



# Kane County

## KC Judicial/Public Safety Committee

Government Center  
719 S. Batavia Ave., Bldg. A  
Geneva, IL 60134

### Meeting Minutes

MOLINA, Lenert, Gumz, Linder, Roth, Tepe, Williams & ex-officio Pierog (County Chair)

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**Thursday, July 11, 2024**

**9:00 AM**

**County Board Room**

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**1. Call To Order**

Chairman Molina called the meeting to order at 9:05 AM.

**2. Roll Call**

<b>PRESENT</b>	Board Member Myrna Molina Board Member Bill Lenert Board Member Bill Roth Board Member Vern Tepe Board Member Rick Williams Ex-Officio County Board Chair Corinne M. Pierog
<b>REMOTE</b>	Board Member Michael Linder
<b>ABSENT</b>	Board Member Michelle Gumz

Also present: Co. Bd. Members Berman, Kenyon, Juby\*; Merit Comm. Chairman Burgert; KaneComm Dir. Guthrie; OEM Dir. Buziecki; Sheriff Hain & staff Wolf, Dominguez, Catich, Directo, Osmani, McCowan, Moravec; Chief Dep. Coroner Richardson-Carrera; Court Admin. O'Brien & staff Mathis, Eichert; State's Attorney Mosser & staff Hunt, Cermak, Shepro; Public Defender Conant; Court Svcs. Exec. Dir. Aust & staff Tsang, Starkovich; Circuit Clerk Barreiro & staff Herwick, Johnson; ITD staff Peters; BLD Manager Smith; Auditor Wegman; and members of the press and public.

**3. Remote Attendance Requests**

Chairman Molina announced the remote attendance requests for today's meeting. She asked the Committee if there were any objections to Committee Member Linder attending today's meeting remotely. There were no objections.

**4. Approval of Minutes: June 13, 2024**

<b>RESULT:</b>	<b>APPROVED BY UNANIMOUS CONSENT</b>
<b>MOVER:</b>	Bill Roth

**5. Public Comment (Agenda Items)**

None.

**6. Public Comment (Non-Agenda Items)**

None.

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Chairman Molina asked for the Committee's consent to move to Executive Session for the release of closed session minutes. Committee consented.

**7. Monthly Financial Reports**

**A. Monthly Finance Reports**

Chairman Molina stated the monthly financial reports were on file. No additional report was made.

**8. Merit Commission**

**A. FY2025 Merit Commission Budget Reports**

Merit Comm. Chairman Burgert presented the FY2025 Merit Commission Budget Reports. He explained that the Merit Commission's FY2025 is up 0.9%, due to an increase to healthcare and dental benefits for the department's secretary. He noted that all other items, such as advertisement and testing, remained flat. Burgert stated that the Merit Commission's FY2025 Budget will increase by \$860.

**9. KaneComm (M. Guthrie)**

**A. Monthly Report**

KaneComm Dir. Guthrie stated the monthly report was on file. She highlighted Telecommunicator, Adam Hull, who has worked for KaneComm for the past 19 years. She noted that KaneComm has approximately four Telecommunicators that have served Kane County for over 20 years. The average length of employment for a Telecommunicator is normally eight to ten years.

**B. FY2025 KaneComm Budget Presentation**

KaneComm Dir. Guthrie provided the FY2025 KaneComm Budget Presentation. She reviewed the numerous agencies KaneComm serves. She shared the Activities and Statistics: Incidents by Year over the past five years. As of June 2024, there have been 42,115 calls for service, which has surpassed all the previous years. Guthrie presented KaneComm's Organizational Chart. She reviewed the KaneComm's Special Revenue Fund 269. She stated that a new line item has been added to revenues, ETSB Reimbursement. She spoke on the importance of subscriber fees. She noted that the Subscriber Agreement between KaneComm and subscribing Police and Fire agencies has expired. She explained that the proposed KaneComm FY2025 Budget lists \$286,550 in Fund Balance, due to this agreement currently being negotiated. Overall, the anticipated revenue total for this fund is \$2,873,781. Guthrie reviewed KaneComm's expenditures. She explained that the increase in commodities is due to the moving of telephone lines from Transfers to Other Funds to budget line item 64000. KaneComm's total anticipated expenditures for FY2025 is \$2,873,781. Guthrie shared KaneComm's Personnel Budget. The Personnel Budget will increase by \$43,265, due to KaneComm's Collective Bargaining Agreement (CBA) that was ratified in 2023. The CBA included step increases and an annual 3.5% pay increase. Additionally, the FY2025 Budget does not include any additional positions, but does include the allowed vacancy under the

