



Kane County

KC Finance and Budget Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

BERMAN, Lenert, Juby, Lewis, Sanchez, Surges, Tepe & ex-officios Pierog (County Chair)

Wednesday, October 25, 2023

9:00 AM

County Board Room

1. Call To Order

Co. Brd. Sr. Recording Secretary Valdez called the meeting to order at 9:03 AM.

2. Roll Call

Sr. Recording Secretary Valdez asked the Committee for nominations of a Pro Temp Chair for the Finance Committee Meeting. Committee Member Sanchez nominated and motioned that County Board Vice-Chair Tepe be the Pro Temp Chair for the Finance Committee meeting, Juby seconded. Motion carried unanimously by roll call vote.

PRESENT	Board Member Leslie Juby Board Member Jarett Sanchez Board Member Clifford Surges Board Member Vern Tepe Ex-Officio County Board Chair Corinne M. Pierog
REMOTE	Board Member Bill Lenert Board Member Anita Lewis
REM NO VOTE	Board Member Dale Berman

Also present: Co. Bd. members Allan*, Daugherty*, Gumz*, Kenyon, Kious*, Molina*, Roth, Silva*, Strathmann, Williams*; Treasurer Lauzen & staff Cain; Auditor Wegman; Fin. Exec. Dir. Hopkinson; ITD/BLD Exec. Dir. Fahnestock & staff Files, Peters; State' Attorney Mosser* & staff Frank, Ford, Troost, Shepro; HRM Exec. Dir. Loblillo; KaneComm Dir. Guthrie; PIO Mann; Dev. Dir. VanKerkhoff; KDOT Deputy Dir. Rickert*; KCAC Admin. Youngsteadt*; ARPA Prog. Manager S. Fahnestock & staff Smith; KCHD Fin. Dir. Snowden*; and members of the press and public including Laner Muchin Firm Atty. Kuczwara and Presidio Insurance Representative Richard Ryan.

3. Remote Attendance Requests

Co. Bd. Vice-Chairman Tepe announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Members Lenert and Lewis attending today's meeting remotely. There were no objections.

4. Approval of Minutes: September 27, 2023

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez

5. Public Comment (Agenda Items)

Frank Esposito, 64 White Oak Cir, St. Charles, commended the Committee on their conversation pertaining to the budget at the October 23, 2023 Special County Board meeting. He noted that it was obvious members of the Board have different opinions on funding. While reading through the Finance agenda packet, he keyed in on the number of people that are leaving the State of Illinois due to high taxes, which in turn lessens the amount of taxpayers in Kane County. He asked the Committee instead of raising taxes to cover the projected loss, expenses should be cut. Esposito stated that he understands the need to pay employees an adequate amount, but the County can look into the unnecessary spending throughout departments. The Committee must go through the fine points of the budget and cut spending. After doing so, maybe taxes would not have to be raised by much. Esposito spoke on the Treasurer's anticipated interest earned amount.

Ruth Kuzmank, 19 Southgate Course, St. Charles, voiced her concerns about Treasurer Lauzen's behavior. She wondered if this could relate to taxes being increased. Due to Lauzen's behavior, two County employees have been released from employment and granted a large severance, which is taxpayer's money. Kuzmank stated that former HRM Exec. Dir. Sheila McCraven filed a federal complaint against Lauzen for harassment and inappropriate culture within his office. She was granted a six-figure severance pay. Last May, former Treasurer Office's Dir. of Finance Operations, Carolyn Brady, was paid a \$46K severance pay. These amounts are pretty significant and a horrible use of taxpayers' dollars. Kuzmank requested an audit be done on these severance pay offs and released to the public. This is a place the County could be saving money. In the economy today, everything is being increased and will continue to do so. The County cannot afford to lose employees, especially under these terms. Kuzmank stated that the Finance Committee has some hard decisions to make and should request an audit on these payouts.

Vikki Fugman, 630 Winnebago Trail, Batavia, stated she is a 36-year homeowner. She loves Batavia, but life transitions have come about that could possibly make her unable to afford to live in Kane County, especially if Kane County raises taxes. This is a concern of those that are aged or aging. Fugman shared her concerns on the possibility of moving out of the State, largely because of high taxes. She asked the Committee to think wide and look at those that do not have the income to afford this.

