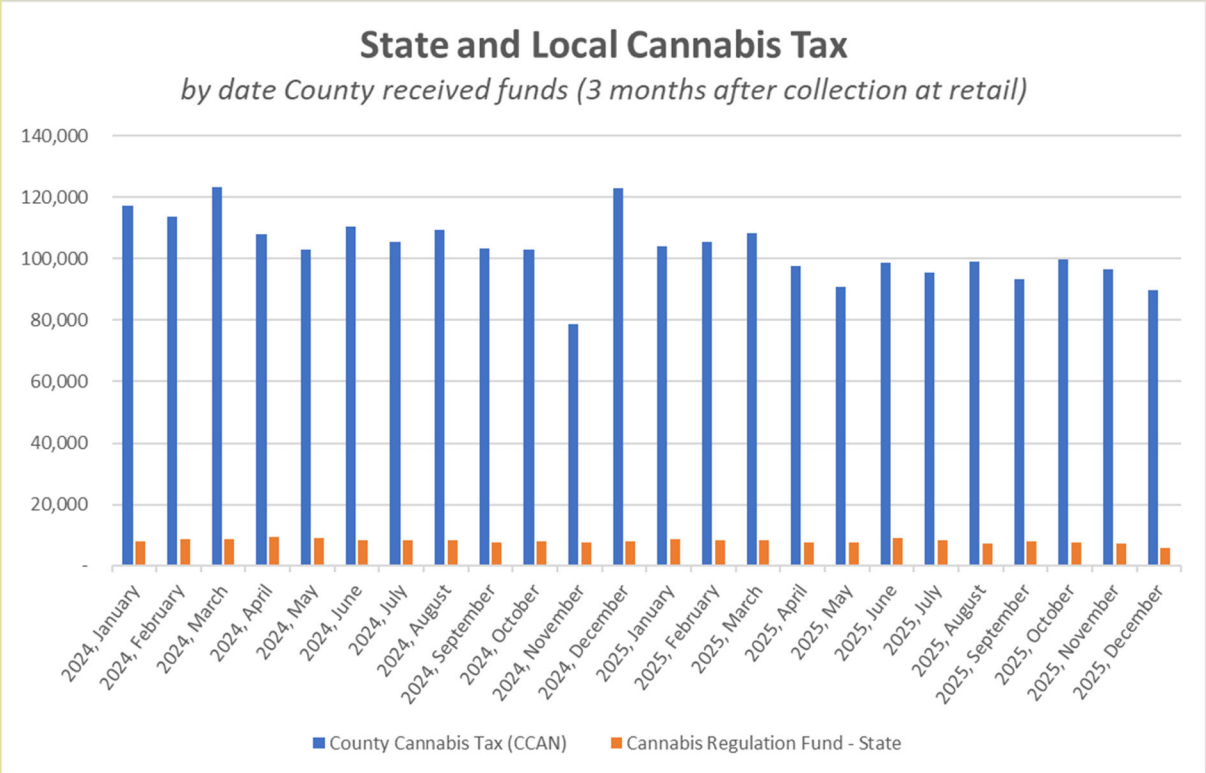
Fiscal Period	***Amount***
July 1, 2022 to June 30, 2023 – Actual	$ 5,332,410
July 1, 2023 to June 30, 2024 – Actual	$ 3,512,323
July 1, 2024 to June 30, 2025 – Actual	$ 2,328,985
July 1, 2025 to June 30, 2026 – Estimate	$ 2,376,974

Kane County PPRT taxes are deposited into Kane County's General Fund and revenue reported as of the County's Fiscal years ended November 30th are as follows:



Cannabis – Since June 2023

- County Cannabis Tax (CCAN) – The County has a 3.75% tax on Adult Use cannabis in unincorporated areas. This revenue is credited to the County's General Fund. 3.75% is the current maximum tax rate for unincorporated areas in Illinois. The County starting collecting this tax in August 2021.
- Cannabis Regulation Tax (State) - 8% of the State's cannabis taxes remaining after administrative and expungement costs are deposited into the Local Government Distributive Fund to support crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market and driving under the influence of cannabis. This revenue is allocated to local governments based on population. This revenue is credited to Kane County's Special Revenue Fund #264 to be used for prevention and law enforcement training and is overseen by the Sheriff.



Collective Bargaining Agreements

The contract terms and status of the County's various Collective Bargaining Agreements are as listed below.

Bargaining Unit	Office/Department	Contract Term	2025 Increase over PY	2026 Increase over PY	2027 Increase over PY	2028 Increase over PY
AFSCME	Workforce Development	7-1-2017 to 6-30-2021				
AFSCME	Health	12-1-2021 to 11-30-2024				
AFSCME	Circuit Clerk	12-1-2023 to 11-30-2025	3%			
Teamsters	Court Services	12-1-2023 to 11-30-2025	4%			
PBLC	Sheriff Civilians	12-1-2022 to 11-30-2025	3%			
PBLC	Sheriff Corrections	12-1-2022 to 11-30-2025	4%			
Teamsters	Sheriff Court Security Sergeants	1-1-2023 to 11-30-2025	4%			
PBLC	Sheriff Maintenance and Janitor	1-1-2023 to 11-30-2025	3%	3%		
PBLC	Kane Comm	1-1-2023 to 11-30-2026	3.50%	3%		
AFSCME	Judiciary, Court Services, Public Defender	12-1-2023 to 11-30-2026	6%	4%		
PBLC	Coroner	12-1-2023 to 11-30-2026	4%	3%		
Teamsters	Sheriff Court Security	12-1-2025 to 11-30-2027	6%	3%	3%	
MAP	Sheriff Peace Officers	12-1-2024 to 11-30-2027	6%	4%	4%	
AFSCME	County Clerk	12-1-2024 to 11-30-2027	3%	3%	3%	
Teamsters	KDOT	11-1-2025 to 10-31-2028	4%	3%	3%	3%

Kane County Finance Committee
Finance Department
Monthly Report
December 23, 2025

Total Salaries, including Overtime, by County Office/Department – ALL FUNDS *(Gross Salaries – does not include reimbursements)*

Department/Office	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2025 Forecast
010 County Board	921,794	1,046,619	1,048,501	1,055,850	1,029,409	1,008,578	971,572	1,123,474	1,112,695	1,143,484	1,140,398	1,162,759
040 Finance *	464,090	548,619	568,197	574,852	722,853	744,961	809,549	943,884	963,242	1,062,571	1,001,194	1,020,825
060 Information Technologies	2,512,669	2,851,836	3,130,587	3,176,755	3,273,675	3,557,734	3,579,393	3,731,749	3,711,000	4,275,969	4,364,586	4,450,166
080 Building Management	1,086,330	1,233,293	1,232,083	1,220,536	1,198,703	1,201,579	1,180,365	1,259,674	1,857,313	2,631,748	2,730,400	2,783,937
120 Human Resource Mgmt *	371,601	425,055	458,980	344,305	288,165	317,906	272,873	293,113	354,340	392,272	470,872	480,105
140 County Auditor	197,878	234,130	236,390	222,391	214,852	237,987	228,385	232,282	243,893	281,773	317,307	323,528
150 Treasurer/Collector	476,135	515,945	519,304	547,359	561,926	605,516	660,071	679,309	755,674	788,606	798,672	814,332
170 Supervisor of Assessments	766,771	845,914	828,705	811,244	792,108	831,411	845,732	848,964	887,727	1,013,989	1,019,791	1,039,787
190 County Clerk	1,106,444	1,288,807	1,702,772	2,109,955	1,871,284	2,447,629	2,239,791	2,612,416	2,291,476	3,259,716	2,604,054	2,655,114
210 Recorder	758,381	822,448	792,452	768,019	724,109	734,162	715,914	686,212	712,002	732,747	789,563	805,045
230 Regional Office of Education	247,270	258,646	262,934	258,176	261,700	270,614	263,893	337,158	362,305	376,276	405,715	413,670
240 Judiciary and Courts	1,308,595	1,399,334	1,371,965	1,364,683	1,368,285	1,506,824	1,581,796	1,695,748	1,861,234	2,078,263	2,173,658	2,216,279
250 Circuit Clerk	4,343,681	4,909,769	4,703,627	4,554,406	4,453,432	4,423,586	4,269,538	4,292,681	4,669,403	5,044,830	5,076,785	5,176,329
300 State's Attorney	5,951,339	6,429,063	6,471,906	6,535,922	6,558,605	7,064,340	8,060,253	9,281,958	10,851,388	14,243,014	15,244,472	15,543,383
360 Public Defender	2,655,065	2,928,419	3,206,013	3,165,197	3,185,760	3,199,989	3,318,534	3,507,808	3,587,209	4,384,316	4,581,701	4,671,538
370 Law Library	152,873	158,830	114,295	114,313	119,666	128,856	133,531	115,903	93,539	97,326	100,718	102,693
380 Sheriff	18,807,009	20,561,898	21,143,156	21,346,336	22,185,591	23,631,404	23,826,084	26,352,764	28,371,018	29,989,107	31,707,372	32,329,085
420 Merit Commission	59,916	55,116	68,761	69,427	69,113	58,857	66,255	63,575	63,003	67,144	60,710	61,900
425 Kane Comm	1,151,370	1,350,302	1,333,011	1,326,588	1,326,811	1,438,963	1,443,325	1,495,650	1,820,098	1,960,023	2,089,420	2,130,389
430 Court Services	7,625,061	8,773,104	8,989,953	8,679,622	9,092,715	9,417,024	9,450,226	9,821,756	10,621,185	11,697,446	11,358,024	11,580,731
490 Coroner	510,185	637,880	588,360	590,816	628,314	648,990	715,456	781,458	828,786	918,272	921,257	939,321
500 Animal Control	374,294	421,986	418,742	405,849	414,709	427,994	462,952	595,231	666,127	736,051	761,079	776,002
510 Emergency Management Services	145,266	162,145	163,142	132,433	-	-	-	-	325,786	408,790	476,422	485,764
520 Transportation	4,059,820	4,518,243	4,678,130	4,715,241	4,759,657	4,711,284	5,048,213	5,185,955	5,524,564	5,785,159	6,033,210	6,151,508
580 Health	2,852,763	3,156,784	3,006,028	2,893,972	2,971,306	3,827,527	3,874,297	3,504,441	3,886,397	4,735,186	5,009,439	5,107,663
660 Veterans' Commission	162,275	180,663	188,526	186,823	189,452	194,558	198,517	203,240	318,247	375,731	416,409	424,574
670 Environmental Mgmt	486,703	528,142	551,184	526,656	523,875	505,808	502,835	509,589	539,550	691,109	733,450	747,832
690 Development	972,074	1,042,212	1,116,749	1,137,344	1,182,720	1,255,335	1,351,831	1,380,479	1,538,715	1,910,629	1,965,081	2,003,612
800 Other- Countywide Expenses	369,386	409,866	425,826	346,977	191,952	156,445	322,377	256,933	445,553	779,201	834,183	850,540
Total	60,897,039	67,695,068	69,320,279	69,182,049	70,160,749	74,555,860	76,393,556	81,793,405	89,263,470	101,860,747	105,185,940	107,248,410

**** Payroll function was transferred from HR to Finance in 2019 which more properly segregates the duties of creating employees from paying employees***

Total Energy Costs *(Gross, does not include reimbursements)*

Expense Type	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
60090 - Utilities- Sewer	$ 117,583	$ 113,224	$ 125,302	$ 141,113	$ 139,946	$ 136,863	$ 138,959	$ 129,598	$ 157,035	$ 134,264	$ 143,698
60100 - Utilities- Water	115,574	102,235	113,877	123,823	128,030	127,795	140,663	145,268	153,706	151,298	132,239
63000 - Utilities- Natural Gas	322,683	204,267	174,999	290,557	253,295	199,577	180,011	250,808	296,477	271,708	308,978
63010 - Utilities- Electric	1,177,724	1,227,036	1,180,704	1,167,841	1,273,019	1,108,266	1,209,069	1,030,226	1,349,994	1,281,027	1,235,526
63020 - Utilities- Intersect Lighting	655,468	528,607	556,616	1,023,492	865,669	698,053	1,004,649	761,208	1,578,710	1,575,159	1,401,683
63040 - Fuel- Vehicles	429,982	356,389	421,759	537,156	532,087	442,546	673,908	904,789	812,771	781,450	813,673
64000 - Telephone	941,602	848,456	585,801	357,313	389,942	385,453	640,854	519,934	407,081	439,529	411,574
64010 - Cellular Phone	25,646	29,668	21,915	321,921	323,459	304,077	180,521	335,493	313,898	366,088	426,854
64020 - Internet	9,181	9,299	9,169	99,104	104,073	103,530	117,611	101,667	113,022	118,156	116,120
Total	$ 3,795,445	$ 3,419,181	$ 3,190,143	$ 4,062,320	$ 4,009,520	$ 3,506,161	$ 4,286,244	$ 4,178,990	$ 5,182,694	$ 5,118,678	$ 4,990,344

Outcome: Maintain an excellent credit rating for the County

- ***FY 2025 Audit Process*** – The FY 2025 external audit kick off meeting held November 21, 2025. Finance staff have begun work on closing the general ledger as of November 30, 2025 and working with departments and offices to prepare audit schedules.
- ***FY 2023 Audit Award*** - Kane County received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for fiscal year end November 30, 2023.
- ***Abatement of Taxes for Bonds*** – Taxes are abated for the Series 2010 and 2020 Bonds

Outcome: Ensure compliance with all State statutes, the Kane County Code and other regulations

- ***Annual Audit*** – The FY 2025 external audit kick off meeting held November 21, 2025
- **FY 2026 Budget** – The Fiscal 2026 Budget adopted November 10, 2025. Preparation of the Budget Book is underway with expected completion by the end of January 2026
- ***Bank Reconciliation Process*** - The Finance Department has currently completed reconciling the amounts on the County's bank statements to the Cash accounts on the County's general ledger for the Cash and Investments through the month of October 2025.
- ***Purchasing –*** On January 1, 2025, County elected officials now will need to do competitive bids for items over $30,000 as described below in 55 ILCS 5/5-1022

Outcome: Ensure cash and fund balances in each fund are sufficient to provide for budgeted expenditures; ensure revenues and expenditures are recorded in the proper period

- ***FY2026 Budget –*** The projected fund balances for the Fiscal 2026 Budget meet guidelines that fund balances are sufficient for future year budget.
- ***Forecasting –*** The implementation of the Workday Adaptive forecasting tool is in the final stages of building reports and training.

Outcome: Ensure grants programs are properly established, registered, and financially tracked and reported to be in compliance with Federal, State, and other requirements

- ***External grant applications –*** The November/December 2025 grant applications, both work-in-process and submitted are as follows:

Month	Name	Department	Amount	Program	Status
Nov	Low-Income Energy Audit	Water Resources	$ 25,000.00	Energy efficiency outreach & education	Awarded
Nov	DCEO Tourism Attraction	Development	$ 200,000.00	Fox Water Trail canoe/kayak launches	Submitted 11/3
Nov	BNSF Foundation	County Board	$ 10,000.00	250th anniversary garden	Drafting
Nov/Dec	Kane F.P. LOI	County Board	$ 15,000.00	250th anniversary garden	Drafting - finalizing garden details
Dec	TC Energy	County Board	$ 5,000.00	250th anniversary garden	Drafting
Dec	National Fish Passage	Development	$ 1,000,000.00	River infrastructure improvements	On calendar for next funding cycle
Dec	Homeless Veterans Reintegration	Workforce Dev	$ 500,000.00	Job training for homeless veterans	Researching suitability

- **Outcome**: Improve communication, transparency, and disclosures of Kane County's financial information

- ***Quarterly Process Improvement Meeting –*** The third quarterly process improvement meeting was held on November 12, 2025 with representatives from County Offices and Department and was focused on preparation for the year end audit.
- ***Monthly Close –*** In FY 2025 the Finance Department has been working on a monthly close process including the following:
    - Reconciling payroll payable within 3 days after month end
    - Posting Interest Earned within 3 days after completion of the monthly bank reconciliation
    - Posting Board approved budget amendments within 3 days after the Board meeting
- ***Yearly "Hard-close"*** - In August 2025, the County "hard-closed" the general ledger for years 11-30-2003 to 11-30-2023.
- ***NewWorld Training –***
    - Kane County Finance staff continue to provide training to County Offices and Departments on the following:
        - Miscellaneous Billing module – accounts receivable transactions
        - Revenue Collections – proper revenue recognition
        - Custodial account bank reconciliations and preparation of journal entries
        - Fixed Asset data entry
- ***Finance Department webpage and Web.kane internal Intranet site –*** Finance and Purchasing continue to update internal websites to store policies, procedures, budget guidelines, templates, best practices, training tips, etc, for all County Departments and Elected Officials to use.
- ***Emergency Appropriations and Budget Transfer Form –*** Finance has worked with IT to build the Emergency Appropriations and Budget Transfer Form into Laserfiche thus automating this process and making it easier to complete and workflow across the County.
- ***Fixed Assets –*** in order to improve communication and data sharing among departments/offices and incorporating the results of the County Auditor's vehicle audits, Finance, HR, and KDOT have been working with IT and NewWorld – to determine how all fixed asset information can be entered into NewWorld by departments/offices at the time the asset is purchased, which will ensure timeliness of information and increase the amount of information recorded for each asset within NewWorld. Go-live started with training on November 19, 2025

- **Outcome**: Improve effectiveness and cost efficiency of operations

- ***Journal Entries for interdepartmental IT payments –*** The County IT Department purchases technology equipment such as telephones, cell phones, laptops, etc. for many County Offices and Departments and then submits a "chargeback" request. The process is slow and time-consuming as all of the back and forth is done with emails. County Finance worked with County IT to develop a new process which went into effect September 2025 to streamline the monthly process and to upload all chargebacks monthly and eliminate all the back and forth emails.

- ***Journal Entries for Custodial Bank Accounts –*** Finance provided training and template journal entries so that Offices/Departments can post monthly transactions directly to the general ledger each month rather than having Finance staff post the entire years worth of transactions as part of the annual audit process
- ***Resolution Best Practice Templates*** – Finance and Purchasing are working with the States Attorney's Office to develop Resolution templates to be used by County Offices and Departments when a formal solicitation has been advertised by the Purchasing Department. A sample Purchasing Cooperative template was provided to all County Departments and is located on the web.kane internal intranet site.
- ***Accounting Services Outsourcing*** – The County contracted with Lauterbach and Amen (L&A) to provide accounting services. The goal is to outsource routine transaction processing including bank reconciliations, balance sheet account reconciliations, routine monthly journal entry processing which typically get delayed as County staff are spending the majority of their time working with Offices and Departments to solve problems, research, work with auditors, respond to information requests, etc. L&A started work in January 2025 and has been doing excellent work and getting Finance caught up.
- ***Purchasing Cooperatives*** – The County Board is looking into how best to utilize purchasing cooperatives.
- ***Surplus Forms*** – IT finalized a fillable form in Laserfiche to allow departments to electronically submit Surplus forms.
- ***Position Budgeting –*** Finance used the Position Budgeting module for the FY 2026 Budget and identified new features that made the process even more efficient that FY 2025. Utilizing the Position Budget module – and training two Offices to make the changes themselves – saved many hours of Finance time.

- **Outcome**: Ensure timely and accurate processing of payroll

- ***Personnel Action Form (PAF) automation –*** Finance is continuing to work with County IT to automate the PAF. Finance is working with one Office specifically and additional access and build-outs need to be complete in order for further testing to be done. The end goal is to have each Office/Department data enter their own PAF's rather than send down triplicate hard copy forms to the central Payroll staff.

Finance Department Process Improvements – Ongoing

PAYROLL Issue	Goal	Status	Change/Result
Personnel Change Form Processing Personnel changes, such as new hires, terminations, title changes, rate changes, etc. are requested, approved, and data entered manually using a 3-copy paper form. Very time consuming and chaotic process. Payroll staff manually "key-in" all information on every form each paycycle. Particularly chaotic at beginning of new year or new union contracts.	Use NewWorld built-in and already paid for Personnel Action Form (PAF) module to route personnel changes. Individual Departments and Offices "key-in" personnel action form data from their own Department/Office, electronically approve and route to Payroll/HR. Payroll and HR review and double-check information in order to process	60% Still in testing with one large Office – to go live in December 2025	Will eliminate time-consuming nature of having all personnel changes manually keyed in by County Finance Department Payroll Staff although Payroll Staff would still review everything to ensure accuracy.
Novatime Time and Attendance utilization	All County Offices/Departments should record time and attendance using Novatime, the time and attendance software. Novatime was implemented approximately 8 years ago but there are several County Offices/Departments that do not use this automated timekeeping system. The automated system improves accuracy and reduces time spent on processing payroll.	80% complete. One very large County Office and one smaller Department went live in October 2025. October Office implementation successful and noticeable time has been saved in Payroll Office. Five elected offices and 2 departments have not yet implemented.	Reduction of time spent entering data by payroll personnel. Improved accuracy since automated time and attendance is less risky to manually type into the software.

PAYROLL Issue	Goal	Status	Change/Result
Payroll overtime reporting	New Federal legislation requiring reporting of "qualifying" overtime; a new federal tax deduction for the "half" portion of the time-and-a-half of overtime pay for all hours "physically worked" over 40. Federal legislation passed mid-year 2025; IRS allowing for reporting on "statement" vs W-2 for FY 2025	Working to update reporting systems	Compliance with new Federal law
Benefit administration software	HR, Payroll, and IT team effort to bring benefit administration back into NewWorld software.	Ongoing	Benefit administration data managed in NewWorld

Finance Department Process Improvements – Ongoing

ACCOUNTING Issue	Goal	Status	Change/Result
Custodial Bank Account Training and Posting of journal entries	County Offices/Departments maintaining separate bank accounts reconcile own accounts and post monthly journal entries directly to NewWorld rather than having Finance staff perform this work at year end	85% complete. Developed the process and journal entry templates. Completed training of all Offices/Departments Pending implementation by two Offices.	Ensures financial transactions get posted in the month the accounting event occurred rather than months later County will be up-to-date at year end in preparation for audit. Saves time
Responding to Office/Dept Requests Finance staff pulled off task daily by phone calls, emails, etc. from other departments/offices requesting assistance. Evaluate reason for financial assistance and determine appropriate course of action based on each issue	If requests from assistance from other departments/offices is similar – determine if a new process and/or training can address issue to then reduce the requests for assistance. Review staff duties to determine if daily tasks can be re-arranged to handle incoming requests	90%/Ongoing -Certain journal entries are now typed directly by individual departments and then reviewed by Finance staff rather than Finance staff typing journal entries proposed by departments	Finance staff being geared to handle more technical accounting issues, prepare monthly financial information that is more complete, research more budgetary questions, gain more overall knowledge of funding sources and grants
Purchase Order Reconciliation	Reconcile purchase order ending balances to the amount on the Encumbrance column Balance on Budgetary Performance Report.	90% - Meeting held to identify issues; Correction process developed but needs to be implemented; Working with NewWorld identified report that will provide additional data to assist with reconciliation Holding training session December 19, 2025 to train departments/offices on "soft close" of purchase orders	Encumbrance column on Budgetary Performance Report should reconcile to Purchase Order ending balances on Open Purchase Order Reports.

Finance Department Process Improvements – Ongoing

ACCOUNTING Issue	Goal	Status	Change/Result
Fixed Asset Tracking and Reporting	As part of making fixed asset year-end reporting more efficient and as a result of the County Auditor's Vehicle audit, Finance is working with HR – Risk Management, Purchasing, IT, NewWorld, County Clerk, and KDOT to explore how NewWorld can be used to meet all needs.	80% - Initial meetings held; process flow whiteboarded; virtual meetings with NewWorld to identify how features can be used; Training held November 19, 2025 for FY 2025 data entry process and FY 2026 data entry process. The FY 2026 process will record a fixed asset at the time of purchase.	Eliminate redundancies in fixed asset tracking and reporting. Get fixed asset data into NewWorld Asset Management module immediately after invoice is paid rather than waiting until year end.
Revenue Recognition	Training Offices/Departments to utilize the Accounts Receivable module in NewWorld, called "Miscellaneous Billing Module" to record revenue in the proper period and also be able to track outstanding accounts receivable	90% - Office and Departments trained over the last year. Implementation still ongoing in one department	Timely and accurate recording of revenue. Proper recognition of revenue. Tracking of outstanding accounts receivable
Annual Filing of Information Returns to the IRS	Review process and information necessary for annual filing of information returns to the IRS. Perform review of transactions at interim points during the fiscal year rather then wait until year end to make annual filing more effective and efficient	75% - Mid-year review of identified vendors and transactions completed; action items necessary	More effective and efficient filing of information returns to the IRS

PURCHASING Issue	Goal	Status	Change/Result
NewWorld contracting module	Exploring options available with the unused NewWorld contracting module to determine if it can assist Purchasing Department	10% - in early stages of reviewing features of contracting module	Improved management of contract expirations

Finance Department Process Improvements – Ongoing

BUDGETING Issue	Goal	Status	Change/Result
Forecasting Software	Implementing a forecasting software (previously used at KDOT) so that forecasting of County revenues and expenses can be developed based upon different assumptions and variables. Also NewWorld is limited in its standard reports and Adaptive affords the development of ad-hoc balance sheet and revenue/expense reports	90% Complete. The framework and upload of actual data from 2020 to present has been completed. Daily integration of actual data is live. Employee training and development of ad-hoc reports to come	Financial forecasts of revenues and expenses Custom reports Balance Sheet reconciliations

Completed Process Improvements

Issue	Goal	Status	Change/Result
Budget Preparation Finance staff manually calculating pension costs, payroll costs, health and dental, and worker's compensation costs as part of the annual budget process	Use NewWorld built-in and already paid for calculation features to automatically calculate payroll, pension, health and dental, and workers compensation costs	100% complete For FY 2026 – taking a step further and using additional new feature to apply rate increases that will allow rate increases to be changed mid-budget process	Used these built-in calculation features for FY 2025 Budget. For FY 2026 Budget
Organization of Budget Book It is sometimes challenging to find budgetary information by department/office in the County Budget Book because the information was arranged by fund and not office/department	Rearrange budget book by office/department	100% complete	Section III of Budget Book now presented budgetary information alphabetically by department/office
Emergency Appropriations and Budget Transfers Form	Automate Emergency Appropriations and Budget Transfers Form using Laserfiche to make the process more efficient.	100% complete.	Automated form saves time.
IT Chargeback billing and payment process	Reduce back and forth emails for IT chargebacks by requiring Office/Dept to indicate line item to be charged and then monthly, a automated template journal entry will automatically charge Office/Dept accounts.	100% - complete	Saves time for all County Offices/Departments. Financial transactions will be processed timely rather than months later

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1474

AUTHORIZING GL CHANGES IN THE BUILDING MANAGEMENT AND INFORMATION TECHNOLOGIES DEPARTMENTS FOR THE POSITION OF BUILDING SECURITY DIRECTOR

WHEREAS, the Information Technologies Department is responsible for cameras, access control systems, and the security systems in most of the non-court buildings; and

WHEREAS, the number of security-related devices within County buildings has increased, requiring additional time, expertise, and effort to properly manage and maintain; and

WHEREAS, the Building Management and Information Technologies Department, in collaboration with the Human Resources Department, have restructured an existing position to assume these responsibilities without increasing overall staffing levels; and

WHEREAS, the restructured position, titled Building Security Director, will report to the Chief Information Officer and will be assigned to the Information Technologies Department; and

WHEREAS, One Hundred Twenty-Four Thousand Four Hundred Twenty-Four Dollars and Twenty-Six Cents ($124,424.26) will be moved from 001.080.080 funds to 001.060.060 funds to support the wage of this position; and

WHEREAS, this change does not involve any additional funds.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Finance Department is authorized to move One Hundred Twenty-Four Thousand Four-Hundred Twenty- Four Dollars and Twenty-Six Cents ($124,424.26) from 001.080.080 to 001.060.060 for the position of Building Security Director; and

BE IT FURTHER RESOLVED that position number 908011002 (Project Manager) in Building Management will be eliminated and a new position of Building Security Director (Position number TBA) will be created in Information Technologies.

GL From	GL To	Amount	Position
001.080.080.40000	001.060.060.40000	$99,357.26	Building Security Director
001.080.080.45000	001.060.060.45000	$24,349.00	
001.080.080.45010	001.060.060.45010	$ 718.00	

Line Item: 001.080.080 / 001.060.060
Line Item Description: Salaries and Wages
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____ _____

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.
Authorizing GL Changes in the Building Management and Information Technologies Departments for the Position of Building Security Director

Committee Flow: Administration Committee, Executive Committee, County Board
Contact: Kevin Harris, 630-762-2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $124,424.26
If not budgeted, explain funding source:	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution authorizes the Finance Department to move $124,424.26 from 001.080.080 (Building Management) to 001.060.060 (Information Technologies) for the position of Building Security Director. Position number 908011002 (Project Manager) in Building Management will be eliminated and a new position of Building Security Director (Position Number TBA) will be created in Information Technologies.

Department Information

Email Address:

kanebldinvoices@kanecountyil.gov

Department:

Building Management

Date:

11/20/2025

Category:

- [x] Personnel Services
- [ ] Contractual Services
- [ ] Commodities
- [ ] Capital
- [ ] Other

Fund:

001.080.080.40000

( ) Increase (•) Decrease

Amount:

$ 139,070.76

Requested Emergency Appropriation and/or Budget Transfer Description and Rationale:

Fall 2025 Building Management IT Department reorganization. The project manager is being promoted to Building Security Director and moving under the IT Department from Building Management. This budget transfer is to move the funds from Building Management to IT and we will still stay within the approved FY26 budget between the two departments.

Attach Draft Resolution

Position adjustment BLD to ITD.docx 15.5KB

Category	Account Number	Approved Budget	Debit	Credit
Personnel Services	001.080.080.40000	$ 2,874,776.00	$ 0.00	$ 99,357.26
Personnel Services	001.060.060.40000	$ 3,928,565.00	$ 99,357.26	$ 0.00
Personnel Services	001.850.080.45006	$ 611,889.00	$ 0.00	$ 24,349.00
Personnel Services	001.850.060.45006	$ 720,649.00	$ 24,349.00	$ 0.00
Personnel Services	001.850.080.45016	$ 14,195.00	$ 0.00	$ 718.00
Personnel Services	001.850.060.45016	$ 19,060.00	$ 718.00	$ 0.00

Department Head Approval

Department Head Signature



Date

12/1/2025

Finance Department Review

Finance Executive Director



Date

12/2/2025

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1500

AUTHORIZING A CONTRACT FOR THE BUILDING MANAGEMENT DEPARTMENT WITH KLUBER ARCHITECTS & ENGINEERS FOR PROFESSIONAL SERVICES RELATED TO THE KANE COUNTY ADULT JUSTICE CENTER KITCHEN & LAUNDRY IMPROVEMENTS

WHEREAS, bids were solicited for the Kane County Adult Justice Center Kitchen and Laundry Improvements Project (BID#25-009-TL). The lowest responsive responsible bidder, as per bid documents and specifications was Lite Construction, Inc. and was authorized in Resolution #25-396; and

WHEREAS, due to the magnitude and scope of this project, professional services are needed to assist with overseeing this project; and

WHEREAS, pursuant to the Local Government Professional Services Selection Act (50ILCS 510/4) Kane County has established a satisfactory relationship for services with Kluber Architects & Engineers; and

WHEREAS, Kluber Architects & Engineers has submitted a proposal in the amount of Fifty Five Thousand Seven Hundred Ten Dollars ($55,710) to provide the Professional Services for the Kane County Adult Justice Center Kitchen and Laundry Improvements Project; and

WHEREAS, accordingly, appropriate funds have been budgeted in the FY26 Building Management budget.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to execute a contract with Kluber Architects & Engineers, 41 W. Benton Street, Aurora, IL 60506 for the Kane County Adult Justice Center Kitchen and Laundry Improvements Project in an amount not to exceed Fifty Five Thousand Seven Hundred Ten Dollars ($55,710).

Line Item: 500.800.805.72010, Various
Line Item Description: Capital, Various
Was Personnel/Item/Service approved in original budget or a subsequent budget revision?
Are funds currently available for this Personnel/Item/Service in the specific line item?
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

Authorizing a Contract for the Building Management Department with Kluber Architects & Engineers for Professional Services Related to the Kane County Adult Justice Center Kitchen & Laundry Improvements

Committee Flow: Administration Committee, Executive Committee, County Board

Contact: Kevin Harris, 630-762-2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $55,710.00
If not budgeted, explain funding source:	
Was this item passed through the appropriate committee? Yes	

Summary:

Bids were solicited for the Kane County Adult Justice Center Kitchen and Laundry Improvements Project (BID#25-009-TL). The lowest responsive responsible bidder was Lite Construction, Inc. Resolution #25-396 authorized this project in the amount of $2,164,200 with Lite Construction. This resolution is authorizing a contract for Professional Services with Kluber Architects & Engineers in the amount of $55,710. Pursuant to the Local Government Professional Services Selection Act (50ILCS 510/4) Kane County has established a satisfactory relationship for services with Kluber Architects & Engineers.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1478

AUTHORIZING A BUDGET ADJUSTMENT FOR THE MILL CREEK SPECIAL SERVICE AREA DUE TO TAX LEVY INCREASE

WHEREAS, Kane County is responsible for managing the Mill Creek Special Service Area tax levy; and

WHEREAS, the Mill Creek Advisory Body recommended to increase the levy; and

WHEREAS, this increased levy will bring in an additional Ninety-Eight Thousand Nine Hundred Thirty-Four Dollars ($98,934) that was not originally budgeted; and

WHEREAS, all revenue needs to be budgeted so Finance recommended we do this budget adjustment.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Finance Department is authorized to increase revenue from 520.690.000.30000 from $1,039,034 to $1,137.968. Fund 520.690.000.39900 will be reduced from $33,950 to $0 and Fund 520.690.730.52120 will be increased from $570,000 to $634,984.

GL #	Description	Original Budget	Amended Budget
520.690.000.30000	Property Taxes	$1,039,034	$1,137,968
520.690.000.39900	Fund Balance Utilization	$ 33,950	$ 0
520.690.730.521020	Repair & Maint. - Grounds	$ 570,000	$ 634,984

Line Item: 520.690.730
Line Item Description: Revenue, Repairs and Maint Grounds
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____
John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

_____
Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing a Budget Adjustment for the Mill Creek Special Service Area Due to Tax Levy Increase

Committee Flow:
Administration Committee, Executive Committee, County Board

Contact:
Roger Fahnestock, 630-232-3571

Budget Information:

Was this item budgeted?	Appropriation Amount: $634,984.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution authorizes the Finance Department to increase revenue from 520.690.000.30000 from $1,039,034 to $1,137,968. Fund 520.690.000.39900 will be reduced from $33,950 to $0 and Fund 520.690.730.52120 will be increased from $570,000 to $634,984. All these changes are relevant due to the Tax Levy Increase which affected the Mill Creek SSA budget.

Department Information

Email Address:

millcreekssainvoices@kanecountyil.gov

Department:

Building Management

Date:

11/20/2025

Category:

- [ ] Personnel Services
- [x] Contractual Services
- [ ] Commodities
- [ ] Capital
- [ ] Other

Fund:

520.690.730

(•) Increase ( ) Decrease

Amount:

$ 64,984.00

Requested Emergency Appropriation and/or Budget Transfer Description and Rationale:

After the budget was submitted the County Board voted to increase the tax levy by $98,934. This allows us to not need the fund balance utilization amount of $33,950 and allows us to increase the number of repairs we can do by $64,984.

Attach Draft Resolution

Mill Creek Levy adjustment .docx 14.88KB

Category	Account Number	Approved Budget	Debit	Credit
Revenue	520.690.000.30000	$ 1,039,034.00	$	$ 98,934.00
Revenue	520.690.000.39900	$ 33,950.00	$ 33,950.00	$
Contractual	520.690.730.52120	$ 570,000.00	$ 64,984.00	$ 0.00

Department Head Approval

Department Head Signature



Date

11/20/2025

Finance Department Review

Finance Executive Director



Date

11/21/2025

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1486

APPROVAL TO PURCHASE A REPLACEMENT VEHICLE FOR THE KANE COUNTY SHERIFF'S OFFICE

WHEREAS, the Kane County Sheriff's Office requires one (1) replacement vehicle for a unit that was totaled in an accident; and

WHEREAS, one (1) vehicle will be replaced with budgeted funds from the FY26 budget and reimbursed by our insurance agency through the Kane County Human Resources Department; and

WHEREAS, the most responsive vendor was Currie Motors, Inc., 10125 W. Laraway, Frankfort, Illinois, for a 2026 Ford Police Interceptor Utility AWD for Fifty Thousand, Five Hundred Eight and 00/100 Dollars ($50,508.00); and

WHEREAS, the vehicle will be up-fitted for patrol use at an approximate cost of Ten Thousand and 00/100 Dollars ($10,000.00) using various vendors and equipment in stock, making the total expenditure Sixty Thousand, Five Hundred Eight and 00/100 Dollars ($60,508.00) for a road-ready police vehicle; and

WHEREAS, Kane County Human Resources has notified the Kane County Sheriff's Office that insurance will reimburse our agency a total of Seven Thousand, Four Hundred Seven and 00/100 Dollars ($7,407.00) for the totaled vehicle, leaving a balance of Fifty-Three Thousand, One Hundred One and 00/100 Dollars ($53,101.00) to be paid out of the New Vehicle Fund, 128.380.395.70070.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board and the Chair thereof hereby approves the purchase of a 2026 Ford Police Interceptor Utility AWD for the amount of Fifty Thousand, Five Hundred Eight and 00/100 Dollars ($50,508.00) from Currie Motors, Inc., Frankfort, Illinois, to be offset by insurance reimbursement of Seven Thousand, Four Hundred Seven and 00/100 Dollars ($7,407.00), along with approximate expenditures of Ten Thousand and 00/100 Dollars ($10,000.00) for upfitting expenses from various vendors.

Line Item: 128.380.395.70070
Line Item Description: New Vehicle Fund
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

APPROVAL TO PURCHASE A REPLACEMENT VEHICLE FOR THE KANE COUNTY SHERIFF'S OFFICE

Committee Flow:
Administration Committee, Executive Committee, County Board

Contact:
Elizabeth Richards, 630.208.2001

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $53,101.00
If not budgeted, explain funding source: New Vehicle Fund 128.380.395.70070	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution approves the purchase of one (1) replacement vehicle for one that was totaled in an accident this fall. The Kane County Fleet Supervisor has located one (1) appropriate vehicle through Currie Motors in Frankfort, IL, at a cost of $50,508 plus approximately $10,000 from various vendors for upfitting of the vehicle to make it a road-ready police vehicle. Kane County Human Resources has notified the Sheriff's Office that insurance will reimburse our agency $7,407, leaving a balance of $53,101. Purchase to be paid out of the New Vehicle Fund 128.380.395.70070.

SPC
SUBURBAN PURCHASING
COOPERATIVE

2026 Ford Utility Interceptor Contract #204

$44,954.00



Currie Motors Fleet

Nice People to do Business With!

Good Thru 11/15/25
Order Cut-Off 12/25

2026 Ford Utility Interceptor

$44,954.00

Standard Features

MECHANICAL ●3.3L V-6 TI-VCT Motor Gasoline –Standard ●AWD Drivetrain Transmission – 10-speed automatic, police calibrated ●Brakes – Police calibrated high-performance ● 4- Wheel heavy-duty disc w/heavy-duty front and rear calipers
●Brake Rotors – large mass for high thermal capacity and calipers with large swept area. ●Electric Power-Assist Steering (EPAS) – Heavy-Duty ●DC/DC converter – 220-Amp ●Cooling System – Heavy-duty, Engine oil cooler and transmission oil cooler ●Engine Idle Hour Meter ●Powertrain mounts – Heavy-Duty ●Class III Trailer Hitch Receiver and (2) recovery hooks ● Class III Trailer Tow Lighting Package ●Wheels— Heavy-duty steel, vented with center cap— Full size spare tire w/TPMS ●50-State Emissions System ● H8 AGM Battery ● **Engine Idle Control** ●Manual Police Pursuit Mode

EXTERIOR ●Antenna, Roof-mounted ●Cladding – Lower body-side cladding ●Door Handles – Black
● Exhaust, True Dual ● **Daytime Running Lamps – Configurable ON/OFF through instrument cluster** ●Door-Lock Cylinders (Front Driver / Passenger / Lift-gate) ●Glass – 2nd Row, Rear Quarter and Lift-gate Privacy Glass ● Grille – Black ●Headlamps – Automatic, LED Low-and-High-Beam ●Lift-gate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder● Mirrors – **Black Caps Power Electric Remote Heated Manual Folding with Integrated Spotter** ●Spare – Full size 18" Tire w/TPMS ●Spoiler – Painted Black● Lift-gate Handle ●Tail lamps – LED ●Tires – 255/60R18 A/S BSW ●Wheel-Lip Molding – Black ●Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover ●Windshield – Acoustic Laminated ●**Rear Tail Light Housing**

INTERIOR/COMFORT ●Cargo Hooks in cargo area ●Climate Control – Dual-Zone Electronic Automatic Temperature Control ●Door-Locks— Power ● Fixed Pedals (Driver Dead Pedal)● Floor – Heavy-Duty Thermoplastic Elastomer ●Glove Box – Locking/non-illuminated ●Grab Handles ●Heated Sanitization Solution ●**Lift gate Release Switch located in overhead console (45 second timeout feature)**●Lighting— Overhead Console— Red/White Task Lighting in Overhead Console— 3rd row overhead map light ●Mirror – Day/night Rear View
●Particulate Air Filter● Power points – (1) First Row ●Rear-door closeout panels ●Rear-window Defrost ●Scuff Plates – Front & Rear ●Seats— 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row – Driver 6-way lower track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row – passenger 2-way manual track (fore/aft. with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) ●Speed (Cruise) Control ●Speedometer –

Calibrated (includes digital readout) ●Steering Wheel – Manual / Tilt / Telescoping, Speed Controls and 4 user – configurable latching switches Sun visors, color-keyed, non-illuminated ●Universal Top Tray – Center of I/P for mounting aftermarket equipment ●Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature● **Power Passenger Seat ● Courtesy Lights Disabled ● Rear Dome Light ●Aux. Rear A/C**

SAFETY/SECURITY ●Advance Trac® w/RSC® ●Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®●Anti-Lock Brakes (ABS) with Traction Control ● Brakes – Police calibrated high-performance regenerative braking system ●Belt-Minder® (Front Driver / Passenger)●Child-Safety Locks ●Individual Tire Pressure Monitoring System (TPMS)●LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations ●**Rearview Camera viewable on 8"Center Stack** ● S e at Belts, Pretensioner /Energy-Management System w/adjustable height in 1st Row ●SOS Post-Crash Alert System™● Perimeter Alert ● **Remote Keyless Fob ●BLIS ●Cross Traffic Brake Assist ●Pre-Collision Mitigation System ●Reverse Sensing System**

Police Up-fit Friendly ●Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)●Console mounting plate ●Dash pass-thru opening for aftermarket wiring ●Headliner- easy to service ●Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard). ● **Grill Wiring ●100 Watt siren/Speaker Prep Kit**

Functional ●Audio— AM/FM / MP3 Capable / Clock / 4-speakers— SYNC® interface — Includes hands-free voice command support — USB Port — (1) — 8" Color LCD Screen Center- Stack "Smart Display"● Easy Fuel® Capless Fuel-Filler ●Fleet Telematics Modem to support Ford Pro™ Telematics ●Front door tether straps (driver/passenger)●Power pigtail harness ●Simple Fleet Key; 4-keys●Two-way radio pre-wire ●Two (2) 50 amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)●Wipers – Front Speed- Sensitive Intermittent; Rear Dual Speed Wiper ●Up fitter Interface System ●PAITRO output tied to lift gate release switch ●3 Year 36,000 Mile Warranty-5 Year 100,000 mile Powertrain Warranty ●**Delivery under 75 miles**

Models

☑	K8A	2026 Utility Interceptor- **3.3L V-6 TI-VCT Motor**	44,954.00

OPTIONS-Mechanical/Functional

☐	99W-3.3L V-6 Direct Injected Hybrid System	2661.00
☐	99C-3.0L Eco boost-**NA w/ 65U**	2,679.00
☐	76D-Deflector Plate (engine and transmission shield)	320.00
☐	41H-Block Heater	179.00
☑	18X-100 Watt Siren Speaker (includes bracket and pig tail)	329.00
☐	60R-Noise Suppression	94.00
☐	67U-Ultimate Wiring Kit	602.00
☑	67V-Connector Kit	188.00
☑	85D-Front Console Mounting Plate Delete (NA with 67H, 67U, 85R)	NC
☐	85R-Rear Mounting Plate (NA with 65U, 85D)	56.00
☐	67H Ready For the Road Package-OEM Lighting and Wiring Package	3,807.00
☑	18D-Global Lock/Unlock- **Deletes 45 second Lift Gate Lock Release**	N/C

Options-Exterior

☐	16P Rear Bumper Step Pad	94.00
☐	65L 18" Wheel Covers	65.00
☐	Keyed Alike CODE_____	47.00
☐	942-Daytime Running Light-Cannot be Reprogrammed	47.00
☐	68G- Rear Door Locks Inoperable	N/C
☐	52P-Hidden Door Lock Plunger Includes 68G	150.00
☑	43A-Rear Auxiliary Lights	376.00
☑	96T-Rear Spoiler Traffic Light-Compatible with Interior Upgrade Package	1,410.00
☐	51P-Drivers Side Spot Light Prep	132.00
☐	51S-Dual Spot Lights-Unity	743.00
☐	51T-Drivers Spot Light-Whelen	394.00
☐	51V-Dual Spot Lights-Whelen	828.00
☐	51W-Dual Spot Prep	282.00
☑	51R-Drivers Side Unity Spot Light-**PLEASE SELECT IF DESIRED**	N/C
☑	63B-Side Marker Lights	461.00
☑	63L-Quarter Glass Lights	546.00
☑	66A-Front Headlamp Package	846.00
☑	66B-Tail Lamp Package	405.00
☑	66C-Rear Light Package	432.00
☐	16D-Badge Delete	N/C
☑	21L Front Auxiliary Light	546.00

Options-Interior

☐	47E 12.1" Integrated Computer Screen	3,478.00
☐	63V Cargo Vault (Lockable Small Compartment)	253.00
☐	65U Interior Upgrade Package-Includes Civilian-Style Console /Carpet-**NA w/99C**	573.00
☐	92R Solar Tint 2nd Row (Deletes Privacy Glass)	85.00
☐	92G Solar Tint 2nd Row and Cargo Area (Deletes Privacy Glass)	112.00
☐	87M 4" Rear Camera (1/4 size Picture in Picture in Upper Left Quadrant of Display)	N/C

☐	16C Carpet Floor Covering	141.00
☐	FW Ebony Cloth Seating	65.00
☐	90D Ballistic Door Panels (Level III +)-Driver Front Door Only	1495.00
☐	90E Ballistic Door Panels (Level III+)- Driver and Passenger Front Doors Only	2979.00
☐	90F Ballistic Door Panels (Level IV+)- Driver Front Door Only	2274.00
☐	90G Ballistic Door Panels (Level IV +)- Driver and Passenger Front Doors Only	4541.00

Exterior Colors

☐	E4-Vermillion Red	
☐	YZ-Oxford White	
☐	LK-Dark Blue	
☐	LM-Royal Blue	
☐	M7-Carbonized Gray	
☐	TN-Silver Grey Metallic-Replaces Silver	
☐	UJ-Sterling Gray	
☑	UM-Agate Black	
☐	F1-Police Green	

Miscellaneous Options

☐	4-Corner LED Amber Strobes	1,595.00
☐	Rustproofing (Does Not Include Undercoating)	395.00
☐	Delivery Over 75 Miles	250.00
☐	Certificate of Origin (Customer to Complete Licensing)	N/C
☑	License and Title- Municipal Municipal Police	203.00
☐	Passenger Title and Plates	351.00

Title Name: _____

Title Address: _____

Title City: _____

Title Zip Code: _____

License Plate Desired: _____

Contact Name: _____

Phone Number: _____

PO Number: _____

FIN Code: _____

Tax Exempt Number: _____

Total Dollar Amount: $50,508_____

Delivery Address: _____

Additional Information / Notes:

Authorized Signature: _____

Date: _____

IMPORTANT ORDERING INFORMATION

Orders require a signed original Purchase Order and Tax-Exempt Letter.

Stock Units Available

Submit documents to:

Currie Motors Commercial Center
10125 W Laraway
Frankfort, IL 60423

Main Phone: (815)464-9200

Contacts:

Tom Sullivan
Email: tsullivan@curriemotors.com

Phone: (815) 464-9200

Nic Cortellini
Email: ncortellini@curriemotors.com

Phone: (815) 464-9200

Note: Production is based upon plant scheduling and commodity restrictions and is subject to cancellation.
Payment is due at the time of delivery.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1499

AUTHORIZING THE PURCHASE OF A VAN BY THE KANE COUNTY SHERIFF'S OFFICE FOR THE K9 UNIT

WHEREAS, the Kane County Sheriff's Office has an active and growing K9 Unit that supports its Deputies' work as well as that of other law enforcement agencies, including training of K9s and their handlers from across the State of Illinois; and

WHEREAS, the Sheriff's Office requires the purchase of a van to support safe and efficient transportation for members of the K9 Unit; and

WHEREAS, the most responsive vendor for the vehicle required is Currie Motors, Inc., 10125 W. Laraway, Frankfort, IL, for a 2026 Ford Transit Full Sized Van at a price of Fifty-Eight Thousand, Nine Hundred Twenty-One and 00/100 Dollars ($58,921.00); and

WHEREAS, the vehicle will need to be up-fitted for this specific use at an approximate cost of Twelve Thousand, Five Hundred and 00/100 Dollars ($12,500.00) using various vendors and equipment in stock, making the total expenditure Seventy-One Thousand, Four Hundred Twenty-One and 00/100 Dollars ($71,421.00).

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board and the Chair thereof authorize the Sheriff of Kane County to enter into a contract with Currie Motors of Frankfurt, Illinois, for a total of $58,921.00 to purchase a 2026 Ford Transit Full Sized Van for the K9 Unit's use, and to have it upfitted for this specified need at an approximate cost of $12,500.00 by various vendors for a total of $71,421.00.

Line Item: 128.380.395.70070
Line Item Description: New Vehicle Fund
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois
Vote:	

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing the Purchase of a Van by the Kane County Sheriff's Office for its K9 Unit

Committee Flow:
Administration Committee, Executive Committee, County Board

Contact:
Elizabeth Richards, 630.208.2001

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The Kane County Sheriff's Office requires the purchase of a 2026 Ford Transit Full-sized Van for the safe and effective transportation of its K9 Unit. The needed vehicle is available through Currie Motors of Frankfort, IL, at a price of $58,921. The van will require specialized upfitting for this purpose for an approximate cost of $12,500 from various vendors, bringing the total to $71,421. This purchase is budgeted for and funds are available from the New Vehicle Fund 128.380.395.70070.

2026 Ford Transit Full Sized Van

Currie Motors Frankfort
SPC Contract Winner
Contract #207

Standard Package: $44,671.00



Production Begins September ‘25

SPC
SUBURBAN PURCHASING
COOPERATIVE

BODY EXTERIOR

- 3 doors
- Monotone paint
- Black bodyside cladding
- Black wheel well trim
- Black side window trim
- Black door handles
- Black windshield trim
- Black front bumper
- Black rear bumper
- Rear tow hook
- Black grille
- Convex spotter in driver and passenger side door mirrors
- Standard style side mirrors
- Black door mirrors
- Sliding right rear passenger door
- Split swing-out rear cargo door
- LT235/65RR16 AS BSW front and rear tires
- 16 x 6.5-inch front and rear argent steel wheels

SEATS AND TRIM

- Seating capacity: 2
- Bucket front seats
- Driver seat with 4-way directional controls
- Front passenger seat with 4-way directional controls
- Height adjustable front seat head restraints
- Manual front seat head restraint control
- Driver seat armrest
- Manual reclining driver seat
- Manual driver seat fore/aft control
- Manual reclining passenger seat
- Manual passenger seat fore/aft control
- Vinyl front seat upholstery

CONVENIENCE

- Power door locks with 2 stage unlocking
- Keyfob activated door locks
- All-in-one remote fob and ignition key
- Auto-locking doors
- Proximity key with push button start
- Power tailgate/rear door lock
- Cruise Control w/Adjustable Speed Limiting Device (ASLD) cruise control with steering wheel mounted controls
- FordPass Connect keyfob remote vehicle start
- Power first-row windows
- Partial floor console
- Driver foot rest
- Front beverage holders
- Locking glove box
- Driver and passenger door bins
- Instrument panel bin
- Over the air updates
- PRND in IP

COMFORT

- Manual climate control
- Cloth headliner material
- Front headliner coverage
- Front vinyl floor covering
- Front floor coverage
- Urethane steering wheel
- Manual tilting steering wheel
- Manual telescopic steering whee

SPC
SUBURBAN PURCHASING
COOPERATIVE

ENTERTAINMENT FEATURES

- 1 total number of 1st row displays
- 12 inch primary display
- Primary touchscreen display
- AM/FM stereo radio
- AM/FM
- In-vehicle audio
- AM radio
- FM radio
- Seek scan
- Auxiliary input jack
- SYNC 4 external memory control
- Standard grade speakers
- Speakers number: 4
- Steering wheel mounted audio controls
- SYNC 4 with Enhanced Voice Recognition (Alexa-Built-In) voice activated audio controls
- Wireless audio streaming
- Fixed audio antenna

TECHNOLOGY AND TELEMATICS

- Connected Navigation integrated navigation system with voice activation
- Real-time traffic
- Real-time weather
- 911 Assist emergency SOS system via mobile device
- Bluetooth handsfree wireless device connectivity
- Apple CarPlay/Android Auto smart device wireless mirroring
- Ford App mobile app access
- FordPass Connect 5G mobile hotspot internet access
- 2 USB ports

LIGHTING, VISIBILITY AND INSTRUMENTATION

- Metal-look instrument panel insert
- Analog instrumentation display
- Trip odometer
- Digital clock
- Telematics Essentials driver information center
- Tachometer
- Engine/electric motor temperature gauge
- Engine hour meter
- Gauge cluster display size (inches): 8.00
- Light tinted windows
- Laminated side window glass
- Front windshield solar coating
- Reflector headlights
- Halogen headlights
- Ford Co-Pilot360 - Autolamp auto on/off headlight control
- Multiple enclosed headlights
- Delay-off headlights
- Auto High Beam auto high-beam headlights
- Variable intermittent front windshield wipers
- Illuminated entry
- Front reading lights
- Variable instrument panel light
- High mounted center stop light
- Fade interior courtesy lights

POWERTRAIN

- Spark ignition system
- 3.5L V-6 port/direct injection, DOHC, variable valve control, engine with 275HP
- Engine cylinders: V-6
- Horsepower: 275 HP@6250 RPM
- Torque: 260 lb.-ft.@4000 RPM
- Radiator
- 10-speed automatic
- Rear-wheel drive
- Recommended fuel: regular unleaded
- Alternate fuel Type: E85
- Capless fuel filler
- All-speed ABS and driveline traction control

FUEL ECONOMY AND EMISSIONS

- Gasoline secondary fuel type
- LEV3-LEV160 emissions
- E85 additional fuel types

SUSPENSION AND HANDLING

- Standard ride suspension
- Gas-pressurized front shock absorbers
- Heavy-duty rear shock absorbers

WARRANTY

- Basic warranty: 36 months/36,000 miles
- Powertrain warranty: 60 months/100,000 miles
- Corrosion perforation warranty: 60 months/unlimited
- Roadside warranty: 60 months/60,000 miles

DRIVEABILITY

- 4-wheel disc brakes
- Front ventilated disc brakes
- 4-wheel antilock (ABS) brakes
- Four channel ABS brakes
- Electronic parking brake
- Post Collision Braking automatic post-collision braking system
- Automatic brake hold
- Brake assist system
- Hill start assist
- Independent front suspension
- Strut front suspension
- Front anti-roll bar
- Front coil springs
- Rigid axle rear suspension
- Leaf spring rear suspension
- Electric power-assist steering system
- Rack-pinion steering
- 2-wheel steering system

SAFETY AND SECURITY

- Driver front impact airbag
- Seat mounted side impact driver airbag
- Safety Canopy System curtain first-row overhead airbags
- Cancellable front passenger air bag
- Seat mounted side impact front passenger airbag
- Airbag occupancy sensor
- 6 airbags
- Front height adjustable seatbelts
- Front seatbelt pretensioners
- 2 seatbelt pre-tensioners
- SecuriLock immobilizer
- Remote panic alarm
- Lane-Keeping System
- PCA with AEB and Intersection Assist forward collision mitigation with left turn assist
- Pre-Collision Assist with Pedestrian Detection
- Driver Alert
- Evasive Steering Assist evasion assist system
- Rear mounted camera
- Ford Co-Pilot360 w/Side Wind Stabilization electronic stability control system with anti-rollover
- Front and rear parking sensors
- Tire mobility kit

DIMENSIONS

- Conventional Capacity: 5,200 lbs.
- GCWR: 10,800 lbs.
- Front brake diameter: 12.1"
- Rear brake diameter: 12.1"
- Vehicle body length: 219.9"
- Vehicle body width: 81.3"
- Vehicle body height: 82.2"
- Side door opening height: 49.6"
- Side door opening width: 51.2"
- Rear door opening height: 49.5"
- Rear door opening width: 61.7"
- Wheelbase: 130.0"
- Vehicle turning radius: 21.5'
- Rear door opening angle: 180.0
- Front track: 68.2"
- Rear track: 68.6"
- Front bumper to front axle: 40.3"
- Interior rear cargo volume: 246.7 cu.ft.
- Max interior rear cargo volume: 246.7 cu.ft.
- Headroom first-row: 40.8"
- Leg room first-row: 41.3"
- Shoulder room first-row: 67.9"
- Hip room first-row: 60.7"

TRANSIT CARGO VAN

Low Roof

☐	E1Y-Transit 150 Cargo VanLow Roof130"WB RWD-8,670 GVWR	44,671.00
☐	E1Y-Transit 150 Cargo Van Low Roof 148" WB RWD-8,670 GVWR	46,921.00
☐	E2Y-Transit 150 Cargo Van Low Roof 130" WB AWD-8,670 GVWR	49,429.00
☐	E2Y-Transit 150 Cargo Van Low Roof 148" WB AWD-8,670 GVWR	50,707.00
☐	R1Y-Transit 250 Cargo Van Low Roof 130" WB RWD-9,070 GVWR	46,497.00
☐	R1Y-Transit 250 Cargo Van Low Roof 148" WB RWD-9,070 GVWR	47,775.00
☐	R2Y-Transit 250 Cargo Van Low Roof 130" WB AWD-9,070 GVWR	50,287.00
☐	R2Y-Transit 250 Cargo Van Low Roof 148" WB AWD-9,070 GVWR	51,574.00
☐	W1Y-Transit 350 Cargo Van Low Roof 130" WB RWD-9,500 GVWR	47,629.00
☐	W1Y-Transit 350 Cargo Van Low Roof 148" WB RWD-9,500 GVWR	48,916.00
☐	W2Y-Transit 350 Cargo Van Low Roof 130" WB AWD-9,500 GVWR	51,410.00
☐	W2Y-Transit 350 Cargo Van Low Roof 148" WB AWD-9,500 GVWR	52,628.00

Med Roof

☐	E1C-Transit 150 Cargo VanMedium Roof 148" WB RWD-8,670 GVWR	47,376.00
☐	E2C-Transit 150 Cargo Van Medium Roof 148" WB AWD-8,670 GVWR	51,158.00
☐	R1C-Transit 250 Cargo Van Medium Roof 148" WB RWD-9,070 GVWR	48,233.00
☐	R2C-Transit 250 Cargo Van Medium Roof 148" WB AWD-9,070 GVWR	52,018.00
☐	W9C-Transit 350 Cargo Van Medium Roof 148" WB RWD-9,500 GVWR	49,189.00
☐	W2C-Transit 350 Cargo Van Medium Roof 148" WB AWD-9,500 GVWR	52,897.00
☐	F7C-Transit 350 Cargo Van Medium Roof 148" WB RWD-9,950 GVWR	49,362.00
☐	F8C-Transit 350 Cargo Van Medium Roof 148" WB AWD-9,950 GVWR	53,143.00

HighRoof

☐	R1X-Transit 250 Cargo VanHigh Roof 148" WB RWD-9,150 GVWR	49,948.00
☐	R2X-Transit 250 Cargo Van High Roof 148" WB AWD-9,150 GVWR	53,729.00
☐	R3X-Transit 250 Cargo Van High Roof 148" WB EL RWD-9,150 GVWR	51,049.00
☐	R3U-Transit 250 Cargo Van High Roof 148" WB EL AWD-9,150 GVWR	54,835.00
☐	W1X-Transit 350 Cargo Van High Roof 148" WB RWD-9,500 GVWR	53,222.00
☑	W2X-Transit 350 Cargo Van High Roof 148" WB AWD-9,500 GVWR	54,863.00

☐ F5X-Transit 350 Cargo Van High Roof 148" WB RWD-9,950 GVWR	51,077.00
☐ F6X-Transit 350 Cargo Van High Roof 148" WB AWD-9,950 GVWR	54,862.00
☐ W3X-Transit 350 Cargo Van High Roof 148" WB EL RWD-9,500 GVWR	52,176.00
☐ W3U-Transit 350 Cargo Van High Roof 148" WB EL AWD-9,500 GVWR	55,963.00
☐ F7X-Transit 350 Cargo Van High Roof 148" WB EL RWD-9,950 GVWR	52,177.00
☐ F8X-Transit 350 Cargo Van High Roof 148" WB EL AWD-9,950 GVWR	55,964.00
☐ F4X-Transit 350 HD DRW Cargo Van High Roof 148" WB EL RWD	52,715.00
☐ F4U-Transit 350 HD DRW Cargo Van High Roof 148" WB EL AWD	56,852.00
☐ U8X-Transit 350 HD DRW Cargo Van High Roof 148" WB EL RWD	54,833.00
☐ U8U-Transit 350 HD DRW Cargo Van High Roof 148"WB EL AWD	59,755.00

Engine

☑ 998-3.5L PFDI V-6	Standard
☐ 99G-3.5L EcoBoost V-6 -Limited	2,548.00

Axle

☑ X4L-4.10 Limited Slip Axle w/ 998 3.5L V-6	296.00
☐ X7L-3.73 Limited Slip Axle	296.00

Wheels

☐ 76G-16" HD Forged Aluminum-DRW	856.00
☐ 647-16" Alum. Alloy Wheel-SRW	360.00
☐ 64H-Full Silver Wheel Cover	32.00
☐ 15C-Front Wheel Well Liners	269.00
☐ 51D-Full-Size Spare	273.00

Other Options

☐ 63C-Dual Alternator- with 998 Motor	933.00
☐ 63C-Dual Alternator -na with 67C	615.00
☐ 87E-Auxiliary Fuse Panel	351.00
☐ 63E-Dual AGM Batteries	269.00
☐ 543-Long Arm Non-Telescoping Power Glass Mirrors-NA w/65A/65B	59.00
☐ 41E-HD Front Axle	286.00
☐ 41H-Engine Block Heater	69.00

☐	91B-Wiper Activated Headlamps	28.00
☐	655-Extended Range Fuel Tank-NA w/Regular Length and EcoBoost	260.00
☑	67C-Upfitter Package	555.00
☐	52C-Keyless Entry Key Pad	114.00
☐	43B-Back Up Alarm	173.00
☑	68B-Remote Start	451.00
☐	90G-Push Down Manual Parking Brake-NA w/90D	178.00
☐	18P-253-Degree Hinge Rear Doors-Low/Medium Roof Only-NA 130" WB	87.00
☐	66C-D-Pillar Assist Handles-NA with Shelving PKGS and 57G	54.00
☐	85B-HD Rear Scuff Plate Kit-Includes Side Door Scuff Plate-NA w/16E	327.00
☐	60B-Heavy Duty Cargo Flooring-Includes 85B-RWB	933.00
☐	60B-Heavy Duty Cargo Flooring-Includes 85B-LWB	1,029.00
☐	60B-Heavy Duty Cargo Flooring-Includes 85B-LWB EL	1,120.00
☐	53G-Front Painted Bumper-Requires 94A	228.00
☑	15F-Full Rear Compartment Lighting	69.00
☐	17P- Cargo Tie-Down Hooks	23.00
☑	66D-Front Overhead Shelf-NA Low Roof	69.00
☐	66F-Fixed Shelving-Pass. Side Only-Req. 47T or 47U-130 WB Low Roof	728.00
☐	66E-Fixed Shelving-Dr. Side Only-Req. 47T or 47U-130 WB Low Roof	923.00
☐	66F-Fixed Shelving-Pass. Side Only-Req. 47T or 47U-148 WB Low Roof	823.00
☐	66E-Fixed Shelving-Dr. Side Only-Req. 47T or 47U-148 WB Low Roof	923.00
☐	66F-Fixed Shelving-Pass. Side Only-Req. 47T or 47U-148 WB Mid Roof	923.00
☐	66E-Fixed Shelving-Dr. Side Only-Req. 47T or 47U-148 WB Mid Roof	1,142.00
☐	66J-Fixed Shelving-Dr/Pass. Sides-Multi-Level Req.47T or 47U	1,775.00
☐	66H-Foldable Aluminum Shelving-DR/Pass. Req.47T or 47U-High Roof	3,222.00
☐	63F-Auxiliary Fuel Port Extension-Includes 655-LWB/EL only	351.00
☐	61E-High Resolution Digital Camera	N/C
☐	91L- 6 Speakers-4 front-2 Rear	37.00
☐	21Q-Power Driver and Pass. Seat-Req. Cloth Interior	901.00
☐	52H-Speed Limitation 60 MPH____ 70 MPH_____	73.00
☐	942-Daytime Running Lights	41.00
☐	55F-Automatic Engine Idle Shut Down	182.00
☐	92A-High Strength Laminated Glass-NA Low Roof req. 17F	1,033.00
☐	41B-B-Pillar Assist Handle (Passenger Side)	23.00
☑	90C-Digital Rearview Mirror-NA Low Roof	683.00
☐	96E-Wall Liner Kit req. Bulkhead 47T or 47U 130" WB	1,775.00
☐	96E-Wall Liner Kit req. Bulkhead 47T or 47U 148" WB	2,147.00
☐	96E-Wall Liner Kit req. Bulkhead 47T or 47U 148" WB EL	2,457.00
☐	47T-Bulk Head withLockable Door-High Roof	1,747.00
☐	47T-Bulk Head with Lockable Door-Medium Roof	1,651.00
☐	47U-Bulk Head with Window-Low Roof	1,101.00

☑	544-Long Arm Non-Telescopic Power Glass Heated Mirrors w/Turn Signal	200.00
☐	68H-Running Board-Covers B-C Pillar Passenger Side	282.00
☐	68J-Extended Length Running Boards-Covers A-B Pillar-DR A-C Pillar-Pass	596.00
☑	53D-Tow/Haul Mode w/ Trailer Wiring Provisions-Inc w/53B	269.00
☑	67D-Trailer Brake Controller-Requires 53B or 53D	368.00
☐	17A-Fixed Rear Glass Incl Rear Window Defrost-Med/High Roof	342.00
☐	17B-Fixed Rear Door Glassw/Fixed Passenger Side Door Glass-Low Roof	592.00
☐	17F-Windows All-Around-Low Roof	1,024.00
☐	92E- Privacy Tint w/17A	114.00
☐	92E-Privacy Tint w/17B	205.00
☐	92E-Privacy Tint w/17F	455.00
☑	57G-High-Capacity Front/Rear Air Conditioning-NA w/ 16E or 62C	782.00
☐	62C-Auxiliary Heater A/C Prep Package W/O Rear Controls	91.00
☐	16E-Vinyl Floor Covering Front/Rear-NA w/96D	260.00
☐	16G-Front Carpet-Deletes all Rear Flooring	32.00
☐	86F-Keys 2 Additional w/Fobs	69.00
☐	90D-Power Outlet-110V/400W-NA w/57G	433.00
☐	67E-Large Center Console w/Integrated Shifter	178.00
☐	18D-Exterior Upgrade Package-Van-SRW	487.00
☐	18L-Exterior Upgrade Package-Van-DRW	410.00
☐	53B-Heavy Duty Trailer Tow Package-NA w/53D	442.00
☐	43H-Close Assist Feature on side Sliding Door-Med/High Roof	228.00
☐	61M-Ford Co-Pilot 360 Assist 2.0	1,001.00
☐	55A-Vehicle Integration 2.0-Upfitter Interface-NA with 61M	232.00

WARRANTIES

☐ 3 year / 100,000 miles Premium Care	1,950.00
☐ 5 year / 100,000 miles Premium Care	2,060.00
☐ 3 year / 100,000 miles Extra Care	1,635.00
☐ 5 year / 100,000 miles Extra Care	1,715.00
☐ 5 year / 125,000 miles Power Train Care	1,730.00
☐ 6 year / 125,000 miles Power Train Care	1,800.00

MISC OPTIONS

☐ Rustproofing	395.00
☐ 4 CornerLED Strobes	1,595.00
☐ Certificate of Origin	NC
☐ Delivery greater than 50 miles of Dealership	160.00
☑ License /Title Municipal _____ Municipal Police _____	203.00

COLOR AND TRIM

Exterior

☑ Oxford White	N/C
☐ Race Red	N/C
☐ School Bus Yellow	N/C
☐ Agate Black Metallic	273.00
☐ Ingot Silver	273.00
☐ CarbonizedGray Metallic	273.00
☐ Blue Metallic	273.00
☐ Wild Green Metallic	273.00

Interior

☐ Dark Palazzo Grey Cloth
☐ Dark Palazzo Grey Vinyl

Title Name: _____

Title Address: _____

Title City: _____

Title Zip Code: _____

License Plate Desired: _____

Contact Name: _____

Phone Number: _____

PO Number: _____

FIN Code: _____

Tax Exempt Number: _____

Total Dollar Amount: $58,921

Delivery Address: _____

Additional Information / Notes:

Authorized Signature: _____

Date: _____

IMPORTANT ORDERING INFORMATION

Orders require a signed original Purchase Order and Tax-Exempt Letter.

Submit documents to:

Currie Motors Commercial Center
10125 W Laraway
Frankfort, IL 60423

Main Phone: (815)464-9200

Contacts:

Tom Sullivan
Email: tsullivan@curriemotors.com

Phone: (815) 464-9200

Nic Cortellini
Email: ncortellini@curriemotors.com

Phone: (815) 464-9200

Note: Production is based upon plant scheduling and commodity restrictions and is subject to cancellation.
Payment is due at the time of delivery.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1430

AMENDING SECTION 2-48 OF THE KANE COUNTY CODE (STANDING COMMITTEES) TO REVISE LANGUAGE RELATED TO THE AGRICULTURE COMMITTEE

WHEREAS, section 2-48 of the Kane County Code governs the standing committees of the Kane County Board; and

WHEREAS, the Kane County Board desires to amend sections 2-48(A)(13) of the Kane County Code to revise language related to the Agriculture Committee; and

WHEREAS, the Agriculture Committee of the Kane County Board has reviewed and recommended changes to section 2-48 of the Kane County Code, which includes affirming the Committee's role in overseeing policies and initiatives that protect farmland and support local food access; and

WHEREAS, section 2-52 of the Kane County Code provides that no amendment shall be made to Division 2, Article II, Chapter 2, of the Kane County Code without the consent of the majority of the total membership of the County Board, nor on the day of introduction of the same.

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board that Kane County Code, Chapter 2 (Administration), Article II (County Board), Division 2 (Rules of Order), Section 2-48 (Standing Committees) is hereby amended to as reflected in Exhibit A.

Passed by the Kane County Board on February 10, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

EXHIBIT A

Chapter 2 (Administration), Article II (County Board), Division 2 (Rules of Order), Section 2-48 (Standing Committees) is hereby amended as follows (underline indicates insertion; strike-through indicates deletion):

A. Generally: The standing committees of the County Board, each to consist of seven (7) members unless otherwise provided, shall be as follows:

* * *

13. Agriculture: This committee shall provide oversight of the County's efforts to protect farmland and support local food access, and have jurisdiction to offer assistance and technical expertise to other organizations ~~county agencies, municipalities, departments and offices~~ to address concerns unique to agriculture. Recognizing that agriculture is ~~the second~~ a leading industry in Kane County and is historically the largest land use, this committee will meet periodically with organizations and groups representing farming interests to propose policies and programs ~~guidelines~~ to the County Board as needed.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Amending Section 2-48 of the Kane County Code (Standing Committees) to Revise Language Related to the Agriculture Committee

Committee Flow:
Agriculture Committee, Executive Committee, County Board

Contact:
Matt Tansley, 630-232-3493

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This ordinance amends Chapter 2 of the Kane County Code to revise the language describing the role of the Agriculture Committee.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1291

AMENDING CHAPTER 2 (ADMINISTRATION), ARTICLE IX (ADMINISTRATIVE ADJUDICATION), SECTION 2-320 (ADOPTION OF SYSTEM OF ADMINISTRATIVE ADJUDICATION) AND CHAPTER 7 (BUSINESS AND COMMERCIAL REGULATIONS) OF THE KANE COUNTY CODE TO PROVIDE FOR REGULATION OF SHORT-TERM RENTALS IN UNINCORPORATED AREAS OF KANE COUNTY

WHEREAS, the County of Kane, a body politic and corporate of the State of Illinois, is a non-home rule unit of local government pursuant to Article VII, Section 7, of the Illinois Constitution of 1970; and

WHEREAS, pursuant to section 55 ILCS 5/5-1004 of the Counties Code (55 ILCS 5/5-1004), the powers of the County of Kane as a body corporate or politic shall be exercised by the Kane County Board; and

WHEREAS, section 5-1059 of the Counties Code (55 ILCS 5/5-1059) authorizes county boards to license and regulate persons engaged, within the boundaries of the county but outside the limits of cities, villages, and incorporated towns, in the business of providing transient lodging; and

WHEREAS, pursuant to section 5-1059 of the Counties Code, license fees for persons engaged in the business of transient lodging shall not exceed $200.00 (Two Hundred Dollars); and

WHEREAS, the Kane County Board has determined that it is in the best interest of the County of Kane to amend the Kane County Code to regulate the business of transient lodging, also known as “Short-Term Rentals,” within the boundaries of Kane County but outside the limits of cities, villages, and incorporated towns.

NOW, THEREFORE, BE IT ORDAINED, by the Kane County Board that Chapter 2 (Administration), Article IX (Administrative Adjudication), Section 2-320 (Adoption of System of Administrative Adjudication) of the Kane County Code is hereby amended as reflected in Exhibit A.

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board that Chapter 7 (Business and Commercial Regulations) of the Kane County Code is hereby amended to add a new Article (Short-Term Rentals), which shall provide as reflected in Exhibit A.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

EXHIBIT A

The Kane County Code shall be amended as follows:

1. Chapter 2 (Administration), Article IX (Administrative Adjudication), Section 2-320 (Adoption of System of Administrative Adjudication) of the Kane County Code is hereby amended to read as follows (underline indicates insertion of text; strike through indicated deletion):

The ~~c~~County of Kane ("county") hereby adopts division 5-41 of the counties code, as amended, 55 Illinois Compiled Statutes 5/5-41005 et seq., in its current form and as it may be amended from time to time, for the adjudication of violations of county ordinances regulating animal control; the definition, identification, and abatement of public nuisances; the accumulation, disposal, and transportation of garbage, refuse, and other forms of solid waste; the construction and maintenance of buildings and structures; sanitation practices; short-term rentals; stormwater management; and zoning, to the extent permitted by the Illinois constitution.

2. Chapter 7 (Business and Commercial Regulations) of the Kane County Code is hereby amended to add a new Article (Short-Term Rentals), which shall read as follows (underline indicates insertion of text; strike through indicates deletion):

Section 1. Definitions.

"Short-term rental" means a dwelling unit with residentially allowed occupancy permits that are rented using a hosting platform for a maximum thirty (30) days. The term "Short-term rental" does not include hotels or motels, lodging establishments, group homes, and bed and breakfast establishments.

"Short-term rental owner" means the individual or entity which has title to the property that is the subject of a Short-term rental.

"Guest" means an individual or individuals who occupies a Short-term rental for less than thirty (30) consecutive days.

"Bedroom" means any room in the Short-term rental used for sleeping accommodations.

Section 2. License Required; Fee. A Short-term rental license issued by the Director of the Kane County Development & Community Services Department is required to operate a Short-term rental in the unincorporated areas of Kane County. The initial fee for a new Short-term rental license shall be Two Hundred Dollars ($200.00). The renewal annual fee for a renewal Short-term rental license shall be One Hundred Dollars ($100.00). Failure to renew a Short-term rental license by January 31st of each year shall cause forfeiture of the rental license and the Short-term rental owner shall be required to submit a new Short-term rental license application.

Section 3. Application and Registration. All Short-term rentals shall be registered annually with the Kane County Development & Community Services Department. Applications for new Short-term rental licenses and renewals of Short-term rental licenses shall be on a form created by the Kane County Development & Community Services Department, which shall include, but is not limited to, the following information:

A. Short-term rental owner name and contact information.
B. Full name and valid contact information for person or company who will serve as a local agent on behalf of the Short-term rental owner and will be available as a 24-hour contact.
C. Short-term rental property site address.
D. A copy of the proposed Short-term rental listing, which includes the total number of Bedrooms, bathrooms/toilets, parking spaces, and maximum number of Guests allowed in the Short-term rental.
E. Proof of Landlord's liability insurance.

F. Documentation of approved inspection of the well, water, and septic infrastructure that will serve the Short-term rental.
G. Documentation of approved safety inspection completed by a licensed home inspector or Illinois Licensed Architect.
H. Any other information that the Director of the Kane County Development & Community Services Department deems reasonably necessary to complete an application of a Short-term rental license.
I. Affidavit signed by the Short-term rental owner affirming that the Short-term rental owner will comply with all provisions of this Article, all federal, state and local laws and regulations, and any applicable neighborhood covenants and restrictions.

Section 4. Property Requirements. Short-term rental owners must at all times maintain compliance with the following requirements while renting a Short-term rental pursuant to this Article:

A. Properties used for Short-term rentals shall at all times meet requirements of the Kane County building code and the Kane County zoning ordinance that apply to the type of structure licensed.
B. Smoke detectors and carbon monoxide detectors must be installed and maintained in compliance with all federal and state laws and regulations. A smoke detector with ten (10) year sealed battery must be installed on every level of the Short-term rental and inside each Bedroom. At least one (1) carbon monoxide detector must be installed within fifteen (15) feet of every Bedroom. All smoke detectors and carbon monoxide detectors must be tested monthly or before every rental, whichever is more frequent.
C. A working fire extinguisher must be located in an area that is accessible to Guests.
D. Short-term rental owners must establish and make available to Guests an emergency plan for the Short-term rental. The emergency plan should include two (2) egress routes for every Bedroom as well as the contact information for all emergency services, and a floor plan posted at the Short-term rental with all entry and exits labeled.
E. Short-term rental owners must at all times display the Kane County Short-term rental license in a location visible to Guests.
F. If the Short-term rental is on a septic system, and if the septic system is found to be failing, then the Short-term rental owner must immediately cease any further rentals until the system is brought into compliance with all state and local laws and regulations.
G. Overnight parking for Guests at a Short-term rental must be confined to an improved hard surface on the Short-term rental premises and in compliance with all state and local laws.
H. The use of a Short-term rental shall not exceed twelve (12) rental contracts in a calendar year or one hundred and eighty days (180) of rentals in calendar year, whichever is greater.
I. Only dogs and cats are permitted as pets, but limited to three (3) of each, in any Short-term rental. Renters of a Short-term rental must comply at all times with the Kane County Animal Control Ordinance.
J. In no event shall the use of a Short-term rental extend beyond what is permitted in Kane County Zoning Ordinance for the underlying zoning district.

Failure to maintain any of the above requirements may constitute a violation of this Article.

Section 5. Guest limit/occupancy maximum; commercial vehicles prohibited; exceptions.

A. Guest Limit: A maximum of two (2) Guests are allowed per Bedroom. Any Guests of the person renting the Short-term rental shall be included in the occupancy count. In no event shall the occupancy of the Short-term rental exceed sixteen (16) Guests, regardless of the number of Bedrooms.

B. Commercial Vehicles Prohibited: In accordance with the Kane County Zoning Ordinance, the storage or parking of a truck or other commercial vehicle in excess of three-quarter (3/4) ton is prohibited. In addition, parking of livery vehicles, recreational vehicles, campers, food trucks, portable spas, portable hot tubs, portable saunas, and other trailers are prohibited.

C. Exception: Upon request by either the Short-term rental owner or the renter of the Short-term rental, the Director of the Kane County Development & Community Services Department may grant exceptions to subsections (A) and (B) on a case-by-case basis.

Section 6. Notice to neighbors. Upon approval of application for a new Short-term rental license or a renewal Short-term rental renewal license, but at least one (1) week prior to the first rental in any calendar year, the owner of the Short-term rental shall send a letter by regular and certified, return receipt mail to all of the adjoining property owners of record informing them that the property has been approved as a Short-term rental. The letter shall include the name, phone number, and email address of the property owner of the Short-term rental. The owner of the Short-term rental shall provide the Kane County Development & Community Services Department with proof of mailing. The requirement to demonstrate proof of mailing and compliance with this section may also be satisfied by affidavit.

Section 7. Compliance with laws. The use of the Short-term rental must at all times be in compliance with all federal, state, and local laws and regulations, including the Kane County Code.

Section 8. Guest Registry. Short-term rental owners shall keep a written or digital registry with the name of each Guest at the Short-term rental over the age of eighteen (18) and his or her arrival and departure dates.

Section 9. Violation.

(A) The Director of the Kane County Development & Community Services Department may revoke or suspend any Short-term rental license if it is determined that the owner of a licensed Short-term rental has violated, or the use of a licensed Short-term rental is in violation of, any of the provisions of this Article, or any provision of the Kane County Code or Ordinance or any applicable state of federal statute.

(B) A person operating a Short-term rental without a license may be subject to a fine that shall not exceed one thousand dollars ($1000.00). Each day a violation under this subsection exists constitutes a separate offence.

(C) In addition to other penalties available under this Article, the State's Attorney's Office may institute appropriate actions or proceedings, including seeking injunctive relief, to prevent, restrain, correct, or abate any violation of this Article, or to enjoin the operation of any Short-term rental in violation of this Article.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Amending Chapter 2 (Administration), Article IX (Administration Adjudication), Section 2-320 (Adoption of System of Administrative Adjudication) and Chapter 7 (Business and Commercial Regulations) of the Kane County Code to Provide for Regulation of Short-Term Rentals in Unincorporated Areas of Kane County

Committee Flow:
Development Committee, Executive Committee, County Board

Contact:
Mark VanKerkhoff, 630-232-3451

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This ordinance amends the Kane County Code to regulate the business of transient lodging, also known as “Short-Term Rentals”, within the boundaries of Kane County, but outside the limits of cities, villages, and incorporated towns. The ordinance amends Chapter 2 (Administration), Article IX (Administrative Adjudication), Section 2-320 (Adoption of System of Administrative Adjudication) of the Kane County Code as reflected in Exhibit A, as well as Chapter 7 (Business and Commercial Regulations) of the Kane County Code to add a new Article (Short-Term Rentals), which shall provide as reflected in Exhibit A.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1534

AMENDING CHAPTER 15 (NUISANCES AND PROPERTY MAINTENANCE) OF THE KANE COUNTY CODE PERTAINING TO NOISE

WHEREAS, the County of Kane, a body politic and corporate of the State of Illinois, is a non-home rule unit of local government pursuant to Article VII, Section 7, of the Illinois Constitution of 1970; and

WHEREAS, pursuant to section 55 ILCS 5/5-1004 of the Counties Code (55 ILCS 5/5-1004), the powers of the County of Kane as a body corporate or politic shall be exercised by the Kane County Board; and

WHEREAS, pursuant to section 47-5 of the Criminal Code of 2012 (720 ILCS 5/47-5), counties have the authority to declare what shall be public nuisances and abate them the same with respect to the territory within the county but outside the corporate limits of any city, village, or incorporated town; and

WHEREAS, the Kane County Development Committee has determined that it is in the best interest of the County of Kane to amend Chapter 15 of the Kane County Code (Nuisances and Property Maintenance) to account for changes to section 15-2(C) (Noise).

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board that Chapter 15 of the Kane County Code (Nuisances and Property Maintenance) is hereby amended as reflected in Exhibit A.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

EXHIBIT A

Chapter 15 (Nuisances and Property Maintenance) of the Kane County Code shall be amended to repeal and replace section 15-2(C) (Noise) with the following:

C. Noise:

1. Definitions and rules of construction.

Except as specifically stated elsewhere in this Chapter, the terms used in this subsection shall have their regular and usual meaning as indicated by common dictionary definition. However, all definitions of acoustical terminology used in this subsection shall be in conformance with applicable publications of the American National Standards Institute (ANSI) or its successor body.

2. Applicability.

a. This section's noise regulations shall apply in unincorporated residential zoning districts, except where otherwise exempt under this section. Any person, including but not limited to, the subject property's owner, agent, tenant, visitor, and/or other occupant of the property who violates any provisions of this section shall be liable for such noncompliance as further set forth herein.

b. Notwithstanding the provisions of subsection (a) of this section, a property owner shall be held liable for a violation under this section if the County establishes by a preponderance of the evidence hat the same is legally accountable for the conduct giving rise to the violation, acquiesced to the conduct, and/or knew or should have reasonably known of the conduct occurring or that the conduct was likely to occur.

c. The term "person," for the purpose of this section, shall be any individual, corporation, partnership, firm, association, trust, estate, public or private institution, group, agency, or any legal successor, representative, agent or agency of the foregoing.

3. Measurement/weighted sound level.

Measurement of sound, for the purpose of this section, shall be obtained using a device that utilizes the proper frequency sound weighting. The term "weighted sound level" means the sound pressure level decibels as measured on a sound level meter using the A-weighing network. The level so read is designated dB(A) or dBA.

4. Prohibited Activity.

a. During daytime hours. No person shall make, continue, or cause to be made the emission of sound during daytime hours (7:00 a.m. to 10:00 p.m.) from any noise source to any receiving residential land which exceeds sixty-five (65) dBA when measured at any point within such receiving residential land; provided, however, that point of measurement shall be on the property line of the complainant. Further, no person shall permit any sound as described herein to be made in or upon any hour, premises or property owned or possessed by them or under their management and/or control.

b. During nighttime hours. No person shall make, continue, or cause to be made the emission of sound during nighttime hours (10:00 p.m. to 7:00 a.m.) from any noise source to any receiving residential land which exceeds fifty-five (55) dBA when measured at any point within such receiving residential land; provided, however, that point of measurement shall be on the property line of the complainant. Further, no person shall permit any sound as described herein to be made in or upon any house, premises or property owned or possessed by them or under their management and/or control.

c. Nuisance declared. Sound emissions in violation of subsections (a) and (b) of this section are hereby declared to be a public nuisance.

d. Measurement. For the purposes of determining violations of subsections (a) and (b) within attached multiple-family structures/multiple-unit developments such as apartments, condominiums and townhomes, the point of measurement shall be the outer property line of the multiple-family structures/multiple-unit developments and not at the dividing walls between individual units in said structures.

5. Exemptions.

The following exemptions to violation of this subsection shall apply:

a. Emergency operations. Emergency short-term operations which are necessary to protect the health, safety and welfare of the citizens, such as emergency utility and street repair, generators, fallen tree removal, or emergency fuel oil delivery shall be exempt, provided that reasonable steps shall be taken by those in charge of such operations to minimize noise emanating from the same. Emergency operations by fire and rescue services and police agencies shall also be exempt.

b. Noises required by law. The provisions of this section shall not apply to any noise required specifically by law for the protection or safety of people or property.

c. Powered equipment. Powered equipment, such as air conditioners, back-up generators, lawn mowers, small lawn and garden tools, chainsaws, riding tractors and snow removal equipment which is necessary for the maintenance of property, is kept in good repair and maintenance, and which equipment, when new, would not comply with the standards set forth in this section, shall be exempted. The term “good repair,” for the purpose of this exemption, shall mean when the equipment at issue is in a condition that meets factory specifications and is properly maintained to prevent any excessive or unusual noise. However, the use of radios or other sound/entertainment devices on such equipment shall not be exempted if listened to at a level otherwise violating the terms of this section.

d. Community events. The term “community events” shall include such things as parades, festivals, drum corps shows, sports events and Fourth of July celebrations, which are sanctioned or sponsored in whole or in part by local governments, schools, or charitable or service organizations.

e. Agricultural noise. Specifically excluded from the provisions of this section is noise generated by agricultural equipment on land zoned and/or used for agricultural purposes.

f. Motor vehicles. Nothing herein shall be construed as a limitation on the operation of duly registered motor vehicles, as defined in the Illinois Vehicle Code (625 ILCS 5/1-100 *et seq*.), which are not in violation of section 12-602 of the Illinois Vehicle Code (625 ILCS 5/12-602).

g. Work performed by a public body. Any work performed by or on behalf of a public body, including that which is performed by subcontractors, shall be exempted. Such activities may include, but are not limited to, routine maintenance work, road and bridge construction, and emergency repairs.

h. Special events. Events for which the County has issued a Special Events permit.

i. Construction sites. Construction noise that occurs between the hours of 7:00 a.m. and 8:00 p.m. shall be exempted. However, if in the opinion of the Kane County Development and Community Services Department, equipment or activities employed in the performance of construction exceeds the allowable decibel levels within this Code, the Kane County Development and Community Services Department may require noise mitigation methods to be implemented and used at the construction site to mitigate noises which exceed the requirements herein.

6. Enforcement.

In addition to other methods of enforcement set forth in this Chapter, violations of this subsection may be cited as an ordinance violation by a duly sworn deputy of the Kane County Sheriff's Office.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Amending Chapter 15 (Nusiances and Property Maintenance) of the Kane County Code Pertaining to Noise

Committee Flow:
Development Committee, Executive Committee, County Board

Contact:
Mark VanKerkhoff, 630.232.3451

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? N/A	

Summary:

This ordinance amends Chapter 15 of the Kane County Code (Nuisances and Property Maintenance) to account for changes to section 15-2(C) (Noise). Section 15-2(C) is proposed to be removed and replaced by the provisions in Exhibit A.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1537

AMENDING CHAPTER 15 (NUISANCES AND PROPERTY MAINTENANCE) OF THE KANE COUNTY CODE TO DECLARE TRESPASSING A PUBLIC NUISANCE

WHEREAS, the County of Kane, a body politic and corporate of the State of Illinois, is a non-home rule unit of local government pursuant to Article VII, Section 7, of the Illinois Constitution of 1970; and

WHEREAS, pursuant to section 55 ILCS 5/5-1004 of the Counties Code (55 ILCS 5/5-1004), the powers of the County of Kane as a body corporate or politic shall be exercised by the Kane County Board; and

WHEREAS, pursuant to section 47-5 of the Criminal Code of 2012 (720 ILCS 5/47-5), counties have the authority to declare what shall be public nuisances and abate them the same with respect to the territory within the county but outside the corporate limits of any city, village, or incorporated town; and

WHEREAS, there have been complaints in Kane County regarding individuals entering onto privately owned land in unincorporated areas of Kane County without authority for purposes that include, but are not limited to, fishing and loitering; and

WHEREAS, the Kane County Board has determined that it is in the best interest of the County of Kane to declare that trespassing on privately owned land is a public nuisance in areas outside the corporate limits of cities, villages, and incorporated towns in Kane County.

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board that Chapter 15 (Nuisances and Property Maintenance) is hereby amended as reflected in Exhibit A.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

EXHIBIT A

Chapter 15 (Nuisances and Property Maintenance) of the Kane County Code shall be amended as follows (underline indicated insertion; strike-through indicates deletion):

15-1: DEFINITIONS:

As used in this chapter, the following terms shall be defined as indicated in this section, unless the context clearly requires otherwise:

* * *

NUISANCE: Any activity or condition considered harmful to person(s) or property, or which may be hazardous to the public health. An activity or condition that has the ability to affect the health, safety, or welfare of the public in general.

* * *

15-2: PROPERTY MAINTENANCE PROCEDURES AND NUISANCES DECLARED:

It is hereby declared that any of the following activities and/or conditions are nuisances, when not conducted in accordance with this chapter and are unlawful when conducted or allowed to exist on property located within the County, but outside the corporate limits of any city of village therein; whether conducted, allowed, suffered or permitted by the owner, tenant, and/or occupant thereof (if being the intent of this chapter to make all such persons jointly and severally liable for compliance herewith):

* * *

G. Trespassing:

1. It is a public nuisance when any person:

a. Knowingly or without lawful authority enters or remains within or on a building;

b. Enters upon the land of another, after receiving, prior to entry, notice from the owner or occupant that the entry is forbidden; or

c. Remains on the land of another, after receiving notice from the owner or occupant to depart.

2. A person has received notice from the owner or occupant within the meaning of subsection (1) if he or she has been notified personally, either orally or in writing, or if a printed or written notice forbidding such entry has been conspicuously posted or exhibited to the land or the forbidden part thereof.

3. In addition to other methods of enforcement set forth in this Chapter, violations of this subsection may be cited as an ordinance violation by a duly sworn deputy of the Kane County Sheriff's Office.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Amending Chapter 15 (Nuisances and Property Maintenance) of the Kane County Code to Declare Trespassing a Public Nuisance

Committee Flow:
Development Committee, Executive Committee, County Board

Contact:
Mark VanKerkhoff, 630.232.3451

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This ordinance amends Chapter 15 of the Kane County Code (Nuisances and Property Maintenance) pertaining to trespassing as provided for in Exhibit A.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1557

APPROVING NOVEMBER 2025 CLAIMS PAID

WHEREAS, according to the Kane County Code Section 2-193 Expenditure of Funds for Settlement of Claims B. Monthly Reports of Claims: The County Auditor shall file a monthly report of all claims paid in the prior month to the County Chair and all other members of the County Board. For each claim paid, the monthly report shall identify the claimant, the nature of the claim and the official or department, if any, against which the claim was made, the fund from which the payment was made, the amount of the payment and the date the check was issued; and

WHEREAS, according to the Kane County Financial Policies 8. Disbursement Policies b): A report shall be run monthly by the Auditor of all claims paid. Said report shall be available to all members of the County Board in the office of the County Board Chair. For each claim paid, the report shall identify the creditor, the department or official which purchased the product or service, the fund from which the payment was made, the amount of the payment and the date the check was issued; and

WHEREAS, the County Auditor has examined the attached Claims Paid Report for claims against Kane County totaling $15,527,999.32; and

WHEREAS, the County Auditor, in accordance with Ordinance No. 97-56, has recommended the payment of all claims on the attached Claims Paid Report; and

WHEREAS, the claims on the attached Claims Paid Report have been paid; and

WHEREAS, the County Board finds all claims on the Claims Paid Report to be due and Payable.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board that payment of the claims totaling Fifteen Million, Five-Hundred and Twenty-seven Thousand, Nine Hundred and Ninety-nine Dollars and Thirty-two Cents ($15,527,999.32) on the attached Claims Paid Report is acknowledged and approved.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving November 2025 Claims Paid

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Penny Wegman, 630.232.5918

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

According to the Kane County Code Section 2-193 Expenditure of Funds for Settlement of Claims B. Monthly Reports On Claims: The County Auditor shall file a monthly report of all claims paid in the prior month to the chairman and all other members of the County Board. For each claim paid, the monthly report shall identify the claimant, the nature of the claim and the official or department, if any, against which the claim was made, the fund from which the payment was made, the amount of the payment and the date the check was issued.

Similarly according to the Kane County Financial Policies 8. Disbursement Policies b): A report shall be run monthly by the Auditor of all claims paid. Said report shall be available to all members of the County Board in the office of the County Board Chair. For each claim paid, the report shall identify the creditor, the department or official which purchased the product or service, the fund from which the payment was made, the amount of the payment and the date the check was issued.

The accompanying Report of Claims Paid is submitted to comply with those requirements, and to document that the County Board has approved the payment of those claims.

OFFICE OF THE KANE COUNTY AUDITOR

Penny Wegman, Kane County Auditor

November 2025
Monthly Claims Paid Report

Porfirio Lara
Chief Deputy Auditor

Mayte Castellanos
Emma Saveley
Staff Auditors

Dalia Samak
Accounts Payable Specialist

719 S. Batavia Ave, Geneva, IL 60134
(630) 232-5915

CLAIMS PAID REPORT NOVEMBER 2025 FOR COUNTY BOARD INFORMATION

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Miscellaneous Other	General Government Revenue	General Fund	11/17/2025	75.00
McGuireWoods LLP	Contractual/Consulting Services	County Board	General Fund	11/3/2025	10,000.00
McGuireWoods LLP	Contractual/Consulting Services	County Board	General Fund	11/3/2025	10,000.00
Impact Networking, LLC	Repairs and Maint- Copiers	County Board	General Fund	11/3/2025	82.03
Michelle Gumz	Conferences and Meetings - Board Members	County Board	General Fund	11/3/2025	2,796.76
Metro West Council of Government	Conferences & Meetings - Chairman	County Board	General Fund	11/17/2025	55.00
Illinois State Association of Counties (ISACO)	General Association Dues	County Board	General Fund	11/3/2025	23,274.00
Illinois Association of County Board Members	General Association Dues	County Board	General Fund	11/17/2025	2,400.00
JP Morgan Chase Bank, N.A.	Office Supplies	County Board	General Fund	11/17/2025	7.89
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	County Board	General Fund	11/17/2025	49.88
Batavia Chamber of Commerce	Business Relationship Commodities	County Board	General Fund	11/3/2025	200.00
JP Morgan Chase Bank, N.A.	Business Relationship Commodities	County Board	General Fund	11/17/2025	116.94
EAG, Inc. dba EAG Great Lakes, LLC	Contractual/Consulting Services	Finance	General Fund	11/17/2025	12,780.00
Paddock Publications (Daily Herald)	Legal Printing	Finance	General Fund	11/3/2025	34.50
Paddock Publications (Daily Herald)	Legal Printing	Finance	General Fund	11/3/2025	43.70
Paddock Publications (Daily Herald)	Legal Printing	Finance	General Fund	11/3/2025	41.40
JP Morgan Chase Bank, N.A.	Employee Training	Finance	General Fund	11/17/2025	925.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Finance	General Fund	11/17/2025	26.94
JP Morgan Chase Bank, N.A.	Office Supplies	Finance	General Fund	11/17/2025	17.08
Warehouse Direct, Inc.	Office Supplies	Finance	General Fund	11/17/2025	24.04
Amazon Capital Services Inc	Books and Subscriptions	Finance	General Fund	11/17/2025	779.00
JP Morgan Chase Bank, N.A.	Books and Subscriptions	Finance	General Fund	11/17/2025	-900.00
Iron Mountain Information Management, LLC	Contractual/Consulting Services	Information Technologies	General Fund	11/17/2025	560.34
Iron Mountain Information Management, LLC	Contractual/Consulting Services	Information Technologies	General Fund	11/17/2025	1,303.71
On Light Aurora	Contractual/Consulting Services	Information Technologies	General Fund	11/17/2025	5,808.00
Paddock Publications (Daily Herald)	Contractual/Consulting Services	Information Technologies	General Fund	11/17/2025	55.20
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Information Technologies	General Fund	11/17/2025	882.00
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Information Technologies	General Fund	11/17/2025	541.80
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Information Technologies	General Fund	11/17/2025	554.40
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Information Technologies	General Fund	11/17/2025	844.20
Dell Marketing LP	Repairs and Maint- Computers	Information Technologies	General Fund	11/3/2025	29,934.72
Telcom Innovations Group, LLC	Repairs and Maint- Comm Equip	Information Technologies	General Fund	11/3/2025	280.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Comm Equip	Information Technologies	General Fund	11/17/2025	355.45
Corey Malis	Employee Training	Information Technologies	General Fund	11/3/2025	520.20
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Information Technologies	General Fund	11/17/2025	71.80
JP Morgan Chase Bank, N.A.	Office Supplies	Information Technologies	General Fund	11/17/2025	103.97
JP Morgan Chase Bank, N.A.	Office Supplies	Information Technologies	General Fund	11/17/2025	329.69
JP Morgan Chase Bank, N.A.	Office Supplies	Information Technologies	General Fund	11/17/2025	254.97
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Information Technologies	General Fund	11/17/2025	7,214.40
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Information Technologies	General Fund	11/17/2025	85.79
Gordon Flesch Company, Inc.	Printing Supplies	Information Technologies	General Fund	11/3/2025	1.80
Gordon Flesch Company, Inc.	Printing Supplies	Information Technologies	General Fund	11/3/2025	44.16
Midland Paper Co	Printing Supplies	Information Technologies	General Fund	11/17/2025	1,494.50
Canon USA, Inc.	Printing Supplies	Information Technologies	General Fund	11/17/2025	447.72
WEX BANK	Fuel- Vehicles	Information Technologies	General Fund	11/17/2025	326.77
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	11/3/2025	672.85
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Building Management	General Fund	11/3/2025	432.00
Folding Partition Services, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	585.00
G.W. Berkheimer Co, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	157.98
Menards, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	179.73
Menards, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	427.90

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Menards, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	10.99
Patten Industries Power Dry of Chicago dba Chgo Water & Fire Rest	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	650.00
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	243.91
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	180.20
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	32.94
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	-32.94
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	92.82
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	61.88
MRRW Construction, LLC	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	14,660.08
Neuco, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	103.52
Paddock Publications (Daily Herald)	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	50.60
Paddock Publications (Daily Herald)	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	98.90
Steiner Electric Co Inc	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	169.90
Suburban Door Check & Lock Service, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	138.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	210.52
United Refrigeration, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	1,204.87
Valley Security Company	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	884.20
Valley Security Company	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	1,414.72
Valley Security Company	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	530.52
VanWagoner Trucking	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	7,000.00
Weatherguard Roofing Co	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	539.00
1 Source Mechanical, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	3,195.00
1 Source Mechanical, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	860.88
F.E. Moran, Inc. Mechanical Services	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	28,896.00
F.E. Moran, Inc. Mechanical Services	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	856.00
F.E. Moran, Inc. Mechanical Services	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	632.00
F.E. Moran, Inc. Mechanical Services	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	632.00
Gehrke Technology Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	1,271.00
Hartwig Mechanical, LLC	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	3,034.29
Hartwig Mechanical, LLC	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	607.50
Havlicek Geneva Ace Hardware, LLC	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	44.99
Havlicek Geneva Ace Hardware, LLC	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	12.22
Key Construction Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	475.55
Key Construction Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	1,600.00
Key Construction Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	474.75
Key Construction Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/3/2025	94.95
Key Construction Group, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	1,249.33
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	3,216.37
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	23.82
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	880.81
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	2,003.38
Hartwig Mechanical, LLC	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	13,108.76
F.E. Moran, Inc. Mechanical Services	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	1,264.00
Allied Door Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	746.00
Allied Door Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	1,007.00
Allied Door Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	5,859.14
Allied Door Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	3,638.25
Chem-Wise Ecological Pest Management, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	564.00
Dreisilker Electric Motors Inc	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	1,340.42
Weatherguard Roofing Co	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	350.00
Weatherguard Roofing Co	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	950.00
Paddock Publications (Daily Herald)	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	48.30
Paddock Publications (Daily Herald)	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	48.30

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Paddock Publications (Daily Herald)	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	43.70
Paddock Publications (Daily Herald)	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	43.70
Paddock Publications (Daily Herald)	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	34.50
Paddock Publications (Daily Herald)	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	32.20
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	61.88
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	100.37
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	68.52
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	27.94
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	30.94
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	24.48
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	157.11
Sherwin Williams	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	61.88
Sign Tech, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	610.00
Menards, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	108.53
G.W. Berkheimer Co, Inc.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	56.20
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	6,640.00
Ratliff Landscaping Inc	Repairs and Maint- Grounds	Building Management	General Fund	11/3/2025	2,000.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Grounds	Building Management	General Fund	11/17/2025	2,189.97
Black Gold Septic Contractors, Inc	Grease Trap- Septic Services	Building Management	General Fund	11/3/2025	285.00
Black Gold Septic Contractors, Inc	Grease Trap- Septic Services	Building Management	General Fund	11/3/2025	535.00
Batavia Instant Print Inc	General Printing	Building Management	General Fund	11/3/2025	1,377.00
Batavia Instant Print Inc	General Printing	Building Management	General Fund	11/3/2025	349.00
Batavia Instant Print Inc	General Printing	Building Management	General Fund	11/17/2025	320.00
Cenveo Worldwide Limited	General Printing	Building Management	General Fund	11/17/2025	746.50
JP Morgan Chase Bank, N.A.	Operating Supplies	Building Management	General Fund	11/17/2025	170.97
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Building Management	General Fund	11/17/2025	204.27
JP Morgan Chase Bank, N.A.	Operating Supplies	Building Management	General Fund	11/17/2025	655.58
JP Morgan Chase Bank, N.A.	Operating Supplies	Building Management	General Fund	11/17/2025	242.78
City of Geneva	Utilities- Sewer	Building Management	General Fund	11/3/2025	124.39
City of Geneva	Utilities- Sewer	Building Management	General Fund	11/3/2025	214.79
City of Geneva	Utilities- Sewer	Building Management	General Fund	11/3/2025	116.10
City of St. Charles	Utilities- Sewer	Building Management	General Fund	11/3/2025	184.69
City of St. Charles	Utilities- Sewer	Building Management	General Fund	11/3/2025	797.05
City of St. Charles	Utilities- Sewer	Building Management	General Fund	11/3/2025	1,502.89
City of St. Charles	Utilities- Sewer	Building Management	General Fund	11/3/2025	25.37
City of St. Charles	Utilities- Sewer	Building Management	General Fund	11/3/2025	236.40
City of St. Charles	Utilities- Sewer	Building Management	General Fund	11/3/2025	12,470.26
City of Geneva	Utilities- Water	Building Management	General Fund	11/3/2025	221.49
City of Geneva	Utilities- Water	Building Management	General Fund	11/3/2025	352.34
City of Geneva	Utilities- Water	Building Management	General Fund	11/3/2025	207.71
City of St. Charles	Utilities- Water	Building Management	General Fund	11/3/2025	166.59
City of St. Charles	Utilities- Water	Building Management	General Fund	11/3/2025	614.16
City of St. Charles	Utilities- Water	Building Management	General Fund	11/3/2025	1,141.56
City of St. Charles	Utilities- Water	Building Management	General Fund	11/3/2025	215.74
City of St. Charles	Utilities- Water	Building Management	General Fund	11/3/2025	9,356.86
Veritiv Operating Company	Printing Supplies	Building Management	General Fund	11/3/2025	3,236.00
Veritiv Operating Company	Printing Supplies	Building Management	General Fund	11/17/2025	523.50
Batavia Instant Print Inc	Printing Supplies	Building Management	General Fund	11/17/2025	1,922.29
Batavia Instant Print Inc	Printing Supplies	Building Management	General Fund	11/17/2025	305.40
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	11/3/2025	135.20
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	11/3/2025	7,611.87
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	11/3/2025	776.74
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	11/17/2025	38.84

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	11/17/2025	119.69
Warehouse Direct, Inc.	Cleaning Supplies	Building Management	General Fund	11/17/2025	876.86
JP Morgan Chase Bank, N.A.	Cleaning Supplies	Building Management	General Fund	11/17/2025	1,651.86
JP Morgan Chase Bank, N.A.	Cleaning Supplies	Building Management	General Fund	11/17/2025	802.91
LMC Enterprises, Inc. dba Initial Impressions	Uniform Supplies	Building Management	General Fund	11/3/2025	105.31
LMC Enterprises, Inc. dba Initial Impressions	Uniform Supplies	Building Management	General Fund	11/17/2025	58.97
Constellation NewEnergy-Gas Division, LLC	Utilities- Natural Gas	Building Management	General Fund	11/3/2025	10,719.70
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/3/2025	61.17
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	58.59
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	84.96
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	59.46
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	59.52
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	59.52
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	65.32
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	78.92
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	328.62
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	333.29
Nicor Gas	Utilities- Natural Gas	Building Management	General Fund	11/17/2025	308.70
City of Geneva	Utilities- Electric	Building Management	General Fund	11/3/2025	10,353.11
City of Geneva	Utilities- Electric	Building Management	General Fund	11/3/2025	32.87
City of St. Charles	Utilities- Electric	Building Management	General Fund	11/3/2025	59.95
City of St. Charles	Utilities- Electric	Building Management	General Fund	11/3/2025	10,872.51
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	55.54
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	91.18
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	44.95
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	65.85
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	76.73
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	85.33
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	607.73
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	77.45
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	57.11
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	37.94
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	96.91
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	231.01
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	1,359.34
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	128.10
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	42.68
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	221.15
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	70.73
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	78.69
ComEd	Utilities- Electric	Building Management	General Fund	11/3/2025	713.19
GSD, LLC dba GRNE Solarfield 05, LLC	Utilities- Electric	Building Management	General Fund	11/3/2025	15,085.22
ComEd	Utilities- Electric	Building Management	General Fund	11/17/2025	1,259.03
ComEd	Utilities- Electric	Building Management	General Fund	11/17/2025	396.09
ComEd	Utilities- Electric	Building Management	General Fund	11/17/2025	637.57
ComEd	Utilities- Electric	Building Management	General Fund	11/17/2025	171.73
ComEd	Utilities- Electric	Building Management	General Fund	11/17/2025	118.98
ComEd	Utilities- Electric	Building Management	General Fund	11/17/2025	121.34
ComEd	Utilities- Electric	Building Management	General Fund	11/17/2025	378.17
JP Morgan Chase Bank, N.A.	Repairs and Maint- Buildings	Building Management	General Fund	11/17/2025	-1.77
PTS Communications, Inc.	Telephone	Building Management	General Fund	11/17/2025	100.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Human Resource Management	General Fund	11/17/2025	8.98
Warehouse Direct, Inc.	Office Supplies	Human Resource Management	General Fund	11/17/2025	52.58

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	County Auditor	General Fund	11/17/2025	60.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	County Auditor	General Fund	11/3/2025	10.63
DS Services of America, Inc. dba Primo Water NA	Office Supplies	County Auditor	General Fund	11/17/2025	2.99
JP Morgan Chase Bank, N.A.	Office Supplies	County Auditor	General Fund	11/17/2025	178.67
US Bancorp Asset Management, Inc. dba PFMAM	Bank Service Charges	Treasurer/Collector	General Fund	11/24/2025	5,106.99
Toshiba America Business Solutions, Inc	Repairs and Maint- Computers	Treasurer/Collector	General Fund	11/3/2025	10.36
Warehouse Direct, Inc.	General Printing	Treasurer/Collector	General Fund	11/3/2025	195.65
Mansa L. Williams	Legal Printing	Treasurer/Collector	General Fund	11/3/2025	1,459.00
Chris Lauzen	Conferences and Meetings	Treasurer/Collector	General Fund	11/17/2025	265.98
Maria E. Herrera	Employee Mileage Expense	Treasurer/Collector	General Fund	11/3/2025	157.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Treasurer/Collector	General Fund	11/17/2025	37.92
Tribune Pub. Co., LLC dba Chicago Tribune Co., LLC	Legal Printing	Supervisor of Assessments	General Fund	11/3/2025	852.45
Mark D. Armstrong	Conferences and Meetings	Supervisor of Assessments	General Fund	11/3/2025	1,120.04
Illinois Association of County Officials	Conferences and Meetings	Supervisor of Assessments	General Fund	11/3/2025	300.00
Angela Martin	Employee Training	Supervisor of Assessments	General Fund	11/3/2025	29.00
Holly Winter	Employee Training	Supervisor of Assessments	General Fund	11/3/2025	29.00
Mark D. Armstrong	General Association Dues	Supervisor of Assessments	General Fund	11/3/2025	255.00
Mark D. Armstrong	General Association Dues	Supervisor of Assessments	General Fund	11/17/2025	410.00
Angela Martin	Office Supplies	Supervisor of Assessments	General Fund	11/3/2025	16.00
Holly Winter	Office Supplies	Supervisor of Assessments	General Fund	11/3/2025	16.00
Warehouse Direct, Inc.	Office Supplies	Supervisor of Assessments	General Fund	11/17/2025	86.17
Amazon Capital Services Inc	Office Supplies	Supervisor of Assessments	General Fund	11/17/2025	47.97
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Supervisor of Assessments	General Fund	11/17/2025	32.93
J.P. Cooke Company	Office Supplies	Supervisor of Assessments	General Fund	11/17/2025	70.10
Amazon Capital Services Inc	Computer Related Supplies	Supervisor of Assessments	General Fund	11/3/2025	29.99
CDW Government LLC	Computer Related Supplies	Supervisor of Assessments	General Fund	11/3/2025	3,467.36
ennifer A. Fiene	Computer Related Supplies	Supervisor of Assessments	General Fund	11/17/2025	50.96
Illinois Association of County Officials	Conferences and Meetings	County Clerk	General Fund	11/3/2025	300.00
Illinois Association of County Officials	Conferences and Meetings	County Clerk	General Fund	11/3/2025	175.00
Illinois Association of County Officials	Conferences and Meetings	County Clerk	General Fund	11/17/2025	175.00
Zahida K. Fakroddin	Employee Mileage Expense	County Clerk	General Fund	11/17/2025	98.00
JP Morgan Chase Bank, N.A.	Office Supplies	County Clerk	General Fund	11/17/2025	45.42
JP Morgan Chase Bank, N.A.	Operating Supplies	County Clerk	General Fund	11/17/2025	71.96
JP Morgan Chase Bank, N.A.	Operating Supplies	County Clerk	General Fund	11/17/2025	569.90
The Tree House, Inc.	Computer Related Supplies	County Clerk	General Fund	11/17/2025	557.34
JP Morgan Chase Bank, N.A.	Books and Subscriptions	County Clerk	General Fund	11/17/2025	14.00
DFM Associates	Software Licensing Cost	County Clerk	General Fund	11/3/2025	12,341.00
Hart InterCivic, Inc.	Software Licensing Cost	County Clerk	General Fund	11/3/2025	1,546.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	County Clerk	General Fund	11/3/2025	17.98
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	County Clerk	General Fund	11/17/2025	18.69
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	County Clerk	General Fund	11/17/2025	224.54
Paddock Publications (Daily Herald)	General Advertising	County Clerk	General Fund	11/17/2025	105.80
Paddock Publications (Daily Herald)	General Printing	County Clerk	General Fund	11/3/2025	71.30
Batavia Instant Print Inc	Legal Printing	County Clerk	General Fund	11/17/2025	8,755.60
Batavia Instant Print Inc	Legal Printing	County Clerk	General Fund	11/17/2025	9,255.92
Batavia Instant Print Inc	Legal Printing	County Clerk	General Fund	11/17/2025	769.23
Paula Weisserth	Employee Mileage Expense	County Clerk	General Fund	11/3/2025	28.77
Paula Weisserth	Employee Mileage Expense	County Clerk	General Fund	11/17/2025	16.10
Kenneth J. Barnes	Employee Mileage Expense	County Clerk	General Fund	11/17/2025	40.67
Kenneth J. Barnes	Employee Mileage Expense	County Clerk	General Fund	11/17/2025	20.10
BASE IV, LLC	Miscellaneous Contractual Exp	County Clerk	General Fund	11/3/2025	3,000.00
BASE IV, LLC	Miscellaneous Contractual Exp	County Clerk	General Fund	11/17/2025	3,353.54
Verizon Wireless	Miscellaneous Contractual Exp	County Clerk	General Fund	11/17/2025	446.64

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Warehouse Direct, Inc.	Office Supplies	County Clerk	General Fund	11/3/2025	204.85
JP Morgan Chase Bank, N.A.	Office Supplies	County Clerk	General Fund	11/17/2025	265.05
Squeegee Group, LLC dba Image 360 South Elgin	Operating Supplies	County Clerk	General Fund	11/3/2025	5,263.00
Group Management Essentials LLC	Operating Supplies	County Clerk	General Fund	11/3/2025	4,485.00
Inclusion Solutions LLC	Operating Supplies	County Clerk	General Fund	11/3/2025	6,738.97
JP Morgan Chase Bank, N.A.	Operating Supplies	County Clerk	General Fund	11/17/2025	589.46
Illinois Secretary of State	Operating Supplies	County Clerk	General Fund	11/17/2025	173.00
Warehouse Direct, Inc.	Operating Supplies	County Clerk	General Fund	11/17/2025	60.49
WEX BANK	Operating Supplies	County Clerk	General Fund	11/17/2025	116.41
WEX BANK	Operating Supplies	County Clerk	General Fund	11/17/2025	70.45
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	County Clerk	General Fund	11/17/2025	83.09
Groot Recycling dba Accurate Document Destruction	Operating Supplies	County Clerk	General Fund	11/17/2025	780.00
Carroll County Government - Indiana	Voting Systems and Accessories	County Clerk	General Fund	11/17/2025	13,500.00
DMT Solutions Global Corporation dba BlueCrest	Voting Systems and Accessories	County Clerk	General Fund	11/17/2025	138,531.14
DMT Solutions Global Corporation dba BlueCrest	Voting Systems and Accessories	County Clerk	General Fund	11/17/2025	71,748.08
DMT Solutions Global Corporation dba BlueCrest	Voting Systems and Accessories	County Clerk	General Fund	11/17/2025	67,109.53
David C. King	Employee Mileage Expense	Recorder	General Fund	11/17/2025	38.85
Judy A. Schonback	Employee Mileage Expense	Recorder	General Fund	11/17/2025	5.25
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Recorder	General Fund	11/17/2025	53.88
Imprint Enterprises, Inc.	Office Supplies	Recorder	General Fund	11/17/2025	155.50
Warehouse Direct, Inc.	Office Supplies	Recorder	General Fund	11/17/2025	165.50
Kane County Juror Payable Clearing	Jurors- Circuit Court	Judiciary and Courts	General Fund	11/6/2025	2,516.58
Kane County Juror Payable Clearing	Jurors- Circuit Court	Judiciary and Courts	General Fund	11/6/2025	1,133.48
Kane County Juror Payable Clearing	Jurors- Circuit Court	Judiciary and Courts	General Fund	11/14/2025	4,587.86
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	11/3/2025	1,066.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	11/17/2025	800.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	11/17/2025	2,204.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	11/17/2025	2,278.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	11/17/2025	1,271.00
Just In Time Coffee LLC	Jurors' Expense	Judiciary and Courts	General Fund	11/17/2025	2,655.00
JP Morgan Chase Bank, N.A.	Jurors' Expense	Judiciary and Courts	General Fund	11/17/2025	84.46
Nicole M. Breytspraak	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	1,024.00
Nicole M. Breytspraak	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	300.00
Nicole M. Breytspraak	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	299.00
Margaret (Peggy) R. Beddard	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	16.50
Margaret (Peggy) R. Beddard	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	225.00
Margaret (Peggy) R. Beddard	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	20.00
Dana D. Bollman	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	300.00
Mary Jo D'Avola	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	225.00
Mary Jo D'Avola	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	65.00
Jeanine Fassnacht	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	20.00
Tabitha Joann Watson	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	52.00
Tabitha Joann Watson	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	48.00
Theresa (Terri) Wells	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	60.50
Theresa (Terri) Wells	Per Diem Expense	Judiciary and Courts	General Fund	11/3/2025	252.00
Tabitha Joann Watson	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	204.00
Tabitha Joann Watson	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	25.50
Barbara A. Johnston	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	300.00
Jennifer L. Joyce	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	140.00
Dana D. Bollman	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	379.50
Dana D. Bollman	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	60.00
Nicole M. Breytspraak	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	225.00
Jennifer A. Campbell	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	300.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Taylor N. Conley	Per Diem Expense	Judiciary and Courts	General Fund	11/17/2025	225.00
Patricia Rasmussen	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	1,688.40
Wellspring Interpreting Services LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	1,815.20
Wellspring Interpreting Services LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	1,564.80
Fadia Tamer	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	1,261.40
Fadia Tamer	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	995.40
Bakhtavar Press	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	333.60
Gil Antonio Borjas	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	912.00
Gil Antonio Borjas	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	684.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	160.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	160.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	200.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	80.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	160.00
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	2,541.74
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	578.20
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	750.12
Ana M. Bubalo	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	1,362.00
Veronica Guemez	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	701.70
Maricela Ibarra	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	1,047.20
Maricela Ibarra	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	1,308.30
Interprenet, LTD	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	690.80
John L. O'Toole	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	456.00
John L. O'Toole	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	608.00
Claudia Perez	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	623.00
Claudia Perez	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	456.00
Carina Julian	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	1,171.60
Sara Pethokoukis	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	499.40
Sara Pethokoukis	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/3/2025	575.40
Sara Pethokoukis	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	575.40
Carina Julian	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	1,154.80
Carina Julian	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	1,598.20
Claudia Perez	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	585.00
Claudia Perez	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	623.00
John L. O'Toole	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	456.00
John L. O'Toole	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	684.00
John L. O'Toole	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	152.00
Tatiana Okunskaya	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	160.00
Interprenet, LTD	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	15.00
Interprenet, LTD	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	300.00
Interprenet, LTD	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	370.00
Maricela Ibarra	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	1,306.20
Maricela Ibarra	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	1,306.90
inLingo, LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	7,333.20
Veronica Guemez	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	119.70
Jorge Luis Carbajosa	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	456.00
Jorge Luis Carbajosa	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	594.02
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	2,180.74
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	2,199.74
Commline, Inc.	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	750.40
Maricela Cortez	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	304.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	160.00
Olga Bronovytska	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	160.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Gil Antonio Borjas	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	608.00
Anthony Bahena	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	4,213.40
Anthony Bahena	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	1,888.00
Anthony Bahena	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	4,140.80
Fadia Tamer	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	1,527.40
Fadia Tamer	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	2,078.80
Wellspring Interpreting Services LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	2,179.60
Wellspring Interpreting Services LLC	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	2,005.20
Patricia Rasmussen	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	1,715.00
Daisy M. Robinson	Contractual/Consulting Services	Judiciary and Courts	General Fund	11/17/2025	226.00
Marielisa Jackson	Court Appointed Counsel	Judiciary and Courts	General Fund	11/3/2025	3,434.00
Rachel J. Hess	Court Appointed Counsel	Judiciary and Courts	General Fund	11/17/2025	3,434.00
Document Imaging Services LLC	Judicial Technology Fine Expenses	Judiciary and Courts	General Fund	11/3/2025	188.00
Document Imaging Services LLC	Judicial Technology Fine Expenses	Judiciary and Courts	General Fund	11/17/2025	696.00
Judicial Systems, Inc.	Judicial Technology Fine Expenses	Judiciary and Courts	General Fund	11/17/2025	41,022.00
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	11/3/2025	22.70
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	11/17/2025	92.01
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	11/17/2025	36.49
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	11/17/2025	20.79
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	11/17/2025	11.58
Gordon Flesch Company, Inc.	Equipment Rental	Judiciary and Courts	General Fund	11/17/2025	490.16
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Judiciary and Courts	General Fund	11/17/2025	387.31
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Judiciary and Courts	General Fund	11/17/2025	193.79
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Judiciary and Courts	General Fund	11/17/2025	437.08
Andrea O'Brien	Employee Mileage Expense	Judiciary and Courts	General Fund	11/3/2025	111.79
Karen M. Zajicek	Employee Mileage Expense	Judiciary and Courts	General Fund	11/17/2025	22.40
Jason W. Mathis	Employee Mileage Expense	Judiciary and Courts	General Fund	11/17/2025	336.98
The Aubrey Sign Company	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/3/2025	3,500.00
It's Me Marketing, LLC	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/3/2025	3,600.00
JC Licht, LLC	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	6,241.71
JC Licht, LLC	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	8,101.96
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	1,927.91
Language Line Services	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	195.09
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	20.96
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	32.93
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	17.96
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	37.92
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	17.96
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	55.92
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Judiciary and Courts	General Fund	11/17/2025	325.30
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	11/3/2025	22.77
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	11/3/2025	43.62
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	11/3/2025	29.78
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	11/3/2025	3.52
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	11/17/2025	83.94
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	11/17/2025	36.10
Warehouse Direct, Inc.	Office Supplies	Judiciary and Courts	General Fund	11/17/2025	107.52
JP Morgan Chase Bank, N.A.	Office Supplies	Judiciary and Courts	General Fund	11/17/2025	322.34
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Judiciary and Courts	General Fund	11/17/2025	2,348.96
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Judiciary and Courts	General Fund	11/17/2025	339.96
JP Morgan Chase Bank, N.A.	Computer Related Supplies	Judiciary and Courts	General Fund	11/17/2025	599.00
JP Morgan Chase Bank, N.A.	Employee Recognition Supplies	Judiciary and Courts	General Fund	11/17/2025	217.81
Kristy Sharpness	Conferences and Meetings	Circuit Clerk	General Fund	11/3/2025	7.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Circuit Clerk	General Fund	11/17/2025	486.78
Kane County Bar Association	General Association Dues	Circuit Clerk	General Fund	11/3/2025	95.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Circuit Clerk	General Fund	11/17/2025	80.83
E. Dianne Anderson	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	31.50
Carleen J. Bain	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	63.70
Heather J. Cameron	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	32.90
Jason M. Crowley	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	24.15
Colleen Cruz	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	191.10
Janet Davis	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	25.90
Theodore James Farrell	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	43.40
Gwendolyn G. Grist	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	235.20
Gwendolyn G. Grist	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	189.70
Joanne M. Hassler	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	9.80
Katherine V. Hernandez	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	22.40
Jessica Joerger	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	22.40
Jennifer Lauren Johnson	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	38.50
MaryAnn Kabara	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	23.10
Shauna Kane	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	142.80
Lauren Kopf	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	23.10
Michael John Kovach	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	30.80
Penny Lange	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	38.50
Kelly A. Lisner	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	158.20
Rebecca Lynch	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	33.60
Shirley L. Moline	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	25.20
Brooke K. Schultz	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	23.80
Su H. Shanahan	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	56.00
Sonal M. Sikligar	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	52.50
Mariela Valencia	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	43.40
Jennifer Volintine	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	19.60
Avani P. Vyas	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	19.95
Colby Whitman	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	49.70
Emma Zub	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	201.60
Jennifer Zuttermeister	Employee Mileage Expense	Circuit Clerk	General Fund	11/17/2025	49.00
Warehouse Direct, Inc.	Office Supplies	Circuit Clerk	General Fund	11/3/2025	334.94
Warehouse Direct, Inc.	Office Supplies	Circuit Clerk	General Fund	11/17/2025	127.88
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	General Fund	11/17/2025	106.63
Warehouse Direct, Inc.	Office Supplies	Circuit Clerk	General Fund	11/17/2025	578.45
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Circuit Clerk	General Fund	11/17/2025	271.32
Image-Pro Services & Supplies, Inc.	Office Supplies	Circuit Clerk	General Fund	11/17/2025	789.10
Image-Pro Services & Supplies, Inc.	Office Supplies	Circuit Clerk	General Fund	11/17/2025	765.38
OCV, LLC	Legal Services	Circuit Clerk	General Fund	11/3/2025	29,985.00
JP Morgan Chase Bank, N.A.	General Association Dues	Circuit Clerk	General Fund	11/17/2025	175.00
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	General Fund	11/17/2025	126.74
Pitney Bowes, Inc.	Repairs and Maint- Equipment	Circuit Clerk	General Fund	11/17/2025	233.33
JP Morgan Chase Bank, N.A.	Employee Training	Circuit Clerk	General Fund	11/17/2025	281.32
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	General Fund	11/17/2025	306.76
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	General Fund	11/17/2025	51.42
Dan Shomon, Inc.	Contractual/Consulting Services	State's Attorney	General Fund	11/17/2025	6,500.00
Dan Shomon, Inc.	Contractual/Consulting Services	State's Attorney	General Fund	11/17/2025	6,500.00
Dan Shomon, Inc.	Contractual/Consulting Services	State's Attorney	General Fund	11/17/2025	6,500.00
[redacted]		State's Attorney	General Fund	11/3/2025	260.00
[redacted]		State's Attorney	General Fund	11/17/2025	300.00
[redacted]		State's Attorney	General Fund	11/17/2025	36.13

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
[redacted]		State's Attorney	General Fund	11/17/2025	22.65
[redacted]		State's Attorney	General Fund	11/17/2025	1,055.60
[redacted]		State's Attorney	General Fund	11/17/2025	492.00
[redacted]		State's Attorney	General Fund	11/17/2025	4,250.00
[redacted]		State's Attorney	General Fund	11/17/2025	17,550.00
[redacted]		State's Attorney	General Fund	11/17/2025	2,222.21
Mary Jo D'Avola	Court Reporter Costs	State's Attorney	General Fund	11/3/2025	176.00
Mary Jo D'Avola	Court Reporter Costs	State's Attorney	General Fund	11/17/2025	68.00
Jeanine Fassnacht	Court Reporter Costs	State's Attorney	General Fund	11/17/2025	360.00
Stacy S. Warpool	Court Reporter Costs	State's Attorney	General Fund	11/17/2025	1,008.00
Tabitha Joann Watson	Court Reporter Costs	State's Attorney	General Fund	11/17/2025	1,204.00
Dana D. Bollman	Court Reporter Costs	State's Attorney	General Fund	11/17/2025	18.50
Nicole M. Breytspraak	Court Reporter Costs	State's Attorney	General Fund	11/17/2025	588.00
Impact Networking, LLC	Repairs and Maint- Copiers	State's Attorney	General Fund	11/3/2025	1,272.40
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	11/17/2025	86.74
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	11/17/2025	44.30
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	11/17/2025	46.09
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	General Fund	11/17/2025	17.41
Jiffy Lube (Sound Billing LLC)	Repairs and Maint- Vehicles	State's Attorney	General Fund	11/17/2025	100.78
Jiffy Lube (Sound Billing LLC)	Repairs and Maint- Vehicles	State's Attorney	General Fund	11/17/2025	58.27
Jiffy Lube (Sound Billing LLC)	Repairs and Maint- Vehicles	State's Attorney	General Fund	11/17/2025	98.99
JP Morgan Chase Bank, N.A.	Conferences and Meetings	State's Attorney	General Fund	11/17/2025	1,948.56
A-1 Airport Limousine Service, Inc.	Employee Training	State's Attorney	General Fund	11/3/2025	125.95
Michael Zeigler	Employee Training	State's Attorney	General Fund	11/3/2025	1,280.95
Lori Anderson Crimmins	Employee Training	State's Attorney	General Fund	11/17/2025	125.20
JP Morgan Chase Bank, N.A.	Employee Training	State's Attorney	General Fund	11/17/2025	3,386.16
Jessica Michels	Employee Training	State's Attorney	General Fund	11/17/2025	190.00
Samim G. Munshi	Employee Training	State's Attorney	General Fund	11/17/2025	386.00
ISHTA (Illinois State Toll Highway Authority)	Employee Mileage Expense	State's Attorney	General Fund	11/3/2025	568.00
Kyler Wulff	Employee Mileage Expense	State's Attorney	General Fund	11/17/2025	5.38
Kyler Wulff	Employee Mileage Expense	State's Attorney	General Fund	11/17/2025	4.33
JP Morgan Chase Bank, N.A.	General Association Dues	State's Attorney	General Fund	11/17/2025	285.00
JP Morgan Chase Bank, N.A.	Office Supplies	State's Attorney	General Fund	11/17/2025	82.33
Warehouse Direct, Inc.	Office Supplies	State's Attorney	General Fund	11/17/2025	228.54
Warehouse Direct, Inc.	Office Supplies	State's Attorney	General Fund	11/17/2025	74.55
Warehouse Direct, Inc.	Office Supplies	State's Attorney	General Fund	11/17/2025	888.35
Warehouse Direct, Inc.	Office Supplies	State's Attorney	General Fund	11/17/2025	438.85
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	State's Attorney	General Fund	11/17/2025	758.56
Eagle Engraving, Inc.	Operating Supplies	State's Attorney	General Fund	11/17/2025	1,293.00
Groot Recycling dba Accurate Document Destruction	Operating Supplies	State's Attorney	General Fund	11/17/2025	1,920.00
JP Morgan Chase Bank, N.A.	Operating Supplies	State's Attorney	General Fund	11/17/2025	73.98
JP Morgan Chase Bank, N.A.	Operating Supplies	State's Attorney	General Fund	11/17/2025	70.44
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	State's Attorney	General Fund	11/17/2025	5,200.65
WEX BANK	Fuel- Vehicles	State's Attorney	General Fund	11/17/2025	751.83
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	State's Attorney	General Fund	11/17/2025	7.98
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	State's Attorney	General Fund	11/17/2025	15.48
JP Morgan Chase Bank, N.A.	Operating Supplies	State's Attorney	General Fund	11/17/2025	774.24
JP Morgan Chase Bank, N.A.	Operating Supplies	State's Attorney	General Fund	11/17/2025	1,273.71
WEX BANK	Fuel- Vehicles	State's Attorney	General Fund	11/17/2025	236.39
Kathryn Bettcher	Conferences and Meetings	State's Attorney	General Fund	11/3/2025	236.00
Hannah Decker	Conferences and Meetings	State's Attorney	General Fund	11/17/2025	565.10
WEX BANK	Fuel- Vehicles	State's Attorney	General Fund	11/17/2025	561.04
[redacted]		Public Defender	General Fund	11/3/2025	60.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
[redacted]		Public Defender	General Fund	11/3/2025	148.00
[redacted]		Public Defender	General Fund	11/17/2025	100.00
[redacted]		Public Defender	General Fund	11/17/2025	88.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Public Defender	General Fund	11/3/2025	69.54
JP Morgan Chase Bank, N.A.	Employee Training	Public Defender	General Fund	11/17/2025	450.24
Nicole F. Salonen	Employee Training	Public Defender	General Fund	11/17/2025	190.00
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Public Defender	General Fund	11/17/2025	16.99
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Public Defender	General Fund	11/17/2025	2.99
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Public Defender	General Fund	11/17/2025	103.80
JP Morgan Chase Bank, N.A.	Office Supplies	Public Defender	General Fund	11/17/2025	420.86
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Public Defender	General Fund	11/3/2025	972.02
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Public Defender	General Fund	11/17/2025	283.76
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Public Defender	General Fund	11/17/2025	5,023.09
Enhanced Administration Consulting, LLC	Contractual/Consulting Services	Sheriff	General Fund	11/3/2025	2,150.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Sheriff	General Fund	11/17/2025	505.80
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	11/3/2025	160.00
Kane County Sheriff - Petty Cash	Extradition Costs	Sheriff	General Fund	11/3/2025	160.00
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	11/17/2025	1,421.06
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	11/17/2025	383.84
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	11/17/2025	1,538.55
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	11/17/2025	12.16
JP Morgan Chase Bank, N.A.	Extradition Costs	Sheriff	General Fund	11/17/2025	154.99
Impact Networking, LLC	Repairs and Maint- Copiers	Sheriff	General Fund	11/3/2025	124.20
JP Morgan Chase Bank, N.A.	Repairs and Maint- Equipment	Sheriff	General Fund	11/17/2025	380.39
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	447.84
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	193.17
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	230.73
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	20.69
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	189.03
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	378.06
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	482.26
Weldstar Company	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	21.08
Applied Concepts Inc	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	1,022.00
Baycom, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	540.00
Bob Jass Chevrolet, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	219.06
Bob Jass Chevrolet, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	193.20
Bob Jass Chevrolet, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	105.00
Bob Jass Chevrolet, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	111.90
Bockman's, Inc. dba Bockman's Auto Truck & Tire	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	59.00
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	41.35
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	30.53
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	113.64
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	13.12
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	402.21
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	520.53
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	369.65
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	135.03
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	161.48
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/3/2025	77.51
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	28.30
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	113.10
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	1,046.62
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	885.36

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	41.99
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	24.78
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	297.04
Elburn NAPA, Inc. dba North Aurora NAPA	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	52.03
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	1,264.84
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	745.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	1,147.57
Lind Electronics, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	1,740.78
Pomp's Tire Service, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	702.99
Strypes Plus More, Inc.	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	120.00
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	6.26
Via Carlita, LLC dba Hawk Ford St. Charles	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	20.53
APC Stores, Inc. (Bumper to Bumper)	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	326.58
Al Piemonte Cadillac Inc dba St. Charles Chrysler	Repairs and Maint- Vehicles	Sheriff	General Fund	11/17/2025	248.25
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	11/3/2025	340.00
Kane County Sheriff - Petty Cash	Employee Training	Sheriff	General Fund	11/3/2025	253.00
Police Law Institute	Employee Training	Sheriff	General Fund	11/17/2025	120.00
College of DuPage	Employee Training	Sheriff	General Fund	11/17/2025	775.00
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	11/17/2025	16,879.68
NMS Labs	Pre-Employment Physicals	Sheriff	General Fund	11/3/2025	510.00
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	11/17/2025	500.00
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	11/17/2025	85.00
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	11/17/2025	292.00
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	11/17/2025	820.58
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	11/17/2025	692.12
JP Morgan Chase Bank, N.A.	Sheriff Reimbursable Expense	Sheriff	General Fund	11/17/2025	499.09
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	11/17/2025	262.21
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	11/17/2025	484.48
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	11/17/2025	36.87
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	11/17/2025	73.33
Motorola Solutions, Inc.	Operating Supplies	Sheriff	General Fund	11/3/2025	525.00
Paddock Publications (Daily Herald)	Operating Supplies	Sheriff	General Fund	11/3/2025	69.00
Russell Solutions, LLC	Operating Supplies	Sheriff	General Fund	11/17/2025	10,000.00
Advocate Sherman Hospital	Operating Supplies	Sheriff	General Fund	11/17/2025	1,800.00
Fox Valley Park District	Operating Supplies	Sheriff	General Fund	11/17/2025	500.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	11/17/2025	823.73
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	11/17/2025	6,855.42
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	11/17/2025	5.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	11/17/2025	451.12
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	11/17/2025	29.99
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	11/17/2025	85.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	11/17/2025	46.65
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	11/3/2025	86.55
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	11/3/2025	86.55
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	11/3/2025	1,015.20
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	11/3/2025	984.03
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	11/17/2025	86.55
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	11/17/2025	87.99
Al Warren Oil Company, Inc.	Fuel- Vehicles	Sheriff	General Fund	11/3/2025	5,218.29
Kane County Sheriff - Petty Cash	Fuel- Vehicles	Sheriff	General Fund	11/3/2025	20.00
PetroChoice Holdings, Inc. dba PetroChoice, LLC	Fuel- Vehicles	Sheriff	General Fund	11/3/2025	4,733.84
Suburban Propane	Fuel- Vehicles	Sheriff	General Fund	11/3/2025	109.01
WEX BANK	Fuel- Vehicles	Sheriff	General Fund	11/17/2025	29,526.13

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
COPS & FIRE Personnel Testing Service	Medical/Dental/Hospital Services	Sheriff	General Fund	11/17/2025	500.00
Lighthouse Recovery, Inc.	Medical/Dental/Hospital Services	Sheriff	General Fund	11/17/2025	25,000.00
Wagner Investigative Polygraph Service	Medical/Dental/Hospital Services	Sheriff	General Fund	11/17/2025	100.00
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	11/17/2025	1,000.00
JP Morgan Chase Bank, N.A.	Employee Training	Sheriff	General Fund	11/17/2025	2,480.01
JP Morgan Chase Bank, N.A.	Office Supplies	Sheriff	General Fund	11/17/2025	40.85
Valdes LLC	Operating Supplies	Sheriff	General Fund	11/3/2025	999.25
Warehouse Direct, Inc.	Operating Supplies	Sheriff	General Fund	11/3/2025	288.56
Warehouse Direct, Inc.	Operating Supplies	Sheriff	General Fund	11/3/2025	288.56
Intoximeters, Inc.	Operating Supplies	Sheriff	General Fund	11/3/2025	177.75
JBI, LTD dba Justice Benefits, Inc.	Operating Supplies	Sheriff	General Fund	11/3/2025	17,247.60
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	General Fund	11/17/2025	147.95
Aramark Services, Inc.	Operating Supplies	Sheriff	General Fund	11/17/2025	21.96
Aramark Services, Inc.	Operating Supplies	Sheriff	General Fund	11/17/2025	15,850.39
County of McHenry	Operating Supplies	Sheriff	General Fund	11/17/2025	3,100.00
Warehouse Direct, Inc.	Operating Supplies	Sheriff	General Fund	11/17/2025	274.94
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	11/3/2025	61.58
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	11/3/2025	61.58
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	11/3/2025	67.99
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	11/3/2025	465.22
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	11/3/2025	23.39
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	11/17/2025	477.99
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	11/17/2025	61.58
Cintas Corporation	Uniform Supplies	Sheriff	General Fund	11/17/2025	63.30
Aramark Services, Inc.	Food	Sheriff	General Fund	11/3/2025	15,903.17
Aramark Services, Inc.	Food	Sheriff	General Fund	11/3/2025	446.98
Aramark Services, Inc.	Food	Sheriff	General Fund	11/3/2025	16,342.60
Aramark Services, Inc.	Food	Sheriff	General Fund	11/3/2025	45.18
Aramark Services, Inc.	Food	Sheriff	General Fund	11/3/2025	15,998.70
Aramark Services, Inc.	Food	Sheriff	General Fund	11/3/2025	35.64
Kane County Sheriff - Petty Cash	Food	Sheriff	General Fund	11/3/2025	25.00
Kane County Sheriff - Petty Cash	Food	Sheriff	General Fund	11/3/2025	35.00
Kane County Sheriff - Petty Cash	Food	Sheriff	General Fund	11/3/2025	19.00
Kane County Sheriff - Petty Cash	Food	Sheriff	General Fund	11/3/2025	17.74
DS Services of America, Inc. dba Primo Water NA	Food	Sheriff	General Fund	11/17/2025	2.99
DS Services of America, Inc. dba Primo Water NA	Food	Sheriff	General Fund	11/17/2025	10.97
Physicians Immediate Care Chicago PLLC dba Wellnow	Pre-Employment Physicals	Sheriff	General Fund	11/3/2025	2,956.00
Wagner Investigative Polygraph Service	Pre-Employment Physicals	Sheriff	General Fund	11/17/2025	100.00
COPS & FIRE Personnel Testing Service	Pre-Employment Physicals	Sheriff	General Fund	11/17/2025	500.00
Warehouse Direct, Inc.	Office Supplies	Sheriff	General Fund	11/3/2025	181.98
Ray O'Herron Co, Inc.	Uniform Supplies	Sheriff	General Fund	11/3/2025	245.03
P.F. Pettibone & Co.	Uniform Supplies	Sheriff	General Fund	11/17/2025	5,089.70
Peter J. Burgert	Employee Mileage Expense	Merit Commission	General Fund	11/17/2025	210.00
Image-Pro Services & Supplies, Inc.	Office Supplies	Merit Commission	General Fund	11/3/2025	1,013.87
Clausen Miller P.C.	Legal Services	Court Services	General Fund	11/3/2025	3,577.50
Clausen Miller P.C.	Legal Services	Court Services	General Fund	11/17/2025	3,622.50
Lisa Aust	Conferences and Meetings	Court Services	General Fund	11/3/2025	191.10
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	General Fund	11/17/2025	58.41
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	General Fund	11/17/2025	437.97
Theresa Churchill	Employee Training	Court Services	General Fund	11/17/2025	28.00
Ruth E. Gilles	Employee Mileage Expense	Court Services	General Fund	11/3/2025	7.28
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Court Services	General Fund	11/17/2025	372.90
JP Morgan Chase Bank, N.A.	Office Supplies	Court Services	General Fund	11/17/2025	673.62

