



Kane County KC Judicial/Public Safety Committee

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

Meeting Minutes

MOLINA, Lenert, Gumz, Linder, Roth, Tepe, Williams & ex-officio Pierog (County Chair)

Thursday, March 14, 2024

9:00 AM

County Board Room

1. Call To Order

Chairman Molina called the meeting to order at 9:00 AM.

2. Roll Call

PRESENT	Board Member Myrna Molina Board Member Bill Lenert Board Member Michelle Gumz Board Member Bill Roth Board Member Vern Tepe Board Member Rick Williams Ex-Officio County Board Chair Corinne M. Pierog
ABSENT	Board Member Michael Linder

Also present: Co. Bd. Members Berman*, Juby, Kenyon; KaneComm Dir. Guthrie; OEM Dir. Buziecki; Sheriff Hain*; Coroner Russell*; Chief Judge Villa; Court Admin. O'Brien & staff Mathis; State's Attorney Mosser* & staff Hunt, Tabor, Shepro*; Public Defender Conant; Court Svcs. Exec. Dir. Aust; Circuit Clerk Barreiro; Auditor Wegman; HRM Exec. Dir. Loblillo; ITD staff Kash; and members of the press and public.

3. Remote Attendance Requests

There were no remote attendance requests for today's meeting.

4. Approval of Minutes: February 15, 2024

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Rick Williams

5. Public Comment (Agenda Items)

None.

6. Monthly Financial Reports

A. Monthly Finance Reports

Chairman Molina stated the monthly financial reports were on file. No additional report was made.

7. Merit Commission

None.

8. KaneComm (M. Guthrie)

A. Monthly Report

KaneComm Dir. Guthrie stated the monthly report was on file. She announced that KaneComm's Annual Report was complete and hard copies are available. Guthrie recognized several staff regarding March Employment Anniversaries. She stated that a new Telecommunicator started in March. This employee is currently going through the six to nine month training. Guthrie provided a presentation highlighting KaneComm's 2023 Activities. She reviewed KaneComm's Mission Statement. She provided KaneComm's Organizational Structure. Guthrie explained the staffing and assignments of KaneComm on a daily basis. She listed the numerous radio channels that are monitored during daily operations. She reviewed the additional responsibilities each staff is assigned to, such as monitoring teletypes, enter stolen, wanted, and/or missing in state or national databases, and monitor notifications for Electronic Home Monitoring (EHM) alerts. She shared a picture depicting a telecommunicator's typical computer set-up. She reviewed the volume of telephone call activity for 2022 and 2023. In 2023, police activity was the highest for calls for service, followed by fire activity. Guthrie explained KaneComm's 5-year trends on incidents dispatched. In 2023, there was a total of 83,261 calls for service. Guthrie listed the 9-1-1 system updates, such as implementing Next Generation 9-1-1 (NG9-1-1). KaneComm was nineteenth in the State to implement NG9-1-1. Many of these updates will continue throughout this year. Guthrie addressed questions and comments from the Committee. Guthrie spoke on the 9-1-1 Communications Center Office Space construction upgrades to the KaneComm Management office space and break space. She provided a graph depicting the KaneComm 2023 Records Requests. She recapped KaneComm's 2024 goals and objectives.

B. Proclaiming April 14-20, 2024 National Public Safety Telecommunicators Week

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Michelle Gumz
SECONDER:	Rick Williams
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Michael Linder, and Corinne M. Pierog

9. Emergency Management (S. Buziecki)

A. Monthly Report

OEM Dir. Buziecki stated the monthly report was on file. He announced that the New Volunteer Open House is coming up on Monday, April 1, 2024 at 6:30 p.m. at the Kane County Multi-purpose Building. He stated this was a public event and all are welcome. Buziecki explained that the new member academy will begin on April 10, 2024, which is a six-month process.

