



Kane County

KC Administration Committee

Agenda

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, May 15, 2024

10:30 AM

County Board Room

1. **Call To Order**
2. **Roll Call**
3. **Remote Attendance Requests**
4. **Approval of Minutes: April 10, 2024**
5. **Public Comment (Agenda Items)**
6. **Public Comment (Non-Agenda Items)**
7. **Finance Report**
 - A. Monthly Finance Reports (attached)
8. **Facilities Master Plan Update (Jason Dwyer, Wight & Co.)**
9. **Executive Director's Report (R. Fahnestock)**
10. **Building Management (H. Thompson)**
 - A. **Resolution:** Adopting the Kane County Facilities Master Plan (not attached)
 - B. **Resolution:** Authorizing a Contract with Family Flooring America for Kane County Flooring Service (BID# 24-021-TK)
 - C. **Resolution:** Authorizing Judicial Facility Construction Funds for General Construction Services with MRRW Construction (BID# 23-032)
 - D. **Resolution:** Authorizing MRRW Construction Services for the Judicial Technology Modernization ARPA Project (Bid#23-032)
 - E. **Resolution:** Authorizing the Kane County Board Chair to Work with the State's Attorney's Office to Draft a Letter of Intent and a Purchase Agreement for a Building in Aurora, Illinois
 - F. **Resolution:** Authorizing the Kane County Board Chair to Work with the State's Attorney's Office to Draft a Letter of Intent and a Purchase Agreement for a Building in Elgin, Illinois

- G. Resolution:** Authorizing a Pay Adjustment for Equity Within a Pay Grade for a Promotion in the Building Management Department

11. Information Technology (C. Lasky)

- A. Resolution:** Authorizing an Agreement with DocuSign Inc. for Electronic Signature Software and Services
- B. Resolution:** Authorizing Job Title and Pay Grade Changes for the Information Technologies Department
- C. Resolution:** Authorizing Purchase of Technology Product Solutions and Related Services for the Information Technologies Department with Carahsoft Technology Corporation Through Omnia Partners (Contract# 23-6692-01)

12. Mill Creek SSA (R. Fahnestock)

13. Vehicles

- A. Resolution:** Authorizing the Purchase of Two Vehicles for the Office of Emergency Management

14. New Business

- A. Presentation/Discussion:** Property Usage Request

15. Old Business

16. Reports Placed On File

17. Executive Session (if needed)

18. Adjournment