Financial Policy. Guthrie stated that the net change to KaneComm's FY2025 Budget is \$112,249, which is an increase of 4.06%, mainly due to the CBA's annual salary increases. She provided a table depicting the FY2025 Proposed Budget.

Chairman Molina stated that these FY2025 Budget presentations from the Judiciary Departments/Offices are the first review. She explained that questions and comments pertaining to the FY2025 Budget will be asked over the next few months. She asked the departments/offices for their patience, while the County Board figures out the budget.

**C. FY2025 KaneComm Budget Reports**

**10. Emergency Management(S. Buziecki)**

**A. Monthly Report**

OEM Dir. Buziecki stated the monthly report was on file. He reported that Kane County has had seven tornadoes within the past 12 months. The seventh one occurred at the end of June in Elburn. Buziecki noted that Kane County has had no significant damage from these tornadoes and none have hit non-urban areas.

**B. FY2025 OEM Budget Presentation**

OEM Dir. Buziecki presented the Kane County Office of Emergency Management's (KCOEM) FY2025 Budget. He reviewed OEM's profile. The office has five full-time employees, one part-time employee, a fleet of 11 vehicles and 10 trailers, and over 50 volunteers with over 11K hours served in FY2023. He noted that volunteers and hours are increasing. Buziecki addressed OEM's annual operations and activities. He reviewed OEM's Mission and Mandates. Per Illinois Statute, each county must maintain an Emergency Services & Disaster Agency (ESDA) with jurisdiction over unincorporated areas of the County and incorporated municipalities with no established emergency management program and to support established municipal ESDAs. Buziecki stated that the KCOEM is responsible for maintaining programs and capabilities to mitigate, prepare for, respond to, and recover from emergencies and disasters. He reviewed additional state and federal mandates for emergency management agencies. He shared Kane County Code, Chapter 8, Article II, Section 8-16 General regarding the rules, regulations, and duties of OEM. He addressed the possible revisions that could be made to this section of the Kane County Code. Buziecki spoke on several municipal emergency management programs. He explained that there are 12 non-accredited/non-certified municipalities in Kane County, such as Batavia, Elgin, Hampshire, North Aurora, and Sugar Grove. He listed the 11 municipalities that do not have an emergency management ordinance that OEM serves in addition to unincorporated areas. Buziecki spoke on the Local Emergency Planning Committee. This committee is mandated by the Emergency Planning and Community Right-To-Know Act and 29 IL Administration Code, Part 620. This committee conducts emergency planning and record-keeping related to hazardous materials, such as chemicals. The Local Emergency Planning Committee is funded by Special Fund 248. The

