



Kane County

KC Administration Committee

Agenda

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, November 15, 2023	10:00 AM	County Board Room
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1. **Call To Order**
2. **Roll Call**
3. **Remote Attendance Requests**
4. **Approval of Minutes: October 11, 2023**
5. **Finance Report**
 - A. Monthly Finance Reports (attached)
6. **Public Comment (Agenda Items)**
7. **Facilities Master Plan Update (Jason Dwyer, Wight & Co.)**
8. **Executive Director's Report (R. Fahnestock)**
9. **Judicial Campus Exterior Lighting**
10. **Building Management (H. Thompson)**
 - A. **Resolution:** Authorizing a Contract for Kane County Annual Roof Inspection, Repair & Replacement Services
 - B. **Resolution:** Authorizing Additional Funds to Kellenberger Electric for Judicial Technology Modernization for the Kane County 16th Judicial Circuit Court
 - C. **Resolution:** Authorizing a Contract for Kane County Moving Services
11. **Information Technology (C. Lasky)**
 - A. **Resolution:** Authorizing Execution of a Pledge Agreement
12. **Mill Creek SSA (R. Fahnestock)**
13. **Vehicles**
14. **New Business**
 - A. **Resolution:** Approving an Intergovernmental Agreement Between the County of Kane and the Forest Preserve District of Kane County for Volunteer Stream Corridor Restoration Services

- B. Resolution:** Authorizing Salary Increase for the Executive Director of Information Technologies and Building Management

- 15. Old Business**
- 16. Reports Placed On File**
- 17. Executive Session (if needed)**
- 18. Public Comment (Non-Agenda Items)**
- 19. Adjournment**

STATE OF ILLINOIS)

SS.

COUNTY OF KANE)

FINANCE REPORT NO. TMP-23-1567

MONTHLY FINANCE REPORTS (ATTACHED)

Administration Committee Revenue Report - Summary
Through October 31 , 2023 (91.67% YTD)

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	Total % Received
060 Information Technologies	\$ 125,765	\$ 3,569,573	\$ 2,389,172	66.93%
001 General Fund	\$ 21,061	\$ 1,251,913	\$ 1,135,280	90.68%
101 Geographic Information Systems	\$ 104,704	\$ 1,921,160	\$ 894,421	46.56%
385 IL Counties Information Mgmt		\$ 4,000	\$ 8	0.21%
390 Web Technical Services		\$ 392,500	\$ 359,463	91.58%
080 Building Management	\$ 2,544	\$ 50,659	\$ 27,983	55.24%
001 General Fund	\$ 2,544	\$ 50,659	\$ 27,983	55.24%
Grand Total	\$ 128,309	\$ 3,620,232	\$ 2,417,155	66.77%

Administration Committee Expenditure Report - Summary
Through October 31, 2023 (91.67% YTD, 92.31% Payroll Expense through Pay Period Ending 10/28/2023)

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	YTD Encumbrances	Total % Used
060 Information Technologies	\$ 446,217	\$ 7,434,264	\$ 5,365,861	\$ 166,641	74.42%
001 General Fund	\$ 350,087	\$ 5,114,094	\$ 3,652,566	\$ 35,364	72.11%
101 Geographic Information Systems	\$ 67,116	\$ 1,921,160	\$ 1,395,278	\$ 86,960	77.15%
354 Mass Vaccination Fund		\$ 2,510	\$ -	\$ -	0.00%
385 IL Counties Information Mgmt	\$ 24	\$ 4,000	\$ 699	\$ -	17.47%
390 Web Technical Services	\$ 28,990	\$ 392,500	\$ 317,319	\$ 44,317	92.14%
080 Building Management	\$ 693,640	\$ 9,056,947	\$ 7,097,488	\$ 470,236	83.56%
001 General Fund	\$ 693,640	\$ 9,036,772	\$ 7,093,648	\$ 470,236	83.70%
354 Mass Vaccination Fund		\$ 20,175	\$ 3,840	\$ -	19.03%
Grand Total	\$ 1,139,857	\$ 16,491,211	\$ 12,463,350	\$ 636,877	79.44%

Administration Committee Expenditure Report - Detail

Through October 31, 2023 (91.67% YTD, 92.31% Payroll Expense through Pay Period Ending 10/28/2023)

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	YTD Encumbrances	Total % Used
060 Information Technologies	\$ 446,217	\$ 7,434,264	\$ 5,365,861	\$ 166,641	74.42%
001 General Fund	\$ 350,087	\$ 5,114,094	\$ 3,652,566	\$ 35,364	72.11%
Personnel Services- Salaries & Wages	\$ 237,678	\$ 3,252,646	\$ 2,759,370	\$ -	84.83%
Personnel Services- Employee Benefits	\$ 48,854	\$ 740,409	\$ 537,300	\$ -	72.57%
Contractual Services	\$ 52,643	\$ 1,000,089	\$ 282,250	\$ 23,636	30.59%
Commodities	\$ 10,912	\$ 120,950	\$ 73,646	\$ 11,727	70.59%
101 Geographic Information Systems	\$ 67,116	\$ 1,921,160	\$ 1,395,278	\$ 86,960	77.15%
Personnel Services- Salaries & Wages	\$ 49,539	\$ 800,756	\$ 646,864	\$ -	80.78%
Personnel Services- Employee Benefits	\$ 16,008	\$ 262,802	\$ 205,270	\$ -	78.11%
Contractual Services	\$ 1,281	\$ 685,514	\$ 488,455	\$ 86,960	83.94%
Commodities	\$ 288	\$ 39,200	\$ 8,174	\$ -	20.85%
Capital	\$ -	\$ 99,272	\$ 12,899	\$ -	12.99%
Transfers Out	\$ -	\$ 33,616	\$ 33,616	\$ -	100.00%
354 Mass Vaccination Fund	\$ -	\$ 2,510	\$ -	\$ -	0.00%
Contractual Services	\$ -	\$ 1,770	\$ -	\$ -	0.00%
Commodities	\$ -	\$ 740	\$ -	\$ -	0.00%
385 IL Counties Information Mgmt	\$ 24	\$ 4,000	\$ 699	\$ -	17.47%
Contractual Services	\$ 24	\$ 4,000	\$ 699	\$ -	17.47%
390 Web Technical Services	\$ 28,990	\$ 392,500	\$ 317,319	\$ 44,317	92.14%
Contractual Services	\$ 28,990	\$ 392,500	\$ 317,319	\$ 44,317	92.14%
080 Building Management	\$ 693,640	\$ 9,056,947	\$ 7,097,488	\$ 470,236	83.56%
001 General Fund	\$ 693,640	\$ 9,036,772	\$ 7,093,648	\$ 470,236	83.70%
Personnel Services- Salaries & Wages	\$ 153,159	\$ 2,022,712	\$ 1,651,532	\$ -	81.65%
Personnel Services- Employee Benefits	\$ 36,043	\$ 542,085	\$ 330,318	\$ -	60.93%
Contractual Services	\$ 430,469	\$ 2,848,097	\$ 3,425,188	\$ 464,871	136.58%
Commodities	\$ 73,970	\$ 3,623,878	\$ 1,686,611	\$ 5,365	46.69%
354 Mass Vaccination Fund	\$ -	\$ 20,175	\$ 3,840	\$ -	19.03%
Contractual Services	\$ -	\$ 11,842	\$ 3,840	\$ -	32.43%
Commodities	\$ -	\$ 8,333	\$ -	\$ -	0.00%
Grand Total	\$ 1,139,857	\$ 16,491,211	\$ 12,463,350	\$ 636,877	79.44%

Administration Committee Mill Creek Revenue Report - Summary
Through October 31, 2023 (91.67% YTD)

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	Total % Received
690 Development	\$ 87,710	\$ 1,009,409	\$ 881,060	87.28%
520 Mill Creek Special Service Area	\$ 87,710	\$ 1,009,409	\$ 881,060	87.28%
Grand Total	\$ 87,710	\$ 1,009,409	\$ 881,060	87.28%

Administration Committee Mill Creek Expenditure Report - Summary
Through October 31, 2023 (91.67% YTD, 92.31% Payroll Expense through Pay Period Ending 10/28/2023)

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	YTD Encumbrances	Total % Used
690 Development	\$ 67,423	\$ 1,009,409	\$ 518,967	\$ 139,230	65.21%
520 Mill Creek Special Service Area	\$ 67,423	\$ 1,009,409	\$ 518,967	\$ 139,230	65.21%
Grand Total	\$ 67,423	\$ 1,009,409	\$ 518,967	\$ 139,230	65.21%

Administration Committee Mill Creek Expenditure Report - Detail
Through October 31, 2023 (91.67% YTD, 92.31% Payroll Expense through Pay Period Ending 10/28/2023)

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	YTD Encumbrances	Total % Used
690 Development	\$ 67,423	\$ 1,009,409	\$ 518,967	\$ 139,230	65.21%
520 Mill Creek Special Service Area	\$ 67,423	\$ 1,009,409	\$ 518,967	\$ 139,230	65.21%
Personnel Services- Salaries & Wages	\$ 5,253	\$ 69,758	\$ 63,036	\$ -	90.36%
Personnel Services- Employee Benefits	\$ 2,189	\$ 28,041	\$ 24,800	\$ -	88.44%
Contractual Services	\$ 58,660	\$ 858,814	\$ 391,361	\$ 139,230	61.78%
Commodities	\$ 1,322	\$ 26,900	\$ 13,874	\$ -	51.58%
Transfers Out	\$ -	\$ 25,896	\$ 25,896	\$ -	100.00%
Grand Total	\$ 67,423	\$ 1,009,409	\$ 518,967	\$ 139,230	65.21%



Administration Accounts Payable by GL Distribution

Payment Date Range 10/01/23 - 10/31/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 060 - Information Technologies										
Sub-Department 060 - Information Technologies										
Account 50150 - Contractual/Consulting Services										
2038 - Defin.Net Solutions Inc	8073	Consulting Services	Paid by EFT # 83217		10/11/2023	10/11/2023	10/11/2023		10/23/2023	9,000.00
2480 - Iron Mountain Information Management, LLC	HWNT143	INV#HWNT143 Shred Service for HR Containers	Paid by EFT # 83294		09/30/2023	10/03/2023	10/03/2023		10/23/2023	263.85
2480 - Iron Mountain Information Management, LLC	202772789	INV#202772789 Multi-Media Bin Transportation	Paid by EFT # 83294		09/30/2023	10/06/2023	10/06/2023		10/23/2023	1,078.27
Account 50150 - Contractual/Consulting Services Totals Invoice Transactions 3										<u>\$10,342.12</u>
Account 52150 - Repairs and Maint- Comm Equip										
4526 - Fifth Third Bank	0689-JZ-09/23	Zakosek MasterCard 09/05/2023-10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	159.95
4526 - Fifth Third Bank	7322-RF-09/23	Fahnestock MasterCard 09/05/2023-10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	228.00
12729 - Telcom Innovations Group LLC	A60259	Labor Charge	Paid by EFT # 83453		09/28/2023	10/03/2023	10/03/2023		10/23/2023	108.75
12729 - Telcom Innovations Group LLC	A60289	Labor Charge	Paid by EFT # 83453		10/05/2023	10/13/2023	10/13/2023		10/23/2023	145.00
Account 52150 - Repairs and Maint- Comm Equip Totals Invoice Transactions 4										<u>\$641.70</u>
Account 52230 - Repairs and Maint- Vehicles										
4526 - Fifth Third Bank	0689-JZ-09/23	Zakosek MasterCard 09/05/2023-10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	1,127.51
Account 52230 - Repairs and Maint- Vehicles Totals Invoice Transactions 1										<u>\$1,127.51</u>
Account 53100 - Conferences and Meetings										
2371 - Eric C Gwillim	091423	VMWare Conference 2023	Paid by EFT # 82944		09/14/2023	09/19/2023	09/19/2023		10/10/2023	249.46
4798 - John Zakosek	091323	VMWare Conference 2023	Paid by Check # 382465		09/13/2023	09/19/2023	09/19/2023		10/10/2023	200.00
9440 - Benjamin Fox	092623b	Conference Reimbursement: Tyler Mobile Advisory Group	Paid by Check # 382531		09/26/2023	10/06/2023	10/06/2023		10/23/2023	335.80
Account 53100 - Conferences and Meetings Totals Invoice Transactions 3										<u>\$785.26</u>
Account 53110 - Employee Training										
2371 - Eric C Gwillim	091423	VMWare Conference 2023	Paid by EFT # 82944		09/14/2023	09/19/2023	09/19/2023		10/10/2023	125.00
4526 - Fifth Third Bank	0758-CL-09/23	Lasky MasterCard 09/05/2023-10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	352.80



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Payment Date Range 10/01/23 - 10/31/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 060 - Information Technologies										
Sub-Department 060 - Information Technologies										
Account 53110 - Employee Training										
4526 - Fifth Third Bank	0689-JZ-09/23	Zakosek MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	320.00
Account 53110 - Employee Training Totals										Invoice Transactions 3
										\$797.80
Account 53120 - Employee Mileage Expense										
4798 - John Zakosek	091323	VMWare Conference 2023	Paid by Check # 382465		09/13/2023	09/19/2023	09/19/2023		10/10/2023	162.44
9440 - Benjamin Fox	092623b	Conference Reimbursement: Tyler Mobile Advisory Group	Paid by Check # 382531		09/26/2023	10/06/2023	10/06/2023		10/23/2023	433.62
Account 53120 - Employee Mileage Expense Totals										Invoice Transactions 2
										\$596.06
Account 60000 - Office Supplies										
12287 - Century Springs/Ove Water Services	2156326	INV#2156326 Water Services for IT	Paid by EFT # 83182		09/29/2023	10/04/2023	10/04/2023		10/23/2023	90.89
4526 - Fifth Third Bank	2999-BP-09/23	Peters MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	20.55
4526 - Fifth Third Bank	0689-JZ-09/23	Zakosek MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	417.52
1592 - Initial Impressions Inc	46506	Clothing Order	Paid by Check # 382547		10/04/2023	10/05/2023	10/05/2023		10/23/2023	686.98
Account 60000 - Office Supplies Totals										Invoice Transactions 4
										\$1,215.94
Account 60020 - Computer Related Supplies										
1500 - GHA Technologies Inc	11327991	INV#11327991 PDU Order	Paid by EFT # 82937		09/13/2023	09/19/2023	09/19/2023		10/10/2023	1,188.00
1041 - Dell Marketing LP	10699859250	INV#10699859250 Laptop Power Supplies Order	Paid by Check # 382402		09/21/2023	09/21/2023	09/21/2023		10/10/2023	314.05
4526 - Fifth Third Bank	0689-JZ-09/23	Zakosek MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	814.87
1500 - GHA Technologies Inc	11329979	INV#11329979 PDU Order	Paid by EFT # 83260		09/13/2023	10/05/2023	10/05/2023		10/23/2023	1,188.00
Account 60020 - Computer Related Supplies Totals										Invoice Transactions 4
										\$3,504.92
Account 60110 - Printing Supplies										
1119 - Gordon Flesch Company Inc	IN14363320	INV#IN14363320 Yellow House Per Copy Charge	Paid by EFT # 82939		09/14/2023	09/19/2023	09/19/2023		10/10/2023	6.85



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Payment Date Range 10/01/23 - 10/31/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 060 - Information Technologies										
Sub-Department 060 - Information Technologies										
Account 60110 - Printing Supplies										
1119 - Gordon Flesch Company Inc	IN14364680	INV#IN14364680 IT Building Per Copy Charge	Paid by EFT # 82939		09/15/2023	09/19/2023	09/19/2023		10/10/2023	74.19
3578 - Warehouse Direct, Inc.	IN505058	INV#IN505058 Blade Sharpening Service for Copy Center	Paid by EFT # 83093		09/22/2023	09/26/2023	09/26/2023		10/10/2023	85.00
Account 60110 - Printing Supplies Totals								Invoice Transactions 3		\$166.04
Account 63040 - Fuel- Vehicles										
13021 - WEX BANK	92311628	INV#92311628 Fuel for Vehicles ITD	Paid by EFT # 83496		09/30/2023	10/03/2023	10/03/2023		10/23/2023	123.97
Account 63040 - Fuel- Vehicles Totals								Invoice Transactions 1		\$123.97
Sub-Department 060 - Information Technologies Totals								Invoice Transactions 28		\$19,301.32
Department 060 - Information Technologies Totals								Invoice Transactions 28		\$19,301.32
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52000 - Disposal and Water Softener Srvs										
1216 - Waste Management of Illinois - West	4234767-2011-9	109552383007 adult corr sept 2023	Paid by EFT # 83094		09/06/2023	09/21/2023	09/21/2023		10/10/2023	346.31
1216 - Waste Management of Illinois - West	4237667-2011-8	10-95595-13008 JAIL COMPACTOR 09/14/2023	Paid by EFT # 83094		09/18/2023	09/25/2023	09/25/2023		10/10/2023	637.80
1216 - Waste Management of Illinois - West	4238001-2011-9	272844823000 37W699 ROLLOFF SEPT 7	Paid by EFT # 83094		09/18/2023	09/28/2023	09/28/2023		10/10/2023	390.00
1216 - Waste Management of Illinois - West	4238779-2011-0	109559513008 ACF CAMPACTOR 09/16-09/30	Paid by EFT # 83489		10/02/2023	10/03/2023	10/03/2023		10/23/2023	691.70
1216 - Waste Management of Illinois - West	4239028-2011-1	225096313002 SEPT OCH ROLLOFF	Paid by EFT # 83485		10/02/2023	10/03/2023	10/03/2023		10/23/2023	299.23
1216 - Waste Management of Illinois - West	4239319-2011-4	274231633008 719 ROLLOFF	Paid by EFT # 83487		10/02/2023	10/03/2023	10/03/2023		10/23/2023	100.00
1216 - Waste Management of Illinois - West	4240557-2011-6	109548113005 6LOC GC 540 JCJC 1240 MUB OCT 2023	Paid by EFT # 83489		10/04/2023	10/12/2023	10/12/2023		10/23/2023	2,120.31
1216 - Waste Management of Illinois - West	4240558-2011-4	109549393004 OCT 2023	Paid by EFT # 83488		10/04/2023	10/12/2023	10/12/2023		10/23/2023	249.71
Account 52000 - Disposal and Water Softener Srvs Totals								Invoice Transactions 8		\$4,835.06
Account 52010 - Janitorial Services										
8196 - Peterson Cleaning, Inc. (PCI Services, Inc.)	346	08/28-09/08/2023 ALL BLDGS	Paid by EFT # 83015		09/27/2023	09/28/2023	09/28/2023		10/10/2023	10,389.00



Administration Accounts Payable by GL Distribution

Payment Date Range 10/01/23 - 10/31/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52010 - Janitorial Services										
8196 - Peterson Cleaning, Inc. (PCI Services, Inc.)	351	08/28-09/08 JJC	Paid by EFT # 83015		09/27/2023	09/28/2023	09/28/2023		10/10/2023	6,377.62
8196 - Peterson Cleaning, Inc. (PCI Services, Inc.)	348	SHERIFF 08/28-09/05/23	Paid by EFT # 83015		09/27/2023	09/28/2023	09/28/2023		10/10/2023	3,950.95
8196 - Peterson Cleaning, Inc. (PCI Services, Inc.)	349	JC 08/28-09/08/23	Paid by EFT # 83373		09/27/2023	10/03/2023	10/03/2023		10/23/2023	9,890.20
Account 52010 - Janitorial Services Totals									Invoice Transactions 4	\$30,607.77
Account 52110 - Repairs and Maint- Buildings										
1195 - R.J. O'Neil, Inc.	00120584	JJC REFRIGERATOR IS WARM	Paid by EFT # 83025		06/12/2023	09/28/2023	09/28/2023		10/10/2023	496.98
9840 - Suburban Door Check & Lock Service, Inc.	IN561927	KANCO1 REKEY & MASTER 2 DOORS KEUED DIFFERENT	Paid by EFT # 83057		09/07/2023	09/21/2023	09/21/2023		10/10/2023	188.80
13744 - TEC Distribution LLC dba Temperature Equipment Co.	7822159-00	JC DUCT SEALER. ALUM TAPE CHIP BRUSH	Paid by EFT # 83063		09/11/2023	09/21/2023	09/21/2023		10/10/2023	106.29
13744 - TEC Distribution LLC dba Temperature Equipment Co.	7826692-00	1240 FURNACE & AC PLUS PARTS	Paid by EFT # 83063		09/14/2023	09/25/2023	09/25/2023		10/10/2023	7,200.59
3470 - Trane US Inc dba Trane	15114930	BLDG B FAN ASSEMBLY	Paid by Check # 382458		08/25/2023	09/29/2023	09/29/2023		10/10/2023	3,090.07
5513 - Valley Security Company	396	JAIL 08/18/23 2 JAMB LOCKS 09/13 2 JAMB LOCK 8 HOURS	Paid by Check # 382460		09/19/2023	09/26/2023	09/26/2023		10/10/2023	1,414.72
5513 - Valley Security Company	394	JJC 09/13 REPAIRED 3 DOORS BAD HINGES	Paid by Check # 382460		09/19/2023	09/26/2023	09/26/2023		10/10/2023	176.84
5513 - Valley Security Company	395	JAIL 9/13/23 (1) motor slider adjustment. (1) jamb lock service	Paid by Check # 382460		09/19/2023	09/26/2023	09/26/2023		10/10/2023	707.36
3578 - Warehouse Direct, Inc.	5571447-0	DISPENSERS	Paid by EFT # 83092		09/13/2023	09/21/2023	09/21/2023		10/10/2023	103.20
14095 - Weatherguard Roofing Co	10930	MPB roof leaks possible	Paid by EFT # 83099		07/25/2023	09/21/2023	09/21/2023		10/10/2023	287.50
14095 - Weatherguard Roofing Co	11160	CHECK NEW ROOF AT MPB NO SIGN OF WATER	Paid by EFT # 83099		09/28/2023	09/28/2023	09/28/2023		10/10/2023	345.00
1191 - Alarm Detection Systems, Inc.	220130-1011	MUF 1/4LY OCT-DEC 2023	Paid by EFT # 82854		09/10/2023	09/25/2023	09/25/2023		10/10/2023	245.91
1191 - Alarm Detection Systems, Inc.	98135-1042	1/4LY CHARGES OCT-DEC 2023	Paid by EFT # 82854		09/10/2023	09/25/2023	09/25/2023		10/10/2023	28,098.57
1799 - Black Gold Septic Contractors, Inc	41942	JAIL CLEAN 4 INSIDE GREASE TRAPS	Paid by EFT # 82875		09/13/2023	09/25/2023	09/25/2023		10/10/2023	1,600.00



Administration Accounts Payable by GL Distribution

Payment Date Range 10/01/23 - 10/31/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
1799 - Black Gold Septic Contractors, Inc	41907	jail sept 2023	Paid by EFT # 82875		09/19/2023	09/25/2023	09/25/2023		10/10/2023	485.00
1799 - Black Gold Septic Contractors, Inc	41908	JJC SEPT 2023	Paid by EFT # 82875		09/19/2023	09/25/2023	09/25/2023		10/10/2023	235.00
1505 - F.E. Moran Inc. Mechanical Services	5067625-1	MPB HOT WATER PUMPS CHECK	Paid by EFT # 82923		09/22/2023	09/29/2023	09/29/2023		10/10/2023	1,620.00
1505 - F.E. Moran Inc. Mechanical Services	5067599-1	JJC RTU INSPECTION SEE REPORT	Paid by EFT # 82923		09/22/2023	09/29/2023	09/29/2023		10/10/2023	3,456.00
1505 - F.E. Moran Inc. Mechanical Services	5067644-1	JJC PUMP ORDER ALIGNMENT	Paid by EFT # 82923		09/25/2023	09/29/2023	09/29/2023		10/10/2023	432.00
1505 - F.E. Moran Inc. Mechanical Services	5067740-1	JC AHU INSPECTION	Paid by EFT # 82923		09/27/2023	09/29/2023	09/29/2023		10/10/2023	2,016.00
1505 - F.E. Moran Inc. Mechanical Services	5067653-1	JJC CUSTOMER REQUEST W-24 EXTERNAL FAN WARNING	Paid by EFT # 82923		09/27/2023	09/29/2023	09/29/2023		10/10/2023	288.00
13725 - 1 Source Mechanical, Inc.	6570	W.O.#8793 1	Paid by EFT # 82848		09/19/2023	09/26/2023	09/26/2023		10/10/2023	2,435.04
13725 - 1 Source Mechanical, Inc.	6591	WO# 8808 JAIL RTU C3	Paid by EFT # 82848		09/22/2023	09/26/2023	09/26/2023		10/10/2023	217.14
1505 - F.E. Moran Inc. Mechanical Services	5067571-1	JJC B & G HEATING PUMPS MW REQUEST #1 CORRISION & #2	Paid by EFT # 82923		09/15/2023	09/28/2023	09/28/2023		10/10/2023	288.00
1505 - F.E. Moran Inc. Mechanical Services	5067568-1	JC COOLING TOWER ISSUES MMS SERVICE	Paid by EFT # 82923		09/15/2023	09/28/2023	09/28/2023		10/10/2023	1,152.00
7288 - Family Flooring America	CG3Z0135	1240 REPAIR LTV WHERE DAMAGED BY CHAIR TB CLINIC	Paid by Check # 382408		06/09/2023	09/26/2023	09/26/2023		10/10/2023	395.00
3060 - Grainger Inc	9835124471	STOCK PARTS ROOM	Paid by EFT # 82941		09/12/2023	09/21/2023	09/21/2023		10/10/2023	687.05
3060 - Grainger Inc	9834583529	1 KEYLESS ELECTRONIC LOCK	Paid by EFT # 82941		09/12/2023	09/21/2023	09/21/2023		10/10/2023	591.54
3060 - Grainger Inc	9835607558	JAIL STOCK PARTS	Paid by EFT # 82941		09/12/2023	09/21/2023	09/21/2023		10/10/2023	474.02
3060 - Grainger Inc	9835475147	12 PORTABEL ELECTRIC HEATERS	Paid by EFT # 82941		09/12/2023	09/21/2023	09/21/2023		10/10/2023	623.88
3060 - Grainger Inc	9837675587	STOCK ELECTRONIC KEYLES LOCK	Paid by EFT # 82941		09/14/2023	09/25/2023	09/25/2023		10/10/2023	(591.54)
3060 - Grainger Inc	9839611143	RECOVERY VACUUM DRUM & DOLLY CARRIER	Paid by EFT # 82941		09/15/2023	09/25/2023	09/25/2023		10/10/2023	2,152.22



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
3060 - Grainger Inc	9839959187	RECOVERY CORDLESS TOLL PRESS KIT, DRUM HEAD, FILTER,	Paid by EFT # 82941		09/15/2023	09/25/2023	09/25/2023		10/10/2023	4,898.36
3060 - Grainger Inc	9842520711	KCB RPLCMNT BATTERY,1.2V,850MAH ,M22-01-3027 MANUFACTURER # ASSY-	Paid by EFT # 82941		09/18/2023	09/25/2023	09/25/2023		10/10/2023	317.96
3060 - Grainger Inc	9828145350	JJC BS DOOR HANDLES	Paid by EFT # 82941		09/06/2023	09/26/2023	09/26/2023		10/10/2023	42.90
3060 - Grainger Inc	9845088104	STOCK ODOR ELIMINATOR	Paid by EFT # 82941		09/20/2023	09/26/2023	09/26/2023		10/10/2023	130.47
3060 - Grainger Inc	9844345497	KEEPSTOCK PARTS	Paid by EFT # 82941		09/20/2023	09/26/2023	09/26/2023		10/10/2023	161.98
3060 - Grainger Inc	9844759705	STOCK PARTS	Paid by EFT # 82941		09/20/2023	09/26/2023	09/26/2023		10/10/2023	771.83
3060 - Grainger Inc	9846724848	STOCK CONNECTORS	Paid by EFT # 82941		09/21/2023	09/26/2023	09/26/2023		10/10/2023	941.89
3060 - Grainger Inc	9847879658	KEEPSTOCK PARTS	Paid by EFT # 82941		09/22/2023	09/28/2023	09/28/2023		10/10/2023	39.65
3060 - Grainger Inc	9847920361	MUB KBC FRONT LOAD WASHER AND A DRYER	Paid by EFT # 82941		09/22/2023	09/28/2023	09/28/2023		10/10/2023	5,618.66
3060 - Grainger Inc	9847920387	STOCK K01-45591705 MALE ADAPTER, 1 IN, SCHEDUL	Paid by EFT # 82941		09/22/2023	09/28/2023	09/28/2023		10/10/2023	4.50
3060 - Grainger Inc	9851075193	JC RECESSED TROFFER,4 FT L,4063 LM,31.6W	Paid by EFT # 82941		09/26/2023	09/28/2023	09/28/2023		10/10/2023	1,298.65
3060 - Grainger Inc	9852714832	1330 [LUMBING PARTS	Paid by EFT # 82941		09/27/2023	09/29/2023	09/29/2023		10/10/2023	11.78
7528 - Hartwig Plumb & Heat Inc dba Hartwig Mechanical	45398	1330 NEW TOILETS INSTALLED	Paid by EFT # 82948		09/28/2023	09/28/2023	09/28/2023		10/10/2023	4,394.04
8388 - Havlicek Geneva Ace Hardware LLC	103398	1240 plumbing parts	Paid by EFT # 82949		08/22/2023	09/07/2023	09/07/2023		10/10/2023	9.88
8388 - Havlicek Geneva Ace Hardware LLC	103433	OCH PARTS	Paid by EFT # 82949		08/24/2023	09/07/2023	09/07/2023		10/10/2023	29.65
8388 - Havlicek Geneva Ace Hardware LLC	103556	GC BATTERIES	Paid by EFT # 82949		08/31/2023	09/07/2023	09/07/2023		10/10/2023	17.99
8388 - Havlicek Geneva Ace Hardware LLC	103664	JAIL MAINT STAFF SUPPLIES	Paid by EFT # 82949		09/07/2023	09/20/2023	09/20/2023		10/10/2023	16.71
8388 - Havlicek Geneva Ace Hardware LLC	103712	TRUCK SUPPLIES	Paid by EFT # 82949		09/11/2023	09/20/2023	09/20/2023		10/10/2023	17.07



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
13718 - K&J Painting, LLC	2358	1240 Remove wallcovering at mold abatement walls, install & tape	Paid by EFT # 82970		09/11/2023	09/21/2023	09/21/2023		10/10/2023	7,400.00
2520 - G.W. Berkheimer Co., Inc.	7469548	DALE TRUCK STOCK	Paid by EFT # 82933		09/16/2023	09/25/2023	09/25/2023		10/10/2023	199.80
2520 - G.W. Berkheimer Co., Inc.	7470066	1240 PARTS FOR HEATER	Paid by EFT # 82933		09/18/2023	09/25/2023	09/25/2023		10/10/2023	87.98
2779 - ILLCO INC	1420202	BLDG A WATER GAUGE	Paid by Check # 382421		09/06/2023	09/21/2023	09/21/2023		10/10/2023	264.58
2779 - ILLCO INC	1420448	BLDG A CIR SETTER ASPT ETC	Paid by Check # 382421		09/12/2023	09/28/2023	09/28/2023		10/10/2023	98.65
2779 - ILLCO INC	1420676	1240 PARTS FOR HEATER	Paid by Check # 382421		09/18/2023	09/28/2023	09/28/2023		10/10/2023	2,252.53
2779 - ILLCO INC	1420675	BLDG A STEAM BOILER PARTS	Paid by Check # 382421		09/18/2023	09/28/2023	09/28/2023		10/10/2023	260.28
2803 - Neuco Inc	7089636	JJC FAN RETURN	Paid by EFT # 82999		09/15/2023	09/25/2023	09/25/2023		10/10/2023	573.07
2803 - Neuco Inc	7093853	JJC RETURN FAN	Paid by EFT # 82999		09/18/2023	09/25/2023	09/25/2023		10/10/2023	55.08
2803 - Neuco Inc	7105827	HEAT EXCHANGER GSKT	Paid by EFT # 82999		09/22/2023	09/28/2023	09/28/2023		10/10/2023	8.21
2803 - Neuco Inc	7110153	JAIL NEW GUY AP PARTS	Paid by EFT # 82999		09/26/2023	09/28/2023	09/28/2023		10/10/2023	38.46
1558 - Sherwin Williams	2528-6	KBC PAINT	Paid by EFT # 83048		09/13/2023	09/26/2023	09/26/2023		10/10/2023	103.67
1558 - Sherwin Williams	3428-4	BLD B PAINT	Paid by EFT # 83048		09/20/2023	09/26/2023	09/26/2023		10/10/2023	71.03
1558 - Sherwin Williams	3450-8	MUB PAINT	Paid by EFT # 83048		09/21/2023	09/26/2023	09/26/2023		10/10/2023	21.30
1558 - Sherwin Williams	2974-2	JJC PAINT	Paid by EFT # 83048		09/26/2023	09/28/2023	09/28/2023		10/10/2023	97.70
1558 - Sherwin Williams	3063-3	JJC HALLWAYS	Paid by EFT # 83048		09/28/2023	09/29/2023	09/29/2023		10/10/2023	160.54
3245 - Paddock Publications (Daily Herald)	183042	113262/1461356 # 107869	Paid by Check # 382444		06/13/2021	09/14/2023	09/14/2023		10/10/2023	42.55
3245 - Paddock Publications (Daily Herald)	255442	po#4601561 bid 23-040 fleet	Paid by Check # 382443		06/26/2023	09/25/2023	09/25/2023		10/10/2023	46.00
8196 - Peterson Cleaning, Inc. (PCI Services, Inc.)	337	BLDG A SEPT 2 HALLWAY & BOARDROOM	Paid by EFT # 83015		09/18/2023	09/25/2023	09/25/2023		10/10/2023	1,150.00



