



# Kane County

## KC Administration Committee

### Meeting Minutes

Government Center  
719 S. Batavia Ave., Bldg. A  
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

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**Wednesday, February 14, 2024**

**10:30 AM**

**County Board Room**

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**1. Call To Order**

Chairman Kious called the meeting to order at 10:33 AM.

**2. Roll Call**

<b>PRESENT:</b>	Board Member Chris Kious, Board Member Leslie Juby, Ron Ford, David Young, Corinne M. Pierog and Vern Tepe
<b>REMOTE:</b>	Dale Berman and Mark Davoust
<b>ABSENT:</b>	Michelle Gumz

Also present: Co. Bd. Members Bates\*, Lewis, Molina\*, Strathmann\*; ITD/BLD Exec. Dir. Fahnestock & staff Thompson, Lasky, Files, Clark, Roff, Braski, Kash, Murphy, Escuro; Fin. Exec. Dir. Hopkinson; Spec. ASA Shepro; Sheriff's Chief of Staff Catich; KCAC Admin. Youngsteadt; and members of the press and public including Jason Dwyer from Wight & Co and Charli Johnsos from Kluber Architects & Engineers.

**3. Remote Attendance Requests**

Chairman Kious announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Members Berman, Davoust, and Gumz attending today's meeting remotely. There were no objections. Committee Member Gumz did not attend the meeting.

**4. Approval of Minutes: January 10, 2024**

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Ron Ford
<b>SECONDER:</b>	Mark Davoust

**5. Finance Report**

**A. Monthly Finance Reports**

Chairman Kious stated the monthly financial reports were on file. No additional report was made.

**6. Public Comment (Agenda Items)**

None.

**7. Facilities Master Plan Update (Jason Dwyer, Wight & Co.)**

ITD/BLD Exec. Dir. Fahnestock explained that this Master Plan has been made possible through the efforts of numerous County and Wight & Company staff. He stated that today's presentation incorporated the numerous flexibilities that have been requested and discussed over the past few months. The County has a lot of opportunities and options before them when moving forward with proposed capital projects. The County does not have to be locked in to one direction with the Master Plan.

Wight & Co. President of Design and Construction, Jason Dwyer, provided a Facilities Master Plan Update. He handed out a hard copy of the draft Master Plan to the Committee for review. While working on the Master Plan, they tried to build in flexibility and alternatives for the County to evolve with as it moves forward. The draft Master Plan presented to the Committee provides a summary of the construction projects over the next 10+ years. Dwyer reviewed each section of the draft Master Plan. He addressed the short, mid, and long-term recommendations of the Master Plan projects, such as the new Health Department, satellite facilities, and a new Government Center. He stated that the intent is to have a more in-depth presentation at a future Committee of the Whole meeting. Dwyer addressed questions and comments from the Committee. Dwyer offered to send a digital copy of the draft Master Plan to the entire County Board.

**8. Executive Director's Report (R. Fahnestock)**

ITD/BLD Exec. Dir. Fahnestock provided his Executive Director's Report. He provided a presentation regarding Government Center Planning. This presentation is to guide the Committee on what the next steps would be when managing the Government Center over the next three to ten years. Fahnestock reviewed the Government Center challenges, such as parking, accessibility, and security. He asked the Committee for direction on how to handle current challenges and conditions at the Government Center. (Madam Chairman arrived in-person at 10:50 a.m.) He stated that the County should consider how the Government Center Campus is utilized. He presented a proposed path on how to handle these challenges, such as developing an orchestrated plan for the next one to three years for the Government Center Campus transformation. Fahnestock reviewed future visionary questions for the Government Center, such as the possibility of moving offices to better serve the community. He discussed the 'What If's' of this future plan. A lot of these 'What If's' address departments that handle public services. He recommended that the Government Center have all public services in Building A with the County Clerk remaining in Building B. In addition, having buildings C,E,F, and G used for departments without customer services. Fahnestock provided numerous areas where the County could start on this three-year plan. He shared his opinion of the next steps to accomplish this plan, such as developing a project outline and scope, consider risks and concerns, and determine short-term and long-term goals. He stated that this presentation is to address the need to start developing a plan to address the numerous challenges at the Government Center Campus. Fahnestock addressed questions and comments from the Committee. Discussion ensued.