Eric Theisen, 49W677 Middleton Road, Maple Park, reminded the Committee that the vote is not just for increasing taxes, but for the people that work really hard for their money and live in Kane County. It is becoming so expensive to live here. This affects people's lives!

6. Treasurer's Report (C. Lauzen)**A. Monthly Report**

Co. Bd. Vice-Chair Tepe stated that the monthly Treasurer Report was on file. He asked the Committee if there were any questions for the Treasurer. No additional report was made.

7. Auditor's Report (P. Wegman)**A. Monthly Report**

Co. Bd. Vice-Chair Tepe stated the Auditor's monthly report was on file. He asked the Committee if there were any questions for the Auditor on the monthly report. No additional report was made.

B. Approving September 2023 Claims Paid

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

8. Finance Director's Report (K. Hopkinson)**A. Monthly Finance Reports**

Fin. Exec. Dir. Hopkinson stated the monthly financial reports were on file. No additional report was made.

B. FY24 Budget

Co. Bd. Vice-Chair Tepe stated that the FY24 Budget presentation would be held until the tax levies votes. He mentioned that resolutions 1 through 3 would be voted on after the FY24 Budget presentation. The Committee was in agreement.

Fin. Exec. Dir. Hopkinson provided the FY24 Budget update. She noted that this presentation is similar to the one given on October 23, 2023 at the Special County Board meeting. She stated that the total proposed General Fund budget amount is \$122,418,212, which is \$779,065 less than FY23's budgeted amount. Hopkinson provided highlights of the budget pertaining to revenue and expenses, such as, revenue would include a property tax increase amount of \$2,447,509, and the allotted expense amount would include a 3% wage increase for non-union employees. She listed the key changes to the General Fund's FY24 proposed budget. The budget includes consideration for the Regional Transportation Authority (RTA) Sales Tax revenue being moved from the Transportation Department to the General Fund. This would be an increase from 10% to 35%. Additionally, the County's Sales Tax revenue would see an increase due to inflation. On the expense side, the Finance Department took a look into contractual services and commodity funds to cut costs. Hopkinson spoke on the County's current debt service. Hopkinson addressed questions and comments from the Committee.

Hopkinson continued speaking on the property tax levies from 2022 through 2024. She shared a table depicting the changes in property tax levies. It is a 4.4% increase over 2023. She reviewed the key changes to the General Fund. Hopkinson reviewed the Special Revenue Funds. She highlighted that the special revenue funds have a larger appropriation amount than the General Fund due to the Kane County Department of Transportation (KDOT) with a total of \$271,946,432. She reviewed highlights of the Special Revenue Funds. She spoke on the possible Motor Fuel Tax increase from 4.7 cents to 8 cents. If voted upon, it would go into effect on July 1, 2024. Over a 12 month period, the increase tax would bring in \$7,147,969. Hopkinson spoke on the General Fund's Forecast and Reserve Target. Currently, the County has a large reserve fund due to the American Rescue Plan Act (ARPA) and CARES Act money. Hopkinson spoke on Capital Projects funding. The reserves that the County has obtained need to be put to use for capital projects, instead of being used to balance the County's budget. Hopkinson addressed questions and comments from the Committee. Discussion ensued.

Hopkinson shared the Estimated Interest Earned Allocation. She noted that the amounts have not been audited. She shared the Equity Adjustments by Office and Department - All Funds. The total amount to meet the adjustments is \$1.88M. Hopkinson shared the Comparable "Major" of Revenues and Statistics from Kane, DuPage, McHenry, and Lake. Hopkinson addressed questions and comments from the Committee. Much discussion ensued.

Chairman Tepe proceeded to agenda item 24: Increase in the County Motor Fuel Tax.