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
1919 - Sign Tech, Inc.	26923	3 NO PARKING SIGNS	Paid by Check # 382454		07/24/2023	09/21/2023	09/21/2023		10/10/2023	120.00
1496 - Steiner Electric Co Inc	S007439490.00	JAIL PHOTO CONTROL	Paid by EFT # 83055		09/25/2023	09/28/2023	09/28/2023		10/10/2023	119.33
1496 - Steiner Electric Co Inc	S007448178.00	BLDG B RTU PROJECT	Paid by EFT # 83437		10/06/2023	10/12/2023	10/12/2023		10/23/2023	550.09
1496 - Steiner Electric Co Inc	S007448139.00	KBC PARTS	Paid by EFT # 83437		10/06/2023	10/12/2023	10/12/2023		10/23/2023	55.40
13301 - Phigenics, LLC	INV10051561	ADULT JUSTICE CENTER WATER TESTING SEPT 2023	Paid by EFT # 83379		09/30/2023	10/03/2023	10/03/2023		10/23/2023	3,190.00
12446 - Porter Pipe & Supply CO	12664433-00	BLDG A PARTS	Paid by EFT # 83386		10/02/2023	10/12/2023	10/12/2023		10/23/2023	170.63
3245 - Paddock Publications (Daily Herald)	265124-BLD	23-052 YELLOW HSE BID	Paid by Check # 382570		09/10/2023	10/11/2023	10/11/2023		10/23/2023	49.45
1558 - Sherwin Williams	3576-0	JJC PAINT	Paid by EFT # 83421		09/25/2023	10/03/2023	10/03/2023		10/23/2023	142.25
1558 - Sherwin Williams	3117-7	CAC PORCH	Paid by EFT # 83421		09/29/2023	10/03/2023	10/03/2023		10/23/2023	87.92
1558 - Sherwin Williams	2884-9	AC PAINT	Paid by EFT # 83421		09/05/2023	10/12/2023	10/12/2023		10/23/2023	30.45
2803 - Neuco Inc	7143746	HHC HX 3 TRANE & SUPPLIES Q#119717	Paid by EFT # 83347		10/10/2023	10/12/2023	10/12/2023		10/23/2023	1,738.57
2803 - Neuco Inc	7143737	HVAC JC	Paid by EFT # 83347		10/10/2023	10/12/2023	10/12/2023		10/23/2023	6.12
2803 - Neuco Inc	7143741	JJC TRANE RTU #2	Paid by EFT # 83347		10/10/2023	10/12/2023	10/12/2023		10/23/2023	1,412.07
2803 - Neuco Inc	7143753	JJC HX #1 & SUPPLIES	Paid by EFT # 83347		10/10/2023	10/12/2023	10/12/2023		10/23/2023	458.01
2779 - ILLCO INC	1420881	1240 PARTS	Paid by Check # 382544		09/21/2023	10/12/2023	10/12/2023		10/23/2023	13.44
13967 - GenServe, LLC	0380173-IN	JJC PM PER SCHEDULE B	Paid by EFT # 83259		09/29/2023	10/12/2023	10/12/2023		10/23/2023	341.73
13967 - GenServe, LLC	0380163-IN	540 RANDALL GENERATOR INSP	Paid by EFT # 83259		09/29/2023	10/12/2023	10/12/2023		10/23/2023	1,131.03
1662 - Lowes	988306	shop parts	Paid by Check # 382560		09/07/2023	09/20/2023	09/20/2023		10/23/2023	81.83
1662 - Lowes	998982	bldg a cling panel	Paid by Check # 382560		09/12/2023	09/20/2023	09/20/2023		10/23/2023	49.58
1662 - Lowes	996498	bldg a parts ballast	Paid by Check # 382560		09/11/2023	09/20/2023	09/20/2023		10/23/2023	28.96



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
1662 - Lowes	989981	KBC WINDOW FILS	Paid by Check # 382560		09/08/2023	09/20/2023	09/20/2023		10/23/2023	6.63
1662 - Lowes	901674	BS FLASHLIGHTS, GLOVES PARTS	Paid by Check # 382560		09/25/2023	10/02/2023	10/02/2023		10/23/2023	92.62
1662 - Lowes	901689	JJC PI 1405742 I-IN X 6-FT PIPE INS	Paid by Check # 382560		09/27/2023	10/02/2023	10/02/2023		10/23/2023	22.64
1662 - Lowes	901687	JV GC IJTL 10-FT 6 OUT METAL SUR,14-IN BLACK CABLE TIESBATTERV ,	Paid by Check # 382560		09/27/2023	10/02/2023	10/02/2023		10/23/2023	121.02
1662 - Lowes	996751	BLDG B PARTS FOR RTU INSTALL	Paid by Check # 382560		10/09/2023	10/13/2023	10/13/2023		10/23/2023	163.67
1662 - Lowes	961625	STOCK PARTS	Paid by Check # 382560		10/12/2023	10/13/2023	10/13/2023		10/23/2023	187.49
1662 - Lowes	961605	TRUCK PARTS STOCK DN	Paid by Check # 382560		10/10/2023	10/13/2023	10/13/2023		10/23/2023	33.24
1662 - Lowes	961603	AC EXPANSION TANK	Paid by Check # 382560		10/10/2023	10/13/2023	10/13/2023		10/23/2023	56.99
1662 - Lowes	901593	CAC PAINT	Paid by Check # 382560		09/15/2023	10/13/2023	10/13/2023		10/23/2023	37.97
1662 - Lowes	901603-23	BLADG A PARTS	Paid by Check # 382560		09/15/2023	10/13/2023	10/13/2023		10/23/2023	48.97
1662 - Lowes	901617	1240 PARTS FOR HEATER	Paid by Check # 382560		09/19/2023	10/13/2023	10/13/2023		10/23/2023	155.77
1662 - Lowes	901669	BLDG B BALLAST	Paid by Check # 382560		09/25/2023	10/13/2023	10/13/2023		10/23/2023	37.04
1662 - Lowes	986828	DB TOLLS	Paid by Check # 382560		09/21/2023	10/13/2023	10/13/2023		10/23/2023	178.68
1662 - Lowes	901666	MPB AC	Paid by Check # 382560		09/25/2023	10/13/2023	10/13/2023		10/23/2023	42.51
1662 - Lowes	901698	BLDG B PARTS	Paid by Check # 382560		09/28/2023	10/16/2023	10/16/2023		10/23/2023	39.22
1662 - Lowes	901709	BLDG G LIGHTS	Paid by Check # 382560		09/29/2023	10/16/2023	10/16/2023		10/23/2023	24.66
1662 - Lowes	901707-23	BLDG A PARTS	Paid by Check # 382560		09/29/2023	10/16/2023	10/16/2023		10/23/2023	35.08
1662 - Lowes	901702	MPB STOCK TOOLS	Paid by Check # 382560		09/28/2023	10/16/2023	10/16/2023		10/23/2023	220.62
1679 - McMaster-Carr Supply Co	13787553	BS BELT CLIPS. RECESS MOUNT PANEL	Paid by EFT # 83327		09/05/2023	09/28/2023	09/28/2023		10/23/2023	387.60
1390 - Menards, Inc.	12061	missing invoice jail parts	Paid by EFT # 83331		08/02/2023	10/11/2023	10/11/2023		10/23/2023	486.12



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
4826 - Midwest Office Interiors , Inc.	264797	#46317 ADJUSTABLE DESK	Paid by Check # 382565		09/26/2023	10/11/2023	10/11/2023		10/23/2023	3,021.34
2594 - Motion Industries, Inc.	IL32-00852862	17542601 3rd st CH BAILEY	Paid by EFT # 83341		05/15/2023	10/02/2023	10/02/2023		10/23/2023	68.82
2594 - Motion Industries, Inc.	IL32-00852932	17542601 3rd st CH BAILEY	Paid by EFT # 83341		05/17/2023	10/02/2023	10/02/2023		10/23/2023	26.08
2594 - Motion Industries, Inc.	IL32-00856282	17542601 3rd st CH BAILEY RETURN	Paid by EFT # 83341		05/30/2023	10/02/2023	10/02/2023		10/23/2023	(49.45)
2594 - Motion Industries, Inc.	IL32-00856284	17542601 3rd st CH BAILEY RETURN	Paid by EFT # 83341		05/30/2023	10/02/2023	10/02/2023		10/23/2023	(22.17)
14169 - MRRW Construction, LLC	6	OCH RM 120	Paid by EFT # 83344		10/11/2023	10/12/2023	10/12/2023		10/23/2023	2,810.59
8388 - Havlicek Geneva Ace Hardware LLC	103869	1240 VINYL TUBING DN	Paid by EFT # 83277		09/22/2023	10/02/2023	10/02/2023		10/23/2023	1.78
8388 - Havlicek Geneva Ace Hardware LLC	103932	GC JV BALLASTS	Paid by EFT # 83277		09/26/2023	10/02/2023	10/02/2023		10/23/2023	75.58
8388 - Havlicek Geneva Ace Hardware LLC	103849	bldg a bathroom	Paid by EFT # 83277		09/21/2023	10/02/2023	10/02/2023		10/23/2023	8.62
8388 - Havlicek Geneva Ace Hardware LLC	103748	bldg a parts	Paid by EFT # 83277		09/13/2023	10/02/2023	10/02/2023		10/23/2023	12.22
8388 - Havlicek Geneva Ace Hardware LLC	103765	GC BALLASTS	Paid by EFT # 83277		09/14/2023	10/02/2023	10/02/2023		10/23/2023	37.79
8388 - Havlicek Geneva Ace Hardware LLC	103776	OCH DG MISC	Paid by EFT # 83277		09/15/2023	10/03/2023	10/03/2023		10/23/2023	50.66
8388 - Havlicek Geneva Ace Hardware LLC	103764	OCH DOOR HOLDS	Paid by EFT # 83277		09/14/2023	10/03/2023	10/03/2023		10/23/2023	24.27
8388 - Havlicek Geneva Ace Hardware LLC	102314	JC PARTS	Paid by EFT # 83277		06/15/2023	10/03/2023	10/03/2023		10/23/2023	20.68
8388 - Havlicek Geneva Ace Hardware LLC	103990	GC PARTS	Paid by EFT # 83277		09/29/2023	10/03/2023	10/03/2023		10/23/2023	10.79
8388 - Havlicek Geneva Ace Hardware LLC	103911	PARTS OCH	Paid by EFT # 83277		09/25/2023	10/03/2023	10/03/2023		10/23/2023	16.19
8388 - Havlicek Geneva Ace Hardware LLC	104162	DN KBC PARTS	Paid by EFT # 83277		10/10/2023	10/13/2023	10/13/2023		10/23/2023	15.80
3060 - Grainger Inc	9853597137	STOCK - AP PROPRESS COUPLING	Paid by EFT # 83267		09/28/2023	10/03/2023	10/03/2023		10/23/2023	98.15
3060 - Grainger Inc	9853148931	1240 FLAPPER	Paid by EFT # 83267		09/28/2023	10/03/2023	10/03/2023		10/23/2023	69.48
3060 - Grainger Inc	9855855574	STOCK MISC SUPPLIES & PARTS	Paid by EFT # 83267		09/29/2023	10/03/2023	10/03/2023		10/23/2023	3,847.65
3060 - Grainger Inc	9856247185	JC 1002 BREAKER ASSEMBLY	Paid by EFT # 83267		10/02/2023	10/03/2023	10/03/2023		10/23/2023	72.66



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
3060 - Grainger Inc	9841790224	STOCK OCH	Paid by EFT # 83267		09/18/2023	10/11/2023	10/11/2023		10/23/2023	99.00
3060 - Grainger Inc	9858341895	JC PUSH BUTTON ASSEMBLY	Paid by EFT # 83267		10/03/2023	10/11/2023	10/11/2023		10/23/2023	108.05
3060 - Grainger Inc	9858127203	JC ACTUATORS	Paid by EFT # 83267		10/03/2023	10/11/2023	10/11/2023		10/23/2023	24.69
3060 - Grainger Inc	9858127195	STOCK LED LIGHTS	Paid by EFT # 83267		10/03/2023	10/11/2023	10/11/2023		10/23/2023	54.45
3060 - Grainger Inc	9859294465	CREDIT KBC 12V BATTERY	Paid by EFT # 83267		10/04/2023	10/11/2023	10/11/2023		10/23/2023	(302.70)
3060 - Grainger Inc	9860592329	JC VACUUM BREAKER ASSEMBLY	Paid by EFT # 83267		10/04/2023	10/12/2023	10/12/2023		10/23/2023	438.39
3060 - Grainger Inc	9859294473	CREDIT JAIL PIPE	Paid by EFT # 83267		10/04/2023	10/12/2023	10/12/2023		10/23/2023	(57.90)
3060 - Grainger Inc	9861641190	STOCK MISC SAFET ITEMS	Paid by EFT # 83267		10/05/2023	10/12/2023	10/12/2023		10/23/2023	151.51
3060 - Grainger Inc	9849604799	KBC CO2 ALARMS	Paid by EFT # 83267		09/25/2023	10/12/2023	10/12/2023		10/23/2023	176.50
3060 - Grainger Inc	9863631256	jc manual flush valve	Paid by EFT # 83267		10/06/2023	10/13/2023	10/13/2023		10/23/2023	456.56
3060 - Grainger Inc	9864870606	safety items	Paid by EFT # 83267		10/09/2023	10/13/2023	10/13/2023		10/23/2023	247.80
4526 - Fifth Third Bank	8085-HT-09/23	5/6 THRU 10/04/2023	Paid by EFT # 83246		10/04/2023	10/13/2023	10/13/2023		10/23/2023	377.28
4526 - Fifth Third Bank	9161-BB-09/23	MISSSC TOOLS SUPPLIES ETC	Paid by EFT # 83246		10/04/2023	10/13/2023	10/13/2023		10/23/2023	9,869.54
1505 - F.E. Moran Inc. Mechanical Services	001-501213000	JC PROVIDE COURTROOM VAV REPLACEMENT	Paid by EFT # 83241		09/29/2023	09/28/2023	09/28/2023		10/23/2023	7,100.00
2470 - Ace Hardware-Aurora/Batavia	K38428	1240 CORNER BRACE 4X7/BXI -R.PLAS AN W/S12-14-16	Paid by Check # 382478		09/26/2023	10/02/2023	10/02/2023		10/23/2023	19.76
2470 - Ace Hardware-Aurora/Batavia	K38420	1240 ADJUSTABLE FLAPPERBATTERY ALKALINE AAA BPK	Paid by Check # 382478		09/25/2023	10/02/2023	10/02/2023		10/23/2023	31.97
2470 - Ace Hardware-Aurora/Batavia	K38398	1240 PARTS	Paid by Check # 382478		09/22/2023	10/02/2023	10/02/2023		10/23/2023	2.37
1505 - F.E. Moran Inc. Mechanical Services	5067303-1	JC COMMUNICATION ISSUES 24 HOURS	Paid by EFT # 83241		09/28/2023	10/03/2023	10/03/2023		10/23/2023	3,600.00
1505 - F.E. Moran Inc. Mechanical Services	5067775-2	JC BOILER INSP 3 MONTHS	Paid by EFT # 83241		10/05/2023	10/12/2023	10/12/2023		10/23/2023	2,304.00



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
1505 - F.E. Moran Inc. Mechanical Services	5067613-1	OCH CONTROLLERS NOT WORKING BAS	Paid by EFT # 83241		09/29/2023	10/12/2023	10/12/2023		10/23/2023	2,400.00
12287 - Century Springs/Ove Water Services	2156331	MONTH SEPTEMBER	Paid by EFT # 83182		09/29/2023	10/11/2023	10/11/2023		10/23/2023	93.49
5896 - Chem-Wise Ecological Pest Management, Inc.	1193182	OCT PEST SERVICE	Paid by Check # 382495		10/01/2023	10/03/2023	10/03/2023		10/23/2023	564.00
11783 - Cooper Construction and Glass Inc	2302	JC CAULK BASEMENT WINDOWS	Paid by EFT # 83209		09/29/2023	10/03/2023	10/03/2023		10/23/2023	807.38
2038 - Defin.Net Solutions Inc	8074	J HARAHAN 09/23 - 10/07/23	Paid by EFT # 83217		10/11/2023	10/13/2023	10/13/2023		10/23/2023	2,880.00
13985 - Diversified Machinery, Inc. dba DMI Medical	23-0266MH1	JAIL AIR COMPRESSOR PARTS	Paid by EFT # 83219		10/11/2023	10/13/2023	10/13/2023		10/23/2023	1,367.80
13896 - DoorMaster Garage Door Co., LLC	35020	jail installed new bottom safety edge	Paid by EFT # 83223		10/09/2023	10/13/2023	10/13/2023		10/23/2023	2,069.40
13965 - Driverge Vehicle Innovations LLC dba US Upfitters	101859	ASSEMBLY CHAARGE FOR PREVIOUSLY PURCHASED EQUIPMENT	Paid by EFT # 83224		09/27/2023	10/03/2023	10/03/2023		10/23/2023	687.50
3502 - Wm F Meyer Co	S4406145.001	1240 GERBER ULTRA FLUSH TOILET	Paid by Check # 382593		09/15/2023	09/26/2023	09/26/2023		10/23/2023	945.09
3502 - Wm F Meyer Co	S4410165.001	1240 CLOSET CONNECTION	Paid by Check # 382593		09/25/2023	10/02/2023	10/02/2023		10/23/2023	24.90
3502 - Wm F Meyer Co	S4388016.002	1240 CLEAN OUT GRIPPER	Paid by Check # 382593		09/25/2023	10/12/2023	10/12/2023		10/23/2023	15.04
1234 - Unique Products & Services Corp	456312	JAIL INLATE CLEANER 30 CASES	Paid by EFT # 83466		10/05/2023	10/12/2023	10/12/2023		10/23/2023	2,382.00
5933 - Urban Elevator Service LLC	15186319-000665	JJC 37W655 oct 2023	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	239.20
5933 - Urban Elevator Service LLC	15186323-200719	719 BATAVIA BLDG B oct 2023	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	119.60
5933 - Urban Elevator Service LLC	15186321-100755	37 W 755 ROUTE 38 oct 2023	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	1,196.00
5933 - Urban Elevator Service LLC	15186324-200777	37 W 777 ROUTE 38 oct 2023	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	717.60
5933 - Urban Elevator Service LLC	15186322-100719	719 BATAVIA BLDG C OCT 2023	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	119.60
5933 - Urban Elevator Service LLC	15186317-000719	719 BATAVIA BLDG A OCT	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	139.88
5933 - Urban Elevator Service LLC	15186320-150100	100 S 3RD OCH OCT	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	352.56
5933 - Urban Elevator Service LLC	15186316-000427	427 W CAMPBELL	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	119.60



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
5933 - Urban Elevator Service LLC	15186318-001240	1240 N HIGHLAND OCT	Paid by EFT # 83471		10/01/2023	10/03/2023	10/03/2023		10/23/2023	124.38
1479 - Valley Lock Company Inc	70936	BLDG MGMT SEPTEMBER	Paid by Check # 382589		09/30/2023	10/11/2023	10/11/2023		10/23/2023	237.19
1257 - Rehm Electric Shop, Inc.	14500	SHERIFF UNDERGROUND ELECTRICAL	Paid by EFT # 83404		10/04/2023	10/12/2023	10/12/2023		10/23/2023	5,295.00
1257 - Rehm Electric Shop, Inc.	14499	SHERIFF CHARGE FOR BACK LOT LIGHTS & BYPASS SWITCH	Paid by EFT # 83404		10/04/2023	10/12/2023	10/12/2023		10/23/2023	3,609.57
Account 52110 - Repairs and Maint- Buildings Totals									Invoice Transactions 173	\$166,254.56
Account 52120 - Repairs and Maint- Grounds										
12859 - Ratliff Landscaping Inc	5536	ALL LOC MINUS KDOT & ANIMAL CONTROL	Paid by EFT # 83027		10/01/2023	09/28/2023	09/28/2023		10/10/2023	11,467.12
Account 52120 - Repairs and Maint- Grounds Totals									Invoice Transactions 1	\$11,467.12
Account 52160 - Repairs and Maint- Equipment										
3060 - Grainger Inc	9838774439	JAIL WATER EFFICIENT BUBBLER, PLASTIC	Paid by EFT # 82941		09/15/2023	09/25/2023	09/25/2023		10/10/2023	617.65
7528 - Hartwig Plumb & Heat Inc dba Hartwig Mechanical	83601	OCH 120 SPLIT SYSTEM REPLACEMENT SEE PO RES# 23-63	Paid by EFT # 82948		09/20/2023	09/26/2023	09/26/2023		10/10/2023	52,775.00
2779 - ILLCO INC	1420610	OCH PDO 3RD PLUMBOMH	Paid by Check # 382421		09/15/2023	09/28/2023	09/28/2023		10/10/2023	196.87
8675 - Key Construction Group, Inc.	23-390	Repair leaking tee fitting on 3" domestic water in Judicial Cent	Paid by EFT # 82974		09/15/2023	09/26/2023	09/26/2023		10/10/2023	1,650.00
8675 - Key Construction Group, Inc.	23-421	JAIL COMPRESSED AIR LINE INSTALL	Paid by EFT # 82974		09/26/2023	09/28/2023	09/28/2023		10/10/2023	7,060.00
1679 - McMaster-Carr Supply Co	14381674	OCH REMOTE ACCESS GREASE FITTING	Paid by EFT # 82991		09/15/2023	09/25/2023	09/25/2023		10/10/2023	159.76
1257 - Rehm Electric Shop, Inc.	14480	JAIL NEW AIR COMPRESSOR	Paid by EFT # 83033		09/19/2023	09/25/2023	09/25/2023		10/10/2023	4,500.00
1505 - F.E. Moran Inc. Mechanical Services	5067115-1	JC BOILE IN ALARM CO2 DETECTOR	Paid by EFT # 82923		09/12/2023	09/21/2023	09/21/2023		10/10/2023	2,233.60
13725 - 1 Source Mechanical, Inc.	6569	W.O.#8795 - Jail RTU C3	Paid by EFT # 82848		09/19/2023	09/26/2023	09/26/2023		10/10/2023	1,080.00
13725 - 1 Source Mechanical, Inc.	6592	JAIL -CIRCUIT #1 FOR C3 (1) Copeland ZR72 Compressor and all nec	Paid by EFT # 82848		09/22/2023	09/27/2023	09/27/2023		10/10/2023	4,481.19



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52160 - Repairs and Maint- Equipment										
2803 - Neuco Inc	7089634	JAIL MOUNTING RINGS, COUPLER,AIRVENT	Paid by EFT # 82999		09/15/2023	09/25/2023	09/25/2023		10/10/2023	1,319.30
2803 - Neuco Inc	7102429	JJC RTU 2 HEAT EXCHANGER	Paid by EFT # 82999		09/21/2023	09/26/2023	09/26/2023		10/10/2023	1,239.60
2803 - Neuco Inc	7120647	JAIL ACTUATOR	Paid by EFT # 83347		09/29/2023	10/03/2023	10/03/2023		10/23/2023	877.62
2932 - Air Products Equipment Company	PS-INV117650	GC HVAC PARTS	Paid by EFT # 83125		10/04/2023	10/13/2023	10/13/2023		10/23/2023	808.00
1505 - F.E. Moran Inc. Mechanical Services	5067802-1	SHERIFF OFFICE RTU INSP RUSTED	Paid by EFT # 83241		10/05/2023	10/12/2023	10/12/2023		10/23/2023	3,456.00
1505 - F.E. Moran Inc. Mechanical Services	5067611-1	MPB FIXED SEVERAL ISSUES. RTU WAS OVER PRESSURIZING BUILDING. FO	Paid by EFT # 83241		10/05/2023	10/12/2023	10/12/2023		10/23/2023	2,400.00
1505 - F.E. Moran Inc. Mechanical Services	5067610-1	530 RNADALL CONTROLL ISSUES	Paid by EFT # 83241		10/05/2023	10/12/2023	10/12/2023		10/23/2023	4,800.00
13766 - FACIL Investments, Inc. dba Batteries Plus	P66314330	6 V BATTERY	Paid by EFT # 83242		10/03/2023	10/03/2023	10/03/2023		10/23/2023	699.40
2520 - G.W. Berkheimer Co., Inc.	7483750	YELLOW HSE CONDENDER 2 & EXTRAS	Paid by EFT # 83255		10/05/2023	10/12/2023	10/12/2023		10/23/2023	9,936.33
13967 - GenServe, LLC	0380444-IN	JC OIL LEAK DURING LOAD TEST	Paid by EFT # 83259		09/30/2023	10/12/2023	10/12/2023		10/23/2023	546.88
13967 - GenServe, LLC	0380160-IN	JJC REPLACE BATTERIES & BELTS	Paid by EFT # 83259		09/29/2023	10/12/2023	10/12/2023		10/23/2023	1,792.14
3470 - Trane US Inc dba Trane	15327343	KBC RTU 12 FAN ASSEMBLY	Paid by Check # 382588		09/27/2023	10/03/2023	10/03/2023		10/23/2023	2,892.52
3470 - Trane US Inc dba Trane	15334669	KBC ACTUATOR	Paid by Check # 382588		09/28/2023	10/12/2023	10/12/2023		10/23/2023	531.06
2594 - Motion Industries, Inc.	IL32-00852543	17542601 3rd st CH BAILEY	Paid by EFT # 83341		05/09/2023	10/02/2023	10/02/2023		10/23/2023	758.17
Account 52160 - Repairs and Maint- Equipment Totals									Invoice Transactions 24	<u>\$106,811.09</u>
Account 52220 - Equipment Lease										
13967 - GenServe, LLC	0379867-IN	JC MOBILE GENERATOR FOR SOLAR FIELD	Paid by EFT # 83259		09/28/2023	10/12/2023	10/12/2023		10/23/2023	13,800.00
Account 52220 - Equipment Lease Totals									Invoice Transactions 1	<u>\$13,800.00</u>
Account 52230 - Repairs and Maint- Vehicles										
1799 - Black Gold Septic Contractors, Inc	41262	JAIL JULY OUTSIDE GREASE TRAP	Paid by EFT # 82875		07/25/2023	09/25/2023	09/25/2023		10/10/2023	485.00



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52230 - Repairs and Maint- Vehicles										
4526 - Fifth Third Bank	8085-HT-09/23	5/6 THRU 10/04/2023	Paid by EFT # 83246		10/04/2023	10/13/2023	10/13/2023		10/23/2023	10.00
Account 52230 - Repairs and Maint- Vehicles Totals Invoice Transactions 2										<u>495.00</u>
Account 52260 - Grease Trap- Septic Services										
1799 - Black Gold Septic Contractors, Inc	41263	JJC JULY	Paid by EFT # 82875		07/25/2023	09/22/2023	09/22/2023		10/10/2023	235.00
Account 52260 - Grease Trap- Septic Services Totals Invoice Transactions 1										<u>235.00</u>
Account 53060 - General Printing										
1849 - Batavia Instant Print Inc	20230551	CIC ENVELOPES	Paid by EFT # 82871		09/19/2023	09/25/2023	09/25/2023		10/10/2023	78.76
1849 - Batavia Instant Print Inc	20230601	PRINTING 5 PART CIC	Paid by EFT # 83149		10/04/2023	10/11/2023	10/11/2023		10/23/2023	1,457.27
1849 - Batavia Instant Print Inc	20230603	CIC PRINTING MULIPE PARTS FORMS	Paid by EFT # 83149		10/05/2023	10/12/2023	10/12/2023		10/23/2023	3,036.61
Account 53060 - General Printing Totals Invoice Transactions 3										<u>\$4,572.64</u>
Account 60090 - Utilities- Sewer										
1044 - City of Geneva	1980042100001 023	78056094 757 e fabyan 08/01-09/07/2023	Paid by EFT # 82891		09/15/2023	09/21/2023	09/21/2023		10/10/2023	14.96
1044 - City of Geneva	3050004600001 023	328545802 OCH 08/10 -09/18/2023	Paid by EFT # 82892		09/30/2023	09/27/2023	09/27/2023		10/10/2023	217.56
1044 - City of Geneva	3050002400001 023	341341011 401 campbell 08/15- 09/15/23	Paid by EFT # 82894		09/30/2023	09/27/2023	09/27/2023		10/10/2023	10.17
1044 - City of Geneva	3050001600021 023	341341011 401 campbell 08/15- 09/15/2023	Paid by EFT # 82893		09/30/2023	09/27/2023	09/27/2023		10/10/2023	12.83
1044 - City of Geneva	3050002210001 023	337598526 427 CAMPBELL 08/15- 09/15/2023	Paid by EFT # 82890		09/30/2023	09/27/2023	09/27/2023		10/10/2023	36.59
1044 - City of Geneva	1980039400011 123	325554113 GC 719 BATAVIA 09/01- 10/01/2023	Paid by EFT # 83187		10/15/2023	10/13/2023	10/13/2023		10/23/2023	121.56
1044 - City of Geneva	1980042100001 123	78056094 757 e fabyan 9/07-10/01/2023	Paid by EFT # 83188		10/15/2023	10/13/2023	10/13/2023		10/23/2023	14.96
1044 - City of Geneva	1980039390001 123	93642390 BLDG C WATER 09/01- 10/01/2023	Paid by EFT # 83190		10/15/2023	10/13/2023	10/13/2023		10/23/2023	191.86
1044 - City of Geneva	1980039410001 123	93527782 BLDG B 09/01-10/01/23	Paid by EFT # 83189		10/15/2023	10/13/2023	10/13/2023		10/23/2023	67.64
1080 - City of St. Charles	4548508010- 1023	930621 37W777 JC08/28-09/26/23	Paid by EFT # 83194		10/01/2023	10/13/2023	10/13/2023		10/23/2023	2,640.12



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 60090 - Utilities- Sewer										
1080 - City of St. Charles	4543404563-1023	010523 540 S RANDAL 08/30-09/29/23	Paid by EFT # 83195		10/01/2023	10/13/2023	10/13/2023		10/23/2023	160.38
1080 - City of St. Charles	4549374000-1023	210510 37w699 08/28-09/26/23	Paid by EFT # 83192		10/01/2023	10/13/2023	10/13/2023		10/23/2023	154.23
1080 - City of St. Charles	4549184420-1023	080716 JAIL 08/28-09/26/23	Paid by EFT # 83191		10/01/2023	10/13/2023	10/13/2023		10/23/2023	13,808.40
4526 - Fifth Third Bank	8085-HT-09/23	5/6 THRU 10/04/2023	Paid by EFT # 83246		10/04/2023	10/13/2023	10/13/2023		10/23/2023	634.50
Account 60090 - Utilities- Sewer Totals										Invoice Transactions 14
										\$18,085.76
Account 60100 - Utilities- Water										
1045 - City of Aurora	13501972528-1023	1330 highland 07/06-09/01/2023	Paid by Check # 382381		09/11/2023	09/25/2023	09/25/2023		10/10/2023	581.15
1045 - City of Aurora	13501918970-1023	1240 HIGHLAND 07/06-09/01/23	Paid by Check # 382382		09/11/2023	09/26/2023	09/26/2023		10/10/2023	181.40
1044 - City of Geneva	1980042100001023	78056094 757 e fabyan 08/01-09/07/2023	Paid by EFT # 82891		09/15/2023	09/21/2023	09/21/2023		10/10/2023	28.46
1044 - City of Geneva	3050004600001023	328545802 OCH 08/10-09/18/2023	Paid by EFT # 82892		09/30/2023	09/27/2023	09/27/2023		10/10/2023	357.95
1044 - City of Geneva	3050002400001023	341341011 401 campbell 08/15-09/15/23	Paid by EFT # 82894		09/30/2023	09/27/2023	09/27/2023		10/10/2023	15.63
1044 - City of Geneva	3050001600021023	341341011 401 campbell 08/15-09/15/2023	Paid by EFT # 82893		09/30/2023	09/27/2023	09/27/2023		10/10/2023	20.48
1044 - City of Geneva	3050002210001023	337598526 427 CAMPBELL 08/15-09/15/2023	Paid by EFT # 82890		09/30/2023	09/27/2023	09/27/2023		10/10/2023	62.47
1080 - City of St. Charles	45493740001022	210510 08/31-09/28/22 MISSED PMT	Paid by EFT # 82896		10/01/2022	09/28/2023	09/28/2023		10/10/2023	203.90
1080 - City of St. Charles	4548508010-1023	930621 37W777 JC08/28-09/26/23	Paid by EFT # 83194		10/01/2023	10/13/2023	10/13/2023		10/23/2023	3,006.32
1080 - City of St. Charles	4543404563-1023	010523 540 S RANDAL 08/30-09/29/23	Paid by EFT # 83195		10/01/2023	10/13/2023	10/13/2023		10/23/2023	143.06
1080 - City of St. Charles	4549374000-1023	210510 37w699 08/28-09/26/23	Paid by EFT # 83192		10/01/2023	10/13/2023	10/13/2023		10/23/2023	150.84
1080 - City of St. Charles	4549184420-1023	080716 JAIL 08/28-09/26/23	Paid by EFT # 83191		10/01/2023	10/13/2023	10/13/2023		10/23/2023	11,957.30
1044 - City of Geneva	1980039400011123	325554113 GC 719 BATAVIA 09/01-10/01/2023	Paid by EFT # 83187		10/15/2023	10/13/2023	10/13/2023		10/23/2023	196.02
1044 - City of Geneva	1980042100001123	78056094 757 e fabyan 9/07-10/01/2023	Paid by EFT # 83188		10/15/2023	10/13/2023	10/13/2023		10/23/2023	28.46



