



# Kane County

## KC Finance and Budget Committee

### Meeting Minutes

Government Center  
719 S. Batavia Ave., Bldg. A  
Geneva, IL 60134

BERMAN, Lenert, Juby, Lewis, Sanchez, Surges, Tepe & ex-officios Pierog (County Chair)

**Wednesday, January 24, 2024**

**9:00 AM**

**County Board Room**

**1. Call To Order**

Chairman Berman called the meeting to order at 9:00 AM.

**2. Roll Call**

<b>PRESENT</b>	Board Member Dale Berman Board Member Bill Lenert Board Member Leslie Juby Board Member Anita Lewis Board Member Jarett Sanchez Ex-Officio County Board Chair Corinne M. Pierog
<b>REMOTE</b>	Board Member Vern Tepe
<b>ABSENT</b>	Board Member Clifford Surges

Also present: Co. Bd. Members Allan\*, Daugherty\*, Gumz\*, Kious, Molina\*, Roth; Treasurer Lauzen; Auditor Wegman\*; Fin. Exec. Dir. Hopkinson; ITD/BLD Exec. Dir. Fahnestock & staff Lasky, Peters; KCHD Exec. Dir. Isaacson & staff Snowden\*; HRM Exec. Dir. Loblillo; Dev. Dir. VanKerkhoff & staff Hill\*; ASA Frank; KDOT Deputy Dir. Rickert\* & staff Forbes\*; and members of the press and public.

**3. Remote Attendance Requests**

Chairman Berman announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Member Tepe attending today's meeting remotely. There were no objections. (Madam Chairman Pierog arrived remotely at 9:02 a.m.)

**4. Approval of Minutes: December 27, 2023**

<b>RESULT:</b>	<b>APPROVED BY UNANIMOUS CONSENT</b>
<b>MOVER:</b>	Bill Lenert

**5. Public Comment (Agenda Items)**

None.

**6. Treasurer's Report (C. Lauzen)**

**A. Monthly Report**

Treasurer Lauzen stated the monthly Treasurer's Report was on file. He hoped to have a special guest speaker, Investment Manager Neil Powers, to speak at today's meeting. Mr. Powers was one of the investment managers selected through the County's Request for Proposal (RFP) process. However, Mr. Powers will give his presentation at a later meeting. Lauzen explained that the Treasury continues to collect taxes and earned interest. He suggested to the Finance Committee that they work with the County's external auditor, Baker Tilly, on the policy issues regarding the allocation of interest income. Lauzen addressed questions and comments from the Committee. Discussion ensued.

**7. Auditor's Report (P. Wegman)**

**A. Monthly Report**

Auditor Wegman stated the monthly Auditor's Report was on file. She announced that included within the report is the Economic Interest Statement (EIS) Annual Report. She stated that the procurement card (PCard) business purpose, that is traditionally included in the monthly reports, is now available on the Auditor's website. To replace this report, Wegman will not include a top ten PCard Vendor Report.

**B. Approving December 2023 Claims Paid**

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Bill Lenert
<b>SECONDER:</b>	Jarett Sanchez
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

**8. Finance Director's Report (K. Hopkinson)**

**A. Monthly Finance Reports**

Fin. Exec. Dir. Hopkinson stated the monthly Financial Reports were on file. She announced that staff has begun working on the annual audit. She hopes to have this completed by March 2024. Finance staff is currently working on distributing County W-2's and 1099's. Hopkinson stated that there is a projected loss of \$14M to the County's General Fund for FY23. Hopkinson provided graphs depicting the County's select tax revenues. She reviewed each. She shared that the County has approximately five expired Collective Bargaining Agreements (CBA), with four of them being expired for over a year.

**9. New Business**

**A. Authorizing a Budget Adjustment Assigning \$5 Million from Health Department Fund #350 Fund Balance to be Used in Capital Line Item for New Public Health Facility**

County Board Member Daugherty inquired what the \$5M would be utilized for. Committee Member Sanchez suggested that anyone with questions on this resolution should review the video of the Public Health Committee meeting on January 17, 2024, and/or follow up with KCHD Exec. Dir. Isaacson for further details. Discussion ensued.

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- B. Authorizing Transfer of Impact Fee Funds into North Impact Fee Fund #558, Central Impact Fee Fund #559, and South Impact Fee Fund #560

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Bill Lenert
<b>SECONDER:</b>	Jarett Sanchez
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- C. Authorizing a Contract for Kane County Air Compressor Equipment and Services (Bid#24-008-TS)

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Anita Lewis
<b>SECONDER:</b>	Jarett Sanchez
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- D. Authorizing a Contract for Kane County Fencing Repair, Replacement, and Installation (Bid#24-003-TS)

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Anita Lewis
<b>SECONDER:</b>	Bill Lenert
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- E. Authorizing a Contract for Window Washing Services (Bid #24-006-TS)  
KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- F. Authorizing a Contract for Engineering and Design for HVAC Systems at the Adult Justice Center (Solicitation RFQ:#23-058)  
KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Bill Lenert
<b>SECONDER:</b>	Jarett Sanchez
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- G. Authorizing the Contract for the Plato Tower Rental Lease  
Committee Member Juby inquired about the location of the tower .  
KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