Special Fund 248 is funded by private donations, with the exception of staff time, to support the hazardous materials preparedness program. Buziecki reviewed KCOEM's mission outcomes within the following areas: mitigation, preparedness, response, recovery, and administrative. Over the past several years, OEM has fallen behind with reporting on some of these mandated mission outcomes for the Emergency Operations Center (EOC). Buziecki noted that if they do not catch up, there is risk of losing accreditation and grant funding. He spoke on the challenges of accomplishing this issue. OEM needs to improve technology procedures and record keeping and updating the fleet. Buziecki addressed the newly proposed full-time Operations Manager position. Currently, the part-time Assistant Director oversees volunteer response operations, schedule details, and provides supervision to volunteer supervisors. The average 10-hour per week is not sufficient to supervise over 11K volunteer hours. Buziecki noted that current KCOEM staffing of 5.25 full-time employees (FTE) is below comparable counties of 7.5 FTE. He explained that adding the new full-time Operation Manager position and eliminating the part-time position would bring Kane County to 6.0 FTE. Buziecki shared a table depicting comparable counties versus KCOEM. He shared the current OEM Organizational Chart. He reviewed the newly proposed organizational chart that shows the new Operations Manager position and the staff this position would oversee. Buziecki spoke on the General Fund Revenue. He explained that the Emergency Management Reimbursement is the annual grant OEM receives from the Federal Emergency Management Agency (FEMA). He noted that funding will be decreasing due to FEMA's funding adjustments. Buziecki stated that the difference between the FY2024 amended budget and the FY2025 submitted budget is \$4,165, which is a 2.82% increase. He summarized Special Funds 248 - Local Emergency Planning Committee and Fund 247 - EMA Volunteer Fund. Buziecki shared OEM's Fleet Summary. He reviewed the vehicles that were replaced in 2024 and those set to be replaced in 2025. He shared a table depicting the 11 vehicles' make, year, model, age, current mileage, current engine hours, and tire information. He provided photographs of the fleet. Buziecki reviewed the numerous capital requests for the OEM, such as purchasing a Ford F-150 Responder, five new Star-Com radios, new UTV 6-seater, and subscribe web-based EOC/ICS Software. Buziecki addressed questions and comments from the Committee. Discussion ensued. (Madam Chairman Pierog arrived in-person at 9:42 a.m.)

**C. FY2025 OEM Budget Reports**

**11. Sheriff/Adult Corrections (R. Hain)**

**A. Monthly Report**

Sheriff Hain stated the monthly report was on file. He provided an update on the Sheriff Deputy that was involved in an off-duty shooting in Elgin, IL. The deputy is doing well and resting at home. The investigation will continue on this matter.

**B. SAFE-T Act Impact on KCAJC Detainee Population**

Sheriff Hain stated that his presentation on the SAFE-T Act Impact on Kane County Adult Justice Center (KCAJC) Detainee Population will be presented at next month's Committee meeting.

**C. FY2025 KCSO Budget Presentation**

Sheriff Hain presented the Kane County Sheriff's Office (KCSO) FY2025 Budget. He stated that this budget proposal for the KCSO outlines anticipated expenditures and funding allocations to support operational needs, personnel salaries, equipment purchases, and community safety initiatives for the upcoming 2025 fiscal period. He reviewed the KCSO's Organizational Charts for the Public Safety Division, Corrections Division, and Court Security Division. Hain shared newly proposed staff positions: Wellness Coordinator, Human Resource Manager, Accounts Payable Specialist, and one new Deputy. The Deputy position will be fully funded by the Illinois Department of Children and Family Services (DCFS). He reviewed the KCSO's expenses yearly trends over the past five years. In 2023, the KCSO had spent over the budgeted expense amount by approximately \$2.2M. The reason this occurred was because of retro-pay to Corrections staff and an \$1.5M case settlement. Hain shared the revenue yearly trends. Hain listed the KCSO's FY2025 Budget impacts, such as collective bargaining agreements (CBAs). He stated that the main Safe-T Act impacts for FY2025 are body cams, potential system upgrade, and the increased population at the Kane County Jail, which has gone up 26% in three months. He spoke on the reasoning behind this increase in population.

**12. Coroner (R. Russell)****A. Monthly Report**

Deputy Coroner Richardson-Carrera stated the monthly report was on file. No additional report was made.

**B. FY2025 Coroner Budget Reports**

No report was made.

**13. Judiciary & Courts (Villa/O'Brien)****A. FY2025 Judiciary & Courts Budget Presentation**

Court Administrator O'Brien presented the FY2025 Judiciary & Courts Budget. She provided a brief overview of the budget. She presented the Judiciary's Organization Chart. She reviewed the General Fund Changes in Revenues. She stated that several revenue sources have stayed flat from last year. The Interpreter Services Reimbursement has increased by \$85K due to obtaining an in-house interpreter team, along with contracted interpreters. O'Brien spoke on the cost increases of interpreter services. The total revenue increase to the General Fund would be \$51,120. O'Brien reviewed the General Fund Changes - Personnel Expenses. The Judiciary has requested to maintain the three vacancies and to increase to each salary amount. The personnel expenses will

increase by \$290,592. This increase was due to merit pay and a 3% Cost of Living allocation. She reviewed the contractual expenses. Judiciary has requested increases within the following funds: Court-Appointed Counsel, Jurors' Expense, and Liability Insurance in FY2025. The total increase in expenses for Judiciary is \$60,222 for FY2025. O'Brien stated that commodities have remained flat with no additional increases. She explained that the Finance Committee and the County Board requested that departments/offices stay below a personnel increase of 2.5% and a 3.0% increase to expenses. The Kane County Judiciary's FY2025 expense total has increased by 5.5%.