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 60100 - Utilities- Water										
1044 - City of Geneva	1980039390001123	93642390 BLDG C WATER 09/01-10/01/2023	Paid by EFT # 83190		10/15/2023	10/13/2023	10/13/2023		10/23/2023	344.14
1044 - City of Geneva	1980039410001123	93527782 BLDG B 09/01-10/01/23	Paid by EFT # 83189		10/15/2023	10/13/2023	10/13/2023		10/23/2023	121.44
Account 60100 - Utilities- Water Totals Invoice Transactions 16										<u>\$17,399.02</u>
Account 60110 - Printing Supplies										
1849 - Batavia Instant Print Inc	20230569	KC CORONER MICROPERF	Paid by EFT # 82871		09/22/2023	09/28/2023	09/28/2023		10/10/2023	72.65
2400 - Veritiv Operating Company	021-62384763	016161 WHITE COPY PAPER	Paid by EFT # 83081		09/05/2023	09/21/2023	09/21/2023		10/10/2023	3,808.00
2400 - Veritiv Operating Company	021-62387618	fuel charge	Paid by EFT # 83081		09/06/2023	09/21/2023	09/21/2023		10/10/2023	7.50
2400 - Veritiv Operating Company	021-62394788	MAILROOM STOCK	Paid by EFT # 83081		09/14/2023	09/28/2023	09/28/2023		10/10/2023	800.25
1849 - Batavia Instant Print Inc	20230605	ENVELOPES CIC PASTEL BLUE	Paid by EFT # 83149		10/06/2023	10/12/2023	10/12/2023		10/23/2023	393.80
Account 60110 - Printing Supplies Totals Invoice Transactions 5										<u>\$5,082.20</u>
Account 60160 - Cleaning Supplies										
1234 - Unique Products & Services Corp	455600	JAIL INMATE CLEANER SEPT 2023	Paid by EFT # 83077		09/27/2023	09/29/2023	09/29/2023		10/10/2023	952.80
3578 - Warehouse Direct, Inc.	5530542-0	JJC XCELENTE	Paid by EFT # 83092		07/12/2023	09/21/2023	09/21/2023		10/10/2023	190.85
3578 - Warehouse Direct, Inc.	C5529530-0	RETURN CLEANER,XCELENTE,M UL TIPUR 4-1G	Paid by EFT # 83092		07/12/2023	09/21/2023	09/21/2023		10/10/2023	(190.85)
3578 - Warehouse Direct, Inc.	5574934-0	OCH JANITOR SUPPLIES	Paid by EFT # 83092		09/19/2023	09/25/2023	09/25/2023		10/10/2023	545.08
3578 - Warehouse Direct, Inc.	5576370-0	JC JANITOR SUPPLIES	Paid by EFT # 83092		09/20/2023	09/26/2023	09/26/2023		10/10/2023	1,241.40
3578 - Warehouse Direct, Inc.	5577648-0	KBC CLEANING SUPPLIES	Paid by EFT # 83092		09/22/2023	09/28/2023	09/28/2023		10/10/2023	723.89
3578 - Warehouse Direct, Inc.	5580220-0	JAIL JANITOR SUPPLIES	Paid by EFT # 83092		09/26/2023	09/28/2023	09/28/2023		10/10/2023	2,026.25
3578 - Warehouse Direct, Inc.	5587860-0	GC CLEANING SUPPLIES	Paid by EFT # 83484		10/09/2023	10/12/2023	10/12/2023		10/23/2023	1,419.84
4526 - Fifth Third Bank	8085-HT-09/23	5/6 THRU 10/04/2023	Paid by EFT # 83246		10/04/2023	10/13/2023	10/13/2023		10/23/2023	181.00
Account 60160 - Cleaning Supplies Totals Invoice Transactions 9										<u>\$7,090.26</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 63000 - Utilities- Natural Gas										
2253 - Nicor Gas	66664808533-1023	283612308/11-09/12/2023 1240 HIGHLAND	Paid by Check # 382442		09/12/2023	09/26/2023	09/26/2023		10/10/2023	195.24
2253 - Nicor Gas	94918544068-1123	4153357 427 campbell 08/22-09/21/2023	Paid by Check # 382441		09/21/2023	09/27/2023	09/27/2023		10/10/2023	67.70
1066 - Constellation NewEnergy-Gas Division, LLC	3864571	BG-164802 ALL BLDG MGMT BLDG SEPT 2023	Paid by EFT # 83207		10/12/2023	10/13/2023	10/13/2023		10/23/2023	10,428.77
Account 63000 - Utilities- Natural Gas Totals Invoice Transactions 3										<u>\$10,691.71</u>
Account 63010 - Utilities- Electric										
1044 - City of Geneva	3050004600001023	328545802 OCH 08/10-09/18/2023	Paid by EFT # 82892		09/30/2023	09/27/2023	09/27/2023		10/10/2023	7,406.12
1044 - City of Geneva	3050002400001023	341341011 401 campbell 08/15-09/15/23	Paid by EFT # 82894		09/30/2023	09/27/2023	09/27/2023		10/10/2023	185.40
1044 - City of Geneva	3050001600021023	341341011 401 campbell 08/15-09/15/2023	Paid by EFT # 82893		09/30/2023	09/27/2023	09/27/2023		10/10/2023	190.40
1044 - City of Geneva	3050002210001023	337598526 427 CAMPBELL 08/15-09/15/2023	Paid by EFT # 82890		09/30/2023	09/27/2023	09/27/2023		10/10/2023	670.14
10981 - Constellation NewEnergy Inc.	66319180501	7298774-52715 1240 08/07-09/06/2023	Paid by EFT # 82901		09/28/2023	09/29/2023	09/29/2023		10/10/2023	2,436.96
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	468757323071	0394081086 37W655 06/27-07/24/2023 JJC	Paid by EFT # 83089		08/15/2023	09/27/2023	09/27/2023		10/10/2023	11,289.71
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	86370723071	0447736003 3 METERS 06/27-07/24/2023	Paid by EFT # 83088		08/15/2023	09/27/2023	09/27/2023		10/10/2023	78,061.15
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	468757323081	0394081086 37W655 07/25-08/22/2023 JJC	Paid by EFT # 83087		08/25/2023	09/27/2023	09/27/2023		10/10/2023	11,149.89
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	86370723081	0447736003 3 METERS 07/25-08/22/2023	Paid by EFT # 83086		08/28/2023	09/27/2023	09/27/2023		10/10/2023	84,512.58
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	86370723091	0447736003 3 METERS 08/23-09/21/2023	Paid by EFT # 83085		09/25/2023	09/27/2023	09/27/2023		10/10/2023	82,276.38
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	468757323091	0394081086 37W655 08/23-09/21/23 JJC	Paid by EFT # 83084		09/26/2023	09/28/2023	09/28/2023		10/10/2023	10,542.33
10981 - Constellation NewEnergy Inc.	66582288601	7298774-3 1330 highland 09/06-10/05/2023	Paid by EFT # 83201		10/06/2023	10/13/2023	10/13/2023		10/23/2023	381.26
10981 - Constellation NewEnergy Inc.	66059548601	7298774-3 1330 highland 07/07-08/07/2023	Paid by EFT # 83201		08/08/2023	10/13/2023	10/13/2023		10/23/2023	552.72



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 63010 - Utilities- Electric										
10981 - Constellation NewEnergy Inc.	66582288001	7298774-29 STE 22 10223999 9/06/23- 10/05/23	Paid by EFT # 83201		10/06/2023	10/13/2023	10/13/2023		10/23/2023	51.07
10981 - Constellation NewEnergy Inc.	66582286501	7298774-26 1240 2nw 8087480026 09/06- 10/05/23	Paid by EFT # 83201		10/06/2023	10/13/2023	10/13/2023		10/23/2023	37.14
10981 - Constellation NewEnergy Inc.	66582286901	7298774-27 8087484015 1240 ste 6 09/06-10/05/23	Paid by EFT # 83201		10/06/2023	10/13/2023	10/13/2023		10/23/2023	164.21
10981 - Constellation NewEnergy Inc.	66582287001	7298774-28 1240 ste 11 10223998 09/06- 10/05/23	Paid by EFT # 83201		10/06/2023	10/13/2023	10/13/2023		10/23/2023	133.55
1044 - City of Geneva	1980039400011 123	325554113 GC 719 BATAVIA 09/01- 10/01/2023	Paid by EFT # 83187		10/15/2023	10/13/2023	10/13/2023		10/23/2023	12,178.92
1044 - City of Geneva	1980042090001 123	329434919 OEM FABYAN 09/01- 10/01/2023	Paid by EFT # 83186		10/15/2023	10/13/2023	10/13/2023		10/23/2023	28.36
1080 - City of St. Charles	4543404563- 1023	010523 540 S RANDAL 08/30-09/29/23	Paid by EFT # 83195		10/01/2023	10/13/2023	10/13/2023		10/23/2023	62.45
1080 - City of St. Charles	4549045330- 1023	030418 540 S RANDALL 08/30- 09/29/23	Paid by EFT # 83193		10/01/2023	10/13/2023	10/13/2023		10/23/2023	9,770.93
1054 - ComEd	6856203011- 1123	230046589 mpb 37W699 08/23- 09/22/23	Paid by Check # 382520		09/22/2023	10/03/2023	10/03/2023		10/23/2023	4,181.86
Account 63010 - Utilities- Electric Totals							Invoice Transactions 22			\$316,263.53
Sub-Department 080 - Building Mgmt- Government Center Totals							Invoice Transactions 286			\$713,690.72
Sub-Department 088 - Bldg Mgmt- ROE Office & Supplies										
Account 52210 - Building Lease										
10211 - Batavia Enterprises, Inc	NOV2023ROE	ROE NOVEMBER LEASE 2023	Paid by EFT # 82870		09/27/2023	09/27/2023	09/27/2023		10/10/2023	13,685.68
Account 52210 - Building Lease Totals							Invoice Transactions 1			\$13,685.68
Sub-Department 088 - Bldg Mgmt- ROE Office & Supplies Totals							Invoice Transactions 1			\$13,685.68
Department 080 - Building Management Totals							Invoice Transactions 287			\$727,376.40
Fund 001 - General Fund Totals							Invoice Transactions 315			\$746,677.72



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 101 - Geographic Information Systems										
Department 060 - Information Technologies										
Sub-Department 070 - Geographic Information Systems										
Account 53110 - Employee Training										
4526 - Fifth Third Bank	8811-TN-9/23	MASTERCARD 09/05/2023 - 10/04/2023 TSN 8811 SEPT2023	Paid by EFT # 83246		10/04/2023	10/12/2023	10/12/2023		10/23/2023	1,200.00
Account 53110 - Employee Training Totals							Invoice Transactions 1			\$1,200.00
Account 60000 - Office Supplies										
12287 - Century Springs/Ove Water Services	2163476	INV 2163476 WATER SEPT 2023, DC, WATER, MR OCT2023	Paid by EFT # 83182		09/29/2023	10/12/2023	10/12/2023		10/23/2023	13.57
4526 - Fifth Third Bank	8811-TN-9/23	MASTERCARD 09/05/2023 - 10/04/2023 TSN 8811 SEPT2023	Paid by EFT # 83246		10/04/2023	10/12/2023	10/12/2023		10/23/2023	274.50
Account 60000 - Office Supplies Totals							Invoice Transactions 2			\$288.07
Sub-Department 070 - Geographic Information Systems Totals							Invoice Transactions 3			\$1,488.07
Department 060 - Information Technologies Totals							Invoice Transactions 3			\$1,488.07
Fund 101 - Geographic Information Systems Totals							Invoice Transactions 3			\$1,488.07
Fund 385 - IL Counties Information Mgmt										
Account 10000 - Cash and Investments										
4526 - Fifth Third Bank	0758-CL-09/23	Lasky MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/23/2023		10/23/2023	(24.00)
Account 10000 - Cash and Investments Totals							Invoice Transactions 1			(\$24.00)
Account 20000 - Accounts Payable										
4526 - Fifth Third Bank	0758-CL-09/23	Lasky MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	(24.00)
4526 - Fifth Third Bank	0758-CL-09/23	Lasky MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/23/2023		10/23/2023	24.00
Account 20000 - Accounts Payable Totals							Invoice Transactions 2			\$0.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 385 - IL Counties Information Mgmt										
Department 060 - Information Technologies										
Sub-Department 336 - IL Counties Information Mgmt										
Account 53100 - Conferences and Meetings										
4526 - Fifth Third Bank	0758-CL-09/23	Lasky MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	24.00
Account 53100 - Conferences and Meetings Totals							Invoice Transactions	1		\$24.00
Sub-Department 336 - IL Counties Information Mgmt Totals							Invoice Transactions	1		\$24.00
Department 060 - Information Technologies Totals							Invoice Transactions	1		\$24.00
Fund 385 - IL Counties Information Mgmt Totals							Invoice Transactions	4		\$0.00
Fund 390 - Web Technical Services										
Department 060 - Information Technologies										
Sub-Department 337 - Web Technical Services										
Account 50150 - Contractual/Consulting Services										
2324 - Cassie Design	203753	INV#203753 Website Design work	Paid by EFT # 83177		10/03/2023	10/03/2023	10/03/2023		10/23/2023	450.00
4526 - Fifth Third Bank	0689-JZ-09/23	Zakosek MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	112.55
Account 50150 - Contractual/Consulting Services Totals							Invoice Transactions	2		\$562.55
Account 50340 - Software Licensing Cost										
4526 - Fifth Third Bank	0689-JZ-09/23	Zakosek MasterCard 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/05/2023	10/05/2023		10/23/2023	127.37
Account 50340 - Software Licensing Cost Totals							Invoice Transactions	1		\$127.37
Sub-Department 337 - Web Technical Services Totals							Invoice Transactions	3		\$689.92
Department 060 - Information Technologies Totals							Invoice Transactions	3		\$689.92
Fund 390 - Web Technical Services Totals							Invoice Transactions	3		\$689.92
Fund 520 - Mill Creek Special Service Area										
Department 690 - Development										
Sub-Department 730 - Mill Creek Special Service Area										
Account 50150 - Contractual/Consulting Services										
1053 - Hampton Lenzini & Renwick, Inc. (HLR)	000020232324	Project# 23.0567.521 Professional Services through 9/30/23	Paid by EFT # 83273		10/04/2023	10/10/2023	10/10/2023		10/23/2023	8,241.86
1053 - Hampton Lenzini & Renwick, Inc. (HLR)	000020232323	Administrative engineering services	Paid by EFT # 83273		10/04/2023	10/10/2023	10/10/2023		10/23/2023	428.76
Account 50150 - Contractual/Consulting Services Totals							Invoice Transactions	2		\$8,670.62
Account 52020 - Repairs and Maintenance- Roads										
10803 - DNM Sealcoating, Inc	20254	Line marking following existing pattern	Paid by EFT # 83220		09/29/2023	10/16/2023	10/16/2023		10/23/2023	2,870.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 520 - Mill Creek Special Service Area										
Department 690 - Development										
Sub-Department 730 - Mill Creek Special Service Area										
Account 52020 - Repairs and Maintenance- Roads										
5805 - MIP V Onion Parent LLC dba Lakeshore Recycling	PS559329	Mill Creek Recycling Services	Paid by EFT # 83336		08/31/2023	09/29/2023	09/29/2023		10/23/2023	2,600.80
Account 52020 - Repairs and Maintenance- Roads Totals										Invoice Transactions 2
										\$5,470.80
Account 52120 - Repairs and Maint- Grounds										
8523 - Cornerstone Partners Horticultural Services Co.	CP31900	Native Area Clearance Buffer Mowing - King Drive	Paid by EFT # 82903		09/19/2023	09/19/2023	09/19/2023		10/10/2023	1,852.61
8523 - Cornerstone Partners Horticultural Services Co.	CP31874	Initial Mow SE Mill Creek - Vegetation Buffer Forestry Mow	Paid by EFT # 82903		09/08/2023	09/22/2023	09/22/2023		10/10/2023	9,116.82
8523 - Cornerstone Partners Horticultural Services Co.	CP31742	Supplemental Watering Florals: South beds	Paid by EFT # 82903		07/31/2023	09/22/2023	09/22/2023		10/10/2023	974.60
8523 - Cornerstone Partners Horticultural Services Co.	CP31692	Remove Snapped Tree Limb	Paid by EFT # 82903		07/24/2023	09/22/2023	09/22/2023		10/10/2023	210.32
12859 - Ratliff Landscaping Inc	5530	Ratliff Landscaping Tree Trimming	Paid by EFT # 83027		09/26/2023	09/28/2023	09/28/2023		10/10/2023	6,500.00
4526 - Fifth Third Bank	1495-WM-9/23	William Meyer Master Card 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/12/2023	10/12/2023		10/23/2023	881.38
12884 - Herman Gomez Tree Service and Landscaping Inc	1668	Tree Removal - Mill Creek Parkways	Paid by EFT # 83281		10/12/2023	10/13/2023	10/13/2023		10/23/2023	11,445.00
13812 - Outdoor Home Svc. Hold., LLC dba TruGreen & Action	184067743	TruGreen Mill Creek Lawn Services	Paid by EFT # 83363		10/01/2023	10/11/2023	10/11/2023		10/23/2023	5,850.00
Account 52120 - Repairs and Maint- Grounds Totals										Invoice Transactions 8
										\$36,830.73
Account 52180 - Building Space Rental										
9183 - Tri City Land Management Co., LLC	4490-411 1023	Rental - October Mill Creek SSA	Paid by EFT # 83071		10/01/2023	09/22/2023	09/22/2023		10/10/2023	1,069.54
Account 52180 - Building Space Rental Totals										Invoice Transactions 1
										\$1,069.54
Account 52230 - Repairs and Maint- Vehicles										
13208 - Keith Parks Enterprises, Inc. dba Accurate Towing	28829	Accurate Towing and Recovery Hook	Paid by EFT # 82973		09/28/2023	09/28/2023	09/28/2023		10/10/2023	125.00
13208 - Keith Parks Enterprises, Inc. dba Accurate Towing	28823	Accurate Towing - Towing and Loading Fees	Paid by EFT # 82973		09/28/2023	09/29/2023	09/29/2023		10/10/2023	445.00
Account 52230 - Repairs and Maint- Vehicles Totals										Invoice Transactions 2
										\$570.00
Account 60000 - Office Supplies										
4526 - Fifth Third Bank	1495-WM-9/23	William Meyer Master Card 09/05/2023- 10/04/2023	Paid by EFT # 83246		10/04/2023	10/12/2023	10/12/2023		10/23/2023	103.76
Account 60000 - Office Supplies Totals										Invoice Transactions 1
										\$103.76



Administration Accounts Payable by GL Distribution

Payment Date Range 10/01/23 - 10/31/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 520 - Mill Creek Special Service Area										
Department 690 - Development										
Sub-Department 730 - Mill Creek Special Service Area										
Account 63020 - Utilities- Intersect Lighting										
2253 - Nicor Gas	39058116755	Mill Creek Utility Bill	Paid by Check		09/19/2023	09/25/2023	09/25/2023		10/10/2023	49.64
	923		# 382436							
1054 - ComEd	8676003015	Mill Creek Utility Bill	Paid by Check		09/25/2023	09/28/2023	09/28/2023		10/10/2023	256.59
	923	September 2023	# 382387							
1054 - ComEd	0463054408	Mill Creek Utility Bill	Paid by Check		09/28/2023	10/03/2023	10/03/2023		10/23/2023	365.04
	923	September 2023	# 382506							
1054 - ComEd	6148132018	Mill Creek Utility Bill	Paid by Check		10/02/2023	10/10/2023	10/10/2023		10/23/2023	94.38
	923	September 2023	# 382507							
1054 - ComEd	0371017042	Mill Creek Utility Bill	Paid by Check		10/06/2023	10/13/2023	10/13/2023		10/23/2023	25.98
	1023		# 382507							
Account 63020 - Utilities- Intersect Lighting Totals							Invoice Transactions	5		\$791.63
Sub-Department 730 - Mill Creek Special Service Area Totals							Invoice Transactions	21		\$53,507.08
Department 690 - Development Totals							Invoice Transactions	21		\$53,507.08
Fund 520 - Mill Creek Special Service Area Totals							Invoice Transactions	21		\$53,507.08
Grand Totals							Invoice Transactions	346		\$802,362.79

**Kane County Purchasing Card Information
Administration Committee
October 2023 Statement**

BUILDING MANAGEMENT			
Transaction Date	Merchant Name	Additional Information	Transaction Amount
10/04/2023	AMZN MKTP US T933Y2JS1	AMZN.COM/BILL	\$ 79.90
10/04/2023	UATTEND.COM	800--5188925	\$ 181.00
10/04/2023	BLOOMINGDALE RESCUE &	BLOOMINGDALE	\$ 360.00
10/09/2023	AMZN MKTP US T95YO2YH1	AMZN.COM/BILL	\$ 835.54
10/10/2023	PARTY CITY 5295	GENEVA	\$ 12.00
10/11/2023	AMZN MKTP US TE5IU7EV1	AMZN.COM/BILL	\$ 132.99
10/12/2023	AMZN MKTP US TP3O22L30	AMZN.COM/BILL	\$ 455.99
10/12/2023	ULINE SHIP SUPPLIES	800-295-5510	\$ 2,347.47
10/13/2023	AMZN MKTP US TE45O3KJ1	AMZN.COM/BILL	\$ 688.94
10/16/2023	AMZN MKTP US TP1CR3J31	AMZN.COM/BILL	\$ 373.63
10/17/2023	AMZN MKTP US TP3CR6PB1	AMZN.COM/BILL	\$ 514.05
10/17/2023	AMZN MKTP US TD51L3C80	AMZN.COM/BILL	\$ 53.90
10/17/2023	THE HOME DEPOT #1921	GENEVA	\$ (43.48)
10/17/2023	THE HOME DEPOT #1921	GENEVA	\$ 19.96
10/17/2023	THE HOME DEPOT #1921	GENEVA	\$ 91.71
10/18/2023	AMZN MKTP US TP6SB5RI2	AMZN.COM/BILL	\$ 129.99
10/18/2023	AMZN MKTP US TD16Y83E0	AMZN.COM/BILL	\$ 161.90
10/18/2023	ULINE SHIP SUPPLIES	800-295-5510	\$ 2,809.96
10/18/2023	AMZN MKTP US TP6KZ89Y2	AMZN.COM/BILL	\$ 64.73
10/19/2023	AMZN MKTP US N305N3U63	AMZN.COM/BILL	\$ 214.62
10/19/2023	AMZN MKTP US TP9RN5261	AMZN.COM/BILL	\$ 42.24
10/20/2023	AMZN MKTP US TP81D8931	AMZN.COM/BILL	\$ 71.44
10/21/2023	ULINE SHIP SUPPLIES	800-295-5510	\$ 2,658.52
10/21/2023	AMZN MKTP US TP1PW8W11	AMZN.COM/BILL	\$ 52.32
10/24/2023	AMZN MKTP US TU9OC2FQ3	AMZN.COM/BILL	\$ 152.95
10/24/2023	THE HOME DEPOT #1921	GENEVA	\$ 19.96
10/25/2023	JC LICHT, LLC	ADDISON	\$ 3,246.59
10/25/2023	ACOEM USA, INC.	RICHMOND	\$ 347.48
10/26/2023	AMZN MKTP US YC0ZD5ON3	AMZN.COM/BILL	\$ 268.24
10/26/2023	ULINE SHIP SUPPLIES	800-295-5510	\$ 590.33
10/27/2023	AMZN MKTP US YR7KY3253	AMZN.COM/BILL	\$ 23.40
10/30/2023	AMZN MKTP US G88GZ87F3	AMZN.COM/BILL	\$ 159.03
10/31/2023	AMZN MKTP US KL3A17WA3	AMZN.COM/BILL	\$ 60.99

Kane County Purchasing Card Information
Administration Committee
October 2023 Statement

10/31/2023	THE HOME DEPOT #1921	GENEVA	\$	35.98
11/01/2023	AMZN MKTP US KP7TR0KT3	AMZN.COM/BILL	\$	51.99
11/01/2023	MENARDS WEST CHICAGO I	WEST CHICAGO	\$	144.14
11/02/2023	FAB-RITE SHEET METAL-R	DES PLAINES	\$	668.83
11/02/2023	AMAZON.COM GV6O84HS3	SEATTLE	\$	65.56
11/02/2023	AMZN MKTP US ED1CY01F3	AMZN.COM/BILL	\$	129.90
11/02/2023	MENARDS BATAVIA IL	BATAVIA	\$	(144.14)
11/03/2023	AMZN MKTP US XP03Q6QL3	AMZN.COM/BILL	\$	30.45
11/03/2023	AMZN MKTP US DU30I9EY3	AMZN.COM/BILL	\$	101.28
11/03/2023	AMAZON.COM	SEATTLE	\$	(0.65)
11/03/2023	AMAZON.COM	SEATTLE	\$	(6.34)
11/03/2023	UATTEND.COM	800--5188925	\$	181.00
11/04/2023	AMZN MKTP US L19H17EP3	AMZN.COM/BILL	\$	40.05
11/04/2023	AMZN MKTP US CC41W9EV3	AMZN.COM/BILL	\$	21.56
11/04/2023	AMZN MKTP US 6543W7TB3	SEATTLE	\$	49.33
11/05/2023	AMZN MKTP US U55GE9H73	SEATTLE	\$	869.98
			Dept Total: \$	19,417.21

INFORMATION TECHNOLOGIES DEPARTMENT

Transaction Date	Merchant Name	Additional Information	Transaction Amount
10/04/2023	TWILIO VCQFPPZ6VDKGX6	SAN FRANCISCO	\$ 92.94
10/04/2023	AMZN MKTP US TE7UF0LM2	AMZN.COM/BILL	\$ 37.70
10/05/2023	PAYPAL UAVCOACH	4029357733	\$ 836.00
10/05/2023	TWILIO SENDGRID	SAN FRANCISCO	\$ 19.95
10/05/2023	APPLE.COM/BILL	CUPERTINO	\$ 0.99
10/06/2023	AMZN MKTP US T92DU0X01	AMZN.COM/BILL	\$ 14.89
10/06/2023	DNH GODADDY.COM	SCOTTSDALE	\$ 199.98
10/08/2023	COMCAST CHICAGO	800-COMCAST	\$ 95.00
10/08/2023	AMZN MKTP US TE2NW60B0	AMZN.COM/BILL	\$ 234.30
10/10/2023	SQ CAROL STREAM	GOSQ.COM	\$ 5,700.00
10/10/2023	AMZN MKTP US TE91602P2	AMZN.COM/BILL	\$ 11.90
10/10/2023	800.COM, LLC	800-800-4321	\$ 282.02
10/11/2023	COMCAST CHICAGO	800-COMCAST	\$ 159.90
10/12/2023	AMAZON.COM TP54A8Z12	AMZN.COM/BILL	\$ 6.85
10/12/2023	AMAZON.COM TP69P54G2	SEATTLE	\$ 83.99
10/12/2023	COMCAST CHICAGO	800-COMCAST	\$ 558.31
10/13/2023	SKILLSETS ONLINE	SAN RAMON	\$ 6,995.00

Kane County Purchasing Card Information
Administration Committee
October 2023 Statement

10/13/2023	AMZN MKTP US TP01N2J02	SEATTLE	\$	75.06
10/13/2023	AMZN MKTP US TP7AC9T82	SEATTLE	\$	26.03
10/13/2023	MEDIACOM BRO	855-633-4226	\$	113.99
10/14/2023	AMZN MKTP US TP6OT20P2	AMZN.COM/BILL	\$	223.99
10/14/2023	AMZN MKTP US TP5VT90Q2	AMZN.COM/BILL	\$	1,784.30
10/14/2023	DNH GODADDY.COM	TEMPE	\$	23.17
10/15/2023	AMZN MKTP US TP2JV9XC2	SEATTLE	\$	92.62
10/15/2023	COMCAST CHICAGO	800-COMCAST	\$	154.90
10/16/2023	AMZN MKTP US TP6EJ08D2	AMZN.COM/BILL	\$	639.99
10/16/2023	AMZN MKTP US TP8RW7TW1	AMZN.COM/BILL	\$	29.90
10/16/2023	ATT BILL PAYMENT	800-288-2020	\$	109.94
10/17/2023	AMZN MKTP US TP2PN5DH2	AMZN.COM/BILL	\$	249.30
10/17/2023	DNH GODADDY.COM	TEMPE	\$	209.97
10/17/2023	AMZN MKTP US TP3T572O2	AMZN.COM/BILL	\$	14.25
10/17/2023	AMAZON.COM TP8U23ST2	SEATTLE	\$	51.98
10/17/2023	AMAZON.COM TP7PQ2S82	SEATTLE	\$	46.46
10/18/2023	DNH GODADDY.COM	TEMPE	\$	1,079.97
10/19/2023	PDQ.COM	801-657-4657	\$	1,350.00
10/19/2023	FAST LANE US	RALEIGH	\$	320.00
10/19/2023	DNH GODADDY.COM	TEMPE	\$	92.68
10/20/2023	COMCAST CHICAGO	800-COMCAST	\$	159.90
10/21/2023	DNH GODADDY.COM	TEMPE	\$	139.02
10/21/2023	COMCAST CHICAGO	800-COMCAST	\$	159.90
10/22/2023	AMZN MKTP US Y008V7ST3	SEATTLE	\$	899.25
10/23/2023	SOUNDCLOUD YEARLY NEXT	SAN FRANCISCO	\$	144.00
10/23/2023	ATT BILL PAYMENT	800-288-2020	\$	125.17
10/23/2023	COMCAST CHICAGO	800-COMCAST	\$	42.12
10/24/2023	CONTACT ONE CALL CENTE	520-2929222	\$	127.34
10/24/2023	AMZN MKTP US SI57M9R23	SEATTLE	\$	23.99
10/24/2023	AMZN MKTP US YF7JG8ZW3	AMZN.COM/BILL	\$	16.19
10/24/2023	AMZN MKTP US CJ6LL4YV3	AMZN.COM/BILL	\$	16.19
10/24/2023	AMAZON.COM MK7UZ7UK3	AMZN.COM/BILL	\$	114.90
10/25/2023	TWILIO PQGH8BHZRP24MKG	SAN FRANCISCO	\$	92.18
10/25/2023	COMCAST CHICAGO	800-COMCAST	\$	159.90
10/27/2023	AMZN MKTP US UB0C84813	AMZN.COM/BILL	\$	16.69
10/27/2023	AMZN MKTP US 3621B1JC3	AMZN.COM/BILL	\$	443.52
10/27/2023	AMZN MKTP US Q64CN47P3	AMZN.COM/BILL	\$	34.95

Kane County Purchasing Card Information
Administration Committee
October 2023 Statement

10/27/2023	AMZN MKTP US SY8MY2G03	AMZN.COM/BILL	\$	27.54
10/27/2023	AMZN MKTP US XX03X0KC3	AMZN.COM/BILL	\$	99.99
10/27/2023	AMZN MKTP US TD85K17N1	AMZN.COM/BILL	\$	35.97
10/28/2023	AMZN MKTP US PZ5650YN3	AMZN.COM/BILL	\$	11.49
10/30/2023	AMZN MKTP US 3I6MG3BL3	AMZN.COM/BILL	\$	89.96
10/30/2023	AMZN MKTP US 7A82L8OR3	AMZN.COM/BILL	\$	364.63
10/31/2023	AMZN MKTP US 3719F6J03	AMZN.COM/BILL	\$	109.99
10/31/2023	AMAZON.COM CF1PN6I03	AMZN.COM/BILL	\$	55.96
11/01/2023	GOOGLE GSUITE_ICIMAON	650-253-0000	\$	24.00
11/01/2023	AMZN MKTP US A39SD2NZ3	AMZN.COM/BILL	\$	18.23
11/01/2023	AMZN MKTP US ZP6J07TS3	AMZN.COM/BILL	\$	32.50
11/01/2023	GOOGLE GOOGLE STORAGE	G.CO/HELPPAY#	\$	99.99
11/02/2023	ZOOM.US 888-799-9666	SAN JOSE	\$	40.00
11/02/2023	AMAZON.COM UP8EA02B3	SEATTLE	\$	320.40
11/02/2023	AMAZON.COM IF7BT7653	AMZN.COM/BILL	\$	435.97
11/02/2023	AMZN MKTP US MT27N3TL3	AMZN.COM/BILL	\$	251.86
11/02/2023	AMZN MKTP US T58E417N1	AMZN.COM/BILL	\$	1,158.17
11/02/2023	SP NETOOL.IO	MINDEN	\$	310.24
11/02/2023	AMZN MKTP US V51871R73	AMZN.COM/BILL	\$	40.84
11/02/2023	AMZN MKTP US OV8E97WQ3	AMZN.COM/BILL	\$	11.79
11/03/2023	AMZN MKTP US GN9871F23	AMZN.COM/BILL	\$	55.60
11/03/2023	AMZN MKTP US ME1913ZA3	AMZN.COM/BILL	\$	98.75
11/03/2023	AMZN MKTP US 5X0FN2X53	SEATTLE	\$	27.99
11/03/2023	AMAZON.COM UF22N26D3	AMZN.COM/BILL	\$	158.08
11/04/2023	FS COM INC	RENTON	\$	14,989.45
11/04/2023	FS COM INC	RENTON	\$	15,000.00
11/04/2023	AMZN MKTP US OR6Y42C23	SEATTLE	\$	5,027.29
11/04/2023	AMZN MKTP US 4P9GO94J3	AMZN.COM/BILL	\$	599.00
11/05/2023	AMZN MKTP US E41DY0OI3	AMZN.COM/BILL	\$	24.45
11/06/2023	AMZN MKTP US 7275M5UB3	AMZN.COM/BILL	\$	1,608.22
11/06/2023	APPLE.COM/BILL	866-712-7753	\$	0.99
			Dept Total:	\$ 65,862.77
			Total All:	\$ 85,279.98

Line Item: 001.080.080.52110, 500.800.805.72010, 520.690.730.52120 various

Line Item Description: Repairs and Maint- Buildings/grounds, Capital, Various

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 12, 2023.

John A. Cunningham, MBA, J.D.
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

Authorizing a Contract for Kane County Annual Roof Inspection, Repair and Replacement

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Henry Thompson, 630-762-2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$214,410
If not budgeted, explain funding source:	

Summary:

This resolution is authorizing a contract for Kane County annual roof inspection, repair and replacement services with Weatherguard Roofing Company. This will be a three-year contract with an amount not to exceed \$14,410 per fiscal year. The resolution authorizes Kane County Building Management to spend an additional \$200,000 per fiscal year in contingency for as needed based off of hourly rate and price of materials.

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

719 S. Batavia Avenue, Bldg. A
Geneva, Illinois 60134

Telephone: (630) 208-3803
Fax: (630) 208-5107



October 25, 2023

PROCUREMENT SYNOPSIS

Requesting Department:	Kane County Building Management
Procurement Name:	Bid 23-054 Annual Roof Inspection, Repair & Replacement Services
Recommended Vendors:	Weatherguard Roofing Co.
Awarded Amount:	\$43,230.00

NOTIFICATION AND RESPONSE

Public Notices: Bidnet Direct and The Daily Herald

Advertising Date:	September 29, 2023	Notices sent/Plan Holders: 37/37
Proposal Due Date:	October 20, 2023	Proposals Received: 5

PURPOSE

This bid is seeking a qualified and experienced Contractor to provide annual roof inspections and minor repair services to various county facilities, for the Building Management Department. The following bids were received:

Vendors	Weatherguard Roofing Co.	Combined Roofing	Premier Roofing	DCG Roofing	TORI Construction
Initial One (1) Year Cost – All Locations	\$14,410.00	\$26,650.00	\$28,250.00	\$57,120.00	\$125,120.00
Grand Total Cost for Three (3) Years – All Locations	\$43,230.00	\$79,950.00	\$84,750.00	\$171,360.00	\$375,360.00
Material Markup	10%	15%	20%	10%	10%

**The Building Management Department reserves the right to add additional service on an as-needed basis*

Kane County Building Management and Staff has reviewed all bids per specifications and contract requirements and determined that Weatherguard Roofing Co., of Elgin, IL is the most responsive and will provide these services at the highest quality and value. As stated in the solicitation document, the term of this agreement is for three (3) years, with two (2) one-year optional renewal periods if mutually agreed upon.

