



Kane County

KC Finance and Budget Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

BERMAN, Lenert, Juby, Lewis, Sanchez, Surges, Tepe & ex-officios Pierog (County Chair)

Wednesday, August 23, 2023

9:00 AM

County Board Room

1. Call To Order

Chairman Berman called the meeting to order at 9:06 AM.

2. Roll Call

PRESENT	Board Member Dale Berman Board Member Bill Lenert Board Member Leslie Juby Board Member Anita Lewis Board Member Jarett Sanchez Board Member Vern Tepe Ex-Officio County Board Chair Corinne M. Pierog
REMOTE	Board Member Clifford Surges

Also present: Co. Bd. members Bates*, Gumz*, Kenyon; Kious*, Roth, Strathmann*; Treasurer Lauzen; Fin. Exec. Dir. Hopkinson & staff Kietzman; Auditor Wegman; BLD Dir. Thompson; ASA Frank, Brady*, Ford, Shepro*; PIO Mann; ITD/BLD Exec. Dir. Fahnestock & staff Lasky, Kash; KCAC Admin. Youngsteadt*; KCHD staff Snowden*; and members of the press and public.

3. Remote Attendance Requests

Chairman Berman announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Member Surges to attend today's meeting remotely. There were no objections.

4. Approval of Minutes: July 26, 2023

RESULT:	APPROVED BY ROLL CALL VOTE
MOVER:	Bill Lenert
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

5. Public Comment (Agenda Items)

None.

6. Treasurer's Report (C. Lauzen)**A. Monthly Report**

Treasurer Lauzen stated the monthly report was on file. He spoke on the Projected vs. "Promised" vs. Actual Performance Interest Earned chart. The projected amount for this year in interest earned was \$1.788M. When taking office, Lauzen promised approximately \$3.788M in interest earned. In June 2023, the Treasurer's Office was able to bring the County \$2M interest earned. Lauzen spoke on the interest earned on the American Rescue Plan Act (ARPA) funding. Referencing a financial chart, he reviewed the multiple disbursements of the ARPA funds. (Committee Member Surges arrived online at 9:10 a.m.). He explained the difficulties of calculating an interest rate. Numerous banks are less transparent, which makes it difficult to calculate an exact rate for investors. Lauzen mentioned that a monthly estimate for interest earned is the only way for the County to predict the amount. The calculation of approximately \$1.5M in interest on the ARPA funds was earned from May 19, 2021 to April 30, 2023. Lauzen stated that the Juror Paid Debit Card Program was launched on Monday morning. He commended his staff for their work on the program. Lauzen addressed questions and comments from the Committee. Discussion ensued. A series of written questions were given to Treasurer Lauzen to address by September 15, 2023. (Madam Chairman Pierog arrived in-person at 9:20 a.m.)

7. Finance Director's Report (K. Hopkinson)**A. Monthly Finance Reports**

Fin. Exec. Dir. Hopkinson stated the monthly financial reports were on file. Besides working on the budget process, Finance staff has been wrapping up the 2023 audit. The audit should have been completed by May 2023, but Kane County received an extension until October 1, 2023. Regarding the Budget Process, an email was sent to all standing Committee Chairmen requesting that elected officials and department heads be able to present their individual budgets in the month of September. Hopkinson reviewed the key components that each office/department would need to include within their budget. The goal is to have all budget presentations submitted to the Executive Committee on October 4, 2023.

Hopkinson provided a presentation on the Kane County 2024 Financial Forecast. She reviewed the key items to consider, such as financial position and stability, external forces, oversight, as well as performance and transparency. She explained the contents of each key item. Kane County has set a goal within their policies to have a minimum of 25% cash reserves in the General Fund. The County has continued to meet this goal yearly. Hopkinson shared the County's continuous improvement/best practices flow chart. She reviewed the General Fund - General Account - Sources of Revenue and Expenses graph. She noted that the numbers for 2023 and 2024 were estimates at this time, due to union contract negotiations. The General Fund is composed of nine separate accounts. She shared the numerous revenue sources received yearly by the

County in relation to the yearly expenses, such as property taxes, grants, and charges for services. A couple key points to consider is in 2023 the County budgeted in the General Fund \$123M in expenses and only \$106M in new revenues. The County filled the gap by using approximately \$17M of the existing fund balance. Hopkinson predicted that total expenses for 2024 would be between \$105M-\$110M and the total revenue would be \$106M. Therefore, there will not be a need to use the County's reserves. Hopkinson shared the General Fund Composition. She explained the restrictions and purpose of each account. She shared the Fund Balance Composition for the General Fund. She reviewed the General Fund - Taxes graph. To date, the sales tax is the highest source of revenue for the County. Hopkinson shared the General Fund's Salaries and Wages from numerous departments and Collective Bargaining Units' Contracts. Currently, there are six Collective Bargaining Agreements (CBA)'s that have expired and are in negotiations. Hopkinson reviewed the Capital Funding Options, such as tax revenues, grants, and financing.

Hopkinson explained that the County's Executive Committee is responsible for increasing the tax extension/levy. At the next Executive Committee meeting on September 6, 2023, a resolution will be presented directing the use of the Consumer Price Index (CPI) and/or the Property Tax Extension Law Limit (PTELL) increase within the County's budget as laid out in the County's 2024 Budget Policy. Hopkinson requested that all County Board members review this resolution before the next Executive Committee meeting. With the current budget policy in place, a vote for utilizing the CPI/PTELL will occur every May, before the budget process. This will help determine the final resolution for the yearly budget. Hopkinson addressed questions and comments from the Committee. Much discussion ensued.

8. Auditor's Report (P. Wegman)

A. Monthly Report

Auditor Wegman stated the monthly report was on file. No additional report was made.

