



# Kane County

## KC Administration Committee

### Agenda

Government Center  
719 S. Batavia Ave., Bldg. A  
Geneva, IL 60134

KIOUS, Juby, Arroyo, Garcia, Gumz, D. Young, K. Young, ex-officios Roth (County Vice Chair) and Pierog (County Chair)

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**Wednesday, March 11, 2026**

**10:30 AM**

**County Board Room**

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#### **2026 Committee Goals**

- Review revenue and expense budgets, capital projects, contractual services, commodities, and county assets as necessary.
  - Review and update the Five-Year Capital plan, Facilities Condition Assessments and Building Utilization Assessments to monitor short- and long-term projects and potential funding sources.
  - Receive updates on building and grounds maintenance and permanent improvements as needed.
  - Receive scheduled lifecycle replacement reports of county computer systems, network infrastructure and telephone systems.
  - Monitor technology standards, planning, progress and conditions of all county software applications and databases to ensure continuity of operations for county offices, departments and visiting public.
  - Receive updates on the status of licensing fiber optic network infrastructure assets throughout the county.
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- 1. Call To Order**
  - 2. Roll Call**
  - 3. Remote Attendance Requests**
  - 4. Approval of Minutes: February 11, 2026**
  - 5. Public Comment**
  - 6. Finance Report**
    - A. Monthly Finance Reports**
  - 7. Executive Director's Report (R. Fahnestock)**
  - 8. Building Management (K. Harris)**
    - A. Resolution:** Authorizing the Purchase of Products and Services Through the Amazon Business Online Marketplace for the Building Management Department (Contract No. R-TC-17006)
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- B. **Resolution:** Authorizing a Farmland Lease and License of Parcel 0932300013 Located at the Northeast Corner of Route 38 and Peck Road (not attached)
- C. **Resolution:** Authorizing a Contract Extension for Kane County Plumbing Maintenance & Repair Services with Key Construction Group, Inc., Hartwig Mechanical, Inc., and R.J. O'Neil, Inc. for the Kane County Building Management Department (BID# 23-001)
- D. **Resolution:** Authorizing Purchase of Mailing and Postage Equipment and Technology for the Building Management Department (Contract No.070125-PIT)

9. **Information Technologies (C. Lasky)**

- A. **Resolution:** Authorizing Expenditure of Funds for Computer Hardware and Services with Insight Public Sector Through OMNIA (Contract No. 23-6692-03)
- B. **Resolution:** Authorizing Expenditure of Funds for Computer Software and Services with Insight Public Sector Through OMNIA (Contract No. 23-6692-03)
- C. **Resolution:** Authorizing Purchase of Documents and Records Management with Laserfiche Through OMNIA for the Information Technologies Department (Contract No. 01-158)
- D. **Resolution:** Authorizing the Purchase of Technology Products, Solutions, and Related Services for the Information Technologies Department (Contract No. 23-6692-01)
- E. **Resolution:** Authorizing the Purchase of Products and Services Through the Amazon Business Online Marketplace for the Information Technologies Department (Contract No. R-TC-17006)
- F. **Resolution:** Approving Accessibility Efforts Related to the County of Kane Website and Agendas for the Kane County Board and its Committees

10. **Geographic Information Systems (K. Lebo)**

11. **Mill Creek SSA (R. Fahnestock)**

- A. **Resolution:** Authorizing a Contract for Landscape Maintenance Services for the Mill Creek Special Service Area with Langton Group (RFP# 26-010-TL)

12. **Vehicles**

- A. **Resolution:** Approving the Purchase of One (1) 2026 Ford F-250 Truck Cab and Body for the Kane County Division of Transportation - Unit 47

13. **Facility Use Requests**

- A. Geneva Children's Business Fair
- B. HATCH 2026
- C. Geneva Chamber of Commerce Events

- D. CASA Backpacks for Bookworms
- E. Safe Kane County Drive Thru
- F. Environmental & Water Resources: Tire Recycling at Fabyan, May 11 & 12

**14. New Business**

- A. Discussion: Celebrating the Country's 250th Anniversary - Daughters of the American Revolution Heritage Elm Tree and Declaration Square Garden

**15. Old Business**

- A. Discussion: Policy and Procedures for the Disposition and Sale of Kane County's Real Property

**16. Reports Placed On File**

**17. Executive Session (if needed)**

**18. Adjournment**