The Building Management Department with the support of the Purchasing Department recommends awarding this contract to Weatherguard Roofing Co., pending approval by the Committee and full Kane County Board.

Submitted By:

Timothy Keovongsak,

Tim Keovongsak, CPPB

Assistant Director of Purchasing

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Weatherguard Roofing Co.
345 Renner Drive
Elgin, IL 60123

OWNER:

(Name, legal status and address)

County of Kane
719 S. Batavia Avenue, Bldg. A
Geneva, IL 60134

SURETY:

(Name, legal status and principal place of business)

United Fire & Casualty Company
118 2nd Ave. SE, PO Box 73909
Cedar Rapids, IA 52401
Mailing Address for Notices
1411 Opus Place Suite 450
Downers Grove, IL 60515

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

County of Kane - Annual Roof Inspection, Repair & Replacement Services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 20th day of October, 2023


(Witness)

Weatherguard Roofing Co.

(Principal)

(Seal)

By: 
(Title)

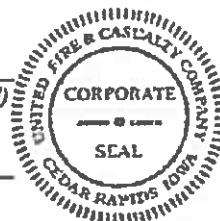
United Fire & Casualty Company

(Surety)

(Seal)

By: 
(Title)

James I. Moore Attorney-in-Fact



State of Illinois

County of DuPage

SURETY ACKNOWLEDGEMENT (ATTORNEY-IN-FACT)

I, Sherry L Bacskai Notary Public of DuPage County, in the State of Illinois,

do hereby certify that James I. Moore Attorney-in-Fact, of the United Fire & Casualty

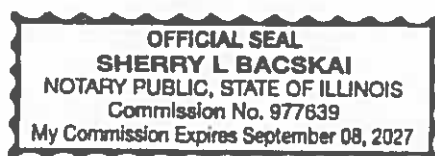
Company who is personally known to me to be the same person whose

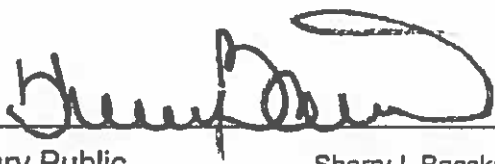
name is subscribed to the foregoing instrument, appeared before me this day in person, and

acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the

United Fire & Casualty Company for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Downers Grove in
said County, this 20th day of October, 2023.




Notary Public Sherry L Bacskai

My Commission expires: September 8, 2027



UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA

Inquiries: Surety Department
118 Second Ave SE
Cedar Rapids, IA 52401

CERTIFIED COPY OF POWER OF ATTORNEY

(original on file at Home Office of Company – See Certification)

KNOW ALL PERSONS BY THESE PRESENTS, That UNITED FIRE & CASUALTY COMPANY, a corporation duly organized and existing under the laws of the State of Iowa; UNITED FIRE & INDEMNITY COMPANY, a corporation duly organized and existing under the laws of the State of Texas; and FINANCIAL PACIFIC INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint James I. Moore their true and lawful Attorney-in-Fact with power and authority hereby conferred to sign, seal and execute in their behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$100,000,000.

Surety Bond Number: Bid Bond
Principal: Weatherguard Roofing Co.
Obligee: County of Kane

and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, AND FINANCIAL PACIFIC INSURANCE COMPANY.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, and FINANCIAL PACIFIC INSURANCE COMPANY.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal of the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 21st day of September, 2023

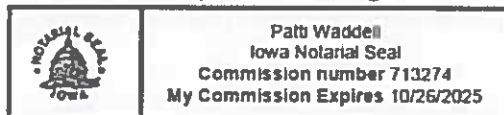


UNITED FIRE & CASUALTY COMPANY
UNITED FIRE & INDEMNITY COMPANY
FINANCIAL PACIFIC INSURANCE COMPANY

By: *Kyanna M. Saylor* Vice President

State of Iowa, County of Linn, ss:

On 21st day of September, 2023, before me personally came Kyanna M. Saylor to me known, who being by me duly sworn, did depose and say; that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of UNITED FIRE & CASUALTY COMPANY, a Vice President of UNITED FIRE & INDEMNITY COMPANY, and a Vice President of FINANCIAL PACIFIC INSURANCE COMPANY the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



Patti Waddell Notary Public
My commission expires: 10/26/2025

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations
this 20th day of October 2023



By: *Mary A. Bertsch*

Assistant Secretary,
UF&C & UF&I & FPIC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/7/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Midwest Ltd 1411 Opus Place, Suite 450 Downers Grove IL 60515	CONTACT NAME: CSUConstruction PHONE (A/C, No., Ext): 630-468-5600 E-MAIL ADDRESS: CSUConstruction@hubinternational.com FAX (A/C, No): 630-468-5696
INSURED Weatherguard Roofing Co. 345 Renner Drive Elgin IL 60123	INSURER(S) AFFORDING COVERAGE INSURER A : National Fire Insurance Company of Hartford INSURER B : Accident Fund General Insurance Company INSURER C : Harleysville Insurance Company INSURER D : The Continental Insurance Company INSURER E : INSURER F :

COVERAGES

CERTIFICATE NUMBER: 1587760980

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU Cov Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		6075686553	11/13/2022	11/13/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		6075686567	11/13/2022	11/13/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ \$10,000		6075686584	11/13/2022	11/13/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N N/A	3C WCP100065503	11/13/2022	11/13/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	LEASED/RENTED EQUIPMENT SCHEDULED EQUIPMENT		CIM00000084047U	11/13/2022	11/13/2023	\$1,000 Ded \$150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Proof of Insurance.

CERTIFICATE HOLDER

CANCELLATION

Proof of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

Karin Kietzman, CPPB
 Director of Purchasing



719 S. Batavia Avenue, Bldg. A.
 Geneva, Illinois 60134
 Telephone: (630) 208-3803
 Fax: (630) 208-5107

INVITATION TO BID

BID NUMBER: 23-054 Annual Roof Inspection, Repair & Replacement Services

DATE: September 29, 2023

The Kane County Government, located in Illinois, is seeking qualified vendors to provide annual roof inspections and minor repair services for various government buildings within the county. The purpose of this solicitation is to establish a contract with a reliable and experienced vendor to ensure the safety, functionality, and longevity of the roofs across our facilities.

SUBMITTAL REQUIREMENTS:

Physical and Electronic Bid Submission: For a physical/paper bid submission, please submit one (1) original bid response with all the required submittal documents, one (1) paper copy, and one (1) electronic copy on USB/CD in PDF format returned in a sealed package or envelope bearing the name and address of the respondent and be labeled accordingly. For electronic response, please upload your complete bid response through Bidnet Direct electronically at <https://www.bidnetdirect.com/illinois/kanecounty> prior to the submission due date and time.

- Signed Offer to Contract Form
- Contractor Disclosure Statement
- (Section 28 of Terms and Conditions – see attached sample)
- Familial Relationship Disclosure Statement – see Attachment.
- Certificate of Insurance – see attached sample
- Bid Bond
- Performance, Payment, and Materials Bond
(if award of the contract)
- References

SUBMISSION LOCATION:

County of Kane
 Purchasing Department, Bldg., A., Rm # 211 or 212.
 719 S. Batavia Ave., Geneva, Illinois 60134

SUBMISSION DATE & TIME:

Friday, October 20, 2023 at 3:30 p.m. CST

CONTACT PERSON:

Tim Keovongsak, CPPB
purchasing@co.kane.il.us
 Telephone: (630) 232-5929

PLEASE NOTE: Bids received after the submittal time will be rejected. This is an electronic bid submittal and there is no public opening. Please upload your complete bid response through Bidnet Direct prior to the due date and time.

DISCLAIMER:

TO THE EXTENT THAT YOU HAVE OBTAINED THESE BID DOCUMENTS FROM A SOURCE OTHER THAN BID NET DIRECT, PLEASE BE ADVISED THAT THESE BID DOCUMENTS MAY NOT INCLUDE ALL UPDATES, INCLUDING, BUT NOT LIMITED TO, ADDENDUMS, CLARIFICATIONS, AND DUE DATE EXTENSIONS. FOR ALL UPDATES TO BID DOCUMENTS, PLEASE VISIT [HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY](https://www.bidnetdirect.com/illinois/kanecounty)

ALL QUESTIONS PERTAINING TO THIS BID AND/OR THE SCOPE OF SERVICES SHOULD BE DIRECTED TO THE PURCHASING OFFICE AS LISTED ON THE COVER SHEET NO LATER THAN, OCTOBER 13, 2023 AT 11:00 A.M., FAX AND E-MAIL ACCEPTED. FAX TO (630) 208-5107 OR E-MAIL: PURCHASING@CO.KANE.IL.US

INSTRUCTIONS TO BIDDERS COUNTY OF KANE COMPETITIVE SELECTION PROCEDURE - BID TERMS AND CONDITIONS

1. **AUTHORITY.** This Invitation for Bid is issued pursuant to applicable provisions of the Kane County Purchasing Ordinance.
2. **BID OPENING.** Sealed bids will be received at the Kane County Purchasing Department until the date and time specified at which time they shall be opened in public. Late bids shall be rejected and returned unopened to the sender. Kane County does not prescribe the method by which bids are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of the reason, in transmission of the bids. *(Applicable only for paper submittal)*
3. **BID PREPARATION.** Bids must be submitted on the format listed in submittal instructions and all information and certifications called for must be furnished. Bids submitted in any other manner, or which fail to furnish all information or certificates required, may be summarily rejected. Bids may be modified or withdrawn prior to the time specified for the opening of bids. Bids shall be filled out legibly in ink or type-written with all erasures, strike overs and corrections initialed in ink by the person signing the bid. The bid shall include the legal name of the bidder, the complete mailing address, and be signed in ink by a person or persons legally authorized to bind the bidder to a contract. Name of person signing should be typed or printed below the signature.
4. **BID ENVELOPES.** Envelopes containing bids must be sealed and addressed to the County of Kane Purchasing Department. The name and address of the bidder and the Invitation Number must be shown in the upper left corner of the envelope. *(Applicable only for paper submittal)*
5. **ERRORS IN BIDS.** Bidders are cautioned to verify their bids before submission. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal or modification of the bid after it has been opened. In case of error in the extension of prices in the bid, the unit prices will govern.
6. **RESERVED RIGHTS.** The County of Kane reserves the right at any time and for any reason to cancel this Invitation for Bids, accept or reject any or all bids or any portion thereof, or accept an alternate bid. The County reserves the right to waive any immaterial defect in any bid. Unless otherwise specified by the bidder or the County, the County has one hundred twenty (120) days to accept. The County may seek clarification from any bidder at any time and failure to respond promptly is cause for rejection.

Kane County reserves the right to compare pricing submitted to any and all known national joint purchasing cooperatives in order to obtain the lowest pricing available in the current market place for this contract award. The list of joint purchasing cooperatives is not all inclusive and may include other joint purchasing cooperatives Kane County is not currently aware of at the present time. Kane County reserves the right to award a contract to the lowest responsive, responsible vendor for said product or service after reviewing all joint purchasing cooperative pricing available for Kane County to participate in their program.

State of Illinois Central Management Services (CMS)
Omnia Partners (formerly US Communities & National IPA)
Sourcewell

7. **INCURRED COSTS.** The County will not be liable for any costs incurred by bidders in replying to this Invitation for Bids.

8. **AWARD.** It is the intent of the County to award a contract to the lowest responsive responsible bidder meeting specifications. The County reserves the right to determine the lowest responsive responsible bidder on the basis of an individual item, groups of items, or in any way determined to be in the best interests of the County. The Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid specifications; (b) price; (c) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.
9. **PAYMENT.** The County of Kane requests all payments being made to vendors be done as direct deposits through an Automated Clearing House (ACH). All vendors being awarded a contract shall complete an authorization agreement form prior to award. The ACH form and information on this program can be located on the County's Web site under Vendor Information on the Finance Department page.

PAYMENT (MANDATORY INVOICE SUBMISSION GUIDELINES). The successful bidder or bidders must conform to modified and mandatory invoice submission guidelines. Under no circumstances will vendor submitted invoices be cleared for payment that are not in full compliance with this invoice submission standard. Any invoice not meeting the explicit submission guidelines below will be returned to the vendor and will remain unpaid, until such time a new, conforming invoice is presented for review. Under no circumstances will Kane County pay or be subject to any additional fees, penalties, or incurred costs as a result of vendor invoice submission failures. Any and all submitted invoice packages must contain the following four (4) components to be considered eligible for payment:

1. Formal invoice with all rates (labor, materials, OT, DT) clearly listed. This invoice must show compliance with any and all agreed upon rates.
2. Written quotation for all work being performed under this particular invoice. This "quote" must be dated within 120 days of the invoice submission, *properly submitted in arrears*.
3. Written authorization from the County Department to commence this work. Any and all work must demonstrate that formal approval has been given for an invoice to be considered both payable and valid. No invoice can be paid without clear evidence of authorization, from an approved point of contact within Kane County Department.
4. If the project under invoice requires materials, then we must also be given materials purchase orders, which demonstrate compliance with the contractual material mark-up rate. Vendors **without** materials on a particular invoice shall be required to include on company letterhead the following: "No materials were purchased for the completion of this work under this invoice". *This can be sent on either a blank invoice form, or via company letterhead.*

PLEASE NOTE: ALL SUBMITTED VENDOR PACKAGES ARE AND BECOME THE PROPERTY OF KANE COUNTY. These materials are subject to formal scheduled, announced, unannounced, compliance, inter-governmental, or random audits, and may be audited by Kane County *at any time* within the effective dates of this contract, with or without notification to the vendor, *at the discretion of Kane County*. All vendors should be aware that in the event of serious or ongoing invoicing irregularities, Kane County may, and can invoke contractual termination clauses either with, in addition to, or separate from a formal declared breach of contract.

We expect and require your active compliance in terms of invoice submission and adherence to these guidelines.

10. **PRICING.** The price quoted for each item is the full purchase price, including delivery to destination, and includes all transportation and handling charges, premiums on bonds, material or service costs, patent royalties and all other overhead charges of every kind and nature. Unless otherwise specified, prices shall remain firm for the contract period.
11. **DISCOUNTS.** Prices quoted must be net after deducting all trade and quantity discounts. Where cash discounts for prompt payment are offered, the discount period shall begin with the date of receipt of a correct invoice or receipt or final acceptance of goods, whichever is later.
12. **TAXES.** Kane County is not subject to Federal Excise Tax. Per certification provided by the State of Illinois Department of Revenue, Kane County is exempt from state and local taxes.
13. **SPECIFICATIONS.** Reference to brand names and numbers is descriptive, but not restrictive, unless otherwise specified. Bids on equivalent items will be considered, provided the bidder clearly states exactly what is proposed to be furnished, including complete specifications. Unless the bidder specified otherwise, it is understood the bidder is offering a referenced brand item as specified or is bidding as specified when no brand is referenced, and does not propose to furnish an "equal." The County reserves the right to determine whether a substitute offer is equivalent to and meets the standard of quality indicated by the brand name and number referenced.
14. **SAMPLES.** Samples of items, when called for, must be furnished free of expense and, if not destroyed in the evaluation process, will, upon request, be returned at the bidder's expense. Request for the return of samples must accompany the sample and include UPS Pick up Slip, postage or other acceptable mode of return. Individual samples must be labeled with bidder's name, invitation number, item reference, manufacturer's brand name and number.
15. **INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS.** Bidders shall promptly notify the County of any ambiguity, inconsistency of error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.
16. **VARIANCES.** State or list by reference on the reverse side of this form any variations to specifications, terms and/or conditions.
17. **INDEMNIFICATION.** The Vendor shall indemnify and hold harmless the County, its agents, officials, and employees, from and against all injuries, losses, claims, suits, costs and expenses which may accrue against the County as a consequence of granting the Contract.

Vendor agrees to save, hold harmless, defend and indemnify the County of Kane and its Officers, Agents, and Employees, from any and all liability or loss incurred by the County of Kane resulting from Vendor's noncompliance with any laws or regulations of any governmental authority having jurisdiction over Vendor's performance of this contract and Vendor's violation of any of the terms and conditions of this Agreement, and from the Vendor's negligence arising from, in any manner and in any way connected with, the terms and conditions of this Agreement and arising from the Vendor's performance thereunder.
18. **DEFAULT.** Time is of the essence of this contract and if delivery of acceptable items or rendering of services is not completed by the time promised, the County reserves the right, without liability, in addition to its other rights and remedies, to terminate the contract by notice effective when received by Vendor, as to stated items not yet shipped or services not yet rendered and to purchase substitute items or services elsewhere and charge the Vendor with any or all losses incurred.

19. **INSPECTION.** Materials or equipment purchased are subject to inspection and approval at the County's destination. The County reserves the right to reject and refuse acceptance of items which are not in accordance with the instructions, specifications, drawings or data of Vendor's warranty (express or implied). Rejected materials or equipment shall be removed by, or at the expense of, the Vendor promptly after rejection.

20. **WARRANTY.** Vendor warrants that all goods and services furnished hereunder will conform in all respects to the terms of the solicitation, including any drawings, specifications or standards incorporated herein, and that they will be free from latent and patent defects in materials, workmanship and title, and will be free from such defects in design. In addition, Vendor warrants that said goods and services are suitable for, and will perform in accordance with, the purposes for which they are purchased, fabricated, manufactured and designed or for such other purposes as are expressly specified in this solicitation. The County may return any nonconforming or defective items to the Vendor or require correction or replacement of the item at the time the defect is discovered, all at the Vendor's risk and expense. Acceptance shall not relieve the Vendor of its responsibility.

Vendor expressly warrants that all goods and services (real property and all structures thereon) will conform to the drawings, materials, performance and any other specifications, samples or other description furnished by the County, and will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship. Vendor agrees that these warranties shall run to Kane County, its successor, assigns, customers and users of the products or services and that these warranties shall survive acceptance of the goods or performance of the services.

21. **REGULATORY COMPLIANCE.** Vendor represents and warrants that the goods or services furnished hereunder (including all labels, packages and container for said good) comply with all applicable standards, rules and regulations in effect under the requirements of all Federal, State and local laws, rules and regulations as applicable, including the Occupational Safety and Health Act as amended, with respect to design, construction, manufacture or use for their intended purpose of said goods or services. Vendor shall furnish "Material Safety Data Sheet" in compliance with the Illinois Toxic Substances Disclosure to Employees Act.

22. **EQUAL EMPLOYMENT OPPORTUNITY.** The equal employment opportunity clause required by the Illinois Human Rights Act is hereby incorporated by reference in all contract made by the County of and in all bid specifications therefore furnished by the County to all Vendors, contractors and subcontractors.

The County of Kane, State of Illinois, represents that it and the employing agencies responsible to it, conform to the following:

We do not discriminate against any employee or applicant for employment because of race, creed, color, age, disability, religion, sex, national origin/ancestry, sexual orientation, marital status, veteran status, political affiliation, pregnancy, or any other legally protected status. We will take whatever action is necessary to ensure that applicants and employees are treated appropriately regarding all terms and conditions of employment. We will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

We will, in all solicitations or advertisements for employees placed by or on behalf of the employing agencies, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex, marital status, military status, sexual orientation, pregnancy or unfavorable discharge from military service. (Ordinance

No. Res. No. 82-90, 6-10-80; Res. No. 81-79, 6-9-81; Res. No. 82-90, 6-8-82; Res. No. 05-303, 9-23-05). State law references—Illinois Human Rights Act, 775ILCS 5/1-101 et seq.

23. PREVAILING WAGE RATES - *(If Applicable)*

WHEREAS, it is the policy of the State of Illinois as declared in "An ACT regulating wages of laborers, mechanics and other workman employed in any public works by the State, County, City or any political subdivision or by any work under construction for public works" approved June 26, 1941, that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in a locality in which work is performed, shall be paid to all laborers, workmen and mechanics employed by and on behalf of any and all public body engaged in public works, exclusive of maintenance work. Responsive Bidders must include with their bid a separate sheet showing trades to be employed and wage rates to be paid.

The current Illinois Department of Labor Prevailing Wage Rates for the County of Kane are available at their website <http://www.state.il.us/agency/idol/>. Prevailing wage rates are subject to revision monthly. Copies of the current prevailing wage rates are also available at the Kane County Purchasing Department, 719 Batavia Avenue, Rooms 211, 212, 214, Geneva, IL 60134.

Not less than the prevailing rate of wages as determined by the Illinois Department of Labor shall be paid to all laborers, workers and mechanics performing work under this contract. State Statutes regarding Prevailing Wage and the current wage rates are available online at www.state.il.us/agency/idol/rates/rates. The Prevailing Wage rate applies to the other participating Counties where the work is to be performed. You must retain payroll records for 5 years and make those records available for inspection by the County or the Illinois Department of Labor. You must submit monthly certification of payroll records.

A determination by the Illinois Department of Labor of debarment for violation of the Prevailing Wage Act shall result in the Contractor being automatically deemed non-responsible for the period of debarment without further proceedings by the County.

This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages" (hourly cash wages plus the amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at: <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and recordkeeping duties.

CERTIFIED PAYROLL REQUIREMENTS ([Public Act 94-0515](#))

Effective August 10, 2005 contractors and subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the construction project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the contractor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in

each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

Effective September 1, 2020, the Illinois Department of Labor (IDOL) has activated an electronic database (Payroll Portal) capable of accepting and retaining certified payrolls submitted under the State of Illinois Prevailing Wage Act (830 ILCS/130/1). All contractors and subcontractors completing work for Kane County pursuant to the Act must submit all certified payroll through the IDOL Payroll Portal. In order to receive payment for work conducted for Kane County, contractors must provide the e-mail certification received from their IDOL submittal and any subcontractors working on the project with each of their pay requests.

The Employment of Public Workers on Public Works Act is active when there is excessive unemployment in Illinois and requires the employment of 90% of the employees on this project be Illinois residents 30 ILCS570/3.

- 24. ROYALTIES AND PATENTS.** Vendor shall pay all royalties and license fees. Vendor shall defend all suits or claims for infringement of any patent or trademark rights and shall hold the County harmless from loss on account thereof.
- 25. LAW GOVERNING.** This contract shall be governed by and construed according to the laws of the State of Illinois.
- 26. ELIGIBILITY.** By signing this bid, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of Article 33E, Public Contracts of the Illinois Criminal Code of 1961, as amended (Illinois Compiled Statutes, 720 ILCS 5/33E-1).

DEBARMENT AND SUSPENSION. No contract may be awarded to parties listed on the federal governments Excluded Parties List System in the System for Award Management (SAM), on the State of Illinois' list of sanctioned persons maintained by the Agency's Office of Inspector General, or on the County's own list of parties suspended or debarred from doing business with the County.

Debarment is the process of determining that a contractor is ineligible to receive contract awards based upon a preponderance of evidence, usually a conviction. Debarment is usually three (3) years in length. The name of the debarred contractor may be published as ineligible on the System for Award Management (SAM), which is a website administered by the U.S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

Suspension is the process of determining that a contractor is ineligible to receive contract awards based upon adequate evidence, usually an indictment. Suspension is a temporary measure having a 12 month limit. It is usually used pending completion of an investigation or legal proceedings. The name of the suspended contractor will be published as ineligible on the System for Award Management (SAM), which is a website administered by the U.S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

27. CERTIFICATE OF INSURANCE REQUIRED BY KANE COUNTY

Contractor to furnish and deliver prior to commencement of work, a completed Certificate of Insurance satisfactory to the requirements of County of Kane containing:

- a) The Contractor and all Subcontractors shall provide a Certificate of Insurance naming the Owner (Kane County) as certificate holder and as additional insured. The certificate shall contain a 30-day notification provision to the owner (Kane County) prior to cancellation or modification of the policy.
- b) Commercial General Liability insurance including Products/Completed Operations, Owners and Contractor Protective Liability and Broad Form Contractual Liability. The exclusion pertaining to Explosion, Collapse and Underground Property Damage hazards eliminated. The limit of liability shall not be less than the following:

General Aggregate	\$2,000,000
Products and Completed Operations	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Or – Combined Single Limit	\$1,000,000

- i) Products and Completed Operation coverage is to remain in force for a period of two years after the completion of project.
- c) Business Automotive Liability Insurance including owned, hired and non-owned automobiles, and/or trailer and other equipment required to be licensed, with limits of not less than the following:

Each Person for Bodily Injury	\$1,000,000
Each Occurrence for Bodily Injury	\$1,000,000
Each Occurrence for Property Damage	\$1,000,000
Or - Combined Single Limit	\$1,000,000

- d) Statutory Worker's Compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including Occupational Disease Act provisions, for employees at the site of the project, and in case work is sublet, the Contractor shall require each Subcontractor similarly to provide this insurance. In case employees are engaged in work under this contract and are not protected under the Workers Compensation and Occupational Disease Act, the Contractor shall provide, and shall cause Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.
- e) Umbrella Liability:

Aggregate Limits	\$5,000,000
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Vendor to furnish a copy of the Endorsement showing Kane County, as an additional insured on the General Liability, Auto, and Excess policies.

The Contractor shall cease operations on the project if the insurance is cancelled or reduced below the required amount of coverage.

28. CONTRACTOR DISCLOSURE - *(If award of Contract)*

- A. Prior to award, every contractor or vendor who is seeking or who has obtained contracts or change orders to contracts or two (2) or more individual contracts with Kane County resulting in an amount greater than Fifteen Thousand Dollars (\$15,000) shall disclose to the Kane County Purchasing Department, in writing all cumulative campaign contributions, (which includes multiple candidates) made within the previous twelve (12) months of awarding of the contract made by that contractor, union, or vendor to any current officer or countywide elected officer whose office the contract to be awarded will benefit. Disclosure shall be updated annually during the term of a multi-year contract and prior to any change order or renewal requiring Board level approval. For purposes of this disclosure requirement, "contractor or vendor" shall include owners, officers, managers, insurance brokers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors' corporations, partnerships, associations, business trusts, estates, trustees, and/or beneficiaries under the control of the contracting person, and political action committees to which the contracting person has made contributions.
- B. All contractors and vendors who have obtained or are seeking contracts with Kane County must disclose the following information which shall be certified and attached to the application or document. Penalties for knowingly violating disclosure requirements will potentially result in immediate cancellation of the contract, and possible disbarment from future County contracts:
- (a) Name, address and percentage of ownership interest of each individual or entity having a legal or a beneficial interest of more than five percent (5%) in the applicant. Any entity required by law to file a statement providing substantially the information required by this paragraph with any other government agency may file a duplicate of such statement;
 - (b) Names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with County employees or officials in relation to the contract or bid. This information disclosure must be updated when any changes to the information occurs.
 - (c) Whenever any interest required to be disclosed in paragraph (a) above is held by an agent or agents, or a nominee or nominees, the principals for whom such agents or nominees hold such interest shall also be disclosed. The application of a spouse or any other party, if constructively controlled by another person, or legal entity as set forth above, shall state the name and address and percentage of beneficial interest of such person or entity possessing such constructive control and the relationship under which such control is being or may be exercised. Whenever a stock or beneficial interest is held by a corporation or other legal entity, such shareholder or beneficiary shall also make disclosure as required by paragraph (a) above.
 - (d) A statement under oath that the applicant has withheld no disclosures as to economic interests in the undertaking nor reserved any information, data, or plan as to the intended use or purpose for which it seeks County Board or other county agency action.
- C. All disclosures and information shall be current as of the date upon which the application is presented and shall be maintained current until such time as Kane County shall take action on the application. Furthermore, this information shall be maintained in a database by the Purchasing Department, and made available for public viewing.

- D. Notwithstanding any of the above provisions, the County Purchasing Department with respect to contracts awarded may require any such additional information from any applicant which is reasonably intended to achieve full disclosure relevant to the application for action by the County Board or any other County agency.
- E. Any failure to comply with the provisions of this section shall render any ordinance, ordinance amendment, County Board approval or other County action in behalf of the applicant failing to comply voidable at the option of the County Board or other County agency involved upon the recommendation of the County Board Chairman or the majority of the County Board.

29. COMMUNICATION DURING THE PROCUREMENT PROCESS

In an effort to create a more competitive and unbiased procurement process, the County desires to establish a single point of contact throughout the solicitation process. Therefore, from the issue date of any solicitation until the due date of the solicitation, all request for clarification or additional information regarding the solicitation, or contact with County personnel concerning this solicitation or the evaluation process must only be through the Purchasing Department staff. Inquiries will be collected by the Purchasing Department staff who will then submit the inquires to the Department Head responsible for the procurement. Responses by the Department Head to the inquires will be submitted to the Purchasing Department staff who will then distribute the responses to all vendors responding to the solicitation. In this way it will be assured that all vendors participating in the process will be receiving the same information. No contact regarding this solicitation with other County employees, agents of the County or elected officials is permitted unless expressly authorized by the Purchasing Director. A violation of this provision is cause for the County to reject the Bidder's proposal. If it is later discovered that a violation has occurred, the County may reject any proposal or terminate any contract awarded pursuant to this solicitation.

30. ILLINOIS NON-APPROPRIATION CLAUSE:

A forfeit clause is provided pursuant to the Illinois Non-Appropriation Clause of funds for government entities that if funds or budgets are not approved, service may be cancelled. No early cancellation penalties will be assessed, but the customer must be given 30-day notice of intent to cancel.

31. TERMINATION FOR CAUSE:

This Contract may be terminated by the County at any time upon thirty (30) days written notice, or by either party in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. This Contract is also subject to termination by either party if either party is restrained by state or federal law of a court of competent jurisdiction from performing the provisions of this Agreement. Upon such termination, the liabilities of the parties to this Contract shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination. Mailing of such notice, as and when above provided, shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

If this Contract is terminated due to the County's substantial failure to perform, the Contractor shall be paid for labor and expenses incurred to date, subject to setoff for any damages, losses or claims against the County resulting from or relating to Contractor's performance or failure to perform under this agreement.

In the event of termination by the County upon notice and without cause, upon completion of any phase of the Basic Services, fees due the Contractor for services rendered through such phase

shall constitute total payment for services. In the event of such termination by the County during any phase of the Basic Services, the Contractor will be paid for services rendered during the phase on the basis of the proportion of work completed on the phase as of the date of termination to the total work required for that phase.

In the event of any such termination, the Contractor also will be reimbursed for the charges of independent professional associates and contractors employed by the Contractor to render Basic Services, and paid for all unpaid Additional Services and Reimbursable Expenses not in dispute. Reimbursable expenses mean the actual expenses incurred by the Contractor or the Contractor's independent professional associates or contractors, directly or indirectly in connection with the Project.

32. LITIGATION:

Vendors are required to disclose if they have been a party to any lawsuits or arbitration proceedings involving their services within the last five years. Provide status or outcome of any such proceedings disclosed.

33. HOLIDAY SCHEDULE:

Kane County is closed for business on the following holidays: New Year's Day; Martin Luther King, Jr. Day; Lincoln's Birthday, Washington's Birthday, Spring Holiday, Memorial Day, Juneteenth, Independence Day; Labor Day, Columbus Day; Veteran's Day, Thanksgiving Day, and Christmas Day.

34. COMPLAINT AND DISPUTE RESOLUTIONS:

The vendor and/or his supervision shall meet with County staff as needed to discuss any problems, complaints, needs, service adjustments, and/or mutual areas of concern.

The Vendor shall faithfully perform all work as set forth in these specifications for Kane County. If the Vendor fails to faithfully execute their work in accordance with the contract and/or a dispute arises as to the quality and/or quantity of work completed, Kane County reserves the right to withhold authorization for payment of completed work until such time that performance has been improved upon, or the dispute resolved. In instances where a dispute cannot be resolved by the Vendor and the Facilities Manager or other appointed designate, the dispute may be resolved by the Kane County Director of Purchasing.

35. BID DEPOSIT

When noted in the specifications, bids must be accompanied by a Bank Cashier's Check, Bank Draft, Certified Check, or Bid Bond for not less than Five Thousand Dollars (\$5,000.00) or five (5%) percent of the amount of the Bid, or according to the schedule as provided.

Accompanying this Bid is a Bank Cashier's Check, Bank Draft, Certified Check, or Bid Bond, complying with the requirements of the specifications, made payable to the **KANE COUNTY**.

In the event that one check, draft or bond is intended to cover two or more bids, the amount must be equal to the sum of the bid guarantees of the individual sections covered.

36. EXECUTION OF A PERFORMANCE BOND, PAYMENT BOND & LABOR AND MATERIALS BOND - *(TBA – only if award of a Contract)*

When noted in the specifications, the County reserves the right to require the successful bidder to supply a Performance Bond, Payment Bond and a Labor and Materials Bond within ten (10) calendar days of acceptance of the Vendor's bid by the County. The bonds, unless otherwise specified by the Director of Purchasing, shall be 100% of the total contract price.

37. FAILURE TO FURNISH BOND

In the event that the Vendor fails to furnish the abovementioned bonds within ten (10) calendar days after acceptance of the bid by the County, then the bid deposit of the bidder shall be retained by the County as liquidated damages, it being now agreed that said sum is a fair estimate of the amount of damages that said County will sustain due to the Bidder's failure to furnish said bonds.

38. PROPRIETARY INFORMATION *(if applicable)*

Under the Illinois Freedom of Information Act, all records in the possession of Kane County are presumed to be open to inspection or copying, unless a specific exception applies. 5 ILCS 140/1.2 One exception is "[t]rade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim directly applies to the records requested." 5 ILCS 140/7(1)(g). The County will assume that all information provided to us in a bid or proposal is open to inspection or copying by the public unless clearly marked with the appropriate exception that applies under the Freedom of Information Act. Additionally, if providing documents that you believe fall under an exception to the Freedom of Information Act, **please submit both an un-redacted copy along with a redacted copy which has all portions redacted that you deem to fall under a Freedom of Information Act exception.**

39. SECURITY (GENERAL): A portion of the work will be performed within secured areas.

(If Applicable will be based on Building Management Dept., requirement)

- A. If requested, the Contractor shall submit to a Criminal History and Background Check for all their employees and subcontractor employees who may be working at the job-site for security reasons.
- B. The Contractor will provide the County with a complete list of all persons employed that might work at the specified securing buildings. Only those persons will be allowed to work within the secured areas. All personnel authorized to work within secured areas may be subject to fingerprinting, a criminal security check performed by the County, and/or Criminal Justice Level 4 Security Training and Certification. The County may issue temporary identification cards, which will be kept by County's security personnel and issued and collected on a daily basis.
- C. The County will require the Contractor to remove any worker who has been convicted of a felony, who is a family member of an inmate, or who violates any provision of this bid.
- D. Work being performed within certain areas may require an escort provided by the County. These areas shall not be entered into without a County escort. Work within these areas may be restricted to spaces that need to be observed by the County's escort.
- E. All tools and equipment taken into a secured area shall be listed in a manifest with copies provided to County's security personnel. All tools and equipment shall be accounted for at the close of each day. All changes to the inventory shall be addressed by changing the manifest. The Contractor is responsible for proper storage of tools and equipment when in a secured area. Report all broken tools and equipment to the County's security personnel.