1. Approving the FY24 Draft Budget to be Placed on Public Display

ASA Frank stated that the same amendment made to item two would need to be made to this resolution. Committee Member Sanchez motioned to amend this resolution to state, "NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Draft FY24 Budget (as amended on 10.25.23) presented by the Executive Director of Finance on today's date is hereby approved for public display, and the Executive Director is hereby authorized and directed to place the draft Fiscal Year 2024 budget on public display today, November 6th, 2023, in accordance with all statutory requirements", Lewis seconded. Motion carried unanimously by roll call vote.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
NAY:	Bill Lenert, and Clifford Surges

2. Adopting the Fiscal Year 2024 Annual Appropriations and Budget

Much discussion ensued on the amendment needed for this resolution.

Committee Member Surges motioned to have a ten minute recess, Juby seconded. Motion carried unanimously by voice vote.

The Committee reconvened at 11:24 a.m. Chairman Tepe proceeded to New Business before proceeding with items one and two.

After New Business, ASA Frank stated the amendment should state, "NOW, THEREFORE, BE IT ORDAINED that the County Board of Kane County, State of Illinois, hereby adopts the schedule of appropriations and budget as detailed in the "Fiscal Year 2024 Budget (as amended on 10.25.23)" for the fiscal period beginning December 1, 2023 and ending November 30, 2024: and". Juby motioned to amend this resolution as stated, Sanchez seconded.

Fin. Exec. Dir. Hopkinson stated that the updated General Fund Budget was emailed to the Committee Members. She explained that the use of reserves to balance the General Fund is now \$9,676,550. Hopkinson addressed questions and comments from the Committee. Discussion ensued.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, and Jarett Sanchez
NAY:	Clifford Surges, and Vern Tepe

3. Adopting a Tax Levy for the General Fund

Committee Member Juby asked for clarification on how much money would be saved since the previous resolutions were voted against. Hopkinson stated that \$6,276,293 would have come from the RTA Sales Tax increase and \$7,147,969 from the Motor Fuel Tax increase. Based on the votes, Hopkinson explained that the increase of \$7M would be removed from KDOT's budget, that \$6.2M would be received from RTA Sales Tax revenue. This would leave the County's General Fund short by an additional \$6.2M. Juby stated that the Board would need to find the additional \$6.2M in order to pass a balanced budget. Hopkinson addressed questions and comments from the Committee. Much discussion ensued.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
NAY:	Bill Lenert, and Clifford Surges

4. Adopting a Tax Levy for the Insurance Liability Fund

Committee Member Juby asked if the amount that goes into the small funds are the actual amount needed. Fin. Exec. Dir. Hopkinson stated that the amount is only what is needed.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

5. Adopting a Tax Levy for the Illinois Municipal Retirement Fund

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

6. Adopting a Tax Levy for the Social Security Fund

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

7. Adopting a Tax Levy for the County Highway Fund

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

8. Adopting a Tax Levy for the County Bridge Fund

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

9. Adopting a Tax Levy for the County Highway Matching Fund

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

10. Adopting a Tax Levy for the Kane County Health Fund

Committee Member Surges asked if this was an increase or decrease from last year's budget. Fin. Exec. Dir. Hopkinson stated this is the same amount as last year.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

11. Adopting a Tax Levy for the Veterans' Commission Fund

Committee Member Surges commended Veteran's Assistance Commission (VAC) Superintendent Zimmerman for his work. Madam Chairman Pierog reminded the Committee that this increased amount for the VAC is state-mandated. The amount is a reduction to the Countywide CPI Property Tax Levy. Zimmerman could have requested a larger amount, if needed.

Committee Member Roth asked what the total increase amount was for this levy. Fin. Exec. Dir. Hopkinson stated it was increased by \$71,491.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Jarett Sanchez
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

12. Adopting a Tax Levy for Mill Creek Special Service Area

Fin. Exec. Dir. Hopkinson introduced Mill Creek Special Service Area (MCSSA) Representative. She stated that this levy represents an amount that is larger than the Consumer Price Index (CPI) percentage and a Truth in Taxation Hearing would be held on November 14, 2023. Special ASA Shepro explained that this levy would need to follow the proper committee flow in order for the County Board to schedule a Truth in Taxation Hearing. He reviewed the reasoning for a Truth in Taxation Hearing. Madam Chairman Pierog reminded the Committee that this levy is not part of the County's CPI rate. This is a separate entity with only the residents of Mill Creek paying into it.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