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Ruth E. Gilles	Postage	Court Services	General Fund	11/3/2025	11.90
Chicago Transit Authority	Incentives	Court Services	General Fund	11/17/2025	3,100.00
JP Morgan Chase Bank, N.A.	Incentives	Court Services	General Fund	11/17/2025	1,800.00
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/3/2025	26.51
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/3/2025	26.46
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/3/2025	26.46
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/3/2025	26.51
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/3/2025	26.51
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/3/2025	58.26
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/3/2025	29.13
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/3/2025	29.08
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/17/2025	29.08
Federal Express Corporation dba FedEx	Lab Services	Court Services	General Fund	11/17/2025	26.40
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	11/17/2025	1,936.68
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	11/17/2025	1,779.92
Eco Clean Maintenance, Inc.	Janitorial Services	Court Services	General Fund	11/17/2025	1,112.00
Motorola Solutions, Inc.	Repairs and Maint- Comm Equip	Court Services	General Fund	11/3/2025	280.00
Lagrove, LLC	Building Space Rental	Court Services	General Fund	11/17/2025	2,949.76
Stephen Sells	Conferences and Meetings	Court Services	General Fund	11/3/2025	273.50
Yasmin Varela	Conferences and Meetings	Court Services	General Fund	11/3/2025	109.50
Yasmin Varela	Conferences and Meetings	Court Services	General Fund	11/3/2025	154.25
Tamara Williams	Conferences and Meetings	Court Services	General Fund	11/3/2025	144.35
Raechel L. Williams	Conferences and Meetings	Court Services	General Fund	11/17/2025	109.50
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	General Fund	11/17/2025	1,211.45
Kimberly A Reed	Conferences and Meetings	Court Services	General Fund	11/17/2025	109.50
Kerri Brummel	Employee Training	Court Services	General Fund	11/3/2025	44.80
Stephen Sells	Employee Training	Court Services	General Fund	11/3/2025	7.00
JP Morgan Chase Bank, N.A.	Employee Training	Court Services	General Fund	11/17/2025	249.00
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Court Services	General Fund	11/17/2025	27.94
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Court Services	General Fund	11/17/2025	139.72
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	11/17/2025	221.25
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	11/17/2025	51.06
JP Morgan Chase Bank, N.A.	Operating Supplies	Court Services	General Fund	11/17/2025	1,170.77
WEX BANK	Fuel- Vehicles	Court Services	General Fund	11/17/2025	526.15
JP Morgan Chase Bank, N.A.	Miscellaneous Supplies	Court Services	General Fund	11/17/2025	452.20
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	General Fund	11/3/2025	50.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	General Fund	11/3/2025	650.00
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	11/17/2025	1,248.42
Michael Williams	Conferences and Meetings	Court Services	General Fund	11/17/2025	231.10
JP Morgan Chase Bank, N.A.	Medical Supplies and Drugs	Court Services	General Fund	11/17/2025	29.18
Bob Barker Company Inc	Miscellaneous Supplies	Court Services	General Fund	11/3/2025	725.75
JP Morgan Chase Bank, N.A.	Miscellaneous Supplies	Court Services	General Fund	11/17/2025	256.49
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	11/17/2025	1,677.59
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	11/17/2025	381.86
Lagrove, LLC	Building Space Rental	Court Services	General Fund	11/17/2025	2,949.75
SC Auto Inc DBA Midas Auto Service	Repairs and Maint- Vehicles	Court Services	General Fund	11/17/2025	1,134.95
Daniel P. Gates	Conferences and Meetings	Court Services	General Fund	11/3/2025	95.25
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	General Fund	11/17/2025	796.65
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Court Services	General Fund	11/17/2025	32.93
JP Morgan Chase Bank, N.A.	Office Supplies	Court Services	General Fund	11/17/2025	919.72
JP Morgan Chase Bank, N.A.	Operating Supplies	Court Services	General Fund	11/17/2025	139.99
JP Morgan Chase Bank, N.A.	Books and Subscriptions	Court Services	General Fund	11/17/2025	1,262.36
WEX BANK	Fuel- Vehicles	Court Services	General Fund	11/17/2025	146.23

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Family Service Association of Greater Elgin Area	Contractual/Consulting Services	Court Services	General Fund	11/3/2025	1,400.00
Clausen Miller P.C.	Legal Services	Court Services	General Fund	11/3/2025	15,005.57
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	General Fund	11/17/2025	5,000.00
Advanced Correctional Healthcare, Inc.	Medical/Dental/Hospital Services	Court Services	General Fund	11/17/2025	38,951.74
Symphony Diagnostic Svcs No. 1 dba MobilexUSA	Medical/Dental/Hospital Services	Court Services	General Fund	11/17/2025	185.00
Bob Barker Company Inc	Juvenile Board and Care	Court Services	General Fund	11/3/2025	673.80
Charm-Tex, Inc.	Juvenile Board and Care	Court Services	General Fund	11/17/2025	997.20
Garcia Clinical Laboratory, Inc.	Lab Services	Court Services	General Fund	11/3/2025	236.50
Convergint Technologies LLC	Repairs and Maint- Comm Equip	Court Services	General Fund	11/3/2025	472.70
Convergint Technologies LLC	Repairs and Maint- Comm Equip	Court Services	General Fund	11/3/2025	876.08
Top Shot CKR, Inc.	Repairs and Maint- Equipment	Court Services	General Fund	11/17/2025	4,244.69
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Court Services	General Fund	11/17/2025	41.95
ichael Davis	Conferences and Meetings	Court Services	General Fund	11/3/2025	44.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	General Fund	11/17/2025	54.53
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	General Fund	11/17/2025	1,881.45
Amy L. Sierra	Conferences and Meetings	Court Services	General Fund	11/17/2025	58.25
JP Morgan Chase Bank, N.A.	Employee Training	Court Services	General Fund	11/17/2025	1,125.00
DS Services of America, Inc. dba Primo Water NA	Miscellaneous Contractual Exp	Court Services	General Fund	11/17/2025	308.51
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Court Services	General Fund	11/17/2025	-15.60
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	11/17/2025	2,174.14
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	11/17/2025	33.90
Warehouse Direct, Inc.	Office Supplies	Court Services	General Fund	11/17/2025	248.15
Bob Barker Company Inc	Operating Supplies	Court Services	General Fund	11/3/2025	2,291.40
Bob Barker Company Inc	Operating Supplies	Court Services	General Fund	11/3/2025	63.65
Charm-Tex, Inc.	Operating Supplies	Court Services	General Fund	11/17/2025	49.90
Charm-Tex, Inc.	Operating Supplies	Court Services	General Fund	11/17/2025	149.60
Charm-Tex, Inc.	Operating Supplies	Court Services	General Fund	11/17/2025	244.80
JP Morgan Chase Bank, N.A.	Operating Supplies	Court Services	General Fund	11/17/2025	1,018.70
Synchrony Bank (Sam's Club Direct/Lowes)	Operating Supplies	Court Services	General Fund	11/17/2025	791.13
Sysco Food Services Chicago	Operating Supplies	Court Services	General Fund	11/17/2025	415.32
The Tree House, Inc.	Computer Related Supplies	Court Services	General Fund	11/17/2025	3,040.38
LMC Enterprises, Inc. dba Initial Impressions	Uniform Supplies	Court Services	General Fund	11/3/2025	2,131.21
Lanter Distributing, LLC	Food	Court Services	General Fund	11/3/2025	51.59
Aramark Services, Inc.	Food	Court Services	General Fund	11/3/2025	1,724.10
Sysco Food Services Chicago	Food	Court Services	General Fund	11/3/2025	617.86
Sysco Food Services Chicago	Food	Court Services	General Fund	11/17/2025	1,524.13
Sysco Food Services Chicago	Food	Court Services	General Fund	11/17/2025	970.36
Aramark Services, Inc.	Food	Court Services	General Fund	11/17/2025	1,677.90
Aramark Services, Inc.	Food	Court Services	General Fund	11/17/2025	1,640.10
Aramark Services, Inc.	Food	Court Services	General Fund	11/17/2025	1,596.00
Synchrony Bank (Sam's Club Direct/Lowes)	Food	Court Services	General Fund	11/17/2025	65.88
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	11/3/2025	480.90
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	11/17/2025	527.10
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	11/17/2025	564.90
Aramark Services, Inc.	National School Lunch Program	Court Services	General Fund	11/17/2025	609.00
Bob Barker Company Inc	Clothing Supplies	Court Services	General Fund	11/3/2025	1,513.31
Bob Barker Company Inc	Clothing Supplies	Court Services	General Fund	11/3/2025	1,408.66
Bob Barker Company Inc	Clothing Supplies	Court Services	General Fund	11/17/2025	190.08
Bob Barker Company Inc	Clothing Supplies	Court Services	General Fund	11/17/2025	78.54
Charm-Tex, Inc.	Clothing Supplies	Court Services	General Fund	11/17/2025	550.10
Charm-Tex, Inc.	Clothing Supplies	Court Services	General Fund	11/17/2025	88.50
Green Tree Pharmacy, Inc.	Medical Supplies and Drugs	Court Services	General Fund	11/3/2025	165.93
JP Morgan Chase Bank, N.A.	Medical Supplies and Drugs	Court Services	General Fund	11/17/2025	0.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
McKesson Medical Surgical	Medical Supplies and Drugs	Court Services	General Fund	11/17/2025	66.68
McKesson Medical Surgical	Medical Supplies and Drugs	Court Services	General Fund	11/17/2025	259.14
McKesson Medical Surgical	Medical Supplies and Drugs	Court Services	General Fund	11/17/2025	31.03
JP Morgan Chase Bank, N.A.	Subscription Databases	Court Services	General Fund	11/17/2025	319.80
JP Morgan Chase Bank, N.A.	Subscription Databases	Court Services	General Fund	11/17/2025	24.99
JP Morgan Chase Bank, N.A.	Incentives	Court Services	General Fund	11/17/2025	25.59
WEX BANK	Fuel- Vehicles	Court Services	General Fund	11/17/2025	84.45
Insight Public Sector Inc	Computer Related Supplies	Court Services	General Fund	11/3/2025	1,258.00
Groot Recycling dba Accurate Document Destruction	Destruction of Records Services	Court Services	General Fund	11/17/2025	297.12
JP Morgan Chase Bank, N.A.	Employee Training	Court Services	General Fund	11/17/2025	-147.84
lexandra Tsang	Employee Mileage Expense	Court Services	General Fund	11/3/2025	35.70
Insight Public Sector Inc	Computer Related Supplies	Court Services	General Fund	11/17/2025	836.00
JP Morgan Chase Bank, N.A.	Books and Subscriptions	Court Services	General Fund	11/17/2025	538.71
NCS Pearson, Inc.	Testing Materials	Court Services	General Fund	11/17/2025	505.62
NCS Pearson, Inc.	Testing Materials	Court Services	General Fund	11/17/2025	73.50
JP Morgan Chase Bank, N.A.	Miscellaneous Supplies	Court Services	General Fund	11/17/2025	14.88
Peter Olsen	Psychological/Psychiatric Srvs	Court Services	General Fund	11/3/2025	500.00
Peter Olsen	Psychological/Psychiatric Srvs	Court Services	General Fund	11/3/2025	500.00
Peter Olsen	Psychological/Psychiatric Srvs	Court Services	General Fund	11/3/2025	500.00
Peter Olsen	Psychological/Psychiatric Srvs	Court Services	General Fund	11/3/2025	500.00
Redwood Toxicology Inc.	Lab Services	Court Services	General Fund	11/17/2025	591.58
Kane County Sheriff	Conferences and Meetings	Court Services	General Fund	11/17/2025	800.00
JP Morgan Chase Bank, N.A.	Incentives	Court Services	General Fund	11/17/2025	620.00
Bob Barker Company Inc	Miscellaneous Supplies	Court Services	General Fund	11/17/2025	1,160.00
David A. Wold DDS, PC dba Bensenville Dental Care	Autopsies/Consulting	Coroner	General Fund	11/3/2025	700.00
Mitra B. Kalelkar	Autopsies/Consulting	Coroner	General Fund	11/3/2025	23,800.00
Mitra B. Kalelkar	Autopsies/Consulting	Coroner	General Fund	11/17/2025	27,200.00
Central DuPage Hospital Association dba HealthLab	Toxicology Expense	Coroner	General Fund	11/3/2025	836.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Coroner	General Fund	11/17/2025	199.95
Derick R. Hayden	Conferences and Meetings	Coroner	General Fund	11/17/2025	400.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Coroner	General Fund	11/17/2025	345.00
WEX BANK	Fuel- Vehicles	Coroner	General Fund	11/17/2025	728.96
Menards, Inc.	Repairs and Maint- Equipment	Emergency Management Services	General Fund	11/3/2025	26.88
Menards, Inc.	Repairs and Maint- Equipment	Emergency Management Services	General Fund	11/3/2025	18.50
Strypes Plus More, Inc.	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	11/3/2025	800.00
Strypes Plus More, Inc.	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	11/3/2025	300.00
Strypes Plus More, Inc.	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	11/3/2025	415.00
Colin's Fleet Solution, LLC	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	11/17/2025	385.00
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Emergency Management Services	General Fund	11/17/2025	113.06
JP Morgan Chase Bank, N.A.	General Association Dues	Emergency Management Services	General Fund	11/17/2025	100.00
Toshiba America Business Solutions, Inc	Miscellaneous Contractual Exp	Emergency Management Services	General Fund	11/3/2025	276.75
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Emergency Management Services	General Fund	11/17/2025	319.80
JP Morgan Chase Bank, N.A.	Miscellaneous Contractual Exp	Emergency Management Services	General Fund	11/17/2025	150.00
JP Morgan Chase Bank, N.A.	Office Supplies	Emergency Management Services	General Fund	11/17/2025	34.78
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	11/3/2025	73.57
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	11/3/2025	136.64
Rehm Electric Shop, Inc.	Operating Supplies	Emergency Management Services	General Fund	11/3/2025	8,095.00
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	11/17/2025	14.97
Menards, Inc.	Operating Supplies	Emergency Management Services	General Fund	11/17/2025	167.30
Munico Corp dba Traffic Safety Warehouse	Operating Supplies	Emergency Management Services	General Fund	11/17/2025	2,146.10
JP Morgan Chase Bank, N.A.	Operating Supplies	Emergency Management Services	General Fund	11/17/2025	950.24
Eagle Engraving, Inc.	Uniform Supplies	Emergency Management Services	General Fund	11/17/2025	3,285.00
Eagle Engraving, Inc.	Uniform Supplies	Emergency Management Services	General Fund	11/17/2025	617.95

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Paddock Publications (Daily Herald)	Legal Printing	Environmental Management	General Fund	11/3/2025	41.40
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Environmental Management	General Fund	11/17/2025	930.00
JP Morgan Chase Bank, N.A.	General Association Dues	Environmental Management	General Fund	11/17/2025	127.81
JP Morgan Chase Bank, N.A.	Office Supplies	Environmental Management	General Fund	11/17/2025	132.88
WEX BANK	Fuel- Vehicles	Environmental Management	General Fund	11/17/2025	51.10
ARC Document Solutions LLC dba ARC Imaging Resourc	Contractual/Consulting Services	Development	General Fund	11/3/2025	877.00
Planet Depos, LLC	Contractual/Consulting Services	Development	General Fund	11/3/2025	1,435.70
Planet Depos, LLC	Contractual/Consulting Services	Development	General Fund	11/3/2025	959.75
Planet Depos, LLC	Contractual/Consulting Services	Development	General Fund	11/17/2025	746.90
Planet Depos, LLC	Contractual/Consulting Services	Development	General Fund	11/17/2025	1,356.50
Planet Depos, LLC	Contractual/Consulting Services	Development	General Fund	11/17/2025	944.90
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Development	General Fund	11/17/2025	60.00
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	11/3/2025	193.20
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	11/3/2025	395.60
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	11/3/2025	211.60
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	11/3/2025	209.30
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	11/3/2025	200.10
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	11/3/2025	310.50
Paddock Publications (Daily Herald)	Legal Printing	Development	General Fund	11/3/2025	377.20
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Development	General Fund	11/17/2025	78.99
David F. Schultz	Employee Mileage Expense	Development	General Fund	11/3/2025	25.90
David F. Schultz	Employee Mileage Expense	Development	General Fund	11/17/2025	26.04
David F. Schultz	Employee Mileage Expense	Development	General Fund	11/17/2025	26.04
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	11/3/2025	21.01
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	11/3/2025	61.40
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	11/17/2025	63.01
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	11/17/2025	273.24
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	11/17/2025	41.78
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	11/17/2025	49.92
Warehouse Direct, Inc.	Office Supplies	Development	General Fund	11/17/2025	63.01
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Development	General Fund	11/17/2025	45.90
JP Morgan Chase Bank, N.A.	Operating Supplies	Development	General Fund	11/17/2025	606.17
WEX BANK	Fuel- Vehicles	Development	General Fund	11/17/2025	1,699.69
Camic Johnson, LTD	Contractual/Consulting Services	Development	General Fund	11/17/2025	400.00
The Pitney Bowes Bank Inc dba The Pitney Bowes Res	Postage	Other- Countywide Expenses	General Fund	11/3/2025	68,796.77
Ascentis Corporation	Software Licensing Cost	Other- Countywide Expenses	General Fund	11/3/2025	27,777.68
Hodges-Mace LLC	Software Licensing Cost	Other- Countywide Expenses	General Fund	11/3/2025	8,687.36
JP Morgan Chase Bank, N.A.	Software Licensing Cost	Other- Countywide Expenses	General Fund	11/17/2025	128.00
JP Morgan Chase Bank, N.A.	Software Licensing Cost	Other- Countywide Expenses	General Fund	11/17/2025	40.00
JP Morgan Chase Bank, N.A.	Software Licensing Cost	Other- Countywide Expenses	General Fund	11/17/2025	1,485.00
Patch My PC, LLC	Software Licensing Cost	Other- Countywide Expenses	General Fund	11/17/2025	11,025.00
Insight Public Sector Inc	Miscellaneous Contractual Exp	Other- Countywide Expenses	General Fund	11/17/2025	51,432.50
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	11/3/2025	143.61
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	11/3/2025	15,203.58
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	11/3/2025	1,297.12
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	11/3/2025	3,326.12
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	11/3/2025	4,929.46
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	11/3/2025	409.53
AT&T dba AT&T Enterprises, LLC	Telephone	Other- Countywide Expenses	General Fund	11/3/2025	336.26
JP Morgan Chase Bank, N.A.	Telephone	Other- Countywide Expenses	General Fund	11/17/2025	244.85
Verizon Wireless	Cellular Phone	Other- Countywide Expenses	General Fund	11/3/2025	33,634.36
AT&T Mobility	Cellular Phone	Other- Countywide Expenses	General Fund	11/17/2025	28.12
AT&T Mobility	Cellular Phone	Other- Countywide Expenses	General Fund	11/17/2025	62.50

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Spok, Inc.	Cellular Phone	Other- Countywide Expenses	General Fund	11/17/2025	55.10
Gary Erickson	Internet	Other- Countywide Expenses	General Fund	11/3/2025	99.99
Corey Malis	Internet	Other- Countywide Expenses	General Fund	11/3/2025	109.00
Adam Tedder	Internet	Other- Countywide Expenses	General Fund	11/3/2025	89.99
John Zakosek	Internet	Other- Countywide Expenses	General Fund	11/3/2025	95.00
John Zakosek	Internet	Other- Countywide Expenses	General Fund	11/3/2025	95.00
Blair Peters	Internet	Other- Countywide Expenses	General Fund	11/17/2025	170.00
Brooke Roff	Internet	Other- Countywide Expenses	General Fund	11/17/2025	95.00
Steven Shackleton	Internet	Other- Countywide Expenses	General Fund	11/17/2025	190.00
JP Morgan Chase Bank, N.A.	Internet	Other- Countywide Expenses	General Fund	11/17/2025	156.06
JP Morgan Chase Bank, N.A.	Internet	Other- Countywide Expenses	General Fund	11/17/2025	136.99
JP Morgan Chase Bank, N.A.	Internet	Other- Countywide Expenses	General Fund	11/17/2025	4,141.48
H&H Electric Co.	Liability Insurance	Human Resource Management	Insurance Liability	11/3/2025	3,303.40
H&H Electric Co.	Liability Insurance	Human Resource Management	Insurance Liability	11/3/2025	5,072.17
H&H Electric Co.	Liability Insurance	Human Resource Management	Insurance Liability	11/3/2025	4,210.48
H&H Electric Co.	Liability Insurance	Human Resource Management	Insurance Liability	11/3/2025	741.08
Physicians Immediate Care Chicago PLLC dba Wellnow	Liability Insurance	Human Resource Management	Insurance Liability	11/3/2025	252.00
West Bend Mutual Insurance Company	Liability Insurance	Human Resource Management	Insurance Liability	11/3/2025	20.00
West Bend Mutual Insurance Company	Liability Insurance	Human Resource Management	Insurance Liability	11/3/2025	20.00
West Bend Mutual Insurance Company	Liability Insurance	Human Resource Management	Insurance Liability	11/17/2025	20.00
West Bend Mutual Insurance Company	Liability Insurance	Human Resource Management	Insurance Liability	11/17/2025	20.00
West Bend Mutual Insurance Company	Liability Insurance	Human Resource Management	Insurance Liability	11/17/2025	20.00
JP Morgan Chase Bank, N.A.	Liability Insurance	Human Resource Management	Insurance Liability	11/17/2025	300.00
CCMSI	Liability Insurance	Human Resource Management	Insurance Liability	11/17/2025	16,142.47
CCMSI	Workers Compensation	Human Resource Management	Insurance Liability	11/3/2025	134,283.98
CCMSI	Workers Compensation	Human Resource Management	Insurance Liability	11/3/2025	99,924.83
CCMSI	Workers Compensation	Human Resource Management	Insurance Liability	11/3/2025	70,000.00
CCMSI	Workers Compensation	Human Resource Management	Insurance Liability	11/17/2025	74,225.84
Matthew J. Goncher	Workers Compensation	Human Resource Management	Insurance Liability	11/17/2025	978.10
Illinois Department of Employment Security	Unemployment Claims	Human Resource Management	Insurance Liability	11/17/2025	20,071.00
Klein, Thorpe & Jenkins, LTD.	Legal Services	State's Attorney	Insurance Liability	11/3/2025	8,262.00
Klein, Thorpe & Jenkins, LTD.	Legal Services	State's Attorney	Insurance Liability	11/17/2025	9,078.00
Klein, Thorpe & Jenkins, LTD.	Legal Services	State's Attorney	Insurance Liability	11/17/2025	292.50
Laner Muchin, LTD	Legal Services	State's Attorney	Insurance Liability	11/17/2025	29,465.95
Franco & Moroney LLC dba Franco Moroney Buenik LLC	Legal Services	State's Attorney	Insurance Liability	11/17/2025	2,038.00
Hervas Condon & Bersani, PC	Legal Services	State's Attorney	Insurance Liability	11/17/2025	157.50
Hervas Condon & Bersani, PC	Legal Services	State's Attorney	Insurance Liability	11/17/2025	3,960.00
Hervas Condon & Bersani, PC	Legal Services	State's Attorney	Insurance Liability	11/17/2025	6,849.95
[redacted]		State's Attorney	Insurance Liability	11/17/2025	40.70
Chronicle Media, LLC	Legal Trial Notices	State's Attorney	Insurance Liability	11/3/2025	90.00
Chronicle Media, LLC	Legal Trial Notices	State's Attorney	Insurance Liability	11/17/2025	120.00
Chronicle Media, LLC	Legal Trial Notices	State's Attorney	Insurance Liability	11/17/2025	60.00
Chronicle Media, LLC	Legal Trial Notices	State's Attorney	Insurance Liability	11/17/2025	90.00
Paddock Publications (Daily Herald)	Legal Trial Notices	State's Attorney	Insurance Liability	11/17/2025	327.75
Impact Networking, LLC	Repairs and Maint- Copiers	State's Attorney	Insurance Liability	11/3/2025	318.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	Insurance Liability	11/3/2025	19.96
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	Insurance Liability	11/3/2025	167.39
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	Insurance Liability	11/17/2025	18.12
JP Morgan Chase Bank, N.A.	Conferences and Meetings	State's Attorney	Insurance Liability	11/17/2025	42.36
Jerald A. Kessler	Employee Training	State's Attorney	Insurance Liability	11/3/2025	1,392.38
Law Office of H. Case Ellis	Employee Training	State's Attorney	Insurance Liability	11/17/2025	1,000.00
JP Morgan Chase Bank, N.A.	Employee Training	State's Attorney	Insurance Liability	11/17/2025	716.00
JP Morgan Chase Bank, N.A.	Employee Training	State's Attorney	Insurance Liability	11/17/2025	157.53

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
DS Services of America, Inc. dba Primo Water NA	Office Supplies	State's Attorney	Insurance Liability	11/17/2025	103.35
JP Morgan Chase Bank, N.A.	Computer Software- Non Capital	State's Attorney	Insurance Liability	11/17/2025	330.00
JP Morgan Chase Bank, N.A.	Computer Software- Non Capital	State's Attorney	Insurance Liability	11/17/2025	164.56
Kurt D. Lebo	Employee Mileage Expense	Information Technologies	Geographic Information Systems	11/3/2025	42.98
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Information Technologies	Geographic Information Systems	11/17/2025	17.96
JP Morgan Chase Bank, N.A.	Office Supplies	Information Technologies	Geographic Information Systems	11/17/2025	137.01
The Tree House, Inc.	Computer Related Supplies	Information Technologies	Geographic Information Systems	11/17/2025	299.85
JP Morgan Chase Bank, N.A.	Office Furniture - Non-Capital	Information Technologies	Geographic Information Systems	11/17/2025	987.75
Big Rock Historical Society	External Grants	County Board	Grand Victoria Casino Elgin	11/17/2025	10,000.00
Boys & Girls Club of North Central Illinois, Inc.	External Grants	County Board	Grand Victoria Casino Elgin	11/17/2025	7,586.84
Family Service Association of Greater Elgin Area	External Grants	County Board	Grand Victoria Casino Elgin	11/17/2025	24,712.80
Food for Greater Elgin, Inc.	External Grants	County Board	Grand Victoria Casino Elgin	11/17/2025	8,715.04
Rising Lights Project	External Grants	County Board	Grand Victoria Casino Elgin	11/17/2025	7,225.00
Metronet Systems Holdings, LLC dba Metro Fibernet	Contractual/Consulting Services	Other- Countywide Expenses	Public Safety Sales Tax	11/3/2025	700.00
Defin.Net Solutions, Inc.	Contractual/Consulting Services	Other- Countywide Expenses	Public Safety Sales Tax	11/17/2025	10,000.00
USIC Locating Services LLC	Communications Equipment	Other- Countywide Expenses	Public Safety Sales Tax	11/17/2025	1,397.64
Defin.Net Solutions, Inc.	Contractual/Consulting Services	Other- Countywide Expenses	Judicial Technology Sales Tax	11/17/2025	10,000.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Other- Countywide Expenses	Judicial Technology Sales Tax	11/17/2025	208.33
Devnet Incorporated	Computer Software- Capital	County Clerk	Vital Records Automation	11/17/2025	7,731.71
Gordon Flesch Company, Inc.	Repairs and Maint- Copiers	Recorder	Recorder's Automation	11/3/2025	2.73
HOV Services, Inc. dba Exela Technologies Company	Operating Supplies	Recorder	Recorder's Automation	11/3/2025	388.42
Land-Code, LLC	Computer Related Supplies	Recorder	Recorder's Automation	11/3/2025	454.85
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Circuit Clerk	Court Automation	11/17/2025	518.92
Deb Chan	Employee Training	Circuit Clerk	Court Automation	11/17/2025	218.80
Deb Chan	Employee Mileage Expense	Circuit Clerk	Court Automation	11/17/2025	285.60
JP Morgan Chase Bank, N.A.	Computer Hardware- Non Capital	Circuit Clerk	Court Automation	11/17/2025	1,198.00
Groot Recycling dba Accurate Document Destruction	Destruction of Records Services	Circuit Clerk	Court Document Storage	11/3/2025	389.81
Canon USA, Inc.	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	11/3/2025	45.90
Canon USA, Inc.	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	11/3/2025	37.76
Canon USA, Inc.	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	11/3/2025	109.48
Canon USA, Inc.	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	11/3/2025	22.85
Canon USA, Inc.	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	11/3/2025	30.71
Canon USA, Inc.	Repairs and Maint- Copiers	Circuit Clerk	Court Document Storage	11/17/2025	13.09
Warehouse Direct, Inc.	Office Supplies	Circuit Clerk	Circuit Clerk Admin Services	11/17/2025	129.59
Warehouse Direct, Inc.	Office Supplies	Circuit Clerk	Circuit Clerk Admin Services	11/17/2025	26.16
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Circuit Clerk	Circuit Clk Electronic Citation	11/17/2025	285.32
JP Morgan Chase Bank, N.A.	Office Supplies	Circuit Clerk	Circuit Clk Electronic Citation	11/17/2025	12.99
ISHTA (Illinois State Toll Highway Authority)	Employee Mileage Expense	State's Attorney	Title IV-D	11/3/2025	48.90
Stacy S. Warpool	Court Reporter Costs	State's Attorney	Drug Prosecution	11/17/2025	296.00
Tabitha Joann Watson	Court Reporter Costs	State's Attorney	Drug Prosecution	11/17/2025	108.00
[redacted]		State's Attorney	Child Advocacy Center	11/17/2025	82.48
Kobald Reporting, Inc.	Court Reporter Costs	State's Attorney	Child Advocacy Center	11/3/2025	15.50
Impact Networking, LLC	Repairs and Maint- Copiers	State's Attorney	Child Advocacy Center	11/3/2025	636.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	Child Advocacy Center	11/17/2025	17.47
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	State's Attorney	Child Advocacy Center	11/17/2025	17.57
JP Morgan Chase Bank, N.A.	Conferences and Meetings	State's Attorney	Child Advocacy Center	11/17/2025	662.79
Sandra Navarrete	Conferences and Meetings	State's Attorney	Child Advocacy Center	11/17/2025	285.00
JP Morgan Chase Bank, N.A.	Employee Training	State's Attorney	Child Advocacy Center	11/17/2025	161.78
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	State's Attorney	Child Advocacy Center	11/17/2025	52.69
JP Morgan Chase Bank, N.A.	Operating Supplies	State's Attorney	Child Advocacy Center	11/17/2025	3,325.00
JP Morgan Chase Bank, N.A.	Computer Software- Non Capital	State's Attorney	Child Advocacy Center	11/17/2025	16.99
WEX BANK	Fuel- Vehicles	State's Attorney	Child Advocacy Center	11/17/2025	126.84
JusticeText, Inc.	Operating Supplies	Public Defender	Public Defender Special Fund	11/3/2025	45,000.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Verizon Wireless	Operating Supplies	Public Defender	Public Defender Special Fund	11/3/2025	1,324.14
Sarah J. Ryerson	Operating Supplies	Emergency Management Services	EMA Volunteer Fund	11/17/2025	231.39
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	156.60
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	176.90
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	156.60
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	176.90
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	156.60
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	176.90
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	176.90
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	176.90
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	151.00
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	156.60
Ingrid Rivera Gonzalez	Professional Services	Law Library	Law Library	11/17/2025	176.90
Gordon Flesch Company, Inc.	Repairs and Maint- Copiers	Law Library	Law Library	11/17/2025	109.50
RELX Inc. dba LexisNexis	Miscellaneous Contractual Exp	Law Library	Law Library	11/17/2025	1,330.00
RELX Inc. dba LexisNexis	Miscellaneous Contractual Exp	Law Library	Law Library	11/17/2025	899.00
RELX Inc. dba LexisNexis	Miscellaneous Contractual Exp	Law Library	Law Library	11/17/2025	899.00
RELX Inc. dba LexisNexis	Miscellaneous Contractual Exp	Law Library	Law Library	11/17/2025	1,330.00
JP Morgan Chase Bank, N.A.	Office Supplies	Law Library	Law Library	11/17/2025	79.79
JP Morgan Chase Bank, N.A.	Postage	Law Library	Law Library	11/17/2025	20.43
Illinois Institute for Continuing Legal Ed (IICLE)	Books and Subscriptions	Law Library	Law Library	11/17/2025	127.50
JP Morgan Chase Bank, N.A.	Books and Subscriptions	Law Library	Law Library	11/17/2025	444.81
Matthew Bender & Co. dba LexisNexis Matthew Bender	Books and Subscriptions	Law Library	Law Library	11/17/2025	788.03
Matthew Bender & Co. dba LexisNexis Matthew Bender	Books and Subscriptions	Law Library	Law Library	11/17/2025	226.10
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Law Library	Law Library	11/17/2025	4,341.50
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Law Library	Law Library	11/17/2025	4,813.50
Thomson Reuters GRC, Inc. (West Government)	Books and Subscriptions	Law Library	Law Library	11/17/2025	5,286.50
William S. Hein & Co, Inc.	Books and Subscriptions	Law Library	Law Library	11/17/2025	146.71
DS Services of America, Inc. dba Primo Water NA	Food	Law Library	Law Library	11/17/2025	2.99
DS Services of America, Inc. dba Primo Water NA	Food	Law Library	Law Library	11/17/2025	12.97
JP Morgan Chase Bank, N.A.	Operating Supplies	Sheriff	Cannabis Regulation - Local	11/17/2025	200.00
RMT Solutions	Operating Supplies	Sheriff	Cannabis Regulation - Local	11/17/2025	4,000.00
Major County Sheriffs of America, Inc.	Operating Supplies	Sheriff	Sheriff DEF Federal - Treasury	11/17/2025	5,000.00
OCV, LLC	Operating Supplies	Sheriff	Sheriff DEF Federal - Treasury	11/17/2025	12,985.00
getResQ911	Salaries and Wages	Kane Comm	Kane Comm	11/3/2025	18,062.63
getResQ911	Salaries and Wages	Kane Comm	Kane Comm	11/17/2025	15,812.50
Guardian Alliance Technologies, Inc.	Contractual/Consulting Services	Kane Comm	Kane Comm	11/17/2025	330.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Kane Comm	Kane Comm	11/17/2025	17.91
Lilly Counseling and Consultation	Contractual/Consulting Services	Kane Comm	Kane Comm	11/17/2025	320.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Kane Comm	Kane Comm	11/17/2025	536.32

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
RadioSoft, Inc.	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	11/17/2025	660.00
RadioSoft, Inc.	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	11/17/2025	990.00
RadioSoft, Inc.	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	11/17/2025	790.00
RadioSoft, Inc.	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	11/17/2025	150.00
RadioSoft, Inc.	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	11/17/2025	1,580.00
Tower Works, Inc.	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	11/17/2025	11,882.00
Tower Works, Inc.	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	11/17/2025	7,210.00
Zetron, Inc.	Repairs and Maint- Comm Equip	Kane Comm	Kane Comm	11/17/2025	134,424.17
Michelle Guthrie	Conferences and Meetings	Kane Comm	Kane Comm	11/3/2025	143.80
Sarah Stoffa	Conferences and Meetings	Kane Comm	Kane Comm	11/3/2025	19.00
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Kane Comm	Kane Comm	11/17/2025	570.00
JP Morgan Chase Bank, N.A.	Employee Training	Kane Comm	Kane Comm	11/17/2025	863.28
Michelle Guthrie	Employee Mileage Expense	Kane Comm	Kane Comm	11/3/2025	131.88
Sarah Stoffa	Employee Mileage Expense	Kane Comm	Kane Comm	11/3/2025	255.88
JP Morgan Chase Bank, N.A.	Pre-Employment Physicals	Kane Comm	Kane Comm	11/17/2025	49.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Kane Comm	Kane Comm	11/17/2025	21.98
[redacted]		Court Services	Probation Services	11/3/2025	1,078.00
[redacted]		Court Services	Probation Services	11/3/2025	392.00
[redacted]		Court Services	Probation Services	11/3/2025	588.00
[redacted]		Court Services	Probation Services	11/3/2025	220.50
[redacted]		Court Services	Probation Services	11/3/2025	372.40
[redacted]		Court Services	Probation Services	11/3/2025	392.00
[redacted]		Court Services	Probation Services	11/3/2025	254.80
[redacted]		Court Services	Probation Services	11/3/2025	318.50
[redacted]		Court Services	Probation Services	11/3/2025	98.00
[redacted]		Court Services	Probation Services	11/3/2025	980.00
Nickerson & Associates P C	Contractual/Consulting Services	Court Services	Probation Services	11/3/2025	21,670.00
Nickerson & Associates P C	Contractual/Consulting Services	Court Services	Probation Services	11/3/2025	21,675.00
Tools for Life, LTD	Contractual/Consulting Services	Court Services	Probation Services	11/17/2025	125.00
About Change Counseling	Contractual/Consulting Services	Court Services	Probation Services	11/17/2025	150.00
About Change Counseling	Contractual/Consulting Services	Court Services	Probation Services	11/17/2025	150.00
About Change Counseling	Contractual/Consulting Services	Court Services	Probation Services	11/17/2025	150.00
About Change Counseling	Contractual/Consulting Services	Court Services	Probation Services	11/17/2025	150.00
Care Clinics, Inc.	Contractual/Consulting Services	Court Services	Probation Services	11/17/2025	100.00
Associates in Behavioral Health Care ABC - DUI	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	200.00
Associates in Behavioral Health Care ABC - DUI	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	200.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	75.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	120.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	410.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	300.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	50.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	600.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	150.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	270.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	120.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	100.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	435.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	360.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	450.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	75.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	240.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	75.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/3/2025	510.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	85.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	85.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	85.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	60.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	120.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	300.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	300.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	120.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	120.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	60.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	120.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	300.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	120.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	240.00
Family Counseling Services of Aurora	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	180.00
Tools for Life, LTD	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	465.00
Tools for Life, LTD	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	440.00
Tools for Life, LTD	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	440.00
Tools for Life, LTD	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	515.00
Tools for Life, LTD	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	190.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	276.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	276.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	276.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	414.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	368.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	1,104.00
About Change Counseling	Psychological/Psychiatric Srvs	Court Services	Probation Services	11/17/2025	230.00
cFive Solutions, Inc.	Software Licensing Cost	Court Services	Probation Services	11/3/2025	17,031.76
Abel Screening, Inc.	Testing Materials	Court Services	Probation Services	11/17/2025	79.00
Abel Screening, Inc.	Testing Materials	Court Services	Probation Services	11/17/2025	79.00
Abel Screening, Inc.	Testing Materials	Court Services	Probation Services	11/17/2025	79.00
Abel Screening, Inc.	Testing Materials	Court Services	Probation Services	11/17/2025	79.00
Abel Screening, Inc.	Testing Materials	Court Services	Probation Services	11/17/2025	79.00
Abel Screening, Inc.	Testing Materials	Court Services	Probation Services	11/17/2025	79.00
Ecker Center for Mental Health	Contractual/Consulting Services	Court Services	Drug Court Special Resources	11/17/2025	1,250.00
Ecker Center for Mental Health	Contractual/Consulting Services	Court Services	Drug Court Special Resources	11/17/2025	4,166.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Ecker Center for Mental Health	Contractual/Consulting Services	Court Services	Drug Court Special Resources	11/17/2025	628.83
Redwood Toxicology Inc.	Lab Services	Court Services	Drug Court Special Resources	11/17/2025	2,256.59
Erick Cepeda	Conferences and Meetings	Court Services	Drug Court Special Resources	11/17/2025	149.50
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	Drug Court Special Resources	11/17/2025	563.82
JP Morgan Chase Bank, N.A.	Office Supplies	Court Services	Drug Court Special Resources	11/17/2025	247.84
Emily Saylor	Drug Court Graduation Supplies	Court Services	Drug Court Special Resources	11/3/2025	90.43
JP Morgan Chase Bank, N.A.	Drug Court Graduation Supplies	Court Services	Drug Court Special Resources	11/17/2025	126.61
JP Morgan Chase Bank, N.A.	Drug Court Graduation Supplies	Court Services	Drug Court Special Resources	11/17/2025	6.25
JP Morgan Chase Bank, N.A.	Sanction Incentives	Court Services	Drug Court Special Resources	11/17/2025	37.98
WEX BANK	Fuel- Vehicles	Court Services	Drug Court Special Resources	11/17/2025	27.05
Bob Barker Company Inc	Miscellaneous Supplies	Court Services	Drug Court Special Resources	11/3/2025	830.00
Bob Barker Company Inc	Miscellaneous Supplies	Court Services	Drug Court Special Resources	11/3/2025	451.45
[redacted]		Court Services	Probation Victim Services	11/3/2025	22.00
[redacted]		Court Services	Probation Victim Services	11/3/2025	8.00
[redacted]		Court Services	Probation Victim Services	11/3/2025	12.00
[redacted]		Court Services	Probation Victim Services	11/3/2025	4.50
[redacted]		Court Services	Probation Victim Services	11/3/2025	7.60
[redacted]		Court Services	Probation Victim Services	11/3/2025	8.00
[redacted]		Court Services	Probation Victim Services	11/3/2025	5.20
[redacted]		Court Services	Probation Victim Services	11/3/2025	6.50
[redacted]		Court Services	Probation Victim Services	11/3/2025	2.00
[redacted]		Court Services	Probation Victim Services	11/3/2025	20.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/3/2025	75.00
Braden Counseling Center, P.C.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/3/2025	60.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	750.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	2,750.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	50.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	950.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	600.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	690.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	850.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	100.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	100.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	3,000.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	300.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	700.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	400.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	600.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	600.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	200.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	400.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	700.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	50.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	450.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	350.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	600.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	450.00
Lighthouse Recovery, Inc.	Psychological/Psychiatric Srvs	Court Services	DUI Court	11/17/2025	3,000.00
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	40.00
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	160.00
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	160.00
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	200.00
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	40.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	160.00
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	40.00
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	40.00
Lighthouse Recovery, Inc.	Lab Services	Court Services	DUI Court	11/17/2025	40.00
Redwood Toxicology Inc.	Lab Services	Court Services	DUI Court	11/17/2025	4,152.69
Traci M. Coers	Conferences and Meetings	Court Services	DUI Court	11/17/2025	326.04
Magali Correa Garcia	Conferences and Meetings	Court Services	DUI Court	11/17/2025	149.50
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Court Services	DUI Court	11/17/2025	851.58
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Coroner	Coroner Administration	11/17/2025	154.83
Christiansen & Associates, LLC	Miscellaneous Contractual Exp	Coroner	Coroner Administration	11/17/2025	2,000.00
Marberry Cleaners & Launderers	Miscellaneous Contractual Exp	Coroner	Coroner Administration	11/17/2025	533.87
Stericycle, Inc.	Miscellaneous Contractual Exp	Coroner	Coroner Administration	11/17/2025	863.49
JP Morgan Chase Bank, N.A.	Office Supplies	Coroner	Coroner Administration	11/17/2025	6.47
Marlin Leasing Corporation dba PEAC Solutions	Operating Supplies	Coroner	Coroner Administration	11/3/2025	498.00
Paddock Publications (Daily Herald)	Operating Supplies	Coroner	Coroner Administration	11/3/2025	36.80
Source Medical Products, Inc.	Operating Supplies	Coroner	Coroner Administration	11/17/2025	765.48
Southland Medical, LLC	Operating Supplies	Coroner	Coroner Administration	11/17/2025	11,013.70
Classic Plastics Corporation	Operating Supplies	Coroner	Coroner Administration	11/17/2025	6,194.90
JP Morgan Chase Bank, N.A.	Operating Supplies	Coroner	Coroner Administration	11/17/2025	144.13
Extra Packaging, LLC	Body Bags	Coroner	Coroner Administration	11/17/2025	979.48
Ratliff Landscaping Inc	Contractual/Consulting Services	Animal Control	Animal Control	11/3/2025	1,390.00
Waste Management of Illinois - West	Contractual/Consulting Services	Animal Control	Animal Control	11/3/2025	120.35
Jeffrey R. Wieser	Contractual/Consulting Services	Animal Control	Animal Control	11/3/2025	400.00
Ratliff Landscaping Inc	Contractual/Consulting Services	Animal Control	Animal Control	11/17/2025	1,390.00
JP Morgan Chase Bank, N.A.	Veterinarian Services	Animal Control	Animal Control	11/17/2025	1,450.24
HLP, Inc.	Software Licensing Cost	Animal Control	Animal Control	11/3/2025	2,653.61
HLP, Inc.	Software Licensing Cost	Animal Control	Animal Control	11/3/2025	2,663.88
HLP, Inc.	Software Licensing Cost	Animal Control	Animal Control	11/17/2025	4,844.28
DuPage Salt Company	Disposal and Water Softener Srvs	Animal Control	Animal Control	11/3/2025	37.20
JP Morgan Chase Bank, N.A.	Repairs and Maintenance- Roads	Animal Control	Animal Control	11/17/2025	1,467.14
Key Construction Group, Inc.	Repairs and Maint- Grounds	Animal Control	Animal Control	11/3/2025	379.80
Play Design Scapes, Inc.	Repairs and Maint- Grounds	Animal Control	Animal Control	11/17/2025	3,590.00
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	Animal Control	Animal Control	11/3/2025	323.84
Suburban Tire Company	Repairs and Maint- Vehicles	Animal Control	Animal Control	11/3/2025	1,413.12
Batavia Instant Print Inc	General Printing	Animal Control	Animal Control	11/17/2025	545.87
JP Morgan Chase Bank, N.A.	General Association Dues	Animal Control	Animal Control	11/17/2025	25.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Animal Control	Animal Control	11/3/2025	32.93
JP Morgan Chase Bank, N.A.	Office Supplies	Animal Control	Animal Control	11/17/2025	488.35
JP Morgan Chase Bank, N.A.	Operating Supplies	Animal Control	Animal Control	11/17/2025	3,925.75
Midwest Veterinary Supply, Inc.	Operating Supplies	Animal Control	Animal Control	11/17/2025	6,625.37
City of Geneva	Utilities- Water	Animal Control	Animal Control	11/3/2025	456.84
JP Morgan Chase Bank, N.A.	Animal Care Supplies	Animal Control	Animal Control	11/17/2025	517.44
Midwest Veterinary Supply, Inc.	Animal Care Supplies	Animal Control	Animal Control	11/17/2025	265.09
Midwest Veterinary Supply, Inc.	Animal Care Supplies	Animal Control	Animal Control	11/17/2025	122.00
Midwest Veterinary Supply, Inc.	Animal Care Supplies	Animal Control	Animal Control	11/17/2025	6.10
Warehouse Direct, Inc.	Cleaning Supplies	Animal Control	Animal Control	11/3/2025	444.07
JP Morgan Chase Bank, N.A.	Cleaning Supplies	Animal Control	Animal Control	11/17/2025	444.54
Brendan Morgan	Uniform Supplies	Animal Control	Animal Control	11/17/2025	50.00
Midwest Veterinary Supply, Inc.	Medical Supplies and Drugs	Animal Control	Animal Control	11/3/2025	395.00
Midwest Veterinary Supply, Inc.	Medical Supplies and Drugs	Animal Control	Animal Control	11/17/2025	423.69
Nicor Gas	Utilities- Natural Gas	Animal Control	Animal Control	11/17/2025	201.27
City of Geneva	Utilities- Electric	Animal Control	Animal Control	11/3/2025	534.03
WCP Financials, LLC	Utilities- Electric	Animal Control	Animal Control	11/17/2025	106.98

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
WEX BANK	Fuel- Vehicles	Animal Control	Animal Control	11/17/2025	945.23
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/3/2025	16,990.00
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/3/2025	1,550.00
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/3/2025	2,495.00
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/3/2025	7,440.00
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/3/2025	905.00
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/3/2025	2,160.00
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/3/2025	612.50
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/3/2025	23,440.00
State Materials Engineering LLC	Engineering Services	Transportation	County Highway	11/17/2025	170.00
NV5 Geospatial, Inc.	Contractual/Consulting Services	Transportation	County Highway	11/3/2025	6,228.93
Patrick Jaeger	Legal Services	Transportation	County Highway	11/3/2025	4,000.00
Tyler Medical Services, S.C.	Medical/Dental/Hospital Services	Transportation	County Highway	11/3/2025	390.00
Samsara, Inc.	Software Licensing Cost	Transportation	County Highway	11/3/2025	5,609.83
JP Morgan Chase Bank, N.A.	Software Licensing Cost	Transportation	County Highway	11/17/2025	3,825.00
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Transportation	County Highway	11/3/2025	479.54
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Transportation	County Highway	11/3/2025	34.43
Culligan Tri City Soft Water	Disposal and Water Softener Srvs	Transportation	County Highway	11/3/2025	180.48
Heritage-Crystal Clean, LLC	Disposal and Water Softener Srvs	Transportation	County Highway	11/3/2025	135.00
JP Morgan Chase Bank, N.A.	Disposal and Water Softener Srvs	Transportation	County Highway	11/17/2025	260.00
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Transportation	County Highway	11/17/2025	2,798.37
Waste Management of Illinois - West	Disposal and Water Softener Srvs	Transportation	County Highway	11/17/2025	471.27
Eco Clean Maintenance, Inc.	Janitorial Services	Transportation	County Highway	11/17/2025	3,006.00
Stenstrom Protanic, LLC dba Protanic	Repairs and Maint- Buildings	Transportation	County Highway	11/17/2025	1,875.00
Ratliff Landscaping Inc	Repairs and Maint- Grounds	Transportation	County Highway	11/17/2025	712.85
Impact Networking, LLC	Repairs and Maint- Copiers	Transportation	County Highway	11/3/2025	35.20
Finkbiner Equipment Co. Inc.	Repairs and Maint- Equipment	Transportation	County Highway	11/17/2025	3,794.32
Finkbiner Equipment Co. Inc.	Repairs and Maint- Equipment	Transportation	County Highway	11/17/2025	2,163.13
JP Morgan Chase Bank, N.A.	Repairs and Maint- Vehicles	Transportation	County Highway	11/17/2025	2,225.00
Paddock Publications (Daily Herald)	Legal Printing	Transportation	County Highway	11/3/2025	41.40
Paddock Publications (Daily Herald)	Legal Printing	Transportation	County Highway	11/3/2025	32.20
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Transportation	County Highway	11/17/2025	579.95
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Transportation	County Highway	11/17/2025	244.16
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Transportation	County Highway	11/17/2025	2,061.04
Heidi Lichtenberger	Conferences and Meetings	Transportation	County Highway	11/17/2025	136.54
JP Morgan Chase Bank, N.A.	Employee Training	Transportation	County Highway	11/17/2025	1,449.34
teve Coffinbargar	Employee Mileage Expense	Transportation	County Highway	11/3/2025	10.29
JP Morgan Chase Bank, N.A.	General Association Dues	Transportation	County Highway	11/17/2025	245.00
Warehouse Direct, Inc.	Office Supplies	Transportation	County Highway	11/3/2025	28.99
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	56.72
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	21.98
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	10.93
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	16.66
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	359.00
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	19.99
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	15.60
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	73.98
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/3/2025	457.02
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/17/2025	3,308.70
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/17/2025	1,541.04
Amazon Capital Services Inc	Office Supplies	Transportation	County Highway	11/17/2025	40.49
JP Morgan Chase Bank, N.A.	Office Supplies	Transportation	County Highway	11/17/2025	156.00
Cintas Corporation	Operating Supplies	Transportation	County Highway	11/17/2025	122.43

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Cxpressions Mktg Group dba West Valley Graphics	Operating Supplies	Transportation	County Highway	11/17/2025	471.60
JP Morgan Chase Bank, N.A.	Operating Supplies	Transportation	County Highway	11/17/2025	193.15
Zoro	Operating Supplies	Transportation	County Highway	11/17/2025	74.29
JP Morgan Chase Bank, N.A.	Postage	Transportation	County Highway	11/17/2025	35.22
Amazon Capital Services Inc	Computer Hardware- Non Capital	Transportation	County Highway	11/3/2025	64.99
JP Morgan Chase Bank, N.A.	Computer Hardware- Non Capital	Transportation	County Highway	11/17/2025	720.32
Amazon Capital Services Inc	Buildings and Grounds Supplies	Transportation	County Highway	11/3/2025	51.98
Menards, Inc.	Buildings and Grounds Supplies	Transportation	County Highway	11/3/2025	94.38
Menards, Inc.	Buildings and Grounds Supplies	Transportation	County Highway	11/3/2025	72.41
Menards, Inc.	Buildings and Grounds Supplies	Transportation	County Highway	11/17/2025	61.73
Producers Chemical Company	Buildings and Grounds Supplies	Transportation	County Highway	11/17/2025	159.00
Acuity Specialty Products, Inc Zep Sales & Service	Buildings and Grounds Supplies	Transportation	County Highway	11/17/2025	494.11
Grainger Inc	Buildings and Grounds Supplies	Transportation	County Highway	11/17/2025	58.78
K-Tech Specialty Coatings, LLC	Liquid Salt	Transportation	County Highway	11/3/2025	8,845.83
Gasaway Distributors, Inc.	Liquid Salt	Transportation	County Highway	11/17/2025	2,681.85
Big Systems, LLC	Sign Material	Transportation	County Highway	11/3/2025	364.00
JP Morgan Chase Bank, N.A.	Sign Material	Transportation	County Highway	11/17/2025	54.99
Menards, Inc.	Sign Material	Transportation	County Highway	11/17/2025	41.94
Constellation NewEnergy-Gas Division, LLC	Utilities- Natural Gas	Transportation	County Highway	11/3/2025	415.52
Nicor Gas	Utilities- Natural Gas	Transportation	County Highway	11/17/2025	216.51
ComEd	Utilities- Electric	Transportation	County Highway	11/3/2025	95.16
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	46.95
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	30.81
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	11.19
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	203.07
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	88.86
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	36.50
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	42.91
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	53.94
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	9.12
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	8.13
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	44.49
CITY OF BATAVIA	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	44.11
CITY OF BATAVIA	Utilities- Intersect Lighting	Transportation	County Highway	11/3/2025	97.81
CITY OF BATAVIA	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	72.50
CITY OF BATAVIA	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	92.72
CITY OF BATAVIA	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	65.56
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	30.99
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	239.23
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	44.08
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	126.68
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	13.78
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	253.00
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	33.29
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	6.90
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	86.57
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	39.98
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	30.99
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	304.74
ComEd	Utilities- Intersect Lighting	Transportation	County Highway	11/17/2025	195.29
JP Morgan Chase Bank, N.A.	Fuel- Vehicles	Transportation	County Highway	11/17/2025	121.70
JP Morgan Chase Bank, N.A.	Fuel- Vehicles	Transportation	County Highway	11/17/2025	59.24
Henderson Products, Inc.	Automotive Equipment	Transportation	County Highway	11/3/2025	199,513.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
McCann Industries, Inc.	Machinery and Equipment	Transportation	County Highway	11/17/2025	288,590.00
HR GREEN Inc (formerly SEC GROUP Inc)	Bridge Inspection	Transportation	County Bridge	11/3/2025	25,426.32
HR GREEN Inc (formerly SEC GROUP Inc)	Bridge Inspection	Transportation	County Bridge	11/17/2025	15,102.07
HR GREEN Inc (formerly SEC GROUP Inc)	Engineering Services	Transportation	Motor Fuel Tax	11/3/2025	11,183.03
BLA, Inc.	Engineering Services	Transportation	Motor Fuel Tax	11/3/2025	43,136.64
BLA, Inc.	Engineering Services	Transportation	Motor Fuel Tax	11/3/2025	3,341.25
Hampton Lenzini & Renwick, Inc.	Engineering Services	Transportation	Motor Fuel Tax	11/17/2025	8,263.06
Builders Paving, LLC	Repairs and Maint- Resurfacing	Transportation	Motor Fuel Tax	11/3/2025	461,791.80
AECOM Technical Services, Inc.	Engineering Services	Transportation	Motor Fuel Local Option	11/3/2025	24,677.63
BLA, Inc.	Engineering Services	Transportation	Motor Fuel Local Option	11/3/2025	7,988.76
Thomas Engineering Group, LLC	Engineering Services	Transportation	Motor Fuel Local Option	11/3/2025	18,257.80
Preform Traffic Control System, LTD	Repairs and Maint- Pavement Mark	Transportation	Motor Fuel Local Option	11/17/2025	283,475.36
Curran Contracting Company	Repairs and Maint- Resurfacing	Transportation	Motor Fuel Local Option	11/17/2025	1,750,771.68
AC Pavement Striping Co.	Pavement Preservation	Transportation	Motor Fuel Local Option	11/17/2025	472,030.58
A Discount T	Uniform Supplies	Transportation	Motor Fuel Local Option	11/3/2025	1,140.00
Cintas Corporation	Uniform Supplies	Transportation	Motor Fuel Local Option	11/3/2025	275.57
Cintas Corporation	Uniform Supplies	Transportation	Motor Fuel Local Option	11/17/2025	275.57
Amazon Capital Services Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	324.92
Battery Service Corporation	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	328.56
Battery Service Corporation	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	137.22
Lakeside International, LLC	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	200.24
Monroe Truck Equipment Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	1,506.01
Patson, Inc. dba TransChicago Truck Group	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	166.66
Patson, Inc. dba TransChicago Truck Group	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	74.70
Zoro	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	10.98
Henderson Products, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	-259.06
Henderson Products, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	71.37
Rush Truck Centers of Illinois, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	317.70
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	202.51
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	7.84
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	192.49
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	142.19
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	622.16
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	627.45
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	388.25
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	39.50
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	21.99
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	218.56
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	264.92
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	241.23
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	220.92
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	55.23
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	39.18
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	184.86
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	44.24
Elburn NAPA, Inc. dba North Aurora NAPA	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	227.76
Rush Truck Centers of Illinois, Inc.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	1,505.00
S&S Automotive, Inc dba Superior Sound	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	565.34
Wholesale Direct Inc	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	4.20
JP Morgan Chase Bank, N.A.	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	1,120.95
Zoro	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	427.98
Zoro	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	44.99
Zoro	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	104.97

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Zoro	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	213.99
Patson, Inc. dba TransChicago Truck Group	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	76.98
PetroChoice Holdings, Inc. dba PetroChoice, LLC	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	476.66
CIT Trucks, LLC	Vehicle Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	410.00
Amazon Capital Services Inc	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	198.37
Baycom, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	300.00
DeKane Equipment Corp	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	116.26
DeKane Equipment Corp	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	562.80
DeKane Equipment Corp	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	146.72
Elburn NAPA, Inc. dba North Aurora NAPA	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	2.35
Elburn NAPA, Inc. dba North Aurora NAPA	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	19.82
Elburn NAPA, Inc. dba North Aurora NAPA	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	59.46
Keystone Automotive Industries, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	493.32
PetroChoice Holdings, Inc. dba PetroChoice, LLC	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/3/2025	319.20
Ralph Helm, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	152.95
Vermeer Illinois, Inc.	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	381.73
Zoro	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	18.78
Elburn NAPA, Inc. dba North Aurora NAPA	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	164.80
Elburn NAPA, Inc. dba North Aurora NAPA	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	182.16
Amazon Capital Services Inc	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	598.00
Arends Hogan Walker, LLC (AHW LLC)	Equipment Parts/Supplies	Transportation	Motor Fuel Local Option	11/17/2025	75.72
Brian Platou dba BP Tools, LLC	Tools	Transportation	Motor Fuel Local Option	11/3/2025	37.02
Skidril Industries, LLC	Tools	Transportation	Motor Fuel Local Option	11/3/2025	185.31
Skidril Industries, LLC	Tools	Transportation	Motor Fuel Local Option	11/3/2025	245.03
Zoro	Tools	Transportation	Motor Fuel Local Option	11/3/2025	82.14
JP Morgan Chase Bank, N.A.	Tools	Transportation	Motor Fuel Local Option	11/17/2025	1,039.99
Plote Construction, Inc.	Road Material	Transportation	Motor Fuel Local Option	11/17/2025	284.26
All Traffic Solutions, Inc.	Traffic Markers and Barricades	Transportation	Motor Fuel Local Option	11/3/2025	12,089.21
Federal Signal Corporation dba Standard Equipment	Communication Equip - Non-Capital	Transportation	Motor Fuel Local Option	11/3/2025	3,403.21
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/3/2025	418.59
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/3/2025	5,635.00
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/3/2025	35,916.76
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/3/2025	34,915.27
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/3/2025	64,899.46
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/3/2025	10,451.22
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/3/2025	484.96
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/17/2025	528.06
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/17/2025	972.41
H&H Electric Co.	Utilities- Intersect Lighting	Transportation	Motor Fuel Local Option	11/17/2025	35,916.76
Atlas Technical Consultants, LLC	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	16,526.23
Burns & McDonnell Engineering Co	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	27,299.96
Christopher B. Burke Engineering, Ltd.	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	3,626.88
HDR Engineering, Inc.	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	3,472.15
Huff & Huff, Inc.	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	10,576.77
Huff & Huff, Inc.	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	6,218.43
Iteris, Inc.	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	38,734.78
Iteris, Inc.	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	28,715.45
Iteris, Inc.	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	17,540.38
Kimley-Horn & Associates, Inc.	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	2,313.58
Peralte-Clark, LLC	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	17,699.88
V3 Construction Group, LTD	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	1,063.56
V3 Construction Group, LTD	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	1,112.31
V3 Construction Group, LTD	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	4,151.40

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
V3 Construction Group, LTD	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	4,558.65
V3 Construction Group, LTD	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	2,911.47
V3 Construction Group, LTD	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	4,255.05
V3 Construction Group, LTD	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	2,911.47
V3 Construction Group, LTD	Engineering Services	Transportation	Transportation Sales Tax	11/3/2025	195.00
Trilon Group Holdings, LLC dba Gonzalez Companies	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	26,008.64
Trilon Group Holdings, LLC dba Gonzalez Companies	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	31,490.28
Crawford, Murphy & Tilly, Inc.	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	30,323.96
Burns & McDonnell Engineering Co	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	29,089.73
Alfred Benesch & Co	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	18,359.35
Alfred Benesch & Co	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	6,305.43
Alfred Benesch & Co	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	10,605.42
Alfred Benesch & Co	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	7,473.16
Alfred Benesch & Co	Engineering Services	Transportation	Transportation Sales Tax	11/17/2025	10,250.44
PACE Suburban Bus	External Grants	Transportation	Transportation Sales Tax	11/17/2025	120,439.84
PACE Suburban Bus	External Grants	Transportation	Transportation Sales Tax	11/17/2025	0.01
PACE Suburban Bus	External Grants	Transportation	Transportation Sales Tax	11/17/2025	758.16
Martam Construction, Inc.	Road Construction	Transportation	Transportation Sales Tax	11/17/2025	913,888.91
Wheatland Title Company	Highway Right of Way	Transportation	Transportation Sales Tax	11/3/2025	553.00
Lite Construction, Inc.	Building Improvements	Health	Opioid Settlement Fund	11/3/2025	69,124.50
Lite Construction, Inc.	Building Improvements	Health	Opioid Settlement Fund	11/17/2025	10,665.00
Lite Construction, Inc.	Building Improvements	Health	Opioid Settlement Fund	11/17/2025	186,637.50
Black and Gold Septic	Septic Permits	Health	County Health	11/3/2025	215.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	11/3/2025	75.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	11/3/2025	75.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	11/3/2025	75.00
Peloton Workforce, Inc.	Contractual/Consulting Services	Health	County Health	11/17/2025	469.44
MedPro Waste Disposal LLC	Disposal and Water Softener Srvs	Health	County Health	11/3/2025	66.21
MedPro Waste Disposal LLC	Disposal and Water Softener Srvs	Health	County Health	11/3/2025	66.21
MedPro Waste Disposal LLC	Disposal and Water Softener Srvs	Health	County Health	11/17/2025	66.21
Stericycle, Inc.	Disposal and Water Softener Srvs	Health	County Health	11/17/2025	90.46
Stericycle, Inc.	Disposal and Water Softener Srvs	Health	County Health	11/17/2025	120.97
Stericycle, Inc.	Disposal and Water Softener Srvs	Health	County Health	11/17/2025	120.97
Stericycle, Inc.	Disposal and Water Softener Srvs	Health	County Health	11/17/2025	120.97
Stericycle, Inc.	Disposal and Water Softener Srvs	Health	County Health	11/17/2025	90.46
Stericycle, Inc.	Disposal and Water Softener Srvs	Health	County Health	11/17/2025	120.97
Stericycle, Inc.	Disposal and Water Softener Srvs	Health	County Health	11/17/2025	90.46
Eco Clean Maintenance, Inc.	Janitorial Services	Health	County Health	11/17/2025	746.00
Cipher Technology Solutions, Inc (CTS of Illinois)	Repairs and Maint- Buildings	Health	County Health	11/3/2025	210.00
Gerald Ford, Inc.	Repairs and Maint- Vehicles	Health	County Health	11/17/2025	998.92
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	11/3/2025	65.40
Impact Networking, LLC	Repairs and Maint- Office Equip	Health	County Health	11/3/2025	380.29
Impact Networking, LLC	Repairs and Maint- Office Equip	Health	County Health	11/17/2025	343.20
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	11/17/2025	14.19
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	11/17/2025	122.55
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	11/17/2025	122.55
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	11/17/2025	9.23
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	11/17/2025	40.32
Toshiba America Business Solutions, Inc	Repairs and Maint- Office Equip	Health	County Health	11/17/2025	468.53
Gordon Flesch Company, Inc.	Repairs and Maint- Office Equip	Health	County Health	11/17/2025	279.00
JP Morgan Chase Bank, N.A.	Employee Training	Health	County Health	11/17/2025	450.00
Marvin E. Lindsey	Employee Training	Health	County Health	11/17/2025	200.00
IL Association of Public Health Administrators	General Association Dues	Health	County Health	11/17/2025	700.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Illinois Public Health Association	General Association Dues	Health	County Health	11/17/2025	2,070.00
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/3/2025	229.00
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/3/2025	1,331.62
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/3/2025	38.99
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/3/2025	18.72
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Health	County Health	11/3/2025	103.96
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Health	County Health	11/3/2025	32.93
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Health	County Health	11/17/2025	103.96
DS Services of America, Inc. dba Primo Water NA	Operating Supplies	Health	County Health	11/17/2025	2.99
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	11/17/2025	44.00
Southern Computer Warehouse (SCW)	Operating Supplies	Health	County Health	11/17/2025	866.80
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	169.72
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	173.87
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	288.78
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	27.90
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	15.95
Insight Public Sector Inc	Computer Hardware- Non Capital	Health	County Health	11/3/2025	681.00
Feece Oil Company	Fuel- Vehicles	Health	County Health	11/3/2025	31.36
Feece Oil Company	Fuel- Vehicles	Health	County Health	11/3/2025	37.58
Feece Oil Company	Fuel- Vehicles	Health	County Health	11/17/2025	30.88
Feece Oil Company	Fuel- Vehicles	Health	County Health	11/17/2025	18.36
Feece Oil Company	Fuel- Vehicles	Health	County Health	11/17/2025	24.86
Feece Oil Company	Fuel- Vehicles	Health	County Health	11/17/2025	19.47
Feece Oil Company	Fuel- Vehicles	Health	County Health	11/17/2025	15.40
Feece Oil Company	Fuel- Vehicles	Health	County Health	11/17/2025	22.01
WEX BANK	Fuel- Vehicles	Health	County Health	11/17/2025	278.63
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Health	County Health	11/17/2025	550.00
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	334.90
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	16.65
Sarwar Mahmood	Employee Mileage Expense	Health	County Health	11/3/2025	17.36
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	386.33
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	66.94
Lorena Nunez	Employee Mileage Expense	Health	County Health	11/17/2025	146.79
Nisela A. Bermudez Wilhelm	Contractual/Consulting Services	Health	County Health	11/3/2025	500.00
Deneb Miriam Marin Vasquez	Contractual/Consulting Services	Health	County Health	11/3/2025	500.00
Silvia Yolanda Martinez	Contractual/Consulting Services	Health	County Health	11/3/2025	500.00
Silvia Yolanda Martinez	Contractual/Consulting Services	Health	County Health	11/3/2025	500.00
Nelly Paredes	Contractual/Consulting Services	Health	County Health	11/3/2025	500.00
Tykayla Taylor	Contractual/Consulting Services	Health	County Health	11/3/2025	500.00
Insight Public Sector Inc	Operating Supplies	Health	County Health	11/17/2025	66.09
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	11/17/2025	200.00
Christine Ann Blanchard	Contractual/Consulting Services	Health	County Health	11/17/2025	225.00
Roskuszka & Sons dba Wallys Printing	Operating Supplies	Health	County Health	11/3/2025	290.00
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	11/17/2025	1,600.00
Burnidge Properties, LTD	Building Space Rental	Health	County Health	11/3/2025	1,581.39
JP Morgan Chase Bank, N.A.	Employee Training	Health	County Health	11/17/2025	600.00
William Thwaits	Employee Mileage Expense	Health	County Health	11/3/2025	190.12
William Thwaits	Employee Mileage Expense	Health	County Health	11/17/2025	77.21
Adam Brill	Employee Mileage Expense	Health	County Health	11/17/2025	376.18
Nicole Evans	Employee Mileage Expense	Health	County Health	11/17/2025	416.15
Neal Molnar	Employee Mileage Expense	Health	County Health	11/17/2025	136.57
Jasmine Navarro	Employee Mileage Expense	Health	County Health	11/17/2025	100.73
Shivani V. Patel	Employee Mileage Expense	Health	County Health	11/17/2025	182.49

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Shivani V. Patel	Employee Mileage Expense	Health	County Health	11/17/2025	371.91
Noelle Salazar	Employee Mileage Expense	Health	County Health	11/17/2025	69.93
Noelle Salazar	Employee Mileage Expense	Health	County Health	11/17/2025	23.38
Jennifer Schelstreet	Employee Mileage Expense	Health	County Health	11/17/2025	234.64
JP Morgan Chase Bank, N.A.	General Association Dues	Health	County Health	11/17/2025	102.25
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	121.63
JP Morgan Chase Bank, N.A.	Operating Supplies	Health	County Health	11/17/2025	220.00
Amazon Capital Services Inc	Conferences and Meetings	Health	County Health	11/17/2025	126.82
JP Morgan Chase Bank, N.A.	Employee Training	Health	County Health	11/17/2025	384.18
Warehouse Direct, Inc.	Operating Supplies	Health	County Health	11/17/2025	910.00
Northern Illinois University	Conferences and Meetings	Health	County Health	11/17/2025	2,241.00
Amazon Capital Services Inc	Office Supplies	Health	County Health	11/17/2025	234.06
Amazon Capital Services Inc	Office Supplies	Health	County Health	11/17/2025	9,297.66
Amazon Capital Services Inc	Office Supplies	Health	County Health	11/17/2025	481.90
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	33.98
Mozart Holdings, LP dba Medline Industries, LP	Medical Supplies and Drugs	Health	County Health	11/3/2025	806.16
Mozart Holdings, LP dba Medline Industries, LP	Medical Supplies and Drugs	Health	County Health	11/3/2025	595.51
Cardinal Health, Inc. dba Cardinal Health 110, LLC	Medical Supplies and Drugs	Health	County Health	11/17/2025	39.88
Nisela A. Bermudez Wilhelm	Contractual/Consulting Services	Health	County Health	11/3/2025	345.00
Leticia Diaz	Contractual/Consulting Services	Health	County Health	11/3/2025	100.00
Yesenia Mendoza	Contractual/Consulting Services	Health	County Health	11/3/2025	360.00
Liliana Olayo	Contractual/Consulting Services	Health	County Health	11/3/2025	360.00
Propio LS, LLC	Contractual/Consulting Services	Health	County Health	11/3/2025	75.00
Sendy Vazquez Rios	Contractual/Consulting Services	Health	County Health	11/3/2025	345.00
Marisol Luna	Contractual/Consulting Services	Health	County Health	11/3/2025	580.00
Silvia Yolanda Martinez	Contractual/Consulting Services	Health	County Health	11/17/2025	580.00
Berenice Tapia Mira	Contractual/Consulting Services	Health	County Health	11/17/2025	345.00
Leticia Diaz	Contractual/Consulting Services	Health	County Health	11/17/2025	100.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Health	County Health	11/17/2025	2,100.00
Advocacy & Education Consulting, LLC	Contractual/Consulting Services	Health	County Health	11/17/2025	200.00
Jennifer Lozada	Employee Mileage Expense	Health	County Health	11/3/2025	149.86
Jennifer Lozada	Employee Mileage Expense	Health	County Health	11/17/2025	96.88
Association for Individual Development	Contractual/Consulting Services	Health	County Health	11/3/2025	50,000.00
Ecker Center for Mental Health	Contractual/Consulting Services	Health	County Health	11/3/2025	50,000.00
Gateway Foundation	Contractual/Consulting Services	Health	County Health	11/3/2025	49,981.01
Greater Family Health	Contractual/Consulting Services	Health	County Health	11/3/2025	43,443.58
Lighthouse Recovery, Inc.	Contractual/Consulting Services	Health	County Health	11/3/2025	41,465.00
Serenity House Counseling Services, Inc.	Contractual/Consulting Services	Health	County Health	11/3/2025	35,110.00
Sharon Cabrera	Employee Mileage Expense	Health	County Health	11/3/2025	115.43
WiseBatch, LLC	Operating Supplies	Health	County Health	11/3/2025	5,868.00
Carla C. Diez	Employee Mileage Expense	Health	County Health	11/17/2025	145.60
Carla C. Diez	Employee Mileage Expense	Health	County Health	11/17/2025	218.26
Erin T. Gasim	Employee Mileage Expense	Health	County Health	11/3/2025	204.37
Valley Industrial Association	Employee Training	Health	County Health	11/3/2025	3,075.00
Elizabeth Nunez	Employee Mileage Expense	Health	County Health	11/3/2025	82.95
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	1,409.70
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	6,482.74
Amazon Capital Services Inc	Operating Supplies	Health	County Health	11/17/2025	6,679.95
Arch Printing, Inc.	Operating Supplies	Health	County Health	11/17/2025	45.00
Yesenia Mendoza	Contractual/Consulting Services	Health	County Health	11/3/2025	360.00
Judith A. Palma Carpio	Contractual/Consulting Services	Health	County Health	11/17/2025	150.00
DuPage Federation on Human Services Reform	Contractual/Consulting Services	Health	County Health	11/17/2025	146.25
DuPage Federation on Human Services Reform	Contractual/Consulting Services	Health	County Health	11/17/2025	112.50

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Arch Printing, Inc.	Operating Supplies	Health	County Health	11/17/2025	45.00
Susan R Mrazek	Employee Mileage Expense	Health	County Health	11/3/2025	165.15
Susan R Mrazek	Employee Mileage Expense	Health	County Health	11/17/2025	219.20
Reuland Food Service	Operating Supplies	Health	County Health	11/17/2025	179.00
Reuland Food Service	Operating Supplies	Health	County Health	11/17/2025	1,375.00
Reuland Food Service	Operating Supplies	Health	County Health	11/17/2025	185.00
Northern Illinois University	Employee Training	Health	Kane Kares	11/17/2025	249.00
Nicolette M. Hearnden	Employee Mileage Expense	Health	Kane Kares	11/3/2025	1.26
Amazon Capital Services Inc	Operating Supplies	Health	Kane Kares	11/17/2025	1,348.69
Tamara Livingston dba T.S. Livingston, Inc.	Contractual/Consulting Services	Health	Kane Kares	11/17/2025	1,300.00
Tamara Livingston dba T.S. Livingston, Inc.	Contractual/Consulting Services	Health	Kane Kares	11/17/2025	900.00
Isabel Garcia	Employee Mileage Expense	Health	Kane Kares	11/17/2025	36.96
Burnidge Properties, LTD	Building Space Rental	Health	Kane Kares	11/3/2025	2,616.58
Nurse-Family Partnership dba Changent	Operating Supplies	Health	Kane Kares	11/3/2025	24,084.00
Courtney N. Duran	Salaries and Wages	Health	American Rescue Plan	11/17/2025	24.22
Sarah A. Mendoza	Salaries and Wages	Health	American Rescue Plan	11/17/2025	33.53
Aurora Area Interfaith Food Pantry	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	3,353.58
Fox Valley Park District	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	1,786.88
Jasculca Terman Strategic Communications	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	6,875.00
Family Recovery Centers, PLLC	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	4,177.98
Family Recovery Centers, PLLC	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	4,177.98
Northern Illinois Food Bank	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	2,439.07
PADS of Elgin, Inc.	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	19,405.19
Two Rivers Head Start Agency	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	980.50
Two Rivers Head Start Agency	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	5,600.00
Well Child Conference of Elgin dba Well Child Cent	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	6,415.00
West Aurora School District 129	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	2,977.00
Mid-Valley Special Education Cooperative	Contractual/Consulting Services	Health	American Rescue Plan	11/3/2025	6,099.50
Mutual Ground, Inc.	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	2,649.00
National Latino Behavioral Health Association	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	24,750.00
World Relief Corporation	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	13,370.11
Public Action to Deliver Shelter dba Hesed House	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	61,152.26
Suicide Prevention Services	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	8,133.08
Suicide Prevention Services	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	12,716.42
TriCity Family Services	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	26,689.70
Family Service Association of Greater Elgin Area	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	34,172.82
Family Service Association of Greater Elgin Area	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	2,708.48
Fox Valley Hands of Hope	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	54,750.00
Mathers Recovery, LLC	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	20,513.82
Enriching Partnerships for Early Learning	Contractual/Consulting Services	Health	American Rescue Plan	11/17/2025	13,795.02
ACME Auto Leasing, LLC	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	1,578.00
AmaOli, PLLC dba Luna Behavioral Health Center	Counseling Services	Other- Countywide Expenses	American Rescue Plan	11/3/2025	5,437.50
AmaOli, PLLC dba Luna Behavioral Health Center	Counseling Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	6,562.50
Deborah L. Conley, LTD	Counseling Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	1,000.00
Roots and Wings Counseling Consultants, LLC	Counseling Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	562.50
Teyolia, LLC	Counseling Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	1,125.00
Julie Turner, MSW	Counseling Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	3,250.00
Leida A. Woodham	Counseling Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	4,312.50
Convergint Technologies LLC	Special Purpose Equipment	Other- Countywide Expenses	American Rescue Plan	11/3/2025	17,114.48
Charity Blooms, LLC	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/3/2025	2,897.94
Strom Family Farm, LLC	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/3/2025	37,381.70
Klein's Quality Produce, LLC	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	3,416.15
Ream's Country Bees	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/17/2025	916.47

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
1 Source Mechanical, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	27,910.08
F.E. Moran, Inc. Mechanical Services	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	25,513.50
Kluber, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	811.00
Kluber, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	936.00
Kluber, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	5,377.00
Kluber, Inc.	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	13,080.16
Valdes Engineering Company	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	1,100.00
Valdes Engineering Company	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	2,000.00
Valdes Engineering Company	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/3/2025	2,685.00
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/17/2025	396,426.60
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	American Rescue Plan	11/17/2025	82,133.10
Northern Illinois Food Bank	External Grants	Other- Countywide Expenses	American Rescue Plan	11/3/2025	65,091.94
Aurora Area Convention & Visitors Bureau	External Grants	Other- Countywide Expenses	American Rescue Plan	11/3/2025	52,130.00
Elgin Area Convention & Visitors Bureau	External Grants	Other- Countywide Expenses	American Rescue Plan	11/17/2025	49,988.51
PADS of Elgin, Inc.	External Grants	Other- Countywide Expenses	American Rescue Plan	11/17/2025	7,990.71
Brandt Excavating, Inc.	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/3/2025	23,181.06
Clark Dietz, Inc.	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/3/2025	1,482.33
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/3/2025	1,102.50
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/3/2025	1,102.50
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	Other- Countywide Expenses	American Rescue Plan	11/3/2025	1,102.50
Miller, Hall & Triggs, LLC	Legal Services	Veterans' Commission	Veterans' Commission	11/3/2025	377.00
JP Morgan Chase Bank, N.A.	Employee Training	Veterans' Commission	Veterans' Commission	11/17/2025	457.00
JP Morgan Chase Bank, N.A.	General Association Dues	Veterans' Commission	Veterans' Commission	11/17/2025	50.00
JP Morgan Chase Bank, N.A.	Office Supplies	Veterans' Commission	Veterans' Commission	11/17/2025	121.89
Cassie Design	Contractual/Consulting Services	Information Technologies	Web Technical Services	11/17/2025	2,175.00
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Information Technologies	Web Technical Services	11/17/2025	3,349.50
JP Morgan Chase Bank, N.A.	Contractual/Consulting Services	Information Technologies	Web Technical Services	11/17/2025	19.95
JP Morgan Chase Bank, N.A.	Software Licensing Cost	Information Technologies	Web Technical Services	11/17/2025	935.67
Hey & Associates, Inc.	Contractual/Consulting Services	Development	Economic Development	11/3/2025	5,295.00
Gilmore Marketing Concepts, Inc. dba GMCI Creative	Contractual/Consulting Services	Development	Economic Development	11/3/2025	4,215.00
Gilmore Marketing Concepts, Inc. dba GMCI Creative	Contractual/Consulting Services	Development	Economic Development	11/17/2025	1,750.00
New Venture Advisors, LLC	Contractual/Consulting Services	Development	Economic Development	11/17/2025	10,000.00
Convergent Nonprofit Solutions, LLC	Contractual/Consulting Services	Development	Economic Development	11/3/2025	19,500.00
Interiors for Business, Inc.	Contractual/Consulting Services	Development	Economic Development	11/17/2025	53,157.32
JEG 360, LLC	Contractual/Consulting Services	Development	Economic Development	11/17/2025	15,997.50
Law Office of Gary M. Vanek, PC	Contractual/Consulting Services	Development	Economic Development	11/17/2025	11,115.00
Law Office of Gary M. Vanek, PC	Contractual/Consulting Services	Development	Economic Development	11/17/2025	5,940.00
Batavia Enterprises Real Estate, LLC	Contractual/Consulting Services	Development	Economic Development	11/17/2025	5,204.30
Metopio, Inc.	Contractual/Consulting Services	Development	Community Dev Block Program	11/17/2025	3,434.00
Paddock Publications (Daily Herald)	Legal Printing	Development	Community Dev Block Program	11/3/2025	52.90
Paddock Publications (Daily Herald)	Legal Printing	Development	Community Dev Block Program	11/3/2025	71.30
Paddock Publications (Daily Herald)	Legal Printing	Development	Community Dev Block Program	11/3/2025	131.10
Paddock Publications (Daily Herald)	Legal Printing	Development	Community Dev Block Program	11/17/2025	188.60
JP Morgan Chase Bank, N.A.	Employee Training	Development	Community Dev Block Program	11/17/2025	724.50
Metopio, Inc.	Contractual/Consulting Services	Development	HOME Program	11/17/2025	3,433.00
Paddock Publications (Daily Herald)	Legal Printing	Development	HOME Program	11/3/2025	52.90
Paddock Publications (Daily Herald)	Legal Printing	Development	HOME Program	11/3/2025	71.30
Paddock Publications (Daily Herald)	Legal Printing	Development	HOME Program	11/3/2025	131.10
JP Morgan Chase Bank, N.A.	Employee Training	Development	HOME Program	11/17/2025	724.50
Spillane and Sons, LTD	Miscellaneous Contractual Exp	Development	HOME Program	11/17/2025	54,900.00
Spillane and Sons, LTD	Miscellaneous Contractual Exp	Development	HOME Program	11/17/2025	63,800.00
Friends of the Fox River	Contractual/Consulting Services	Development	Cost Share Drainage	11/17/2025	1,397.00
JP Morgan Chase Bank, N.A.	General Association Dues	Development	Cost Share Drainage	11/17/2025	250.00

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Friends of the Fox River	Operating Supplies	Development	Cost Share Drainage	11/17/2025	103.00
Geosyntec Consultants, Inc.	Contractual/Consulting Services	Development	Cost Share Drainage	11/17/2025	16,664.50
Habitat for Humanity of Northern Fox Valley	Miscellaneous Contractual Exp	Development	OCR & Recovery Act Programs	11/3/2025	41,325.04
Metopio, Inc.	Contractual/Consulting Services	Development	Elgin CDBG	11/17/2025	3,433.00
Hamid M. Ahmed	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	9,000.00
James S. Clarke	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	6,100.00
Rachel A. Clifton	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	12,000.00
Community Crisis Center, Inc.	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	6,423.77
Juan J. Estanislao	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	6,750.00
Every Day Management, LLC - Fairhaven 25/35, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	1,175.00
Fox Pointe Owner, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	2,777.71
Fox Pointe Owner, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	1,653.85
Fox Pointe Owner, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	5,606.28
Fox Pointe Owner, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	2,624.00
Fox Pointe Owner, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	1,453.00
Guadalupe Garcia	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	17,100.00
Sameer Gupta	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	4,900.00
Ali A. Iqbal	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	4,836.00
Raymond J. Klaus	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	14,900.00
Living Daylight Corporation	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	19,575.00
Edmund Gale Lowrie	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	9,405.85
Dennis M. Malmgren	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	4,511.00
Janice S. Mendoza	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	18,900.00
Linda Schindel Moore	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	6,615.00
Property Management Realty, Inc. dba PMR, Inc.	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	24,804.00
Ismael Quintana	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	5,901.00
River Haven Apartment Homes	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	2,755.00
River Haven Apartment Homes	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	62.00
River Haven Apartment Homes	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	3,175.91
River Haven Apartment Homes	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	3,800.00
Bill P. Roumbos	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	2,850.00
Bill P. Roumbos	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	2,200.00
Boris M. Rumachik	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	3,100.00
Boris M. Rumachik	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	2,800.00
Atif Sheikh	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	6,930.00
Sabir A. Siddique	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	10,000.00
Skyland Properties, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	7,845.00
St. Charles Place Properties, LLC	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	5,250.00
Linda J. Stuart	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	7,000.00
The Neighbor Project	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	5,582.36
The Neighbor Project	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	8,932.73
Victorian My Mazel, LLC dba The Onyx on Victoria	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	1,716.40
Daniel E. Williams	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/17/2025	12,000.00
Illinois Housing Development Authority	Miscellaneous Contractual Exp	Development	Emergency Rental Assistance #2	11/20/2025	459,885.37
Vikas Agrawal	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,400.00
Sarah J. Garcia	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	2,470.00
Willard E. Groth	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,900.00
Illinois Property Group, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	2,700.00
J&C Business Services, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	3,100.00
Larry Daniel Larsen	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,400.00
Lorlyn of Batavia, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,375.00
Alberto Marmolejo	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,395.00
Milestone Real Estate, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	975.00

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Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,300.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,500.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,350.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,200.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	2,078.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	2,800.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,400.00
Preferred Home Realty dba Preferred Management	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,750.00
Alia Sarfraz	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	2,090.00
Scott R. Woeppel dba Elgin Rental Properties, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,150.00
Scott R. Woeppel dba Elgin Rental Properties, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,000.00
Shodeen Family Property Co, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,655.00
Thompson Capital Investments, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	3,140.00
Thompson Capital Investments, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	2,260.00
Tridev Realty, LLC	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,700.00
UP Hanover Landing, LP	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,051.00
UP Hanover Landing, LP	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	2,250.00
UP Hanover Landing, LP	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	2,250.00
UP Hanover Landing, LP	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,125.00
UP Hanover Landing, LP	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,741.94
UP Hanover Landing, LP	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,125.00
Todd R Von Ohlen	Miscellaneous Contractual Exp	Health	Home - ARP	11/17/2025	1,250.00
Tridev Realty, LLC	Miscellaneous Contractual Exp	Development	Home - ARP	11/3/2025	1,700.00
ENCAP, Inc.	Grant Pass Thru	Environmental Management	Stormwater Management	11/3/2025	2,700.05
ENCAP, Inc.	Grant Pass Thru	Environmental Management	Stormwater Management	11/17/2025	2,700.05
Engineering Resource Associates, Inc.	Contractual/Consulting Services	Environmental Management	Stormwater Management	11/3/2025	1,482.42
Hey & Associates, Inc.	Contractual/Consulting Services	Environmental Management	Stormwater Management	11/17/2025	405.00
Kane DuPage Soil & Water Conservation District	Contractual/Consulting Services	Environmental Management	Elec Agg Civic Contribution	11/3/2025	20,000.00
Kinnally Flaherty Krentz Loran Hodge & Masur PC	Contractual/Consulting Services	County Board	Farmland Preservation	11/3/2025	190.00
Special Project Staffing dba The Salem Group	Contractual/Consulting Services	County Board	Farmland Preservation	11/3/2025	126.00
Ellen Kamps	Contractual/Consulting Services	County Board	Farmland Preservation	11/17/2025	2,250.00
University of Illinois (U of I)	Contractual/Consulting Services	Development	Growing for Kane	11/3/2025	15,986.40
MGT Impact Solutions, LLC	Professional Services	- WIOA 24	Workforce Development	11/17/2025	11,310.02
Batavia Enterprises Real Estate, LLC	Office Supplies	- WIOA 24	Workforce Development	11/17/2025	20.00
Warehouse Direct, Inc.	Office Supplies	- WIOA 24	Workforce Development	11/17/2025	307.32
Warehouse Direct, Inc.	Office Supplies	- WIOA 24	Workforce Development	11/17/2025	487.43
Warehouse Direct, Inc.	Office Supplies	- WIOA 24	Workforce Development	11/17/2025	218.94
Elgin Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/17/2025	2,852.05
Elgin Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/17/2025	266.01
Elgin Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/17/2025	782.21
Elgin Community College	Youth Supportive Services	- WIOA 24	Workforce Development	11/17/2025	247.35
Business and Career Services Incorporated	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/3/2025	6,660.66
Business and Career Services Incorporated	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/3/2025	11,707.96
Parents Alliance Employment Project	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/3/2025	4,488.99
Parents Alliance Employment Project	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/3/2025	4,608.73
Waubonsee Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/3/2025	12,290.80
Waubonsee Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/3/2025	15,577.16
Waubonsee Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/17/2025	15,677.08
Business and Career Services Incorporated	Work Based Learning Activities	- WIOA 24	Workforce Development	11/3/2025	1,086.14
Business and Career Services Incorporated	Work Based Learning Activities	- WIOA 24	Workforce Development	11/3/2025	2,595.10
Parents Alliance Employment Project	Work Based Learning Activities	- WIOA 24	Workforce Development	11/3/2025	9,491.58
Waubonsee Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/3/2025	10,424.94
Waubonsee Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/3/2025	12,498.60

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Waubonsee Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/17/2025	14,666.70
Waubonsee Community College	Youth ITA	- WIOA 24	Workforce Development	11/3/2025	40.00
Waubonsee Community College	Youth ITA	- WIOA 24	Workforce Development	11/3/2025	7,587.29
Waubonsee Community College	Youth Supportive Services	- WIOA 24	Workforce Development	11/3/2025	729.75
Waubonsee Community College	Youth Supportive Services	- WIOA 24	Workforce Development	11/3/2025	1,930.84
Waubonsee Community College	Youth Supportive Services	- WIOA 24	Workforce Development	11/17/2025	1,877.58
Waubonsee Community College	Academic/Pre-Vocational Services	- WIOA 24	Workforce Development	11/3/2025	490.00
Kishwaukee College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/17/2025	10,186.79
Kishwaukee College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/17/2025	10,646.83
Kishwaukee College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/17/2025	9,413.28
Kishwaukee College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/17/2025	10,564.62
Kishwaukee College	Youth Supportive Services	- WIOA 24	Workforce Development	11/17/2025	650.00
Kishwaukee College	Youth Supportive Services	- WIOA 24	Workforce Development	11/17/2025	2,550.00
Elgin Community College	Miscellaneous Contractual Exp	- WIOA 24	Workforce Development	11/17/2025	8,090.99
Elgin Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/17/2025	664.59
Elgin Community College	Work Based Learning Activities	- WIOA 24	Workforce Development	11/17/2025	3,712.06
Elgin Community College	Youth ITA	- WIOA 24	Workforce Development	11/17/2025	1,519.50
Elgin Community College	Youth Supportive Services	- WIOA 24	Workforce Development	11/17/2025	245.80
Elgin Community College	Youth Supportive Services	- WIOA 24	Workforce Development	11/17/2025	49.47
Parents Alliance Employment Project	Work Based Learning Activities	- WIOA 24	Workforce Development	11/3/2025	13,006.24
Waubonsee Community College	Youth ITA	- WIOA 24	Workforce Development	11/3/2025	727.16
Elgin Community College	Youth ITA	- WIOA 24	Workforce Development	11/17/2025	588.95
JP Morgan Chase Bank, N.A.	Conferences and Meetings	- WIOA 24	Workforce Development	11/17/2025	50.00
Mechanics Local 701 Training Fund	DT ITA	- WIOA 24	Workforce Development	11/3/2025	1,125.00
Rasmussen University	DT ITA	- WIOA 24	Workforce Development	11/17/2025	1,666.67
Rasmussen University	DT ITA	- WIOA 24	Workforce Development	11/17/2025	906.00
Waubonsee Community College	DT ITA	- WIOA 24	Workforce Development	11/17/2025	4,895.20
West Chicago Professional Center, Inc.	DT ITA	- WIOA 24	Workforce Development	11/17/2025	5,000.00
West Chicago Professional Center, Inc.	DT ITA	- WIOA 24	Workforce Development	11/17/2025	5,000.00
Luis F. Serrato	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	14.91
Luis F. Serrato	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	49.70
Luis F. Serrato	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	74.55
Luis F. Serrato	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	79.52
Luis F. Serrato	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	49.70
Luis F. Serrato	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	9.94
Luis F. Serrato	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	54.67
Muna Teia	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	686.00
Muna Teia	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	294.00
Andre Harden	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	25.16
Andre Harden	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	62.58
Mercy U. Saba	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	1,186.92
Mercy U. Saba	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	1,274.84
Monique Ousley	SS Other Supportive Services	- WIOA 24	Workforce Development	11/17/2025	250.00
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	181.44
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	189.00
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	168.00
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	45.36
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	42.00
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	11/17/2025	84.00
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/17/2025	181.44
Adtalem Global Eductn dba Chamberlain University	DT ITA	- WIOA 24	Workforce Development	11/3/2025	3,295.00
Mechanics Local 701 Training Fund	DT ITA	- WIOA 24	Workforce Development	11/3/2025	900.00
College of DuPage	DT ITA	- WIOA 24	Workforce Development	11/17/2025	396.00

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Delores Mosby	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	417.20
Delores Mosby	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	263.20
Kassandra Santos	SS Other Supportive Services	- WIOA 24	Workforce Development	11/17/2025	85.00
Mechanics Local 701 Training Fund	DT ITA	- WIOA 24	Workforce Development	11/3/2025	1,005.00
New Lake College Corporation	DT ITA	- WIOA 24	Workforce Development	11/3/2025	2,000.00
Rock Gate Capital, LLC dba 160 Driving Academy	DT ITA	- WIOA 24	Workforce Development	11/3/2025	5,445.00
Samantha A. Zuniga	DT ITA	- WIOA 24	Workforce Development	11/17/2025	307.00
Rasmussen University	DT ITA	- WIOA 24	Workforce Development	11/17/2025	5,535.00
Raphael Carrillo	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	154.28
Raphael Carrillo	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	192.85
Raphael Carrillo	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	192.85
Muna Teia	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	490.00
Tomicheal Miller	SS Other Supportive Services	- WIOA 24	Workforce Development	11/17/2025	489.02
Jacob A. Baniak	DT ITA	- WIOA 24	Workforce Development	11/3/2025	199.99
Verve College (PCCTI)	DT ITA	- WIOA 24	Workforce Development	11/3/2025	4,000.00
West Chicago Professional Center, Inc.	DT ITA	- WIOA 24	Workforce Development	11/3/2025	5,000.00
Waubonsee Community College	DT ITA	- WIOA 24	Workforce Development	11/17/2025	5,937.18
Lewis University	DT ITA	- WIOA 24	Workforce Development	11/17/2025	3,295.00
Alisha Marie Claudio	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	79.45
Alisha Marie Claudio	SS Transportation Assistance	- WIOA 24	Workforce Development	11/3/2025	97.30
Alisha Marie Claudio	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	113.19
Alisha Marie Claudio	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	211.05
Jacob A. Baniak	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	83.44
Jacob A. Baniak	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	292.04
Jacob A. Baniak	SS Transportation Assistance	- WIOA 24	Workforce Development	11/17/2025	41.72
JP Morgan Chase Bank, N.A.	Conferences and Meetings	- WIOA 24	Workforce Development	11/17/2025	50.00
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	11/3/2025	2,272.00
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	11/17/2025	1,498.00
Waubonsee Community College	DT ITA	- WIOA 24	Workforce Development	11/17/2025	3,135.03
West Chicago Professional Center, Inc.	DT ITA	- WIOA 24	Workforce Development	11/17/2025	5,000.00
College of DuPage	DT ITA	- WIOA 24	Workforce Development	11/17/2025	478.00
Daisy Galindo	SS Other Supportive Services	- WIOA 24	Workforce Development	11/3/2025	172.34
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	42.00
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	154.56
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	189.00
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	168.00
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/3/2025	38.64
Rickell M. Woods	Employee Mileage Expense	- WIOA 24	Workforce Development	11/17/2025	154.56
Katherine Bilezikian	Employee Mileage Expense	- WIOA 24	Workforce Development	11/17/2025	84.00
Waubonsee Community College	DT ITA	- WIOA 24	Workforce Development	11/17/2025	2,559.50
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	11/17/2025	4,018.00
Mildun Training Center of Illinois	DT ITA	- WIOA 24	Workforce Development	11/17/2025	6,000.00
Wolf Driving School, Inc.	DT ITA	- WIOA 24	Workforce Development	11/17/2025	6,837.00
Wolf Driving School, Inc.	DT ITA	- WIOA 24	Workforce Development	11/17/2025	5,337.00
Computer Training Source, Inc.	DT ITA	- WIOA 24	Workforce Development	11/17/2025	4,992.00
Waubonsee Community College	DT ITA	- WIOA 24	Workforce Development	11/17/2025	4,092.67
Lisa M Stulgate	SS Other Supportive Services	- WIOA 24	Workforce Development	11/17/2025	193.94
JP Morgan Chase Bank, N.A.	Office Supplies	- WIOA 25	Workforce Development	11/17/2025	275.95
Kerber, Eck, & Braeckel, LLP	Professional Services	- WIOA 25	Workforce Development	11/3/2025	11,702.50
Jasmine Walker	Employee Mileage Expense	- WIOA 25	Workforce Development	11/3/2025	137.90
Warehouse Direct, Inc.	Office Supplies	- WIOA 25	Workforce Development	11/3/2025	296.45
E J Rohn Company dba Specialty Mat Service	Professional Services	#NAME?	Workforce Development	11/17/2025	33.67
Groot Recycling dba Accurate Document Destruction	Professional Services	#NAME?	Workforce Development	11/17/2025	63.92

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
APlus Business Consulting, LLC	Janitorial Services	#NAME?	Workforce Development	11/17/2025	1,326.59
APlus Business Consulting, LLC	Janitorial Services	#NAME?	Workforce Development	11/17/2025	1,326.59
Batavia Enterprises Real Estate, LLC	Repairs and Maint- Buildings	#NAME?	Workforce Development	11/17/2025	162.41
Toshiba America Business Solutions, Inc	Repairs and Maint- Copiers	#NAME?	Workforce Development	11/3/2025	1,251.63
Toshiba Business Solutions, Inc.	Repairs and Maint- Copiers	#NAME?	Workforce Development	11/17/2025	504.70
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	11/3/2025	29.67
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	11/3/2025	30.47
CITY OF BATAVIA	Utilities- Electric	#NAME?	Workforce Development	11/3/2025	109.42
AT&T dba AT&T Enterprises, LLC	Telephone	#NAME?	Workforce Development	11/3/2025	27.61
AT&T dba AT&T Enterprises, LLC	Telephone	#NAME?	Workforce Development	11/17/2025	23.46
AT&T dba AT&T Enterprises, LLC	Telephone	#NAME?	Workforce Development	11/17/2025	28.24
JP Morgan Chase Bank, N.A.	Internet	#NAME?	Workforce Development	11/17/2025	318.38
Kruis, Inc. (Sparkle Janiotorial Service)	Janitorial Services	#NAME?	Workforce Development	11/17/2025	1,000.00
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	11/17/2025	73.93
ComEd	Utilities- Electric	#NAME?	Workforce Development	11/17/2025	151.66
JP Morgan Chase Bank, N.A.	Telephone	#NAME?	Workforce Development	11/17/2025	50.74
JP Morgan Chase Bank, N.A.	Internet	#NAME?	Workforce Development	11/17/2025	284.63
MCI	Telephone	#NAME?	Workforce Development	11/3/2025	50.69
JP Morgan Chase Bank, N.A.	Internet	#NAME?	Workforce Development	11/17/2025	159.90
4Imprint, Inc.	Office Supplies	#NAME?	Workforce Development	11/3/2025	809.62
E J Rohn Company dba Specialty Mat Service	Professional Services	#NAME?	Workforce Development	11/17/2025	32.06
Groot Recycling dba Accurate Document Destruction	Professional Services	#NAME?	Workforce Development	11/17/2025	60.87
APlus Business Consulting, LLC	Janitorial Services	#NAME?	Workforce Development	11/17/2025	1,263.41
APlus Business Consulting, LLC	Janitorial Services	#NAME?	Workforce Development	11/17/2025	1,263.41
Batavia Enterprises Real Estate, LLC	Repairs and Maint- Buildings	#NAME?	Workforce Development	11/17/2025	154.67
Kate Benitez	Employee Mileage Expense	#NAME?	Workforce Development	11/3/2025	60.48
Ann-Margaret Luciano	Employee Mileage Expense	#NAME?	Workforce Development	11/3/2025	60.76
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	11/3/2025	28.26
Nicor Gas	Utilities- Natural Gas	#NAME?	Workforce Development	11/3/2025	29.01
CITY OF BATAVIA	Utilities- Electric	#NAME?	Workforce Development	11/3/2025	104.21
AT&T dba AT&T Enterprises, LLC	Telephone	#NAME?	Workforce Development	11/3/2025	26.30
AT&T dba AT&T Enterprises, LLC	Telephone	#NAME?	Workforce Development	11/17/2025	22.35
AT&T dba AT&T Enterprises, LLC	Telephone	#NAME?	Workforce Development	11/17/2025	26.90
JP Morgan Chase Bank, N.A.	Internet	#NAME?	Workforce Development	11/17/2025	303.22
JP Morgan Chase Bank, N.A.	Communication/Web Host	#NAME?	Workforce Development	11/17/2025	76.00
Business and Career Services Incorporated	Miscellaneous Contractual Exp	#NAME?	Workforce Development	11/3/2025	939.13
Business and Career Services Incorporated	Miscellaneous Contractual Exp	#NAME?	Workforce Development	11/17/2025	2,141.18
Business and Career Services Incorporated	Work Based Learning Activities	#NAME?	Workforce Development	11/3/2025	4,596.57
Business and Career Services Incorporated	Work Based Learning Activities	#NAME?	Workforce Development	11/17/2025	3,657.02
Business and Career Services Incorporated	DT Job Readiness Training	#NAME?	Workforce Development	11/3/2025	4,170.00
JP Morgan Chase Bank, N.A.	Computers	Other- Countywide Expenses	Capital Projects	11/17/2025	749.00
Healy, Bender, Patton, & Been Architects	Contractual/Consulting Services	Other- Countywide Expenses	Capital Projects	11/3/2025	573.10
Healy, Bender, Patton, & Been Architects	Contractual/Consulting Services	Other- Countywide Expenses	Capital Projects	11/3/2025	2,590.00
Healy, Bender, Patton, & Been Architects	Contractual/Consulting Services	Other- Countywide Expenses	Capital Projects	11/3/2025	5,190.00
Healy, Bender, Patton, & Been Architects	Contractual/Consulting Services	Other- Countywide Expenses	Capital Projects	11/3/2025	3,126.00
Healy, Bender, Patton, & Been Architects	Contractual/Consulting Services	Other- Countywide Expenses	Capital Projects	11/3/2025	4,291.25
Healy, Bender, Patton, & Been Architects	Contractual/Consulting Services	Other- Countywide Expenses	Capital Projects	11/3/2025	3,907.00
Convergint Technologies LLC	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	11,256.30
Geneva Construction Company	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	189,370.32
Hampton Lenzini & Renwick, Inc.	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	695.00
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	63,959.40
Lite Construction, Inc.	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	8,762.80
Lite Construction, Inc.	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	30,404.35

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
MRRW Construction, LLC	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	14,500.00
MRRW Construction, LLC	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	13,702.08
R.C. Wegman Construction Company	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	59,046.64
Sheaffer & Roland, Inc.	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	495.00
Wight & Company	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	1,000.00
Wight & Company	Building Improvements	Other- Countywide Expenses	Capital Projects	11/3/2025	1,000.00
Trane US, Inc. dba Trane	Building Improvements	Other- Countywide Expenses	Capital Projects	11/17/2025	47,600.00
MRRW Construction, LLC	Building Improvements	Other- Countywide Expenses	Capital Projects	11/17/2025	3,479.36
Hartwig Mechanical, LLC	Building Improvements	Other- Countywide Expenses	Capital Projects	11/17/2025	34,265.70
Convergint Technologies LLC	Special Purpose Equipment	Other- Countywide Expenses	Capital Projects	11/3/2025	160,075.83
Correct Electronics, Inc.	Special Purpose Equipment	Other- Countywide Expenses	Capital Projects	11/3/2025	1,500.00
Correct Electronics, Inc.	Special Purpose Equipment	Other- Countywide Expenses	Capital Projects	11/3/2025	1,500.00
Correct Electronics, Inc.	Special Purpose Equipment	Other- Countywide Expenses	Capital Projects	11/3/2025	1,500.00
Correct Electronics, Inc.	Special Purpose Equipment	Other- Countywide Expenses	Capital Projects	11/3/2025	1,500.00
Wight & Company	Building Improvements	Other- Countywide Expenses	Judicial Facility Construction	11/3/2025	10,000.00
Hampton Lenzini & Renwick, Inc.	Contractual/Consulting Services	Development	Mill Creek Special Service Area	11/17/2025	2,823.60
Hampton Lenzini & Renwick, Inc.	Contractual/Consulting Services	Development	Mill Creek Special Service Area	11/17/2025	1,715.04
DNM Sealcoating, Inc	Repairs and Maintenance- Roads	Development	Mill Creek Special Service Area	11/3/2025	2,200.00
DNM Sealcoating, Inc	Repairs and Maintenance- Roads	Development	Mill Creek Special Service Area	11/17/2025	2,200.00
County Wide Landscaping, Inc.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/3/2025	11,750.00
Langton Snow Solutions dba Langton Group	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/3/2025	2,403.66
Langton Snow Solutions dba Langton Group	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/3/2025	58,480.80
V3 Construction Group, LTD	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/3/2025	2,207.50
All American Flag Company	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/3/2025	1,788.22
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/17/2025	5,303.01
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/17/2025	6,654.35
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/17/2025	1,479.12
Cornerstone Partners Horticultural Services Co.	Repairs and Maint- Grounds	Development	Mill Creek Special Service Area	11/17/2025	6,654.38
Tri City Land Management Co., LLC	Building Space Rental	Development	Mill Creek Special Service Area	11/3/2025	1,100.88
Rehm Electric Shop, Inc.	Intersect Lighting Services	Development	Mill Creek Special Service Area	11/17/2025	220.00
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Development	Mill Creek Special Service Area	11/3/2025	2.99
DS Services of America, Inc. dba Primo Water NA	Office Supplies	Development	Mill Creek Special Service Area	11/17/2025	2.99
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	11/3/2025	472.12
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	11/3/2025	138.34
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	11/17/2025	34.45
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	11/17/2025	253.37
ComEd	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	11/17/2025	579.34
Nicor Gas	Utilities- Intersect Lighting	Development	Mill Creek Special Service Area	11/17/2025	56.38
V3 Companies, LTD	Engineering Services	Transportation	Central Impact Fees	11/3/2025	97,943.89
Martam Construction, Inc.	Road Construction	Transportation	Central Impact Fees	11/17/2025	26,832.49
Clean Harbors Environmental Services, Inc.	Contractual/Consulting Services	Environmental Management	Enterprise Surcharge	11/3/2025	4,465.00
Clean Harbors Environmental Services, Inc.	Contractual/Consulting Services	Environmental Management	Enterprise Surcharge	11/3/2025	2,163.20
Clean Harbors Environmental Services, Inc.	Contractual/Consulting Services	Environmental Management	Enterprise Surcharge	11/3/2025	4,272.92
Clean Harbors Environmental Services, Inc.	Contractual/Consulting Services	Environmental Management	Enterprise Surcharge	11/3/2025	4,846.10
Groot Recycling dba Accurate Document Destruction	Professional Services	Environmental Management	Enterprise Surcharge	11/17/2025	4,000.00
JP Morgan Chase Bank, N.A.	Professional Services	Environmental Management	Enterprise Surcharge	11/17/2025	29.89
JP Morgan Chase Bank, N.A.	Conferences and Meetings	Environmental Management	Enterprise Surcharge	11/17/2025	246.40
Toshiba America Business Solutions, Inc	Office Supplies	Environmental Management	Enterprise Surcharge	11/3/2025	147.53
JP Morgan Chase Bank, N.A.	Operating Supplies	Environmental Management	Enterprise Surcharge	11/17/2025	400.09
MIP V Onion Parent LLC dba Lakeshore Recycling	Operating Supplies	Environmental Management	Enterprise Surcharge	11/17/2025	475.00
Paddock Publications (Daily Herald)	Operating Supplies	Environmental Management	Enterprise Surcharge	11/17/2025	41.40
WEX BANK	Fuel- Vehicles	Environmental Management	Enterprise Surcharge	11/17/2025	29.43
Health Care Service Corporation dba BCBSIL	Healthcare - Stop Loss Insurance	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	-114,717.29

VENDOR	NATURE OF CLAIM	OFFICE / DEPARTMENT	FUND	DATE PAID	AMOUNT PAID
Fidelity Security Life Insurance Company (Eyemed)	Healthcare - Vision Insurance	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	7,177.66
Cigna Health and Life Insurance Company	Healthcare - Dental Insurance	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	68,896.51
Flexible Benefits Service, LLC	Healthcare - Medical Expense Reimbursement	Other- Countywide Expenses	Health Insurance Fund	11/3/2025	1,938.72
Flexible Benefits Service, LLC	Healthcare - Medical Expense Reimbursement	Other- Countywide Expenses	Health Insurance Fund	11/3/2025	5,049.09
Flexible Benefits Service, LLC	Healthcare - Medical Expense Reimbursement	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	4,145.38
Flexible Benefits Service, LLC	Healthcare - Medical Expense Reimbursement	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	2,782.37
Health Care Service Corporation dba BCBSIL	Healthcare - Stop Loss Insurance	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	95,675.46
Health Care Service Corporation dba BCBSIL	Self Insured Healthcare Claims	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	974,612.69
Health Care Service Corporation dba BCBSIL	Self Insured Healthcare Claims Administration	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	25,399.82
Health Care Service Corporation dba BCBSIL	Healthcare Facility Access Fee	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	5,269.48
Health Care Service Corporation dba BCBSIL	Healthcare Credits	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	-60,775.52
Health Care Service Corporation dba BCBSIL	Self Insured Healthcare Claims	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	1,002,945.24
Health Care Service Corporation dba BCBSIL	Self Insured Healthcare Claims Administration	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	35,528.77
Health Care Service Corporation dba BCBSIL	Healthcare Physician Services Fee	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	190,918.37
Health Care Service Corporation dba BCBSIL	Healthcare Credits	Other- Countywide Expenses	Health Insurance Fund	11/17/2025	-74,097.92
Humana Insurance Company	Healthcare - Health Insurance	Other- Countywide Expenses	Health Insurance Fund	11/3/2025	17,181.85
Flexible Benefits Service, LLC	Healthcare - Health Insurance	Other- Countywide Expenses	Health Insurance Fund	11/21/2025	13,423.36
Ryan & Ryan Law, LLC	Accrued Liabilities		Special Trust	11/7/2025	38,296.04
Executive Office Holdings, LLC	Accrued Liabilities		Special Trust	11/7/2025	87,703.96
Leslie M. Nepermann Trust - 9/28/2005	Accrued Liabilities		Special Trust	11/21/2025	4,980.00
Righeimer Martin Cinquino, PC	Accrued Liabilities		Special Trust	11/21/2025	2,490.00
Shirley J Nepermann Family Trust - 9/28/2005	Accrued Liabilities		Special Trust	11/21/2025	4,980.00
John F. Harahan	Distribution	Information Technologies	911 Emergency Surcharge	11/3/2025	2,750.00
Ottosen, DiNolfo, Hasenbalg & Castaldo, LTD	Distribution	Information Technologies	911 Emergency Surcharge	11/3/2025	122.50
Voiance Language Services, LLC	Distribution	Information Technologies	911 Emergency Surcharge	11/3/2025	406.50
Illinois Department of Revenue	Accrued Liabilities		Recorder's Rental Surcharge	11/3/2025	89,406.00
Flexible Benefits Service, LLC	Accrued Liabilities		Flexible Spending Account	11/3/2025	8,226.45
Flexible Benefits Service, LLC	Accrued Liabilities		Flexible Spending Account	11/3/2025	5,869.06
Flexible Benefits Service, LLC	Accrued Liabilities		Flexible Spending Account	11/17/2025	4,786.99
Flexible Benefits Service, LLC	Accrued Liabilities		Flexible Spending Account	11/17/2025	10,816.79
Fifth Third Bank, National Association	Bond Principal	Development	Crane Road Estates SSA	11/15/2025	47,500.00
Fifth Third Bank, National Association	Interest- Bonds	Development	Crane Road Estates SSA	11/15/2025	18,679.07
Illinois Department of Revenue	Accrued Liabilities		State Real Estate Transfer Tax	11/3/2025	430,361.50
Peter Baker & Son Co.	Repairs and Maint- Resurfacing	Transportation	Burlington Township	11/17/2025	144,507.75
TOTAL				**2,099**	**$15,527,999.32**

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1558

APPROVING PERSONAL EXPENSE VOUCHER REIMBURSEMENT REQUESTS

WHEREAS, the Local Government Travel Expense Control Act (50 ILCS 150/1 et seq.) requires Kane County to regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees; and

WHEREAS, the Travel Policy in the Kane County Financial Policies provides that travel reimbursement claims must be documented on a personal expense voucher and submitted to the Auditor's Office with approval by an employee's supervisor or other designated party and supporting documentation within sixty (60) days of the travel date; and Click or tap here to enter text.

WHEREAS, the Travel Policy provides that the travel expense policy is administered by and any exceptions must be approved by the Auditor; and

WHEREAS, the following travel reimbursement requests were submitted to the Auditor's Office more than sixty (60) days after the travel date, but otherwise contain all documentation that is required under the Travel Policy in the Kane County Financial Policies; and

WHEREAS, the Auditor's Office brings this resolution for the County Board to review the submitted requests and to consider authorizing an exception to the Travel Policy that is set out in the Kane County Financial Policies; and

WHEREAS, these reimbursements may be considered taxable income under Internal Revenue Service regulations as they exceed the sixty (60) day requirement.

NOW, THEREFORE, BE IT RESOLVED that the following travel reimbursement requests are hereby approved by the Kane County Board:

[Batch #s]	**[Amounts]**
2025-00017182	$ 120.60
2025-00017180	$ 265.51
2025-00017170	$ 286.37
2025-00017724	$ 66.29
2025-00017401	$ 470.83
2025-00017603	$ 61.25
TOTAL	**$1,270.85**

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving Personal Expense Voucher Reimbursement Requests

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Penny Wegman, 630.232.5915

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution approves certain personal expense voucher reimbursement requests that were submitted more than sixty (60) days after the travel date.

Vendor # 12347
P.O. n/a
Batch # 2025-00017182

Kane County
Personal Expense Voucher

Approved _____

First Name and Last Name: Susan Mrazek (20)

Address: [redacted]

City: [redacted] State: [redacted] Zip Cod[redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/05/2025	Home to The Learning Tree, 2325 Royal Blvd, Elgin (40) to Home (40). (80-40=40). Consultation.	40	$28.00	$5.50			
08/06/2025	Home to One Hope United, 210 National St, Elgin (33) to Home (33). (66-40=26). Consultation.	26	$18.20	$5.50			
08/11/2025	Home to One Hope United, 525 College Ave, Aurora to Home. Tolls Only. Training.		$0.00	$1.95			
08/14/2025	Home to One Hope United, 210 National St, Elgin (33) to Home (33). (66-40=26). Consultation.	26	$18.20	$5.50			
08/26/2025	Home to KCHD (20) to Fox Valley Park Dist, 555 S Eola Rd, Aurora (7) to Home (18). (45-40=5). Training.	5	$3.50	$1.30			
08/27/2025	Home to The Learning Tree, 2325 Royal Blvd, Elgin (40) to Home (40). (80-40=40). Consultation.	40	$28.00	$4.95			
	Total:	137	$95.90	$24.70			

Expense Total: $120.60

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept.

[redacted] 350.580.704 704538102

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		$120.60 ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$120.60 ✓

Susan Murphy
Signature

Lorena Nunez
Approved By

9/2/25
Current Date

9/2/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor #14772
P.O. n/a
Batch # 2025-17180

Kane County
Personal Expense Voucher

Approved: _____

First Name and Last Name: Nicole Evans

11-26-25 - Moved to [redacted] in October 2025.
PEV is from 9-15-25. New address is in New World.

Address: [redacted] (11 miles from EPHC)

City: [redacted] State: [redacted] Zip Cod[redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/01/2025	EPHC > West Dundee French Market [redacted] (6.8)	6.8	$4.76 ✓				
08/04/2025	EPHC> [redacted] (5.7)> EPHC (5.7)> Bamboozels, 101 W Main St, West Dundee, IL 60118 (6.8) (5.7+5.7+6.8 =18.2) ✓	18.2	$12.74 ✓				
08/05/2025	EPHC> [redacted] 2.7)> East Dundee Depot, 319 N River St, East Dundee, IL 60118 (9.4) (2.7+9.4= 12.1) ✓	12.1	$8.47 ✓				
08/06/2025	EPHC > [redacted] (8.0)> EPHC (8.0)> Flex Protein Bar, 400 N 8th St, West Dundee, IL 60118 (6.6)> Circle K, 160 Dundee Ave, East Dundee, IL 60118 (2.2) (8.0+8.0+6.6+2.2= 24.8) ✓	24.8	$17.36 ✓				
	Total: ~~365.2~~ ~~$269.64~~						

~~370.4~~ ~~$269.64~~ $265.58

Department
County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☐	☐
Employee Home Address Included?	☐	☐
Employee Date and Sign?	☐	☐
Supervisor provide signature approval and date?	☐	☐
Account Number Correct?	☐	☐
Are Expenditures Greater than 60 Days?	☐	☐
Employees Address same?	☐	☐

Fund/Dept./Sub-Dept.
350.580.609.53120 609535001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		~~$269.64~~ $265.58
Office Supplies	60000		
Operating Supplies	60010		
Expense Total			~~$269.64~~ $265.58

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/08/2025	EPHC> M&H café, 316 N River St, East Dundee, IL 60118 (7.4)> Sleepy Hollow KinderCare, 711 Willow Ln, Sleepy Hollow, IL 60118 (1.6)> River Street Tavern, 102 N River St, East Dundee, IL 60118 (1.4) (7.4 +1.6 +1.4 = 10.4)	10.4	$7.28				
08/11/2025	EPHC> Paleteria La Michoacana, 321 S Randall Rd, South Elgin, IL 60177 (4.8)> 7-Eleven, 2400 E Main St #116, St. Charles, IL 60174 (8.4)> Home (15.5) (4.8+8.4 +15.5-11=17.8)	~~17.8~~ 17.7	$12.39 ~~$12.46~~				
08/12/2025	Home> APHC (27.9)> Home (27.2) (27.9+27.2-11-11= 33.1)	33.1	$23.17				
08/13/2025	EPHC> Jewel-Osco, 1250 W Main St, West Dundee, IL 60118 (7.4)> [redacted] (14.1)> [redacted] 8.3)> [redacted] 10.1) (7.4+14.1+8.3 +10.1=39.9)	39.9	$27.93				
08/19/2025	EPHC> River Street Tavern, 102 N River St, East Dundee, IL 60118 (7.1)> 3rd Street Pub, 11 N 3rd St Unit B, St. Charles, IL 60174 (15.2)> Home (17.7) (7.1+15.2 +17.7-11=~~30~~ 29	~~30~~ 29	~~$21.00~~ $20.3				
08/21/2025	EPHC> The Beach Hut, 8 N 3rd St, St. Charles, IL 60174 (10.9)> Home (17.3) (10.9+17.3-11= ~~17.1~~ 17.2	~~17.1~~	~~$17.97~~ $12.04				
08/24/2025	(SUNDAY) Home> EPHC (11.0)> Panton Mill Park, 9 N Water St, South Elgin, IL 60177 (4.4)> Moonlight Theatre, 7 S 2nd Ave, St. Charles, IL 60174 (6.9)> Home (17.0) (11 +4.4+6.9+17= 39.3)	39.3	$27.51				
08/26/2025	EPHC> Holiday Inn, 155 38th Ave, St. Charles, IL 60174 (11.3)> Sharetea St. Charles, 3689 E Main St, St. Charles, IL 60174 (0.4)> Bosa Donuts, 2536 E Main St, St. Charles, IL 60174 (0.7)> Franks 1175 W Spring St, South Elgin, IL 60177 (7.5)> All Inn South Elgin, 806 N La Fox St #808, South Elgin, IL 60177 (1.5)> [redacted] (3.4)> EPHC (11.3+0.4+0.7+7.5+1.5+3.4= ~~29.6~~ 24.8	~~29.6~~ 24.8	~~$20.72~~ $17.36				
08/27/2025	EPHC> Dimple's Donuts, 1307 E Main St, St. Charles, IL 60174 (11.9)> Smallcakes, 117 W Main St #120, St. Charles, IL 60174 (0.8)> Covenant Living at the Holmstad, 700 W Fabyan Pkwy, Batavia, IL 60510 (4.1)> Tacatz Tacos, 1479 E State St, Geneva, IL 60134 (3.2)> El Taco Grande, 6 N River St, Batavia, IL 60510 (3.9)> Home (21.7) (11.9+0.8+4.1+3.2+3.9+21.7-11=34.6)	34.6	$24.22				
08/28/2025	EPHC> APHC (19.9)> St. Charles Loyal Order of Moose, 2250 Lincoln Hwy, St. Charles, IL 60174 (9.6)> Home (22.2) (19.9+9.6+22.2-11= 40.7)	40.7	$28.49				
08/29/2025	EPHC> Rosie O'Hare's Public House702 Water St, East Dundee, IL 60118 (7.4)> Booker's Bar & Grill, 420 N McLean Blvd, South Elgin, IL 60177 (9.4)> Dunkin, 1566 E Main StSt. Charles, IL 60174 (8.8)> Home (16.1) (7.4+9.4 +8.8+16.1-11=~~30.8~~ 30.7	~~30.8~~ 30.7	~~$21.56~~ 21.49				
	Total: ~~385.2~~ 379.3		~~$269.64~~ $265.51				

Expense Total: ~~$280.64~~ $265.51

Signature

Approved By

9/15/25
Current Date

9/15/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor #14772
P.O. n/a
Batch # 2025-17170

Approved: _____

Kane County
Personal Expense Voucher

First Name and Last Name: Nicole Evans

Address: [redacted] 11-26-25 - [redacted] in October 2025. PEV is from 7-2-25. New address is in New World.

City: [redacted] State: [redacted] Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
06/02/2025	Home> APHC (27.9)> EPHC (19.9)> E. Dundee El Tio Ramos (8.9)> Home (4.9) (27.9+19.9+8.9-11-11=39.6) 34.7 39.6	~~39.5~~ 29.6	~~$27.65~~ $27.72	~~$24.20~~			
06/04/2025	EPHC> Sleepy Hollow Sunflower Daycare (6)> EPHC (5.6) (6+5.6= 11.6)	11.6	$8.12				
06/05/2025	EPHC> Pingree Grove Hart's Garage (9.2)> EPHC (9.1) East Dundee Calendo's Corner (7.3)> Home (6.1) (9.2+9.1 +7.3+6.1-11=20.7) ~~20.8~~ 20.7 ~~20.8~~	20.7 ~~20.8~~	$14.49 ~~$14.56~~				
06/06/2025	EPHC> West Dundee My Secret Garden (6.6)> East Dundee Santa's Village (1.6)> Sleepy Hollow Rosati's Pizza (2.7)> West Dundee Adrenaline Monkey (0.2)> Home (7.2) (6.6+1.6+2.7+0.2+7.2-11=7.3)	7.3	$5.11				
06/09/2025	EPHC> Elburn Septic (15.8)> EPHC (15.8) (15.8 +15.8=31.6)	31.6	$22.12				
	Total:	~~409~~ 409.1	~~$286.30~~ ~~$283.01~~ $286.37				

Department
County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☐	☐
Employee Home Address Included?	☐	☐
Employee Date and Sign?	☐	☐
Supervisor provide signature approval and date?	☐	☐
Account Number Correct?	☐	☐
Are Expenditures Greater than 60 Days?	☐	☐
Employees Address same?	☐	☐

Fund/Dept./Sub-Dept.
350.580.609.53120 609535001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		~~$286.30~~ $283.01
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	~~$286.30~~ $286.37 ~~$283.01~~

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
06/10/2025	Home> APHC (27.9)> Batavia The Tea Tree (5.7)> Batavia Sturdy Shelter Brewing (0.2)> Batavia Non Com Sample drop Fed Ex (2.2)> Home (25.1) (27.9+5.7+0.2+2.2 +25.1-11-11= 39.1)	39.1	$27.37				
06/11/2025	Home > APHC (27.9)> Batavia Walgreens (5.2)> Batavia Geneva Winery (0.2)> Home (21.7) (27.9+5.2+0.2 +21.7-11-11= 33)	33	$23.10				
06/12/2025	EPHC> [redacted] (7.7)> [redacted] 4.3)> EPHC (10.5) (7.7 +4.3+10.5= 22.5)	22.5	$15.75				
06/13/2025	Home> APHC (27.9)> Home (27.2) (27.9+27.2-11-11= 33.1)	33.1	$23.17				
06/16/2025	EPHC> Elgin Jewel Osco (0.3)> Elgin Butera Market (2.3)> St Charles Ferson Creek Elementary (10.2)> Elgin Dutch Inn West (7.1)> Elgin Fed Ex (2.8)> EPHC (4.1)> [redacted] 14.7)> Home (24.8) (0.3 +2.3+10.2+7.1+2.8+4.1+14.7+24.8-11=55.3)	55.3	$38.71				
06/17/2025	Home> APHC (27.9)> Batavia, Hall Quarry Beach (5.1)> Batavia Dunkin' (1.0)> Home (21.8) (27.9+5.1+1 +21.8-11-11=33.8)	33.8	$23.66				
06/18/2025	EPHC> [redacted] (5.7)> EPHC (5.6)> East Dundee River Lee's (6.9)> Home(6.1) (5.7+5.6 +6.9+6.1-11=13.3)	13.3	$9.31				
06/20/2025	EPHC> [redacted] 12.8)> EPHC (12.8)> W. Dundee Thorntons (4.8)> W. Dundee Casey's (1.2)> W. Dundee Jimmy Johns (0.9)> E. Dundee Dulceria Lupita (1.7)> Home (5.2) (12.8+12.8+4.8+1.2 +0.9+1.7+5.2-11= 28.4)	28.4	$19.88				
06/23/2025	EPHC> South Elgin Jewel Osco (4.8)> Elgin Fed Ex (1.6)> South Elgin Food Mart (3.0)> E. Dundee Club Copa Cabana Banquets (7.2)> E. Dundee Dundee Food and Liquor (1.1)> E. Dundee Domino's Pizza (0.1)> Home (5.2) (4.8+1.6+3+7.2+1.1+0.1+5.2-11=12)	12	$8.40				
06/24/2025	EPHC> [redacted] (9.7)> East Dundee Club Copa Cabana (16.4)> East Dundee Van's Frozen Custard (2.4)> Home (6) (9.7+16.4 +2.4+6-11=23.5)	23.5	$16.45				
06/25/2025	EPHC> East Dundee Fryland, 212 Dundee Ave(8.5)> East Dundee Eastside Café (1.3)> Home (5.5) (8.5+1.3 +5.5-11=4.3)	4.3	$3.01				
	Total: 409 409.1		$286.30 $286.37				

Expense Total: ~~$286.30~~ ~~$283.01~~ $286.37

Nicole Evans
Signature

7/2/25
Current Date

~~404.3~~ ~~$283.01~~

Jamie Wegel
Approved By

7/2/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor #14051
P.O. n/a
Batch # 2025-17724

Kane County
Personal Expense Voucher

Aproved: _____

First Name and Last Name: Sharon Cabrera 18.9 Miles

Address: [redacted]

City: [redacted] State: [redacted] Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/04/2025	APHC to Santori Library (101 S River St, Aurora, IL)(2.5) for naloxone drop off and back to APHC (2.5) RT.	5 ✓	$3.50 ✓				
08/06/2025	APHC to Aurora Farmers Market (1999 W Galena Blvd, Aurora, IL)(3.2) for naloxone distribution and back to APHC (3.2) RT	6.4 ✓	$4.48 ✓				
08/07/2025	APHC to Echo Development Center (14 N May St, Aurora, IL)(1.7) for naloxone drop off and back to APHC (1.7) RT	3.4 ✓	$2.38 ✓				
08/12/2025	APHC to the Aurora Metra Station (415 N Broadway, Aurora, IL)(2.7) for naloxone drop off. Aurora Metra station to Association for Individual Development-Elgin (1135 Bowes Rd, Elgin, IL)(20.2) for naloxone drop off, one way.	22.9 ✓	$16.03 ✓				
	Total:	94.7 ✓	$66.29 ✓				

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept.

350/580/656 BAC#656534001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		$66.29 ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$66.29 ✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
08/13/2025	APHC to Aurora Farmers Market (1999 W Galena Blvd, Aurora, IL)(3.2) for naloxone drop off. From Aurora Farmers Market to Rush-Copley Medical center (2000 Ogden Ave, Aurora, IL)(6.9) for naloxone drop off. From Rush-Copley to NuEra (1415 Corporate Blvd, Aurora, IL) (5.8) for naloxone drop off. From NuEra to APHC (3.9).	19.8 ✓	$13.86 ✓				
08/14/2025	APHC to Northwestern Medicine Field (34w002 Cherry Ln, Geneva, IL)(9.2) for naloxone distribution, one way.	9.2 ✓	$6.44 ✓				
08/27/2025	APHC to the Kane County Diagnostic Center (530 S Randall Rd, St. Charles, IL)(9.7) for naloxone drop off and back to APHC (9.7) RT.	19.4 ✓	$13.58 ✓				
08/28/2025	APHC to the Sugar Grove Public Library (125 Municipal Dr, Sugar Grove, IL)(8.6) for a naloxone event, one way	8.6 ✓	$6.02 ✓				
	Total:	94.7	$66.29				

Expense Total: $66.29 ✓

Signature

9/4/25
Current Date

Approved By

9/4/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

Vendor # 10977
P.O. n/a
Batch # 2025-00017401

Approved: _____

Kane County
Personal Expense Voucher

First Name and Last Name: Sarwar Mahmood (office: 1240 N Highland Ave, Aurora)

Address: [redacted]

City: [redacted] State: [redacted] Zip Code: [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/25/2025	1. Home to Tower Hill (759 Kane St, South Elgin, IL 60177) MINUS Home to Office (24.3 - 9.4 = 14..9 miles) ✓ 2. Tower Hill (759 Kane St, South Elgin, IL 60177) to Home MINUS Office to Home (24.4 - 9.4 = 15 miles) ✓	29.9 ✓	$20.93 ✓				
09/28/2025	3. Home to O'Hare Airport Terminal 5, Chicago, 60666 (35 miles) 4. Checked in luggage ($35) 5. Per diem - first day ($69)	35 ✓	$24.50 ✓			$69.00	$35.00
09/29/2025	6. Dinner per diem (Denver - $38)		$0.00			$38.00	
09/30/2025	7. Dinner per diem (Denver - $38)		$0.00			$38.00	
10/01/2025	8. Dinner per diem (Denver - $38)		$0.00			$38.00	
	Total:	64.9	$45.43 ✓	$103.40 ✓		$252.00 ✓	$70.00 ✓

Department

County Health

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☑	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☑	☐
Are Expenditures Greater than 60 Days?	☐	☑
Employees Address same?	☑	☐

Fund/Dept./Sub-Dept. 350.580.583

[redacted] BAC 583534001

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
[redacted]			$425.40 ✓
Mileage Expense	53120		$45.43 ✓
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	$470.83 ✓

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
10/02/2025	9. Checked in luggage ($35) 10. O'Hare Airport Terminal 2, Chicago 60666 to Home (shared ride by Uber - $103.40) 11. Per diem last day (Chicago - $69)		$0.00	$103.40 ✓		$69.00	$35.00
	Total:	64.9	$45.43	$103.40 ✓		$252.00	$70.00
	Total:	64.9	$45.43	$103.40		$252.00	$70.00
	Total:	64.9	$45.43	$103.40		$252.00	$70.00
	Total:	64.9	$45.43	$103.40		$252.00	$70.00
	Total:	64.9	$45.43	$103.40		$252.00	$70.00

Expense Total: $470.83

Sarwar Mahmood
Signature

10/22/25
Current Date

Uche S. Onwuta Digitally signed by Uche S. Onwuta Date: 2025.10.22 13:42:44 -05'00'

Approved By

Uche S. Onwuta Digitally signed by Uche S. Onwuta Date: 2025.11.24 10:59:04 -06'00'

10/22/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

RECEIVED 11/26/25

Kane County
Personal Expense Voucher

INV DATE 11/06/25
INV # 110625

First Name and Last Name: Tasha Myles-Cash

Address: [redacted]

City: [redacted] State: [redacted] Zip Code [redacted]

ANY EXPENSES GREATER THAN 60 DAYS WILL NOT BE APPROVED.

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
09/18/2025	Round trip travel from Batavia office to St. Charles Public Library for Career Fair	10.2	$7.14				
09/24/2025	Round trip travel from Batavia to Kane County Government Center for Workforce Board Meeting	6	$4.20				
09/26/2025	Round trip travel from Batavia to Lincoln Elementary School (St Charles)	10	$7.00				
09/30/2025	Round trip travel from Batavia to Dekalb Public Library for hiring event	61.3	$42.70 .91				
			$0.00				
			$0.00				
			$0.00				
	Total: 87.2	87.50	$61.04 61.25				

Department

CHECKLIST

	Yes	No
Receipts and/or Agenda Attached?	☐	☐
Employee Home Address Included?	☑	☐
Employee Date and Sign?	☑	☐
Supervisor provide signature approval and date?	☑	☐
Account Number Correct?	☐	☐
Are Expenditures Greater than 60 Days?	☐	☐
Employees Address same?	☐	☐

Fund/Dept./Sub-Dept. 480 . 98920 . 98800 . 02

SUMMARY OF EXPENSES

		Project Code	Amount/Item
Conference/Meeting	53100		
Training Expense	53110		
Mileage Expense	53120		61.25
Office Supplies	60000		
Operating Supplies	60010		
		Expense Total	61.25

Date (MM/DD/YYYY)	Description/Purpose	No of Miles	Mileage Reimb	Transprt	Lodging	Meals	Other
	Total:	87.2	$61.04				
	Total:	87.2	$61.04				
	Total:	87.2	$61.04				

$61.25

Expense Total: $61.04

Signature

11/6/25
Current Date

Approved By

11/6/25
Current Date

I CERTIFY THAT THE ABOVE EXPENSES ARE CORRECT, AND WERE INCURRED FOR COUNTY BUSINESS. I FURTHER CERTIFY THAT, IF ANY ABOVE EXPENSES INVOLVED THE USE OF A MOTOR VEHICLE, I HAVE A VALID DRIVERS LICENSE FOR SAID USE AND HAVE INSURANCE IN THE AMOUNT REQUIRED BY KCC SECTION 2-72 AS AMENDED AND KC PERSONNEL POLICY HANDBOOK AS AMENDED.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1559

AUTHORIZING REVISION TO THE KANE COUNTY FINANCIAL POLICIES (TRAVEL POLICY)

WHEREAS, the Local Government Travel Expense Control Act (50 ILCS 150/1 et seq.) requires Kane County to regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees; and

WHEREAS, Internal Revenue Service ("IRS") requirements for an accountable reimbursement plan provide that employees shall adequately account for expenses within a reasonable period of time; and

WHEREAS, to ensure compliance with IRS requirements for an accountable reimbursement plan, the Kane County Board desires to amends the Travel Policy in the Kane County Financial Policies, as set forth in the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Travel Policy section in the Kane County Financial Policies is hereby amended as set forth in the attached Exhibit A.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Kane County Financial Policies	Travel Policy
	Amended by the County Board: Res. 24-277, July 9, 2024

TRAVEL POLICY

1. Authorization; Schedule: Reimbursement for expenses of county board members, elected officials and county employees traveling on county business shall be authorized and paid in accordance with the following unless otherwise provided for by State Statute:

Overnight and Multi-Day Travel

a) Permitted Rates:

i. *Transportation:*

a. Private Auto: *With prior supervisor approval Employee* travel on County business by private auto is reimbursable at the IRS mileage rate. Mileage allowance is to compensate traveler for gas, oil, insurance and normal vehicle operating expenses. *There is no mileage reimbursement for the trip from home to each employee's assigned workplace, which is defined as commutation mileage.* Where private auto is used on out of town trips, the mileage allowance is not to exceed the related cost of coach airfare. Travelers attending the same conference or seminar should car pool. *County vehicles should be used whenever possible. Only reimbursement for out of pocket expenses when a private vehicle is used. Travelers using their personal vehicle must carry auto insurance equivalent to that maintained on county vehicles and must show evidence that their policy is in force.*

b. Airfare Or Train: The actual cost, not to exceed coach air fare. Private airplane at private auto mileage rate but not to exceed the related cost of coach airfare. Airfare shall normally assume seven (7) day advance purchase and non-cancelable basis. Internet bookings should be used when available as the lowest possible air fare for the destination. Exceptions must be explained and approved by the elected official or department head.

c. Mode: All travel by the most economical mode of transportation available.

d. Rental Vehicles for county business: The actual cost for use of the vehicle, which includes gas, taxes, optional insurance coverage and any other fees imposed by the rental agency. When a vehicle is used for both business and personal purposes, there must be a daily allocation with personal usage being

paid by the employee. Vehicle must be an automobile with a classification not to exceed that which is required by the county function for which the vehicle is being used by the employee. If the employee selects a vehicle classification that exceeds that which is required by the county function, the differential cost shall be paid by the employee.

ii. Reserved:

iii. Meals:

Per diem for each day during which County personnel are performing official business, which includes the day of departure and day of arrival. Per diem allocation on arrival and departure date depends upon meals consumed at out-of-town travel destination. The amount per day for breakfast, lunch and dinner is established by the Human Service Committee and approved by the County Board. Communication to employees is by the county auditor after County Board approval. The daily per diem will be reduced by meals included in conference registration or included in lodging costs.

iv. Lodging:

Actual cost of a room with a maximum double occupancy capacity at the facility where the seminar or conference is being held. The County will not reimburse for more than the conference rate, if a conference rate is available. When rooms are not available at this facility, room reservations are permitted at a nearby facility with comparable room rates. For other business trips, actual cost of a room at a facility location convenient to the business nature of the trip. Actual cost includes all applicable taxes. Travelers are encouraged but not required to share lodging accommodations. Receipts are necessary to support actual cost. Non seminar/conference lodging rates are reimbursable up to the GSA CONUS per diem lodging rate applicable to the location plus 20%. GSA CONUS per diem rates are available at www.gsa.gov and a printout of the applicable per diem rate page should be submitted with the PEV.

v. e. Other allowed and disallowed expenses:

Taxi/ Limo fares, tolls and parking fees. Not allowable are parking and/ or traffic tickets, towing charges for removal from illegal parking zones. Not allowable are entertainment, movie rentals, personal phone calls, alcoholic beverages and tips in excess of twenty percent (20%) of the meal and beverage cost. Tips are not allowed for per diems and meals included in the conference and or seminar cost.