SECURITY (ADULT JUSTICE CENTER):

General.

- F. The Contractor and the County understand that adequate security services are necessary for the safety of the agents, employees and subcontractors of the Contractor, as well as for the security of Inmates and Facility staff. The County will provide security services sufficient to enable the Contractor and its personnel safely to provide services called for hereunder.

List of All Persons Names Employed on Project.

- G. The County and the Sheriff shall receive a list of the names of all the people that will be employed by the Contractor on this project. Aside from the names, the contractor shall also supply the individuals' sex, race, date of birth, and driver's license number and driver's license state.
- H. The County and the Sheriff shall reserve the right to run complete criminal background history checks on all people assigned to the project and who will be working inside of the Adult Justice Center. The criminal background history checks shall include, but not be limited to the following:
- I. Check of wants and warrants in Illinois
 - J. Check of wants and warrant through the National Computer System (NCIC)
 - K. Check of Computerized Criminal History (CCH)
 - L. If requested to do so, all employees of the contractor and subcontractor assigned to this project shall be requested to submit to supplying a complete set of fingerprints if requested by the County or the Sheriff. **Employees of the Contractor and Subcontractor assigned to this project may be requested to submit to a drug test if requested by the County or the Sheriff.**
 - M. The County or the Sheriff reserves the rights not to allow employees of the Contractor or any Subcontractor onto the premises should a criminal background check reveal a positive response.

Transportation Off-Site.

- N. County and Sheriff will provide security as necessary and appropriate in connection with the transportation of any Inmate between the Facility and any other location for off-site services as contemplated herein.

CRIMINAL BACKGROUND HISTORY CHECKS.

- O. Contractors acknowledge that the "Adult Justice Center" is located in the public building and subject to security procedures and that the Adult Justice Center or other Kane County facility security takes precedence over the rights of the Contractors or Licensee.
- P. The County will be running criminal background history checks on all personnel assigned to this contract that will be or could be working inside any of the Kane County government buildings. The criminal background checks and all costs associated with the inquiries will be the sole responsibility of the County. Whenever a new employee is assigned to the County, a background check shall be run by the County before the employee may start work.
- 1. The criminal background history checks will include, but are not limited to the following:
 - a. Check of wants and warrants in Illinois.
 - b. Check of wants and warrants through the National Computer System (NCIC).
 - c. Check of Computerized Criminal History (CCH).
 - 2. If requested to do so, any employee of the Contractors assigned to this project will submit to be finger printed by the County.
 - 3. The County of Kane reserves the right not to allow personnel of the Contractors onto any County premises if a criminal background check reveals a positive response.
 - 4. At no time will the Contractors be able to employ personnel to work in any County building, without prior approval from Kane County.

Joint Purchasing Program Initiative: (Not Applicable to Bid 23-054)

All public agencies as defined by the Illinois Governmental Joint Purchasing Act, as well as not-for-profit agencies that qualify under Section 45-35 of the Illinois Procurement Code, are eligible to participate in joint purchasing programs.

ILL COMP. STAT. ANN §220/2. Definitions for the purpose of this Act: The term "public agency" shall mean any unit of local government as defined in the Illinois constitution of 1970, any school district, any public community college district, any public building commission, the State of Illinois, any agency of the state government of the United States, or of any other State, any political subdivision of another State, and any combination of the above pursuant to an intergovernmental agreement which includes provisions for a governing body of the agency created by the agreement.

Kane County wants to expand on the current benefits of intergovernmental cooperation on a regional basis. The goal of Kane County Purchasing is to combine the resources and purchasing power of governments and not-for-profit entities to negotiate the most favorable contract terms in order to obtain the best quality products and services at the lowest prices. By purchasing through Kane County Joint Purchasing Contracts, participants will save both time and money by not having to duplicate the formal bidding and request for proposal solicitation process.

Illinois statutes, 525/2 from Ch. 85, par. 1602 (Governmental Joint Purchasing Act), authorizes that any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units. All such joint purchases shall be by competitive solicitation as provided in Section 4 of this Act.

STATEMENT OF WORK

For

ANNUAL ROOF INSPECTION, REPAIR & REPLACEMENT SERVICES

I. OVERVIEW

The Kane County Government, located in Illinois, is seeking qualified vendors to provide annual roof inspections, repair, and replacement services for various government buildings within the county. The purpose of this solicitation is to establish a contract with a reliable and experienced vendor to ensure the safety, functionality, and longevity of the roofs across our facilities. *A prevailing wage rate is applied for replacement and installation.*

The Kane County Building Management Department is the project lead for this inspection and repair services.

Intent of Specifications

It is the intent and purpose of these specifications that all labor, transportation, equipment, and materials necessary for the completion of all work are provided by the Contractor. The delivery and service shall be complete in all details, including all minor items and accessories or devices necessary for the completion of the project.

Approved Equal:

Throughout the specifications, whenever reference is made to a specific make, model, brand name, catalog number, etc., it is only for the purpose of establishing a grade or quality required. Since Kane County does not wish to rule out other competition, the phrase "or approved equal" is added. **An "approved equal" is equal to or superior in grade or quality.** Kane County will be the sole judge as to what is an "approved equal" and what is not.

II. GENERAL INSTRUCTIONS

The work described below entails the complete annual roof inspections, repair, and replacement services on an as-needed basis of various Kane County buildings and locations for the Kane County Building Management Department. The Vendors shall reference the scope of services and requirements for a complete project specification and additional submittal requirements.

The annual roof inspections, repair and construction, and project completion shall conform completely to all applicable Kane County building codes and all applicable requirements. The following specifications shall be regarded as the minimum requirements, responsibilities, and standards for the specified services or per industry best practice.

Kane County's authorized contact for this project as specified are as follows:

Henry Thompson – Chief Operation Officer, Building Management
Brent Braski – Director of Building Management

III. GENERAL CONDITIONS and SPECIFICATIONS

The adherence to all conditions, qualifications, trade requirements, and statements of work of this bid is required. The Vendors shall be responsible for confirming the accuracy of all field measurements and dimensions. ***As there is no project manual, architectural outline specifications, or drawings for this project, vendors are encouraged to view building roofs via satellite imagery.*** The Vendors shall immediately bring to the attention of the owner if any discrepancies are noted in the scope of services and requirements.

List any and all exceptions to the specifications completely. Kane County will review each exception and will be the sole judge in determining which exceptions are acceptable and which ones are not.

Inspections and repair service hours shall be limited to 6 AM to 3:30 PM, Monday through Friday, Excluding Holidays. Special provisions: Work that is required to be performed during weekends and off hours will be allowed with the prior approval and scheduling from the Kane County Building Management Department.

A. SCOPE OF WORK:

The project encompasses a range of roof inspection and repair services. The selected vendor will be responsible for conducting annual roof inspections, identifying potential issues, and performing necessary repairs and replacements as needed per applicable local, state, and federal guidelines. The scope of work includes but is not limited to:

- Providing a proposed schedule for annual inspections and response time for repairs.
- Thoroughly inspecting the roofs of designated government buildings for signs of wear, damage, leaks, or deterioration.
- Preparing detailed inspection reports outlining the condition of each roof and any identified issues.
- Conducting minor repairs such as patching leaks, replacing damaged shingles/tiles, fixing flashing, and addressing other minor roofing issues. All repairs need to be approved by the Building Management Department prior to repair work. Major repairs or roof replacements will need to be quoted with labor and materials separated. Before any repairs, the vendor will check with the Building Management Department for any existing warranties on the roof.
- Providing photographic documentation of before-and-after conditions for each repair.
- Ensuring all repairs adhere to industry standards and local building codes.
- Timely response and repair services within 4 hours of call for critical and secured area repairs and within 24 hours for non-critical repairs.

B. REQUIREMENTS:

Interested vendors should meet the following requirements:

- Have a proven track record of providing roof inspection, repair, and replacement services, preferably in a government or institutional setting.
- Possess the necessary licenses and insurance coverage to operate and perform the required services within Kane County, Illinois.
- Execution of a Performance Bond, Payment Bond, Labor, and Materials Bond.
- Demonstrate expertise in various roofing materials and techniques.
- Background Checks: The Contractor shall submit to a Criminal History and Background Check for all their employees and subcontractor employees who may be working at the job-site for security reasons.

C. SERVICE LOCATIONS:

Current Kane County Government building Locations (additional building locations may be added in the future):

Building	Address	City
Animal Control	4060 Keslinger Rd.	Geneva
Child Advocacy Ctr	428 James (old)	Geneva
Branch Court & Circuit Clerk (roof under warranty)	530 S. Randall Rd	St Charles
Public Def./Court Annex	401 S Campbell	Geneva
Boiler House	100 S. 3rd	Geneva
3rd. St. Courthouse	100 S. 3rd	Geneva
Government Center:	719 Batavia Avenue	Geneva
Building A	720 Batavia Avenue	Geneva
Building B	721 Batavia Avenue	Geneva
Building C	722 Batavia Avenue	Geneva
Building E	723 Batavia Avenue	Geneva
Building F	724 Batavia Avenue	Geneva
Building G	725 Batavia Avenue	Geneva
Health Dept-Aurora	1240 N. Highland	Aurora
Court Services- Aurora	1330 N. Highland	Aurora
Judicial Center	37W777 Rt. 38	St. Charles
Juvenile Justice Center	37W655 Rt 38	St. Charles
New Child Advocacy Ctr	427 W Campbell (new)	Geneva
New Sheriff's Office (gun range roof under warranty)	37w755A Rt 38	St. Charles
Adult Justice Center	37w755B Rt 38	St. Charles
Multi Use Facility (roof under warranty)	37W699 II. Rt. 38	St. Charles

IV. SPECIAL PROVISIONS

A. Demolition and Disposal:

The Contractors shall provide all necessary labor, machinery, tools, apparatus, and equipment, and do all of the work necessary for the complete removal and disposal of all waste, rubbish, and debris from Kane County premises. Any recyclable building materials (including asphalt shingles) will be recycled.

B. Permits and Fees:

The Contractors or their agent shall obtain a permit (from Kane County at no cost) for the roofing and exterior repairs, prior to commencing construction, removal or demolition, or other work.

C. Damages:

It shall be the responsibility and liability of the Contractors or Purchaser to protect all surrounding areas, surfaces, buildings, and other property. The Contractors shall promptly repair any damages responsible for before damage conditions, and any damages caused to adjacent facilities and utilities by removal or demolition operations at no cost to the County.

D. Clean Up:

Clean adjacent structures and improvements of dust, dirt, and debris caused by demolition and removal operations, as directed by the County or governing authorities. Return adjacent areas to conditions existing prior to the start of work at no expense to the County.

E. SITE INSPECTION:

IT IS UNDERSTOOD THAT THE CONTRACTORS BEFORE SUBMITTING A BID, HAVE VIEWED THE BUILDING ROOFTOPS VIA SATELLITE IMAGERY.

V. SPECIAL CONDITIONS

A. Pre-Bid Site Meeting:

There is no pre-bid conference or site meeting schedule for this project.

B. Bidder Minimum Qualifications:

The Bidders must demonstrate that they have the resources and capability to provide the materials and services as described herein. The adherence to all conditions, qualifications, trade requirements, and the statement of work of this bid is required.

C. Bid Pricing:

Bid pricing for the inspection services shall be all-inclusive per site. Cost to remain firm for the duration of the initial three (3) year contract periods and no additional cost will be paid by the County, which includes but is not limited to administrative charges, fuel charges, freight/shipping or handling charges, and any other costs associated with the completion of the project, product, and services unless specified directly on the Offer to Contract Form or authorized by the county.

D. Award:

It is the intention of Kane County to make a single or multiple awards to the most responsive and responsible bidder(s) providing the lowest pricing meeting the specifications and contract requirements. Kane County reserves the right to add additional locations, parts, or services if it is in the best interest of the County to do so and to compare or accept pricing of all known cooperatives available to local government in Illinois and/or to evaluate by but not limited to: bid completeness, cost and compliance with specifications, lead-time, and delivery, references, optional cost for warranty, training and ongoing maintenance and upgrades.

VI. RESPONSE INSTRUCTIONS

A. GENERAL SUBMISSION

Interested general contractors are invited to submit detailed bid submittal and additional pertinent information, including:

- Total project cost. Outlined safety protocols throughout the project.
- List of successful similar project completions.
- Bid Bond
- Perform, payment, labor and materials bond (if award of the contract)
- Proof of Insurance

B. OFFER TO CONTRACT FORM

Vendors are required to use the Offer to Contract Form and provide a 5% bid bond to submit a response. This form must be signed and the bond must be included along with required references. THE FOLLOWING ARE MANDATORY SUBMITTALS IF AWARD OF THE SERVICE CONTRACT WHICH INCLUDE; PERFORMANCE BOND, CERTIFICATE OF INSURANCE PER KANE COUNTY REQUIREMENTS, CONTRACTOR DISCLOSURE, AND FAMILIAL RELATIONSHIP STATEMENTS, please reference the attached samples.

FOR A PHYSICAL/PAPER BID SUBMISSION, PLEASE SUBMIT ONE (1) ORIGINAL BID RESPONSE WITH ALL THE REQUIRED SUBMITTAL DOCUMENTS, ONE (1) PAPER COPY, AND ONE (1) ELECTRONIC COPY ON USB IN PDF FORMAT RETURNED IN A SEALED PACKAGE OR ENVELOPE BEARING THE NAME AND ADDRESS OF THE RESPONDENT AND BE LABELED AS "23-054 ANNUAL ROOF INSPECTION, REPAIR & REPLACEMENT SERVICES" PRIOR TO THE DEADLINE ON FRIDAY, OCTOBER 20, 2023 AT 3:30 P.M., CST.

**COUNTY OF KANE
PURCHASING DEPARTMENT, BUILDING (A), RM# 211 OR 212.
719 SOUTH BATAVIA AVE., GENEVA, IL 60134
MONDAY – FRIDAY 8:30 A.M. – 4:30 P.M., C.S.T.**

FOR ELECTRONIC RESPONSE, PLEASE UPLOAD YOUR COMPLETE BID RESPONSE THROUGH BIDNET DIRECT ELECTRONICALLY PRIOR TO THE DEADLINE ON FRIDAY, OCTOBER 20, 2023, 3:30 P.M., CST AT [HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY](https://www.bidnetdirect.com/illinois/kanecounty)

C. QUESTIONS

All questions pertaining to this bid shall be submitted to the Purchasing Department in writing via e-mail to: purchasing@co.kane.il.us prior to the deadline for all questions.

D. Bid Forms

Vendors are required to use only the Kane County Offer to Contract Form to submit a response and supporting documents, *pages 23-33*. Attach all required submittal documents and pertinent information as requested on this bid package. Reference submittal instructions for more information.

**ELECTRONIC RESPONSE MUST BE SUBMITTED
ELECTRONICALLY AT**

[HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY](https://www.bidnetdirect.com/illinois/kanecounty)

BID BOND:

All bids must be accompanied by a Bank Cashier's Check, Bank Draft, Certified Check, or Bid Bond for not less than Five Thousand Dollars (\$5,000.00), or 5% of the total base bid.

Accompanying this Bid is a Bank Cashier's Check, Bank Draft, Certified Check, or Bid Bond, complying with the requirements of the specifications, made payable to the KANE COUNTY.

The amount of the check, draft or bond is 5% (\$_____).

Attach Bank Draft, Bank Cashier's Check, Certified Check or Bid Bond Here.

In the event that one check, draft or bond is intended to cover two or more bids, the amount must be equal to the sum of the bid guarantees of the individual sections covered.

SURETY:

I have notified a Surety Company that I am submitting a bid for work to be performed on the project. The Surety Company has agreed to issue a performance and labor and material payment bond for my work, if my bid is accepted and the contract awarded to me.

KANE COUNTY
OFFER TO CONTRACT FORM
BID 23-054
Annual Roof Inspection, Repair and Replacement Services

Bid Due Date & Time: Friday, October 20, 2023 at 3:30 p.m. CST

Bid response must be submitted electronically to <https://www.bidnetdirect.com/illinois/kanecounty>

To: County of Kane Purchasing Department
Kane County Government Center
Bldg. A, Room 214 719 S. Batavia Ave., Geneva, IL 60134

The following offer is hereby made to the County of Kane, Illinois, hereafter called the Owner.

Submitted By: Weatherguard Roofing Co.

I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities, and other contract documents, to irrevocably offer to furnish the materials, equipment, and services in compliance with all terms, conditions, specifications, and amendments contained in the bid solicitation documents. The items in this Invitation to Bid, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the contract.

A. *The Vendor shall also include with his bid any necessary literature, samples, etc., as required within the Invitation to Bid, Instructions to Bidders, and specifications.*

1. *the Vendor has examined the Contractor Disclosure (Section 28) of the Instruction to Bidders and has included or provided a certified document listing all cumulative campaign contributions made within the past twelve months, to any current or county-wide elected officer, and ownership interest in entity greater than five percent.*

B. For purposes of this offer, the terms Offeror, Bidder, General Contractor, Contractor, and Vendor are used interchangeably.

II. In submitting this Offer, the Vendor acknowledges:

A. All bid documents have been examined: Instructions to Bidder, Statement of Work, including the Specifications, and the following addenda:

No._____, No._____, No._____, No._____, No._____, (Contractor to acknowledge addenda here.)

B. The site(s) and locality have been examined by the Vendor where the service is to be performed, the legal requirements (federal, state, and local laws, ordinances, rules, and regulations), and the conditions affecting the cost, progress, or performance of the work and has made such independent investigations, as Vendor deems necessary.

C. To be prepared to execute a contract with the Owner within ten (10) calendar days after acceptance of the bid by the Owner.

III. BASE BIDS:

The Undersigned agrees to furnish all labor, materials, and equipment necessary for the annual roof inspection and minor repair services in accordance with the outline scope of services, specifications, and contract requirements for Kane County Government Buildings. Prevailing wage rates apply to this project.

Building	Address	City	Inspection Cost Per Visit (first 3 years of Contract)
Animal Control	4060 Keslinger Rd.	Geneva	\$ 350.00
Child Advocacy Ctr	428 James (old)	Geneva	\$ 400.00
Branch Court & Circuit Clerk (roof under warranty)	530 S. Randall Rd	St Charles	\$ 950.00
Public Def./Court Annex	401 S Campbell	Geneva	\$ 350.00
Boiler House	100 S. 3rd	Geneva	\$ 700.00
3rd. St. Courthouse	100 S. 3rd	Geneva	\$ 700.00
Government Center:	719 Batavia Avenue	Geneva	\$ 950.00
Building A	720 Batavia Avenue	Geneva	\$ 950.00
Building B	721 Batavia Avenue	Geneva	\$ 950.00
Building C	722 Batavia Avenue	Geneva	\$ 650.00
Building E	723 Batavia Avenue	Geneva	\$ 600.00
Building F	724 Batavia Avenue	Geneva	\$ 350.00
Building G	725 Batavia Avenue	Geneva	\$ 750.00
Health Dept-Aurora	1240 N. Highland	Aurora	\$ 600.00
Court Services- Aurora	1330 N. Highland	Aurora	\$ 350.00
Judicial Center	37W777 Rt. 38	St. Charles	\$ 950.00
Juvenile Justice Center	37W655 Rt 38	St. Charles	\$ 1,200.00
New Child Advocacy Ctr	427 W Campbell (new)	Geneva	\$ 700.00
New Sheriff's Office (gun range roof under warranty)	37w755A Rt 38	St. Charles	\$ 950.00
Adult Justice Center	37w755B Rt 38	St. Charles	\$ 950.00
Multi Use Facility (roof under warranty)	37W699 II. Rt. 38	St. Charles	\$ 950.00
Total Cost for one (1) year – All Locations:			\$ 15,300.00
Grand Total Cost for three (3) years – All Locations:			\$ 45,900.00

HOURLY RATES FOR REPAIRS:

Hour/Pay Type	Hourly Rate Unit Cost =
M-F	\$ 119.00
M-F>8	\$ 178.50
OSA	\$ 178.50
OSH	\$ 238.00
Total:	

Definitions:

M-F – Regular 40 Hour Work Week	M-F>8 – Overtime Rate Normal Work Week
OSA – Overtime Rate Saturday Work	OSH – Overtime Rate Sunday & Holiday Work

MATERIAL MARK-UP FROM CONTRACTORS COST

Material & Equipment Mark-Up Percentage
= 10 %

OPTION YEAR:

The vendor shall indicate if the cost can be held firm for year 4? YES ☒ NO (circle one)

The vendor shall indicate if the cost can be held firm for year 5? YES ☒ NO (circle one)

If no, please indicates the maximum cost increase for year 4 and 5: 6 %, 6 %

The pricing shall remain firm for the initial three (3) year term of the contract. Any additional services not covered under this agreement shall be approved before work begins.

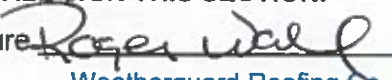
Can the Vendor provide service response time after initial contact for additional work or service repairs?

A. Critical & secured area repairs: within 4 hours - ☒ YES NO (circle one)

B. Non-critical repairs: within 24 hours - ☒ YES NO (circle one)

ADDITIONAL COMMENTS:

By signing this Bid, the Offeror hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this Bid will be based upon the funding available to Kane County, which may award all or part of this project. The terms of the Bid and the response shall be incorporated by this reference as though fully set forth into the Contract notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the Bid and the response, the terms of the Bid and the response shall govern. Every element or item of the Bid and the response shall be deemed a material and a severable item or element of the contract. This is a three (3) year contract with a mutual option to extend for two (2) additional one (1) year renewal options if agreed upon by both parties. **AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE BID AND THE RESPONSE SHALL SIGN THIS SECTION.**

Signature  Typed Signature Roger Wahl
 Company Weatherguard Roofing Co.
 Address/City/State 345 Renner Drive, Elgin, IL. 60123
 Phone # 847-888-3008 Fax # 847-888-3018
 Federal I.D./Social Security # 36-4318262 Date 10/18/23

ACCEPTANCE

The Offer is hereby accepted for **ANNUAL ROOF INSPECTION & REPAIR SERVICES**

The Vendor is bound to provide the services and materials listed by the attached contract and based upon the Invitation to Bid, including all terms, conditions, specifications, and amendments, and the Vendor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as **Contract Number 23-054**. The Vendor has been cautioned not to commence any billable work or to provide any supplies or services until said vendor receives a purchase order and or notice to proceed.

 Corinne M. Pierog MA, MBA
 Chairman, County Board
 Kane County, Illinois

 Date

VENDOR CERTIFICATION

This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

- | | |
|---|--|
| <input type="checkbox"/> Minority-owned Business (MBE) | <input type="checkbox"/> Veteran-owned Business Enterprise (VBE) |
| <input type="checkbox"/> Woman-owned Business (WBE) | <input type="checkbox"/> Service-Disabled Veteran-owned Business Enterprise (SDVBE) |
| <input type="checkbox"/> Business Enterprise Program (BEP) | <input type="checkbox"/> Veteran-owned Small Business (VOSB) |
| <input type="checkbox"/> Small Disadvantaged Business (SDB) | <input type="checkbox"/> Persons with Disabilities-owned Business Enterprises (PDBE) |
| <input type="checkbox"/> Kane County Local Business | <input checked="" type="checkbox"/> N/A – These categories do not apply to my business |

Please Note: It is required that you check at least one box.

REFERENCES
ANNUAL ROOF INSPECTION, REPAIR & REPLACEMENT SERVICES
For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for which you have provided comparable services within the last three years:

Offeror's Name: Weatherguard Roofing Co.

1. Organization: North Palos School District #117
 Address: 7825 W 103Rd Street
 City, State, Zip Code: Palos Hills , IL 60465
 Telephone Number: 708-670-1773
 Contact Person: Dan Ford
 Date of Project: 2017-2023
 E-mail Address: dford@npd117.net
2. Organization: Village of Hoffman Estates
 Address: 2305 Pembroke Ave
 City, State, Zip Code: Hoffman Estates, IL 60195
 Telephone Number: 847-781-2718
 Contact Person: Paul Pentranco
 Date of Project: 2014-2023
 E-Mail Address: Paul.Petrenko@Hoffmanestates.org
3. Organization: Community Unit School Dist #300
 Address: 2605 Bunker Hill Dr
 City, State, Zip Code: Algonquin, IL 60102
 Telephone Number: 224-760-2696
 Contact Person: Dan Opels
 Date of Project: 2014-2023
 E-Mail Address: paula.erwood@d300.org
4. Organization: Interstate Roof System Consutants
 Address: 707 Davis Rd., Ste. A100
 City, State, Zip Code: Elgin, IL 60123
 Telephone Number: 847-542-1460
 Contact Person: Thomas J. Varga
 Date of Project: Multiple
 E-Mail Address: tvarga@irscinc.com

REQUIRED CONTACT INFORMATION

The vendor shall provide the following contact information.

Customer Service/General Information: Ph: 847-888-3008

To place an order: Name: Dan Wahl

Ph: 847-888-3008 Fax: 847-888-3018

E-mail: dan@weatherguardroofing.net

Billing & Invoicing question:

Name: Same as above

Ph: _____

E-mail: _____

Operation: Supervisor

Name: Same as above

Ph: _____

E-mail: _____

24-hours answering service:

Ph: 847-888-3008

BID SUBMITTAL CHECKLIST

The undersigned Vendor acknowledged and verified that all required documents, statements, and all certificates meeting the County's requirements are included in their bid response. The vendor shall check the following required submittal items checklist to ensure the completeness and in order to assemble their bid response.

X : SIGNED BID OFFER TO CONTRACT FORM with all supporting documents (pages 22-34).

X : VENDOR DISCLOSURE STATEMENT (See attached sample, a mandatory submittal if award of the contract)

X : VENDOR FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT
(See attached sample, a mandatory submittal if award of the contract)

X : PROOF OF CURRENT CERTIFICATE OF INSURANCE (Submit current coverages with bid response). The actual certificate of insurance that meets the County's requirements including naming the County of Kane, as a certificate holder and additional name insured with required policy endorsements shall be submitted before issuing of award and contract execution. (See attached sample, a mandatory submittal if award of the contract)

X : REFERENCES & CONTACT INFORMATION

X : For physical/paper bids submittal, submit one (1) original bid, deliver it, or mail it to the Kane County Purchasing Office. For electronic submittal, it must be submitted electronically through Bidnet Direct.

X : *Bid Bond (5%) required with bid submittal. The awarded Vendor must furnish a Performance Bond if awarding the contract.*

Vendor/Agency: Weatherguard Roofing Co.

Address/City/State: 345 Renner Drive, Elgin, IL 60123

Phone # 847-888-3008 Fax # 847-888-3018



CONTRACTOR DISCLOSURE

As of (Today's Date), ABC Company, to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12-month period.

Below is a list of shareholders or owners, with at least 5% holdings in ABC Company:

Mr. John Smith	50%
456 Second Street	
Geneva, IL 60134	

Ms. Sue Jones	50%
456 Second Street	
Geneva, IL 60134	

Officer
Title

Date

Subscribed and Sworn this _____ day of _____, 2023

Notary Public

NO-BID/RFP/RFQ RESPONSE

BID 23-54

Annual Roof Inspection, Repair & Replacement Services

In the event that your organization chooses not to submit a response to this solicitation, the Kane County Purchasing Department is interested in the reasons why vendors/consultants have chosen not to submit a bid or proposal response in order to better serve the taxpayers of Kane County. Please indicate your reason(s) by checking all applicable items below and return this form to the address shown below.

- ☐ Could not meet the specifications.
- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Insurance requirements too restricting.
- ☐ Bond requirements too restricting.
- ☐ Scope of services not clearly understood or applicable (too vague, too rigid, etc.).
- ☐ Project not suited to our organization.
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of bid/proposal response.
- ☐ Other (please specify):

N/A

Vendor Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Please send your response to: purchasing@countyofkane.org



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/3/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER XYZ Insurance Company	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED ABC Company	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A :AM Best A Rated Carrier	
	INSURER B :AM Best A Rated Carrier	
	INSURER C :AM Best A Rated Carrier	
	INSURER D :	
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 1738544639

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	ABC123	12/1/2014	12/1/2015	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
							MED EXP (Any one person)	\$1,000,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	Y	ABC123	12/1/2014	12/1/2015	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$			ABC123	12/1/2014	12/1/2015	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
								\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	ABC123	12/1/2014	12/1/2015	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$1,000,000
							E.L. DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Job No./Event/Project

PLEASE INCLUDE COPY OF ENDORSEMENTS

County of Kane is included as additional insured on a primary/non-contributory basis for Commercial General Liability as required by written contract (Per CG 2010 & CG2037 or equivalent).

Waiver of Subrogation on General Liability, Auto, & W.C in favor of the additional insureds as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

County of Kane
719 Batavia Ave., Bldg A
Geneva IL 60134

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John Anthony Signature

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IMPORTANT

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A Statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART SCHEDULE

Name of Additional Insured Person(s) or Organization(s):	Location(s) of Covered Operations
<div style="border: 1px solid black; width: 80%; margin: auto; padding: 20px;"> SAMPLE </div>	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

- A. Section II - Who is an Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

- B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured, the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement
Insured

Effective Policy No.

Endorsement No.
Premium

Insurance Company

Countersigned by _____

WC 00 03 13
(Ed. 4-84)

Sample Form 14: Primary and Noncontributory – Other Insurance Condition

CG 20 01 04 13

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

Primary & Non-Contributory coverage is required in all of our Templates.

SS.

COUNTY OF KANE)

RESOLUTION NO. TMP-23-1558

**AUTHORIZING ADDITIONAL FUNDS TO KELLENBERGER ELECTRIC FOR
JUDICIAL TECHNOLOGY MODERNIZATION FOR THE KANE COUNTY 16TH
JUDICIAL CIRCUIT COURT**

WHEREAS, the Kane County 16th Judicial Circuit Court has the need for Judicial Technology Modernization for the purpose of modernizing video and audio equipment in all courtrooms to increase the use of virtual hearings via Zoom; and

WHEREAS, the expansion and upgrade of our courtroom technology would allow for continued use of virtual hearings and expand our capabilities with evidence presentation and integrated assisted listening devices for the hearing impaired. The permanent installation of equipment would also provide consistency with the three courtrooms we have already upgraded (two Juvenile Courtrooms and one Order of Protection Courtroom) and would allow for increased use of remote hearings across all case types which would support the delivery of efficient services to the citizens of Kane County. While improving efficiencies, remote court appearances also offer significant time and cost savings for litigants and attorneys. Kane County benefits as well with the continued use of on-line video interpreters, because it provides broader access to multiple languages without the costs of interpreter transportation and mileage. More importantly, improved technology for remote hearings will improve access to the courts for self-represented litigants. Citizens of Kane County may no longer need to take time off of work, find transportation, or obtain childcare to attend court in-person; and

WHEREAS, resolution number 23-402 with corresponding BID #23-048 authorizes a contract for Kane County electrician services with Kellenberger Electric, Inc. of Elgin; and

WHEREAS, this project is being funded by State Grants and ARPA funding (RES #23-79); and

WHEREAS, the Kane County 16th Judicial Circuit Court has the need to utilize Kellenberger Electric to complete this additional work for the Judicial Technology Modernization project; and

WHEREAS, the Judicial Technology Modernization project work by Kellenberger Electric will cost the amount of Six Hundred and Fifty Thousand Dollars (\$650,000) with the amount of Two Hundred Thousand Dollars (\$200,000) in contingency totaling Eight Hundred and Fifty Thousand Dollars (\$850,000).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Kane County 16th Judicial Circuit Court is hereby authorized to expend up to Six Hundred and Fifty Thousand Dollars (\$650,000) with the amount of Two Hundred Thousand Dollars (\$200,000) in contingency totaling Eight Hundred and Fifty Thousand Dollars (\$850,000) with Kellenberger Electric, Inc., 1540 Fleetwood Drive, Elgin, IL 60123 for the Judicial Technology Modernization.

Line Item: 355.800.66834.70000, 500.800.805.72010

Line Item Description: ARPA: Public Health Effective Service Delivery, Capital Building Improvements

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 12, 2023.

John A. Cunningham, MBA, J.D.
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

Authorizing Additional Funds to Kellenberger Electric for Judicial Technology Modernization for the Kane County 16th Judicial Circuit Court

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Charles Lasky, 630-232-5827

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$850,000
If not budgeted, explain funding source:	

Summary:

This resolution is authorizing additional funds to Kellenberger Electric for Judicial Technology Modernization for the Kane County 16th Judicial Circuit Court. The Kane County 16th Judicial Court is authorized to expend up to \$650,000 with a \$200,000 in contingency totaling \$850,000 with Kellenberger Electric, Inc.

STATE OF ILLINOIS)

COUNTY OF KANE)

AUTHORIZING THE USE OF STATE AND LOCAL FISCAL RECOVERY FUNDS TO FUND JUDICIAL TECHNOLOGY MODERNIZATION FOR THE KANE COUNTY 16TH JUDICIAL CIRCUIT COURT

WHEREAS, the Congress of the United States has enacted the American Rescue Plan Act of 2021 ("ARPA") to provide economic relief to State, Local, and Tribal governments responding to economic and public health impacts of the COVID-19 pandemic; and

WHEREAS, the County of Kane has received a total of \$103,413,041 (One Hundred Three Million, Four Hundred Thirteen Thousand, Forty-One Dollars) from the United States Department of the Treasury, in State and Local Fiscal Recovery Funds ("SLFRF") pursuant to ARPA, and

WHEREAS, pursuant to ARPA and the administrative regulations adopted by the United States Department of the Treasury ("Final Rule"), the County of Kane shall use SLFRF to defray costs associated with its response to the COVID-19 pandemic within the County, to address the economic fallout from the pandemic, and lay the foundation for a strong and equitable recovery; and

WHEREAS, by Resolution 21-313, the Kane County Board has established the American Rescue Plan Committee ("ARPC") as a resource for research, education, planning, and recommendations for the best allocation and uses of the County's SLFRF; and

WHEREAS, by Resolution 21-156, the Kane County Board approved the recommended Spending Plan as proposed by the ARPC, which designates \$42,000,000 (Forty-Two Million Dollars) to be used for Kane County Department and Elected Office project requests; and

WHEREAS, the Kane County 16th Judicial Circuit Court has made a request in the amount of \$3,058,357.00 of SLFRF to fund judicial technology modernization for the purpose of modernizing video and audio equipment in all courtrooms to increase the use of virtual hearings via Zoom, which is an ARPA eligible purpose; and

WHEREAS, the expansion and upgrade of our courtroom technology would allow for continued use of virtual hearings and expand our capabilities with evidence presentation and integrated assisted listening devices for the hearing impaired. The permanent installation of equipment would also provide consistency with the three courtrooms we have already upgraded (two Juvenile Courtrooms and one Order of Protection Courtroom) and would allow for increased use of remote hearings across all case types which would support the delivery of efficient services to the citizens of Kane County. While improving efficiencies, remote court appearances also offer significant time and cost savings for litigants and attorneys. Kane

County benefits as well with the continued use of on-line video interpreters, because it provides broader access to multiple languages without the costs of interpreter transportation and mileage. More importantly, improved technology for remote hearings will improve access to the courts for self-represented litigants. Citizens of Kane County may no longer need to take time off of work, find transportation, or obtain childcare to attend court in-person.

