



RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing Two (2) Procurement Cards Issued to the Kane County Division of Transportation and the Transaction Limits Thereof

Committee Flow:

Transportation Committee, Finance and Budget Committee

Contact:

Mike Zakosek, 630.406.7346

Budget Information:

Was this item budgeted? N/A	Appropriation Amount: \$N/A
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? N/A	

Summary:

Per the Procurement Card (p-card) policy, each year the number of p-cards issued and the transaction limits established for each County department/office shall be approved annually by the standing committee to which the department/office reports and by the Finance Committee.

This resolution authorizes the number of procurement cards (P-card) issued to the Kane County Division of Transportation (KDOT) and the cards monthly and single purchase transaction limits. KDOT has two (2) p-cards issued in the name of Mike Zakosek and Mike Way with single purchase limits of \$5,000 and monthly transaction limits of \$15,000.

Staff recommends approval.