**B. FY2025 Law Library Budget Presentation**

Law Library Dir. Eichert presented the FY2025 Law Library Budget. She stated that the Law Library is mandated by State Statute, 55 ILCS 5/5-39001, and was created by Kane County Board resolution 12-12-1961. She provided the mission and vision of the Kane County Law Library. The Kane County Law Library and Self Help Legal Center staff strives to provide outstanding customer service, recognizing, supporting, and furthering open and equal access to the legal system, as well as, legal and governmental information. Eichert reviewed the public programs and partnerships of the Law Library, such as Lawyer in the Public Library, Divorce & Family Law Help, expungement clinics, and Driver's Privilege clinics. She spoke on the number of constituents that were directly assisted by the Law Library from December 2023 thru June 2024, which was 2,202. She noted that an average of 96% of Kane County Law Library and Self Help Legal Center users are the general public and not county employees. Eichert shared the Law Library's Organizational Chart. She spoke on the Illinois JusticeCorps Fellow employee that is granted to the Law Library annually. She noted that the Law Library is funded through a Special Fund that receives \$20.00 off of every civil filing fee. There is no significant changes to the Law Library's FY2025 Budget. Eichert spoke on her hopes of receiving a \$30K grant through the Administrative Office of the Illinois Courts and Illinois Supreme Court to Access to Justice Commission for interpreter services.

**14. State's Attorney (J. Mosser)**

**A. Monthly Report**

The monthly report was on file. No report was made.

**B. FY2025 SAO Budget Presentation**

SAO CFO Hunt stated that this FY2025 State's Attorney's Office (SAO) Budget presentation was an updated version of the presentation given at last month's Judicial and Public Safety Committee meeting. He spoke on the SAO FY2025 Draft Budget Proposal. He explained that the proposal is the result of the calculations on an internal proprietary worksheet, and is based on the information available as of July 5, 2024. Additionally, the health and dental benefits have been updated to match the information provided by the Kane County Finance Department. There are still differences between the SAO staffing level than what is included in the New World software. Hunt reviewed a table that depicts the FY2025 Proposed Budget by revenue and expense

categories. The projected total expense for FY2025 is 411,103,569, which is in excess of revenues by \$9,397,699. Hunt shared the SAO Year-Over-Year Budget summary comparing the FY2024 Amended Budget to the FY2025 Proposed Budget using the same categories and filters. He explained that the FY2024 Amended Budget's expenses combined, were in excess of revenues by \$11,826,790. The FY2025 Proposed Budget shows expenses in excess of revenues of \$12,188,600. This is approximately a 3% increase per year. Hunt reviewed the County Board's directive of a 3% increase limit for contractual and commodities. He noted that the SAO FY2025 draft budget includes a decrease in those categories within the General Fund. He reviewed the SAO Salary Analysis. He noted that personnel costs are the largest component of the budget. The proposed FY2025 salary budget is based upon the current salary of each budgeted position and a 3% Cost-of-Living Adjustment (COLA) increase, not including law clerks and seasonal interns. The current FY2024 salary for each position includes changes in the base rate for promotions, and the cost of new hires in excess of budgeted salaries to fill vacancies. At this time, the FY2025 salary budget proposal does not include any provision for office-wide merit increases. Hunt explained that there are a number of changes between FY2024 and FY2025 that include normal fund-to-fund personnel transfers that regularly occur at the SAO. He stated that using the same number of positions and providing a 3% COLA increase where applicable, the net salary expense has increased by 2.68%. Hunt noted that the SAO has continued to look for grant opportunities. The SAO has been awarded a \$1M grant by the Illinois Department of Commerce and Economic Opportunity (DCEO). This grant has not been included in the FY2025 budget due to the lack of knowledge on the timing of the award. Hunt explained that grant years do not match the County's fiscal year, but the SAO currently has eight grants, which entirely fund, or subsidize, 33 positions. Many of these grants have been renewed for FY2025. Hunt stated that the SAO has focused strictly on position control, which can provide misleading information. He explained the common misleading information. He reviewed the SAO Employee Position Year-Over-Year Comparison table. As of July 5, 2024, there were two budgeted vacancies. He shared the KCSAO's Organizational Division Charts. Hunt mentioned that the pending \$1M DCEO grant could be partially allocated in FY2024 and FY2025. Additionally, the SAO is on the Congressional short-list for a \$475K Technology grant. Like most grants, the Technology grant is a reimbursement grant and will not have a direct impact on the General Fund. The grant will allow the SAO to replace and expand computer and office equipment without impacting the County's General Fund. Hunt and State's Attorney Mosser addressed questions and comments from the Committee. Discussion ensued.

