



Kane County

KC Administration Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, October 11, 2023

10:00 AM

County Board Room

1. Call To Order

Chairman Kious called the meeting to order at 10:25 AM.

2. Roll Call

PRESENT:	Board Member Chris Kious, Board Member Leslie Juby, Dale Berman, Ron Ford, Michelle Gumz, David Young, Corinne M. Pierog and Vern Tepe
REMOTE:	Mark Davoust

Also present: Co. Bd. members Allan*, Linder, Molina*, Roth, Strathmann*; ITD/BLD Exec. Dir. Fahnestock & staff Lasky, Thompson, Files, Peters, Roff, Clark, Smith, Braski; ASA Frank; KDOT staff Edwards, Way; Fin. Exec. Dir. Hopkinson & staff Kietzman; Environ. & Water Res. Dir. Wollnik; and members of the press and public including Progressive Business Solutions Vice Pres. Shawn Ajazi, GetChoice! Representatives Claudia Maldonado, Cassandra Garcia, Tymani Conner.

3. Remote Attendance Requests

Chairman Kious announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Member Davoust attending today's meeting remotely. There were no objections.

4. Approval of Minutes: September 13, 2023

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Ron Ford

5. Finance Report

A. Monthly Finance Reports

Chairman Kious stated the monthly financial reports were on file. No additional report was made.

6. Public Comment (Agenda Items)

None.

7. Facilities Master Plan Update (Jason Dwyer, Wight & Co.)

BLD staff Files stated that the Kane County Facilities Master Plan update will be postponed to a future Committee of the Whole meeting. After that discussion, the Administrative Committee will be asked to make a policy recommendation.

8. Executive Director's Report (R. Fahnestock)**A. Presentation: GetChoice!**

Progressive Business Solutions Vice President Shawn Ajazi introduced the Utility Data Management Program, Get: Smart Management Technology with GetChoice! This program will allow Kane County to track, manage, and analyze utility data. He introduced GetChoice! Representatives Claudia Maldonado and Tymani Conner.

Get Choice! Representative Claudia Maldonado provided a demonstration of the Get: Smart Management Technology platform, cdc.choiceenergymanagement.com. She reviewed the contents and data that can be found within the program. (Madam Chairman Pierog arrived in-person at 10:29 a.m.) The database allows energy bills to be compared over a length of time to help the County see how much energy is being provided and the cost. Fahnestock explained the County's overall goals with this platform, is budget concerns and energy efficiency. Fahnestock, staff Files, and Vice Pres. Shawn Ajazi addressed questions and concerns from the Committee. Discussion ensued.

B. Presentation: FY2024 Capital Budget

ITD/BLD Exec. Dir. Fahnestock presented the FY24 Capital Budget. He reviewed the numerous divisions the budget covers, such as Information Technologies (ITD) and Building Management (BLD). He read aloud the departments' mission statement. Fahnestock listed the Capital Budget priorities, such as providing safe and efficient facilities and systems. After reviewing the priorities, the County must decide on how to prioritize the conditions of each building and how to address them. Fahnestock reviewed the BLD's building planning steps. He listed the ITD/BLD's Project Methodology. He reviewed an example of a projected timeline for a capital project. Fahnestock shared graphs depicting ITD and BLD's 5-Year Capital Budget. He listed the capital equipment and projects that the budgets are required to pay for. He noted that the BLD 5-Year Capital Budget was amended in FY23 to \$7.7M, which included a \$4.2M carry-over to FY24. Over the next five years, the cost to the County will be \$41,883,463 to complete all the proposed capital projects. For FY24, the BLD is requesting an additional \$11,604,572 to cover the costs of projects. Fahnestock stated there are still \$20M in projected projects for potential implementation from prior fiscal years. (Committee Member Young left at 11:30 a.m.) Fahnestock and staff addressed questions and comments from the Committee. Much discussion ensued. (Young arrived remotely at 11:32 a.m. The Committee agreed to accept his remote attendance request due to business obligations. Madam Chairman Pierog left at 11:46 a.m.)

9. Building Management (H. Thompson)**A. Authorizing the Renovation of Rooms 240 and 242 of the 3rd Street Courthouse**

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Dale Berman
SECONDER:	Michelle Gumz
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
AWAY:	Board Member Ford

B. Authorizing a Contract for Kane County Garage Door Repair and Maintenance

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Dale Berman
SECONDER:	Michelle Gumz
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

C. Authorizing an Agreement Extension for Architect, Engineer, and Construction Manager at Risk Services Contract(s)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Ron Ford
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
NAY:	Board Member Juby and Board Member Gumz

D. Authorizing a Contract for Kane County Yellow House Restoration & Renovation Project

Committee Member Juby inquired about the restoration projects being done to the Yellow House. She asked if the color of the house would remain the same, due to it being the first yellow house in Geneva. BLD Dir. Thompson listed the construction projects that would be done.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

E. Authorizing Expenditure of Funds for HVAC Maintenance, Repair, Supplies, and Equipment

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

F. Authorizing Expenditure of Funds for HVAC Maintenance, Repair, Supplies, and Equipment

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

G. Authorizing a Contract Extension with FSI for CMS Facility Management Software

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

10. Information Technology (C. Lasky)

A. Authorizing an Agreement for Microsoft Enterprise Licensing for Operating System Software

Committee Member Juby asked ITD/BLD Exec. Dir. Fahnestock if the ITD has been satisfied with the Microsoft program. ITD CIO Lasky stated they have indeed been pleased with the program and services.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

B. Authorizing a Contract Amendment with Paymentus Corporation

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

11. Mill Creek SSA (R. Fahnestock)**A. Authorizing a Contract Extension for Mill Creek SSA Turf Fertilization/Weed Control Services**

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Dale Berman
SECONDER:	Mark Davoust
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

B. Authorizing an Extension for Mill Creek SSA Parkway Tree & Stump Removal Services

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Dale Berman
SECONDER:	Michelle Gumz
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Ford, Board Member Gumz and Board Member Young
AWAY:	Board Member Davoust

C. Authorizing a Contract Extension for Mill Creek SSA Parkway Tree Services

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Ford, Board Member Gumz and Board Member Young
AWAY:	Board Member Davoust

12. Vehicles**A. Ratifying an Emergency Purchase Affidavit to Purchase Two (2) 2024 Ford F-250 Truck Cab & Chassis for the Kane County Division of Transportation - Units 31 & 47**

KDOT staff Edwards provided additional information on this resolution.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Michelle Gumz
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

13. New Business

None.

14. Old Business

None.

15. Reports Placed On File

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Michelle Gumz

16. Executive Session (if needed)

None.

17. Public Comment (Non-Agenda Items)

None.

18. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Dale Berman
SECONDER:	Michelle Gumz

This meeting was adjourned at 11:57 AM.

Savannah Valdez
Recording Secretary