



AGENDA MEMORANDUM

DATE: July 28, 2026

TO: Forest Preserve District Finance & Administration Committee

FROM: Jennifer Clough, Director of Human Resources
Benjamin Haberthur, Executive Director

SUBJECT: Review and Discuss Potential Modifications to the Organization Ordinance

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to review and discuss proposed revisions to the District's Organization Ordinance.

BACKGROUND:

The Organization Ordinance underwent a comprehensive review early this year, and its revisions were approved by the Commission in February 2026. Additional changes have been prepared at the request of the Commission and the recommendation of the District's corporate counsel. The following changes are recommended:

1. *Chapter 8, Section E, "Rules for Standing and Ad Hoc Committees"*. Updated Ex-Officio Membership to include the President Pro-Tem, Secretary, and Treasurer in addition to the Forest Preserve District President.

FINANCIAL IMPACT:

There is no financial impact to the District in adopting the proposed revisions.

RECOMMENDATION:

Staff recommends the Committee approve the revisions to the Organization Ordinance as presented.

ATTACHMENTS:

Draft Organization Ordinance