Local Travel

b) Permitted Rates:

i. Transportation:

Private Auto: with prior supervisor approval, employee travel on county business by private auto is reimbursable at the IRS mileage rate which is communicated to employees by the County Auditor. Mileage allowance is to compensate traveler for gas, oil insurance and normal vehicle operating expenses. There is no mileage reimbursement for the trip from home to each employee's assigned workplace, which is defined as commutation mileage. When the duties of the employee require travel from the employee's primary worksite to another worksite, mileage driven in private auto will be reimbursed at the internal revenue service rate. Travelers attending the same conference should carpool. County vehicles should be used whenever possible. Only reimbursement for out of pocket expenses when a private vehicle is used. Travelers using their personal vehicle must carry auto insurance equivalent to that maintained on county vehicles and must show evidence that their policy is in force.

ii. Meals:

Meal cost reimbursement must not exceed the per diem for the meal and will be reduced for meals included in registration fees. Employees traveling locally on County business will not be reimbursed for meal cost unless reimbursement is required by an applicable collective bargaining agreement or the elected official/department head agrees (as indicated by their approval of the request) that the circumstances related to the travel (such as time limitations or conditions) prevented the employees from providing the meal they normally would have provided for themselves at their workplace. Exceptions for grant funded programs, collective bargaining agreements and other special circumstances require the approval of the elected official or department head.

iii. Guests:

Actual cost of meals, receipts necessary. Business purpose only. Guests do not include elected officials, appointed officials and other county employees.

iv. Department meetings and events:

No county reimbursement for refreshments unless there is at least one guest in attendance who is not a county employee. No reimbursement for mileage to and

from the meeting or event without prior department head approval.

v. *Other allowed and disallowed expenses:*

Taxi/limo fares, tolls and parking fees. Not allowable are parking and/or traffic tickets, towing charges for removal from illegal parking zones, laundry, entertainment, movie rentals, personal phone calls, alcoholic beverages and tips in excess of twenty percent (20%) of the meal and beverage cost. Tips are not allowed for per diems and meals included in the conference and/or seminar cost.

c) Required Documentation:

i. *All travel reimbursement claims must be documented on a personal expense voucher:*

a. Purpose of the trip including reason for expenses, dates and places.
b. Traveler identification including names of people and their business affiliation at meals along with the reason they are being entertained.
c. Meal tickets when guests are being entertained.
d. Approval by an employee's supervisor or other designated party and submitted to the Auditor's office along with supporting documentation within sixty (60) days of the travel date. Reimbursable expenses that have been incurred in the last quarter of the fiscal year must be submitted for reimbursement prior to the assigned closing date in December. Reimbursement requests submitted beyond the sixty (60) days will be considered a taxable reimbursement in accordance with IRS nonaccountable plan regulations and will be forwarded to the Payroll Department and may be subject to applicable tax withholding.
e. *Overnight and Multiday travel on personal expense voucher must also include the attachment of motel/hotel bills, train/ plane tickets and auto rental bills.*
f. Travel expense policy is administered by and any exceptions must be approved by the auditor.

d) Reimbursement:

i. Reimbursement of expenses shall include per diem payments, fees, mileage, airfare/ train tickets, meals, and any other county business expenses.

ii. Travel expenses eligible for reimbursement by a non- county entity should be reimbursed by this separate entity. No travel expenses are to be reimbursed by more than one source. The Kane County Ethics regulation must be observed at all times

iii. If a person who has received reimbursement from the county receives any reimbursement from any other source, any such other reimbursement must be submitted to the county treasurer.

iv. It is the duty of the person seeking reimbursement for expenses to obtain and provide all documentation requested by the county auditor. Reimbursement will be withheld until requested documentation is provided.

v. The duty to provide documentation shall be of a continuing nature and shall not terminate once the county has paid the submitted claim.

vi. Failure to comply with the requirements of this policy will be referred to the State's Attorney for disposition.

vii. County government credit cards can be used for county business travel expenses. Unauthorized usage or a history of lost credit cards will result in a forfeiture of credit card privileges.

e) Arbitration:

i. Any dispute between the traveler and the auditor will be submitted to and resolved by the county board chairman. (Ord. 94-118, 5-10-1994, eff. 12-1-1994; Ord. 96-265, 10-8-1996; Ord. 97-256, 9-9-1997; Ord. 01-230, 7-10-2001; Ord. 03-255, 8-12-2003; Ord. 07-78, 3-13-2007; Res. 07-338, 10-9-2007)

ii. Elected Officials adopting their office policy must have a policy which is at least as restrictive as the County policy. A copy of the elected official's policy must be submitted to the County Auditor. Any dispute between the traveler and the auditor will be submitted to and resolved by the county elected official.

f) Required Approval:

i. For County employees under a department head or elected official: Approval by the department head or elected official, or his/her designee must be submitted to the Auditor's office along with supporting documentation within sixty (60) days of the travel date. Reimbursable expenses that have been incurred in the last quarter of the fiscal year must be submitted for reimbursement prior to the assigned closing date in December.

ii. For County Board Members and the County Board Chairman: Expenses for travel within Kane County will not be reimbursed.

iii. For County Board Members and the County Board Chairman: Travel expenses for travel outside of Kane County for purposes that benefit Kane County Government or its residents may be reimbursed subject to the following provisions:

a. Travel Purpose and Evaluation Form must be completed summarizing the experience and its benefit to Kane County.

b. Travel expenses in excess of $300 total for a single purpose may be reimbursed subject to prior approval as follows:

1. Prior to travelling, Board Members and the Chairman of the Board must submit to the home committee with jurisdiction over the subject matter a Travel Purpose and Evaluation form with the purpose completed along with a reasonable estimate of the total expenses for the purpose. If the committee with jurisdiction over the subject matter deems the estimated expenses are a suitable use of County funds for the purpose provided, they shall approve the purpose and estimated expenses up to a maximum allowable amount for the purpose. If it is not clear which committee has jurisdiction over the subject matter, or if the traveler is the chair of said committee, such travel shall be pre-approved by the Executive Committee.
2. Approval must be made by roll call vote of the approving committee.
3. Committee Chairperson shall sign the Travel Purpose and Evaluation form indicating committee approval.

iv. Following travel, County Board members and the County Board Chairman must submit the Travel Purpose and Evaluation Form, personal expense voucher, and any supporting documentation to the County Board Office for entry into New World or other similar software for the Auditor's Office for review. The Auditor's Office will advise the County Board Office or the Finance Department if adjustments to the request are recommended.

v. In accordance with the Local Government Travel Expense Control Act, 50 ILCS 150/1 et seq., (the "Travel Expense Control Act"), all reimbursements for travel, meals and lodging of County Board members and County Board Chairman must be approved by a roll call vote of the County Board. Such reimbursement requests should be advanced through the Finance Committee and the Executive Committee before submission to the County Board for approval.

vi. In accordance with the Travel Expense Control Act, all reimbursements for travel, meals and lodging that exceed the maximum amounts allowed under this policy-including those incurred or approved by an elected official - must be approved by a roll call vote of the County Board. Such reimbursement requests should be advanced through the Standing Committee to which the department head or elected official makes reports, the Finance Committee, and the Executive Committee before submission to the County Board for approval.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Revision to the Kane County Financial Policies (Travel Policy)

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Kathleen T. Hopkinson, 630.208.5132

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Recommendation to amend the County's travel policies so that travel reimbursement requests submitted beyond the sixty day requirement and therefore considered taxable can be forwarded directly to the County Payroll Department.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1563

AUTHORIZING FISCAL YEAR 2026 NON-UNION COST-OF-LIVING WAGE INCREASE AND EMERGENCY APPROPRIATION AND BUDGET ADJUSTMENTS TO AMEND FY2026 COUNTY BUDGET

WHEREAS, for departments under the direction of the County Board, the County desires to formally authorize a cost-of-living wage increase of 3% for the County's non-union employees, active as of December 7, 2025, for Fiscal Year 2026, excluding employees whose salaries or wages are set by collective bargaining agreement, statute, ordinance, or employment contract and excluding employees employed by the County less than 90 days; and

WHEREAS, the County Board desires to formally authorize a cost-of-living wage increase of 3% for the County's department heads, active as of December 7, 2025, specified in section 2-48(A)(3) of the Kane County Code, including the Executive Director of Information Technologies and Building Management, the Supervisor of Assessments, the Director of Development, the Director of Workforce Development, the Executive Director of the Health Department, the Director of Communications for KaneComm, the Director of Environmental and Water Resources, the Director of the Office of Emergency Management, the Executive Director of the Human Resource Management Department, and the Director of the Finance Department; excluding employees employed by the County less than 90 days; and

WHEREAS, the County Board desires to formally authorize a cost-of-living wage increase of 3% for the administrator, deputy administrator(s), and wardens of the County's Animal Control Department, active as of December 7, 2025, specified in section 5-3 of the Kane County Code; excluding employees employed by the County less than 90 days; and

WHEREAS, an emergency appropriation and budget adjustments are required to amend the Fiscal Year 2026 Budget to provide for a cost-of-living wage increase of 3% for the County's eligible employees effective December 7, 2025, which is the first pay period beginning after December 1, 2025, for each individual employee within each department active December 7, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board that a 3% cost-of-living wage increase for Fiscal Year 2026, effective December 7, 2025, which is the first pay period beginning on or after December 1, 2025, is hereby authorized for each non-union employee in departments under the direction of the County Board, active as of December 7, 2025, excluding those whose salaries or wages are set by collective bargaining agreement, statute, ordinance, or employment contract and excluding employees employed by the County less than 90 days; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Kane County Board that a 3% cost-of-living wage increase for Fiscal Year 2026, effective the first pay period beginning on or after December 1, 2025, is hereby authorized for the County's department heads, active as of December 7, 2025, excluding employees employed by the County less than 90 days, specified in section 2-48(A)(3) of the Kane County Code; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Kane County Board that a 3% cost-of-living wage increase for Fiscal Year 2026, effective the first pay period beginning on or after December 1, 2025, is hereby authorized for the administrator, deputy administrator(s), and wardens of the County's Animal Control Department, active as of December 7, 2025, excluding employees employed by the County less than 90 days, specified in section 5-3 of the Kane County Code; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Kane County Board that the emergency appropriations and budget adjustments as listed on Exhibit A be made to the FY2026 Budget as of December 1, 2025.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Exhibit A

Fund	Account	Debit Increase	Credit Increase
001 General Fund - General Account	001.040.040.40000 - Salaries and Wages	$ 26,757	
001 General Fund - General Account	001.060.060.40000 - Salaries and Wages	111,813	
001 General Fund - General Account	001.080.080.40000 - Salaries and Wages	55,810	
001 General Fund - General Account	001.120.120.40000 - Salaries and Wages	6,971	
001 General Fund - General Account	001.170.170.40000 - Salaries and Wages	31,065	
001 General Fund - General Account	001.510.510.40000 - Salaries and Wages	14,863	
001 General Fund - General Account	001.670.692.40000 - Salaries and Wages	19,855	
001 General Fund - General Account	001.690.690.40000 - Salaries and Wages	28,604	
001 General Fund - General Account	001.800.801.50340 - Software Licensing Costs		$ 95,738
001 General Fund - General Account	001.800.801.64010 - Cellular Phone		$ 200,000
110 Illinois Municipal Retirement Fund	110.800.802.45201 - IMRF Contribution From General Fund	19,341	
110 Illinois Municipal Retirement Fund	110.800.000.39900 - Fund Balance Utilization		19,341
111 FICA/Social Security Fund	111.800.803.45101 - FICA/SS Contribution from General Fund	22,624	
111 FICA/Social Security Fund	111.800.000.39900 - Fund Balance Utilization		22,624
010 Insurance Liability	010.120.130.40000 - Salaries and Wages	8,021	
010 Insurance Liability	010.120.130.45100 - FICA/SS Contribution	614	
010 Insurance Liability	010.120.130.45200 - IMRF Contribution	525	
010 Insurance Liability	010.000.000.39900 - Fund Balance Utilization		9,159
101 Geographic Information Systems	101.060.070.40000 - Salaries and Wages	28,783	
101 Geographic Information Systems	101.060.070.45100 - FICA/SS Contribution	2,202	
101 Geographic Information Systems	101.060.070.45200 - IMRF Contribution	1,882	
101 Geographic Information Systems	101.060.000.39900 - Fund Balance Utilization		32,867
120 Grand Victoria Casino Elgin - Development	120.010.020.40000 - Salaries and Wages	1,546	
120 Grand Victoria Casino Elgin - Development	120.010.020.45100 - FICA/SS Contribution	118	
120 Grand Victoria Casino Elgin - Development	120.010.020.45200 - IMRF Contribution	101	
120 Grand Victoria Casino Elgin - Development	120.010.000.39900 - Fund Balance Utilization		1,765
120 Grand Victoria Casino Elgin - Finance	120.040.020.40000 - Salaries and Wages	2,658	
120 Grand Victoria Casino Elgin - Finance	120.040.020.45100 - FICA/SS Contribution	203	
120 Grand Victoria Casino Elgin - Finance	120.040.020.45200 - IMRF Contribution	174	
120 Grand Victoria Casino Elgin - Finance	120.040.000.39900 - Fund Balance Utilization		3,035
125 Public Safety Sales Tax	125.800.810.40000 - Salaries and Wages	6,155	
125 Public Safety Sales Tax	125.800.810.45100 - FICA/SS Contribution	471	
125 Public Safety Sales Tax	125.800.810.45200 - IMRF Contribution	403	
125 Public Safety Sales Tax	125.800.000.39900 - Fund Balance Utilization		7,028
127 Judicial Technology Sales Tax	127.800.812.40000 - Salaries and Wages	10,677	
127 Judicial Technology Sales Tax	127.800.812.45100 - FICA/SS Contribution	817	
127 Judicial Technology Sales Tax	127.800.812.45200 - IMRF Contribution	698	
127 Judicial Technology Sales Tax	127.800.000.39900 - Fund Balance Utilization		12,192
269 Kane Comm	269.425.426.40000 - Salaries and Wages	20,762	
269 Kane Comm	269.425.426.45100 - FICA/SS Contribution	1,588	
269 Kane Comm	269.425.426.45200 - IMRF Contribution	1,358	
269 Kane Comm	269.425.000.39900 - Fund Balance Utilization		23,708
290 Animal Control	290.500.500.40000 - Salaries and Wages	24,039	
290 Animal Control	290.500.500.45100 - FICA/SS Contribution	1,839	
290 Animal Control	290.500.500.45200 - IMRF Contribution	1,572	
290 Animal Control	290.500.500.52020 - Repairs and Maintenance - Roads		500
290 Animal Control	290.500.500.52110 - Repairs and Maintenance - Buildings		1,000
290 Animal Control	290.500.500.52230 - Repairs and Maintenance - Vehicles		2,000
290 Animal Control	290.500.500.53040 - General Advertising		500
290 Animal Control	290.500.500.53060 - General Printing		205
290 Animal Control	290.500.500.53100 - Conferences and Meetings		500
290 Animal Control	290.500.500.53110 - Employee Training		1,000
290 Animal Control	290.500.500.53120 - Employee Mileage Expenses		500
290 Animal Control	290.500.500.53170 - Employee Medical Expenses		500
290 Animal Control	290.500.500.55000 - Miscellaneous Contractual Exp.		1,500
290 Animal Control	290.500.500.60000 - Office Supplies		1,000
290 Animal Control	290.500.500.60010 - Operating Supplies		2,000
290 Animal Control	290.500.500.60140 - Animal Care Supplies		10,245
290 Animal Control	290.500.500.60160 - Cleaning Supplies		3,000
290 Animal Control	290.500.500.60250 - Medical Supplies and Drugs		2,500
290 Animal Control	290.500.500.63040 - Fuel - vehicles		500

Exhibit A

Fund	Account	Debit Increase	Credit Increase
300 County Highway	300.520.520.40000 - Salaries and Wages	92,914	
300 County Highway	300.520.520.45100 - FICA/SS Contribution	7,108	
300 County Highway	300.520.520.45200 - IMRF Contribution	6,077	
300 County Highway	300.520.000.39900 - Fund Balance Utilization		106,099
302 Motor Fuel Tax	302.520.522.40000 - Salaries and Wages	16,601	
302 Motor Fuel Tax	302.520.522.45100 - FICA/SS Contribution	1,270	
302 Motor Fuel Tax	302.520.522.45200 - IMRF Contribution	1,086	
302 Motor Fuel Tax	302.520.000.39900 - Fund Balance Utilization		18,957
350 County Health	350.580.581.40000 - Salaries and Wages	74,322	
350 County Health	350.580.581.45100 - FICA/SS Contribution	5,686	
350 County Health	350.580.581.45200 - IMRF Contribution	4,861	
350 County Health	350.580.000.39900 - Fund Balance Utilization		84,869
355 American Rescue Plan - Health	355.580.66816.40000 - Salaries and Wages	6,028	
355 American Rescue Plan - Health	355.580.66816.45100 - FICA/SS Contribution	461	
355 American Rescue Plan - Health	355.580.66816.45200 - IMRF Contribution	394	
355 American Rescue Plan - Health	355.580.66816.39900 - Fund Balance Utilization		6,883
400 Economic Development	400.690.710.40000 - Salaries and Wages	8,915	
400 Economic Development	400.690.710.45100 - FICA/SS Contribution	682	
400 Economic Development	400.690.710.45200 - IMRF Contribution	583	
400 Economic Development	400.690.000.39900 - Fund Balance Utilization		10,180
401 Community Dev Block Program	401.690.711.40000 - Salaries and Wages	7,017	
401 Community Dev Block Program	401.690.711.45100 - FICA/SS Contribution	537	
401 Community Dev Block Program	401.690.711.45200 - IMRF Contribution	459	
401 Community Dev Block Program	401.690.000.39900 - Fund Balance Utilization		8,012
402 HOME Program	402.690.712.40000 - Salaries and Wages	1,975	
402 HOME Program	402.690.712.45100 - FICA/SS Contribution	151	
402 HOME Program	402.690.712.45200 - IMRF Contribution	129	
402 HOME Program	402.690.000.39900 - Fund Balance Utilization		2,255
406 OCR & Recovery Act Programs	406.690.709.40000 - Salaries and Wages	4,265	
406 OCR & Recovery Act Programs	406.690.709.45100 - FICA/SS Contribution	326	
406 OCR & Recovery Act Programs	406.690.709.45200 - IMRF Contribution	279	
406 OCR & Recovery Act Programs	406.690.000.39900 - Fund Balance Utilization		4,870
414 Home - ARP	414.690.738.40000 - Salaries and Wages	5,946	
414 Home - ARP	414.690.738.45100 - FICA/SS Contribution	455	
414 Home - ARP	414.690.738.45200 - IMRF Contribution	389	
414 Home - ARP	414.690.000.39900 - Fund Balance Utilization		6,790
420 Stormwater Management	420.670.680.40000 - Salaries and Wages	295	
420 Stormwater Management	420.670.680.45100 - FICA/SS Contribution	23	
420 Stormwater Management	420.670.680.45200 - IMRF Contribution	19	
420 Stormwater Management	420.670.000.39900 - Fund Balance Utilization		337
430 Farmland Preservation	430.010.021.40000 - Salaries and Wages	1,988	
430 Farmland Preservation	430.010.021.45100 - FICA/SS Contribution	152	
430 Farmland Preservation	430.010.021.45200 - IMRF Contribution	130	
430 Farmland Preservation	430.010.000.39900 - Fund Balance Utilization		2,270
520 Mill Creek Special Service Area	520.690.730.40000 - Salaries and Wages	2,147	
520 Mill Creek Special Service Area	520.690.730.45100 - FICA/SS Contribution	164	
520 Mill Creek Special Service Area	520.690.730.45200 - IMRF Contribution	140	
520 Mill Creek Special Service Area	520.690.000.39900 - Fund Balance Utilization		2,452
650 Enterprise Surcharge	650.670.670.40000 - Salaries and Wages	2,185	
650 Enterprise Surcharge	650.670.670.45100 - FICA/SS Contribution	167	
650 Enterprise Surcharge	650.670.670.45200 - IMRF Contribution	143	
651 Enterprise Surcharge	650.670.670.39900 - Fund Balance Utilization		2,495
650 Enterprise Surcharge	650.670.684.40000 - Salaries and Wages	188	
650 Enterprise Surcharge	650.670.684.45100 - FICA/SS Contribution	14	
650 Enterprise Surcharge	650.670.684.45200 - IMRF Contribution	12	
650 Enterprise Surcharge	650.670.684.39900 - Fund Balance Utilization		215
Total		$ 711,591	$ 711,591
480 Workforce Development*	Salaries, Payroll Taxes, and Pension Costs	$ 63,670	
Total costs associated with 3% COLA for non-elected offices		$ 775,260	

Department Information

Email Address:

ramerholmesamy@kanecountyil.gov

Department:

Finance

Date:

12/18/2025

Category:

- [x] Personnel Services
- [x] Contractual Services
- [ ] Commodities
- [ ] Capital
- [x] Other Expense Reduction and Fund Balance Utilization

Fund:

Various

(•) Increase ( ) Decrease

Amount:

$ 711,591.00

Requested Emergency Appropriation and/or Budget Transfer Description and Rationale:

This ordinance provides for a 3% cost-of-living adjustments for County non-union employees, including department heads in departments under the direction of the County Board. This ordinance excludes employees whose salaries or wages are set by collective bargaining agreements and employees employed by the County less than 90 days. A summary of the total costs including salaries and wages, payroll taxes, and pension costs is in the chart below.

The additional costs associated with this cost-of-living increase are to be paid from the fund balance reserves of each fund, except as follows:
• General Fund – General Account, the entire $295,738 will be funded by a reduction in expenses
• Animal Control Fund, the entire $27,450 will be funded by a reduction in expenses.

Attach Draft Resolution

Authorizing COLA Departments.docx 14.41KB

Category	Account Number	Approved Budget	Debit	Credit
See Exhibit A	Various	$ 711,591.00	$ 711,591.00	$ 711,591.00

Department Head Approval

Department Head Signature



Date

12/18/2025

Finance Department Review

Finance Executive Director



Date

12/18/2025

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Fiscal Year 2026 Non-Union Cost-of-Living Wage Increase and Emergency Appropriation and Budget Adjustments to Amen FY2026 County Budget

Committee Flow:
Finance and Budget Committee, Executive Committee, County Board

Contact:
Kathleen T. Hopkinson, 630.208.5132

Budget Information:

Was this item budgeted? No	Appropriation Amount: $See Exhibit A and the chart below
If not budgeted, explain funding source: Expense reductions and fund balance utilization increases across the General Fund and Special Revenue Funds	
Was this item passed through the appropriate committee? Yes	

Summary:

This ordinance provides for a 3% cost-of-living adjustments for County non-union employees, including department heads in departments under the direction of the County Board. This ordinance excludes employees whose salaries or wages are set by collective bargaining agreements and employees employed by the County less than 90 days. A summary of the total costs including salaries and wages, payroll taxes, and pension costs is in the chart below.

The additional costs associated with this cost-of-living increase are to be paid from the fund balance reserves of each fund, except as follows:

- General Fund – General Account, the entire $295,738 will be funded by a reduction in expenses
- Animal Control Fund, the entire $27,450 will be funded by a reduction in expenses.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1562

AUTHORIZING FISCAL YEAR 2026 COUNTY BOARD EMPLOYEES COST-OF-LIVING WAGE INCREASE AND EMERGENCY APPROPRIATION AND BUDGET ADJUSTMENTS TO AMEND FY2026 COUNTY BUDGET

WHEREAS, the County Board desires to formally authorize a cost-of-living wage increase of 3% for non-union employees, active as of December 7, 2025, excluding employees employed by the County less than 90 days, in the County Board Office for Fiscal Year 2026; and

WHEREAS, an emergency appropriation and budget adjustment are required to amend the Fiscal Year 2026 Budget to provide for a cost-of-living wage increase of 3% for the County Board Office's eligible employees effective December 7, 2025, which is the first pay period beginning after December 1, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board that a 3% cost-of-living wage increase for non-union employees in the County Board Office, active as of December 7, 2025, excluding employees employed by the County less than 90 days, for Fiscal Year 2026, effective December 7, 2025, which is the first pay period beginning on or after December 1, 2025, is hereby authorized for each non-union employee in the County Board Office; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Kane County Board that the emergency appropriations and budget adjustments as listed on Exhibit A be made to the FY2026 Budget as of December 1, 2025.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Exhibit A

Fund	Account	Debit Increase	Credit Increase
001 General Fund - General Account	001.010.010.40000 - Salaries and Wages	$ 9,631	
001 General Fund - General Account	001.010.010.50150 - Contractual/Consulting Services		9,000
001 General Fund - General Account	001.010.010.60000 - Office Supplies		316
001 General Fund - General Account	001.010.010.60010 - Operating Supplies		315
110 Illinois Municipal Retirement Fund	110.800.802.45201 - IMRF Contribution From General Fund	630	
110 Illinois Municipal Retirement Fund	110.800.000.39900 - Fund Balance Utilization		630
111 FICA/Social Security Fund	111.800.803.45101 - FICA/SS Contribution from General Fund	737	
111 FICA/Social Security Fund	111.800.000.39900 - Fund Balance Utilization		737
355 - American Rescue Plan	355.800.66871.40000 - Salaries and Wages	8,124	
355 - American Rescue Plan	355.580.66871.45100 - FICA/SS Contribution	622	
355 - American Rescue Plan	355.580.66871.45200 - IMRF Contribution	531	
355 - American Rescue Plan	355.580.66871.39900 - Fund Balance Utilization		9,277
Total		$20,275	$20,275

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Ordinance: No.

Authorizing Fiscal Year 2026 County Board Employees Cost-of-Living Wage Increase and Emergency Appropriation and Budget Adjustments to Amend FY 2026 County Budget

Committee Flow: Finance and Budget Committee, Executive Committee, County Board
Contact: Corinne Pierog, Kane County Board Chair

Budget Information:

Was this item budgeted? No	
Budget Category Transfer: General Fund – General Account Personnel Services – increase by $9,631 Contractual Services – decrease by $9,000 Commodities – decrease by $631	Appropriation Amount: IMRF Fund - $630 FICA/Social Security Fund - $737 ARPA Fund - $9,277
If not budgeted, explain funding source: Illinois Municipal Retirement Fund, FICA/Social Security Fund, and ARPA Fund fund balance reserves	

Summary:

This ordinance provides for a 3% cost-of-living adjustment for the non-union employees in the County Board Office for Fiscal Year 2026.

The additional costs associated with this cost-of-living increase are to be paid from the reduction of expenses in the General Fund – General Account thus having a net impact on the General Fund of $0 as follows:

- Personnel Services – Salaries and Wage – increase of $9,631
- Contractual Services – decrease by $9,000 (represents the $9,000 budgeted for the strategic plan)
- Commodities – decrease by $631

The additional costs associated with pension and payroll costs are to be paid from fund balance as follows:

- Illinois Municipal Retirement Fund for the additional pension costs in the amount of $630
- FICA/Social Security Fund for the additional payroll costs in the amount of $737

The additional costs associated with the ARPA staff salaries and wages, pension and payroll costs are to be paid from the ARPA Fund fund balance as follows:

- ARPA Fund for the salaries and wages, pension costs, and payroll taxes in the amount of $9,277

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1565

AUTHORIZING EMERGENCY APPROPRIATION AND BUDGET ADJUSTMENTS TO AMEND FY2026 COUNTY BUDGET FOR FINANCE DEPARTMENT STAFFING

WHEREAS, the Finance Department's FY2026 budgeted positions include two part-time positions, the Accounting Clerk at 17.5 hours per week (910 hours per year) and the Buyer at 25 hours per week (1,300 hours per year); and

WHEREAS, in order to keep up with the continued process improvements being implemented in the Finance Department and providing opportunities for employees to take on additional tasks, the Executive Director of the Finance Department requests County Board approval to add additional hours to the two part-time employees from the aforementioned part-time positions so that the Accounting Clerk position is 25 hours per week (1,300 hours per year) and the Buyer Position is 30 hours per week (1,560 hours per year); and

WHEREAS, the Finance Department budgeted for software in the FY2026 General Fund budget which payment was recently able to be paid out of another fund, and therefore the monies are available in the General Fund for the additional salaries and wages portion of the total additional payroll cost associated with these additional hours requiring a budget transfer of $18,507 from the General Fund General Account #001 - Department #800 Other Countywide Expenses account line item #50340 Software Licensing Costs to the General Fund General Account #001 - Department #040 Finance account line item #40000 Salaries and Wages; and

WHEREAS, the additional pension and payroll costs will require an additional appropriation of $1,209 in the Illinois Municipal Retirement Fund #110 account line item #45201 - IMRF Contribution from General Fund and $1,413 in the FICA/Social Security Fund #111 account line item #45101 FICA/SS Contribution from General Fund.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board a budget transfer of $18,507 from the General Fund General Account #001 - Department #800 Other Countywide Expenses account line item #50340 Software Licensing Costs (001.800.801.50340) to the General Fund General Account #001 - Department #040 Finance account line item #40000 Salaries and Wages (001.040.040.40000).

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Kane County Board an emergency appropriation of $1,209 in the Illinois Municipal Retirement Fund #110 account line item #45201 - IMRF Contribution from General Fund (110.800.802.45201) and $1,413 in the FICA/Social Security Fund #111 account line item #45101 FICA/SS Contribution from General Fund (111.800.803.45101).

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Exhibit A

Fund	Account	Debit Increase	Credit Increase
001 General Fund - General Account	001.040.040.40000 - Salaries and Wages	$18,507	
001 General Fund - General Account	001.800.801.50340 - Software Licensing Costs		$18,507
110 Illinois Municipal Retirement Fund	110.800.802.45201 - IMRF Contribution From General Fund	1,209	
110 Illinois Municipal Retirement Fund	110.800.000.39900 - Fund Balance Utilization		1,209
111 FICA/Social Security Fund	111.800.803.45101 - FICA/SS Contribution from General Fund	1,413	
111 FICA/Social Security Fund	111.800.000.39900 - Fund Balance Utilization		1,413
	Total	$21,130	$21,130

RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Ordinance: No.

Authorizing Emergency Appropriation and Budget Adjustments to Amend FY 2026 County Budget for Finance Department Staffing

Committee Flow: Finance and Budget Committee, Executive Committee, County Board
Contact: Kathleen T Hopkinson, 630.208.5132

Budget Information:

Was this item budgeted? No	
Emergency Appropriation Amount: IMRF Fund - $1,209 FICA/Social Security Fund - $1,413	Budget Category Transfer: General Fund – General Account Personnel Services – increase by $18,507 Contractual Services – decrease by $18,507
If not budgeted, explain funding source: General Fund – General Account – reclassifying money from the contractual services category to the personnel services category. IMRF Fund and FICA/Social Security Fund – use of fund balance reserves	

Summary:

As the Finance Department continues to implement process improvements, working on identifying more transactions that can be done monthly instead of at year-end, finding new ways to use the tools available in NewWorld, as well as improve the opportunities for the part-time employees to take on additional tasks, the Executive Director of Finance would like to increase the hours of two part-time employees as follows:

- Accounting Clerk from 17.5 hours per week (910 hours per year) to 25 hours per week (1,300 hours per year).
    - Wages at 17.5 hours - $23,699. Benefits - $3,364. Total - $27,063
    - Wages at 25 hours - $33,854. Benefits - $4,804. Total - $38,658
- Purchasing Buyer from 25 hours per week ($1,300 hours per year) to 30 hours per week (1,560 hours per year)
    - Wages at 25 hours - $41,760. Benefits - $5,928. Total - $47,688.
    - Wages at 30 hours - $50,112. Benefits - $7,111. Total - $57,223

Department Information

Email Address:

ramerholmesamy@kanecountyil.gov

Department:

Finance

Date:

12/18/2025

Category:

- [x] Personnel Services
- [x] Contractual Services
- [ ] Commodities
- [ ] Capital
- [x] Other Fund Balance Utilization

Fund:

Multiple

(•) Increase ( ) Decrease

Amount:

$ 21,130.00

Requested Emergency Appropriation and/or Budget Transfer Description and Rationale:

As the Finance Department continues to implement process improvements, working on identifying more transactions that can be done monthly instead of at year-end, finding new ways to use the tools available in NewWorld, as well as improve the opportunities for the part-time employees to take on additional tasks, the Executive Director of Finance would like to increase the hours of two part-time employees as follows:

• Accounting Clerk from 17.5 hours per week (910 hours per year) to 25 hours per week (1,300 hours per year).
o Wages at 17.5 hours - $23,699. Benefits - $3,364. Total - $27,063
o Wages at 25 hours - $33,854. Benefits - $4,804. Total - $38,658
• Purchasing Buyer from 25 hours per week ($1,300 hours per year) to 30 hours per week (1,560 hours per year)
o Wages at 25 hours - $41,760. Benefits - $5,928. Total - $47,688.
o Wages at 30 hours - $50,112. Benefits - $7,111. Total - $57,223

Attach Draft Resolution

Exec Sum Authorizing Finance Budget Transfer.pdf 151.21KB

Category	Account Number	Approved Budget	Debit	Credit
See Exhibit A	Various	$ 21,130.00	$ 21,130.00	$ 21,130.00

Department Head Approval

Department Head Signature



Date

12/18/2025

Finance Department Review

Finance Executive Director



Date

12/18/2025

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1452

INFORMING THE COUNTY BOARD OF ADULT DRUG REHABILITATION COURT CONTRACTS

WHEREAS, the Drug Court Treatment Act (730 ILCS 166) requires each Judicial Circuit to operate specialized drug courts in accordance with evidence-based practices and the Illinois Supreme Court Problem Solving Court Standards; and

WHEREAS, Court Services is the authorized department to oversee the budget of the Adult Drug Rehabilitation Court to provide services to individuals whose criminality is linked to substance abuse and addiction; and

WHEREAS, Court Services has entered into agreements with community agencies since the inception of the Adult Drug Rehabilitation Court in order to facilitate availability of necessary services to the participant; and

WHEREAS, Court Services has issued RFP 20-037 and evaluated the services of Gateway Foundation Inc. and Lutheran Social Services to provide evidence-based treatment services for the participants in this program; and

WHEREAS, Court Services pays for the provision of these services through Drug Court Special Resources, a special fund under the administrative control of the Chief Judge of the 16th Judicial Circuit.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board is informed that the Chief Judge of the 16th Judicial Circuit has entered into contracts with Gateway Foundation Inc. and Lutheran Social Services for a period of 1 year for each contract beginning on January, 1, 2026 with options to renew each contract for four (4) one-year extensions. The total cost to Court Services shall not exceed the sum of one hundred and fifty thousand dollars ($150,000) for each year.

Line Item: 273.430.464.50150
Line Item Description: Contractual/Consulting Services
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

INFORMING THE COUNTY BOARD OF ADULT DRUG REHABILITATION COURT CONTRACTS

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, Executive Director, Court Services

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $ N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The Adult Drug Rehabilitation Court services adult offenders whose criminality is linked to substance abuse and addiction. RFP 20-037 was issued and Gateway Foundation and Lutheran Social Services scored the highest to provide a multitude of comprehensive services to the participants which include substance abuse assessment and treatment, individual and group counseling, cognitive behavioral therapy and employment/educational training services for Adult Drug Rehabilitation Court participants.

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

Tim Keovongsak, CPPB
Director of Purchasing

719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134
Telephone: (630) 232-5929

REQUEST FOR PROPOSAL

RFP #25-037-DH – Adult Drug Court - Substance Abuse Intervention Provider

DATE: August 14, 2025

The County of Kane and the Kane County Court Services are seeking to retain the services of qualified professional agencies experienced in the delivery of substance abuse intervention and supportive services to adult offenders, specifically offenders who are assessed to be at high risk to recidivate, have a history of substance abuse or dependence, and are in need of supportive services.

Kane County reserves the right to reject any or all proposals if deemed not to be in the best interest of Kane County.

EVENT:	LOCATION:	DATE:	TIME:
Deadline for Exceptions to Proposal Language and Specification Inquiries.	Must be submitted in writing to: Purchasing@kanecountyil.gov	08/28/25	2:00 pm
Proposal Due Date.	Proposals must be submitted electronically to https://www.bidnetdirect.com/illinois/kanecounty	09/11/25	2:00 pm

√	SUBMITTAL REQUIREMENTS, DOCUMENTS CHECKLIST, & ACKNOWLEDGMENT
	RFP RESPONSE FORM COMPLETED WITH AUTHORIZED SIGNATURE
	RFP RESPONSE SHALL BE SUBMITTED ELECTRONICALLY AT: http://www.bidnetdirect.com/illinois/kanecounty
	ONE (1) REDACTED COPY in PDF to comply with the Illinois Freedom of Information Act, if applicable.
	DOCUMENTS REQUIRED IN THE STATEMENT OF WORK/SPECIFICATIONS - Sections I–VII
	ADDENDA NUMBER ACKNOWLEDGED

√	**SUBMITTAL REQUIREMENTS, DOCUMENTS CHECKLIST, & ACKNOWLEDGMENT**
	PRICING or FEE STRUCTURE (INCLUDING UNIT PRICES, WHERE REQUIRED)
	REFERENCES
	PROOF OF CERTIFICATE OF INSURANCE
	COMPLETED CONTRACTOR DISCLOSURE FORM (SIGNED & NOTARIZED). Reference attachment for sample.
	COMPLETED FAMILIAL DISCLOSURE FORM (SIGNED & NOTARIZED). Reference attachment for sample.

EXCEPTIONS TO THE COUNTY'S GENERAL TERMS, CONDITIONS, OR REQUIREMENTS

Such exceptions may be considered in the evaluation and award processes. The County will be the sole determiner of the acceptability of any exception. Any exceptions submitted may render the submission non-responsive to the requirements listed.

PLEASE NOTE:
This is an electronic submittal. Proposals received after the submission date and time will be rejected and returned unopened. There will be no public opening of proposals.

An original RFP response (with all required documents) shall be submitted electronically to https://www.bidnetdirect.com/illinois/kanecounty and one (1) redacted copy marked as "**Redacted Copy**" (if applicable) to comply with the Illinois Freedom of Information Act. Please upload your complete Proposal response through Bidnet Direct prior to the due date and time: **Thursday, September 11, 2025, at 2:00 p.m.**

CONTACT PERSON: Danielle Hoffman
purchasing@KaneCountyIL.gov

DISCLAIMER: To the extent that you have obtained these documents from a source other than Bidnet Direct, please be advised that these documents may not include all updates, including, but not limited to, addendums, clarifications, and due-date extensions for all updates to documents, please visit https://www.bidnetdirect.com/illinois/kanecounty - All attachments are for reference purposes.

ALL QUESTIONS PERTAINING TO THIS RFP AND/OR THE SCOPE OF SERVICES SHOULD BE DIRECTED TO THE PURCHASING OFFICE AS LISTED ON THE COVER SHEET, NO LATER THAN 2:00 P.M. CST, AUGUST 28, 2025. E-mail to: **PURCHASING@KANECOUNTYIL.GOV**

PROPOSALS MUST BE SUBMITTED ELECTRONICALLY AT HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY

INSTRUCTIONS TO OFFERORS
COUNTY OF KANE
COMPETITIVE SELECTION PROCEDURE - PROPOSAL
TERMS AND CONDITIONS

A. REQUEST FOR PROPOSALS

A.01 Definition:
Request for Proposals (RFP) is a method of procurement permitting discussions with responsible offerors and revisions to proposals prior to award of a contract. Award will be based on the criteria set forth herein.

A.02 Proposal Opening:
Sealed proposals will be received at the Kane County Purchasing Department until the date and time specified, at which time the names of offerors will be read aloud and recorded on an abstract. Contents of the sealed proposals will be opened and evaluated in private, with proposal information kept confidential until an award is made. Late proposals shall be rejected and returned unopened to the sender. Kane County does not prescribe the method by which proposals are to be delivered; therefore, it cannot be held responsible for any delay, regardless of the reason, in delivery of the proposals. (***Reference Special Provisions Sections for instruction***)

A.03 Proposal Preparation:
Proposals must be submitted in the format listed in submittal instructions and all information and certifications called for must be furnished. Proposals submitted in any other manner, or which fail to furnish all information or certificates required, may be summarily rejected. Proposals may be modified or withdrawn prior to the time specified for the opening of proposals. Proposals shall be filled out legibly in ink or typewritten with all erasures, strikeovers and corrections initialed in ink by the person signing the proposal. The proposal shall include the legal name of the Vendor, the complete mailing address, and be signed in ink by a person or persons legally authorized to bind the Vendor to a contract. Name of person signing should be typed or printed below the signature.

A.04 Proposal Envelopes:
Envelopes containing proposals must be sealed and addressed to the County of Kane, Purchasing Department. The name and address of the Vendor and Invitation Number must be shown in the upper left corner of the envelope.

A.05 Addenda:

A.05.1 Addenda are written instruments issued by the County prior to the date for receipt of proposals which modify or interpret the RFP by addition, deletion, clarifications, or corrections.

A.05.2 Prior to the receipt of proposals, addenda will be mailed or delivered to all who are known to have received a complete Request for Proposals.

A.05.3 After receipt of proposals, addenda shall be distributed only to offerors who submitted proposals, and those offerors shall be permitted to submit new proposals or to amend those submitted.

A.05.4 Each offeror shall ascertain prior to submitting a proposal that all addenda issued have been received and acknowledge on the proposal response form, by submission of a proposal, such act shall be taken to mean that such offeror has received all addenda, and that the offeror is familiar with the terms thereof and understands fully the contents of the addenda.

A.06 Evaluation of Proposals:

The proposals submitted by offerors shall be evaluated solely in accordance with the criteria set forth in the RFP. The Proposals shall be categorized as:

A.06.1 Acceptable;

A.06.2 Potentially Acceptable; that is, reasonably susceptible of being made acceptable; or

A.06.3 Unacceptable.

A.07 Discussion of Proposals:

A.07.1 The Evaluation Panel may conduct discussions with any offeror who submits an acceptable or potentially acceptable proposal. Offerors shall be accorded fair and equal treatment with respect to any opportunity of discussion and revision of proposals. During the course of such discussions, the Evaluation Panel shall not disclose any information derived from one proposal to any other offeror.

A.07.2 During the initial discussion, the offeror shall be prepared to give an oral presentation covering the following topics:

(a) The specific services to be provided;
(b) Qualifications of the offeror, experience of personnel, etc;
(c) The working relationship to be established between the County and the offeror, including, but not limited to, what each party should expect from the other.
(d) A review of the costs associated with this project.

A.08 Negotiations:

The County of Kane reserves the right to negotiate specifications, terms and conditions which may be necessary or appropriate to the accomplishment of the purpose of this RFP. The County may require the entire proposal be made an integral part of the resulting contract. This implies that all responses, supplemental information, and other submissions provided by the offeror during

discussions or negotiations will be held by the County of Kane as contractually binding on the successful offeror.

A.09 Notice of Unacceptable Proposal:
When the Evaluation Panel determines an offeror's proposal to be unacceptable, such offeror shall not be afforded an additional opportunity to supplement its proposal. The decision of the Evaluation Panel shall be final.

A.10 Confidentiality:
The County's Director of Purchasing shall examine the proposals to determine the validity of any written requests for nondisclosure of trade secrets and other proprietary data identified. After award of the contract, all responses, documents, and materials submitted by the offeror pertaining to this RFP will be considered public information and will be made available for inspection, unless otherwise determined by the Director of Purchasing. All data, documentation and innovations developed as a result of these contractual services shall become the property of the County of Kane. Based upon the public nature of these RFP's, an offeror must inform the County, in writing, of the exact materials in the offer which cannot be made a part of the public record in accordance with the Illinois Freedom of Information Act.

A.10.1 Confidential information submitted by the Vendor shall be labeled and shall be maintained in confidence to the extent permitted by the Illinois Open Meetings Act, and the Illinois Freedom of Information Act.

A.11 Proprietary Information:
Under the Illinois Freedom of Information Act, all records in the possession of Kane County are presumed to be open to inspection or copying, unless a specific exception applies. 5 ILCS 140/1.2 One exception is "[t]rade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim directly applies to the records requested." 5 ILCS 140/7(1)(g). The County will assume that all information provided to us in a bid or proposal is open to inspection or copying by the public unless clearly marked with the appropriate exception that applies under the Freedom of Information Act. Additionally, if providing documents that you believe fall under an exception to the Freedom of Information Act, please submit both an un-redacted copy along with a redacted copy which has all portions redacted that you deem to fall under a Freedom of Information Act exception.

A.12 Interpretation or Correction of Documents:
Vendors shall promptly notify the County of any ambiguity, inconsistency or error they may discover upon examination of the specification documents. Interpretations, corrections and changes will be made by addendum.

A.13 Variances:
State or list by reference any variations to specifications, terms and conditions.

B. TERMS AND CONDITIONS

B.01 Authority:
This Request for Proposals is issued pursuant to applicable provisions of the Kane County Purchasing Department.

B.02 Errors in Proposals:
Offerors are cautioned to verify their proposals prior to submission. Negligence on the part of the offeror in preparing the proposal confers no right for withdrawal or modification of the proposal.

B.03 Reserved Rights:
The County of Kane reserves the right at any time and for any reason to cancel this Request for Proposals, or to accept an alternate Proposal. The County reserves the right to award one or more contracts for their services specified herein. The County reserves the right to waive any immaterial defect in any proposal. Unless otherwise specified by the offeror, the County has one hundred twenty (120) days to accept. The county may seek clarification from any offeror at any time and failure to respond promptly is cause for rejection.

Kane County reserves the right to compare pricing submitted to any and all known national joint purchasing cooperatives in order to obtain the lowest pricing available in the current market place for this contract award. The list of joint purchasing cooperatives is not all inclusive and may include other joint purchasing cooperatives Kane County is not currently aware of at the present time. Kane County reserves the right to award a contract to the lowest responsive, responsible vendor for said product or service after reviewing all joint purchasing cooperative pricing available for Kane County to participate in their program.

State of Illinois Central Management Services (CMS)
Omnia Partners (formerly US Communities & National IPA)
Sourcewell, TIPS, and BuyBoard

B.04 Incurred Costs:
The County of Kane will not be liable in any way for any costs incurred by respondents in replying to this RFP.

B.05 Award:
Proposals will be evaluated and negotiated by the Evaluation Panel. The Evaluation Panel shall have the authority and discretion to determine the qualifications, responsibility and capabilities of offerors, the reasonableness of price, and other factors (where applicable): (a) adherence to all conditions and requirements of the proposal specifications; (b) price; (c) qualifications of the Vendor, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.

B.05.1 Confidential information submitted shall be maintained in confidence to the extent permitted by the Illinois Open Meetings Act, and the Illinois Freedom of Information Act. The Evaluation Panel's final recommendation and reports shall be forwarded to the appropriate committees of the Kane County Board for consideration and award of the contract.

B.06 Criteria for Selection:
All proposals will be evaluated based on the criteria as stated on the specification.

B.07 Pricing:
The price for the contract is to be held firm for the term of the contract.

B.08 Taxes:
The County of Kane is exempted from paying Illinois Retailers Occupation Tax and Federal Excise Tax.

B.09 Warranty:
Vendor expressly warrants that all goods and services (real property and all structures thereon) will conform to the drawings, materials, performance and any other specifications, samples or other description furnished by the County, and will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship. Vendor agrees that these warranties shall run to Kane County, its successor, assigns, customers and users of the products or services and that these warranties shall survive acceptance of the goods or performance of the services.

B.10 Indemnity:
Vendor agrees to save, hold harmless, defend and indemnify the County of Kane and its Officers, Agents and Employees from any and all liability or loss incurred by the County of Kane resulting from Vendor's noncompliance with any laws or regulations of any governmental authority having jurisdiction over Vendor's performance of this contract and Vendor's violation of any of the terms and conditions of this agreement, and from the Vendor's negligence arising from, in

any manner and in any way connected with, the terms and conditions of this Agreement and arising from the Vendor's performance thereunder.

Vendor shall provide to the County of Kane proof of adequate insurance coverage to satisfy the indemnification provisions herein.

B.11 Equal Employment Opportunity:
The equal employment opportunity clause required by the Illinois Human Rights Act is hereby incorporated by reference in all contract made by the County of and in all bid specifications therefore furnished by the County to all Vendors, contractors and subcontractors.

The County of Kane, State of Illinois, represents that it and the employing agencies responsible to it, conform to the following:

We do not discriminate against any employee or applicant for employment because of race, creed, color, age, disability, religion, sex, national origin/ancestry, sexual orientation, marital status, veteran status, political affiliation, pregnancy, or any other legally protected status. We will take whatever action is necessary to ensure that applicants and employees are treated appropriately regarding all terms and conditions of employment. We will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

We will, in all solicitations or advertisements for employees placed by or on behalf of the employing agencies, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex, marital status, military status, sexual orientation, pregnancy or unfavorable discharge from military service. (Ordinance No. Res. No. 82-90, 6-10-80; Res. No. 81-79, 6-9-81; Res. No. 82-90, 6-8-82; Res. No. 05-303, 9-23-05). State law references—Illinois Human Rights Act, 775ILCS 5/1-101 et seq.

B.12 Default:
If delivery of services is not completed by the time promised, the County reserves the right, without liability, in addition to its other rights and remedies, to terminate the contract by notice effective when received by the Contractor.

B.13 Payments:
B13.1 The payment terms for this contract will be made on a monthly basis by the County of Kane.

B13.2 The County of Kane requests all payments being made to vendors be done as direct deposits through an Automated Clearing House (ACH). All vendors being awarded a contract shall complete an authorization agreement form prior to award. The ACH form and registration information on this program can be located on the County's Web site under County

Forms and Templates for New Vendor Information on the Purchasing Department page - http://web.kane/SitePages/purchasing.aspx

B.14 Eligibility:
By signing the proposal response form, the Vendor hereby certifies that they are not barred from bidding on this contract as a result of a violation of Article 33E, Public Contracts of the Illinois Criminal Code of 1961, as amended (Illinois Complied Statutes, 720 ILCS 5/33E-1).

Prohibition to Award Contracts to Parties Debarred or Suspended:
No contract may be awarded to parties listed on the federal government Excluded Parties List System in the System for Award Management (SAM), on the State of Illinois' list of sanctioned persons maintained by the Agency's Office of Inspector General, or on the County's own list of parties suspended or debarred from doing business with the County.

Debarment:
Debarment is the process of determining that a contractor is ineligible to received contract awards based upon a preponderance of evidence, usually a conviction. Debarment is usually three (3) years in length. The name of the debarred contractor may be published as ineligible on the System for Award Management (SAM), which is a website administered by the U. S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

Suspension:
Suspension is the process of determining that a contractor is ineligible to receive contract awards based upon adequate evidence, usually an indictment. Suspension is a temporary measure having a 12-month limit. It is usually used pending completion of an investigation or legal proceedings. The name of the suspended contractor will be published as ineligible on the System for Award Management (SAM), which is a website administered by the U. S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

B. 15 Communication during the Procurement Process:
In an effort to create a more competitive and unbiased procurement process, the County desires to establish a single point of contact through the solicitation process. Therefore, from the issue date of any solicitation until the due date of the solicitation, all requests for clarification or additional information regarding the solicitation, or contact with County personnel concerning this solicitation or the evaluation process must only be through the Purchasing Department staff. Inquires will be collected by the Purchasing Department staff who will then submit the inquiries to the Department Head responsible for the procurement. Responses by the Department Head to the inquiries will be submitted to the Purchasing Department staff who will then distribute the responses to all vendors responding to the solicitation. In this way it will be assured that all vendors

participating in the process will be receiving the same information. No contact regarding this solicitation with other County employees, agents of the County or elected officials is permitted unless expressly authorized by the Purchasing Director. A violation of this provision is cause for the County to reject the Bidder's proposal. If it is later discovered that a violation has occurred, the County may reject any proposal or terminate any contract awarded pursuant to this solicitation.

B. 16 **CERTIFICATE OF INSURANCE REQUIRED BY KANE COUNTY**

Contractor to furnish and deliver prior to commencement of work, a completed Certificate of Insurance satisfactory to the requirements of County of Kane containing:

B.16.1 The Contractor and all Subcontractors shall provide a Certificate of Insurance naming the Owner (Kane County) as certificate holder and as additional insured. The certificate shall contain a 30-day notification provision to the owner (Kane County) prior to cancellation or modification of the policy.

B.16.2 Commercial General Liability insurance including Products/Completed Operations, Owners and Contractor Protective Liability and Broad Form Contractual Liability. The exclusion pertaining to Explosion, Collapse and Underground Property Damage hazards eliminated. The limit of liability shall not be less than the following:

General Aggregate	$2,000,000
Products and Completed Operations	$2,000,000
Personal and Advertising Injury	$1,000,000
Each Occurrence	$1,000,000
Or - Combined Single Limit	$1,000,000

B16.2.1 Products and Completed Operation coverage is to remain in force for a period of two years after the completion of project.

B16.3 Business Automotive Liability Insurance including owned, hired and non-owned automobiles, and/or trailer and other equipment required to be licensed, with limits of not less than the following:

Each Person for Bodily Injury	$1,000,000
Each Occurrence for Bodily Injury	$1,000,000
Each Occurrence for Property Damage	$1,000,000
Or - Combined Single Limit	$1,000,000

B16.4 Statutory Worker's Compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including

Occupational Disease Act provisions, for employees at the site of the project, and in case work is sublet, the Contractor shall require each Subcontractor similarly to provide this insurance. In case employees are engaged in work under this contract and are not protected under the Workers Compensation and Occupational Disease Act, the Contractor shall provide, and shall cause Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

B16.5 Umbrella Liability:

Aggregate Limits	$5,000,000

B16.6 Professional Liability policy to cover all claims arising out of the Consultant's operations or premises, Sub-consultant's operation or premises, anyone directly employed by the Consultant or Sub-consultant, and the Consultant's obligation of indemnification under this Contract.

Limits:

Aggregate	$1,000,000

Vendor to furnish a copy of the Endorsement showing Kane County, as an additional named insured on the General Liability, Auto, and Umbrella/Excess policies.

The Contractor shall cease operations on the project if the insurance is cancelled or reduced below the required amount of coverage.

C. CONTRACTOR DISCLOSURE

C.01 Prior to award, every contractor or vendor who is seeking or who has obtained contracts or change orders to contracts or two (2) or more individual contracts with Kane County resulting in an amount greater than Fifteen Thousand Dollars ($15,000) shall disclose to the Kane County Purchasing Department, in writing all cumulative campaign contributions, (which includes multiple candidates) made within the previous twelve (12) months of awarding of the contract made by that contractor, union, or vendor to any current officer or countywide elected officer whose office the contract to be awarded will benefit.

Disclosure shall be updated annually during the term of a multi-year contract and prior to any change order or renewal requiring Board level approval. For purposes of this disclosure requirement, "contractor or vendor" shall include owners, officers, managers, insurance brokers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors corporations, partnerships, associations, business trusts, estates, trustees, and/or beneficiaries under the control of the contracting person, and political action committees to which the contracting person has made contributions.

C.02 All contractors and vendors who have obtained or are seeking contracts with Kane County must disclose the following information which shall be certified and attached to the application or document. Penalties for knowingly violating disclosure requirements will potentially result in immediate cancellation of the contract, and possible disbarment from future County contracts:

C.02.1 Name, address and percentage of ownership interest of each individual or entity having a legal or a beneficial interest of more than five percent (5%) in the applicant. Any entity required by law to file a statement providing substantially the information required by this paragraph with any other government agency may file a duplicate of such statement;

C.02.2 Names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with County employees or officials in relation to the contract or bid. This information disclosure must be updated when any changes to the information occurs.

C.02.3 Whenever any interest required to be disclosed in paragraph (a) above is held by an agent or agents, or a nominee or nominees, the principals for whom such agents or nominees hold such interest shall also be disclosed. The application of a spouse or any other party, if constructively controlled by another person, or legal entity as set forth above, shall state the name and address and percentage of beneficial interest of such person or entity possessing such constructive control and the relationship under which such control is being or may be exercised.

Whenever a stock or beneficial interest is held by a corporation or other legal entity, such shareholder or beneficiary shall also make disclosure as required by paragraph C.02.1 above.

C.02.4 A statement under oath that the applicant has withheld no disclosures as to economic neither interests in the undertaking nor reserved any information, data or plan as to the intended use or purpose for which it seeks County Board or other county agency action.

C.03 All disclosures and information shall be current as of the date upon which the application is presented and shall be maintained current until such time as Kane County shall take action on the application. Furthermore, this information shall be maintained in a database by the Purchasing Department, and made available for public viewing.

C.04 Notwithstanding any of the above provisions, the County Purchasing Department with respect to contracts awarded may require any such additional information

from any applicant which is reasonably intended to achieve full disclosure relevant to the application for action by the County Board or any other County agency.

C.05 Any failure to comply with the provisions of this section shall render any ordinance, ordinance amendment, County Board approval or other County action in behalf of the applicant failing to comply voidable at the option of the County Board or other County agency involved upon the recommendation of the County Board Chairman or the majority of the County Board.

D. LAW GOVERNING:

D.01 This contract shall be governed by and construed according to the laws of the State of Illinois.

E. Illinois Non-Appropriation Clause:

A forfeit clause is provided pursuant to the Illinois Non-Appropriation Clause of funds for government entities that if funds or budgets are not approved, service may be cancelled. No early cancellation penalties will be assessed, but the customer must be given 30-day notice of intent to cancel.

F. Termination for Cause:

This Contract may be terminated by the County at any time upon thirty (30) days written notice, or by either party in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. This Contract is also subject to termination by either party if either party is restrained by state or federal law of a court of competent jurisdiction from performing the provisions of this Agreement. Upon such termination, the liabilities of the parties to this Contract shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination. Mailing of such notice, as and when above provided, shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

If this Contract is terminated due to the County's substantial failure to perform, the Contractor shall be paid for labor and expenses incurred to date, subject to setoff for any damages, losses or claims against the County resulting from or relating to Contractor’s performance or failure to perform under this agreement.

In the event of termination by the County upon notice and without cause, upon completion of any phase of the Basic Services, fees due the Contractor for services rendered through such phase shall constitute total payment for services. In the event of such termination by the County during any phase of the Basic Services, the Contractor will be paid for services rendered during the phase on the basis of the proportion of work completed on the phase as of the date of termination to the total work required for that phase.

In the event of any such termination, the Contractor also will be reimbursed for the charges of independent professional associates and contractors employed by the Contractor to render Basic Services, and paid for all unpaid Additional Services and Reimbursable Expenses not in dispute.

Reimbursable expenses mean the actual expenses incurred by the Contractor or the Contractor's independent professional associates or contractors, directly or indirectly in connection with the Project.

G. Litigation

Vendors are required to disclose if they have been a party to any lawsuits or arbitration proceedings involving their services within the last five years. Provide status or outcome of any such proceedings disclosed.

H. Holidays

Kane County is closed for business on the following holidays: New Year's Day; Martin Luther King, Jr. Day; Lincoln's Birthday, Washington's Birthday, Spring Holiday, Memorial Day, Juneteenth, Independence Day; Labor Day, Columbus Day; Veteran's Day, Thanksgiving Day, Day following Thanksgiving Day, Christmas Day.

I. RESPONSIBLE BIDDER REQUIREMENTS (*Not Applicable to RFP 25-037-DH*)

On August 8, 2023, the Kane County Board approved a Responsible Bidder Ordinance 23-340, which requires additional information and documentation from responders bidding on public works construction projects.

Included in this bid package is a Responsible Bidder Requirements Form. This document must be filled out and returned with the (bid/proposal). Failure to comply with all submission requirements set forth in Kane County Ordinance No. 23-340 is grounds for the County of Kane to determine that a submission is incomplete, which may result in a determination that Contractor is not a responsible bidder. In accordance with Kane County Ordinance No. 23-340, a Contractor that is actively classified as "pre-qualified" or "qualified" by the Purchasing Department is exempt from the comprehensive submission requirements and is not required to submit a Responsible Bidder Requirements Form.

STATEMENT OF WORK
For
ADULT DRUG COURT TEAM MEMBER & SUBSTANCE ABUSE INTERVENTION PROVIDER

I. INTRODUCTION

Kane County Court Services is pleased to release a request for proposal (RFP) for agencies experienced in the delivery of substance abuse interventions and supportive services to adult offenders, specifically offenders who are high risk for recidivism, have a history of substance abuse or dependence, and are in need of supportive services including: clinical bio-psychosocial Alcohol and Drug Assessments, ASAM Level I or Level II Outpatient Adult Substance Abuse services, individual mentoring, and Peer Recovery Coaching. Additionally, the agency will work collaboratively with the Drug Rehabilitation Court Team, providing therapeutic input from the perspective of a substance abuse provider at weekly Drug Rehabilitation Court meetings and providing services to clients referred based on identified needs.

Kane County Court Services will give priority consideration to those agencies that provide therapeutic, evidence-based assessments, interventions, and programming that have been proven to be effective with a high-risk, high-need adult offender population.

The County reserves the right to negotiate one contract with one applicant or to negotiate multiple contracts with one or more applicants in order to best meet the needs outlined in this Request for Proposal and to provide services to all the geographic regions of Kane County.

HISTORY

The Kane County Drug Rehabilitation Court (DRC) was implemented in August 2000. The Illinois General Assembly has recognized that there is a critical need for criminal justice programs that reduce drug use and drug addiction, and crimes committed as a result of drug use and drug addiction. It is the mission of the DRC, established here under the provisions of 730 ILCS 166/1 *et. seq.,* to accomplish these goals through a highly structured judicial intervention process for substance abuse treatment of eligible defendants that brings together substance abuse professionals, probation officers, mental health professionals, and intensive judicial monitoring in accordance with the Illinois Supreme Court Problem Solving Courts Standards. The DRC requires all defendants to plead guilty to charges, admit that they have a substance use problem, and participate with treatment services. This is a voluntary program, with the defendant making a commitment to accept treatment and abide by the rules of the Drug Court. The target population for Drug Court is felony adult offenders. Individuals are referred to the program by their defense attorneys, local police departments, or probation officers.

II. INTENT OF SPECIFICATION

The intent and purpose of the specifications and requirements outlined below are to procure the best offers for the delivery of comprehensive substance abuse interventions and supportive services and programs to adult offenders, specifically offenders who are high risk for recidivism, have a history of substance abuse or dependence, and are in need of supportive services. The specified requirements are only for the purpose of establishing pertinent information to assist Kane County Court Services in its evaluation and selection process of the best offer and most qualified Vendor(s) that best meet the County's objectives, contract requirements, and to efficiently deliver and perform the required services.

Vendors are encouraged to respond to this request for proposal and address the following (Sections I–VI) in their entirety. Vendors are to include their company profile, statement of qualifications, proposed scope of work, service program, approach and offers, proposed cost, detailed fee structures, project management and support team, equipment, and other pertinent information, as specified within this proposal document. The criteria used for the consideration and selection of a successful Vendor, equipment, and other pertinent requirements shall be the sole judgment of the County and the Kane County Court Services Department.

III. OBJECTIVES & REQUIREMENTS

1. PROVIDER RESPONSIBILITIES

A. Geographic area.
The Provider(s) shall provide services described herein within Kane County and denote which area of the county services will occur (North, South, Central).

B. Capacity, Experience, and Qualifications; including staff years of experience, credentials, and licensure.

C. Services to be delivered; including screening and assessment tools utilized, comprehensive treatment options, level of care provided, and use of evidence-based practices.

i) Referral process
ii) Assessment
iii) Treatment Plan, including trauma services
iv) Treatment
v) Discharge summary and planning

D. Quality Assurance; including methods used to ensure quality of services offered.

E. Records Maintenance and Reporting; including how information will be disseminated to the drug court team.

F. Proposed Budget including services available and rate of services.

G. Outcome Objectives; including definition of key program characteristics, outcomes, process of data collection, method of review, and method of dissemination.

2. SERVICES REQUIRED

Applicants are encouraged to respond and address the following:

1. Provide on-site assessments as needed at the Kane County Jail for detained adults or phone and Zoom screenings as appropriate.

2. Describe discharge planning and the timeline for the implementation of discharge services, and the ability to communicate these plans to the DRC Coordinator and probation officer(s).

3. Treatment providers will indicate the evidence-based services and practices that will be implemented with the DRC participants and the provider's experience with this approach, including what curriculum is being used.

4. Treatment provider(s) are expected to have their DRC team representative participate in at least one (1) DRC approved specialty court training annually and provide funding for that representative, along with documentation of participation.

5. Demonstrate the ability and willingness to have a staff member present at weekly DRC staffings and quarterly policy meetings.

6. Describe services available for dual-diagnosis clients (MISA), including evidence-based practices and the curriculum that will be used, and staff qualifications to provide those services.

7. Describe any drug testing requirement, including observed testing policies, the type of drug tests used (i.e. instant, saliva, etc.), substances screened for, and how the information will be communicated to the DRC team.

8. Provide Level I and Level II substance abuse services in an outpatient setting per ASAM criteria.

9. Provide a tentative schedule of available services to include days and times of treatment sessions.

10. Describe how the treatment provided is culturally competent for the DRC population, including an explanation of LGBTQ policies and procedures.

11. Describe trauma-informed practices and any curriculum used with clients (i.e. DBT, MRT, CBT etc.)

12. Describe trauma therapy services and any curriculum used with clients including, but not limited to, Eye Movement Desensitization and Reprocessing (EMDR), Seeking Safety, Neurofeedback Therapy, etc. Please include certifications and CEU's of clinicians certified in trauma therapy who will be servicing DRC clients.

13. Describe policy and procedures detailing the handling of participants who are unsuccessfully discharged from treatment and how this will be communicated to DRC staff.

14. Describe the development of a treatment plan using a strength-based approach that is individually tailored to the particular needs of the adult, utilizing available assessments.

15. Describe an understanding of the Administrative Office of the Illinois Courts Problem Solving Standards as well as the All Rise Adult Treatment Court Best Practice Standards. This should include an explanation of how the provider will incorporate appropriate treatment demonstrated to benefit drug court participants and the scope of their needs within the criminal justice system, specifically within a specialty court program. If there is no current knowledge of the standards, the provider must be willing to attend education programs regarding the standards.

16. Treatment provider will present strategies to provide services to DRC participants in all areas of the county, including service linkages and referrals.

17. Treatment provider will present strategies on how to provide additional services for participants, including parenting classes and employment assistance, including service linkages and referrals if needed.

18. Ability to provide written documentation on all clients' progress on a weekly basis to the DRC treatment officer and coordinator.

IV. RFP OFFER & SUBMITTAL FORMAT

The instructions for preparing the proposal are provided below. A complete proposal response package must be submitted electronically and uploaded through Bidnet Direct at - https://www.bidnetdirect.com/illinois/kanecounty

The proposal shall be tabulated in separate sections responding to the proposal requirements (Sections I–VII) in order for a particular section to be used in the contract. All proposals should contain the following tabs in the format described below or as best determined by providers:

- Cover letter
- Table of contents
- Proposal Response Form (signed)
- Scope of Services, Statement of Work
- Qualifications Statement

- Technical Offer, Plan, and Approach
- References
- Cost Proposal
- Concluding remarks

Cover Letter
This section should contain company information. The name of the agency, the address of the proposing office(s), and the contact individuals authorized to answer technical questions, together with their telephone numbers, email addresses, and mailing addresses. The cover letter must also be signed by a person or persons authorized to legally bind the professional or agency to a contract with the County.

Table of Contents
The contents shall include an index of the Proposal contents and attachments.

Qualifications, Offers, Approach, and Statement of Work
As referenced in Sections III., #1 and #2. This section shall address verifiable experience and qualifications in the development and provision of required services, availability and options, and familiarity with servicing governmental agencies and municipalities similar to the County, as specified.

References
Indicate the firm's background in providing these similar services and projects, preferably municipalities or governmental agencies. Provide a list of client references. Include the client's name, contact persons, email, and phone numbers.

Pricing
All proposals shall be fixed fee and include complete itemized details of costs and charges to the County. The vendor shall attach the best pricing models or options proposed which are most beneficial and cost-effective to the County.

Concluding Remarks
This section shall contain any final remarks or elaboration that the Vendor believes is important to gain a clear understanding of the proposed services and/or the Offeror's capabilities, imperative to the County.

V. CRITERIA FOR PROPOSAL EVALUATION AND SELECTION OF QUALIFIED PROFESSIONALS

The primary factor in determining the successful proposer will be the proposer's ability to provide the services described and to achieve the deliverables required in this Request for Proposals, including but not limited to qualifications and capacity, technical offer, availability and options, clarity of submittal, and responsiveness to the RFP. Cost will also be considered, particularly in the event of significant cost differences between proposers with similar qualifications, and any other criteria deemed relevant to the selection at the County's sole discretion.

All proposals submitted in response to this RFP will be evaluated based on criteria weighted in the following manner:

Suitability and Quality of the proposal in meeting goals, specifications, and required key services. Technical Offer, Deliverables, and contract compliance.	40%
Qualifications, Agency capacity, Understanding of the Scope of Key Services, Approach, and Offer, Agency Introductory and Background, Experience, Key personnel, and Staff.	30%
Proposed costs and fee schedule.	20%
References	10%

1. **Suitability, proposal quality, technical offer, deliverables and compliance (40%)** – This refers to the level of the overall fit and offer that best meet proposal objectives and goals, in providing the specified key services, deliverables, and options. Other factors to be taken into consideration include, but are not limited to, the quality of a proposal, approach, and methodology, support and technical expertise, and a unique solution that addresses the needs of the RFP and adherence to Evidence-based principal.

2. **Qualifications, capacity, and understanding of the scope of services (30%)** – This refers to the level of expertise, experience in furnishing and providing similar services to a government entity. Key support staff and overall project management. Factors to be taken into consideration include, but are not limited to: treatment and support programs, required services, and recommendations. Provision of similar and successful treatment/education component, evidence-based practices and strategies, and quality assurance measures.

3. **Cost (20%)** – This refers to the Provider's proposed cost, fee schedule, and resources available to successfully deliver, provide, and effectively perform the specified services.

4 **References (10%)** – This refers to references from the firm's previous clients and experience for which similar services or programs have been provided, with greater weight placed on references from county governments.

VI. ANTICIPATED TIME SCHEDULE & SUMMARY OF KEY DATES

The following timeline for submission of proposals is to be considered binding. At the conclusion of the evaluation process, all Respondents will be informed of the evaluation team's findings. Key RFP dates are as follows:

Activity	**Date**
Issue Request for Proposal (RFP)	Thursday, August 14, 2025
Submission Deadline for Written Questions	Thursday, August 28, 2025, at 2 p.m. CST
Response to written questions and the last publication of Addenda	Tuesday, September 2, 2025 (due to labor day holiday)

Activity	Date
Submission Deadline – Proposals Due Date	Thursday, September 11, 2025, at 2 p.m. CST
Initial evaluation and meeting of stakeholders	TBA
Interview of selected/shortlisted vendors/Final Selection (if needed)	TBA
Approval by the Parent Committee	TBA
Approval by the Executive Committee	TBA
Approval by the Kane County Board	TBA
Contract Award Process/Implementation	TBA

VII. SPECIAL CONDITIONS

1. CONTRACT

The initial length of this contract shall be for one (1) year. Kane County reserves the right to renew this contract for four (4) additional 1-year periods if mutually agreed upon by both parties. For any year beyond the initial year, this contract is contingent on the appropriation of sufficient funds by the Kane County Board. Kane County reserves the right to renegotiate the scope of work to meet its budgetary demands, amend the contract requirements, or add additional services, review annual performance and operation, and other pertinent areas required for a successful program and services to the county.

2. SERVICE AGREEMENT

The successful Vendor/Agency is expected to sign a service agreement based on the County's terms and conditions and shall be construed and governed by the laws of the State of Illinois. The Contractors shall submit their own contract or agreement version along with their proposal response, and exceptions to the proposal terms and conditions to the County for consideration and review by the Kane County State's Attorney's Office.

3. DEFINITIONS

For purposes of this offer, the terms Offeror, Qualifications, Proposals, Bidder, Contractors, Provider, Firm, Vendors, Proposer, Professional, Facility, and Agency are used interchangeably.

4. LITIGATION

Vendors are required to disclose if they have been a party to any lawsuits or arbitration proceedings involving their services within the last five years. Provide a written statement disclosing any pending litigation or a press release, please refer to section G of the proposal's terms and conditions for additional requirements.

5. SELECTION AND AWARD

The evaluation process will be based upon a combination of factors specified above. When the proposal review team has finished rating and ranking proposals (including holding interviews, if desired), the team will recommend a proposal to Kane County, IL Board for consideration of award. Kane County will then enter into a negotiated Agreement with the selected Proposer which shall include all material terms and conditions agreed upon by Kane County and the Proposer.

6. RESPONSE INSTRUCTIONS

A. DISCLAIMER:

To the extent that you have obtained these RFP documents from a source other than ***BidNet Direct***, please be advised that the proposal documents may not include all updates, including, but not limited to; addendums, clarifications, and due date extensions. for all updates to the RFP documents, please visit ***HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY***

B. Response Instructions

An original RFP response (with all the required submittal documents, appendix, and attachment) shall be submitted electronically to https://www.bidnetdirect.com/illinois/kanecounty before the submittal date and time. Submit one (1) redacted copy marked as "**Redacted Copy**" electronically (if applicable) to comply with the Illinois Freedom of Information Act. Please upload your complete proposal response through Bidnet Direct. Your proposal response must be uploaded electronically prior to the deadline on **Thursday, September 11, 2025, at 2:00 p.m., CST**. There is no public opening for this proposal.

C. PROPOSERS' QUESTIONS

ALL QUESTIONS PERTAINING TO THIS REQUEST FOR PROPOSAL SHALL BE DIRECTED TO THE PURCHASING OFFICE IN WRITING AS LISTED ON THE COVER SHEET NO LATER THAN *2:00 P.M. CST., AUGUST 28, 2025*. FOR THE QUICKEST RESPONSE, PLEASE SEND ALL QUESTIONS VIA E-MAIL TO: PURCHASING@KANECOUNTYIL.GOV

RFP RESPONSES SHALL BE SUBMITTED ELECTRONICALLY THROUGH BIDNET DIRECT AT HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY

LATE PROPOSALS WILL BE REJECTED

PROPOSAL RESPONSE FORM

For

ADULT DRUG COURT SUBSTANCE ABUSE INTERVENTION PROVIDER

RFP Due Date & Time: 2:00 p.m. CST, Thursday, September 11, 2025

Proposals must be submitted electronically to https://www.bidnetdirect.com/illinois/kanecounty

The proposer shall return the RFP with all documents, as well as literature, samples, etc., as required within the specifications.

The undersigned proposer, having examined the specifications and any other related documents, hereby agrees to provide services per specification and to perform other work stipulated in, required by, and in accordance with the proposal documents attached for and in consideration of the proposed prices.

RECEIPT OF ADDENDA: The undersigned hereby acknowledges receipt of the following addendum(s): _____; _____; _____; _____; _____; _____.

The Vendor has examined the Contractor Disclosure section C of the Terms and Conditions and has included or provided a document listing all cumulative campaign contributions made within the past twelve months to any current or county-wide elected officer, and ownership interest in entity greater than five percent. The Vendor is aware of and has examined the Responsible Bidder Requirement section I, which requires additional information and documentation from the responder bidding on public works construction projects.

By signing this proposal, the proposer hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this RFP will be based upon the funding available to Kane County. The terms of the RFP and the response shall be incorporated by this reference as though fully set forth into the Contract, notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the RFP and the response, the terms of the RFP and the response shall govern. Every element or item of the RFP and the response shall be deemed a material and severable item or element of the contract. This is a one (1) year contract with a mutual option for four (4) one-year renewals. **THIS SECTION MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE RFP.**

Signature_____

Typed Signature_____

Company_____

Address_____

Phone #_____**Email**_____

Federal I.D./Social Security # _____**Date**_____

ACCEPTANCE

The Offer is hereby accepted for ***ADULT DRUG COURT – SUBSTANCE ABUSE INTERVENTION PROVIDER***

The Contractor is bound to provide the materials and services listed in the attached agreement and based upon the Request for Proposal, including all terms, conditions, specifications, and amendments, the Contractor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as **Contract Number 25-037-DH**. The Contractor has been cautioned not to commence any billable work or to provide any materials or services until this Contractor receives a purchase order and or notice to proceed.

_____ _____

Corinne Pierog MA, MBA Date
Chairman, County Board
Kane County, Illinois

VENDOR CERTIFICATION

This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

- ☐ Minority-owned Business (MBE)
- ☐ Woman-owned Business (WBE)
- ☐ Business Enterprise Program (BEP)
- ☐ Small Disadvantaged Business (SDB)
- ☐ Kane County Local Business
- ☐ Veteran-owned Business Enterprise (VBE)
- ☐ Service-Disabled Veteran-owned Business Enterprise (SDVBE)
- ☐ Veteran-owned Small Business (VOSB)
- ☐ Persons with Disabilities-owned Business Enterprises (PDBE)
- ☐ N/A – These categories do not apply to my business

Please note: It is required that you check at least one box.

ADDITIONAL INFORMATION

Please list additional pertinent information/comments:

REFERENCES

Adult Drug Court – Substance Abuse Intervention Provider
For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for whom you have provided comparable services:

Offeror's Name: _____

1. Organization: _____
   Address: _____
   City, State, Zip Code: _____
   Telephone Number: _____
   Contact Person: _____
   Date of Project: _____
   E-Mail Address: _____
2. Organization: _____
   Address: _____
   City, State, Zip Code: _____
   Telephone Number: _____
   Contact Person: _____
   Date of Project: _____
   E-Mail Address: _____
3. Organization: _____
   Address: _____
   City, State, Zip Code: _____
   Telephone Number: _____
   Contact Person: _____
   Date of Project: _____
   E-Mail Address: _____
4. Organization: _____
   Address: _____
   City, State, Zip Code: _____
   Telephone Number: _____
   Contact Person: _____
   Date of Project: _____
   E-Mail Address: _____

CONTRACTOR DISCLOSURE

As of (Today's Date), ABC Company, to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12-month period.

Below is a list of shareholders or owners, with at least 5% holdings in ABC Company:

Mr. John Smith 456 Second Street Geneva, IL 60134	50%
Ms. Sue Jones 456 Second Street Geneva, IL 60134	50%

_____ _____
Officer Date

_____
Title

Subscribed and Sworn this _____ day of _____, 2025.

_____
Notary Public

SAMPLE

FAMILIAL RELATIONSHIP DISCLOSURE

As of (Today's Date), ABC Company, to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any County Elected Official or County Department Director within the last 12-month period. "Familial Relationship" is defined in Public Act 101-0544.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, if the vendor, for contracts greater than $30,000, fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

_____ _____
Officer Date

_____
Title

Subscribed and Sworn this _____ day of _____, 2025.

_____
Notary Public

SAMPLE

NO-BID/RFP/RFP RESPONSE

RFP 25-037-DH

Adult Drug Court – Substance Abuse Intervention Provider

In the event that your organization chooses not to submit a response to this solicitation, the Kane County Purchasing Department is interested in the reasons why vendors/consultants have chosen not to submit a bid or proposal response in order to better serve the taxpayers of Kane County. Please indicate your reason(s) by checking all applicable items below and return this form to the address shown below.

- ☐ Could not meet the specifications.
- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Insurance requirements are too restrictive.
- ☐ Bond requirements are too restrictive.
- ☐ Scope of services not clearly understood or applicable (too vague, too rigid, etc.).
- ☐ The project is not suited to our organization.
- ☐ Quantities are too small.
- ☐ Insufficient time allowed for preparation of bid/proposal response.
- ☐ Other (please specify):

_____

_____

_____

_____

_____

Vendor Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Please send your response to: PURCHASING@KANECOUTYIL.GOV

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/3/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
XYZ Insurance Company	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : AM Best A Rated Carrier	
INSURED	INSURER B : AM Best A Rated Carrier	
ABC Company	INSURER C : AM Best A Rated Carrier	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 1738544639 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y	Y	ABC123	12/1/2014	12/1/2015	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$1,000,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY PRO-JECT LOC							$
A	AUTOMOBILE LIABILITY	Y	Y	ABC123	12/1/2014	12/1/2015	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR			ABC123	12/1/2014	12/1/2015	EACH OCCURRENCE	$5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$5,000,000
	DED RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A	Y	ABC123	12/1/2014	12/1/2015	X WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Job No./Event/Project
PLEASE INCLUDE COPY OF ENDORSEMENTS

County of Kane is included as additional insured on a primary/non-contributory basis for Commercial General Liability as required by written contract (Per CG 2010 & CG2037 or equivalent).
Waiver of Subrogation on General Liability, Auto, & W.C in favor of the additional insureds as required by written contract.

CERTIFICATE HOLDER

County of Kane
719 Batavia Ave., Bldg A
Geneva IL 60134

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Your Authorized Signature

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IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A Statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) or Organization(s):	Location(s) of Covered Operations
SAMPLE	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II - Who is an Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

SAMPLE

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement
Insured

Effective Policy No.

Endorsement No.
Premium

Insurance Company

Countersigned by_____

WC 00 03 13
(Ed. 4-84)

© 1983 National Council on Compensation Insurance.

CG 20 01 04 13

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

Primary & Non-Contributory coverage is required in all of our Templates.

COUNTY of KANE
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

Tim Keovongsak, CPPB
Director of Purchasing

719 S. Batavia Ave., Bldg. A 2nd Floor
Geneva, Illinois 60134
Telephone: (630) 208-3803
Fax: (630) 208-5107

August 26, 2025

ADDENDUM 1

Request for Proposal: # 25-037-DH
Title: ADULT DRUG COURT - SUBSTANCE ABUSE INTERVENTION PROVIDER

The attention of all plan holders is called to the following changes, clarifications and/or additions/deletions to the original RFP solicitation and shall be part of the Contract Documents:

Clarifications

Q. Pricing- Given the pricing is firm for the term of the contract, if Kane County and the provider agree to a contract extension, would the pricing be renegotiated as well?

A. As indicated in the RFP under special conditions, the initial length of this contract shall be for one (1) year. Kane County reserves the right to renew this contract for four (4) additional 1-year periods if mutually agreed upon by both parties.

Q. Reimbursement- Would the contract reimburse qualified professional agencies as a payor of last resort or for all referrals received?

A. The RFP does not have any language regarding a payor of last resort. Agencies that provide treatment services should provide a proposed budget based on the services they offer. It is expected that any agency required to submit billing through an insurance provider will do so prior to invoicing The County

Q. Contract- Is this a new service which will be provided to individuals? If our agency is a preferred provider with Kane County, is an RFP submission required for future referrals?

A. This RFP is strictly for an Adult Drug Court Team Member and Substance Abuse Intervention Provider. The substance abuse intervention provider for the purposes of this RFP is only for those clients who are admitted to the Kane County Drug Rehabilitation Court (DRC)

Please acknowledge receipt of Addendum 1 and submit your response accordingly. We appreciate your interest in the Kane County procurement process. Thank you.

Sincerely,

Danielle Hoffman

Danielle Hoffman
Buyer

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134

Telephone: (630) 232-5929
Fax: (630) 208-5107

October 1, 2025

PROCUREMENT SYNOPSIS

Requesting Department:	Kane County Court Services
Procurement Name:	RFP #25-037-DH – Adult Drug Court - Substance Abuse Intervention Provider
Recommended Vendor(s):	Gateway Foundation, Inc & Lutheran Social Services of Illinois

NOTIFICATION AND RESPONSE

Public Notices: ● County of Kane's Web site ● The Daily Herald

Advertising Date:	August 14, 2025	Notices sent/Plan holder: 25/38
Bid Due Date:	September 11, 2025	Proposals Received: 3

PURPOSE

This contract is for the delivery of substance abuse intervention and supportive services to adult offenders, specifically offenders who are assessed to be at high risk to recidivate, have a history of substance abuse or dependence, and in need of supportive services in the Adult Drug Court program.

Three (3) proposal responses were received. The Court Services Department and the evaluation team evaluated all proposals per specifications and contract requirements, scoring them based on the criteria important to the required services, and it was determined that Gateway Foundation, Inc and Lutheran Social Services of Illinois were the most qualified and responsive to the RFP.

Selection Criteria: ●Suitability, Proposal Quality, Technical Offer, Deliverables and Contract Compliance (40%) ●Qualifications, Capacity, and Understanding of the Scope of Services (30%) ●Cost Proposal and Fee Schedule (20%) ●References (10%)

SCORING SUMMARY

VENDORS	RANK	TOTAL WEIGHTED SCORES
GATEWAY FOUNDATION, INC. – CHICAGO, IL	1	95.00%
LUTHERAN SOCIAL SERVICES OF ILLINOIS (LSSI) – DES PLAINES, IL	2	75.00%
CARE CLINICS, INC. – AURORA, IL	3	59.50%

As stated in the RFP document, the term of this agreement is (1) year, with (4) one-year optional renewal periods if mutually agreed upon.

Based on the providers' proposal quality, qualifications, offer per scope of services, experience, compliance, and cost, Court Services and the evaluation team recommend awarding this professional service contract to Gateway Foundation, Inc. of Chicago, IL and Lutheran Social Services of Illinois of Des Plaines, IL pending approval by the Committee and the full Kane County Board.

Submitted By:

Danielle Hoffman

Buyer – Purchasing Department

cc: Court Services
Bid file

Lutheran Social Services of Illinois
1001 E. Touhy Avenue, Suite 50
Des Plaines, Illinois 60018
LSSI.org
PHONE 847.635.4600
FAX 847.635.6764

Date: September 10, 2025

RFP No. & Title: #25-037-DH – Adult Drug Court - Substance Abuse Intervention Provider

To Whom It May Concern:

Enclosed are Lutheran Social Services of Illinois' submission materials for the Adult Drug Court - Substance Abuse Intervention Provider RFP. The address of the proposing office, along with contact individual authorized to answer technical questions, is listed below.

- Signed and Completed Proposal Response Form
- Proposal
- Key Staff Resumes
- Agency Licensure
- List of References
- Certificate of Insurance
- Contractor Disclosure
- Familial Disclosure

Please let me know if you have any questions.

Sincerely,

Courtney George

Courtney George

Associate Executive Director, Recovery & Reintegration
Lutheran Social Services of Illinois
Addiction Treatment Center – Elgin
675 Varsity Dr.
Elgin, IL 60120
Phone: (773) 282-7800
courtney.george@lssi.org

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PROPOSAL RESPONSE FORM
For
ADULT DRUG COURT SUBSTANCE ABUSE INTERVENTION PROVIDER

RFP Due Date & Time: 2:00 p.m. CST, Thursday, September 11, 2025

Proposals must be submitted electronically to https://www.bidnetdirect.com/illinois/kanecounty

The proposer shall return the RFP with all documents, as well as literature, samples, etc., as required within the specifications.

The undersigned proposer, having examined the specifications and any other related documents, hereby agrees to provide services per specification and to perform other work stipulated in, required by, and in accordance with the proposal documents attached for and in consideration of the proposed prices.

RECEIPT OF ADDENDA: The undersigned hereby acknowledges receipt of the following addendum(s): 1_____; _____; _____; _____; _____; _____.

The Vendor has examined the Contractor Disclosure section C of the Terms and Conditions and has included or provided a document listing all cumulative campaign contributions made within the past twelve months to any current or county-wide elected officer, and ownership interest in entity greater than five percent. The Vendor is aware of and has examined the Responsible Bidder Requirement section I, which requires additional information and documentation from the responder bidding on public works construction projects.

By signing this proposal, the proposer hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this RFP will be based upon the funding available to Kane County. The terms of the RFP and the response shall be incorporated by this reference as though fully set forth into the Contract, notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the RFP and the response, the terms of the RFP and the response shall govern. Every element or item of the RFP and the response shall be deemed a material and severable item or element of the contract. This is a one (1) year contract with a mutual option for four (4) one-year renewals. **THIS SECTION MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE RFP.**

Signature _____

Typed Signature Mark Stutrud

Company Lutheran Social Services of Illinois

Address 1001 E Touhy Ave, Ste 50, Des Plaines, IL 60018

Phone # 847-635-4600 **Email** 847-297-3314

Federal I.D./Social Security # 36-2584799 **Date** 9/10/25

ACCEPTANCE

The Offer is hereby accepted for ***ADULT DRUG COURT – SUBSTANCE ABUSE INTERVENTION PROVIDER***

The Contractor is bound to provide the materials and services listed in the attached agreement and based upon the Request for Proposal, including all terms, conditions, specifications, and amendments, the Contractor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as **Contract Number 25-037-DH**. The Contractor has been cautioned not to commence any billable work or to provide any materials or services until this Contractor receives a purchase order and or notice to proceed.

_____ _____

Corinne Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Date

VENDOR CERTIFICATION

This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

- ☐ Minority-owned Business (MBE)
- ☐ Woman-owned Business (WBE)
- ☐ Business Enterprise Program (BEP)
- ☐ Small Disadvantaged Business (SDB)
- ☐ Kane County Local Business
- ☐ Veteran-owned Business Enterprise (VBE)
- ☐ Service-Disabled Veteran-owned Business Enterprise (SDVBE)
- ☐ Veteran-owned Small Business (VOSB)
- ☐ Persons with Disabilities-owned Business Enterprises (PDBE)
- ☐ N/A – These categories do not apply to my business

Please note: It is required that you check at least one box.

Scope of Services, Statement of Work

Lutheran Social Services of Illinois (LSSI) respectfully submits this proposal for Adult Drug Court Team Member & Substance Abuse Intervention Provider to the Kane County Court Services, in service to court-involved residents of Kane County. LSSI is an experienced provider of outpatient, intensive outpatient, recovery home, and residential rehabilitation treatment services in Elgin, Illinois and is licensed by the State of Illinois, Department of Substance Use Prevention & Recovery for the provision of these services.

Geographic Area to be Served

LSSI is seeking to serve Kane County through its Elgin-based Outpatient Substance Use Treatment Programs. LSSI's Elgin Center is located at 675 Varsity Drive in Elgin and serves clients throughout Kane County, along with the surrounding counties, including Cook, DuPage, Lake, and McHenry.

Type of Program Proposed

LSSI is proposing to offer substance use interventions and supportive services to Kane County's Drug Rehabilitation Court clients through its Elgin-based Outpatient Substance Use Treatment program. The Elgin Center offers both residential and outpatient substance use services. These programs are well-established, supervised by trauma-informed staff, and include a psychiatrist who is an addiction specialist, so all prescribing is done with the substance use in mind. All staff receive training on trauma-informed care.

Drug Court clients will be assessed for the appropriate level of care using the American Society of Addiction Medicine (ASAM) Criteria, from which a strengths-based, individualized treatment plan will be created. In addition to the identified treatment services, the treatment plan will incorporate any service recommendations provided by the Kane County Diagnostic Center or a TCU screen.

The treatment plan will be dual-diagnosis (MISA) informed and use a strength-based approach that is individualized to each client. It will include plans for related services such as counseling, psychiatry, Peer Recovery Support and/or case management that helps the client to address any co-occurring mental health or support needs. This includes the use of evidence-based practices and curriculum. Services include clinical bio-psychosocial Alcohol and Drug Assessments, ASAM Level I and Level II Outpatient Adult Substance Abuse services, individual mentoring, and Peer Recovery Support. Programming is evidence-based and trauma-informed.

If the client is found to be needing psychiatry, the on-staff psychiatrist will perform a psychiatric evaluation and will determine the frequency of follow-up care, which will be included in the treatment plan. Case managers will provide linkage to other LSSI programs or to community-based services to minimize any barriers to treatment and help the client remain stable in the community post-discharge.

Services to be Delivered

The Elgin Center Outpatient Substance Use Treatment Program will offer the Kane County Drug Rehabilitation Court clients the following services as a part of this RFP:

- Intake and Assessment of Court-Referred Clients – including use of clinical bio-psychosocial assessment to determine level of care; Alcohol and Drug assessments and evaluations; and other evidence-based assessments
- ASAM Level 1 & Level 2 Outpatient Substance Use Services – including treatment planning/ service planning and both individual and group outpatient services; services are trauma-informed and evidence-based
- Case Management – assisting with the recommendation and coordination of treatment services; communication with referral parties and DRC staff
- Drug Testing – Urine screening
- Psychiatric Services
- Individual Mentoring & Peer Recovery Coaching
- Discharge Summary and Planning

Services can be provided in-person or via telehealth, as appropriate. Interventions include evidence-based, trauma-informed practices such as CBT & DBT based models; Matrix Model therapy; and motivational interviewing. LSSI believes these services are integral to achieving the client's goal of recovery and sees these services as the foundation of improving client health, wellness, and quality of life to support their long-term recovery.

Scope of Services

LSSI uses The American Society for Addiction Medicine (ASAM) Criteria to evaluate the needs of clients upon admission and matches their level of need to the appropriate treatment level. ASAM considers the client's history across six dimensions, including 1) Intoxication/withdrawal potential 2) Biomedical conditions/complications 3) Emotional/behavioral/cognitive conditions and complications 4) Readiness to Change 5) Relapse/Continued Use/Continued problem potential, and 6) Recovery environment. If any of the client's identified needs fall outside of the program's capability, LSSI's practice is to connect the client to resources, agencies, and/or services that will address those needs while remaining in treatment with LSSI. LSSI maintains linkage agreements with local resources to provide these services and renews them annually.

ASAM Level I & II Services Offered

If awarded this RFP, LSSI will offer Level I and Level II Outpatient Adult Substance Abuse services, individual mentoring, and Peer Recovery Coaching at its Elgin Addiction Treatment Center for court-referred clients. When Kane County Drug Rehabilitation Court clients are referred for assessment, LSSI will ensure a prompt response to referrals and make services available to individuals as soon as possible.

LSSI operates a SUPR Level I and Level II outpatient substance abuse treatment program at its Elgin facility. LSSI uses the American Society of Addiction Medicine (ASAM) Criteria to assess and place individuals in the appropriate level of care. Clients are encouraged to work with clinical staff to create an individualized treatment plan based on the ASAM criteria's assessment dimensions. The criteria views individuals in their entirety, rather than a single medical or psychological condition. This means it pays attention to the whole person, including all their life areas, as well as all risks, needs, strengths and goals. Each clinical staff member is trained and familiar with ASAM Criteria.

Clients receiving Outpatient services (SUPR Level I) receive counseling related to their use of drugs and alcohol for one to eight hours a week in individual and/or group settings. This treatment level typically includes 25 hours of treatment and can take up to 6 months to complete depending on the counselor's recommendations for treatment. In these settings, clients work with counseling staff to develop a personal treatment plan to support their decision to abstain from using alcohol or drugs while continuing to live and work in their usual environment.

Elgin's Intensive Outpatient services (SUPR Level II) provide clients with nine to nineteen hours of individual and/or group counseling per week. Generally, clients will receive services 3-hours/day for 3 days/week. This treatment typically lasts for 8-9 weeks and totals 75 hours of service provision. As with typical outpatient services, clients continue to live and work in their usual environment while receiving counseling.

During treatment, clients can receive a more in-depth mental health assessment and can be referred for a psychiatric evaluation, if significant mental health concerns are identified. Counselors will assess the mental health needs and will work with the client to incorporate those needs into Co-Occurring services. LSSI's Psychiatrist can perform a psychiatric evaluation and make treatment recommendations to address their mental health needs, including the appropriateness of pharmacological treatment. Clients can receive medication management services by LSSI's psychiatrist. However, once the client is discharged from LSSI's outpatient treatment program, they will be referred to a psychiatrist in the community for on-going treatment.

All treatment includes individual and group counseling, case management, treatment planning, trauma services, individual mentoring, and Peer Recovery Coaching. Through case management, the staff will address client needs that are outside the services provided by our programs. Many of our clients enter treatment having lost their employment and housing, alienated friends and family, have unaddressed healthcare needs, and have pending legal issues.

Our counseling staff coordinates case management services with our clinical team and local social service agencies in order to connect our clients with local resources. Depending on client needs, case management may include referrals to: entitlement or healthcare enrollment brokers, supportive housing services, mental health services, domestic violence prevention or shelter programs, parenting classes, transportation resources, Medication Assisted Recovery (MAR) Programs, or primary healthcare services offered by Federally Qualified Health Centers (FQHCs). LSSI also works with clients to secure employment and works with custodial parents to locate affordable childcare to lower barriers to treatment. Case management services always include referrals to the next level of substance use care, as appropriate.

Regarding employment supports, LSSI has a Memorandum of Understanding (MOU) with Impact Behavioral Health Partners (Impact BHP) to provide Supported Employment & Education (SEE) services. Impact BHP uses the Individual Placement & Support (IPS) model, an evidence-based model of supported employment. IPS is specifically designed to integrate employment into mental health treatment. LSSI has collaborated with Impact across many of its Behavioral Health programs and is a Designated Collaborating Organization with LSSI's Certified Community Behavioral Health Clinic.

Other Services Offered at Elgin Center

LSSI offers a step down of substance use services at the Elgin Center. In addition to its outpatient program, LSSI's Elgin Center also offers a Residential Rehabilitation program and a Recovery Home. This provides access to services with a trusted provider if it is determined appropriate by the Drug Rehabilitation Court Team. Below are descriptions of the levels of care available:

LSSI operates a SUPR Level III.5 Residential Rehabilitation program at the Elgin facility. This level of care is indicated when a person has a consistent pattern of alcohol or drug use and an inability to refrain from use while in an outpatient program, or if a client does not have a stable living environment supportive of substance abstinence. Clients typically stay 28 days and treatment includes individual, family, and group counseling, case management, psychiatry and recovery planning.

Upon discharge from LSSI's Residential Rehabilitation program, if the client steps down into LSSI's on-site Recovery Home or Outpatient Services, the client may continue to receive medication management services by LSSI's psychiatrist. However, once the client is discharged from LSSI's outpatient treatment program, they will be referred to a psychiatrist in the community for on-going treatment.

The Elgin Center also has a Recovery Home for individuals with an opioid addiction, which opened in the spring of 2020. It is a 22-bed unit with 11 beds for men and 11 beds for women. Stays typically last from 90 days to 1 year, and residents are expected to pay a nominal monthly rent. Residents of the recovery home have the opportunity to participate in daily activities such as community meals, peer-led support groups, and community gatherings.

One of the most significant benefits of the Recovery Home model is the peer-led component. In addition to LSSI staff, there is a full-time peer house manager who resides in the program. They assist with the reinforcement of a substance-free lifestyle, long-term recovery, give experiential advice, foster connections, and the sharing of resources among residents.

Residents of the Recovery Home are able to utilize this program as a home base throughout the day as they navigate their various obligations and treatment needs (i.e. employment/job search, Mental Health/Substance Use treatment, family obligations). In addition, residents attend groups at the on-site Outpatient program.

Qualifications Statement

Qualifications of Agency

Lutheran Social Services of Illinois (LSSI) is a comprehensive statewide 501(c)(3) non-profit social services corporation with a mission to bring healing, justice, and wholeness to people and communities in need. For over 150 years, LSSI has served people regardless of race, gender, age, ability to pay, and religious affiliation, with nearly 90% of our clients living at or below the poverty level. LSSI began in 1867 and was formally incorporated in 1965.

LSSI has a long history of working with government entities to provide social services to children, youth, and adults. Our programs are aligned as follows: *Behavioral Health Services* (mental health and substance use treatment); *Senior & Disabilities Services* (intellectual/developmental disabilities, senior housing, and home care services); and *Children's Community Services* (foster care, adoption, and childcare).

LSSI has provided substance use treatment for over 50 years, opening our first program at Navy Pier in 1968 to serve sailors working at the port. Since that time, the organization has deepened its commitment to addiction treatment for Illinois residents through outpatient, residential, and sober living programs located in Chicago, Elgin, and Sterling.

LSSI has a strong, 30-year history of serving the Elgin area through its Elgin Addiction Treatment Center which provides inpatient residential rehabilitation and outpatient substance use services. In 2020, LSSI opened the Healthy Start West (HSW) Recovery Home at its Elgin Center to help meet the need in the community.

Additionally, LSSI has extensive experience providing wrap-around supports and assisting clients to obtain stability in the community. Through its CST programs, LSSI has 20 years of experience serving clients with serious mental illness and co-occurring substance use disorders through case management and supportive services. LSSI also provides DUI Counseling and Education, Residential/Inpatient Rehabilitation Services, Recovery Home Services, and Sober Living Homes.

The organization maintains ongoing service agreements with the Illinois Department of Human Services, including the Division of Mental Health (DMH) and the Division of Substance Use Prevention & Recovery (SUPR); Illinois Department of Children & Family Services; Illinois Department on Aging; and the Illinois Department of Rehabilitative Services. LSSI also maintains contracts with city, township, and county governments across the state for locally-funded services. In addition, LSSI holds contracts with all of the Managed Care Organizations in the State of Illinois. LSSI is also accredited by the Council on Accreditation (COA).

LSSI has a robust array of administrative support services to support the Kane County Adult Drug Court Substance Abuse Intervention services, including Human Resources and Payroll, Information Systems, Program Development and Implementation, Compliance, and Business/Financial Services. LSSI also utilizes an electronic health record (EHR) which supports LSSI's ability to document treatment, collect data, perform reporting, and track billing. All LSSI

programs meet the requirements for case review and outcomes measurement outlined in our service contracts.

Qualifications of Key Staff

LSSI has identified Courtney George, the Associate Executive Director - Recovery & Reintegration, as the leadership for the substance use treatment services in this proposal. Courtney George holds a Masters of Social Work (MSW) degree from Loyola University and is a Licensed Clinical Social Worker (LCSW). Courtney is also a Certified Alcohol and Drug Counselor (CADC). She has overseen all of LSSI's Substance Use services and Adult Mental Health Case Management programs for the past two years and has over 11 years of leadership experience at LSSI.

Frank Harris, Executive Director of Behavioral Health Services, provides oversight for the entire Behavioral Health Services Division. Frank Harris earned a Master of Social Work Degree from the UIC-Jane Addams College of Social Work and is a Licensed Clinical Social Worker (LCSW). Frank is also a Certified AODA Counselor (CADC). With over 25 years of experience in the Substance Use/Mental Health treatment field, Frank uses his expertise to help LSSI programs grow and evolve. He has worked with various drug courts and criminal justice entities, including USPO contracts, a contract with Illinois Department of Corrections, and numerous county systems.

Holly Holliday, Senior Director – Substance Use Services, supervises and oversees all of LSSI's Substance Use Services, including the outpatient treatment program operations, staff, and performance. Holly earned her Master's in Social Work (MSW) from Northwestern Illinois University and is a Licensed Clinical Social Worker (LCSW). Holly has seven years' experience at LSSI in various capacities, including in leadership, data, performance, finance and working directly with clients.

LSSI's Outpatient Substance Use Treatment program provides a comprehensive staffing model and access to treatment as well as linkage to community supports in order to promote individual recovery. The program is licensed by the IL Division of Substance Use & Recovery (SUPR) and the staffing reflects the requirements from the regulations required by the licensure.

Technical Offer, Plan, and Approach

Referrals & Assessment

The screening and assessment tools used by LSSI adhere exclusively to ASAM Criteria and Department of Human Services – Substance Use Prevention & Recovery (SUPR) requirements. Clients will be screened on-site at the Kane County Jail for detained adults or at another location determined by the Kane County DRC either telephonically, via Zoom screening, or in-person, as appropriate. If they meet the program's admission criteria then LSSI staff will work on enrolling them in the appropriate level of outpatient treatment services.

The referral process is typically initiated by the referring source's case manager calling our Central Intake or sending the referral request documentation electronically (fax or secure email). For Kane County referrals, LSSI will follow established court referral procedures from the Kane County Drug Court to our Central Intake Coordinators, who will coordinate the intake process. A screening date is scheduled and information about the client's legal situation is coordinated. LSSI is able to provide services to DRC participants in all areas of the county either in-person, telephonically or via telehealth, as appropriate. Case managers have the ability to provide linkages and referrals for services close to where the participant resides or based on their individual preference. LSSI has established referral relationships and partnerships with providers across Kane County.

A comprehensive assessment identifies and evaluates the client's strengths, weaknesses, problems, and needs. The assessment is a holistic, biopsychosocial tool addressing the ASAM six dimensions (acute intoxication and withdrawal; bio-medical conditions and complications; cognitive, behavioral, and emotional conditions; readiness/motivation; relapse, continued use, continued problem; recovery environment). For clients with co-occurring disorders (MISA), the dimension for cognitive, behavioral and emotional conditions may indicate the need for a more in-depth mental health assessment to determine a mental health diagnosis, its severity, and how the co-occurring mental health and substance use diagnoses impact the client's daily functioning and choices. The assessment tool gathers information that will be used in the collaborative treatment planning process with the client. The assessment and treatment recommendations can be forwarded to the DRC.

When serious mental health needs are identified, the client can be referred to Dr. Terrill Applewhite, Medical Director for LSSI's Elgin Center, who is also a practicing psychiatrist and an addictions specialist. Dr. Applewhite can complete a psychiatric evaluation and prescribe psychotropic medications, if indicated. As an addictions specialist, Dr. Applewhite carefully considers the impact of medications on a client's recovery from an addiction.

In the cases where clients have serious mental illness, they will be referred to local mental health providers for assessment and treatment. Counseling staff will incorporate a co-occurring disorders (MISA) treatment approach and will collaborate with the mental health providers. If mental health symptoms become predominant, clients will be referred to the appropriate level of mental health care to be stabilized and then they may return to continue their treatment.

Assessment for all clients includes a review of any past psychiatric diagnosis and treatment, current mental health symptoms, and current treatment plans. When indicated by past history,

current treatment, or current symptoms, professional staff refers the client to local mental health provider for assessment and ongoing concurrent treatment of mental health disorders while the client is in outpatient substance use treatment. Staff obtain consents for release of information for mental health providers from outside the program to facilitate ongoing collaboration. Professional staff monitors clients receiving concurrent psychiatric treatment for worsening symptoms, new symptoms, and medication side effects and encourages the client to contact the prescriber for any changes.

Treatment Planning

Using information gathered from the assessment, a strength-based, individualized Treatment Plan is developed collaboratively with the client within 7 days of admission to the program. The Treatment Plan will address areas from the assessment that need to be addressed, establish treatment goals with the client, be based on the client's recovery goals, and establish the treatment methods and resources to be utilized. All treatment plans are reviewed and signed by the Medical Director, Dr. Applewhite, to ensure that each client is receiving the appropriate treatment for their needs. Treatment plans are subsequently reviewed and updated every thirty days for Outpatient services.

As part of treatment planning, staff develop a continuing recovery plan, which includes a relapse prevention plan identifying actions to be taken by the client if relapse/problematic use occur. Staff include what actions are planned by staff to support the client's continuing recovery or the client's re-initiation of active treatment services in case of relapse. Staff collaborate with clients and DRC staff to identify and explain any barriers or hindrances to receiving coordinated services.

Staff recap with the client any specific and measurable goals and conduct regular treatment plan reviews to measure progress in symptom reduction. Client involvement in such circumstances that the client's accountability is required for any case management (i.e., medical appointments) or for any monitoring organization (i.e., parole officers, circuit court) is also included.

The continuing care plan document identifies the following: what a client is to do if problematic use should occur, the contact number to reach LSSI, any contact information for resources to address needs for the client, and other information determined through collaboration with the client.

Treatment

LSSI's substance use treatment incorporates evidence-based practices to help guide clients toward abstinence and recovery through individual and group counseling. The frequency and intensity of treatment depends on client need, and treatment planning includes regularly scheduled sessions that average less than nine hours per week for Level I services and a minimum of nine hours per week for Level II services. Clients can receive both individual counseling and group therapy. Clients are also encouraged to engage with 12-Step or other recovery support programs, as appropriate. Mentors are able to connect clients to community-based peer support groups and other substance-free social opportunities.

Counselors use Motivational Interviewing (MI), 12 – Step Therapy/Facilitation, CBT, DBT, and Seeking Safety techniques to meet each client's psychological state and engage them. In doing so,

counseling staff draw on elements of Matrix Model therapy by acting as teacher and coach to motivate positive behavior changes in their clients. Cognitive Behavioral Therapy, Behavior Modification, and Brief Intervention methods are used based on individual assessments.

Per evidence-based guidelines, treatment sessions are conducted in a way that promotes the client's self-esteem, dignity, and self-worth. Throughout the course of treatment, the Counselors will submit a monthly progress report (or more frequently as required) to the DRC Coordinator/DRC Treatment Officer to keep the Court informed on the progress of the client.

Counseling staff will help clients, who present with issues of violence or domestic violence, incorporate these issues into their treatment plan and discharge plan. All program staff are trained in trauma-informed care using the Seeking Safety training program. This training program is offered annually to help staff develop the skills and aptitude needed to serve substance dependent clients who experience, or are at-risk of experiencing, violence, domestic violence, or other trauma.

Counseling staff work within their scope of practice and professional experience to counsel the client on any issues of violence or domestic violence and work to link the client to appropriate service providers that can further assist the client when necessary. Staff typically refer clients who experience domestic violence or are at-risk for violence to local programs that specialize in this work, including providing regular workshops for clients.

In addition to referral and linkage to other services, all clients receive extensive treatment and discharge planning specific to their circumstances, ability, and willingness to pursue alcohol or substance use treatment. Counseling staff find appropriate referrals for clients through active case management and attempt to connect the clients with services that will support their overall health, wellness, and quality of life.

All Substance Use programs, during the case management process, provide support services (if available) based on needs identified during the ongoing assessment of the client. If appropriate, these include but are not limited to assistance in gaining/maintaining employment, housing assistance, public benefits, transportation assistance, educational services, and parenting.

Support systems are introduced to clients as part of the treatment program. If not provided directly by program, resources are obtained through referrals or recommendations. Substance Use support programs include families, and other supportive people when appropriate, 12 step programs, SMART Recovery, Church groups, etc. Staff may connect clients to recreational centers, vocational centers, and neighborhood/community groups. Peer Recovery Coaching is also available to clients.

As Kane County Drug Rehabilitation Court clients will have opted for treatment services and have entered a plea to the court, court orders will be incorporated into the client’s treatment plan and services. Counselors will work with the clients to meet the conditions set forth by the court and help clients to avoid the risks that could lead to relapse or violation of court orders. LSSI staff have the ability to provide written documentation on clients’ progress on a weekly basis to the DRC treatment officer and coordinator.

Cultural Competency

LSSI strives to reflect the ethnic and cultural diversity of the communities it serves and hires individuals from these communities, as LSSI believes that clients better engage with providers that reflect the local community's culture, values, and context. This includes the ability to provide services in the primary languages of our clients, with bi-cultural staff. Additionally, LSSI works to support client dignity and access to services by making sure that forms, marketing materials, and educational materials are in the languages of the people we serve. If we do not have staff or materials that can meet a language need, we use a language line while working with the client. This also includes communication devices and aids for individuals with hearing or speech disabilities.

LSSI is dedicated to serving individuals in the community with the greatest need and consistently aligns programs with this mission. This includes the LGBTQ community and LSSI provides cultural competency trainings around the LGBTQ community. LSSI regularly collaborates with health providers (Hospitals, PCPs, FQHCs) to ensure that clients have access to quality medical and behavioral health services and works to increase health equity in communities.

LSSI also participates as a member of the Community Behavioral Healthcare Association of Illinois (CHBA), which advocates for equitable access to quality mental health and substance use treatment for the residents of Illinois. Through this participation, LSSI has a voice around behavioral healthcare policy, advocates for marginalized communities in the State of Illinois, and participates in task forces and committees to develop solutions to social and healthcare injustice.

LSSI's Behavioral Health Division has a dedicated Outreach and Education Manager who, as a trusted messenger, is responsible for building awareness around substance use, reducing stigma, and creating partnerships to increase access to both behavioral health services and other social determinant resources. LSSI performs outreach through a variety of channels at every level of the community. Surveys, focus groups, and individual feedback from LSSI clients are regularly collected to get a better understanding of how well LSSI's programming aligns with the needs of the communities it serves.

Additionally, LSSI has an extensive on-boarding process that covers critical training topics including diversity and cultural competency, which serves as a baseline to staff members' work. Clinical training in client engagement and interviewing strategies are also provided to prepare new staff for their responsibilities, which includes the requirements of the service provision associated with their role.

Lastly, LSSI has an internal committee with representatives from all across the State and the organization who identify areas of organizational improvement; make recommendations; review policy updates, client forms, marketing materials; and act as an internal advocate on diversity, equity, and inclusion issues/topics.

Drug Testing/Urine Sampling

LSSI uses instant urine drug testing kits with the option of having the specimen sent to the laboratory in the case of disputed results or the need for level readings. Saliva drug tests may be used in instances where an individual is unable to provide urine drug screen (i.e. medical/health-

related), as appropriate and based on court requirements. Staff actively monitor the clients through observation and follow strict procedures established by LSSI during the drug testing process to ensure the validity of the test. Test results can be transmitted to the DRC treatment officer and/or Program Coordinator via fax or secure email.

For Kane County Drug Rehabilitation Court clients, LSSI would test clients based on a prescribed frequency if the court were to require it. At minimum instant result UA panels test for: cocaine, THC, benzodiazepines, opioids, and methamphetamines/amphetamines. Frequency and substances being screened for can be adjusted to meet any court requirements.

Discharge Planning & Linkage

The program staff, client, members of the client's treatment team such as DRC staff, and/or family/legal guardian jointly plan for discharge. The discharge planning process begins at intake, as the client and worker explore the client's stated needs, identify goals and objectives to be achieved, and determine the type and estimated duration of services to be provided to achieve the desired outcomes. During the ongoing treatment planning and review process, a discussion occurs between the client and service provider about the progress made, their readiness for discharge, and the identification of any additional services that may be recommended that the program does not provide.

This is to allow for an effective transition of the client. LSSI's counselors work continually with the client to reach sobriety, to identify triggers that could lead to relapse, and to plan for the supports that the clients may need to make an effective transition to ongoing recovery.

Throughout the course of treatment, the client and counselor work collaboratively to determine what resources are needed to meet their goals and the next course of action post-discharge. This may include linkage to the next level of substance use or mental health care, housing needs, healthcare needs, employment, etc. Efforts are made to include any collateral contacts in this planning process, such as family, friends, employers, and/or Probation/Parole Officers that are essential to the client's success. All referrals included in the discharge plan are completed prior to the actual discharge of the client from the facility.

Individuals who are involuntarily discharged are given a written notice that includes the reason for discharge. Clients are given sufficient notices of involuntary discharge to initiate contact with other agencies when a lapse of treatment is not recommended. Staff make every effort to ensure that the client is referred to and linked to appropriate services but will adhere to the planned discharge date if the client chooses not to follow through with referrals. Staff notify collaborating service providers (i.e. courts and DRC staff) when cases are being discharged from their program or service.

Prior to discharge, a Discharge Summary will be completed and sent to the DRC Coordinator/Treatment Officer per the timeline negotiated with Kane County. The discharge will describe the client's progress related to the treatment plan goals using the six dimensions of ASAM.

For services requiring aftercare, an aftercare plan will be developed with the client and client's family prior to discharge and is included in the client's record. The Aftercare Plan describes the

client's specific needs for follow-up services and clearly identifies what program (LSSI or other) will be responsible for providing each service. The aftercare plan will include a description of the nature and frequency of program-client follow-up or aftercare contact.

In initiating the aftercare plan, the staff will, on behalf of and with the permission of the client, initiate appropriate resources and linkages for clients who will no longer be served by LSSI. This includes communicating relevant treatment and service information prior or at the time of discharge.

Problem-Solving Court Standards & Best Practice Standards

LSSI is familiar with and understands the Administrative Office of the Illinois Courts Problem Solving Standards and the All Rise Adult Treatment Court Best Practice Standards, as well as the practices and operations of drug courts. The guidelines set forth in the Adult Drug Court Best Practice Standards are compatible with the ethical and best practices already in place at the Elgin Center. We are an active partner with existing drug courts and provide quick access to a continuum of substance use services for the drug court clients. LSSI staff have been trained and have experience meeting the reporting requirements of drug courts that allow the judicial system to monitor clients and successfully transition clients between phases.

In addition, as an active partner, LSSI positively promotes the activities of drug courts and is willing to provide feedback to improve systems and programming. Our team incorporates these principles by utilizing culturally responsive, evidence-based screening and treatment protocols, ensuring equitable access to care regardless of socioeconomic status or co-occurring conditions.

Litigation

In response to Section G Litigation: ***"****Vendors are required to disclose if they have been a party to any lawsuits or arbitration proceedings involving their services within the last five years. Provide status or outcome of any such proceedings disclosed.",* LSSI discloses the following lawsuits, which covers the whole organization and does not include employee matters:

- *Z.H. - ongoing*
- *L.C.-L. - closed; dismissed*
- *C.C. - ongoing*
- *D.J. - ongoing*
- *A.B. – closed; dismissed*
- *S.G. - ongoing*
- *D.F.-L. – closed; dismissed*
- *C.M. – closed; dismissed*
- *S.K. – closed; dismissed*
- *E.G. – closed; dismissed*
- *B.P. – closed; settled*
- *C.S. – closed; dismissed*
- *J. M.C. – closed; dismissed*
- *D.H. – closed; dismissed*
- *T.W. – closed; dismissed*
- *G. – closed; settled*
- *L.P. – closed; settled*
- *S.O. – closed; settled*

Records Maintenance and Reporting

LSSI's clinical records follow applicable federal and state rules (42CFR, 2060, 132) for record maintenance, storage, retention, and review as well as all standards prescribed by our

accreditation body, the Council on Accreditation (COA). LSSI's policies reflect and follow the more restrictive of either the regulations or accreditation standards.

Staff are trained on expectations for documentation, record maintenance, and reporting as part of their onboarding. In addition, supervisors are responsible for ensuring documentation meets expectations for completeness and timeframes.

LSSI uses myEvolv, managed by Netsmart Technologies. myEvolv is a cloud-based, Software as a Service (SAAS), electronic health record. myEvolv conforms to industry standards and is HIPAA compliant. Though cloud-based, LSSI's EHR has restricted access through the LSSI network in order to minimize risks of storing personal and protected health information. It uses a unique login and e-signature for each user, each of which meet HIPAA requirements. No client or protected health information is stored on hard drives of computers connected to LSSI's network.

myEvolv is a fully integrated EHR with scheduling, client record, data analysis, and billing/claims capabilities. New staff are trained by system administrators during orientation, as all staff are required to complete all documentation, scheduling, and billing within the EHR. The system can be audited for record completion and is able to be monitored for expected documentation completion timelines and record fidelity. Audit logs are integrated into the system, allowing administrators to track changes to records.

Quality Assurance

The Outpatient Substance Use Treatment program at Elgin, which will serve the Kane County Drug Rehabilitation Court's clients, collaborates with LSSI's Quality, Compliance and Data (QCD) Department, and will follow LSSI's main Quality Improvement Plan, which includes quality improvement processes consistent with their regulatory environment and specific accreditation standards. The Program Director will report quarterly on quality monitoring and improvement methods implemented, key findings from these processes, and how they are being used to improve the program's performance.

Each program examines its internal processes, including outreach, intake, assessment and service delivery processes, to identify barriers and opportunities to serving any group within its defined service population. These barriers and opportunities are also examined in the context of the program's deployment, training and supervision of its staff. This includes the data indicators and performance measures/standards as described in this RFP.

A continuous quality improvement approach will be used to analyze and monitor key indicators to ensure high-quality program operations. Program adjustments will be made to address issues including behavioral health or social disparities.

The program's metrics and performance standards will be reviewed weekly by the Program Directors in their team meetings. Supervisors review assessment documents to ensure accurate completion and quality assurance. Supervisors track if documentation is completed in a timely manner. Peer chart reviews are conducted on a quarterly basis. Additionally, LSSI is able to adhere to any training and/or data entry/reporting requirements.

LSSI has the internal processes to ensure the systematic collection and reporting of program service, financial, and performance data. LSSI maintains multiple Federal, State, municipal, and

value-based contracts where client data, grant expenditures, and performance measures are tracked and submitted.

For over 20 years, LSSI has maintained grants and contracts with the State of Illinois, specifically the Divisions of Mental Health (*CILA, Supervised Residential, 590 Crisis Care System, Projects for Assistance in Transition from Homelessness*) and Substance Use Recovery & Prevention (*SOR Services*), Department of Child & Family Services (*Therapeutic Foster Care, Intact Family Services*), and Illinois Health & Family Services (*Williams/Colbert Consent Decrees, Pathways to Success*).

Reporting is shared between the programs and LSSI's Finance department. Performance reports on the required reporting templates are submitted from the programs to Finance by the 20th of the month after the quarter ends, then Finance submits them by the end of the month with the financial reporting. If the Finance department doesn't receive the performance reporting by the 20th, the issue is escalated to the Associate Executive Director for resolution.

As mentioned prior, to the extent possible, LSSI uses its electronic health record, myEvolv, to collect and track its grant performance data. In cases where it is not possible, LSSI's Program Development Team will build alternative collection methods which could include spreadsheets, MS Access database, and/or MSForms.

AWOL Procedures/Communication with DRC Staff

Counselors are trained, according to the program procedures, to report any violations of court orders for treatment to the court system immediately, or if the incident occurs after business hours, on the next business day. During intake, counselors discuss with the clients the terms of their court-ordered treatment and have clients sign a "Criminal Justice Release" so that the clients are well-informed about the consequences of any adverse actions and that the DRC will be contacted. The staff will report any AWOL or drug testing issues directly to the court and will also report them to the clinical supervisor for tracking. Court Reports will be written according to the terms negotiated with Kane County.

Communication & Community Building

LSSI takes great pride in the organization's efforts to be a collaborative partner in the community. LSSI is very open to meet the communication requirements of the Kane County Drug Rehabilitation Court and is happy to attend any DRC team or policy meetings. LSSI is also willing to be available for consultation via conference calls. Regular written communications will be provided to the DRC staff regarding the Drug Court clientele per Kane County's requirements as well as verbal communications when urgent needs arise. In addition, one of our staff will be available to attend the annual specialty court training with proof of attendance to be provided.

LSSI's Behavioral Health Division has a dedicated Outreach and Education Manager (OEM) who, as a trusted messenger, is responsible for building awareness around behavioral health and substance use, reducing stigma, and creating partnerships, to increase access to both behavioral health services and other social determinant resources. LSSI performs outreach through a variety of channels at every level of the community. LSSI has social media presence in addition to a robust provider emailing list that it also uses to promote its services.

LSSI maintains a number of linkages with external providers in order to ensure clients have access to the services they need. LSSI's Addiction Treatment Center at Elgin, which houses the Outpatient Substance Use Treatment program, maintains linkage agreements with the following organizations: Ben Gordon Center (outpatient mental health services); Ecker Center for Mental Health (mental health crisis services, outpatient psychiatry, outpatient mental health); Serenity House (halfway house, recovery homes, sober living); Impact Behavioral Health (employment); and Community Crisis Center (domestic violence and sexual assault services, emergency shelter, and financial assistance)). In addition, LSSI refers clients to local clinics like the Greater Elgin Family Care Center – Summit Health Center for any medical concerns clients may have.

Outcome Objectives & Goals

LSSI's goal is to assist clients in achieving long-term recovery and sustained abstinence from alcohol/other drugs. To this end, we track the following outcome measures to evaluate our performance: 1) client engagement in treatment, 2) client retention/treatment completion, 3) continuity of care/linking clients to appropriate next level of care, 4) employment status, 5) housing status, 6) self-reported abstinence from alcohol or other drugs, 7) connections to self-help groups and other supportive interactions, and 8) compliance with court orders.

In addition, LSSI measures client satisfaction with services, client demographics, compliance with state and federal regulations, programmatic risk, and staff satisfaction. Each month, clients are asked to anonymously evaluate program services by completing a satisfaction survey. Clients return their completed survey to support staff not involved in their direct care in a sealed envelope. These metrics are used by leadership to drive program improvement and identify needed corrective actions to enhance the program's performance or to mitigate risk.

LSSI programs are accountable for quality improvement by reporting on the above quality measures, along with a narrative describing trends and changes that have been implemented to the agency's Board of Directors every quarter.

LSSI is accredited by the Council on Accreditation (COA) and follows the standards set forth by COA for quality improvement planning. LSSI programs also meet the requirements for case review and outcomes measurement outlined in our service contracts with SUPR. The LSSI Quality Improvement (QI) Plan is implemented agency-wide and is updated every year. The LSSI Board of Directors oversees the QI plan and receives regular updates on the quality of services delivered at LSSI. The QI plan commits the agency to the following quality improvement values:

- Integrated strategic and operational planning processes.
- Provision of support structures to guide and support program performance.
- Systematic performance measurement throughout the course of service delivery.
- Ongoing quality monitoring and performance analysis.
- Systematic development and implementation of improvement plans in response to findings.
- Integration of stakeholder participation, communication and teamwork into each phase of the quality improvement process.

The QI process also involves the facility's Medical Director, Dr. Applewhite, who is responsible for ensuring the medical soundness of the care at the Elgin Center. Dr. Applewhite, an Addiction Medicine Specialist, reviews and approves all chart documentation of client history and physicals, psycho-social assessments, diagnoses, and initial treatment plans. The Medical Director is also responsible for maintaining the procedures and protocols governing medical monitoring activities. These procedures are based on standards of care for substance use treatment and are reviewed regularly and modified when deemed appropriate by the Medical Director.

Performance/Data Management

LSSI is proud to be a data-driven organization focused on tangible, measurable quantitative and qualitative data to help make decisions for program and performance improvements. LSSI has established workflows so that the contract's performance measures and standards, including activities and outcomes, will be collected in LSSI's electronic health record, myEvolv. This allows for seamless data entry as staff are performing their work without the need for additional workflows or manual processes to capture data. A report will be written in the system so that aggregate data needed to ensure the timely completion of the required reports is able to be pulled by certain date ranges. However, if there are any data points that the EHR is unable to capture, LSSI uses spreadsheets, MSForms, or MS Access to record and report the data, and ensure timely reporting.

LSSI's Recovery & Reintegration Programs, which includes the Outpatient Substance Use Treatment program at Elgin that will serve the Kane County Drug Rehabilitation Court's clients, use a wide range of performance measures to track and evaluate operational performance, critical aspects of service delivery, service quality, and the achievement of service outcomes. Indicators related to improved behavioral and physical health outcomes are tracked and action is taken to demonstrate improvement in performance. This includes a focus on improved patterns of care delivery, such as reductions in emergency department use, rehospitalization and repeated crisis episodes.

Access measures are used to track information on the availability, accessibility and timeliness of service delivery to eligible, target populations. Process measures are used by the programs to track the wide variety of inputs, activities, and outputs occurring as programs and support services are implemented. Outcome measures enable LSSI to track the changes and achievements made by clients, including knowledge-based outcomes, behavior-based outcomes and client status outcomes.

Cost Proposal

Proposed Budget:

LSSI is proposing to provide substance abuse interventions and supportive services to Kane County Drug Rehabilitation Court clients who are adult offenders, specifically offenders who are high risk for recidivism, have a history of substance abuse or dependence, and are in need of supportive services. This includes: clinical bio-psychosocial Alcohol and Drug Assessments, ASAM Level I or Level II Outpatient Adult Substance Abuse services, individual mentoring, and Peer Recovery Coaching.

Additionally, LSSI will work collaboratively with the Drug Rehabilitation Court Team, providing therapeutic input at weekly Drug Rehabilitation Court meetings/staffings, participating in quarterly policy meetings, and providing services to clients referred based on identified needs.

Most clients require substance use interventions and supportive services as part of their treatment, as their addictions already have contributed to lost jobs, loss of a place to live, legal issues, and have strained personal and family relationships. Paying for substance use treatment is a hardship and can contribute to clients leaving treatment prematurely.

LSSI proposes to bill Kane County for the clients' participation in LSSI's Outpatient Substance Use Treatment Program. LSSI will provide treatment through our continuum of care to deliver comprehensive substance abuse interventions and supportive services and programs.

If clients have a viable insurer and services are able to be authorized with that insurance, then LSSI will bill the insurance for treatment. Kane County would be billed in situations where the client is uninsured or does not have the benefits to cover the treatment being requested by the Drug Court. Additionally, LSSI has a Benefits and Entitlements Specialist who will be able to assist uninsured clients with applying for insurance coverage. LSSI's Outpatient Substance Abuse Treatment programming has the ability to expand its capacity to service clients if demand yields it.

Fee Structure

Again, Kane County will only be billed when clients do not have a viable insurance provider. Provided below is the proposed fee structure for the Kane County Drug Rehabilitation Court clients:

Admission Assessment – Rate: $224.00/assessment

- This is performed with the client at time of admission.

ASAM Level 1 Outpatient Substance Use Services

- Level 1 (Individual) Rate: $106.48/hour – billed in quarter hour increments ($26.62 per quarter hour)
- Level 1 (Group) Rate: $40.36/hour – billed in quarter hour increments ($10.09 per quarter hour)

ASAM Level 2 Outpatient Substance Use Services

- Level 2 (Individual) Rate: $106.48/hour – billed in quarter hour increments ($26.62 per quarter hour)
- Level 2 (Group) Rate: $40.36/hour – billed in quarter hour increments ($10.09 per quarter hour)

Case Management

- Rate: $82.48/hour – billed in quarter hour increments ($20.62 per quarter hour)

Psychiatric Evaluation

- Rate: $139.38 per encounter/per day

Toxicology

- Rate: $35.00/test

Concluding Remarks

Lutheran Social Services of Illinois is proud to submit this proposal for Adult Drug Court Team Member & Substance Abuse Intervention Provider to the Kane County Court Services, in service to court-involved residents of Kane County. With over 50 years of experience in substance use treatment and a 150-year legacy of serving Illinois communities, LSSI brings a deep commitment to evidence-based, trauma-informed care that is both person-centered and outcome-driven.

Our Elgin-based Addiction Treatment Center is uniquely positioned to meet the needs of Kane County's Drug Rehabilitation Court participants through a full continuum of care, including Level I and II outpatient services, psychiatric care, peer recovery support, and case management. Our team is composed of highly qualified professionals, including licensed clinical social workers, certified alcohol and drug counselors, and an on-staff psychiatrist specializing in addiction medicine. This multidisciplinary approach ensures that clients receive holistic, integrated care tailored to their individual needs, including those with co-occurring mental health disorders.

LSSI's approach is grounded in best practices and aligned with Administrative Office of the Illinois Courts Problem Solving Standards and the All Rise Adult Treatment Court Best Practice Standards. We are committed to timely communication, collaborative treatment planning, and transparent reporting to support the Drug Court's goals of reducing recidivism and promoting long-term recovery.

We believe that our longstanding partnerships with local providers, robust infrastructure for data collection and quality improvement, and culturally competent services make us a strong and reliable partner for Kane County Court Services. We are confident our programming will deliver high-quality, evidence-based substance use services that will support the success of Drug Rehabilitation Court participants and contribute to the overall health and safety of the community.

REFERENCES

Adult Drug Court – Substance Abuse Intervention Provider
For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for whom you have provided comparable services:

Offeror's Name: Lutheran Social Services of Illinois

1. Organization: Dupage County Drug Court & MICAP
   Address: 503 North County Farm Rd
   City, State, Zip Code: Wheaton, IL 60187
   Telephone Number: 630-407-8444
   Contact Person: Robert McEllen, Department of Probation & Court Services
   Date of Project: 3/12/14, contracts for 2019, 2020, 2021
   E-Mail Address: probation@dupagecounty.gov
2. Organization: Kane County Drug Rehabilitation Court
   Address: 37W777 Route 38, Ste 150
   City, State, Zip Code: St. Charles, IL 60175
   Telephone Number: 630-406-7179
   Contact Person: Alicia Klimpke, Drug Rehabilitation Court Coordinator
   Date of Project: 10/1/11; 4/1/15; 2019; 2020; 2021; 2022; 2023
   E-Mail Address: klimpkealicia@co.kane.il.us
3. Organization: IL DHS Division of Substance Use & Recovery
   Address: 401 S. Clinton St. 2nd Fl
   City, State, Zip Code: Chicago, IL 60607
   Telephone Number: 312-814-2300
   Contact Person: Rafael Rivera
   Date of Project: Renews every 3 years, on-going
   E-Mail Address: rafael.rivera@illinois.gov
4. Organization: IDOC Sheriden Correctional Center
   Address: 4017 East 2603rd Rd
   City, State, Zip Code: Sheridan, IL 60551
   Telephone Number: 815-496-2181
   Contact Person: Latoya Hughes
   Date of Project: 11/05 - Present
   E-Mail Address: latoya.hughes@illinois.gov

Proof of Certificate of Insurance

LSSI is fully licensed by the Illinois Department of Human Services, Division of Substance Use Prevention and Recovery (SUPR), and accredited by the Council on Accreditation (COA). A current Certificate of Insurance is included in this proposal. If awarded the contract, LSSI will update its insurance coverage to meet all requirements of the County and will list Kane County as an additional insured as specified. The Certificate of Insurance is on the following page.

Client#: 719653 LUTHESOCIA12

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/08/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Sheli R. Cason
Marsh & McLennan Agency 101 N. Starcrest Drive Clearwater, FL 33765 727 447-6481	PHONE (A/C, No, Ext): 727 447-6481 FAX (A/C, No): E-MAIL ADDRESS: sheli.cason@MarshMMA.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Allied World Surplus Lines Ins Co	24319
INSURER B : Safety National Casualty Corporation	15105
INSURER C : Alliance of Nonprofits for Ins	10023
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Lutheran Social Services of Illinois
1001 East Touhy Avenue, Suite 50
Des Plaines, IL 60018

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR X Ded: $100,000 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:			03147638	07/01/2025	07/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$1,000,000 $500,000 $20,000 $1,000,000 $3,000,000 $3,000,000 $
C	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			02CP00557560105	07/01/2025	07/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$1,000,000 $ $ $ $
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		AGC4066868	07/01/2025	07/01/2026	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000
A	Professional Liab			03147638	07/01/2025	07/01/2026	$1,000,000/$3,000,000	
A	Abuse			03147638	07/01/2025	07/01/2026	$1,000,000/$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

For Information Purposes Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Lutheran Social Services of Illinois
1001 E. Touhy Avenue, Suite 50
Des Plaines, Illinois 60018
LSSI.org
PHONE 847.635.4600
FAX 847.635.6764

September 10, 2025

Contractor Disclosure Statement

As of September 10, 2025, Lutheran Social Services of Illinois, to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12-month period.

LSSI is a 501(c)3 non-profit corporation that is governed by a Board of Directors, which consists of volunteers. No person directly or indirectly owns 5% or more of LSSI.

Mark Stuard, CEO

9/10/25
Date

Subscribed and Sworn this 10 day of September, 2025

Lynda K. Kehoe
Notary Public

"OFFICIAL SEAL"
LYNDA K. KEHOE
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 11/06/2026

Lutheran Social Services of Illinois
1001 E. Touhy Avenue, Suite 50
Des Plaines, Illinois 60018
LSSI.org
PHONE 847.635.4600
FAX 847.635.6764

September 10, 2025

Familial Disclosure Statement

As of September 10, 2025, Lutheran Social Services of Illinois, to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any County Elected Official or County Department Director within the last 12-month period. "Familial Relationship" is defined in the attached Public Act 101-0544.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, if the vendor, for contracts greater than $30,000, fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

Mark Stutrud, CEO

9/10/25
Date

Subscribed and Sworn this 10 day of September, 2025

Lynda K. Kehoe
Notary Public

"OFFICIAL SEAL"
LYNDA K. KEHOE
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 11/06/2026

SUPR Provider Corporate Information

0286 **LUTHERAN SOCIAL SERVICES OF ILLINOIS** **Last Updated:** 12/22/2024

Address: 1001 E. TOUHY AVE. STE 170
DES PLAINES,IL 60018 Cook (Suburb)

Phone: 847-390-1444 **Fax:** 847-297-3314

Email: Courtney.George@lssi.org

Corp. Rep. GEORGE,COURTNEY **Title:** VICE PRESIDENT, NETW

FY'24

Funding: Yes

License / ARC Information

License #: A-0286-0014-A **ISATS:** 903394 **Expiration Date:** 12/31/2027

License Name: L.S.S.I. - ELGIN CENTER I OUTPATIENT / DUI

Address: 675 VARSITY DRIVE 1ST FLOOR
ELGIN,IL 60120 Cook (Suburb)

Network: 06 **GEOCode:** 01610 **DHSReg:** 1

Program Rep: GEORGE,COURTNEY

Phone: 847-635-4600 **Fax:**

Email: Courtney.George@lssi.org

FY'24

Licensed Services	Medicaid Services	Non Licensed Services
LEVEL 1 ADULT LEVEL 2 ADULT DUI RISK. ED.	LEVEL 1 ADULT LEVEL 2 ADULT	
	Enrollment Numbers	

Frank Harris

Education

August 2002 to May 2005 — University of Illinois-at Chicago
Master of Social Work

August 1984 to May 1989 — University of Iowa
Bachelor of Arts – Communication Studies

Professional experience

March 2023 to Present — LSSI-HCS
Executive Director of BHS

- Provide clinical/administrative supervision to Substance Abuse and Mental Health Directors
- Monitor budget/census management for Mental Health and Substance abuse programs

July 2018 to Present — LSSI-HCS
Associate Executive Director – BHS

- Provide clinical/administrative supervision to Substance Abuse and Mental Health Directors
- Monitor budget/census management for Mental Health and Substance abuse programs

September 2017 to July 2018 — LSSI-HCS
Director – Substance Abuse (Chicago)

- Provide clinical/administrative supervision to all Chicago area substance abuse programs
- Perform and monitor budget/census management.
- Work with QI committee to confirm that all quality functions are implemented and reports are completed as required.

Develop training plan for staff so that each program is properly prepared to deliver service in each respective program

September 2014 to Present — LSSI-BHS (Elgin Center)
Program Director/Director of Clinical Services

- Provide clinical/administrative supervision to three substance abuse programs (Outpatient Unit/28-Day Inpatient Unit/Halfway House).
- Perform and monitor budget/census management.
- Work with QI committee to confirm that all quality functions are implemented and reports are completed as required.
- Develop training plan for staff so that each program is properly prepared to deliver service in each respective program.

September 2006 to Present LSSI-Kenmore Center

Program Director/Director of Clinical Services

- Provide clinical/administrative supervision to three substance abuse programs (Detoxification Unit/28-Day Inpatient Unit/Halfway House).
- Perform and monitor budget/census management.
- Work with QI committee to confirm that all quality functions are implemented and reports are completed as required.
- Develop training plan for staff so that each program is properly prepared to deliver service in each respective program.

August 2011 to Present Loyola University Chicago

Adjunct Instructor

- Instructor for The School of Social Work (SSW)
- Instructor for Introduction to Alcohol and Drugs Disorders Course

August 2007 to 2015 Harold Washington College

Adjunct Instructor

- Instructor for Addictions Studies Department
- Instructor for Introduction to Addictions Studies Course
- Instructor for Principles and Practices of Addictions Treatment Course
- Instructor for the Practicum in Addictions Treatment Course

May 2005 to September 2006 LSSI-Belmont Outpatient

Program Director

- Provide clinical supervision for clinical outpatient team.
- Perform monthly forecasting while conducting budget management.
- Coordinate DUI services.
- Complete QI case review and provide documentation training.

April 2004 to May 2005 LSSI-Edgewater Outpatient

Counselor/Case Manager and DUI Coordinator

- Maintained clinical case load.
- Facilitated Individual and Group Therapy Sessions.
- Facilitated DUI Educational Groups and provided DUI Evaluations

September 2000 to April 2004 LSSI-Men's Residence North

Counselor/Case Manager

- Facilitated individual and group therapy sessions.
- Maintained clinical case loads.

Credentials

12/00 **CADC** (Certified Alcohol and Drug Counselor) Illinois Alcohol and Other Drug Abuse Professional Certification Association

11/05 **LSW** (Licensed Social Worker) Illinois Department of Professional Regulation
1/14 **LCSW** (Licensed Social Worker) Illinois Department of Professional Regulation

References

Mary Melchor Esq., 312-502-7759

Julie Kovacin, LCSW, 847-508-4607

Jayarama Naidu, M.D., 847-553-9707

Courtney George, LCSW, CADC

Education

Loyola University, Chicago
Master of Social Work — May 2012
Bachelor of Science in Criminal Justice, Minor in Psychology — May 2008

Deakin University, Geelong, Australia — Spring 2007

Professional Experience

Lutheran Social Services of Illinois, *Associate Executive Director* — March 2023—Present

- Oversee LSSI's Substance Use services, including residential, recovery home, and outpatient services, Mental Health Group Homes, and Adult Mental Health Case Management programs, including three CST teams, three case management programs, and LSSI's Colbert and Williams Consent Decree programming.

Lutheran Social Services of Illinois, *Director* — August 2020—March 2023

- Responsible for all aspects of LSSI's 'Prime' status in the provision of services under the Williams and Colbert Consent Decrees.
- Oversee four fee-for-service case management programs, including three Community Support Teams and one low-intensity case management team.
- Participate in annual Consent Decree contract discussions with IDHS, participate in budgeting process for multiple programs, monitor program expenses.