B. Approving July 2023 Claims Paid

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Vern Tepe
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Corinne M. Pierog

9. New Business

- A.** Authorizing a Budget Adjustment for Desktop Support Analyst II and Systems Administrator Lead for the Information Technologies Department - Public Safety Sales Tax

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- B.** Authorizing the Purchase of Additional Laserfiche Licenses and a Budget Adjustment from the Riverboat Fund 390

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Vern Tepe
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- C.** Authorizing the Extension for the Office Supply Contract

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

D. Authorizing Renewal of Contract for Toner Cartridges

Committee Member Tepe motioned to accept an amendment to this resolution. In the last paragraph, Committee Chairman Berman explained that the wording "The Office Pal" should be omitted. The resolution should be corrected to include just "The Tree House, Inc.", Sanchez seconded. Motion carried unanimously by roll call vote.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Vern Tepe
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

E. Authorizing a Contract for Kane County Concrete Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Vern Tepe
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

F. Authorizing an Intergovernmental Agreement with Whiteside County for Juvenile Detention Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Vern Tepe
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

G. Authorizing the Replacement of the Chillers at the Judicial Center

ITD/BLD Exec. Dir. Fahnstock handed out a substitute resolution. After working with the Finance and Purchasing Departments, it was recommended that the language for Omnia Partners Agreement with Johnson Controls for the equipment be added. The County will utilize a joint purchasing agreement that Omnia advertises. This agreement will be good through 2024. This would be in cooperation with FE Moran, the original listed vendor to complete the work. FE Moran will be the County's contractor for heating/air conditioning ventilation services. The County will use a joint purchasing agreement through Omnia with Johnson Controls to order the chillers. This agreement is not to exceed \$2M. Fahnstock explained the purpose of replacing the chillers and the advantages.

Committee Vice-Chair amended his motion to include the substitute agreement, Tepe seconded. Motion carried unanimously by roll call vote.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Vern Tepe
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

H. Authorizing the Expenditure of Funds for Technology Products and Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Vern Tepe
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

I. Ratifying an Emergency Purchase Affidavit to Purchase a 2023 Ford Escape Active for Building Management

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Vern Tepe
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

J. Kane County Rabies Registration Fees

Committee Member Surges asked if these rates were for unincorporated areas of the County or is it strictly for the municipalities. County Board Vice-Chair Tepe stated the rates are for the entire County. Madam Chairman Pierog inquired about a senior discount.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Vern Tepe
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

K. Approving County Board Personal Expense Voucher Reimbursement Request

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Vern Tepe
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

10. Old Business

None.

11. Reports Placed On File

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Vern Tepe

12. Committee Chairman's Comments

None.

13. Executive Session (if needed)

None.

14. Public Comment (Non-Agenda Items)

Brad Raschke, 323 Willowbrook Way, Geneva, commented on the Facilities Master Plan. He recounted a story told by the 19th century French economist, Frederic Bastiat. Applying the tale to the County's current situation of constructing a future \$100M administrative building, he is concerned about the hidden costs to the County tax payers. Every dollar taken from the pockets of citizens is a dollar they cannot use as they deem fit. These County building projects do not align with the citizens' everyday needs. He requested that the County Board reevaluate this \$100M project and uphold the principals of individual liberty and freedom. In conclusion, Raschke asked the Committee to consider a tax rebate or tax holiday to help fund the project.

Kane County resident, Kim Sieber, addressed her opposition to the County's Facilities Master Plan. She requested the Committee be fiscally responsible like the County's citizens have to be everyday. She spoke on expense increases, such as Homeowners' insurance. When each Committee Member votes, keep in mind the money that needs to be collected from tax payers to fund large projects. The County must spend funding in other needed areas, not on a new building. Sieber explained that each citizen is needing to cut back on their own expenses and the County should do the same. She asked the Committee where the County could cut back in order to help fund the facilities plan. She requested that the Committee consider the taxpayer's dollar and lessen property taxes. The County should be fiscally responsible with their funding as it's citizens have to do in order to live.

Kane County resident, Michelle Bettas, spoke on the County's Facilities Master Plan. She explained that she has spoken to numerous County residents about the Facilities Master Plan. Most of them are nervous about paying the second installment of their property tax. She stated that everything has increased in price, such as gas prices and food. People do not have the means to cover this \$100M project. She requested that the Committee look into the everyday struggles of their constituents and seek commercial properties, if space is needed.

Frank Esposito, 64 White Oak Circle, St. Charles, concurred with what has been said. He questioned the need for a \$100M building. He spoke on the new voting equipment that was recently approved. He would like to understand how the resolution process is

done in order for constituents to voice their opinions in a timely fashion. Committee Chair Berman stated that he should start with his County Board Member that represents his district.

Jonathan Gripe, 38W355 Ferson Woods Drive, St. Charles, reflected on the \$100M for constructing new County buildings. He was in shock with the allotted price tag. He stated that the administrative building would be the tip of the cash iceberg. Once the building is built, the County will have to pay additional salaries to staff and purchase supplies. He inquired about the need for a new administrative building. If the County has \$100M on hand, then they should be helping the County's citizens instead, such as developing a free health clinic. He would like the Committee to seek the public's opinion on how \$100M should be utilized.

Kane County resident, Brian Anderson, spoke on the public comment process. He stated that he has personally spoke with Board Member Bill Lenert, who represents Sugar Grove. While Committee Chairman Berman was half right in requesting that constituents reach out to their County Board representative, the County Board represents the people as a whole.

15. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Vern Tepe
SECONDER:	Jarett Sanchez

This meeting was adjourned at 10:31 AM.

Savannah Valdez
Recording Secretary