B. Kane County Tornadoes

OEM Dir. Buziecki provided a presentation on the Kane County tornadoes that affected the area on February 27, 2024. Northern Illinois had 11 tornadoes, with four of them being in Kane County. Buziecki reviewed the initial start of the storm. He differentiated between a tornado watch and tornado warning. When a severe weather watch/warning is broadcasted, the Office of Emergency Management's (OEM) Emergency Operations Center begins to be proactive in monitoring the threat. Buziecki reviewed the timeline of the emergency warnings and the storms that moved into the Kane County area. At 6:45 p.m., Kane County was officially put under a Tornado Warning. By 7:20 p.m., four tornadoes were spotted in Kane County. Buziecki reviewed the statistics of each tornado that affected Kane County. He shared photographs depicting the size and severity of each. He spoke on the "Windshield" Survey conducted by his office. He shared several photos showing the damage caused by these tornadoes. Buziecki reviewed the Preliminary Damage Assessment. There were 17 agencies involved in the assessment, including OEM, Illinois Emergency Management Agency (IEMA), Kane County Sheriff, Kane County Health Department (KCHD) and the Salvation Army. Buziecki reviewed the data collected from the Damage Assessment. There were 241 cases of damage. Overall, there were only five incidences that were categorized as "Major". Buziecki reviewed the storm potential for today, Thursday, March 14, 2024. Buziecki addressed questions and comments from the Committee. Discussion ensued.

C. Recognizing April as National Volunteer Appreciation Month

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Rick Williams
SECONDER:	Bill Roth
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Michael Linder, and Corinne M. Pierog

- D. Authorizing the Number of Procurement Cards Issued to the Office of Emergency Management and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Bill Roth
SECONDER:	Bill Lenert
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Michael Linder, and Corinne M. Pierog

- E. Authorizing a Full Time Operations Manager for the Office of Emergency Management and Associated Budget Adjustment

OEM Dir. Buziecki provided a presentation on the Office of Emergency Management's (OEM) Organizational Chart. He spoke on the part-time Assistant Director position and the challenges that go along with this position. Overall, the employee that holds the part-time Assistant Director position can be unavailable during emergencies due to his full-time employment elsewhere. Buziecki shared a proposed organization chart, depicting the proposed changes. He provided a table showing a comparable Emergency Management Agency (EMA) Survey for Kane County and surrounding counties. He noted that Kane County volunteers have served the most amount of hours in one year, than other surrounding counties. Buziecki stated that during the storm session, it is relevant that this full-time Assistant Director position is a great need to OEM. Buziecki addressed questions and comments from the Committee. Much discussion ensued.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
MOVER:	Bill Roth
SECONDER:	Michelle Gumz
AYE:	Myrna Molina, Michelle Gumz, and Bill Roth
NAY:	Bill Lenert, Vern Tepe, and Rick Williams
ABSENT:	Michael Linder, and Corinne M. Pierog

10. Sheriff/Adult Corrections (R. Hain)**A. Monthly Report**

Sheriff Hain stated the monthly report was on file. He explained the possible process of having the Office of Emergency Management (OEM) re-join the Sheriff's Office and help the County financially. He recognized decorated K9 Arko and his passing on March 11, 2024. Arko was born in Hungry on October 18, 2014. He came to the Kane County Sheriff's Office in 2016 and served nine years. Hain asked the Committee to have Arko's handler and his family in their thoughts. He thanked everyone who attended Sheriff's Deputy Christopher Ruchaj's funeral service. Hain spoke on a Sheriff involved death that occurred last week. The officer initiated a traffic stop and the offender did not oblige. The offender took off in their vehicle and lost control hitting a tree. The offender did not survive. Hain stated that the Major Crimes Task Force are investigating this matter. He spoke on the resolution brought forth at the Administration Committee meeting to purchase a BearCat. He spoke on the need of this vehicle. Currently, the office's Bear Cat is used about three to four times a month and plays a vital role in the safety of the officers and community.

11. Coroner (R. Russell)**A. Monthly Report**

Coroner Russell stated the monthly report was on file and all numbers are within tolerance. He announced that the Coroner's Officer was the recipient of three grants. The grant amount received from Congress was \$960K. This will be used to purchase lab equipment. Secondly, the grant received from the Illinois Justice Department was for approximately \$100K and will be utilized for hiring a part-time morgue technician. This position will alleviate some responsibilities of the Coroner Deputies. Lastly, a third grant was received by the Kane County Health Department through the Opioid Reduction Grant for \$30K. This money will be used to hire a Community Liaison. Russell stated the job description for this position is currently being created. A Community Liaison would hold community events to help combat the Opioid Epidemic, such as helping those that care for an opioid-addicted person. Russell spoke on the skull found within the wall of a Batavia home in 1978. Recently, a cold case was reacted, and evidence was found on the possible identity of the skull. Russell stated a press conference would be held once all the data is collected. Russell addressed questions and comments from the Committee. Discussion ensued. Molina requested an update on Kane County's forensic lab at a later Judicial/Public Safety Committee meeting.