WHEREAS, to assist the County in determining whether the project is an eligible use of SLFRF under ARPA, the Final Rule, and the related guidance issued by the United States Department of the Treasury, the ARPC consultant, Ernst and Young, has reviewed the Kane County 16th Judicial Circuit Court's request for SLFRF for judicial technology modernization for the purpose of modernizing video and audio equipment in courtrooms to increase the use of virtual hearings via Zoom and completed an assessment regarding the project's eligibility (see Exhibit A); and

WHEREAS, the ARPC recommends that the Kane County Board authorizes the use SLFRF in the amount of \$3,058,357.00 to fund the judicial technology modernization project for the Kane County 16th Judicial Circuit Court, to be spent during the ARPA period of performance and in accordance with the ARPA, the Final Rule and related guidance issued by the United States Department of the Treasury, and any other Federal, State or local laws and regulations.

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board hereby authorizes the Kane County 16th Judicial Circuit Court use of State and Local Fiscal Recovery Funds in the amount of \$3,058,357.00 to be used for judicial technology modernization, in accordance with the American Rescue Plan Act of 2021, the Final Rule, and related guidance issued by the United States Department of the Treasury, and any other Federal, State or local laws and regulations.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Kane County Board that the following adjustment be made to the Fiscal Year 2023 budget:

355.800.66834.70000	ARPA: Public Health-Effective Service Delivery	3,058,357
355.800.000.85000	ARPA: Allowance for Unbudgeted Expenses	3,058,357

Line Item: 355.800.66834.70000

Line Item Description: ARPA Public Health Effective Service Delivery

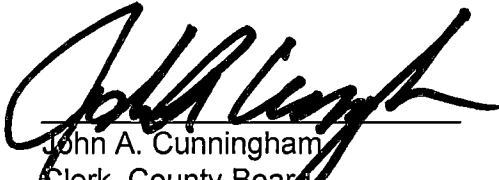
Was Personnel/Item/Service approved in original budget or a subsequent budget revision? No

Are funds currently available for this Personnel/Item/Service in the specific line item? No

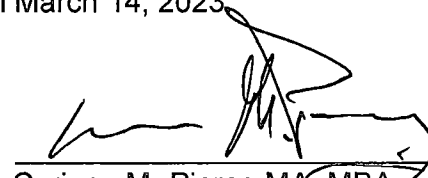
If funds are not currently available in the specified line item, where are the funds available?

355.800.000.85000

Passed by the Kane County Board on March 14, 2023



John A. Cunningham
Clerk, County Board
Kane County, Illinois



Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:
passed



PROPOSAL

Kane County Courts
Attn: Jason Mathis
mathisjason@16thcircuit.illinoiscourts.org

November 7, 2023
Civil Court
100 S. Third Street, Geneva

We are pleased to offer the following quotation prepared by **Dan Bednarek**

Line Voltage Scope of Work

Furnish and install all materials and labor for upgrade of power and data to video display in courtrooms **(9)**

- 6 – Power and Data poke thrus at attorney tables
- 8 – Power and Data floor boxes at attorney tables
- 1" Low voltage runs to Poke thrus at tables.
- 1 - Dedicated duplex receptacles at AV rack in courtroom **(9)**
- 1 – ¾" Low voltage conduit run from IDF room to each AV Rack
- 1 – 1" conduit run from IDF room to each AV Rack
- 2 – 20 amp receptacles at each TV monitor **(18)**

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully Submitted,

Tim Kellenberger

-ACCEPTANCE-
PLEASE SIGN AND RETURN ONE COPY

ACCEPTED:

Per _____

Title _____

Date _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above drawings or specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado insurance, etc., upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by Kellenberger Electric, Inc..



Voice/Data Scope of Work

Furnish and Install:

1. (2) Category 6 Cables to (9) 2D locations (2 Category 6 Cables to (9) Courtrooms)
2. (2) Category 6 Cables to (2) 2D locations in the floor in room 150.
3. (2) Category 6 Cables to (2) 2D locations in the floor in room 250.
4. (2) Category 6 Cables to (2) 2D locations in the floor in room 340.
5. (1) Category 6 Cables to (2) 2D locations in the floor in room 350.
6. (2) Category 6 Cables to (2) 2D locations in the floor in room 310.
7. (3) Category 6 Cables to (2) 2D locations in the floor in room 320.
8. (42) Category 6 Jacks with Nylon Faceplates.
9. (4) 48 Port Category 6 Patch Panel.
10. Test & certify (42) Category 6 cables.

Note: All surface conduits will be EMT

Patching or painting of drywall and or plaster

All Work to done on 2nd shift.

****Excludes****

Permits or fees

BASE BID TOTAL INVESTMENT: \$ 237,320.00

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully Submitted,

Tim Kellenberger

-ACCEPTANCE-

PLEASE SIGN AND RETURN ONE COPY

ACCEPTED:

Per _____

Title _____

Date _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above drawings or specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado insurance, etc., upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by Kellenberger Electric, Inc..



KELLENBERGER ELECTRIC

Kellenberger Electric is not responsible for delays in shipping dates/manufacturing delays of any electrical equipment due to manufacturer supply chain issues.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully Submitted,

Tim Kellenberger

-ACCEPTANCE-

PLEASE SIGN AND RETURN ONE COPY

ACCEPTED:

Per _____

Title _____

Date _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above drawings or specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado insurance, etc., upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by Kellenberger Electric, Inc..



PROPOSAL

Kane County Courts
Attn: Jason Mathis
mathisjason@16thcircuit.illinoiscourts.org

November 7, 2023
Traffic Court
540 S. Randall Road, St. Charles

We are pleased to offer the following quotation prepared by **Dan Bednarek**

Furnish and install all materials and labor for upgrade of power and data to video display in courtroom

Line voltage scope of work

- 1 – duplex receptacle at each new TV monitor **(6) Total**
- 1 – new duplex receptacle at each attorney. **(2) Total**
- 1 – ¾" Low voltage conduit run to each TV
- 1 – 1" conduit run to each attorney table
- Rework existing 20amp dedicated receptacles on Data racks in Data room.
- Install 3 additional dedicated receptacles in Data room.

Voice/Data Scope of Work

Furnish and Install:

1. (2) Category 6 Cables to (2) TV locations.
2. (4) Category 6 Jacks with Nylon Faceplates.
3. (1) 48 Port Category 6 Patch Panel.
4. Test & certify (4) Category 6 cables.
- 5.

Note: All work to be done on 2nd shift

****Excludes****

Permits or fees

Patching or painting of drywall

BASE BID TOTAL INVESTMENT: \$ 37,900.00

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully Submitted,

Tim Kellenberger

-ACCEPTANCE-

PLEASE SIGN AND RETURN ONE COPY

ACCEPTED:

Per _____

Title _____

Date _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above drawings or specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado insurance, etc., upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by Kellenberger Electric, Inc..



Kellenberger Electric is not responsible for delays in shipping dates/manufacturing delays of any electrical equipment due to manufacturer supply chain issues.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully Submitted,

Tim Kellenberger

-ACCEPTANCE-
PLEASE SIGN AND RETURN ONE COPY

ACCEPTED:

Per _____

Title _____

Date _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above drawings or specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado insurance, etc., upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by Kellenberger Electric, Inc..



PROPOSAL

Kane County Courts
Attn: Jason Mathis
mathisjason@16thcircuit.illinoiscourts.org

November 7, 2023
Judicial Center
37W777 IL – Rt 38, St. Charles

We are pleased to offer the following quotation prepared by **Dan Bednarek**

Line Voltage Scope of Work

Furnish and install all materials and labor for upgrade of power and data to video display in courtrooms. **(14)**

- 1 – Ceiling Quad at each Jury box
- 1 - Dedicated duplex receptacles at AV rack in hallway of each courtroom.
- 1 – ¾" Low voltage conduit run from IDF room to each AV Rack
- 1 – 1" conduit run from IDF room to each AV Rack
- 1 – ¾" low voltage conduit run to each bench
- 1 – 20amp receptacle and data opening to docket monitor outside each courtroom **(14)**
- 2 – 20 amp receptacles at each TV monitor **(28)**
- 3 – 20amp dedicated receptacles at main data closet in basement
- 3 – 2" data sleeves in main data close
- 4 – 20 amp receptacles & 4 - ¾" data sleeves at Main Entrance
- 1 – 20amp receptacle & 1 ¾" data sleeve at each elevator lobby
- Cut in Access panels in ceiling as needed.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully Submitted,

Tim Kellenberger

-ACCEPTANCE-
PLEASE SIGN AND RETURN ONE COPY

ACCEPTED:

Per _____

Title _____

Date _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above drawings or specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado insurance, etc., upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by Kellenberger Electric, Inc..



Voice/Data Scope of Work

Furnish and Install:

1. (1) Category 6 Cable to (22) 1D locations.
2. (2) Category 6 Cables to (14) 2D locations.
3. (4) 48 Port Category 6 Patch Panel.
4. Test & certify (36) Category 6 cables.
5. Work in conjunction with Kellenberger Electric to remove existing light fixtures to allow access to areas fish cable through walls and ceilings.

Note: All work to done on 2nd shift

****Excludes****

Permits or fees

Patching & Painting of Drywall

BASE BID TOTAL INVESTMENT: \$ 374,690.00

Kellenberger Electric is not responsible for delays in shipping dates/manufacturing delays of any electrical equipment due to manufacturer supply chain issues.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully Submitted,

Tim Kellenberger

**-ACCEPTANCE-
PLEASE SIGN AND RETURN ONE COPY**

ACCEPTED:

Per _____

Title _____

Date _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above drawings or specifications involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado insurance, etc., upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by Kellenberger Electric, Inc..

Line Item: 520.690.730.52120

Line Item Description: Repairs and Maintenance Grounds

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on December 12, 2023.

John A. Cunningham, MBA, J.D.
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

Authorizing a Contract for Kane County Moving Services

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Henry Thompson, 630-762-2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$300,000
If not budgeted, explain funding source:	

Summary:

This resolution is authorizing a three-year contract with Armstrong Relocation Company Illinois, LLC, Midwest Moving & Storage, Inc, and Two Men & A Truck LLC for moving services for facilities maintained by Building Management. Services are not to exceed the amount of \$300,000 per fiscal year for moving services on an as needed basis.

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

719 S. Batavia Avenue, Bldg. A
Geneva, Illinois 60134

Telephone: (630) 208-3803
Fax: (630) 208-5107



November 7, 2023

PROCUREMENT SYNOPSIS

Requesting Department: Building Management Department
Procurement Name: Bid 23-060 Moving Services
Recommended Vendors: **Armstrong Relocation Company Illinois, LLC**
Two Men and a Truck
Midwest Moving & Storage, Inc.

NOTIFICATION AND RESPONSE

Public Notices: Bidnet Direct and The Daily Herald

Advertising Date:	October 19, 2023	Notices sent/Plan Holders: 7/12
Proposal Due Date:	November 2, 2023	Proposals Received: 3

PURPOSE

This contract will provide professional moving services for Kane County buildings and campuses. The following bids were received:

Vendor		Hourly Rates					Additional Per mile Cost per Truck
		Packing/ Unpacking	Moving Services including Truck	Furniture Assembly /Disassemb ly	10'x8' Contain er Daily Storage	20'x8' Contain er Daily Storage	
Armstrong Relocation Company Illinois, LLC Lombard, IL	M-F	\$50.00	\$105.00	\$65.00	\$25.00	\$20.00	None
	M-F Overtime	\$65.00	\$120.00	\$80.00			
	Saturday s	\$65.00	\$120.00	\$80.00			
	Sundays & Holidays	\$85.00	\$140.00	\$95.00			
Midwest Moving & Storage, Inc. Elk Grove Village, IL	M-F	\$115.00	\$115.00	\$85.00	\$8.40	\$16.80	\$3.30
	M-F Overtime	\$150.00	\$150.00	\$128.00			
	Saturday s	\$150.00	\$150.00	\$128.00			
	Sundays & Holidays	\$187.00	\$187.00	\$160.00			
Two Men & A Truck LLC North Aurora, IL	M-F	\$165.00	\$165.00	\$165.00	NA	NA	None
	M-F Overtime	\$165.00	\$165.00	\$165.00			
	Saturday s	\$175.00	\$175.00	\$175.00			
	Sundays & Holidays	\$200.00	\$200.00	\$200.00			

Building Management Staff has reviewed all bids and determined that Armstrong Relocation of Lombard, IL, Midwest Moving and Storage of Elk Grove Village, IL, and Two Men and a Truck of North Aurora, IL will provide these services at the highest quality and value.

As stated in the solicitation document, the term of this agreement is Three (3) years, with two (2) one-year optional renewal periods if mutually agreed upon.

The Building Management Department recommends awarding the Kane County Moving Services contract to **Armstrong Relocation of Lombard, IL, Midwest Moving and Storage of Elk Grove Village, IL, and Two Men and a Truck of North Aurora, IL**

Submitted By:

Tony Sperkowski

Tony Sperkowski

Buyer II

County of Kane
PURCHASING DEPARTMENT KANE COUNTY GOVERNMENT CENTER

Karin Kietzman, CPPB 719 S. Batavia Avenue,
60134
Telephone: (630) 208-3803
Fax: (630) 208-5107



Bldg. A. Director of Purchasing Geneva, Illinois

INVITATION TO BID

BID NUMBER: 23-060 – Moving Services

DATE: October 19, 2023

The County of Kane is soliciting bids from qualified and experienced vendors to provide professional moving services. The County seeks to establish contracts with reputable vendors to facilitate the relocation of County offices, equipment, and assets as needed. The successful vendors shall be responsible for providing comprehensive moving services promptly and efficiently. This is a three (3) year contract with two (2) possible one (1) year renewals

SUBMITTAL REQUIREMENTS: This bid must be submitted electronically through <https://www.bidnetdirect.com/illinois/kanecounty>

- Signed Offer to Contract Form
- References
- Certificate of Insurance
- Contractor Disclosure Statement/Vendor Certification (upon award)
- Familial Disclosure Statement (upon award)

SUBMISSION DATE & TIME: **November 2, 2023 at 2:30 p.m. CST** Bids received after the submittal time will be rejected and returned unopened to the sender.

CONTACT PERSON: Tony Sperkowski
purchasing@co.kane.il.us

PLEASE NOTE: Bids received after the submittal time will be rejected. This is an electronic bid submittal and there is no public opening. Please upload your complete bid response through Bidnet Direct prior to the due date and time.

DISCLAIMER: TO THE EXTENT THAT YOU HAVE OBTAINED THESE BID DOCUMENTS FROM A SOURCE OTHER THAN BID NET DIRECT, PLEASE BE ADVISED THAT THESE BID DOCUMENTS MAY NOT INCLUDE ALL UPDATES, INCLUDING, BUT NOT LIMITED TO, ADDENDUMS, CLARIFICATIONS, AND DUE DATE EXTENSIONS. FOR ALL UPDATES TO BID DOCUMENTS, PLEASE VISIT [HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY](https://www.bidnetdirect.com/illinois/kanecounty)

ALL QUESTIONS PERTAINING TO THIS BID AND/OR THE SCOPE OF SERVICES SHOULD BE DIRECTED TO THE PURCHASING OFFICE AS LISTED ON THE COVER SHEET **NO LATER THAN , OCTOBER 26, 2023 AT 4:00 P.M.,** FAX AND E-MAIL ACCEPTED. FAX to (630) 208-5107 or E-mail: PURCHASING@CO.KANE.IL.US

INSTRUCTIONS TO BIDDERS COUNTY OF KANE COMPETITIVE SELECTION PROCEDURE - BID TERMS AND CONDITIONS

1. **AUTHORITY.** This Invitation for Bid is issued pursuant to applicable provisions of the Kane County Purchasing Ordinance.
2. **BID OPENING.** Electronic bids will be received at the Kane County Purchasing Department until the date and time specified at which time they shall be opened in public. Late bids shall be rejected. Kane County does not prescribe the method by which bids are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of the reason, in the transmission of the bids.
3. **BID PREPARATION.** Bids must be submitted on this form and all information and certifications called for must be furnished. Bids submitted in any other manner, or which fail to furnish all information or certificates required, may be summarily rejected. Bids may be modified or withdrawn prior to the time specified for the opening of bids. Bids shall be filled out legibly in ink or type-written with all erasures, strike overs and corrections initialed in ink by the person signing the bid. The bid shall include the legal name of the bidder, the complete mailing address, and be signed in ink by a person or persons legally authorized to bind the bidder to a contract. Name of person signing should be typed or printed below the signature.
4. **BID ENVELOPES.** Envelopes containing bids must be sealed and addressed to the County of Kane Purchasing Department. The name and address of the bidder and the Invitation Number must be shown in the upper left corner of the envelope.
5. **ERRORS IN BIDS.** Bidders are cautioned to verify their bids before submission. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal or modification of the bid after it has been opened. In case of error in the extension of prices in the bid, the unit prices will govern.
6. **RESERVED RIGHTS.** The County of Kane reserves the right at any time and for any reason to cancel this Invitation for Bids, accept or reject any or all bids or any portion thereof, or accept an alternate bid. The County reserves the right to waive any immaterial defect in any bid. Unless otherwise specified by the bidder or the County, the County has one hundred twenty (120) days to accept. The County may seek clarification from any bidder at any time and failure to respond promptly is cause for rejection.

Kane County reserves the right to compare pricing submitted to any and all known national joint purchasing cooperatives in order to obtain the lowest pricing available in the current market place for this contract award. The list of joint purchasing cooperatives is not all inclusive and may include other joint purchasing cooperatives Kane County is not currently aware of at the present time. Kane County reserves the right to award a contract to the lowest responsive, responsible vendor for said product or service after reviewing

all joint purchasing cooperative pricing available for Kane County to participate in their program.

State of Illinois Central Management Services (CMS)
Omnia Partners (formerly US Communities & National IPA) Sourcewell

7. **INCURRED COSTS.** The County will not be liable for any costs incurred by bidders in replying to this Invitation for Bids.
8. **AWARD.** It is the intent of the County to award a contract to the lowest responsive responsible bidder meeting specifications. The County reserves the right to determine the lowest responsive responsible bidder on the basis of an individual item, groups of items, or in any way determined to be in the best interests of the County. The Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid specifications; (b) price; (c) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.
9. **PAYMENT.** The County of Kane requests all payments being made to vendors be done as direct deposits through an Automated Clearing House (ACH). All vendors being awarded a contract shall complete an authorization agreement form prior to award. The ACH form and information on this program can be located on the County's Web site under Vendor Information on the Finance Department page.

PAYMENT (MANDATORY INVOICE SUBMISSION GUIDELINES). The successful bidder or bidders must conform to modified and mandatory invoice submission guidelines. Under **no** circumstances will vendor submitted invoices be cleared for payment that are not in full compliance with this invoice submission standard. Any invoice not meeting the explicit submission guidelines below will be returned to the vendor and will remain unpaid, until such time a new, conforming invoice is presented for review. **Under no circumstances will Kane County pay or be subject to any additional fees, penalties, or incurred costs as a result of vendor invoice submission failures.** *Any and all* submitted invoice packages **must** contain the following four (4) components to be considered eligible for payment:

1. Formal invoice with all rates (labor, materials, OT, DT) clearly listed. This invoice must show compliance with any and all agreed-upon rates.
2. Written quotation for all work being performed under this particular invoice. This "quote" must be dated within 120 days of the invoice submission, *properly submitted in arrears.*
3. Written authorization from the using department to commence this work. *Any and all* work must demonstrate that formal approval has been given for an invoice to

be considered both payable and valid. No invoice can be paid without clear evidence of authorization, from an approved point of contact within the using department.

4. If the project under invoice requires materials, then we must also be given materials purchase orders, which demonstrate compliance with the contractual material mark-up rate. Vendors **without** materials on a particular invoice shall be required to include on company letterhead the following: "No materials were purchased for the completion of this work under this invoice". *This can be sent on either a blank invoice form, or via company letterhead.*

PLEASE NOTE: ALL SUBMITTED VENDOR PACKAGES ARE AND BECOME THE PROPERTY OF KANE COUNTY.

These materials are subject to formal scheduled, announced, unannounced, compliance, inter-governmental, or random audits, and may be audited by Kane County *at any time* within the effective dates of this contract, with or without notification to the vendor, *at the discretion of Kane County*. All vendors should be aware that in the event of serious or ongoing invoicing irregularities, Kane County may, and can invoke contractual termination clauses either with, in addition to, or separate from a formal declared breach of contract.

We expect and require your active compliance in terms of invoice submission and adherence to these guidelines.

10. **PRICING.** The price quoted for each item is the full purchase price, including delivery to destination, and includes all transportation and handling charges, premiums on bonds, material or service costs, patent royalties and all other overhead charges of every kind and nature. Unless otherwise specified, prices shall remain firm for the contract period.
11. **DISCOUNTS.** Prices quoted must be net after deducting all trade and quantity discounts. Where cash discounts for prompt payment are offered, the discount period shall begin with the date of receipt of a correct invoice or receipt or final acceptance of goods, whichever is later.
12. **TAXES.** Kane County is not subject to Federal Excise Tax. Per certification provided by the State of Illinois Department of Revenue, Kane County is exempt from state and local taxes.
13. **SPECIFICATIONS.** Reference to brand names and numbers is descriptive, but not restrictive, unless otherwise specified. Bids on equivalent items will be considered, provided the bidder clearly states exactly what is proposed to be furnished, including complete specifications. Unless the bidder specified otherwise, it is understood the bidder is offering a referenced brand item as specified or is bidding as specified when no brand is referenced, and does not propose to furnish an "equal." The County reserves the right to determine whether a substitute offer is equivalent to and meets the standard of quality indicated by the brand name and number referenced.

14. **SAMPLES.** Samples of items, when called for, must be furnished free of expense and, if not destroyed in the evaluation process, will, upon request, be returned at the bidder's expense. Request for the return of samples must accompany the sample and include UPS Pickup Slip, postage or other acceptable mode of return. Individual samples must be labeled with bidder's name, invitation number, item reference, manufacturer's brand name and number.
15. **INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS.** Bidders shall promptly notify the County of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.
16. **VARIANCES.** State or list by reference on the reverse side of this form any variations to specifications, terms and/or conditions.
17. **INDEMNIFICATION.** The Vendor shall indemnify and hold harmless the County, its agents, officials, and employees, from and against all injuries, losses, claims, suits, costs and expenses which may accrue against the County as a consequence of granting the Contract.
- Vendor agrees to save, hold harmless, defend and indemnify the County of Kane and its Officers, Agents, and Employees, from any and all liability or loss incurred by the County of Kane resulting from Vendor's noncompliance with any laws or regulations of any governmental authority having jurisdiction over Vendor's performance of this contract and Vendor's violation of any of the terms and conditions of this Agreement, and from the Vendor's negligence arising from, in any manner and in any way connected with, the terms and conditions of this Agreement and arising from the Vendor's performance thereunder.
18. **DEFAULT.** Time is of the essence of this contract and if delivery of acceptable items or rendering of services is not completed by the time promised, the County reserves the right, without liability, in addition to its other rights and remedies, to terminate the contract by notice effective when received by Vendor, as to stated items not yet shipped or services not yet rendered and to purchase substitute items or services elsewhere and charge the Vendor with any or all losses incurred.
19. **INSPECTION.** Materials or equipment purchased are subject to inspection and approval at the County's destination. The County reserves the right to reject and refuse acceptance of items which are not in accordance with the instructions, specifications, drawings or data of Vendor's warranty (express or implied). Rejected materials or equipment shall be removed by, or at the expense of, the Vendor promptly after rejection.
20. **WARRANTY.** Vendor warrants that all goods and services furnished hereunder will conform in all respects to the terms of the solicitation, including any drawings, specifications or standards incorporated herein, and that they will be free from latent and patent defects in materials, workmanship and title, and will be free from such defects in design. In addition,

Vendor warrants that said goods and services are suitable for, and will perform in accordance with, the purposes for which they are purchased, fabricated, manufactured and designed or for such other purposes as are expressly specified in this solicitation. The County may return any nonconforming or defective items to the Vendor or require correction or replacement of the item at the time the defect is discovered, all at the Vendor's risk and expense. Acceptance shall not relieve the Vendor of its responsibility.

Vendor expressly warrants that all goods and services (real property and all structures thereon) will conform to the drawings, materials, performance and any other specifications, samples or other description furnished by the County, and will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship. Vendor agrees that these warranties shall run to Kane County, its successor, assigns, customers and users of the products or services and that these warranties shall survive acceptance of the goods or performance of the services.

21. REGULATORY COMPLIANCE. Vendor represents and warrants that the goods or services furnished hereunder (including all labels, packages and container for said good) comply with all applicable standards, rules and regulations in effect under the requirements of all Federal, State and local laws, rules and regulations as applicable, including the Occupational Safety and Health Act as amended, with respect to design, construction, manufacture or use for their intended purpose of said goods or services. Vendor shall furnish "Material Safety Data Sheet" in compliance with the Illinois Toxic Substances Disclosure to Employees Act.

22. EQUAL EMPLOYMENT OPPORTUNITY. The equal employment opportunity clause required by the Illinois Human Rights Act is hereby incorporated by reference in all contract made by the County of and in all bid specifications therefore furnished by the County to all Vendors, contractors and subcontractors.

The County of Kane, State of Illinois, represents that it and the employing agencies responsible to it, conform to the following:

We do not discriminate against any employee or applicant for employment because of race, creed, color, age, disability, religion, sex, national origin/ancestry, sexual orientation, marital status, veteran status, political affiliation, pregnancy, or any other legally protected status. We will take whatever action is necessary to ensure that applicants and employees are treated appropriately regarding all terms and conditions of employment. We will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

We will, in all solicitations or advertisements for employees placed by or on behalf of the employing agencies, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex, marital status, military status, sexual orientation, pregnancy or unfavorable discharge from military service. (Ordinance No. Res. No. 82-90, 6-10-80; Res. No. 81-79, 6-9-81;

Res. No. 82-90, 6-8-82; Res. No. 05-303, 9-23-05). State law references—Illinois Human Rights Act, 775ILCS 5/1-101 et seq.

23. PREVAILING WAGE RATES (*if applicable*)

WHEREAS, it is the policy of the State of Illinois as declared in “An ACT regulating wages of laborers, mechanics and other workman employed in any public works by the State, County, City or any political subdivision or by any work under construction for public works” approved June 26, 1941, that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in a locality in which work is performed, shall be paid to all laborers, workmen and mechanics employed by and on behalf of any and all public body engaged in public works, exclusive of maintenance work. Responsive Bidders must include with their bid a separate sheet showing trades to be employed and wage rates to be paid.

The current Illinois Department of Labor Prevailing Wage Rates for the County of Kane are available at their website <http://www.state.il.us/agency/idol/> . Prevailing wage rates are subject to revision monthly. Copies of the current prevailing wage rates are also available at the Kane County Purchasing Department, 719 Batavia Avenue, Rooms 211, 212, 214, Geneva, IL 60134.

Not less than the prevailing rate of wages as determined by the Illinois Department of Labor shall be paid to all laborers, workers and mechanics performing work under this contract. State Statutes regarding Prevailing Wage and the current wage rates are available online at www.state.il.us/agency/idol/rates/rates. The Prevailing Wage rate applies to the other participating Counties where the work is to be performed. You must retain payroll records for 5 years and make those records available for inspection by the County or the Illinois Department of Labor. You must submit monthly certification of payroll records.

A determination by the Illinois Department of Labor of debarment for violation of the Prevailing Wage Act shall result in the Contractor being automatically deemed nonresponsible for the period of debarment without further proceedings by the County. This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages" (hourly cash wages plus the amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at: <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply

with all requirements of the Act, including but not limited to, all wage requirements and notice and recordkeeping duties

CERTIFIED PAYROLL REQUIREMENTS ([Public Act 94-0515](#))

Effective August 10, 2005 contractors and subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the construction project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the contractor is aware that filing records he or she knows to be false is a ClassB misdemeanor.

The certified payroll records must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

Effective September 1, 2020, the Illinois Department of Labor (IDOL) has activated an electronic database (Payroll Portal) capable of accepting and retaining certified payrolls submitted under the State of Illinois Prevailing Wage Act (830 ILCS/130/1). All contractors and subcontractors completing work for Kane County pursuant to the Act must submit all certified payroll through the IDOL Payroll Portal. In order to receive payment for work conducted for Kane County, contractors must provide the e-mail certification received from their IDOL submittal and any subcontractors working on the project with each of their pay requests.

The Employment of Public Workers on Public Works Act is active when there is excessive unemployment in Illinois and requires the employment of 90% of the employees on this project be Illinois residents 30 ILCS570/3.

24. **ROYALTIES AND PATENTS.** Vendor shall pay all royalties and license fees. Vendor shall defend all suits or claims for infringement of any patent or trademark rights and shall hold the County harmless from loss on account thereof.
25. **LAW GOVERNING.** This contract shall be governed by and construed according to the laws of the State of Illinois.
26. **ELIGIBILITY.** By signing this bid, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of Article 33E, Public Contracts of the Illinois Criminal Code of 1961, as amended (Illinois Compiled Statutes, 720 ILCS 5/33E-1).

DEBARMENT AND SUSPENSION. No contract may be awarded to parties listed on the federal governments Excluded Parties List System in the System for Award Management (SAM), on the State of Illinois' list of sanctioned persons maintained by the Agency's Office of Inspector General, or on the County's own list of parties suspended or debarred from doing business with the County.

Debarment is the process of determining that a contractor is ineligible to receive contract awards based upon a preponderance of evidence, usually a conviction. Debarment is usually three (3) years in length. The name of the debarred contractor may be published as ineligible on the System for Award Management (SAM), which is a website administered by the U.S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

Suspension is the process of determining that a contractor is ineligible to receive contract awards based upon adequate evidence, usually an indictment. Suspension is a temporary measure having a 12 month limit. It is usually used pending completion of an investigation or legal proceedings. The name of the suspended contractor will be published as ineligible on the System for Award Management (SAM), which is a website administered by the U.S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

27. CERTIFICATE OF INSURANCE REQUIRED BY KANE COUNTY

Contractor to furnish and deliver prior to commencement of work, a completed Certificate of Insurance satisfactory to the requirements of the County of Kane containing:

- a) The Contractor and all Subcontractors shall provide a Certificate of Insurance naming the Owner (Kane County) as certificate holder and as additional insured. The certificate shall contain a 30-day notification provision to the owner (Kane County) prior to cancellation or modification of the policy.
- b) Commercial General Liability insurance including Products/Completed Operations, Owners and Contractor Protective Liability and Broad Form Contractual Liability. The exclusion pertaining to Explosion, Collapse and Underground Property Damage hazards eliminated. The limit of liability shall not be less than the following:

General Aggregate	\$2,000,000
Products and Completed Operations	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Or – Combined Single Limit	\$1,000,000

- i) Products and Completed Operation coverage is to remain in force for a period of two years after the completion of project.
- c) Business Automotive Liability Insurance including owned, hired and non-owned automobiles, and/or trailer and other equipment required to be licensed, with limits of not less than the following:
- | | |
|-----------------------------------|-------------------------------------|
| Each Person for Bodily Injury | \$1,000,000 |
| Each Occurrence for Bodily Injury | |
| \$1,000,000 | Each Occurrence for Property Damage |
| \$1,000,000 | Or - Combined Single Limit |
| \$1,000,000 | |
- d) Statutory Worker's Compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including Occupational Disease Act provisions, for employees at the site of the project, and in case work is sublet, the Contractor shall require each Subcontractor similarly to provide this insurance. In case employees are engaged in work under this contract and are not protected under the Workers Compensation and Occupational Disease Act, the Contractor shall provide, and shall cause Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.
- e) Umbrella Liability:
- | | |
|------------------|-------------|
| Aggregate Limits | \$5,000,000 |
|------------------|-------------|

Vendor to furnish a copy of the Endorsement showing Kane County, as an additional insured on the General Liability, Auto, and Umbrella/Excess policies.

The Contractor shall cease operations on the project if the insurance is canceled or reduced below the required amount of coverage.

28. CONTRACTOR DISCLOSURE

- A. Prior to award, every contractor or vendor who is seeking or who has obtained contracts or change orders to contracts or two (2) or more individual contracts with Kane County resulting in an amount greater than Fifteen Thousand Dollars (\$15,000) shall disclose to the Kane County Purchasing Department, in writing all cumulative campaign contributions, (which includes multiple candidates) made within the previous twelve (12) months of awarding of the contract made by that contractor, union, or vendor to any current officer or countywide elected officer whose office the contract to be awarded will benefit. Disclosure shall be updated annually during the term of a multi-year contract and prior to any change order or renewal requiring Board level

approval. For purposes of this disclosure requirement, “contractor or vendor” shall include owners, officers, managers, insurance brokers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors’ corporations, partnerships, associations, business trusts, estates, trustees, and/or beneficiaries under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- B. All contractors and vendors who have obtained or are seeking contracts with Kane County must disclose the following information which shall be certified and attached to the application or document. Penalties for knowingly violating disclosure requirements will potentially result in immediate cancellation of the contract, and possible disbarment from future County contracts:
- (a) Name, address and percentage of ownership interest of each individual or entity having a legal or a beneficial interest of more than five percent (5%) in the applicant. Any entity required by law to file a statement providing substantially the information required by this paragraph with any other government agency may file a duplicate of such statement;
 - (b) Names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with County employees or officials in relation to the contract or bid. This information disclosure must be updated when any changes to the information occurs.
 - (c) Whenever any interest required to be disclosed in paragraph (a) above is held by an agent or agents, or a nominee or nominees, the principals for whom such agents or nominees hold such interest shall also be disclosed. The application of a spouse or any other party, if constructively controlled by another person, or legal entity as set forth above, shall state the name and address and percentage of beneficial interest of such person or entity possessing such constructive control and the relationship under which such control is being or may be exercised. Whenever a stock or beneficial interest is held by a corporation or other legal entity, such shareholder or beneficiary shall also make disclosure as required by paragraph (a) above.
 - (d) A statement under oath that the applicant has withheld no disclosures as to economic interests in the undertaking nor reserved any information, data or plan as to the intended use or purpose for which it seeks County Board or other county agency action.
- C. All disclosures and information shall be current as of the date upon which the application is presented and shall be maintained current until such time as Kane County shall take action on the application. Furthermore, this information shall be

maintained in a database by the Purchasing Department and made available for public viewing.