**9. Building Management (H. Thompson)**

- A.** Authorizing the Building Management Department to Participate in the OMNIA Joint Purchasing Agreement with Amazon Services, LLC, Online Marketplace
- BLD Dir. Thompson addressed questions and comments from the Committee. Discussion ensued. (Madam Chairman left at 11:11 a.m.)

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	David Young
<b>SECONDER:</b>	Ron Ford
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz
<b>AWAY:</b>	Board Member Davoust

- B.** Authorizing a Contract for the Fire Alarm System Upgrade (BID #24-011-TK)

BLD Dir. Thompson provided additional information on this resolution. BLD staff Files introduced Project Manager Charli Johnsos from Kluber Architects & Engineers.

Project Manager Johnsos provided a presentation on the Kane County Fire Alarm System Upgrade for Judiciary and Public Safety County buildings. She spoke on the work done based on the County's Request for Quotation's (RFQ) main requirements: (1) basis of design be an Edwards System, (2) must include the Juvenile Justice Center, Branch Court, Old Courthouse, and the Justice Center, (3) have an expandable system to accommodate future buildings, and (4) that it is a mass-notification system. She reviewed the Fire System Project initiation and schedule. The anticipated completion date of the project is December 31, 2024. Johnsos provided the fire alarm system programmatic needs, such as utilizing county-wide mass notification with pre-recorded or real-time alerts. This project will replace any obsolete control panels or devices. Currently, many control panels or devices are over 30 years old and are obsolete. The new system would allow system maintainability with readily available nonproprietary products and licenses. Johnsos shared a diagram depicting the fire alarm system inter-building integration block. She reviewed the preliminary estimate of probable construction costs. The anticipated total project cost for this project would be \$2,542,178. Johnsos noted that the schedule to complete the project is going to be very restrained due to the types of buildings that need upgrading. Johnsos and Fahnestock addressed questions and comments from the Committee. Discussion ensued. (Committee ex-officio Tepe

left at 11:29 a.m.)

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	Ron Ford
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

**C.** Authorizing Expenditure of Funds for Furniture, Installation, and Related Services with Fellowes Through OMNIA Partners

BLD Dir. Thompson addressed questions and comments from the Committee.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	David Young
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- D. Authorizing a Contract for Kane County Insulation and Firestopping Services (BID# 24-007-TS)

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	Dale Berman
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- E. Authorizing Expenditure of Funds and Using a Joint Purchasing Agreement for the Purchase of Furniture, Installation, and Related Services from Midwest Office Interiors

BLD Dir. Thompson addressed questions and comments from the Committee.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	David Young
<b>SECONDER:</b>	Leslie Juby
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- F. Authorizing Expenditure of Funds and Using a Joint Purchasing Agreement for the Purchase of Maintenance, Repair and Operations (MRO) Supplies, and Equipment Through Lowe's Pro

BLD Dir. Thompson addressed questions and comments from the Committee.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	David Young
<b>SECONDER:</b>	Leslie Juby
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- G. Authorizing Additional Spending for Kane County General Construction Services with Industria Construction Services, Inc. and MRRW Construction Services (BID# 23-032)

Committee Chairman Kious stated that this resolution should read "Authorizing Additional Spending for Kane County General Construction Services with Industria Construction Services, INC. and MRRW Construction Services (BID# 23-032)". Additionally, the NOW, THEREFORE, BE IT RESOLVED clause should read, "NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Building Management Department is hereby authorized to expend up to Six Hundred Thousand Dollars (\$600,000) per fiscal year with MRRW Construction Services and Industria Construction Services, Inc., due to the additional General Construction Services needs throughout Kane County." BLD Dir. Thompson and Files addressed questions and comments from the Committee.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	Mark Davoust
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- H. Authorizing a Contract Extension for Architect, Engineer, and Construction Manager at Risk Services Contract(s) (RFQ# 42-020)

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	David Young
<b>SECONDER:</b>	Leslie Juby
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- I. Authorizing Additional Spending from FY2024 Budget for Kane County Elevator Preventative Maintenance Services (BID# 23-011)

Committee Vice-Chair Juby stated a title change should read, "Authorizing Additional Spending From FY2024 Budget for Kane County Elevator Preventative Maintenance Services (BID# 23-011)".