12. Judiciary & Courts (Villa/O'Brien)

Deputy Court Admin. Mathis explained that a resolution will come forward next month regarding the 2024 Administrative Office of Illinois Courts (AOIC) Technology Modernization Grant of \$272K that was awarded to the Kane County Judiciary. This funding will be used to update technology equipment within the courts and Circuit Clerk's Office.

A. Authorizing FY24 Judiciary and Courts Budget Adjustment

Chief Judge Villa requested this resolution be held until the upcoming Human Services Committee meeting on April 10, 2024. The Committee obliged.

RESULT: HELD OVER

B. Acknowledging Annual Review of Number of Procurement Cards Issued to the Kane County Law Library & Self-Help Legal Center and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT: MOVED FORWARD BY ROLL CALL VOTE
TO: KC Finance and Budget Committee
MOVER: Bill Lenert
SECONDER: Bill Roth
AYE: Myrna Molina, Bill Lenert, Michelle Gumz, Bill Roth, Vern Tepe, and Rick Williams
ABSENT: Michael Linder, and Corinne M. Pierog

13. State's Attorney (J. Mosser)

A. Monthly Report

State's Attorney Mosser stated the monthly report was on file. No additional report was made.

B. FY2023 Budget Review

SAO CFO Hunt presented the State's Attorney's Office (SAO) FY2023 Budget Performance. He stated that the FY2025 budget priorities and calendar have been approved and County offices/departments are beginning to schedule their kick-off meetings and submitting their Mission and Outcomes forms. Hunt noted that as changes are being made to the future budgeting process, it is important for the County Board to recognize the past financial performance of the SAO and the unfunded state mandates that were imposed. He explained that the SAO has operated through both the General Fund and Special Reserve Funds. The FY2023 SAO financial performance within the General Fund was \$1.26M better than what was budgeted. The General Fund revenues were approximately \$90K more than budgeted, and the expenses were nearly \$1.2M less than what was budgeted. Hunt explained the SAO operations' funds. He noted that not all operations include employees. Whenever it is appropriate, the SAO has transferred employees out of the County's General Fund and into a Special Revenue Fund, reducing the financial burden on the General Fund. Additionally, this will help reduce the amount of budget adjustments throughout the year. Hunt reviewed the FY2023 Payroll Budget Performance. The year-end actual total was \$10,896,154. He noted that the amended budget shown does not

include the re-instatement of \$125K in contingency hires. Once year-end adjustments are recorded, the SAO payroll will be under budget by \$242,500. Hunt shared a graph depicting the SAO FY2023 General Fund Expenses - Budget versus Actual. He reviewed the types of Special Revenue Funds the SAO operates, such as Civil Division, Drug Prosecution, Domestic Violence, and Records Automation. With the exception of the Civil Division, the remaining Special Revenue Funds are self-balancing. Hunt reviewed the financial statistics pertaining to the FY2023 SAO Civil Division. He stated that the Civil Division expenses were \$246K less than budgeted. This was due to temporary vacancies' salaries, changes in coverage insurance costs, decrease in costs for external legal fees and trial notices, and a decrease in cost for employee training and conferences. Hunt shared a graph depicting the SAO FY2023 Civil Division Expenses - Budget versus Actual. He reviewed each Special Revenue Fund budget variances and the cause of each. Hunt addressed that comments made about lump sum distributions and staff vacancies. He explained that for the additional eight Special Revenue Funds, collectively the funds were less than \$3K over budget. Hunt stated that the Annual Report for 2023 is not yet complete. However, it will be presented at a later date. He reviewed the year-to-year increased caseload data for FY2023.

State's Attorney Mosser reviewed the changes made with respect to unfunded mandated requirements, such as the SAFE-T Act. She noted that she recently spent time in Springfield lobbying on behalf of Kane County's Judicial and Public Safety to see if the County could receive state funding for FY2025. She spoke on the increase of criminal cases. Mosser explained the importance of being fully staffed and the proper procedures be put in place to help with the FY2025 budget. When in Springfield, she asked the State legislators for \$3M out of the State budget to go towards Judicial and Public Safety. This will allow Kane County to have a financial safety net to ensure public safety is not affected with any budget season the County could face. Mosser spoke on the large burden the SAFE-T Act has put upon the judiciary and public safety sectors. Mosser and Hunt addressed questions and comments from the Committee. Much discussion ensued. Molina requested that the information shared with State Legislators be shared with the Judicial/Public Safety (JPS) Committee.

