



AGENDA MEMORANDUM

DATE: October 30, 2025

TO: Forest Preserve District Planning and Utilization Committee

FROM: Ben Haberthur, Executive Director

SUBJECT: Presentation and Approval of a Use and Licensee Agreement with Dundee Township for the Use of the Barn at the Schweitzer Forest Preserve

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider the "Use and License Agreement" with the Dundee Township for continued use of the barn at the Schweitzer Forest Preserve for a township satellite maintenance facility.

BACKGROUND:

The Forest Preserve District of Kane County Board last approved Dundee Township's request to use the barn at the Schweitzer Forest Preserve for a satellite maintenance facility on May 8, 2007. This proposed agreement renewal would continue the existing partnership between the District and Dundee Township.

The renewal terms of the license agreement are as follows:

- Approximately 5-year term, extending the license through May 31, 2040.
- Agreement includes allowance for automatic renewal for additional 5-year terms, unless either party provides a cancellation notice by December 1st of the year immediately preceding the end of the Renewal Term (e.g., Must give notice by Dec. 1, 2034 for end date of May 31, 2035).

The remaining terms of the agreement are unchanged. Important terms of the original agreement include:

- Township shall pay District \$1.00 annually to utilize the building.
- Township shall be responsible for all costs associated with improving, operating, and maintaining the structure.
- Township shall hold the district harmless for any injuries or property damage that occurs from their use of the structure.

FINANCIAL IMPACT:

Dundee Township will be responsible for any funding associated with improving, operating, and maintaining the barn.

RECOMMENDATION:

Staff recommends entering into the license agreement presented.

ATTACHMENTS:

First Amendment to Use and License Agreement

Use and License Agreement