



Kane County

KC Administration Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, April 10, 2024

10:30 AM

County Board Room

1. Call To Order

Chairman Kious called the meeting to order at 10:30 AM.

2. Roll Call

PRESENT:	Board Member Chris Kious, Board Member Leslie Juby, Dale Berman, Ron Ford, Michelle Gumz, David Young and Vern Tepe
REMOTE:	Mark Davoust
ABSENT:	Corinne M. Pierog

Also present: Co. Bd. Members Allan, Bates, Molina*, Roth, Strathmann*; ITD/BLD Exec. Dir. Fahnestock & staff Thompson, Lasky, Files, Peters, Roff, Clark; Spec. ASA Shepro; KCAC Admin. Youngsteadt*; SAO IT Support Gorgas; and members of the press and public including IMEG Corp. Lighting Designer Laiken Green & HOK representative Dan Bassano.

3. Remote Attendance Requests

Chairman Kious announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Member Davoust attending today's meeting remotely. There were no objections.

4. Approval of Minutes: March 15, 2024

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Michelle Gumz

5. Public Comment (Agenda Items)

None.

6. Public Comment (Non-Agenda Items)

Kane County Resident and Committee Member, David Young, explained that a recent proclamation that passed at a previous Public Service Committee meeting was not included on the April's County Board meeting agenda due to politics. Young reviewed contents of the proclamation pertaining to non-citizen voting. (Committee Member Ford arrived in-person at 10:34 a.m.) He reviewed Kane County Statute Section 247-C1 and recited that the Chairman, with the advice of the Executive Committee, shall prepare an agenda for each meeting of the County Board prior to such meeting. Young stated that

the County Board Chairman has the authority to set the agenda items included on the Executive Committee agenda, which is one person out of 25 elected County Board Members. He asked if a resolution or proclamation that has passed through Committee is not to the Chairman's liking, will it be included on an agenda.

7. Finance Report

A. Monthly Finance Reports

Chairman Kiouss stated the monthly financial reports were on file. No additional report was made.

8. Facilities Master Plan Update (Jason Dwyer, Wight & Co.)

BLD staff Files stated that a final draft presentation of the County's Facilities Master Plan will be given at the Committee of the Whole (COW) meeting on April 23, 2024. The plan has been revised to reflect some of the suggestions made by the County Board pertaining to the Public Health Facility. After the COW meeting, the Master Plan will be presented to this Committee for a vote to move forward to the County Board.

Chairman Kiouss asked for unanimous consent to change the agenda to have the Executive Director's report heard during an Executive Session due to the confidential nature of it. The Committee consented.

9. Executive Director's Report (R. Fahnestock)

This agenda item was moved into an Executive Session.

10. Building Management (H. Thompson)

A. Presentation: Judicial Center Exterior Lighting Project (H. Files)

BLD staff Files provided an overview of the Kane County Judicial Center Site Lighting Replacement Project. She introduced IMEG Light Designer, Laiken Green.

IMEG Light Designer, Laiken Green, provided a presentation on the Kane County Judicial Center Site Lighting Replacement Project. She reviewed the existing site lighting conditions, such as multiple styles of area pole lights, damaged site poles, and compromised wiring. She shared the new site lighting that was included within the bid. Green provided an overview of the lighting replacement. She explained that the new lighting would provide overall illumination of the pavement, be compliant with the Dark Sky Ordinance, and would be controlled through a time clock and photocell. She reviewed the area pole light layout comparison between the existing lighting layout versus the new. The new layout will produce 5,200 less wattage than the existing. Green reviewed the costs associated with the lighting project. She stated that the site is very large and would include approximately 250 lights, 152 new concrete bases, new electrical conduit and wiring runs to all pole lights, modification/extension to electrical conduit and wiring runs at the Coroner's Office and Jail, removal and disposal of existing site and landscape lighting, concrete bases, and damaged wiring, and labor to install the new lights/materials. BLD staff Files added that

they have worked with Environ. & Water Res. Dir. Wollnik and staff to ensure this new lighting follows the set standards of the County. Additionally, this project and the timing of it is important because of the mass amount of concrete work that needs to be conducted at the Judicial Campus that is scheduled for next year. Files stated that getting the light project completed this year would negate from tearing up brand new concrete. Files and Green addressed questions and comments from the Committee. Discussion ensued.

Green provided two alternatives that were included in the project's bid. The first would be to add new S14 poles for future cameras. It would include the pole, 120V conduit and wire, and empty conduit for future low voltage connections. This would be located at each entry to overall site. The second would be to move/extend conduit routing to new pole locations at the Coroner's Office and removal of islands with repair of parking lot.

- B.** Authorizing a Contract for Kane County Judicial Center Exterior Lighting Project with Fitzgerald's Electric Contracting, Inc. and the Building Management Department (BID# 24-020-TK)

ITD/BLD Exec. Dir. Fahnestock addressed questions and comments from the Committee. Discussion ensued.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Ex-Officio County Board Chair Pierog

11. Information Technology (C. Lasky)

- A.** Authorizing Number of Procurement Cards Issued to the Geographic Information System (GIS) Division of the Information Technologies Department and Each of their Transaction Limits

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Ex-Officio County Board Chair Pierog

- B.** Authorizing Expenditure of Funds for Documents and Records Management with Laserfiche Through OMNIA Partners (Contract# 01-158)

ITD CIO Lasky provided additional information on this resolution.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Ron Ford
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Ex-Officio County Board Chair Pierog

12. Mill Creek SSA (R. Fahnestock)

ITD/BLD Exec. Dir. Fahnestock stated at last month's Administration Committee meeting, the Committee approved a contract for ADA sidewalk improvements. This project is being executed on the north end of Mill Creek. This project costs approximately \$800K. Fahnestock reminded the Committee that these funds come from the Special Service Area's tax levy, and not the County.

13. Vehicles

None.

14. New Business

None.

15. Old Business

None.

16. Reports Placed On File

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Michelle Gumz

17. Executive Session

Committee Member Gumz motioned to enter into Executive Session at 11:02 a.m. to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, Ford seconded. Motion carried unanimously by roll call vote.

The Committee returned to Open Session at 12:01 p.m. on a motion made by Gumz, seconded by Ford. Motion carried unanimously by voice vote.

RESULT:	APPROVED BY ROLL CALL VOTE
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Ex-Officio County Board Chair Pierog

18. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Ron Ford
SECONDER:	Mark Davoust

This meeting was adjourned at 12:02 PM.

Savannah Valdez
Sr. Recording Secretary