



AGENDA MEMORANDUM

DATE: July 30, 2026

TO: Forest Preserve District Planning & Utilization Committee

FROM: Jeremy Jensen, Director of Operations
Benjamin Haberthur, Executive Director

SUBJECT: Presentation and Approval of a Change Order with HR Green, Inc. for Professional Services to Develop Engineering Plans and Perform Construction Observation for the Fox River Trail Path Improvements

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider the approval of a change order to the contract with HR Green, Inc., New Lenox, Illinois authorizing an increase of \$71,500.00 for professional services.

BACKGROUND:

The Board approved an agreement with HR Green Inc. in November 2023 in the amount of \$149,931.00 to complete the planning, design, and related professional services for the improvements to the Fox River Trail in South Elgin from Villa Maria Road to Seba Park (approximately 1.5 miles). Since that time, at the District's request, the project has been divided into three phases to better align with available funding. In addition, Phase II has been identified as requiring enhanced professional services and construction oversight for the replacement of a retaining wall with structural implications located in close proximity to overhead utilities and the trolley tracks.

Phase I construction documents have been completed and are scheduled to be advertised for public bid in July 2026. Phase II construction documents are currently in progress and are anticipated to be completed for an October 2026 bid release, contingent upon approval of this change order.

The requested additional funding will support completion of the Phase II and Phase III construction documents and provide approximately 200 hours of Construction Engineer oversight during Phase II construction to help ensure safe and effective project execution.

FINANCIAL IMPACT:

Funds totaling \$1,531,580.44 are budgeted and available in account 03-21-24-5072, project #11010 for professional services and construction oversight associated with this contract amendment.

RECOMMENDATION:

Staff is recommending the Committee approve the change order request of \$71,500.00 with HR Green, Inc., New Lenox, Illinois for a total amended contract cost of \$221,431.00.

ATTACHMENTS:

County Location Map

Fox River Trail-Improvements Map

HR Green Inc. Contract Amendment