



Kane County

KC Administration Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, January 10, 2024

10:30 AM

County Board Room

1. Call To Order

Chairman Kious called the meeting to order at 10:37 AM.

2. Roll Call

PRESENT:	Board Member Chris Kious, Board Member Leslie Juby, Dale Berman, Ron Ford, Michelle Gumz, David Young, Corinne M. Pierog and Vern Tepe
REMOTE:	Mark Davoust

Also present: Co. Bd. members Allan*, Bates*, Daugherty*, Lenert*, Lewis, Linder*, Molina*, Roth, Strathmann; ITD/BLD Exec. Dir. Fahnestock & staff Lasky, Thompson, Files, Roff, Clark, Braski, Smith, Meyer, Peters; Auditor Wegman; KDOT Deputy Dir. Rickert* & staff Way; SAO CFO Hunt; Spec. ASA Shepro*; KCAC Admin. Youngsteadt*; KCHD staff Barrett, Snowden*; Dev. staff Hill*; and members of the press and public including Wight & Co. Jason Dwyer.

3. Remote Attendance Requests

Chairman Kious announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Member Davoust attending today's meeting remotely. There were no objections. (Madam Chairman Pierog arrived in-person at 10:38 a.m.)

4. Approval of Minutes: December 13, 2023

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Dale Berman
SECONDER:	Michelle Gumz

5. Finance Report

A. Monthly Finance Reports

Chairman Kious stated the monthly financial reports were on file. No additional report was made.

6. Public Comment (Agenda Items)

None.

7. Facilities Master Plan Update (Jason Dwyer, Wight & Co.)

BLD staff Files stated she took the feedback from County Board Members and Judiciary to come up with the executive summary that will be presented today. The feedback that will address short-term, mid-term, and long-term needs for the County. One of the suggestions was to have a technical recommendation with alternatives that address concerns on financial whereabouts. Files explained that the two recommended alternatives, being presented today, are viable. These plans give the County Board a chance to navigate the financial and political leadership availabilities as space needs arise.

Wight & Co. President of Design and Construction, Jason Dwyer, provided the Facilities Master Plan update. He reviewed the technical recommendations for Kane County's proposed facilities. He shared a depiction of potential new buildings at the Kane County Judicial Campus and on the land located to the north. Dwyer shared the challenges and priorities of the Facilities Master Plan, such as funding for larger projects, developing a new central health department, and upgrading the courtrooms at the Juvenile Justice Center. He reviewed the phased project implementation for short-term, mid-term, and long-term recommendations. He explained each project under the proposed implementation phase and the alternative options for each. Dwyer reviewed the upcoming Facilities Master Plan activities. At the March 12, 2024 County Board meeting, the Master Plan will be presented for adoption. ITD/BLD Exec. Dir. Fahnestock, Files, and Dwyer addressed questions and comments from the Committee. Much discussion ensued. Files stated that a draft plan would be presented at the Administration Committee meeting next month.

8. Executive Director's Report (R. Fahnestock)

ITD/BLD Exec. Dir. Fahnestock stated representatives from Kluber Engineering will be speaking on the heating, air conditioning, and water systems at the Kane County Adult Correction Facility and Sheriff's Office. He noted that this has been an important project for the County to accomplish. Fahnestock spoke on the engineering and design proposal for this project. Fahnestock thanked the Building Management Department (BLD) for their work with the snow clean-up this morning.

9. Building Management (H. Thompson)

- A.** Authorizing a Contract for Kane County Air Compressor Equipment and Services (Bid#24-008-TS)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Dale Berman
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

- B.** Authorizing a Contract for Kane County Fencing Repair, Replacement, and Installation (Bid#24-003-TS)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Ron Ford
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

- C.** Authorizing an Agreement with Wight and Company for the Public Defender Office Renovation

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Dale Berman
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

D. Authorizing a Contract for Window Washing Services (Bid #24-006-TS)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

E. Authorizing a Contract for Engineering and Design for HVAC Systems at the Adult Justice Center (Solicitation RFQ:#23-058)

ITD/BLD Exec. Dir. introduced Mike Kluber from Kluber Engineering. Fahnestock explained the complexity of replacing HVAC and cooling systems.

Kluber Engineering President, Mike Kluber, provided the pricing proposal for the engineering and design of the HVAC system at the Adult Justice Center. He reviewed the overview of the project. Kluber Engineering's involvement in the HVAC systems upgrade will be to provide usual and customary professional design services to address the deficiencies for each project. Kluber provided a list of scheduled projects and what each project entails, such as Jail Tower A and B HVAC system renovations, duct installation upgrade, and Sheriff's Office HVAC system renovations. Kluber and Fahnestock addressed questions and comments from the Committee. Much discussion ensued.

Fahnestock spoke on the Adult Justice Center's water quality and systems. He explained that the Building Management Department (BLD) and Environmental & Water Resources Department have been working to treat the water problem and symptoms over the past 12 months. He stated that the County needs to have a better engineering plan to change the way the County treats water for that building. Fahnestock has asked Kluber Engineering to develop a proposal to inspect the holding tanks, water heaters, and distribution system throughout the Adult Justice Center.

Kluber provided information on the current water system. He noted that the County would benefit from converting to a instantaneous system that has a higher water operating temperature. This will allow the justice center to disinfect through thermal energy versus chemical solutions. Kluber described how the new system would be installed. He explained that the new system would be more reliable with disinfecting, reducing water consumption, and eliminating the need for chlorine. Fahnestock added that the justice center has emergent water quality issues that the County needs to resolve.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Dale Berman
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust and Board Member Ford
NAY:	Board Member Young
AWAY:	Board Member Gumz

10. Information Technology (C. Lasky)

- A. Authorizing Payment to Onsolve for CodeRED and IPAWS for Kane County Office of Emergency Management out of the Public Safety Sales Tax Fund (125)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Ron Ford
SECONDER:	Mark Davoust
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

11. Mill Creek SSA (R. Fahnestock)

- A. Authorizing a Contract Extension for Mill Creek SSA Parkway Tree Services

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Mark Davoust
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

- B. Authorizing a Contract Extension for Mill Creek SSA Parkway Tree Installation Services

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Leslie Juby
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

12. Vehicles

- A. Approving Purchase of One (1) 2025 Tandem Axle Truck Cab and Chassis for the Kane County Division of Transportation

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Mark Davoust
SECONDER:	Michelle Gumz
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

- B. Ratifying an Emergency Purchase Affidavit to Purchase Two 2024 Ford E-Transit-350 Cargo Vans for the Building Management Department

BLD Dir. Thompson provided additional information on this resolution.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Ron Ford
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

13. New Business

None.

14. Old Business

None.

15. Reports Placed On File

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Ron Ford

16. Executive Session (if needed)

None.

17. Public Comment (Non-Agenda Items)

None.

18. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Michelle Gumz
SECONDER:	Mark Davoust

This meeting was adjourned at 11:54 AM.

Savannah Valdez
Recording Secretary