Lutheran Social Services of Illinois, *Clinical Director* — September 2017—August 2020

- Responsible for all aspects of LSSI's 'Prime' status in the provision of services under the Williams and Colbert Consent Decrees.
- Oversee four fee-for-service case management programs, including three Community Support Teams and one low-intensity case management team.
- Provide clinical supervision to staff and ensure fee-for-service program compliance with Medicaid Rule 132/140 requirements.

Lutheran Social Services of Illinois, *Program Supervisor* — May 2015—September 2017

- Oversee a Community Support Team of seven staff members, including a Quality Administrator, case managers, nurse, and a Certified Recovery Support Specialist.
- Provide clinical supervision to staff and ensure program compliance with Medicaid Rule 132 requirements.

Lutheran Social Services of Illinois, *Quality Administrator* — January 2015—May 2015

- Provide administrative and compliance oversight to all processes and services related to Colbert Consent Decree Class Members in order to promote access to services and sustained community placement for individuals transitioning to the community from nursing home placements.
- Serve as liaison to the Illinois Department on Aging for all aspects of Colbert Consent Decree program implementation.
- Monitor delivery of behavioral health services and ensure quality improvement in relation to program goals and standards.

Lutheran Social Services of Illinois, *Team Lead, Counselor/Case Manager* March 2014—January 2015

- As part of a Community Support Team, provide intensive community-based case management services for individuals with serious mental illness in order to promote community functioning and decrease psychiatric hospitalization and crisis episodes.
- Responsible for completing mental health assessments, treatment plans and authorizations for service for the Community Support Team while working with the Program Supervisor to ensure compliance with Medicaid Rule 132.

CACI, *Special Investigator* August 2012—March 2014

- Conduct national security and public trust background investigations for employment suitability and security clearance determinations for the United States Office of Personnel Management.
- Perform in-person interviews with subjects and conduct electronic and paper record and database searches at courthouses, law enforcement agencies, mental health facilities, and financial and educational institutions.
- In compliance with the procedures set forth by the United States Office of Personnel Management, prepare and submit comprehensive written reports of all collected investigative information on a government computer system.

John Howard Association, *Social Work Intern* September 2011 — April 2012

- Participated in monitoring and evaluation visits to all Illinois Department of Corrections and Department of Juvenile Justice facilities which included interactive meetings with administrators and direct interviews with inmates.
- Under deadline constraints, researched and created public reports sent to lawmakers, advocates, media, and citizens; press releases; grants; and other official communications.
- Co-facilitated monthly volunteer training sessions.

TASC, *Social Work Intern* May 2011 — August 2011

- Worked jointly in managing a caseload of twenty-five clients struggling with mental health and substance abuse issues.
- Collaborated in conducting program suitability assessments and individual counseling with mental health clients incarcerated in the Cook County Department of Corrections.
- Organized client records, prepared supporting documentation, and co-authored weekly client progress reports for submission to court records.

630-433-6287•Holliday.Holly.A@gmail.com

Holly Holliday, LCSW

Employment

Lutheran Social Services:

- **Senior Director Substance Use Services- Chicago, IL** **01/2025-Present**
  - Oversee the performance of the following programs: 2 ASAM 3.5 Residential Substance Use Treatment Programs, 2 Recovery Homes, 2 sober living facilities, 4 ASAM 2.1/1.0 Treatment Programs, and 1 Medication Assisted Recovery program.
  - Directly supervise the performance and activities of 3 Program Directors, 1 Intake Coordinator, 1 Outpatient RN, 1 MAR Nurse Practitioner, 1 Recovery Support Specialist, 1 Medical Assistant, 1 Utilization Coordinator, and 1 Utilization Manager
  - Oversee the employment of 52 indirect reports supervised by my direct reports. Ensure that all indirect reports are meeting program productivity and expectations.
  - Develop and implement standard training procedures to be utilized with all new and existing employees
  - Participate in the preparation for reaccreditation through Council on Accreditation by ensuring that all programs are in compliance with COA Standards.
  - Ensure program compliance with contractual obligations and agency, state, and federal guidelines

- **Data Compliance Liaison- Chicago, IL** **06/2024-01/2025**
  - Oversee compliance with key performance indicators and contractual obligations for the Colbert and Williams Consent Decree Programs.
  - Facilitate joint operating committee meetings with the State of Illinois Department of Mental Health and UIC College of Nursing.
  - Develop and implement schedule of audits to be completed to ensure contractual compliance
  - Audit electronic health records and service plans to ensure quality and compliance with contractual obligations and agency, state, and federal guidelines
  - Review monthly data submitted by the State of Illinois Department of Mental Health, complete an audit of all data submitted, identify corrections needed by program staff and communicate necessary changes to program supervisors, and submit any data discrepancies to the State of Illinois Department of Mental Health and UIC College of Nursing.

- **Grant Performance Manager- Chicago, IL** **05/2023-06/2024**
  - Manage the creation and implementation of training procedures, personnel development processes, and policies to ensure fulfillment of contract requirements regarding the Colbert and Williams Consent Decree Program
  - Oversee performance of the Colbert/Williams Consent Decree program and ensure compliance with key performance indicators by overseeing the performance and productivity of all staff and conducting disciplinary procedures as necessary to address any issues with performance or professionalism.
  - Oversee clinical case reviews, mortality reviews, and joint operating committee meetings with the State of Illinois Department of Mental Health and UIC College of Nursing.
  - Audit electronic health records and service plans to ensure quality and compliance with contractual obligations and agency, state, and federal guidelines
  - Provide supervision, guidance, and coaching to 9 direct reports, including 4 program supervisors, 2 RN, 2 OTR/L, and 1 Transition Funds Manager and oversee their direct reports including 7 Care Managers, 1 Quality Administrator, 1 Housing Locator, 2 SOAR Case Managers, and 8 Transition Case Managers.

- **Manager of Care Management- Chicago, IL** **01/2021-05/2023**
  - Manage the creation and implementation of training procedures, personnel development processes, and policies to ensure fulfillment of contract requirements regarding the Colbert Consent Decree Care Management Team.
  - Facilitate efficient member progression through the pipeline by managing referrals and staff caseloads, auditing key performance indicators, and resolving internal and external organizational bottlenecks
  - Support clinical case reviews, mortality reviews, and joint operating committee meetings with the State of Illinois Department of Mental Health and UIC College of Nursing.
  - Audit electronic health records and service plans to ensure quality and compliance with contractual obligations and agency, state, and federal guidelines
  - Provide supervision, guidance, and coaching to 6-8 direct reports, and serve as co-facilitator of interdisciplinary team meetings of 1 OTR/L, 1 RN, 1 SOAR, 3 Care Managers, 1 QA, and 4 case managers

- **Prime QA/Client Transition Funds Manager- Chicago, IL** **02/2020-01/2021**
  - Audit charts to ensure compliance with contractual obligations and agency, state, and federal guidelines
  - Track and report barriers to the transition process to the state including Medicaid status and barriers with assigned Nursing Homes and Specialized Mental Health Rehabilitation Facilities
  - Assisted in implementation of corrective action plan for representative payee process and assisted in developing process to ensure continued compliance with representative payee services
  - Manage and reconcile the transition and flex funds used for clients in the Williams and Colbert Consent Decrees
  - Assist in the racking and follow-up of all reportable incidents to the State of Illinois.

- **Clinical Supervisor- Chicago, IL** **08/2018-06/2020**
  - Audit charts to ensure compliance with contractual obligations and agency, state, and federal guidelines
  - Provide supervision, guidance and coaching to an interdisciplinary team of 10 direct reports
  - Oversee daily functioning of the program
  - Serve as a liaison between the contracted insurance company and clinical staff
  - Manage and reconcile petty cash funds used to purchase client related supplies

- **Counselor/Case Manager- Chicago, IL** **05/2018-08/2018**
  - Outreach clients after program referral is submitted
  - Conduct Mental Health Assessments to assess client's current level of functioning
  - Create, implement, and re-evaluate treatment plans on a quarterly basis.
  - Provide case management services to assist clients in meeting their goals

Professional Certifications

- Licensed Clinical Social Worker # 149024576, Expires 11/30/2025
- Illinois Medicaid Comprehensive Assessment of Needs and Strengths (IM + CANS)

Education

- Masters in Social Work: Northeastern Illinois University- Chicago, IL 05/2018
  - Focus in vulnerable populations
- Bachelors of Arts in Social Work: Northeastern Illinois University- Chicago, IL 05/2017

RFP #25-037-DH | Adult Drug Court - Substance Abuse Intervention Provider

Gateway Foundation, Inc

500 W Monroe | Suite 1800

Chicago, IL 60661

September 11, 2025

SECTION 1

Cover Letter

This section should contain company information. The name of the agency, the address of the proposing office(s), and the contact individuals authorized to answer technical questions, together with their telephone numbers, email addresses, and mailing addresses. The cover letter must also be signed by a person or persons authorized to legally bind the professional or agency to a contract with the County.

Gateway Foundation, Inc
500 W Monroe | Suite 1800
Chicago, IL 60661

September 11, 2025

County of Kane - Purchasing Department
Tim Keovongsak, CPPB | Director of Purchasing
719 S. Batavia Avenue | Bldg. A.
Geneva, Illinois 60134

Dear Mr. Keovongsak,

Please find Gateway Foundation Inc's response to RFP #25-037-DH enclosed. We appreciate the opportunity to submit our proposal and the opportunity to continue serving the people of Kane County. Gateway is committed to providing the services listed at the pricing and schedule proposed. Services described in this proposal will be provided at our treatment center in Kane County, located at 400 Mercy Lane, Aurora, IL 60506.

Gateway Foundation Inc. (d/b/a Gateway Foundation; Gateway) was founded in 1968 as a not-for-profit that serves individuals from all walks of life. Gateway's mission statement is at the core of everything we do: We help people build healthier lives by reducing substance use, other addictions and improving mental health. Gateway endeavors to serve fellow citizens with high-quality, affordable, and accessible services. For technical questions related to this RFP, please contact:

Jim Scarpace – Community Division President
815.345.9640
jscarpace@gatewayfoundation.org
PO Box 5436 | Chicago, IL 60680

JoAnne Marks – Aurora Executive Director
630.966.7400 Ext. 7447
jmarks@gatewayfoundation.org
400 Mercy Lane | Aurora, IL 60506

Gateway thanks you for the opportunity to submit a proposal. We believe that our decades of experience in serving drug court and justice-involved individuals and the ability to provide excellent treatment and care make Gateway the perfect candidate to carry out this work. We are prepared to perform the services described in this RFP and in our proposal and would be proud to be of service for Kane County.

Sincerely,

Jeremy Klemanski
President & CEO | Gateway Foundation, Inc.

SECTION 2

Table of Contents

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SECTION 3

Proposal Response Forms

- *RFP Response Form Completed With Authorized Signature*
- *Proof Of Certificate Of Insurance*
- *Completed Contractor Disclosure Form (Signed & Notarized)*
- *Completed Familial Disclosure Form (Signed & Notarized)*

PROPOSAL RESPONSE FORM

For

ADULT DRUG COURT SUBSTANCE ABUSE INTERVENTION PROVIDER

RFP Due Date & Time: **2:00 p.m. CST, Thursday, September 11, 2025**

Proposals must be submitted electronically to https://www.bidnetdirect.com/illinois/kanecounty

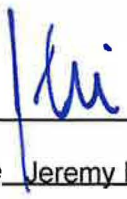
The proposer shall return the RFP with all documents, as well as literature, samples, etc., as required within the specifications.

The undersigned proposer, having examined the specifications and any other related documents, hereby agrees to provide services per specification and to perform other work stipulated in, required by, and in accordance with the proposal documents attached for and in consideration of the proposed prices.

RECEIPT OF ADDENDA: The undersigned hereby acknowledges receipt of the following addendum(s): No. 1; ____ ; ____ ; ____ ; ____ ; ____ ; ____

The Vendor has examined the Contractor Disclosure section C of the Terms and Conditions and has included or provided a document listing all cumulative campaign contributions made within the past twelve months to any current or county-wide elected officer, and ownership interest in entity greater than five percent. The Vendor is aware of and has examined the Responsible Bidder Requirement section I, which requires additional information and documentation from the responder bidding on public works construction projects.

By signing this proposal, the proposer hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this RFP will be based upon the funding available to Kane County. The terms of the RFP and the response shall be incorporated by this reference as though fully set forth into the Contract, notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the RFP and the response, the terms of the RFP and the response shall govern. Every element or item of the RFP and the response shall be deemed a material and severable item or element of the contract. This is a one (1) year contract with a mutual option for four (4) one-year renewals. **THIS SECTION MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE RFP.**

Signature 

Typed Signature Jeremy Klemanski

Company Gateway Foundation INC

Address 500 W Monroe Suite 1800

Phone # (312) 663-1130 **Email** jklemanski@gatewayfoundation.org

Federal I.D./Social Security # 36-2670036 **Date** 09/09/2025

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT
Phone No.: (212) 488-0200 Fax No.: (212) 488-0220	NAME: Andrea Kim PHONE (A/C, No, Ext): 212-293-6203 FAX (A/C, No): E-MAIL ADDRESS: andrea.kim@epicbrokers.com
EPIC Insurance Brokers & Consultants 1140 Avenue of the Americas-8th Fl. New York, NY 10036	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: GREAT AMERICAN INSURANCE COMPANY	16691
INSURER B: NATIONAL CASUALTY COMPANY	23779
INSURER C: TRAVELERS EXCESS & SURPLUS LINES CO.	29696
INSURER D: GREAT AMERICAN ALLIANCE INSURANCE COMPANY	26832
INSURER E: MERCER INSURANCE COMPANY	14478
INSURER F: GOLDEN BEAR INSURANCE COMPANY	39861

INSURED

Gateway Foundation, Inc.
55 E Jackson Blvd, Suite 1500
Chicago, IL 60604

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	X		MAC 3453011 06	06/30/2025	06/30/2026	EACH OCCURRENCE	$1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$3,000,000
	[ ] POLICY [ ] PRO-JECT [X] LOC						PRODUCTS - COMP/OP AGG	$3,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			CAP 3453012 05	06/30/2025	06/30/2026	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS [X] NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
D *G	X UMBRELLA LIAB [X] OCCUR			UMB 3453013 06	06/30/2025	06/30/2026	EACH OCCURRENCE	$5,000,000
	EXCESS LIAB [ ] CLAIMS-MADE			ISAEX10000001201	06/30/2025	06/30/2026	AGGREGATE	$5,000,000
	DED X RETENTION $10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			WCC335161A-25	06/30/2025	06/30/2026	X PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A						E.L. EACH ACCIDENT	$1,000,000
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$1,000,000
A	PROFESSIONAL LIABILITY			MAC 3453011 06	06/30/2025	06/30/2026	$1,000,000 Per Occ./$3,000,000 Agg.	
A	ABUSE & MOLESTATION			MAC 3453011 06	06/30/2025	06/30/2026	Limit: $5M/ Retention: $25,000 Each Claim	
C	CYBER LIABILITY			CYB-108071373-01	06/30/2025	06/30/2026	$3,000,000 Each Occ./ $3,000,000 Agg. Limit	
E	EXCESS LIABILITY-AUTOMOBILE			22200095700	06/30/2025	06/30/2026	$2,000,000 Each Occ./ $2,000,000 Agg. Limit	
F	EXCESS LIABILITY-AUTOMOBILE			GBF66000512-00	06/30/2025	06/30/2026		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Insurer Letter G for policy # ISAEX10000001201 is SIRIUSPOINT SPECIALTY INSURANCE CO., NAIC: 16820 / $10,000,000 limit is a combination of both policies
Kane County is included as additional insured with respect to general liability as required by written contract.

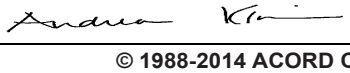
CERTIFICATE HOLDER

County of Kane
Kane County Government Center
719 S. Batavia Avenue
Geneva,, IL 60134

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE 3



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CONTRACTOR DISCLOSURE

As of September 9, 2025, Gateway Foundation INC, to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12-month period.

Officer _____ Date 9/11/25

Chief Executive Officer
Title

Subscribed and Sworn this 11th day of September, 2025.

Notary Public

OFFICIAL SEAL
SHERI LYNN BESSE
NOTARY PUBLIC, STATE OF ILLINOIS
Commission No. 998206
My Commission Expires October 8, 2025

SAMPLE

FAMILIAL RELATIONSHIP DISCLOSURE

As of September 09, 2025, Gateway Foundation INC, to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any County Elected Official or County Department Director within the last 12-month period. "Familial Relationship" is defined in Public Act 101-0544.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, if the vendor, for contracts greater than $30,000, fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

Officer _____ Date 9/11/25

Chief Executive Officer
Title

Subscribed and Sworn this 11th day of September, 2025.

Sheri L. Besse
Notary Public

OFFICIAL SEAL
SHERI LYNN BESSE
NOTARY PUBLIC, STATE OF ILLINOIS
Commission No. 998206
My Commission Expires October 8, 2025

SECTION 4

Scope of Services & Statement of Work

The Provider(s) shall provide services described herein within Kane County and denote which area of the county services will occur (North, South, Central).

Services to be delivered; including screening and assessment tools utilized, comprehensive treatment options, level of care provided, and use of evidence based practices.

- *Referral process*
- *Assessment*
- *Treatment Plan, including trauma services*
- *Treatment*
- *Discharge summary and planning*

Service Area

Gateway Foundation (Gateway) will deliver Kane County Drug Rehabilitation Court (DRC) services through the Aurora treatment center (400 Mercy Lane) in South Kane County. The site will serve as the central hub for all program activities and is fully equipped to provide assessments, outpatient services (ASAM Level I and II), individual and group counseling, peer recovery support, psychiatric services, and drug testing.

To ensure equitable access for all participants in DRC:

- Aurora Location: Primary service delivery site for all in-person outpatient and recovery support services.
- Telehealth: Participants who face transportation or scheduling barriers will be able to access outpatient and psychiatric services remotely via a virtual health platform.
- Regional Gateway Sites (case-by-case basis with DRC approval): In rare cases where a participants' needs may be better met at another Gateway location, referrals may be made to the Joliet (Will County) or Downers Grove (DuPage County) treatment centers with prior approval from DRC.

Understanding Need

Describe an understanding of the Administrative Office of the Illinois Courts Problem Solving Standards as well as the All-Rise Adult Treatment Court Best Practice Standards. This should include an explanation of how the provider will incorporate appropriate treatment demonstrated to benefit drug court participants and the scope of their needs within the criminal justice system, specifically within a specialty court program.

As a current substance use services provider for the Kane County Drug Rehabilitation Court, Gateway's deep understanding of the Department, its leadership, and the needs of the population uniquely positions us to deliver the services outlined in the RFP. Our familiarity allows us to offer insights that other vendors may not be able to provide. Operationally, Gateway is well-versed in practice standards, staffing requirements, safety, and compliance protocols, and the challenges faced by the population. Gateway is committed to continuing to provide substance use treatment services to individuals under the supervision of Kane County DRC. Gateway recognizes that drug court participants present with multifaceted clinical and criminogenic needs that require a comprehensive, evidence-based treatment response. Services provided in this proposal will be closely aligned with the Administrative Office of the Illinois Courts (AOIC) Problem-Solving Court Standards and the All-Rise Adult Treatment Court Best Practice Standards.

Gateway has a decades-long history of collaboration with Illinois courts – including Kane, Lake, Cook, DuPage, and Sangamon Counties – demonstrating institutional knowledge of best practices in problem-solving court treatment, with services ensuring fidelity to accepted standards. Key elements of Gateway's approach include:

- Utilizing risk-need-responsive principles so clinical services are calibrated to each participant's criminogenic risk and treatment needs. High-risk participants receive specialized interventions targeting criminal thinking, while lower-risk individuals engage in proportionate services to avoid over-supervision.
- Delivery of phase-based care, ensuring that treatment milestones align with court phases and program incentives/sanctions providing accountability while reinforcing pro-social progress.
- Comprehensive clinical approach where services integrate substance use treatment, mental health care, trauma therapy, and recovery support, ensuring that participants' full spectrum of needs is addressed.
- Understanding the prevalence of co-occurring mental health disorders among justice-involved individuals, psychiatric assessments and medication management are fully integrated into treatment planning.
- Specialized trauma-informed framework is incorporated into treatment to reduce trauma symptoms and improve treatment engagement.
- Attention to social determinants of health, such as housing, family stability, and employment.
- Commitment to ongoing education for Gateway team members, including participation in annual DRC-approved specialty court training.

Coordination & Collaboration

- *Treatment provider(s) are expected to have their DRC team representative participate in at least one (1) DRC approved specialty court training annually and provide funding for that representative, along with documentation of participation.*
- *Demonstrate the ability and willingness to have a staff member present at weekly DRC staff meetings and quarterly policy meetings.*
- *Ability to provide written documentation on all clients' progress on a weekly basis to the DRC treatment officer and coordinator.*

Gateway understands that collaboration with the court team is central to effective problem-solving court treatment. Gateway integrates its clinical services into the broader DRC structure through the following mechanisms:

Weekly DRC Staff Meetings & Reporting: A clinical representative will attend weekly DRC staff meetings to provide updates on treatment attendance, engagement, compliance, and progress. The assigned staff member will provide weekly updates on all participants and collaborate directly with probation officers, prosecutors, defense attorneys, and the judiciary to support consistent services.

Quarterly Policy Meetings: Gateway program leadership and staff will participate in quarterly meetings to review aggregate program data, identify barriers, evaluate fidelity to best practices, and implement quality improvement strategies.

Weekly Progress Reports: Written documentation will be submitted for every active participant, including:

- Attendance records for individual, group, and peer recovery sessions.
- Results for drug tests, including confirmations for positive screens.
- Progress towards Individualized treatment goals and phase milestones.
- Clinical observations regarding motivation, relapse risk, and behavioral concerns.
- Recommendations for incentives, sanctions, or program adjustments.

Notifications: Events with program compliance or safety implications – such as positive tests for substances, refusal of services, or program termination – will be communicated within 72 hours (3) business days (or within program/contract guidelines if different) to the DRC coordinator and probation officer.

This collaborative structure guarantees that treatment services are fully integrated with the judicial process, reinforcing accountability while promoting participant recovery.

Referrals, Screening, and Assessments

- *Treatment provider will present strategies to provide services to DRC participants in all areas of the county, including service linkages and referrals.*
- *Provide on-site assessments as needed at the Kane County Jail for detained adults or phone and Zoom screenings as appropriate.*

Referrals are initiated through the Aurora admissions department or through the Professional Relations Manager, with assessments conducted within 72 hours of referral, either at the Kane County Jail, Gateway's Aurora facility, or via mutually compatible virtual/telephone platforms.

Gateway Foundation is committed to working in concert with the DRC as a partner regarding the screening and assessment process. Gateway approaches the screening and assessment process

using trauma-informed, strengths-based, empirically tested assessment tools and evidence-based practices. Gateway will first complete the American Society of Addiction Medicine (ASAM) Level of Care Placement tool, which additional assessments are completed throughout treatment. These include the Columbia Suicide Severity Rating Scale (CSSR-S), Brief Addiction Monitor (BAM), Adverse Childhood Experiences (ACE's), Patient Health Questionnaire (PHQ-9), Generalized Anxiety Disorder Screener (GAD-7), and PTSD Checklist (PCL-5). Assessments help evaluate patient's substance use history, substance use treatment history, mental health symptoms checklist, mental health treatment history, history of trauma, legal history, physical health history, family history, social support, educational history, employment history (past/present) and leisure activities. In the case if assessments indicate a need for a higher level of care than Level I or Level II, Gateway will recommend to the relevant DRC staff that the patient be referred accordingly.

The primary assessment from the American Society of Addiction Medicine (ASAM) is a comprehensive set of guidelines for assessment, service planning, placement, continued stay, and transfer/discharge of individuals with substance use and co-occurring conditions. ASAM criteria uses six dimensions to create a holistic biopsychosocial assessment of an individual to be used for treatment placement and planning and incorporates physical health, mental health, and spiritual issues relevant in recovery. The six dimensions include:

Dimension 1. Intoxication, Withdrawal and Addiction Medications

Dimension 2. Bio-Medical Conditions

Dimension 3. Psychiatric and Cognitive Conditions

Dimension 4. Substance Use-Related Risks

Dimension 5. Recovery Environment Interactions

Dimension 6. Person-Centered Considerations

Treatment Plans

Describe the development of a treatment plan using a strength-based approach that is individually tailored to the particular needs of the adult, utilizing available assessments.

Treatment plans are completed shortly after admission, based on assessment(s) outlined in the "Referrals, Screening and Assessments" section above, and are updated every 30 days for patients enrolled in Intensive Outpatient Services (Level II) or every 60 days for patients enrolled in Outpatient Services (Level I). The process is completed in coordination with the patient and includes regular updates on their progress. As needs for individuals change, referrals within

Gateway as well as community partners occur to assist patients with their needs. Treatment plans, as well as weekly progress updates will be submitted for each participant to the DRC Officer regularly.

Case Management

Gateway utilizes an integrated strengths-based case management model to develop sophisticated treatment, relapse prevention, and after-care plans. Gateway staff works as a team in coordination and collaboration to meet the holistic needs of the participants and to develop the most accurate understanding possible of participants' progress in treatment and continuing care needs, including providing linkages to wrap-around supports. Our case management is designed to coordinate services and assist the patient in the achievement of his/her goals. Counselors are responsible for ensuring the individual's continuing care plan is operationalized and that the participant fully understands it and knows how to access the activities or services included on it. Additionally, Gateway has staff and financial counselors on-site to assist patients in applying for Medicaid and benefits.

Wrap-Around Supports

Treatment provider will present strategies on how to provide additional services for participants, including parenting classes and employment assistance, including service linkages and referrals if needed.

Wrap-around support is provided via case management and is available to everyone participating in outpatient services to address participant needs beyond clinical treatment.

- Primary Care Physician (PCP): To ensure ongoing medical care.
- Psychiatric Services: For individuals engaged in psychotropic medication management.
- Therapy Services: Referrals for outpatient individual therapy and trauma-focused counseling when indicated.
- Medication-Assisted Recovery (MAR): Continuation of buprenorphine, naltrexone, or other prescribed MAR where clinically appropriate.
- Housing Resources: Recovery residences, transitional housing, or permanent housing referrals as needed.
- Employment/Vocational Support: Linkage to workforce development programs and community employment resources.
- Legal and Specialty Services: Referrals to gambling treatment, legal services, or other targeted interventions.

- Peer Recovery Supports: Connection to 12-Step programs, community-based recovery groups, and Gateway's alumni program, which offers ongoing peer engagement, monthly recovery events, and priority re-entry support.

Discharge Planning

Describe discharge planning and the timeline for the implementation of discharge services, and the ability to communicate these plans to the DRC Coordinator and probation officer(s).

Discharge planning is an integral component of the treatment process and begins on the first day of admission. From intake forward, clinicians and case managers collaborate with the Kane County Drug Rehabilitation Court team to establish a roadmap for each participant's transition from active treatment to long-term recovery supports. This early and ongoing planning ensures continuity of care, reduces risk of relapse, and aligns discharge recommendations with court expectations. By initiating discharge planning at admission, coordinating closely with KCDRC, and linking participants to comprehensive aftercare services, Gateway Foundation provides continuity, accountability, and a strong foundation for long-term success.

Early Initiation and Collaboration

- Discharge planning begins upon admission and is revisited throughout the participant's course of care.
- The participant's primary counselor consults with the DRC Treatment Officer and probation staff to understand court parameters for aftercare, housing considerations, and community supervision requirements.
- Court input is incorporated into discharge recommendations to ensure that clinical care aligns with judicial oversight.

Clinical Documentation and Reporting

A comprehensive discharge summary is prepared within seven business days of discharge and submitted to the DRC Officer. The summary includes:

- Admission and discharge dates
- Services delivered and level of participation
- Progress toward treatment goals
- Outcomes of toxicology testing at discharge
- Clinical observations regarding readiness for recovery
- Recommendations for continuing care

- For individuals discharged unsuccessfully (e.g., against clinical advice, program termination, noncompliance), the DRC Coordinator and probation officer are notified within 24 hours.

Continuity and Alumni Engagement
Participants are encouraged to join the Gateway Alumni Program for long-term support. Alumni services include peer mentorship, recovery events, and ongoing access to staff support in the event of relapse or re-engagement in treatment.

Treatment Services

Level I & II Outpatient Services
Individual counseling: Provided as goal-oriented, face-to-face sessions between a patient and their primary counselor to assist the patient in resolving issues related to their substance use and all issues contained in the participant's treatment plan. During individual counseling sessions, counselors help the patient recognize substance use challenges; identify behaviors related to their substance use; develop strategies for changing these behaviors; and identify people and activities that can help them attain and maintain recovery. Individual counseling sessions provide the opportunity to address issues identified in the patient's treatment plan, and to revise the treatment plan to address new issues. For example, a participant may have obtained a job, but has recurrent problems with a supervisor, in part because of his/her resistance to authority. The counselor may help the participant to understand what he/she has learned in didactic and group sessions apply in a particular case. Throughout, the counselor helps the participant make the connections between the problems he/she is experiencing and the materials presented in group education and group counseling sessions. Additionally, individual counseling is also a forum for addressing issues that are sensitive to the patient and perhaps too personal to bring up in group sessions. Counselors take care to carefully assess patients and provide an avenue for discussion in individual sessions. Appropriate referrals for ongoing counseling, psychiatric consultations, and the like are made, if indicated.

Group Therapy: Main component of Level I and II outpatient services, providing patients with a structured, supportive environment where they can share experience, develop coping strategies, and learn from peers. Sessions are led by trained professionals who facilitate discussions on relapse prevention, emotional regulation, and skill-building. Group therapy fosters accountability, reduces isolation, and strengthens interpersonal skills through peer interactions. Evidence-based approaches, such as Cognitive Behavioral Therapy, Dialectical Behavioral Therapy, are utilized to enhance self-awareness and encourage positive behavioral changes. Specialized groups may include trauma-informed care, anger management, and stress reduction techniques, ensuring comprehensive support tailed to individual needs.

Peer Support: Gateway's Recovery Coaches and Peer Support Specialist assist patients in navigating recovery challenges, setting goals, facilitating family visitation, and accessing community support. Peer support plays a crucial role in fostering long-term recovery and building a strong support system. Peer support specialists are individuals with lived experience in recovery, provide mentorship, encouragement, and guidance to patients as they navigate the challenges of early recovery. Peers assist patients with building healthy coping mechanisms, reinforce relapse prevention strategies, and strengthen motivation for sustained recovery. Peer support groups provide a non-judgmental, empathetic space where individuals can share experiences, set personal recovery goals, and receive accountability from others who have successfully overcome similar struggles. Additionally, peers can assist patients in accessing community resources, employment opportunities, educational programs, and housing support. Gateway also offers a virtual peer support app that is monitored by recovery coaches, gatewayconnect, which allows individuals entering early recovery to remain engaged in their recovery through connection to peers and pro-social activities. As part of our integrated treatment and recovery approach Gateway also hosts monthly alumni events which offer positive social opportunities such as bowling, movie nights, field trips, etc.

MAR/MAT: Gateway offers MAR/MAT services, providing FDA-approved medication designed to alleviate withdrawal symptoms, reduce cravings, and support long-term recovery. With licensed medical providers on staff, Gateway provides the following medications: Vivitrol, Naltrexone, Campral, Suboxone, Subutex, and Sublocade. If a patient's assessment and/or medical history indicates the use of medication not available through Gateway's MAR/MAT program, the patient's care team will refer them to one of community partners that is able to provide the medication. Individuals who are engaged in Medication Assisted Recovery will have this service covered in their treatment plan, with their progress as well as any alternatives that have been tried, potential end-date and treatment protocols covered in treatment plan updates with the DRC Officer.

Psychiatric Services: Gateway will offer psychiatric services in-person while also having virtual/telemedicine capability. These services include mental health assessment, developing individualized treatment plans tailored to the patient's psychiatric and substance use disorder needs. Licensed providers will prescribe, monitor, and manage patient's medication through Gateway's co-occurring treatment offerings to ensure a holistic approach to achieving recovery. Staff have extensive experience in monitoring psychotropic medications, including identification of common side effects and signs of non-adherence.

Evidence-based Practices

Indicate the evidence-based practices that will be implemented with the DRC participants and the provider's experience with this approach, including what curriculum is being used.

Cognitive Behavioral Therapy (CBT) is an evidence-based psycho-social model. This therapy seeks to change behaviors and increase positive thinking and emotions. CBT is focused on helping patients to find resolutions to problems, with an emphasis on constructive thoughts leading to beneficial reactions.

Dialectical Behavioral Therapy (DBT) is an evidence-based type of cognitive behavioral therapy that is especially concerned with psychosocial elements like the patient/therapist connection. In this sense, it requires high levels of collaboration of participants and therapists. DBT requires weekly individual and group sessions focusing on four main modules: Mindfulness, Interpersonal Effectiveness, Distress Tolerance, and Emotion Regulation.

Acceptance and Commitment Therapy (ACT) is primarily a treatment that increases thought flexibility. It depends on six core principles: cognitive diffusion, acceptance, contact with the present moment, the observing self, values, and committed action. Patients are taught to move toward valued behavior rather than avoid difficult feelings.

Motivational Interviewing (MI) is a directive, patient-centered counseling style grounded in a Stages of Change framework for eliciting behavior change by helping patients explore and resolve ambivalence. It recognizes the importance of assessing patients' understanding of a need to change and commitment to the change process and is the foundation of all our treatment planning. All clinical staff has been trained in MI and/or have received training to be certified MI trainers by MI creator William Miller. Gateway conducts regular fidelity assessments to continuously monitor and improve implementation.

Mindfulness is incorporated into programming for patients and employees alike at Gateway. Mindfulness involves actively paying attention to the present moment, paying attention to thoughts and feelings, and not judging those thoughts and feelings. This integrative approach is especially useful for treating emotion dysregulation, stress, depression, and grief.

Trauma Therapy Services

Describe trauma therapy services and any curriculum used with clients including, but not limited to, Eye Movement Desensitization and Reprocessing (EMDR), Seeking Safety, Neurofeedback Therapy, etc. Please include certifications and CEU's of clinicians certified in trauma therapy who will be servicing DRC clients.

Trauma treatment is a core, integrated component of services at the Aurora facility, based on the recognition that unresolved trauma is both highly prevalent among justice-involved populations and a significant driver of substance use and recidivism. All services are delivered through a trauma-informed care framework, ensuring that safety, trust, and empowerment guide every clinical interaction.

Evidence-Based Curricula and Modalities:

Grief and Loss Curriculum: Adapted for participants in recovery who are grieving the loss of substances, relationships, or life stability. This therapeutic track allows participants to process grief in a supportive environment, fostering insight and long-term healing.

Trauma-Focused CBT Techniques: Integrated into individual counseling sessions to address maladaptive thinking patterns and emotional dysregulation stemming from trauma.

Staff Training and Credentials:

Clinicians delivering trauma therapy include Licensed Clinical Social Workers (LCSWs), Licensed Clinical Professional Counselors (LCPCs), and Certified Alcohol and Drug Counselors (CADCs) with specialized CEUs in trauma-focused modalities. Staff are trained in the use of the PTSD Checklist (PCL-5) for ongoing symptom monitoring, along with validated screening tools such as the Adverse Childhood Experiences (ACE) Questionnaire. Continuing education is prioritized to ensure that all clinicians remain current in evidence-based trauma interventions, including Motivational Interviewing with trauma survivors, and trauma-informed group facilitation. Table of CEUs and qualifications follows this page.

STAFF NAME	TITLE	CERTIFICATIONS	CEUs/Qualifications
Elizabeth Haptonstahl	*Behavioral Health Therapist*	*LCSW, CADC*	DUI Service Provider Orientation - 18 hours, National Association of Drug Court Professionals Regional Treatment Provider training - 13 hours, Trauma-Focused Cognitive Behavioral Therapy training - 11 hours
Ann DeLange	*Behavioral Health Therapist*	*LCPC, CCTP-II*	Over 40 hours of Trauma/PTSD training. Also have extensive experience and training with DUI, court liaison, lock up assessments, and also Domestic Violence.
Matt Sayers	*Counselor II*	*LSW*	Previously worked with NGRI population (not guilty by reason of insanity) through Elgin Mental Health and Cook County with step downs, transitions, and re-entry

Program Integration:
Trauma services are incorporated into treatment planning for all DRC participants with identified trauma histories. Progress and participation in trauma-specific services are documented in treatment updates and shared with the Drug Court Treatment Officer to ensure transparency and coordinated support.

Co-Occurring (Dual-Diagnosis) Services

Describe services available for dual-diagnosis clients (MISA), including evidence-based practices and the curriculum that will be used, and staff qualifications to provide those services.

The Aurora program provides a fully integrated approach to serving participants with co-occurring mental health and substance use disorders, consistent with national best practices and the Integrated Dual Disorder Treatment (IDDT) model. Treatment of both substance use and mental health disorders occurs concurrently, delivered by the same multidisciplinary team in a coordinated fashion. This avoids fragmented care and ensures that each condition is addressed as part of a unified recovery plan. Treatment plans incorporate evidence-based practices such as:

- Cognitive Behavioral Therapy (CBT) and Dialectical Behavioral Therapy (DBT) for emotional regulation, coping skills, and relapse prevention.
- Medication-Assisted Recovery (MAR) in coordination with psychiatric care when clinically appropriate.
- Motivational Interviewing (MI) to enhance participant engagement and readiness for change.

Curriculum and Tools:
ASAM Criteria, 4th Edition is used for level of care determinations, with psychiatric considerations fully incorporated. Participants are regularly assessed using the PHQ-9 (depression), GAD-7 (anxiety), and PCL-5 (trauma/PTSD) to monitor symptoms and guide treatment updates. For individuals presenting with serious and persistent mental illness, treatment planning integrates psychiatric consultation and medication management services available onsite or via telepsychiatry.

Staff Qualifications:
Co-Occurring services are delivered by licensed clinicians with training in both substance use and mental health treatment. This includes LCSWs, LCPCs, psychiatrists and psychiatric nurse practitioners. Clinical staff maintain CEUs in co-occurring disorder treatment, psychopharmacology, and crisis stabilization. Psychiatric oversight is provided by a board-certified psychiatrist available to DRC participants for evaluation, medication management, and coordination with probation/court staff.

STAFF NAME	TITLE	QUALIFICATIONS
Radhika Chimata	*Medical Director-Psychiatrist*	*MD, MA*
Ariana Sandoval	*Nurse Practitioner*	*MSN, APRN, FNP-BC, PMHNP-BC*
Elizabeth Haptonstahl	*Behavioral Health Therapist*	*LCSW, CADC*
Ann DeLange	*Behavioral Health Therapist*	*LCPC, CCTP-II*
Heidi Vanderhout	*Counselor III*	*CAADA, CODP, SAP*
Matt Sayers	*Counselor II*	*LSW*

SECTION 5

Qualifications Statement

Capacity, Experience, and Qualifications; including staff years of experience, credentials, and licensure.

Organization

Gateway is licensed by the Illinois Department of Human Services/Substance Use Prevention and Recovery and accredited by the Joint Commission. These credentials reflect the organization's commitment to maintaining the highest standards of care, compliance, and accountability in behavioral health delivery. The services proposed for Kane County Drug Rehabilitation Court participants include:

- Level I Outpatient
- Level II Outpatient
- Individual & Group Counseling (in all levels of care)
- Peer Support Services
- Psychiatric Services
- MAR/MAT
- Case Management
- Comprehensive Assessments
- Toxicology

Gateway programs are designed to address the multifaceted challenges faced by individuals with substance use disorders, including co-occurring mental health conditions, through structured, evidence-based, and person-centered care. The overarching objective is to promote recovery, reduce recidivism, and support long-term stability. Services are integrated with robust aftercare planning and strong linkages to community resources to ensure participants are equipped to reintegrate successfully into society.

Gateway has decades of experience in providing evidence-based treatment and recovery services for individuals with substance use disorder; annually we serve over 25,000 individuals across our Community and Corrections Divisions. Table with specific areas of expertise follows this page.

SERVICE	YEARS OF EXPERIENCE	
Peer Support	55+ years	
Community Outreach	16+ years	
Community Partnerships	55+ years	
Medication Management	16+ years	
Medications for Opioid Use Disorder	16+ years	
Residential & Outpatient Individual Therapy (Substance Use Disorder)	55+ years	
Residential & Outpatient Individual Therapy (Co-Occurring Mental Health)	20+ years	
Residential & Outpatient Group Therapy (Substance Use Disorder)	55+ years	
Residential & Outpatient Group Therapy (Co-Occurring Mental Health)	10+ years	
Case Management	55+ years	

For more than twenty years, Gateway has partnered with Illinois drug courts, including Cook, Kane, DeKalb, DuPage, Winnebago, and Will Counties. These collaborations include providing both residential and outpatient substance use services to court-ordered participants. Gateway also partners with TASC, municipal police departments, and the Illinois Department of Corrections to support justice-involved individuals from arrest through reentry.

The organization continues to be a referral destination for individuals transitioning from prison-based treatment programs at Sheridan Correctional Center and Southwestern Illinois Correctional Center. Staff are adept at providing timely written and verbal progress reports to probation officers and drug court coordinators, ensuring alignment between clinical treatment and judicial oversight.

Gateway's long-standing partnerships with government entities, coupled with its commitment to evidence-based practice, ensure coordinated care for drug court participants that is responsive to both clinical and court system requirements.

Staff

Services in Kane County will be delivered by a multidisciplinary team of licensed professionals with expertise in substance use, mental health, and co-occurring disorders. Staff include Licensed Clinical Social Workers (LCSWs), Licensed Clinical Professional Counselors (LCPCs), Certified Alcohol and Drug Counselors (CADCs), psychiatric nurse practitioners, and board-certified psychiatrists. All staff maintain licensure and continuing education requirements mandated by the State of Illinois and their professional boards.

Key staff competencies include:
Extensive clinical experience: Most direct service providers have more than 10 years of experience treating substance use and co-occurring mental health disorders, including trauma, depression, anxiety, and PTSD.

Training: Our continuous learning model is critical to ensure employee engagement, motivation, and job satisfaction. Gateway aims to cultivate a culture where growth is continuous, learning is collaborative, and innovation thrives. From training in administrative best practices to CEUs in evidence-based practices we ensure our staff can confidently provide the highest quality care for our patients.

Standard staff training includes:

- HR Policies
- Assessment Training
- Boundaries
- Clinical Supervision
- Conflict Resolution
- Community Support
- De-Escalation
- Discharge Planning
- Emergency Preparedness
- Leadership
- Medication Management
- Treatment Planning

Advanced training courses include:

- Reducing Stigma and Improving Access to Treatment
- Clinical Tools: The Utilization of the GAD7, PCL5 and PHQ9
- ASAM Updates
- Co-Occurring Grief and Loss
- Improving our Customer Service
- Dialectical Behavior Training
- Group Facilitation
- Motivational Interviewing
- T3- Facilitation Overview
- Verbal De-escalation

Medication-Assisted Recovery expertise: Prescribers and nursing staff are trained in the use of buprenorphine, naltrexone, and extended-release formulations, ensuring comprehensive MAT/MAR access.

Court collaboration experience: Clinical and case management staff are skilled in preparing court-appropriate reports and maintaining communication with probation officers and treatment coordinators.

Cultural and linguistic competence: Staff receive training to deliver services in a culturally responsive manner, including use of professional interpreters for limited-English-proficiency participants.

The Aurora facility maintains sufficient staffing ratios to accommodate all referrals from Kane County Drug Rehabilitation Court and ensure participants are admitted, assessed, and engaged in treatment within required timeframes.

Table outlining proposed program's staff and their years of experience, credentials, and licensure follows this page.

Staff Name	Title	Services Provided	Years of Experience	Credentials	Licensure
Jim Scarpace	Community Division President	Administration	30+	LCPC	-
Roueen Rafeyan	Chief Medical Officer	Administration	25+	-	MD
JoAnne Marks	Executive Director	Program administrator	30	CADC, CODP, NCRS	-
Radhika Chimata	Medical Director/ Psychiatrist	Medical services	6	-	MD
Samantha Ortega-Hughes	Program Director	Program administrator	12	CADC	LCSW
Cassandra Hartzog	Behavioral Health Therapist	Liaison w/Kane County	30	CADC	LCSW
Elizabeth Haptonstahl	Behavioral Health Therapist	OP Counseling, Case management	6.5	CADC	LCSW
Anne DeLange	Behavioral Health Therapist	IOP Counseling, Case management	32	CCTP-II	LCPC
Heidi Vanderhout	Counselor III	IOP Counseling, Case management	27	CAADC, CODP, SAP	-
Matt Sayers	Counselor II	IOP Counseling, Case management	9.5	-	LSW
Adriana Rodriguez	Admissions Supervisor	Admission Screening, Scheduling	25	CADC, CODP	LPC
Laura Draut	Admissions Counselor II	Admissions	29	CADC	-
Rich Goetz	Admissions Counselor II	Admissions	30	CADC	-
Claudio Ruiz	Admissions Counselor II	Admissions	2	CADC	-
Ramon Loeza	Admissions Counselor I	Admissions	2	-	-

SECTION 6

Technical Offer, Plan, and Approach

Quality Assurance; including methods used to ensure quality of services offered.
Records Maintenance and Reporting; including how information will be disseminated to the drug court team.
Outcome Objectives; including definition of key program characteristics, outcomes, process of data collection, method of review, and method of dissemination.

Quality Assurance

Methods used to ensure quality of services offered.

Gateway maintains high standards of care through a robust, data-driven Quality Improvement and Quality Assurance framework. Our team conducts regular audits of patient records, program reports, and site inspections to ensure services meet regulatory, accreditation, and internal standards, including clinical care, life safety, and operational areas such as facilities and food services. Findings are used to implement corrective action plans in collaboration with program leadership to strengthen services and patient outcomes.

We emphasize targeted training and in-service programs, while monitoring patient satisfaction and reviewing incident reports to identify trends, reduce risk, and enhance patient experience. Monthly site-level QI/QA meetings allow teams to review audit results, track progress on improvement initiatives, and share best practices across sites. Through systematic data analysis, trend monitoring, and adoption of evidence-informed improvements, Gateway ensures consistent, patient-centered care that supports positive outcomes for drug court participants and all program patients.

Records Maintenance & Reporting

How information will be disseminated to the drug court team.

Gateway will comply with and perform the following for all participants referred through this program:

- Provide Kane County DRC with confirmation of participant's arrival on the day of admission, including contact information for their primary counselor. A participant's primary counselor will be available to respond and communicate with probation officers or relevant county staff.
- Gateway commits to promptly notifying Kane County DRC in the event of a positive test for any illicit or unauthorized substance for patients referred through this contract.
- Notify Kane County DRC of participant's change of status within 24 hours if a patient is terminated from treatment due to behavioral/disciplinary issues, patient has an unauthorized absence, or patient leaves the program Against Medical Staff Advice.
- Provide a written discharge summary within a negotiated number of days from discharge. The document will include all required information, such as: date of admission, date of discharge, type of discharge, and recommendations for aftercare. If relevant, additional information regarding behavior, level of engagement, prognosis, etc. will also be included.
- Gateway staff will attend weekly and quarterly Kane County DRC meetings.

Outcome Objectives

Definition of key program characteristics, outcomes, process of data collection, method of review, and method of dissemination.

Gateway defines program success through a structured set of outcome objectives that reflect both clinical best practices and the priorities of the Kane County Drug Rehabilitation Court. These objectives are designed to demonstrate the effectiveness of treatment, the efficiency of service delivery, and the overall impact on participants' recovery, stability, and long-term reintegration.

Key Program Characteristics

- Comprehensive biopsychosocial assessments conducted within 72 hours of referral, with placement decisions guided by ASAM criteria.
- Individualized treatment planning developed collaboratively with participants, updated every 30 days for IOP and every 60 days for OP, ensuring goals remain clinically relevant.
- Access to trauma-informed and dual-diagnosis services to address co-occurring disorders common in the justice-involved population.
- Case management to address housing, employment, and healthcare needs, reducing external barriers to treatment participation.
- Structured collaboration with the Drug Court team, including weekly staffing's, quarterly policy meetings, and timely reporting.

Program Outcomes

- Engagement and Retention: Increased admission and sustained participation rates for referred participants, measured by attendance and treatment adherence.
- Clinical Progress: Reduction in substance use as measured by random toxicology results; improvements in mental health functioning demonstrated through validated tools such as the PHQ-9, GAD-7, PCL-5, and BAM.
- Successful Completion: Participants discharged successfully in accordance with individualized treatment plans, demonstrating readiness for the next phase of recovery or program graduation.
- Recidivism Reduction: Lower re-arrest and probation violation rates among program graduates compared to non-participants, supporting public safety goals.
- Stability and Functioning: Increased housing stability, employment readiness, and connection to ongoing recovery supports at discharge.
- Participant Satisfaction: High rates of satisfaction with services, measured through structured surveys and feedback tools.

Data Collection

Data is collected through Gateway's electronic health record (EHR) system, which captures all assessments, treatment encounters, toxicology results, and discharges. Standardized clinical tools—including the Columbia Suicide Severity Rating Scale (C-SSRS), Brief Addiction Monitor (BAM), PHQ-9, GAD-7, and PCL-5—are administered at intake and at designated intervals throughout treatment to measure change over time. Program staff also collect participant feedback via satisfaction surveys, focus groups, and informal feedback mechanisms to provide both quantitative and qualitative insight into program performance.

Method of Review

Data is reviewed continuously at multiple levels. Clinicians and supervisors review participant progress weekly to ensure treatment plans remain aligned with clinical needs and court requirements. Monthly quality assurance meetings analyze aggregate data to identify trends, barriers, and opportunities for improvement. On a quarterly basis, Gateway's Quality Assurance team conducts a deeper analysis of program outcomes, benchmarked against internal standards and external best practices, to ensure fidelity to evidence-based models. Findings are incorporated into staff training, service adjustments, and program enhancements as part of Gateway's continuous quality improvement process.

Method of Dissemination

Gateway provides transparent and timely dissemination of outcome data to the Kane County Drug Rehabilitation Court and other stakeholders:

- Weekly progress reports delivered to the Drug Court Treatment Officer, outlining participant attendance, toxicology results, clinical progress, and case management updates.
- Active participation in weekly staffing's, ensuring the Court has real-time clinical input and recommendations.
- Quarterly reports summarizing aggregate program outcomes, trends, and performance indicators.
- Annual outcome summaries highlighting long-term impact, best practices, and areas for ongoing improvement.

Through this structured outcome measurement framework, Gateway ensures accountability to the Court, supports informed decision-making for participants, and demonstrates continuous alignment with the dual goals of recovery and public safety.

The process is summarized in the table that follows this page.

Objective	Indicator	Data Collection Method	Reporting Frequency
Engagement & Retention	Admission within 72 hours; attendance and participation rates	Electronic Health Record (EHR); attendance logs	Weekly/Monthly
Clinical Progress	Toxicology results; improvements on PHQ-9, GAD-7, PCL-5, BAM	Standardized assessments; toxicology reports	At intake and every 30–60 days
Successful Completion	Discharge in accordance with individualized treatment plan	EHR discharge summaries; treatment plan reviews	At discharge; quarterly aggregate reporting
Recidivism Reduction	Reduced re-arrests and probation violations	Collaboration with Court/Probation for justice data	Quarterly; annual outcome summary
Stability & Functioning	Employment, housing stability, and recovery support connections at discharge	Case management notes; EHR documentation	At discharge; quarterly review
Participant Satisfaction	Survey results; participant feedback	Structured satisfaction surveys; focus groups	Monthly; quarterly review

Toxicology

Describe any drug testing requirement, including observed testing policies, the type of drug tests used (i.e. instant, saliva, etc.), substances screened for, and how the information will be communicated to the DRC team.

Gateway uses urine toxicology to monitor compliance and to reinforce abstinence. Gateway contracts with TrilabHealth, a CLIA-certified/COLA-accredited laboratory to conduct our toxicology services. We conduct initial toxicology at admission and test randomly thereafter, as well as for cause. In residential programs we conduct urine drug screens following any offsite appointment. TrilabHealth provides written results with quantities and controls to ensure samples have not been adulterated. Gateway commits to promptly notifying (per standards outlined in agreement) Kane County DRC in the event of a positive test for any illicit or unauthorized substance for patients referred through this contract.

Cultural Competency

Describe how the treatment provided is culturally competent for the DRC population, including an explanation of LGBTQ policies and procedures.

Gateway is committed to delivering services that are culturally competent, equitable, and responsive to the unique needs of justice-involved individuals. Participants in the Kane County Drug Rehabilitation Court often encounter challenges that extend beyond substance use disorders, including stigma, systemic barriers, disrupted family and community connections, housing and employment instability, and co-occurring behavioral health concerns. Gateway has a deep understanding of these issues, informed by more than 50 years of experience serving justice-involved individuals through its Community Division and over three decades of providing in-custody treatment through its Corrections Division across multiple states. This dual expertise provides Gateway with a 360-degree perspective of the justice-involved continuum—from in-custody treatment to community-based reentry services—allowing staff to anticipate barriers, bridge service gaps, and support participants at every stage of involvement with the criminal justice system.

Staff at the Aurora program receive ongoing training in trauma-informed care, cultural competencies, and bias reduction, ensuring that services are delivered in a manner that recognizes and respects participants lived experiences. Professional interpretation services are available for participants with limited English proficiency to ensure equitable access to group and individual therapy. Treatment planning is individualized and incorporates support that address both clinical needs and systemic barriers, including connections to housing, employment, primary care, and other community resources.

Gateway's commitment to providing equitable, affirming services extends to all individuals receiving our services, including those who identify as LGBTQ+. While Gateway does not maintain a separate, stand-alone LGBTQ+ policy, the organization's nondiscrimination and inclusion practices ensure that all participants are accepted, respected, and supported throughout treatment. Staff are trained to honor each participant's self-identified name, gender identity, and pronouns, and to provide services in a manner that fosters dignity, trust, and psychological safety. Group and individual counseling are facilitated in ways that respect diverse identities and create a safe space for open participation. All services are confidential, trauma-informed, and sensitive to the stigma and discrimination that LGBTQ+ individuals may encounter within both the healthcare and criminal justice systems. Gateway incorporates LGBTQ+ inclusivity into its broader cultural competency framework which ensures that clinicians, case managers, and peer specialists are equipped to recognize and address barriers that LGBTQ+ participants may face in accessing treatment and recovery supports. By embedding

these practices into daily operations, Gateway affirms its commitment to serving every participant with respect, equity, and compassion, consistent with national best practice standards.

Our approach directly aligns with the Administrative Office of the Illinois Courts Problem-Solving Court Standards and the All Rise Adult Treatment Court Best Practice Standards, both of which emphasize that culturally competent, evidence-based treatment is essential to achieving positive outcomes. By embedding cultural responsiveness into every phase of care, Gateway ensures that services meet nationally recognized standards for fairness, inclusivity, and effectiveness. This framework not only strengthens engagement and promotes equity, but also improves treatment retention, reduces recidivism, and supports long-term recovery for Kane County Drug Rehabilitation Court participants.

Unsuccessful Discharge

Describe policy and procedures detailing the handling of participants who are unsuccessfully discharged from treatment and how this will be communicated to DRC staff.

Gateway will notify Kane County Drug Rehabilitation Court staff within 24 hours of a patient having an unsuccessful discharge and provide a written discharge summary within 14 days (Illinois regulatory requirement) OR within a time frame negotiated in the contract for this RPF. Our policy outlines the following types of unsuccessful discharges:

Termination by facility: A patient may be discharged from the treatment program for therapeutic reasons by the clinical staff, not by the patient's initiation. Termination will be considered if all other efforts in engaging the patient in treatment have failed, or the patient has been subject to one of the examples below. This might occur in the following circumstances:

- Repeated violations of program rules.
- Failure/refusal of the patient to participate in the treatment plan and/or program regimen. Examples of these might be bringing drugs onto the property, acting in a violent or threatening manner toward staff or other patients, arson, arrest, etc.
- Termination will only be decided after a multidisciplinary review of the patient case. Director-level staff will be involved in the decision to terminate.
- Appropriate information will be given to patient prior to discharge, including: Referral information for continuing care; patient medication and medication information; Contact information, such as suicide prevention line number, who to contact at Gateway for future readmission, etc.

- Whenever possible, Patient Discharge Plan, which contains the above information. This information will be documented in the patient record by progress note.

Against Medical Advice (AMA): A patient chooses to leave the program prior to completing the majority of their treatment plan objectives, and contrary to the expressed recommendations of their clinical staff.

Incarcerated: A patient is unable to continue in treatment due to incarceration either through a prior, unresolved court matter or due to committing a new offense.

Transferred to another Agency: A patient may transfer to another facility after it is determined that his/her needs might be better met in a different environment.

Transferred to Medical or Psychiatric Facility: A patient may receive a medical discharge if a medical and/or psychiatric condition exists or develops which in the opinion of a licensed health care professional precludes completion of the individual treatment goals or prevents participation in the treatment regimen.

For patient's transferring levels of care: The primary counselor will begin discussing transition planning to a different level of care in a program staffing or with the program supervisor or Program Director. Transition planning to a different level of care will be documented in the staffing log, team meeting minutes or in a general progress note or individual note in the HER.

The following records are collected for unsuccessful discharges:

- Discharge Summary will be completed for all types of discharge and entered into the patient record.
- Discharge Form will also be completed for all types of discharge, and serves to record the actions of both the Gateway staff member and the patient regarding the discharge.

Group Schedule

Provide a tentative schedule of available services to include days and times of treatment sessions.

Outpatient group schedule follows this page.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
No Outpatient Groups	**9:00am-9:50am**	**9:00am-9:50am**	**9:00am-9:50am**	**9:00am-9:50am**	**9:00am-9:50am**	**No Outpatient Groups**
	Morning Group	Morning Group	Morning Group	Morning Group	Morning Group	
	Check In	Check In	Check In	Check In	Check In	
	9:50am-10:00am	**9:50am-10:00am**	**9:50am-10:00am**	**9:50am-10:00am**	**9:50am-10:00am**	
	Smoke Break	Smoke Break	Smoke Break	Smoke Break	Smoke Break	
	10:00am-11:00am	**10:00am-11:00am**	**10:00am-11:00am**	**10:00am-11:00am**	**10:00am-11:00am**	
	Morning Group	Morning Group	Morning Group	Morning Group	Morning Group	
	Didactic Group	Didactic Group	Didactic Group	Didactic Group	Didactic Group	
	11:00am-11:10am	**11:00am-11:10am**	**11:00am-11:10am**	**11:00am-11:10am**	**11:00am-11:10am**	
	Smoke Break	Smoke Break	Smoke Break	Smoke Break	Smoke Break	
	11:10am-12:00pm	**11:10am-12:00pm**	**11:10am-12:00pm**	**11:10am-12:00pm**	**11:10am-12:00pm**	
	Morning Group	Morning Group	Morning Group	Morning Group	Morning Group	
	Process Group	Process Group	Process Group	Process Group	Process Group	
	Check Out	Check Out	Check Out	Check Out	Check Out	
	12:00pm-1:00pm	**12:00pm-1:00pm**	**12:00pm-1:00pm**	**12:00pm-1:00pm**	**No Outpatient Groups**	
	Lunch Break	Lunch Break	Lunch Break	Lunch Break		
	1:00pm-1:50pm	**1:00pm-1:50pm**	**1:00pm-1:50pm**	**1:00pm-1:50pm**		
	Afternoon Group	Afternoon Group	Afternoon Group	Afternoon Group		
	Check In	Check In	Check In	Check In		
	1:50pm-2:00pm	**1:50pm-2:00pm**	**1:50pm-2:00pm**	**1:50pm-2:00pm**		
	Smoke Break	Smoke Break	Smoke Break	Smoke Break		

	2:00pm-3:00pm	**2:00pm-3:00pm**	**2:00pm-3:00pm**	**2:00pm-3:00pm**		
	Afternoon Group	Afternoon Group	Afternoon Group	Afternoon Group		
	Didactic Group	Didactic Group	Didactic Group	Didactic Group		
	2:00pm-2:10pm	**2:00pm-2:10pm**	**2:00pm-2:10pm**	**2:00pm-2:10pm**		
	Smoke Break	Smoke Break	Smoke Break	Smoke Break		
	2:10pm-3:00pm	**2:10pm-3:00pm**	**2:10pm-3:00pm**	**2:10pm-3:00pm**		
	Afternoon Group	Afternoon Group	Afternoon Group	Afternoon Group		
	Process Group	Process Group	Process Group	Process Group		
	Check Out	Check Out	Check Out	Check Out		
	3:00pm-5:30pm	**3:00pm-5:30pm**	**3:00pm-5:30pm**	**3:00pm-5:30pm**		
	Dinner Break	Dinner Break	Dinner Break	Dinner Break		
	5:30-6:20pm	**5:30-6:20pm**	**5:30-6:20pm**	**5:30-6:20pm**		
	Evening Group	Evening Group	Evening Group	Evening Group		
	Check In	Check In	Check In	Check In		
	6:20pm-6:30pm	**6:20pm-6:30pm**	**6:20pm-6:30pm**	**6:20pm-6:30pm**		
	Smoke Break	Smoke Break	Smoke Break	Smoke Break		
	6:30pm-7:30pm	**6:30pm-7:30pm**	**6:30pm-7:30pm**	**6:30pm-7:30pm**		
	Evening Group	Evening Group	Evening Group	Evening Group		
	Didactic Group	Didactic Group	Didactic Group	Didactic Group		
	7:30pm-7:40pm	**7:30pm-7:40pm**	**7:30pm-7:40pm**	**7:30pm-7:40pm**		
	Smoke Break	Smoke Break	Smoke Break	Smoke Break		
	7:40pm-8:30pm	**7:40pm-8:30pm**	**7:40pm-8:30pm**	**7:40pm-8:30pm**		
	Evening Group	Evening Group	Evening Group	Evening Group		
	Process Group	Process Group	Process Group	Process Group		
	Check Out	Check Out	Check Out	Check Out		

SECTION 7

References

Indicate the firm's background in providing these similar services and projects, preferably municipalities or governmental agencies. Provide a list of client references. Include the client's name, contact persons, email, and phone numbers.

Gateway Foundation, Inc. offers a wide range of substance use and mental health treatment services to support the Kane County Drug Court. With over 56 years of experience, Gateway is a recognized leader in evidence-based rehabilitation, providing comprehensive treatment for individuals struggling with substance use and co-occurring mental health conditions. Gateway Foundation operates over 90 treatment centers across eight states, including Illinois, Georgia, Florida, Michigan, Missouri, New Jersey, Texas, and Wyoming, serving both community-based and correctional populations. Our services aim to provide safe, structured, and individualized treatment to help patients achieve long-term recovery, reduce recidivism, and successfully reintegrate into society.

Example #1: Lake County Drug Court
Gateway Foundation has maintained a strong 14-year partnership with the Lake County Nineteenth Judicial Circuit Court Adult Probation Specialty Courts Program. This program provides probationers access to Gateway's Residential and Outpatient Treatment Programs, focusing on prevention, intervention, treatment, and recovery. The goals of this program are to provide prevention, intervention, treatment, recovery, and harm reduction services for substance use and core abatement strategies to prevent opioid overdoses and prospectively improve the social determinants of health and facilitate referrals into evidence-based treatment programs to reduce recidivism and work with probationers to successfully complete their probation and address issues that may have likely contributed to past criminality.

Example #2: Cook County Drug Court
For the past 20 years, Gateway Foundation has partnered with Cook County's Problem-Solving Courts Programs, including Rehabilitation Alternative Probation for Men (RAP), Rehabilitation Alternative Probation for Women (WRAP), Access to Community Treatment (ACT), and multiple Suburban Municipal District Drug Treatment Court Programs. These programs are designed to provide individuals with the treatment and resources necessary to improve their well-being and avoid incarceration. Gateway works in close collaboration with Clinical Case Managers from these programs to develop personalized treatment plans, ensuring that participants are connected to the appropriate level of care that best supports their rehabilitation and long-term recovery.

Example #3: Sangamon County Drug Court
For over 15 years, Gateway Foundation has partnered with Sangamon County's Circuit Court of the Seventh Judicial District Problem-Solving Courts Program. This program is designed to address the underlying, root-cause issues contributing to criminal behavior by individuals struggling with substance abuse, mental health problems, or other social challenges, by providing intensive supervision, treatment referrals, and a collaborative team approach to

reduce recidivism rates and improve community safety. Under this Program, Sangamon County makes referrals to Gateway Foundation for residential and outpatient treatment of pre-sentence defendants who are on bond and who have agreed to treatment.

The list of references follows this page.

REFERENCES

Adult Drug Court – Substance Abuse Intervention Provider
For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for whom you have provided comparable services:

Offeror's Name: Gateway Foundation, Inc.

1. Organization: COOK COUNTY ADULT PROBABTION AND SOCIAL SERVICE DEPARTMENT
   Address: 69 West Washington Street, Suite 3000
   City, State, Zip Code: Chicago, IL 60602
   Telephone Number: 312-603-3951
   Contact Person: Lorely Ortiz
   Date of Project: Current Contract: 6/1/24 - 5/31/27
   E-Mail Address: lorely.ortiz@cookcountyil.gov
2. Organization: SANGAMON COUNTY COURT SERVICES
   Address: 200 S. 9th St. Rm. 308
   City, State, Zip Code: Springfield, IL 62701
   Telephone Number: 217-753-6783
   Contact Person: Kent Holsopple
   Date of Project: Current Contract: 7/1/23 - 6/30/26
   E-Mail Address: kent.holsopple@sangamonil.gov
3. Organization: WINNEBAGO COUNTY DRUG COURT
   Address: 400 West State Street, Suite 215
   City, State, Zip Code: Rockford, IL 61101
   Telephone Number: 815-319-4834
   Contact Person: Emily Behnke
   Date of Project: Current Contract: 7/1/23 - 6/30/26
   E-Mail Address: ebehnke@17thcircuit.illinoiscourts.gov
4. Organization: LAKE COUNTY/19TH JUDICIAL CIRCUIT COURT OF LAKE COUNTY
   Address: 215 W Water Street
   City, State, Zip Code: Waukegan, IL 60085
   Telephone Number: 847-377-3655
   Contact Person: Beth Kinahan-Schafer
   Date of Project: Current Contract: 4/25/25 - 4/25/26
   E-Mail Address: ekinahan-schafer@lakecountyil.gov

SECTION 8

Cost Proposal

All proposals shall be fixed fee and include complete itemized details of costs and charges to the County. The vendor shall attach the best pricing models or options proposed which are most beneficial and cost-effective to the County.

GATEWAY FOUNDATION, INC - COST PROPOSAL			
RFP #25-037-DH | Adult Drug Court - Substance Abuse Intervention Provider			
Decriptor	**Code**	**Billed**	**Rates**
Toxicology-Quick Cup	TOX	Per Test	$ 17.50
Individual Therapy	OP	Per 1/4 Hour	$ 26.62
Group Psychotherapy/Level I BOP	OP	Per 1/4 Hour	$ 10.09
IOP	OP	Per 1/4 Hour	$ 10.09
IOP 3 hr Didactic	OP	Per 1/4 Hour	$ 10.09
Assessment/Screening	AAS	Per 1/4 Hour	$ 28.01
Psychiatric Eval non MD	N/A	Per Event	$ 139.38
Psychiatric Eval with MD	N/A	Per Event	$ 139.38
OP Medication Management	OP	Per 1/4 Hour	$ 26.62
IOP Medication Management	OP	Per 1/4 Hour	$ 26.62
Case management	CM	Per 1/4 Hour	$ 20.62
OP Treatment Planning	OP	Per 1/4 Hour	$ 26.62
IOP Treatment Planning	OP	Per 1/4 Hour	$ 26.62
Drug Court Participation	N/A	Monthly	$ 1,670.00

SECTION 9

Concluding Remarks

This section shall contain any final remarks or elaboration that the Vendor believes is important to gain a clear understanding of the proposed services and/or the Offeror's capabilities, imperative to the County.

Gateway Foundation appreciates the opportunity to present this proposal in response to Kane County's RFP #25-037-DH and welcomes the opportunity to continue serving justice-involved individuals through the Drug Rehabilitation Court. As one of Illinois' longest-standing providers of substance use treatment, Gateway combines organizational stability with deep, practical experience in partnering with courts and probation departments to achieve meaningful outcomes.

For more than two decades, Gateway has collaborated directly with problem-solving courts across Illinois, including Lake County, Cook County, DuPage County, Sangamon County, and Kane County. These partnerships have reinforced the critical role of treatment within the justice system, demonstrating that structured, evidence-based care leads to reduced recidivism, improved recovery rates, and healthier communities. The experience gained through these long-standing collaborations informs the approach outlined in this proposal.

The Aurora treatment center is prepared to serve as the primary hub for Kane County participants, offering comprehensive outpatient treatment, trauma-informed care, dual-diagnosis services, peer recovery supports, and coordinated discharge planning. Telehealth options and regional sites in Joliet and Downers Grove provide additional access points when clinically appropriate, ensuring equitable service delivery across the county. Services will be delivered by highly trained and licensed clinicians, supported by multidisciplinary teams experienced in addressing the complex needs of drug court participants.

Gateway Foundation remains fully committed to close coordination with the Drug Rehabilitation Court team. Weekly staffing participation, quarterly policy engagement, transparent reporting, and timely communication with the Court and probation officers will ensure seamless integration of clinical services with judicial oversight.

By aligning evidence-based treatment with the standards outlined by the Kane County Drug Rehabilitation Court, Gateway stands ready to continue being a trusted partner in advancing the court's mission. This proposal reflects Gateway's dedication to supporting accountability, enhancing public safety, and ensuring that participants have the tools and support necessary to achieve long-term recovery.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1455

AUTHORIZING CONTRACT FOR MEDICAL SERVICES FOR THE JUVENILE JUSTICE CENTER

WHEREAS, Pursuant to Section 3-15-2 of the Unified Code of Correction [730 ILCS 5/3-15-2] and the Administrative Office of the Illinois Courts Juvenile Detention Standards Section 6, the Kane County Juvenile Justice Center is required to provide reasonable and necessary medical care to detained youth; and

WHEREAS, Advanced Correctional Healthcare of Franklin TN, has met all of the requirements as specified in the request for proposal (RFP 25-028-TK JJC Medical Services) and have been determined to be the most responsible bidder. The Juvenile Justice Center has had a relationship with Advanced Correctional Health (ACH) since 2011. They have the knowledge, expertise and personnel to provide quality service to youth detained at the Juvenile Justice Center and have provided exemplary service; and

WHEREAS, the Juvenile Justice Center's current contract with Advance Correctional Healthcare (Resolution No: 25-0130) expires on January 31, 2026. The new agreement is a four (4) year contact with an annual cost of five hundred six thousand three hundred and thirty-three dollars ($506,333) in the first year, with annual increases of five percent (5%); and

WHEREAS, the annual cost of the first year of this medical services contract with Advanced Correctional Healthcare has been budgeted for.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Madam Chair be authorized to sign the attached four (4) year contract with Advanced Correctional Healthcare to provide medical services at the Juvenile Justice Center at a monthly cost of forty-two thousand one hundred and ninety-four dollar ($42,194) in the first year of the contract. The contract commences on February 1, 2026, and runs through January 31, 2030 and includes a mutual option for a one (1) year extension.

Line Item: 001.430.436.50210
Line Item Description: Medical Services
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

AUTHORIZING CONTRACT FOR MEDICAL SERVICES FOR THE JUVENILE JUSTICE CENTER

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, Court Services Executive Director

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $506,333
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The Juvenile Justice Center's current contract with Advance Correctional Healthcare (Resolution No: 25-0130) expires on January 31, 2026. The new agreement is a four (4) year contact with an annual cost of five hundred six thousand three hundred and thirty-three dollars ($506,333) in the first year, with annual increases of five percent (5%). The contract commences on February 1, 2026, and runs through January 31, 2030 and includes a mutual option for a one (1) year extension.

BUSINESS ASSOCIATE AGREEMENT
KANE COUNTY JUVENILE DETENTION CENTER, ILLINOIS

Definitions

Catch-all definition:

The following terms used in this Agreement will have the same meaning as those terms in the HIPAA Rules (https://www.federalregister.gov/articles/2013/01/25/2013-01073/modifications-to-the-hipaa-privacy-security-enforcement-and-breach-notification-rules-under-the): Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required By Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

Specific definitions:

(a) Business Associate. "Business Associate" will generally have the same meaning as the term "Business Associate" at 45 CFR 160.103, and in reference to the party to this agreement, will mean Advanced Correctional Healthcare, Inc.

(b) Covered Entity. "Covered Entity" will generally have the same meaning as the term "Covered Entity" at 45 CFR 160.103, and in reference to the party to this agreement, will mean Kane County Juvenile Detention Center.

(c) HIPAA Rules. "HIPAA Rules" will mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.

Obligations and Activities of Business Associate

Business Associate agrees to:

(a) Not use or disclose protected health information other than as permitted or required by the Agreement or as required by law;

(b) Use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of protected health information other than as provided for by the Agreement;

(c) Report to Covered Entity any use or disclosure of protected health information not provided for by the Agreement of which it becomes aware, including breaches of unsecured protected health information as required at 45 CFR 164.410, within 48 hours (except for any breaches putting patients at immediate risk of harm, which should be reported as soon as possible) and any security incident of which it becomes aware;

(d) In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information;

(e) Make available protected health information in a designated record set to the Covered Entity as necessary to satisfy Covered Entity's obligations under 45 CFR 164.524;

(f) Make any amendment(s) to protected health information in a designated record set as directed or agreed to by the Covered Entity pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy Covered Entity's obligations under 45 CFR 164.526;

(g) Maintain and make available the information required to provide an accounting of disclosures to the Covered Entity as necessary to satisfy Covered Entity's obligations under 45 CFR 164.528;

(h) To the extent the Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligation(s); and

(i) Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

Permitted Uses and Disclosures by Business Associate

(a) Business Associate may only use or disclose protected health information as necessary to perform the services set forth in the Agreement for the Provision of Health Services. The Business Associate is authorized to use protected health information to de-identify the information in accordance with 45 CFR 164.514(a)-(c).

(b) Business Associate may use or disclose protected health information as required by law.

(c) Business Associate agrees to make uses and disclosures and requests for protected health information consistent with Covered Entity's minimum necessary policies and procedures.

(d) Business Associate may not use or disclose protected health information in a manner that would violate Subpart E of 45 CFR Part 164 if done by Covered Entity, except for the specific uses and disclosures set forth below.

(e) Business Associate may use protected health information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

(f) Business Associate may disclose protected health information for the proper management and administration of Business Associate or to carry out the legal responsibilities of the Business Associate, provided the disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(g) Business Associate may provide data aggregation services relating to the health care operations of the Covered Entity.

Permissible Requests by Covered Entity

Covered Entity will not request Business Associate to use or disclose protected health information in any manner that would not be permissible under Subpart E of 45 CFR Part 164 if done by Covered Entity,

except if the Business Associate will use or disclose protected health information for data aggregation or management and administration and legal responsibilities of the Business Associate.

Term and Termination

(a) Term. The Term of this Agreement will be effective as of the date of the last signature hereto, and will terminate on the termination of the Agreement for Health Services or the date Covered Entity terminates for cause as authorized in paragraph (b) of this Section, whichever is sooner.

(b) Termination for Cause. Business Associate authorizes termination of this Agreement by Covered Entity, if Covered Entity determines Business Associate has violated a material term of the Agreement and Business Associate has not cured the breach or ended the violation within the time specified by Covered Entity.

(c) Obligations of Business Associate Upon Termination.

Upon termination of this Agreement for any reason, Business Associate, with respect to protected health information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, will:

1. Retain only that protected health information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;

2. Return to Covered Entity or, if agreed to by Covered Entity, destroy the remaining protected health information that the Business Associate still maintains in any form;

3. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in this Section, for as long as Business Associate retains the protected health information;

4. Not use or disclose the protected health information retained by Business Associate other than for the purposes for which such protected health information was retained and subject to the same conditions set out at paragraphs (e) and (f) above under "Permitted Uses and Disclosures By Business Associate" which applied prior to termination; and

5. Return to Covered Entity [or, if agreed to by Covered Entity, destroy] the protected health information retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.

(d) Survival. The obligations of Business Associate under this Section will survive the termination of this Agreement.

Miscellaneous

(a) Regulatory References. A reference in this Agreement to a section in the HIPAA Rules means the section as in effect or as amended.

(b) Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for compliance with the requirements of the HIPAA Rules and any other

applicable law. No amendment to this Agreement will be effective until reduced to writing and signed by the parties.

(c) Interpretation. Any ambiguity in this Agreement will be interpreted to permit compliance with the HIPAA Rules.

(d) No Third Party Beneficiaries. There are no intended third party beneficiaries to this Agreement.

(e) Without in anyway limiting the foregoing, it is the parties' specific intent that nothing contained in this Agreement give rise to any right or cause of action, contractual or otherwise, in or on behalf of any Individual whose PHI is Used or Disclosed pursuant to this Agreement.

(f) Waiver. No provision of this Agreement may be waived except by an agreement in writing signed by the waiving party. A waiver of any term or provision will not be construed as a waiver of any other term or provision.

(g) Authority. The persons signing below have the right and authority to execute this Agreement for their respective entities and no further approvals are necessary to create a binding Agreement.

(h) Conflict. In the event of any conflict between the terms and conditions stated within this Agreement and those contained within any other agreement or understanding between the parties, written, oral or implied, the terms of this Agreement will govern. Without limiting the foregoing, no provision of any other agreement or understanding between the parties limiting the liability of the Business Associate to Covered Entity will apply to the breach of any term, condition or covenant contained in this Agreement by Business Associate.

(i) Headings. The headings of each section are inserted solely for purposes of convenience and will not alter the meaning of this Agreement.

(j) Governing Law. This Agreement will be construed in accordance with and governed by the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties have executed this Agreement effective upon the date of the last signature hereto.

BUSINESS ASSOCIATE	**COVERED ENTITY**
ADVANCED CORRECTIONAL HEALTHCARE, INC.	KANE COUNTY JUVENILE DETENTION CENTER
Jessica Young, Esq., CCHP-A President & Chief Executive Officer	Chairman of the County Board
12/5/25 Date	Date

AGREEMENT FOR THE MANAGEMENT OF THE CORRECTIONAL HEALTH CARE CONTRACT KANE COUNTY JUVENILE DETENTION CENTER, ILLINOIS

This agreement, effective as of the date of the last signature hereto, entered into by and between the County of Kane, located in the State of Illinois (hereinafter referred to as "County"), and Advanced Correctional Healthcare, Inc. (hereinafter referred to as "ACH"), a Tennessee corporation.

ARTICLE 1: ACH

1.1 BIOMEDICAL WASTE DISPOSAL. The County will pay for biomedical waste disposal services at the facility.

1.2 CO-PAY. Patients will be seen by the health care team regardless of their ability to pay.

1.3 DENTAL CARE. The County will pay for all costs associated with dental care. ACH will not pay any of these costs.

1.4 ELECTIVE CARE. Elective care is defined as care which, if not provided, would not, in the opinion of ACH's prescriber, cause the patient's health to deteriorate. ACH will not pay for elective care for patients.

1.5 LABOR. Incarcerated patients will not be employed or otherwise utilized by ACH.

1.6 MEDICAID. ACH will not be responsible for setting up Medicaid for inpatient hospital stays.

1.7 MEDICAL CLAIMS RE-PRICING. Upon the County's request, ACH will have the County's medical claims re-priced. Once claims are received, the applicable discount will be calculated (if any) and the integrity of the claim will be confirmed prior to returning the claim to the county for payment. The County agrees to pay ACH $17/claim. The County agrees to pay ACH within 60 days of receipt of the bill. If the invoice is not paid within 60 days, the county may be subject to 1% per month finance charge.

1.8 MEDICAL EQUIPMENT (DURABLE). The County pays for medical equipment. At the county's request, ACH will assist the County in securing the equipment at cost-effective pricing. Typical durable medical equipment expected in a medical unit would be: exam table, exam stool, ophthalmic / otoscope, peak flow meter, digital thermometer, stethoscope, X-large and large blood pressure cuffs, refrigerator (small), and scales. Medical equipment will be the property of the County.

1.9 MEDICAL SUPPLIES (DISPOSABLE). The County will pay for disposable medical supplies intended for one-time use, not to include durable or reusable medical supplies.

1.10 MOBILE SERVICES. The County will pay for all costs associated with mobile services. Mobile services are defined as laboratory services that are drawn on-site and sent off-site for testing, and any ancillary medical services in which a provider comes on-site to perform work using the provider's equipment and/or staff, including, but not limited to X-ray services. ACH will not pay any of these costs.

1.11 MORTALITY AND MORBIDITY REVIEW. The County acknowledges (a) that it is the responsibility of the County to obtain a review of any death in the facility (as appropriate) pursuant to any applicable statutes (if any), (b) that ACH cannot perform such reviews, and (c) that the cost of such reviews will be borne by the County.

1.12 OFF-SITE SERVICES. The County will pay for any costs associated with off-site services. Off-site services are defined as medical services including, but not limited to, consultation services, dental care not performed on-site, diagnostic testing (including but not limited to covid testing), hospital services, medically-indicated emergency ground ambulance transportation, mental health services not performed on-site, laboratory services that are drawn off-site, and specialty services. Health care professionals have the freedom to provide care without limitation by approval process for outside care, etc. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. ACH will not pay any of these costs.

1.13 OTHER SERVICES AND EXPENSES. ACH may not provide and will not pay for any services, supplies and/or equipment which are not specifically contained in this agreement.

1.14 PHARMACEUTICALS. The County will pay for pharmaceuticals. Health care professionals have the freedom to provide care without limitation by prescription formulary, corporate approval for expensive medication, etc. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. ACH does not have a formulary. ACH will not pay any of these costs.

1.15 PREVENTATIVE SERVICES. If the County requests preventative services (such as flu shots, covid vaccinations, etc.) for incarcerated patients or County workers, the County will pay for it. ACH may provide, but will not pay for, preventative services. Upon the County's request, ACH will secure the vaccination (for example) and related supplies (if applicable) through the correctional pharmacy or health department, then bill the County for any costs, and the County agrees to pay.

1.16 STAFFING.

1.16.1 CANCELATIONS. If the County cancels a worker with less than 24 hours' notice prior to the start of the worker's shift, then the County agrees to pay for the worker's shift.

1.16.2 CREDITS. ACH pays its people well based on several factors including but not limited to experience in correctional healthcare. Therefore, ACH will not issue credits for differences in licensure; i.e., nurse practitioner vs. M.D., LPN vs. RN, etc. (For example, nurse practitioners are not necessarily paid less than M.D.s; LPNs are not necessarily paid less than RNs, etc.)

1.16.3 EMPLOYMENT STATUS. Health care staff are employees of USA Medical & Psychological Staffing. Health care staff are not employees of ACH. ACH does not have employees.

1.16.4 HOURS AND/OR STAFFING PLAN. Should the hours and/or staffing plan which make up this contract price not be adequate to attract and retain workers (such as 8-hour shifts vs. 12-hour shifts), the County agrees to reopen this contract for a good faith renegotiation of the hours and/or staffing plan and ultimate contract price.

1.16.5 MEAL BREAKS. It is understood and agreed that during unpaid meal break(s), workers are (1) allowed to leave their duty post and (2) completely relieved from all duties. If the

facility requires the worker to be "on call" during meal break(s) so that they may respond to an emergency, then the worker is considered to be "on duty" and the meal break(s) will be paid for by the County.

1.16.6 MEDICAL PRESCRIBER. A prescriber will visit the facility on a weekly basis (or as otherwise mutually agreed upon by the County and ACH) and will remain onsite until patient care and documentation have been completed. While we estimate that the typical weekly visit will require approximately two (2) hours, this is not a fixed limit, as the time needed may vary depending on patient requests. The prescriber is expected to ensure that no patient is left unseen or deferred to the following week unless clinically appropriate.

1.16.6.1 The County agrees to compensate ACH monthly for any hours worked beyond the estimated hours per week at the prevailing hourly wage and benefits rate applicable to the individual prescriber. These rates may vary based on the specific qualifications and employment terms of each provider.

1.16.6.2 In addition to in-person visits, the prescriber will be available to facility staff and health care teams on an on-call basis, 24 hours a day, 7 days a week, 365 days a year. On-call availability ensures continuity of care, particularly during holidays, prescriber sick time, or paid time off, during which only telephone support may be provided.

1.16.6.3 Because on-call access is continuous and important to patient well-being, onsite prescriber time is not credited back or deducted due to the nature of this availability.

1.16.6.4 This arrangement reflects our shared commitment to compassionate and timely access to medical care for all individuals in the facility, in a manner consistent with both legal standards and our ethical responsibilities to serve others humanely.

1.16.7 NURSING. ACH will coordinate on-site RN (registered nurse) coverage for 84 hours per week. This includes coverage on holidays, paid time off, and sick time. For absences, ACH endeavors to provide replacement coverage, and if it is unable to do so, ACH and the County will negotiate a mutually agreeable remedy (such as crediting back the wage of the particular position). The County agrees to pay, on a monthly basis, for extra hours worked (at the prevailing wage and benefit rate of the particular worker). ACH does not and will not put nurses on-call.

1.16.8 ON-CALL QUALIFIED MENTAL HEALTH PROFESSIONAL (QMHP). Not included.

1.16.9 QUALIFIED MENTAL HEALTH PROFESSIONAL (QMHP). Not Included.

1.16.10 TELEHEALTH. When agreed to between the County and ACH, providers may deliver patient care via telehealth.

1.16.11 TRAINING HOURS. Workers may receive all kinds of training, including but not limited to coaching, instructor-led training, job skills training, leadership training, management training, on-the-job training, orientation training, technology training (such as electronic medical records), safety training (such as OSHA), simulation training, and/or soft skills training. Those trainings may be annual, as-needed, face-to-face, formal, informal,

ongoing, online, onsite, regularly scheduled, and/or virtual. Training hours are paid time and may result in hours overages, and the County agrees to pay those overages. The County will not pay for offsite training hours, such as attending a conference, unless the County is requiring the worker to attend (in which case the County will pay for the worker's overages, registration fee, travel expenses, etc.).

1.17 TUBERCULOSIS (TB) TESTING. The County will pay for the TB serum and related supplies. ACH will perform TB skin tests as directed by the County.

ARTICLE 2: THE COUNTY

2.1 RELEASE FROM SUICIDE PRECAUTIONS/WATCH. The County understands and agrees that as a general rule, only a prescriber or qualified mental health professional (minimum Master's level and state licensed) can remove patients from suicide precautions/watch. For example, as a general rule, nurses and members of the security team cannot remove patients from suicide precautions/watch.

2.2 AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs). The duty to purchase, provide, inspect, and maintain the facility's AEDs is, and always will be, vested in the County. This agreement does not result in the assumption of those duties by ACH or its people. While ACH and its people may assist the County, ultimately the County specifically retains the duties and obligations with respect to the County's AEDs. ACH and its people will assume no responsibility for and will not be liable for the facility's lack of County AED(s) and/or defective and/or non-working County AEDs in the facility.

2.3 CARDIOPULMONARY RESUSCITATION (CPR) TRAINING. The duty to train the officer(s) is and always remains vested in and the responsibility of the County. ACH cannot be liable for failure to train correctional officers. For an additional fee, ACH may provide CPR training for officer(s). ACH will not pay for CPR cards for County workers.

2.3.1 LUCAS CHEST COMPRESSION SYSTEM (or similar). The decision to purchase, provide, inspect, and maintain the facility's LUCAS device is, and always will be, vested in the County. This agreement does not result in the assumption of those duties by ACH or its people. While ACH and its people may assist the County, ultimately the County specifically retains the duties and obligations with respect to the County's LUCAS devices. ACH and its people will assume no responsibility for and will not be liable for the facility's lack of a County LUCAS device and/or defective and/or non-working County LUCAS device in the facility.

2.4 COUNTY'S POLICIES & PROCEDURES. As with training, the facility is responsible for its health care policies and procedures. It is the correctional facility's responsibility, not ACH's responsibility, to have health care policies and procedures in place per state law. For example, jails without health care contract management vendors are still required by state law to have health care policies and procedures. As such, the existence, maintenance, review, and/or approval of the correctional facility's health care policies and procedures are not ACH's responsibility. All health care policies and procedures will at all times remain the property of the County and will remain at the facility.

2.4.1 AMERICAN CORRECTIONAL ASSOCIATION (ACA) / CALEA / NATIONAL COMMISSION ON CORRECTIONAL HEALTH CARE (NCCHC) / NATIONAL

INSTITUTE FOR JAIL OPERATIONS (NIJO) / LEXIPOL POLICY TEMPLATES: Policy and procedure templates are not site-specific. Policy and procedure templates are guidelines, not inflexible rules; they are not intended to establish a standard of medical care; nor are they a substitute for common sense. Each situation should be addressed on a case-by-case basis.

2.4.2 ACH does not have health care policies and procedures because every state and each correctional facility are different. ACH manages contracts with health care professionals who are able to exercise independent medical judgment based upon their education, training, and experience. Health care professionals have the freedom to provide care without limitation by prescription formulary, approval process for outside care, etc. ACH does not have standing orders. ACH does not have a formulary.

2.5 DUTY TO PROTECT PATIENTS. The non-delegable duty to protect patients is, and always will be, vested in the County. This agreement does not result in the assumption of a non-delegable duty by ACH. As such, the County specifically retains the duty and obligation for security of the patients. For example, supervision of patients on suicide watch is the County's responsibility. For example, monitoring and/or observation of patients (such as on camera) is the County's responsibility. This duty also extends to the control of patient movement. ACH and its personnel will assume no responsibility for the movement of patients and assume no responsibility for patient protection at any time.

2.6 ELECTRONIC COMMUNICATIONS. The County agrees to provide to ACH copies of any electronic communications between ACH and ACH's workers and independent contractors in the County's possession (including stored on the County's email servers) as requested by ACH. The County agrees to treat electronic communications between ACH and its workers and independent contractors as confidential and agrees not to share those communications with any third party unless required by law or court order.

2.7 INTERPRETATION AND LANGUAGE SERVICES FOR NON-ENGLISH SPEAKING PATIENTS. The County is solely responsible for providing qualified interpreter and/or interpretation services for all non-English-speaking patients, including but not limited to medical, mental health, and other healthcare-related encounters. ACH will not be responsible for furnishing or procuring such interpretation services. The County will ensure that interpreter services provided meet all applicable legal, regulatory, and accreditation standards, including but not limited to those required under Title VI of the Civil Rights Act of 1964 and other governing laws and regulations. ACH's obligations under this Agreement will not extend to the provision, coordination, or payment of interpretation or translation services for patients. ACH's ability to provide healthcare services will be contingent upon the County's timely provision of such interpreter or interpretation services when required to facilitate communication with non-English-speaking individuals.

2.8 LICENSURE. It is the County's responsibility to hold the necessary certifications, licensures and permits (including but not limited to, and as appropriate: CLIA waiver, DEA registration for the physical location, hazardous waste disposal permits, medical clinic license, other lab licenses, pharmacy license, state-controlled substance registration, etc.).

2.9 MEDICAL AND MENTAL HEALTH RECORDS. Patient medical and mental health records will always be the property of the County and will remain in the facility. The County agrees to provide copies of those records to ACH when requested and if permitted by law.

2.10 NALOXONE ("NARCAN"). The County agrees to purchase naloxone and have its security team trained in the administration of naloxone. Upon the County's request, ACH will coordinate the training.

2.11 NON-MEDICAL CARE OF PATIENTS. ACH is not responsible for the non-medical care of patients at the facility. ACH will not pay any of these costs, including but not limited to special diets, vitamins/supplements, liquid diets, lice/scabies cleaning, etc.

2.12 OFFICE EQUIPMENT (DURABLE). The County will provide use of County-owned office equipment and utilities. Typical office equipment expected in a medical unit would be a locking file (recommended four-drawer); paper punch; staple remover; stapler; cabinet for storing medical supplies such as Band-Aids, gauze, etc.; computer; fax machine; copier / printer; and toner.

2.13 OFFICE SUPPLIES (DISPOSABLE). The County will provide disposable office supplies, such as medical charts, paper, pens, staples, and Post-It notes which are required for the provision of patient health care services.

2.14 OFFICER TRAINING. The duty to train the officer(s) is and always remains vested in and the responsibility of the County. ACH cannot be liable for failure to train correctional officers. Upon request of the County, ACH may, through its affiliate Spark Training, LLC, provide access to an online training platform and Core Officer Training for use at the facility. Both parties agree that ACH is protected and immune from any liability or cause of action which may arise from the use of officer training by the County. The County is solely responsible for overall operation of the facility, including medical care. The County maintains ultimate responsibility for training and supervising its correctional officers, including but not limited to emergency procedures, ensuring sick calls are passed along to the medical team, and properly distributing medications (where appropriate).

2.15 RECRUITING.

2.15.1 DECLINING APPLICANTS FROM ACH SO THE COUNTY MAY EMPLOY THEM DIRECTLY. ACH makes a significant investment in the recruiting of new applicants and acknowledges the County has final approval of who may enter the facility. As a result, ACH does not expect the County to deny approval of an applicant presented to them in order for the County to employ that person directly. If, during the term of this agreement or within 1 year after this agreement's termination, the County should hire an applicant who was presented to them by ACH and denied approval by the County, the County agrees to pay ACH 30% of the applicant's first year's salary/compensation as a recruiting fee for each applicant.

2.15.2 DECLINING TO FILL A POSITION AFTER ACH INCURS ADVERTISING AND RECRUITING COSTS. ACH makes a significant investment in the advertising and recruiting of new applicants and acknowledges the County has final approval of the staffing level at the facility. As a result, ACH does not expect the County to decline to fill a position after ACH has, at the request of the County, incurred advertising and recruiting costs. If, during the term of this agreement, ACH should begin advertising and recruiting for a position(s), and the County subsequently decides not to fill that position(s), the County agrees to pay ACH the actual costs of advertising and recruiting plus 30%.

2.16 SECURITY. The County will maintain responsibility for the physical security of the facility and the continuing security of the patients. The County understands that adequate security services are

necessary for the safety of the agents, workers, and subcontractors of ACH, as well as for the security of patients and officer(s), consistent with the correctional setting. The County will provide security sufficient to enable the health care team to safely provide the health care services described in this agreement. The County will screen ACH's proposed staff to ensure that they will not constitute a security risk. The County will have final approval of ACH's workers and independent contractors regarding security/background clearance. Should the facility unreasonably withhold security clearance and/or withhold security clearance on an unreasonably high quantity of proposed staff, it places an excessive burden on ACH to staff the facility. In that case, ACH may hire Agency worker(s) to temporarily staff the facility, and the County agrees to pay the difference between the Agency rate(s) and ACH rate(s).

2.17 SECURITY REQUIREMENTS FOR HEALTH CARE STAFF IN CORRECTIONAL FACILITIES.

2.17.1 Security Presence Requirement: The County agrees that no health care staff member contracted under this agreement will be required to perform duties within the facility unless adequate security personnel are present to ensure the safety of the health care staff.

2.17.2 Definition of Adequate Security: For the purposes of this section, "adequate security" shall mean the presence of at least one (1) trained and qualified officer, employed or contracted by the County, who is physically present in the immediate vicinity of the health care staff member at all times while the health care staff member is performing duties within the correctional facility.

2.17.3 Non-Compulsion Without Security: The County shall not compel, direct, or otherwise require any health care staff member to enter or remain in the facility to perform their duties if adequate security, as defined in this section, is not provided. Any such requirement will be deemed a material breach of this agreement.

2.17.4 County's Obligation to Provide Security: The County agrees to provide and maintain adequate security, as defined herein, for all health care staff members performing duties within the facility. This obligation includes ensuring that security personnel are present prior to the health care staff member's entry into the facility and remain present until the health care staff member has safely exited the facility.

2.17.5 Health Care Staff Member's Right to Refuse: Health care staff members will have the right to refuse to enter or perform duties within the facility if adequate security is not provided. Such refusal will not be considered a breach of this agreement, nor will it result in any disciplinary action, penalty, or adverse employment consequence for the nurse.

2.17.6 Liability and Indemnification: The County agrees to indemnify and hold harmless the health care staff members from any claims, damages, or liabilities arising directly from the County's failure to provide adequate security as required under this section.

2.18 STAFFING. The County agrees that mental health services at the facility will be provided by another party, and ACH has no responsibility under this agreement to provide mental health services at the facility. The parties further agree that ACH is not responsible for the management, supervision, and/or training of the mental health team. Additionally, both parties acknowledge that suicide is the leading cause of death in jails and agree that ACH will not be liable for any claims, damages, or liabilities arising from or related to suicides at the facility, unless claims, damages, or liabilities are directly tied to ACH's negligence.

2.19 WORKER RAIDING (ANTI-POACHING / NON-SOLICITATION AGREEMENT). ACH invests significantly in training and developing workers and independent contractors. Accordingly, the County**is specifically prohibited from soliciting or hiring ACH's workers or independent contractors** during the term of this agreement or within one year after its termination. If the County hires any such worker or contractor within this period, the County will pay ACH a replacement fee of $10,000 or 10% of the contract price, whichever is greater, per individual hired, except for those previously employed by the County before this agreement. Both parties agree that this payment is a reasonable estimate of damages due to the anticipated harm and difficulty in proving loss, and is not a penalty. The parties, having negotiated in good faith, are estopped from contesting the validity or enforceability of this payment.

ARTICLE 3: COMPENSATION/ADJUSTMENTS

3.1 ANNUAL AMOUNT/MONTHLY PAYMENTS. ANNUAL AMOUNT/MONTHLY PAYMENTS. The total contract amount for the first year is $489,812.98, with a corresponding monthly payment of $40,817.75. For any partial months of service, the payment will be prorated accordingly. The County agrees to compensate ACH in accordance with these terms, and both parties affirm that this amount is fair and reasonable. ACH will issue invoices to the County approximately 30 days in advance of the month in which services are to be provided. The County agrees to remit payment within 60 days of receiving the invoice. If payment is not received within the 60-day period, a finance charge of 1% per month will be applied to the outstanding balance.

3.1.1 ANNUAL AMOUNT UPON RENEWAL. Upon the annual anniversary of the commencement of services under this agreement, the annualized amount of increase for compensation and per diem rates (and any other contracted rates, including the on-call QMHP rate, for example) will be 5%, except for the following years:

3.1.1.1 YEAR 2 (2/1/27-1/31/28). $514,303.63

3.1.1.2 YEAR 3 (2/1/28-1/31/29). $540,018.81

3.1.1.3 YEAR 4 (2/1/29-1/31/30). $567,019.75

3.1.2 CREDITS. Any credits due will first be applied to any outstanding invoices. No credits or refunds will be issued after 90 days from the transaction and/or service delivery date.

3.1.3 ELECTRONIC PAYMENTS. The County agrees to pay ACH electronically through the Automated Clearing House.

3.1.4 PREPAYMENT SAVINGS. If paid in full for the full year, the County will receive a discount of 1.5%.

3.1.5 WAGES. Should the wages which make up this contract price not be adequate to attract and retain workers, the County agrees to reopen this contract for a good faith renegotiation of the wage rates and ultimate contract price.

3.2 FUNDING THE FACILITY'S HEALTH CARE PROGRAM. It is ultimately the responsibility of the County to appropriately fund the facility's health care program. As a result, ACH's health care program at the facility (staffing, etc.) is customized and approved by the County.

3.3 QUARTERLY ADJUSTMENTS.

3.3.1 AVERAGE DAILY POPULATION (ADP). ADP for a given quarter will be determined from the facility census records. For billing purposes, the patient ADP will be 40. Patients who are not presently incarcerated in the facility (i.e., persons on electronic monitoring or probation, or who are hospitalized, or in halfway housing or early release housing) should not be counted in either ADP reported to ACH by the County. The ADPs reported to ACH should only include those patients presently incarcerated in the facility.

3.3.2 PER DIEM. When the ADP exceeds or falls below the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of patients above or below the contracted ADP for that quarter multiplied by the per diem rate of $0.76 per patient per day. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: 10 x $0.76 x 91)

3.3.3 RECONCILIATION. Any contract amount in arrears (or amount to be credited back to the County) will be settled through reconciliation on the first monthly invoice prepared after reconciliation. No credits of any kind (including but not limited to staffing credits) will be issued after 90 days.

ARTICLE 4:
TERM AND TERMINATION

4.1 TERM. The term of this agreement will begin on February 1, 2026 at 12:01 A.M. and will continue in full force and effect until January 31, 2030 at 11:59 P.M., unless earlier terminated. The parties may mutually agree to extend the terms of this contract for one (1) additional year.

4.2 TERMINATION: 30-DAY OUT CLAUSE. Notwithstanding anything to the contrary contained in this agreement, the County or ACH may, without prejudice to any other rights they may have, terminate this agreement by giving 30 days' advance written notice to the other party. If the County gives ACH less than 30 days' advance written notice, the County agrees to pay to ACH 1-month's contract price as an early termination fee. The County agrees to pay ACH for services rendered up to the point of termination.

ACH acknowledges that this agreement is contingent upon and subject to the availability of sufficient funds. The County may terminate or suspend this agreement, in whole or in part, without penalty or further payment being required if sufficient funds are not appropriated by the Kane County Board in a subsequent fiscal year for performance under this agreement. In such event, the County shall provide written notice to ACH of any lack of appropriation and its election to terminate or suspend this Agreement as soon as practicable. Any suspension of termination pursuant to this subsection will be effective upon the date of the written notice unless otherwise indicated. The County agrees to pay ACH for services rendered up to the point of suspension or termination.

4.3 PERFORMANCE DURING TERMINATION TRANSITION.

4.3.1 Transition Period and Staffing Limitations. During any contract termination or transition period, the parties acknowledge that maintaining 100% staffing levels may become commercially impracticable or impossible due to circumstances beyond ACH's reasonable

control, including but not limited to mass worker attrition, unavailability of qualified replacement staff, or other disruptions affecting workforce continuity.

4.3.2 Best Efforts. ACH will use its best efforts to maintain adequate staffing and service continuity during the transition period, including active recruitment and redeployment of qualified personnel. However, the County expressly acknowledges that the availability of qualified replacement staff within the relevant labor market may be severely limited, and that full coverage may not be reasonably achievable despite ACH's diligent efforts.

4.3.3 County Cooperation. The County agrees to cooperate fully and in good faith with ACH to facilitate an orderly transition and to avoid actions or communications that would reasonably be expected to cause or accelerate staff departures. In the event the County's termination notice or related actions result in significant staff loss or other disruption to performance, the County shall not deem ACH in breach for failure to maintain full staffing or service levels, as such performance shall be considered frustrated or rendered commercially impracticable.

4.3.4 Impossibility and Force Majeure. If, despite ACH's best efforts, staffing shortages render performance impossible or impracticable, such circumstances shall constitute a condition of impossibility of performance or a force majeure event, excusing ACH from strict performance obligations to the extent impacted. In such case, ACH may implement a reduced coverage staffing plan proportionate to available resources, and the County will accept such reduced coverage as satisfactory performance under the circumstances.

4.3.5 Early Transition Option. If the County elects to accept an earlier transition or release date to accommodate staffing realities, ACH shall prorate the County's final invoice accordingly, reflecting services rendered through the effective transition date.

ARTICLE 5:
GENERAL TERMS AND CONDITIONS

5.1 ADVICE OF COUNSEL. Each of the parties (a) has had the opportunity to seek counsel, legal or otherwise, prior to entering into this agreement, (b) is freely entering into this agreement of his/her or its own volition, and (c) understands and agrees that this agreement will be construed as if drafted by both parties and not by one party solely.

5.2 AUTHORITY. The persons signing below represent that they have the right and authority to execute this agreement for their respective entities and no further approvals are necessary to create a binding agreement.

5.3 COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS. The County and ACH agree that no party will require performance of any ACH or County worker, agent or independent contractor that would violate federal, state and/or local laws, ordinances, rules and/or regulations. If the County elects not to follow any federal, state, or local law, the parties agree the County will be responsible for all costs associated with noncompliance. The County will be responsible for any additional services required at the facility as the result of governmental (including, but not limited to, Centers for Disease Control and Prevention, Department of Justice, Drug Enforcement Administration, health department, Immigration and Customs Enforcement, Department of Corrections, Federal Bureau of Prisons, or United States Marshals Service) investigation, mandate, memorandum, or order. Should new services be required, the County will pay for it, unless specifically agreed upon in writing between ACH and the County.

ACH agrees to comply with all applicable Prison Rape Elimination Act (PREA) standards and the Juvenile Justice Center's policies on zero-tolerance for sexual abuse and harassment. This includes, but is not limited to, providing training for its employees, allowing agency monitoring for compliance, and promptly reporting any incidents of sexual abuse, harassment or misconduct to the Juvenile Justice Center's PREA Coordinator, or their designee.

5.4 COUNTERPARTS; HEADINGS. This agreement may be executed in counterparts, each of which will be an original and all of which will constitute one agreement. The headings contained in this agreement are for reference purposes only and will not affect in any way the meaning or interpretation of this agreement. The term "patient" includes incarcerated juveniles.

5.5 DOCUMENT RETENTION. Counties are expected to maintain copies of their own individual records, including but not limited to CQI (continuous quality improvement) meeting minutes and site visit letters. As a general rule, ACH only retains such documentation for up to the last 12 months. Similarly, it is the County's responsibility to maintain officer training logs. ACH does not retain officer training logs.

5.6 EMAIL ACCOUNTS. As a general rule, ACH will not provide frontline email accounts. If the County would prefer that ACH issue email accounts, then the County agrees to pay the additional costs for the licenses (i.e., ~$157/year per email account).

5.7 ENTIRE AGREEMENT; AMENDMENT. This agreement and RFP #25-028-TK represent the entire understanding of the parties with respect to the subject matter hereof, supersede and cancel all prior agreements, understandings, request(s) for proposals, request(s) for proposals responses, arrangements, or representations between the parties with respect to such subject matter, and may only be amended by written agreement of both parties. The parties agree that their performances hereunder do not obligate either party to enter into any further agreement or business arrangement.

5.8 EQUAL EMPLOYMENT OPPORTUNITY. It is the policy and practice of ACH to provide equal employment opportunities to all workers and applicants for employment without regard to race, color, religion, sex, national origin, disability, age, or genetics. This policy applies to all terms and conditions of employment including, but not limited to, recruitment, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, benefit plans, all forms of compensation, and training.

5.9 EXCUSED PERFORMANCE. In case performance of any terms or parts hereof will be delayed or prevented because of compliance with any law, decree, or order of any governmental agency or authority of local, state, or federal governments or because of riots, public disturbances, strikes, lockouts, differences with workers, fires, floods, Acts of God, epidemics, pandemics, or any other reason whatsoever which is not within the control of the parties whose performance is interfered with and which, by the exercise of reasonable diligence, said party is unable to prevent, the party so suffering may at its option, suspend, without liability, the performance of its obligations hereunder during the period such cause continues.

5.10 FURTHER ACTS. The parties agree to perform any further acts and execute and deliver any further documents that may be reasonably necessary to carry out the provisions of this agreement.

5.11 GOVERNING LAW. This agreement will be governed by the laws of the State of Illinois (without reference to conflicts of laws principles). Venue shall be in the Sixteenth Judicial Circuit, Kane County, Illinois.

5.12 INDEPENDENT CONTRACTORS. ACH may engage certain health care professionals as independent contractors. The County understands and acknowledges that physicians, advanced practice providers, nurses, mental health workers, consultants, specialists, and other health professionals are not employees or associates of ACH; and that ACH is not responsible for their opinions, decisions or medical procedures performed.

5.13 INSURANCE.

5.13.1 ACH or its subsidiary(s) will maintain professional liability insurance, including civil rights liability, with minimum limits of $1,000,000 each occurrence, $3,000,000 annual aggregate.

5.13.2 ACH or its subsidiary(s) will maintain workers' compensation and employer's liability insurance covering its workers while on the facility's premises that complies with the statutory minimum requirements in the applicable state(s).

5.14 NO GRANT OF RIGHTS. Each of the parties understands and agrees that no grant or license of a party's rights in any patent, trademark, trade secret, copyright and/or other intellectual property right is made hereby, expressly or by implication.

5.15 NO RELATIONSHIP OR AUTHORITY. The parties agree that ACH will at all times be an independent contractor in the performance of the services hereunder, and that nothing in this agreement will be construed as or have the effect of constituting any relationship of employer/employee, partnership, or joint venture between the County and ACH. ACH does not have the power or authority to bind the County or to assume or create any obligation or responsibility on the County's behalf or in the County's name, except as otherwise explicitly detailed in this agreement, and ACH will not represent to any person or entity that ACH has such power or authority. ACH will not act as an agent nor will ACH be deemed to be an employee of the County for the purposes of any employee benefit program.

5.16 NOTICE. Any notice required or permitted to be given hereunder will be in writing and delivered to the respective addresses in this section or such other addresses as may be designated in writing by the applicable party from time to time and will be deemed to have been given when sent. To the County: 37W755 Route 38, St. Charles, IL 60175; facsimile: 630.208.5180; email: davismichael@co.kane.il.us; sierraamy@co.kane.il.us. ACH: ATTN: Legal, 720 Cool Springs Blvd., Suite 100, Franklin, TN 37067 with copies to facsimile: 309.214.9977 and email: Contracts@advancedch.com.

5.17 OTHER CONTRACTS AND THIRD PARTY BENEFICIARIES. The parties acknowledge that ACH is not bound by or aware of any other existing contracts to which the County is a party and which relate to the provision of health care to patients at the facility. The parties agree that they have not entered into this agreement for the benefit of any third person(s) and it is their express intention that this agreement is intended to be for their respective benefits only and not for the benefits of others who might otherwise be deemed to constitute third party beneficiaries thereof.

5.18 SEVERABILITY. If any provision of this agreement, or any portion thereof, is found to be invalid, unlawful, or unenforceable to any extent, such provision will be enforced to the maximum extent permissible so as to effect the intent of the parties, and the remainder of this agreement will continue unaffected in full force and effect. The parties will negotiate in good faith an enforceable substitute provision for such invalid provision that most nearly achieves the same intent and economic effect.

5.19 SUBCONTRACTING. ACH is a corporation, so it is not contracting to provide health care services; rather, ACH is contracting to arrange for health care services to be provided by a professional organization that can practice medicine in the County's jurisdiction. ACH will manage the contract and recruit and pay subcontractors. Subcontracted services may include, but are not limited to, behavioral health, dental, electronic medical records, nursing, prescribing, and training.

5.20 TRAINING MATERIAL. Information in any training material should be treated as guidelines, not rules. The information presented is not intended to establish a standard of medical care and is not a substitute for common sense. The information presented is not legal advice, is not to be acted on as such, may not be current, and is subject to change without notice. Each situation should be addressed on a case-by-case basis.

5.21 WAIVER. Any waiver of the provisions of this agreement or of a party's rights or remedies under this agreement must be in writing to be effective. Failure, neglect, or delay by a party to enforce the provisions hereof or its rights or remedies at any time, will not be construed as a waiver of such party's rights or remedies hereunder and will not in any way affect the validity of this agreement or prejudice such party's right to take subsequent action.

ARTICLE 6:
ELECTRONIC MEDICAL RECORDS (EMR)

6.1 EMR PER DIEM. When the ADP exceeds the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of patients above the contracted ADP for that quarter multiplied by the per diem rate of $0.33 per patient per day. This rate will increase annually. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: 10 x $0.33 x 91) The purpose of the per diem rate is to account for using more server storage space. (EMR per diems do not reconcile down.)

6.2 CUSTOMIZATION. Customizations to the EMR, if agreed to by ACH, will be paid for by the County. ACH will not pay for customizations to the EMR. The cost of customization to the EMR will be $300 per hour for time spent on the customization. ACH will not troubleshoot the County's customization issues, if any.

6.3 EMR STARTUP COSTS ARE PAID UP FRONT. The County agrees to pay one-time startup costs up front. Startup costs may include but are not limited to hardware, travel expenses, wages, web interface.

6.4 HARDWARE, OFFICE EQUIPMENT, UTILITIES, ETC. The County will provide the necessary hardware, office equipment, utilities, etc. ACH will not pay for, replace, or service hardware, office equipment, utilities, etc.

6.5 JAIL MANAGEMENT SYSTEM (JMS). The County will pay for the integration ("bridge") between the facility's JMS and/or prior EMR vendor and ACH's EMR, as well as any associated internet connectivity fees.

6.5.1 In the event any changes are made to the JMS, the County must notify ACH at least 90 days prior to any changes being implemented. The County will pay for any resulting changes to the integration, including the hourly wage and benefits for the people who need to work to change the EMR accordingly to match the new JMS, which may include but is not limited to establishing the new interface requirements, testing, background work on

ACH's end, changing detainee numbers to new (if applicable), transferring records, manual input to get the script ready to run, etc.

6.5.2 Failure to notify ACH of these changes may cause the EMR system to malfunction and result in additional charges to the County to correct errors. Failure to notify ACH of these changes may also cause the system to malfunction and result in medical information being permanently lost or unrecoverable.

6.5.3 ACH will not be liable for hardware or software problems due to interfacing of the EMR with the County's existing hardware or software.

6.6 LICENSE. ACH grants the County a non-exclusive license to use the EMR, subject to this agreement. The County agrees it has no right or claim to the EMR, that it has no title or claim of title to the EMR, and that this license is not assignable without ACH's permission.

6.7 LIMITATION OF LIABILITY. IN NO EVENT WILL ACH BE LIABLE FOR ANY LOST PROFITS OR REVENUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE, SPECIAL, OR OTHER DAMAGES, REGARDLESS OF THE CAUSE OF ACTION. IN NO EVENT WILL ACH'S LIABILITY EXCEED THE TOTAL COMPENSATION PAID HEREUNDER.

6.8 MEDICAL AND MENTAL HEALTH RECORDS. Patient medical and mental health records will always be the property of the County and will remain in the facility. The County agrees to provide copies of those records to ACH when requested and if permitted by law.

6.9 NO GRANT OF RIGHTS. Each of the parties understands and agrees that no grant or license of a party's rights in any patent, trademark, trade secret, copyright and/or other intellectual property right is made hereby, expressly or by implication.

6.10 OTHER SERVICES AND EXPENSES. ACH may not provide and will not pay for any services, supplies and/or equipment which are not specifically contained in this agreement.

6.11 SECURITY. The County will not allow any unauthorized person to operate, maintain, or have access to the EMR. ACH will not be liable for damages resulting from the improper or incorrect usage or operation of the EMR by the County, its employees, or third parties. The County understands adequate cyber security services are necessary and will maintain responsibility for cyber security. The County will screen ACH's proposed staff to ensure that they will not constitute a security risk. The County will have final approval of ACH's employees and independent contractors regarding security/background clearance.

6.12 SUBCONTRACTING. ACH may subcontract services, including but not limited to coding.

6.13 TECHNICAL SUPPORT. ACH will provide technical support regarding the EMR to the County 24/7, including holidays. If the County asks ACH to troubleshoot County-owned systems/hardware, the County agrees to pay ACH at the rate of $200 per hour after the first hour (the first hour is free). This rate will increase annually.

6.14 TRADE SECRETS. The County agrees that the EMR is a valuable trade secret developed at great expense to ACH and will maintain it in the strictest confidence. The County agrees to implement enough safeguards to protect the confidentiality and proprietary nature of the trade

secret in light of its own operating activities. The County will not copy (or allow someone else to copy) the EMR. The EMR will remain the property of ACH.

6.15 TRAINING. Initial orientation training in the use of the EMR will be provided at the time of startup. The County agrees to pay for any additional training at the rate of $100 per hour. This rate will increase annually.

6.16 TRANSITIONING FROM OTHER EMRS. If the previous EMR is maintained until ACH's DetainEMR starts, the County (not ACH) will handle the gathering and obtaining of records (and any associated costs). ACH will not be responsible for that service or cost (if any). If ACH is asked to gather and obtain those records, the County agrees to pay an additional cost for those services.

6.17 WARRANTY.

6.17.1 As-Is. The EMR will be distributed to the County on an "as is" basis without warranty of any kind, except as contained in this agreement.

6.17.2 Performance. ACH warrants that the EMR will perform substantially in accordance with end user documentation. ACH does not warrant that there will not be errors or downtime.

6.17.3 Title. ACH warrants that it owns the EMR software (DetainEMR).

6.17.4 Virus. ACH warrants that, to the best of ACH's knowledge and belief, the EMR does not contain any harmful code.

6.17.5 Notification. Once the County becomes aware of a potential warranty claim, the County has 30 days to notify ACH of any warranty claims.

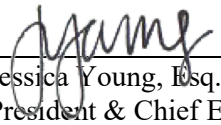
6.17.6 Exclusive Remedy. The exclusive remedy for breach of warranty is for ACH to repair the EMR. In the event the first exclusive remedy fails of its essential purpose, the alternate exclusive remedy for breach of warranty is for ACH to refund the County's purchase price of the EMR.

6.17.7 **THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

6.17.8 **THERE ARE NO OTHER REPRESENTATIONS, EXPRESS OR IMPLIED, BETWEEN COUNTY AND ACH WITH RESPECT TO THE EMR.**

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date and year written below.

ADVANCED CORRECTIONAL HEALTHCARE, INC.



Jessica Young, Esq., CCHP-A — Date: 12/5/2025
President & Chief Executive Officer

COUNTY OF KANE

Chairman of the County Board — Date

Please complete and return via email to Contracts@advancedch.com

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134

Telephone: (630) 232-5929
Fax: (630) 208-5107

November 25, 2025

PROCUREMENT SYNOPSIS

Requesting Department:	Kane County Juvenile Justice Center (JJC)
Procurement Name:	**RFP 25-028-TK JJC Medical Services**
Recommended Vendor:	Advanced Correctional Healthcare, Inc

NOTIFICATION AND RESPONSE

Public Notices: ● BidNet's Illinois Purchasing Group ● The Daily Herald

Advertising Date:	August 7, 2025	Notices sent/Plan holder: 56/56
RFP Due Date:	September 12, 2025	Proposal Received: 3

PURPOSE

This contract solicits proposals from qualified and experienced Contractors to provide cost-effective medical and professional services for residents and detainees of the Kane County Juvenile Justice Center, which opened on September 12, 2025. This is a four-year contract with a mutual option to extend for one additional (1) year renewal period.

A total of three (3) proposal responses were received and evaluated by JJC and the evaluation team according to specifications, scope of services, contract requirements, and scored them based on the criteria important to the services needed. The evaluation team determined that Advanced Correctional Healthcare, Inc. of Franklin, TN, was the most qualified and responsive to the RFP and will provide these services with the highest quality and value.

Selection Criteria:

● Experience and Understanding of Scope of Service/Engagement, Management, ● Offers, Approach, and Capacity = 30% ● Qualifications/Contract Requirements, Offer, and Compliance = 25% ● Service Fee = 25%● References = 10% ● Equipment/Services, Program Objective = 10%

SCORING SUMMARY

VENDORS	RANK	TOTAL AVERAGE EVALUATED SCORES
ADVANCED CORRECTIONAL HEALTHCARE, INC – FRANKLIN, TN	***1***	***98.00%***
WELLPATH – NASHVILLE, TN	2	87.00%
Jaykay Medical Staffing – Taveras, FL	3	70.00%

Based on the provider's qualifications, proposed cost and offers, capability, experience, and compliance, the Juvenile Justice Center, and the evaluation team, with the support of the Purchasing Department, recommend awarding this service contract to Advanced Correctional Healthcare, Inc. of Franklin, TN, pending approval by the Committee and the full Kane County Board.

Submitted By:
Tim Keovongsak, CPPB
Kane County Purchasing Department

cc: Juvenile Justice Center

ADVANCED
Correctional Healthcare, Inc.
A Higher Standard. Delivered.

REQUEST FOR PROPOSAL
RFP #25-028-TK-JJC Medical Services
Updated Response as Requested

Issued by:
County of Kane
Purchasing Department
719 S. Batavia Avenue, Bldg. A
Geneva, IL 60134

Due: October 6,2025

Prepared By:
Advanced Correctional Healthcare, Inc.
Federal Tax ID # 36-4495255
720 Cool Springs Blvd Suite 100, Franklin, TN 37067
(P) (309) 692-8100 | (F) (309) 214-9977
contracts@advancedch.com

Matt Shults, CCHP
Director of Business Development
& Client Services
(573) 578-1978
Matt.Shults@advancedch.com

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TAB 1 – PROPOSAL RESPONSE FORM (SIGNED)

PROPOSAL RESPONSE FORM
For
JJC MEDICAL SERVICES

RFP Due Date & Time: **3:30 P.M. FRIDAY, SEPTEMBER 12, 2025**

Proposals may be submitted electronically to
https://www.bidnetdirect.com/illinois/kanecounty

The proposer shall return the RFP with all documents, as well as literature, samples, etc., as required within the specifications.

The undersigned proposer, having examined the specifications and any other related documents, hereby agrees to provide services per specification and to perform other work stipulated in, required by, and in accordance with the proposal documents attached for and in consideration of the proposed prices.

RECEIPT OF ADDENDA: The undersigned hereby acknowledges receipt of the following addendum(s): 1; 2; _____; _____; _____; _____.

The Vendor has examined the Contractor Disclosure section C of the Terms and Conditions and has included or provided a document listing all cumulative campaign contributions made within the past twelve months to any current or county-wide elected officer, and ownership interest in entity greater than five percent. The Vendor is aware of and has examined the Responsible Bidder Requirement section I, which requires additional information and documentation from the responder bidding on public works construction projects.

By signing this proposal, the proposer hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this RFP will be based upon the funding available to Kane County. The terms of the RFP and the response shall be incorporated by this reference as though fully set forth into the Contract, notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the RFP and the response, the terms of the RFP and the response shall govern. Every element or item of the RFP and the response shall be deemed a material and severable item or element of the contract. This is a four (4) year contract with an option for one (1) additional one-year renewal period if mutually agreed upon by both parties. **THIS SECTION MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE RFP.**

Signature _____

Typed Signature Jessica Young, President and CEO

Company Advanced Correctional Healthcare, Inc.

Address 720 Cool Springs Blvd, Suite 100; Franklin, TN 37067

Phone # (309) 692-8100 **Fax#** (309) 214-9977

Federal I.D./Social Security # 36-4495255 **Date** September 15, 2025

ACCEPTANCE

The Offer is hereby accepted for ***JJC MEDICAL SERVICES***.

The Contractor is bound to provide the materials and services listed in the attached agreement and based upon the Request for Proposal, including all terms, conditions, specifications, and amendments, the Contractor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as **Contract Number 25-028-TK**. The Contractor has been cautioned not to commence any billable work or to provide any materials or services until this Contractor receives a purchase order and or notice to proceed.

_____ _____
Corinne Pierog MA, MBA Date
Chairman, County Board
Kane County, Illinois

VENDOR CERTIFICATION

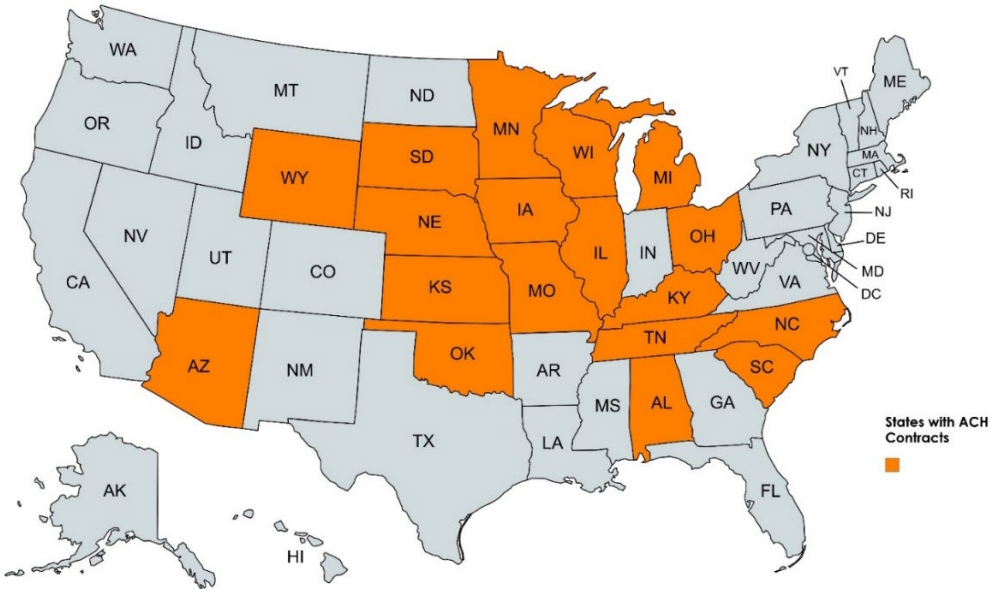
This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

- ☐ Minority-owned Business (MBE)
- ☑ Woman-owned Business (WBE)
- ☐ Business Enterprise Program (BEP)
- ☐ Small Disadvantaged Business (SDB)
- ☐ Kane County Local Business
- ☐ Veteran-owned Business Enterprise (VBE)
- ☐ Service-Disabled Veteran-owned Business Enterprise (SDVBE)
- ☐ Veteran-owned Small Business (VOSB)
- ☐ Persons with Disabilities-owned Business Enterprises (PDBE)
- ☐ N/A – These categories do not apply to my business

Please note: It is required that you check at least one box.

TAB 2 – BACKGROUND AND QUALITY SUMMARY

Advanced Correctional Healthcare, Inc. (herein after referred to as "ACH") is the nation's largest jail contract management company, managing contracts for healthcare, electronic medical records, training and other services for city, county, and regional jails as well as juvenile detention centers across America. ACH has been in the business since 2002 doing similar services as requested in this Request for Proposal because we have extensive experience of managing healthcare service systems in correctional facilities. ACH is currently responsible for managing the daily care for over 30,000 patients, operating in over 270 adult city, county, regional facilities and more than 15 youth detention facilities across 18 states. ACH is currently contracted with Kane County, Illinois along with 54 other correctional facilities in the State of Illinois.



Founded by a jail doctor, ACH is fiercely independent, family-owned, and continuously operated by the Johnson family, whose persistence and unwavering commitment to putting patients over profits is evident in the organization's high recognition rates and low litigation rates over the past two decades. We are a frontline, boots-on-the-ground team (as opposed to virtual or telehealth, which we prefer to use only as a backup plan).

Throughout our response, you will notice that there are numerous quotes from both patients and our strategic partners. We believe this is an important aspect of our response because it allows you to hear directly from those entrusted in our care and the administration of correctional facilities just like yours.

"I could not be happier with how things are going."
Illinois Client

The ACH program will complement your facility by providing:

- Officer Wellness
  Freedom Behavioral Health, Inc., an associated company of ACH that provides behavioral health, provides the Critical Incident Employee Rapid Response (CIERR) program for officer wellness. This program is designed to provide free education and peer support during times of personal or professional stress, critical incidents, or crisis situations.

"Last Saturday was a great start to our PEER support family days. I am not able to make today's event, but it means a lot you are giving up your own family time for us. The events this week were difficult for all of us in different ways. You in our office and as greatly appreciated."
Wisconsin Client

- Free Facility Staff Training
  FBH will provide Mental Health First Aid training to your facility's staff members. Healthcare training for your facility's staff will be through our associated company Spark Training. This is done via an online curriculum.

"Staff said they liked the course because they are straight to the point and easy to understand. Also, they liked that they are quick courses as it's hard to focus for 30+ min straight while working and interruptions."
Missouri Client

- Communication
  ACH is committed and responsive to communication requests. Our corporate team is available 24/7 by telephone or email to address any concerns or questions you may have throughout the term of the contract.

"ACH has been one of the best all-around companies I have ever worked for […….]. Thank you for being the most amazing and supportive supervisor and mentor I have ever had the privilege to work under and with. Please pass on to the ones around and above you how much I have admired and enjoyed the inner workings of this company, as well as the values, ethics, communication, and support (it's a rare find it seems)."
Former ACH Employee

- Free Facility Staff Medical Care
  The on-site healthcare team will see facility staff members free of charge for most minor situations, such as sore throat, headache, earache, sinuses, etc., as well as providing emergency care.

- Staffing Coverage
  ACH staffs our more than 270 facilities at a rate of 96%. Our practitioners and nurses will be on-site providing the coverage that your facility deserves. ACH is only staffing our facilities with RNs. There are many reasons for this change. First, the industry standards are heading that way soon. Second, the use of RNs instead of LPNs reduces the number of lawsuits. Data shows that facilities staffed with more RNs than LPNs experienced 84% fewer claims and 95% less in legal costs. Third, there are fewer LPN schools left, and it is getting harder to find LPNs who will work in a correctional setting. And the last reason is that RNs can see sick juveniles while LPNs cannot. ***Since moving to this model in a year, our claims (lawsuits, complaints, grievances and incidents) have been reduced by 37.9%.***

  In a recent Colorado wrongful death lawsuit, the article stated "One of the nurses who worked the night (patient) died admitted she was often forced to be the head medical professional on staff even though she was only a Licensed Practice Nurse. LPNs are not licensed to diagnose incoming patients. However, according to the (patient lawsuit), patient was processed by an LPN the night he entered the jail in excruciating pain".[1]

- 24/7 Practitioner Availability
  Practitioners (not nurses) are available 24/7 by telephone, including holidays.

- Appropriate Cost
  ACH provides high quality services at the lowest price, effectively providing better stewardship of the County's tax dollars.

"We went with the previous vendor due to price, but now that ACH is in the site, we realized what good service/care really is."
Michigan Client

- CQI Meetings
  Regular Continuous Quality Improvement (CQI) meetings provide Kane County with monthly reporting of the healthcare services program.

- County Discounts
  The Advanced Purchasing Program offers deeply discounted items available to the entire county.

[1] Lawsuits filed against jail health care company allege negligence | 9news.com

Our corporate team members are available 24/7 by telephone to answer and respond to stakeholders' questions, comments, and concerns.

"Thank you for answering the phone; that's rare these days."
Missouri Client

ACH is committed to continuing program enhancements, providing value and waste-reduction savings for the County's facility. Some of these services include:

- Quick access to a network of 250 specialty clinician providers across 70 specialty fields – delivering same day consults – improving quality of care and eliminating most off-site visits and reducing costs. This consultative service has historically led to a reduction in off-site transport. This service helps reduce (but does not eliminate) the security concern of off-site transport.

"By having ACH, we eliminate many wasted trips to outside medical facilities. ACH staff are able to diagnose and treat many of the issues without the inmate needing to leave the facility. The physician does an excellent job of weeding through the many false claims again eliminating the unnecessary external transport with inmates. Medical trips are a common means used by inmates to try and escape custody. We often deal with inmates who are insistent they need to go to the hospital, but it is obvious this is a ploy to leave the facility. The ACH program definitely helps curtail this behavior."
Illinois Client

- ACH empowers our healthcare team to send patients to the hospital if medically crucial, without having to obtain approval from any Medical Director or Corporate Officer. This has contributed to more than 200 lives saved over the last five (5) years.

"With inmates we receive numerous requests and often multiple requests from the same inmate requesting various treatments or reporting various health issues. Most have gone untreated on the outside but want treatment once incarcerated. ACH provides that level of care to determine which problems are valid health issues and if they require immediate or ongoing treatment."
Illinois Client

- The on-site healthcare team does not utilize a medication formulary because of the jeopardy of having to provide a medication that works for eighty percent (80%) of the patient population, but not the other twenty percent (20%). A good example is a formulary for hypertension (High Blood Pressure). If the formulary requires lisinopril, but the person has kidney failure, this could lead to further damage to the kidneys. Taking the medical history of the specific patient into account, our practitioners might prescribe a different medication for hypertension such as hydrochlorothiazide or acebutolol. ACH will also communicate with the facility whenever an expensive prescription is required, to allow the County to make appropriate adjustments.

- Medical records are kept current, accurate, and readily available.

- ACH helped clients during COVID-19 by providing a specific COVID-19 website with current information and recommendations for safety, PPE equipment suppliers, and the latest CDC updates. While under contract, ACH will assist the facility with any future medical pandemic by explaining the appropriate practices for the County employees and those entrusted in our care. This service, as referenced on the following page, resulted in the Ford County Kansas Jail having no positive cases in almost a year after the pandemic was declared in the United States.

"Sheriff Bill Carr said that, to date [January 19, 2021], the jail *has not seen one positive case in inmates since the pandemic began* and that in a large part is thanks to coordination with the sheriff's office's contract medical provider, Advanced Correctional Healthcare…"
Sheriff Bill Carr of Ford County Kansas

TAB 3 – STATEMENT OF QUALIFICATIONS AND OFFERS

- Cover Letter, Project Overview, and Scope of Services Referencing (Sections II., A - P.)

COVER LETTER

September 10, 2025

County of Kane
Purchasing Department – Kane County Government Center
Tim Keovongsak, CPPB
719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134

Dear Director of Purchasing, Tim Keovongsak, and the members of the Evaluation Committee for Kane County:

On February 1, 2011, Kane County, IL established a partnership with Advanced Correctional Healthcare, Inc. (hereafter referred to as 'ACH') to manage the contract to provide healthcare services at the Kane County Juvenile Detention Center. Since that date, Kane County has benefited from the highest quality of healthcare services within the correctional systems across the United States. This assertion is supported by the ACH Saves Lives Section found on pages 89 to 90 of our response. We recognize that challenges exist in healthcare contract relationship between a juvenile detention facility and the Vendor. Below is a list of specific issues encountered by not just Kane County Juvenile Detention Center, but most juvenile detention facilities across this nation in delivering healthcare services within the facility.

Staffing:
During COVID when most other companies were still charging and not providing services, ACH was there to provide the services required in the contract. ACH fills above our contracted hours because we stay until the work is done! We do not cut corners. For example, during nursing shortages across the country, when our competitors weren't staffing their contracts, we were, even to the financial detriment of our business:

- From 2018-2022, we averaged 104.8% contracted nursing hours
- From 2019-2023, we averaged 105.2% contracted nursing hours
- From 2020-2024, we averaged 105.0% contracted nursing hours

In Illinois, we filled our contracted hours as follows in 2024:

- Nursing 96%
- Practitioner 102%

Value:
ACH enables counties to save on the cost of providing health care services to incarcerated people because of our overall systems of care, economies of scale, and the

ability to provide coverage (and after-hours call coverage) that would be difficult for any individual county to provide on its own – the need to hire nursing and practitioner personnel, arrange call coverage, civil liability insurance, etc. We help counties reduce waste.

In addition, ACH offers an Advanced Purchasing Program which enables the entire county to partner directly with our suppliers and receive preferred discounted pricing on regularly purchased items for county facilities. Such items might include disposable gloves, garbage bags, paper towels and batteries to name a few. This program used to its fullest potential could save the county thousands of dollars.

Insurance:
Numerous emerging companies within the correctional healthcare sector are encountering increasing challenges in securing appropriate insurance coverage. While obtaining medical malpractice insurance may be beneficial for operations outside the correctional environment, the limited number of lawsuits related to this matter is noteworthy. It is important to recognize that most legal actions against healthcare providers in correctional facilities are not based on medical malpractice claims, but rather on violations of constitutional rights pertaining to cruel and unusual punishment or other civil liberties. Lawsuits are typically initiated by defendants and their attorneys in federal court under Section 42 U.S. Code §1983. Consequently, medical malpractice insurance does not extend coverage to the healthcare provider, resulting in liability falling upon the County. It is imperative to verify that any company engaged by the County possesses the required civil rights insurance for its employees. ACH has been providing this insurance and will continue to do so for our on-site healthcare teams.

Lawsuits:
With the nature of this business, there are legal actions pending against healthcare companies. ACH has developed a strong procedure over the past two decades for defending litigation brought by detainees related to the provisions of health care. In addition, ACH employees will have liability and civil rights insurance to help cover lawsuits that may arise.

ACH helps counties reduce their exposure. The average litigation rate in correctional healthcare is seven (7) lawsuits per 1,000 patients. ACH's has had just one (1) lawsuit per 1,000 over the past decade. That's a direct result of rigorous training, documentation systems, and a patient-first approach. When concerns arise, we work collaboratively with county leadership to address them, not avoid them. In short, we aim to solve problems and make lives easier. That includes your County.

"I can't express the relief supervisors feel with a company that understands the legal aspects in regard to inmate care."
Wisconsin Client, 2021

Training:
ACH is committed to solving problems, meeting regulatory training requirements and providing needed training to associates. They do this through a partnership with Spark Training, LLC. Spark Training is a successful, nationally recognized center of excellence that sets the standard for training and compliance through high-quality programs and quality improvement. In 2024, Spark Training was awarded the Best Correctional Training Company by Corporate Vision. Training is provided in-person at annual Jail Summit events, online through an interactive web-based learning management system and on-site by client request.

As President and Chief Executive Officer of Advanced Correctional Healthcare, I am authorized to legally bind ACH and certify the proposal and prices contained herein shall remain firm for a period of ninety (90) days from the proposal due date.

Services and pricing discussed in this RFP response are negotiable. If you should need any further clarification or have technical, pricing, or contractual questions, please contact Matt Shults, Director of Business Development and Client Services, at (573) 578-1978 or via email at Matt.Shults@Advancedch.com.

Respectfully,



Jessica Young, Esq., CCHP-A
President and Chief Executive Officer
Email: Jessica.Young@Advancedch.com

SPECIFICATIONS & REQUIREMENTS

Section A: Healthcare Services

1. General Engagement: The Contractor shall provide reasonable and necessary professional medical and dental care to individual "Residents" under the custody and control of Kane County and the Facility, who are sentenced and incarcerated at the Juvenile Justice Center. The average daily resident population of the facility will be approximately 40. Contractor hereby accepts such engagement according to the terms and provisions hereof.

   The on-site healthcare team agrees to provide reasonable and necessary professional medical and dental health care to the Residents at the Kane County Juvenile Facility. We have based our response on 40 residents at the facility.

2. Scope of Services: All proposals submitted must meet or exceed the requirements contained herein for resident medical services, and as prescribed in all applicable standards set by the National Commission of Correctional Health Care (NCCHC), the Illinois County Juvenile Detention Standard (ICJDS), the Prison Rape Elimination Act (PREA) Standards and any and all other "ICJDS" standards, applicable federal, state, local laws and regulations, as may be adopted from time to time. Contractor shall provide a range of professional medical services and care in each of the following service areas to residents. Tasks to be performed are as follows:

   A. Professional Medical Services:
      Operational guidelines, procedures, and practices should be discussed for each service area.
      1. Physician Services

      The on-site healthcare team agrees to provide the services for the residents at the Kane County Juvenile Facility. Please see our staffing pattern listed on pages 64 to 65 of our response.

      2. Nursing Services

      The on-site healthcare team agrees to provide the services for the residents at the Kane County Juvenile Facility. Please see our staffing pattern listed on pages 64 to 65 of our response.

      3. Dental Care

      Oral screenings by the Qualified Health Care Professional (QHCP) are performed within 7 days of admission. The oral screening includes instruction in oral hygiene and preventative oral education. If dental services are needed, the practitioner will make arrangements with the mobile dentistry vendor or

off-site dentist. Consultation through referral to an oral health care specialist is also available as necessary.

Extractions are performed in a manner consistent with community standards of care and adhering to the American Dental Association clinical guidelines.

4. Mental Health Related Care

The on-site health care team agrees to provide the services requested in this section of the Request for Proposal. The on-site health care team will provide mental health services as required by the RFP guidelines. The on-site health care team's mental health screening will be completed at the time of intake. If the Qualified Health Care Professional (QHCP) determines that additional mental health services are required, a follow up evaluation will be scheduled within the clinically indicated time frame. If the optional Qualified Mental Health Professional (QMHP) is selected, this evaluation will be completed by a QMHP. If the QMHP option is not selected, then the follow up will be completed by the practitioner. The proposed medical staffing includes "head to toe" care, including the management of psychiatric needs. Our practitioners receive training and have access to leadership consultation that supports their ability to care for illnesses of any organ system, including the brain. The medical practitioner also has access to AristaMD, a consultation service with 250 specialists across 70 specialty fields that gives ready access. Specialty consult in such a fashion has the potential to minimize unnecessary off-site visits while ensuring appropriate medical care for serious mental health issues. If the mental health screening indicates a resident need to be placed on suicide watch or other urgent mental health issues, the QHCP will contact either the QMHP or the practitioner, depending on staff selected by the County, and alert the County's Administration.

5. Regular Scheduled Sick Calls

The on-site health care team agrees to provide the services requested in this section of the Request for Proposal. Routine diagnosis and treatment of minor health problems will be handled through a sick call system. Sick calls will be conducted when medical staff are on site at the facility. ACH mandates the presence of an officer during interactions between our on-site healthcare team and an inmate to mitigate the consequence of assaults and address any potential issues related to the Prison Rape Elimination Act (PREA). If an resident's custody status precludes attendance at a sick call session, arrangements will be made to provide sick call services at the place of the resident's confinement only if the healthcare staff is accompanied by security staff. Healthcare staff will utilize triage systems and will ensure appropriate follow-up care is provided.

The on-site health care team ensures residents with functional or cognitive communication deficits, i.e., developmentally disabled, illiterate, mentally ill or deaf, are given information in a manner they can understand.

6. Hospitalization

The on-site health care team will use local hospitals and specialists in the community only as a last resort. ACH partners with a network of 250 specialty clinician providers across 70 specialty fields to provide consultation to our site practitioners via a web-based application to increase access to specialty level care. This consultative service has historically led to a reduction in off-site transports. This service helps reduce (but not eliminate) the security concern of the Administration of off-site transports. This service provides ACH with same day consultations, which in turn improves quality of care and eliminates unnecessary off-site visits, reducing costs.