H. Authorizing a Contract for Kane County Animal Control Generator Installation Project

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Bill Lenert
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

I. Authorizing a Contract with University of Illinois Extension to Provide Farm Business Training Services for Kane County Food Growers

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

**J. Authorizing a Contract with New Venture Advisors, LLC to Provide Food and Agriculture Project Consulting Services**

Committee Member Tepe inquired about the purpose of the consulting services. Dev. Dir. VanKerkhoff explained that this resolution, and the following, address the use of qualified consultants for County projects.

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Anita Lewis
<b>SECONDER:</b>	Jarett Sanchez
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

**K. Authorizing a Contract with Ellen Kamps to Provide Food and Agriculture Project Consulting Services**

Committee Member Lenert asked about the duration of this contract. Dev. Dir. VanKerkhoff stated that both contracts are listed at "not to exceed" amounts. The contracts are for a one-year period with an option to renew for an additional one year.

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- L. Authorizing a Contract for Kane County Moving Services with Corrected Line Item

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- M. Authorizing a Contract Extension for Mill Creek SSA Parkway Tree Services

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Bill Lenert
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- N. Authorizing a Contract Extension for Mill Creek SSA Parkway Tree Installation Services

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Anita Lewis
<b>SECONDER:</b>	Jarett Sanchez
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges



- O. Authorizing an Agreement with Wight and Company for the Public Defender Office Renovation

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Leslie Juby
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- P. Authorizing Agreement with Illinois Department of Healthcare and Family Services to Allow Medicaid Presumptive Eligibility for Pregnant Woman Program and Family Planning Program

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Leslie Juby
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- Q. Authorizing an Intergovernmental Agreement with DuPage County for Juvenile Detention Services

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Bill Lenert
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- R. Providing for the Payment of Toll Bridge Revenue Bonds (Sales Tax Supported), Series 2018, of the County of Kane, Illinois, in Advance of Maturity, and Authorizing and Directing the Execution of an Escrow Agreement in Connection Therewith

(Madam Chairman Pierog left at 9:33 a.m.)

Committee Member Lewis stated that the Daily Herald had an article about the Longmeadow Parkway Toll Bridge. She wanted to acknowledge County Board Members Sanchez and Kious for their diligent work on this project.

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- S. Authorizing Payment to Onsolve for CodeRED and IPAWS for Kane County Office of Emergency Management out of the Public Safety Sales Tax Fund (125)

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- T. Ratifying an Emergency Purchase Affidavit to Purchase Two 2024 Ford E-Transit-350 Cargo Vans for the Building Management Department

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Bill Lenert
<b>SECONDER:</b>	Jarett Sanchez
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- U. Revision to Kane County Financial Policies

Fin. Exec. Dir. Hopkinson explained that she is seeking to include headers, page numbers, and a table of contents to the Kane County Financial Policies. This will make it easier to make revisions in the future. Hopkinson stated that the actual contents of the policies have not changed. Discussion ensued.

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Bill Lenert
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

- V. Authorizing the Creation of a Special Revenue Fund for the Processing of Additional Compensation or Stipends for Certain Elected Officials and Department Heads

Committee Member Lenert requested additional information on this resolution. Fin. Exec. Dir. Hopkinson explained that certain elected officials receive a stipend or additional compensation from the State each year. Historically, the State would pay the compensation/stipend. Afterwards, the State would send a check to the local governments and then the County would pay the FICA and IMRF. Illinois has changed this law. Now, the State will send a check to the County for the full amount of the stipend/compensation, and the County will be responsible for distributing that amount directly to the elected officials. The stipends/compenstation will be held in a required special fund. Hopkinson

addressed questions and comments from the Committee.

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

**W. Adopting a Review and Approval Process for County Agreements**

Committee Member Juby asked for additional information on this resolution. ASA Frank explained that this change is in response to contracts being approved without the County Board's review. This resolution does not change the process, but requires the contract be negotiated before the County Board reviews and approves it. It will also avoid any issues with vendors claiming that a contract has already been locked in through the purchasing process.

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Anita Lewis
<b>AYE:</b>	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
<b>ABSENT:</b>	Clifford Surges

**10. Old Business**

None.

**11. Reports Placed On File**

<b>RESULT:</b>	<b>APPROVED BY UNANIMOUS CONSENT</b>
<b>MOVER:</b>	Jarett Sanchez

**12. Committee Chairman's Comments**

None.

**13. Executive Session (if needed)**

None.

**14. Public Comment (Non-Agenda Items)**

None.

**15. Adjournment**

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Jarett Sanchez
<b>SECONDER:</b>	Bill Lenert

This meeting was adjourned at 9:43 AM.

Savannah Valdez  
Recording Secretary