



Kane County

KC Administration Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Arroyo, Berman, Garcia, Gumz, Young, ex-officios Roth (County Vice Chair)
and Pierog (County Chair)

Wednesday, June 11, 2025

10:30 AM

County Board Room

1. Call To Order

Chairman Kious called the meeting to order at 10:30 AM.

2. Roll Call

PRESENT:	Board Member Chris Kious, Board Member Leslie Juby, Alex Arroyo, Sonia Garcia, Michelle Gumz and Bill Roth
REMOTE:	Dale Berman
ABSENT:	David Young and Corinne M. Pierog

Also present: Co. Bd. Members Gripe*, Molina*; ITD/BLD Exec. Dir. Fahnestock & staff Harris, Lasky, Smith, Roff, Clark, Walker, Peters, Chidester, Franco, Passaglia, Krueger; KDOT Dir. Zakosek & staff Rickert*; KCSO Chief of Admin. Catich; OEM Dir. Buziecki; and members of the press and public.

3. Remote Attendance Requests

Chairman Kious announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Member Berman attending today's meeting remotely. There were no objections.

4. Approval of Minutes: May 14, 2025

Chairman Kious explained that a revision was made to the meeting minutes from May 14, 2025. Under item 8C, a sentence was added to state that the motion failed with a 3-3 vote and would not be moving on to the Executive Committee meeting.

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Michelle Gumz

5. Public Comment

None.

6. Finance Report

A. Monthly Finance Reports

Chairman Kious stated the monthly financial reports were on file. No additional report was made.

7. Executive Director's Report (R. Fahnestock)

ITD/BLD Exec. Dir. Fahnestock provided the FY2025 Mid-Year Report for the Information Technologies Department (ITD) and Building Management Department (BLD). He reviewed the department's mission statement. He listed the 2025 Committee Goals. He noted that these same goals are listed on each month's Committee agenda. He provided specific goals for BLD, such as maintaining the buildings and facilities with preventative and scheduled maintenance and acquiring additional office space and storage space for offices and departments. He shared specific goals for ITD, such as maintaining and updating network infrastructure, telephone, and security systems, and develop plans for Countywide transition to Office 365 and hosted email. Fahnestock and ITD CIO Lasky addressed questions and comments from the Committee. (Committee Member Berman arrived remotely at 10:39 a.m.)

Fahnestock shared the contents that go into the Mid-Year Expenses for ITD and BLD, such as identifying line items over 50%, reasons for overages, timing, or increased expenses, project year end overages, and controlling expenses. He spoke on the impacts of inflation to the yearly budget. For ITD, there is nothing out of tolerance to report. Fahnestock noted that a lot of the ITD work has been funded by the American Rescue Plan Act (ARPA). The FY2025 Total Expense Mid-Year Budget is 37%, which is the same as 2024. Fahnestock shared the Year End Expense Projections for ITD. The expected expense year-end projection is 95%, or \$258,934 under budget. (Committee Member Young arrived remotely at 10:42 a.m.) Fahnestock shared the BLD's Budget Performance. There are several services that are over 50%, such as janitorial services, repairs and maintenance of buildings, building leases, and utilities. Fahnestock noted that these overages should not cause issues at the end of the year. The FY2025 Total Expense Mid-Year Budget is at 43%. (Committee Member Young left at 10:45 a.m.) Fahnestock addressed questions and comments from the Committee. Discussion ensued.

Fahnestock presented a table depicting the BLD's line items. He noted that the largest expenses come from the repairs and maintenance of buildings. This line item is budgeted at \$1.4M. BLD has expended approximately \$710K through the first half of the year. Overall, BLD has expended 43%, or \$3.3M of their annual budget. Fahnestock stated that he has no financial concerns and is confident that the two departments will be at budget by the end of the year. Fahnestock addressed questions and comments from the Committee. Discussion ensued.

Fahnestock spoke on Capital Projects. The FY2025 Amended Budget for Capital Projects was \$13,771,453.00. The year-to-date transactions are \$8,115,479.51, totaling 41%. He spoke on year-to-date encumbrances. There is a total of \$3,826,608.87 in encumbrances for Capital Projects. Fahnestock projects that the Capital Projects funding will be at 86% by the end of the year. He shared a list of the 2025 Capital Projects list. He noted that the majority of the projects will be paid for by ARPA. Those projects that are being funded out of the County's General Fund will be gone through to make sure only the projects that need to be done are completed and others are held off due to budgetary restraints. Fahnestock addressed questions and comments from the Committee. Much discussion ensued.

A. Discussion: Kane County Property Assets

ITD/BLD Exec. Dir. Fahnestock introduced the Kane County Property Assets discussion. He stated that an email was sent out to the Committee Members regarding the County's assets. He presented a table listing the County's property assets. He described the color codes that were shown on the property asset table. Fahnestock and KDOT Deputy Dir. Rickert addressed questions and comments from the Committee. Much discussion ensued.

Committee Member Gumz requested profiles, such as environmental concerns, structural issues, physical condition assessment, liability of keeping versus selling, and an estimated cost of select properties to be shared. This will allow the County to see which properties are of value. Additionally, Gumz requested that a recommendation on which properties should be kept versus sold off. Fahnestock asked the Committee to identify five parcels they would like to receive a real estate profile on.

8. Building Management (K. Harris)**A. Authorizing a Contract Addition of Alternate 4 for the Kane County Judicial Center Pavement Improvement Project with Geneva Construction Company, Inc. (BID# 25-014-TK)**

BLD Dir. Harris introduced Building Management Department's new Project Manager, Wendy Franco. He provided a brief professional background of Franco. He provided additional information on this resolution. Harris, ITD/BLD Exec. Dir. Fahnestock, and KCSO Chief of Admin. Catich addressed questions and comments from the Committee. Discussion ensued. Fahnestock shared photographs depicting the parking area behind the Kane County Sheriff's Office (KCSO).

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Michelle Gumz
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Arroyo, Board Member Berman, Board Member Garcia and Board Member Gumz
ABSENT:	Board Member Young and Ex-Officio County Board Chair Pierog

9. Information Technologies (C. Lasky)

None.

10. Geographic Information Systems (K. Lebo)

None.

11. Mill Creek SSA (R. Fahnestock)

- A.** Authorizing Additional Funds for Kane County Concrete Services with M/M Peters Construction Inc. for the Mill Creek Special Service Area (BID# 23-041)
ITD/BLD Exec. Dir. Fahnestock introduced this resolution. He provided additional information.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Michelle Gumz
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Arroyo, Board Member Berman, Board Member Garcia and Board Member Gumz
ABSENT:	Board Member Young and Ex-Officio County Board Chair Pierog

12. Vehicles

None.

13. New Business

None.

14. Old Business

None.

15. Reports Placed On File

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Alex Arroyo

16. Executive Session (if needed)

None.

17. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Dale Berman
SECONDER:	Michelle Gumz

This meeting was adjourned at 11:54 AM.

Savannah Zgobica

Sr. Recording Secretary