7. Emergency Medical Care

The on-site health care team practitioners are on call 24 hours a day, 7 days a week including holidays and weekends and will respond as quickly as possible. We do not use nurses to provide this service but practitioners who have a better understanding of the unique circumstances that jails face on a day-to-day basis and who can prescribe medications if necessary. *The County has direct access to the Practitioner to ensure that timeliness of quality care is achieved.*

When a Qualified Health Care Professional is not on-site and it appears, the resident cannot wait for that person to be on-site, trained health care staff complete a protocol form and report the collected data to the facility practitioner for direction.

8. Medical Specialty Services

ACH partners with a network of 250 specialty clinician providers across 70 specialty fields to provide consultation to our site practitioners via a web-based application to increase access to specialty level care. This consultative service has historically led to a reduction in off-site transports. This service helps reduce (but not eliminate) the security concern of the Administration of off-site transports. This service provides ACH with same day consultations, which in turn improves quality of care and eliminates unnecessary off-site visits, reducing costs.

9. Pharmaceutical and Medical Supplies

The on-site healthcare team, in conjunction with the consulting pharmacist, ensures that pharmaceutical services operate legally and properly. The on-site healthcare team ensures that facilities comply with applicable state and federal regulations regarding prescribing, dispensing, administering, procuring, and disposing of pharmaceuticals. Medications used are prescribed or approved by the facility practitioner. Facilities maintain records as appropriate to reflect adequate control and accountability of medications. Individual doses administered should be documented on the Medication Administration Record (MAR). ACH won the Hill County, Texas RFP in 2022, a site that was operated by another vendor for thirteen (13) years. When ACH went into the facility, we learned that MARs were not accurate to what was being passed to patients. ACH had to correct 13 pages of MARs.

Court ordered treatments and medications are administered in most cases. If the practitioner feels the patient may suffer adverse effects because of court-ordered treatment or medication, the practitioner consults with facility administration. With the consent of the facility administration, the practitioner may have a discussion with the judge prior to approving administration of the medication or treatment.

The on-site health care team utilizes a cost-effective, correctional-sound pharmacy for resident medications that are provided through a correctional pharmaceutical vendor. The contracted pharmacy is responsible for providing a pharmacy manual which contains forms for specific procedures relating to the procurement of medications. The contracted pharmacy will provide updates as needed.

A backup community pharmacy system is also available as needed. Stock legend medication is available on-site for urgent medication needs.

Incarcerated patients have a legal right to care for serious health needs and patient care is individualized and determined on a case-by-case basis. Our practitioners prescribe according to the individual needs of the patient and are not limited by a formulary so the on-site healthcare team does not use a formulary because of the consequence of having to provide a medication that may work for eighty percent (80%) of the resident population but may not work for the other twenty percent (20%). A good example is a formulary for hypertension (High Blood Pressure). If the formulary said to prescribe lisinopril, but the person has kidney failure, this could lead to further damage to the kidneys. With the medical history of the patient, our practitioners might try a different medication for hypertension such as hydrochlorothiazide or acebutolol. However, if an expensive prescription is required, we will contact the facility Administration so that appropriate measures may be taken. The

on-site health care team practitioner has the freedom to prescribe medications they believe are appropriate in the interest of their patients without a formulary. ACH believes this is one of many ways that ACH saves the lives of those entrusted into our care compared to our competitors. Please see our response on pages 89 to 90 for more information.

Non-controlled medications may be returned to the pharmacy in their original container (usually a blister packet) for credit. Destruction of medications is performed in accordance with federal, state, and local regulations. At least two (2) witnesses are required for destruction of controlled substances. Medication brought in from home and not retrieved by residents are destroyed after release in accordance with the timeframe specified by the facility's personal property disposal.

Facilities maintain the maximum-security storage of controlled substances and accountability for the use of controlled substances regulated by the Drug Enforcement Agency (DEA). Controlled substances are kept under double lock which is achieved by the medication cart lock and controlled lock box inside the cart.

A perpetual inventory of controlled substances is maintained from their arrival to the facility until their final release from the facility. Each shift will have a designated staff member responsible for maintaining the keys to the lock box. During shift changes, one staff member from the oncoming shift and one person from the off-going shift will count controlled medications together. The counts are documented in a logbook and signed by both staff members. If counts do not match the inventory, no one should leave the facility until medication is accounted for. If unable to account for medication, the RHA and facility administrator will be notified. Employees may be subject to drug testing.

Medications are kept under the control of staff members trained in medication administration. This includes trained health care staff, i.e., nurses, health-trained officers and support staff. A self-medication or "keep-on-person" (KOP) program for prescription medications may be approved when appropriate to ensure the health of the detainee.

Drug storage and medication areas are devoid of outdated, discontinued, and recalled medications, except in the designated area for proper disposal. Periodic reviews are conducted of the medication storage areas and documented to facilitate compliance and detect any irregularities. Medications are stored under proper conditions of sanitation, temperature, light, moisture, ventilation, segregation, and security. Antiseptics, other medications for external use and disinfectants are stored separately from internal and injectable medications. Medications requiring special storage for

stability, i.e., refrigeration are stored accordingly. An adequate and proper supply of antidotes (glucose tabs, regular insulin for diabetics, and Narcan) and other emergency medications are available as deemed appropriate by the facility practitioner. The RHA or designee checks the medication rooms, MARs, and the medication carts/cabinets. A licensed pharmacist is available through the contracted pharmacy for consultation, as needed, and will conduct audits on a regular basis or at least quarterly.

Purchase of controlled substances, legend medications, and Over the Counter (OTC) medications will be in accordance with ACH's contracted pharmacy vendor. In the event a drug is required for immediate use and cannot wait for the normal delivery time from ACH's contracted pharmacy, we will contact ACH's contracting pharmacy to assist in obtaining the drug from an emergency backup (local) pharmacy. Controlled substances, syringes, needles, and surgical instruments will be stored in accordance with DEA regulations and NCCHC standards. The on-site healthcare team will make sure that medication is kept in a safe and secure manner. At the start and end of each shift, with a minimum of two health care employees, a count of controlled substance will take place. Any waste of medication will be recorded properly. On-site health care administrative personnel will perform regular inspections and will check the documentation for accuracy and completeness.

With the volatility of the medical and pharmaceutical industry, these numbers can double or even triple depending on the circumstances. A good example was the cost of an Epipen twin pack. In 2014, the price was approximately $375 per Epipen twin pack. In 2017 that price had gone up to $750 per EpiPen twin pack. That represents a 100% increase in price in 3 years.

Because of our strong partnership with national pharmaceutical companies, we can pass those savings to the county. For example, our purchasing power currently allows us to save our clients an average of 56% on insulin.

ACH wants to make it clear that the fees associated with services that are traditionally covered by a pool or CAP (Off-Site, Equipment, Pharmacy, Mobile Lab/X-Ray, Medical Supplies, TB Testing Materials, Durable Medical Equipment, Medical Waste, Office Supplies, etc.) will be the responsibility of the County facility unless the county agrees to a rolling monthly pool and includes these services in that amount. ACH has recently moved away from the industry standard of operating under a pool system to pay for services not covered under the contract. ACH did this for several reasons.

The first reason was that many of our competitors would bid on a facility the size of the County facility and underestimate the standard pool amount. For example, in one Request for Proposal, our competitor had a pool of $200,000 per year. Because that Request for Proposal is up now after three (3) years,

ACH has discovered that the pool has been exceeded yearly by a minimum of $250,000 per year. The County is now required to pay not only the contract price, but an extra $250,000 per year on top of their normal contract. ACH was honest in our response to the Request for Proposal. But this had the perception that ACH was more expensive because our pool budget was made with 20 years' experience in the field and much higher than the $200,000 pool suggested by our competitor. ACH knew from our more than 20 years of experience that $200,000 was not a reasonable amount for the standard pool. A standard pool is no more than the county's money in the end, meaning that the County was paying for these services in the end.

The second reason is that the standard pool money is still clearly a cost to the County. ACH may have $300,000 in the standard pool and the County could spend $305,000 in that year, costing the county an extra $5,000 in that year. This is in stark contrast to our competitors that bid $175,000, it would cost the County an additional $130,000. ACH has won the Better Business Bureau's Torch award for ethics twice. The award honors a company that demonstrates best practices, leadership, social responsibility, and high standards of ethics that benefit their clients, employees, and communities. We believe ACH is the first and only correctional health care company to receive this prestigious award.

The last reason is that the money belongs to the County whether they pay through a standard pool or directly. Because ACH does understand that the County may need to have a set amount to budget, ACH has moved to a Rolling Monthly Pool.

The Rolling Monthly Pool can be any amount that the County and ACH agrees to ($17,000 per year, $20,000 per year, $30,000 per year, etc.) – ACH will help the County estimate the amount needed with our more than 20 years of experience in the field of providing health care services at city, county, and regional jails and what items will be covered by the Rolling Monthly Pool. If ACH gives a Rolling Monthly Pool of $2,400 for the year, then the County can spend $200 per month. So, in this example, the County will receive $200 in the first month. If the County spends $2,100 that month, ACH will pay $200 and the County will pay an additional $100. This can be negotiated during the negotiations with ACH if we are fortunate enough to retain Kane County.

10. Medical Management

The on-site healthcare team agrees to provide the medical management services for the residents at the Kane County Juvenile Facility.

11. Record Management

The on-site health care team agrees to provide the services requested in this section of the Request for Proposal. The Responsible Health Authority (RHA) or designee approves the method of recording entries in the health record and the content and format of the record. Entries in the health record have the place, date, time, signature, and credentials on each document. Health record notations are to be legible.

12. Health Education and Training Services

ACH will provide their employees with continuing education classes on-site to the extent possible. ACH also allows our employees to qualify for scholarships to further their education.

The on-site healthcare team and ACH will provide specialized training to officers in symptom recognition, mental health first aid, suicide prevention activities, de-escalation techniques, sick call request protocols, universal precautions, and addressing clinical emergencies. These services are provided free of charge to those that are assigned to the facility.

ACH is committed to solving problems, meeting regulatory training requirements and providing needed training to associates. They do this through a partnership with Spark Training, LLC. Spark Training is a successful, nationally recognized center of excellence that sets the standard for training and compliance through high-quality programs and quality improvement. Training is provided in-person at annual Jail Summit events, online through an interactive web-based learning management system and on-site by client request. Learners may receive continuous education credits for professional development and in 2025, certification programs for correctional professionals may be available. The on-site health care team, along with the facility staff, will participate in an annual training on an infectious disease control program to include Blood Borne Pathogen and a critical incident program to use in case of an emergency.

In-service training for County facility staff is to be conducted when requested but typically will not exceed a quarterly session during squad meetings, lasting less than thirty minutes per shift.

The on-site healthcare team will provide resident health education about chronic diseases to our chronically ill residents. Chronic disease-specific information will be printed to give to the residents to help with their knowledge of the chronic disease. This allows the resident to provide informed healthcare decisions for him or herself. The on-site health care team

will also have health education programs for residents at the facility as requested by the Administration, or as medically indicated.

13. Quality Assurance and Administrative Services

The on-site health care team will conduct comprehensive quality improvement program on-site to evaluate and review the quality, timeliness, and appropriateness of the care provided to incarcerated patients. The on-site health care team prefers that the meetings are held at four month increments to allow enough data to be collected but will conduct them as often as the Administration would prefer. CQI meetings encourage ongoing data collection of the quantity and types of medical conditions and chronic illnesses we expect to see in correctional facilities. The CQI meetings also review significant issues, changes, and provide feedback to the health care program. CQI reports may include suggestions for corrective action plans, preventative, or remedial actions based on analyzing the data of each report.

Statistical reports are analyzed for trends and patterns during the routinely scheduled CQI meetings. The responsibilities of the CQI committee will identify health care aspects to be monitored and will establish thresholds, design quality improvement monitoring activities specific to driving change in patient care, analyze the results for factors that may have contributed to below the threshold performance, design and implement strategies to correct the identified health care concerns, and monitor the performance after implementation of the improvement strategies by completing a corrective action plan if appropriate.

The CQI committee completes an annual review of the effectiveness of the CQI program by reviewing CQI studies and minutes of the CQI process, administrative and/or staff meetings, or other pertinent written materials.

"The difference has been night and day [previous vendor and ACH]. A meeting like this would never have happened [with previous vendor]. Medical is so much better."
Minnesota Client, 2023

14. Equipment

ACH will work with the County to ensure adequate equipment is available. ACH has been in the correctional medical field for more than twenty (20) years and understands that the lifecycle for equipment varies based on use and age. ACH wants to make it clear that our proposal does not cover the cost of the equipment. Unless the County agrees to a monthly

rolling pool and this was an item covered under the pool, the County will be responsible for the cost of equipment.

The on-site healthcare team will ensure that medical and dental equipment comply with local, state and federal guidelines as well as NCCHC requirements. The Responsible Health Authority (RHA) maintains documentation that on-site diagnostic services (e.g., laboratory, radiology) are certified or licensed to provide that service.

There is a procedure manual for each service completed on-site, including protocols for the calibration of testing devices to ensure accuracy.

The manufacturer's instructions and recommendations insert from the waived testing packages are readily available to all staff.

Any diagnostic procedure ordered by qualified health care staff will be arranged through contracted or fees for service providers.

Calibration of testing devices will be performed and documented according to manufacturer's recommendations.

15. Any Medical Services Necessary to Obtain Compliance with Federal, State, or Local Statutes.

The on-site health care team agrees to provide the services requested in this section of the Request for Proposal.

Although the scope of services represents our understanding of general services for professional medical services and care required for residents detained at the Kane County Juvenile Justice, the County requests that vendors evaluate required scope of services and recommend any modifications or additions to the scope of services as may be necessary for optimal level of efficiency, best practices, and cost control.

ACH believes that the information requested by the Kane County Juvenile Justice and the County has captured the information required to provide the services required.

B. New Arrivals:

The Contractor shall include a program for standard and specialty preliminary intake, screening, appraisal, and comprehensive evaluation of each resident within forty-eight (48) hours following a detention hearing or their arrival at the Juvenile Justice Center.

The on-site health care team agrees to provide the services requested in this section of the Request for Proposal.

C. Training:
The Contractor shall provide the following: epileptic and diabetic care training, mental health awareness training, suicide prevention training, yearly HEPA testing, TB testing, First Aid and CPR training, and continuing education for the Juvenile Justice Center's staff and recertification to ensure quality assurance, accreditation, and compliance. Additionally, medical staff shall complete annual PREA and specialty training as required.

The on-site health care team and ACH agree to provide the services requested in this section of the Request for Proposal with one exception. The one area that ACH and the on-site healthcare team no longer provides directly is CPR training. We will work with the County to find an alternate program to provide the training as requested. The fee for CPR training will be the responsibility of the County.

3. Specialty Services: Contractor will provide specialty services (e.g., radiology services, laboratory services, etc.) on-site to the extent reasonably possible. To the extent specialty care is required and cannot be rendered on site, the Contractor will make appropriate off-site arrangements for the rendering of such care.

The on-site health care team agrees to provide the services requested in this section of the Request for Proposal. The on-site health care team will conduct on-site mobile services when feasible to reduce the number of off-site referrals. Mobile services are defined as laboratory services that are drawn on-site and sent off-site for testing, and any ancillary medical services in which a provider comes on-site to perform work using the provider's equipment and/or staff, including, but not limited to X-ray services. In the event an inmate requires the services of a medical specialist, the on-site health care team will plan and coordinate the delivery of the specialist's visits off-site.

"By having ACH, we eliminate many wasted trips to outside medical facilities. ACH staff is able to diagnose and treat many of the issues without the inmate needing to leave the facility. The physician does an excellent job of weeding through the many false claims again eliminating the unnecessary external transports with inmates. Medical trips are a common means used by inmates to try and escape custody. We often deal with inmates who are insistent they need to go to the hospital, but it is obvious this is a ploy to leave the facility. The ACH program definitely helps curtail this behavior.
Illinois Client, 2022

ACH partners with a network of 250 specialty clinician providers across 70 specialty fields – delivering same day consults, improving quality of care, eliminating unwarranted off-site visits, and reducing costs. This consultative service has historically led to a reduction in off-site transport. This service helps reduce (but not eliminate) the security concern of the Jail Administrator of off-site transport. This allows the on-site health care team to deliver the same day consultations, which in turn improves quality of care and eliminates some off-site visits and reduces costs. If an agreement is required to be signed between ACH and the local community provider, ACH will have this completed before the first day of services at the facility. Once notified of the award, ACH will start the process as to not have a break in the continuity of care for the inmates at the facility.

ACH wants to make it clear that the fees associated with services that are traditionally covered by a pool or CAP (Off-Site, Equipment, Pharmacy, Mobile Lab/X-Ray, Medical Supplies, TB Testing Materials, Durable Medical Equipment, Medical Waste, Office Supplies, etc.) will be the responsibility of the County unless the county agrees to a CAP and includes these services in that CAP. ACH has recently moved away from the industry standards of operating under a pool system to pay for services not covered under the contract.

Chronic care clinic is part of the healthcare program offered by the on-site health care team. Members of the health care team participate in the delivery of chronic care. Patients with chronic diseases are identified and enrolled in a chronic disease program designed to decrease the frequency and severity of the symptoms, prevent disease progression and complications, and foster improved function.

4. **Emergency Services: The Contractor will provide on-site emergency medical and first aid treatment to Residents, Juvenile Justice Center Staff, Volunteers, and any Visitor who is in need of such care as necessary and appropriate. The Contractor will arrange off-site emergency medical care for Residents as required, through arrangements to be determined with local hospitals. The Contractor will arrange ambulance services for emergency circumstances for Residents at the Contractor's expense. Routine transfers will be the responsibility of the County in regards to off-site, non-emergency, medical treatment. The Contractor will provide a list of local medical care providers with whom they have a contractual agreement for services.**

The on-site health care team will provide emergency medical treatment for all inmates, facility staff, and visitors at the facility when on-site. These services will include, but are not limited to, Cardiopulmonary Resuscitation (CPR), use of Automatic External Defibrillator (AED), Emergency First Aid, and Basic Life Support (BLS) services. In addition to providing services to the inmates at the

facility, the on-site health care team also likes to take care of the employees at facility. This includes services like Mental Health First Aid for Public Safety, Critical Incident Employee Rapid Response (CIERR) (mental health, substance abuse and officer wellness) Program, and the on-site health care team will see facility staff members free of charge for most minor situations such as sore throat, headache, earache, sinuses, etc., as well as providing emergency care while staff are at the facility.

The on-site health care team practitioners are on call 24 hours a day, 7 days a week including holidays and weekends and will respond as quickly as possible. We do not use nurses to provide this service but practitioners who have a better understanding of the unique circumstances that jails face on a day-to-day basis and who can prescribe medications if necessary. *The County has direct access to the Practitioner to ensure that timeliness of quality care is achieved.*

When a Qualified Health Care Professional is not on-site and it appears, the inmate cannot wait for that person to be on-site, trained health care staff complete a protocol form and report the collected data to the facility practitioner for direction.

5. Hospitalization Services: The Contractor will arrange for the admission of any Resident, who in the opinion of the Contractor's Medical Director, appropriate Juvenile Justice authority, or by order of the court, requires hospitalization. Kane County staff, along with assistance from the Contractor's Nurse, will collect health insurance and/or Medicaid enrollment information and/or verification from the Resident Parent and/or Legal Guardian for medical services.

   Kane County is not responsible for payments of medical or hospital services provided to any residents, regardless of their county of jurisdiction.

   a. Kane County will require monthly accounting of all costs.
   b. When and if costs are going to exceed $4,000.00 (notification within twenty-four hours).
   c. Notification when insurance reimburses hospitalization costs.

   The Contractor's liability for the treatment of AIDS patients will include hospitalization, treatment, and medications. The contractor is solely responsible for payment of all costs associated with hospitalization and off-site medical costs.

   The on-site health care team will use local hospitals and specialists in the community only as a last resort. ACH partners with a network of 250 specialty clinician providers across 70 specialty fields to provide consultation to our site practitioners via a web-based application to increase access to specialty level care. This consultative service has historically led to a reduction in off-site transports. This service helps reduce (but not eliminate) the security concern of

the Administration of off-site transports. This service provides ACH with same day consultations, which in turn improves quality of care and eliminates unnecessary off-site visits, reducing costs.

ACH takes an exception to any section of the Request for Proposal that requires payment that is traditionally covered by a standard pool including hospital stays and off-site specialty care. ACH has recently moved away from the standard Pool system that is the standard in the industry for numerous reasons. The standard pool system was used to pay for these services in the past. Please see further explanations on pages 19 to 20 of our response.

6. Illness or Injury Incurred Prior to Incarceration: The Contractor's responsibility hereunder as to each individual resident/detainee shall commence immediately upon the commitment of such person to the control of the Juvenile Justice Center Facility. Except, however, that in all cases, the Contractor's shall commence at the time the individual is taken into County custody, at whatever location. The term "commitment", as used in this agreement, shall mean the booking at the Facility of persons who have been arrested for violation of law or who are otherwise detained pursuant to any order of court or law, the enforcement of which is the responsibility of the County or the Facility, as defined by federal, state, or local law, divisions, or any decision by any Court that imposes liability upon the County or Facility for same. For purposes of this Agreement, it is agreed by and between the parties hereto that all residents/detainees already in custody of the Facility as of the date of execution of this Agreement as "committed" as of said date, and the provisions of the Agreement apply thereto. The Facility agrees to provide the Contractor with a list of all such inmates/detainees.

   In the event a resident presents obvious symptoms of a condition that warrants a medical emergency, the resident is deemed not fit for confinement and written medical clearance is requested from a practitioner in the emergency room, urgent care clinic, or specialty unit prior to or upon return to the facility.

   The on-site healthcare team facilitates care and treatment for people in need of urgent medical or mental health care outside the realm of services rendered in a facility's setting and arranges for transportation of individuals to a facility capable of diagnosing and treating those not fit for confinement.

   Examples of conditions potentially indicating a person is not Fit for Confinement include, but are not limited to:

   - BAC greater than 0.24%;
   - Involvement in a motor vehicle accident where a "roll-over" was involved, a possible head injury was sustained, or the individual was ejected from the vehicle;

- Physical deformities from recent trauma;
- Inability to stand or walk;
- Uncontrolled bleeding;
- Recent onset of mental confusion or impairment;
- Change in level of consciousness; and
- Complicated medical systems that could indicate a serious, underlying medical condition that cannot be ruled out, diagnosed, or treated in the facility.

When a serious medical condition is suspected prior to being booked, custody or health care staff will direct the transporting officer to take the resident to a hospital or urgent care facility for medical clearance prior to being booked in the facility.

7. Infant Care: Contractor will provide health services to any pregnant resident/detainee, but health care services provided to an infant following birth will not be the responsibility of the Contractor.

The on-site health care team agrees to provide the services requested in this section of the Request for Proposal. The on-site health care team will provide appropriate health services to the female resident population to include intake screening for sexually transmitted diseases and pregnancy.

Part of the receiving screening process includes asking female residents about current or recent pregnancies. A pregnancy test is conducted within 24 hours of intake. If a female resident reports current opiate use and possible pregnancy, the practitioner is notified so steps to prevent fetal withdrawal of opiates can be initiated as appropriate. Positive pregnancy results and urine drug screen results are reported to the practitioner who provides an individualized plan of care.

The on-site health care team will use the facility's policies and procedures when providing health care to pregnant residents at the facility. The healthcare provided will consist of at a minimum prenatal care, inclusive counseling, dietary and vitamin requirements, detection along with an outlook of high-risk pregnancies to include recommendations to specialists, a weekly pre-natal clinic, and the appropriate equipment.

All pregnant residents will be offered appropriate and timely prenatal obstetrical care consistent with the public standards, to include:

- Medical examination by a qualified provider.
- Prenatal test and laboratory in accordance with national guidelines.
- A treatment plan documenting medical indicated levels of activity, nutrition, medications, housing, and safety precautions.
- Counseling and administering recommended vaccines in accordance with national guidelines.

All female residents of childbearing age will receive a pregnancy test at the time of booking. Female residents presenting at any time with signs or symptoms of pregnancy will be offered a urine pregnancy test. The on-site health care team will evaluate the pregnant patient within seven (7) days of notification of a positive pregnancy test. Pregnant females are given thorough help and counseling from the medical and/or mental health team or a community agency in accordance with their stated wishes. Documentation of the resident's prenatal history will go with the pregnant resident to the hospital. Documentation of appropriate postpartum care will be maintained by the on-site health care team and noted in the patient's health record.

Pregnant females with severe mental illness need dedicated monitoring by the mental health team. The mental health team will consult with the medical team regarding any psychotropic medication used due to possible harmful effects on a growing fetus.

The on-site health care team will urge that custody restraints, if used at other points of the pregnancy and the postpartum period, be restricted to handcuffs in front of the body. When obstetrical care is provided by an outside contractor (e.g., OB/GYN physician), copies of pertinent diagnostic results and evaluations should be requested and filed in the medical record. Pregnant patients should be ordered appropriate precautionary interventions, including the prescribing of prenatal vitamins and a pregnancy diet.

When a pregnant resident with a history of opiate use is admitted (including the partial agonist buprenorphine), the facility practitioner is contacted so that the opiate dependent can be assessed and treated appropriately. When possible, if a pregnant female is confirmed or highly suspected of routinely using opiates, they will be maintained on opiates. The practitioner determines the appropriate management of detainees, including pregnant residents, on methadone or similar substances.

8. **Elective Medical Care: The Contractor will not be responsible for the provision of elective medical care to the resident/detainee. For purposes of this Agreement, "elective medical care" means medical care which, if not provided, would not in the opinion of the Contractor's Medical Director, cause the inmate's health to deteriorate or cause definite harm to the resident/detainee's well-being.**

The on-site health care team agrees to this section of the Request for Proposal.

Section B: Personnel

1. Staffing: The Contractor will provide medical, mental health, dental, technical, and support personnel necessary for the rendering of health care services to residents as contemplated herein. This professional health care staff will be at a level of at least the following positions and providing medical services and care based on estimated hours of service stated below:

Position	Estimated Hours	Date and Time	
RN Administrator	40	**weekly– on-site**	8:00 a.m. – 4:00 p.m.
RN	20	**Monday - Friday**	4:00 p.m. – 8:00 p.m.
Physician	2	Weekly – on -site	24/7 on-call
Personnel Option – RN on site	12	Weekends	8:00 a.m. – 8:00 p.m.
RN	12	Holiday coverage	8:00 a.m. – 8:00 p.m.

The on-site healthcare team agrees to provide the services for the residents at the Kane County Juvenile Facility. Please see our staffing pattern listed on pages 64 to 65 of our response.

The Contractor will only charge Kane County for the hours that the personnel are there. If the personnel are late, leave early, sick, or are absent for any reason, Kane County is to be issued a credit on the invoice for those hours missed.

ACH agrees to this section of the Request for Proposal.

A. Actual shift schedules for the new contract may vary from the existing contract and will be mutually agreed upon between the awarded contractor and the Juvenile Justice Center's staff.

   ACH agrees to this section of the Request for Proposal.

B. The Contractor will supply Kane County on a weekly basis, an itemized list of hours worked and the unfilled hours of each position. Any missed or unfilled hours will be credited to Kane County at a penalty rate of double that of the average hourly wage of the position missed. The contractor will deduct this amount from the monthly invoice.

   ACH takes an exception to any penalties for any vacancies. ACH will credit the County for any vacancy from the previous month on the following month's bill in the amount of the wage/salary of those shifts not covered. ACH has a staffing rate of 96% in our 280 plus facilities. No credits or refunds will be issued 90 days after the transaction and/or service delivery date. ACH fills above our contracted hours because we stay until the work is done! We never

cut corners. For example, during nursing shortages across the country, when our competitors weren't staffing their contracts, we were, even to the financial detriment of our business:

- From 2018-2022, we averaged 104.8% contracted nursing hours
- From 2019-2023, we averaged 105.2% contracted nursing hours
- From 2020-2024, we averaged 105.0% contracted nursing hours

C. In the event of an unfilled staff position, a contractor shall provide a list of at least four (4) primary sources (individuals, or nursing services) for daily on-call replacements. This list is to be updated every six (6) months and is not exclusive.

ACH agrees to this section of the Request for Proposal.

2. Licensure, Certification, and Registration of Personnel: All personnel provided or made available by the Contractor to render services will be licensed, certified or registered, as appropriate, in their respective areas of expertise pursuant to applicable Illinois law.

ACH agrees to this section of the Request for Proposal. The on-site healthcare team medical staff that perform services at the facility will be properly licensed and certified in the State of Illinois, as required.

3. County Satisfaction with Health Care Personnel: If the County should become dissatisfied with any health care personnel provided by the Contractor hereunder, the Contractor, in recognition of the sensitive nature of correctional services, will, following receipt of written notice from the County of its dissatisfaction and the reasons thereof, exercise its best efforts to resolve the problem and, if the problem is not resolved, remove the individual about whom the County has expressed its dissatisfaction. The Contractor will be allowed no more than ten (10) days to remove such individual. Service would continue to be provided as contemplated herein using temporary or P.R.N. personnel until such time as a replacement can be found, but in no event shall temporary or P.R.N. personnel be used in excess of thirty (30) days without the consent of the Juvenile Justice Center Superintendent.

If the County becomes dissatisfied with any health care personnel provided by ACH, in recognition of the sensitive nature of correctional services, ACH will, following written notice from the facility of dissatisfaction and the reasons thereof, exercise appropriate efforts to resolve the problem. If the problem is not resolved satisfactorily to the facility, ACH will remove the individual about whom the county has expressed dissatisfaction. Should the removal of an individual be required, ACH will be allowed reasonable time to find an acceptable replacement. If, in the sole judgement of the county, immediate removal of any

health care personnel is appropriate, those personnel will be removed and replaced forthwith.

4. Use of Residents/Detainees in the Provision of Health Care Services: Residents/detainees will not be employed or otherwise engaged by either the Contractor or the County in the direct rendering of any health care services.

   ACH agrees to this section of the Request for Proposal.

5. Subcontracting and Delegation: In order to discharge its obligations hereunder, the Contractor will engage certain health care professionals as independent contractors rather than as employees, and the County expressly consents to such subcontracting or delegation. The relationship between the Contractor and these health care professionals will be that of independent contractors. The Contractor will not be considered or deemed to be engaged in the practice of medicine or other professions practiced by these professionals. The Contractor and their staff will work in conjunction with the Juvenile Justice Center staff. Independent contractors are not deemed to be employees, agents, or representatives of the County. JJC Staff must be notified in advance when these subcontractors are going to be utilized in order to perform security background checks prior to their arrival on the premises.

   ACH agrees to this section of the Request for Proposal.

6. Discrimination: Contractor will recruit, select, train, promote, transfer, and release its personnel, as contemplated hereunder, without regard to race, color, religion, national origin, handicap, Vietnam veteran status, pregnancy, age, or sex (except where age, sex or handicap is a bona fide occupational qualification). Further, Contractor will administer its other personnel policies such as compensation, benefits, layoffs, return from layoff, company-sponsored training, education, and tuition assistance without regard to race, color, religion, national origin, handicap, Vietnam veteran status, pregnancy, age, or sex. Equal Employment Opportunity Clause, Section 6.1 of the Illinois Department of Human Rights Rules and Regulations, shall be a material term of this contract.

   ACH agrees to this section of the Request for Proposal.

7. Restrictive Covenant: Recognizing, among other things, the unique services provided by the employees, subcontractors and agents of the Contractor during the term of the Agreement, the County will not, directly or indirectly, solicit, engage or permit to be engaged at the Facility said employees, subcontractors or agents of the Contractor during the term of the Agreement (including any renewals thereof) and for a period of the one (1) year thereafter without the prior written consent of the Contractor, provided, however, that this limitation shall

not apply to persons who were employees of the County immediately prior to the commencement of Contractor's services hereunder.

WORKER RAIDING (ANTI-POACHING / NON-SOLICITATION AGREEMENT). ACH invests significantly in training and developing workers and independent contractors. Accordingly, the county, including all its entities such as the Sheriff's Department, Health Department, Police Department, and other departments, is specifically prohibited from soliciting or hiring ACH's workers or independent contractors during the term of this agreement or within one year after its termination. If the county hires any such worker or contractor within this period, the county will pay ACH a replacement fee of $10,000 or 10% of the contract price, whichever is greater, per individual hired, except for those previously employed by the county before this agreement. Both parties agree that this payment is a reasonable estimate of damages due to the anticipated harm and difficulty in proving loss and is not a penalty. The parties, having negotiated in good faith, are estopped from contesting the validity or enforceability of this payment.

8. Preference to Current Personnel: In selecting its staff for the provision of services hereunder, the Contractor will give first consideration to health care personnel currently engaged at and working at the Facility if current employees or agents are not bound by non-compete agreements.

   Since we are the incumbent, ACH will keep the current personnel if that is the preference of the County.

Section C: Accreditation

Contractor's services will be designed to meet the standards developed by the National Commission of Correctional Health Care for Jails, and Illinois County Juvenile Detention Standards promulgated by the Illinois Department of Corrections, and at the County's request shall seek accreditation of the Facility by said Commission. The initial cost of accreditation shall be paid by the County. The contractor and the County agree to equally bear the expense of maintaining accreditation for the Facility.

Failure to include a statement of qualifications, licensure, and accreditations shall be ample cause to reject the proposal as non-compliant.

The on-site healthcare team endeavors to deliver high quality health care services that may be audited against the established guidelines of both the American Correctional Association (ACA) and the National Commission on Correctional Health Care (NCCHC) with the understanding that unless the County seeks to obtain and agree to pay for ACA and/or NCCHC accreditation, a facility review for accreditation will not be conducted. The on-site healthcare team will assist in overseeing and ensuring the requirements of each facility are maintained. ACH currently has clients with NCCHC accreditation

including Peoria County, IL – Juvenile Facility; and Richland, SC; ACH also has an ACA accredited jail in Kendall County, IL.

Our Founder (Dr. Johnson), President and CEO (Jessica Young), and Chief Behavioral Officer (Dr. Caldwell) are regular NCCHC speakers.

Jessica Young, Esq. CCHP-A also sits on the NCCHC Young Professionals committee, whose goal is to recruit young professionals into the correctional health care industry.

Dr. Melissa Caldwell, CCHP-MH/A, was awarded NCCHC's Edward A. Harrison Leadership Award for being an outstanding correctional health leader who leads by example, inspires others, and is committed to quality improvement in correctional health care.

While our team is primarily involved with NCCHC, we are also familiar with ACA accreditation.

"What this mental health team is doing here is nothing short of phenomenal."
Lead Surveyor, for Michigan Client after NCCHC Survey, 2023

"There is no question that these patients are receiving quality care at this facility."
Lead Surveyor, for Michigan Client after NCCHC Survey, 2023

The ACH program can be audited against current Immigration and Custom Enforcement (ICE) and Juvenile Detention Alternatives Initiative (JDAI) standards. Our years of strategic partnership with other counties makes ACH properly qualified to understand the nuances and meet the needs of the facility.

"This week we had an ICE inspection at our facility. I am happy to report that medical had zero issues! The inspectors were very impressed with ACH's organizing, record keeping, and policy manual."
Michigan Client, 2022

Section D: Education and Training

1. Resident and Staff Health Education: The Contractor will conduct an ongoing health education program for Residents and Juvenile Justice Center Staff at the Facility toward the objective of raising the level of resident health and health care. This health care education program will include, at the County's request programs in first aid, signs and symptoms of chemical dependency, reactions to medical emergencies, CPR, STD's, body infestation, diabetes, seizer disorder,

ADD, TB, AIDS, HIV and hepatitis B, and other minor medical concerns that require staff education as agreed to by both parties.

The on-site health care team and ACH agree to provide the services requested in this section of the Request for Proposal with one exception. The one area that ACH and the on-site healthcare team no longer provides directly is CPR training. We will work with the County to find an alternate program to provide the training as requested. The fee for CPR training will be the responsibility of the County.

The on-site healthcare team and ACH will provide specialized training to Juvenile Justice Center Staff in symptom recognition, mental health first aid, suicide prevention activities, de-escalation techniques, sick call request protocols, universal precautions, and addressing clinical emergencies. These services are provided free of charge to those that are assigned to the facility.

2. Educational Materials: As part of Contractor's ongoing correctional health education program, Contractor will make available a variety of topical CDs/DVDs, videocassettes, audiocassettes, and health care library references for staff and residents.

ACH is committed to solving problems, meeting regulatory training requirements and providing needed training to associates. They do this through a partnership with Spark Training, LLC. Spark Training is a successful, nationally recognized center of excellence that sets the standard for training and compliance through high-quality programs and quality improvement. Training is provided in-person at annual Jail Summit events, online through an interactive web-based learning management system and on-site by client request. Learners may receive continuous education credits for professional development. The on-site health care team, along with the facility staff, will participate in an annual training on an infectious disease control program to include Blood Borne Pathogen and a critical incident program to use in case of an emergency

Section E: Reports and Records

1. Medical Records: The Contractor will maintain a paper and digital medical record for each resident/detainee who has received health care services. This medical record will be maintained pursuant to applicable law and will be kept separate from the resident/detainee confinement record. A complete copy of the applicable medical record will be available to accompany any resident/detainee who is transferred from the Facility to another off-site services. Medical records will be kept confidential, and Contractor will follow the county's policy with regard to access by residents/detainees and Facility staff to medical records, subject to applicable law regarding confidentiality of such records (HIPAA). No information contained in the medical records will be released by the Contractor except as provided by the County's policy, by a Court Order, or otherwise in accordance with applicable law. Medical records of all residents/detainees

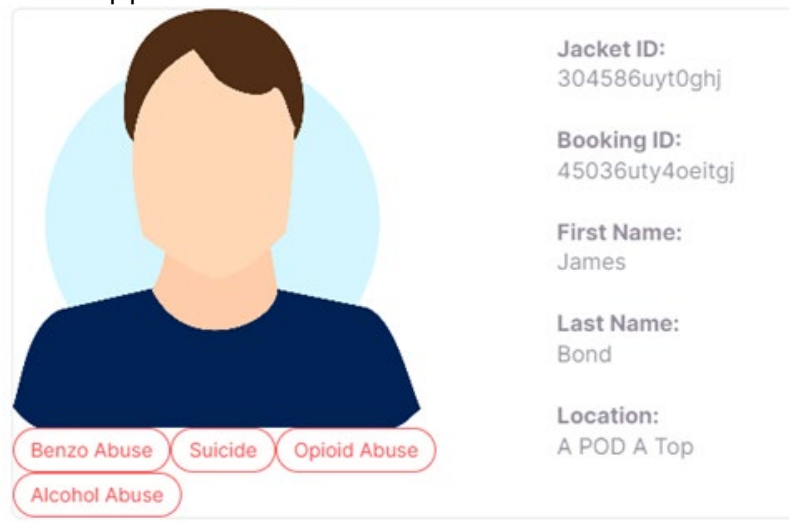
maintained by the Contractor by law are the property of the Kane County Juvenile Justice Center Superintendent. Upon termination of the contract, the Contractor agrees to transfer all paper and electronic medical records back to the County, to the JJC Superintendent.

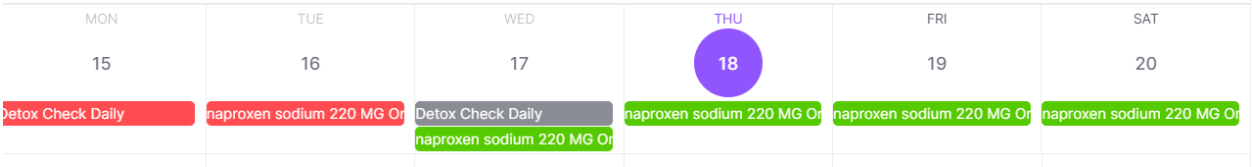
ACH strongly suggests the use of DetainEMR or a similar correctional industry accepted EMR system for electronic medical records. ACH prefers to utilize our electronic medical record system, DetainEMR, which is a web-based solution that integrates with jail management software (JMS) and follows NCCHC and HIPAA guidelines and regulations. The website generates an electronic chart at each booking, deactivates charts on release and reactivates and updates charts automatically with each incarceration. DetainEMR has the capabilities to maintain electronic patient charts; record every patient encounter, assessment, and procedure; create and complete patient forms (nursing protocols, chronic care tracking, mental health encounters, etc.); upload documents into patient charts; task/schedule and create alerts; and customize/generate reports about various information that is input into the system. The DetainEMR system protects and guarantees security and confidentiality of the information.

ACH strongly suggest that correctional sites have an EMR system in place. Paper medical records are used as an emergency backup to the EMR system. We recommend our EMR system, DetainEMR, but any of the other correctional industry EMR system is allowed. There are many reasons we are requiring an EMR system to include the following:

- Litigation – Documentation is one of the best ways to defend lawsuits in and out of the courtroom. Electronic Medical Records (EMR) are more accessible than paper charts and take less time to retrieve.
- Insurance – ACH's insurance company request that we provide some type of EMR system to keep premiums down. This cost saving is passed onto the County in the per diem rates.
- Storage of Medical Records – The physical space to store years of medical records can instead be used for more office space for the medical staff.
- The time to retrieve medical records when requested by a former inmate, the estate of a former inmate, legal representative of a former inmate, and others involved in the criminal justice system is cut down exponentially.
- Computerized medical records are a lot easier to read and lead to less errors by the on-site healthcare team.
- The EMR systems can pull reports more easily than paper records. The Administration can ask the on-site medical team to run a report on the number of sick calls made in the last thirty (30) days. This can be then given to the Jail Administration in a few hours. If this was a paper documentation, then it may take weeks to compile.
- EMR systems allow the Continuous Quality Improvement meetings to run more smoothly. The EMR system can get the data required to complete the CQI meetings in a more efficient way.

The EMR uses a role-based authorization system to allow access to documents and links based on the user permission groups. Permissions are managed by the EMR support team.



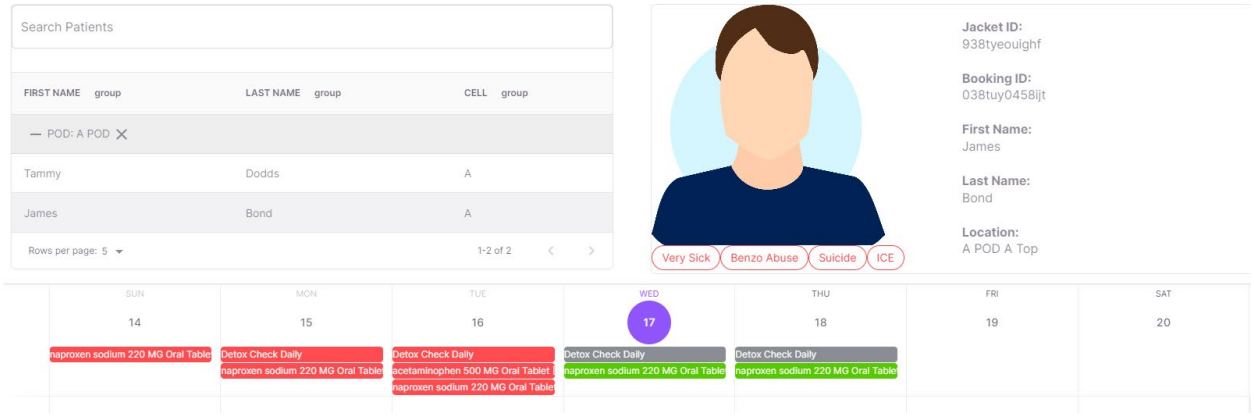


DetainEMR has recently been upgraded to follow HL7 and to be even more user friendly with enhanced options. The system can be customized to meet the needs of the facility. All data is stored in the cloud, so no servers are needed. Internet access is needed along with a computer in areas where patients are examined. Existing desktop computers may be utilized in exam rooms. It is recommended that tablets or laptops are utilized for med passes. A scanner will be recommended for each building/nurse's station to convert any existing or future paper records to an electronic record. A signature pad is recommended for document signatures, otherwise a mouse, trackpad, or tablet will allow signing. Electronic documentation of patient encounters is saved in final version as PDF and signed with date/time stamp/username/credentials of the person completing the document. All entries are automatically associated with the user making the changes on that account with a time stamp. User credentials are stored in our AD group with permissions and security policies enabled to prevent access from an unauthorized user.

EMR requires standard internet access with traffic on ports 443 and 80, which we can whitelist our network IP's if this is preferred. SFTP traffic is on port 22. No hardware is needed to host the EMR. Local client recommendations are 16gb RAM, 256gb SSD, Intel Core i5 and Windows 10 or newer.

An individual who needs access will be assigned a username and password and will be granted permissions to access the website data dependent upon their

role. Facility supervisors and practitioners may access the EMR website from anywhere allowing for review of patient charts at any time.



One-way interface with JMS is possible. We can provide our expected format for files to be transferred to our SFTP host and we can receive full active rosters or live data. We can connect via a VPN tunnel to query the JMS server to patient data in 5-minute intervals.

Reports can be generated for billing purposes in DetainEMR.

Reports

DetainEMR is customizable to create any reports that are required based on the data that is input into the system to include Management Reports, MedPass compliance/non-compliance, active patients awaiting their 14-day assessment, demographic distributions of patient population, current patient with specific medical problems. DetainEMR can send email reports and reports can be exported into Excel, PDF, or Word documents. DetainEMR currently has 25 standard reports.

Below is a list of reports that are available.

Report Name	Description
14 Medical History Status	Generates a list of Medical History documents with completion date and status. Filtered by date
Active and Inactive Meds from Date	Could be used for billing purposes. Contains detainee info as well as start and stop dates of meds
All Active Meds Filter by Stop Date	This report may be used to filter expiring meds by stop date
All Active Meds per Location	This report will show all active medications on the day you run the report separated by each location.
All Active Meds With Detainee Info	This report will show all active meds on the day you run the report

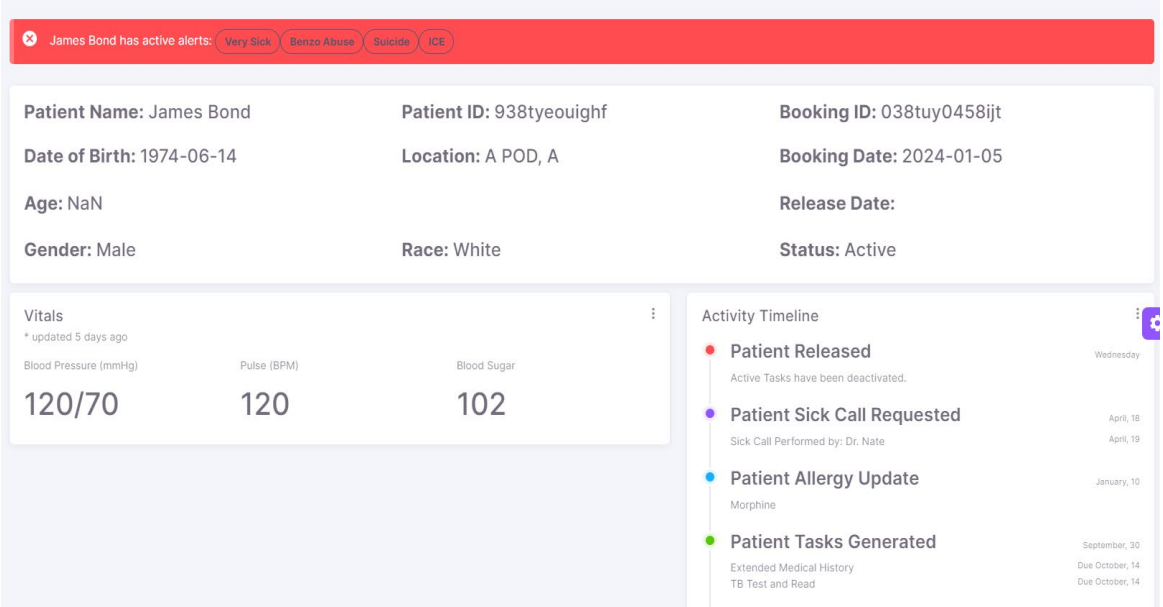
All Sick Calls per Inmate	Lists all sick calls per inmate within a date range, separated by provider
Chronic Clinic Count	Generate a count for the Chronic Clinic with a problem filter, based on the number of completed forms and problems
Covid Counts	Covid counts by date range
Current Inactive Patient Listing Report	Shows all inactive patients, sorted by POD location then by cell
Current Patient Listing Report	Shows all active patients, sorted by POD location then by cell
Detainee on Medication Count By Name	Lists each detainee by name on a medication
Detox Count With Names	Count of detainees whose Detox Vitals were taken
Detox Report	Generates a list of Detox History documents with completion date Filtered by date
Diet Report	Generates a list of diets that the inmates have for each facility
ER Transport Report	Generates a list of patients transported to an ER department and gives reason why transporting and diagnosis
Flowsheet Count by Month	Count of Flowsheets by Date Range
HIV Med Audit	Generates a list of drugs used by patients that are HIV positive Filtered by date
ICE Inmate List	Used to generate a list of all active ICE Inmates and their TB Test information
Inmates with Special Needs Report	Show all currently active inmates with special needs and their recommended housing
Intake Screening Review Report	Generates a list of inmates with incomplete Intake review forms and forms to be completed within the month
Man Down Report	Generates a list of Man Down Events that displays a total
MAT Report	Medical Assisted Treatment Report utilized to pull all inmates on addiction medications Filtered by start date and drug name
Med Refusals	Medications not given for refusals, medication not available, medication held
Medical History Count by Date Range	Count of Medical Histories by Date Range

Medication Billing Report	Displays confirmed med passes for inmates during selected time frame
Medication Ordered Report	Shows all medications ordered Filtered by dates
Medication Verification	Generates a list of Medication Verification documents with completion date Filtered by date
Mental Health Contact Report	Count of MH Rounds, Clinical Contact, Screening Interviews and Observations by Month
Mental Health Medication Count	Count of patients on Mental Health medication
Monthly CQI Report	Monthly total count of transports, pregnancies, sick calls, total patients on medications, total man down events, total detox, total HIV patients, total TB tests, and total patients in the facility
Narrative Note Report	Shows narrative notes by inmate with a grand total of notes
Next TB Due Date	Next TB Due Date
Officer's Med Pass Report	Report for officers that includes location, inmate ID, name, start/stop date, and MedPass time; does not include drug name
Offsite Referral Report	Lists all offsite referrals by patient name, appointment date treatment type, consulting provider, diagnosis and previous treatment of illness
Positive and Negative Pregnancy Report	Positive and Negative Pregnancy Report by Month
Practitioner Sign Counts	Practitioner counts of documents to be signed
PREA Completed Reports	Generates a list of completed PREA reports Filtered by date
Pre-existing Problems	Contains problem list filtering for all pre-existing problems
Problem and Condition	Problem and Med Condition counts
Problem List Counts	Lists reported inmate problems and the medication used to treat it
Scheduled Flowsheets	Report on Active Scheduled Flowsheets
Scheduled Flowsheets per Location	Report on Active Scheduled Flowsheets for that day for an individual location
Seg Flowsheet per Patient Name	Breaks down Seg Flowsheets by name
Sick Call Count by Date Range	Sick call count by date range; this count comes from checks on the new Progress Notes Forms
TB Count	TB Read Count

TB Test Audit Report	Generates a monthly list of all inmates booked and their TB test status. Reports all incomplete TB Administrations and Reads
Transport Report	Gives inmate name, appointment date/time and location that the inmate was transferred to
Yearly Active Inmates Report	Shows inmates that have been confined for a year with the Medical History due date

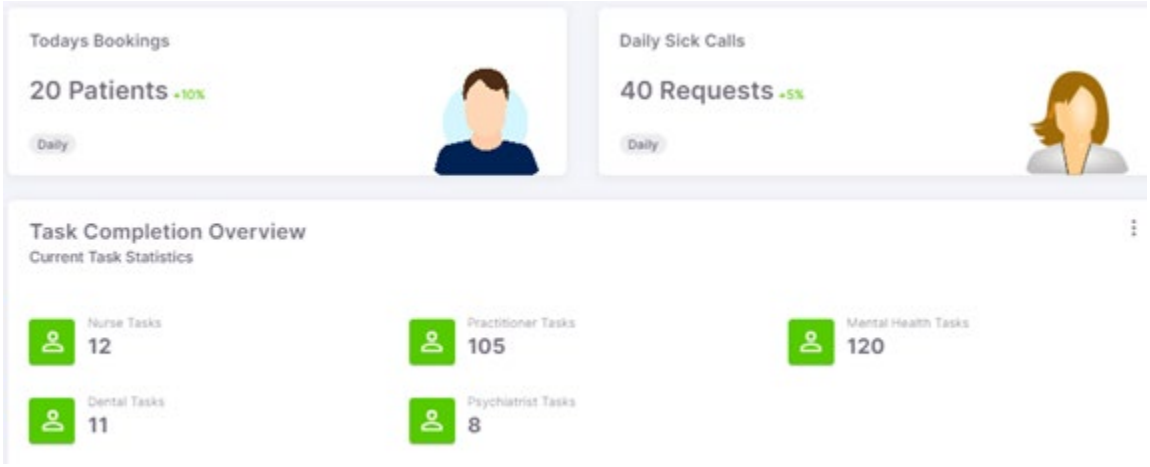
Patient Charts

DetainEMR has the capabilities to create and manage patient charts within the program. Patient charts are accessible for searching by name, booking number, social security number or other demographics. Wildcard search is also available. Charts contain summaries of the current medical problems, medications, task summary, intake form summary and recent medical history with detailed information. Charts contain the history of diagnoses with their corresponding ICD-10 codes. Files can be scanned or uploaded into the patient's chart. Medical problems can be filtered by various fields. Patient records can be grouped together so updates can be accomplished for several patients with the same diagnosis at one time. Once the EMR has a working interface with the JMS, the permanent jacket ID will be used as the main patient identifier. Once a patient is booked, the JMS will send the record and the EMR will create the patient chart or reactivate it if it already exists. If charts are duplicated, medical staff can utilize the patient merge feature. Import of pre-existing patient records is possible if the files are in PDF format for each patient titled by their permanent Jacket ID. Records from offsite facilities can be scanned into the EMR and assigned to the appropriate patient chart by medical personnel. The patient chart also includes the patient photograph if available.



Sick Calls

DetainEMR uses a standard SOAP format and authorized users can access all parts of the notes for any follow up actions from sick calls. Forms may also be customized as needed. Scanned documents and electronic files can be stored directly into SOAP notes. Displays include summary information such as current medical problems and medication compliance. Users can complete interview or exam forms, schedule future appointments, order lab work or other medications. Check boxes and text fields are available.



MedPass/Pill Call

The MedPass feature allows the user to configure MedPass times by day and generate a MedPass list as needed. MedPass lists can be grouped by housing unit, alphabetically by last name or by percentage of completion. Patients can quickly accept or refuse doses and there is a notes feature explaining the refusal. The system highlights specific medications to notify staff about their types such as critical medication, long acting injectables, etc. Bar code scanning is available to pull up patient's charts. The chart displays a picture of the inmate (if that software is available), start and stop dates of prescriptions and demographics. This ensures staff is providing the right medications to the right patient. Daily copies of the MedPass can be sent, saved and/or exported. Wireless connections are preferred for the tablets or laptops used for MedPass; all other stationary machines should be connected using a wired connection. There should be at least one (1) stationary machine in the nurses' station for scanner usage.

Electronic Medication Administration Record ("eMAR")

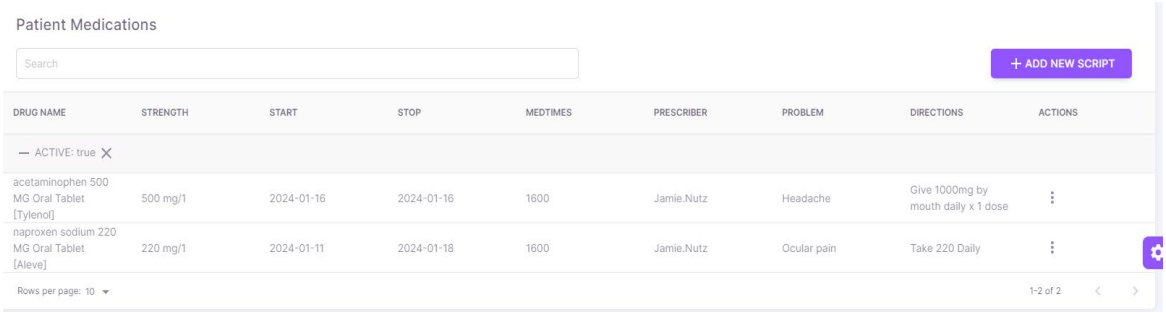
DetainEMR has the capabilities to generate eMAR reports at any time and are accessible in the sick call module. eMAR reports include percentage of acceptance for each current medication, and the initials of the administering user. Users may simultaneously view eMAR reports for several months. Advanced eMAR reports display current or previous medications administered by all or specific users for a specific date range. DetainEMR complies with HIPAA and other regulatory guidelines. Health records are always secured and accessible

only by authorized health-trained staff. Any record sent to the EMR over SFTP can be imported into the EMR. Accepted file formats are pdf, txt, csv, json, xml, jpg and jpeg. Any data input into the EMR forms can be used for reporting; however, imported PDFs cannot be read for reports.

Any laptop or desktop can be used to connect to the EMR, no other items are needed on the network. The EMR uses a role-based authorization system to allow access to documents and links based on the user permission group. Permissions are managed by the EMR support team.

The hardware required for optimal performance include:

- 1 laptop for each med cart
- 1 mouse and topaz ts460 signature pad for each laptop
- 1 scanner for each area
- 1 printer for each area with wireless printing capability



Calendar

DetainEMR has a task calendar feature that can be filtered by task category (medical, dental, mental health, etc.), by priority or by housing location. Tasks and appointments may be viewed 48 hours in advance. Sick calls can be started directly from the schedule view by clicking on the appointment. Task statuses are easily managed to keep updated records of current and overdue tasks.

DetainEMR also has a default setting to schedule health appraisals within 10 days of intake.



Pharmacy Module

DetainEMR has a pharmacy module that allows the user to order prescriptions, make MedPass assignments and reschedule refills. DetainEMR uses an NDC list for medications, but specific drug lists can be imported into the system. A reorder function notifies of any restocks timelines.



Forms

DetainEMR has the capability to generate customized forms with a user-friendly creation tool. Users can access or edit forms with restrictions in place for specific user access. Forms can be configured with triggers that will automatically create actions in other parts of the system, such a nursing task or active problems for a patient. Triggers can also automatically pull a patient's medical chart for transfer and release forms. Forms can capture non-examination information such as administration and patient authorization forms. This can be completed by the site IT team or the DetainEMR team.

Case Management Discharge Planning Module

DetainEMR has a Case Management Discharge Planning Module that identifies medical or mental health case management assignments. Notes regarding

referrals, available resource information and contacts are included, and a discharge summary sheet is created.

Administration/HIPAA Compliance

All entries are automatically associated with the user making changes on that account with a time stamp. User credentials are stored on our Azure server with permissions and security policies that are enabled to prevent unauthorized access. Local machine passwords are not managed by the EMR team.

Users may view, modify, add, or delete records. DetainEMR can retain the original document and record any updated data. Users are tracked with an ID number.

Users can export data.

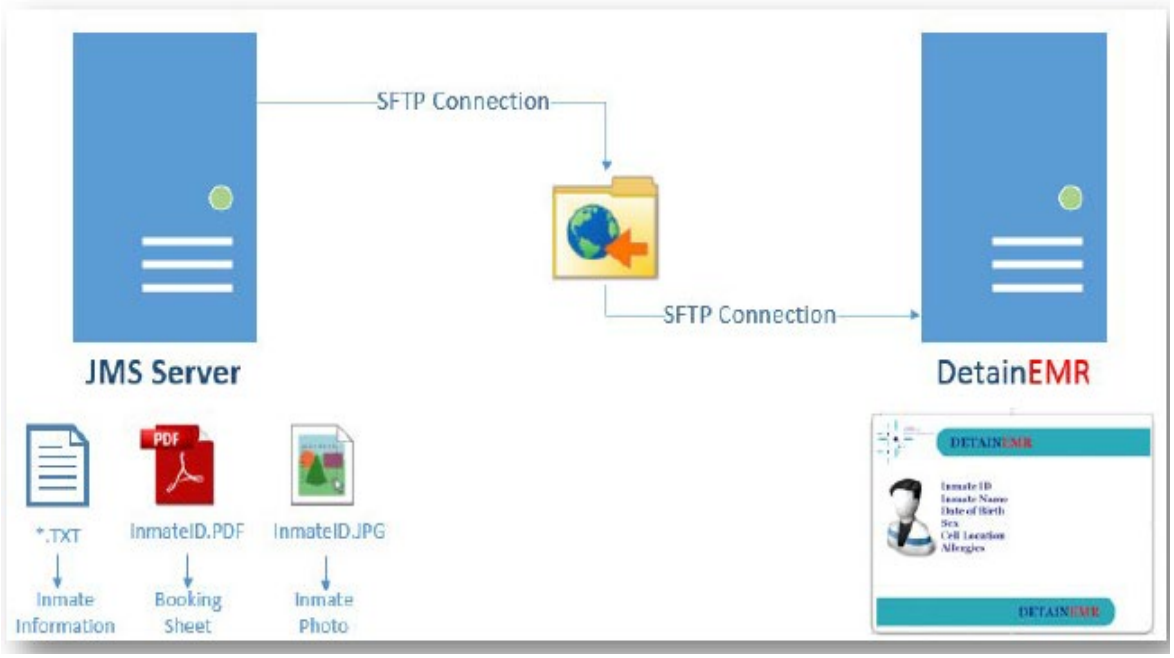
The EMR team assigns the initial logon credentials. After the system is up and running, there is a site administrator who can assign logons. The EMR uses a role-based authorization system to allow access to documents and links based on the user's permission groups. Permissions are managed by the EMR support team.

Based on the user role, DetainEMR has the capability to view only documents to prevent unauthorized edits. Completed forms will be locked.

DetainEMR has a form drafting process that allows completion of the form within 24 hours.

Integration

DetainEMR has integration capabilities. The system is compatible with pharmacy software and can integrate with most ancillary vendor software. The County is responsible for the JMS integration. One-way interface with JMS is possible. We can provide our expected format for files to be transferred to our SFTP host and we can receive full active rosters or live data. Reports can be generated for billing purposes as needed.



Supporting Materials

- DetainEMR is a cloud hosted application that is made to be user friendly and makes the lives of the medical staff easier!
- We have created a simple but effective product that allows the medical staff to complete their job efficiently while maintaining continuity of care.
- DetainEMR can process data coming into the system in a variety of formats and can query/call endpoints to retrieve and post data.
- DetainEMR has an intuitive reporting system and a modular form builder to allow users to generate and pull any data input into the system, except scans.
- DetainEMR is the one stop shop for all patient data allowing for the highest level of care and care continuity.
- USMS will be able to pull forms directly from the DetainEMR system if U.S. Marshal patients are housed in the facility.
- DetainEMR allows for 3rd party interfaces to reduce manual time spent contacting the vendor such as radiology and pharmacy.
- DetainEMR provides at a glance dashboard with daily reports, crucial information, alerts, appointments and much more.
- DetainEMR is HL7 compliant which allows communication with any other medical vendor who can read/generate HL7 data.
- DetainEMR already has a one-way interface with Central Square that would be applied by the Central Square Agent.

Licensing Module

EMR is a cloud-based application. Licensing is per user and there is only one licensing option.

API Developments with Documentation

- Inmate Import Interface
- Pharmacy Interface
- Lab Interface
- EMR to EMR interface
- USMS interface
- RXNorm/NDC Drug Interface
- ICD10 Problem Interface
- DetainEMR offers webservice access to get and post data if permissions are assigned via an API token.

Standard API Requirements

- There are no applications currently utilizing a 2-way interface.
- There are multiple endpoints that provide different data based on the use case.
- Patient demographics (Jacket ID, Booking ID, Name, DOB, Classifications, SSN, Booking Date, Release Date)
- Prescription Data
- Form Data

Privacy and Security

All entries are automatically associated with the user making the changes on that account with a time stamp. Local machine passwords are not managed by the EMR team. Initial roles are assigned to users on startup. All future role and user changes can be completed by the site IT or EMR Administrator. Roles are used to restrict page views as well as endpoint call restrictions based on permissions. Roles are inherited from the top level. No users will be allowed access to the EMR unless a proper role is assigned, and their account is confirmed.

Data is stored and securely transmitted in our SQL DB which is encrypted at rest and data is encrypted during transit.

Auditability

DetainEMR has auditing report functions and has an activity logging feature to trace what was changed, the original data and new object as well as who made the change.

System Functionality/Documentation

DetainEMR provides documentation features that include:

- Patient and Patient Chart Management
- Alert Generation
- Automatic Task Generation on Intake
- Patient Alert/Classification Management
- E-Prescribing

- Form Signing
- Custom Reporting and Dashboards
- Custom Forms
- Role Based Authorization and MFA
- Offline MedPass

User/System Set-Up and Administration
The user/system set-up and administration feature includes:

- Access to the internet is all that is needed for the DetainEMR System.
- JMS interface setup completed by the facility and testing will be a joint effort between the facility IT and AIMM support teams.
- AIMM support team will set up initial users and custom settings.
- User generation/management can be completed in the app by a site administrator.

Customization Feature
Reports and forms can be customized to meet the needs of the facility. Custom settings can be enabled and disabled to generate automatic tasks/forms.

Auto Save/Multiple Instances
Auto save is not currently available in DetainEMR. Users will need to click the "save" icon before exiting the record. Multiple instances can be utilized simultaneously, and multiple users may edit at the same time.

2. Regular Reports by Contractor to County: The Contractor will provide quarterly reports to the County containing an analysis of health care services rendered hereunder. Including hours worked and unfilled hours.

   The on-site healthcare team agrees to this section of the Request for Proposal.

3. Resident/Detainee Health Insurance: Contractor will seek and obtain from any resident/detainee information concerning any health insurance the resident/detainee might have that would cover services rendered by the Contractor on behalf of the Kane County Juvenile Justice Center hereunder, and the County will cooperate fully with the Contractor in its efforts to secure this information. Any monies refunded from insurance companies will be refunded in check form to Kane County Juvenile Justice Center Facility. Contractor will fill out our insurance forms and follow through with proper paperwork for insurance claims. Refunds should be made per incident and based on insurance recovery. A monthly report of all insured and Contractor's expenditures will be furnished to the Juvenile Justice Center Superintendent.

   The on-site healthcare team agrees to this section of the Request for Proposal.

4. Resident/Detainee Information: In order to assist the Contractor in providing health care services to residents/detainees, the County will provide the Contractor with information pertaining to residents/detainees that the Contractor identifies as reasonable and necessary for the Contractor to adequately perform its obligations hereunder.

   The on-site healthcare team agrees to this section of the Request for Proposal.

5. County Records Available to Contractor with Limitations on Disclosures: During the term of this Agreement and for a reasonable time thereafter, the County will provide the Contractor, at Contractor's request, the County's records relating to the provision of health care services to residents/detainees as may be requested by the Contractor or as are pertinent to the investigation or defense of any claim relating to Contractor conduct. The County will make available to the Contractor such records as are maintained by the County, hospitals, and other outside health care providers involved in the care or treatment of residents/detainees (to the extent the County has any claim to those records) as the Contractor may reasonably request consistent with applicable law; provided, however, that such information released by the County to the Contractor that the County considers confidential will be kept confidential by the Contractor and will not, except as may be required by law, be distributed to any third party without prior written approval by the County.

   The on-site healthcare team agrees to this section of the Request for Proposal.

Section F: Security

1. General: The Contractor and the County understand that adequate security services are necessary for the safety of the agents, employees and subcontractors of the Contractor, as well as for the security of residents/detainees and Facility staff. The County will provide security services sufficient to enable the Contractor and its personnel safely to provide the health care services called for hereunder.

   ACH mandates the presence of an officer during interactions between our on-site healthcare team and residents to mitigate the consequence of assaults and address any potential issues related to the Prison Rape Elimination Act (PREA).

2. List of All Names of Persons Employed on Project: The County of Kane shall receive a list of the names of all persons that will be employed by the Contractor on this project. Aside from the names, the Contractor will also supply the individuals' sex, race, date of birth, driver's license number and state of issue. A copy of their professional licensure for IDJJ audits is also required.

   ACH agrees to this section of the Request for Proposal.

The County of Kane shall reserve the right to run complete criminal background history checks and DCFS CANTS child abuse registry checks on all persons assigned to the project who will be working inside of the Juvenile Justice Center. The criminal background history checks shall include, but not be limited to the following:

- Check of wants and warrants in Illinois
- Check of wants and warrants through the National Computer System (NCIC)
- Check of Computerized Criminal History (CCH)
- Licensure verification

If requested to do so, all employees of the Contractor and Subcontractor assigned to this project shall submit to supplying a complete set of fingerprints.

Employees of the Contractor and Subcontractor assigned to this project may be requested to submit to a drug test if requested by the County of Kane.

The County of Kane reserves the right to not allow employees of the Contractor or any Subcontractor onto the premises should a criminal background check reveal a positive response.

At no time will the selected Contractor be able to employ personnel to work at the Juvenile Justice Center, without advanced approval from Kane County.

ACH agrees to this section of the Request for Proposal.

3. Transportation Off-Site: The County will provide security as necessary and appropriate in connection with the transportation of any inmate between the Facility and any other location for off-site services as contemplated herein.

   The on-site healthcare team and ACH agree to this section of the Request for Proposal.

Section G: Space, Medical Supplies and Pharmaceuticals

1. Office Space and Support: The County agrees to provide the Contractor with office space, facilities, and utilities (including local telephone service) sufficient to enable the Contractor to perform its obligations hereunder.

   The on-site healthcare team and ACH agree to this section of the Request for Proposal.

2. Supplies, Medication, and Prostheses: The Contractor warrants and represents that the quality and quantity of supplies on hand during this Agreement will be sufficient to enable the Contractor to perform its obligations hereunder. The

Contractor shall be responsible for the procurement and administration of medication only to the extent required by law. The Contractor shall be responsible for the procurement of AZT and other experimental drugs, as well as administering them. The Contractor shall be responsible for the procurement of dental prostheses and for other prostheses only to the extent required by law. The Contractor shall be responsible for the cost of one (1) pair of eyeglasses or reading glasses per inmate if ordered by an ophthalmologist, and shall be responsible for the cost of one pair of replacement glasses if the replacement is due to a change in prescription. The Contractor shall not be responsible for the cost of replacement due to willful destruction or loss of glasses. The Contractor is required to provide a detailed list of medical supplies that are the responsibility of the Contractor and covered under this section.

The on-site healthcare team and ACH agree to provide the services requested in this section of the Request for Proposal.

However, as previously discussed, ACH takes exception to the payment of any items that are traditionally covered by CAP or Pool. Please see pages 19 to 20 of our response for more of an explanation.

3. Pharmacy and Medical Services: The prescription, dispensing, and administration of medications shall comply with all State and Federal laws and regulations and shall be dispensed under the supervision of appropriately licensed or certified health care personnel. Kane County requires monthly itemized accounting to include pharmaceuticals/ medications, X-rays that have been ordered, laboratory services, and medical supplies, etc. The provision of personal care products for residents/detainees is the responsibility of the County. If a mail order pharmacy is not utilized, the Contractor's medical personnel shall be permitted by the Contractor to drive to the pharmacy to obtain residents' medications on company time.

   The on-site healthcare team and ACH agree to provide the services requested in this section of the Request for Proposal.

4. General Maintenance Services: The County will provide for each resident/detainee receiving health care services no less than the full range of services and facilities provided by the County for other residents/detainees at the Facility including, but not limited to, daily housekeeping services, dietary services, building maintenance services, personal hygiene supplies and services, contaminated waste disposal, and linen supplies.

   The on-site healthcare team agrees with in this section of the Request for Proposal.

5. Equipment: The County shall be responsible for the procurement and maintenance of all necessary equipment, which shall include a computer in the nurse station and RN Administrator's office.

   The on-site healthcare team and ACH agree to provide the services requested in this section of the Request for Proposal.

SECTION H: COMPENSATION

1. Base Compensation: The County will be billed by the Contractor in monthly installments on the tenth (10th) day of the month following the month for which services were rendered. The County agrees to pay the Contractor in accordance with the terms of the Prompt Payment Act. In the event this Agreement should terminate on a date other than the end of a calendar month, compensation to the Contractor will be prorated accordingly for the shortened month.

   ACH agrees with this section of the Request for Proposal.

   A. If the County disputes any portion of the Contractor's bill for services rendered, the County shall notify the Contractor in writing at least five (5) days before the end of the month in which payment is due and may withhold the disputed amount subject to resolution of the dispute. The County agrees to pay the Contractor within sixty (60) days of dispute resolution if the Contractor's invoice was correct.

      ACH request that the County pay the amount billed for the month in question, and work with ACH for a solution that is agreeable to both parties.

2. Increases or Decreases in Resident Population: This Agreement contemplates that the average daily resident/detainee population of the Facility will be approximately forty (40). The Contractor is asked to propose to the County how to address an increase or decrease in the population for billing purposes. If the daily resident/detainee population should average in any calendar month during the term of this Agreement above or below forty (40), address how the increase or decrease should be handled on future bills.

   For billing purposes, the county patient ADP will be 40. Patients who are not presently incarcerated in the facility should not be counted in the ADP reported to ACH by the county and should only include those patients presently incarcerated in the facility.

   When the ADP exceeds or *falls below* the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of patients above or below the contracted ADP for that quarter multiplied by a per diem rate. In 2024, ACH refunded to our clients $844,000 because of reduced ADPs at our sites.

When the ADP exceeds or falls below the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of county patients above or below the contracted ADP for that quarter multiplied by the per diem rate of $0.76) per patient per day. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: 10 x $0.76 x 91).

Section I: Liability and Risk Management

1. Insurance: At all times during the term of this Agreement, Contractor will maintain insurance coverages and limits as stated in Section B.16. of the Terms and Conditions.

   ACH agrees with this section of the Request for Proposal.

2. Certificates of Insurance: Within ten (10) days of the Notice of Award, the Contractor shall deliver to the County the required Certificates of Insurance naming the County as additional insured parties for each of the above-specified types of insurance.

   ACH agrees with this section of the Request for Proposal.

3. Changes in Insurance Coverage: The Contractor shall notify the County of changes in insurance coverage in writing within thirty (30) days, but in no event will the types or amounts of coverage be changed without prior written consent of the County.

   ACH agrees with this section of the Request for Proposal.

4. Insurance Rating: All of the above-specified types of insurance shall be obtained from companies that have at least a triple "A" rating in Best's Guide or the equivalent.

   ACH agrees with this section of the Request for Proposal.

5. Indemnification: The Contractor shall indemnify, defend, and hold harmless the County, the JJC Superintendent, their officers, agents, servants and employees from any and all claims, suits, actions, costs and fees arising from, growing out of, or connected with allegations of the negligent or willful or wanton performance of this Agreement, tortious acts by the Contractor, its employees, officers or independent contractors, and personnel disputes or claims of whatsoever kind involving employees of the Contractor, however, the Contractor will not be responsible for any claim arising out of: (i) the County or its employee or agent intentionally preventing an inmate from receiving medical care ordered by the Contractor or its agent or Contractor; or (ii) negligence of the County's

employee or agent in promptly presenting all ill or injured resident/detainee to the Contractor for treatment if it should have been obvious to a non-medical individual that the resident/detainee was in serious need of immediate medical attention.

The county will hold harmless and indemnify ACH (together with its respective workers) against any loss or damage, including reasonable attorneys' fees and other costs of litigation, solely caused or necessitated by the negligent, reckless, intentional, or deliberately indifferent conduct of the county or its workers, which is related to medical treatment or care provided by ACH. With respect to any claim for indemnification, ACH will (i) give written notice thereof to the county within a reasonable period following the event or occurrence as to which the right to indemnification is or may be asserted and (ii) allow the county (including the workers, agents, and counsel) reasonable access to any of its workers, property, and records for the purposes of conducting an investigation of such claim and for the purpose of obtaining statements, photographs, and taking such other steps as may be reasonable to preserve evidence of the occurrence on which the claim is based. If ACH denies the county reasonable access as set forth, after a written request therefore, ACH will assume sole responsibility for the claim for which indemnification is sought and will not be entitled to indemnity.

6. Notice of Lawsuit: Within sixty (60) days of service of process, the County or the JJC Superintendent or any agent shall notify the Contractor of any lawsuit involving the indemnification provided for above. Failure to provide such notice shall not relieve the Contractor of its obligations to provide indemnification. However, the County shall be responsible for any additional costs of defense incurred due to their failure to provide such notice within sixty (60) days.

   ACH agrees with this section of the Request for Proposal.

7. Choice of Legal Counsel: The Contractor shall provide coverage as provided in this Agreement and retains the right to choose legal counsel, subject to the approval of the Kane County State's Attorney. However, the County may elect to defend against or to join as co-counsel in any claim or lawsuit in which the County, the JJC Superintendent, or any agent, employee, or officer of the Superintendent or the County is involved without waiving the hold harmless and indemnification provisions set forth in Number 5 above.

   ACH agrees with this section of the Request for Proposal.

Section J: Miscellaneous

1. Assignment: This Agreement may not be assigned by the Contractor to another Contractor without the express written consent of the County. The County and Contractor each binds itself, is successors, assigns and legal representatives to the other party hereto and to the successors, assign and legal representatives of

such other party in respect to all covenants, agreements and obligations contained herein.

ACH agrees with this section of the Request for Proposal.

2. Notice: All notices or other communications required or permitted to be given under this Agreement shall be in writing (except as otherwise provided herein) and shall be deemed to have been duly given if delivered personally in hand or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the appropriate party at the following address or such other address as may be given in writing to the parties. Notices to Kane County: Notices to the Contractor:

Superintendent	President and CEO
Juvenile Justice Center	Jessica Young
37W655 Route 38	720 Cool Springs Blvd., Suite 100
St. Charles, IL 60175	Franklin, TN 37174

3. Review: Kane County at any time during the contract reserves the right to review the per-resident/detainee cap program selected and compare these costs to other programs offered. Kane County may elect another payment program (per inmate) or (per cap), basing this decision on the price scheduling of the final negotiated abstract with the Contractor.

   ACH agrees with this section of the Request for Proposal.

4. Governing Law: This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of Illinois. The venue is only in Kane County.

   ACH agrees with this section of the Request for Proposal.

5. Entire Agreement: This Agreement constitutes the entire Agreement of the parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and agreements that have been made in connection with the subject matter hereof. No modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto.

   ACH agrees with this section of the Request for Proposal.

6. Waiver of Breach: The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

   ACH agrees with this section of the Request for Proposal.

7. Force Majeure: The Contractor shall not be deemed in violation of this Agreement if it is prevented from performing any of the obligations hereunder for any reason beyond its control, including, without limitation, resident/detainee disturbances, lack of County's financial or physical resources, failure of County to provide proper security services, acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, or any similar cause beyond the reasonable control of either party.

   Kane County and the Kane County's JJC Superintendent shall not be deemed in violation of this Agreement if they are prevented from performing any of its obligations hereunder for any reason beyond its control, including, without limitation, resident/detainee disturbances, lack of the County's financial or physical resources, failure of the County to provide proper security services, acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods or any similar cause beyond the reasonable control of either party.

   ACH agrees with this section of the Request for Proposal.

8. Severability: In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceable thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect and enforceable in accordance with its terms.

   ACH agrees with this section of the Request for Proposal.

Section K: Qualifications
The Contractor must be a qualified medical provider, currently licensed in the State of Illinois, in accordance with these specifications. The Contractor must be successfully servicing as a medical provider to a juvenile detention facility with a minimum of forty-five (45) residents/detainees, within the State of Illinois, for a minimum of five (5) years. References must be provided.

ACH agrees with this section of the Request for Proposal.

Section L: Proposal Submittal Format, Instructions, and Requirements
The instructions for preparing the proposal are provided below. A complete proposal response package must be submitted electronically through - https://www.bidnetdirect.com/illinois/kanecounty

The proposal shall be tabulated in separate sections responding to the proposal requirements (Sections A–P) in order for a particular section to be used in the contract. All proposals should contain the following tabs in the format described below or as best determined by providers:

All proposals are required to contain the following tabs:

1. Proposal Response Form (signed)
2. Background and Quality Summary
3. Statement of Qualifications and Offers
    - Cover Letter, Project Overview, and Scope of Services Referencing (Sections II., A - P.)
    - Staffing and Personnel Requirements
    - Program Plan and Approach
    - Outcome Goals, Education, Training, and Support
    - Certification and Licensure, Accreditation, and References
    - Certification of Insurance
    - Reports, Records, and Security
    - Detailed List of Medications, Prostheses Supplies, Medical Supplies, and Pharmaceutical Services covered in the monthly fee
    - Equipment
    - Concluding Remark
        A. The following additional information must be provided as an attachment to the Statement of Qualifications and will be made part of the RFP evaluation process:
            i. Respondents are to provide a list of all current contracts with juvenile detention facilities having over forty-five (45) residents/detainees.
            ii. Respondents are to provide a list of all contracts gained or lost over the past eighteen (18) months. Provide specific contact information for each contract gained or lost. Lists are also to include the specific reason the contract was gained or lost.
            iii. Respondents are to provide a complete list of all lawsuits Contractor was involved in over the past twenty-four (24) months. Provide information stating where and what the suit was for, as well as the specific outcome.
4. Cost Proposals and Analysis
    - Vendors shall reference substantiation information to support Program Cost Proposal or Service Fee as stated below for maximum average daily population of forty (40).
    - Proposed Cost Schedules and structures beyond first year of contract.

    A. Cost for Medical Services as per specifications per month.
        1. PER DIEM:
            a. Reduction in base for average less than forty (40) residents/detainees per day.

b. Increase in base for average greater than forty (40) residents/detainees per day.

B. For additional RN coverage as per specifications per month:

Present Coverage	Option
RN 8:00 a.m. – 4:00 p.m. Monday through Friday	No Charge
RN 4:00 p.m. –8:00 p.m. Monday through Friday (6 hours per day)	
RN 8:00 a.m. – 8:00 p.m. Saturday and Sunday (12 hours per day)	

C. Additional Information
- Services Plan Approach or Model for cost saving.

ACH agrees with this section of the Request for Proposal.

Section M: Alternate Proposals
Vendors may submit alternate proposals for these services. The County would like to utilize the vendor's expertise and knowledge within the scope and/or context of the services sought.

ACH agrees with this section of the Request for Proposal. ACH has used our more than 20 years' experience in providing the response.

Section N: Criteria for Proposal Evaluation and Selection of Qualified Professional
The primary factor in determining the successful proposer will be the proposer's ability to provide the services described in this Request for Proposals, as determined by responses to this Request for Proposals, references, and oral interviews/presentation (if required), including without limitation, similar successful experiences in size, scope of service and operation, with similar setting and requirements. However, the County will consider cost or revenue, particularly in the event of significant differences between proposers with similar qualifications.

Proposers will additionally be evaluated based on the Proposer's responsiveness to this RFP, technical approach, and offers, staff qualifications of principals, associates, and staff within the proposer organization. The County will also review any other relevant factors or alternate proposals and scope of service offered not mentioned above, if it should be considered in favor of or advantageous to the County.

All proposals submitted in response to the RFP will be evaluated based on the following criteria:

Experience and Understanding of the Project: This refers to the Offeror's experience and understanding of the engagement, the County's objectives,	30%

and the nature and scope of the work involved.	
Cost: This refers to the availability of necessary personnel, equipment, facilities and other resources to successfully provide the services specified; and perform the services in the proposed time frame.	25%
Qualifications of the Contractor: The Offeror's capability in all respects to fully perform the contract requirements, and the integrity and reliability that will assure good faith performance. This criteria includes: • The experience and qualifications of the firm in similar programs. • Personnel to be assigned to the program, and their education, qualifications, and experience on similar projects. • The availability of necessary personnel and other resources to successfully complete the program is specified. • Identification of subcontractors, their responsibilities, capabilities, and experience. • Compliance and adherence to all conditions and requirements of the Request for Proposals.	25%
References: This refers to the Offeror's previous clients requesting similar services.	10%
Equipment/Services to be Provided: This refers to the exact type and nature of the Offeror's proposed equipment/services and how they accomplish the objectives of the program.	10%
Interviews: The County reserves the right to interview Contractors if additional information is required before selecting a Contractor for this contract award. Dates and times to be determined by Purchasing and JJC staff. Contractors will be notified if interviews will be required.	

ACH agrees with this section of the Request for Proposal.

Section O: Terms & Termination of Agreement
Contract Terms:
This is a four (4) year contract with a mutual option to extend for one (1) additional year renewal period. The anticipated Contract start date is February 1, 2026, and runs through January 31, 2030, with one (1) option year. This contract is contingent on the appropriation of sufficient funds; Kane County reserves the right to renegotiate the scope of work to meet its budgetary demands or amend the contract requirements, review annual performance and operation, add additional services or products, and other pertinent areas required for a successful program, and service to the Kane County Juvenile Justice Center.

Contract Documents:
The contract documents for the JJC Resident Medical Services will consist of this RFP and the Contractor's proposal response. Contractors who want their contract to be considered as part of the County's contract for JJC Resident Medical Services need to submit a draft copy of their contract as supplemental documents that are not part of

the proposal response. The supplemental documents will be reviewed and considered by the Kane County State's Attorney's Office.

Illinois Non-Appropriation Clause:
A forfeit clause is provided pursuant to the Illinois Non-Appropriation Clause of funds for government entities that if funds or budgets are not approved, service may be cancelled. No early cancellation penalties will be assessed, but the customer must be given 30-day notice of intent to cancel.

Termination for Cause:
This Contract may be terminated by the County at any time upon thirty (30) days written notice, or by either party in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. This Contract is also subject to termination by either party if either party is restrained by state or federal law or a court of competent jurisdiction from performing the provisions of this Agreement. Upon such termination, the liabilities of the parties to this Contract shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination. Mailing of such notice, as and when above provided, shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

If this Contract is terminated due to the County's substantial failure to perform, the Contractor shall be paid for labor and expenses incurred to date, subject to setoff for any damages, losses, or claims against the County resulting from or relating to the Contractor's performance or failure to perform under this agreement.

In the event of termination by the County upon notice and without cause, upon completion of any phase of the Basic Services, fees due the Contractor for services rendered through such phase shall constitute total payment for services. In the event of such termination by the County during any phase of the Basic Services, the Contractor will be paid for services rendered during the phase on the basis of the proportion of work completed on the phase as of the date of termination to the total work required for that phase.

In the event of any such termination, the Contractor also will be reimbursed for the charges of independent professional associates and contractors employed by the Contractor to render Basic Services, and paid for all unpaid Additional Services and Reimbursable Expenses not in dispute.

Reimbursable expenses mean the actual expenses incurred by the Contractor or the Contractor's independent professional associates or contractors, directly or indirectly in connection with the Project.

ACH agrees with this section of the Request for Proposal. ACH also ask that the County allow ACH a 30-day cancellation clause.

Section P: Special Conditions

MANDATORY PRE-PROPOSAL MEETING
The ONE-TIME "Mandatory" proposal meeting and touring of the facility for interested Contractors is scheduled for Thursday, August 28, 2025 at 10:00 a.m. at the Kane County Juvenile Justice Center, located at 37W655 Illinois Route 38, St. Charles, IL 60175 (front lobby).

ACH agrees with this section of the Request for Proposal. Nick Burleson from ACH attended the Mandatory Pre-Proposal Meeting.

COVER LETTER
This section should contain an overview of the company information and background. The name of the firm, the address of the proposing office(s), and the contact individuals authorized to answer technical questions, together with their telephone numbers, email addresses, and mailing addresses. The cover letter must also be signed by a person or persons authorized to bind the Vendors.

ACH agrees with this section of the Request for Proposal. Please see pages 11 to 13 of our response for the cover letter.

QUALIFICATIONS & VENDORS INFORMATION
This section shall address verifiable experience and qualifications in providing professional medical services as specified and familiarity with servicing governmental agencies and municipalities similar to the County.

ACH agrees with this section of the Request for Proposal. Please see pages 6 to 10 of our response for the Background and Quality Summary.

REFERENCES
Indicate background in providing these similar services and projects, preferably in municipalities, governmental agencies, or of better-known companies. Provide a list of client references. Include client name, contact persons, e-mail, and phone numbers.

North Central Kansas Region Juvenile
Angela Whitebread nckrjdf820@gmail.com 785-238-4549
Anastasia Best programcoordinatorgcscc@gmail.com 785-238-4549

Jefferson Juvenile Detentions Center
Director Greg Roth greg.roth@courts.mo.gov 636-797-5509

CONCLUDING REMARKS
This section shall contain any final remarks or elaboration that the Vendor(s) believe is important to gain a clear understanding of the proposed services and/or the Offeror's capabilities, imperative to the County.

ACH agrees with this section of the Request for Proposal. Please see page 98 of our response for our conclusion letter.

SERVICE AGREEMENT

The Vendors are expected to sign a service agreement based on the County's terms and conditions and shall be construed and governed by the laws of the State of Illinois. The Vendors shall submit their own contract or agreement version along with their RFP response to the County for consideration and review by the Kane County State's Attorney's Office.

ACH agrees with this section of the Request for Proposal. Please see pages 105 to 125 of our response for the sample contract (Appendix 2).

LITIGATION

Vendors are required to disclose if they have been a party to any lawsuits or arbitration proceedings involving their services within the last five years. Provide a written statement disclosing any pending litigation or a press release, please refer to section G of the proposal's terms and conditions for additional requirements.

Due to the confidential nature of the material, Advanced Correctional Healthcare, Inc. (ACH) will provide the requested information if the County agrees to sign a Nondisclosure Agreement. The Nondisclosure Agreement is attached as Appendix 1 at the end of our response on pages 99 to 104. Please send a completed NDA to Jessica.Young@Advancedch.com. Thank you for your understanding.

With the nature of this business, there are always legal actions pending against healthcare companies. There have been no judgments, claims, arbitration proceedings or suits against any of ACH's officers or principals and there have been no sustained jury verdicts against ACH. The average litigation rate in correctional healthcare is seven (7) lawsuits per 1,000 patients. ACH is just one (1) per 1,000 over the past decade. That's a direct result of rigorous training, documentation systems, and a patient-first approach.

ACH has developed a strong procedure over the past two decades for defending litigation brought by inmates related to the provisions of health care. In addition, all of the ACH employees will have liability and civil rights insurance to help cover lawsuits that may arise.

"I can't express the relief supervisors feel with a company that understands the legal aspects in regard to inmate care."
Wisconsin Client, 2021

DEFINITIONS

For purposes of this offer, the terms Offerer, Bidder, Contractor, Provider, Vendors, Professional, and Agency are used interchangeably.

ACH agrees with this section of the Request for Proposal.

PROPOSAL OPENING

This is an electronic proposal submission process; all responses must be uploaded through Bidnet Direct - http://www.bidnetdirect.com/illinois/kanecounty

THERE IS NO PUBLIC OPENING FOR THIS PROPOSAL.

ACH agrees with this section of the Request for Proposal.

SUMMARY OF KEY DATES

ANTICIPATED TIME SCHEDULE & SUMMARY OF KEY DATES

The following timeline for submission of proposals is to be considered binding. At the conclusion of the evaluation process, all Respondents will be informed of the evaluation team's findings. Key RFP dates are as follows:

Activity Date	Date
Issue Request for Proposal (RFP) August 7, 2025	August 7, 2025
Mandatory Pre-Proposal Meeting – 37W655 Illinois Route 38, St. Charles, IL 60175 (Front Lobby) Thursday, August 28, 2025 at 10:00 a.m.. CST	Thursday, August 28, 2025 at 10:00 a.m.. CST
Submission Deadline for Written Questions September 3, 2025, at 1:00 p.m.	September 3, 2025, at 1:00 p.m.
Response to written questions and the last publication of Addenda	**September 5, 2025**
Submission Deadline – Proposals Due Date	**Friday, September 12, 2025, at 3:30 p.m.**
Initial evaluation and meeting of stakeholders	TBA
Interview of selected/shortlisted vendors	TBA
Final Selection	TBA
Carriers issued to a qualified finalist (Assignment Form)	TBA
Receive carrier quotes from the Broker	TBA
Approval by the Finance Committee	TBA
Approval by the Executive Committee	TBA
Approval by the Kane County Board	TBA

ACH agrees with this section of the Request for Proposal.

- Staffing and Personnel Requirements

STAFFING MATRIX KANE COUNTY JUVENILE DETENTION CENTER – ADP 40 - OPTION 1

			WEEK 1 HOURS								WEEK 2 HOURS								TOTAL HOURS		
Position Type	Position	Shift or Hours	S	M	T	W	T	F	S	Total Week 1	S	M	T	W	T	F	S	Total Week 2	Pay Period	Annual	FTE
MEDICAL	PRACTITIONER	On Site Up to 2 Hours per Week Until Task Complete								2								2	4	104	0.05
MEDICAL	RN	8:00 AM to 4:30 PM		8	8	8	8	8		40		8	8	8	8	8		40	80	2,080	1.0
MEDICAL	RN	4:00 PM to 8:30 PM		4	4	4	4	4		20		4	4	4	4	4		20	40	1,040	0.5
MEDICAL	RN	7:00 AM to 7:30 PM	12							12							12	12	24	624	0.3
MEDICAL	RN	7:00 AM to 7:30 PM							12	12	12							12	24	624	0.3
OPTIONAL: MENTAL HEALTH	OPTIONAL: QUALIFIED MENTAL HEALTH PROFESSIONAL	BASED ON SITE ANALYSIS																			
OPTIONAL: MENTAL HEALTH	OPTIONAL: ADDICTIONS SPECIALIST	BASED ON SITE ANALYSIS																			
OPTIONAL: MENTAL HEALTH	OPTIONAL: DISCHARGE PLANNER	BASED ON SITE ANALYSIS																			
OPTIONAL: MENTAL HEALTH	OPTIONAL: OCCUPATIONAL HEALTH OFFICER WELLNESS PROGRAM	BASED ON SITE ANALYSIS																			
OPTIONAL: MENTAL HEALTH	OPTIONAL: FORENSIC EVALUATOR	BASED ON SITE ANALYSIS																			
		TOTAL	12	12	12	12	12	12	12	86	12	12	12	12	12	12	12	86	12	4,472	2.15

STAFFING MATRIX KANE COUNTY JUVENILE DETENTION CENTER – ADP 40 - OPTION 2

			WEEK 1 HOURS								WEEK 2 HOURS								TOTAL HOURS		
Position Type	Position	Shift or Hours	S	M	T	W	T	F	S	Total Week 1	S	M	T	W	T	F	S	Total Week 2	Pay Period	Annual	FTE
MEDICAL	PRACTITIONER	On Site Up to 2 Hours per Week Until Task Complete								2								2	4	104	0.05
MEDICAL	RN	7:00 AM to 7:30 PM			12	12			12	36	12			12	12			36	72	1,872	0.9
MEDICAL	RN	7:00 AM to 7:30 PM	12				12	12		36		12	12				12	36	72	1,872	0.9
MEDICAL	RN	7:00 AM to 7:30 PM		12						12						12		12	24	624	0.3
OPTIONAL: MENTAL HEALTH	OPTIONAL: QUALIFIED MENTAL HEALTH PROFESSIONAL																				
OPTIONAL: MENTAL HEALTH	OPTIONAL: ADDICTIONS SPECIALIST	BASED ON SITE ANALYSIS																			
OPTIONAL: MENTAL HEALTH	OPTIONAL: DISCHARGE PLANNER	BASED ON SITE ANALYSIS																			
OPTIONAL: MENTAL HEALTH	OPTIONAL: OCCUPATIONAL HEALTH OFFICER WELLNESS PROGRAM	BASED ON SITE ANALYSIS																			
OPTIONAL: MENTAL HEALTH	OPTIONAL: FORENSIC EVALUATOR	BASED ON SITE ANALYSIS																			
		TOTAL	12	12	12	12	12	12	12	86	12	12	12	12	12	12	12	86	172	4,472	2.15

- Program Plan and Approach

  One of the major advantages to having ACH as the manager of the contract that provides health care in your facility is that our management approach is straight forward, transparent, and utilizes open communication. Our corporate team sets the standard of expectations and responsiveness to our clients' concerns and problems when they arise. Our corporate team members are available 24/7 by telephone to answer and respond to all our stakeholders' questions, comments, and concerns.

- Outcome Goals, Education, Training, and Support

  ACH will provide their employees with continuing education classes on-site to the extent possible. ACH also allows our employees to qualify for scholarships to further their education.

  The on-site healthcare team and ACH will provide specialized training to officers in symptom recognition, mental health first aid, suicide prevention activities, de-escalation techniques, sick call request protocols, universal precautions, and addressing clinical emergencies. These services are provided free of charge to those that are assigned to the facility.

  ACH is committed to solving problems, meeting regulatory training requirements and providing needed training to associates. They do this through a partnership with Spark Training, LLC. Spark Training is a successful, nationally recognized center of excellence that sets the standard for training and compliance through high-quality programs and quality improvement. Training is provided in-person at annual Jail Summit events, online through an interactive web-based learning management system and on-site by client request. Learners may receive continuous education credits for professional development and in 2025, certification programs for correctional professionals may be available. The on-site health care team, along with the facility staff, will participate in an annual training on an infectious disease control program to include Blood Borne Pathogen and a critical incident program to use in case of an emergency.

  In-service training for County facility staff is to be conducted when requested but typically will not exceed a quarterly session during squad meetings, lasting less than thirty minutes per shift.

  The on-site healthcare team will provide resident health education about chronic diseases to our chronically ill inmates. Chronic disease-specific information will be printed to give to the residents to help with their knowledge of the chronic disease. This allows the resident to provide informed healthcare decisions for him or herself. The on-site health care team will also have health education programs

for residents at the facility as requested by the Administration, or as medically indicated.

- Certification and Licensure, Accreditation, and References

  ACH requires that the personnel have a license in the state that they are practicing up to the level of their assigned duties. For example, ACH will make sure that an RN has the proper licensure to work in Illinois as a RN.

  ACH does multiple interviews with each candidate to make sure they are the correct fit for working in the correctional setting. Healthcare professionals are expected to maintain their licensure(s) in all states in which they are assigned to work. ACH prohibits healthcare professionals from working without a current license. Employees are responsible for monitoring the expiration date of their license(s). ACH may, but is not responsible for, monitoring the expiration of their license(s). Employees are required to monitor their collaborative agreement compliance, if applicable to their position. ACH may, but is not responsible for, monitoring their collaborative agreement compliance. Employees are responsible for sending up-to-date copies of their licensure(s) on a regular basis to human resources (hr@advancedch.com) for all states in which you are assigned to work. Employees are responsible for any costs associated with their home state license and associated renewals. ACH may pay for licensure/renewal costs for all state(s) in which the employee works excluding their home state. If they 1) delay/stop the licensing process or 2) separate from the organization within 1 year of obtaining licensure, they will reimburse the organization for the costs associated. This does not apply if their employment was terminated as a result of a contract ending. If necessary, the company will initiate legal action to collect the reimbursement.

  Please note ACH may be unable to process licensure applications and/or renewals on their behalf because the company cannot certify the forms on their behalf. Therefore, they may be required to complete the paperwork on their own, including paying the licensure/renewal costs, then requesting reimbursement for those expenses from the company. To receive reimbursement, they must fill out an expense reimbursement form. Expense reimbursement forms may be requested from the accounting department (payroll@advancedch.com).

- Certification of Insurance

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Karen Hartson
AssuredPartners Great Plains, LLC 5025 Utica Ridge Road, Suite 100 Davenport IA 52807	PHONE (A/C, No, Ext): 563-324-1011 FAX (A/C, No): E-MAIL ADDRESS: karen.hartson@assuredpartners.com
INSURED Advanced Correctional Healthcare, Inc. 720 Cool Springs Blvd. Suite 100 Franklin TN 37067	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Selective Insurance Company of the Southeast — 39926 INSURER B : Ironshore Specialty Insurance Company — 25445 INSURER C : Arch Specialty Insurance Company — 21199 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1052178298 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / X PRO-JECT / X LOC OTHER:	Y		S2664180	8/1/2024	8/1/2025	EACH OCCURRENCE $ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) $ 500,000 MED EXP (Any one person) $ 15,000 PERSONAL & ADV INJURY $ 1,000,000 GENERAL AGGREGATE $ 2,000,000 PRODUCTS - COMP/OP AGG $ 2,000,000 $
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY / X SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			S2664180	8/1/2024	8/1/2025	COMBINED SINGLE LIMIT (Ea accident) $ 1,000,000 BODILY INJURY (Per person) $ BODILY INJURY (Per accident) $ PROPERTY DAMAGE (Per accident) $ $
A	X UMBRELLA LIAB / X OCCUR EXCESS LIAB / CLAIMS-MADE DED X RETENTION $ 0			S2664180	8/1/2024	8/1/2025	EACH OCCURRENCE $ 10,000,000 AGGREGATE $ 10,000,000 $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE / OTH-ER E.L. EACH ACCIDENT $ E.L. DISEASE - EA EMPLOYEE $ E.L. DISEASE - POLICY LIMIT $
B C	Professional Liability Cyber Liability			HC7AACBQEK004 C-4LQV-205315-CYBBER-2024	8/1/2024 8/1/2024	8/1/2025 8/1/2025	Per Claim $1,000,000 Aggregate $5,000,000 Occurrence $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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- Reports, Records, and Security

  As not to be redundant, please see Sections E and F on pages 35 to 49 of our response.

- Detailed List of Medications, Prostheses Supplies, Medical Supplies, and Pharmaceutical Services covered in the monthly fee

  ACH takes an exception to any section of the Request for Proposal that requires payment that is traditionally covered by a standard pool (pharmacy, off-site visits, ambulance, hospital stays, TB testing materials, medical waste, office supplies, medical supplies, durable medical equipment, etc.). ACH has recently moved away from the standard Pool system that is the standard in the industry for numerous reasons. The standard pool system was used to pay for these services in the past.

  The first reason was that many of our competitors would bid on a facility the size of the County facility and underestimate the standard pool amount. For example, in one Request for Proposal, our competitor had a pool of $200,000 per year. Because that Request for Proposal is up now after three (3) years, ACH has discovered that the pool has been exceeded yearly by a minimum of $250,000 per year. The County is now required to pay not only the contract price, but an extra $250,000 per year on top of their normal contract. ACH was honest in our response to the Request for Proposal. But this had the perception that ACH was more expensive because our pool budget was made with 20 years' experience in the field and much higher than the $200,000 pool suggested by our competitor. ACH knew from our more than 20 years of experience that $200,000 was not a reasonable amount for the standard pool. A standard pool is no more than the county's money in the end, meaning that the County was paying for these services in the end.

  The second reason is that the standard pool money is still clearly a cost to the County. ACH may have $300,000 in the standard pool and the County could spend $305,000 in that year, costing the county an extra $5,000 in that year. This is in stark contrast to our competitors that bid $175,000, it would cost the County an additional $130,000. ACH has won the Better Business Bureau's Torch award for ethics twice. The award honors a company that demonstrates best practices, leadership, social responsibility, and high standards of ethics that benefit their clients, employees, and communities. We believe ACH is the first and only correctional health care company to receive this prestigious award.

  The last reason is that the money belongs to the County whether they pay through a standard pool or directly. Because ACH does understand that the

County may need to have a set amount to budget, ACH has moved to a Rolling Monthly Pool.

The Rolling Monthly Pool can be any amount that the County and ACH agrees to ($175,000 per year, $200,000 per year, $300,000 per year, etc.) – ACH will help the County estimate the amount needed with our more than 20 years of experience in the field of providing health care services at city, county, and regional jails and what items will be covered by the Rolling Monthly Pool. If ACH gives a Rolling Monthly Pool of $240,000 for the year, then the County can spend $20,000 per month. So, in this example, the County will receive $20,000 the first month. If the County spends $21,000 that month, ACH will pay $20,000 and the County will pay the additional $1,000. This can be negotiated during the negotiations with ACH if we are fortunate enough to win the Request for Proposal.

- Equipment

  As not to be redundant, please see the previous section of our response.

- Concluding Remark

  As not to be redundant, please see our conclusion on page 98 of our response to the Request for Proposal.

A. The following additional information must be provided as an attachment to the Statement of Qualifications and will be made part of the RFP evaluation process:
   i. Respondents are to provide a list of all current contracts with juvenile detention facilities having over forty-five (45) residents/detainees.

   ACH has provided a list of the larger juvenile detention centers that we are currently providing services in. We have also listed the Illinois facilities just for reference.

County	State	ADP
Anoka	MN	70
Dakota	MN	40
Champaign	IL	25
Madison	IL	25
Peoria	IL	35
Sangamon	IL	16
St. Clair	IL	18
Winnebago	IL	25

ii. **Respondents are to provide a list of all contracts gained or lost over the past eighteen (18) months. Provide specific contact information for each contract gained or lost. Lists are also to include the specific reason the contract was gained or lost.**

ACH has never been terminated due to less than satisfactory performance, contract termination of cause, contract abandonment, court determinations or breach of contract, etc.

However, ACH was awarded a contract with Navajo County, AZ, and Newport News, VA. Through a mutual agreement, ACH and the counties determined that it was in the best interest of both parties to terminate the contract. ACH did stay on for Navajo County to find an alternate solution. We were in the start-up phase with Newport News and did not actually start services.

In addition, we recently were terminated from Portsmouth, VA, because the previous vendor was in the process of suing the county for wrongful termination. It was in the best interest of the county to bring them back to finishing the last eight (8) months of their contract.

Yes, we have a standard 30-day termination language in all our contracts. Some sites utilize this language to go with a less expensive company. Other sites use it because they are shutting down their facility either temporarily or for good and sending their inmates to other facilities. However, some of these sites have returned because the services offered by other vendors were not as good as what ACH provides or they reopened their facility.

"We went with the previous vendor due to price, but now that ACH is in the site, we realized what good service/care really is."
Michigan Client, 2022

ACH has lost some facilities during the Request for Proposal process because of the price. A good example is Virginia Beach. When ACH took over Virginia Beach, we were given less than two (2) weeks to get the site up and running. Virginia Beach's biggest issue was staffing. ACH was able to staff the facility at more than 98%. Since losing the contract, the new vendor has not been able to staff it at those levels. ACH also helped Virginia Beach go from ten (10) lawsuits per year down to one (1). ACH did so good in Virginia Beach that they referred Portsmouth, Virginia to ACH. ACH started services in Portsmouth, Virginia this year. ACH lost the Request for Proposal process in Virginia Beach based on price alone.

ACH has included a list of sites that have been lost in the last eighteen (18) months.

Lost Sites:	End Date
	2024
Andrew, MO	9/30/2024
Arenac, MI	4/30/2024
Bartholomew, IN	7/17/2024
Bates, MO	4/30/2024
Bayfield, WI	4/30/2024
Boone, MO	5/31/2024
Caldwell, KY	8/31/2024
Caldwell, MO	6/30/2024
Callaway, MO	7/31/2024
Casey, KY	12/31/2024
Cass, MO	4/30/2024
Clarke, AL	6/4/2024
Clay, MO - Juvenile	11/1/2024
Cooper, MO	12/31/2024
Crawford, MO	11/1/2024
Dakota, NE	11/1/2024
Daviess/Dekalb, MO	9/15/2024
Dodge, NE	8/15/2024
Douglas, KS	9/30/2024
Dunn, WI	12/31/2024
Floyd, IN	9/6/2024
Forest, WI	11/30/2024
Hall, NE	8/5/2024
Henry, MO	7/31/2024
Howell, MO	8/15/2024
Jackson, IN	11/24/2024
Jackson, KS	10/1/2024
Johnson, MO	6/30/2024
LaClede, MO	5/22/2024
Livingston, MO	8/22/2024
Lyon, KS	8/31/2024
Madison, IL	12/12/2024
Marion, MO	5/31/2024
McNairy, TN	5/31/2024
Mississippi, MO	7/31/2024
Moniteau, MO	4/30/2024
Monroe, IN	10/18/2024
Monroe, MI	6/30/2024
Montgomery, MO	8/30/2024
Morgan, IL	10/5/2024
Morgan, MO	5/31/2024
Newaygo, MI	6/5/2024
Newton, IN	9/2/2024
Oneida, WI	7/24/2024
Otter Tail, MN	7/31/2024
Parke, IN	4/30/2024

Pemiscot, MO	6/14/2024
Peoria, IL	10/23/2024
Phelps, MO	11/2/2024
Pike, MO	8/21/2024
Platte, MO	11/1/2024
Polk, MO	7/20/2024
Portsmouth, VA	10/31/2024
Randolph, MO	5/9/2024
Rock, WI	5/31/2024
Sauk, WI	4/30/2024
Sawyer, WI	5/31/2024
Scott, IN	8/17/2024
Scott, MO	7/31/2024
St. Clair, MO	7/31/2024
St. Genevieve, MO	7/31/2024
Stewart, TN	10/31/2024
Stone, MO	5/22/2024
Summer, KS	5/14/2024
Switzerland, IN	7/1/2024
Taney, MO	6/12/2024
Taylor, WI	7/31/2024
Van Buren, MI	7/31/2024
Washington, MO	7/31/2024
Whiteside, IL	5/17/2024
	2025
Alpena, MI	4/30/2025
Clay, MO	2/20/2025
Dunklin, MO	8/31/2025
Ford, KS	5/9/2025
Genesee, MI	5/31/2025
Jefferson, IL	1/29/2025
Jefferson, NE	7/31/2025
Lee, IL	5/28/2025
Livingston, IL	8/31/2025
Menomiee, MI	7/31/2025
Olmstead, MN	5/31/2025
Presque Isle, MI	8/1/2025
Redwood, MN	4/30/2025

iii. **Respondents are to provide a complete list of all lawsuits Contractor was involved in over the past twenty-four (24) months. Provide information stating where and what the suit was for, as well as the specific outcome.**

Due to the confidential nature of the material, Advanced Correctional Healthcare, Inc. (ACH) will provide the requested information if the County agrees to sign a Nondisclosure Agreement. The Nondisclosure Agreement is attached as Appendix 1 at the end of our response on pages 99 to 104. Please send a completed NDA to Jessica.Young@Advancedch.com. Thank you for your understanding.

With the nature of this business, there are always legal actions pending against healthcare companies. There have been no judgments, claims, arbitration proceedings or suits against any of ACH's officers or principals

and there have been no sustained jury verdicts against ACH. The average litigation rate in correctional healthcare is seven (7) lawsuits per 1,000 patients. ACH is just one (1) per 1,000 over the past decade. That's a direct result of rigorous training, documentation systems, and a patient-first approach.

ACH has developed a strong procedure over the past two decades for defending litigation brought by inmates related to the provisions of health care. In addition, all of the ACH employees will have liability and civil rights insurance to help cover lawsuits that may arise.

"I can't express the relief supervisors feel with a company that understands the legal aspects in regard to inmate care."
Wisconsin Client, 2021

TAB 4 – COST PROPOSALS AND ANALYSIS

- Vendors shall reference substantiation information to support Program Cost Proposal or Service Fee as stated below for maximum average daily population of forty (40).

  Please see the sections below under the Value Summary and Program Value Breakdown for each option.

- Proposed Cost Schedules and structures beyond first year of contract.

  ACH's total cost provided in the pricing section is for the first year. ACH uses the Consumer Price Index (CPI) to calculate the escalators for our contracts. Upon the annual anniversary of the commencement of services under this agreement, the annualized amount of increase for compensation and per diem rates (and any other contracted rates, including the on-call QMHP rate, for example) will be the rolling 12-month CPI for Medical Care or 7%, whichever is higher.

A. Cost for Medical Services as per specifications per month.
   1. PER DIEM:
      a. Reduction in base for average less than forty (40) residents/detainees per day.

         When the ADP falls below the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of county juveniles below the contracted ADP for that quarter multiplied by the per diem rate of $0.76 per juvenile per day. (Example: If the ADP for a quarter is 10 below the contracted ADP, refunded compensation due back to the County will be calculated as follows: 10 x $0.76 x 91).

      b. Increase in base for average greater than forty (40) residents /detainees per day.

         When the ADP exceeds the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of county juveniles above the contracted ADP for that quarter multiplied by the per diem rate of $0.76 per juvenile per day. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: 10 x $0.76 x 91).

B. For additional RN coverage as per specifications per month:

Present Coverage	Option
RN 8:00 a.m. – 4:00 p.m. Monday through Friday	No Change
RN 4:00 p.m. – 8:00 p.m. Monday through Friday (6 hours per day)	Option 1 – Inclusive in Price
RN 8:00 a.m. – 8:00 p.m. Saturday and Sunday (12 hours per day)	Option 2 – Inclusive in Price

C. Additional Information

- Services Plan Approach or Model for cost saving.

ACH has broken down, how even though we may be higher on our base price, we save the County millions on the back end. Here are some of the things that ACH does to save the County money on the backend of the contract.

If Kane County would have taken the standard 3% renewal for 2026, the County would have been paying ACH $495,857.39 per year. As you can see on the following pages, Option 2 came in at $489,812.95. So, Option 2 will be less expensive to the County than the Standard 3% rate increase with better staffing rates based on our experience. 12-Hour Nursing shifts historically have been easier to staff than the 8-hour shifts requested in Option 1.

ACH has moved away from using LPNs, Med Techs, EMTs, and Pharmacy Techs. Although they are cheaper to use, their licensure does not allow them to do what is needed in the correctional setting. ACH uses only Registered Nurses (RNs). Research shows that this move alone could save the County millions of dollars. One lawsuit like the one mentioned on pages 78 to 79 in Scott County, Minnesota, could cost the County more than $10 million dollars. ***By using RN staffing, ACH can help the County reduce its probability of legal actions by 86.6%. This number is backed up by research in Forbes Magazine.***[2]

By using ACH, the county is looking at a reduction in juvenile deaths at a rate of 35 to 67 percent lower per 1,000 juveniles than our competitors. This decision alone could save the lives of those entrusted in your care and Kane County millions of dollars in legal fees yearly.

ACH helps counties reduce their exposure. The average litigation rate in correctional healthcare is seven (7) lawsuits per 1,000 patients. ACH's has had just one (1) lawsuit per 1,000 over the past decade. That's a direct result of rigorous training, documentation systems, and a patient-first approach. When concerns arise, we work collaboratively with county leadership to address

[2] https://www.forbes.com/advisor/legal/medical-malpractice/medical-malpractice-cases-by-state/

them, not avoid them. In short, we aim to solve problems and make your life easier. That includes Kane County.

ACH offers an Advanced Purchasing Program which enables the entire county to partner directly with our suppliers and receive preferred discounted pricing on regularly purchased items for county facilities. Such items might include disposable gloves, garbage bags, paper towels and batteries to name a few. This program used to its fullest potential could save the county thousands of dollars.

Another program that the County should consider reducing cost on the back end in the Medical Claims Re-Pricing Services. In 2024, ACH repricing services saved other counties in Illinois over $5,263,748.09 or 88% of the original medical bills.

ACH partners with a network of 250 specialists across 70 specialty fields to provide consultation to our site practitioners via a web-based application to increase access to specialty-level care. *This consultative service has historically led to a reduction in off-site transports.* This service provides ACH with same day consultations, which in turn improves quality of care and eliminates most off-site visits, reducing costs.

Price(s) good for 90 days	**Current** 2/01/2025-1/31/2026	**RFP Option 1** 4/01/2026-3/31/2027	**RFP Option 2** 4/01/2026-3/31/2027
Annual Price	$481,414.94	$506,333.35	$489,812.98
Price per Contract Hour	$107.65	$113.22	$109.53
Price per Patient per Day	$32.97	$34.68	$33.55
ADP	40 *We refunded our clients over $547K in 2024*		
Per Diem Rate	$0.76		
Prescriber	Onsite one time per week (estimate 2 hours) + unlimited 24/7/365 on-call by phone		
Nursing RNs only *100% of contracted nursing hours were met nationwide in 2024*	84 hrs/wk	84 hrs/wk **No change to current staffing schedule*	84 hrs/wk **Changes staffing schedule to 12-hr shifts*
On-call QMHP (minimum 1 hour increments)	$150 per hour via telehealth	$200 per hour in-person | $150 per hour via telehealth	

VALUE PROPOSAL FORM

The on-site healthcare team will provide emergency, non-emergency and chronic care clinics, diagnostic, laboratory, pharmaceutical, physician or patient care team encounters, dental and eye care, as well as behavior health care for juveniles at the facility from admittance to release.

ACH enables counties to save on the cost of providing health care services to incarcerated people because of our overall systems of care, economies of scale, and the ability to provide coverage (and after-hours call coverage) that would be difficult for any individual county to provide on its own – the need to hire nursing and practitioner personnel, invest in medical supplies, arrange call coverage, etc. ACH is dedicated to properly staffing the facility and utilizing medical service areas. We help counties reduce waste, not cost.

Billing

ACH will invoice the county once per month before the month of services, within the first ten (10) days of the subsequent month. Each invoice will provide reasonable details of the services performed or other agreed-upon items for the charge that has been invoiced, if any, above and beyond the juvenile population per diem based on the Average Daily Population (ADP) identified for the month of being paid. The county will pay ACH within thirty (30) days of the date of receipt of the invoice. ACH prefers to accept electronic payments though an Automatic Clearing House.

For billing purposes, the county patient ADP will be 40 Patients who are presently not incarcerated in the facility should not be counted in the ADP reported to ACH by the County.

When the ADP exceeds or falls below the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of patients above or below the contracted ADP for that quarter multiplied by a per diem rate.

Quarterly Adjustments

Account reconciliation will be completed for variances in the Average Daily Population (ADP) and other expenses, such as equipment or services purchased by ACH (with prior approval of the facility) on behalf of the county. When the ADP exceeds *or falls below* the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of juveniles above *or below* the contracted ADP for that quarter multiplied by a per diem rate.

In 2020, ACH refunded our clients nearly $1 million as a collective group since ADPs across the board dropped due to COVID. This makes us stand out against our competitors. We do this because it is the right thing to do for our clients. This adds additional value to our contracts compared to our competition.

> The lawsuit alleges a jail nurse "nearly allowed [Winborn] to die on her watch," at least in part, "because of Scott County's custom of seeking less-expensive medical care for inmates, including eschewing emergent care even when an inmate's life-threatening condition called for it."

If the settlement is approved, the county will pay $10.2 million and $2 million will be covered by the county's insurer, according to Scott County Attorney Ron Hocevar.[3]

Average Daily Population (ADP)

ADP for a given quarter will be determined from the facility census records. ACH has provided budgets and staffing for an ADP of 40. Juveniles who are not presently incarcerated in the facility should not be counted in the ADP reported to ACH by the County.

Per Diem

Per diem rate(s) are intended to cover additional costs in those instances where minor, short-term changes in the juvenile population result in the higher *or lower* utilization of routine supplies and services. The per diem is not intended to provide for any additional fixed costs, such as new fixed staffing positions that might prove reasonable if the population grows *or declines* significantly and is sustained. ACH will request the monthly count for these separate populations on a quarterly basis.

When the ADP exceeds *or falls below* the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of county juveniles above or below the contracted ADP for that quarter multiplied by the per diem rate of $0.76 per juvenile per day. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: 10 x $0.76 x 91). A cost of $0.33 per juvenile for any above the contracted ADP will be added for DetainEMR costs.

Arrears

Any contract amount in arrears will be settled through reconciliation and adjusted accordingly. Adjustments will be made to the first monthly invoice prepared after reconciliation between ACH and the county. Payment of the adjusted amount will be due upon receipt of said invoice.

Escalators

ACH's total cost provided in the pricing section is for the first year. ACH uses the Consumer Price Index (CPI) to calculate the escalators for our contracts. Upon the annual anniversary of the commencement of services under this agreement, the annualized amount of increase for compensation and per diem rates (and any other contracted rates, including the on-call QMHP rate, for example) will be the rolling 12-month CPI for Medical Care or 7%, whichever is higher.

Licensure

It is the county's responsibility to hold the required certifications, licensures, and permits including but not limited to, and as appropriate: CLIA waiver, DEA registration for the physical location, hazardous waste disposal permits, medical clinic license, other lab licenses, pharmacy license, state-controlled substance registration, etc.

[3] Report: Scott County to settle inmate lawsuit for $12.2 million | kare11.com

Value Summary – Kane County Juvenile Detention Center – ADP 40 – OPTION 1

Cost Center	Number of Staff	Hours of Coverage	Proposed Total Annual Cost
Practitioner	1	Estimated 2 hours every week. Schedule determined by mutual agreement between ACH and County.	Inclusive in Total Price
Medical Staff			
RN – Full Time	1	40 hours per week	Inclusive in Total Price
RN – Part Time	3	44 Hours per week	Inclusive in Total Price
Mental Health			
OPTIONAL: QMHP		Based on Site Analysis	Based on Site Analysis
Optional On Call QMHP (Minimum 1-hour increments)			$200/In person $150/Telehealth
OPTIONAL: DISCHARGE PLANNER		Based on Site Analysis	Based on Site Analysis
OPTIONAL: ADDICTION SPECIALIST		Based on Site Analysis	Based on Site Analysis
OPTIONAL: OCCUPATIONAL HEALTH OFFICER WELLNESS PROGRAM		Based on Site Analysis	Based on Site Analysis
OPTIONAL: FORENSIC EVALUATOR		Based on Site Analysis	Based on Site Analysis
Other Costs			
Administrative Costs	Inclusive in Total Price		
Mental Health First Aid	Inclusive in Total Price		
CIERR	Inclusive in Total Price		
AristaMD	Inclusive in Total Price		
Holiday/Sick/PTO Time Off Coverage for Nursing	Inclusive in Total Price		
Total Proposed Annual Costs	$506,333.35		
Monthly Cost	$42,194.45		

PROGRAM VALUE BREAKDOWN – OPTION 1

Kane County Juvenile Detention Center – ADP 40		
Staffing (Wages and Benefits) Holiday/Sick/PTO Coverage for Nursing Hours	$438,812.25	86.66%
Administrative Services (medical malpractice insurance, civil rights insurance, legal fees, advertising/recruiting, travel expenses, Mental Health First Aid certification, LMS Training, Arista MD, licensure, CIERR, DetainEMR operation, etc.)	$67,521.10	13.34%
Total	$506,333.35	100%
Monthly	$42,194.45	

Value Summary – Kane County Juvenile Detention Center – ADP 40 – OPTION 2

Cost Center	Number of Staff	Hours of Coverage	Proposed Total Annual Cost
Practitioner	1	Estimated 2 hours every week. Schedule determined by mutual agreement between ACH and County.	Inclusive in Total Price
Medical Staff			
RN – Full Time	2	72 hours per week	Inclusive in Total Price
RN – Part Time	1	12 Hours per week	Inclusive in Total Price
Mental Health			
OPTIONAL: QMHP		Based on Site Analysis	Based on Site Analysis
Optional On Call QMHP (Minimum 1-hour increments)			$200/In person $150/Telehealth
OPTIONAL: DISCHARGE PLANNER		Based on Site Analysis	Based on Site Analysis
OPTIONAL: ADDICTION SPECIALIST		Based on Site Analysis	Based on Site Analysis
OPTIONAL: OCCUPATIONAL HEALTH OFFICER WELLNESS PROGRAM		Based on Site Analysis	Based on Site Analysis
OPTIONAL: FORENSIC EVALUATOR		Based on Site Analysis	Based on Site Analysis
Other Costs			
Administrative Costs	Inclusive in Total Price		
Mental Health First Aid	Inclusive in Total Price		
CIERR	Inclusive in Total Price		
AristaMD	Inclusive in Total Price		
Holiday/Sick/PTO Time Off Coverage for Nursing	Inclusive in Total Price		
Total Proposed Annual Costs	$489,812.98		
Monthly Cost	$40,817.75		

PROGRAM VALUE BREAKDOWN – OPTION 2

KANE COUNTY JUVENILE DETENTION CENTER – ADP 40		
Staffing (Wages and Benefits) – Holiday/Sick/PTO Coverage for Nursing Hours	$426,541.85	87.08%
Administrative Services (medical malpractice insurance, civil rights insurance, legal fees, advertising/recruiting, travel expenses, Mental Health First Aid certification, LMS Training, Arista MD, licensure, CIERR, DetainEMR operation, etc.)	$63,271.10	12.92%
Total	$489,812.95	100%
Monthly	$40,817.75	

DetainEMR at KCJDC includes equipment required to operate the DetainEMR system.	Cost Proposal: Services are then Inclusive in Total Price

**County responsible for internet connectivity and JMS integration
**Add $150 per hour for report/form customization/ancillary hourly services

ACH has broken down, how even though we may be higher on our base price, we save the County millions on the back end. Here are some of the things that ACH does to save the County money on the backend of the contract.

If Kane County would have taken the standard 3% renewal for 2026, the County would have been paying $495,857.39 per year. As you can see Option 2 came in at $489,812.95. So, Option 2 will be less expensive to the County than the Standard 3% rate increase with better staffing rates based on our experience. 12-hour shifts for nurses are easier to staff than the 8-hour shifts requested in Option 2 based on our 22 years of experience in the field.

ACH has moved away from using LPNs, Med Techs, EMTs, and Pharmacy Techs. Although they are cheaper to use, their licensure does not allow them to do what is needed in the correctional setting. ACH uses only Registered Nurses (RNs). Research shows that this move alone could save the County millions of dollars. One lawsuit like the one mentioned on pages 78 to 79 in Scott County, Minnesota, could cost the County more than $10 million dollars. ***By using RN staffing, ACH can help the County reduce its probability of legal actions by 86.6%. This number is backed up by research in Forbes Magazine.***[4]

By using ACH, the county is looking at a reduction in juvenile deaths at a rate of 35 to 67 percent lower per 1,000 juveniles than our competitors. This decision alone could save the lives of those entrusted in your care and Kane County millions of dollars in legal fees yearly.

ACH helps counties reduce their exposure. The average litigation rate in correctional healthcare is seven (7) lawsuits per 1,000 patients. ACH's has had just one (1) lawsuit per 1,000 over the past decade. That's a direct result of rigorous training, documentation systems, and a patient-first approach. When concerns arise, we work collaboratively with county leadership to address them, not avoid them. In short, we aim to solve problems and make your life easier. That includes Kane County.

ACH offers an Advanced Purchasing Program which enables the entire county to partner directly with our suppliers and receive preferred discounted pricing on regularly purchased items for county facilities. Such items might include disposable gloves, garbage bags, paper towels and batteries to name a few. This program used to its fullest potential could save the county thousands of dollars.

Another program that the County should consider reducing cost on the back end in the Medical Claims Re-Pricing Services. In 2024, ACH repricing services saved other counties in Illinois over $5,263,748.09 or 88% of the original medical bills.

[4] https://www.forbes.com/advisor/legal/medical-malpractice/medical-malpractice-cases-by-state/

ACH partners with a network of 250 specialists across 70 specialty fields to provide consultation to our site practitioners via a web-based application to increase access to specialty-level care. *This consultative service has historically led to a reduction in off-site transports.* This service provides ACH with same day consultations, which in turn improves quality of care and eliminates most off-site visits, reducing costs.

ADVANCED Correctional Healthcare, Inc.

Kane County Juvenile, IL
10/03/2025

Price(s) good for 90 days	**Current** 2/01/2025-1/31/2026	**RFP Option 1** 4/01/2026-3/31/2027	**RFP Option 2** 4/01/2026-3/31/2027
Annual Price	$481,414.94	$506,333.35	$489,812.98
Price per Contract Hour	$107.65	$113.22	$109.53
Price per Patient per Day	$32.97	$34.68	$33.55
ADP	40 *We refunded our clients over $547K in 2024*		
Per Diem Rate	$0.76		
Prescriber	Onsite one time per week (estimate 2 hours) + unlimited 24/7/365 on-call by phone		
Nursing RNs only *100% of contracted nursing hours were met nationwide in 2024*	84 hrs/wk	84 hrs/wk **No change to current staffing schedule*	84 hrs/wk **Changes staffing schedule to 12-hr shifts*
On-call QMHP (minimum 1 hour increments)	$150 per hour via telehealth	$200 per hour in-person | $150 per hour via telehealth	
Medical Claims Re-pricing (bill scrubbing)	**Included** upon request for $17/claim *We saved our clients over $21M nationwide in 2024*		
Officer Training Spark Training, LLC	**Included** On-site and online LMS (learning management system)		
Occupational Health / Officer Wellness for jail, dispatch, first responders, patrol, support staff, etc.	**Included** CIERR Program (Critical Incident Employee Rapid Response) **Face-to-Face Wellness Checks** **Routine and/or State Mandated** Price ranges from $150 per hour to $300 per hour (minimum 1 hour increments) | In-person or telehealth		

Nicholas Burleson (Retired – Washtenaw County MI), Program Consultant
517-290-2526 / Nicholas.Burleson@advancedch.com

Sheriff Ana Franklin (Retired – Morgan County AL), CCHP,
Assistant Director of Business Development & Client Services
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Matt Shults (Retired – Phelps County MO), CCHP
Director of Business Development & Client Services
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	Fitness for Duty Evaluations **Evaluation for Hire, Routine Evaluation, Triggered Evaluation** Price is case-by-case | In-person or telehealth
Prison Rape Elimination Act of 2003 (PREA) Compliance	**Included – Victim Advocacy** The county may designate Freedom Behavioral Health, Inc. to provide post-incident victim advocacy as required in PREA Standard 115.21, and outside confidential support services as required in PREA Standard 115.53. Upon the county's request, we will provide a QMHP at the rate of $175 per hour (with a minimum of 1 hour per visit). Services may be provided in-person or via tele-health (as mutually agreed upon). QMHP responsiveness will depend upon the amount of notice given. **Included – Medical Specialty Training** Upon the county's request, Spark Training, LLC will provide annual PREA medical specialty training for medical and mental health team members. (This training is in addition to the annual PREA training that is already required.) This training is usually presented electronically as a specialized track for medical and mental health team members, covering topics such as evidence collection and emotional support post-incident. Proof of this training is specifically requested by PREA auditors.
DetainEMR Advanced Inmate Medical Management, LLC	**Included** Software updates/upgrades are automatic and free, online training is free and unlimited, troubleshooting is free and unlimited, user accounts are free and unlimited. EMR per diem is $0.33 for Software as a Service (SaaS) costs. EMR per diems do not reconcile down. County must pay one-time startup costs.
Discharge Planner	**Not Included** This professional assists patients with re-entry and release planning. Components include patient education and connection to needed community resources.
Addiction Professional: Substance Abuse Counselor / Substance Use Disorder Evaluator	**Not Included** This professional evaluates the presence of substance abuse and addiction; creates individualized treatment plans; coordinates with community treatment resources; and provides stabilization, treatment, and support for those struggling with an addiction to drugs or alcohol.
ASQ Suicide Prevention Tool	The county agrees to implement the nationally validated ASQ suicide prevention tool for use by the security team, as appropriate. For example, it's

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	the county's responsibility to screen patients returning from court, as appropriate.
DO YOU NEED ANY TRAINING?	In partnership, Freedom Behavioral Health, Inc. offers Mental Health First Aid (MHFA) certification. Additionally, Spark Training provides online medical, behavioral/mental health, and legal education courses. Sign up for Spark Training's blog list by emailing: training@sparktraining.us.
Pre-payment discount	Early payment discount is available and applied upon receipt of full contract year payment prior to start date.

**Billing disputes must be addressed within 90 days. After 90 days we do not issue credits of any kind*
**Health care staff are employees of USA Medical & Psychological Staffing. Health care staff are not employees of ACH. ACH does not have employees.*

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CONTRACTOR DISCLOSURE

As of September 3, 2026, Advanced Correctional Healthcare, Inc. to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12-month period.

No owner with at least a 5% ownership in Advanced Correctional Healthcare, Inc. has made a political campaign contribution to any Kane County Elected Official in the last 12 months.

KERSTIN STRAETER STATE OF TENNESSEE NOTARY PUBLIC COUNTY OF WILLIAMSON My Comm. Expires 2/28/2026

Officer _____ Date 9/3/25

President and Chief Executive Officer
Title

Subscribed and Sworn this 3rd day of September, 2025.

Notary Public _____

FAMILIAL RELATIONSHIP DISCLOSURE

As of September 3, 2025, Advanced Correctional Healthcare, Inc., to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any County Elected Official or County Department Director within the last 12-month period. "Familial Relationship" is defined in Public Act 101-0544.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, if the vendor, for contracts greater than $30,000, fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

Officer _____ Date 9/3/25

President and Chief Executive Officer
Title

Subscribed and Sworn this 3rd day of September, 2025.

Notary Public _____

KERSTIN STRAETER
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF WILLIAMSON
My Comm. Expires 2/28/2026

ACH SAVES LIVES

We know that part of the very important decision of choosing a new healthcare provider for a county is cost. Cost includes the cost of a new healthcare program, but also any legal actions brought against the County. One of the biggest expenses for any local correctional facility are the lawsuits resulting from death or suicide of an inmate in their care.

ACH takes the care of those entrusted to us very seriously. In an independent news article by Reuters news organization in October 2020, ACH was found to be the finest when it comes to inmate deaths and suicide at local correctional facilities, jails, and detention facilities when it comes to inmate deaths and suicides per 1,000 inmates.

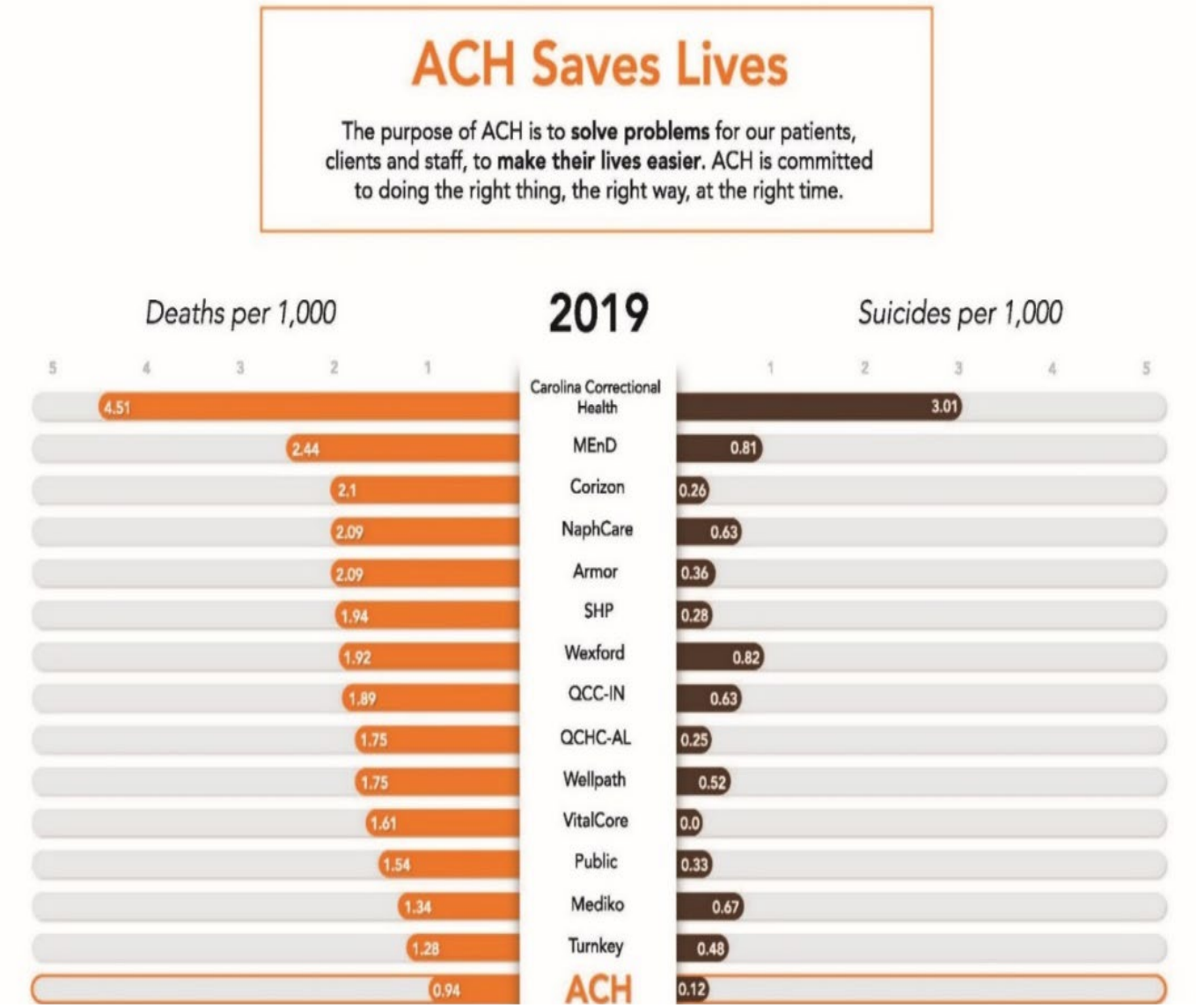
"I can leave the jail knowing our correction officers will have wonderful, professional, and reliable help when needed."
Michigan Client

What makes ACH able to save more lives than our competitors? There are many reasons, which include training our medical team on how to operate in a correctional setting. Practicing medicine in a jail environment is different than practicing medicine in the free community. Our team understands the medical field in the correctional facility. Another reason is that we do not require our practitioners to follow a strict formulary for medicine. We trust our practitioners to prescribe the most appropriate medicine for the individual. Another reason is that we do not require our practitioners to seek approval from any corporate Medical Directors or Directors of Medical Operations. The jail practitioner understands the circumstances that surround their patients better than someone in a corporate office hundreds of miles away that has not personally dealt with the patient. Finally, we do not have a utilization committee that the practitioner must answer about why they decided to send a patient out to see a specialist or order a certain test. These are services that are given to individuals in the community, and we believe that this allows us to save the lives of the patients in our care more than our competitors.

Having ACH as your health care service provider will save the lives of those entrusted in your care over our competitors. In fact, if you take the statistics below (in the chart) with deaths and suicides combined, the private healthcare providers responding to this Request for Proposal from most deaths and suicides to least are as follows:

1. Wexford - 2.74 inmate deaths per 1,000 in 2019
2. Naphcare - 2.72 inmate deaths per 1,000 in 2019
3. Quality Correctional Care (IN) - 2.52 inmate deaths per 1,000 in 2019
4. Armor Health Services - 2.45 inmate deaths per 1,000 in 2019
5. Corizon (YesCare) - 2.36 inmate deaths per 1,000 in 2019
6. Wellpath - 2.27 inmate deaths per 1,000 in 2019
7. Southern Health Partners - 2.22 inmate deaths per 1,000 in 2019

8. Mediko - 2.01 inmate deaths per 1,000 in 2019
9. Quality Correctional Health Care - 2.00 inmate deaths per 1,000 in 2019
10. Turnkey Health Clinics - 1.76 inmate deaths per 1,000 in 2019
11. VitalCore - 1.61 inmate deaths per 1,000 in 2019
12. ACH - 1.06 inmate deaths per 1,000 in 2019.



This represents a 35 to 67 percent lower rate of deaths per 1,000 inmates than our competitors. This decision alone could save the lives of those entrusted in your care and the County millions of dollars in legal fees yearly.

VALUE ADDED SERVICES

In addition to the programs discussed throughout our proposal, ACH provides the following programs to Kane County as Value Added Services:

ADVANCED PURCHASING PROGRAM



ACH's program enables your entire county to partner directly with our suppliers and receive preferred *discounted pricing* on regularly purchased items for county facilities. Such items might include disposable gloves, garbage bags, paper towels, and batteries, to name a few. This program, used to its fullest potential, could save your county thousands of dollars. We have provided a fact sheet on the following page about some, but not all, of the items that can be purchased through this advanced purchasing program.

ADVANCED Correctional Healthcare, Inc.
A Higher Standard. Delivered.

Advanced Purchasing Program with Premier Inc.

What is it?

Premier Inc. is a group purchasing organization (GPO) that helps to eliminate waste in your budget through reduced pricing. Through ACH's partnership with Premier, we are able to provide YOU with the MOST savings on necessary items for a correctional facility…and beyond.

Who benefits?

YOU. All ACH clients may take advantage of the Advanced Purchasing Program through Premier. Upon your enrollment, this program extends to businesses within your county such as schools, health depts, etc. You will be asked during the start-up process to complete an authorization form that allows us to obtain these benefits on your behalf from Premier.

If at any time you are unsure of your enrollment status in the program or would like to enroll, please contact Ashley Patterson at (615) 762-3174.

How do I use the program?

Your Regional Nurse Manager or Program Consultant will be able to assist you. They can get you started and look into pricing for you. Once the price is approved for your needed supplies, we will assist with ordering and have it delivered right to your door!

Why should we use Premier instead of shopping around?

Premier offers tiered savings based on the amount that is spent with them. The more the program is used, the higher the discounts on products you need. Many ACH clients use Premier, and this means TOP SAVINGS are available to YOU.

What type of items are available to order through Premier?

Anything! Common categories and items purchased by our clients include:

- **Jail Supplies**: Paper and plastic products, uniforms, mattress, sheets, and office supplies.
- **Jail Equipment**: Food and ice systems, sanitation equipment, washers, and dryers.
- **Medical Supplies**: PPE, clean up kits, smocks, drug tests, de-licer, and cleaning supplies.
- **Kitchen**: Kitchen wear, aprons, Styrofoam dishes and silverware, and table coverings.
- **Personal items**: Hygiene items, disposable razors, and toothbrushes.