- D. Notwithstanding any of the above provisions, the County Purchasing Department with respect to contracts awarded may require any such additional information from any applicant which is reasonably intended to achieve full disclosure relevant to the application for action by the County Board or any other County agency.
- E. Any failure to comply with the provisions of this section shall render any ordinance, ordinance amendment, County Board approval or other County action in behalf of the applicant failing to comply voidable at the option of the County Board or other County agency involved upon the recommendation of the County Board Chairman or the majority of the County Board.

29. COMMUNICATION DURING THE PROCUREMENT PROCESS

In an effort to create a more competitive and unbiased procurement process, the County desires to establish a single point of contact throughout the solicitation process. Therefore, from the issue date of any solicitation until the due date of the solicitation, all request for clarification or additional information regarding the solicitation, or contact with County personnel concerning this solicitation or the evaluation process must only be through the Purchasing Department staff. Inquiries will be collected by the Purchasing Department staff who will then submit the inquires to the Department Head responsible for the procurement. Responses by the Department Head to the inquires will be submitted to the Purchasing Department staff who will then distribute the responses to all vendors responding to the solicitation. In this way it will be assured that all vendors participating in the process will be receiving the same information. No contact regarding this solicitation with other County employees, agents of the County or elected officials is permitted unless expressly authorized by the Purchasing Director. A violation of this provision is cause for the County to reject the Bidder's proposal. If it is later discovered that a violation has occurred, the County may reject any proposal or terminate any contract awarded pursuant to this solicitation.

30. ILLINOIS NON-APPROPRIATION CLAUSE:

A forfeit clause is provided pursuant to the Illinois Non-Appropriation Clause of funds for government entities that if funds or budgets are not approved, service may be cancelled. No early cancellation penalties will be assessed, but the customer must be given 30-day notice of intent to cancel.

31. TERMINATION FOR CAUSE:

This Contract may be terminated by the County at any time upon thirty (30) days written notice, or by either party in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. This Contract is also subject to termination by either party if either party is restrained by state or federal law of a court of competent jurisdiction from performing the provisions of this Agreement. Upon such termination, the liabilities of the parties to this Contract shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination. Mailing of such notice, as and when above provided, shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

If this Contract is terminated due to the County's substantial failure to perform, the Contractor shall be paid for labor and expenses incurred to date, subject to setoff for any damages, losses or claims against the County resulting from or relating to Contractor's performance or failure to perform under this agreement.

In the event of termination by the County upon notice and without cause, upon completion of any phase of the Basic Services, fees due the Contractor for services rendered through such phase shall constitute total payment for services. In the event of such termination by the County during any phase of the Basic Services, the Contractor will be paid for services rendered during the phase on the basis of the proportion of work completed on the phase as of the date of termination to the total work required for that phase.

In the event of any such termination, the Contractor also will be reimbursed for the charges of independent professional associates and contractors employed by the Contractor to render Basic Services, and paid for all unpaid Additional Services and Reimbursable Expenses not in dispute. Reimbursable expenses mean the actual expenses incurred by the Contractor or the Contractor's independent professional associates or contractors, directly or indirectly in connection with the Project.

32. LITIGATION:

Vendors are required to disclose if they have been a party to any lawsuits or arbitration proceedings involving their services within the last five years. Provide status or outcome of any such proceedings disclosed.

33. HOLIDAY SCHEDULE:

Kane County is closed for business on the following holidays: New Year's Day; Martin Luther King, Jr. Day; Lincoln's Birthday, Washington's Birthday, Spring Holiday, Memorial Day, Juneteenth, Independence Day; Labor Day, Columbus Day; Veteran's Day, Thanksgiving Day, Day following Thanksgiving Day, Christmas Day.

34. COMPLAINT AND DISPUTE RESOLUTIONS:

The vendor and/or his supervisor shall meet with County staff as needed to discuss any problems, complaints, needs, service adjustments, and/or mutual areas of concern.

The Vendor shall faithfully perform all work as set forth in these specifications for Kane County. If the Vendor fails to faithfully execute their work in accordance with the contract and/or a dispute arises as to the quality and/or quantity of work completed, Kane County reserves the right to withhold authorization for payment of completed work until such time that performance has been improved upon, or the dispute resolved. In instances where a dispute cannot be resolved by the Vendor and the Facilities Manager or other appointed designate, the dispute may be resolved by the Kane County Director of Purchasing.

35. BID DEPOSIT

BID SECURITY (ELECTRONIC)

When noted in the specifications, bids must be accompanied by a Bank Cashier's Check, Bank Draft, Certified Check, or Bid Bond for not less than Five Thousand Dollars (\$5,000.00) or five (5%) percent of the amount of the Bid, or according to the schedule as provided. A scanned copy should be submitted with the E-Bid response.

During the bid review process, the County may require a bidder to submit the original bid security to confirm authenticity.

36. EXECUTION OF A PERFORMANCE BOND, PAYMENT BOND & LABOR AND MATERIALS BOND

When noted in the specifications, the County reserves the right to require the successful bidder to supply a Performance Bond, Payment Bond and a Labor and Materials Bond within ten (10) calendar days of acceptance of the Vendor's bid by the County. The bonds, unless otherwise specified by the Director of Purchasing, shall be 100% of the total contract price.

37. FAILURE TO FURNISH BOND

In the event that the Vendor fails to furnish the abovementioned bonds within ten (10) calendar days after acceptance of the bid by the County, then the bid deposit of the bidder shall be retained by the County as liquidated damages, it being now agreed that said sum is a fair estimate of the amount of damages that said County will sustain due to the Bidder's failure to furnish said bonds.

38. PROPRIETARY INFORMATION

Under the Illinois Freedom of Information Act, all records in the possession of Kane County are presumed to be open to inspection or copying, unless a specific exception applies. 5 ILCS 140/1.2 One exception is "[t]rade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim

directly applies to the records requested.” 5 ILCS 140/7(1)(g). The County will assume that all information provided to us in a bid or proposal is open to inspection or copying by the public unless clearly marked with the appropriate exception that applies under the Freedom of Information Act. Additionally, if providing documents that you believe fall under an exception to the Freedom of Information Act, please submit both an un-redacted copy along with a redacted copy which has all portions redacted that you deem to fall under a Freedom of Information Act exception

39. SECURITY (GENERAL): A portion of the work will be performed within secured areas.

- A. If requested, the Contractor shall submit to a Criminal History and Background Check for all their employees and subcontractor employees who may be working at the job site for security reasons.
- B. The Contractor will provide the County with a complete list of all persons employed that might work at the specified securing buildings. Only those persons will be allowed to work within the secured areas. All personnel authorized to work within secured areas may be subject to fingerprinting, a criminal security check performed by the County, and/or Criminal Justice Level 4 Security Training and Certification. The County may issue temporary identification cards, which will be kept by the County's security personnel and issued and collected on a daily basis.
- C. The County will require the Contractor to remove any worker who has been convicted of a felony, who is a family member of an inmate, or who violates any provision of this bid.
- D. Work being performed within certain areas may require an escort provided by the County. These areas shall not be entered into without a County escort. Work within these areas may be restricted to spaces that need to be observed by the County's escort.
- E. All tools and equipment taken into a secured area shall be listed in a manifest with copies provided to the County's security personnel. All tools and equipment shall be accounted for at the close of each day. All changes to the inventory shall be addressed by changing the manifest. The Contractor is responsible for proper storage of tools and equipment when in a secured area. Report all broken tools and equipment to the County's security personnel.

SECURITY (ADULT JUSTICE CENTER):

General.

- F. The Contractor and the County understand that adequate security services are necessary for the safety of the agents, employees and subcontractors of the Contractor, as well as for the security of Inmates and Facility staff. The County will provide security services sufficient to enable the Contractor and its personnel safely to provide services called for hereunder.

List of All Persons Names Employed on Project.

- G. The County and the Sheriff shall receive a list of the names of all the people that will be employed by the Contractor on this project. Aside from the names, the contractor shall also supply the individuals' sex, race, date of birth, and driver's license number and driver's license state.

- H. The County and the Sheriff shall reserve the right to run complete criminal background history checks on all people assigned to the project and who will be working inside of the Adult Justice Center. The criminal background history checks shall include, but not be limited to the following:
 - I. Check of wants and warrants in Illinois
 - J. Check of wants and warrant through the National Computer System (NCIC)
 - K. Check of Computerized Criminal History (CCH)
 - L. If requested to do so, all employees of the contractor and subcontractor assigned to this project shall be requested to submit to supplying a complete set of fingerprints if requested by the County or the Sheriff. **Employees of the Contractor and Subcontractor assigned to this project may be requested to submit to a drug test if requested by the County or the Sheriff.**
- M. The County or the Sheriff reserves the rights not to allow employees of the Contractor or any Subcontractor onto the premises should a criminal background check reveal a positive response.
Transportation Off-Site.
- N. County and Sheriff will provide security as necessary and appropriate in connection with the transportation of any Inmate between the Facility and any other location for off-site services as contemplated herein.

CRIMINAL BACKGROUND HISTORY CHECKS.

- O. Contractors acknowledge that the “Adult Justice Center” is located in the public building and subject to security procedures and that the Adult Justice Center or other Kane County facility security takes precedence over the rights of the Contractors or Licensee.
- P. The County will be running criminal background history checks on all personnel assigned to this contract that will be or could be working inside any of the Kane County government buildings. The criminal background checks and all cost associated with the inquiries will be the sole responsibility of the County. Whenever a new employee is assigned to the County, a background check shall be run by the County before the employee may start work.
 - 1. The criminal background history checks will include but are not limited to the following:
 - a. Check of wants and warrants in Illinois.
 - b. Check of wants and warrants through the National Computer System (NCIC).
 - c. Check of Computerized Criminal History (CCH).
 - 2. If requested to do so, any employee of the Contractors assigned to this project will submit to be fingerprinted by the County.
 - 3. The County of Kane reserves the right not to allow personnel of the Contractors onto any County premises if a criminal background check reveals a positive response.

4. At no time will the Contractors be able to employ personnel to work in any County building, without prior approval from Kane County.

Joint Purchasing Program Initiative:

All public agencies as defined by the Illinois Governmental Joint Purchasing Act, as well as not-for-profit agencies that qualify under Section 45-35 of the Illinois Procurement Code, are eligible to participate in joint purchasing programs.

ILL COMP. STAT. ANN §220/2. Definitions for the purpose of this Act: The term “public agency” shall mean any unit of local government as defined in the Illinois constitution of 1970, any school district, any public community college district, any public building commission, the State of Illinois, any agency of the state government of the United States, or of any other State, any political subdivision of another State, and any combination of the above pursuant to an intergovernmental agreement which includes provisions for a governing body of the agency created by the agreement.

Kane County wants to expand on the current benefits of intergovernmental cooperation on a regional basis. The goal of Kane County Purchasing is to combine the resources and purchasing power of governments and not-for-profit entities to negotiate the most favorable contract terms in order to obtain the best quality products and services at the lowest prices. By purchasing through Kane County Joint Purchasing Contracts, participants will save both time and money by not having to duplicate the formal bidding and request for proposal solicitation process.

Illinois statutes, 525/2 from Ch. 85, par. 1602 (Governmental Joint Purchasing Act), authorizes that any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units. All such joint purchases shall be by competitive solicitation as provided in Section 4 of this Act.

SCOPE OF WORK For Moving Services

I. OVERVIEW:

The County of Kane is seeking vendors that can provide moving services for various departments and facilities, including but not limited to offices, records, furniture, equipment, and other assets. The vendor selected will be expected to perform these services on an as-needed basis.

II. SCOPE OF SERVICES

The selected vendor shall provide the following services:

- **Packing and Unpacking:** Carefully pack all items to be moved, ensuring their safety during transportation. Unpack items at the destination as required.
- **Loading and Unloading:** Safely load items onto transportation vehicles and unload them at the destination.
- **Transportation:** Provide appropriate vehicles for the transportation of items, including trucks, vans, or other necessary equipment.
- **Disassembly and Assembly:** Disassemble and reassemble furniture or equipment as needed.
- **Protection and Safety:** Ensure that all items are properly protected during transit and that safety measures are in place to prevent damage.
- **Storage:** If necessary, provide secure storage facilities for items during the moving process.
- **Special Handling:** Handle sensitive or fragile items with extra care and attention.
- **Furniture and Equipment Placement:** Place furniture and equipment in designated locations at the destination.
- **Removal and Disposal:** If required, assist in the removal and disposal of items that are no longer needed.

Schedule: The County may require moving services at various times throughout the year. The selected vendor must be flexible and able to accommodate the County's schedule, including weekends and evenings if necessary.

CONTRACT

A. Contract Terms:

This is a three (3) year contract with the option to extend for two (2) additional oneyear renewal periods if mutually agreed upon by both parties. This contract is contingent on the appropriation of sufficient funds. Kane County reserves the right to renegotiate the scope of work to meet its budgetary demands or add additional services. The contractor shall reference the Statement of Work for the contract commencement date.

AWARD:

It is the intent of the County to award multiple contracts to the lowest responsive responsible bidder(s) meeting specifications. The County reserves the right to determine the lowest responsive responsible bidder(s) on the basis of an individual item, groups of items, or in any way determined to be in the best interests of the County. The Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid specifications; (b) price; (c) qualifications of the bidder, including

past performance, financial responsibility, general reputation, experience, service capabilities, and facilities.

KANE COUNTY OFFER TO CONTRACT FORM BID 23-060 Moving Services

Bid Due Date & Time: November 2, 2023 at 2:30 p.m. CST

To: County of Kane Purchasing Department
Kane County Government Center
Bldg. A, Room 211, 212 or 214
719 S. Batavia Ave.
Geneva, IL 60134

The following offer is hereby made to the County of Kane, Illinois, hereafter called the Owner.

Submitted By: _____

- I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities, and other contract documents, to irrevocably offer to furnish the materials, equipment and services in compliance with all terms, conditions, specifications, and amendments contained in the bid solicitation documents. The items in this Invitation to Bid, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the contract.
 - A. *The Vendor shall also include with his bid any necessary literature, samples, etc., as required within the Invitation to Bid, Instruction to Bidders, and specifications.*
 1. *The vendor has examined the Contractor Disclosure (Section 27) of the Instruction to Bidders and has included or provided a certified document listing all cumulative campaign contributions made within the past twelve months, to any current or county-wide elected officer, and ownership interest in entity greater than five percent.*
 - B. For purposes of this offer, the terms Offeror, Bidder, Contractor, and Vendor are used interchangeably.
- II. In submitting this Offer, the Vendor acknowledges:
 - A. All bid documents have been examined: Instructions to Bidder, Statement of Work, including the Specifications, and the following addenda:

YES, DM - YES, DM - YES, DM: acknowledgement of the 3 change orders
 - B. The site(s) and locality have been examined where the Service is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the work and has made such independent investigations, as Vendor deems necessary.
 - C. To be prepared to execute a contract with the Owner within ten (10) calendar days after acceptance of the bid by the Owner.

BID FORM

LOCAL HOURLY RATES (all moves within 20-mile radius of St. Charles, Illinois):

Hour/Pay Type	Hourly Rate Packing / Unpacking Services	Hourly Rate Moving Services Including Truck Use Fees	Hourly Rate Furniture Assembly / Disassembly
M-F	\$50	\$ 105	\$ 65
M-F>8	\$65	\$120	\$80
SA	\$65	\$120	\$80
SH	\$85	\$140	\$95
Total:	\$265	\$485	\$320

Definitions:

M-F – Regular 40 Hour Work Week	M-F>8 – Overtime Rate Normal Work Week
SA – Saturday Work	SH – Sunday & Holiday Work

Additional Fees:

Additional per mile moving cost per truck (if any): _____ NA _____

Daily Storage Fees per standard container:

8' POD Rental	\$ 8' POD: \$25/day assumes a 30 day rental duration and includes delivery and pickup
16' POD Rental	\$ 16' POD: \$20/day assumes a 30 day rental duration and includes delivery and pickup

OPTION YEAR:


The vendor shall indicate if the cost can be held firm for year 4? YES (circle one)

The vendor shall indicate if the cost can be held firm for year 5? YES (circle one)

If no, please indicates the maximum cost increase for year 4 and 5: ____5____%, ____5____%

The pricing shall remain firm for the initial three (3) year term of the contract. Any additional services not covered under this agreement shall be approved before work begins.

By signing this Bid, the Offeror hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this Bid will be based upon the funding available to Kane County, which may award all or part of this project. The terms of the Bid and the response shall be incorporated by this reference as though fully set forth into the Contract notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the Bid and the response, the terms of the Bid and the response shall govern. Every element or item of the Bid and the response shall be deemed a material and severable item or element of the contract. **AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE BID AND THE RESPONSE MUST SIGN THIS SECTION.**

Signature  Typed Signature: Douglas Corey Anderson
Company Armstrong Relocation Company Illinois, LLC
Address/City/State 1307 N. Lombard Road, Suite A, Lombard, IL 60148
Phone # 630-438-5060 Fax # _____ E-mail canderson@goarmstrong.com
Federal I.D./Social Security # 62-1851640 Date 11/01/23

ACCEPTANCE

The Offer is hereby accepted for the described **Moving Services**.

The Vendor is bound to provide the services and materials listed by the attached contract and based upon the Invitation to Bid, including all terms, conditions, specifications, and amendments, and the Vendor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as Contract Number **23-060**. The Vendor has been cautioned not to commence any billable work or to provide any supplies or services until said vendor receives a purchase order and or notice to proceed.

Corinne Pierog MA, MBA
Chairman, County Board Kane
County, Illinois **VENDOR
CERTIFICATION**

Date

This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

Minority-owned Business (MBE)

Veteran-owned Business Enterprise (VBE)

Woman-owned Business (WBE)

Service-Disabled Veteran-owned Business Enterprise (SDVBE)

Business Enterprise Program (BEP)

Veteran-owned Small Business (VOSB)

Small Disadvantaged Business (SDB)

Persons with Disabilities-owned Business Enterprises (PDBE)

Kane County Local Business

N/A – These categories do not apply to my business

Please Note: It is required that you check at least one box.

Intergovernmental Pricing:

This OPTIONAL PARTICIPATION PROGRAM would be for the use of ANY TAXING BODY in Kane County who should choose to be a part of this program wherever their location, (within Kane County). All pricing, catalog, and product discounts will be extended to other Government entities that wish to participate.

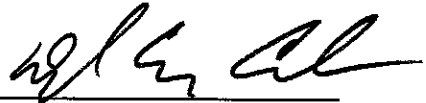
Will you offer the same pricing to other Kane County municipalities that are not listed as participants within this bid document?

YES NO (Circle One)

NOTE: The County of Kane will not be involved in the purchasing products/services specified within this bid document by any other intergovernmental unit (taxing body) that participates. The execution of a purchase contract, invoicing, and payments would be entirely between the other intergovernmental units and the accepted Vendor. If the County of Kane accepts this bid, the procedure to handle joint purchases would be developed by the County of Kane and the awarded Vendor and then distributed to the other intergovernmental units by the Kane County Purchasing Department.

Name Douglas Corey Anderson

Signature



Company Armstrong Relocation Company Illinois, LLC

Address 1307 N. Lombard Road, Suite A, Lombard, IL 60148

Phone# 630-438-5060

Fax #

Federal I.D./Social Security# 62-1851640

Date 11/01/23

JOINT PURCHASING AGREEMENT

Illinois revised statutes, 1989, CH. 85, PAR. 1601 ET SEQ. (The joint purchases by governmental units act), authorizes certain local government units and non-for-profit workshops for the severely handicapped (as defined in Illinois Revised Statues, 1989, CH. 127, PAR. 132.7-01, meeting the requirements of CH. 85, PAR. 1602.2) to purchase personal property and supplies jointly. (30 ILCS 525/0.01) (from CH. 85, PAR. 1600) The Governmental Joint Purchasing Act. (Source: P.A. 86-1324.) (30 ILCS 525/1) (from CH. 85, PAR. 1601) Sec. 1. For the purposes of this Act, "government unit" means State of Illinois, any public authority which has the power to tax, or any other public entity created by statute. (Source: P.A. 86-769).

(30 ILCS 525/2) (from CH.85, PAR. 1602) (Sec. 2. (a) Any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units. All such joint purchases shall be competitive bids as provided in Section 4 of this Act. (Source: P.A. 87-960). Any authorized local unit of government or qualified workshop that may participate in this contract shall be responsible for issuing purchase orders direct to vendor, processing invoice vouchers and making payments due the vendor. Cash on delivery terms without the consent of the local governmental unit is prohibited. By submitting a bid, the awarded vendor agrees to extend all terms and conditions, specified and the quoted prices or discounts for the item(s) listed in this contract to all authorized local governmental units and qualified workshops.

REFERENCES
MOVING SERVICES
For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for which you have provided comparable services within the last three years:

Offeror's Name: The Armstrong Company

Kane County
References and Prior experiences

References

AbbVie
North Chicago
Carol Chiles
Carol.chiles@abbvie.com

Cardinal Health
2101 S Wuakegan Rd.
Waukegan, IL 60085
Gary Feldman
Gary.feltman@cardinalhealth.com

CNA
333 S Wabash & 151 Franklin
Elizabeth Soto
elizabeth.soto@jll.com

McDonalds
110 N. Carpenter St.
Chicago, IL 60607
Nicole Kalamir
Nicole.kalamir@us.mcd.com

Medline
Northfield and Mundelein campuses
Kevin Kaszynski
kkaszynski@medline.com

Stericycle
Northbrook, IL

Joanna Szubert

Uline
12575 Uline Dr.
Pleasant Prairie, WI 53158
Jackie Fiedler
Jackie.fiedler@uline.com

Prevailing Wage references:

Deerfield High School
Azin Eftekhari
a.eftekhari@cotterconsulting.com

Glen Ellyn School district
Tracy Templin
team@buildingconnected.com

Tefft Middle School
Jolene Linneman
jolenelinneman@u-46.org

Village of Woodridge Police Department
Sargent Dennis Brinkman
dbrinkman@woodridgeil.gov

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BID SUBMITTALS CHECKLIST

The undersigned Vendor acknowledged and verified that all required documents, statements, and all certificates meeting the County's requirements are included in their bid response. The vendor shall check the following required submittal items checklist to ensure completeness and in order to assemble their bid response.

____x____: SIGNED BID OFFER TO CONTRACT FORM with all supporting documents (pages 20-22).

___x___: VENDORS DISCLOSURE STATEMENT (See attached sample, a mandatory submittal if award of the contract)

___x___: VENDOR'S FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT
(See attached sample, a mandatory submittal if award of the contract)

 x : PROOF OF CURRENT CERTIFICATE OF INSURANCE (Submit current coverages with bid response). The actual certificate of insurance that meets the County's requirements including naming the County of Kane, as a certificate holder and additional name insured with required policy endorsements shall be submitted before issuing of award and contract execution. (See attached sample, a mandatory submittal if award of the contract)

X : REFERENCES & CONTACT INFORMATION

__X__: ONE (1) ORIGINAL BID, MUST BE SUBMITTED ELECTRONICALLY THROUGH BIDNET DIRECT.

Vendor/Agency: Armstrong Relocation

Address/City/State: 1307 N Lombard Lombard IL

Phone # 224-321-2998 Fax #



CONTRACTOR DISCLOSURE

As of October 24, 2023, The Armstrong Company, to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12-month period.

Below is a list of shareholders or owners with at least 5% holding in Armstrong:

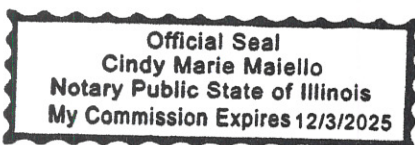
Douglas Corey Anderson

Officer
Title President

Date 10/31/23

Subscribed and Sworn this 31st _____ day of October _____, 2023

Cindy Marie Maiello
Notary Public





FAMILIAL RELATIONSHIP DISCLOSURE

As of October 24, 2023, The Armstrong Company, to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any County Elected Official or County Department Director within the last 12-month period. "Familial Relationship" is defined in Public Act 101-0544.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution or other legal entity to participate as a vendor of goods or services for the County, if the vendor, for contracts greater than \$30,000, fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

Douglas Corey Anderson
Officer
Title President

Date 10/31/23

Subscribed and Sworn this 31st _____ day of October _____, 2023

Cindy Marie Maiello

Notary Public



SUBMITTAL INSTRUCTIONS

SUBMITTAL INSTRUCTIONS

Offer to Contract Form

Vendors are required to use the Offer to Contract Form to submit a response. This form must be signed and the bond must be included along with required references.

One (1) original bid response with all the required submittal documents must be submitted electronically to <https://www.bidnetdirect.com/illinois/kanecounty> and one (1) redacted copy marked as “**Redacted Copy**” (if applicable) to comply with the Illinois Freedom of Information Act. Please upload your complete bid response through Bidnet Direct prior to the due date and time.

Your bid response must be submitted prior to the deadline of **November 2, 2023, at 2:30 p.m. CST** to:

BIDS MUST BE SUBMITTED ELECTRONICALLY AT

[HTTPS://WWW.BIDNETDIRECT.COM/ILLINOIS/KANECOUNTY](https://www.bidnetdirect.com/illinois/kanecounty)

LATE BIDS CANNOT BE ACCEPTED!

NO-BID/RFP/RFQ RESPONSE

RFP 23-060

Moving Services

In the event that your organization chooses not to submit a response to this solicitation, the Kane County Purchasing Department is interested in the reasons why vendors/consultants have chosen not to submit a bid or proposal response in order to better serve the taxpayers of Kane County. Please indicate your reason(s) by checking all applicable items below and return this form to the address shown below.

- ☐ Could not meet the specifications.
- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Insurance requirements too restricting.
- ☐ Bond requirements too restricting.

- ☐ Scope of services not clearly understood or applicable (too vague, too rigid, etc.).
- ☐ Project not suited to our organization.
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of bid/proposal response.
- ☐ Other (please specify):

Vendor Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Please send your response to: purchasing@co.kane.il.us

**County of Kane
Purchasing Department
Kane County Government Center**

BID NUMBER: 23-060 – Moving Services

**To: County of Kane
Purchasing Department
719 S. Batavia Avenue, Bldg. A
Geneva, Illinois 60134
Phone: (630) 208-3803
Fax: (630) 208-5107**

SUBMISSION DATE & TIME:

November 2, 2023 at 2:30 pm CST



**Prepared By:
Luis Toledo
President & CEO
Mid-West Moving & Storage, Inc.
1255 Tonne Road, Elk Grove Village, IL 60007
Office: (847) 621-5180
Cell: (847) 630-2291
Luis@MidWestMoving.com**



BUSINESS PROFILE

Headquarters: Mid-West Moving & Storage, Inc.
1255 Tonne Road,
Elk Grove Village, IL 60007
847.593.7201 Fax: 847.593.7618
www.MidwestMoving.com

Company Executives: Luis A. Toledo, President and CEO

Value of office and industrial relocations last 4 years \$28 million
Value of household goods relocations last 4 years \$12 million

About Mid-West Moving & Storage, Inc.:

Mid-West Moving & Storage, located in Elk Grove Village, IL., was founded in 1983 by President & CEO, Luis A. Toledo. Since its inception, we have been setting the highest standards in the moving industry and we are committed to continue with these priorities. Mid-West Moving & Storage is your team of **trusted** and **friendly** relocation experts. We are focused on providing a **timely** service that meets or exceeds your expectations. Our **professional** service providers pay special attention to the details, giving you the **peace of mind** you deserve.

Diverse Services:

- Office and Industrial Relocation
- Residential Relocation Nationwide/ Local / Long-Distance
- Library, School and University Relocation
- Laboratory Relocation
- GSA / MBE / DBE Certified
- New Furniture Installation
- Modular Workstation Installation and Reconfiguration
- Rigging
- Carpenters
- Furniture, Fixtures and Equipment Warehouse, Distribution and Installations
- Warehousing and Distribution
- Decommissioning
- Trucking Nationwide
- Technology and Infrastructure Relocation
- Local Hauling
- On-Site Record Destruction
- Storage / Container Warehousing
- Debris Removal

888.722.MOVE (6683)

U.S. DOT #294025

ILL C.C. 75043



Project Management and Supervision:

All successful relocations require the involvement of experienced people. The expertise, knowledge and communication process of our professional managers and supervisors ensures your success relocation. To aid in communicating to your team, our office and industrial professional will conduct instructional seminars with your personnel to explain all facets of the relocation process.

Hospitality Services:

The **Mid-West Hospitality Services Division** is positioned to receive, inspect, deliver, and install a complete range of furniture, equipment and operation supplies in the Chicagoland area. MWM has the experience, resources and expertise to meet your project deadlines in a cost-effective manner. We have experience in assisted living centers, hospitals, universities, laboratories or whether you are opening a new hotel or renovating an existing one, we can help. Products can be shipped direct to the jobsite where our crews will unload, unpack, place and install, or it can be routed to one of our convenient warehouse facilities for future staged deliveries.

Decommissioning:

Mid-West Moving & Storage provides project implementation for facility decommissioning and disposal. We will evaluate and assess value and assist in selling, donating or disposal of used office and technology equipment.

Technology Relocation:

Mid-West Moving and Storage has our **Mid-West IT Moving Division** with certified trained professional IT personal to disconnect, reconnect, pack and move all technology equipment.

Insurance/Bonding:

Mid-West Moving & Storage is insured up to \$10 million and bonded up to \$4 million.

Corporate Social Responsibility:

Our Green Initiative: At Mid-West Moving & Storage, we offer a system called The Boxless Move. We utilize state of the art technology such as Space Gobblers and Spider cranes to reduce the use of boxes and crates. These items keep your contents in place for desk drawers, file cabinets and more. The green benefits include reduction in packing and packing supplies, landfill waste, fuel consumption, carbon dioxide emissions. It also reduces the unpacking and relocation downtime.

Feed the Hungry Initiative: We partner with Move For Hunger to combat hunger in our region. Our movers will accept and deliver your boxes of non-perishable food to our local food pantry. Mid-West Moving & Storage has delivered over 10,000 pounds of food, which equates to over 8,600 meals!

Donation Initiative: Mid-West Moving & Storage has been donating unwanted furniture to developing countries for the past 20 years. This helps recycle unwanted items as well as help out others in need who do not have the means to obtain such items.

888.722.MOVE (6683)

U.S. DOT #294025

ILL C.C. 75043

People expect the best, we deliver!

CAPABILITY STATEMENT

Value Proposition

www.MidwestMoving.com

Mid-West Moving & Storage, Inc. (MWM) is an expert in providing office, industrial and laboratory relocation services up to 50% faster using special equipment and processes. MWM is certified by the International Office Moving Institute (IOMI) which means we are experts in best practices for the moving industry. We have been in business since 1983 and successfully completed over 200,000 relocations nationwide. We are a graduated office relocation vendor with the US Federal government on GSA Schedule 71 II K. MWM is one of the leading certified minority-owned (MBE) relocation firms in the United States. MWM has obtained required Federal security clearances to work in sensitive areas.

Core Services- Why Us?

Core Services

- Office and Industrial
- Laboratory Moving
- Nationwide Trucking
- Furniture Installation & Reconfiguration
- Decommissioning of used furniture
- Warehousing and Distribution
- Project Management Services- core

Other Services

- Residential Relocation Nationwide
- Computer Packing & Relocations
- IT Disconnect & Reconnect Services
- FF&E Distribution & Installations
- Packing & Crating

Specialty Services

Technology- Use special equipment and processes.

- Perform office relocations with special equipment such as spider cranes and space gobblers.
- Use online communication tools with customers, get real time information on the status of their moves to reduce errors.



Green- We use recycled content packaging and an 8-step industry best practices process to reduce office moving waste and energy costs up to 30%.

Fast Response- We can provide a 2-day response in most cases. This exceeds the industry average of 5 days.

Multi-Lingual- We can provide service in 3 languages: English, Spanish, German.

Residential Relocation Nationwide

Strategic Supplier- We can perform as an 8(a) strategic supplier

Primary NAICS Codes

484210 Used Household and Office Goods Moving
484110 General Freight Trucking, Local
484121 General Freight Trucking, Long Distance, Truckload
484122 General Freight Trucking, Long Distance, Less Than Truckload
484220 Specialized Freight (except Used Goods) Trucking, Local
484230 Specialized Freight (except Used Goods) Trucking, Long distance
488510 Freight Transportation Arrangement, General
493110 General Warehousing and Storage

Contact Info

MAIN CONTACT: Luis Toledo, President & CEO

Email: Luis@midwestmoving.com

SECOND CONTACT: Kevin Reinhardt, Chief

Operating Officer

Email: Kevin@midwestmoving.com

Phone: 847-593-7201 Toll Free: 888-722-6683

1255 Tonne Road Elk Grove Village, IL 60007

DUNS Number: 131211336 CAGE Code: 0GB50

CONTRACT VEHICLES:

8(a) Set Aside

Purchase Order

BPA- Blanket Purchase Order

P-Card

GSA Schedule 71 II K contract



Contract Holder
Contract GS-33F-019AA

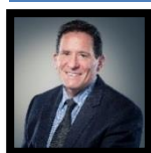


Past Performance

TANG - Texas Air National Guard (Dallas & Houston)
IRS - Birmingham, Atlanta, and New Jersey
DoD - Sensitive Equipment Relocation Detroit to Columbus DMDC (Defense Manpower Data Center)
DoD - Confidential Materials Relocation Washington DC (Pentagon) to POM (Seaside, CA)
DoD - POM IDIQ Contract
DoD - Furniture Turn in Projects
DOE - Argonne BOA
DOE - Argonne ESB Relocation Contract
GSA - Region V Moving Services Contract IDIQ
SSA - Relocation Chicago (Office and Warehouse)
DOL - OSHA Office Relocation
BOP - Bureau of Prisons Office Relocation (Chicago)
DHS - Homeland Security Office Furniture Relocation
Indy to Minn X2
DoD/USMC - Relocation Turn in Furniture Indy to KC
USACE - Region V HQ Relocation & Decommission
SSA - Relocation Columbus, Relocation Cleveland
FTC - Federal Trade Commission Office Relocation (Chicago)
Department of Treasury - Bureau of Fiscal Services - Office Relocation

Company Snapshot

www.MidwestMoving.com



Founded in 1983 by President and CEO, Luis Toledo, Mid-West Moving & Storage, Inc. is an Illinois corporation providing our clients a quality, customer driven expertise, with multiple service lines and a focus on service excellence. Client projects have ranged in size from 2,000 sq. feet with 200 items to over 93,000 sq. feet and 400,000 items.