13. Adopting a Tax Levy for the Shirewood Farm Special Service Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

14. Adopting a Tax Levy for the Wildwood West Special Billing Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

15. Adopting a Tax Levy for the Plank Road Estates Special Billing Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Anita Lewis
SECONDER:	Jarett Sanchez
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

16. Adopting a Tax Levy for the Exposition View Special Billing Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

17. Adopting a Tax Levy for the Pasadena Drive Special Billing Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

18. Adopting a Tax Levy for the Tamara Dittman Special Billing Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

19. Adopting a Tax Levy for the Church Molitor Special Service Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Anita Lewis
SECONDER:	Jarett Sanchez
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

20. Adopting a Tax Levy for the 45W185 Plank Road Special Service Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

21. Adopting a Tax Levy for the Boyer Road Special Service Area

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

22. Adopting a Tax Levy for the Crane Road Estates Special Billing Area

Madam Chairman Pierog reminded the Committee that this tax levy is for the Special Billing Area. The taxes imposed are on those residents that live in that area. This does not effect the County's General Fund Tax Levy.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

23. Authorizing Fiscal Year 2024 Non-Union Cost-of-Living Wage Increase

Madam Chairman Pierog provided a historical explanation on how the County came about setting the new non-union cost-of-living wage increase. She stated that the amount is an equitable raise across all employees of Kane County within the County Government's control. She added that this would not impact Elected Official's Offices, who will be giving a bulk amount for their distribution.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Jarett Sanchez
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

24. Authorizing an Increase in the County Motor Fuel Tax

Committee Member Sanchez asked if numbers 24 and 25 could be held until after the Fin. Exec. Director's FY24 Budget presentation. The Committee was in agreement.

After the FY24 Budget presentation, the Committee proceeded to discuss this resolution.

Committee Member Juby motioned to discuss this resolution, Sanchez seconded. The Committee continued with their Motor Fuel Tax discussion.

Committee Member Juby stated that the budget process is the most serious item that the County Board needs to decide upon. Within the budget, there are three main constituencies to consider: employees, buildings, and tax payers. Juby stated that no matter what the County Board decides, one of these three areas will be unhappy. She stated her opposition on the Motor Fuel Tax increase. She obliged that this is a pay user tax, but struggles with raising taxes on the County's constituents that simply cannot afford them. Juby voiced that she could not support this forum. Much discussion ensued on the potential County Motor Fuel Tax increase and the alternative solutions to cover this revenue source.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Anita Lewis
AYE:	Vern Tepe
NAY:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Clifford Surges

25. Amending Kane County Financial Policies Regarding RTA Sales Tax Allocation

Committee Member Juby stated her issues on taking funding from KDOT. She asked if funding was reallocated from KDOT, would it jeopardize matching funds. If so, she does not feel comfortable taking money from KDOT that would potentially need to be replaced from another form of funding. She stated the County should leave KDOT with their budget, so that they can move forward with capital projects. Discussion ensued.

Chairman Tepe proceeded to resolution three: Adopting a Tax Levy for the General Fund.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
NAY:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

9. New Business

- A.** Authorizing FY23 Budget Adjustment and Transfer from the Tax Sale & Error Fund to the General Fund

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- B.** Authorizing a Contract with Speer Financial, Inc. for Financial Advisor Services
Committee Member Surges stated this resolution is for the County's bond advisor and is a renewal of their service agreement.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- C.** Authorization to Enter into a Contract Extension for Annual Audit Services With Baker Tilly US, LLP

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Clifford Surges
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- D. Authorizing an Intergovernmental Agreement with McHenry County for Juvenile Detention Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Jarett Sanchez
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- E. Authorizing an Agreement for Microsoft Enterprise Licensing for Operating System Software

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- F. Authorizing an Agreement with Tyler Technologies for Computer-Aided Dispatch Call for Service Export Interface

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- G.** Authorizing Contract for Delinquent Tax Notice Printing, Preparation, and Mailing Services (Kane County Collector)

Madam Chairman Pierog asked if this would come out of the County's General Fund or the Treasurer's budget. Fin. Exec. Dir. Hopkinson stated that this amount would come out of the Treasurer's budget.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Jarett Sanchez
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- H.** Authorizing Contract Agreement with One Hope United for Multi-Systemic Therapy Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Anita Lewis
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