Reach out and we will do our best to find your requested item at the lowest available price!

If you have any questions or interested in becoming a member of Premier through ACH, please contact Ashley Patterson at 615-762-3174 or at ashley.patterson@lbmc.com.

AristaMD



ACH partners with a network of 250 specialists across 70 specialty fields to provide consultation to our site practitioners via a web-based application to increase access to specialty-level care. *This consultative service has historically led to a reduction in off-site transports.* This service helps reduce (but not eliminate) the security concern of the Sheriff and the Administration of off-site transports. This service provides ACH with same day consultations, which in turn improves quality of care and eliminates most off-site visits, reducing costs.

"I appreciate all ACH does. I am a huge fan."
Michigan Client, 2022

Medical Claims Re-Pricing

ACH will re-price medical claims. Once claims are received, ACH will calculate the applicable discount (if any) and confirm the integrity of the claim prior to returning to the county for payment. ACH averages a claims processing standard of 30 days; however, we anticipate being able to process these claims faster. This service is included in our program at a cost of 30% of the savings plus $17.00 per claim of the re-pricing for the County. So, for every $1,000.00 ACH saves the County, ACH is reimbursed $317.00.



State	Total Saved	% of Savings
Illinois	$5,263,748.09	88%
Kentucky	$47,095.21	88%
Wisconsin	$2,876,794.11	88%
Kansas	$3,490,243.59	87%
Ohio	$16,621.91	86%
Indiana	$960,258.44	83%
Minnesota	$1,680,594.01	78%
Iowa	$470,942.21	77%
Tennessee	$1,197.02	72%
Michigan	$447,443.58	58%
Nebraska	$186,505.26	35%
Alabama	$26,503.34	33%
Virginia	$2,875.41	24%

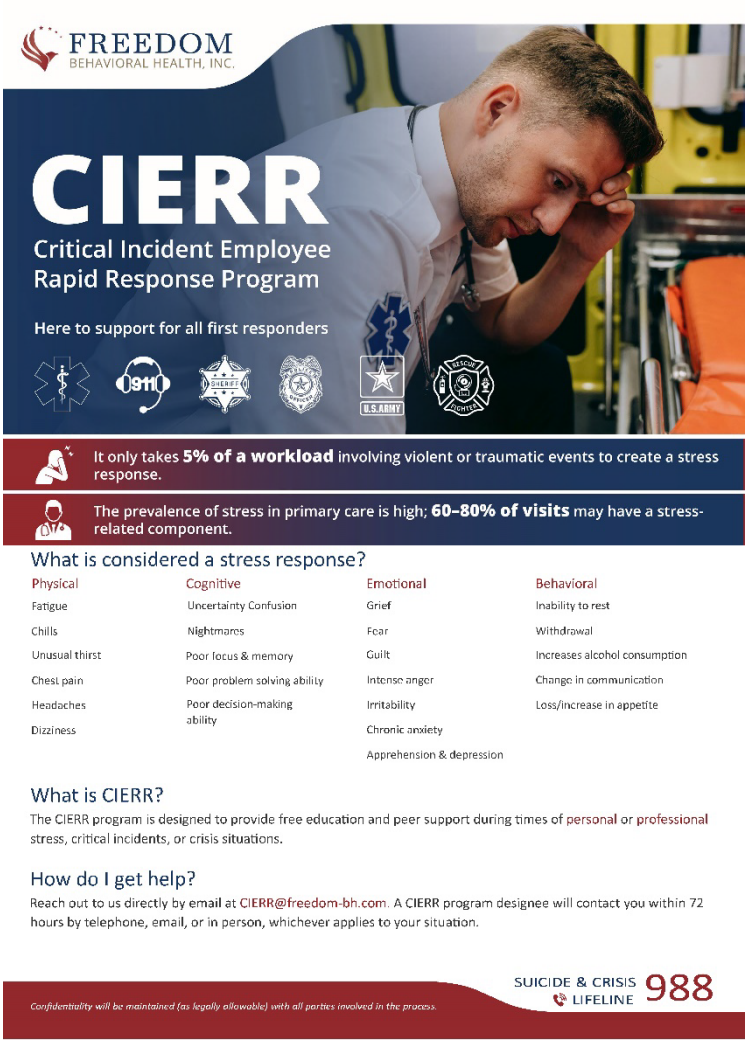
OFFICER WELLNESS



In partnership with Freedom Behavioral Health, Inc., ACH provides your officers with a Critical Incident Employee Rapid Response (CIERR) Program. This program offers education and peer support during critical incidents or crisis situations. In addition to the CIERR Program, ACH will offer Mental Health First Aid for your officers as part of our response. Please see the information below to obtain more information about these programs.

Because of our mental health approach to Officer Wellness, one of our Missouri Clients (ADP 940) saw their Workers Compensation claims drop from 119 claims in 2017 to 39 in 2020. We include Officer Wellness in our proposal because it is the right thing to do.

"I view officer wellness as one of, if not, the most important part of my job. Having a partner like ACH and FBH that are willing to assist in such a meaningful way means a great deal to me."
Wisconsin Client, 2022





MENTAL HEALTH FIRST AID FOR PUBLIC SAFETY

Almost **10%** of police calls involved someone with a MENTAL ILLNESS IN 2014.

National Public Radio (NPR)

Nearly **1** in **4** police officers thinks of suicide at some POINT IN THEIR LIFE.

National Alliance on Mental Illness via 2009 Centers for Disease Control and Prevention Report

1.2 million individuals living with mental illness are in jail AND PRISON EACH YEAR.

Mental Health America

Why Mental Health First Aid?

Mental Health First Aid for Public Safety teaches you **how to identify, understand and respond to signs of mental illnesses and substance use disorders.** This 8-hour training gives you the skills you need to reach out and provide initial support to someone who may be developing a mental health or substance use problem and help connect them to the appropriate care. It focuses on the unique experiences and needs of public safety personnel and is a valuable resource that can make a difference in their lives, their coworkers' and families' lives, and the communities they serve.

WHO SHOULD TAKE IT

- Law enforcement
- Corrections officers
- Other first responders
- 911 dispatch staff

WHAT IT COVERS

- Defusing crises.
- Promoting mental health literacy.
- Combating stigma of mental illness.
- Enabling early intervention through recognition of signs and symptoms.
- Connecting people to care.

The course will teach you how to apply the ALGEE action plan:

- **Assess** for risk of suicide or harm
- **Listen** nonjudgmentally
- **Give** reassurance and information
- **Encourage** appropriate professional help
- **Encourage** self-help and other support strategies

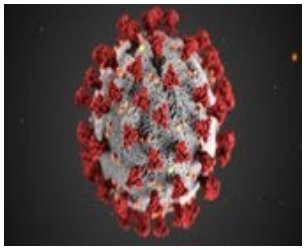
TO FIND A COURSE OR CONTACT AN INSTRUCTOR IN YOUR AREA, VISIT ***www.MentalHealthFirstAid.org*** OR EMAIL ***Info@MentalHealthFirstAid.org***.

"Public safety officers, regardless of rank or position, may find themselves confronted with a mental health crisis. My Mental Health First Aid training helped me save a life, and regular incidents serve as reminders of how public safety officers fall back on their training in times of crisis."

–Captain Joseph Coffey, Ret., *Rhode Island Municipal Police Academy and Mental Health First Aid National Trainer*

USA
MENTAL HEALTH FIRST AID®

PANDEMIC PRACTICES



ACH was there to lend a helping hand during COVID-19 by creating a specific COVID-19 website to provide current information and recommendations for safety, PPE equipment suppliers, and the latest CDC updates. While under contract, ACH will help the County with any future medical pandemic by explaining the appropriate practices for that pandemic for the county employees and those entrusted in their care. This program resulted in the Ford County Kansas Jail having no positive cases in almost a year after the pandemic was declared in the United States.

JACKSON COUNTY, MI -- Just weeks after the facility's largest outbreak yet, COVID-19's presence at the Jackson County Jail has drastically diminished. As of Monday, May 24, the jail is reporting five positive cases of COVID-19. "We attribute the turnaround to our medical staff [ACH], who went to full-time status to monitor and help isolate the virus," said Undersheriff Christopher Simpson.[5]

[5] https://www.mlive.com/news/jackson/2021/05/covid-19-outbreak-contained-at-jackson-county-jail-officials-say.html

ACH AWARDS AND ACCOLADES

ACH has listed just a few of the Awards and Accolades that make our company different than the other companies that usually bid for these services.

BBB TORCH AWARD FOR ETHICS WINNER

In 2024, ACH was honored with the Better Business Bureau's Torch Award for Ethics for the second time. The award honors a company that demonstrates best practices, leadership, social responsibility, and **high standards of ethics** that benefit their clients, employees, and communities. We believe ACH is the first and only correctional health care company to receive this prestigious award.

GREAT PLACE TO WORK CERTIFIED

ACH is proud to be listed on *Fortune Magazine's* 2025 Best Workplaces in Health Care List. This is our third appearance in Fortune's Best Workplaces in Health Care List, in addition to being certified by Fortune Magazine as a Great Place to Work for nine consecutive years. It's the only official recognition determined by employees' real-time reports of their company culture. Earning this designation means that ACH is one of the best companies to work for in the country.

GOLDEN STETHOSCOPE & LIFESAVING AWARDS

A Golden Stethoscope is given to a healthcare team when they save a life. We also present Lifesaving Awards to honor non-medical first responders, such as correctional officers when they perform an exceptional act under emergency conditions and the action rendered direct results in sustaining a human life.



THE BELL SEAL FOR WORKPLACE MENTAL HEALTH

Advanced Correctional Healthcare, Inc. is officially certified at Silver for the Bell Seal for Workplace Mental Health from Mental Health America. ACH received 94% in supportive workplace, 90% in Holistic Wellness at Work, and an 80% Caring Beyond Compliance scores.

OVERDOSE REVIVAL AWARD



Saving a patient from overdosing is a team effort. To celebrate lifesaving actions and recognize individuals involved, ACH presents the Overdose Revival Award which was created to honor those who prevent a patient from overdosing. These individuals have performed an exceptional act under emergency conditions which resulted in sustaining a human life.

MUSIC CITY COMMUNITY'S CHOICE AWARD

The Best of Music City Community's Choice Award recognizes more than 570 business and organizations in the Nashville area. Winning this award is a prestigious recognition that highlights establishments contributing to Nashville's vibrant character. ACH won this award for our Overall Leadership and Employee Recognition programs.

THE DAISY AWARD

We are also the first and only correctional health care company to partner with the DAISY Foundation for Extraordinary Nurses.



INTERNATION ASSOCIATION OF CORRECTIONAL PROFESSIONALS (IACPT)

This organization provides effective employee development strategies that create performance excellence through creating a community of practice for shared knowledge, promoting evidenced-based practices in adult learning and promoting technology in a blended learning process. The Association enhances public safety and the fair and humane treatment of offenders.

GLOBAL 100 2025 WINNER

ACH has been named Best Hospital & Health Care Business of the Year United States –2025 in the Global 100 – 2025 Awards, hosted by the Global Publishing Media Group (GPMG). The awards are determined by evaluating nominees based on their innovation, creativity, leadership, strategy, market impact and industry excellence. This recognition reflects our commitment to providing a higher standard of care for the people we serve.

CONCLUSION

ACH has developed a custom-tailored proposal response which offers and provides many options and enhancements to complement the program as required by the Request for Proposal (RFP) for Kane County. We confirm that our commitment to care for the patients, provide proven solutions, and demonstrate a solid strategic partnership will successfully meet and exceed the needs of Kane County and the requirements of the RFP.

We are confident that ACH is the company to provide the contract to continue to provide the services requested in the Request for Proposal and remain a strategic partner with Kane County to ensure the services for the patients at Kane County Juvenile Detention Center (KCJDC). ACH would be honored to retain Kane County as a strategic partner in the State of Illinois.

ACH is dedicated to expanding, revising, and adapting our program, accordingly, as warranted, and as mutually agreed upon by Kane County as the population increases during the coming months and years. As previously specified, ACH reconciles the ADP quarterly *up and down*, to provide proper financial stewardship.

Our executive team is ready to discuss and negotiate the entire program with Kane County. Our team is available to answer any questions that the Kane County Evaluation Panel might have about our proposal.

ACH will continue to deliver a program that provides *better stewardship of Kane County's tax dollars*, which offers the value and is most advantageous to KCJDC.

ACH looks forward to starting our strategic partnership and incorporating our program offerings as the preferred provider for KCJDC. In addition to the medical and mental health expertise at our corporate office, our corporate office leadership team has over one hundred fifteen (115) years of combined experience in the correctional field, ranging from former correctional officers, two former quality assurance managers (over local, state, and federal inmates), former jail administrators, former jail superintendents, and a former sheriff. They have provided services to correctional facilities ranging in average daily populations from three hundred (300) to two thousand four hundred (2,400). If selected, Kevin Neville, a former Missouri Jail Administrator with more than 15 years of correctional experience, would be your Program Coordinator. Lacinda Taube, who has more than 10 years of experience in correctional health care, would be your Director of Medical Operations.

ACH has strived to provide the information requested in the Request for Proposal. If we have left out anything in our response it was not intentional. ACH knows that even after the RFP process, counties may have questions about services and pricing. *Just know that these items are negotiable.* ACH has used our 20 plus years of experience to determine what is needed at the facility and the price for those services. Our goal is to not be the cheapest; *our goal is to be the top company in the industry*. If you need any further clarification, please contact Matt Shults, Director of Business Development and Client Services, at (573) 578-1978.

APPENDIX 1 – NON-DISCLOSURE AGREEMENT

NONDISCLOSURE AGREEMENT

This Nondisclosure Agreement (the "Agreement"), between Advanced Correctional Healthcare, Inc., a corporation located at 720 Cool Springs, Suite 100, Franklin, TN 37067 ("ACH"), and _____ **COUNTY, _____(STATE)** ("THE COUNTY").

Purpose. The parties wish to engage in discussions concerning the potential contractual partnership to provide correctional health care services (the "Designated Purpose"). In connection with this Designated Purpose, ACH may further disclose its Confidential Information (including but not limited to ACH's insurance loss/run report) to THE COUNTY. This Agreement is intended to allow the parties to continue to pursue the Designated Purpose while protecting ACH's Confidential Information (including Confidential Information previously disclosed to the other party) against unauthorized use or disclosure.

1. **Definitions.** Unless otherwise defined herein, capitalized terms used in this Agreement shall have meaning set forth below:

"Affiliate" means any person or entity which directly or indirectly controls, is controlled by or is under common control with such person or entity where "control" means the right to control, or actual control of management of such entity, whether by ownership of voting securities, by agreement, or otherwise.

"Confidential Information" means any oral, written, graphic or machine-readable information including, but not limited to technical or non-technical data, patents, patent applications, copyright, copyright applications, research, product or service plans, developments, inventions, processes, designs, drawings, patterns, compilations, engineering methods, techniques, devices, formulae, software (including source and object code), algorithms, business plans, agreements with third parties, lists of actual or potential services or customers, marketing plans, financial plans or finances and similar information relating to ACH, its Affiliates, the Designated Purpose, or any of their respective third party suppliers or customers furnished by or on behalf of ACH to THE COUNTY or any of its Representatives regardless of the manner in which it is furnished or obtained by THE COUNTY or its Representatives through observation of ACH's facilities or procedures (save and except communications with legal counsel which constitute attorney-privileged information).

"Representatives" means, in respect of any party, such party, such party's Affiliates, its and their respective directors, officers, employees, agents, advisors (including financial advisors and legal counsel) and any institutional lender to such party and the directors, officers and employees of any such agent, advisor or lender.

2. Nondisclosure of Confidential Information. THE COUNTY must not use any of ACH's Confidential Information for its own use or for any purpose other than to carry out discussions concerning, and the undertaking of the Designated Purpose. THE COUNTY may provide ACH's Confidential Information only to THE COUNTY's employees who (i) have a substantive need to know about the Confidential Information in connection with the Designated Purpose; (ii) have been advised of the confidential and proprietary nature of the Confidential Information; and (iii) have agreed to protect from unauthorized disclosure all confidential and proprietary information, of whatever source, to which they have access in the course of their employment. THE COUNTY may also provide Confidential Information to THE COUNTY's Affiliates, consultants, contractors and agents who are not competitors of ACH, subject to the requirements of (i) through (iii) above. THE COUNTY must take all reasonable measures to protect the secrecy of and avoid disclosure or use of ACH's Confidential Information in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized under this Agreement to have this information. Such measures shall include, but not be limited to, the highest degree of care that THE COUNTY utilizes to protect its own Confidential Information of a similar nature, which shall be no less than reasonable care. THE COUNTY must notify ACH of any actual or suspected misuse, misappropriation or unauthorized disclosure of ACH's Confidential Information, which may come to THE COUNTY's attention. THE COUNTY will be liable for all breaches of the terms of this Agreement by its Representatives.

3. Exceptions to Nondisclosure of Confidential Information. Notwithstanding anything to the contrary in this Agreement, THE COUNTY shall have no liability to ACH concerning any of ACH's Confidential Information, which: (i) was in the public domain at the time it was disclosed or has entered the public domain other than by a breach of this Agreement by THE COUNTY; (ii) was known to THE COUNTY, without restriction, at the time of disclosure, as demonstrated by files in existence at the time of disclosure; (iii) is disclosed with the prior written approval of ACH; (iv) was independently developed by THE COUNTY without any use of ACH's Confidential Information and by employees of THE COUNTY who have not had access to the Confidential Information, as demonstrated by files created at the time of such independent development; (v) becomes known to THE COUNTY, without restriction, from a source other than ACH without breach of this Agreement by THE COUNTY and otherwise not in violation of ACH's rights; or (vi) is disclosed pursuant to requirements of applicable law or the order or requirement of a court, administrative agency, or other governmental body; except that THE COUNTY shall provide prompt notice of such court order or requirement to ACH to enable ACH to seek a protective order or otherwise prevent or restrict such disclosure and fully cooperate with ACH to appropriately protect against or limit the scope of disclosure.

4. Specific Excluded Use. THE COUNTY must make no attempt to copy, reproduce, modify, adapt, or translate the Confidential Information in order to develop, create, evaluate, or modify a product which is in any way competitive with any current software products marketed by ACH.

5. Return or Destruction of Materials. Within ten (10) days of the written request of ACH, or after the Designated Purpose has been rejected or concluded and, in the latter case, if the parties have not agreed otherwise, THE COUNTY shall: (i) return any Confidential Information that have been furnished by ACH to THE COUNTY and/or its Representatives in connection with the Designated Purpose either in its possession, or that of THE COUNTY's Representatives or approved third parties, accompanied by all copies thereof made by THE COUNTY and/or its Representatives; or (ii) delete or destroy all copies of Confidential Information in its possession, power or control, including copies of Confidential Information in the possession, power or control of its Representatives or approved third parties, which are present on magnetic, optical disk, volatile memory or other storage device, in a manner that assures the Confidential Information is rendered unrecoverable. Upon the completion of these tasks, an officer of THE COUNTY shall provide written confirmation to ACH that THE COUNTY and its Representatives have complied with the requirements of this clause. Notwithstanding the foregoing, THE COUNTY may retain Confidential Information in archived computer system backups in accordance with its security or records retention policies to the extent necessary to comply with applicable law or regulation, or professional standards, provided such information will continue to be protected under the confidentiality and use requirements contained in this Agreement.

6. No Rights Granted. This Agreement shall not be construed as granting any rights under any patent, copyright, or other intellectual property right of either party, nor shall this Agreement grant THE COUNTY any rights in or to ACH's Confidential Information other than the limited right to review the Confidential Information solely for the purpose of the Designated Purpose.

7. No Communication. Each party agrees that, without the prior written consent of the other party, or unless it is necessary for the purpose of the Designated Purpose or required under applicable securities laws, neither such party nor its Representatives who are aware of the Confidential Information shall initiate or cause to be initiated or maintain any communications with any Representative of the other party concerning the Confidential Information.

8. Term. The term of this Agreement and the parties' obligations commences on the date first written above and extend with regard to all Confidential Information until two (2) years from the date of execution of this Agreement. Either party shall have the right to terminate this Agreement upon ten (10) days written notice to

the other party; however, the parties' obligations set forth in this Agreement shall survive any such termination of this Agreement in accordance with their terms.

9. No Future Agreements or Obligations to Disclose. Nothing in this Agreement shall be construed as obligating or be deemed to obligate the parties (i) to enter into any future agreement concerning the Designated Purpose or the Confidential Information or (ii) ACH to disclose any particular Confidential Information.

10. Governing Law. This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of _____(STATE) and the parties agree to the exclusive jurisdiction of the Courts of the State of _____(STATE) to resolve any disputes.

11. Successors and Assigns. This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties, except that ACH's Confidential Information may not be assigned without the prior written consent of ACH, unless the assignee is the successor entity to the assignor upon dissolution of the assignor in its present form. Nothing in this Agreement, express or implied, is intended to confer upon any party other than the parties hereto or their respective successors and assigns any rights, remedies, obligations, or liabilities under or by reason of this Agreement, except as expressly provided in this Agreement.

12. Notice. Any notice, demand or other communication required or permitted to be given to either party shall be in writing and shall be personally delivered to such party, sent by prepaid overnight courier, or sent by facsimile transmission or electronic mail, confirmed by prepaid overnight courier and delivered or sent to the intended Party at its address as described hereinabove. Any party may from time to time change its address by written notice to the other party given in accordance with this paragraph.

13. Severability. If one or more provisions of this Agreement are held to be unenforceable under applicable law, the parties agree to renegotiate such provision in good faith. In the event that the parties cannot reach a mutually agreeable and enforceable replacement for such provision, then (i) such provision shall be excluded from this Agreement, (ii) the balance of the Agreement shall be interpreted as if such provision were so excluded and (iii) the balance of the Agreement shall be enforceable in accordance with its terms.

14. Independent Parties. ACH and THE COUNTY are independent parties, and nothing contained in this Agreement shall be construed to constitute ACH and THE COUNTY as partners, joint venturers, co-owners or otherwise as participants in a joint or common undertaking, or to provide either party with the right, power, or authority to create any duty or obligation on behalf of the other party.

15. Remedies; Indemnification. Each party acknowledges that: (i) its obligations set forth in this Agreement are necessary and reasonable in order to protect ACH and its business, (ii) due to the unique nature of ACH's Confidential Information, monetary damages would not alone be sufficient to compensate ACH for any breach by THE COUNTY of its covenants and agreements set forth in this Agreement, and (iii) any violation or threatened violation shall cause irreparable injury to ACH. In addition to any other remedies that may be available, in law, in equity, by statute or otherwise, ACH shall be entitled to (i) obtain injunctive relief against the threatened breach of this Agreement or the continuation of any such breach by THE COUNTY, without the necessity of proving actual damages, and (ii) be indemnified by THE COUNTY from any loss or harm, arising out of or in connection with any breach or enforcement of THE COUNTY's obligations under this Agreement or the unauthorized use or disclosure of ACH's Confidential Information.

16. Amendment and Waiver. Any term of this Agreement may be amended with the written consent of ACH and THE COUNTY. Failure to enforce any provision of this Agreement by a party shall not constitute a waiver of any term hereof by such party.

17. Extended Meanings. In this Agreement, words importing the singular number include the plural and vice versa and words importing gender include all genders. The word "person" includes, subject to the context in which it appears, an individual, partnership, association, body corporate, trustee, executor, administrator, or legal representative.

18. Entire Agreement. This Agreement is the product of both of the parties, constitutes the entire agreement between the parties pertaining to the subject matter hereof, and merges all prior negotiations and drafts of the parties with regard to the transactions contemplated herein. Any and all other written or oral agreements existing between the parties regarding such transactions are expressly cancelled.

The parties have executed this Nondisclosure Agreement as of the date first above written.

ADVANCED CORRECTIONAL HEALTHCARE, INC.	THE COUNTY
By: _____	By: _____
Name: Jessica Young, Esq., CCHP-A	Name: _____
Title: President & CEO	Title: _____
Date: _____	Date: _____

BUSINESS ASSOCIATE AGREEMENT
TEMPLATE COUNTY, STATE

Definitions

Catch-all definition:

The following terms used in this Agreement will have the same meaning as those terms in the HIPAA Rules (https://www.federalregister.gov/articles/2013/01/25/2013-01073/modifications-to-the-hipaa-privacy-security-enforcement-and-breach-notification-rules-under-the): Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required By Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

Specific definitions:

(a) Business Associate. "Business Associate" will generally have the same meaning as the term "Business Associate" at 45 CFR 160.103, and in reference to the party to this agreement, will mean Advanced Correctional Healthcare, Inc.

(b) Covered Entity. "Covered Entity" will generally have the same meaning as the term "Covered Entity" at 45 CFR 160.103, and in reference to the party to this agreement, will mean COUNTY County Jail.

(c) HIPAA Rules. "HIPAA Rules" will mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.

Obligations and Activities of Business Associate

Business Associate agrees to:

(a) Not use or disclose protected health information other than as permitted or required by the Agreement or as required by law;

(b) Use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of protected health information other than as provided for by the Agreement;

(c) Report to Covered Entity any use or disclosure of protected health information not provided for by the Agreement of which it becomes aware, including breaches of unsecured protected health information as required at 45 CFR 164.410, within 48 hours (except for any breaches putting patients at immediate risk of harm, which should be reported as soon as possible) and any security incident of which it becomes aware;

(d) In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information;

(e) Make available protected health information in a designated record set to the Covered Entity as necessary to satisfy Covered Entity's obligations under 45 CFR 164.524;

(f) Make any amendment(s) to protected health information in a designated record set as directed or agreed to by the Covered Entity pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy Covered Entity's obligations under 45 CFR 164.526;

(g) Maintain and make available the information required to provide an accounting of disclosures to the Covered Entity as necessary to satisfy Covered Entity's obligations under 45 CFR 164.528;

(h) To the extent the Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligation(s); and

(i) Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

Permitted Uses and Disclosures by Business Associate

(a) Business Associate may only use or disclose protected health information as necessary to perform the services set forth in the Agreement for the Provision of Health Services. The Business Associate is authorized to use protected health information to de-identify the information in accordance with 45 CFR 164.514(a)-(c).

(b) Business Associate may use or disclose protected health information as required by law.

(c) Business Associate agrees to make uses and disclosures and requests for protected health information consistent with Covered Entity's minimum necessary policies and procedures.

(d) Business Associate may not use or disclose protected health information in a manner that would violate Subpart E of 45 CFR Part 164 if done by Covered Entity, except for the specific uses and disclosures set forth below.

(e) Business Associate may use protected health information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

(f) Business Associate may disclose protected health information for the proper management and administration of Business Associate or to carry out the legal responsibilities of the Business Associate, provided the disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(g) Business Associate may provide data aggregation services relating to the health care operations of the Covered Entity.

Provisions for Covered Entity to Inform Business Associate of Privacy Practices and Restrictions

(a) Covered Entity will notify Business Associate of any limitation(s) in the notice of privacy practices of Covered Entity under 45 CFR 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of protected health information.

(b) Covered Entity will notify Business Associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her protected health information, to the extent that such changes may affect Business Associate's use or disclosure of protected health information.

(c) Covered Entity will notify Business Associate of any restriction on the use or disclosure of protected health information that Covered Entity has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of protected health information.

Permissible Requests by Covered Entity

Covered Entity will not request Business Associate to use or disclose protected health information in any manner that would not be permissible under Subpart E of 45 CFR Part 164 if done by Covered Entity, except if the Business Associate will use or disclose protected health information for data aggregation or management and administration and legal responsibilities of the Business Associate.

Term and Termination

(a) Term. The Term of this Agreement will be effective as of the date of the last signature hereto, and will terminate on the termination of the Agreement for Health Services or the date Covered Entity terminates for cause as authorized in paragraph (b) of this Section, whichever is sooner.

(b) Termination for Cause. Business Associate authorizes termination of this Agreement by Covered Entity, if Covered Entity determines Business Associate has violated a material term of the Agreement and Business Associate has not cured the breach or ended the violation within the time specified by Covered Entity.

(c) Obligations of Business Associate Upon Termination.

Upon termination of this Agreement for any reason, Business Associate, with respect to protected health information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, will:

1. Retain only that protected health information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;

2. Return to Covered Entity or, if agreed to by Covered Entity, destroy the remaining protected health information that the Business Associate still maintains in any form;

3. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in this Section, for as long as Business Associate retains the protected health information;

4. Not use or disclose the protected health information retained by Business Associate other than for the purposes for which such protected health information was retained and subject to the same conditions set out at paragraphs (e) and (f) above under "Permitted Uses and Disclosures By Business Associate" which applied prior to termination; and

5. Return to Covered Entity [or, if agreed to by Covered Entity, destroy] the protected health information retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.

(d) Survival. The obligations of Business Associate under this Section will survive the termination of this Agreement.

Miscellaneous

(a) Regulatory References. A reference in this Agreement to a section in the HIPAA Rules means the section as in effect or as amended.

(b) Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for compliance with the requirements of the HIPAA Rules and any other applicable law. No amendment to this Agreement will be effective until reduced to writing and signed by the parties.

(c) Interpretation. Any ambiguity in this Agreement will be interpreted to permit compliance with the HIPAA Rules.

(d) No Third Party Beneficiaries. There are no intended third party beneficiaries to this Agreement.

(e) Without in anyway limiting the foregoing, it is the parties' specific intent that nothing contained in this Agreement give rise to any right or cause of action, contractual or otherwise, in or on behalf of any Individual whose PHI is Used or Disclosed pursuant to this Agreement.

(f) Waiver. No provision of this Agreement may be waived except by an agreement in writing signed by the waiving party. A waiver of any term or provision will not be construed as a waiver of any other term or provision.

(g) Authority. The persons signing below have the right and authority to execute this Agreement for their respective entities and no further approvals are necessary to create a binding Agreement.

(h) Conflict. In the event of any conflict between the terms and conditions stated within this Agreement and those contained within any other agreement or understanding between the parties, written, oral or implied, the terms of this Agreement will govern. Without limiting the foregoing, no provision of any other agreement or understanding between the parties limiting the liability of the Business Associate to Covered Entity will apply to the breach of any term, condition or covenant contained in this Agreement by Business Associate.

(i) Headings. The headings of each section are inserted solely for purposes of convenience and will not alter the meaning of this Agreement.

(j) Governing Law. This Agreement will be construed in accordance with and governed by the laws of the State of STATE.

IN WITNESS WHEREOF, the parties have executed this Agreement effective upon the date of the last signature hereto.

BUSINESS ASSOCIATE	**COVERED ENTITY**
ADVANCED CORRECTIONAL HEALTHCARE, INC.	COUNTY COUNTY JAIL
Jessica K. Young, Esq., CCHP-A President & Chief Executive Officer	Sheriff
Date	Date

Please complete and return via email to Contracts@advancedch.com

AGREEMENT FOR THE PROVISION OF HEALTH CARE
TO INCARCERATED PATIENTS
TEMPLATE COUNTY, STATE

This agreement, effective as of the date of the last signature hereto, entered into by and between the County of Template, located in the State of State, through the Template County Sheriff in their official capacity (hereinafter referred to as "county"), and Advanced Correctional Healthcare, Inc. (hereinafter referred to as "ACH"), a Tennessee corporation.

ARTICLE 1:
ACH

1.1 BIOMEDICAL WASTE DISPOSAL. The county will pay for biomedical waste disposal services at the facility. Typical biomedical waste expected in the medical unit would be bandages, dressings, gloves, hypodermic needles, laboratory containers, sharps, and syringes.

1.2 CAP. The county will have a monthly cap of $## to be used every 1 month (referred to as the "cap"). The cap money will be spent as indicated in this agreement. The cap dollar amount is simply an estimation of, **not a limitation on**, how much money will likely be spent. ACH prescribers do not make treatment decisions based upon the cap money balance. Instead, it is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by approval process for outside care, etc. Each situation should be addressed on a case-by-case basis.

1.2.1 The date of service for outpatient care, or date of admission for hospitalization, or date of the prescription, will be used to determine the calendar month in which the expenses are to be applied toward the pool. Any costs exceeding the cap will be paid by the county at the time the costs exceed the cap (monthly).

1.2.2 In the event this agreement is terminated prior to the cap close date, any remaining cap monies will be prorated for the portion of the 1-month term elapsed. Costs exceeding the prorated amount will be paid by the county.

1.3 DENTAL CARE. ACH will provide dental triage screenings. The county will pay for all costs associated with dental care.

1.4 ECTOPARASITES. For patients presenting with symptoms of ectoparasitic infection (as determined by the ACH prescriber), ACH will provide medically indicated treatment. For patients without symptoms of ectoparasitic infection, ACH will provide treatment at the county's request. The county will be responsible for the cost of the treatment. ACH will not be responsible for facility cleaning for ectoparasites.

1.5 ELECTIVE CARE. Elective care is defined as care which, if not provided, would not, in the opinion of ACH's prescriber, cause the patient's health to deteriorate. ACH will not pay for elective care for patients.

ELECTRONIC MEDICAL RECORDS (EMR) – [SEPARATE CONTRACT WITH ADVANCED INMATE MEDICAL MANAGEMENT, LLC]

1.6 LABOR. Incarcerated patients will not be employed or otherwise utilized by ACH.

1.7 MEDICAL CLAIMS RE-PRICING. Upon the county's request, ACH will re-price medical claims through our third-party vendor, JAB Management Services. Once claims are received, JAB will calculate the applicable discount (if any) and confirm the integrity of the claim prior to returning to the county for payment. The monthly amount to be paid by the county to ACH for this service is to be 30% of the savings on the medical claim(s). (For example, if JAB re-prices a $100 claim down to $20, ACH will charge the county 30% of the $80 JAB saved the county – $24.) The county agrees to pay ACH within 30 days of receipt of the bill. If the invoice is not paid within 30 days, the county agrees to pay a 1.5% per month finance charge.

1.8 MEDICAL SUPPLIES (DISPOSABLE). The county will pay for disposable medical supplies intended for one-time use, not to include durable or reusable medical supplies. Typical disposable medical supplies expected in a medical unit would be alcohol preps, ammonia ampules, bandages, blood sugar strips, cotton-tip applicators, gauze pads, gloves, lancets, med cups, medical tape, O2 tubing, peak flow mouth pieces, PPE (personal protective equipment), pregnancy tests, saline, sterile water, syringes, tongue blades, and urine test strips.

1.9 MENTAL HEALTH FIRST AID (MHFA) TRAINING. Mental Health First Aid is an 8-hour course that teaches you how to identify, understand and respond to signs of mental illnesses and substance use disorders. The training gives you the skills you need to reach out and provide initial help and support to someone who may be developing a mental health or substance use problem or experiencing a crisis. ACH provides MHFA training free to your officers.

1.10 MOBILE SERVICES. Mobile services are defined as laboratory services that are drawn on-site and sent off-site for testing, and any ancillary medical services in which a provider comes on-site to perform work using the provider's equipment and/or staff, including, but not limited to X-ray services. The county will pay for all costs associated with mobile services.

1.11 MORTALITY AND MORBIDITY REVIEW. The County acknowledges (a) that it is the responsibility of the County to obtain a review of any death in the facility (as appropriate) pursuant to any applicable statutes (if any), such as Minn. Stat. 241.021 (or any similar act or amendment of that act), (b) that ACH cannot perform such reviews for a facility where it provides medical services, and (c) that the cost of such reviews will be borne by the County.

1.12 OFFICER WELLNESS & CRITICAL INCIDENT EMPLOYEE RAPID RESPONSE (CIERR). The CIERR program is a free staff support service. This program helps to support law enforcement (field and facility), first responders, and health care professionals and mitigate stress reactions in both personal and professional capacities. Contact with CIERR can be initiated by the professional in need of services or Freedom Behavioral Health, Inc. can initiate contact with notification from leadership within the department that the individual would benefit from the services. Unless there are safety concerns, the contacts are treated as confidential.

1.13 OFF-SITE SERVICES. Off-site services are defined as medical services including, but not limited to, consultation services, dental care not performed on-site, diagnostic testing (including but not limited to covid testing), hospital services, medically-indicated emergency ground ambulance transportation, mental health services not performed on-site, laboratory services that are drawn off-site, and specialty services. It is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by approval process for outside care, etc. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. The county will pay for any costs associated with off-site services.

1.14 OTHER SERVICES AND EXPENSES. ACH may not provide and will not pay for any services, supplies and/or equipment which are not specifically contained in this agreement.

1.15 PHARMACEUTICALS. The county will pay for pharmaceuticals. The county agrees to allow home medications in the facility when they are able to be properly verified. It is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by prescription formulary, corporate approval for expensive medication, etc. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. ACH does not have a formulary.

1.16 POOL. The county will have a pool of $### to be used every 12 months (referred to as the "pool"). The pool money will be spent as indicated in this agreement. The pool dollar amount is simply an estimation of, **not a limitation on**, how much money will likely be spent. ACH prescribers do not make treatment decisions based upon the pool money balance. Instead, it is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by approval process for outside care, etc. Each situation should be addressed on a case-by-case basis. A 10% TPA fee is included in the total contract price.

1.16.1 The date of service for outpatient care, or date of admission for hospitalization, or date of the prescription, will be used to determine the calendar month in which the expenses are to be applied toward the pool. Any costs exceeding the pool will be paid by the county at the time the costs exceed the pool, or monthly, as needed.

1.16.2 In the event this agreement is terminated prior to the pool close date, any remaining pool monies will be prorated for the portion of the 12-month term elapsed. Costs exceeding the prorated amount will be paid by the county.

1.17 STAFFING.

1.17.1 CANCELATIONS. If the county cancels a worker with less than 24 hours' notice prior to the start of the worker's shift, then the county agrees to pay for the worker's shift.

1.17.2 CREDITS. ACH pays its people well based on several factors including but not limited to experience in correctional healthcare. Therefore, ACH will not issue credits for differences in licensure; i.e., nurse practitioner vs. M.D., LPN vs. RN, etc. (For example, nurse practitioners are not necessarily paid less than M.D.s; LPNs are not necessarily paid less than RNs, etc.)

1.17.3 MEAL BREAKS. It is understood and agreed that during unpaid meal break(s), workers are (1) allowed to leave their duty post and (2) completely relieved from all duties. If the facility requires the worker to be "on call" during meal break(s) so that they may respond to an emergency, then the worker is considered to be "on duty" and the meal break(s) will be paid for by the county.

1.17.4 MEDICAL PRESCRIBER. A prescriber will visit the facility weekly (or as otherwise agreed by the county and ACH) and will stay until their work is completed. A prescriber will be available by telephone to the facility and health care teams on an on-call basis, 7 days per week, 24 hours per day, 365 days a year. For onsite visits that fall on holidays, paid time off, or sick time, ACH endeavors to provide replacement onsite coverage, and if it is unable to do so, ACH and the county will negotiate a mutually agreeable remedy (such as crediting back 75% of the wages of the particular worker) (the other 25% pays for telephone on-call).

1.17.5 NURSING. ACH will provide on-site nursing coverage for ## hours per week on a schedule approved by the county. ACH does not and will not put nurses on-call. The county agrees to pay, on a monthly basis, for extra hours worked (at the prevailing wage and benefit rate of the particular worker). For hours of absence due to holidays, paid time off, or sick time, the hours will not be replaced or credited (because the worker is still being paid for the time off). For other absences, ACH endeavors to provide replacement coverage, and if it is unable to do so, ACH and the county or designee will negotiate a mutually agreeable remedy (such as crediting back the wages of the particular worker).

1.17.6 QUALIFIED MENTAL HEALTH PROFESSIONAL (QMHP). ACH will provide an on-site QMHP for ## hours per week on a schedule approved by the

county. The county agrees to pay, on a monthly basis, for extra hours worked (at the prevailing wage and benefit rate of the particular worker). For hours of absence due to holidays, paid time off, or sick time, the hours will not be replaced or credited (because the worker is still being paid for the time off). For other absences, ACH endeavors to provide replacement coverage, and if it is unable to do so, ACH and the county or designee will negotiate a mutually agreeable remedy (such as crediting back the wages of the particular worker).

1.17.7 ON-CALL QUALIFIED MENTAL HEALTH PROFESSIONAL (QMHP). Upon the facility's request, ACH will provide a QMHP at the rate of $150 per hour (with a minimum of 1 hour per visit). Services may be provided in-person or via tele-health (as mutually agreed upon). QMHP responsiveness will depend upon the amount of notice given, and the mutually agreed upon schedule.

1.17.8 SUBSTANCE USE DISORDER (SUD) SCREENER. The purpose of this position is to help reduce substance use and the negative effects associated with use by screening for substance use, identifying risk factors, engaging in prevention efforts, and developing strategies to manage behavior. ACH will provide an on-site substance use disorder screener for ## hours per week on a schedule approved by the county. The county agrees to pay, on a monthly basis, for extra hours worked (at the prevailing wage and benefit rate of the particular worker). For hours of absence due to holidays, paid time off, or sick time, the hours will not be replaced or credited (because the worker is still being paid for the time off). For other absences, ACH endeavors to provide replacement coverage, and if it is unable to do so, ACH and the county or designee will negotiate a mutually agreeable remedy (such as crediting back the wages of the particular worker).

1.17.9 TELEHEALTH. When agreed to between the county and ACH, providers may deliver patient care via telehealth.

1.18 TUBERCULOSIS (TB) TESTING. ACH will perform TB skin tests as directed by the county. The county will pay for the TB serum and related supplies.

ARTICLE 2:
THE COUNTY

2.1 AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs). The duty to purchase, provide, inspect, and maintain the facility's AEDs is, and always will be, vested in the county. This agreement does not result in the assumption of those duties by ACH or its people. While ACH and its people may assist the county, ultimately the county specifically retains the duties and obligations with respect to AEDs. ACH

and its people will assume no responsibility for and will not be liable for the facility's lack of AED(s) and/or defective and/or non-working AEDs in the facility.

2.2 CO-PAY. Patients will be seen by the health care team regardless of their ability to pay.

2.3 COUNTY'S POLICIES, PROCEDURES. All policies, and procedures will at all times remain the property of the county and will remain at the facility. ACH may make recommendations to the county's health care policies and procedures. Those recommendations are made for the county's consideration. ACH operates within the county's policies and procedures. It is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by prescription formulary, approval process for outside care, etc. The materials in this section are for general information purposes only. That information should be treated as guidelines, not rules. The information is not intended to establish a standard of medical care and is not a substitute for common sense. The information is not legal advice, is not to be acted on as such, may not be current, and is subject to change without notice. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. ACH does not have a formulary.

2.4 CPR CARDS. ACH will not pay for CPR cards for county workers.

2.5 DUTY TO PROTECT PATIENTS. The non-delegable duty to protect patients is, and always will be, vested in the county. This agreement does not result in the assumption of a non-delegable duty by ACH. As such, the county specifically retains the duty and obligation for security of the patients. This duty extends to the control of patient movement. ACH and its personnel will assume no responsibility for the movement of patients and assume no responsibility for patient protection at any time.

2.6 ELECTRONIC COMMUNICATIONS. The county agrees to provide to ACH copies of any electronic communications between ACH and ACH's workers and independent contractors in the county's possession (including stored on the county's email servers) as requested by ACH. The county agrees to treat electronic communications between ACH and its workers and independent contractors as confidential and agrees not to share those communications with any third party unless required by law.

2.7 WORKER RAIDING (ANTI-POACHING / NON-SOLICITATION AGREEMENT). ACH makes a significant investment in the training and professional development of our workers and independent contractors. As a result, ACH does not expect the county to offer employment to or otherwise "poach" or solicit workers or independent contractors **and the county is specifically prohibited from doing the same**. If the county should hire any worker or independent contractor during this agreement's term or within 1 year after this agreement's termination, the county agrees to pay ACH a professional replacement fee of $10,000 or 10% of this

contract price, whichever is greater, for each worker or independent contractor, with the following exception: this does not apply to any person who was employed by the county prior to this agreement. It is expressly agreed by ACH and the county that the payment under this provision does not constitute a penalty and that the parties, having negotiated in good faith and having agreed that the payment is a reasonable estimate of damages in light of the anticipated harm caused by the breach related thereto and the difficulties of proof of loss and inconvenience or nonfeasibility of obtaining any adequate remedy, are estopped from contesting the validity or enforceability of such payment.

2.8 MEDICAL AND MENTAL HEALTH RECORDS. Patient medical and mental health records will always be the property of the county and will remain in the facility. The county agrees to provide copies of those records to ACH when requested.

2.9 MEDICAL EQUIPMENT (DURABLE). The county pays for medical equipment. At the county's request, ACH will assist the county in securing the equipment at cost-effective pricing. Typical durable medical equipment expected in a medical unit would be: exam table, exam stool, ophthalmic / otoscope, peak flow meter, digital thermometer, stethoscope, X-large and large blood pressure cuffs, refrigerator (small), and scales. Medical equipment will be the property of the county.

2.10 NON-MEDICAL CARE OF PATIENTS. The county will provide and pay for non-medical needs of the patients while in the facility, including, but not limited to: daily housekeeping services; dietary services, including special supplements, liquid diets, or other dietary needs; building maintenance services; personal hygiene supplies and services; clothing; and linen supplies.

2.11 NURSING LICENSURE. ACH's preference is to run a health care program using RNs. Ultimately, the level of nursing licensure ACH provides at the facility is the county's decision (RN vs. LPN). ACH does not and will not put nurses on-call.

2.12 OFFICE EQUIPMENT (DURABLE). The county will provide use of county-owned office equipment and utilities in place at the facility's health care unit. Typical office equipment expected in a medical unit would be a locking file (recommended four-drawer); paper punch; staple remover; stapler; cabinet for storing medical supplies such as Band-Aids, gauze, etc.; computer; fax machine; copier / printer; and toner. Upon termination of this agreement, the office equipment will be in good working order, with allowances made for reasonable wear and tear.

2.13 OFFICE SUPPLIES (DISPOSABLE). The county will provide disposable office supplies, such as medical charts, paper, pens, staples, and Post-It notes which are required for the provision of patient health care services.

2.14 OFFICER TRAINING. The duty to train the officer(s) is and always remains vested in the county. Upon request of the county, ACH may assist in training for officer(s) on certain topics as determined by the county. The county is solely responsible for

overall operation of the facility, including medical care. The county maintains ultimate responsibility for training and supervising its correctional officers, including but not limited to emergency procedures, ensuring sick calls are passed along to the medical team, and properly distributing medications (where appropriate).

2.15 PREVENTATIVE SERVICES. If the county requests preventative services (such as flu shots, covid vaccinations, etc.) for incarcerated patients or county workers, the county will pay for it. ACH may provide, but will not pay for, preventative services. Upon the county's request, ACH will secure the vaccination (for example) and related supplies (if applicable) through the correctional pharmacy or health department, then bill the county for any costs, and the county agrees to pay.

2.16 RECRUITING.

2.16.1 DECLINING APPLICANTS FROM ACH SO THE COUNTY MAY EMPLOY THEM DIRECTLY. ACH makes a significant investment in the recruiting of new applicants and acknowledges the county has final approval of who may enter the facility. As a result, ACH does not expect the county to deny approval of an applicant presented to them in order for the county to employ that person directly. If, during the term of this agreement or within 1 year after this agreement's termination, the county should hire an applicant who was presented to them by ACH and denied approval by the county, the county agrees to pay ACH 30% of the applicant's first year's salary/compensation as a recruiting fee for each applicant.

2.16.2 DECLINING TO FILL A POSITION AFTER ACH INCURS ADVERTISING AND RECRUITING COSTS. ACH makes a significant investment in the advertising and recruiting of new applicants and acknowledges the county has final approval of the staffing level at the facility. As a result, ACH does not expect the county to decline to fill a position after ACH has incurred advertising and recruiting costs. If, during the term of this agreement, ACH should begin advertising and recruiting for a position(s), and the county subsequently decides not to fill that position(s), the county agrees to pay ACH the actual costs of advertising and recruiting plus 30%.

2.17 SECURITY. The county will maintain responsibility for the physical security of the facility and the continuing security of the patients. The county understands that adequate security services are necessary for the safety of the agents, workers, and subcontractors of ACH, as well as for the security of patients and officer(s), consistent with the correctional setting. The county will provide security sufficient to enable ACH and its personnel to safely provide the health care services described in this agreement. The county will screen ACH's proposed staff to ensure that they will not constitute a security risk. The county will have final approval of ACH's workers and independent contractors regarding security/background

clearance. Should the facility unreasonably withhold security clearance and/or withhold security clearance on an unreasonably high quantity of proposed staff, it places an excessive burden on ACH to staff the facility. In that case, ACH may hire Agency worker(s) to temporarily staff the facility, and the county agrees to pay the difference between the Agency rate(s) and ACH rate(s).

2.18 STAFFING. The county agrees that nursing/mental health services at the facility will be provided by the county and ACH has no responsibility under this agreement to provide nursing/mental health services at the facility. The parties further agree that the nursing/mental health team provided by the county will work cooperatively with ACH to effectively carry out the terms and conditions of this agreement. ACH will not be responsible for the training of the county's nursing/mental health team.

ARTICLE 3:
COMPENSATION/ADJUSTMENTS

3.1 ANNUAL AMOUNT/MONTHLY PAYMENTS. The county agrees to pay $### per year to ACH under this agreement. To do so, the county agrees to make monthly payments of $### to ACH during the term of this agreement. Both parties agree this is a fair and reasonable price. ACH will bill the county approximately 30 days prior to the month in which services are to be rendered. The county agrees to pay ACH within 30 days of receipt of the bill. If the invoice is not paid within 30 days, the county agrees to pay a 1.5% per month finance charge.

3.1.1 ELECTRONIC PAYMENTS. The county agrees to pay ACH electronically through the Automated Clearing House. If the county does not want to pay electronically, then the county agrees to pay an additional 2% per month charge. If the county believes it is statutorily exempt, please provide the statute citation.

3.1.2 ANNUAL AMOUNT UPON RENEWAL. Upon the annual anniversary of the commencement of services under this agreement, the annualized amount of increase for compensation and per diem rates (and any other contracted rates, including the on-call QMHP rate, for example) will be the rolling 12-month Consumer Price Index (CPI) for Medical Care or 7%, whichever is higher.

3.2 FUNDING THE FACILITY'S HEALTH CARE PROGRAM. It is ultimately the responsibility of the county to appropriately fund the facility's health care program. As a result, ACH's health care program at the facility (staffing, etc.) is customized and approved by the county.

3.3 QUARTERLY ADJUSTMENTS.

3.3.1 AVERAGE DAILY POPULATION (ADP). ADP for a given quarter will be determined from the facility census records. For billing purposes, the patient ADP will be ###. Patients who are not presently incarcerated in the facility (i.e., persons on electronic monitoring or probation, or who are hospitalized, or in halfway housing or early release housing) should not be counted in either ADP reported to ACH by the county. The ADPs reported to ACH should only include those patients presently incarcerated in the facility.

3.3.2 PER DIEM. When the ADP exceeds or falls below the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of patients above or below the contracted ADP for that quarter multiplied by the per diem rate of $0.## per patient per day. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: 10 x $0.## x 91)

3.3.3 PER DIEM – EMR. When the ADP exceeds the contracted rate in any calendar quarter, the EMR compensation variance will be figured on the average number of patients above the contracted ADP for that quarter multiplied by the per diem rate of $0.10 per patient per day. This rate will increase annually. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: 10 x $0.10 x 91) The purpose of the per diem rate is to account for using more server storage space. (EMR per diems do not reconcile down.)

3.3.4 RECONCILIATION. Any contract amount in arrears (or amount to be credited back to the county) will be settled through reconciliation on the first monthly invoice prepared after reconciliation. No credits will be issued after 90 days.

ARTICLE 4:
TERM AND TERMINATION

4.1 TERM. The term of this agreement will begin on _____ at 12:01 A.M. and will continue in full force and effect until _____ at 11:59 P.M., unless earlier terminated, extended, or renewed pursuant to this agreement. This agreement will automatically renew for successive 3-year periods unless either party gives 30 days' written notice prior to the end of a term.

4.1.1 "CRISIS MODE" START-UP. It is understood and agreed that ACH was asked to start this project emergently. As a general rule, ACH has ~180 days to appropriately "start up" and transition a project. As a result, the parties agree to work together collaboratively for a successful transition, although "success" shouldn't be measured until on or about xx/xx/xx. Holiday and/or "crisis" startups (less than 180 days between signed contract and startup

date) require an additional fee of 4 weeks' contract price to mobilize extra startup team members, and the county agrees to pay this fee.

4.2 TERMINATION.

4.2.1 TERMINATION FOR LACK OF APPROPRIATIONS. It is understood and agreed that this agreement will be subject to annual appropriations by the county. If funds are not appropriated for this agreement, then upon exhaustion of such funding, the county will be entitled to immediately terminate this agreement. Recognizing that such termination may entail substantial costs for ACH, the county will act in good faith and make every effort to give ACH reasonable advance notice of any potential problem with funding or appropriations. The county agrees to pay for services rendered up to the point of termination.

4.2.2 30-DAY OUT CLAUSE. Notwithstanding anything to the contrary contained in this agreement, the county or ACH may, without prejudice to any other rights they may have, terminate this agreement by giving 30 days' advance written notice to the other party. If the county gives ACH less than 30 days' advance written notice, the county agrees to pay to ACH 1-month's contract price as an early termination fee.

ARTICLE 5:
GENERAL TERMS AND CONDITIONS

5.1 ADVICE OF COUNSEL. Each of the parties (a) has had the opportunity to seek counsel, legal or otherwise, prior to entering into this agreement, (b) is freely entering into this agreement of his/her or its own volition, and (c) understands and agrees that this agreement will be construed as if drafted by both parties and not by one party solely.

5.2 AUTHORITY. The persons signing below represent that they have the right and authority to execute this agreement for their respective entities and no further approvals are necessary to create a binding agreement.

5.3 COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS. The county and ACH agree that no party will require performance of any ACH or county worker, agent or independent contractor that would violate federal, state and/or local laws, ordinances, rules and/or regulations. If the county elects not to follow any federal, state, or local law, the parties agree the county will be responsible for all costs associated with noncompliance. The county will be responsible for any additional services required at the facility as the result of governmental (including, but not limited to, Centers for Disease Control and Prevention, Department of Justice, health department, Immigration and Customs Enforcement, Department of Corrections, Federal Bureau of Prisons, or United States Marshals Service) investigation, mandate, memorandum, or order. Should ACH be asked to provide

substantial new medical treatment, the county will pay for it, unless specifically agreed upon in writing between ACH and the county.

5.4 COUNTERPARTS; HEADINGS. This agreement may be executed in counterparts, each of which will be an original and all of which will constitute one agreement. The headings contained in this agreement are for reference purposes only and will not affect in any way the meaning or interpretation of this agreement. The term "patient" includes incarcerated detainees and inmates.

5.5 EMAIL ACCOUNTS. As a general rule, ACH will not provide frontline email accounts. If the county would prefer that ACH issue email accounts, then the county agrees to pay the additional costs for the licenses (i.e., in 2022, ~$72/year per email account).

5.6 ENTIRE AGREEMENT; AMENDMENT. This agreement represents the entire understanding of the parties with respect to the subject matter hereof, supersedes and cancels all prior agreements, understandings, arrangements, or representations between the parties with respect to such subject matter, and may only be amended by written agreement of both parties. The parties agree that their performances hereunder do not obligate either party to enter into any further agreement or business arrangement.

5.7 EQUAL EMPLOYMENT OPPORTUNITY. It is the policy of ACH to provide equal employment opportunities to all workers and applicants for employment without regard to race, color, religion, sex, national origin, disability, age, or genetics. This policy applies to all terms and conditions of employment including, but not limited to, recruitment, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, benefit plans, all forms of compensation, and training.

5.8 EXCUSED PERFORMANCE. In case performance of any terms or parts hereof will be delayed or prevented because of compliance with any law, decree, or order of any governmental agency or authority of local, state, or federal governments or because of riots, public disturbances, strikes, lockouts, differences with workers, fires, floods, Acts of God, pandemics, or any other reason whatsoever which is not within the control of the parties whose performance is interfered with and which, by the exercise of reasonable diligence, said party is unable to prevent, the party so suffering may at its option, suspend, without liability, the performance of its obligations hereunder during the period such cause continues.

5.9 FILMING. ACH does not consent to the filming of its workers for any commercial purpose including, but not limited to, documentaries, docuseries (including, but not limited to, "60 Days In"), etcetera. If the facility and/or county decide to engage in such a project, they agree to notify ACH's legal department at least 90 days prior to filming, at 309-692-8100; facsimile: 309-214-9977; or email: Contracts@advancedch.com. ACH reserves the right to terminate the agreement prior to the beginning of the filming of such a project. ACH will have no obligation

under this agreement to maintain insurance coverage against any loss or damage caused or necessitated by the filming of such a project. The county agrees to hold harmless and indemnify ACH and its workers against any loss or damage, including reasonable attorneys' fees and other costs of litigation, caused or necessitated by the filming of such a project.

5.10 FURTHER ACTS. The parties agree to perform any further acts and execute and deliver any further documents that may be reasonably necessary to carry out the provisions of this agreement.

5.11 GOVERNING LAW. This agreement will be governed by the laws of the State of Tennessee (without reference to conflicts of laws principles).

5.12 INDEPENDENT CONTRACTORS. ACH may engage certain health care professionals as independent contractors rather than workers. The county understands and acknowledges that some physicians, advanced practice providers, nurses, mental health workers, consultants, specialists, and other allied health professionals practicing with ACH ("health care team members") are not workers or associates of ACH; and that ACH is not responsible for their opinions, decisions or medical procedures performed.

5.13 INTERGOVERNMENTAL AGREEMENTS (IGAs) (PIGGYBACK). ACH agrees to allow the county to authorize other government agencies to purchase the proposed items by issuance of a purchase order at the same terms and conditions as this agreement, and to make payments directly to ACH during the period of time that this agreement is in effect.

5.14 NO GRANT OF RIGHTS. Each of the parties understands and agrees that no grant or license of a party's rights in any patent, trademark, trade secret, copyright and/or other intellectual property right is made hereby, expressly or by implication.

5.15 NO RELATIONSHIP OR AUTHORITY. The parties agree that ACH will at all times be an independent contractor in the performance of the services hereunder, and that nothing in this agreement will be construed as or have the effect of constituting any relationship of employer/employee, partnership, or joint venture between the county and ACH. ACH does not have the power or authority to bind the county or to assume or create any obligation or responsibility on the county's behalf or in the county's name, except as otherwise explicitly detailed in this agreement, and ACH will not represent to any person or entity that ACH has such power or authority. ACH will not act as an agent nor will ACH be deemed to be an employee of the county for the purposes of any employee benefit program.

5.16 NOTICE. Any notice required or permitted to be given hereunder will be in writing and delivered to the respective addresses in this section or such other addresses as may be designated in writing by the applicable party from time to time and will be deemed to have been given when sent. To the county: Template County Jail,

Address; Facsimile; email address. To ACH: Advanced Correctional Healthcare, Inc., Attn: Legal, 720 Cool Springs Blvd., Suite 100, Franklin, TN 37067; facsimile: 309.214.9977; email: Contracts@advancedch.com.

5.17 OTHER CONTRACTS AND THIRD PARTY BENEFICIARIES. The parties acknowledge that ACH is not bound by or aware of any other existing contracts to which the county is a party and which relate to the provision of health care to patients at the facility. The parties agree that they have not entered into this agreement for the benefit of any third person(s) and it is their express intention that this agreement is intended to be for their respective benefits only and not for the benefits of others who might otherwise be deemed to constitute third party beneficiaries thereof.

5.18 SEVERABILITY. If any provision of this agreement, or any portion thereof, is found to be invalid, unlawful, or unenforceable to any extent, such provision will be enforced to the maximum extent permissible so as to effect the intent of the parties, and the remainder of this agreement will continue unaffected in full force and effect. The parties will negotiate in good faith an enforceable substitute provision for such invalid provision that most nearly achieves the same intent and economic effect.

5.19 SUBCONTRACTING. ACH may subcontract services including, but not limited to, biomedical waste disposal, electronic medical records, mobile services, pharmaceutical services, staffing, and training. For example, ACH subcontracts staffing to USA Medical & Psychological Staffing, LLC; behavioral health care to Freedom Behavioral Health, S.C.; EMR to Advanced Inmate Medical Management, LLC; and training to Spark Training, LLC.

5.20 TRAINING MATERIAL. Information in any training material should be treated as guidelines, not rules. The information presented is not intended to establish a standard of medical care and is not a substitute for common sense. The information presented is not legal advice, is not to be acted on as such, may not be current, and is subject to change without notice. Each situation should be addressed on a case-by-case basis.

5.21 WAIVER. Any waiver of the provisions of this agreement or of a party's rights or remedies under this agreement must be in writing to be effective. Failure, neglect, or delay by a party to enforce the provisions hereof or its rights or remedies at any time, will not be construed as a waiver of such party's rights or remedies hereunder and will not in any way affect the validity of this agreement or prejudice such party's right to take subsequent action.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date and year written below.

ADVANCED CORRECTIONAL HEALTHCARE, INC.

Jessica K. Young, Esq., CCHP-A President & Chief Executive Officer	Date

COUNTY OF COUNTY, STATE

Sheriff's Name, Sheriff	Date

Please complete and return via email to Contracts@advancedch.com.

If this contract is not returned to ACH by (30 days), the price will increase.

RFP 25-028-TK - JJC Medical Services

ACH's proposed cost schedules and structure beyond first year - OPTION 2

Contract Year	Annual Cost	Monthly Cost	
Year 1 (2/1/26 – 1/31/27)	*$ 489,812.98*	*$ 40,817.75*	
Cost Proposed beyond first year			
Contract Year	Annual Cost	Monthly Cost	Percent of Change
Year 2 (2/1/27 – 1/31/28)	*$ 514,303.63*	*$ 42,858.64*	*5%*
Year 3 (2/1/28 – 1/31/29)	*$ 540,018.81*	*$ 45,001.57*	*5%*
Year 4 (2/1/29 – 1/31/30)	*$ 567,019.75*	*$ 47,251.65*	*5%*

ACH's proposed cost schedules and structure beyond first year - OPTION 1

Contract Year	Annual Cost	Monthly Cost	
Year 1 (2/1/26 – 1/31/27)	*$ 506,333.35*	*$ 42,194.45*	
Cost Proposed beyond first year			
Contract Year	Annual Cost	Monthly Cost	Percent of Change
Year 2 (2/1/27 – 1/31/28)	*$ 531,650.01*	*$ 44,304.17*	*5%*
Year 3 (2/1/28 – 1/31/29)	*$ 558,232.51*	*$ 46,519.38*	*5%*
Year 4 (2/1/29 – 1/31/30)	*$ 586,144.14*	*$ 48,845.35*	*5%*

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1456

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH WAYNE COUNTY FOR JUVENILE DETENTION SERVICES

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, Wayne County desires to enter into an intergovernmental agreement with Kane County wherein Kane County would house Wayne County minors at its Juvenile Justice Center with a per diem charge of $225.00 (two hundred and twenty-five dollars) per day per minor; and

WHEREAS, the three-year intergovernmental agreement with Wayne County commences upon date of approval and signature by Wayne County and Kane County and will continue until December 1, 2028. This agreement may be amended with the written consent of all parties hereto and, provided a need continues to exist and may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Madam Chair be authorized to sign a three-year contract with the County of Wayne for juvenile detention services.

Line Item: 001.430.000.37090
Line Item Description: Youth Home Reimbursement
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? N/A
Are funds currently available for this Personnel/Item/Service in the specific line item? N/A
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH WAYNE COUNTY FOR JUVENILE DETENTION SERVICES

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, Court Services Executive Director

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution is for a three-year intergovernmental agreement with Wayne County to provide juvenile detention services for Wayne County minors in need of such services.

Kane County will house Wayne County minors at its Juvenile Justice Center at a per diem of Two Hundred Twenty-Five Dollars ($225) per day, per minor. The agreement commences upon date of approval and signature by Wayne County and Kane County and will continue from date of signing to December 1, 2028.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1457

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH LAWRENCE COUNTY FOR JUVENILE DETENTION SERVICES

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, Lawrence County desires to enter into an intergovernmental agreement with Kane County wherein Kane County would house Lawrence County minors at its Juvenile Justice Center with a per diem charge of $225.00 (two hundred and twenty-five dollars) per day per minor; and

WHEREAS, the three-year intergovernmental agreement with Lawrence County commences upon date of approval and signature by Lawrence County and Kane County and will continue until December 1, 2028. This agreement may be amended with the written consent of all parties hereto and, provided a need continues to exist and may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Madam Chair be authorized to sign a three-year contract with the County of Lawrence for juvenile detention services.

Line Item: 001.430.000.37090
Line Item Description: Youth Home Reimbursement
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? N/A
Are funds currently available for this Personnel/Item/Service in the specific line item? N/A
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH LAWRENCE COUNTY FOR JUVENILE DETENTION SERVICES

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, Court Services Executive Director

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution is for a three-year intergovernmental agreement with Lawrence County to provide juvenile detention services for Lawrence County minors in need of such services.

Kane County will house Lawrence County minors at its Juvenile Justice Center at a per diem of Two Hundred Twenty-Five Dollars ($225) per day, per minor. The agreement commences upon date of approval and signature by Lawrence County and Kane County and will continue from date of signing to December 1, 2028.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1458

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH RICHLAND COUNTY FOR JUVENILE DETENTION SERVICES

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, Richland County desires to enter into an intergovernmental agreement with Kane County wherein Kane County would house Richland County minors at its Juvenile Justice Center with a per diem charge of $225.00 (two hundred and twenty-five dollars) per day per minor; and

WHEREAS, the three-year intergovernmental agreement with Richland County commences upon date of approval and signature by Richland County and Kane County and will continue until December 1, 2028. This agreement may be amended with the written consent of all parties hereto and, provided a need continues to exist and may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Madam Chair be authorized to sign a three-year contract with the County of Richland for juvenile detention services.

Line Item: 001.430.000.37090
Line Item Description: Youth Home Reimbursement
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? N/A
Are funds currently available for this Personnel/Item/Service in the specific line item? N/A
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH RICHLAND COUNTY FOR JUVENILE DETENTION SERVICES

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, Court Services Executive Director

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution is for a three-year intergovernmental agreement with Richland County to provide juvenile detention services for Richland County minors in need of such services.

Kane County will house Richland County minors at its Juvenile Justice Center at a per diem of Two Hundred Twenty-Five Dollars ($225) per day, per minor. The agreement commences upon date of approval and signature by Richland County and Kane County and will continue from date of signing to December 1, 2028.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1459

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH FRANKLIN COUNTY FOR JUVENILE DETENTION SERVICES

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, Franklin County desires to enter into an intergovernmental agreement with Kane County wherein Kane County would house Franklin County minors at its Juvenile Justice Center with a per diem charge of $225.00 (two hundred and twenty-five dollars) per day per minor; and

WHEREAS, the three-year intergovernmental agreement with Franklin County commences upon date of approval and signature by Franklin County and Kane County and will continue until December 1, 2028. This agreement may be amended with the written consent of all parties hereto and, provided a need continues to exist and may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Madam Chair be authorized to sign a three-year contract with the County of Franklin for juvenile detention services

Line Item: 001.430.000.37090
Line Item Description: Youth Home Reimbursement
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? N/A
Are funds currently available for this Personnel/Item/Service in the specific line item? N/A
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH FRANKLIN COUNTY FOR JUVENILE DETENTION SERVICES

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, Court Services Executive Director

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution is for a three-year intergovernmental agreement with Franklin County to provide juvenile detention services for Franklin County minors in need of such services.

Kane County will house Franklin County minors at its Juvenile Justice Center at a per diem of Two Hundred Twenty-Five Dollars ($225) per day, per minor. The agreement commences upon date of approval and signature by Franklin County and Kane County and will continue from date of signing to December 1, 2028.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1460

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH CRAWFORD COUNTY FOR JUVENILE DETENTION SERVICES

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, Crawford County desires to enter into an intergovernmental agreement with Kane County wherein Kane County would house Crawford County minors at its Juvenile Justice Center with a per diem charge of $225.00 (two hundred and twenty-five dollars) per day per minor; and

WHEREAS, the three-year intergovernmental agreement with Crawford County commences upon date of approval and signature by Crawford County and Kane County and will continue until December 1, 2028. This agreement may be amended with the written consent of all parties hereto and, provided a need continues to exist and may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Madam Chair be authorized to sign a three-year contract with the County of Crawford for juvenile detention services.

Line Item: 001.430.000.37090
Line Item Description: Youth Home Reimbursement
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? N/A
Are funds currently available for this Personnel/Item/Service in the specific line item? N/A
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH CRAWFORD COUNTY FOR JUVENILE DETENTION SERVICES

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, Court Services Executive Director

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution is for a three-year intergovernmental agreement with Crawford County to provide juvenile detention services for Crawford County minors in need of such services.

Kane County will house Crawford County minors at its Juvenile Justice Center at a per diem of Two Hundred Twenty-Five Dollars ($225) per day, per minor. The agreement commences upon date of approval and signature by Crawford County and Kane County and will continue from date of signing to December 1, 2028.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1461

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH WHITE COUNTY FOR JUVENILE DETENTION SERVICES

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, White County desires to enter into an intergovernmental agreement with Kane County wherein Kane County would house White County minors at its Juvenile Justice Center with a per diem charge of $225.00 (two hundred and twenty-five dollars) per day per minor; and

WHEREAS, the three-year intergovernmental agreement with White County commences upon date of approval and signature by White County and Kane County and will continue until December 1, 2028. This agreement may be amended with the written consent of all parties hereto and, provided a need continues to exist and may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Madam Chair be authorized to sign a three-year contract with the County of White for juvenile detention services.

Line Item: 001.430.000.37090
Line Item Description: Youth Home Reimbursement
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? N/A
Are funds currently available for this Personnel/Item/Service in the specific line item? N/A
If funds are not currently available in the specified line item, where are the funds available?
N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH WHITE COUNTY FOR JUVENILE DETENTION SERVICES

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lisa Aust, Court Services Executive Director

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution is for a three-year intergovernmental agreement with White County to provide juvenile detention services for White County minors in need of such services.

Kane County will house White County minors at its Juvenile Justice Center at a per diem of Two Hundred Twenty-Five Dollars ($225) per day, per minor. The agreement commences upon date of approval and signature by White County and Kane County and will continue from date of signing to December 1, 2028.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1497

AUTHORIZING BUDGET ADJUSTMENT TO BALANCE CHILD SUPPORT FUND FY2025

WHEREAS, due to an oversight during budgeting. Not enough funding was allocated to support fund 202- Child Support FY2025 payroll expenses; and

WHEREAS, excess budget was allocated to another line item in the FY2025 budget and can be reallocated to cover salary expenditures.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board that the following FY2025 budget adjustment be made to provide funding for the Child Support FY2025.

$6,600.00	Salaries and Wages	202.250.282.40000
($6,600.00)	General Printing	202.250.282.53060

Passed by the Kane County Board on January 13, 2026.

_____ _____

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Budget Adjustment to Balance Child Support Fund FY2025

Committee Flow:
Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Lori Johnson, 630.232.5876

Budget Information:

Was this item budgeted? No	Appropriation Amount: $6,600
If not budgeted, explain funding source: FY2025 General Printing	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution adjusts Fund 202.250 Child Support FY2025 Budget Salary & wages to cover FY2025 expenditures.

COUNTY OF KANE

Kane County
Finance Department
Kathleen Hopkinson
Executive Director

Kane County Government Center
Building A
719 Batavia Avenue
Geneva, Illinois 60134
(630) 208-5132
hopkinsonkathleen@kanecountyil.gov

Emergency Appropriation and/or Budget Transfer Request Form

Department Name	Circuit Clerk
Date	11\10\2025
Fund	202.250.282 Special Fund Child Support
Category (*Personnel Services, Contractual Services, Commodities, or Capital*)	Personnel services
Increase or Decrease	Increase
Amount	6600.00

Requested Emergency Appropriation and/or Budget Transfer Description and Rationale (please also attach draft resolution)
Not enough funds were budgeted for salaries & wages. Employee is also retiring November 21, 2025 and additional funds are needed for payout of earned accrual time.

Submitted by
Signature of Elected Official or Department Executive Director

Theresa A Barrera Date 12-3-2025

Category	Account	Approved Budget	Debit	Credit
Personnel Services	202.250.282.40000		$6,600.00	
Contractual Services	202.250.282.53060			$6,600.00
Commodities				
Capital				

Reviewed by

Emergency Appropriation has been reviewed by Finance Department

Executive Director Kathleen A Hopkinson Date 12-3-25

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1522

ACCEPTING THE LOW-INCOME ENERGY EFFICIENCY OUTREACH AND ENGAGEMENT GRANT

WHEREAS, the Kane County Environmental and Water Resources Department is pending the award of the Low-Income Energy Efficiency Outreach and Engagement Grant from the Metropolitan Mayors Caucus; and

WHEREAS, the objective of the program is to educate the public with an interactive exposition at the Santori Public Library and the Gail Borden Library on household energy efficiency, climate change and weatherization programs, with a specific focus on young persons and residents of environmental justice census tracts; and

WHEREAS, upon award of the grant in the amount of twenty-five thousand dollars ($25,000), Kane County will receive reimbursement for eligible outreach and education materials.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman is hereby authorized and directed to enter into the Low-Income Energy Efficiency Outreach and Engagement Grant agreement in an amount of twenty-five thousand dollars ($25,000).

Line Item: 650
Line Item Description: Low-Income Energy Efficiency Outreach and Engagement Grant 25,000
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? NA
If funds are not currently available in the specified line item, where are the funds available?
NA

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Accepting the Low-Income Energy Efficiency Outreach and Engagement Grant

Committee Flow:
Energy and Environmental Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:
Sarra Hinshaw

Budget Information:

Was this item budgeted? No	Appropriation Amount: $25,000
If not budgeted, explain funding source: Awarded Grant	
Was this item passed through the appropriate committee? Yes	

Summary:

Kane County is pending award of $25,000 for the Low-Income Energy Efficiency Outreach and Engagement Grant.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

PROCLAMATION NO. TMP-25-1464

RECOGNIZING THE 50TH ANNIVERSARY OF THE ESTABLISHMENT OF THE KANE COUNTY EMERGENCY SERVICES & DISASTER AGENCY (NOW THE KANE COUNTY OFFICE OF EMERGENCY MANAGEMENT)

PROCLAMATION RECOGNIZING THE 50TH ANNIVERSARY OF KANE COUNTY EMERGENCY MANAGEMENT

WHEREAS, modern emergency management began in the Civil Defense era, when communities built coordinated systems for alerts, public sheltering, and community readiness during times of heightened international tension during the Cold War; and

WHEREAS, by the early 1970s, as the nation shifted to an all-hazards focus on natural disasters, Illinois encouraged counties to establish dedicated emergency organizations; and

WHEREAS, on January 13, 1976, the Kane County Board created the Emergency Services and Disaster Agency (ESDA) to coordinate preparedness, response, recovery, and mitigation countywide; and

WHEREAS, the agency later became the Kane County Office of Emergency Management (OEM) to reflect its broader mission and closer integration with public-safety partners; and

WHEREAS, OEM has led major response and recovery efforts, including the 1996 flood, which caused six fatalities and more than $600 million in damage and supported the countywide response to COVID-19; and

WHEREAS, OEM continues to build community resilience through the Kane County Natural Hazards Mitigation Plan, public education, and partnerships with municipal, fire, law enforcement, public health, hospitals, public works, schools, and volunteer agencies; and

WHEREAS, the agency's staff and volunteers carry forward a legacy of service that began in Civil Defense facilities and continues today with modern systems and coordinated countywide response.

NOW, THEREFORE, BE IT PROCLAIMED by the Kane County Board that January 13, 2026, is hereby recognized as the 50th anniversary of the establishment of Kane County Emergency Management and all residents are encouraged to recognize this milestone by learning more about emergency preparedness and participating in community resilience initiatives.

_____

Corinne M. Pierog, MA, MBA
Chairman, Kane County Board
Kane County, Illinois

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1544

AUTHORIZING AGREEMENT WITH THE ILLINOIS DEPARTMENT OF HUMAN SERVICES FOR THE ILLINOIS RAPID REHOUSING PROGRAM IN STATE FISCAL YEAR 2026

WHEREAS, the Kane County Health Department oversees the Rehousing Assistance Program, a program that provides services for the homeless population with the goal of fostering self-sufficiency; and

WHEREAS, the Illinois Department of Human Services (IDHS) has awarded funds to the County to provide Rapid Rehousing Services in Kane County for State Fiscal Year 2026.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board Chairman and/or the Executive Director of the Health Department are authorized to execute an agreement with the Illinois Department of Human Services, effective July 1, 2025 through June 30, 2026, in an amount not to exceed $100,106 (One Hundred Thousand and One Hundred and Six dollars), and to submit certifications, reports, and other documents required by IDHS to complete Rehousing Assistance Activities.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Agreement with the Illinois Department of Human Services for Illinois Rapid Rehousing Program for State Fiscal Year 2026

Committee Flow:
Public Health Committee, Executive Committee, County Board

Contact:
Michael Isaacson, 630-208-3140

Budget Information:

Was this item budgeted? No	Appropriation Amount: $100,106
If not budgeted, explain funding source: No. New grant awarded by IDHS	
Was this item passed through the appropriate committee? Yes	

Summary:

The attached resolution authorizes the acceptance of Illinois Department of Human Services (IDHS) Rapid Rehousing Program funds awarded for the State Fiscal Year 2026 (July 1st, 2025 To June 30th 2026). Costs will be covered with state funds provided by the IDHS. Acitivities will be overseen by the Kane County Rehousing Assistance Program. Services delivered through this grant include rental assistance and staff time.

COUNTY OF KANE

Corinne M. Pierog MA, MBA
Kane County Board Chairman

Kane County Government Center
719 South Batavia Avenue
Geneva, IL 60134
P: (630) 232-5931
CPierog@kanecoboard.org
www.countyofkane.org

DOCUMENT VET SHEET

For
Corinne Pierog
Chairman, Kane County Board

Name of Document: FY26 FCSEH10714 Resolution No.: None

Submitted by: Michael Isaacson

Dept. Head Signature & Date: Michael Isaacson 12/9/2025
(Subject Matter Sign-off)

Date Submitted: 12/9/2025

Legal Review of Contract
Terms (Atty. Sign-off): _____

Reviewed by: _____
(Legality) (Print Name)

_____
(Signature)

_____
(Date)

Post on Web: Yes _____ No _____ Atty. Initials _____

Comments: This Contract for FY26 FCSEH10714 is submitted for Legal review prior to _____ preparing the resolution.

Chairman signed: Yes _____ No _____ Date_____

Document returned to: ZhaoLing@KaneCountyIL.gov/Ling Zhao - Health Department
(Name/Department)

GRANT AGREEMENT

BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF HUMAN SERVICES
AND

KANE COUNTY HEALTH DEPARTMENT

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and KANE COUNTY HEALTH DEPARTMENT (Grantee)(collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	**Definitions**
Article II	**Award Information**
Article III	**Grantee Certifications and Representations**
Article IV	**Payment Requirements**
Article V	**Scope of Award Activities/Purpose of Award**
Article VI	**Budget**
Article VII	**Allowable Costs**
Article VIII	**Lobbying**
Article IX	**Maintenance and Accessibility of Records; Monitoring**
Article X	**Financial Reporting Requirements**
Article XI	**Performance Reporting Requirements**
Article XII	**Audit Requirements**
Article XIII	**Termination; Suspension; Non-compliance**
Article XIV	**Subcontracts/Subawards**
Article XV	**Notice of Change**
Article XVI	**Structural Reorganization and Reconstitution of Board Membership**
Article XVII	**Conflict of Interest**
Article XVIII	**Equipment or Property**
Article XIX	**Promotional Materials; Prior Notification**
Article XX	**Insurance**
Article XXI	**Lawsuits and Indemnification**
Article XXII	**Miscellaneous**
Exhibit A	**Project Description**
Exhibit B	**Deliverables or Milestones**
Exhibit C	**Contact Information**
Exhibit D	**Performance Measures and Standards**
Exhibit E	**Specific Conditions**
Exhibit F	**Payment**

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

DEPARTMENT OF HUMAN SERVICES

By: _____

Signature of Dulce Quintero, Secretary

Date: _____

Designee Name: _____

Designee Title: Contract Obligations Analyst

By: _____

Signature of Second Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Second Grantor Approver

By: _____

Signature of Third Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Third Grantor Approver

KANE COUNTY HEALTH DEPARTMENT

By: _____

Signature of Authorized Representative

Date: _____

Printed Name: _____

Printed Title: _____

E-mail: isaacsonmichael@co.kane.il.us

FEIN: 366006585

By: _____

Date: _____

Printed Name: _____

Printed Title: _____

Second Grantee Approver

(optional at Grantee's discretion)

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1 Term. This Agreement shall be effective on Jul 1, 2025 and expires on Jun 30, 2026 (the TERM), unless terminated pursuant to this Agreement.

2.2 Amount of Agreement. Grant Funds (check one) ☐ must not exceed or ☒ are estimated to be **$100,106.00**, of which **$0.00** are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3 Payment. Payment will be made as follows (*see* additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

Refer to "Exhibit F - Payment" for your organization's payment terms for this award

2.4 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is See ExhibitA, the Federal awarding agency is See ExhibitA, and the Federal Award date is See ExhibitA. If applicable, the Assistance Listing Program Title is See ExhibitA and Assistance Listing Number is See ExhibitA. The Catalog of State Financial Assistance (CSFA) Number is See ExhibitA and CSFA Name is See ExhibitA. If applicable, the State Award Identification Number (SAIN) is Not Applicable.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and G978LB9LSWS8 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 36-6006585 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

- ☐ Individual
- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation (includes Not For Profit)
- ☐ Medical Corporation
- ☒ Governmental Unit
- ☐ Estate or Trust
- ☐ Pharmacy-Non Corporate
- ☐ Pharmacy/Funeral Home/Cemetery Corp.
- ☐ Tax Exempt
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ P = partnership
  - ☐ C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a

drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in

the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act**. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs , which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on **Exhibit E** pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE,** which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least $1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least $750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $750,000 in State-issued Awards, but expends at least $500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform

grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (*see* Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board

membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when

equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are

governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq*.) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees,

costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

FEDERAL PROGRAM NAME: STATE PROGRAM NAME: RAPID RE-HOUSING
PURPOSE OF GRANT
ACCOUNT_LINE(s) SUMMARY:

Acct.Line#: 1
CSFA Number: 444-80-3153
Appropriation FY: 2026
Appropriation Code: 0001.44480.4900.002600NE
WBS Element: 444HMIL026-HMILRPRH-SNMT
Sponed. Prog: HMIL
Appropriation Amount: $100,106.00
These funds are Used/Reported by the Provider as Federal Funds: No
Use by DHS as Maintenance of Effort (MOE): No
Use by DHS as Matching Funds: No
Assistance Listing Program Number: N/A
Assistance Listing Program Title: N/A
FAIN Number: N/A - FAIN Award Agency: N/A
FAIN Award Date: N/A

Rapid Re-housing (RRH) is permanent housing that provides short-term (up to three months) and medium-term (4-24 months) tenant-based rental assistance and supportive services to households experiencing homelessness.

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT B

DELIVERABLES

100% of households will be tracked in HMIS or a comparable database for domestic violence service providers

100% of households entering program will meet HUD's definition of homelessness

80% of households will have a move in date within 30 days of start date

65% of households will assume a lease or maintain other permanent, stable housing upon exit

35% of households with a source of reportable income at program entry will increase income

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Eva Kibe Pea
Title: SSPP IV
Address: Illinois Dept of Human Services
823 E. Monroe St., IL 62701

GRANTEE CONTACT

Name: Michael Isaacson
Title: Executive Director
Address: 1240 North Highland Avenue Su
Aurora, IL 60506-1450

GRANTEE PAYMENT ADDRESS
(If different than the address above)
Address:

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: Eva Kibe Pea
Title: SSPP IV
Address: Illinois Dept of Human Services
823 E. Monroe St., IL 62701
Phone: 217-836-0631
TTY #:
E-mail Address: eva.kibe@illinois.gov

GRANTEE CONTACT

Name: Michael Isaacson
Title: Executive Director
Address: 1240 North Highland Avenue Su
Aurora, IL 60506-1450
Phone: 630-208-3140
TTY #:
E-mail Address: isaacsonmichael@co.kane.il.us

EXHIBIT D

PERFORMANCE MEASURES

1. Number of persons served (by household type)
2. Number of persons served who moved into housing (by household type)
3. Number of households served (by household type)
4. Number of households who moved into housing (by household type)
5. Living situation (prior to program entry, by household type)
6. Cash income ranges by start and annual assessment/exit status
7. Client cash income change income source by start and exit
8. Length of participation for leavers and stayers
9. Length of time between project start date and housing move in date (by household type)
10. Exit destination (by household type)

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT D

PERFORMANCE STANDARDS

100% of households will be tracked in HMIS or a comparable database

100% of households entering program will meet HUD's definition of homelessness

80% of households will have a move in date within 30 days of start date

65% of households will assume a lease or maintain other permanent, stable housing upon exit

35% of households with a source of reportable income at program entry will increase income

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT E

SPECIFIC CONDITIONS

N/A

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT F

PAYMENT

rantees will receive payment by one of the three payment methodologies (Advance Payment, Reimbursement or Working Capital Advance). Grantees will automatically be paid via Reimbursement Method unless a request for Advance Payment Method or Working Capital Advance Method is made using the IDHS Advance Payment Request Cash Budget Template (Cash Budget).

I. Advance Payment Method (Advance and Reconcile)

A.An initial payment will be processed in an amount equal to the first two months' cash requirements as reflected in the Advance Payment Requirements Forecast (Cash Budget) Form submitted with the Grantee's application. The initial payment will be processed upon execution of the grantee's Uniform Grant Agreement.
B.Grantees must submit monthly invoices in the format and method prescribed in the Grantee's executed Uniform Grant Agreement. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. Invoices must include only allowable incurred costs that have been paid by the Grantee. For programs that have Grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.
C.Subsequent monthly payments will be based on each monthly invoice submitted to the grant program, and will be adjusted up or down, based on a comparison of actual cumulative expenditures to cumulative advance payments, to date.
D.Grantees that do not expend all advance payment amounts by the end of the grant term or that are unable to demonstrate that all incurred costs were necessary, reasonable, allowable, or allocable as approved in their respective grant budget, must return the funds or be subject to grant funds recovery.
E.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.
F.Failure to abide by advance payment governance requirements may result in grantee losing their right to advance payments.

II. Reimbursement Method

A.IDHS will disburse payments to Grantee based on actual allowable costs incurred as reported in the monthly financial invoice submitted for the respective month, as described below.
B.Grantees must submit monthly invoices in a format prescribed by Grantor. Invoices must include all allowable incurred costs for the first and each subsequent month of operations until the end of the Award term. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. As practicable, Grantor shall process payment within 30 calendar days after receipt of the invoice, unless the State awarding agency reasonably believes the request to be improper.

EXHIBIT F

PAYMENT

C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

III. Working Capital Advance Method

A.IDHS Grant Program Managers will advance working capital payments to the grantee to cover their estimated disbursement needs for an initial period not to exceed two months of grant expenses. Startup costs may be approved if determined by IDHS Grant Program Managers to be allowable.
B.Grantees must submit monthly invoices for each of the one or two months covered by the Working Capital Advance in the format and method prescribed by the Grantor. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. Invoices must include only allowable incurred costs that have been paid by the grantee. For grant programs that have grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.
C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.
D.Working Capital Advance Payments are limited to a single occurrence per grant term.
E.Following the initial working capital advance payment, grantees will be paid via reimbursement method unless an IDHS Advance Payment Request Cash Budget Template is submitted for Advanced Payment Method.

------ END OF PROGRAM: RAPID RE-HOUSING -------

PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII
ADDITIONAL CERTIFICATIONS

23.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications legally apply to Grantee:

(a) **Adult Protective Services Act.** Grantee certifies that it is in compliance with the Adult Protective Services Act to protect people with disabilities who are abused, neglected or financially exploited and who, because of their disability, cannot seek assistance on their own behalf. Anyone who believes a person with a disability living in a domestic setting is being abused, neglected or financially exploited must file a complaint with the Illinois Department on Aging. Grantee has an obligation to report suspected fraud or irregularities committed by individuals or other entities with whom it interacts on Grantor's behalf and should make a report to the appropriate program office (320 ILCS 20/1 *et seq.*).

(b) **Grant Award Requirements.** Grantee certifies that it is in compliance with 45 CFR Part 93 and 45 CFR Part 94.

(c) **Business Entity Registration.** Grantee certifies that it is not required to register as a business entity with the State Board of Elections pursuant to the Procurement Code (30 ILCS 500/20-160 and 30 ILCS 500/50-37). Further, Grantee acknowledges that all contracts between State agencies and a business entity that do not comply with this Paragraph shall be voidable under Section 50-60 of the Procurement Code (30 ILCS 500/50-60).

ARTICLE XXIV
ADDITIONAL TERMS

24.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties. Grantee acknowledges that this Agreement does not create any expectation of renewal.

24.2 Multiple Locations. In the event that Grantee has more than one location, Grantee shall include in **EXHIBIT C** either (1) the address, phone number and hours of operation of each location, or (2) the address, phone number and hours of operation of Grantee's primary location.

24.3 Changes in Key Grant Personnel. When it is specifically required as a condition of an Award, the replacement of the Program director or a key person or a substantial reduction in the level of their effort, e.g., their unanticipated absence for more than three (3) months, or a twenty-five percent (25%) reduction in the time devoted to the Award purposes, requires Prior Approval from Grantor. When it is specifically required as a condition of an Award, Prior Approval will be required for the replacement or the substantial reduction in the level of effort of other personnel whose work is deemed by Grantor to be critical to the Award's successful completion. All requests for approval of changes in key Grant personnel shall be signed by Grantee's authorized representative and submitted to the appropriate Grantor program personnel. Evidence of the qualifications for replacement personnel (such as a résumé) shall be included. 2 CFR 200.308.

24.4 Grant Funds Recovery. The provisions of 89 Ill. Admin. Code 511 shall apply to any funds awarded that are subject to the Illinois Grant Funds Recovery Act.

24.5 Employee and Subcontractor Background Checks. Grantee certifies that neither Grantee, nor any employee or subcontractor who works on Grantor's premises, has a felony conviction. Any request for an exception to this rule must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction. Grantee will also supply Grantor with a list of individuals assigned to work on DHS' premises at least ten (10) working days prior to the start of their employment, unless circumstances prevent Grantee from giving a list within that time. If Grantee cannot provide a list, or the name of an individual, at least ten (10) working days prior to his/her employment, it shall do so as soon as possible. Grantor may conduct, at its expense, criminal background checks on Grantee's employees and subcontractors assigned to work on Grantor's premises. To the extent permitted by Illinois law, Grantee agrees to indemnify and hold harmless Grantor and its employees for any liability accruing from said background checks.

24.6 Gifts. In addition to the Gift ban described in Paragraph 22.1, Grantee will provide Grantor with advance notice of Grantee's provision of gifts, excluding charitable donations, given as incentives to community-based organizations in Illinois and clients in Illinois to assist Grantee in carrying out its responsibilities under this Agreement.

24.7 Current Contact Information and Notices. Grantee shall update its contact information, including email address, phone number and job title, in the Community Services Agreement (CSA) Tracking System under the My Info tab, when any such information changes. In addition, Grantee shall contact the DHS Office of Contract Administration when its mailing address changes to update that information. Grantee acknowledges and agrees that any notices from Grantor may be made to its mailing address, electronic mail (email) address, or facsimile (fax) telephone number, at Grantor's choosing. Such notice shall be effective upon dispatch.

24.8 Supplies Disposition. Grantee must obtain disposition instructions from Grantor when supplies, purchased in whole or in part with Grant Funds, are no longer needed for their intended purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any supplies to Grantor or a third party for any reason, including, without limitation, an Award is terminated or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the supplies according to applicable best practices, manufacturer's guidelines, federal and State laws or rules, including without limitation those contained at 2 CFR 200.310 to 2 CFR 200.326, and Department requirements stated herein. All obligations regarding use and ownership of supplies, purchased in whole or in part with Grant Funds, shall survive the termination of this Agreement.

24.9 Reporting Requirements. The reporting timeframes described in Paragraphs 10.1, 10.2, 11.1 and 11.2 are specified in **EXHIBIT B**.

24.10 Payment Information. Payment information described in PART ONE is specified in EXHIBIT F.

ARTICLE XXV
MONITORING AND INFORMATION

25.1 Monitoring of Conduct. In addition to ARTICLE IX of **PART ONE**, Grantor shall monitor Grantee's conduct under this Agreement which may include, but shall not be limited to, reviewing records of performance in accordance with administrative rules, license status review, fiscal and audit review, Agreement compliance and compliance with the affirmative action requirements of this Agreement. Grantor shall have the authority to

conduct announced and unannounced monitoring visits and Grantee shall cooperate with Grantor in connection with all such monitoring visits. Failure of Grantee to cooperate with Grantor in connection with announced and unannounced monitoring visits is grounds for Grantor's termination of this Agreement.

25.2 Requests for Information. Grantor may request, and Grantee shall supply, upon request, necessary information and documentation regarding transactions constituting contractual (whether a written contract exists or not) or other relationships, paid for with funds received hereunder. Documentation may include, but is not limited to, information regarding Grantee's contractual agreements, identity of employees, shareholders and directors of Grantee and any party providing services which will or may be paid for with funds received hereunder, including, but not limited to, management and consulting services rendered to Grantee.

25.3 Rights of Review. This 0 does not give Grantor the right to review a license that is not directly related to the Award being audited nor does it allow Grantor to unilaterally revoke a license without complying with all due process rights to which Grantee is entitled under Federal, State or local law or applicable rules promulgated by Grantor.

ARTICLE XXVI
WORK PRODUCT

26.1 Assignment of Work Product. "Work Product" means all the tangible materials, regardless of format, delivered by Provider to DHS under this Agreement. Grantee assigns to Grantor all right, title and interest in and to Work Product. However, nothing in this Agreement shall be interpreted to grant Grantor any right, title or interest in Grantee's intellectual property that has been or will later be developed outside this Award.

26.2 License to Grantor. To the extent Grantee-owned works are incorporated into Work Product, Grantee grants to Grantor a perpetual, non-exclusive, paid-up, world-wide license in the use, reproduction, publication and distribution of such Grantee-owned works when included within the Work Product. Grantee shall not copyright Work Product without Grantor's prior written consent.

26.3 License to Grantee; Objections. Grantor grants to Grantee a perpetual, non-exclusive, paid-up license to publish academic and scholarly articles based upon the services rendered under this Agreement. All materials to be published shall first be submitted to Grantor at least forty-five (45) days prior to publication or other disclosure. Upon written objection from Grantor, Grantee shall excise any confidential information, as that term is defined in applicable State and Federal statutes, federal regulations and Grantor administrative rules, from materials before publication. Grantor may also object to the publication on grounds other than confidentiality. As to the latter objections, Grantee and Grantee will attempt to resolve Grantor's concerns within the forty-five (45) day review period, or as otherwise agreed between the Parties. Grantor waives any objections not made to Grantee in writing before expiration of the review period.

26.4 Unresolved Objections; Disclaimer. If Grantor's objections on grounds other than confidentiality are not resolved within the review period or other such time as agreed by the Parties, then Grantee may publish the materials but shall include therein the following disclaimer: "Although the research or services underlying this article were funded in whole or in part by the [Grantor], the [Grantor] does not endorse or adopt the opinions or conclusions presented in the article." Notwithstanding the above, Grantor shall not have the right to control or censor the contents of Grantee publications.

ARTICLE XXVII
POST-TERMINATION/NON-RENEWAL

27.1 Duties. Upon notice by Grantor to Grantee of the termination of this Agreement or notice that Grantor will not renew, extend or exercise any options to extend the term of this Agreement, or that Grantor will not be contracting with Grantee beyond the term of this Agreement, Grantee shall, upon demand:

(a) Cooperate with Grantor in assuring the transition of recipients of services hereunder for whom Grantee will no longer be providing the same or similar services or who choose to receive services through another Grantee.

(b) To the extent permitted by law, provide copies of all records related to recipient services funded by Grantor under this Agreement.

(c) Grant reasonable access to Grantor to any and all Program sites serving recipients hereunder to facilitate interviews of recipients to assure a choice process by which recipients may indicate provider preference.

(d) Provide detailed accounting of all service recipients' funds held in trust by Grantee, as well as the identity of any recipients for whom Grantee is acting as a representative payee of last resort.

27.2 Survival. The promises and covenants of this Article shall survive the Term of this Agreement for the purposes of the necessary transition of recipients of services hereunder.

ARTICLE XXVIII
LINGUISTIC AND CULTURAL COMPETENCY GUIDELINES AND ASSURANCE

28.1 Applicability. This Article does not apply to governmental bodies or institutions of higher education.

28.2 Plan Creation. For Grantees that do not have a Linguistic and Cultural Competency (LCC) Plan, the Grantee shall create its LCC Plan within one year following execution of this Agreement. The LCC Plan, including creation guidelines, is described on the Internet at http://www.dhs.state.il.us/page.aspx?item=66602.

28.3 Plan Implementation. For Grantees that have an LCC Plan, the Grantee certifies that it is updated annually to identify all goals met and to describe any efforts made toward meeting additional goals still in progress.

28.4 Plan Submission. Upon request, Grantee shall submit to the Grantor its LCC Plan, including any updates.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

ARTICLE XXIX
ADDITIONAL REQUIREMENTS

29.1 Program Manual. The related Program Manual, if applicable, can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

29.2 Program Attachment. The related Program Attachment, if applicable, is **H** . It can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

State Agency Illinois Department of Human Services **FY.** 2026
Grantee KANE COUNTY HEALTH DEPARTMENT **Notice of Funding Opportunity (NOFO) Number.** N/A
Data Universal Number System (DUNS) Number 145082686 **FEIN** 366006585
Catalog of State Financial Assistance (CSFA) Number 444-80-3153 **CSFA Short Description.** RAPID RE-HOUSING
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A **CFDA Short Description.** see linked Agreement Exhibit-A

Section A: State of Illinois Funds

REVENUES	**Total**
State of Illinois Requested:	$100,106.00
Budget Expenditure Categories	
1. Personnel (200.430)	$25,133.25
2. Fringe Benefits (200.431)	N/A
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	$74,972.00
16. Total Direct Costs (add lines 1-15) (200.413)	$100,105.25
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	$100,106.00
Note: Total may be adjusted for rounding.	

State Agency Illinois Department of Human Services **FY.** 2026
Grantee KANE COUNTY HEALTH DEPARTMENT **Notice of Funding Opportunity (NOFO) Number.** N/A
Data Universal Number System (DUNS) Number 145082686 **FEIN** 366006585
Catalog of State Financial Assistance (CSFA) Number 444-80-3153 **CSFA Short Description.** RAPID RE-HOUSING
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A **CFDA Short Description.** see linked Agreement Exhibit-A

Section B: Non-State of Illinois Funds

REVENUES	**Total**
Grantee Match Requirement %: N/A	
b) Cash	N/A
c) Non-Cash	N/A
d) other Funding and Contributions	N/A
Total Non-State Funds (lined b through d)	N/A
Budget Expenditure Categories	
1. Personnel (200.430)	N/A
2. Fringe Benefits (200.431)	N/A
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	N/A
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs Non-State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	N/A
Note: Total may be adjusted for rounding.	

Contract Published Date Time: 2025.12.09.08.05.30 813

State Agency Illinois Department of Human Services **FY.** 2026

Grantee KANE COUNTY HEALTH DEPARTMENT **Notice of Funding Opportunity (NOFO) Number.** N/A

Data Universal Number System (DUNS) Number 145082686 **FEIN** 366006585

Catalog of State Financial Assistance (CSFA) Number 444-80-3153 **CSFA Short Description.** RAPID RE-HOUSING

Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A **CFDA Short Description.** see linked Agreement Exhibit-A

Budget Narrative Summary

When you have completed the budget Category pages, the totals for each category should appear in the corresponding rows below. Additionally, the amount of State requested funds and non-State funds that will support the project are also listed. Verify the amounts and the Total Project Costs.

Budget Category	State	Non-State	Total
1. Personnel	$25,133.25	N/A	$25,133.25
2. Fringe Benefits	N/A	N/A	N/A
3. Travel	N/A	N/A	N/A
4. Equipment	N/A	N/A	N/A
5. Supplies	N/A	N/A	N/A
6. Contractual Services	N/A	N/A	N/A
7. Consultant (Professional Services)	N/A	N/A	N/A
8. Construction	N/A	N/A	N/A
9. Occupancy (Rent and Utilities)	N/A	N/A	N/A
10. Research and Development (R & D)	N/A	N/A	N/A
11. Telecommunications	N/A	N/A	N/A
12. Training and Education	N/A	N/A	N/A
13. Direct Administrative Costs	N/A	N/A	N/A
14. Other or Miscellaneous Costs	N/A	N/A	N/A
15. GRANT EXCLUSIVE LINE ITEM(S)	$74,972.00	N/A	$74,972.00
16. Total Direct Costs (add lines 1-15) (200.413)	$100,105.25	N/A	$100,105.25
17. Indirect Cost	N/A	N/A	N/A
State Request	$100,106.00		
Non-State Amount		N/A	
TOTAL PROJECT COSTS			$100,106.00

Note: Total may be adjusted for rounding.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1516

APPROVING APPROPRIATION OF THE COUNTY ENGINEER'S SALARY AND AUTHORIZING THE TRANSFER OF FUNDS THEREFORE - KANE COUNTY SECTION NO. 26-00000-00-CS AND 26-CS089-00-AC

WHEREAS, the County of Kane (hereinafter "County") adopted Resolution No. 24-500 establishing the Fiscal Year 2025 salary of the County Engineer to be One Hundred Eighty Thousand Dollars ($180,000.00) which amount meets the salary schedule requirements and recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation ("IDOT"); and

WHEREAS, the County has previously entered into an agreement with IDOT for the transfer of federal funds to pay one-half of the salary of the County Engineer; and

WHEREAS, by the Kane County Board that there is hereby appropriated the sum of One Hundred Eighty Thousand Dollars ($180,000.00) from the County's Motor Fuel Tax Fund, #302, Line-Item No. 40000 (Salaries and Wages) for the purpose of paying the County's Engineer's salary from December 1, 2025 through November 30, 2026.

NOW, THERFORE, BE IT RESOLVED that the Kane County Board hereby authorizes the transfer of Ninety Thousand Dollars ($90,000.00) of Federal Surface Transportation Program Funds allocated to Kane County be transferred to IDOT in return for an equal amount of State Motor Fuel Tax funds from IDOT to fund fifty percent (50%) of the County Engineer's salary. The State Motor Fuel Tax funds will be billed yearly to and received in one lump sum from IDOT. Upon receipt thereof, said funds shall, pursuant to the agreement between the County and IDOT, be placed in the Motor Fuel Tax Fund # 302, Line Item #37160 (County Engineer Salary Reimbursement).

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit four certified copies of this Resolution to the District Office of the Illinois Department of Transportation.

Line Item: 302.520.522.40000
Line Item Description: Salaries and Wages
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving Appropriation of the County Engineer's Salary and Authorizing the Transfer of Funds Therefore – Kane County Section No. 26-00000-00-CS and 26-CS089-00-AC

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Ashley Young 630-406-7302

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $180,000.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

This resolution appropriates funds for payment of the fiscal year 2026 County Engineer salary of $180,000.00 established by Resolution #24-500. The aforementioned salary meets the requirements of the County Engineer's Salary program in accordance with the Agreement for County Engineer's Salary (BLR 09220) between the Illinois Department of Transportation and Kane County. It also authorizes the transfer of Federal Surface Transportation Program (STP) funds to reimburse 50% of the County Engineer's salary.

Staff recommends approval.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1514

APPROVING FY2026 COUNTY MAINTENANCE MOTOR FUEL TAX APPROPRIATION, KANE COUNTY SECTION NO. 26-00000-00-GM

WHEREAS, the County of Kane ("County") through the Kane County Division of Transportation ("KDOT") is responsible for the maintenance of the Kane County Highway System in accordance with the provisions of the Illinois Highway Code of the Illinois Compiled Statutes (605 ILCS 5/1-101, et seq); and

WHEREAS, Four Million Seven Hundred Forty-Five Thousand Two Hundred Sixty-Seven Dollars ($4,745,267.00) in Motor Fuel Tax (MFT) Funds is required to pay for the County's Highway General Maintenance program (Section #26-00000-00-GM) in fiscal year 2026.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the County Highway General Maintenance program, referred to as Section #26-00000-00-GM, shall be conducted in conformance with the applicable provisions of the Illinois Highway Code and will follow the procedures and guidelines as stated within the Illinois Department of Transportation's Circular Letters and Motor Fuel Tax (MFT) Process during fiscal year 2026 beginning December 1, 2025 and ending November 30, 2026.

BE IT FURTHER RESOLVED by the Kane County Board that Four Million Seven Hundred Forty-Five Thousand Two Hundred Sixty-Seven Dollars ($4,745,267.00) is hereby appropriated from the Motor Fuel Tax Fund #302 for Section #26-00000-00-GM; said sum being comprised of:

Line Item	Description	Appropriation
40000	Salaries and Wages	$3,154,468.00
40200	Overtime Salaries	$300,000.00
45000	Healthcare Contribution	$128,044.00
45010	Dental Contribution	$3,148.00
45410	Teamsters Contribution	$854,568.00
53000	Liability Insurance	$124,376.00
53010	Workers Compensation	$62,889.00
53020	Unemployment Claims	$2,001.00
99001	Transfer to General Fund for IT Support	$115,773.00

BE IT FURTHER RESOLVED that the Kane County Engineer is hereby directed, as soon as practicable after the close of the fiscal year 2026, to submit to the Illinois Department of Transportation ("IDOT"), on forms furnished by IDOT, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure for highway maintenance by KDOT under this appropriation.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit four certified copies of this resolution to the district office of the Illinois Department of Transportation.

Line Item: 302.520.522.40000; 302.520.522.40200; 302.520.522.45000; 302.520.522.45010; 302.520.522.45410; 302.520.522.53000; 302.520.522.53010; 302.520.522.53020; 302.520.522.99001
Line Item Description: Salaries and Wages; Overtime Salaries; Healthcare; Dental; Teamsters Contribution; Liability Insurance; Workers Compensation; Unemployment Claims; Transfer to General Fund
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving FY2026 County Maintenance Motor Fuel Tax Appropriation, Kane County Section No. 26-00000-00-GM

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Ashley Young 630-406-7302

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $4,745,267.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

A signed resolution must be submitted to the Illinois Department of Transportation (IDOT) appropriating Motor Fuel Tax (MFT) funds for FY2026 General Maintenance expenditures.

Total General Maintenance expenditures of $4,745,267.00 include:

- Maintenance personnel costs (salaries and wages, overtime, health and dental insurance) - $4,440,228.00
- Information Technology Support Services - $115,773.00
- Liability, Workers' Compensation, and Unemployment Insurance - $189,266.00

Staff recommends approval.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1515

APPROVING FY2026 COUNTY MAINTENANCE MOTOR FUEL TAX APPROPRIATION, KANE COUNTY SECTION NO. 26-00000-00-RF

WHEREAS, the County of Kane ("County"), through the Kane County Division of Transportation ("KDOT"), is responsible for the maintenance of the Kane County Highway System in accordance with the applicable provisions of the Illinois Highway Code of the Illinois Compiled Statutes (605 ILCS 5/1-101, et seq); and

WHEREAS, the County's 2026 fiscal year expenses for IMRF and Social Security, for the County Highway System is funded by the State of Illinois' Motor Fuel Tax ("MFT") as referred to as "Section #26-00000-00-RF"; and

WHEREAS, Four Hundred Seventy-Six Thousand Nine Hundred Seventy Dollars ($476,970.00) in MFT Funds is required to pay for the County Highway's IMRF and Social Security expenses (Section #26-00000- 00-RF) in fiscal year 2026.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the County Highway IMRF and Social Security expenses referred to as Section #26-00000-00-RF be conducted in conformance with the provisions of the Illinois Highway Code and will follow the procedures and guidelines as articulated within the Illinois Department of Transportation Circular Letters and its Motor Fuel Tax ("MFT") process during fiscal year 2026, beginning December 1, 2025 and ending November 30, 2026.

BE IT FURTHER RESOLVED by the Kane County Board that Four Hundred Seventy-Six Thousand Nine Hundred Seventy Dollars ($476,970.00) is hereby appropriated from the Motor Fuel Tax Fund #302 for Section #26-00000-00-RF; said sum being comprised of:

- Two Hundred Seventy Thousand One Hundred Fifty-Six Dollars ($270,156.00) from Line Item #45100 (FICA/SS Contribution)

- Two Hundred Six Thousand Eight Hundred Fourteen Dollars ($206,814.00) from Line Item #45200 (IMRF Contribution)

BE IT FURTHER RESOLVED that the Kane County Engineer is hereby directed, as soon as practicable after the close of the fiscal year 2026, to submit to the Illinois Department of Transportation ("IDOT"), on forms furnished by IDOT, a certified statement showing expenditures from, and balances remaining, in funds authorized for expenditure for highway maintenance by KDOT under this appropriation.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit four certified copies of this resolution to the district office of the Illinois Department of Transportation.

Line Item: 302.520.522.45100; 302.520.522.45200
Line Item Description: FICA/SS; IMRF
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving FY2026 County Maintenance MFT Appropriation, Kane County Section No. 26-00000-00-RF

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Ashley Young 630-406-7302

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $476,970.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

A signed resolution must be submitted to the Illinois Department of Transportation (IDOT) appropriating Motor Fuel Tax (MFT) funds for FY2026 IMRF and Social Security expenditures. The total MFT appropriation for IMRF and Social Security expenditures is $476,970.00.

Staff recommends approval.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1510

APPROVING ADOPT-A-HIGHWAY APPLICANTS

WHEREAS, the Illinois Highway Code of the Illinois Compiled Statutes (605 ILCS 120/1 et seq.) provides for the establishment of Adopt a Highway Programs by counties and various units of government throughout the State of Illinois to support anti-litter efforts by allowing groups of private citizens to adopt a segment of highway for the purpose of litter and refuse collection; and

WHEREAS, the County has enacted and otherwise established, pursuant to Kane County Board Ordinance No. 13-267, the Kane County Adopt-A-Highway Program in conformance with the Illinois Highway Code, which program is intended to assist the County in its efforts to remove refuse and litter from County highway right of way and otherwise beautify the County Highway System; and

WHEREAS, those groups whose names are set forth in the list attached (a copy of which is on file in the office of the Kane County Clerk) have submitted applications for participation in the Kane County Adopt-A-Highway Program; and

WHEREAS, each of the groups' applications have been reviewed and approved by the County Engineer of Kane County and have subsequently been approved by the Transportation Committee of the Kane County Board; and

WHEREAS, the approval of the applicants for participation in the Kane County Adopt-A-Highway Program will facilitate the County's litter collection efforts on County highways and will aid in the beautification of all County highways whether in urban or rural areas of the County.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the applicant(s) listed in Exhibit A for participation in the Kane County Adopt-A-Highway Program are hereby approved.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois
Vote:	

EXHIBIT A

Applicants (RENEWAL)	Road	Distance
In Memory of Sammy Lower	Fabyan Parkway from Kaneville Road to Hughes Road	.5 Mile (Both Sides)

Applicants (NEW)	Road	Distance
Hike Tribe Indivisible Elgin	Silver Glen Road from Randall Road to IL Route 31	1 Mile (Both Sides)

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving Adopt-A-Highway Applicants

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Michael Way, 630.406.7359

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

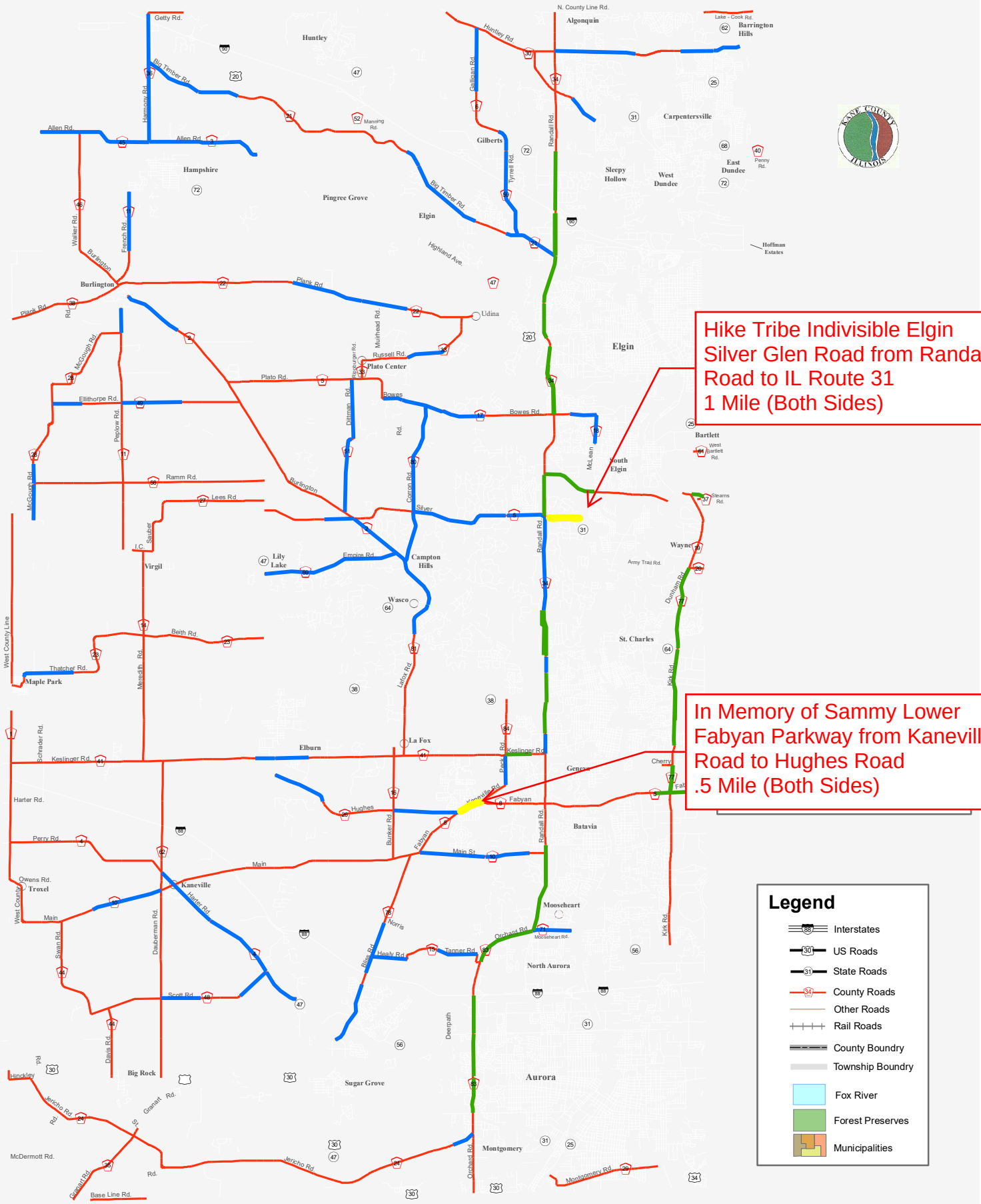
Pursuant to Kane County Board Ordinance No. 13-267, Kane County Adopt-A-Highway Program, staff requests consideration of the attached resolution which approves the following Adopt-A-Highway applicant(s).

RENEWAL:

1. In Memory of Sammy Lower
   Fabyan Parkway from Kaneville Road to Hughes Road
   .5 Mile (Both Sides)

NEW APPLICANT:

1. Hike Tribe Indivisible
   Silver Glen Road from Randall Road to IL Route 31
   1 Mile (Both Sides)



Adopt-A-Highway Map
December 1, 2025

0 3,100 6,200 12,400 18,600 24,800 Feet

0 1 2 Miles

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KANE COUNTY Division of Transportation

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1520

APPROVING A CONTRACT FOR THE PURCHASE OF ONE (1) CASE WX175 WHEELED EXCAVATOR FOR THE KANE COUNTY DIVISION OF TRANSPORTATION

WHEREAS, pursuant to Kane County Resolution No. 22-266, the County of Kane and Sourcewell entered into an Intergovernmental Agreement ("IGA") to procure materials, services, supplies, equipment, construction, and construction-related services; and

WHEREAS, bids have been solicited and received for one (1) Case WX175 Wheeled Excavator ("Excavator"); and

WHEREAS, McCann Industries, Inc. of Wauconda, Illinois, was the selected vendor for the Excavator under the Sourcewell authorized cooperative agreement with the cost of the one (1) Excavator totaling Three Hundred Seventy Thousand Four Hundred Sixty-Three Dollars ($370,463.00).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the offer for said Excavator from McCann Industries, Inc., in the amount of Three Hundred Seventy Thousand Four Hundred Sixty-Three Dollars ($370,463.00) is accepted and that the County of Kane purchase said Excavator from McCann Industries, Inc. of Wauconda, Illinois, with payment to be appropriated from Motor Fuel Local Option Fund #304, Line Item #70110 (Machinery and Equipment).

BE IT FURTHER RESOLVED that the Kane County Board Chairman is authorized and directed to execute any documents relating to the Excavator purchase order.

Line Item: 304.520.524.70110
Line Item Description: Machinery and Equipment
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois
Vote:	

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving a Contract for the Purchase of One (1) Case WX175 Wheeled Excavator for the Kane County Division Of Transportation

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Michael Way 630.406.7359

Budget Information:

Was this item budgeted? YES	Appropriation Amount: $370,463.00
If not budgeted, explain funding source: N/a	
Was this item passed through the appropriate committee? Yes	

Summary:

Description: 2025 Case XZ175 Wheeled Excavator

Vendor: McCann (Sourcewell Contract 011723)

Purchase price	$360,463.00
Contingency	$ 10,000.00
Total	$370,463.00

This Case wheeled excavator will be used in the maintenance department of the Kane County Division of Transportation. The excavator will be used for a wide range of jobs throughout the year including ditching, culvert installs, tree removal, and mowing of hills.

The excavator was demoed and will be purchased via Sourcewell Contract 011723.

This equipment is included in the FY26 Budget.

Staff recommends approval.

October 5th, 2025

Kane County Division of Transportation
41W011 Burlington Rd.
St. Charles, IL 60175

Attn: Michael Way - Fleet Maintenance Superintendent

Mr. Way,
It's our pleasure to provide current pricing for (1) New 2025 CASE WX175 Wheeled Excavator for your field Operations.
The Sourcewell Contract allows a discount of 25% discount off of the Case list pricing - good to 4/14/2027.
Because of the past amount of Case Equipment purchased - we've included an additional discount as well, if elected.

The Pro-Care Warranty is a Premier, Zero Deduct Full Machine Warranty to 36 Months or to 3,000 Hours whichever occurs 1st. The 2nd part of Pro-Care is On-Site Maintenance to 36 Months or to 2,000 Hours whichever occurs 1st where your only cost is the Travel Time to and from our local Branch Operations. All Filters, Oils, Lubes and the Tech's Time while there is all paid for by CASE. The 3rd part of the Pro-Care Support Plan is the CASE Site-Watch Telematics which covers the 36 Month period and more. The Warranty is subject to all the Inclusions and Exclusions of the plan details.
We'll provide full details of the coverage.

The New 2025 CASE WX175 Wheeled Excavator is equipped with: Standard Key Ignition Key - 2-Piece Boom - 8 ft. 7 in. Digging Arm - Multi-Function Auxiliary Hydraulics - 10.00 x 20 14PR Twin Tires - Ride Control - Rain Deflector – Case Max View Monitor / Display > 4-cameras with intelligent moving object detection technology and warning system for up to 16' 4" (5 m) around the machine – Trailer Hitch Mounting Plate – Front Stabilizers and Rear Blade – ISO / SAE Control Pattern Selection – Standard Counterweight – Pre-Cleaner Air Filter – Fine Swing Control – 40 MPH Transmission – All Weather Hydraulic Oil – Joystick Steering – R.H. Ladder with Toolbox Composite Mud Guards – Air Suspension Heated Seat - Auto Brake – Refuel Pump – Swing Lock System – HBCV w-Overload Warning – Swing-Lock System – LED Light Package - 24" Digging Bucket - 48" Ditching Bucket - Tiltrotator X20 S60 w/ Gripper – Optional* (7) Finger Rotating Grapple.

$441,347.00 - Case list price.
(110,337.00) - Less 25% per the Sourcewell Contract – Valid until 4/4/2027 Contract #011723
$331,010.00 - Sub-Total
+ 4,865.00 - Factory Freight
+ 3,950.00 - Dealer Set-Up
+ 19,688.00 - Optional Rotating Grapple w-(7) Finger Operation
+ 950.00 - Local Delivery
$360,463.00 - Sub-Total
(3,000.00) - Less Case / McCann Direct Discount, if elected.
$357,463.00 - Total Delivered Price

Please call with any questions.
Respectfully,

Dennis J. Tovar

Dennis J. Tovar – Territory Manager / Heavy Equipment Group
Mobile: (630) 774-8830 | Email: dtovar@mccannonline.com
McCann Industries Inc., 1350 N. Rand Rd. / Wauconda, IL 60084
CC: Mike Hart, Wauconda Service Manager / Dir. Line 815-528-9175
Rob Leo, Parts Manager / Dir. Line 815-528-9176

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Solicitation Number: RFP # 011723

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and CNH Industrial America LLC**,** 700 State Street, Racine, WI 53404 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Heavy Construction Equipment with Related Attachments and Technology from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires April 14, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

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Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities.

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Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and

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- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity

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payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;

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- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should

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note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

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E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
   a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
   b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in

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advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination*. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

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15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

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- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for products liability-completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.
Minimum Limits:
$1,000,000 each accident, combined single limit

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4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional

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insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional

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requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess

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of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

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G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery;

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and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

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22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
By: Jeremy Schwartz
C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer

Date: 4/4/2023 | 2:29 PM CDT

CNH Industrial America LLC

DocuSigned by:
By: Amy Swett
7FCB6D1BF7F04C0...
Amy Swett
Title: Government & Fleet Sales Account Manager–New Holland CE brand

Date: 4/4/2023 | 2:31 PM CDT

Approved:

DocuSigned by:
By: Chad Coauette
7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO

Date: 4/4/2023 | 2:39 PM CDT

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RFP 011723 - Heavy Construction Equipment with Related Attachments and Technology

Vendor Details

Company Name:	CNH Industrial America LLC
Address:	700 State Street Racine, WI 53404
Contact:	Clint Jenkins
Email:	Clinton.jenkins@caseih.com
Phone:	937-218-1701
Fax:	877-764-1369
HST#:	760433811

Submission Details

Created On:	Wednesday November 16, 2022 13:07:37
Submitted On:	Tuesday January 17, 2023 12:55:10
Submitted By:	Amy Swett
Email:	amy.swett@newholland.com
Transaction #:	a0423bfd-2f16-47ee-b66d-446ac499cd78
Submitter's IP Address:	159.61.192.15

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	CNH Industrial America LLC	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	CNH America LLC	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	CNH Industrial America LLC does not have any assumed names or DBA.	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	10988	*
5	Proposer Physical Address:	700 State Street Racine, Wisconsin 53402	*
6	Proposer website address (or addresses):	https://www.cnhindustrial.com https://www.casece.com https://construction.newholland.com www.newholland.com	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Amy Swett Government & Fleet Sales Account Manager – New Holland CE brand 500 Diller Avenue New Holland, PA 17557 Amy.swett@newholland.com 717-715-2489	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Amy Swett Government & Fleet Sales Account Manager – New Holland CE brand 500 Diller Avenue New Holland, PA 17557 Amy.swett@newholland.com 717-715-2489	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Tony Simpson Government Affairs 6021 State Street Racine, WI 53142 262-631-0881 tony.simpson@cnhind.com	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	
10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	The origins of Case date to 1842, when Jerome Increase Case (born in 1819) created Racine Threshing Machine Works in Racine, Wisconsin. The company produced its first portable steam engine in 1876, which is now on display at the Smithsonian Institution. In 1957 Case made the 320 Construction King backhoe loader.Since 1969 Case has manufactured skid steers, starting in Burlington, Iowa and later moving production to Wichita. The company evolved into the Case Corporation, which merged with New Holland in 1999 to become CNH Global which in 2011 became CNH Industrial.	

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2005: Case made its 500,000th backhoe loader and in 2010 made its 250,000th skid steer loader.

2016: Case released the new G-Series wheel loader lineup consisting of seven new models from 521G thru 1121G.

2017: In its 175th year in business, Case announced its facility in Wichita produced its 300,000th skid-steer loader.

2017: At Conexpo-Con/Agg 2017 Case released the CX750D excavator.

As of May 2017, Case “sells a full line of construction equipment around the world, including the number one loader/backhoes, excavators, motor graders, wheel loaders, vibratory compaction rollers, crawler dozers, skid steers, compact track loaders and rough-terrain forklifts.

New Holland Construction was founded in 1895 in New Holland, Pennsylvania; in 1966 New Holland’s first backhoe loader was introduced; in 2005 New Holland Construction Brand was created with a global full-line product offering of Skid steer loaders, compact track loaders, tractor loader backhoes, tractor loaders, wheel loaders and excavators. Since 1999, New Holland is a brand of CNH, which was demerged from Fiat Group to Fiat Industrial at the start of 2011.

2007 New Holland made 200,000 Skid Steer loaders and celebrated 35 years of designing and building its highly successful skid steer loader. They are the preferred choice of landscapers around the world and #1 in lift and carry compact machines.

2008 New Holland’s “green” engine. New Holland launched the E215B crawler excavator, which mounts a brand-new engine which dramatically reduces emissions well below the levels required by regulations.

New Holland equipment is built all around the world; the headquarters is in Turin, Italy and with ten plants and ten research and development centers spread globally, more than 800 dealers and 2,100 outlets. It is present in 100 countries worldwide.

New Holland produces thirteen product families, five in the heavy range and eight in the light range; products include dozers, mini excavators, graders, wheel loaders, crawler excavators, backhoe loaders, skid steer loaders.

Productivity, safety, and environmental responsibility are the cornerstones of New Holland’s offering built around our customers. We are a key player in the global construction equipment industry born of the rich heritage of brands that made the history of this sector.

In partnership with our worldwide network of dealers, we deliver products and services that meet our customers’ requirements for productivity, safety, environmental performance, and fuel and cost efficiency. We know our customers’ business and we provide them with a full line of innovative products and services designed for the specific applications of their industry.

CNH Industrial is committed to delivering the highest ethical standards and supporting its dealers and customers through a diverse and inclusive workforce, industry-leading technology, exceptional safety and quality, and unmatched innovation.

At CNH Industrial, we pride ourselves on delivering the best. That means strengthening our product portfolio with dedicated financing, tools and components and selecting the best partners to support us in delivering value to our customers.

We are proud of the work we do at CNH Industrial, where a focus on innovation has helped us to maintain our competitive edge and our position of global leadership.

In 2014 we have a new licensing agreement with Sumitomo Construction Machinery to manufacture Sumitomo designed crawler excavators from 13 to 35 tons. In 2016 we entered an exclusive mini-excavator alliance with Hyundai Heavy Industries.

The full integration of environmental and social considerations with economic objectives enables the Group to identify potential risks and seize additional development opportunities, resulting in a process of continuous, and sustainable, improvement that creates value over the long-term. We recognize the real importance of promoting a circular product life cycle in which resources are used fully and for as long as possible, and products and materials are recovered and regenerated at the end of their service life. For this reason, the Company offers a range of products able to run on fuels derived from renewable sources and is committed to adopting sustainability criteria from the design stage to develop more environmentally friendly products. To maximize product life, CNH Industrial also offers

its customers a range of remanufactured spare parts, in line with its circular economy approach. In manufacturing processes, emphasis is given to improvements that increase waste recovery and reuse.

Living and working in cooperation with the surrounding area, and collaborating on projects that benefit the community, contribute to enhancing the satisfaction of employees (who often live close to plants) and their sense of belonging to the Company, while bringing economic advantages to both the Company and the community. Projects are measured in three fundamental areas. These areas are: Improving food availability, combating climate change & reducing environmental impact and supporting youth training.

A key priority at CNH Industrial is to improve food availability. In the USA, CNH Industrial supports the FFA (formerly known as Future Farmers of America), an association active in farming education since 1928. In 2018, to further its commitment, the Company chartered its own FFA Alumni and Supporters Chapter1, through which employees can engage with students pursuing agriculture degrees and with members of other FFA Chapters nationwide. In 2021, the Company continued to be heavily involved with the FFA. Case IH, New Holland Agriculture, and CNH Industrial Capital continued their Silver Sponsorship of the National FFA Foundation, including its national convention with over 60,000 attendees. Furthermore, employees continued to engage with FFA students at professional development events, and again raised funds towards the purchase of approximately 70 FFA uniforms for students in need.

CNH Industrial also continued its We Care We Share outreach program, holding an educational event at the Thai Sa Kaeo College of Agriculture and Technology aimed at raising agricultural technology standards in the country while creating a new generation of agricultural experts.

In 2021, given the ongoing pandemic, CNH Industrial continued to support more vulnerable sections of society, including through food where needed. Located near the Company's sites in Racine (USA), the Hunger Task Force Farm yields over 226,000 kilos of fresh produce each harvest season to feed the hungry and create a reliable source of healthy food for its network of food banks. In 2017, the farm added a New Holland Agriculture tractor (donated by CNH Industrial Capital) to its operation. In 2021, the Company made a cash donation to the organization to purchase Thanksgiving turkeys for community members in need, while employees provided additional support by volunteering on the farm.

A key priority at CNH Industrial is to combat climate change, whose negative impact on ecosystems affects the quality of life for people in local communities and consumer choices. The Company has initiated several projects to tackle this global issue, which are also aligned with SDG 13 'Climate Action'. These projects are increasingly focusing on reducing the environmental impact of Company plants, including on local communities, and on helping protect the latter against the effects of climate change such as desertification, water scarcity, and the loss of biodiversity. Other initiatives are in place to promote responsible behavior to minimize environmental impact. Participation in the projects associated with this key priority allows CNH Industrial's brands to enhance their profile and increase their visibility among potential customers and strengthens Company employees' sense of belonging.

At CNH Industrial, a key priority is to engage local communities. To this end, and in line with stakeholders' expectations, the Company prioritizes initiatives that support local community development, especially youth training. In addition to the awards and scholarships given to employees' children, the Company works hard to promote young people's education by collaborating with private and public institutions and other stakeholders. Projects are also aligned with SDG 10 'Reduce inequality within and among countries', as they promote training in Emerging Markets with the aim of developing qualified potential recruits for the Company's sales and service networks.

TechPro2, a joint project with schools run by the Don Bosco Salesian Society, aims at training mechatronics specialists to meet a growing demand for skilled personnel, thus offering young people greater employment opportunities – especially within the Company's sales and service network. Training includes theory and hands-on learning at Salesian centers, followed by targeted internships in the field. The goal of TechPro2 is two-fold: on the one hand, to ensure students have a future vocation; on the other, to enhance the quality of specialized technical assistance for the brands' products while meeting the demand for qualified technicians at authorized dealers and workshops. The Company provides expertise by training the teachers, who pass on the knowledge to the classroom students. It also offers financial aid, tools, and essential parts (such as complementary vehicles, engines, drives, and diagnostic tools) for classroom training and practice.