**C. FY2025 SAO Budget Reports**

**15. Public Defender (R. Conant)****A. Monthly Report**

Public Defender Conant stated the monthly report and financial reports were on file. No additional report was made.

**B. FY2025 Public Defender Budget Presentation**

Public Defender Conant presented the FY2025 Public Defender's Office's (PDO) Budget. She reviewed the PDO's staff. The office currently has 54 staff members, which have not changed from FY2024. She shared the PDO's Organizational Chart. Conant presented a graph depicting the Opened & Closed Files over the past five years. She stated that there has been an increase in child & neglect and domestic related cases. She shared a chart showing the increase in murder appointments. The PDO currently has 20 open murder cases. Even though the number of cases in courts have not increased, certain case types have increased, drastically. Conant spoke on the amount of time and attention attorneys need to spend on these types of cases, such as sanction hearings, petitions to revoke, pre-trial release, and detention hearings. She reviewed the PDO's salaries and wages. The only increase in salary and wages are for union employees that were granted a 6.0% Cost-of-Living increase and a 2.5% increase for non-union employees. Conant spoke on the Pre-Trial Release Weekends. She explained that Public Defenders are mandated to represent every person, which entails in-person confidential conversations between attorney and client. When this was budgeted for last year, an increase to the stipend was requested for those attorneys working on weekends and holidays. For FY2025, Conant has asked for an additional increase to that stipend. This increase would be \$16,300 from FY2024. Conant noted that the only other increase to the FY2025 Budget is contractual expenses. The overall increase is \$3,168. This is due to an increase in the contracts with Westlaw and Clear Program. For FY2025, the PDO does not include any additional positions. It does include the allowed two vacant positions. Conant spoke on the benefits of the salary increases for staff, such as hiring and retention. Conant addressed questions and comments from the Committee.

**16. Court Services Administration (L. Aust)****A. Monthly Report**

Court Svcs. Exec. Dir. Aust recognized Finance Manager, Chris Starkovich. She spoke on his professional background. She thanked him for his work.

**B. JJC Housing Report****C. Authorizing an Intergovernmental Agreement with Carroll County for Juvenile Detention Services**

Court Svcs. Exec. Dir. Aust provided additional information on the following three resolutions.

KC Finance and Budget Committee

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<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Bill Lenert
<b>SECONDER:</b>	Bill Roth
<b>AYE:</b>	Myrna Molina, Bill Lenert, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
<b>ABSENT:</b>	Michelle Gumz

**D.** Authorizing an Intergovernmental Agreement with Montgomery County for Juvenile Detention Services

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Bill Roth
<b>SECONDER:</b>	Bill Lenert
<b>AYE:</b>	Myrna Molina, Bill Lenert, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
<b>ABSENT:</b>	Michelle Gumz

**E.** Authorizing an Intergovernmental Agreement with Shelby County for Juvenile Detention Services

Chairman Molina moved to the agenda item 7A: Monthly Financial Reports.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Bill Roth
<b>SECONDER:</b>	Bill Lenert
<b>AYE:</b>	Myrna Molina, Bill Lenert, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
<b>ABSENT:</b>	Michelle Gumz