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	Dale Berman
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- J.** Authorizing a Contract for Fire Protection Services Amending Contract (BID# 23-043)

BLD Dir. Thompson provided additional information on this resolution.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	Ron Ford
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

**10. Information Technology (C. Lasky)**

- A.** Authorizing Contract Extensions for Security Cameras and Building Access Control Systems (BID# 30-019)

ITD CIO Lasky provided additional information on this resolution.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	Ron Ford
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz



**B. Authorizing a FY2024 Budget Adjustment to Public Safety Sales Tax Funds Related to FY2023 Projects**

ITD CIO Lasky stated that this resolution's title should omit "Rollover" from the title. Special ASA Shepro recommended that this new title be vetted by the State's Attorney's Office (SAO) and the Finance Executive Director. Fin. Exec. Dir. Hopkinson addressed questions and comments from the Committee. Discussion ensued.

Kious stated that the title should read "Authorizing a FY2024 Budget Adjustment to Public Safety Sales Tax Funds Related to FY2023 Projects".

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	Dale Berman
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

**C. Authorizing a FY2024 Budget Adjustment to Information Technologies Capital Funds Related to FY2023 Projects**

Committee Chairman Kious mentioned that this resolution's title should omit "rollover", just like the previous resolution.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Ron Ford
<b>SECONDER:</b>	Mark Davoust
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- D.** Authorizing a Contract for the Information Technologies Department for Uninterruptible Power Supply (UPS) System Replacements with Installation (RFP# 24-012-KK)

ITD CIO Lasky provided additional information on this resolution. Lasky addressed questions and comments from the Committee.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	David Young
<b>SECONDER:</b>	Dale Berman
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- E.** Authorizing Expenditure of Funds for Laserfiche Software System Renewal with OPG-3, Inc.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	David Young
<b>SECONDER:</b>	Leslie Juby
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- F. Authorizing Extension of Contract for Audio Visual Services, Equipment, Maintenance, and Repair (BID# 33-019)

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Dale Berman
<b>SECONDER:</b>	David Young
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

**11. Mill Creek SSA (R. Fahnestock)**

- A. Authorizing an Extension of Concrete Lifting and Repair Services Agreement for the Mill Creek Special Service Area (BID# 09-020)

ITD/BLD Exec. Dir. Fahnestock provided additional information on this resolution. Fahnestock addressed questions and comments from the Committee.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Leslie Juby
<b>SECONDER:</b>	Dale Berman
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

- B.** Authorizing a Contract Extension for Mill Creek SSA Brush Pick-up Services with Date Correction

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Dale Berman
<b>SECONDER:</b>	Ron Ford
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

## **12. Vehicles**

- A.** Approval to Purchase a Replacement Vehicle for the Kane County Sheriff's Office

Sheriff's Chief of Staff Catich provided additional information on this resolution. Catich addressed questions and comments from the Committee.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Ron Ford
<b>SECONDER:</b>	Dale Berman
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

**B. Authorizing the Purchase of Four Vehicles for the Sheriff's Office**

Sheriff's Chief of Staff Catich provided additional information on this resolution.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Ron Ford
<b>SECONDER:</b>	Dale Berman
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>ABSENT:</b>	Board Member Gumz

**13. New Business****A. Presentation: Signage and Wayfinding**

BLD staff Files provided a presentation on the signage and way-finding of Kane County facilities. She addressed the signage inside and outside of the Kane County Government Center, Third Street Courthouse, and the Judiciary Campus. She advised the Committee that this may be a project to consider in the FY2025 budget. ITD/BLD Exec. Dir. Fahnestock and Files addressed questions and comments from the Committee. Discussion ensued.

Fahnestock stated that the signage around the Government Center Campus was done with respect to an architectural study. Further discussion ensued. The Committee provided consensus to address the public-facing signs that depict where buildings, parking, and services are located. Committee Chairman Kious stated he would work with other Committee Members to address this matter.

**14. Old Business**

None.

**15. Reports Placed On File**

<b>RESULT:</b>	<b>APPROVED BY UNANIMOUS CONSENT</b>
<b>MOVER:</b>	David Young

**16. Executive Session (if needed)**

None.

**17. Public Comment (Non-Agenda Items)**

None.

**18. Adjournment**

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Ron Ford
<b>SECONDER:</b>	Leslie Juby

This meeting was adjourned at 12:12 PM.

Savannah Valdez

Sr. Recording Secretary