C. Authorizing the Purchase of Three Vehicles for the State's Attorney's Office

Chairman Molina asked what is done with the old vehicles that the County can no longer utilize. She inquired about the sale of the cars and the funding acquired. SAO CFO Hunt stated there is a County policy addressing the sale of County vehicles.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Bill Roth
SECONDER:	Vern Tepe
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Michael Linder

14. Public Defender (R. Conant)

A. Monthly Report

Public Defender Conant stated the monthly report was on file. In relation to the SAFE-T Act, Conant explained that the Public Defender's Office has started receiving numerous opinions back from the State Appellate Court. These opinions have been helpful in refining the arguments they are making. At the end of the month, the Public Defender's Office will have a training with the Office of Appellate Defender. This training will have Kane County's Public Defenders write appeals. With the SAFE-T Act, when Public Defenders are appealing the detention or conditions, they must file a Notice to Appeal. However, Kane County Public Defenders are not appellate writers, therefore this training will help with this new task.

B. Acknowledging Annual Review of Number of Procurement Cards Issued to Kane County Public Defender and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Vern Tepe
SECONDER:	Bill Roth
AYE:	Myrna Molina, Bill Lenert, Michelle Gumz, Bill Roth, Vern Tepe, and Rick Williams
ABSENT:	Michael Linder, and Corinne M. Pierog

15. Court Services Administration (L. Aust)**A. Monthly Report**

Court Svcs. Exec. Dir. Aust stated the monthly report was on file. She explained that her annual procurement card (PCard) resolution will be brought forth next month. She announced that Court Services received a federal grant of approximately \$140K for the treatment of opioid users within the Kane County Drug Court. Additionally, Aust met with the Kane County AD HOC Opioid Settlement Fund Committee. In doing so, she learned that the County's treatment courts are eligible for funding through this agreement, as well. Aust's obligation is to expend the federal grant funds first because the Opioid Settlement funding will stay with the County, as federal money will not. Aust explained that the County did approve the hiring of two probation officers to address convicted sex offenders. She is hopeful to receive full reimbursement of these officer's salaries from the State. Once this is offered to the County, a resolution will be brought forth for a vote.

B. JJC Housing Report

No report was made.

16. Circuit Clerk (T. Barreiro)**A. Monthly Report**

Circuit Clerk Barreiro stated the monthly report was on file. She stated she would bring forth the Circuit Clerk's Office's annual procurement card (PCard) resolution next month. She expressed her gratitude of being apart of the 2024 Administrative Office of Illinois Courts (AOIC) Technology Modernization Grant. She noted that this grant is the fifth one that has been awarded to the Kane County Circuit Clerk's Office in the past two years. She explained that this grant funding will help with the office's microfilming and technology scanning. Once this project is completed, the Kane County Circuit Clerk's Office will be first in Illinois to be 100% paperless. (Madam Chairman Pierog arrived at 10:35 a.m.) Barreiro stated that numerous statistics that will need to be reported to the State of Illinois. Within this process, many entry codes and inputted information has changed. Due to this, the Clerk's Office may be seeking to obtain a deputy clerk for this data entry. She spoke on bond call deputies and the possibility of overtime exceeding the budgeted amount. Lastly, Barreiro explained that the two American Rescue Plan Act (ARPA) grant positions and the funding are being returned back to the ARPA. Barreiro addressed questions and comments from the Committee. Discussion ensued.

Chief Judge Villa spoke on how the Pretrial Fairness Act has made an impact across the State. He stated that Kane County should be proud of their management of the Pretrial Fairness Act and the volume of work that has come along with it, especially appeals. Since the implementation of this Act, every offender that goes through bond call, has the right to appeal every condition that

has been placed upon them. Every month, Villa attends the Conference of Chief Judges. At last month's conference, much discussion was had on the number of criminal appeals filed since the implementation of this Act. Every judiciary across the State is working on approving this appellate process. Villa stated that the Kane County Judiciary is requesting the County's support on trying to accommodate the increase in appeals.

17. Old Business

Chairman Molina explained that the County has continued working on the noise and discharge of firearms ordinances. She is hopeful to see these presented at the next Committee meeting.

18. New Business

None.

19. Place Written Reports on File

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Rick Williams
SECONDER:	Vern Tepe

20. Executive Session (if needed)

None.

21. Public Comment (Non-Agenda Items)

None.

22. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Bill Roth
SECONDER:	Vern Tepe

This meeting was adjourned at 10:44 AM.

Savannah Valdez
Sr. Recording Secretary