**F. FY2025 Court Services Budget Presentation**

Court Svcs. Exec. Dir. Aust provided the FY2025 Court Services Budget presentation. She presented the Court Services Department's Organizational Chart. She listed numerous general remarks on the FY2025 Budget Report. She spoke on the FY2024 Amended Budget. The FY2024 Budget did not include the Cost-of-Living increase and union wage increases. However, they are now being included in the FY2025 Budget. This is depicting an increase of 7.8% for FY2025. In reality, Court Services will have a 1% decrease in budget. Aust addressed the County's Internal Equity Study. She explained that Court Services did opt out of the Equity Study and did not receive the \$651,045 that was listed under the 2024 Amended Budget. Aust reviewed numerous funds that show discrepancies from the FY2024 and FY2025 Budget. She noted that turnover has substantially decreased since 2023, which has helped with program integrity and probation supervision strategies, but it does mean that less money is being saved with the turnover costs. She foreshadowed that Court Services FY2025 Submitted Budget is 1% less than the FY2023 Actual Budget and 3% less than FY2024 Amended Budget. Aust reviewed the numerous funds that have shown a decrease, such as the Youth Home Reimbursement and Juvenile Board and Care. She shared numerous funds that will see a decrease for FY2025. She noted that the FY2024 budget is on track to finish approximately \$1,732,000 below budget. Aust reviewed several Special Funds that Court Services utilizes for probation fees, substance abuse screening, Drug Court special resources, probation victim services, and Juvenile Justice donations. She provided a graph depicting the General Fund Budget by Category. She noted that 87% of Court Services' budget is personnel, which equates to \$12,151,824. She listed the Court Services' largest contractual and commodities expenses, such as Juvenile Justice Center (JJC) food and Kane County Diagnostic Center (KCDC) testing. Aust spoke on the FY2025 Court Services Funding Sources. As the County Board is contemplating budget cuts, she found it important to show the Committee what cuts would affect within the department. Aust reviewed the Administrative Office of the Illinois Courts (AOIC) Salary Reimbursement Types, Grants in Aid (GIA) and Salary Subsidy. Aust reviewed Court Services' employee positions. Currently, 147 positions are reimbursed by AOIC through the State of Illinois in the amount of \$6,666,147. Court Services has requested that the AOIC reimburse 13 additional staff for GIA for FY2025. If the AOIC accepts, a budget adjustment will be requested. Aust shared the Expenditures by Function for the proposed FY2025 Budget and the FY2024 Amended Budget. She reviewed Court Services' Functions, such as probation, juvenile detention, Diagnostic Center, Pretrial, and Administration. Aust reviewed four graphs depicting Adult Probation Statistics. Kane County Court Services supervise approximately 2,400 people, with about 800 from other counties. Aust spoke on the increase in interpersonal violent crimes being a large drain on financial resources. She reviewed the services provided in the problem-solving courts, like drug testing. Aust spoke on the Pretrial/SAFE-T Act Dashboard. She noted that this is publicly available and shares related statistics in real time. She reviewed statistics of the JJC and the KCDC. (Committee Member Lenert left at 10:53 a.m.) Aust shared the impacts that potential budget cuts would have on

personnel. Lastly, Aust stated that the majority of Court Services' staff is covered by Collective Bargaining Agreements (CBAs). She reviewed a potential budget cut scenario of 5% for Court Services, which would equate to a deduction of \$695,633.

**17. Circuit Clerk (T. Barreiro)**

**A. Monthly Reports**

Circuit Clerk Barreiro stated the monthly reports were on file. No additional report was made.