I. Authorizing a Contract for Kane County Yellow House Restoration & Renovation Project

Committee Member Juby urged the Committee to stop referring Building G as the yellow house. Instead, call it the Cole-Pope House.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
AWAY:	Bill Lenert

J. Authorizing a Contract with Hey and Associates, Inc., for Civil Engineering Services for the Fabulous Fox! Water Trail in Kane County

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Jarett Sanchez
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

- K. Authorizing a Contract with Gilmore Marketing Concepts, Inc. (GMCI), for Marketing Services for the Fabulous Fox! Water Trail and Agri-tourism in Kane County

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

- L. Approving FY24 Operations and Maintenance Agreement with USGS for the Stream and Rainfall Gages

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Clifford Surges
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

- M. Authorizing a Contract for Kane County Garage Door Repair and Maintenance

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

N. Authorizing a Contract Amendment with Paymentus Corporation

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

O. Authorizing an Agreement Extension for Architect, Engineer, and Construction Manager at Risk Services Contract(s)

Committee Member Juby motioned to hold this resolution back to the Administration Committee meeting on November 15, 2023, Surges seconded.

ITD/BLD Exec. Dir. Fahnestock explained that the Finance and Purchasing Departments would like to add specific language pertaining to names and terms of the contract to this resolution. He noted that this agreement comes before the Finance Committee approximately four months early. Therefore, moving it back to Committee is appropriate. Motion carried unanimously by roll call vote.

KC Administration Committee

RESULT:	HELD OVER
TO:	KC Administration Committee
MOVER:	Leslie Juby
SECONDER:	Clifford Surges
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

- P. Authorizing a Contract Extension with FSI for CMS Facility Management Software

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

- Q. Authorizing a Contract Extension for Mill Creek SSA Turf Fertilization/Weed Control Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

- R. Authorizing an Extension for Mill Creek SSA Parkway Tree & Stump Removal Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

S. Authorizing a Contract Extension for Mill Creek SSA Parkway Tree Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

T. Authorizing a Contract Extension for the Purchase of Gasoline and Diesel Fuel for the Kane County Division of Transportation, Sheriff's Department, Building Management, City of Aurora, and the Kane County Forest Preserve District- (Bid 22-045)

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

- U.** Authorizing Executive of Collective Bargaining Agreement Between County of Kane, Kane County Sheriff, and Policeman's Benevolent Labor Committee (Kane County Sheriff's Office Civilians' Unit)

Madam Chairman Pierog stated that the Sheriff's budget will be able to cover the costs of this contract and no additional costs would come from the County's General Fund.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

- V.** Authorizing Acceptance of the DCEO Tourism Attraction Grant

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Clifford Surges
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

W. Authorizing Acceptance of the DCEO Travel and Tourism Grant

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Clifford Surges
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

X. Amending the Kane County Fiscal Year 2024 Budget Policy

Madam Chairman Pierog stated this resolution was apart of the Financial Policy and aligns with the County's ordinance. This would relieve the reserve fund by three months.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

Y. Amending The Kane County Financial Policies to Consolidate Four Reserve Funds

Madam Chairman Pierog stated this is an excellent idea to show full disclosure on what the funds obtain. ASA Ford added that these four funds were established by past County Boards. This is all within legal measures.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Clifford Surges
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

Z. Revision to the Kane County Financial Policy for Procurement Cards

Committee Member Juby asked why the County Auditor is being added or if a system breakdown has forced this change. Auditor Wegman explained that she previously had administrative authority to review procurement cards. As time progressed, the County had disputes that needed to be resolved. Because she is no longer listed as an administrator of the accounts, there was a lot of time consumption and scheduling needs through Purchasing in order to receive the account reports. Due to this process, a previous dispute took ten months to get resolved. Wegman explained that this resolution would make it easier for the County to take care of disputes in a more timely matter. Discussion ensued.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Clifford Surges
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

AA. Amending the Sick and Personal and Extended Illness Leave Policy to the Personnel Policy Handbook

HRM Exec. Dir. Loblillo stated that this resolution does not have a specific budget amount associated with it, but any time a resolution speaks on benefit amounts that are allocated to employees it must go through the Finance Committee for approval.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Jarett Sanchez
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

AB. Adopting Initial Salary Ranges for the Position Classification System

Committee Member Surges motioned to hold this resolution and the next over to the Finance Committee meeting scheduled for November 29, 2023, Juby seconded.

