



AGENDA MEMORANDUM

DATE: June 26, 2025

TO: Forest Preserve District Planning & Utilization Committee

FROM: Jennifer Rooks-Lopez, Director of Planning & Land Protection

SUBJECT: Presentation for Approval of a Contract with Christopher B. Burke Engineering, Ltd. for Professional Engineering Services

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider the approval of a contract with Christopher B. Burke Engineering, Ltd. (CBBEL), of Rosemont, Illinois, for professional engineering services including: traffic analysis, design and Illinois Department of Transportation (IDOT) permitting for an entrance to the newly acquired Rutland North Forest Preserve in Huntley.

BACKGROUND:

In 2024, the District acquired 298 acres in Huntley, at the southwest intersection of Illinois Route 47 (IL-47) and Interstate 90 (I-90). The property includes old oaks, a never-plowed sedge meadow, and more than 25 acres of prime waterfowl habitat. During the acquisition process, it was discovered that the approved entrance to the property is located at the edge of the eastbound I-90 exit ramp and IL-47. As part of the acquisition, an access easement on IL-47 was granted to the District by the adjacent property owner and the Village of Huntley. However, before a new entrance can be constructed, the District must also seek approval from IDOT.

CBBEL was retained by the Village of Huntley in 2021 to prepare an intersection and traffic-light study for this section of IL-47, and therefore has a privileged understanding of the project area, existing site conditions, and needs of the Village of Huntley. A scope of work was developed, and CBBEL submitted a proposal for engineering and permitting services for \$34,200. Additionally, \$4,000 shall be set aside as contingency to cover any unanticipated additional costs that may arise during design and permitting, for a total project amount of \$38,200.

FINANCIAL IMPACT:

Funds totaling \$40,000 were budgeted in the 2025/26 fiscal year, in account # 03-35-35-7050, for engineering and permitting of the new entrance.

RECOMMENDATION:

Staff recommends approval of a contract with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois, for professional engineering services which include: traffic analysis, design and permitting of an entrance at Illinois Route 47 for \$34,200, plus a contingency of \$4,000 to cover any unanticipated additional costs that may arise during design and permitting, in an amount not to exceed \$38,200.

ATTACHMENTS:

Location Map

Preserve Site Plan

Proposed access plan

Professional Services Agreement: Christopher B. Burke Engineering