**B. FY2025 Circuit Clerk Budget Presentation**

Circuit Clerk Barreiro presented the FY2025 Circuit Clerk Budget presentation. She reviewed the primary duties and responsibilities of the Circuit Clerk's Office (CIC). She shared the six locations that CIC staff, along with the agencies Deputy Clerks who assist with remote court. She reviewed the items that are mandated by statute, such as court documentation and records. She shared the impacts of the SAFE-T Act. Barreiro reviewed the CIC's Organizational Chart. Currently, the CIC has 68 union employees, with five vacant, and 27 non-union employees, with eight vacant. With the five vacant Deputy Clerk positions, supervisors have had to take on pressing issues and clerk courtrooms. Barreiro explained that there are five non-union positions within the CIC's Special Funds, such as a Supervisor Office Trainer, Operations Assistant Manager, Financial Supervisor, Human Resource Director, and Security Officer. There is an immediate need to fill all Deputy Clerk positions in the FY2024 approved budget. Once those are filled, the CIC will work on filling the non-union positions. Barreiro shared the total cases filed, eFile transactions, and office headcount from 2018 to present day. She noted that there will only be 110 employees for FY2025 with anticipated large workloads. Barreiro defined the critical need of the CIC for the Sixteenth Judicial Courts. She highlighted that the CIC's workforce has declined since 2018. She explained that the Kane County Finance Department has requested the CIC base their budget on the amount of employees at the time the budget is due, which has only allowed two vacancies for 2025. This would leave the CIC short-staffed. Barreiro touched on the potential budget cuts. She noted it would be easier for departments to cut a percentage, rather than a set cash amount. Barreiro defined the Critical Response Times. She reviewed the cause and effects of the possible vacancy cuts from the FY2025 Budget. She shared a table depicting Statistical Reporting. In 2020, there was a 44.1% clearance rate, which has increased to 139.1% in 2022. Barreiro spoke on the guidance that the Kane County's CIC has been able to provide to other surrounding counties, the State of Illinois, and other partners, especially with the SAFE-T Act. Barreiro reviewed Salary & Benefits by Fund. The total amount for employee salaries and benefits is \$6,609,319.76. Barreiro shared the CIC's revenue and expenditures. She stated that the CIC's FY2025 Budget will be about 5.7% less than last year. This will include all vacancies. Barreiro reviewed the collections recovered since 2021. She noted that the collection amount has decreased due to legislation. Barreiro reviewed a graph depicting the Fees Waived/Revenue Loss. In 2023, the Kane

County Judiciary waived \$6,156,123.69 in court fees. To date, \$1,636,892.95 in fees have been waived. Barreiro spoke on the impacts that decreased revenue has had since taking office in 2020. She reviewed the CIC's impact on Kane County's General Fund. She anticipates a 0% increase in funds with the requested FY2025 headcount of 109. She shared the CIC's highlights and goals for FY2024 and FY2025. Barreiro addressed questions and comments from the Committee. Discussion ensued.

**18. Old Business**

None.

**19. New Business**

None.

**20. Place Written Reports on File**

<b>RESULT:</b>	<b>APPROVED BY UNANIMOUS CONSENT</b>
<b>MOVER:</b>	Bill Roth

**21. Executive Session**

The Judicial Public Safety Committee entered into Executive Session at 9:09 a.m. to discuss the release of closed session minutes on a motion made by Tepe, seconded by Linder. Motion carried unanimously by roll call vote.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE</b>
<b>MOVER:</b>	Vern Tepe
<b>SECONDER:</b>	Michael Linder
<b>AYE:</b>	Myrna Molina, Bill Lenert, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
<b>ABSENT:</b>	Michelle Gumz

**A. Release of Closed Session Minutes**

**22. Open Session**

The Committee returned to Open Session at 9:15 a.m. on a motion made by Tepe, seconded by Williams. Motion carried unanimously by roll call vote.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE</b>
<b>MOVER:</b>	Vern Tepe
<b>SECONDER:</b>	Rick Williams
<b>AYE:</b>	Myrna Molina, Bill Lenert, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
<b>ABSENT:</b>	Michelle Gumz

**A. Vote on Release of Closed Session Minutes**

Chairman Molina moved to agenda items 16 C, D, E.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE</b>
<b>MOVER:</b>	Bill Roth
<b>SECONDER:</b>	Bill Lenert
<b>AYE:</b>	Myrna Molina, Bill Lenert, Michael Linder, Bill Roth, Vern Tepe, and Rick Williams
<b>ABSENT:</b>	Michelle Gumz

**23. Adjournment**

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Rick Williams
<b>SECONDER:</b>	Bill Roth

This meeting was adjourned at 11:25 AM.

Savannah Valdez  
Sr. Recording Secretary