



AGENDA MEMORANDUM

DATE: August 26, 2025

TO: Forest Preserve District Finance and Administration Committee

FROM: David Petschke, Director of Finance
Ben Haberthur, Executive Director

VIA: David Petschke, Director of Finance

SUBJECT: Presentation and Approval of a One-Year Fuel Contract.

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider the approval of a one-year fuel contract, starting December 1, 2025 and ending November 30, 2026 with J.T. Barrier LLC of Lemont, Illinois, to provide the District with unleaded gasoline and B5 biodiesel fuels. Executing this agreement for the one-year period will allow the District to remain on the County's next bid for fuel delivery.

BACKGROUND:

The District partnered with Kane County in July 2025 to be included on the joint fuel bid that included the City of Aurora, Kane County Division of Transportation (KDOT) and various other County departments. The results from the Kane County bid were:

No-Lead Gasoline (87 Octane):

Vendor:	OPIS Markup
Petroleum Traders - Fort Wayne, IN	\$0.565
Al Warren Oil Co., Inc - Hammond, IN	\$0.240
Mansfield Oil - Gainsville, GA	\$0.784
J.T. Barrier, - Lemont, IL	\$0.115

Ultra Low Sulfur #2 Bio Diesel (B5):

Vendor:	OPIS Markup
Petroleum Traders - Fort Wayne, IN	\$0.450
Al Warren Oil Co., Inc - Hammond, IN	\$0.240
Mansfield Oil - Gainsville, GA	\$0.815
J.T. Barrier, - Lemont, IL	\$0.125

The bid was structured so that the base cost of the fuel is determined from the Oil Price Information Service (OPIS) low rack pricing on the date of the delivery, and the quoted per-gallon mark-up contained within the bid. Due to the District having smaller above ground tanks (500 – 1,500 gallons), the mark-up quoted by the vendors was higher as compared to the County, which takes full semi-loads per delivery.

J.T. Barrier LLC had the lowest mark-up fee rate for this contract on unleaded gasoline at \$0.115 and B5 biodiesel at \$0.125 per gallon, which is a reduction compared to the current rate of delivery of \$0.13 per gallon for both gasoline and B5 biodiesel.

FINANCIAL IMPACT:

Within the various departmental accounts, a total of \$221,529 is budgeted in the current fiscal year for fuel. The reduction in markup for delivery will ensure that the District stays within the anticipated budget for the 2026 fiscal year.

RECOMMENDATION:

Staff recommends the Committee approve the one-year fuel contract with J.T. Barrier LLC of Lemont, Illinois, to provide the District with unleaded gasoline and B5 biodiesel with a mark-up of \$0.115 for gasoline and \$0.125 for B5 biodiesel.