CNH Industrial believes that operating in a socially responsible and ethical manner,

		and in compliance with the laws of the countries in which it operates, is crucial to its long-term success. The Company's Code of Conduct summarizes its policies on various compliance and ethics issues (such as conflicts of interest, corruption, competition, and health and safety). Such policies reflect, among other things, the Company's commitment to adopting fair employment practices, ensuring safety in the workplace, supporting, and fostering environmental awareness, and respecting the communities in which it operates, in compliance with applicable laws. The Company is also committed to the creation of long-term sustainable value for all its stakeholders and is firmly convinced that respect for fundamental human rights and for basic working conditions is a prerequisite to achieving this. The Board of Directors is responsible for creating a culture that fosters such long-term value creation – a task that requires compliance with all applicable laws. To this end, and to clarify and make explicit the Company's values and expectations, the Board has adopted both a Code of Conduct and a Supplier Code of Conduct. Our vast network of CNHi dealers will provide local product technical support at the dealership or out on the road to the members along with providing the start-up and operations training compliant with OSHA regulations, which the members need to get to receive the max. performance and efficiencies out of their products. The customers can also purchase OEM parts from our dealer network to support the members and to ensure their equipment obtains the max. amount of run time. Our financial services to the members include leasing options and extended warranties which are handled directly at the dealership. Members who are on a budget can rent or demo equipment from the dealership. The equipment will be a unit that has not been retailed and comes with full warranty (less than 250 hrs) or pro-rated warranty (if the unit has over 250 hrs). The customer will receive the member list discount and demo/lease adjustment based on rent for sale program rates less any service or clean up fees dealer would have incurred.	
11	What are your company's expectations in the event of an award?	When CNH Industrial is awarded the Sourcewell contract, we expect to continue to achieve an overall sales growth of over 10%. Throughout the pandemic and component parts not reaching our plants in a timely manner, we still saw growth in our Sourcewell contract. We plan to continue this growth cycle in 2023. CNH Industrial announce a culture transformation where everyone's voice will be heard. We have five new beliefs Customer first, grow together, one team, make it simple, be the best. This is exactly what we are planning to do with this contract. We want our customers to walk into our dealerships and be heard. Get the product they want and make it an effortless process with Sourcewell. We will continue to partner with Government Solutions Team (GST) where we have done more training in 2022 and plan to continue to follow that process in 2023. Their training includes web training, ride-a-longs to help educate the sales teams and the customers in addition to training new or re-train dealers within their first 60 days. Additional emphasis will go to getting our dealers to attend GTKU's and universities to round out their knowledge of the contract and how to use it to drive the contract's need. We are also going to target and engage with the government entities to get our Sourcewell contract adopted versus these entities having their own contract.	*
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	CNH Industrial reported strong full year performance in 2021, its final year of operations as a combined Off- and On-Highway entity. We delivered consolidated revenues of $33.5 billion, up 29% from the previous year. Both our adjusted EBIT from our Industrial Activities at $2,086 million(1) and our full year Net Income at $1.8 billion (which translates to $1.28 in earnings per share) were the highest in our Company's history. Market driven volume and disciplined pricing were key drivers of our record earnings, alongside the team's successful execution, which they achieved while often managing very challenging supply chain and logistics issues. We also recorded another very strong year for positive free cash flow of Industrial Activities(1), at over $1.8 billion as our operational execution improved. For additional information see our Annual Financial Report 2021	*
13	What is your US market share for the solutions that you are proposing?	Model Year 2021 CNH Industrial market share 9.5% Case Construction 7.9% New Holland Construction 1.6%	*
14	What is your Canadian market share for the solutions that you are proposing?	Model Year 2021 CNH Industrial market share 12.6% Case Construction 12.1% New Holland Construction .5%	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	NO	*

16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	CNH Industrial is the manufacturer of the equipment offered in this proposal. Our sales and service force is provided through our network of 1107 North American dealers. Our dealerships are independently owned and operated so they are positioned to provide sales and post support for our customers. Through the post-sale support our dealers offer parts and service. CNH Industrial imposes strict contract regulations and standards (Pinnacle), to hold dealers accountable for all interactions a customer has. This would include sales, service, parts, marketing, and operations.
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	CNH Industrial adopts the World Class Manufacturing (WCM) management system, a program for innovation based on continuous improvement, developed to eliminate all types of waste and loss through the rigorous application of specific methods and standards (see page 165). Given the customers' demand for ever-higher quality and the level of excellence required by the WCM, the focus is on the quality of every aspect of the manufacturing process, which has led plants to also adopt a quality management system compliant with ISO 9001. As of December 31, 2021, 57 CNH Industrial plants were ISO 9001 certified, collectively accounting for 98% of revenues from sales of products manufactured at the Company's plants1. To achieve its quality standards, CNH Industrial devised a robust supply chain management process (see page 151) to ensure the procurement of quality components, which are essential to produce vehicles that meet the high standards demanded by customers. CNH INDUSTRIAL completed an initiative, known as Technology Days, gives suppliers a chance to display their innovative products in terms of innovation, technology, and quality, while addressing specific topics and sharing information on recent technological developments. In 2021, the event was as always attended by CNH Industrial employees but held virtually. As of December 31, 2021, 220 supplier plants had adopted the World Class Manufacturing (WCM) program, with no increase compared to 2020 due to pandemic-related restrictions and strategy changes to the WCM supplier program itself. The WCM adoption process entails several activities that take place in two distinct yet equally important phases, and that are meant to provide suppliers with the necessary knowledge to apply the intrinsic concepts of Lean Production. Firstly, various training sessions led by CNH Industrial's WCM program specialists are delivered to suppliers. Secondly, supplier WCM teams are given the opportunity to visit selected CNH Industrial plants to learn about the Company's best practices. Safety is a priority across the Company, as evidenced by the compliance of management systems with the ISO 45001 international standard, as well as with the continuous improvement principles of World Class Manufacturing (WCM) and its specific Safety pillar (see page 165). CNH Industrial's approach to occupational health and safety is based on effective preventive and protective measures, implemented both collectively and individually, aimed at minimizing risk of injury in the workplace. The Company endeavors to ensure optimal working conditions, applying principles of industrial hygiene and ergonomics to managing processes at an organizational and operational level. Additionally, it adopts the highest standards in the countries in which it operates, even where regulatory requirements are less stringent, believing this to be the best way to achieve excellence. In addition, the central Environment, Health, and Safety (EHS) function (which serves as a reference point for sustainability) coordinates and manages health and safety issues as per CNH Industrial's Health and Safety Policy. It periodically verifies performance against targets, proposes new initiatives, and defines health and safety policies. The Company's certification of its occupational health and safety management systems as per the ISO 45001 international standard is voluntary and covers 58 CNH Industrial manufacturing plants worldwide, accounting for 45,521 employees. In 2021, the Company completed its transition to the new ISO 45001:2018 Occupational Health and Safety Management standard, which supersedes the OHSAS 18001:2007 standard. Certifications are awarded by accredited international bodies (in turn continuously and rigorously monitored by other international organizations) that review and certify the high levels of reliability and of operational and procedural standards. In 2021, the occupational health and safety management systems at some non-manufacturing sites were ISO 45001 certified, accounting for 5,684 employees at 12 different sites and locations. In total, 70 CNH Industrial sites worldwide (manufacturing and non-manufacturing) are now ISO 45001 compliant – covering 51,205 employees (about 75.9% of the employees within the reporting scope), 5,388

		contractors, and 7,190 agency workers (representing, respectively, 97% and 91% of the relative populations within the reporting scope) – as are all joint venture plants in which CNH Industrial has at least a 51% interest. World Class Manufacturing (WCM) data (see page 165) relates to 51 plants, representing 99% of revenues from sales of products manufactured at CNH Industrial plants4. Occupational health and safety data (see page 82) relates to 66,129 employees, or about 98% of the workforce within the reporting scope. There are 58 ISO 45001 certified plants, accounting for 95% of Company plants and representing approximately 100% of revenues from sales of products manufactured at CNH Industrial plants4. Information on environmental performance (including VOC5, water, and waste) and management systems (see pages 167; 170) relates to 54 fully consolidated plants, accounting for 89% of Company plants and representing 99.5% of revenues from sales of products manufactured at CNH Industrial plants4. There are 58 ISO 14001 certified plants, accounting for 95% of Company plants, representing approximately 100% of revenues from sales of products manufactured at CNH Industrial plants4, and relating to 44,682 employees (or about 97% of the workforce at the plants within the reporting scope4). Information on energy performance (including CO2, NOX, SOX, and dust emissions) and management systems (see pages 171; 179; 181) relates to 55 fully consolidated plants, accounting for 90% of Company plants and representing 99.7% of revenues from sales of products manufactured at CNH Industrial plants4. There are 54 ISO 50001 certified plants, accounting for 89% of Company plants, representing 99.5% of revenues from sales of products manufactured at CNH Industrial plants4, and relating to 44,146 employees (or about 95.5% of the workforce at the plants within the reporting scope4). Moreover, there are 57 ISO 9001 certified plants, accounting for 93% of Company plants, representing 98% of revenues from sales of products manufactured at CNH Industrial plants4, and relating to 44,256 employees (or about 96% of the workforce at the plants within the reporting scope4). CNH Industrial also holds its suppliers to a high standard in human resources and sustainability. Please see the attached files for CNH Industrial's Sustainability Plan and Supplier Code of Conduct for more information.	
18	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	CNH Industrial has not been Suspended or debarred	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
19	Describe any relevant industry awards or recognition that your company has received in the past five years	CNH Industrial (NYSE: CNH INDUSTRIAL / MI: CNH INDUSTRIAL) received a 2022 Manufacturing Leadership Award for outstanding achievement in the Sustainability Leadership category, which honors manufacturers that are shaping the future of the sector through digital transformation. This is the third consecutive year that the Company has earned recognition from the Manufacturing Leadership Council, which is a division of the National Association of Manufacturers. CNH Industrial's award-winning project, Smart Pretreatment for the Paint Shop, was executed by the manufacturing team at the Case IH and STEYR agricultural production plant in St. Valentin, Austria. The project enhanced operator safety while ensuring optimum paint quality and sustainable use of additives. The T6 Methane Power also won the prestigious Sustainable Tractor of the Year 2022 award at the EIMA International4 trade show held in Bologna (Italy), assigned by a jury panel of top European journalists specializing in farm equipment. Other awards include Innovative Iron for our DL550 Compact Dozer loader in 2022, Top 100 in 2022 for DL550 Compact Dozer loader, TV620B CTL, E. Series Excavators. Top 50 award in 2022 for TV620B CTL. This is just to name a few. Please see entire list in attached documents.	*

20	What percentage of your sales are to the governmental sector in the past three years	Case Construction - 2021 –14% 2020 –15% 2019 –20% New Holland Construction - 2021 – 9% 2020 – 10% 2019 – 20%	*
21	What percentage of your sales are to the education sector in the past three years	CNH Industrial Construction brands does not have the capability to pull out the educational percentage, but it is calculated into our sales to the government below.	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	New Holland Construction (CE) Contract Sales Sourcewell CE Contract 2019 $2,906,112 2020 $2,125,345 2021 $3,851,787 Michigan CE contract no sales from 2019-2021 Pennsylvania CE 2019 <$200,000 2020 <$300,000 2021 < $400,000 Ohio CE 2019 $158,736 2020 $206,926 2021 $98,665 Iowa CE 2019 $59,043 2020 $104,200 2021 <$100,000 State of Louisiana 2019 $330,000 2020 $0 2021 <$100,000 State of Georgia 2019 $0 2020 $170,000 2021 <$100,000 NASPO 2019 $303,000 2020 $150,000	*

		2021 $351,000 BuyBoard 2019 $938,000 2020 $547,000 2021 $331,000 HGAC – No Activity Case Construction Contract Sales Sourcewell Case Construction contract 2019 $24,000,000 2020 $18,000,000 2021 $11,000,000 State of Michigan Case CE 2020 $ 176,027 2021 $ $82,070 2022 $ $321,663 NASPO Case Construction Contract 2019 $1,200,000 2020 $1,600,000 2021 $2,240,000	
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	CNH Industrial Construction brands do not hold any of these contracts.	*

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	**Contact Name** *	**Phone Number** *	
Erie Water Works	Ann Whipple	814-870-8016	*
State Procurement Standards Analyst, OH	Stephanie Klingler	614-387-1130	*
Central Procurement-Enterprise Sourcing – MI	Yvon Dufour	517-249-0455	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
na	Government	Indiana - IN	Mowing	YR QTY 2019 1 2020 21 2021 11	2019 $ 112,418 2020 $3,064,492 2021 $2,083,958	*
na	Government	New York - NY	Mowing	YR QTY 2019 25 2020 28 2021 0	2019 $4,405,899 2020 $5,039,273 2021 $ 0	*
na	Government	BC - British Columbia	Mowing/snow removal	YR QTY 2019 10 2020 6 2021 6	2019 $1,510,557 2020 $ 951,797 2021 $1,353,325	*
na	Non-Profit	ON - Ontario	Mowing/snow removal	YR QTY 2019 16 2020 0 2021 1	2019 $3,647,150 2020 $ 0 2021 $ 137,142	*
na	Government	South Carolina - SC	Mowing	YR QTY 2019 19 2020 8 2021 6	2019 $2,391,487 2020 $1,064,046 2021 $ 771,893	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	CNH Industrial field sales force is comprised of employees of the company as well as third party employees of our dealer network who cover the entire US and Canada. Our Field Sales Force are fully focused on the sale of CNH Industrial through our Dealer Networks to our end user. The New Holland Construction Field Sales team is comprised of 5 Region Sales Directors, 44 Territory Business Managers, 5 Business Sales Specialists, 5 Dealer Development Managers, 8 Regional Product Specialists and 40 Technical and Specialty Field Managers. Case Construction is made up of 3 Regional Sales Directors, 21 Field Sales Specialist, 10 Business Managers, 6 Sale Support Managers, and 2 Product & Application Training Specialist. Each independent CNH Industrial dealer supports its local customer base with its own sales, product support and service personnel.	*

27	Dealer network or other distribution methods.	Case Construction and New Holland Construction has a dedicated dealer network strategically located across North America, and we are continually looking to see where new locations can be opened. Our dealer locations are fully trained and dedicated to sell and support Case Construction and New Holland Construction products covered in this RFP. Many of the principals, their staff and customers hold positions on their local city, village, township, county boards, school boards and positions within their churches, non-profit camps and Fair Boards and non-profit organizations such as Scouts, 4-H, Ducks Unlimited, etc. The efforts and plans of GST to engage New Holland construction dealers from the top down carries the value of our Sourcewell contract through to these community officials who need to purchase equipment efficiently. Our company supports our dealer network with professional Field Service Managers. Each dealership is staffed with parts and service personnel trained to support the products in their area of responsibility. Our company supports the entire United States, along with Hawaii, Alaska, and Canada. Our dealer service personnel are factory trained as well as have access to “Assist,” a technical database that helps technicians quickly diagnosis failures through CNH Industrial technical advisors and fellow dealers. We have further support by the Customer Care contact phone numbers: New Holland Construction 1-888-365-6423 and Case Construction 1-866-542-2736.	*
28	Service force.	Our Field service force is comprised of employees as well as third party employees of our dealer network that covers the US and Canada. All employees must meet annual service training requirements provided on-site by our company, including our service school and online technical training program. Our Field Service force are fully focused on the service of CNH Industrial through our Dealer Networks to the end user. Each one of our independent dealer supports its local customer base with its own sales, product support and service personnel. We value their position as the local support to the members and provide them with the tools, training and support they need so they are a well- rounded team when it comes to the members.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	CNH Industrial ordering process with be handled by our dealer network. The members will go directly to their local dealership when the PO is approved. Their local dealer will then place the order through the eQuipment program which then is sent to the plant and our Order Management department. From there it will be placed into a production schedule. Dealers can monitor the orders from eQuipment to see when the product will be scheduled and when it will be shipping.	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Customer service begins with our dedicated dealer network. Each one of our dealerships is fully trained and supported by CNH Industrial so they are committed to immediately addressing all customer needs. Each one of our brand dealerships is supported by the Corporate Customer Service team, “Assist” and factory training. CNH Industrial interacts with and assists its customers to give them an experience that meets their expectations. The Company’s Customer Care departments specialize in developing, managing, and promoting customer service solutions, fostering long-lasting relationships, and satisfying customer needs and expectations. Customers may request information or report an issue via the brands’ websites, toll-free numbers, smartphone applications, or via email – 24 hours a day, 7 days a week. Customer Care staff manage the entire process, from initial customer contact to final feedback to the customer, ensuring resolutions in the timeliest manner. New Holland Construction’s incentive program is the Dealer Standards Program. CASE Construction Equipment’s incentive program is the Partnership Program. These programs are designed to assess dealers and reward best-in-class performance across a wide range of operational and performance criteria. Case Construction provides the Tomahawk Customer Center which has been serving its customers for more than 60 years. Sitting on more than 500 acres in Wisconsin’s Northwoods, the CASE Tomahawk Customer Center is a premier year-round demonstration facility and business retreat. Enjoy a fully interactive experience with personalized training, state-of-the-art product demonstrations, hands-on equipment operation, and a healthy dose of our trademark hospitality. Like our company and our dealers, our Tomahawk staff is here to provide you with expert guidance and education to help you make informed operating and maintenance decisions	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	CNH Industrial has been selling and servicing members in the United States through our Sourcewell contract for 12 years. We offer a full array of Construction products and services through our network of local dealers.	*

32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	CNH Industrial has been selling and servicing members in Canada through our Sourcewell contract for 12 years. Our company offers a price book series in Canadian dollars. We also offer a full array of Construction products and services through our network of local dealers. Our financing and leasing teams live in Canada. This ensures the members are working within the regulations of the Canadian rules. With the assistance of Sourcewell and Canoe Procurement Group and GST, we are expanding our marketing and training efforts and dealer presence throughout Canada. There is a scheduled webinar with Canoe Procurement Group in March 2023.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	CNH Industrial will be serving all locations of the United States and Canada.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	CNH Industrial will be serving all Sourcewell and CANOE Procurement Group of Canada members.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	CNH Industrial will service all of Hawaii, Alaska, US, and Canada in all market segments. Shipping and delivery expense calculation method will be used for offshore transactions, Alaska, and Hawaii.	*

Table 7: Marketing Plan

Line Item	Question	Response *	
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	We will promote Sourcewell to our sales team and government dealers of over 1,000 to our customers. Our sales teams will attend regional training, webinars or in-person training. They will then help to promote and work through a potential sale through the Sourcewell contract with the local dealership. Our dealers will be trained by CNH Industrial government sales manager or their territory business manager. On-insight training, webinars or phone calls can be completed for training. We also have a partnership with Government Solutions Team for New Holland Construction that will also conduct webinars and on-sight training. We want our dealers to have a vast amount of support and success while being trained on the contract. All training is free to the dealers and goes through our Web University for tracking and awarding the teams for their participation. We work with Sourcewell and Canoe Procurement Group to provide marketing materials to the dealers. This material is also used by the dealers for customer visits, shows and other events where our brands and the contract are being promoted. New Holland Construction is also in the process of updating the Buyer's Guide that promotes our products to our government customers. We list our cooperative contracts at the back of the guide. This guide will be distributed to our dealers which in turn will provide to their customers. I have provided a picture of the back page for reference.	*
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	CNH Industrial incorporates several uses of technology, digital data, social media, and data to drive market awareness, target prospective sales, train our teams and customers, and perform community outreach. CNH Industrial has a dedicated website for our products and services. New Holland's website allows prospects to build equipment to their specifications, locate dealers and have direct contact information to each government representative. Case Construction website allows prospective customers to locate dealers. Our social media presence spans from Instagram, Facebook, Twitter and LinkedIn. We follow, like and share Sourcewell media along with other industry leaders to promote a full support system to our teams, dealers, and the community. By doing this, it keeps our brands at the top of our prospects' minds. We also utilize data from the Association of Equipment Manufactures (AEM) on governmental and non-profit sales. The data shows sales activities and high-density sales areas. This also allows us to understand our effectiveness in the marketplace compared to our competitors. We also have a governmental bid service. By investing in this service it allows for an advantage over our competitors and directs opportunities to the Sourcewell contract. This also allows us to see the future requirements of a member so our dealers can reach out and build a relationship with them and offer the Sourcewell as a solution to their bid process. We also conduct training and post videos online to reach a maximum audience and to keep our teams "in the know" as soon as possible. We want to get the information out quickly, so our members have the most current information. New Holland Construction government sales managers along with GST work with our teams daily through these trainings, videos, and emails to help them understand their market and the opportunities that exist.	*

38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	We expect Sourcewell to promote the contract through social media, digital media, shows and events. Also, to allow members to easily locate our contracts on the landing page on Sourcewell's website and keep the member's list current. Communicating how the contracts are adopted and by whom is another significant role Sourcewell can provide. The H20 conference is an excellent tool where vendors can come together and share lessons learned, wins and best practices. When members contact Sourcewell, we expect them to directly thank them, answer any questions they have, and provide our contract information to the members. We would like our contract manager to follow up with an email or call to us on who called and their contact information and what was needed. This will allow us to continue the sales process by reaching out to them and showing them, we have a team with Sourcewell and CNH Industrial. We will continue to train our Territory Business Managers and dealers at our sectional and regional CNH dealer and sales meetings on this contract. We will continue to educate our dealers through webinars, phone calls and in-person training. When the contract is awarded, we will be sending out a letter with the new matrix to our dealers letting them know of the newly awarded contract. New Holland Construction will also be utilizing the GST team to train our members on the contract. They have a novel approach on touch points with the dealers during training. Our dealers are notified in several diverse ways through mail, email, and phone calls which then leads up to training. The focus does not stop after the training. GST continues to contact them after that process, so we do not lose touch with them. GST provides our dealers with a listing of Sourcewell members located in their area. This contract is particularly important to each one of our brands and is highly expressed to our CNH Industrial employees and dealers. Therefore, we have continued to grow the contract even through the Covid period. We plan to stay the course and continue with our message to our employees and dealers which is, "you should not have to bid for low dollars or a product you do not want, use Sourcewell and get what you deserve."	*
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Not now. Our contract is awarded through our dealer level, and this places too many variables. We have had conversations with NASPO to see if there is a way to work on an industry standard. Some of the states have already started going to the e-procurement system but with our highly configured products, it is difficult to work within their perimeters. We are willing to work with Sourcewell and the team you have put together to produce a process for e-procurement, whether this be through and EDI system or finding a company that has already created a process.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	We hold product training and customer experience events throughout the year. Any dealer current customer or potential customer can attend these events. At the corporate training facilities or the servicing dealer level, Operator and Maintenance training can be specifically structured for the customer. The servicing dealer provides base machine operation and maintenance training as part of the purchase and delivery. Additional training can be purchased through the local dealership.	*

41	Describe any technological advances that your proposed products or services offer.	New Holland Construction has announced the E15X first electric vehicle which has no air or sound pollution. New Holland Construction included an 8” LCD Multifunction Display in the 300 Series Skid Steer Loader and Compact Track Loader products. This brings the operator input and functionality to another level over what we had in the past. Particularly, the addition of a factory fit reverse camera, and improved EZ EH control adjustability. Meet the CASE Minotaur™ DL550 — an all-new, industry-first equipment category: the compact dozer loader. The integrated C-frame delivers true dozer performance and the agility and finesse of a loader. CASE Construction Universal Machine Control allows you to use the precision construction technology you prefer*. It’s compatible with hundreds of attachments, and the addition of an industry-exclusive fully integrated ripper makes this machine one-of-a-kind. It has the strength, attitude and intelligence to stake a claim as the industry’s most versatile and powerful compact machine. Minotaur demonstrates CASE Construction's commitment to delivering real-world innovation rooted in customer need. With 29 patents**, more than 10,000 field test hours, multiple customer clinics, countless operator evaluations, product refinements and even more evaluations after that — we've put this machine to the test to deliver you the highest standard in quality. THE INDUSTRY'S FIRST FULLY ELECTRIC BACKHOE LOADER — THE CASE 580 EV The CASE 580 EV (electric vehicle) delivers backhoe power and performance equivalent to its diesel counterpart while also providing instant torque, lower jobsite noise, lower daily and lifetime operating costs, reduced maintenance demands and absolutely zero emissions. This will be anticipated to launch in 2024. The CASE 580 EV Delivers Ultimate Power and Sustainability - Zero Emissions: Lower your carbon footprint and achieve incentives/greater consideration for new projects with electrified additions to your fleet. - All the Performance: The battery separately powers the drivetrain and hydraulic motors, resulting in hydraulic breakout forces equal to diesel-powered machines and improved performance during simultaneous loader and drivetrain operation. - Long-Lasting Power: The machine's lithium-ion battery provides enough power for the typical 8-hour workday. - Lower Operating Costs: Save as much as 90 percent in annual vehicle, fuel, and maintenance costs. - Classic CASE Performance: The 580 EV retains the precision and efficiency of diesel-powered CASE backhoes with features such as ProControl, which allows for extremely precise boom movement and placement, as well as Comfort Steer, which significantly improves steering while working in tight quarters or in truck loading operations. The CASE CX15 EV (Electric Vehicle) is a 2,900-pound mini excavator powered by a 16-kW electric motor — it features retractable tracks that get machine width down to about 31 inches for going through doors and working in confined spaces. It can also work close to structures and obstacles with a minimum swing radius design. The 21.5 kWh lithium-ion battery is charged either by the 110V/220V on-board charger, or via an external rapid charger that can have the machine charged extremely fast, typically within 90 minutes. Depending on the type of work, unit will provide enough power to work through a full eight-hour workday.
42	Describe any “green” initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	In compliance with its Environmental Policy, CNH Industrial is committed to minimizing the environmental impact of its ICT activities by using energy-efficient products and solutions. Indeed, the Company implemented the Green ICT plan precisely to reduce energy consumption and CO2 emissions. In 2021, approximately 8,200 personal computers and 1,083 technical workstations were replaced with new equipment featuring more efficient power supply units, optimizing the consumption of electricity drawn from the grid. The Company also replaced around 1,100 computer monitors with new units that comply with environmental requirements regarding product energy consumption and efficiency, the use of hazardous substances, recyclability, packaging materials, and low-impact manufacturing methods. Within the scope of Brands4Sustainability3, CNH Industrial supported a project called Capri Circolare - A Sustainable Tourism Model, an in-depth analysis of potential areas of intervention to position the island of Capri at the forefront of environmental sustainability. The goal is to turn Capri into a green destination by developing a model that promotes a circular economy and the implementation of good practices to protect the local region, resources, and biodiversity. In Córdoba (Argentina), IVECO created an Ecological Island where carpenters use recycled materials to make parts that are then used in various plant production and logistics processes. In broad terms, the company applied the 5Rs of waste management (refuse, reduce, reuse, recycle, recover) to enable the reuse of approximately 4,800 kilos of reclaimed wood and around 3,600 kilos of corrugated plastic per year. The Company also contributed to creating policies in support of alternative fuels – and a circular economy – in the agriculture sector, particularly promoting the use of biomethane and Agriculture 4.0 programs through specific initiatives in many countries. As a long-

standing member of the European Automobile Manufacturers' Association (ACEA), while also holding a seat on its board, the Company has actively contributed to the debate on EU (European Union) policies to lower CO2 emissions and achieve net-zero emissions in the future. Moreover, with a seat on the association's Commercial Vehicles Board, IVECO actively contributed to the discussions on how manufacturers can help achieve the EU's 2050 Greenhouse Gas Emissions (GHG) goal, highlighting the role that both liquid and gas renewable fuels can play in the transition towards net-zero CO2 emissions in transport. As regards light-duty vehicles, IVECO is actively involved in the ongoing discussions and advocacy activities regarding the revision of the post-2020 CO2 emission standard for cars and vans.

CNH Industrial is also a member of the Committee for European Construction Equipment (CECE) and of the European Agricultural Machinery Association (CEMA), trade associations for construction equipment and agricultural machinery manufacturers, respectively. Throughout 2021, the Company collaborated with the associations' committees and project teams to bring forward EU legislation on the safety and environmental aspects of off-road machinery. Following the European Green Deal plan presented by the European Commission, CNH Industrial contributed to further discussions within CECE's and CEMA's High-Level Groups on CO2 concerning ways to reduce GHG emissions and decarbonize both the agriculture and construction sectors in Europe.

CNH Industrial is also a board member of the European Association of Internal Combustion Engine Manufacturers (EUROMOT). In 2021, particularly through its brand FPT Industrial, the Company contributed to the association's activities centered on Non-Road Mobile Machinery (NRMM) exhaust emissions, proposing the creation of a new working group within the association focused on alternative powertrains and advanced energy resources. The aim was to further promote alternative and more sustainable powertrain solutions within non-road sectors as well (such as marine applications or mobile equipment) considering the EU's most recent sustainability and climate goals. The Company holds a seat on the board of the Natural & biogas Vehicle Association (NGVA Europe), which advocates and fosters the use of natural gas and biomethane for transport in Europe. In 2021, in collaboration with several other national associations for natural gas, IVECO and FPT Industrial promoted debate in Europe on natural gas strategy (considering the EU's targets for 2030 and beyond) and its advancement in Europe, in line with EU legislation on the development of natural gas infrastructures. *

CNH Industrial is member of the board of Hydrogen Europe, representing the hydrogen and fuel cell industry, national associations, and research centers in Europe, and of the Hydrogen Council, a global initiative among leading energy, transport, and industry enterprises that focuses on the contribution and potential of hydrogen in the transport sector while contributing to policymaking and the ongoing debate, working towards the future commercialization of fuel cell vehicles. In this regard, the Company also participates in the European Clean Hydrogen Alliance, an initiative by the European Commission and Hydrogen Europe that brings investors together with governmental, institutional, and industrial partners, aimed at steering and coordinating the ambitious plan to deploy hydrogen technologies by 2030, and at rapidly upscaling clean hydrogen production and use in Europe.

New Holland Agriculture was one of the main stakeholders at the event Seeding the Future of Sustainable Farming: Advanced Farm Machines & Solutions to Deliver on the European Green Deal, a summit organized by the European Agricultural Machinery Association (CEMA) in Brussels (Belgium). The focus was on how digital farming tools, modern farm machines, and farm data management systems will drive the European agriculture sector in taking on the double challenge of producing sufficient quality food and safeguarding biodiversity.

The importance of sustainable planning to the Company lies not only in time and cost efficiencies, but also in emissions reduction, resource use, packaging management, and, not least, in their indirect impact on human health and traffic congestion. To coordinate its efforts effectively towards improvements in this area, CNH Industrial published its Green Logistics Principles, available on the Company's website; intended to coordinate the Company's initiatives on promoting sustainable behaviors, they help both corporate functions and suppliers effectively monitor their performance and meet improvement targets.

In North America, the Agriculture and Construction segments continued to engage their logistics partners in the SmartWay transport program. Launched in 2003, the program is sponsored by the Environmental Protection Agency (EPA) to improve efficiency, reduce greenhouse gas, and air pollutant emissions along the transport chain. SmartWay provides its partners with a set of EPA-tested tools that help make informed transportation choices, measure, and report CO2 emissions, and improve supply chain efficiency and environmental performance.

More information can be found on our 2021 Sustainability Report

43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Several CNH Industrial plants continued to implement initiatives to reduce packaging waste, according to the 5 Rs11 of waste management (in particular, the Reuse principle). Improvement measures involved several plants, including New Holland (USA), Annonay (France), Zedelgem (Belgium), Córdoba (Argentina), and Curitiba, Piracicaba, and Sorocaba (Brazil), reducing overall packaging waste by more than 1,000 tons and saving approximately $650,000. As per existing guidelines on packaging-waste compactors, aimed at mitigating the environmental impact and management costs associated with waste, CNH Industrial plants continued to reduce the volume of stored waste, thus requiring less frequent collection and disposal services by third-party providers. For example, the plant in Rorthais (France) installed a cardboard compactor, saving over $9,200. New Holland Agriculture was one of the main stakeholders at the event Seeding the Future of Sustainable Farming: Advanced Farm Machines & Solutions to Deliver on the European Green Deal, a summit organized by the European Agricultural Machinery Association (CEMA) in Brussels (Belgium). The focus was on how digital farming tools, modern farm machines, and farm data management systems will drive the European agriculture sector to take on the double challenge of producing sufficient quality food and safeguarding biodiversity. See all the green initiatives stated on #43. We continue to support conservation efforts with third parties.	*
44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	CNH Industrial is proud to partner with Small Business, Veteran Owned, Women or Minority Owned, Native American Owned and other Disadvantaged Business Enterprises. Monroe Tractor 1001 Lehigh Station Road, Henrietta, NY 14667 – WBE Certified noted on website www.monroetractor.com Yukon Equipment in AK is Native Owned. It was established under the Alaska Native Claims Settlement Act of 1971. https://yukoneq.com/about-us/	*
45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	We are dedicated to our Clean Energy Leader® strategy, launched in 2006, which promotes the use of renewable fuels, systems to reduce emissions, technological tools, and sustainable agricultural practices. We recognize today as a global leader in powerful, reliable, and highly efficient equipment that helps our members meet the challenges of modern-day tasks. We have numerous models in several product lines which speak to understanding member needs and proving them with the correct solution. This is accomplished by our strong dealer network and our field teams working together to help our members define their needs. Our dealers are measured on technical, financial and sales performance levels and maintain certifications to back up these performance levels. Our focus is to align with what our members' needs are while controlling costs. We also have our unique demo/rental program available to members under this proposal. A member can use the product in advance and receive additional discounts if they choose to purchase the equipment. This allows the member to make sure they are getting the right product for the job. New Holland Construction partnership with Government Solutions Team (GST) will continue to have an impact on the members through the education and speaking opportunities they are afforded during our meetings and events as well as during events taking place at all levels throughout North America which they are invited to attend. Their vast array of knowledge and experience working with members in this sector compliments our team in the field with getting the Sourcewell contract utilized and talked about. Their ability to speak to the members as a third party has been of great value in successfully helping members understand how to utilize the contract.	*

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	New Holland Construction and Case Construction covers all products, parts and labor. This is defined in our Warranty and Limitation of Liability agreements for both brands. For Case Construction this is defined in the Dealer Operating guide.	*

47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Both New Holland Construction and Case Construction have items that are not covered such as: • Repairs arising from storage deterioration, failure to maintain the equipment, negligence, alteration, improper use of the equipment, collision or other accident, vandalism, or other casualty, or operation beyond rated capacity or specification. • Repairs arising from abuse or neglect, including but not limited to: operation without adequate coolant or lubricants, adjustments to the fuel system outside equipment specifications, over-speeding, improper storage, starting, warm-up, or shutdown practices, incorrect fuel or contaminated fuel, oil or other fluids. • Normal maintenance services, such as engine tune-ups, engine fuel system cleaning, checks, adjustments, shimming, etc. • Replacement of non-defective wear items expected to be replaced during the warranty period, including but not limited to light bulbs, spark plugs, brake or clutch linings, slip clutches, belts, chains, knives, bucket cutting edges and teeth, crawler track pads and track components, crop processing and cutting components, external drive sprockets and chains, soil engaging tools and accessories. For other items please see the Warranty and Limitation of Liability agreements for both brands.	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Case Construction does reimburse on some Heavy Construction products.	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	Both New Holland Construction and Case Construction dealer network provide technicians for repair and the network covers the entire of North America.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	We will cover certain items made by other manufacturers. Certain items are covered by some OEM's such as engines manufactured by Deutz, Kubota, Yanmar, etc. We do not cover warranty for items made by other manufacturers. Coverage detail is provide in the Warranty and Limitation of Liability agreement form which the customer signs at the time of delivery.	*
51	What are your proposed exchange and return programs and policies?	CNH Industrial's responsibilities include, but are not limited to: - Deliver a unit that is free of defects in material and workmanship - Reimburse for costs for repairs that are the result of defects in material and workmanship - Provide warranty payment to dealers per policy in a timely manner - Provide service information to dealers via the Technical Help Desk - Identify product deficiencies and corrective action by Product Improvement Programs - Make determinations of premature wear - Provide operators manuals If for some reason defects/failures arise, CNH Industrial will take corrective action under the warranty policy. Returns/Exchanges are not allowed.	*
52	Describe any service contract options for the items included in your proposal.	We do provide services under ProCare Program for Heavy Construction equipment; where a customer receives Extended Warranty coverage, and it includes planned maintenance for 3 years & SiteWatch subscriptions.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
53	Describe your payment terms and accepted payment methods.	Payment terms are Net 30, after receipt of invoice. Acceptable payment methods would be at the local dealer's discretion, but most would accept cash, ACH, Check and P-Card.	*
54	Describe any leasing or financing options available for use by educational or governmental entities.	Financing options and leasing solutions are available from CNH Industrial Capital America LLC. Sourcewell members should contact the local CNH brand construction equipment dealer to see what options are available.	*
55	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	CNH Industrial will administer a matrix that will be published on our Dealer Portal and/or sent to our dealers notifying them of the contract period, products awarded, and discounts off list price so they can quote equipment to members. The sample matrix will be uploaded for your reference. We provide the dealers with a matrix which provides the Sourcewell member with the product, discount off list and pricing available to them.	*
56	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Acceptance would be at the local dealer's discretion.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
57	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	We are offering discounts off the product category. The total purchase price will include a discount off the list with freight, setup, surcharge, and any other extra costs associated with the final sale on separate line items. CNH Industrial Discounts off List price: Skid Steer Loaders 35% Compact Track Loaders 32% New Holland Tractor Loader Backhoe 35% Case CE Tractor Loader Backhoe 37% Tractor Loader 32% Compact Wheel Loader 32% Crawler Excavator 32% Rough Terrain Forklifts 32% Compact Dozer Loader 32% Crawler Dozer 37% Heavy Wheel Loader 37% Heavy Excavator 32% Motor Grader 32% Compaction 32%	*
58	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	CNH Industrial discounts are off list price ranging from 32% to 37%.	*

59	Describe any quantity or volume discounts or rebate programs that you offer.	CNH Industrial does not offer any additional discounts currently. Our local dealers are authorized at their discretion to provide additional discounts.	*
60	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	The proposed pricing for sourced equipment or services will be "open market." CNH Industrial will provide a quote for each request. Dealers may provide additional discounts at their discretion on the unit in question.	*
61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Additional cost that maybe associated with each transaction that dealers may include: -Set-up/pre delivery inspection -Surcharges if applicable -additional manuals -freight -training	*
62	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Freight, both from manufacturing facilities, distribution points, or transfers from other dealers' inventory will be added as a separate line item. This cost is FOB, but CNH Industrial often subsidizes it to remain competitive in the marketplace.	*
63	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Shipping and delivery expenses calculation method will be used for offshore delivery as well as Alaska, Hawaii, and Canada.	*
64	Describe any unique distribution and/or delivery methods or options offered in your proposal.	We do offer the option for equipment to be coded "will call." This allows the customer to pick up the equipment from the manufacturing/distribution points. This can lower the cost of the transaction.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
65	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
66	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	Our dealers are required to upload documents when they purchase equipment. They will upload the customer's purchase order, dealer's invoice to customer, and authorization letter. Each month Government Sales Manager audits the Sourcewell documents and verifies membership, pricing, discount, etc. Each quarter a report is generated on all Sourcewell sales and sent to the buyer.	*
67	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	Market Share is important to our business. Each month we run reports from AEM to understand our position in the marketplace. This report includes total government sales, and from the percentage of government sales going into Sourcewell is determined. Our goal is to continue to grow this matrix in the percentage of government sales to increase Sourcewell sales. We also are looking at our year over year and quarter-over-quarter results in sales volume dollars. This will show us if we are on target for growth vs that of last year's quarter.	*
68	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	CNH Industrial agrees to continue to pay Sourcewell a 0.75% contract fee. Our contract has continued to grow, which results in profit for all parties involved.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
69	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	New Holland Construction Equipment: MEET YOUR CHALLENGES HEAD-ON New Holland's ongoing commitment to making the most dependable and innovative construction equipment brings you the 300 Series skid steer loaders. They provide enhanced productivity, comfort and ease, while still delivering outstanding lift and breakout force and rock-solid stability. Customize your machine for your specific demands with a wide array of versatile attachments and options. The patented Super Boom® vertical lift linkage delivers maximum reach at maximum height to allow you to place loads precisely in the center of high-sided truck boxes or hoppers. New Holland Tier 4 Final engines deliver powerful performance, use less fuel and are easy to maintain to decrease your operating costs. The reliable hydraulic system delivers fast cycle times. In-line hydraulic pumps produce less noise and provide extra-smooth operation. Add the optional high-flow hydraulics to run attachments hour after hour. The 300 Series dual-range transmission provides travel speeds of more than 11 mph to save time on and between job sites. It is standard on the L320, L321, L328, and L334. New Holland's long wheelbase gives you stability and smooth riding comfort. A new available creep mode (EH models only) gives you greater control for slow-speed operations like trenching. New Holland's 300 Series loaders make your workday more productive and comfortable with a compact track loader from New Holland. These 60 to 114 gross HP loaders are tough models that deliver incomparable performance and craftsmanship. Whether you are a farmer, contractor, or landscaper, the 300 Series loaders are built to support you and your operation. They hold fast to steep slopes and move easily through muddy or sandy terrain to complete jobs quickly and efficiently. New Holland's D Series loader backhoes represent a huge step forward in operator comfort and productivity while delivering Tier 4 Final emission compliance without compromise. A new cab design featuring 10% more space, new rear side windows, vastly improved clearance when turning the seat for backhoe operation, and hugely improved in-cab storage capacity guarantees an enhanced operator experience and increased operator productivity. Many customers need a loader that offers the versatility to do a lot more than just move bulk material, including grading and leveling as well as grabbing heavy items like tree trunks and concrete pillars. They also need a tractor unit offering the traction and power to push materials into place or out of the way. With a 4-in-1 bucket, a D Series loader backhoe delivers exceptional performance with just a single attachment. Choose a 6-in-1 bucket and you have the option to flip down adjustable pallet forks for handling palletized loads without a dedicated vehicle. The backhoe can be equipped with a wide choice of buckets to match excavation, water-course clearance, trenching and other demands. You can also fit post hole diggers, hydraulically extendable dipper and countless other tools. The long, nearly 23-ft. reach of both the standard and telescopic dipper allows digging depth comparable to many conventional dedicated excavators. Add the new updated cab featuring a new heated seat and up to ten LED lights and exterior side lights on the cab roof, and there are no performance compromises with a New Holland D Series loader backhoe. CLASS-LEADING POWER AT BUCKET AND HITCH The U80D tractor loader from New Holland delivers 74 gross horsepower of clean power with its Tier 4 Final certified engine. You get responsive power at both bucket and hitch, so the U80D pays its way by loading, stacking, scraping and leveling. Add the Glide Ride option, and the boom cylinders become the equivalent of giant shock absorbers to stabilize the load while traveling. The curved-arm loader linkage provided on the U80D tractor loader provides hydraulic bucket leveling for less spillback, as well as excellent reach at maximum dump height for truck loading. The unique reverse-mounted loader arm cylinders give you maximum bucket breakout force and superior dump speed on the bucket. Rugged Class II three-point hitch with controllable down pressure provides excellent scraping and leveling performance. The synchromesh transmission with power shuttle gives you smooth control and easy forward-reverse shuttling. New Holland compact wheel loaders do more than load. With dependable engine and hydraulic power and a choice of buckets and attachments, you can easily scrape, grade, haul and more. Z-Bar linkage design provides maximum breakout force, digging and lifting power for high-production load-and-carry applications. For applications where self-leveling is needed, like forklift work, consider the W50C TC Tool Carrier model. A stable compact design allows you to work and maneuver easily in restricted spaces. A lower machine height and lower center of gravity increases the stability of New Holland compact wheel loaders so you can lift and move larger loads, travel smoothly and quickly, and operate with more confidence.

You can work next to buildings, foundations, and roads with greater confidence in a New Holland Construction C Series compact excavators. They combine power, performance, and versatility to make the very most of every minute of your day. C Series excavators deliver big digging and grading performance with SAE bucket breakout forces up to 8,490 lbf and dig depth up to 12.5 feet. Their compact design and zero/short tail swing mean you can dig, fill, and grade in the most confined, congested areas. You can offset the excavator boom left or right within the operating range to match the situation. The C Series also offers more ground clearance and excellent dozer blade lift height for maneuvering and working in tough conditions. With seven models from 1.7 to 6 tons, there is nothing small about the performance of New Holland compact excavators. All models offer an increase in horsepower compared to previous models, powered by quiet, fuel-efficient Tier 4 Final engines up to 66.9 horsepower. Ease and comfort equate with operator productivity, so the wide C Series cab is designed for spaciousness, all-around visibility, comfortable seating, and smooth control. New Holland's Auto Shift traveling system automatically downshifts when load increases to enhance travel torque on slopes and in difficult conditions, then shifts back up to secure a faster travel speed after the load decreases. The Auto Idle system activates when you are not using the operating levers to improve fuel efficiency.

Case Construction Equipment:
The CASE B Series skid steers build on more than 50 years of engineering and field experience to provide the most intuitive operator experience and comfortable working environment ever built into a CASE skid steer — including an eight-inch LCD multi-function display and simple electro-hydraulic controls. The design simplifies operation and puts more power and control into the hands of the operator. Match that with productivity-enhancing horsepower and torque, powerful auxiliary hydraulics, and industry-leading visibility — and CASE B Series skid steers allow you to get more done every day.

The CASE skid steer lineup features the sizes, lift patterns, power, and emissions solutions to match any application. Five radial-lift and three vertical-lift skid steers across numerous horsepower and size classes ensure that you will find the right solution for your operation. CASE B Series skid steers also provide operators with the most feature-rich operator experience ever found in a CASE skid steer, including electro-hydraulic controls, "Creep Speed" functionality, an automotive-style information display with improved fault codes and troubleshooting, as well as Economy Modes with engine protection. The eight-inch LCD multi-function display serves as the command center for the machine and includes the industry's only backup camera visible in a split screen display with machine data.

The CASE B Series compact track loaders offer a completely re-imagined operator interface and environment to simplify operation and put more power and control into the hands of the operator — including an 8-inch LCD multi-function display and simple electro-hydraulic controls. Match that with industry-leading visibility, productivity-enhancing horsepower and torque, extreme attachment versatility, and lift geometries and size classes to meet every demand — and CASE B Series compact track loaders have the strength and performance to handle your toughest jobs. Jobsite productivity and awareness are driven by industry-leading visibility — further improved with the backup camera and a cab-wide rearview mirror. Operators have the industry's best perspective of the job through large front and side windows, a low entry threshold for greater visibility down to the bucket, a low sloping rear hood and 360-degree lighting.

CASE backhoe loaders – extra power when you want it, precise control where you need it and a sophisticated-yet-simple machine that needs less from you to get more done, more quickly. When your backhoe legacy dates to the world's first fully integrated production backhoe loader, you know they are expected to do everything. So, you engineer them to be stronger and more responsive, roading, loading, or digging. That is the Tier 4 Final N Series backhoe. Give your backhoe a shot in the arm. At the push of a button, Power Boost provides a temporary surge of power – up to 8% more breakout – without decreasing RPMs (Revolutions Per Minute) so you can quickly muscle through obstacles and tough or frozen ground. (Not available on 580N EP or 580N backhoes).

The CASE 570N EP tractor loader combines unbeatable lifting strength, ground speeds as fast as 24mph, and user-friendly features to provide contractors with a skip loader that is impressively cost effective, and incredibly easy to own and operate. It is available with a rear 540-RPM PTO (Power Take Off) or 3-point hitch, as well as a hydraulic front quick coupler for optimal versatility. The CASE 570N EP tractor loader has a full height lifting capacity of 6,503 LB., giving you more than three tons of lifting strength to move, load and stock more piles, palettes, and material. Loader arms have heavy-duty in-line parallel linkage with a solid thru-pin design, dual bucket cylinders and a standard material retention feature to evenly transfer bucket stress up and through full dump. It all works together to provide faster cycles with less spillage.

The enhanced CASE G Series wheel loaders simplify operation through a touchscreen display and give operators even greater control with adjustable electro-hydraulic controls, optimized power modes and programmable configurable buttons near the joystick. These buttons put your most common settings and functions mere inches away from the joystick, further simplifying operation. All while delivering — and improving — the power, productivity, and efficiency you already expect from CASE G Series wheel loaders. Extreme fuel efficiency, lower engine operating temperatures and a no DPF/no regen emissions solution are matched with features designed to shorten cycle times, increase uptime, and make you even more efficient. An optional, factory-integrated payload system drives greater accuracy and loading efficiency in operations from quarries and job sites to feedlots and supply yards — and makes the investment/deployment in a payload system entirely turnkey (no separate financing/installation/etc.).

C Series motor graders expand the CASE lineup with well-equipped models ideally suited for small-to-mid-size grading operations for municipalities, road maintenance and general construction. Their SCR-only Tier 4 Final engine solution delivers fuel-saving performance with minimal cost or maintenance from the operator and with the product assurance of ProCare, ownership and upkeep has never been easier. Models come standard with the productivity-boosting features operators want and are available as standard drive or AWD, and as machine control-ready for integrating into precision fleets. C Series graders deliver smooth, automatic shifting thanks to an Ergopower transmission and torque converter. And with the hydraulic differential lock and automatic power splitting, torque is instantly transferred from a slipping tire to one with more traction, providing constant traction without throttle adjustment necessary.

The CASE H Series rough terrain forklifts get it done smoother, easier, and faster. With fast lifting speeds, roading speeds of up to 24 mph (38.6 km/h), lifting capacities of up to 8,000 lbs. and a slew of unique features that keep loads level and forklift operators comfortable, these high-performance, Tier 4 Final forklifts truly do raise the bar. Rough terrain forklifts are designed for two things: lifting and moving loads. We have engineered the H Series forklifts to be the best at both. With lifting speeds of 107 feet per minute and roading speeds of 24 mph, you will be able to raise, haul and place quicker to finish the job faster.

The all-new E Series excavators build on that legacy with seven new models - including two new class sizes - designed from the ground up to revolutionize the operator experience through laser focus on the things operators care about most: reliability, cab comfort and performance. We give you a full line-up of solutions for every size and type of jobsite, whether you are trenching in open fields or working a single lane on the highway. And the growing list of OEM-fit machine control technologies available throughout the new E Series lineup shows our commitment to always delivering improved performance, precision, and profitability.

The CASE M Series dozers are among the most powerful and efficient — and now even more precise with factory-fit machine control. This makes it easier than ever to get into machine control and to experience its benefits: increased productivity, improved performance, and reduced wear-and-tear on your dozer fleet. Match that with industry leading power, extreme visibility to the work area, an intuitive operator interface/experience, and the full support of CASE and its dealer network — and CASE M Series Dozers will drive your success from heavy bulldozer work to fine grading. It is all about the drawbar pull — and the tractive effort and related pushing power it creates. CASE M Series dozers provide best-in-class drawbar pull (varies by model), and a powerful and robust undercarriage with a variety of track and extended life options to meet your pushing needs.

CASE Minotaur™ DL550 — an all-new, industry-first equipment category: the compact dozer loader. The integrated C-frame delivers true dozer performance and the agility and finesse of a loader. CASE Universal Machine Control allows you to use the precision construction technology you prefer*. It is compatible with hundreds of attachments, and the addition of an industry-exclusive fully integrated ripper makes this machine one-of-a-kind. It has the strength, attitude, and intelligence to stake a claim as the industry's most versatile and powerful compact machine.

Minotaur demonstrates CASE's commitment to delivering real-world innovation rooted in customer need. With 29 patents**, more than 10,000 field test hours, multiple customer clinics, countless operator evaluations, product refinements and even more evaluations after that — we've put this machine to the test to deliver you the highest standard in quality. Built mean for tough conditions and smart for precision grading, you can take it all on with confidence. Transform your operation with CASE Construction Equipment.

*Machine control solution of your choice sold separately
**21 patents granted, 8 pending

		No two compaction jobs are the same. All three series of CASE vibratory rollers — double drum, single drum, and pneumatic tire — provide operators with the right combination of brute compaction force and precise control for all materials, lift profiles and jobsites. Double drum. Combi. Compact. Large Frame. CASE offers compaction solutions for every asphalt job, from driveways and bike paths to highways and commercial parking lots. Industry-leading climbing up to 67 percent grade matches with a design for powerful compaction while remaining versatile, easy to transport and fuel efficient. The PT240D provides the flexibility for both sub-base and asphalt compaction in large-scale paving projects, improving compaction quality and completing the work in fewer passes — all in a Tier 4 Final machine.	
70	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	There are various subcategories of solutions that may describe our equipment these include earth moving equipment, agriculture, residential construction, utilities, quarry and aggregates, roads and bridges, landscaping, waste and scraping, non-residential construction, and snow removal. CNH INDUSTRIAL supports your municipality by optimizing equipment for productivity. That also means we are constantly striving to design machines that are simple to own. Our customers provide input to help guide machine enhancements, to improve serviceability, visibility, stability, power, ease of operation and transport, extended time between refueling, noise reduction and cold-weather starting – just to name a few. And when you buy equipment from CNH INDUSTRIAL our relationship does not stop at the transaction. CNH INDUSTRIAL dealer network is on-hand to help you build the right equipment for your jobsite, and after you buy, for advice on daily checks, operator environment configuration and help with planned maintenance.	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
71	Wheeled, tracked, and backhoe loaders	(•) Yes ( ) No	Case construction provides (7) different TLB models ranging from 74 (HP) horsepower to 110 (HP)
72	Motor Graders	(•) Yes ( ) No	Case Construction offers two classes of Motor Graders, the 836C (137 HP) and the 856C (173 HP).
73	Wheeled and tracked excavators	(•) Yes ( ) No	Case construction offers seven different models of compact excavators, two types of midi excavators and sixteen diverse types of heavy excavators (full-size excavators).
74	Bulldozers, compactors, scapers, articulated and rigid haulers	(•) Yes ( ) No	CNH INDUSTRIAL (Case New Holland Industrial) offers (6) Bulldozers ranging from 68 to 214 horsepower
75	Cranes	( ) Yes (•) No	
76	Accessories or attachments for the offering in #71-75 above	(•) Yes ( ) No	CNH INDUSTRIAL (Case New Holland Industrial) provides hundreds of attachments specifically designed to meet your equipment needs. We will include brochures highlighting the vast array of attachments we provide that range from snow-pushers, augers, bale handlers, buckets, brooms, and much more.
77	Technology or services for the offering in #71-75 above	(•) Yes ( ) No	CASE ProCare is the most comprehensive and standard-from-the-factory heavy machine support program in the industry. It comes with a 3-year/3000-hr full machine factory warranty, 3-year/2000-hr planned maintenance and 3-year Advanced SiteWatch subscription. With CASE ProCare, you receive complete factory-provided coverage on select new heavy machine orders.

Table 14C: Required Offering of Equipment

Indicate below if the proposer's proposal includes at least one (1) of the following listed types or classes of equipment. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered	Comments
78	Wheel loader with published net horsepower (HP) of at least 300 HP	(•) Yes ( ) No	CASE Construction offers two Wheel Loader's with published net horsepower (HP) of at least 300 HP.
79	Wheeled or tracked excavator with a published net horsepower (HP) of at least 150 HP	(•) Yes ( ) No	Case Construction provides (10) full-sized excavators with a published net horsepower (HP) of at least 150 HP.
80	Motor Grader with a published maximum operating weight of at least 30,000 lbs.	(•) Yes ( ) No	Case construction has (1) Motor Grader with a published maximum operating weight of at least 30,000 lbs.
81	Rough terrain, all terrain, crawler, floating, lattice, or telescopic crane with a published maximum lifting capacity of at least 300 tons and a published maximum boom length of at least 150 feet	( ) Yes (•) No	CNH INDUSTRIAL (Case New Holland Industrial) does not have Cranes in its current offering.

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - CNHI Price pages.zip - Friday January 13, 2023 07:29:27
- Financial Strength and Stability - CNHI Annual report & Sustainability report.zip - Friday January 13, 2023 07:37:31
- Marketing Plan/Samples - Buyers Guide back page.docx - Friday January 13, 2023 07:21:33
- WMBE/MBE/SBE or Related Certificates (optional)
- Warranty Information - CNHI Warranty.zip - Friday January 13, 2023 07:32:04
- Standard Transaction Document Samples - NH CE and Case CE matrix.zip - Thursday January 12, 2023 14:43:50
- Upload Additional Document - CNHI awards, certificates & licenses & Brochures.zip - Friday January 13, 2023 09:54:58

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:
    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Amy Swett, Government & Fleet Sales Account Manager, CNH Industrial America LLC

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_5_Heavy_Construction_Equipment_RFP_011723 Tue January 10 2023 08:47 AM	☑	1
Addendum_4_Heavy_Construction_Equipment_RFP_011723 Fri January 6 2023 09:51 AM	☑	2
Addendum_3_Heavy_Construction_Equipment_RFP_011723 Thu December 29 2022 12:33 PM	☑	2
Addendum_2_Heavy_Construction_Equipment_RFP_011723 Wed December 21 2022 01:49 PM	☑	1
Addendum_1_Heavy_Construction_Equipment_RFP 011723 Thu December 15 2022 09:27 AM	☑	1

Sourcewell - Construction Equipment Contract

Contract Number: 011723 - CNH

Contract Period: 04/04/2023 - 04/14/2027

Pricing Revised: 5/16/2025

Eligible Customers: **All Sourcewell & Canoe members in United States & Canada**

Members Include: Government
Education (K-12 and higher)
Non-profit agencies
States that have adopted the contract (see below)

States that have Adopted Sourcewell as their term contract:
Nevada: 99SWC-NV24-20727
New York PC69383
Arkansas: 4600054250
Washington: 19622

Member list: https://www.sourcewell-mn.gov/become-member/search
Contract details Case Construction: Contract 011723-CNH | Sourcewell (sourcewell-mn.gov)
Need to Join? (USA) https://www.sourcewell-mn.gov/register
Need to Join? (CA) Members - Canoe Procurement Group of Canada

CONTRACT DETAILS	
Contract Pricing	Specified discount off List Price/MSRP plus freight and setup and local delivery. Also surcharge but this must be placed on a separate line item. These discounts not allowed with wholesale discount.
Multiple Unit Discount	Not applicable.
Third Party Items	Allowed. Third party equipment and/or accessories must be listed on individual line(s) below the contract items.
Trade-In	Allowed. The value is determined by the agency and the local dealer.
Rental or Lease	Contact your local Case CE dealer for lease options.
Payment	Contact your local Case CE dealer for payment options.
Surcharge	Orders may be subjected to a surcharge that will be communicated as a separate line item on the quote.

See www.casece.com for product information
SOURCEWELL/ CANOE PRICE LIST DISCOUNTS--Contract 011723 Valid until 04/14/2027
Pricing Revised 05/20/2024

FOR USA & Canadian MARKET ONLY

PRODUCT / MODEL	PRICE LIST	SOURCEWELL & CANOE MEMBER DISCOUNT OFF LIST PRICE
TRACTOR LOADER		
570N	Current Pricing	21%
TRACTOR LOADER BACKHOE		
575N EP	Current Pricing	27%
580SN	Current Pricing	28%
580SN WT	Current Pricing	28%
580SV	Current Pricing	28%
590SN	Current Pricing	28%
695SV	Current Pricing	28%
580EV	Current Pricing	30%
FORKLIFT		
586H	Current Pricing	20%
588H	Current Pricing	20%
CRAWLER DOZER		
650M	Current Pricing	21%
750M	Current Pricing	27%
850M	Current Pricing	27%
1150M	Current Pricing	27%
1650M	Current Pricing	27%
2050M	Current Pricing	23%
COMPACT DOZER LOADER		
DL550	Current Pricing	18%
COMPACT WHEEL LOADER		
21F	Current Pricing	18%
121F	Current Pricing	21%
221F	Current Pricing	21%
321F	Current Pricing	21%
421G	Current Pricing	21%
CL36EV	Current Pricing	21%
WHEEL LOADER		
521G	Current Pricing	28%
621G	Current Pricing	29%
651G	Current Pricing	29%
721G	Current Pricing	29%
821G	Current Pricing	29%
921G	Current Pricing	29%
1021G	Current Pricing	23%
1121G	Current Pricing	23%

Freight FOB North America plant or import distribution location
CASE CE dealer can add delivery freight and PDI costs.
Dealer quotes should only be valid 30 days to remain price protected
Can NOT combine this program with any other retail programs

CASE CONSTRUCTION

See www.casece.com for product information
SOURCEWELL/ CANOE PRICE LIST DISCOUNTS--Contract 011723 Valid until 04/14/2027
Pricing Revised 05/20/2024

FOR USA & Canadian MARKET ONLY

PRODUCT / MODEL	PRICE LIST	SOURCEWELL & CANOE MEMBER DISCOUNT OFF LIST PRICE
COMPACT TRACK LOADER		
TR270B	Current Pricing	22%
TR310B	Current Pricing	18%
TR340B	Current Pricing	18%
TV370B	Current Pricing	18%
TV450B	Current Pricing	18%
TV620B	Current Pricing	18%
COMPACT EXCAVATOR		
CX15EV	Current Pricing	17%
CX17C	Current Pricing	17%
CX26C	Current Pricing	17%
CX30C	Current Pricing	17%
CX37C	Current Pricing	17%
CX42D	Current Pricing	17%
CX50D	Current Pricing	17%
CX57C	Current Pricing	17%
CX60C	Current Pricing	17%
EXCAVATOR		
CX75C	Current Pricing	18%
CX80C	Current Pricing	18%
CX85E	Current Pricing	18%
CX90E	Current Pricing	18%
CX140E	Current Pricing	18%
CX145D	Current Pricing	18%
CX170E	Current Pricing	18%
CX220E	Current Pricing	18%
CX245D	Current Pricing	18%
CX260E	Current Pricing	18%
CX290D	Current Pricing	18%
CX300E	Current Pricing	18%
CX350D	Current Pricing	18%
CX365E	Current Pricing	18%
CX380E	Current Pricing	18%
CX490D	Current Pricing	18%
CX500D	Current Pricing	18%
CX750D	Current Pricing	18%
SKID STEER LOADER		
SR160	Current Pricing	16%
SR175	Current Pricing	18%
SV185	Current Pricing	18%
SR210	Current Pricing	18%
SR240	Current Pricing	18%
SR270	Current Pricing	18%
SV280	Current Pricing	19%
SV340	Current Pricing	22%

Freight FOB North America plant or import distribution location
CASE CE dealer can add delivery freight and PDI costs.
Dealer quotes should only be valid 30 days to remain price protected
Can NOT combine this program with any other retail programs

CONSTRUCTION

See www.casece.com for product information

SOURCEWELL/ CANOE PRICE LIST DISCOUNTS--Contract 011723 Valid until 04/14/2027

Pricing Revised 05/20/2024

	FOR USA & Canadian MARKET ONLY	
PRODUCT / MODEL	**PRICE LIST**	**SOURCEWELL & CANOE MEMBER DISCOUNT OFF LIST PRICE**
MOTOR GRADER		
836C 4WD / AWD	Current Pricing	21%
856C 4WD / AWD	Current Pricing	21%
836D 4WD / AWD	Current Pricing	21%
856D 4WD / AWD	Current Pricing	21%
COMPACTION		
DV23	Current Pricing	17%
DV26	Current Pricing	17%
DV36	Current Pricing	17%
DV45	Current Pricing	17%
DV209	Current Pricing	17%
DV210	Current Pricing	17%
SV207	Current Pricing	17%
SV211	Current Pricing	17%
SV213	Current Pricing	17%
SV215	Current Pricing	17%
SV217	Current Pricing	17%
PT240D	Current Pricing	17%
Mini Track Loaders (MTL)		
TL100	Current Pricing	21%
Small Articulated Loaders (SAL)		
SL12	Current Pricing	22%
SL12TR	Current Pricing	22%
SL15	Current Pricing	22%
SL22EV	Current Pricing	22%
SL23	Current Pricing	22%
SL27	Current Pricing	22%
SL27TR	Current Pricing	22%
SL35TR	Current Pricing	22%
SL50TR	Current Pricing	22%
Wheeled Excavators (WHEX)		
WX140	Current Pricing	25%
WX155	Current Pricing	25%
WX160	Current Pricing	25%
WX175	Current Pricing	25%
WX210	Current Pricing	25%
Parts		
CNH Parts	Current	LIST PRICE

Freight FOB North America plant or import distribution location

CASE CE dealer can add delivery freight and PDI costs.

Dealer quotes should only be valid 30 days to remain price protected

Can NOT combine this program with any other retail programs

Sourcewell - Construction Equipment Contract

Contract Number: 011723 - CNH

Contract Period: 04/04/2023 - 04/14/2027

Pricing Revised: 5/20/2024

Eligible Customers: **All Sourcewell & Canoe members in United States & Canada**

Members Include: Government
Education (K-12 and higher)
Non-profit agencies
States that have adopted the contract (see below)

States that have Adopted Sourcewell as their term contract:
Nevada: 99SWC-NV24-20727
New York PC69383
Delaware GSS23750-Equip_HD
Arkansas: 4600054250
Washington: 19622

Member list: https://www.sourcewell-mn.gov/become-member/search
Contract details Case Construction: Contract 011723-CNH | Sourcewell (sourcewell-mn.gov)
Need to Join? (USA) https://www.sourcewell-mn.gov/register
Need to Join? (CA) Members - Canoe Procurement Group of Canada

CONTRACT DETAILS	
Contract Pricing	Specified discount off List Price/MSRP plus freight and setup and local delivery. Also surcharge but this must be placed on a separate line item. These discounts not allowed with wholesale discount.
Multiple Unit Discount	Not applicable.
Third Party Items	Allowed. Third party equipment and/or accessories must be listed on individual line(s) below the contract items.
Trade-In	Allowed. The value is determined by the agency and the local dealer.
Rental or Lease	Contact your local Case CE dealer for lease options.
Payment	Contact your local Case CE dealer for payment options.

See www.casece.com for product information

SOURCEWELL/ CANOE PRICE LIST DISCOUNTS--Contract 011723 Valid until 04/14/2027

Pricing Revised 05/20/2024

	FOR USA & Canadian MARKET ONLY	
PRODUCT / MODEL	**PRICE LIST**	**SOURCEWELL & CANOE MEMBER DISCOUNT OFF LIST PRICE**
TRACTOR LOADER		
570N	Current Pricing	21%
TRACTOR LOADER BACKHOE		
575N EP	Current Pricing	27%
580SN	Current Pricing	28%
580SN WT	Current Pricing	28%
580SV	Current Pricing	28%
590SN	Current Pricing	28%
695SV	Current Pricing	28%
580EV	Current Pricing	30%
FORKLIFT		
586H	Current Pricing	20%
588H	Current Pricing	20%
CRAWLER DOZER		
650M	Current Pricing	21%
750M	Current Pricing	27%
850M	Current Pricing	27%
1150M	Current Pricing	27%
1650M	Current Pricing	27%
2050M	Current Pricing	23%
COMPACT WHEEL LOADER		
21F	Current Pricing	18%
121F	Current Pricing	21%
221F	Current Pricing	21%
321F	Current Pricing	21%
WHEEL LOADER		
521G	Current Pricing	28%
621G	Current Pricing	29%
651G	Current Pricing	29%
721G	Current Pricing	29%
821G	Current Pricing	29%
921G	Current Pricing	29%
1021G	Current Pricing	23%
1121G	Current Pricing	23%

Freight FOB North America plant or import distribution location

CASE CE dealer can add delivery freight and PDI costs.



See www.casece.com for product information

SOURCEWELL/ CANOE PRICE LIST DISCOUNTS--Contract 011723 Valid until 04/14/2027

Pricing Revised 05/20/2024

	FOR USA & Canadian MARKET ONLY	
PRODUCT / MODEL	**PRICE LIST**	**SOURCEWELL & CANOE MEMBER DISCOUNT OFF LIST PRICE**
COMPACT TRACK LOADER		
TR270	Current Pricing	22%
TR310	Current Pricing	18%
TR340	Current Pricing	18%
TV370	Current Pricing	18%
TV450	Current Pricing	18%
TV620	Current Pricing	18%
COMPACT EXCAVATOR		
CX15EV	Current Pricing	17%
CX17C	Current Pricing	17%
CX26C	Current Pricing	17%
CX30C	Current Pricing	17%
CX37C	Current Pricing	17%
CX42D	Current Pricing	17%
CX50D	Current Pricing	17%
CX57C	Current Pricing	17%
CX60C	Current Pricing	17%
EXCAVATOR		
CX75C	Current Pricing	18%
CX80C	Current Pricing	18%
CX140E	Current Pricing	18%
CX145D	Current Pricing	18%
CX170E	Current Pricing	18%
CX220E	Current Pricing	18%
CX245D	Current Pricing	18%
CX260E	Current Pricing	18%
CX290D	Current Pricing	18%
CX300E	Current Pricing	18%
CX350D	Current Pricing	18%
CX365E	Current Pricing	18%
CX490D	Current Pricing	18%
CX500D	Current Pricing	18%
CX750D	Current Pricing	18%
SKID STEER LOADER		
SR160	Current Pricing	16%
SR175	Current Pricing	18%
SV185	Current Pricing	18%
SR210	Current Pricing	18%
SR240	Current Pricing	18%
SR270	Current Pricing	18%
SV280	Current Pricing	19%
SV340	Current Pricing	22%

Freight FOB North America plant or import distribution location

CASE CE dealer can add delivery freight and PDI costs.

CASE CONSTRUCTION

See www.casece.com for product information

SOURCEWELL/ CANOE PRICE LIST DISCOUNTS--Contract 011723 Valid until 04/14/2027

Pricing Revised 05/20/2024

	FOR USA & Canadian MARKET ONLY	
PRODUCT / MODEL	**PRICE LIST**	**SOURCEWELL & CANOE MEMBER DISCOUNT OFF LIST PRICE**
Motor Grader		
836C 4WD / AWD	Current Pricing	21%
856C 4WD / AWD	Current Pricing	21%
Compaction		
DV23	Current Pricing	17%
DV26	Current Pricing	17%
DV36	Current Pricing	17%
DV45	Current Pricing	17%
DV209	Current Pricing	17%
DV210	Current Pricing	17%
SV207	Current Pricing	17%
SV211	Current Pricing	17%
SV213	Current Pricing	17%
SV215	Current Pricing	17%
SV217	Current Pricing	17%
PT240D	Current Pricing	17%
Mini Track Loaders (MTL)		
TL100	Current Pricing	21%
Small Articulated Loaders (SAL)		
SL12	Current Pricing	22%
SL12TR	Current Pricing	22%
SL15	Current Pricing	22%
SL22EV	Current Pricing	22%
SL23	Current Pricing	22%
SL27	Current Pricing	22%
SL27TR	Current Pricing	22%
SL35TR	Current Pricing	22%
SL50TR	Current Pricing	22%
Wheeled Excavators (WHEX)		
WX140	Current Pricing	25%
WX155	Current Pricing	25%
WX160	Current Pricing	25%
WX175	Current Pricing	25%
WX210	Current Pricing	25%
CNH Parts	Current	LIST PRICE

Freight FOB North America plant or import distribution location

CASE CE dealer can add delivery freight and PDI costs.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1519

APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS FOR PHASE III CONSTRUCTION ENGINEERING AND CONSTRUCTION FOR KIRK ROAD AT DOUGLAS ROAD, KANE COUNTY SECTION NO. 24-00377-01-CH

WHEREAS, the Illinois Constitution of 1970, Article VII, Section 10 and the Illinois Compiled Statutes, (5 ILCS 220/1, et seq.) authorize the County of Kane ("County") and the State of Illinois ("State") to cooperate in the performance of their respective duties and responsibilities by contract and other agreements; and

WHEREAS, the County and the State (through its Illinois Department of Transportation) desire to cooperate amongst themselves to accomplish the Kirk Road at Douglas Road Project (Kane County Section No. 24-00377-01-CH), (hereinafter referred to as the "Improvement"); and

WHEREAS, the County and the State desire to undertake Phase III Construction and Construction Engineering for the Improvement at an estimated cost of Two Million Six Hundred Nine Thousand Nine Hundred Ninety Dollars ($2,609,990.00); and

WHEREAS, the Improvement is deemed by the County and the State to be of immediate benefit to the residents of the County of Kane and the State of Illinois in that it shall facilitate the efficient movement of traffic and provide for the safety of the motoring public; and

WHEREAS, the County and the State have determined a mutually satisfactory allocation of responsibilities and costs for said Improvement as set forth in an intergovernmental agreement with the State (a copy of which is on file with the Kane County Clerk's Office), with the County's share of the Phase III Construction Engineering and Construction costs estimated to be One Million Three Hundred Four Thousand Nine Hundred Ninety-Five Dollars ($1,304,995.00).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to execute an intergovernmental agreement(s) with the State of Illinois acting through the Illinois Department of Transportation for Phase III Construction Engineering and Construction for the Kirk Road at Douglas Road Project.

Line Item: 305.520.527.50140
Line Item Description: Engineering Services
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Intergovernmental Agreement with the State of Illinois for Phase III Construction Engineering for Kirk Road at Douglas Road, Kane County Section No. 24-00377-01-CH

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Heidi Files, 630.444.3142

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Attached is an intergovernmental agreement with IDOT that will provide for state Econominc Development Program funding towards a portion of the Kirk Road at Douglas Road intersection improvement project. The total construction and engineering costs are estimated to be $2,609,990 with state funding estimated at $1,304,995, and local agency match is estimated at $1,304,995, which will be provided to the County by Aldi, Inc. No County funds will be expended to accomplish this improvement.

Staff recommends approval.

Illinois Department of Transportation

Joint Funding Agreement for State Participation

☐ State Participation ☒ Economic Development Program ☐ Truck Access Route Program (TARP)

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
County of Kane	Kane	24-00377-01-CH

Construction	**Engineering**	**Right-of-Way**
State Job Number	State Job Number	State Job Number
C-91-199-25		

LOCATION

Local Street/Road Name	Key Route	Length	Stationing From	Stationing To
Kirk Rd	FAU 0360	0.24	20.38	20.62

Location Termini

at Douglas Rd

Current Jurisdiction	Existing Structure Number(s)
Kane County	N/A

Add Location

Remove

PROJECT DESCRIPTION

Installation of a new driveway on the east leg of the intersection, providing full access to Aldi's Corporate Office. A new northbound right turn lane is proposed as well as new sidewalk on the northeast corner and an updated sidewalk ramp on the northwest corner. The intersection will be converted to a signalized intersection with the installation of new traffic signals. New storm sewer will be installed in the new pavement areas and pavement markings will be installed/refreshed as needed.

Local Public Agency	Section Number	Construction State Job Number	Engineering State Job Number	Right-of-Way State Job Number
County of Kane	24-00377-01-CH	C-91-199-25		

This Agreement is made and entered into between the above local public agency,hereinafter referred to as the "**LPA**" and the State of Illinois acting by and through its Department of Transportation, herein referred to as the "**STATE**". The **STATE** and **LPA** joint proposes to improve the designated location as described in the Location and Project Description sections of this Agreement. The improvement shall be developed and constructed in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** Motor Fuel Tax policies and procedures.

I. GENERAL

1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The **STATE** may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the **LPA** by the **STATE** funding source, (ii) the Governor or **STATE** reserves funds, or (iii) the Governor or **STATE** determines that funds will not or may not be available for payment. The **STATE** shall provide notice, in writing to **LPA** of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction.

1.3. Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

1.4. Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the **STATE**, the **STATE** must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the **STATE** determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the **STATE** may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the **STATE** without advance notice:

a. Pursuant to a funding failure as provided under Article 1.1

b. If **LPA** fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

This Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

2.1 Bribery. The **LPA** certifies to the best of it's knowledge that it's officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

2.2 Bid Rigging. **LPA** certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-f of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

2.3 Debt to State. **LPA** certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because **LPA**, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless **LPA**, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and the **LPA** acknowledges **STATE** may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

2.4 Debarment. The **LPA** certifies to the best of its knowledge and belief that it's officials:

a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

2.5 Construction of Fixed Works. The **LPA** certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the **LPA** shall comply with the

requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

2.6 Criminal Convictions. The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or at least five (5) years have passed since the date of conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

2.7 Improper Influence. The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

2.8 Telecom Prohibition. The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.

2.9 Personal Conflict of Interest - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

a. the employee, officer, board member, or agent;
b. any member of his or her immediate family;
c. his or her partner; or
d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA's** employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2.10 Organizational Conflict of Interest. The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.

III. AUDIT AND RECORD RETENTION

3.1 STATE Audits. The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE's** authorized inspection or review, final audit, the **STATE'**s independent audit, or as a result of any duly authorized inspection or review.

3.2 Record Retention. The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

3.3 Accessibility of Records. The **LPA** shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE**'s Inspector General, and any other person as may be authorized by the **STATE** (including auditors), by the State of Illinois. The **LPA** shall cooperate fully in any such audit or inquiry.

3.4 Failure to maintain the books and records. Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this

contract.

IV. LPA FISCAL RESPONSIBILITIES

4.1 To provide all initial funding and payment for work specified under this Agreement.

4.2 Reimbursement Requests. For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

LPA's must justify continued funding on inactive projects. An inactive project is defined as a project with no expenditures for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) months period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the date of execution of this Agreement. Subsequent invoices will be submitted in intervals not to exceed six (6) months.

4.3 Final Invoice: The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.

4.4 Project Closeout: The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and thew anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate closeout of the project and loss of further funding.

4.5 Project End Date: The period of performance (end date) for state obligation purposes is five (5) years for projects under $1,000,000 or seven (7) years for projects over $1,000,000 from the execution date of the Agreement. Joint agreement amendments for time extensions must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.

5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.

5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.

5.4 To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.

5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum) in a manner satisfactory to the **STATE.**

5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.

5.7 To regulate parking and traffic in accordance with the approved project report.

5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.

5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.

5.10 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA**'s DBE program, as required by 49 CFR part 26 as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this Agreement shall be administered under the provisions of the **STATE**'s USDOT approved Disadvantaged Business Enterprise Program.

5.11 To provide all initial funding and payment for work specified under this Agreement.

5.12 The **LPA** has entered into an economic development agreement with Aldi, Inc (Company) herein referred to as the "COMPANY." As required by Public Act 93-552, the COMPANY agrees to annual submit to the **STATE** for a period of five calendar years from the execution of this Agreement, a progress report of employment. All annual progress reports will be completed on-line through the Department of Commerce and Economic Opportunity. The initial Employee Reporting Form should be attached as "Schedule 3." The agreement between the **LPA** and COMPANY delineating the reporting requirements attached as "Schedule 4."

5.13 It is mutually agreed that in the event of a default by the COMPANY on their commitment to create and/or retain jobs, the **STATE** will seek reimbursement of the Economic Development funds provided for this Project from the **LPA**. This determination to seek reimbursement will be based on an evaluation of the information reported in the annual progress report of employment required in Article 5.12 of this Agreement. Failure to submit the required employment report will be considered default on the COMPANY's commitment.

VI. THE STATE AGREES

6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA**'s certification of compliance with Title II and III Requirements.

6.2 To reimburse the **LPA** for the state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**.

6.3 To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Division of Cost
☒	2.	Location Map
☒	3.	Employee Reporting Form
☒	4.	Local Public Agency/Company Agreement
☐		
☐		
☐		
☐		

Local Public Agency	Section Number	Construction State Job Number	Engineering State Job Number	Right-of-Way State Job Number
County of Kane	24-00377-01-CH	C-91-199-25		

AGREEMENT SIGNATURES EXECUTION

The **LPA** agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Corinne M. Pierog

Title of Official

Kane County Board Madam Chair

Signature | Date

The above signature certifies the agency's TIN number is

36-6006585 conducting business as a Governmental Entity.

DUNS Number 975248565

UEI JDR6EZ6HML25

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation | Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets | Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer | Date

Michael Prater, Chief Counsel | Date

Vicki Wilson, Chief Fiscal Officer | Date

NOTE: If the LPA Signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

SCHEDULE NUMBER 1

Local Public Agency	County	Section Number	Construction State Job Number	Engineering State Job Number
County of Kane	Kane	24-00377-01-CH	C-91-199-25	

DIVISION OF COST

	State Funds			Local Public Agency			
Type of Work	Fund Type	Amount	%	Fund Type	Amount	%	Totals
Participating Construction	EDP	$1,010,350.00	50%	Local	$1,010,350.00	50%	$2,020,700.00
Construction Engineering	EDP	$101,035.00	50%	Local	$101,035.00	50%	$202,070.00
PH II Engineering	EDP	$193,610.00	50%	Local	$193,610.00	50%	$387,220.00
	Total	$1,304,995.00		Total	$1,304,995.00		$2,609,990.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

State participation (EDP) 50/50, NTE $2,000,000

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

Instructions for BLR 05310S Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a local public agency (LPA) project invoices, State funds of various types, Economic Development Program (EDP) funds and/or Truck Access Route Program (TARP) funds. For more information refer to the Bureau of Local Roads and Streets (BLRS) Manual, Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency

Name of Local Public Agency	Insert the name of the LPA
County	Insert the name of the county in which the LPA is located
Section Number	Insert the section number applied to this project without dashes. The dashes are automatically inserted.
Construction State Job Number	Insert the job number assigned for the construction portion of the project.
Engineering State Job Number	Insert the job number assigned for the engineering portion of this project.
Right-of-Way State Job Number	Insert the job number assigned for Right-of-Way for the project, if applicable. The number will begin with an "R".

Location

Local Street/Road Name	Insert the local street/road name
Key Route	Insert the key route of the street/road listed above
Length	Insert the length in miles as it pertains to the location listed above. For a structure insert 0.01
Station	
From	Insert the beginning station of the project as it pertains to the key route for this location for this project
To	Insert the ending station of the project as it pertains to the key route for this location for this project
Location Termini	Insert the beginning and ending termini as it pertains to this location for this project
Existing Structure Number(s)	Insert the existing structure number(s) for this project

Use the add location button to add additional locations if needed for up to a total of three locations. If there are more than three locations, use various.

Project Description

Project Description	Insert a description of the work to be accomplished by this project

V. THE LPA AGREES

Company	This field only appears on projects using EDP funds. Enter the name of the company the LPA has entered into an EDP agreement with.

Schedules

Check the box of the applicable item. For additional items to be attached, insert a number and a description/name of the item.

1. Division of Cost - See separate instructions for completing this page.
2. Location Map - Attach a location map to this agreement showing all locations being improved by this project. (All Agreements)
3. Employee Reporting Form - Attach IDOT approved Initial Employee Reporting Form. For projects using EDP funds only.
4. Local Public Agency/Company Agreement - For projects using EDP funds only.
5. 80,000lb Truck Access Resolution - For projects using TARP funds only.

Agreement Signatures Execution

Local Public Agency	The appropriate LPA official shall insert their name, sign, and date. Insert the LPA's TIN number, DUNS Number, and the UEI (note the UEI will be replacing the DUNS Number https://sam.gov/content/duns-uei).
Illinois Dept. of Transportation	The appropriate IDOT officials shall sign and date.

Division of Cost (Schedule 1) Instructions

When the LPA desires to use one or more lump-sum amounts before the state percentage is calculated, specify the order in which it should be used and the "not to exceed" amount. The following provides an example of the wording that may be used:

Lump-sum $60,000 TARP funds not to exceed 50% of final cost of project credited to the project to be utilized first.
Lump-sum to be utilized second not to exceed $20,000 EDP funds.
Lump-sum to be utilized third not to exceed $40,000 SMA funds.

These specified amounts will be used in sequence, with the state and local percentages calculated after they are deducted.

When the LPA desires to use a percent "not to exceed" commitment, the state funds will be used concurrently at the specified percentages up the "not to exceed" amount

Example:

Maximum participation 80% not to exceed $100,000

Use a separate line for each type of work as it relates to the fund type for state and/or LPA funds.

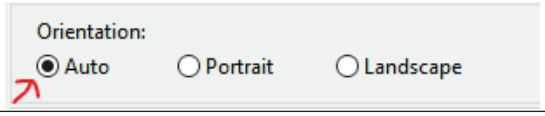
Type of Work	Choose the type of work from the drop-down list. Types to choose from are: Participating Construction, Non-Participating Construction, Preliminary Engineering, Construction Engineering, Right-of-Way, Railroads, Utilities, and Materials.
State Funds	For state funds being used, choose the state fund type from the drop down.
Fund Type	Choose the type of state fund type from the drop-down.
Amount	Insert the amount of state funds for the type of listed under fund type.
%	Insert the percentage of state funds for this type.
Local Public Agency Funds	
Fund Type	Choose the type of LPA funds from the drop-down
Amount	Insert the amount of LPA funds for the type of listed under fund type.
%	Insert the percentage of LPA funds for this type.
Explanation	Insert any necessary additional information as to how the funding is being applied for this project.

The document, along with required attachments, must be combined into a single PDF, and printed to PDF, prior to uploading into DocuSign.

A minimum of two (2) originals executed by the LPA must be submitted to the District through its Regional Engineer's Office. If the DocuSign process is used no physical copies are required to be submitted.

Upon execution distribution will be as follows:
LPA
Bureau of Local Roads & Streets Central Office

Printing Instructions	For the document to print properly, please make sure "Orientation" is set to "Auto" (see image below) within the print dialog window. If this setting is not chosen, then some pages may be cut off during the printing process.



STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1518

APPROVING A FUNDING AGREEMENT BETWEEN THE COUNTY OF KANE AND PACE FOR THE RIDE IN KANE PROGRAM

WHEREAS, the Illinois Constitution of 1970, Article VII, Section 10 and 5 ILCS 220/1, et seq. authorizes the County of Kane ("County") and the Pace Suburban Bus Division of the Regional Transit Authority ("PACE") to cooperate in the performance of their respective duties and responsibilities by contract and other agreements; and

WHEREAS, the County and PACE desire to enter into an agreement to support the Ride In Kane Program (hereinafter "RIK") that provides transportation services for older citizens and citizens with disabilities throughout Kane County; and

WHEREAS, the Kane County Board has budgeted funding for RIK in the amount of Three Million One Hundred Eighty Thousand Dollars ($3,180,000.00) and deems RIK to be an important transportation service for the residents of Kane County by providing safe and efficient paratransit services to older persons and persons with disabilities; and

WHEREAS, the County and PACE have determined a mutually satisfactory allocation of responsibilities and costs for RIK as set forth in a funding agreement (a copy of which is on file with the County Clerk's Office).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that a funding agreement between the County and PACE for the Ride in Kane Program is hereby approved and that the County Board Chairman is hereby authorized to execute said funding agreement with PACE.

BE IT FURTHER RESOLVED that the Kane County Board appropriate a sum not to exceed Three Million One Hundred Eighty Thousand Dollars ($3,180,000.00) for 2026, of which Three million one hundred seventy-nine thousand two hundred dollars ($3,179,200.00) shall be appropriated from Transportation Sales Tax Fund #305, Line Item #55010 (External Grants), and Eight hundred dollars ($800.00) shall be appropriated from Transportation Sales Tax Fund #305, Line Item #56030 (Transportation), to pay for the Ride In Kane Program.

Line Item: 305.520.527.55010, and 305.520.527.56030
Line Item Description: External Grants, and Transportation
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving a Funding Agreement Between the County of Kane and Pace for the Ride in Kane Program

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Heidi Files, 630-444-3142

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $3,180,000.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The Ride in Kane program provides curb-to-curb transportation services for Kane County residents who are seniors (65+), individuals with disabilities, and veterans.

This Intergovernmental Agreement with Pace will fund 50% of Ride in Kane operating costs, up to a maximum Pace subsidy of $2,230,808. Kane County's budgeted participation for 2026 is $3,180,000, and it is anticipated that these County expenses will be covered by the RTA through recently awarded Section 5310 funds.

Under this agreement, Pace will provide the vehicles, drivers, call center operations, billing functions, and subcontractor agreements needed to operate the service. The 2026 agreement also establishes a County-Wide Coordinated service model, streamlining administrative processes and transitioning rider registration to a single, unified system managed directly by Pace.

Staff recommends approval.

pace
Connecting Communities

Melinda J. Metzger
Executive Director

November 25, 2025

Ms. Heidi Files
Chief of Planning and Programing
Kane County Government Center
719 Batavia Avenue
Geneva, IL 60134

Dear Ms. Files:

Enclosed are two original Intergovernmental Agreements for Paratransit Service between Kane County and Pace for 2026.

Please have your portion of the agreements signed and return them to me to be signed by Pace's authority. After signatures are completed, a fully executed original will be sent to you.

If you have any questions, please contact Charles Posejpal, Manager, Contract Administration, Paratransit at 312/341-8033.

Sincerely,

Melinda J. Metzger
Executive Director

Wishing you and your family a Happy Thanksgiving!

MJM/tjt
Enclosures

INTERGOVERNMENTAL AGREEMENT FOR PARATRANSIT SERVICE

This Intergovernmental Agreement for Paratransit Service ("Agreement") is between the County of Kane, a body politic and corporate of the State of Illinois ("County"), and Pace, the Suburban Bus Division of the Regional Transportation Authority, an Illinois municipal corporation ("Pace").

Pace was established under the Regional Transportation Authority Act (70 ILCS 3615/1.01 et seq.) to aid and assist public transportation in the six-county northeastern Illinois area.

Article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance.

The Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes and encourages intergovernmental cooperation.

The parties are units of local government within the meaning of article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) and have the power and authority to enter into this Agreement.

The parties want to promote and encourage the use of public transportation by improving the availability of Paratransit Service in the County to individuals with disabilities and seniors.

The parties previously established the Kane County Integrated and Coordinated Paratransit Project ("Project") to make it easier for individuals with disabilities and seniors to schedule and use dial-a-ride services in the County, improve their access to jobs and job-related activities, and provide them with greater mobility.

The County serves as the executive sponsor of the Project.

The County wants Pace to serve, and Pace wants to serve, as the Project coordinator responsible for entering into contracts with Carriers for the Paratransit Service and with a contractor for the Mobility Management/Call Center Services.

A portion of the funding for the Project may come from the Federal Transit Administration of the U.S. Department of Transportation through a grant under 49 U.S.C. § 5310 and administered by the Regional Transportation Authority ("RTA"). The County may pay a portion of its costs to be paid under this Agreement with the federal pass-through funds from that grant. The availability of those funds is conditioned upon the satisfaction of certain provisions set forth in the technical service agreements ("TSAs") between the County and the RTA for the Project.

The RTA has committed federal funds through various grants secured to the County for the Project.

The parties want to enter into this Agreement to memorialize their respective rights and obligations in connection with the Project.

In consideration of the foregoing recitals, the mutual promises in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Project Description**. Demand response curb-to-curb Paratransit Service will be provided for registered Eligible Riders as described in Exhibit A in the service area depicted in Exhibit B. Demand response door-to-door Paratransit Service will be available upon a rider's request and with Pace's prior approval.

2. **Funding**.

a. The County Contribution to the Project will be limited to a maximum annual (12-month) Operating Deficit of $3,180,000, said amount also being the maximum Operating Cost the County will pay (any amount exceeding that maximum must be authorized by the County).

The County Contribution will be calculated monthly on a year-to-date basis.

b. The Pace Contribution to the Project will be limited to:

i. a maximum annual (12-month) subsidy of $1,939,833 and a one-time additional subsidy of $290,975, for a total of $2,230,808; and

ii. 100% of the Mobility Management/Call Center Services annual (12-month) operating costs, which are covered by a federal grant to Pace, up to the budgeted total grant amount of $263,761.

The annual Pace Contribution to the Project specified in paragraph 2(b)(i) will be calculated monthly at 50% of the Operating Deficit on a year-to-date basis.

c. Pace shall submit its invoices to the County for services performed in accordance with this Agreement. Each invoice must summarize the services delivered, must be in a format mutually agreed to by the parties, and must request reimbursement for itemized costs required to perform the services. The County shall pay Pace at the rates agreed to in Pace's contracts with Carriers and the Mobility Management/Call Center Services contractor.

d. Within 30 days after receipt of a Pace invoice in accordance with paragraph 2(c), the County shall pay Pace, or cause Pace to be paid, the amounts invoiced. The County may not deny a properly documented invoice, in whole or in part, without reasonable cause. The County will not be required to pay Pace more often than monthly. The County shall mail payment to:

Pace, the Suburban Bus Division of the Regional Transportation Authority
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Accounts Payable

3. **Responsibilities**.

a. In accordance with paragraph 2, the County will be responsible for reimbursing Pace for all costs that Pace incurs in fulfilling its obligations under this Agreement. Reimbursable costs include but are not limited to administrative, operating, and Mobility Management/Call Center Services costs and costs to manage the Project, subject to prior approval by the County.

b. The County will be responsible for the development, implementation, and oversight of compliance with Administrative Policies and/or Procedures, which are subject to Pace's prior approval.

c. The County will be responsible for executing and maintaining any agreements necessary to provide the transportation services as described in Exhibit A to the service area depicted in Exhibit B.

d. The County will be responsible for developing service parameters for the Project, which are subject to Pace's prior approval. Those service parameters include but are not limited to service boundaries, rider eligibility, fare structure, days and hours of service, and resolution of issues related to Eligible Rider compliance with usage guidelines.

e. The County will be responsible for developing service standards for the Project, which are subject to Pace's prior approval. Pace shall cooperate with the County to establish consistent service standards for the Project. Pace may make minor revisions to service standards upon prior written notification to, and concurrence by, the County.

f. Pace shall enter into contracts with Carriers for the Paratransit Service and a contractor for the Mobility Management/Call Center Services; the Carriers and contractor shall be contractors responsible to Pace.

Pace may limit the hours available for the scheduling of trip requests and dispatching of vehicles in connection with the Project. Determination of the hours and days of service for Pace-funded services provided to satisfy federal and/or state ADA guidelines will not require the County's approval.

The parties acknowledge that the mobility management/call center will handle calls for other entities in addition to the County.

g. Pace will be responsible for preparing a monthly written report indicating the cost of services provided by Pace's contractors in connection with the Project within the reporting month and for submitting that report, together with its invoice, to the County within 60 days following the end of each month of services.

h. Within its approved budget, Pace will be responsible for maintaining appropriate contractor staffing levels to provide all necessary services relating to the Project.

i. Pace will be responsible for ensuring that its contractor(s) providing dispatch service in connection with the Project are available during all hours in which a vehicle transporting an Eligible Rider is in service.

j. Pace will be responsible for compiling data relating to the quantity, quality, and cost of the services provided by Pace's contractors in connection with the Project and for providing that data to the County within 45 days following the end of each month of services.

k. Pace will be responsible for providing the County with access to the reports specified in Exhibit C upon the County's request.

l. Pace will be responsible for requiring that all vehicle operators employed by Carriers providing services pursuant to this Agreement possess a valid Illinois driver's license appropriate to the vehicle operated and that those Carriers meet the minimum requirements for the operation of passenger transportation as mandated by applicable local, state, and federal laws, statutes, ordinances, rules, and regulations. All operator and Carrier licenses as may be required by state or local governmental and/or regulating authorities must be maintained in good standing annually.

m. Pace will be responsible for complying with the following provisions of the TSA (Contract Number S5310-2026-04) as may be amended:

- Article VI Accomplishment of the Project(s) – Sections 6.1(b) and (d)
- Article VII Pass-Through Funding Provisions
- Article VIII Project Administration & Management – Sections 8.1(a), (b), and (c)
- Article IX Requisition, Payment Procedures, & Record Keeping – Sections 9.2, 9.4, and 9.5
- Article XII Procurement – Section 12.1 (see also paragraph 3(n) below)
- Article XVI Independence of Recipient
- Article XIX Recipient's Responsibility for Compliance
- Article XX Labor Law Compliance
- Article XXI Civil Rights
- Article XXII Environmental Compliance
- Article XXIII Drug Free Workplace
- Article XXIV Restrictions on Lobbying
- Article XXX Ownership of Documents/Title to Work – Sections 30.2 and 30.3
- Article XXXII Privacy
- Exhibit C

n. Absent the RTA's pre-award approval of a Pace solicitation issued for the award of a contract that may be funded, in whole or in part, through this Agreement, Pace will be responsible for providing the RTA with a copy of that solicitation within three business days after its issuance or concurrent with notice to the County. Pace will be responsible for also providing the RTA with a copy of the executed contract resulting from that solicitation within three business days after contract execution.

o. Pace will not be responsible for any failure to provide the services required of it under this Agreement due to circumstances beyond its control but will make every reasonable effort to restore those services as soon as practicable.

p. The parties will be responsible for ensuring that no person will be denied the opportunity to participate or be subjected to discrimination in connection with the Project because of race, creed, color, age, sex, national origin, or the presence of any sensory, mental, or physical disability, or in any manner contrary to applicable local, state, and federal laws, statutes, ordinances, rules, and regulations, including Title VI of the Civil Rights Act of 1964 and 49 C.F.R. part 21 (Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964).

4. **Compliance**.

a. The parties shall comply with all applicable local, state, and federal laws, statutes, ordinances, rules, and regulations, including but not limited to section 2-105(A)(4) of the Illinois Human Rights Act (775 ILCS5/2-105(A)(4)), as amended.

b. The parties shall obtain licenses, permits, and other approvals required for the Project.

c. Any non-compliance by Pace with paragraphs 4(a) or 4(b) will render this Agreement voidable at the sole discretion of the County.

5. **Indemnification**. Pace shall indemnify, defend, and hold harmless the County, its directors, officers, elected officials, employees, and agents (collectively, "County Indemnitees") from and against all liability, injuries, losses, damages, claims, suits, payments, settlements, judgments, demands, costs, and expenses, including reasonable attorneys' fees, which may accrue against one or more of the County Indemnitees arising out of the negligence of Pace, its directors, officers, agents, and/or employees in the performance of this Agreement; provided, however, Pace's obligation to indemnify, defend, and hold harmless under this paragraph 5 will not extend to any liability, injuries, losses, damages, claims, suits, payments, settlements, judgments, demands, costs, and expenses caused by the negligence of one or more of the County Indemnitees.

6. **Term and Termination**. This Agreement will be in effect beginning January 1, 2026 and will continue thereafter through December 31, 2026 unless earlier terminated by a party upon: (a) 90 days' advance written notice to the other party or (b) 30 days' advance written notice to the other party in the event sufficient funds have not been appropriated to cover the required financial contribution by Pace or the County fails to make payment as required under this Agreement.

7. **Headings**. The headings in this Agreement are for reference and convenience only and will not affect the meaning or interpretation of this Agreement.

8. **Waiver**. Failure of a party to exercise any right or pursue any remedy under this Agreement will not constitute a waiver of that right or remedy.

9. **Assignment**. No party may assign, delegate, or otherwise transfer all or part of its rights and obligations under this Agreement without the prior written consent of the other party.

10. **Amendment**. No changes, amendments, or modifications to this Agreement will be valid unless they are in writing and signed by the duly authorized signatory of each party.

11. **Entire Agreement**. This Agreement, including the introductory recitals and attached exhibits, which are hereby incorporated into and made a part of this Agreement, constitutes the entire agreement between the parties and supersedes any prior written or oral understandings, agreements, or representations between the parties that may have related in any way to the subject matter of this Agreement, and no other written or oral warranties, inducements, considerations, promises, representations, orinterpretations, which are not expressly addressed in this Agreement, will be implied or impressed upon this Agreement.

12. **Survival**. Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement will be deemed to survive termination or expiration of this Agreement.

13. **Pace Board Authority**. This Agreement has been properly authorized by the Pace Board of Directors.

14. **Severability**. If any provision of this Agreement or amendment thereto is held invalid or unenforceable by an Illinois court of competent jurisdiction, that provision will be deemed severed therefrom, and the remaining provisions will remain in full force and effect.

15. **Binding Effect**. This Agreement will be binding upon the parties and their respective directors, officers, employees, agents, representatives, successors, and approved assigns.

16. **Force Majeure**. A party will not be held liable to another party for damages or be deemed to have breached this Agreement for failure or delay in performing any obligation under this Agreement if the failure or delay is caused by or results from causes beyond the reasonable control of and without the fault or negligence of the affected party, including war, fire, flood, other acts of God, acts of the government in either its sovereign or contractual capacity, acts of another contractor in the performance of a contract with the government, civil disturbance, a terrorist act, pandemic, epidemic, quarantine restrictions, freight embargoes, unusually severe weather, or a labor strike or lockout. The affected party shall promptly notify the other party of those force majeure circumstances, specifying the cause and the expected duration of the delay, and shall promptly undertake all reasonable steps necessary to cure those force majeure circumstances. If a condition of force majeure continues for more than 30 consecutive days, Pace, in its sole discretion and after written notice to the County, may immediately terminate this Agreement for convenience. Where an event of force majeure occurs after a party's failure or delay in performance, the breaching party will not be released from liability.

17. **Counterparts**. This Agreement may be executed in counterparts, each of which when so executed and delivered will be deemed to be an original and all of which when taken together will constitute one and the same agreement.

18. **Electronic Signatures**. This Agreement may be executed through the use of electronic signatures. Electronic signatures and signatures scanned and transmitted via email will be deemed original signatures for purposes of this Agreement.

18. **Governing Law, Jurisdiction, and Venue**. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois without regard to principles of conflicts of law, and the parties shall submit to the exclusive jurisdiction and venue of the state courts of Kane County, Illinois for any dispute arising out of or related to this Agreement.

19. **Authorization**. The signatories to this Agreement represent and warrant that they have full authority to sign this Agreement on behalf of the party for whom they sign. If a party signs this Agreement but fails to date its signature, the date that the other party receives the signing party's signature on this Agreement will be deemed to be the date that the signing party signed this Agreement.

20. **Notice**. Any notice under this Agreement must be in writing and must be given in the following manner:

a. by personal delivery (deemed effective as of the date and time of delivery);
b. by commercial overnight delivery (deemed effective on the next business day following deposit of the notice with a commercial overnight delivery company);
c. registered or certified mail, return receipt requested, with proper postage prepaid (deemed effective as of the third business day following deposit of the notice in the U.S. mail); or
d. by facsimile with confirmation of transmission (deemed effective as of the date and time of the transmission, except the effective date and time will be 8:00 a.m. on the next business day after transmission of the notice if transmitted during non-business hours).

Business days are defined as Monday through Friday, excluding federal holidays. Business hours are defined as 8:00 a.m. to 5:00 p.m. Central Time on Monday through Friday, excluding federal holidays. The notice must be addressed as follows or to such other address as either party may specify in writing:

If to Pace:

Pace, the Suburban Bus Division of the Regional Transportation Authority
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Executive Director

If to the County:

County of Kane
Kane County Government Center
719 Batavia Avenue
Geneva, Illinois 60134
Attention: Jackie Forbes, Chief of Planning and Programming, KDOT

21. **Definitions**.

As used in this Agreement:

"Administrative Policies and/or Procedures" means the policies and/or procedures for the day-to-day operations of the Project, including but not limited to dispatching, scheduling, reporting, and billing.

"Carrier" means a public or private entity providing passenger transportation on a regular and continuing basis in connection with the Project.

"County Contribution" means the County's budgeted annual subsidy for the Project as specified in paragraph 2(a).

"Eligible Rider" means any person who is determined to be eligible for the Paratransit Service provided in connection with the Project.

"Eligible Trip" means paratransit transportation taken by a registered Eligible Rider to a destination that is approved by the County in connection with the Project.

"Mobility Management/Call Center Services" means the handling of calls in connection with the Project, including but not limited to service monitoring, trip reservations, trip scheduling, dispatching, facilitation of Carriers, rider registration, travel planning, service coordination, and providing travel information.

"Operating Cost" means the total Operating Deficit minus the Pace Contribution in connection with the Project.

"Operating Deficit" means the Operating Expense minus the applicable fare revenue and liquidated damages in connection with the Project.

"Operating Expense" means the total cost incurred by Pace to operate the Project but does not include the cost incurred by Pace to provide the Mobility Management/Call Center Services on behalf of the County.

"Pace Contribution" means Pace's budgeted annual subsidy for the Project as set forth in paragraph 2(b).

"Paratransit Service" means the provision of demand responsive transportation by a Carrier in connection with the Project.

The parties have caused this Agreement to be executed by their respective duly authorized signatory on the dates below.

COUNTY	**PACE**
_____	_____
Signature	Signature
_____	Melinda J. Metzger
Printed Name	Printed Name
_____	Executive Director
Title	Title
_____	_____
Date	Date

EXHIBIT A
PROJECT DESCRIPTION

TYPE OF SERVICE	Demand response curb-to-curb Paratransit Service, including the supplementary use of taxicabs. Demand response door-to-door Paratransit Service will be available upon a rider's request and with Pace's prior approval.
SERVICE OPERATED BY	Pace shall contract with one or more Carriers (including private paratransit providers, taxicab companies, and other qualified providers of transportation services) to provide the Paratransit Service.
TRIP RESERVATION METHOD	Call center reservation hours: Monday through Friday 6:00 a.m. to 6:00 p.m. Central Time Saturday and Sunday 8:00 a.m. to 5:00 p.m. Central Time Reservations for Eligible Trips (*i.e.*, paratransit transportation taken by a registered Eligible Rider to a destination that is approved by the County) may be made one to seven days in advance of the requested trip. Trips requested less than one day but more than four hours in advance of the desired pickup time may be accommodated if the schedule allows.
SUBSCRIPTION SERVICE	Subscription service, as defined by Pace, is allowable. The County may modify the percentage of subscription service.
SERVICE AREA	The service area consists of Kane County and those surrounding counties as authorized by the County.
SERVICE HOURS	24 hours a day, seven days a week, 365 days a year
ONE-WAY FARE	A distance-tiered, one-way fare structure as follows: • fare from 0 to 10 miles will be $5.00; and • $2.00 per mile for each mile in excess of 10 miles. The mobility management/call center will inform riders of their fare at the time of trip reservation. Eligible fare-paying riders are allowed one personal care attendant (PCA) at no additional charge. Companions are limited to vehicle capacity and must pay the full applicable fare. The fare structure may be changed by the County with Pace's prior approval.
RIDER ELIGIBILITY	County residents who are senior citizens, individuals with disabilities, or veterans.
RIDER REGISTRATION	Prior to scheduling their first trip, eligible riders must register with Pace by calling the mobility management/call center at (800) 201-6446. County residents who are senior citizens or individuals with disabilities must provide the mobility management/call center with their RTA Reduced Fare Permit number or their RTA Free Fare Permit number. County residents who are veterans must provide the mobility/management call center with their Veterans Healthcare Card member ID number.
SERVICE EXPANSION	Service expansion or service changes, including the timeline for implementing service parameters and/or geographic service area changes, may be made by the County with Pace's prior approval.

EXHIBIT B
SERVICE AREA MAP

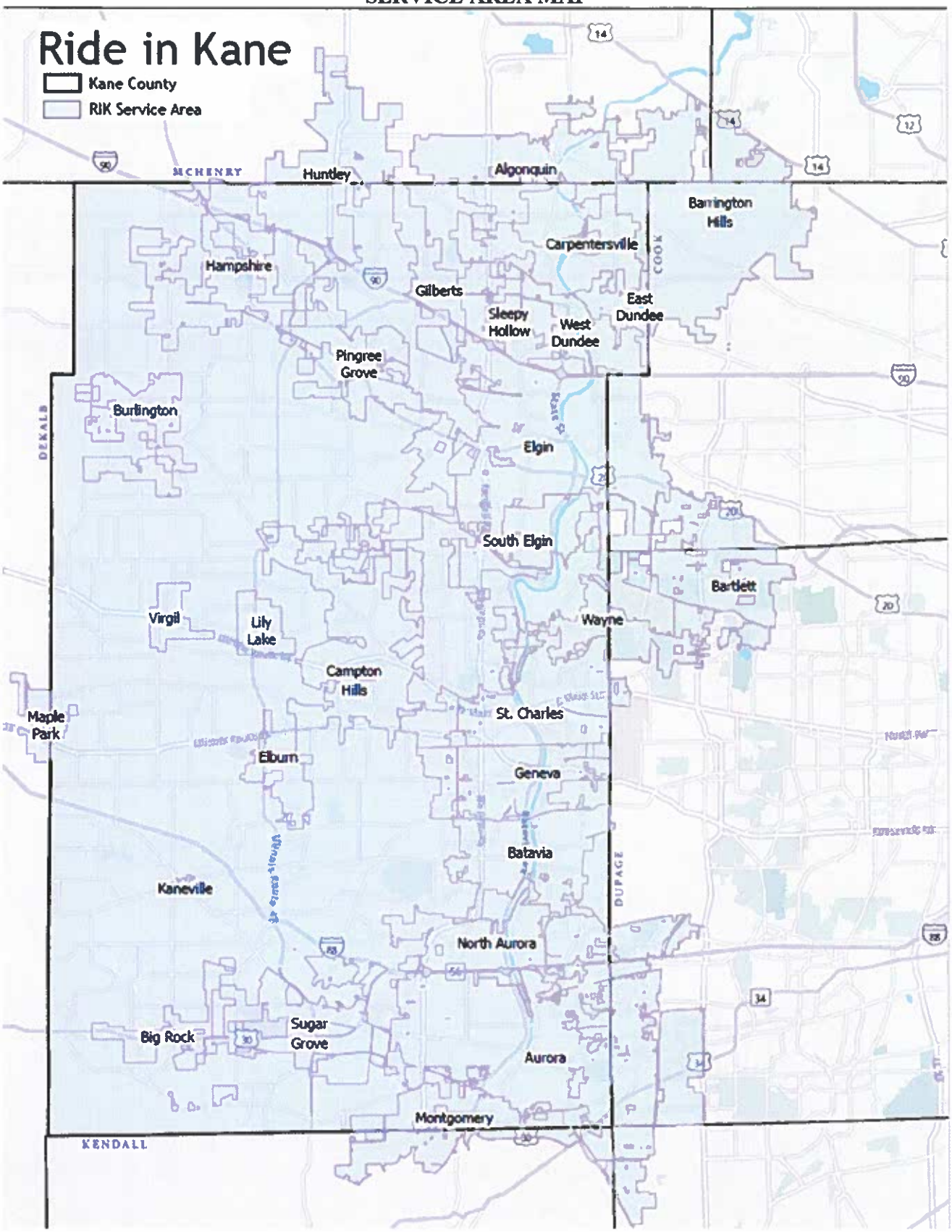


EXHIBIT C
REPORTS DESCRIPTION

The following is a description of the reports available for the Project:

1. **Detailed Funding Source Report**

   This report is a detailed listing of one-way trips delivered for each funding source for a specified period of time. Data provided for each trip will include associated trip data, such as rider name, scheduled pick-up time, actual pick-up time, point of origin address, destination address, funding sources, total cost of the trip, fare for the trip, distance of the trip, and revenue hours (if applicable). The report period is generally monthly, but the report is intended to have the flexibility to produce data for shorter or longer periods as specified by the report user.

2. **Monthly Funding Source Invoice Report**

   This report is a summary of trips delivered for each funding source for the purpose of generating an invoice type report which may be used to bill funding sources for transportation provided. The report is generally monthly, but the report is intended to have the flexibility to produce data for shorter or longer periods specified by the report user.

   Data provided for each trip will include associated trip data necessary to provide an accounting of the amount owed by each funding source for the specified period, such as the number of one-way trips by fare type, total cost of the trips, total expected fare, liquidated damages deducted, and the total net reimbursement.

3. **Missed Trip Report**

   This report produces a list of all trips picked up 61 or more minutes after the scheduled time. Sufficient detail will be provided to identify the trip and to give the report user the necessary information for review.

4. **On-Time Performance Report**

   This report (late pickups) produces a list of all trips picked up 31 or more minutes late. Sufficient detail will be provided to identify the trip and to give the report user the necessary information for review.

5. **Ridership by Category Report**

   This report is a summary, by funding source, indicating trips by fare type, late trips, missed trips, revenue hours, denials, and miles.

6. **Client Trip List Report**

   This report is a detailed listing, alphabetically by rider last name, of all trips provided during the specified period. Data included for each trip is rider name, pick-up address, drop-off address, fare type, and funding source.

NOTE: Pace, in its sole discretion, may design additional reports as needed.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1517

APPROVING AN APPROPRIATION FOR CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP) TO SUPPORT PLANNING AND PROGRAMMING SERVICES

WHEREAS, the Chicago Metropolitan Agency for Planning ("CMAP") and the region's Metropolitan Planning Organization ("MPO"), which CMAP assists, are responsible for regional land use and transportation planning for northeastern Illinois, including Kane County, (collectively, the "Region"); and

WHEREAS, CMAP and the MPO have completed the Region's 2050 long range land use and transportation plan, which is titled, "On To 2050"; and

WHEREAS, CMAP recognizes that partnerships and coordination with units of local government is critical to the successful implementation of the integrated, long range, land use and transportation plan titled "On To 2050" and other planning & programming initiatives and activities within the Region; and

WHEREAS, Kane County (hereinafter the "County"), is a partner agency of CMAP and the MPO in the development and implementation of the "On To 2050" plan, and other activities and initiatives within the Region; and

WHEREAS, the County recognizes the importance of CMAP in sustaining the long-term vitality of the Region and desires to continue a cooperative and productive relationship with CMAP.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board appropriate the sum of Sixty Thousand Nine Hundred Forty-Seven and 16/100 Dollars ($60,947.16) from County Highway Fund #300, Line Item #50330 (Northeast IL Plan and Metro Srvs) to assist with funding CMAP services for Kane County.

Line Item: 300.520.520.50330
Line Item Description: Northeast IL Plan and Metro Srvs
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Appropriation for Chicago Metropolitan Agency for Planning (CMAP) to Support Planning and Programming Services

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Heidi Files, 630.444.3142

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $60,947.16
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Chicago Metropolitan Agency for Planning (CMAP) is responsible for regional land use and transportation planning for northeastern Illinois, including Kane County. Kane County is a voting member of CMAP and a partner agency in implementing CMAP's ON TO 2050 long range land use and transportation plan, the Safe Travel for All Roadmap which includes creation of the Kane County Safety Action Plan, and numerous other planning and programming initiatives.

CMAP is primarily funded by the federal Unified Work Program (UWP) and the State of Illinois. The Counties, RTA, CTA, Metra, Pace, Illinois Tollway, and local municipality contributions comprise 20% of CMAP's annual budget. The contribution from Kane County for 2025 is $60,947.16 to support planning and programming services.

Staff recommends approval of the appropriation.

Chicago Metropolitan Agency for Planning

433 West Van Buren Street, Suite 450
Chicago, IL 60607
cmap.illinois.gov | 312-454-0400

October 2025

Chair Corrine Pierog
Kane County
719 Batavia Ave Building A
Geneva, IL 60134, Illinois

Dear Chair Pierog:

The Chicago Metropolitan Agency for Planning (CMAP) works closely with our government partners to make northeastern Illinois a stronger, more resilient place to live.

CMAP relies on contributions from our partners to serve the region, including the seven counties and municipalities, the Illinois Department of Transportation, the Regional Transit Authority, the Chicago Transit Authority, Metra, Pace, and the Illinois Tollway.

As your federally designated metropolitan planning agency and state-mandated regional planning agency, we support the seven-county region and 284 municipalities in numerous ways:

Plan regionally and locally

- Develop the region's comprehensive plan and coordinate implementation
- Strengthen communities through direct assistance, training, and resources.

Over the last five years, we've assisted 100+ communities with bike and pedestrian plans, corridor plans, grant readiness, ADA plans and more.

Influence change

- Serve as the region's authoritative data source
- Forecast, model, and share data
- Inform and shape policy through data research and analysis in support of solutions and actions

Invest strategically

- Evaluate, manage, and distribute federal transportation funds
- Manage the programming of nearly 2,000+ federally funded and regionally significant projects in the region's five-year Transportation Improvement Program (TIP); projects across the counties and municipalities include road maintenance and expansion, bicycle and pedestrian, signal systems, bridge repair, intersection improvements and more. accessibility, pavement and bridge condition
- Fund the work of 11 planning liaisons who help program your federally funded projects

Collaborate and convene

- Facilitate dialogue with government partners, community organizations, stakeholders, and the public
- Inform and engage diverse audiences in planning, consensus building, and decision-making

Recent successes include stakeholder and public engagement on the Regional Transportation Plan to help influence the long-term blueprint that will guide how our region invests in and improves its

Chicago Metropolitan Agency for Planning

433 West Van Buren Street, Suite 450
Chicago, IL 60607
cmap.illinois.gov | 312-454-0400

transportation system over the coming decades; and collaborating with regional transportation partners to identify and leverage federal funding opportunities for transformative infrastructure.

The U.S. Department of Transportation requires a **20% local match** to receive federal Metropolitan Planning funds (23 U.S.C. 134). Without your assistance, our region would not be able to unlock those funds to support infrastructure investments and regional transportation priorities.

We thank you for your continued support and partnership to advance our shared goals of improving transportation systems, addressing climate resiliency, and maintaining a thriving economy.

Enclosed with this letter is your invoice due by January 30, 2026. We are happy to answer any questions and share more information.

Sincerely,



Erin Aleman, Executive Director

Chicago Metropolitan
Agency for Planning

433 West Van Buren Street - Suite 450
Chicago, IL 60607

(312) 454-0400
cmap.illinois.gov

To: KANE COUNTY
41W011 BURLINGTON ROAD DIVISION OF
TRANSPORTATION
SAINT CHARLES, IL 60175

Invoice

Number	2026MUN-00113
Invoice date	11/20/2025
Due date	1/4/2026

Description	Amount
FY 2026 Local Contribution	60,947.16

Total: $60,947.16

Please remit payment electronically to:

Chicago Metropolitan Agency for Planning
Deposit Account – 2033876
Routing/ABA – 071000288
Account Type: Checking
Currency: USD

If paying by check, please send to:
Chicago Metropolitan Agency for Planning
Attn: Ashley Ward
433 West Van Buren Street, Suite 450
Chicago, IL 60607

Thank you!

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1511

APPROVING AN AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF KANE AND VILLAGE OF CARPENTERSVILLE FOR ACCESS TO RANDALL ROAD FROM HUNTLEY ROAD TO BINNIE ROAD

WHEREAS, the Illinois Constitution of 1970, Article VII, Section 10 and the Intergovernmental Cooperation Act of the Illinois Compiled Statutes, 5 ILCS 220/1, et seq. authorizes the County of Kane (County) and the Village of Carpentersville (Carpentersville) to cooperate in the performance of their respective duties and responsibilities by contract and other agreements; and

WHEREAS, pursuant to Kane County Resolution No. 98-204, the County and Carpentersville entered into an intergovernmental agreement to allow access and improvements to Randall Road from Huntley Road to Binnie Road (hereinafter the "Agreement"); and

WHEREAS, the County and Carpentersville desire to amend the Agreement (hereinafter "Amendment No. 1" (a copy of which is on file with the County Clerk's Office) to modify the existing Right-In-Only access to the west side of Randall Road to be a Right-In/Right-Out access; and

WHEREAS, the County finds the proposed Amendment No. 1 of the Agreement to be a benefit for the citizens of Carpentersville and the County of Kane and will provide for the safety of the motoring public and enhance the efficient movement of traffic.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Amendment No. 1 to the Agreement for Access Improvements to Randall Road from Huntley Road to Binnie Road is hereby approved and that the County Board Chairman is hereby authorized to execute an Amendment No. 1 to the Agreement with the Village of Carpentersville.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Amendment to an Intergovernmental Agreement Between the County of Kane and Village of Carpentersville for Access to Randall Road from Huntley Road to Binnie Road

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Doris Hohertz, Chief of Permitting, 630-406-7309

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

At the May, 2025 Transportation Committee meeting, Staff solicited Committee comments on the conceptual amendment to the 1998 intergovernmental agreement (IGA) between Kane County and the Village of Carptentersville. Based on that feedback/direction, KDOT staff worked with our counterparts at the Village to prepare the attached IGA amendment.

The IGA amendment would modify the existing Right-In-Only access on the west side of Randall Road (located midway between Huntley Road and Miller Road) to be a Right-In/Right-Out access. This access already features a right turn deceleration lane and exceeds KDOT's access spacing criteria from adjacent intersections. The Right-Out movements here would alleviate the outbound movements that are currently routed through the Randall/Miller intersection.

Staff recommends approval.

AMENDMENT TO THAT CERTAIN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF KANE, THE VILLAGE OF CARPENTERSVILLE, AND TRUST NO. 1093521 DATED FEBRUARY 10, 1998, FOR ACCESS AND IMPROVEMENTS TO RANDALL ROAD FROM HUNTLEY ROAD TO BINNIE ROAD

This Amendment ("Amendment") to the Intergovernmental Agreement between the County of Kane, the Village of Carpentersville, and Trust No. 1093521 dated February 10, 1998 ("Agreement") is made as of this ____ day of _____, 2026 by and between the Village of Carpentersville, an Illinois home rule municipal corporation ("Village"), the County of Kane, a body corporate and politic of the State of Illinois (the "County") and Menard, Inc., Carpentersville Replacement LLC, Tesseri Holdings LLC, DPC Holding LLC Series I Miller Road, Archland Property II LP, Wendys Properties LLC, Stanley Jurcyzk, Mary Jurcyzk and Machesney Perryville Investments LLC (collectively, the "Subsequent Owners").

WHEREAS, the County, the Village, and Trust No. 1093521 (the "Trust") entered into the Agreement on or about February 10, 1998; and

WHEREAS, subsequent to the execution of the Agreement, the Trust recorded a certain final plat of subdivision of Madison Commercial Unit 1 as document no. 1999K072752, with the Kane County Recorder's Office which contained the following "access restrictions":

> ACCESS TO RANDALL ROAD FROM LOTS 1 THROUGH 8 WILL ONLY BE PROVIDED VIA MILLER ROAD AND A RIGHT IN ONLY ACCESS BETWEEN LOTS 4 AND 5, AS PROVIDED IN THE INTERGOVERNMENTAL AGREEMENT BETWEEN KANE COUNTY, THE VILLAGE OF CARPENTERSVILLE AND OWNER; and

WHEREAS, on November 8, 2002, there was a resubdivision of Lot 2 in the final plat of subdivision of Madison Commercial Unit 1, which resulted in a final plat of Madison Commercial Resubdivision recorded as document no. 2002K145177 with the Kane County Recorder of Deeds; and

WHEREAS, on November 9, 2006, there was a resubdivision of Lot 1 in the final plat of subdivision of Madison Commercial Unit 1, resulting from the Final Plat for Madison Commercial Resubdivision, which in turn led to a Final Plat of Subdivision of Menards Madison Commercial Resubdivision recorded as document no. 2006K123077 Kane County Recorder of Deeds; and

WHEREAS, on October 23, 2018, there was a resubdivision of Lots 7 and 8 in the final plat of subdivision of Madison Commercial Unit 1 which resulted in a final plat of 2250 Randall Road Subdivision recorded as document no. 2018K051743 with the Kane County Recorder of Deeds; and

WHEREAS, the Subsequent Owners represent that they are the respective owners of record of all of the real estate previously owned by the Trust at the time the Agreement was executed, and as to those lots across from their names as identified below:

Menard, Inc.:	Lot 1 and Lot 2 of the Menards Madison Commercial Resubdivision (03-18-225-004 and 03-18-225-005)

	Lot 3 of Madison Commercial Unit 1 (03-18-225-002)
Carpentersville Replacement LLC:	Lot 2 of the final plat of Madison Commercial Resubdivision (03-18-227-007)
Tesseri Holdings LLC:	Lot 3 of final plat of Madison Commercial Resubdivision (03-18-227-008)
DPC Holding LLC Series I Miller Road:	Lot 4 of final plat of Madison Commercial Resubdivision (03-18-227-009)
Archland Property II LP:	Lot 4 of Madison Commercial Unit 1 subdivision (03-18-225-003)
Wendys Properties LLC:	Lot 5 of Madison Commercial Unit 1 subdivision (03-18-227-002)
Stanley Jurcyzk and Mary Jurcyzk:	Lot 6 of Madison Commercial Unit 1 subdivision (03-18-227-003)
Machesney Perryville Investments LLC:	Lots 1 & 2 of 2250 Randall Road subdivision (03-18-227-010 and 03-18-227-011)

WHEREAS, the above-referenced properties are referred to as the "Subject Property" and are legally described in Exhibit A attached hereto and incorporated herein; and

WHEREAS, the Agreement may be amended in writing with the mutual consent of the Village, the County, and the Trust, or by the Village and County alone, provided such amendment does not adversely affect the rights, duties and obligations of the Trust (Owner); and

WHEREAS, the Village, County, and Subsequent Owners wish to eliminate the access restrictions from the final plat for the Madison Commercial Unit 1 subdivision; and

WHEREAS, the elimination of the access restrictions do not adversely affect the rights duties and obligations of the Trust or the Subsequent Owners; and

WHEREAS, the Village, County, and Subsequent Owners agree to execute an amendment to the final Plat for the Madison Commercial Unit 1 subdivision that removes the access restrictions identified herein as set forth on the document attached hereto as Exhibit B.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Incorporation of Recitals.** The parties agree that the recitals set forth above are incorporated herein into this Amendment as if they are fully restated herein.

2. **Amendment to Final Plat.** The parties agree to execute an amendment to the final plat for Madison Commercial Unit 1 subdivision that is modified to remove the following access restrictions:

> ACCESS TO RANDALL ROAD FROM LOTS 1 THROUGH 8 WILL ONLY BE PROVIDED VIA MILLER ROAD AND A RIGHT IN ONLY ACCESS BETWEEN LOTS 4 AND 5, AS PROVIDED IN THE INTERGOVERNMENTAL AGREEMENT BETWEEN KANE COUNTY, THE VILLAGE OF CARPENTERSVILLE AND OWNER.

3. **Egress and Ingress Rights**. Notwithstanding anything in the Agreement to the contrary, the ingress and egress easement between Lots 4 and 5 on the future amended final plat for Madison Commercial Unit 1 subdivision shall provide for right-in/right-out vehicular movements only, to and from the property encompassed within the finalplat for Madison Commercial Unit 1 subdivision from and to Randall Road.

4. **Binding on Successors and Assigns.** This Amendment shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

5. **Covenants Running with the Land.** This Amendment shall constitute a covenant running with the land and shall bind the parties now and hereinafter and to that end each party hereto agrees that this Amendment will be recorded against the Subject Property.

6. **Term.** The term of this Agreement shall be for a period of 20 years from the date of approval by the Village and shall automatically renew for consecutive 20-year intervals thereafter unless all parties mutually agree to terminate this Amendment. Either party shall have the rights to terminate this agreement for convenience upon providing thirty (30) days written notice to all parties of the intent to do the same.

IN WITNESS WHEREOF, the Village, County and the Subsequent Owners have caused this Amendment to be executed as of the date first written above.

VILLAGE OF CARPENTERSVILLE,
an Illinois municipal corporation

By:_____
John Skillman, Village President

ATTEST:

_____
Caryn Minor, Village Clerk

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by John Skillman, Village President of the **VILLAGE OF CARPENTERSVILLE**, an Illinois home rule municipal corporation, and by Caryn Minor, the Village Clerk of said municipal corporation.

_____
Signature of Notary

SEAL
My Commission expires:

COUNTY OF KANE,
a body corporate and politic of the State of Illinois

By:_____
Its:_____

ATTEST:

_____

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, _____of the **COUNTY OF KANE**, a body corporate and politic of the State of Illinois, and by _____, the _____of said County.

_____
Signature of Notary

SEAL
My Commission expires:

MENARD INC., a Wisconsin corporation

By:_____
Its:_____

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____of **MENARD INC.**, a Wisconsin corporation.

_____
Signature of Notary

SEAL
My Commission expires:

CARPENTERSVILLE REPLACEMENT LLC,
an Illinois limited liability company

By:_____
Its:_____

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____of **CARPENTERSVILLE REPLACEMENT LLC**, an Illinois limited liability company

_____
Signature of Notary

SEAL
My Commission expires:

TESSERI HOLDINGS LLC, an Illinois limited liability company

By:_____
Its:_____

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____of **TESSERI HOLDINGS LLC**, an Illinois limited liability company.

_____
Signature of Notary

SEAL
My Commission expires:

DPC HOLDING LLC SERIES I MILLER ROAD,
an Illinois limited liability company

By:_____
Its:_____

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____of **DPC HOLDING LLC SERIES I MILLER ROAD**, an Illinois limited liability company.

_____
Signature of Notary

SEAL
My Commission expires:

ARCHLAND PROPERTY II LP, a Delaware limited partnership

By:_____
Its:_____

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____of **ARCHLAND PROPERTY II LP**, a Delaware limited partnership.

_____
Signature of Notary

SEAL
My Commission expires:

WENDYS PROPERTIES LLC, a Delaware limited liability company

By:_____
Its:_____

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____of **WENDYS PROPERTIES LLC**, a Delaware limited liability company.

_____
Signature of Notary

SEAL
My Commission expires:

STANLEY JURCYZK and MARY JURCYZK

_____
Stanley Jurcyzk

_____
Mary Jurcyzk

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by **STANLEY JURCYZK and MARY JURCYZK.**

_____
Signature of Notary

SEAL
My Commission expires:

MACHESNEY PERRYVILLE INVESTMENTS, LLC,
an Illinois limited liability company

By:_____
Its:_____

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____of **MACHESNEY PERRYVILLE INVESTMENTS, LLC**, an Illinois limited liability company.

_____
Signature of Notary

SEAL
My Commission expires:

EXHIBIT A
Legal Description for Subject Property

Menard, Inc. Lot 1 and Lot 2 of Menards Madison Commercial Resubdivision and Lot 3 of Madison Commercial Unit 1

LOTS 1 AND 2 OF THE FINAL PLAT OF SUBDIVISION OF MENARDS MADISON COMMERCIAL RESUBDIVISION A RESUBDIVISION OF LOT 1 IN MADISON COMMERCIAL UNIT 1 SUBDIVISION AND LOT 1 IN MADISON COMMERCIAL RESUBDIVISION, PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS ACCORDING TO THE PLAT RECORDED NOVEMBER 9, 2006 AS DOCUMENT 2006K123077.

PINS 03-18-225-004 and 03-18-225-005

LOT 3 OF MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 23, 1999 AS DOCUMENT 1999K072752, IN KANE COUNTY, ILLINOIS.

PIN 03-18-225-002

Carpentersville Replacement LLC - Lot 2 of Final Plat of Madison Commercial Resubdivision
LOT 2 OF THE FINAL PLAT OF MADISON COMMERCIAL RESUBDIVISION, BEING A RESUBDIVISION OF LOT 2 IN MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN, RECORDED NOVEMBER 8, 2002 AS DOCUMENT 2002K145177 KANE COUNTY, ILLINOIS.

PIN 03-18-227-007

Tesseri Holdings LLC - Lot 3 of Final Plat of Madison Commercial Resubdivision
LOT 3 OF THE FINAL PLAT OF MADISON COMMERCIAL RESUBDIVISION, BEING A RESUBDIVISION OF LOT 2 IN MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 8, 2002 AS DOCUMENT 2002K145177.

PIN 03-18-227-008

DPC Holding LLC Series I Miller Road Lot 4 of Final Plat of Madison Commercial Resubdivision
LOT 4 OF THE FINAL PLAT OF MADISON COMMERCIAL RESUBDIVISION, BEING A RESUBDIVISION OF LOT 2 IN MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN, RECORDED NOVEMBER 8, 2002 AS DOCUMENT 2002K145177 KANE COUNTY, ILLINOIS.

PIN 03-18-227-009

Archland Property II LP - Lot 4 of Madison Commercial Unit 1 subdivision
LOT 4 OF MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 23, 1999 AS DOCUMENT 1999K072752, IN KANE COUNTY, ILLINOIS.

PIN 03-18-225-003

Wendys Properties LLC - Lot 5 of Madison Commercial Unit 1 subdivision
LOT 5 IN FINAL PLAT OF SUBDIVISION OF MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 23, 1999 AS DOCUMENT 1999K072752, IN KANE COUNTY, ILLINOIS.

PIN 03-18-227-002

Stanley Jurcyzk and Mary Jurcyzk - Lot 6 of Madison Commercial Unit 1 subdivision
LOT 6 OF MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 23, 1999 AS DOCUMENT 1999K072752, IN KANE COUNTY, ILLINOIS.

PIN 03-18-227-003

Machesney Perryville Investments LLC - Lots 1 and 2 of 2250 Randall Road subdivision
LOTS 1 AND 2 OF 2250 RANDALL ROAD, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT RECORDED OCTOBER 23, 2018 AS DOCUMENT 2018K051743, IN KANE COUNTY, ILLINOIS.

PINS 03-18-227-010 and 03-18-227-011


RANDALL ROAD ACCESS CONCEPT
(BETWEEN HUNTLEY ROAD & MILLER ROAD)
HUNTLEY RD
RANDALL RD
EXISTING: RIGHT-IN ONLY
PROPOSED: RIGHT-IN/RIGHT-OUT
670'
630'
MILLER RD
628

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1512

APPROVING AN ALTERATION OF SPEED LIMIT WITHIN KANEVILLE TOWNSHIP (VARIOUS ROADS)

WHEREAS, the Kane County Division of Transportation has caused an engineering and traffic investigation to be made on the below named streets or highways not under the jurisdiction of the Illinois Department of Transportation; and

WHEREAS, the Transportation Committee has reviewed the results of said investigation and has recommended the alteration of maximum speed limits as set out in the Illinois Vehicle Code, 625ILCS5/11-604, so to be reasonable, safe and proper.

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board, that pursuant to the Illinois Vehicle Code, 625 ILCS 5/11-604, the maximum speed limit on the section of the below named streets or highways shall be as indicated in the following schedule; and that this ordinance shall be effective upon its approval by the Kane County Board as provided for by statute, and the posting of signs giving notice of the altered maximum speed limits.

Streets Affected:
Shade Tree Court
Pine Tree Drive
Milnamow Drive
Kaneland Drive
Country Life Drive - 0.08 mile south of Milnamow Dr. to 0.18 mile north of Milnamow Dr.
Kaneview Court
Shadetree Lane - Keslinger Rd. to 0.50 mile north of Keslinger Rd.
Country Life Drive - 0.69 mile south of Keslinger Rd. to Keslinger Rd.
Shadetree Lane - 0.16 mile south of Keslinger Rd. to Keslinger Rd.
Pond View Court
Probst Court
Farm View Court
Country Life Court

Existing Speed Limit: 55 MPH
Proposed Speed Limit: 30 MPH

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Alteration of Speed Limit Within Kaneville Township (Various roads)

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Kurt Nika, Assistant Director (630) 406-7372

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

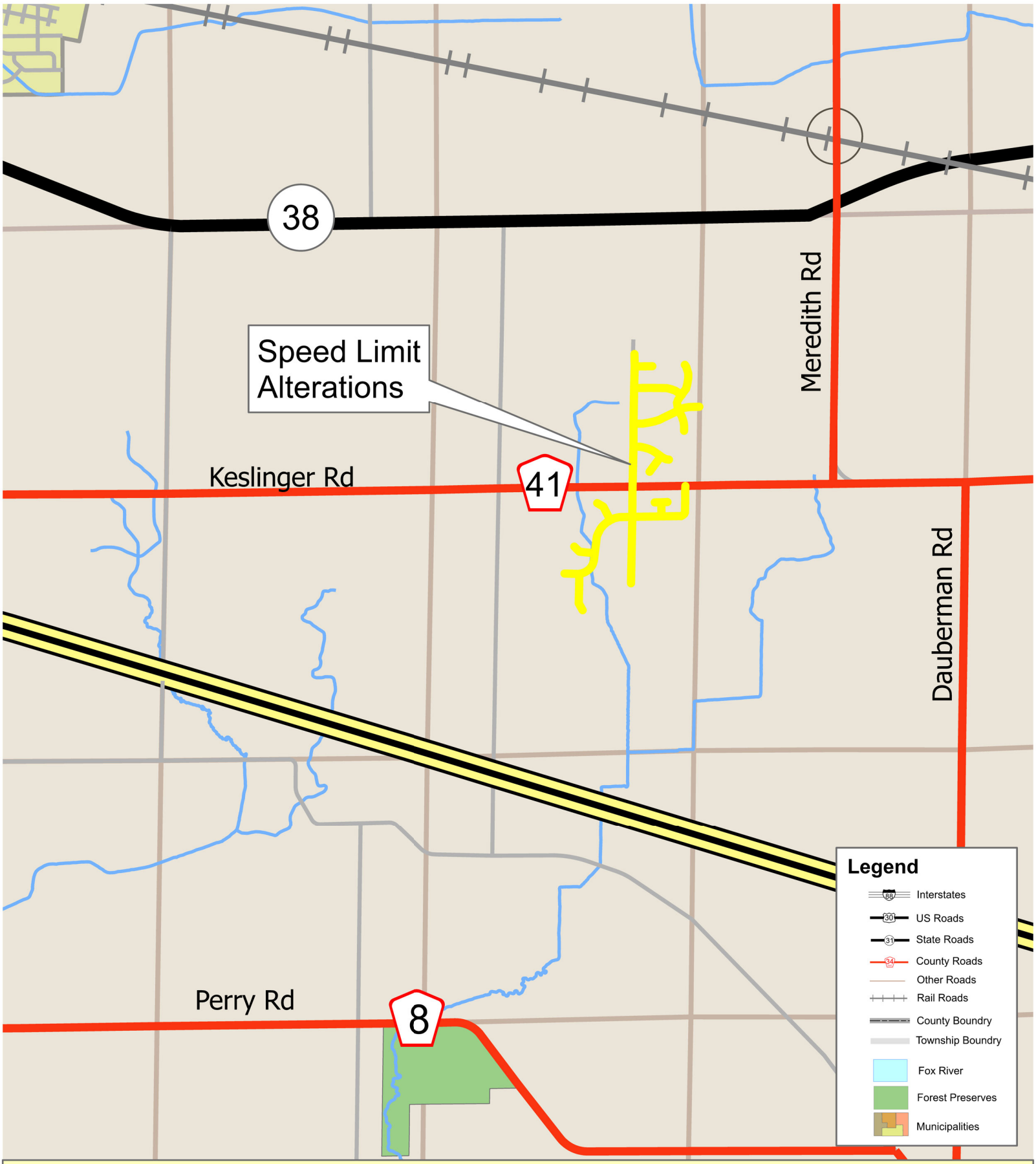
The following proposed speed limit alteration has been determined in accordance with Kane County Resolution No. 01-419 (Policy for the Establishment and Posting of Altered Speed Limits on County and Township Roads) and is being submitted for approval in accordance with 625 5/11-604 of the Illinois Compiled Statutes.

At the request of the Kaneville Township Road District, an engineering investigation was performed for the following roads in Kaneville Township:

- Shade Tree Court
- Pine Tree Drive
- Milnamow Drive
- Kaneland Drive
- Country Life Drive (0.08 mile south of Milnamow Dr to 0.18 mile north of Milnamow Dr)
- Kaneview Court
- Shadetree Lane (Keslinger Rd to 0.50 mile north of Keslinger Rd)
- Country Life Drive (0.69 mile south of Keslinger Rd to Keslinger Rd)
- Shadetree Lane (0.16 mile south of Keslinger Rd to Keslinger Rd)
- Pond View Court
- Probst Court
- Farm View Court
- Country Life Court

Currently these roads are unposted, meaning they have a statutory speed limit of 55mph. The County's speed limit policy allows for a reduction in speed limit for subdivision roads, like those above (i.e., roads that facilitate a group of dwellings exclusively for residental use served by an internal street system that isn't part of the County highway system). The Highway Commissioner has requested these roads be set at 30mph.

Staff recommends approval.



Kaneville Township
Speed Limit Alterations

0 500 1,000 2,000 3,000 4,000 Feet

0 1 Miles

N
W E
S

KDOT KANE COUNTY DIVISION OF TRANSPO

632

M:\DotserverD\USERS\Shared File System\GIS\Projects\County Route Projects\Kaneville Twp\Kaneville Twp - Speed Limit Alteration Sandtree Ln

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

ORDINANCE NO. TMP-25-1513

APPROVING AN ALTERATION OF SPEED LIMIT WITHIN KANEVILLE TOWNSHIP & VIRGIL TOWNSHIP (FRANCIS ROAD)

WHEREAS, the Kane County Division of Transportation has caused an engineering and traffic investigation to be made on the below named streets or highways not under the jurisdiction of the Illinois Department of Transportation; and

WHEREAS, the Transportation Committee has reviewed the results of said investigation and has recommended the alteration of maximum speed limits as set out in the Illinois Vehicle Code, 625ILCS5/11-604, so to be reasonable, safe and proper.

NOW, THEREFORE, BE IT ORDAINED by the Kane County Board, that pursuant to the Illinois Vehicle Code, 625 ILCS 5/11-604, the maximum speed limit on the section of the below named streets or highways shall be as indicated in the following schedule; and that this ordinance shall be effective upon its approval by the Kane County Board as provided for by statute, and the posting of signs giving notice of the altered maximum speed limits.

Streets Affected:
Francis Road - IL Route 38 to 0.50 mile south of IL Route 38

Existing Speed Limit: 55 MPH
Proposed Speed Limit: 45 MPH

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Alteration of Speed Limit Within Kaneville Township & Virgil Township (Francis Road)

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Kurt Nika, 630.406.7372

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

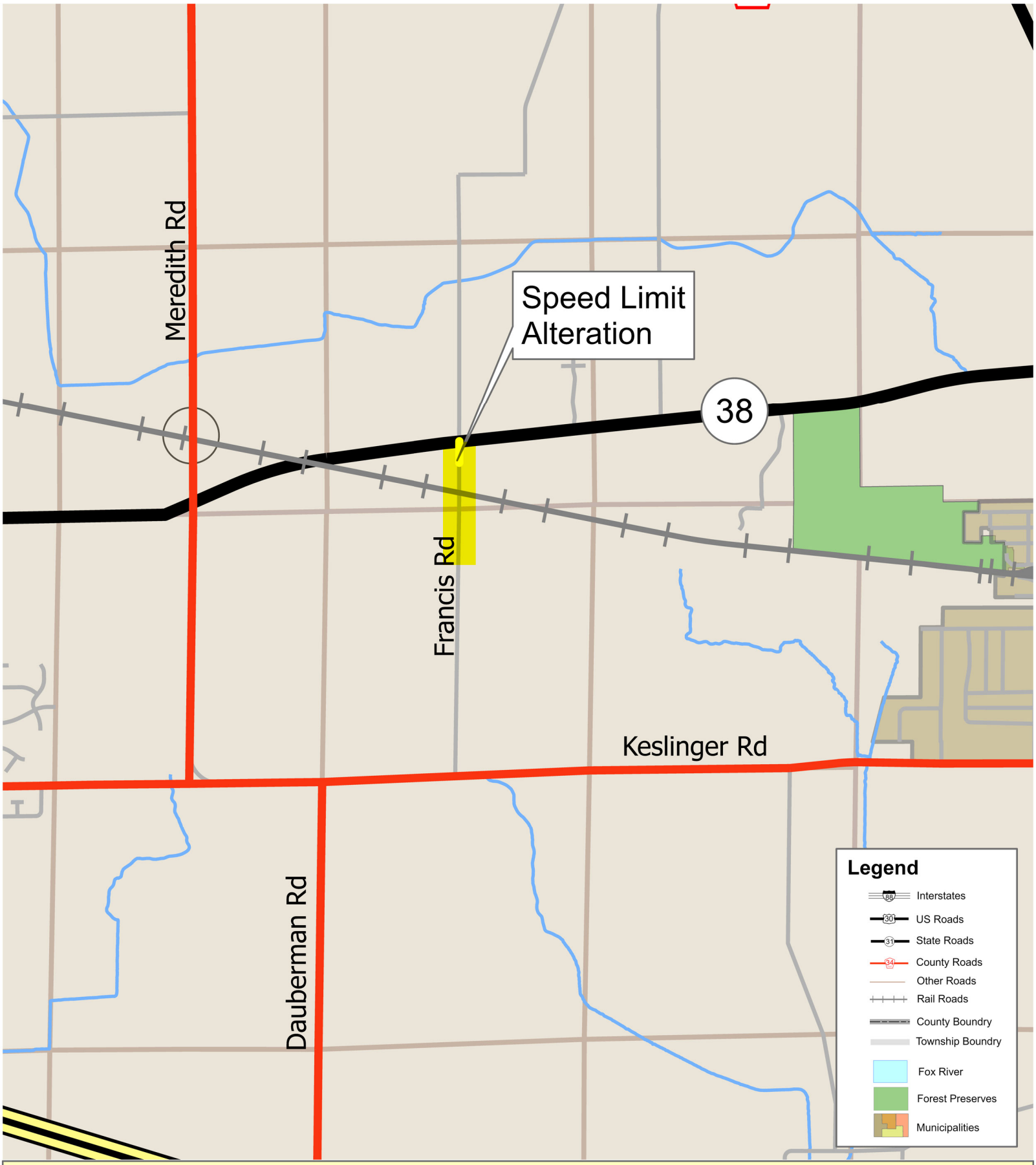
Summary:

The following proposed speed limit alteration has been determined in accordance with Kane County Resolution No. 01-419 (Policy for the Establishment and Posting of Altered Speed Limits on County and Township Roads) and is being submitted for approval in accordance with 625 5/11-604 of the Illinois Compiled Statutes.

At the request of the Kaneville Township Road District, an engineering investigation was performed for Francis Road in Kaneville Township and Virgil Township. The area of concern was on Francis Road south of IL Route 38. Francis Road is currently unposted, which corresponds to a statutory speed limit of 55mph.

KDOT staff conducted a speed study earlier this year, focused on Francis Road from IL Route 38 to 0.50 miles south of IL Route 38. Accounting for the existing prevailing speed data collected and the vertical geometry of Francis Road near the Union Pacific Railroad crossing, staff is recommending the speed limit be lowered to 45mph. Both the highway commissioners for Kaneville Township and Virgil Township are in agreement with this alteration.

Staff recommends approval.



Francis Road
Speed Limit Alteration

0 500 1,000 2,000 3,000 4,000 Feet

0 1 Miles

N
W E
S

KDOT KANE COUNTY DIVISION OF TRANSPO 635

M:\DotserverD\USERS\Shared File System\GIS\Projects\County Route Projects\Speed Limit Alterations\Francis Road

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1524

APPROVING AN ENGINEERING SERVICES AGREEMENT WITH H.R. GREEN, INC. OF AURORA, ILLINOIS FOR 2026 STRUCTURE SAFETY INSPECTIONS, KANE COUNTY SECTION NO. 25-00590-00-EG

WHEREAS, engineering services are necessary for annual, on-going inspection of various in-service highway bridge structures throughout Kane County (herein referred to as the "Project"); and

WHEREAS, the Project is mandated by the Federal Surface Transportation Assistance Act of 1978 and was developed through the Kane County Division of Transportation to ensure the structural integrity of in-service bridges throughout Kane County; and

WHEREAS, in order to accomplish the goals of the Project, it has become necessary to retain the services of a professional structural engineering firm to provide bridge inspection services consistent with the goals of the Project; and

WHEREAS, H.R. Green, Inc., an Illinois corporation with a principal address of 2363 Sequoia Drive, Suite 101, Aurora, Illinois 60506, has the requisite professional experience and expertise in bridge structure safety inspections, and is willing to perform the required bridge inspection services for the Project for an amount not to exceed Five Hundred Seventy-Eight Thousand Thirty-Eight Dollars ($578,038.00); and

WHEREAS, the County has determined that it is in its best interest to enter into an agreement with H. R. Green, Inc. to provide bridge inspection services for the Project, (a copy of which agreement is on file in the office the Kane County Clerk); and

WHEREAS, in order to fund the Project's bridge inspection services, the County is required to appropriate Five Hundred Seventy-Eight Thousand Thirty-Eight Dollars ($578,038.00).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to execute a bridge inspection services agreement with H. R. Green, Inc. for the Project.

BE IT FURTHER RESOLVED that the Kane County Board appropriate sixty thousand dollars ($60,000.00) from County Bridge Fund #301, Line Item #52100 (Bridge Inspection) and ($518,038.00) from Motor Fuel Local Option Fund #304, Line Item #52100 (Bridge Inspection) for a total appropriation of Five Hundred Seventy-Eight Thousand Thirty-Eight Dollars ($578,038.00), to pay for said engineering services for the Project.

Line Item: 301.520.521.52100 and 304.520.524.52100
Line Item Description: Bridge Inspection
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Engineering Services Agreement with H.R. Green, Inc of Aurora, Illinois for 2026 Structure Inspections, Kane County Section No. 25-00590-00-EG

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Calley McPherson, (630) 406-7306

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $578,038.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The National Bridge Inspection Standards (NBIS) establish the requirements for structure inspection procedures, frequency of inspections, qualifications of personnel, inspection reports and related work. IDOT enforces these standards on all bridges open to public vehicular traffic.

Specially trained and qualified personnel inspect strutures and report that data to IDOT for the state and federal databases. Some structures may require a load posting, and prioritization for repairs or replacement. KDOT also inspects and monitors several pedestrian structures that are not specifically covered by NBIS. This data is used to plan and program KDOT"s bridge repair, rehabilitation and replacement program.

HR Green was selected in 2025 as the consultant to conduct this work for 2025 and subsequently 2026 and 2027, at the County's discretion. Staff has negotiated an agreement to complete the 2026 work in an amount not to exceed $578,038.00. Staff recommends approval of the agreement.

AN AGREEMENT BETWEEN THE COUNTY OF KANE
AND HR GREEN, INC. FOR PROFESSIONAL SERVICES
FOR 2026 STRUCTURE INSPECTIONS
KANE COUNTY SECTION NO. 2025-00590-00-EG

PURCHASE ORDER #2026-XXX

This Agreement made this the 13th day of January 2026 between COUNTY OF KANE, a body corporate and politic of the State of Illinois (hereinafter referred to as the "County"), and, HR GREEN, INC., an Iowa corporation authorized to conduct business in the state of Illinois and an Illinois licensed professional engineering firm with offices at 2363 Sequoia Drive, Suite 101, Aurora, Illinois 60506 (hereinafter referred to as the "Consultant"). The County and Consultant are sometimes hereinafter collectively referred to as the "Parties" and individually as a "Party".

WITNESSETH

WHEREAS, it is deemed to be in the best interest of the County and the motoring public to inspect and maintain the various structures throughout Kane County; and

WHEREAS, professional engineering services are required for the ongoing inspection of various in-service highway bridge structures located throughout Kane County (hereinafter referred to as the "Project"); and,

WHEREAS, the Project is mandated by the federal Surface Transportation Assistance Act of 1978; and,

WHEREAS, Consultant has experience and professional expertise in bridge inspection services and is willing to perform said services for the Project in an amount not to exceed Five Hundred Seventy Eight Thousand and Thirty Eight Dollars and no Cents ($578,038); and,

WHEREAS, the County has determined that it is in the County's best interest to enter into this Agreement with Consultant.

NOW, THEREFORE, in consideration of the above stated preambles, the mutual covenants and agreements herein set forth, the Parties do hereby mutually covenant, promise, agree and bind themselves as follows:

1.0 INCORPORATION

1.1 All of the preambles set forth hereinabove are incorporated into and made a substantive part of this Agreement.

2.0 SCOPE OF SERVICES

2.1 Consulting services for the Project are to be provided by Consultant according to the specifications set forth in the Scope of Services attached hereto as Exhibit "A" and incorporated into the terms of this agreement by reference. These services are sometimes also referred to as the "work" in this agreement.

3.0 NOTICE TO PROCEED

3.1 The Kane County Engineer shall provide authorization to proceed with the work described and identified in the Scope of Services in the form of a written notice to proceed (hereinafter "Notice to Proceed"), subsequent to execution of this agreement by the Chairman of the Board of the County.

4.0 TECHNICAL SUBCONSULTANTS

4.1 The Kane County Engineer shall provide written approval before any technical sub-consultants are hired by the Consultant to perform any of the work contemplated by this agreement.