HRM Exec. Dir. Loblillo stated that the State Attorney's Office advised that this resolution could not be passed at this time due to a section of the County Code 2-48. The County Code will be reviewed for a potential amendment. If that amendment is approved, these resolutions will be brought forth for a vote.

KC Finance and Budget Committee

RESULT:	HELD OVER
TO:	KC Finance and Budget Committee
MOVER:	Clifford Surges
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

AC. Adopting a Grade Classification System for Kane County Positions

KC Finance and Budget Committee

RESULT:	HELD OVER
TO:	KC Finance and Budget Committee
MOVER:	Clifford Surges
SECONDER:	Leslie Juby
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

AD. Authorizing the Renovation of Rooms 240 and 242 of the 3rd Street Courthouse

Madam Chairman Pierog asked what the renovated rooms would be used for. ASA Frank explained that the renovations would extend the State's Attorney's Office for their growing staff.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Jarett Sanchez
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

AE. Authorizing Expenditure of Funds for HVAC Maintenance, Repair, Supplies, and Equipment

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

AF. Authorizing Expenditure of Funds for HVAC Maintenance, Repair, Supplies, and Equipment

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Jarett Sanchez
AYE:	Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe
ABSENT:	Bill Lenert

AG. Approving Payment of Commercial Insurance FY2024 Including Auto, Property, General Liability, Law Enforcement, Employment Practices, Public Official Liability, Excess Liability and Workers Compensation, and a Service Agreement with Presidio Insurance

Committee Member Surges stated that the insurance costs came in at a 5% increase from last year's amount. After conversations with the Human Services Committee, there could be a potential need for the County to purchase additional liability insurance. Currently, the County has the option to purchase an extra \$5M in liability insurance for \$160K per year. He asked the Finance Committee if the County should purchase this extra liability insurance. ASA Frank stated it all comes down to the Board's risk tolerance and what could be needed in the future. If the numbers are not reaching that level of liability, then the Board must look at the cost versus the risk. Frank suggested to keep the number as low as possible due to the financial constraints of the budget, but if the County has the money to purchase the extra amount it would be good to have the extra insurance. Presidio Insurance Representative Richard Ryan stated the County's largest loss was \$13M. In his opinion, he believed the County would be safe with the \$25M coverage. The Committee decided to withhold the additional insurance coverage at this time.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Clifford Surges
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- AH.** Approving County Board Personal Expense Voucher Reimbursement Request
KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- AI.** Approving County Board Personal Expense Voucher Reimbursement Request
KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

- AJ.** Approving County Board Personal Expense Voucher Reimbursement Request
KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

Chairman Tepe proceeded back to resolutions one and two of the FY24 Budget.

10. Old Business

None.

11. Reports Placed On File

RESULT:	APPROVED BY ROLL CALL VOTE
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, Clifford Surges, and Vern Tepe

12. Committee Chairman's Comments

None.

13. Executive Session (if needed)

None.

14. Public Comment (Non-Agenda Items)

Steve Bruesewitz, 1707 Patricia Lane, St. Charles, stated he had heard that Treasurer Lauzen proclaimed to be a financial genius because he earned more interest than expected. He shared that inflation affects all of us every year, not just this year. If the Board adjusted for inflation since the last time Kane County passed an increase due to inflation, the \$100 in 2010 would be worth \$70 today. He noted that the County is just trying to keep up with inflation rates. So far, the County has been lucky with patching the budget. Bruesewitz stated that this practice needs to stop. Kane County needs to fund their government properly in order to keep up with deferred building maintenance. Additionally, employees need to be paid adequate wages. Kane County has had a serious problem with keeping employees due to the low pay wages.

15. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby

This meeting was adjourned at 12:29 PM.

Savannah Valdez
Recording Secretary