



Kane County

KC Human Services Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

SURGES, Linder, Allan, Kenyon, Lewis, Silva, Tarver & ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, January 10, 2024

9:00 AM

County Board Room

1. Call To Order

Chairman Surges called the meeting to order at 9:02 AM.

2. Roll Call

PRESENT	Board Member Clifford Surges Board Member Michael Kenyon Board Member Anita Lewis Board Member Monica Silva Ex-Officio County Board Chair Corinne M. Pierog Ex-Officio County Board Vice Chair Vern Tepe
REMOTE	Board Member Michael Linder Board Member Deborah Allan Board Member Bill Tarver

Also present: Co. Bd. members Bates*, Berman, Daugherty*, Davoust*, Gumz, Juby, Kious, Molina*, Roth, Strathmann*; HRM Exec. Dir. Loblillo & staff Miller; Fin. Exec. Dir. Hopkinson; Auditor Wegman; KDOT Deputy Dir. Rickert*; ASA Frank*; Spec. ASA Shepro*; ITD CIO Lasky* & staff Peters; KCAC Admin. Youngsteadt*; OCR Dir. Berger*; and members of the press and public.

3. Remote Attendance Requests

Chairman Surges announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Members Allan, Linder, and Tarver attending today's meeting remotely. There were no objections.

4. Approval of Minutes: December 13, 2023

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Michael Kenyon

5. Public Comment (Agenda Items)

None.

6. Monthly Financial Reports**A. Monthly Finance Reports**

Chairman Surges stated the monthly financial reports were on file. Fin. Exec. Dir. Hopkinson informed the Committee that there was a new report included within the financial reports for the Health Insurance Fund Revenue and Expenses. She reviewed the contents of this report. When meeting with the County's broker, she asked what would be the average amount the County should maintain in this account. The broker advised that the County should have approximately 25% to 50% within the account. Surges spoke on the reserve amount within the insurance account. (Lewis arrived in-person at 9:08 a.m.) Discussion ensued. The 2024 Actual Health Insurance Fund's amount is \$8,793,360. (Allan and Linder arrived remotely at 9:09 a.m.)

7. Department of Human Resource Management**A. Monthly Blue Cross Blue Shield Invoice**

HRM Exec. Dir. Loblillo stated the following monthly reports were on file. No report was out of tolerance.

B. Monthly BCBS and MERP Totals**C. Monthly Assured Partners Report****D. Monthly Applicants and Staff Changes****E. Monthly Workers Comp and Liability Reports**

HRM Exec. Dir. Loblillo spoke on preventable claims and pursuing a risk management employee. Within the report, there is information on preventable versus non-preventable incidents. She stated that she will present a more detailed report at a later Human Services Committee meeting. Loblillo addressed questions and comments from the Committee. Discussion ensued.

8. Compliance**A. Monthly Training Report**

HRM Exec. Dir. Loblillo stated that the annual Sexual Harassment Training has begun for the new year. She noted that if an employee is not conducting the training on a County network computer, the employee must turn in the Sexual Harassment Training Acknowledgement Form that was e-mailed to all Kane County employees.

9. Old Business

A. Creating Illinois Residency Requirements for County Employees

Chairman Surges stated that this matter has been brought up on numerous occasions. He explained that the potential push back on this policy could come from elected officials and their right to internal controls. The Kane County Board has 24 Board of Directors that have an opportunity to set this policy. Surges noted that former Chief Judge Hull, the State's Attorney's Office (SAO), and the Office of Community Reinvestment (OCR) would like the ability to have employees that do not reside in Illinois. The issue with this is the County is not set up to handle out of state employees, such as workers' compensation liability, health insurance, and unemployment insurance.

HRM Exec. Dir. Loblillo explained the numerous challenges with the employment of out-of-state staff. If the Board would like to accept out-of-state employees, they need to understand the financial burden on the County this will cause. Loblillo addressed questions and comments from the Committee. Discussion ensued. (Madam Chairman Pierog arrived in-person 9:38 a.m.) Surges asked each Committee Member for their thoughts on this issue. Each Committee Member voiced their concerns. Further discussion ensued. The Committee provided a consensus to hold this ordinance over to next month's Human Services Committee meeting for further discussion. (Tarver left at 10:00 a.m.)

RESULT:	HELD OVER
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10. New Business

A. Amending the Personnel Policy Handbook Sections Regarding Extended Illness Leave

HRM Exec. Dir. Loblillo provided additional information on this resolution. (Madam Chairman Pierog left at 10:02 a.m.)

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Anita Lewis
SECONDER:	Michael Kenyon
AYE:	Clifford Surges, Deborah Allan, Michael Kenyon, Anita Lewis, and Monica Silva
REMOTE:	Bill Tarver
AWAY:	Michael Linder

- B.** Establishing the Office of Community Reinvestment's Finance and Administration Division, the Position of Assistant Director for Finance and Administration, and the Transfer of Workforce Development Fiscal Staff from the Finance Department to the Office of Community Reinvestment

Fin. Exec. Dir. Hopkinson provided additional information on this resolution. OCR Dir. Berger and Hopkinson addressed questions and comments from the Committee. Discussion ensued.

Committee Member Lewis motioned to amend this resolution to state, "NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Finance and Administration Division (as identified in Exhibit A attached hereto) is hereby established in the Office of Community Reinvestment, that the position of the Assistant Director for Finance and Administration is hereby created with an annual salary as set by the compensation policy for Fiscal Year 2024, and the workforce development fiscal staff positions currently in the Finance Department be transferred to the Office of Community Reinvestment." Linder seconded the amendment. Motion passed unanimously by roll call vote.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Deborah Allan
SECONDER:	Anita Lewis
AYE:	Clifford Surges, Michael Linder, Deborah Allan, Michael Kenyon, Anita Lewis, and Monica Silva
ABSENT:	Bill Tarver

- C.** Finance Department Organization - Grant Unit

Fin. Exec. Dir. Hopkinson stated that in the 2024 Budget, the Finance Department had a vacancy for a Staff Accounting position. This position was dissolved and replaced with a Grant Writer position. In order for the County to receive additional revenue and administrator grant funds, a grant writer would be needed. This employee would have institutional knowledge within the Finance Department on grants. Hopkinson addressed questions and comments from the Committee. Discussion ensued. Hopkinson added that this employee would process financial transactions, understand the rules, regulations, and state forms of grants. These are much needed skills that this potential employee must possess.

11. Reports Placed On File

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Michael Kenyon
SECONDER:	Anita Lewis

12. Executive Session (if needed)

None.

13. Public Comment (Non-Agenda Items)

None.

14. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Michael Kenyon
SECONDER:	Monica Silva

This meeting was adjourned at 10:28 AM.

Savannah Valdez
Recording Secretary