4.2 Consultant shall hire and supervise any sub-consultants performing work on the Project. Consultant shall be solely responsible for any and all work performed by any sub-consultant in the same manner and with the same liability as if the work was completed by Consultant directly.

5.0 TIME FOR PERFORMANCE

5.1 Consultant shall commence work on the Project as directed in the Notice to Proceed. The County is not responsible for any work performed by Consultant or any sub-consultant prior to the commencement date set forth within the Notice to Proceed.

5.2 Consultant shall submit a schedule for completion of the Project to the County no later than seven (7) business days after the Notice to Proceed is mailed or otherwise transmitted to Consultant. The proposed schedule is subject to approval by the County Engineer which shall not be unreasonably withheld.

5.3 Consultant and all sub-consultants are strictly prohibited from completing any work on this Project subsequent to the termination of this agreement for any reason.

6.0 COMPENSATION

6.1 The County shall only pay the Consultant for work performed in accordance with the terms and conditions of this agreement.

6.2 The County shall pay the Consultant based upon the hourly rates for personnel working on the Project. The average hourly rates and hourly rate ranges are set forth in Exhibit "B", which is attached hereto and incorporated into this agreement.

6.3 The County shall pay Consultant for supplies and materials required for the completion of all work defined in the exhibit(s) attached hereto.

6.4 Consultant shall provide corresponding copies of all receipts and paid invoices from material suppliers to the County prior to receiving approval of a re-imbursement payment for the supplies and materials procured by Consultant.

6.5 Any Project costs not specifically referenced in this agreement or the exhibits thereto, are unauthorized. The County shall have no responsibility for their payment, or to reimburse Consultant for unauthorized payments made in completion of the Project work.

6.6 Within Forty-Five (45) days of the County's approval of properly documented invoices, the County shall pay or cause to be paid to Consultant partial payments of the compensation specified in the exhibit(s) to this Agreement. The County reserves the right to hold back a sum equal to five percent (5%) of the total contract sum to ensure performance satisfactory to the Kane County Engineer.

6.6 Total payments to Consultant under the terms of this Agreement shall not exceed Five Hundred Seventy Eight Thousand and Thirty Eight Dollars and no Cents ($578,038).

6.7 Consultant shall utilize the County's Automatic Clearing House (ACH) payment program for all payments received pursuant to this agreement.

7.0 DELIVERABLES.

7.1 Consultant shall provide the County, prior to the termination of this Agreement, or at any such time as the Kane County Engineer directs, any required deliverables related to work performed under this agreement.

7.2 Upon receipt, review and acceptance of all deliverables by the County (if required), final payment will be made to the Consultant by the County.

8.0 CONSULTANT'S INSURANCE

8.1 Consultant and any sub-consultants shall, during the term of this Agreement and as may be required thereafter, maintain, at its sole expense, insurance coverage including:

A. Worker's Compensation Insurance in the amount mandated by Illinois law.

B. Employer's Liability Insurance in an amount not less than One Million Dollars ($1,000,000) for each accident/injury and One Million Dollars ($1,000,000) for each potential employee-disease claim.

C. Commercial General Liability Insurance, (including contractual liability) with limits of not less than One Million Dollars ($1,000,000) for each occurrence of bodily injury/property damage; Two Million Dollars ($2,000,000) in aggregate for injury/property damage; and Two Million Dollars ($2,000,000) in the aggregate for products-completed operations.

D. Commercial Automobile Liability Insurance with a minimum limit of One Million Dollars ($1,000,000) per accident/occurrence.

E. Professional Errors and Omissions Insurance with a minimum limit of One Million Dollars ($1,000,000) per claim.

F. Cyber Liability Insurance with a minimum limit of One Million Dollars ($1,000,000) per claim.

G. Fiduciary Liability Insurance with a minimum limit of One Million Dollars ($1,000,000) per claim.

8.2 Consultant shall provide the County copies of the Consultant's certificates of insurance prior to the issuance of the Notice to Proceed. The certificate(s) of insurance shall identify the County of Kane as the Certificate Holder and shall also identify the Section Number set forth in the title to this agreement. Consultant shall provide to the County and maintain a certificate of insurance for its General Liability Policy which identifies the County as an additional named insured. The additional named insured endorsement included on the Consultant's Commercial General Liability policy shall provide the following:

A. That the coverage afforded the County as an additional insured will be primary insurance with respect to all claims arising out of work performed by or on behalf of Consultant; and

B. That if the County has insurance which is applicable to a potential claim, said insurance shall be used only after Consultant's insurance policy limits have been reached with respect to an underlying claim; and.

C. That Consultant's liability under any insurance policy shall not be reduced due to the existence of an insurance policy maintained by the County; and

D. That the certificate of insurance shall contain a provision or endorsement stating the coverage afforded will not be canceled, or allowed to lapse due to the failure to renew the policy until a thirty (30) day written notice of the pending cancellation has been provided to the County. The non-payment of an insurance premium by Consultant or its sub-consultants shall be considered an exception to this provision, with written notice of the non-payment of an insurance premium to be provided to the County within ten (10) days prior to any cancellation of an insurance policy

The insurance required to be purchased and maintained by Consultant shall be provided by an insurance company acceptable to the County with an AM Best rating of A- or better, and licensed to do business in the State of Illinois. The insurance policy coverage provided by Consultant shall include at a minimum, the specified coverage and limits identified in this agreement. If Illinois law, federal law, or other relevant regulations require insurance coverage above and beyond the terms and amounts set forth in this agreement, Consultant and any sub-consultants shall maintain insurance policies in conformity with the law or relevant regulation. In no event shall any failure of the County to receive policies or certificates of insurance, or to demand receipt of the same be construed as a waiver of the Consultant's obligation to obtain and maintain insurance in conformity with this agreement.

9.0 INDEMNIFICATION.

9.1 Consultant shall indemnify and hold harmless the County, and its officials, directors, officers, agents, and employees from and against any and all claims, damages, liabilities and costs, including but not limited to court costs and reasonable attorney's fees, arising out of or resulting from performance of the work, provided that such claims, damages, liabilities or cost is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property but only to the extent caused by negligent acts or omissions of the Consultant, a sub-consultant, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, excluding any proportionate amount of any claim, damage, loss or expense which is caused by the negligence of the County. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity, which would otherwise exist as to a Party or person described in this paragraph. In claims against the County and its officials, directors, officers, agents, and employees by an employee of the Consultant, a sub-consultant, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this paragraph shall not be limited by a limitation on the amount or type of damages, compensation or benefits payable by or for the Consultant or a sub-consultant under worker's or workmen's compensation acts, disability benefit acts or other employee benefit acts.

9.2 Nothing contained herein shall be construed as prohibiting the County, its officials, directors, officers, agents, and employees, from selecting and using its own agents, attorneys and experts, to defend any claims, actions or suits brought against the County.

9.3 If any errors, omissions, intentional or negligent acts are made by Consultant or a sub-consultant in any phase of the work, the correction of which requires additional materials, supplies, field work, or office work, Consultant shall be required to procure said additional materials and supplies, and perform such additional work as may be necessary to remedy the same without undue delay or charge to the County.

9.4 Acceptance of the work by the County will not relieve Consultant of its responsibility for the quality of its work product, nor Consultant's liability for loss or damage to property or persons resulting therefrom.

10.0 SATISFACTORY PERFORMANCE.

10.1 Consultant and all sub-consultants shall maintain a standard of performance under the terms of this agreement which meets the quality and standards commonly accepted in the industry in the Chicago Metropolitan area, to the satisfaction of the County Engineer.

11.0 CONFLICT OF INTEREST.

11.1 Consultant represents that it has no conflicting public or private interest and shall not acquire any such interest that would conflict in any manner with the performance of Consultant's services under this agreement.

11.2 By executing this agreement, Consultant represents, warrants, and, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Purchasing Act; and further certifies that it has not been barred from contracting with a unit of State or Local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, 1992, Chapter 720, paragraph 5/33E-3).

12.0 OWNERSHIP OF DOCUMENTS.

12.1 Consultant agrees that all survey data, reports, drafting, studies, specifications, estimates, maps, written and electronic correspondence, computations and any other document(s) prepared by Consultant under the terms of this Agreement shall be properly arranged, indexed and delivered to the County within ninety (90) days of receipt of a written request for the document by the County.

12.2 Any documents or materials created or maintained pursuant to this Agreement shall be considered the property of the County. The County shall have the right to use any document or materials without restriction or limitation, and without compensation to Consultant other than as provided for in this agreement.

13.0 COMPLIANCE WITH STATE AND OTHER LAWS – PREVAILING WAGE ACT.

13.1 Consultant and all sub-consultants shall comply with all state, federal and local statutes, ordinances and regulations in completion of the work contemplated by this agreement. Further, Consultant and any sub-consultants shall obtain all necessary permits and authorizations from local municipal authorities prior to commencement and subsequent to completion of all work contemplated under this agreement.

13.2 Consultant and all sub-consultants are strictly prohibited from discriminating against any worker, job applicant, employee or member of the public, due to an

individual's race, creed, color, sex, age, handicap, or national origin. Further, Consultant and all sub-consultants are prohibited from engaging in any unfair employment practices, as the term is recognized under state and federal law.

13.3 Consultant and any sub-consultant(s) shall comply with all applicable state and federal prevailing rate of wage laws, and shall take all steps necessary to remain in compliance therewith. (See: Exhibit "C" for reference).

13.4 Consultant and all sub-consultant(s) shall comply with and are subject to the Kane County Ethics Ordinance (Article II, Division 3, Section 2-211) provided for in the Kane County Municipal Code.

14.0 MODIFICATION OR AMENDMENT

14.1 The terms of this agreement may only be modified or amended by a written agreement duly executed by both Parties.

15.0 TERM OF THIS AGREEMENT.

15.1 The term of this Agreement shall begin on the date this agreement is fully executed and shall continue in full force and effect until one of the following events occurs:

A. A Party's termination of this agreement in accordance with the terms of Section 16.0; or

B. Completion of the Project as contemplated by this agreement; or

C. December 31, 2028.

15.2 In the event the required time is exceeded and/or anticipated personnel requirements are not adequate and remaining funds are not sufficient to complete the Project, adjustments in the total compensation due to Consultant may be determined by negotiation between the County and Consultant. The County shall, however, have no obligation to agree to any modification of the terms set forth in this agreement.

15.3 The first calendar day for the purposes of this agreement shall be the date the County provides the Notice to Proceed to Consultant. In the event the Project work is suspended as memorialized on a "Report of Starting and Completion Date," the calendar days for this agreement will be adjusted for the same amount of time.

15.4 Notwithstanding anything contained within Section 15.0 of this agreement, the Kane County Engineer may, in his sole discretion and with the consent of Consultant, extend the term of this agreement for a period of time up to but not to exceed one year.

16.0 TERMINATION ON WRITTEN NOTICE.

16.1 Except as otherwise set forth in this agreement, Consultant shall have the right to terminate this agreement for cause upon serving sixty (60) days written notice upon the County.

16.2 The County may terminate this Agreement at any time upon written notice to Consultant.

16.3 Upon termination of this agreement, the obligations of the Parties to this Agreement shall cease. However, neither party shall be relieved of its duty to perform contractual obligations up through the date of termination. Notwithstanding the same, the obligations of Consultant to indemnify and hold the County harmless as provided for in Section 9.0 above shall survive the termination of this agreement.

16.4 Upon any termination of this agreement, all data, work product, reports and documents created or maintained, as a result of the Parties' obligations under this agreement shall remain the property of the County and shall be provided to the County within thirty (30) days subsequent to the County's written request for the same.

17.0 ENTIRE AGREEMENT.

17.1 This agreement contains the entire agreement, contemplated by the Parties. The Parties represent and warrant that there are no other covenants, promises, conditions or representations, either oral or written, other than those contained in this agreement.

18.0 NON-ASSIGNMENT.

18.1 This Agreement shall not be assigned without prior written approval of all Parties to this agreement.

19.0 SEVERABILITY.

19.1 In the event any provision of this Agreement is determined to be unenforceable for any reason, it shall not affect the validity of the remaining terms of the agreement. As such the agreement shall remain in full force and effect as if the unenforceable provision were entirely removed from this agreement.

20.0 GOVERNING LAW.

20.1 This agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance of the Parties' obligations identified herein.

20.2 The Parties agree that the appropriate venue for any dispute arising under the terms of this agreement shall be the Circuit Court of the Sixteenth Judicial Circuit, Kane County, Illinois.

21.0 NOTICE.

21.1 For the purpose of this agreement, written notice shall be deemed to be provided to a Party three (3) business days subsequent to the post-marked date set forth on regular first-class mail sent for delivery through the United States Postal Service. Any written notice required under the terms of this agreement shall be sent to the following addresses and Parties by First Class regular mail:

KANE COUNTY DIVISION OF TRANSPORTATION
41W011 Burlington Road
Saint Charles, Illinois 60175
Attn.: Michael Zakosek, P.E., Kane County Engineer

HR GREEN, INC.
2363 Sequoia Drive, Suite 101
Aurora, Illinois 60506
Attn.: Andy Underwager, P.E., S.E., Bridge Program Manager

IN WITNESS WHEREOF, the parties set their hands and seals as of the date first written above.

COUNTY OF KANE	H.R. GREEN, INC.
_____	_____
CORINNE M. PIEROG MADAM CHAIR, KANE COUNTY BOARD	ANDREW MROWICKI, P.E. PRESIDENT
ATTEST:	ATTEST:
_____	_____
JOHN A. CUNNINGHAM KANE COUNTY CLERK	ANDY UNDERWAGER, P.E., S.E. BRIDGE PROGRAM MANAGER

EXHIBIT A
SCOPE OF SERVICES

For

2026 Structure Inspections
Sec. 25-00590-00-BR

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4.0 ITEMS NOT INCLUDED IN AGREEMENT/SUPPLEMENTAL SERVICES

5.0 SERVICES BY OTHERS

6.0 CLIENT RESPONSIBILITIES

7.0 PROFESSIONAL SERVICES FEE

THIS **SCOPE OF SERVICES** is between **KANE COUNTY DIVISION OF TRANSPORTATION** (hereafter “CLIENT”) and **HR GREEN, INC.** (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

The CLIENT has initiated a project requiring services to perform structure inspections, load rating analysis, on-call structural services, program management and administration.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

2.1 Routine / Element Level / Underwater / Special / Initial / Other Inspections

COMPANY will perform the following inspections:

A. Routine Inspections – including channel cross sections (if necessary), documentation and narrative reports for 33 structures greater than 20 feet in length.
B. Element Level Inspections – including calculations and documentation for 8 structures.
C. Fracture Critical Inspection – including documentation for 1 structure.
D. Special Inspection – including documentation for 1 structure.
E. Initial Inspections – including documentation for 2 structures.
F. Arms-Length Inspection of all structures, including use of access vehicles and traffic control.
G. Coordinate Inspections with CLIENT, Local Agencies, Public, Railroads, Illinois State Toll Highway Authority (ISTHA), etc.
H. Update and maintain Illinois Department of Transportation (IDOT) Bridge Information System (BIS) database.
I. Provide all access equipment, traffic control and protection, message boards, and safety equipment required for each inspection according to our Bridge Inspection Access Plan. (Message boards may be supplied by CLIENT).
J. Hampton, Lenzini and Renwick (HLR) as sub-consultant to COMPANY will perform structure inspections and provide the required documentation including a Bridge Inspection Report for review and submittal by COMPANY. HLR will inspect 23 structures greater than 20 feet in length including 2 Element Level Inspections and 2 Special Inspections.

2.2 Structure Load Ratings

A. COMPANY will perform load rating analysis using AASHTOWare Load Rating Software. For the purposes of these Scope of Services, 10 structures are assumed to need updates to the model. Preparation of the Structure Load Rating Summary (SLRS - BBS 2795) will be reviewed and submitted to IDOT as needed.

2.3 On-call Structural Services

A. COMPANY will develop contract plan, specifications and estimates (PS&E) for bridge maintenance or rehabilitation improvements as requested by CLIENT.

B. COMPANY will perform on-call inspections for scour critical bridges or other structures due to flooding events or other unforeseen events.

C. Bridge management support as requested by CLIENT.

2.4 Project Management and Administration

A. COMPANY will provide project administration including invoicing.

B. COMPANY to provide project management and coordination activities including planning, scheduling and monthly status reports.

C. COMPANY to provide Quality Assurance and Control including review of HLR's documentation and reports.

D. COMPANY to provide Contract Management for CLIENT as requested.

3.0 Deliverables and Schedules Included in this Agreement

IDOT forms will be prepared and submitted within 30 days of the completed inspection or as IDOT policy dictates. A narrative summary report will be submitted to the CLIENT within 45 days of the completed inspection.

4.0 Items not included in Agreement/Supplemental Services

The following items are not included as part of this SCOPE OF SERVICES:

A. Construction Inspection and Observation

Supplemental services not included in this SCOPE OF SERVICES can be provided by COMPANY under separate agreement, if desired.

5.0 Services by Others

Hampton, Lenzini and Renwick, Inc. will provide inspection services (see **Exhibit B**).

6.0 Client Responsibilities

None

7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY salaried hourly rates current at the time the AGREEMENT is signed. These salaried hourly rates are subject to change annually. Non-salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Extra Services

Any service required but not included as part of this SCOPE OF SERVICES shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

7.3 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the SCOPE OF SERVICES. These service items are considered extra and are billed separately on an hourly basis.

7.4 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Time and Material Not to Exceed, as detailed in **Exhibit D**.

EXHIBIT A.1
SCOPE OF SERVICES
BRIDGE INSPECTION SERVICES
2026 BRIDGE INSPECTIONS
KANE COUNTY DIVISION OF TRANSPORTATION

HR Green, Inc. (COMPANY) and Hampton, Lenzini and Renwick, Inc. (SUB-CONSULTANT) have agreed to a list of Basic Services the Sub-Consultant will provide to the Company, listed on the appended Scope of Services for the 2026 NBIS Bridge Inspections (PROJECT), labeled as Exhibit A.1 and Exhibit A.2, and as stated below.

1. Structure inspections.

    a. The included structures and inspection type will be as noted in Exhibit A.2.
    b. The inspections will be visual inspections of readily accessible bridge elements.
    c. The inspection intervals will be as prescribed by the Illinois Department of Transportation (IDOT).
    d. Waders and a ladder will be the standard access equipment supplied to complete the inspections unless otherwise noted in Exhibit A.2.

2. IDOT documentation and inspection reporting.

    a. IDOT inspection forms will be as noted in Exhibit A.2.

        i. IDOT Routine Inspection forms will be marked "In-Depth" if standard access equipment, as noted above, and/or supplemental equipment, as noted below and/or in Exhibit A.2, is adequate to complete the inspection in sufficient detail to mark it such.
        ii. Signed inspection forms will be submitted to the Program Manager for review and approval

    b. IDOT inventory forms are not included.
    c. Inspections will be reported to IDOT using the IDOT Bridge Inspection System.

3. Inspection reports.

    a. The inspection reports will be submitted electronically via email to the Program Manager.
    b. Individual inspection reports will be submitted for each inspected structure and inspection date.
    c. Inspection reports will include applicable:

        i. Administrative, roadway, and structure data.
        ii. Bulleted inspection information.
        iii. Paragraph formatted conclusions and recommendations.
        iv. IDOT form(s).
        v. Photo log.
        vi. General structure sketches.
        vii. Cost Estimates.

4. Supplemental equipment and access coordination.

        i. Supplemental equipment and access coordination are not included.

If agreed to in writing by the Client and Consultant, Additional Services shall be provided and shall be labeled as Exhibit B, appended hereto.
Services not set forth above as Basic Services and not listed in Exhibit A.1 and Exhibit A.2 of this Agreement are specifically excluded from the scope of the Consultant's services. The Consultant assumes no responsibility to perform any services not specifically listed in Exhibits A.1 and A.2.

All services provided shall meet with the acceptance of IDOT and KDOT.

All of the above services are to be performed in conformance with the requirements of the current versions of the National Bridge Inspection Standards (NBIS), the Specifications for National Bridge Inventory (SNBI), the IDOT Structural Services Manual, and the IDOT Structure Information and Procedure Manual.

EXHIBIT B:

COST BREAKDOWN

EXHIBIT B

DETAILED COST BREAKDOWN
PROFESSIONAL SERVICES
2026 BRIDGE INSPECTIONS
KANE COUNTY DIVISION OF TRANSPORTATION

Project Phase/Task	Employee Classification																				Direct Costs	Hours
	PR	E6	E5	E4	E3	E2	E1	STR2	STR1	T3	T2	T1	INT/T MP	LA	SUR2	SUR1	ENV3	ENV2	ENV1	A2	A1	
1 BRIDGE INSPECTIONS - JANUARY																						
Structure Inspections																						0
Mobilization - 3 Inspection Day(s)						9			9													18
SN 045-3001 - Routine Inspection						1			1													2
SN 045-3004 - Routine Inspection						1			1													2
SN 045-3005 - Routine Inspection						1			1													2
SN 045-3140 - Routine Inspection						1			1													2
SN 045-3141 - Routine Inspection						1			1													2
SN 045-3149 - Routine Inspection						2			2													4
SN 045-3190 - Routine Inspection						2			2													4
SN 045-5572 - Routine Inspection, Element Level Inspection						1			1													2
SN 045-6400 - Routine Inspection, Element Level Inspection						2			2													4
																						0
IDOT Documentation and Inspection Reporting																						0
SN 045-3001 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3001 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3001 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-3004 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3004 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3004 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-3005 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3005 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3005 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-3140 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3140 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3140 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-3141 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3141 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3141 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-3149 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3149 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3149 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-3190 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3190 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3190 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-5572 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-5572 - IDOT Culvert Cross Section form (BBS 2426)						1			1													2
~~SN 045-5572 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
SN 045-5572 - IDOT Element Level Inspection Report form (BBS ELI)						2			2													4
																						0
SN 045-5572 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-5572 - IDOT Culvert Cross Section form (BBS 2426)						1			1													2
~~SN 045-5572 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
SN 045-5572 - IDOT Element Level Inspection Report form (BBS ELI)						2			2													4
																						0
Inspection Reports																						0
SN 045-3001 - Routine Inspection Report						10			3													13
SN 045-3004 - Routine Inspection Report						10			3													13
SN 045-3005 - Routine Inspection Report						10			3													13
SN 045-3140 - Routine Inspection Report						10			3													13
SN 045-3141 - Routine Inspection Report						10			3													13
SN 045-3149 - Routine Inspection Report						10			3													13
SN 045-3190 - Routine Inspection Report						10			3													13
SN 045-5572 - Routine & Element Level Inspection Report						10			3													13
SN 045-6400 - Routine & Element Level Inspection Report						10			3													13
																						0
2 BRIDGE INSPECTIONS - APRIL (COUNTY)																						
Structure Inspections																						0
Mobilization - 1 Inspection Day(s)						3			3													6
SN 045-3041 - Routine Inspection						1			1													2
SN 045-3147 - Routine Inspection						2			2													4
SN 045-5519 - Non-NBIS Inspection						1			1													2
																						0
IDOT Documentation and Inspection Reporting																						0
SN 045-3041 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3041 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3041 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-3147 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3147 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3147 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-5519 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-5519 - IDOT Culvert Cross Section form (BBS 2426)						1			1													2
~~SN 045-5519 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
Inspection Reports																						0
SN 045-3041 - Routine Inspection Report						10			3													13
SN 045-3147 - Routine Inspection Report						10			3													13
SN 045-5519 - Non-NBIS Inspection Report						10			3													13
																						0
3 BRIDGE INSPECTIONS - APRIL (TOWNSHIP - BIG ROCK)																						
Structure Inspections																						0
Mobilization - 1 Inspection Day(s)						1			1													2
SN 045-3104 - Routine Inspection						1			1													2
																						0
IDOT Documentation and Inspection Reporting																						0
SN 045-3104 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3104 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3104 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
Inspection Reports																						0
SN 045-3104 - Routine Inspection Report						10			3													13
																						0
4 BRIDGE INSPECTIONS - JULY (COUNTY)																						
Structure Inspections																						0
Mobilization - 1 Inspection Day(s)						4			4													8
SN 045-0060 - Routine Inspection						3			3													6
SN 045-3107 - Routine Inspection						1			1													2
SN 045-3157 - Routine Inspection						1			1													2
SN 045-5543 - Routine Inspection						1			1													2
																						0
IDOT Documentation and Inspection Reporting																						0
SN 045-0060 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
~~SN 045-0060 - IDOT Bridge Cross Section form (BBS 2425)~~ - NOT APPLICABLE						0			0													0
~~SN 045-0060 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0
																						0
SN 045-3107 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1													2
SN 045-3107 - IDOT Bridge Cross Section form (BBS 2425)						1			1													2
~~SN 045-3107 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0													0

EXHIBIT B

DETAILED COST BREAKDOWN
PROFESSIONAL SERVICES
2026 BRIDGE INSPECTIONS
KANE COUNTY DIVISION OF TRANSPORTATION

Project Phase/Task	Employee Classification																					Direct Costs	Hours
	PR	E6	E5	E4	E3	E2	E1	STR2	STR1	T3	T2	T1	INT/TMP	LA	SUR2	SUR1	ENV3	ENV2	ENV1	A2	A1		
																							0
SN 045-3157 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
SN 045-3157 - IDOT Bridge Cross Section form (BBS 2425)						1			1														2
~~SN 045-3157 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
SN 045-5543 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
SN 045-5543 - IDOT Bridge Cross Section form (BBS 2425)						1			1														2
~~SN 045-5543 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
Inspection Reports																							0
SN 045-0060 - Routine Inspection Report						10			3														13
SN 045-3107 - Routine Inspection Report						10			3														13
SN 045-3157 - Routine Inspection Report						10			3														13
SN 045-5543 - Routine Inspection Report						10			3														13
																							0
5 BRIDGE INSPECTIONS - JULY (TOWNSHIP - GENEVA)																							
Structure Inspections																							0
Mobilization - 1 Inspection Day(s)						1			1														2
SN 045-5006 - Routine Inspection						1			1														2
																							0
IDOT Documentation and Inspection Reporting																							0
SN 045-5006 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
SN 045-5006 - IDOT Culvert Cross Section form (BBS 2426)						1			1														2
~~SN 045-5006 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
Inspection Reports																							0
SN 045-5006 - Routine Inspection Report						10			3														13
																							0
6 BRIDGE INSPECTIONS - AUGUST (COUNTY)																							
Structure Inspections																							0
Mobilization - 2 Inspection Day(s)						4			4														8
SN 045-0083 - Routine Inspection						3			3														6
SN 045-3121 - Routine Inspection						3			3														6
SN 045-9904 - Routine Inspection						3			3														6
SN 045-9967 - Routine Inspection						3			3														6
																							0
IDOT Documentation and Inspection Reporting																							0
SN 045-0083 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
~~SN 045-0083 - IDOT Bridge Cross Section form (BBS 2425)~~ - NOT APPLICABLE						0			0														0
~~SN 045-0083 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
SN 045-3121 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
~~SN 045-3121 - IDOT Bridge Cross Section form (BBS 2425)~~ - NOT APPLICABLE						0			0														0
~~SN 045-3121 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
SN 045-9904 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
~~SN 045-9904 - IDOT Bridge Cross Section form (BBS 2425)~~ - NOT APPLICABLE						0			0														0
~~SN 045-9904 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
SN 045-9967 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
~~SN 045-9967 - IDOT Bridge Cross Section form (BBS 2425)~~ - NOT APPLICABLE						0			0														0
~~SN 045-9967 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
Inspection Reports																							0
SN 045-0083 - Routine Inspection Report						10			3														13
SN 045-3121 - Routine Inspection Report						10			3														13
SN 045-9904 - Routine Inspection Report						10			3														13
SN 045-9967 - Routine Inspection Report						10			3														13
7 BRIDGE INSPECTIONS - AUGUST (TOWNSHIP - PLATO)																							
Structure Inspections																							0
Mobilization - 1 Inspection Day(s)						2			2														4
SN 045-3132 - Routine Inspection, Special Inspection (12-Month)						2			2														4
SN 045-3142 - Routine Inspection						1			1														2
																							0
IDOT Documentation and Inspection Reporting																							0
SN 045-3132 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
SN 045-3132 - IDOT Special Inspection Report form (BBS SI-1)						1			1														2
~~SN 045-3132 - IDOT Bridge Cross Section form (BBS 2425)~~ - NOT APPLICABLE						0			0														0
~~SN 045-3132 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
SN 045-3142 - IDOT NBIS Routine Inspection Report form (BBS 3400)						1			1														2
~~SN 045-3142 - IDOT Bridge Cross Section form (BBS 2425)~~ - NOT APPLICABLE						0			0														0
~~SN 045-3142 - IDOT Bridge Inventory Report form (BBS 3320)~~ - NOT INCLUDED						0			0														0
																							0
Inspection Reports																							0
SN 045-3132 - Routine & Special Inspection Report						10			3														13
SN 045-3142 - Routine Inspection Report						10			3														13
8 QUALITY ASSURANCE AND PROJECT ADMINISTRATION																							
Quality Assurance and Quality Control																							0
Structural Engineering QAQC								48															48
Project Administration																							0
Structural Engineering Project Administration		14																					14
																							0
TOTALS	**0**	**14**	**0**	**0**	**0**	**349**	**0**	**48**	**181**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		**592**

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
25-00590-00-EG

Consultant / Subconsultant Name
HR Green, Inc.

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 184.56%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
2.1 Bridge Inspections	56,025	785	54,991	101,492	18,147	101,828	332,483	57.52%
2.2 Structure Load Rating		35	2,644	4,880	872		8,396	1.45%
2.3 On-call Structural Services		500	30,195	55,729	9,964		95,888	16.59%
2.4 Program Management & Admin.		649	43,521	80,321	14,362		138,204	23.91%
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Subconsultant DL					3,067.00		$3,067.00	0.53%
TOTALS	56,025	1969	131,351	242,422	46,412	101,828	578,038	100.00%

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 199.06%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Bridge Inspections - January		203	9,872	19,651	3,258		32,781	32.19%
Bridge Inspections - April (County)		65	3,149	6,269	1,039		10,457	10.27%
Bridge Inspections - April (Big Rock)		21	1,014	2,019	335		3,368	3.31%
Bridge Inspections - July (County)		86	4,164	8,288	1,374		13,826	13.58%
Bridge Inspections - July (Geneva)		21	1,014	2,019	335		3,368	3.31%
Bridge Inspections - August (County)		92	4,482	8,921	1,479		14,882	14.61%
Bridge Inspections - August (Plato)		42	2,029	4,039	670		6,738	6.62%
QC/QA and Project Admin.		62	4,941	9,836	1,631		16,408	16.11%
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Subconsultant DL					0.00			
TOTALS	-	592	30,665	61,042	10,121	-	101,828	100.00%

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Bridge Inspections - January			Bridge Inspections - April (County)			Bridge Inspections - April (Big Rock)			Bridge Inspections - July (County)			Bridge Inspections - July (Geneva)		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	90.00	0.0																	
Engineer 6	73.50	14.0	2.36%	1.74															
Engineer 5	67.67	0.0																	
Engineer 4	61.33	0.0																	
Engineer 3	45.00	0.0																	
Engineer 2	38.96	349.0	58.95%	22.97	133	65.52%	25.53	43	66.15%	25.77	14	66.67%	25.97	57	66.28%	25.82	14	66.67%	25.97
Engineer 1	36.00	0.0																	
Structural 2	81.50	48.0	8.11%	6.61															
Structural 1	67.00	181.0	30.57%	20.48	70	34.48%	23.10	22	33.85%	22.68	7	33.33%	22.33	29	33.72%	22.59	7	33.33%	22.33
Technician 3	55.13	0.0																	
Technician 2	42.92	0.0																	
Technician 1	33.40	0.0																	
Intern	21.00	0.0																	
Land Acquisition	53.55	0.0																	
Survey 2	54.77	0.0																	
Survey 1	33.13	0.0																	
Environmental 3	60.50	0.0																	
Environmental 2	42.08	0.0																	
Environmental 1	29.00	0.0																	
Administration 2	55.80	0.0																	
Administration 1	32.99	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
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		0.0																	
TOTALS		592.0	100%	$51.80	203.0	100.00%	$48.63	65.0	100%	$48.45	21.0	100%	$48.31	86.0	100%	$48.42	21.0	100%	$48.31

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Bridge Inspections - August (County)			Bridge Inspections - August (Plato)			QC/QA and Project Admin.												
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	90.00																		
Engineer 6	73.50							14	22.58%	16.60									
Engineer 5	67.67																		
Engineer 4	61.33																		
Engineer 3	45.00																		
Engineer 2	38.96	60	65.22%	25.41	28	66.67%	25.97												
Engineer 1	36.00																		
Structural 2	81.50							48	77.42%	63.10									
Structural 1	67.00	32	34.78%	23.30	14	33.33%	22.33												
Technician 3	55.13																		
Technician 2	42.92																		
Technician 1	33.40																		
Intern	21.00																		
Land Acquisition	53.55																		
Survey 2	54.77																		
Survey 1	33.13																		
Environmental 3	60.50																		
Environmental 2	42.08																		
Environmental 1	29.00																		
Administration 2	55.80																		
Administration 1	32.99																		
TOTALS		92.0	100%	$48.71	42.0	100%	$48.31	62.0	100%	$79.69	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00590-00-EG

Prime Consultant (Firm) Name	Prepared By	Date
HR Green, Inc.	Andy Underwager	11/24/2025

Consultant / Subconsultant Name	Job Number
HR Green, Inc.	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	**12**	**MONTHS**	**OVERHEAD RATE**	**184.56%**
START DATE	**1/1/2026**		**COMPLEXITY FACTOR**	**0**
RAISE DATE	**3/30/2026**		**% OF RAISE**	**3.00%**
END DATE	12/31/2026			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	1/1/2026	3/30/2026	3	25.00%
1	3/31/2026	12/30/2026	9	77.25%

The total escalation = 2.25%

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
25-00590-00-EG

Consultant / Subconsultant Name
HR Green, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			2.1 Bridge Inspections			2.2 Structure Load Rating			2.3 On-call Structural Services			2.4 Program Management & Admin.					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Regional Director	90.00	0.0																	
Senior Engineer	90.00	545.0	27.68%	24.91	180	22.93%	20.64	15	42.86%	38.57	100	20.00%	18.00	250	38.52%	34.67			
Project Manager	62.97	0.0																	
Lead Engineer	69.10	175.0	8.89%	6.14							100	20.00%	13.82	75	11.56%	7.99			
Lead Structural Engineer	70.92	91.0	4.62%	3.28	91	11.59%	8.22												
Project Engineer I	48.22	125.0	6.35%	3.06	25	3.18%	1.54				50	10.00%	4.82	50	7.70%	3.72			
Project Engineer II	64.69	588.0	29.86%	19.32	444	56.56%	36.59	20	57.14%	36.97	50	10.00%	6.47	74	11.40%	7.38			
Staff Engineer I	38.09	100.0	5.08%	1.93							50	10.00%	3.81	50	7.70%	2.93			
Staff Engineer II	43.95	100.0	5.08%	2.23							50	10.00%	4.39	50	7.70%	3.39			
Proj Land Surveyor II	56.71	0.0																	
Staff Land Surveyor I	36.49	0.0																	
Construction Engineer II	45.63	0.0																	
Sr. Design Tech	53.51	145.0	7.36%	3.94	45	5.73%	3.07				50	10.00%	5.35	50	7.70%	4.12			
Design Tech III	37.25	100.0	5.08%	1.89							50	10.00%	3.72	50	7.70%	2.87			
Project Controls Analyst I		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		1969.0	100%	$66.71	785.0	100.00%	$70.05	35.0	100%	$75.54	500.0	100%	$60.39	649.0	100%	$67.06	0.0	0%	$0.00

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00590-00-EG

Consultant / Subconsultant Name	Job Number
HR Green, Inc.	

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**2.25%**

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Regional Director	$103.70	$90.00
Senior Engineer	$92.08	$90.00
Project Manager	$61.58	$62.97
Lead Engineer	$67.58	$69.10
Lead Structural Engineer	$69.36	$70.92
Project Engineer I	$47.16	$48.22
Project Engineer II	$63.27	$64.69
Staff Engineer I	$37.25	$38.09
Staff Engineer II	$42.98	$43.95
Proj Land Surveyor II	$55.46	$56.71
Staff Land Surveyor I	$35.69	$36.49
Construction Engineer II	$44.63	$45.63
Sr. Design Tech	$52.33	$53.51
Design Tech III	$36.43	$37.25
Project Controls Analyst I		

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00590-00-EG

Consultant / Subconsultant Name	Job Number
HR Green, Inc.	

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum	750	$0.70	$525.00
Vehicle Owned or Leased (no mileage charge allowed)	$32.50/half day (4 hours or less) or $65/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)	1	$18,000.00	$18,000.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)	1	$25,000.00	$25,000.00
Railroad ROE Permit	Actual Cost	4	$2,000.00	$8,000.00
Railroad Flagger	Actual Cost	3	$1,500.00	$4,500.00
				$0.00
			TOTAL DIRECT COSTS:	$55,025.00

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	25-00590-00-EG

Consultant / Subconsultant Name	Job Number
HR Green, Inc.	

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total (Payroll Only)	Contribution to Prime Consultant
Hampton, Lenzini and Renwick, Inc.	30,665.00	3,066.50

Total	30,665.00	3,066.50

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Illinois Department of Transportation

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	

Prime Consultant (Firm) Name	Prepared By	Date
HR Green	A. McSwane	11/19/2025

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	199.06%
START DATE	1/1/2026		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2027		% OF RAISE	3.00%
END DATE	12/31/2026			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	1/1/2026	12/31/2026	12	100.00%

The total escalation = 0.00%

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**0.00%**

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Principal	$91.30	$90.00
Engineer 6	$73.50	$73.50
Engineer 5	$67.67	$67.67
Engineer 4	$61.33	$61.33
Engineer 3	$45.00	$45.00
Engineer 2	$38.96	$38.96
Engineer 1	$36.00	$36.00
Structural 2	$81.50	$81.50
Structural 1	$67.00	$67.00
Technician 3	$55.13	$55.13
Technician 2	$42.92	$42.92
Technician 1	$33.40	$33.40
Intern	$21.00	$21.00
Land Acquisition	$53.55	$53.55
Survey 2	$54.77	$54.77
Survey 1	$33.13	$33.13
Environmental 3	$60.50	$60.50
Environmental 2	$42.08	$42.08
Environmental 1	$29.00	$29.00
Administration 2	$55.80	$55.80
Administration 1	$32.99	$32.99

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			$0.00
Vehicle Owned or Leased (no mileage charge allowed)	$32.50/half day (4 hours or less) or $65/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	$0.00

EXHIBIT "C"

PREVAILING WAGE RATES

It is the policy of the State of Illinois as declared in the Illinois Prevailing Wage Act (820 ILCS 130/1 *et seq*.) "that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works".

CONSULTANT agrees to pay, when applicable, the current Illinois Department of Labor Prevailing Wage Rates for all County of Kane projects. Current prevailing wage rates are available from the Illinois Department of Labor at their website: http://www.state.il.us/agency/idol/rates/rates.HTM.

Prevailing wage rates are subject to revision monthly. CONSULTANT acknowledges its responsibility for payment of any applicable future adjustment thereof.

CONSULTANT further acknowledges its responsibility to notify any sub-consultant of the applicability of the Prevailing Wage Act to this Project.

When requested, CONSULTANT agrees to provide the Kane County Division of Transportation "certified payrolls" as required by the Prevailing Wage Act

HR Green, Inc.
Company Name

Signature of Officer of Company

President - Transportation
Title

11/25/2025

HRGreen.

2363 Sequoia Drive | Suite 101
Aurora, IL 60506
Main 630.553.7560 + Fax 713.965.0044
HRGREEN.COM

FAMILIAL RELATIONSHIP DISCLOSURE

As of November 21, 2025, HR Green, Inc., to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any County Elected Official or County Department Director within the last 12 month period. "Familial Relationship" is defined in the attached Public Act 101-0544.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, ifthe vendor, for contracts greater than $30,000, fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

Officer

November 21, 2025
Date

President
Title

Subscribed and Sworn this 21st day of November, 2025

Notary Public

OFFICIAL SEAL
SHANNA LYNN DEE
Notary Public, State of Illinois
Commission No. 1006013
My Commission Expires March 06, 2029

HRGreen®

2363 Sequoia Drive | Suite 101
Aurora, IL 60506
Main 630.553.7560 + **Fax** 713.965.0044

HRGREEN.COM

November 25, 2025

Ms. Karin Kietzman, CPPB
Director of Purchasing
Kane County Government Center
719 S. Batavia Avenue – Building A, Second Floor
Geneva, IL 60134

Re: Contractor Disclosure Statement

Dear Ms. Kietzman:

Per the County's requirements for vendors who have obtained or are seeking contracts with Kane County resulting in an amount greater than Fifteen Thousand Dollars ($15,000), HR Green has the following information to disclose.

Since our last disclosure on February 26, 2025, HR Green, Inc. has not made any campaign contributions. In addition, HR Green is disclosing those stockholders holding greater than 5% legal or beneficial interest in HR Green.

Interest Holder Name	Relationship	Percentage
Green Companies, Inc.	Legal Ownership	100%
CIVC Partners Fund VII-A, L.P.	Beneficial Ownership	18.31%
CIVC Partners Fund VII, L.P.	Beneficial Ownership	33.00%

If the County requires further information, please do not hesitate to contact me at 630.708.5029, or via email at tsimmons@hrgreen.com.

Sincerely,

HR GREEN, INC.

Anthony P. Simmons, P.E.
Regional Director – Transportation

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1525

APPROVING A PHASE III CONSTRUCTION ENGINEERING SERVICES AGREEMENT WITH HAMPTON, LENZINI AND RENWICK, INC. OF ELGIN, ILLINOIS FOR THE KIRK ROAD OVER THE UNION PACIFIC RAILROAD PROJECT, KANE COUNTY SECTION NO. 12-00192-04-BR

WHEREAS, phase III construction engineering services are necessary for the Kirk Road over the Union Pacific Railroad Project (hereinafter referred to as “Project”); and

WHEREAS, in order to complete the Project, it is necessary to retain the services of a professional engineering firm to perform the phase III construction engineering services for the Project; and

WHEREAS, Hampton, Lenzini and Renwick, Inc., with its principal business address located at 1707 N. Randall Road, Suite 100, Elgin, Illinois, has environmental engineering experience, professional expertise, and is willing to perform the phase three construction engineering services for an amount not to exceed Three Million Five Hundred Six Thousand Four Hundred Thirty-One Dollars ($3,506,431.00); and

WHEREAS, it is in the County’s best interest to enter into a phase III construction engineering services agreement with Hampton, Lenzini and Renwick, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to execute an agreement (a copy of which is on file with the County Clerk's Office) with Hampton, Lenzini and Renwick, Inc. for phase III construction engineering services for the Project.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Kane County Board appropriate an amount not to exceed the sum of Three Million Five Hundred Six Thousand Four Hundred Thirty-One Dollars ($3,506,431.00) to pay for on-call phase III construction engineering services for the Project and that said funds be paid from Motor Fuel Tax Fund #302, Line Item # 50140 (Engineering Services).

Line Item: 302.520.522.50140
Line Item Description: Engineering Services
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving a Phase III Construction Engineering Services Agreement with Hampton, Lenzini and Renwick, Inc. of Elgin, Illinois for the Kirk Road over the Union Pacific Railroad Project, Kane County Section No. 12-00192-04-BR

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, 630.406.7170

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: $3,506,431.00
If not budgeted, explain funding source: N/A	

Summary:

The Kirk Road Bridge Replacement and Roadway Widening project will consist of the demolition of the existing 18 span, 1,376' x 62' Kirk Road bridge (S.N. 0453096) and the construction of three single span bridges (S.N. 045-3133 over Reed Road, S.N. 045-3134 over UPRR, and S.N. 045-3186 over White's Creek), along with mechanically stabilized earth (MSE) retaining walls. Full roadway pavement removal and replacement will include the addition of a third thru lane, traffic signal modernizations, a multi-use path extending from IL Routte 38 to Cherry Lane, storm sewer replacement, construction of a detention pond, existing pond modifications, earthwork, pavement markings and landscaping all which will improve traffic flow and safety.

Utilizing the Qualifications Based Selection process, KDOT received 6 Statements of Interest (SOI) from qualified professional engineering firms. The SOIs were reviewed, 3 firms were shortlisted and interviewed, and Hampton, Lenzini and Renwick, Inc. were selected. Staff negotiated a Phase III Engineering Services agreement with Hampton, Lenzini and Renwick, Inc. for $3,506,431.00.

Staff recommends approval.

Illinois Department of Transportation

Local Public Agency
Engineering Services Agreement

Using Federal Funds? ☒ Yes ☐ No

Agreement For: Federal CE

Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Kane County Division of Transportation	Kane	12-00192-04-BR	C-91-221-13

Project Number	Contact Name	Phone Number	Email
QNYF(462)	Ken Mielke	(630) 584-1170	MielkeKen@co.kane.il.us

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Kirk Road	FAP 360	0.49 mi.	045-3133; -3134, -3186

Location Termini: Over Reed Road, Union Pacific Railroad, and White's Creek

Add Location | Remove Location

Project Description:
Construction engineering for demolition of the 18-span Kirk Road bridge and construction of three single span bridges along with mechanically stabilized earth retaining walls. Full pavement replacement includes the addition of a third lane, traffic signal modernizations, a multi-use path, storm sewer replacement, construction of a detention pond, pavement markings and landscaping.

Engineering Funding: ☒ Federal ☐ MFT/TBP ☐ State ☒ Other — Local

Anticipated Construction Funding: ☒ Federal ☐ MFT/TBP ☐ State ☒ Other — Local

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Hampton, Lenzini and Renwick, Inc	Ryan Livingston	(847) 697-6700	rlivingston@hlreng.com

Address	City	State	Zip Code
1707 N. Randall Road, Suite 100	Elgin	IL	60123

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT.

In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities
Company or Companies to which the construction contract was awards.	

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
    (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
    (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
    (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
    (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.

(b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.

4. To pay the ENGINEER:

(a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.

(b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,
DC is the total Direct Cost,
OH is the firm's overhead rate applied to their DL and
FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds $1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national original or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.

2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARMTENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

5. In the event that the DEPARMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.

7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

8. The ENGINEER and LPA certify that their respective firm or agency:

   (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
   (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
   (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
   (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
   (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
   (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
   (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

   Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

   If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. By execution of this AGREEMENT the LPA and ENGINEER certify compliance with the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited or suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

    For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of $5,000 or more from the DEPARTMENT, as defined the Act.

    The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

    (a) Publishing a statement:

        (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

        (2) Specifying actions that will be taken against employees for violations of such prohibition.

        (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:

            (a) abide by the terms of the statement; and
            (b) notify the employer of any criminal drug statue conviction for a violation occurring in the workplace no later than (5) days after such conviction.

    (b) Establishing a drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;
(2) The grantee's or contractor's policy to maintain a drug free workplace;
(3) Any available drug counseling, rehabilitation and employee assistance program; and
(4) The penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER and LPA agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

(a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.

(b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

(c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

(d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.

(e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hampton, Lenzini and Renwick, Inc	36-2555986	$2,990,560.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
V3 Engineering	36-3252440	$266,347.00
Interra, Inc.	36-4045796	$249,524.00
	Subconsultant Total	$515,871.00
	Prime Consultant Total	$2,990,560.00
	Total for all work	$3,506,431.00

AGREEMENT SIGNATURES

Attest: The Local Public Agency Type: County of Local Public Agency: Kane County Division of Transportation

By (Signature & Date)

By (Signature & Date)

Local Public Agency: Kane County Division of Tr

Local Public Agency Type: County Clerk

Title

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name: Hampton, Lenzini and Renwick, Inc

By (Signature & Date)

By (Signature & Date)

Title

Title

For information about IDOTs collection and use of confidential information review the department's Identity Protection Policy.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Kane County Division of Transpor	Hampton, Lenzini and Renwick,	Kane	12-00192-04-BR

EXHIBIT A
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

HLR will provide Construction Engineering services for the project to ensure that items in the contract are being constructed in accordance with the plans and bid documents. Since the construction schedule is solely outside of HLR's control, timeframe represented in this agreement are based on the best available information. At this time, HLR estimates that from the beginning of construction to completion will be 62 weeks. For purposes in this agreement Full Time considered to be no more than 40 hours per week. Based on the level of on-site construction engineering desired by the Client, increases to the duration of construction will constitute additional work. HLR will notify the Client when the contractor is behind schedule since this could cause the need for additional work, not anticipated by the agreement. Final project close-out including punchlists, documentation, agreement to final quantities and final acceptance of the improvements is assumed to require no more than 480 hours. If the contractor is still not in agreement after this effort has been made HLR will close-out the project and provide final documentation to the Client. Additional efforts requested by the Client to come to an agreement with the contractor may constitute additional work.

The following is a list of basic project understandings

• Daily Observation of Construction Activities for compliance with the intent of the Plans and Specifications
• Documentation in accordance with IDOT requirements for Federal Aid Improvements for recommendations for payment of the improvements in the scope of the project documents
• Review of contractor layout for work identified in the project documents
• Review and routing of contractor submittals to the appropriate agencies
• Coordination with Project Stakeholders including the Client and related agencies (School Districts, First Responders, Park Districts, County, Adjacent Communities), Contractor, residents and businesses within the project limits and Illinois Department of Transportation for items relating to the scope of this project
• Regular communication with project stakeholders at the required intervals relating to the scope of this project
• Coordination with Sub-consultant for material testing services
• Coordination with public utilities for relocation as identified in the project documents
• Locating of Private or Public Utilities is not included
• Evaluation of excavated materials for presence of contaminants is not included
• Training or mentoring of Village Staff is not included
• It is assumed that the contract plans provide an accurate representation of existing conditions and are accurate representation of the standard of care of Engineering in Illinois
• It is assumed that the awarded contractor will have experience with IDOT policies and procedures and our staff will not be required to train, mentor or assist with required contractor submittals.

Based on anticipated construction activities and the anticipated contractor schedule, HLR will provide the following personnel:

• Resident Engineer/Technician – Full Time
• Assistant Resident Engineer – Full Time
• Two Inspectors – Full Time

The following items are included in the construction engineering scope of services:

A. Pre-Construction Services

HLR will provide the following pre-construction services in order to be ready for the start of construction activities:

I. Locally Funded Project Pre-Construction Meeting: For the locally funded projects, HLR will lead a pre-construction meeting with the contractor and Clients Staff to discuss community needs, utility coordination, safety and Maintenance of Traffic plans, project goals, potential conflicts/issues, and schedule. We will bring up any issues that we feel need to be discussed as a group in order to provide a clear understanding of expectations and schedule.

II. State Funded Project Pre-Construction Meeting: For State or Federally funded projects, HLR will attend a pre-construction meeting lead by IDOT. HLR will actively participate in the meeting to discuss community an client needs, utility coordination, safety and Maintenance of Traffic plans, project goals, potential conflicts/issues, and schedule. We will bring up any issues that we feel need to be discussed as a group in order to provide a clear understanding of expectations and schedule.

III. Kick-off Meeting: HLR will conduct a kick-off meeting with the Client to discuss desired outcomes, potential issues, and schedule.

IV. Stakeholder Meetings: HLR will coordinate a meeting with the following stakeholders prior to the start of construction:

1. Kane County Cougars
2. City of Genvea
3. UP RR

V. HLR will be present on-site or at a coordinated location prior construction and will coordinate with local residents, businesses and other affected stakeholders. In addition, HLR will provide the following public relations measures:

a. Weekly/Bi-Weekly/Monthly Stakeholder Meetings
1. HLR will provide Stakeholder Coordination services to establish clear, effective communication with all project stakeholders. This will include development of a through a tailored Communication and Engagement Plan. This includes identifying and analyzing stakeholders to address specific needs, scheduling regular meetings for updates and feedback. A structured issue resolution process will be developed for providing responses to concerns.
a. Kane County Cougars
b. City of Genvea
c. UP RR
b. Provide 24-hour contact information to Client and specified Stakeholders
c. Construction notifications
d. E-blasts
e. Weekly construction status to the Village
f. Social Media information for Clients feed including text and visuals
g. Project website

VI. Plan and Quantity Review: Our team will perform a site visit with Client to identify any inconsistencies in the plans or modifications that may be needed based on bid documents provided, contractor requests, or changes to existing conditions.

VII. ADA/PROWAG Coordination: HLR will perform a pre-construction site walk-through to identify curb/gutter and sidewalk removal limits for accessible ramps. They will consider existing drainage patterns and connections

to existing facilities while evaluating limits of construction.

VIII. Project Setup: We will organize all project files and perform submittal, and catalog cut/shop drawing review. Our geotechnical sub-consultant will review and comment on the contractor-submitted Quality Control Plans for Asphalt and Concrete production.

B. Construction Services

I. Construction Observation

a. Resident Engineer/Technician: HLR will provide full-time / part-time, on-site resident engineering and inspection services to verify that the improvements are constructed, recorded, and quantified in accordance with the IDOT Project Procedures Guide, IDOT Construction Manual, project standards, Client requirements, engineering plans, and construction documents. This will include rejection and non-payment of any work that is deficient, liaison functions, and coordination with all stakeholders. Resident engineering will be provided as detailed in public relations section above.

b. Documentation: Daily records of contractor activities in the desired Municipal format, Inspector Daily Reports, Weekly Reports, and Pay Estimates will be maintained throughout the duration of construction. Prior Authorization forms will be submitted to the Client for any/all work that is encountered that requires budget changes. In addition, BC-635 Extra Work Daily Report forms will be utilized to track any work that does not have an Agreed Unit Price. All documentation will be prepared by staff that is trained in IDOT's Documentation of Contract Quantities (Class S-14).

II. Verify Construction Layout: HLR will provide line/grade assistance and confirm layout for the work. This will also include on-site coordination regarding accessible ramp layout in accordance with the engineering plans, which will not include the completion of a Resident Engineer Ramp Accessibility Check Sheet for each ramp installed as part of this contract. Ramps identified in the plans for improvements which do not have complete line/grade layout information can be designed in the field during construction but shall be considered additional work.

III. Material Tracking / Yield Checks: HLR will schedule and coordinate with our geotechnical sub-consultant to provide soil, concrete, and asphalt testing in accordance with IDOT policies. We will perform yield checks on all materials. HLR will not recommend payment for material that has not been properly inspected and/or does not meet yield check requirements.

IV. Erosion and Sediment Control Inspections: HLR will ensure compliance with IDOT and IEPA standards throughout all phases of construction, focusing on regular inspections, documentation, and issue resolution. Initial assessments will confirm correct installation of erosion controls as per the SWPPP, with routine inspections conducted weekly and post-rainfall events to monitor for deficiencies. Using IDOT's standardized checklists, inspectors will identify non-compliance areas, prompt corrective actions, and record these actions for accuracy and traceability. Final inspections will ensure all disturbed areas are permanently stabilized, and closeout documentation will include a comprehensive report of findings and resolutions. Additional services include training for the contractor's personnel on best practices and rapid response capabilities following significant storm events.

V. Traffic Control and Site Cleanliness Monitoring: HLR will monitor all traffic control and signage for roadway and sidewalk closures. We will monitor area routes to ensure traffic control is effectively maintained through and around all active work zones without conflict. In addition, we will perform daily checks that include inspection of site cleanliness to ensure that construction dust is kept in check, all debris is removed from driving surfaces, and removed sidewalks and roadways are ramped with temporary aggregate or asphalt depending on the estimated

time until they can be replaced.

VI. Progress Meetings/Status Updates: HLR will conduct progress meetings to discuss project status and look-ahead schedules. Updates and minutes will / will not be sent to the Village weekly. If it is determined that the contractor has deviated from the approved project schedule, they will be directed to resubmit a catch-up schedule to ensure that the project completion date is not compromised.

VII. Public Relations: HLR will be present on-site during construction, as dictated by the contract, and will coordinate with local residents, businesses and other affected stakeholders throughout the project. In addition, HLR will provide the following public relations measures:

a. Weekly/Bi-Weekly/Monthly Stakeholder Meetings
i. HLR will provide Stakeholder Coordination services to establish clear, effective communication with all project stakeholders. This will / will not through a tailored Communication and Engagement Plan. This includes identifying and analyzing stakeholders to address specific needs, organizing regular meetings for updates and feedback, and maintaining detailed documentation for transparency. A structured issue resolution process ensures prompt responses to concerns, while regular reports keep stakeholders informed of project milestones and any changes. Community outreach through public information sessions and/or media updates will / will not be provided to foster positive relations and control project narratives. The following stakeholders will be included:
a. Stakeholder 1
b. Stakeholder 2
c. …
b. Provide 24-hour contact information to Client and specified Stakeholders
c. Construction notifications
d. E-blasts
e. Weekly construction status to the Village
f. Social Media information for Clients feed including text and visuals
g. Project website

C. Post-Construction Services

I. Final Inspection: HLR will present regular punch lists to the contractor with items requiring correction, in addition to a final punch list at the end of the improvements. After correction, we will perform the final inspection with the contractor and Client. Recommendation of final acceptance will occur only after all deficient items have been fixed.

II. Final Quantities: HLR will provide measured quantities with the contractor on a regular basis and at the conclusion of the project.

III. As-Built Drawings: HLR will prepare hand drawn/drafted final as-built drawings that have change. The as-built plans will include survey of critical elevations and pipe inverts. These will also be provided in Microstation format. This will be dependent upon receiving complete CAD files from the Designer of Record

IV. Permit Closing: HLR will prepare and submit final permit closing documents per the requirements of the

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Kane County Division of Transpor	Hampton, Lenzini and Renwick,	Kane	12-00192-04-BR

receiving agency for the permits listed in the Permitting section of this agreement.
V. Project Closeout: Our team will submit final pay estimates and change orders. In addition, we will assemble, organize, and turn in all project files, records, quantities, etc. per Clients requirements.

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EXHIBIT B
PROJECT SCHEDULE

Letting	2/27/2026
Award (+45 days)	4/13/2026
Execution (+15 days)	4/28/2026
Pre-construction Meeting (+30)	5/28/2026
Construction Start (+10)	6/8/2026
RR Coordination/Utiltiy Relocate Complete	11/31/26
Kirk Road Construction Start	5/1/2027
Winter Shutdown	11/31/27
Kirk Road Construction Resume	5/1/2028
Construction Substantial Completion	11/31/2028
Construction Engineering Completion	6/30/2029

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Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit C. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed.Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters.If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes, Due date of submittal: 10/09/25

Method(s) used for advertisement and dates of advertisement

Kane County DOT website on 9/24/2025 to 10/9/2025

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
Key Staff Identified and Available	15%
Relevancy of Experience - Scope	25%
Relevancy of Experience - Magnitude	25%
Understanding of the Project Needs	25%
Qualifications of Support Staff and Subconsultants	10%

8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒

Selection committee (titles) for this project

Top three consultants ranked for this project in order	
1	Hampton, Lenzini and Renwick, Inc.
2	
3	

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒
14	QBS according to State requirements used?	☐	☒
15	Existing relationship used in lieu of QBS process?	☒	☐

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16	LPA is a home rule community (Exempt from QBS).	☒	☐

Instructions for BLR 05530 - Page 1 of 3

Form instructions are not to be submitted with the form

This form shall be used for a Local Public Agency (LPA) to enter into an agreement with an Engineering firm in connection with a project funded with Federal, State, and/or Motor Fuel Tax (MFT) funds. Based on the selection of type of engineering agreement and funding type, the form will change. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual.

This form can also be used for structure inspections.

When filing out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Using Federal Funds?	The user must select yes or no. Based on the selection, a drop-down menu will appear. The language of the form changes based on the selection. Selecting yes indicates federal funds will be used to fund all or a portion of the engineering for this phase of this project. Selecting no indicates no federal funds will be used to fund any engineering for this phase of the project.
Using State Funds (Non-MFT)	If no is selected for using Federal Funds, this choice will appear. Select yes or no based on the use of State Funds for engineering.
Agreement For	If yes was selected for using Federal Funds, select Federal PE or Federal CE from the drop-down. If no was selected, then answer the question Using State Funds (Non-MFT). If yes is selected, then select State Funded CE, State Funded PE or State Funded PE/CE from the drop-down. If no was selected for using State Funds (Non-MFT), then select MFT PE, MFT CE or MFT PE-CE from the drop down.
Agreement Type	From the drop down, select the type of agreement, types to choose from are: Original or Supplemental
Number	If the agreement is for a supplemental, insert the number of the supplemental using number 1 for the first supplemental, and increase the numbering as the supplementals increase.

Local Public Agency

Local Public Agency	Insert the name of the LPA. This field value is used to populate the LPA name in the Agreement Signatures and the Exhibit pages.
County	Insert the name of the county in which the LPA is located.
Section Number	Insert the section number applied to this project without dashes, dashes are automatically inserted.
Job Number	Insert the job number assigned for the project, if applicable.
Project Number	Insert the project number assigned for this project, if applicable.
Contact Name	Insert the name of the LPA contact for this project.
Phone Number	Insert the phone for the LPA contact listed to the left without dashes.
Email	Insert the email for the LPA contact listed to the left.

Section Provisions

Location	Use the add location button to add additional locations, if needed, for up to a total of three locations. If there are more than three locations, use various.
Local Street/Road Name	Insert the local street/road name.
Key Route	Insert the key route of the street/road listed to the left, if applicable.
Length	Insert the length in miles as it pertains to the location listed to the left. For a structure insert 0.01.
Structure Number	Insert the existing structure number(s) for this project.
Location Termini	Insert the beginning and ending termini as it pertains to this location for this project.
Add Location	Use this button to add an additional location.
Remove Location	Use this button to remove a location added in error. Please note that at least one location is required.
Project Description	Insert a description of the work to be accomplished by this project.
Engineering Funding	Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other." The form will change based on the box(es) checked.
Anticipated Construction Funding	Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other."

Instructions for BLR 05530 - Page 2 of 3

Agreement For	Select the check box for the type of engineering the agreement is for. Phase I for Preliminary Engineering, Phase II for Design Engineering, Phase III for Construction Engineering. When Federal Funds are used, Phase I and Phase II can be selected when the agreement is for Federal PE. When Federal CE is selected, only Phase III can be selected. For MFT, the Phases can be selected based on the original selection at the top of the form for the agreement type.
Consultant	
Primary Consultant (Firm) Name	Insert the name of the primary consultant firm that will be executing this agreement. This field value is used to populate the consultant name in the Agreement Summary, Agreement Signatures and the Exhibit pages.
Contact Name	Insert the name of the contact for the firm listed to the left.
Phone Number	Insert the phone number for the contact listed to the left, without dashes.
Email	Insert the email of the contact listed to the left.
Address	Insert the address of the firm listed to the left.
City	Insert the city of the firm listed to the left.
State	Insert the state of the firm listed to the left.
Zip Code	Insert the zip code of the firm listed to the left.
Agreement Exhibits	Check all that apply, for boxes checked that do not have a description, insert the name of the exhibit.
Exhibit A	Insert the scope of services covered by this agreement/ project. This exhibit is required.
Exhibit B	Insert the project schedule that applies to this agreement/ project. This exhibit is required.
Exhibit C	Qualification Based Selection (QBS) Checklist process must be followed when the value of engineering will meet and/or exceed the threshold in 50 ILCS 510. If the process does not apply, check the form not applicable checkbox on the top of the exhibit page. If the process applies and using federal funds, complete items 1 through 13. If the process applies and using state funds, complete items 14 through 16.
Exhibit D	Cost Plus Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514). If the method of compensation was checked (under LPA Agrees item 4) as Cost Plus Fixed Fee (Anniversary Raise or Fixed Raise) in the agreement, then this exhibit is required and the correct BLR form: BLR 05514 for Fixed Raise or BLR 05513 for Anniversary Raise. This is also required to be completed if the method of compensation is Lump Sum.
Exhibit	Use the remaining boxes and lines to add additional exhibits as needed. When Direct Costs is selected for an exhibit, the direct costs worksheet will show as part of the form. Use the add button to add an additional Direct Costs sheet for additional consultants named in the agreement. Direct Costs are only allowed for items listed on the direct cost sheet. The user will need to complete the worksheet if selected.
LPA Agrees	
Method of Compensation	Select the method of compensation for this agreement by checking the applicable box. If Percent is checked (this is only available when agreement is for MFT funds.), insert in the box the applicable percentage. If Lump Sum is checked, complete the box after lump sum showing the lump sum compensation amount. For agreements funded with federal funds the lump sum shall be determined by using the Cost Plus Fixed Fee formula. If Specific Rate is checked, insert the specific rate in the box. The specific rate cannot exceed $150,000. For a federal project this is limited to testing services only. If Cost Plus Fixed Fee is checked, select the type of raise the agreement will use: Anniversary or Fixed. If this method is selected, BLR 05513 or BLR 05514 must be included in the exhibits.

Agreement Summary

Prime Consultant (Firm) Name	Field populated from the Prime Consultant (Firm) Name entered on the first pages of the agreement.
TIN/FEIN/SS	Insert the Prime Consultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount.
Subconsultant(s)	As applicable, insert the name of each subconsultant engaged in this agreement/ project.
TIN/FEIN/SS	Insert the Subconsultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount for the subconsultant listed to the left.
Add Subconsultant	If additional lines are needed for additional subconsultants, insert lines as needed and complete the required information.
Subconsultant Total	This field is automatically completed, it is the sum of all the agreement amounts for all subconsultants listed.
Prime Total	This field is automatically completed, it is the amount of the prime consultant fee as listed above.
Total for All	This field is automatically completed, it is the sum of the subconsultant and the prime total.

Agreement Signatures

Executed by LPA

Local Public Agency Type	From the drop down, select the type of LPA. Types to choose from are: City, County, Town, or Village.
Local Public Agency	Field populated from the Local Public Agency entered on the first pages of the agreement.
By	The LPA clerk will sign here.
By	The LPA official authorized to sign this agreement will sign and date here.
Seal of LPA	The LPA will seal the document here.
Title	Insert the title of the LPA official who signed above.

Executed by the Engineer

Prime Consultant (Firm) Name	Field populated from the Prime Consultant (Firm) Name entered on first pages of the agreement.
By	The person(s) authorized to sign this agreement from the engineering firm will sign and date here.
Title	Insert the title of the person signing above.

For Agreement using MFT or State Funds only:

Regional Engineer	Upon approval the Regional Engineer will sign and date here.

When submitting the form via USPS mail, submit a minimum of four (4) signed originals with applicable attachments to the Regional Engineer's District office. The form may be submitted electronically with electronic signatures with applicable exhibits.
Following IDOT's approval distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
Bureau of Local Roads and Streets

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Prime Consultant (Firm) Name	Prepared By	Date
Hampton, Lenzini and Renwick, Inc.	R. Livingston	11/24/2025

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	C-91-221-13

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	38	MONTHS	OVERHEAD RATE	199.06%
START DATE	5/1/2026		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2027		% OF RAISE	3.00%
END DATE	6/30/2029			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	5/1/2026	1/1/2027	8	21.05%
1	1/2/2027	1/1/2028	12	32.53%
2	1/2/2028	1/1/2029	12	33.50%
3	1/2/2029	7/1/2029	6	17.25%

The total escalation = 4.33%

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	C-91-221-13

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**4.33%**

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
PRINCIPAL	$83.13	$86.73
ENGINEER 6	$71.50	$74.60
ENGINEER 5	$65.67	$68.52
ENGINEER 4	$59.33	$61.90
ENGINEER 3	$44.42	$46.35
ENGINEER 2	$38.05	$39.70
ENGINEER 1	$35.83	$37.38
STRUCTURAL 2	$79.50	$82.95
STRUCTURAL 1	$64.00	$66.77
TECHNICIAN 3	$53.38	$55.69
TECHNICIAN 2	$39.83	$41.56
TECHNICIAN 1	$31.83	$33.21
INTERN/TEMPORARY	$20.00	$20.87
LAND ACQUISITION	$52.67	$54.95
SURVEY 2	$57.00	$59.47
SURVEY 1	$31.38	$32.74
ENVIRONMENTAL 3	$58.50	$61.04
ENVIRONMENTAL 2	$41.20	$42.99
ENVIRONMENTAL 1	$27.00	$28.17
ADMINISTRATION 2	$54.17	$56.52
ADMINISTRATION 1	$31.15	$32.50

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Consultant / Subconsultant Name	Job Number
Hampton, Lenzini and Renwick, Inc.	C-91-221-13

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total (Payroll Only)	Contribution to Prime Consultant
Interra, Inc.	84,125.00	8,412.50
V3 Engineering	85,765.00	8,576.50

Total	169,890.00	16,989.00

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
12-00192-04-BR

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number
C-91-221-13

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			$0.00
Vehicle Owned or Leased (no mileage charge allowed)	$45.00/half day (4 hours or less) or $90/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)	45000	$1.00	$45,000.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	$45,000.00

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
12-00192-04-BR

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number
C-91-221-13

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 199.06%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Adminstration		111	9,627	19,164	3,177		31,968	0.91%
Preconstruction		2532	133,155	265,057	43,941		442,153	12.61%
Construction	45,000	13642	676,729	1,347,097	223,321		2,292,147	65.37%
Post Construction		1088	62,429	124,272	20,602		207,303	5.91%
V3 Engineering Services			-	-	-	266,347	266,347	7.60%
Interra Engineering Services			-	-	-	249,524	249,524	7.12%
			-	-	-		-	
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Subconsultant DL					16,989.00		$16,989.00	0.48%
TOTALS	45,000	17373	881,940	1,755,590	308,030	515,871	3,506,431	100.00%

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
12-00192-04-BR

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number
C-91-221-13

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Adminstration			Preconstruction			Construction			Post Construction			V3 Engineering Services		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	86.73	111.0	0.64%	0.55	111	100.00%	86.73												
ENGINEER 6	74.60	0.0																	
ENGINEER 5	68.52	3,952.0	22.75%	15.59				440	17.38%	11.91	2984	21.87%	14.99	528	48.53%	33.25			
ENGINEER 4	61.90	482.0	2.77%	1.72				272	10.74%	6.65	210	1.54%	0.95						
ENGINEER 3	46.35	10,360.0	59.63%	27.64				1720	67.93%	31.48	8112	59.46%	27.56	528	48.53%	22.49			
ENGINEER 2	39.70	0.0																	
ENGINEER 1	37.38	0.0																	
STRUCTURAL 2	82.95	0.0																	
STRUCTURAL 1	66.77	160.0	0.92%	0.61				80	3.16%	2.11	80	0.59%	0.39						
TECHNICIAN 3	55.69	728.0	4.19%	2.33				20	0.79%	0.44	676	4.96%	2.76	32	2.94%	1.64			
TECHNICIAN 2	41.56	0.0																	
TECHNICIAN 1	33.21	0.0																	
INTERN/TEMPORARY	20.87	960.0	5.53%	1.15							960	7.04%	1.47						
LAND ACQUISITION	54.95	0.0																	
SURVEY 2	59.47	0.0																	
SURVEY 1	32.74	620.0	3.57%	1.17							620	4.54%	1.49						
ENVIRONMENTAL 3	61.04	0.0																	
ENVIRONMENTAL 2	42.99	0.0																	
ENVIRONMENTAL 1	28.17	0.0																	
ADMINISTRATION 2	56.52	0.0																	
ADMINISTRATION 1	32.50	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		17373.0	100%	$50.77	111.0	100.00%	$86.73	2532.0	100%	$52.59	######	100%	$49.61	1088.0	100%	$57.38	0.0	0%	$0.00

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
12-00192-04-BR

Consultant / Subconsultant Name
Hampton, Lenzini and Renwick, Inc.

Job Number
C-91-221-13

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Interra Engineering Services																	
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	86.73																		
ENGINEER 6	74.60																		
ENGINEER 5	68.52																		
ENGINEER 4	61.90																		
ENGINEER 3	46.35																		
ENGINEER 2	39.70																		
ENGINEER 1	37.38																		
STRUCTURAL 2	82.95																		
STRUCTURAL 1	66.77																		
TECHNICIAN 3	55.69																		
TECHNICIAN 2	41.56																		
TECHNICIAN 1	33.21																		
INTERN/TEMPORARY	20.87																		
LAND ACQUISITION	54.95																		
SURVEY 2	59.47																		
SURVEY 1	32.74																		
ENVIRONMENTAL 3	61.04																		
ENVIRONMENTAL 2	42.99																		
ENVIRONMENTAL 1	28.17																		
ADMINISTRATION 2	56.52																		
ADMINISTRATION 1	32.50																		
TOTALS		0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Prime Consultant (Firm) Name	Prepared By	Date
Hampton, Lenzini and Renwick, Inc.	R. Livingston	11/24/2025

Consultant / Subconsultant Name	Job Number
V3 Engineering	C-91-221-13

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	38	MONTHS	OVERHEAD RATE	165.00%
START DATE	5/1/2026		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2027		% OF RAISE	3.00%
END DATE	6/30/2029			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	5/1/2026	1/1/2027	8	21.05%
1	1/2/2027	1/1/2028	12	32.53%
2	1/2/2028	1/1/2029	12	33.50%
3	1/2/2029	7/1/2029	6	17.25%

The total escalation = 4.33%

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Consultant / Subconsultant Name	Job Number
V3 Engineering	C-91-221-13

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**4.33%**

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
PRINCIPAL	$90.00	$90.00
RESIDENT CONSTRUCTION MANAGER II	$77.92	$81.30
ENGINEER III	$52.50	$54.78
ENGINEER II	$46.21	$48.21

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Consultant / Subconsultant Name	Job Number
V3 Engineering	C-91-221-13

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			$0.00
Vehicle Owned or Leased (no mileage charge allowed)	$45.00/half day (4 hours or less) or $90/full day	120	$90.00	$10,800.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	$10,800.00

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
12-00192-04-BR

Consultant / Subconsultant Name
V3 Engineering

Job Number
C-91-221-13

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 165.00%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Adminstration		14	1,260	2,079	416		3,755	1.41%
Preconstruction		30	2,439	4,024	805		7,268	2.73%
Construction	10,800	1400	82,055	135,391	27,078		255,324	95.86%
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Subconsultant DL					0.00			
TOTALS	10,800	1444	85,754	141,494	28,299	-	266,347	100.00%

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
12-00192-04-BR

Consultant / Subconsultant Name
V3 Engineering

Job Number
C-91-221-13

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Adminstration			Preconstruction			Construction								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	90.00	14.0	0.97%	0.87	14	100.00%	90.00												
RESIDENT CONSTRUCTI	81.30	470.0	32.55%	26.46				30	100.00%	81.30	440	31.43%	25.55						
ENGINEER III	54.78	0.0																	
ENGINEER II	48.21	960.0	66.48%	32.05							960	68.57%	33.06						
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TOTALS		1444.0	100%	$59.39	14.0	100.00%	$90.00	30.0	100%	$81.30	1400.0	100%	$58.61	0.0	0%	$0.00	0.0	0%	$0.00

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Prime Consultant (Firm) Name	Prepared By	Date
Hampton, Lenzini and Renwick, Inc.	R. Livingston	11/24/2025

Consultant / Subconsultant Name	Job Number
Interra, Inc.	C-91-221-13

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	38	MONTHS	OVERHEAD RATE	128.30%
START DATE	5/1/2026		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2027		% OF RAISE	3.00%
END DATE	6/30/2029			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	5/1/2026	1/1/2027	8	21.05%
1	1/2/2027	1/1/2028	12	32.53%
2	1/2/2028	1/1/2029	12	33.50%
3	1/2/2029	7/1/2029	6	17.25%

The total escalation = 4.33%

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Consultant / Subconsultant Name	Job Number
Interra, Inc.	C-91-221-13

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**4.33%**

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Senior Administrative Assistant	$34.00	$35.47
Inspector	$43.25	$45.12
Principal Engineer	$90.00	$90.00
Materials Technician (Pick Up)	$52.72	$55.01
Senior Project Manager	$80.00	$83.47
Senior Materials Technician	$56.19	$58.63
Staff Engineer	$34.00	$35.47

Local Public Agency	County	Section Number
Kane County Division of Transportation	Kane	12-00192-04-BR

Consultant / Subconsultant Name	Job Number
Interra, Inc.	C-91-221-13

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			$0.00
Vehicle Owned or Leased (no mileage charge allowed)	$45.00/half day (4 hours or less) or $90/full day	120	$90.00	$10,800.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)	24	$28.10	$674.40
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	18234	$1.00	$18,234.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	**$29,708.40**

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
12-00192-04-BR

Consultant / Subconsultant Name
Interra, Inc.

Job Number
C-91-221-13

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 128.30%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Materials Testing	29,708	619	34,307	44,015	11,321		119,351	47.83%
Administration		94	6,498	8,336	2,144		16,978	6.80%
Construction		960	43,320	55,579	14,296		113,195	45.36%
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Subconsultant DL					0.00			
TOTALS	29,708	1673	84,125	107,930	27,761	-	249,524	100.00%

Local Public Agency
Kane County Division of Transportation

County
Kane

Section Number
12-00192-04-BR

Consultant / Subconsultant Name
Interra, Inc.

Job Number
C-91-221-13

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Materials Testing			Administration			Construction								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Administrative Assis	35.47	30.0	1.79%	0.64				30	31.91%	11.32									
Inspector	45.12	960.0	57.38%	25.89							960	100.00%	45.12						
Principal Engineer	90.00	14.0	0.84%	0.75				14	14.89%	13.40									
Materials Technician (Pick	55.01	132.0	7.89%	4.34	132	21.32%	11.73												
Senior Project Manager	83.47	50.0	2.99%	2.49				50	53.19%	44.40									
Senior Materials Technician	58.63	422.0	25.22%	14.79	422	68.17%	39.97												
Staff Engineer	35.47	65.0	3.89%	1.38	65	10.50%	3.73												
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TOTALS		1673.0	100%	$50.28	619.0	100.00%	$55.42	94.0	100%	$69.12	960.0	100%	$45.12	0.0	0%	$0.00	0.0	0%	$0.00

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1526

APPROVING THE ACQUISITION OF REAL PROPERTY FOR THE RANDALL ROAD AT HOPPS ROAD INTERSECTION AND CANADIAN NATIONAL RAILROAD GRADE SEPARATION IMPROVEMENT, KANE COUNTY SECTION NO. 19-00511-00-CH, PARCEL NO. 0001

WHEREAS, the County of Kane (County) is authorized pursuant to the Illinois Compiled Statutes, 605 ILCS 5/5-801 (2020), to acquire real property by negotiated purchase with real property owners for highway purposes; and

WHEREAS, the County has developed right-of-way plans for the proposed improvement of Kane County Highway No. 34 ("Randall Road") at Hopps Road for a proposed improvement, more particularly described as Kane County Sec. No. 19-00511-00-CH (hereinafter the "Project"); and

WHEREAS, the Project right-of-way plans require the acquisition of Parcel No. 0001; and

WHEREAS, Stony Creek Shopping Center LLC, the property owner of Parcel No. 0001 which is legally described in the Acquisition Agreement attached hereto and designated as Exhibit "A" (a copy of which is on file in the office of the Kane County Clerk), has agreed to sell its interest in the parcel identified above for the sum of Seventy Thousand Dollars ($70,000.00). Stony Creek Shopping Center LLC, and the County have mutually agreed thereto pursuant to the terms set forth in the Acquisition Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the County of Kane accept the offer of Stony Creek Shopping Center LLC, the property owner of Parcel No. 0001, in the amount of Seventy Thousand Dollars ($70,000.00) to be paid from the Motor Fuel Tax Fund #302, Line Item #74010 (Highway Right of Way) and the Chairman of the Kane County Board is hereby authorized and directed to execute the Acquisition Agreement and any associated documents consistent with the aforementioned acquisition.

Line Item: 302.520.522.74010
Line Item Description: Highway Right of Way
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

ROUTE:	Randall Road (County Highway 34)
SECTION:	19-00511-00-CH
COUNTY:	Kane
JOB NO.:	
PARCEL NO.:	0001
STATION:	487+37.03 to 490+41.86
INDEX NO.:	06-33-352-003

That part of Lot 2 in Winterland Subdivision, being a subdivision in the Southwest Quarter of Section 33, Township 41 North, Range 8 East of the Third Principal Meridian, according to the plat thereof recorded May 11, 2001 as document no. 2001K044295 in Kane County, Illinois, bearings and distances based on the Illinois State Plane Coordinate System, East Zone, NAD 83 (2011 Adjustment), with a combined scale factor of 0.9999369004, being described as follows:

Beginning at the southwest corner of said Lot 2; thence northerly along the west line of said Lot 2, being a 43,070.80 radius curve, concave westerly an arc distance of 25.38 (the chord bears North 01 degree 19 minutes 07 seconds West, 25.38 feet), said west line also being the east right-of-way line of Randall Road (A.K.A. County Highway 34); thence North 01 degree 29 minutes 37 seconds West, 217.77 feet (218.00 feet record) along said west line of Lot 2 to a point on a 34,332.50 foot radius curve, concave easterly; thence northerly along said curve and west line 62.19 feet (62.12 feet record) the chord bears North 01 degree 27 minutes 22 seconds West, 62.19 feet (62.12 feet record) to the northwest corner of said Lot 2; thence South 89 degrees 59 minutes 23 seconds East, 11.00 feet along the north line of said Lot 2 to a point on line 11.00 east of and parallel with said west line of Lot 2, being a 34,321.50 foot radius curve, concave easterly; thence southerly along said curve 61.90 feet (the chord bears South 01 degree 27 minutes 23 seconds East, 61.90 feet) along said parallel line; thence South 01 degree 29 minutes 37 seconds East, 217.78 feet along said parallel line to a point on a 43,081.80 foot radius curve, concave westerly; thence southerly along said curve 25.39 feet (the chord bears South 01 degree 19 minutes 07 seconds East, 25.39 feet) along said parallel line to a point on the south line of said Lot 2; thence South 88 degrees 39 minutes 23 seconds West, 11.00 feet along said south line to the point of beginning.

Said parcel containing 0.077 acres, more or less.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving the Acquisition of Real Property for the Randall Road at Hopps Road Intersection and Canadian National Railroad Grade Separation Improvement, Kane County Section No. 19-00511-00-CH, Parcel No. 0001

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, 630.406.7170

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $70,000.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

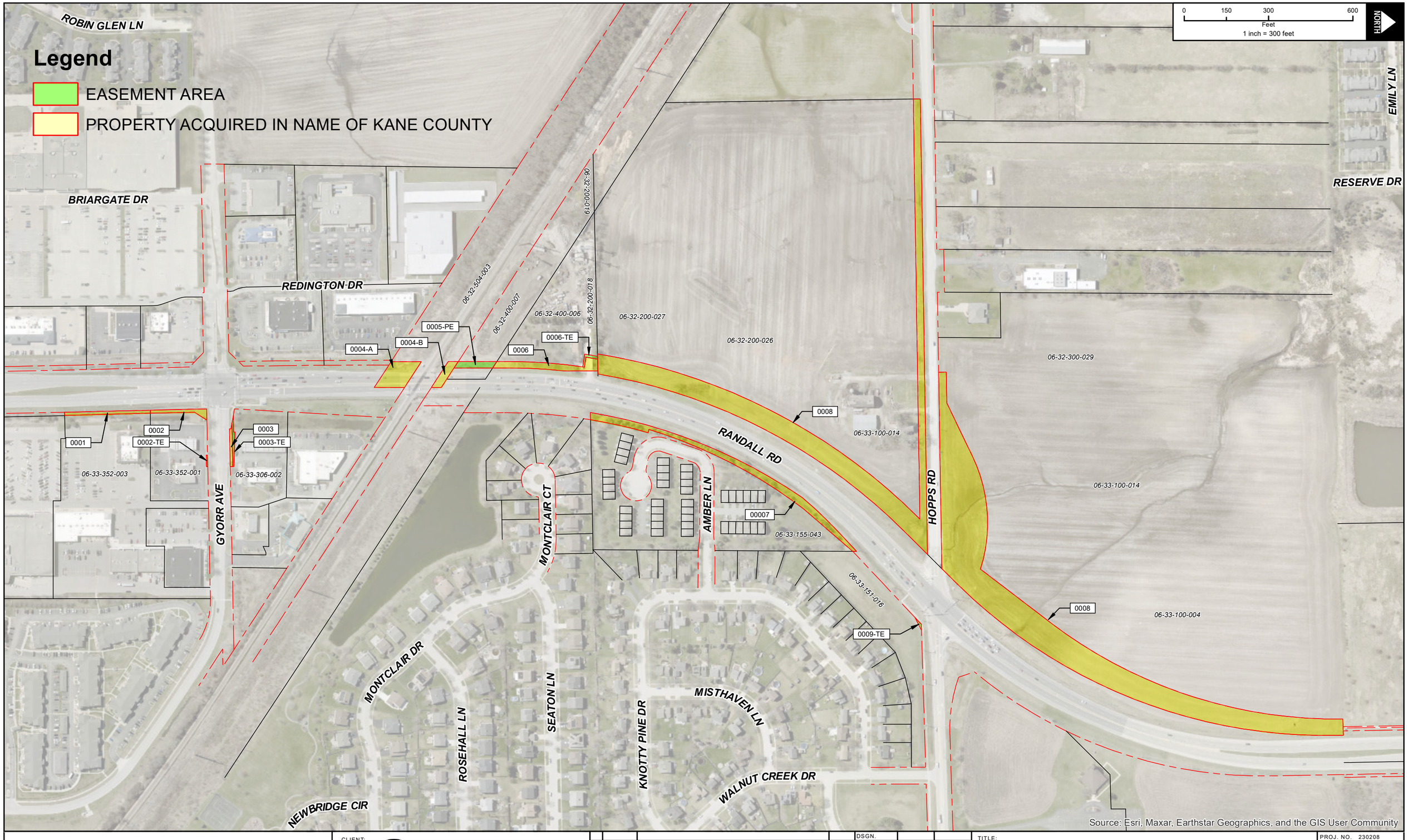
Summary:

Right of way acquisition associated with the proposed Randall Road at Hopps Road intersection and CNRR grade separation improvement is required from Stoney Creek Shopping Center LLC:

0001 0.077 acres

Acquisition of 0.077 acres for $55,000
Replacing 6 trees $2,500 X 6 = $15,000

The total cost of the aquisition to be $70,000.00



CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

CLIENT: Illinois Department of Transportation

NO.	DATE	NATURE OF REVISION	CHKD.

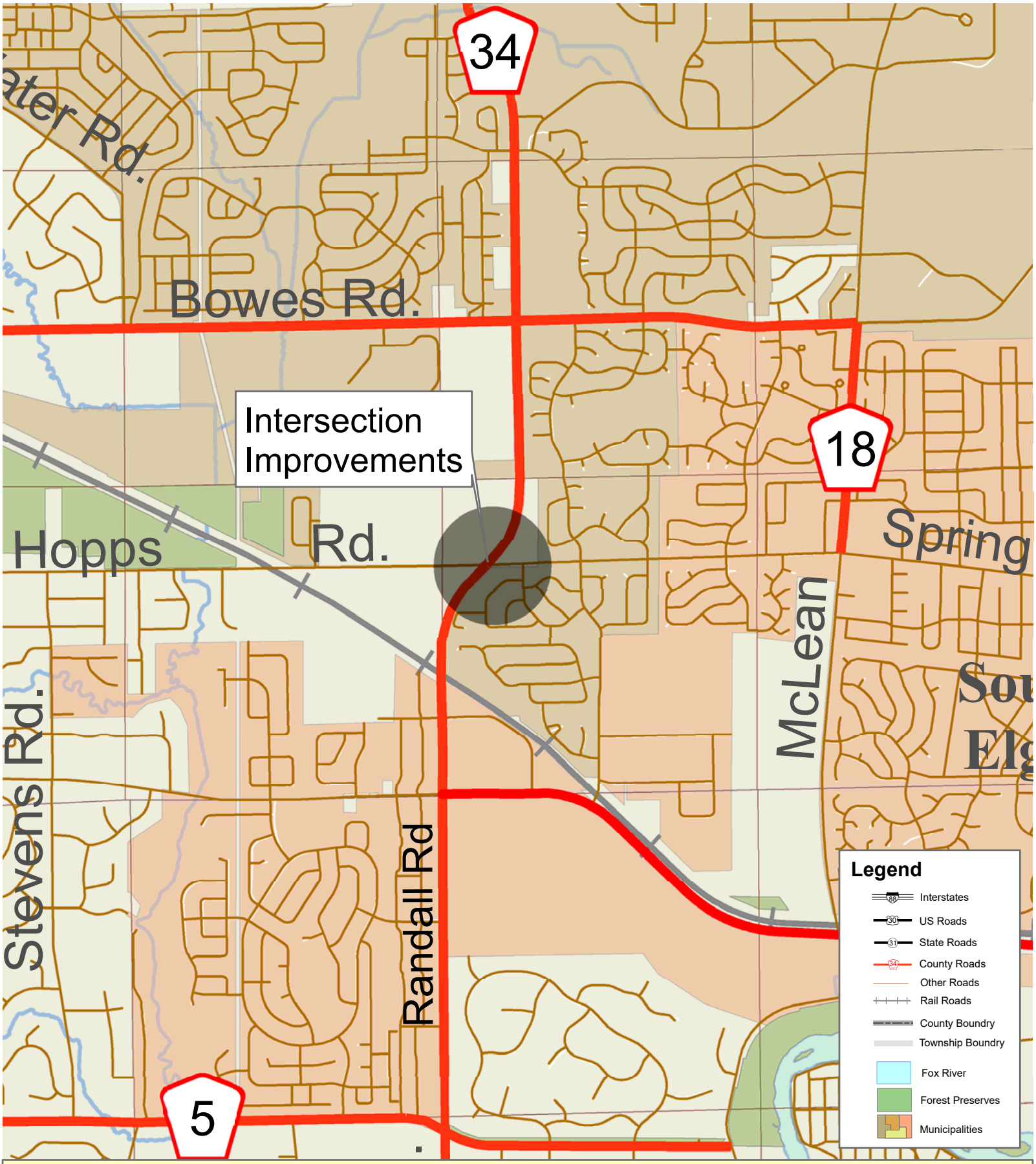
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CHKD.	
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MODEL:	ArcGIS 10.6
PLOT DATE	9/13/2024
FILE NAME	ROW Acquistion Exhibit
PATH	N:\Kane County\230208\GIS\Exhibits\ROW Acquistion Exhibit.mxd

TITLE:

RIGHT-OF-WAY ACQUISTION EXHIBIT

RANDALL ROAD & HOPPS ROAD

PROJ. NO.	230208
DATE:	09/13/2024
SHEET	0 OF 0
DRAWING NO.	EXH 714



Section Number 19-00511-00-CH
Randall Road at Hopps Road
Intersection Improvements

0 500 1,000 2,000 3,000 4,000 Feet

0 1 Miles

N W E S

KANE COUNTY Division of Transportation

715

M:\DotserverD\USERS\Shared File System\GIS\Projects\Press Releases\Randall Road\Randall Rd at Hopps RdIntersection Improvements loc map

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1527

APPROVING ACQUISITION OF REAL PROPERTY FOR THE RANDALL ROAD AT HOPPS ROAD INTERSECTION AND CANADIAN NATIONAL RAILROAD GRADE SEPARATION IMPROVEMENT, KANE COUNTY SECTION NO. 19-00511-00-CH, PARCEL NO. 0003 & PARCEL NO. 0003TE

WHEREAS, the County of Kane (County) is authorized pursuant to the Illinois Compiled Statutes, 605 ILCS 5/5-801 (2020), to acquire real property by negotiated purchase with real property owners for highway purposes; and

WHEREAS, the County has developed right-of-way plans for the proposed improvement of Kane County Highway No. 34 ("Randall Road") at Hopps Road for a proposed improvement, more particularly described as Kane County Sec. No. 19-00511-00-CH (hereinafter the "Project"); and

WHEREAS, the Project right-of-way plans require the acquisition of Parcel No. 0003 and Parcel No. 0003TE; and

WHEREAS, FCPT Holdings, LLC, the property owner of Parcel No. 0003 and Parcel No. 0003TE, which is legally described in the Acquisition Agreement attached hereto and designated as Exhibit "A" (a copy of which is on file in the office of the Kane County Clerk), has agreed to sell its interest in the parcels identified above for the sum of Thirty Thousand Eight Hundred Dollars ($30,800.00). FCPT Holdings, LLC, and the County have mutually agreed thereto pursuant to the terms set forth in the Acquisition Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the County of Kane accept the offer of FCPT Holdings, LLC, the property owner of Parcel No. 0003 and Parcel No. 0003TE, in the amount of Thirty Thousand Eight Hundred Dollars ($30,800.00) to be paid from the Motor Fuel Tax Fund #302, Line Item #74010 (Highway Right of Way), and the Chairman of the Kane County Board is hereby authorized and directed to execute the Acquisition Agreement and any associated documents consistent with the aforementioned acquisition.

Line Item: 302.520.522.74010
Line Item Description: Highway Right of Way
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

EXHIBIT “A”

0003

That part of Lot 2 in Panko’s Subdivision, being a subdivision in the Southwest Quarter of Section 33, Township 41 North, Range 8 East of the Third Principal Meridian, according to the plat thereof recorded November 6, 2003 as document no. 2003K195732 in Kane County, Illinois, bearings and distances based on the Illinois State Plane Coordinate System, East Zone, NAD 83 (2011 Adjustment), with a combined scale factor of 0.9999369004, being described as follows:

Commencing at the southeast corner of said Lot 2; thence South 88 degrees 52 minutes 44 seconds West, 142.50 feet along the south line of said Lot 2 to the point of beginning; thence continuing South 88 degrees 52 minutes 44 seconds West, 134.05 feet along said south line; thence North 01 degree 02 minutes 08 seconds East, 5.00 feet along said south line; thence North 80 degrees 02 minutes 54 seconds West, 20.84 feet along said south line; thence North 88 degrees 52 minutes 44 seconds East, 154.32 feet; thence South 01 degree 07 minutes 16 seconds East, 9.00 feet to the point of beginning.

Said parcel containing 0.029 acres, more or less.

0003TE

That part of Lot 2 in Panko’s Subdivision, being a subdivision in the Southwest Quarter of Section 33, Township 41 North, Range 8 East of the Third Principal Meridian, according to the plat thereof recorded November 6, 2003 as document no. 2003K195732 in Kane County, Illinois, bearings and distances based on the Illinois State Plane Coordinate System, East Zone, NAD 83 (2011 Adjustment), with a combined scale factor of 0.9999369004, being described as follows:

Commencing at the southeast corner of said Lot 2; thence South 88 degrees 52 minutes 44 seconds West, 142.50 feet along the south line of said Lot 2; thence North 01 degree 07 minutes 16 seconds West, 9.00 feet to the point of beginning; thence South 88 degrees 52 minutes 44 seconds West, 154.32 feet to a point on the south line of said Lot 2; thence North 80 degrees 02

minutes 54 seconds West, 28.64 feet along said south line; thence North 88 degrees 52 minutes 44 seconds East, 59.85 feet; thence North 04 degrees 00 minutes 18 seconds West, 5.00 feet; thence South 88 degrees 05 minutes 42 seconds East, 123.00 feet; thence South 01 degree 07 minutes 16 seconds East, 4.00 feet to the point of beginning.

Said temporary easement containing 0.026 acres, more or less.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving Acquisition of Real Property for Randall Road at Hopps Road Intersection and Canadian National Railroad Grade Separation Improvement, Kane County Section No. 19-00511-00-CH, Parcel No. 0003 and Parcel No. 0003TE

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, 630.406.7170

Budget Information:

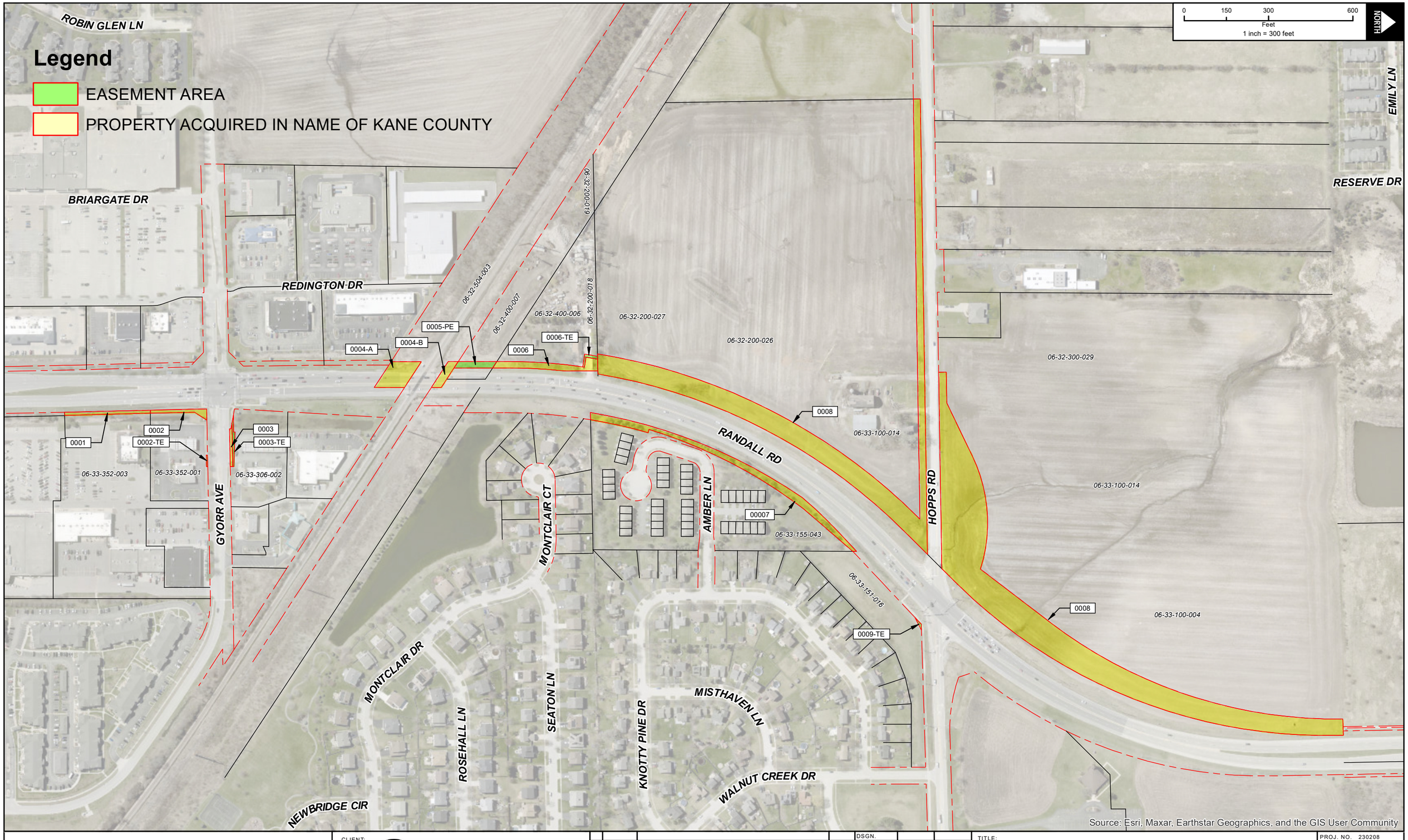
Was this item budgeted? N/A	Appropriation Amount: $30,800.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Right of way acquisition associated with the proposed Randall Road at Hopps Road intersection and CNRR grade separation improvement is required from FCPT Holdings, LLC:

0003	0.029 acres
0003 TE	0.026 acres

The appraisal indicates the value of the take to be $30,800



CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

CLIENT: Illinois Department of Transportation

NO.	DATE	NATURE OF REVISION	CHKD.

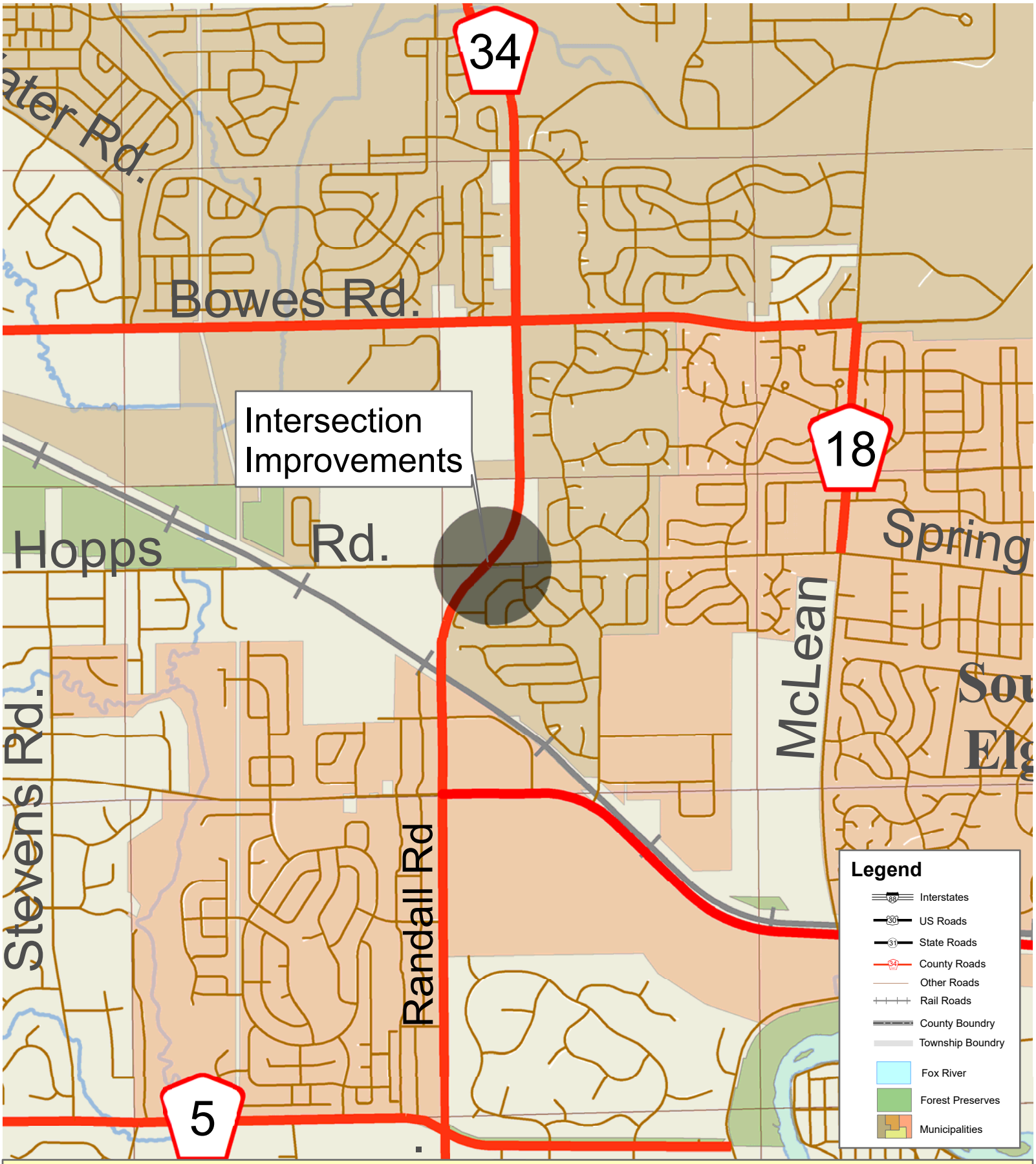
DSGN.	
DWN:	DRW
CHKD.	
SCALE:	1:3,600
MODEL:	ArcGIS 10.6
PLOT DATE	9/13/2024
FILE NAME	ROW Acquistion Exhibit
PATH	N:\Kane County\230208\GIS\Exhibits\ROW Acquistion Exhibit.mxd

TITLE:

RIGHT-OF-WAY ACQUISTION EXHIBIT

RANDALL ROAD & HOPPS ROAD

PROJ. NO.	230208
DATE:	09/13/2024
SHEET	0 OF 0
DRAWING NO.	EXH 721



Section Number 19-00511-00-CH
Randall Road at Hopps Road
Intersection Improvements

0 500 1,000 2,000 3,000 4,000 Feet
0 1 Miles

N
W E
S

KANE COUNTY Division of Transportation

722

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STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1528

APPROVING THE ACQUISITION OF REAL PROPERTY FOR KIRK ROAD OVER UNION PACIFIC RAILROAD COMPANY BRIDGE RECONSTRUCTION PROJECT IN GENEVA, ILLINOIS, KANE COUNTY SECTION NO. 12-00192-04-BR, PARCEL NO. 0001, PARCEL NO. 0001TE-1 & PARCEL NO. 0001TE-2

WHEREAS, the County of Kane ("County") is authorized pursuant to the Illinois Compiled Statutes, 605 ILCS 5/5-801 (2020), to acquire real property by negotiated purchase with real property owners for highway purposes; and

WHEREAS, the County has developed right-of-way plans for the proposed improvement of Kane County Highway No. 77 (Kirk Road) over the Union Pacific Railroad tracks located in Geneva, Illinois, identified as Kane County Sec. No. 12-00192-04-BR (hereinafter the "Project"); and

WHEREAS, the Project right-of-way plans require the acquisition of Parcel No. 0001, Parcel No. 0001TE-1 and Parcel No. 0001RE-2; and

WHEREAS, RSGSF LLC, the property owner of Parcel No. 0001, Parcel No. 0001TE-1 and Parcel No 0001TE-2, which are legally described in the Acquisition Agreement attached hereto and designated Exhibit "A" (a copy of which is on file in the office of the Kane County Clerk), has agreed to sell its interest in the parcels identified above for the sum of Three Hundred Thousand Dollars ($300,000.00). The property owner and the County have mutually agreed thereto pursuant to the terms set forth in the Acquisition Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the County of Kane accept the offer of RSGSF LLC, the property owner of Parcel No. 0001, Parcel No. 0001TE-1 and Parcel No. 0001TE-2, in the amount of Three Hundred Thousand Dollars ($300,000.00) to be paid from the Motor Fuel Tax Fund #302, Line Item #74010 (Highway Right of Way) and the Chairman of the Kane County Board is hereby authorized and directed to execute the Acquisition Agreement and any associated documents therefor.

Line Item: 302.520.522.74010
Line Item Description: Highway Right of Way
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Exhibit "A"

0001

That part of the Southwest Quarter of Section 1 and that part of the Northwest Quarter of Section 12, Township 39 North, Range 8 East of the Third Principal Meridian in Kane County, Illinois, bearings and distances are based on the Illinois State Plane Coordinate System, NAD 83 (2007) East Zone, with a combination factor of 0.99994372 described as follows:

Commencing at the center of said Section 12; thence South 87 degrees 59 minutes 35 seconds West, 1,134.65 feet (1,132.57 feet) along the south line of said Northwest Quarter to the centerline of Old Kirk Road; thence North 07 degrees 03 minutes 41 seconds East, 1,929.03 feet (1,924.68 feet) along said centerline to the southerly right-of-way line of Chicago and Northwestern Transportation Company (now the UPRR); thence continuing North 07 degrees 03 minutes 41 seconds East, 452.33 feet (452.41 feet) along said centerline to the northerly line of the easement for ingress and egress per Document No. 918610; thence South 88 degrees 49 minutes 41 seconds West, 787.55 feet along said northerly line to the westerly right-of-way line of Kirk Road and to the Point of Beginning; thence continuing South 88 degrees 49 minutes 41 seconds West, 40.68 feet along said northerly line; thence northeasterly, 317.24 feet along a curve to the right having a radius of 1,652.88 feet, the chord of said curve bears North 14 degrees 41 minutes 06 seconds East, 316.75 feet; thence North 20 degrees 40 minutes 47 seconds East, 56.94 feet; thence North 69 degrees 19 minutes 13 seconds West, 16.00 feet; thence North 20 degrees 40 minutes 47 seconds East, 157.21 feet; thence northeasterly, 365.29 feet along a curve to the left having a radius of 1,579.42 feet, the chord of said curve bears North 14 degrees 03 minutes 14 seconds East, 364.47 feet to the existing right-of-way of Kirk Road per Condemnation Case 06 ED K 03 recorded as Document No. 2010K-070632; thence South 32 degrees 47 minutes 43 seconds East, 47.38 feet along said right-of-way line; thence southwesterly, 336.28 feet on said right-of-way line, being a curve to the right having a radius of 1,610.42 feet, the chord of said curve bears South 14 degrees 41 minutes 51 seconds West, 335.67 feet; thence South 20 degrees 40 minutes 47 seconds West, 151.39 feet to the south line of the Southwest Quarter of said Section 1; thence South 16 degrees 52 minutes 34 seconds East, 26.81 feet (26.84 feet) along said south line to the westerly right-of-way line of Kirk Road; thence South 20 degrees 40 minutes 47 seconds West, 72.28 feet along said westerly line; thence continuing southwesterly, 302.07 feet on said westerly line, being a curve to the left having a radius of 1,612.88 feet, the chord of said curve bears South 14 degrees 48 minutes 43 seconds West, 301.63 feet to the Point of Beginning.

Said parcel contains 0.704 acre, more or less.

0001TE-1

That part of the Southwest Quarter of Section 1, Township 39 North, Range 8 East of the Third Principal Meridian in Kane County, Illinois, bearings and distances are based on the Illinois State Plane Coordinate System, NAD 83 (2007) East Zone, with a combination factor of 0.99994372 described as follows:

Commencing at the center of said Section 12; thence South 87 degrees 59 minutes 35 seconds West, 1,134.65 feet (1,132.57 feet) along the south line of said Northwest Quarter to the centerline of Old Kirk Road; thence North 07 degrees 03 minutes 41 seconds East, 1,929.03 feet (1,924.68 feet) along said centerline to the southerly right-of-way line of Chicago and Northwestern Transportation Company (now the UPRR); thence continuing North 07 degrees 03 minutes 41 seconds East, 452.33 feet (452.41 feet) along said centerline to the northerly line of the easement for ingress and egress per Document No. 918610; thence South 88 degrees 49 minutes 41 seconds West, 787.55 feet along said northerly line to the westerly right-of-way line

of Kirk Road; thence continuing South 88 degrees 49 minutes 41 seconds West, 40.68 feet along said northerly line; thence northeasterly, 317.24 feet along a curve to the right having a radius of 1,652.88 feet, the chord of said curve bears North 14 degrees 41 minutes 06 seconds East, 316.75 feet; thence North 20 degrees 40 minutes 47 seconds East, 56.94 feet; thence North 69 degrees 19 minutes 13 seconds West, 16.00 feet to the Point of Beginning; thence continuing North 69 degrees 19 minutes 13 seconds West, 15.00 feet; thence North 20 degrees 40 minutes 47 seconds East, 157.21 feet; thence northeasterly, 379.67 feet along a curve to the left having a radius of 1,564.42 feet, the chord of said curve bears North 13 degrees 43 minutes 37 seconds East, 378.75 feet to the existing right-of-way of Kirk Road per Condemnation Case 06 ED K 03 recorded as Document No. 2010K-070632; thence South 32 degrees 47 minutes 43 seconds East, 23.39 feet along said right-of-way line; thence southwesterly, 365.29 feet on a curve to the right having a radius of 1,579.42 feet, the chord of said curve bears South 14 degrees 03 minutes 14 seconds West, 364.47 feet; thence South 20 degrees 40 minutes 47 seconds West, 157.21 feet to the Point of Beginning.
Said parcel contains 0.182 acre, more or less.

0001TE-2
That part of the Southwest Quarter of Section 1 and that part of the Northwest Quarter of Section 12, Township 39 North, Range 8 East of the Third Principal Meridian in Kane County, Illinois, bearings and distances are based on the Illinois State Plane Coordinate System, NAD 83 (2007) East Zone, with a combination factor of 0.99994372 described as follows:
Commencing at the center of said Section 12; thence South 87 degrees 59 minutes 35 seconds West, 1,134.65 feet (1,132.57 feet) along the south line of said Northwest Quarter to the centerline of Old Kirk Road; thence North 07 degrees 03 minutes 41 seconds East, 1,929.03 feet (1,924.68 feet) along said centerline to the southerly right-of-way line of Chicago and Northwestern Transportation Company (now the UPRR); thence continuing North 07 degrees 03 minutes 41 seconds East, 452.33 feet (452.41 feet) along said centerline to the northerly line of the easement for ingress and egress per Document No. 918610; thence South 88 degrees 49 minutes 41 seconds West, 828.23 feet along said northerly line to the Point of Beginning; thence continuing South 88 degrees 49 minutes 41 seconds West, 15.25 feet along said northerly line; thence northeasterly, 322.86 feet along a curve to the right having a radius of 1,667.88 feet, the chord of said curve bears North 14 degrees 38 minutes 16 seconds East, 322.35 feet; thence North 20 degrees 40 minutes 47 seconds East, 56.94 feet; thence South 69 degrees 19 minutes 13 seconds East, 15.00 feet; thence South 20 degrees 40 minutes 47 seconds West, 56.94 feet; thence southwesterly, 317.24 feet along a curve to the left having a radius of 1,652.88 feet, the chord of said curve bears South 14 degrees 41 minutes 06 seconds West, 316.75 feet to the Point of Beginning.
Said parcel contains 0.130 acre, more or less.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving the Acquisition of Real Property for Kirk Road over Union Pacific Railroad Company Bridge Reconstruction Project in Geneva, Illinois, Kane County Section No. 12-00192-04-BR, Parcel No. 0001, Parcel No. 0001TE-1 and Parcel No. 0001TE-2

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, 630.406.7170

Budget Information:

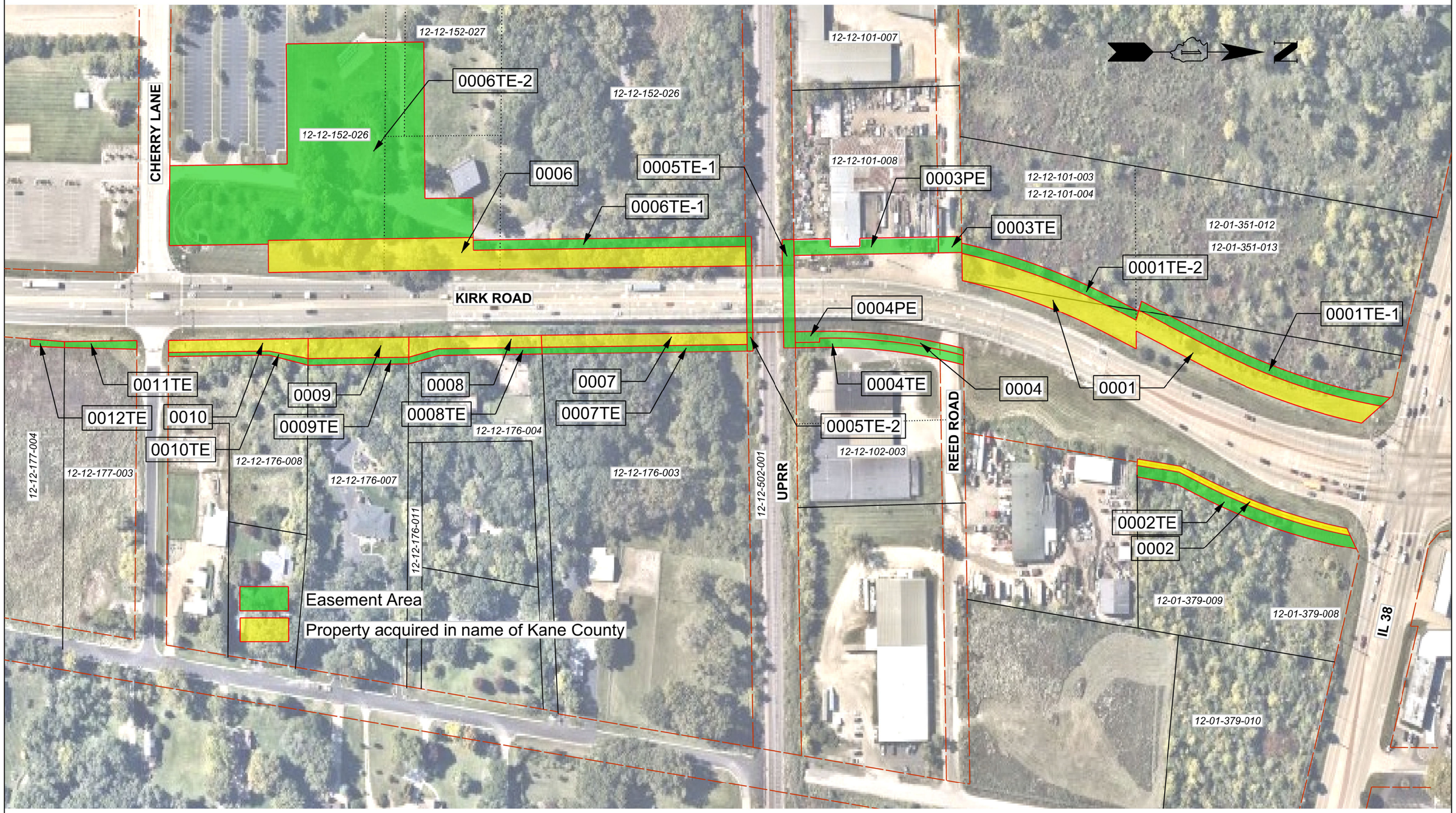
Was this item budgeted? Yes	Appropriation Amount: $300,000.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Right of way acquisition associated with the proposed Kirk Road over the UPRR bridge replacement is required from RSGSF LLC, an Illinois Limited Liability Company.

0001	0.704 acres
0001 TE-1	0.182 acres
0001 TE-2	0.130 acres

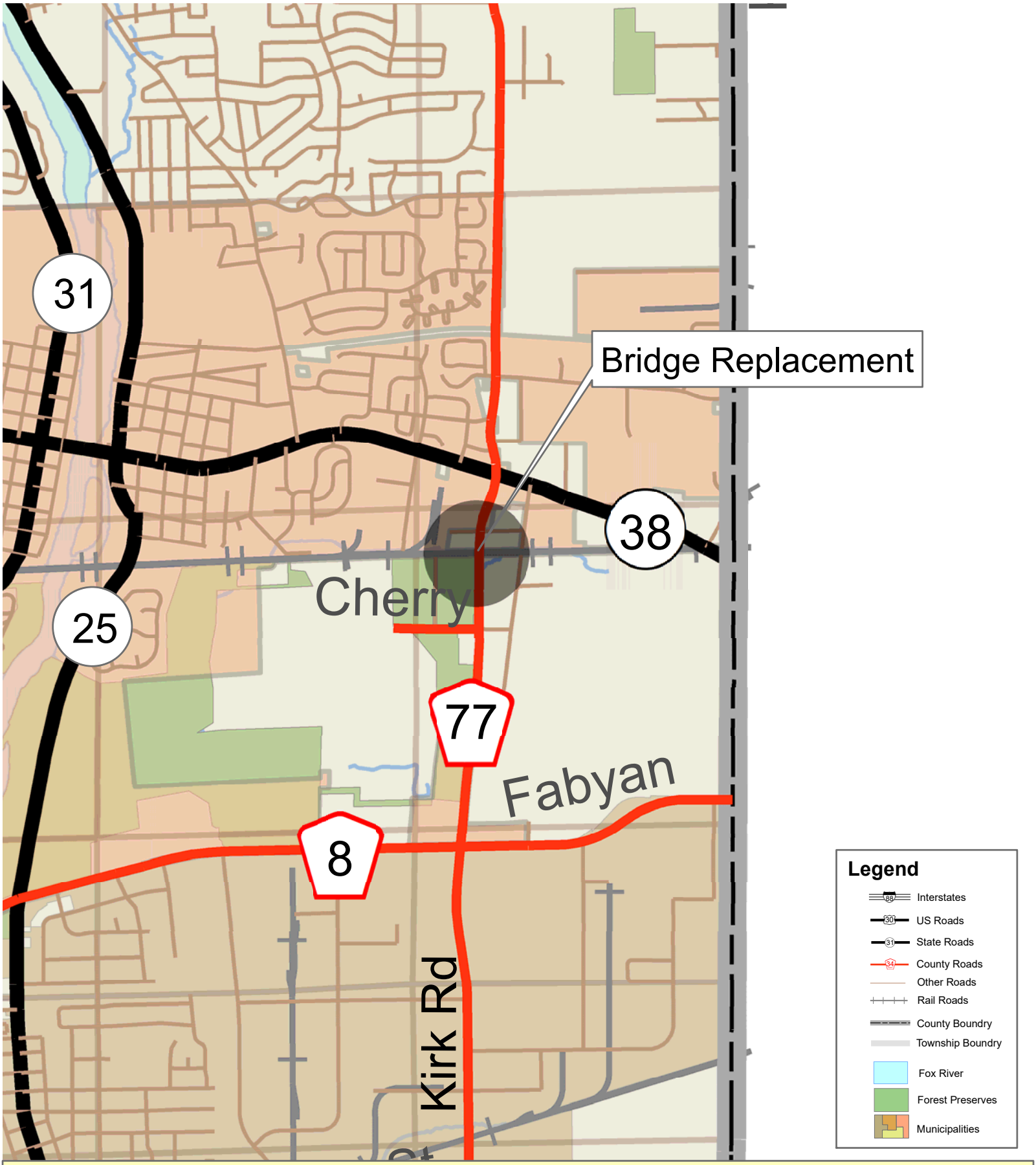
Staff recommends approval.



USER NAME = $USER$	DESIGNED -	REVISED -	STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION
	DRAWN -	REVISED -	KIRK ROAD – CHERRY LANE TO ILLINOIS ROUTE 38 ROW ACQUISITION EXHIBIT
PLOT SCALE = $SCALE$	CHECKED -	REVISED -	SCALE: ..... SHEET __ OF __ SHEETS STA. ..... TO STA. .....
PLOT DATE = $DATE$	DATE -	REVISED -	

F.A.P. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
360	___12-00192-04-BR	___KANE	$TOT	
		CONTRACT NO. ___		
	ILLINOIS	FED. AID PROJECT		

MODEL: $MODELNAME$
FILE NAME: $FILE$



Section Number 12-00192-04-BR
Kirk Road over Union Pacific Railroad
Bridge Replacement

0 500 1,000 2,000 3,000 4,000 Feet

N
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KANE COUNTY Division of Transportation

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STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-25-1529

APPROVING THE ACQUISITION OF REAL PROPERTY FOR THE KIRK ROAD OVER UNION PACIFIC RAILROAD COMPANY BRIDGE CONSTRUCTION PROJECT IN GENEVA, ILLINOIS, KANE COUNTY SECTION NO. 12-00192-04-BR, PARCEL NO. 0002 & PARCEL NO. 0002TE

WHEREAS, the County of Kane ("County") is authorized pursuant to the Illinois Compiled Statutes, 605 ILCS 5/5-801 (2020), to acquire real property by negotiated purchase with real property owners for highway purposes; and

WHEREAS, the County has developed right-of-way plans for the proposed improvement of Kane County Highway No. 77 (Kirk Road) over the Union Pacific Railroad tracks located in Geneva, Illinois, identified as Kane County Sec. No. 12-00192-04-BR (hereinafter the "Project"); and

WHEREAS, the Project right-of-way plans require the acquisition of Parcel No. 0002 and Parcel No. 0002TE; and

WHEREAS, Kirk 38, LLC, the property owner of Parcel No. 0002 and Parcel No. 0002TE, which are legally described in the Acquisition Agreement attached hereto and designated Exhibit "A" (a copy of which is on file in the office of the Kane County Clerk), has agreed to sell its interest in the parcels identified above for the sum of Seventy-Five Thousand Dollars ($75,000.00). Kirk 38, LLC, and the County have mutually agreed thereto pursuant to the terms set forth in the Acquisition Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the County of Kane accept the offer of Kirk 38, LLC, the property owner of Parcel No. 0002 and Parcel No. 0002TE in the amount of Seventy-Five Thousand Dollars ($75,000.00) to be paid from the Motor Fuel Tax Fund #302, Line Item #74010 (Highway Right of Way) and the Chairman of the Kane County Board is hereby authorized and directed to execute the Acquisition Agreement and any associated documents consistent with the aforementioned acquisition.

Line Item: 302.520.522.74010
Line Item Description: Highway Right of Way
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes
Are funds currently available for this Personnel/Item/Service in the specific line item? Yes
If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

Exhibit A

0002

That part of the Southwest Quarter of Section 1, Township 39 North, Range 8 East of the Third Principal Meridian in Kane County, Illinois, bearings and distances are based on the Illinois State Plane Coordinate System, NAD 83 (2007) East Zone, with a combination factor of 0.99994372 described as follows:

Commencing at the center of Section 12, Township 39 North, Range 8 East of the Third Principal Meridian in Kane County, Illinois; thence South 87 degrees 59 minutes 35 seconds West, 1,134.65 feet (1,132.57 feet) along the south line of the Northwest Quarter of said Section 12 to the centerline of Old Kirk Road; thence North 07 degrees 03 minutes 41 seconds East, 1,929.03 feet (1,924.68 feet) along said centerline to the southerly right-of-way line of Chicago and Northwestern Transportation Company (now the UPRR); thence continuing North 07 degrees 03 minutes 41 seconds East, 452.33 feet (452.41 feet) along said centerline to the northerly line of the easement for ingress and egress per Document No. 918610; thence South 88 degrees 49 minutes 41 seconds West, 308.17 feet along said northerly line; thence North 07 degrees 03 minutes 41 seconds East, 355.92 feet (355.99 feet) to the south line of said Southwest Quarter of Section 1; thence South 89 degrees 28 minutes 59 seconds West, 245.15 feet along said south line to the Point of Beginning; thence continuing South 89 degrees 28 minutes 59 seconds West, 5.04 feet along said south line to the easterly right-of-way line of Kirk Road per Document No. 1065467; thence North 07 degrees 02 minutes 08 seconds East, 89.42 feet along said right-of-way line to the easterly right-of-way line of Kirk Road per Document No. 2007K088002; thence North 20 degrees 28 minutes 00 seconds East, 49.16 feet (49.40 feet) along said easterly line; thence northeasterly, 312.92 feet (312.91 feet) on said easterly line, being a curve to the left having a radius of 1,440.00 feet, the chord of said curve bears North 14 degrees 14 minutes 29 seconds East, 312.30 feet; thence continuing on said easterly line, North 57 degrees 23 minutes 58 seconds East, 6.58 feet; thence southwesterly, 318.28 feet on a curve to the right, having a radius of 1,445.00 feet, the chord of said curve bears South 14 degrees 09 minutes 23 seconds West, 317.64 feet; thence South 20 degrees 28 minutes 00 seconds West, 48.57 feet; thence South 07 degrees 02 minutes 08 seconds West, 88.17 feet to the Point of Beginning.

Said parcel contains 0.052 acre, more or less.

0002TE

That part of the Southwest Quarter of Section 1, Township 39 North, Range 8 East of the Third Principal Meridian in Kane County, Illinois, bearings and distances are based on the Illinois State Plane Coordinate System, NAD 83 (2007) East Zone, with a combination factor of 0.99994372 described as follows:

Commencing at the center of Section 12, Township 39 North, Range 8 East of the Third Principal Meridian in Kane County, Illinois; thence South 87 degrees 59 minutes 35 seconds West, 1,134.65 feet (1,132.57 feet) along the south line of the Northwest Quarter of said Section 12 to the centerline of Old Kirk Road; thence North 07 degrees 03 minutes 41 seconds East, 1,929.03 feet (1,924.68 feet) along said centerline to the southerly right-of-way line of Chicago and Northwestern Transportation Company (now the UPRR); thence continuing North 07 degrees 03 minutes 41 seconds East, 452.33 feet (452.41 feet) along said centerline to the northerly line of the easement for ingress and egress per Document No. 918610; thence South 88 degrees 49 minutes 41 seconds West, 308.17 feet along said northerly line; thence North 07 degrees 03 minutes 41 seconds East, 355.92 feet (355.99 feet)to the south line of said Southwest Quarter of Section 1; thence South 89 degrees 28 minutes 59 seconds West, 230.02 feet along said south line to the Point of Beginning; thence continuing South 89 degrees 28 minutes 59 seconds West,

15.13 feet along said south line; thence North 07 degrees 02 minutes 08 seconds West, 88.17 feet; thence North 20 degrees 28 minutes 00 seconds East, 48.57 feet; thence northeasterly, 318.28 feet along a curve to the left having a radius of 1,445.00 feet, the chord of said curve bears North 14 degrees 09 minutes 23 seconds East, 317.64 feet; thence North 57 degrees 23 minutes 58 seconds East, 19.64 feet along the easterly right-of-way line of Kirk Road per Document No. 2007K088002; thence southwesterly, 334.33 feet on a curve to the right, having a radius of 1,460.00 feet, the chord of said curve bears South 13 degrees 54 minutes 23 seconds West, 333.60 feet; thence South 20 degrees 28 minutes 00 seconds West, 46.81 feet; thence South 07 degrees 02 minutes 08 seconds West, 84.42 feet to the Point of Beginning.
Said parcel contains 0.159 acre, more or less.

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving the Acquisition of Real Property for the Kirk Road over Union Pacific Railroad Company Bridge Reconstruction Project in Geneva, Illinois, Kane County Section No. 12-00192-04-BR, Parcel No. 0002 & Parcel No. 0002TE

Committee Flow:
Transportation Committee, Executive Committee, County Board

Contact:
Steve Coffinbargar, 630.406.7170

Budget Information:

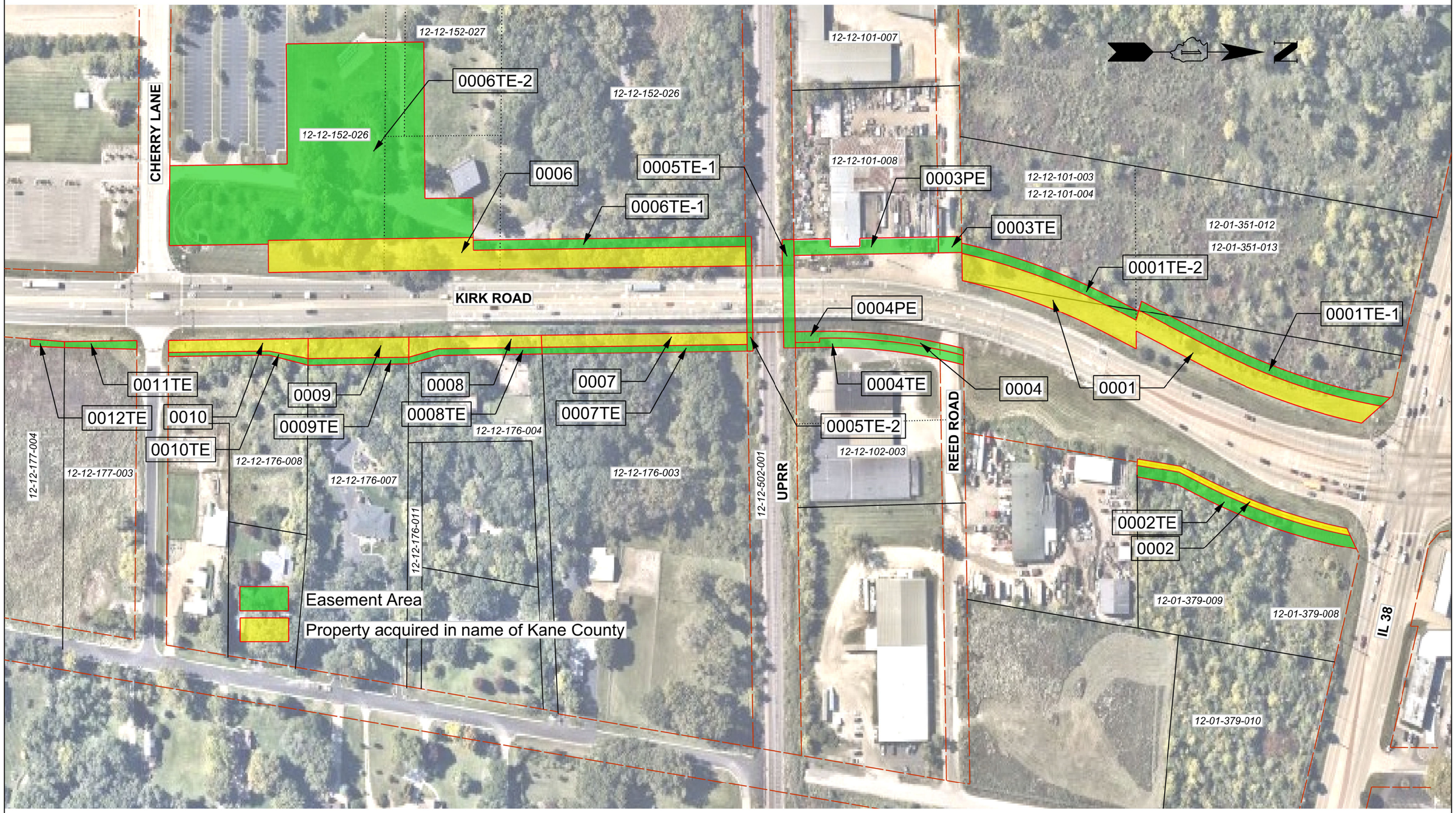
Was this item budgeted? Yes	Appropriation Amount: $ 75,000.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

Right of way acquisition associated with the proposed Kirk Road over the UPRR bridge replacement is required from Kirk 38 LLC, an Illinois Limited Liability Company.

0002 0.052 acres
0002TE 0.159 acres

Staff recommends approval.



USER NAME = $USER$	DESIGNED -	REVISED -	
	DRAWN -	REVISED -	
PLOT SCALE = $SCALE$	CHECKED -	REVISED -	
PLOT DATE = $DATE$	DATE -	REVISED -	

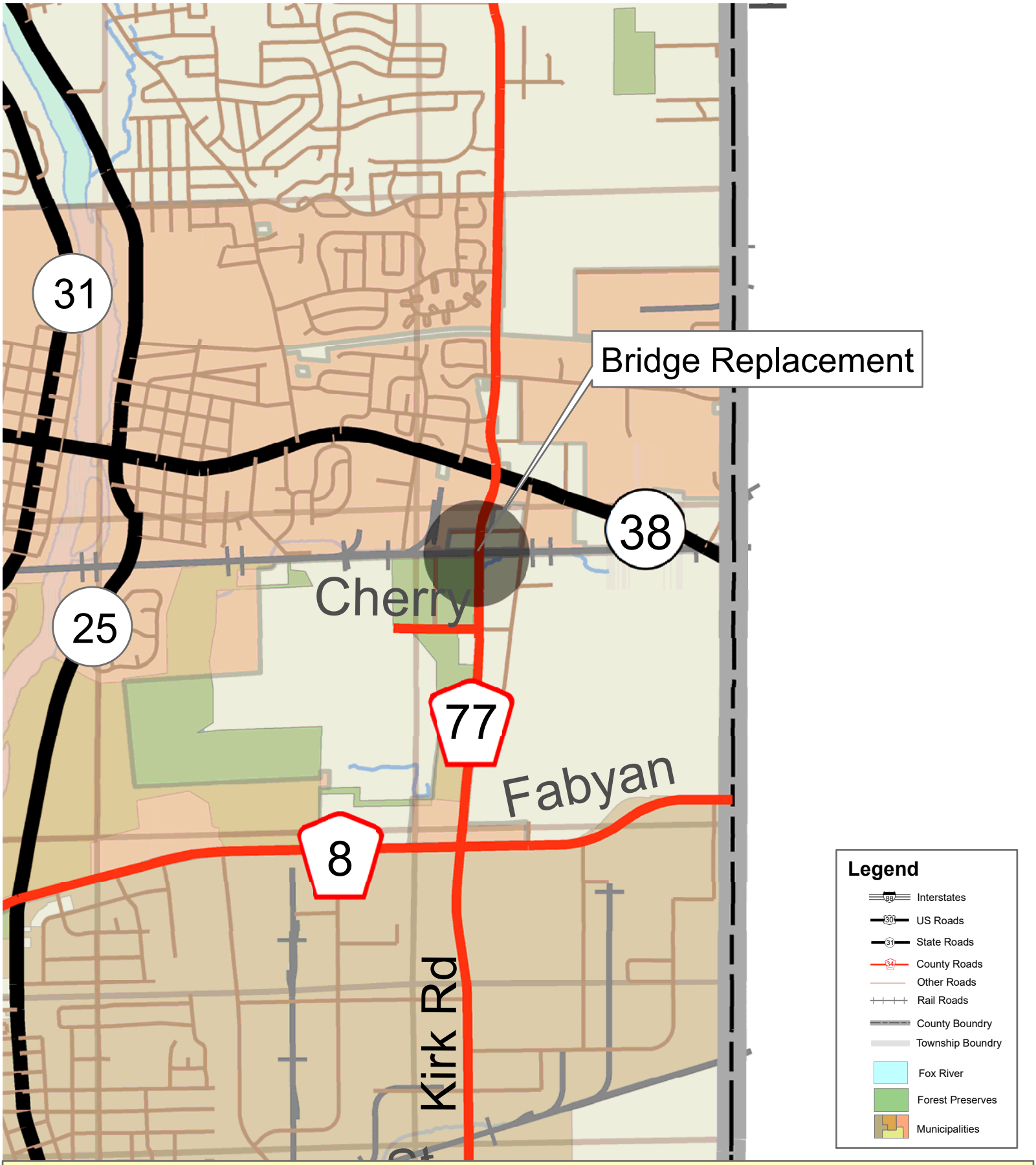
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FILE NAME: $FILE$

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

KIRK ROAD – CHERRY LANE TO ILLINOIS ROUTE 38
ROW ACQUISITION EXHIBIT

SCALE: ..... SHEET __ OF __ SHEETS STA. ..... TO STA. .....

F.A.P. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
360	____12-00192-04-BR	___KANE	$TOT	
		CONTRACT NO. ___		
	ILLINOIS	FED. AID PROJECT		



Section Number 12-00192-04-BR
Kirk Road over Union Pacific Railroad
Bridge Replacement

0 500 1,000 2,000 3,000 4,000 Feet

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KANE COUNTY Division of Transportation

736

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STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-26-001

APPROVING AND AUTHORIZING THE TERMINATION OF CONTRACT FOR DISTRIBUTION OF KANE COUNTY PROPERTY TAX BILLS

WHEREAS, through RFP #23-002, the County of Kane received sealed proposals for the complete distribution (printing and mailing) of the Kane County property tax bills for the Kane County Treasurer's Office; and

WHEREAS, pursuant to Resolution No. 23-111, the Kane County Treasurer's Office entered into a five (5) year contract, effective March 24, 2023, with mutual option for three (3) one-year renewal periods, with LRD Systems & Forms for the complete distribution of the Kane County property tax bills ("Contract"); and

WHEREAS, pursuant to the terms of the Contract, the County may terminate the Contract at any time upon thirty (30) days written notice; and

WHEREAS, the Kane County Treasurer's Office has determined that it is in the best interest of the County to terminate the Contract with LRD Systems & Forms.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board approves and authorizes the termination of the aforementioned Contract with LRD Systems & Forms for the complete distribution of the Kane County property tax bills.

Passed by the Kane County Board on January 13, 2026.

_____	_____
John A. Cunningham, MBA, JD, JD	Corinne M. Pierog MA, MBA
Clerk, County Board	Chairman, County Board
Kane County, Illinois	Kane County, Illinois

Vote:

RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving and Authorizing the Termination of Contract for Distribution of Kane County Property Tax Bills

Committee Flow:
Executive Committee, County Board

Contact:
Christopher J. Lauzen, 630.232.3565

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: $N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? No	

Summary:

This is a Resolution Petition to approve and authorize the termination of contract with LRD Systems & Forms for the distribution of Kane County Property Tax Bills.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

PROCLAMATION NO. TMP-26-007

PROCLAMATION RECOGNIZING AMERICA'S 250TH ANNIVERSARY COMMEMORATION IN KANE COUNTY

PROCLAMATION RECOGNIZING AMERICA'S 250TH ANNIVERSARY COMMEMORATION IN KANE COUNTY

WHEREAS, the United States of America will commemorate its 250th anniversary on July 4, 2026, marking a historic milestone in the nation's history; and

WHEREAS, on July 4, 1776, the Second Continental Congress formally adopted the Declaration of Independence, asserting the American colonies' freedom from British rule and laying the foundation for the principles of democracy and self-governance; and

WHEREAS, the U.S. Semiquincentennial Commission, known as the America250 Commission (america250.org), was established by Congress in 2016 to plan the 250th anniversary of the Declaration of Independence, and the Illinois America250 Commission (ilamerica250.org) was created to promote a statewide commemoration that celebrates Illinois' contributions and engages communities across the state; and

WHEREAS, Kane County was incorporated on January 16, 1836, and will itself celebrate its 190th anniversary in 2026, making this year a special milestone as we honor our history while participating in a nationwide celebration; and

WHEREAS, Kane County recognizes the importance of these historic moments and invites residents, organizations, and local institutions to engage in educational programs and celebratory activities in the months leading up to July 4, 2026; and

WHEREAS, just as the Declaration of Independence was first publicly read to the people on July 8, 1776, Americans across all 50 states and U.S. territories will come together 250 years later to read the Declaration of Independence simultaneously, and Kane County will take part in this nationwide commemoration, beginning at 5:00 p.m. on July 8, 2026; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Kane County Board formally honors the 250th anniversary of the United States of America and joins all Kane County communities in celebrating our nation's history, highlighting Illinois' contributions, and commemorating Kane County's 190-year legacy.

_____

Corinne M. Pierog, MA, MBA
Kane County Board Chairman
Kane County, Illinois