BID SUBMITTALS CHECKLIST

The undersigned Vendor acknowledged and verified that all required documents, statements, and all certificates meeting the County's requirements are included in their bid response. The vendor shall check the following required submittal items checklist to ensure completeness and in order to assemble their bid response.

✓ : SIGNED BID OFFER TO CONTRACT FORM with all supporting documents (pages 20-22).

✓ : VENDORS DISCLOSURE STATEMENT (See attached sample, a mandatory submittal if award of the contract)

✓ : VENDOR'S FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT (See attached sample, a mandatory submittal if award of the contract)

✓ : PROOF OF CURRENT CERTIFICATE OF INSURANCE (Submit current coverages with bid response). The actual certificate of insurance that meets the County's requirements including naming the County of Kane, as a certificate holder and additional name insured with required policy endorsements shall be submitted before issuing of award and contract execution. (See attached sample, a mandatory submittal if award of the contract)

✓ : REFERENCES & CONTACT INFORMATION

✓ : ONE (1) ORIGINAL BID, MUST BE SUBMITTED ELECTRONICALLY THROUGH BIDNET DIRECT.

Vendor/Agency: Mid-West Moving & Storage, Inc.

Address/City/State: 1255 Tonne Road, Elk Grove Village, IL 60007

Phone # (847) 593-7201

Fax # (847) 593-7618

SCOPE OF WORK For Moving Services

I. OVERVIEW:

The County of Kane is seeking vendors that can provide moving services for various departments and facilities, including but not limited to offices, records, furniture, equipment, and other assets. The vendor selected will be expected to perform these services on an as-needed basis.

II. SCOPE OF SERVICES

The selected vendor shall provide the following services:

- **Packing and Unpacking:** Carefully pack all items to be moved, ensuring their safety during transportation. Unpack items at the destination as required.
- **Loading and Unloading:** Safely load items onto transportation vehicles and unload them at the destination.
- **Transportation:** Provide appropriate vehicles for the transportation of items, including trucks, vans, or other necessary equipment.
- **Disassembly and Assembly:** Disassemble and reassemble furniture or equipment as needed.
- **Protection and Safety:** Ensure that all items are properly protected during transit and that safety measures are in place to prevent damage.
- **Storage:** If necessary, provide secure storage facilities for items during the moving process.
- **Special Handling:** Handle sensitive or fragile items with extra care and attention.
- **Furniture and Equipment Placement:** Place furniture and equipment in designated locations at the destination.
- **Removal and Disposal:** If required, assist in the removal and disposal of items that are no longer needed.

Schedule: The County may require moving services at various times throughout the year. The selected vendor must be flexible and able to accommodate the County's schedule, including weekends and evenings if necessary.

CONTRACT

A. Contract Terms:

This is a three (3) year contract with the option to extend for two (2) additional one-year renewal periods if mutually agreed upon by both parties. This contract is contingent on the appropriation of sufficient funds. Kane County reserves the right

to renegotiate the scope of work to meet its budgetary demands or add additional services. The contractor shall reference the Statement of Work for the contract commencement date.

AWARD:

It is the intent of the County to award multiple contracts to the lowest responsive responsible bidder(s) meeting specifications. The County reserves the right to determine the lowest responsive responsible bidder(s) on the basis of an individual item, groups of items, or in any way determined to be in the best interests of the County. The Award will be based on the following factors (where applicable): (a) adherence to all conditions and requirements of the bid specifications; (b) price; (c) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities.

**KANE COUNTY
OFFER TO CONTRACT FORM
BID 23-060
Moving Services**

Bid Due Date & Time: November 2, 2023 at 2:30 p.m. CST

To: County of Kane Purchasing Department
Kane County Government Center
Bldg. A, Room 211, 212 or 214
719 S. Batavia Ave.
Geneva, IL 60134

The following offer is hereby made to the County of Kane, Illinois, hereafter called the Owner.

Submitted By: Mid-West Moving & Storage, Inc.

- I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities, and other contract documents, to irrevocably offer to furnish the materials, equipment and services in compliance with all terms, conditions, specifications, and amendments contained in the bid solicitation documents. The items in this Invitation to Bid, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the contract.
 - A. *The Vendor shall also include with his bid any necessary literature, samples, etc., as required within the Invitation to Bid, Instruction to Bidders, and specifications.*
 1. *The vendor has examined the Contractor Disclosure (Section 27) of the Instruction to Bidders and has included or provided a certified document listing all cumulative campaign contributions made within the past twelve months, to any current or county-wide elected officer, and ownership interest in entity greater than five percent.*
 - B. For purposes of this offer, the terms Offeror, Bidder, Contractor, and Vendor are used interchangeably.
- II. In submitting this Offer, the Vendor acknowledges:
 - A. All bid documents have been examined: Instructions to Bidder, Statement of Work, including the Specifications, and the following addenda:

No. 1, No. 2, No. 3, (Contractor to acknowledge addenda here.)
 - B. The site(s) and locality have been examined where the Service is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the work and has made such independent investigations, as Vendor deems necessary.
 - C. To be prepared to execute a contract with the Owner within ten (10) calendar days after acceptance of the bid by the Owner.

BID FORM**LOCAL HOURLY RATES (all moves within 20-mile radius of St. Charles, Illinois):**

Hour/Pay Type	Hourly Rate Packing / Unpacking Services	Hourly Rate Moving Services Including Truck Use Fees	Hourly Rate Furniture Assembly / Disassembly
M-F	\$115.00 per packer, per hour	\$115.00 per mover/truck, per hour	\$85.00 per carpenter, per hour
M-F>8	\$150.00 per packer, per hour	\$150.00 per mover/truck, per hour	\$128.00 per carpenter, per hour
SA	\$150.00 per packer, per hour	\$150.00 per mover/truck, per hour	\$128.00 per carpenter, per hour
SH	\$187.00 per packer, per hour	\$187.00 per mover/truck, per hour	\$160.00 per carpenter, per hour

Definitions:

M-F – Regular 40 Hour Work Week	M-F>8 – Overtime Rate Normal Work Week
SA – Saturday Work	SH – Sunday & Holiday Work

Additional Fees:

Additional per mile moving cost per truck (if any): \$3.30 per mile (outside of 20-mile radius of St. Charles, IL)

Daily Storage Fees per standard container:

10' x 8' container	\$ 8.40 per day, plus Warehouse Handling In/Out \$8.00/cwt
20' x 8' container	\$16.80 per day, plus Warehouse Handling In/Out \$8.00/cwt

OPTION YEAR:

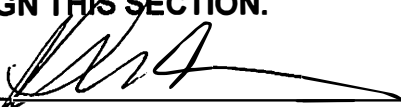
The vendor shall indicate if the cost can be held firm for year 4? YES ☒ NO (circle one)

The vendor shall indicate if the cost can be held firm for year 5? YES ☒ NO (circle one)

If no, please indicates the maximum cost increase for year 4 and 5: 4 %, 5 %

The pricing shall remain firm for the initial three (3) year term of the contract. Any additional services not covered under this agreement shall be approved before work begins.

By signing this Bid, the Offeror hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this Bid will be based upon the funding available to Kane County, which may award all or part of this project. The terms of the Bid and the response shall be incorporated by this reference as though fully set forth into the Contract notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the Bid and the response, the terms of the Bid and the response shall govern. Every element or item of the Bid and the response shall be deemed a material and severable item or element of the contract. **AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE BID AND THE RESPONSE MUST SIGN THIS SECTION.**

Signature  Typed Signature Luis Toledo, President & CEO
Company Mid-West Moving & Storage, Inc.
Address/City/State 1255 Tonne Road, Elk Grove Village, IL 60007
Phone # (847) 593-7201 Fax # (847) 593-7618 E-mail Luis@MidWestMoving.com
Federal I.D./Social Security # 36-3256086 Date 11/02/2023

ACCEPTANCE

The Offer is hereby accepted for the described ***Moving Services***.

The Vendor is bound to provide the services and materials listed by the attached contract and based upon the Invitation to Bid, including all terms, conditions, specifications, and amendments, and the Vendor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as Contract Number **23-060**. The Vendor has been cautioned not to commence any billable work or to provide any supplies or services until said vendor receives a purchase order and or notice to proceed.

Corinne Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Date

VENDOR CERTIFICATION

This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Minority-owned Business (MBE) | <input type="checkbox"/> Veteran-owned Business Enterprise (VBE) |
| <input type="checkbox"/> Woman-owned Business (WBE) | <input type="checkbox"/> Service-Disabled Veteran-owned Business Enterprise (SDVBE) |
| <input type="checkbox"/> Business Enterprise Program (BEP) | <input type="checkbox"/> Veteran-owned Small Business (VOSB) |
| <input type="checkbox"/> Small Disadvantaged Business (SDB) | <input type="checkbox"/> Persons with Disabilities-owned Business Enterprises (PDBE) |
| <input type="checkbox"/> Kane County Local Business | <input type="checkbox"/> N/A – These categories do not apply to my business |

Please Note: It is required that you check at least one box.



TONI PRECKWINKLE

PRESIDENT

**Cook County Board
of Commissioners**

TARA STAMPS

1st District

DENNIS DEER

2nd District

BILL LOWRY

3rd District

STANLEY MOORE

4th District

MONICA GORDON

5th District

DONNA MILLER

6th District

ALMA E. ANAYA

7th District

ANTHONY J. QUEZADA

8th District

MAGGIE TREVOR

9th District

BRIDGET GAINER

10th District

JOHN P. DALEY

11th District

BRIDGET DEGNEN

12th District

JOSINA MORTA

13th District

SCOTT R. BRITTON

14th District

KEVIN B. MORRISON

15th District

FRANK J. AGUILAR

16th District

SEAN M. MORRISON

17th District

OFFICE OF CONTRACT COMPLIANCE

Nicole Mandeville

DIRECTOR

161 N. Clark-23rd Floor • Chicago, Illinois 60601 • (312) 603-5502

October 3, 2023

Luis Toledo, President
Mid-West Moving & Storage, Inc.
1255 Tonne Road
Elk Grove Village, IL 60007

Annual Certification Renewal: September 7, 2024

Dear Mr. Toledo:

Congratulations on your continued eligibility for Certification as a **Minority-owned Business Enterprise ("MBE")**, by Cook County Government.

As a condition of continued Certification, you must file a **No Change Affidavit** within **ninety (90) calendar days** prior to the date of the annual renewal, **September 7th**. Failure to file this affidavit may result in the termination of your Certification. You must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **ten (10) calendar days** of such change.

Cook County Government may commence action to remove your firm as a certified vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

NAICS CODES:

484210 – Furniture Moving, Used

493110 – General Warehousing and Storage

Your firm's participation on Cook County contracts will be credited toward **MBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, Service-Disabled Veteran, and Persons with Disabilities Business Enterprise Programs.

Sincerely,

Desiree M. Otkins

Desiree M. Otkins, EMBA
Deputy Director, Contract Compliance

DMO/ew

THIS CERTIFIES THAT

Mid-West Moving & Storage, Inc.



* Nationally certified by the: **CHICAGO MINORITY SUPPLIER DEVELOPMENT COUNCIL**

*NAICS Code(s): 484210; 484110; 484121; 484122; 484220; 484230; 488510; 493110

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

01/17/2023

Issued Date

CH01791

Certificate Number

01/31/2024

Expiration Date

A handwritten signature in black ink, appearing to read "Ying McGuire", is positioned above the name and title of the NMSDC CEO and President.

Ying McGuire
NMSDC CEO and President

A handwritten signature in black ink, appearing to read "Debra Jennings-Johnson", is positioned above the name and title of the NMSDC President / CEO.

Debra Jennings-Johnson President / CEO

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

Certify, Develop, Connect, Advocate.

* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

SEP 26 2023

Luis Toledo
Mid-West Moving & Storage, Inc.
1255 Tonne Road
Elk Grove Village, IL 60007

Dear Mr. Toledo:

The City of Chicago has reviewed your annual *No Change Affidavit* and supporting documentation and is pleased to inform you that your firm, **Mid-West Moving & Storage, Inc.**, continues to meet the **Disadvantaged Business Enterprise ("DBE")**, and **Airport Concession Disadvantaged Business Enterprise ("ACDBE")** certification program eligibility standards set forth in 49 CFR Parts 23 & 26. Your next No Change Affidavit is due **June 1, 2024**.

This certification allows your firm to participate as a DBE, and as an ACDBE in the Illinois Unified Certification Program (IL UCP). The participating agencies include the City of Chicago, Illinois Department of Transportation, the Chicago Transit Authority, Metra and Pace.

If there is any change in circumstances during the course of your certification period that affect your ability to meet size, disadvantaged status, ownership, or control requirements or any material change in the information provided in your initial application, you must provide written notification to this agency within **thirty (30) days** of the occurrence of the change. Failure to provide this information is a ground for denial of certification based on failure to cooperate pursuant to 49 CFR 26.109(c).

Your firm's name will appear in the IL UCP DBE Directory under the following category name(s):

NAICS Code(s):

484110 – Container Trucking Services, Local

484210 – Trucking Used Household, Office, or Institutional Furniture and Equipment; Used Household and Office Goods Moving

493110 – General Warehousing and Storage

The Directory is used by prime contractors/consultants, as well as other agencies, to solicit participation of DBE, and ACDBE firms. The Directory can be accessed on the Internet at <https://webapps.dot.illinois.gov/UCP/ExternalSearch>.

Your participation on contracts will only be credited toward **DBE**, and/or **ACDBE** contract goals when you perform in your firm's approved area(s) of specialty. Credit for participation in an area outside your specialty requires prior approval (verification of resources, expertise, and corresponding support documentation, etc.).

Sincerely,



Tammi Morgan
Contracting Equity Officer

TM/fn





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Horton Group 10320 Orland Parkway Orland Park IL 60467	CONTACT NAME: PHONE (A/C, No, Ext): 708-845-3917 FAX (A/C, No): 866-202-5917 E-MAIL ADDRESS: certificates@thehortongroup.com
INSURED Mid-West Moving and Storage, Inc. Chicago Office Movers, Inc., North-West Movers Inc. 1255 Tonne Road Elk Grove Village IL 60007	INSURER(S) AFFORDING COVERAGE INSURER A: Hanover Insurance Company INSURER B: Wesco Insurance Company INSURER C: General Star Indemnity INSURER D: Acceptance Indemnity Ins. Co. INSURER E: Mid-West Truckers Risk Mgmt INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 556854262**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	WPP1879909 03	8/29/2023	8/29/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	WPP1879910 03	8/29/2023	8/29/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		Y	EMM0001093 02	8/29/2023	8/29/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC03439130023	8/29/2023	8/29/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C A	Additional Umbrella Cargo Liability Warehouse Legal Liability			IXG672852B IH1D679753-05	8/29/2023 8/29/2023	8/29/2024 8/29/2024	Limit 2,000,000 Limit 500,000 Limit 1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional insured on a primary and noncontributory basis with respect to general liability and additional insured on a primary basis with respect to auto liability only when required by written contract. Waivers of subrogation apply to general liability and auto liability in favor of the stated additional insureds only when required by written contract. Umbrella follows form.

SAFETY NATIONAL CASUALTY CORPORATION PROVIDES EXCESS WC INSURANCE IN EXCESS OF PROGRAM RETENTIONS

Warehouse Locations at 1255 Tonne Road, Elk Grove Village, IL and 1717 Tonne Road, Elk Grove Village, IL

CERTIFICATE HOLDER**CANCELLATION**

EVIDENCE OF COVERAGE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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REFERENCES
MOVING SERVICES
For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for which you have provided comparable services within the last three years:

Offeror's Name: Mid-West Moving & Storage, Inc.

1. Organization: State of Illinois - Central Management Services
 Address: 313 S. 6th Street, 3rd Floor
 City, State, Zip Code: Springfield, IL 62701
 Telephone Number: (773) 355-7073
 Contact Person: Jim Stavrou
 Description of Project: *See following page for information
 E-mail Address: jim.stavrou@illinois.gov
2. Organization: General Services Administration (GSA) - Region 5
 Address: John C. Kluczynski Federal Building, 230 S. Dearborn Street
 City, State, Zip Code: Chicago, IL 60604
 Telephone Number: (217) 492-4086
 Contact Person: Justin Costello
 Description of Project: *See following page for information
 E-Mail Address: justin.costello@gsa.gov
3. Organization: Cook County
 Address: 69 W. Washington Street
 City, State, Zip Code: Chicago, IL 60602
 Telephone Number: (312) 603-0322
 Contact Person: Tamas Kutas
 Description of Project: *See following page for information
 E-Mail Address: tamas.kutas@cookcountyil.gov
4. Organization: Argonne National Laboratory
 Address: 9700 S. Cass Avenue
 City, State, Zip Code: Lemont, IL 60439
 Telephone Number: (630) 252-5922
 Contact Person: June Lena
 Description of Project: *See following page for information
 E-Mail Address: jlana@anl.gov

References – Additional Information

1. State of Illinois – Central Management Services

- Contract #: 21-416CMS-BOSS4-P-24588
- Awarded contract for all of the State's miscellaneous moving needs. Projects include delivering PPE statewide for the Department of Human Services and moving all state departments out of the Thompson Center (JRTC) in Chicago after the building was sold to Google. Notable relocations were for the offices of the Illinois Governor and the Illinois Lieutenant Governor.
- Contract Term: start in 2020 and Contract end in 2027
- Total Value of Contract: \$28,000,000.00

2. General Services Administration (GSA) – Region 5

- Contract #: 47PF0022D0009
- Awarded contract to service Region 5 GSA's various government buildings and departments. Our most recent large-scale move was for the Food & Drug Administration (FDA). This relocation consisted of packing, labeling, moving, decommissioning, and unpacking a space of 60,000 square feet.
- Ongoing Contract, FDA move performed in March 2023
- Cost: \$132,000.00

3. Cook County

- Contract #: 215-18584R
- Awarded contract for moving services for Department of Capital Planning and Policy to provide Cook County with moving services, as needed, to relocate various Cook County Agencies. Notable relocations were for the offices of the Cook County President & Commissioner.
- Contract Term: start in 2022 through July 2025
- Total Value of Contract: \$750,000.00

4. Argonne National Laboratory

- Awarded contract to move miscellaneous items for different departments. All onsite staff were required to pass government security clearance to set foot on campus. During this project we moved 150 scientists and 80 labs within campus, from building to building. We moved approximately (100) 4' x 8' optical tables that weigh 3,000 lbs. each along with over 1,500 pieces of technical lab equipment, without incident. Daily quality control reports were required for each piece of equipment and lab.
- Ongoing Contract – last move performed in 2022
- Total Value of Contract (Annual): \$100,000.00

Intergovernmental Pricing:

This OPTIONAL PARTICIPATION PROGRAM would be for the use of ANY TAXING BODY in Kane County who should choose to be a part of this program wherever their location, (within Kane County). All pricing, catalog, and product discounts will be extended to other Government entities that wish to participate.

Will you offer the same pricing to other Kane County municipalities that are **not** listed as participants within this bid document?

YES

NO (Circle One)

NOTE: The County of Kane will not be involved in the purchasing products/services specified within this bid document by any other intergovernmental unit (taxing body) that participates. The execution of a purchase contract, invoicing, and payments would be entirely between the other intergovernmental units and the accepted Vendor. If the County of Kane accepts this bid, the procedure to handle joint purchases would be developed by the County of Kane and the awarded Vendor and then distributed to the other intergovernmental units by the Kane County Purchasing Department.

Name Luis Toledo, President & CEO

Signature 

Company Mid-West Moving & Storage, Inc.

Address 1255 Tonne Road, Elk Grove Village, IL 60007

Phone# (847) 593-7201

Fax # (847) 593-7618

Federal I.D./Social Security# 36-3256086

Date 11/02/2023



CONTRACTOR DISCLOSURE

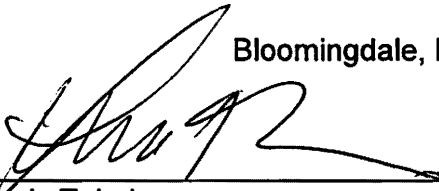
As of November 2, 2023, Mid-West Moving & Storage, Inc., to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12-month period.

Below is a list of all shareholders or owners in Mid-West Moving & Storage, Inc.:

Mr. Luis Toledo 100%

205 Jason Court

Bloomington, IL 60108




Officer: Luis Toledo
Title: President & CEO

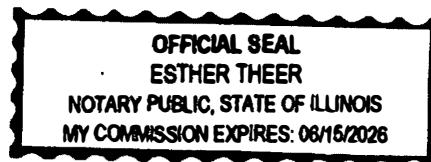
11/02/2023

Date

Subscribed and Sworn this 2nd day of November, 2023



Notary Public





FAMILIAL RELATIONSHIP DISCLOSURE

As of November 2, 2023, Mid-West Moving & Storage, Inc., to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any County Elected Official or County Department Director within the last 12-month period. "Familial Relationship" is defined in Public Act 101-0544.

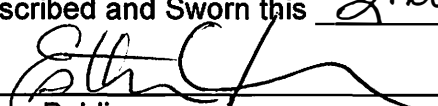
The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, if the vendor, for contracts greater than \$30,000, fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.



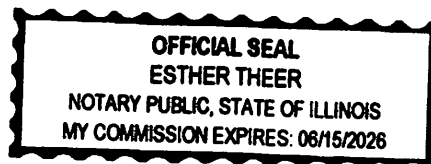
Officer: Luis Toledo
Title: President & CEO

11/02/2023
Date

Subscribed and Sworn this 2nd day of November, 2023



Notary Public



NO-BID/RFP/RFQ RESPONSE

RFP 23-060

Moving Services

In the event your organization chooses not to submit a response to this solicitation, the Kane County Purchasing Department is interested in learning why vendors/companies have chosen not to submit a bid or proposal in order to better serve the needs of Kane County. Please indicate your reason(s) by checking all applicable items and return this form to the address below.

- ☐ Could not meet qualifications.
- ☐ Items or materials not manufactured or not available to our company.
- ☐ Insurance requirements too stringent.
- ☐ Bond requirements too restrictive.
- ☐ Scope of services not clearly understood or not applicable (too vague, too rigid, etc.).
- ☐ Project not suited to our organization.
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of a formal response.
- ☐ Other (please specify):

Vendor Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Please send your response to: purchasing@co.kane.il.us

**KANE COUNTY
OFFER TO CONTRACT FORM
BID 23-060
Moving Services**

Bid Due Date & Time: November 2, 2023 at 2:30 p.m. CST

To: County of Kane Purchasing Department
Kane County Government Center
Bldg. A, Room 211, 212 or 214
719 S. Batavia Ave.
Geneva, IL 60134

The following offer is hereby made to the County of Kane, Illinois, hereafter called the Owner.

Submitted By: TWO MEN AND A TRUCK ILCC 52649MC

- I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities, and other contract documents, to irrevocably offer to furnish the materials, equipment and services in compliance with all terms, conditions, specifications, and amendments contained in the bid solicitation documents. The items in this Invitation to Bid, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the contract.
 - A. *The Vendor shall also include with his bid any necessary literature, samples, etc., as required within the Invitation to Bid, Instruction to Bidders, and specifications.*
 1. *The vendor has examined the Contractor Disclosure (Section 27) of the Instruction to Bidders and has included or provided a certified document listing all cumulative campaign contributions made within the past twelve months, to any current or county-wide elected officer, and ownership interest in entity greater than five percent.*
 - B. For purposes of this offer, the terms Offeror, Bidder, Contractor, and Vendor are used interchangeably.
- II. In submitting this Offer, the Vendor acknowledges:
 - A. All bid documents have been examined: Instructions to Bidder, Statement of Work, including the Specifications, and the following addenda:

No. 1, No. 2, No. 3, (Contractor to acknowledge addenda here.)
 - B. The site(s) and locality have been examined where the Service is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the work and has made such independent investigations, as Vendor deems necessary.
 - C. To be prepared to execute a contract with the Owner within ten (10) calendar days after acceptance of the bid by the Owner.

BID FORM

LOCAL HOURLY RATES (all moves within 20-mile radius of St. Charles, Illinois):

Listed hourly rates include two men and one truck. Additional trucks are billed at \$65.00/hr. Add'l manpower is billed at \$50.00/hr/man M-F, \$55.00/hr/man SA, and \$67.50/hr/man SH. We cannot dispatch 1-person crews.

Hour/Pay Type	Hourly Rate Packing / Unpacking Services	Hourly Rate Moving Services Including Truck Use Fees	Hourly Rate Furniture Assembly / Disassembly
M-F	\$ 165.00/hr	\$ 165.00/hr	\$ 165.00/hr
M-F>8	\$ 165.00/hr	\$ 165.00/hr	\$ 165.00/hr
SA	\$ 175.00/hr	\$ 175.00/hr	\$ 175.00/hr
SH	\$ 200.00/hr	\$ 200.00/hr	\$ 200.00/hr
Total:	\$	\$	\$

Definitions:

M-F – Regular 40 Hour Work Week	M-F>8 – Overtime Rate Normal Work Week
SA – Saturday Work	SH – Sunday & Holiday Work

Additional Fees:

Additional per mile moving cost per truck (if any): None, however moves are billed at above rates from portal-to-portal (from when we leave our office until we return)

Daily Storage Fees per standard container:

10' x 8' container	\$ We do not offer onsite storage containers, however other storage options are available upon request.
20' x 8' container	\$

OPTION YEAR:


The vendor shall indicate if the cost can be held firm for year 4? YES NO (circle one)

The vendor shall indicate if the cost can be held firm for year 5? YES NO (circle one)

If no, please indicates the maximum cost increase for year 4 and 5: 10 %, 10 %

The pricing shall remain firm for the initial three (3) year term of the contract. Any additional services not covered under this agreement shall be approved before work begins.

By signing this Bid, the Offeror hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this Bid will be based upon the funding available to Kane County, which may award all or part of this project. The terms of the Bid and the response shall be incorporated by this reference as though fully set forth into the Contract notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the Bid and the response, the terms of the Bid and the response shall govern. Every element or item of the Bid and the response shall be deemed a material and severable item or element of the contract. **AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE BID AND THE RESPONSE MUST SIGN THIS SECTION.**

Signature  Typed Signature Sarikki Forgwe
Company TWO MEN AND A TRUCK ILCC 52649 MC
Address/City/State 370 Smoketree Business Park, North Aurora IL 60542
Phone # 630-301-7500 Fax # _____ E-mail info0623@twomen.com
Federal I.D./Social Security # 87-2407037 Date 11/01/2023

ACCEPTANCE

The Offer is hereby accepted for the described ***Moving Services***.

The Vendor is bound to provide the services and materials listed by the attached contract and based upon the Invitation to Bid, including all terms, conditions, specifications, and amendments, and the Vendor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as Contract Number **23-060**. The Vendor has been cautioned not to commence any billable work or to provide any supplies or services until said vendor receives a purchase order and or notice to proceed.

Corinne Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Date

VENDOR CERTIFICATION

This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

- | | |
|--|--|
| <input type="checkbox"/> Minority-owned Business (MBE) | <input type="checkbox"/> Veteran-owned Business Enterprise (VBE) |
| <input type="checkbox"/> Woman-owned Business (WBE) | <input type="checkbox"/> Service-Disabled Veteran-owned Business Enterprise (SDVBE) |
| <input type="checkbox"/> Business Enterprise Program (BEP) | <input type="checkbox"/> Veteran-owned Small Business (VOSB) |
| <input type="checkbox"/> Small Disadvantaged Business (SDB) | <input type="checkbox"/> Persons with Disabilities-owned Business Enterprises (PDBE) |
| <input checked="" type="checkbox"/> Kane County Local Business | <input type="checkbox"/> N/A – These categories do not apply to my business |

Please Note: It is required that you check at least one box.

Intergovernmental Pricing:

This OPTIONAL PARTICIPATION PROGRAM would be for the use of ANY TAXING BODY in Kane County who should choose to be a part of this program wherever their location, (within Kane County). All pricing, catalog, and product discounts will be extended to other Government entities that wish to participate.

Will you offer the same pricing to other Kane County municipalities that are not listed as participants within this bid document?

YES NO (Circle One)

NOTE: The County of Kane will not be involved in the purchasing products/services specified within this bid document by any other intergovernmental unit (taxing body) that participates. The execution of a purchase contract, invoicing, and payments would be entirely between the other intergovernmental units and the accepted Vendor. If the County of Kane accepts this bid, the procedure to handle joint purchases would be developed by the County of Kane and the awarded Vendor and then distributed to the other intergovernmental units by the Kane County Purchasing Department.

Name Sarikki Forgwe Signature 

Company TWO MEN AND A TRUCK ILCC 52649 MC

Address 370 Smoketree Business Ct, North Aurora IL, 60542

Phone# 630-301-7500 Fax # _____

Federal I.D./Social Security# 87-2407037 Date 11/01/2023

JOINT PURCHASING AGREEMENT

Illinois revised statutes, 1989, CH. 85, PAR. 1601 ET SEQ. (The joint purchases by governmental units act), authorizes certain local government units and non-for-profit workshops for the severely handicapped (as defined in Illinois Revised Statutes, 1989, CH. 127, PAR. 132.7-01, meeting the requirements of CH. 85, PAR. 1602.2) to purchase personal property and supplies jointly. (30 ILCS 525/0.01) (from CH. 85, PAR. 1600) The Governmental Joint Purchasing Act. (Source: P.A. 86-1324.) (30 ILCS 525/1) (from CH. 85, PAR. 1601) Sec. 1. For the purposes of this Act, "government unit" means State of Illinois, any public authority which has the power to tax, or any other public entity created by statute. (Source: P.A. 86-769).

(30 ILCS 525/2) (from CH.85, PAR. 1602)(Sec. 2. (a) Any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units. All such joint purchases shall be competitive bids a provided in Section 4 of this Act. (Source: P.A. 87-960). Any authorized local unit of government or qualified workshop that may participate in this contract shall be responsible for issuing purchase orders direct to vendor, processing invoice vouchers and making payments due the vendor. Cash on delivery terms without the consent of the local governmental unit is prohibited. By submitting a bid, the awarded vendor agrees to extend all terms and conditions, specified and the quoted prices or discounts for the item(s) listed in this contract to all authorized local governmental units and qualified workshops.

REFERENCES
MOVING SERVICES
For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for which you have provided comparable services within the last three years:

Offeror's Name: _____

1. Organization: McHenry County Clerk's Office
Address: 607 Ware Rd
City, State, Zip Code: Woodstock, IL 60098
Telephone Number: 815-334-4242
Contact Person: Joe Tirio
Description of Project: Elections equipment Date of Project yearly
E-mail Address: jjtirio@mchenrycountyil.dov
2. Organization: Shodeen Homes
Address: 77 N 1st St
City, State, Zip Code: Geneva IL 60134
Telephone Number: 331-276-9931
Contact Person: Kathleen Knox
Description of Project: model home moves Date of Project monthly
E-Mail Address: kathleen_knox@shodeenhomes.com
3. Organization: The 311 Project
Address: 102 E Schoolhouse Rd
City, State, Zip Code: Yorkville IL 60560
Telephone Number: 630-632-0582
Contact Person: Amy Lawler
Description of Project: donations and rehousing Date of Project quarterly
E-Mail Address: director@the311project.org
4. Organization: Covenant Living at the Holmstad
Address: 700 W Fabyan Pkwy
City, State, Zip Code: Batavia IL 60510
Telephone Number: 630-879-4088
Contact Person: Lindsey Bruni
Description of Project: resident and charitable Date of Project monthly
E-Mail Address: llbruni@covliving.org

BID SUBMITTALS CHECKLIST

The undersigned Vendor acknowledged and verified that all required documents, statements, and all certificates meeting the County's requirements are included in their bid response. The vendor shall check the following required submittal items checklist to ensure completeness and in order to assemble their bid response.

 x : SIGNED BID OFFER TO CONTRACT FORM with all supporting documents (pages 20-22).

 x : VENDORS DISCLOSURE STATEMENT (See attached sample, a mandatory submittal if award of the contract)

 x : VENDOR'S FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT
(See attached sample, a mandatory submittal if award of the contract)

 x : PROOF OF CURRENT CERTIFICATE OF INSURANCE (Submit current coverages with bid response). The actual certificate of insurance that meets the County's requirements including naming the County of Kane, as a certificate holder and additional name insured with required policy endorsements shall be submitted before issuing of award and contract execution. (See attached sample, a mandatory submittal if award of the contract)

 x : REFERENCES & CONTACT INFORMATION

 x : ONE (1) ORIGINAL BID, MUST BE SUBMITTED ELECTRONICALLY THROUGH BIDNET DIRECT.

Vendor/Agency: TWO MEN AND A TRUCK ILCC52649 MC

Address/City/State: 370 Smoketree Business Park

Phone # 630-301-7500 Fax # _____



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

Authorizing Execution of a Pledge Agreement

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Charles Lasky, 630-232-5827

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$60,000
If not budgeted, explain funding source:	

Summary:

This resolution is authorizing an execution of a pledge agreement to provide 2-1-1 information and referral services to the citizens of Kane County. The resolution authorizes an amount not to exceed \$60,000 per fiscal year for FY2024 through FY2026.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman is hereby authorized to enter into the attached Intergovernmental Agreement with the Forest Preserve District for Volunteer Stream Corridor Restoration Services.

Passed by the Kane County Board on December 12, 2023

John A. Cunningham, MBA, J.D.
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Intergovernmental Services Agreement Between the County of Kane, Illinois and the Forest Preserve District of Kane County, Illinois for Volunteer Stream Corridor Restoration Services

Committee Flow:

Administration Committee, Executive Committee, County Board

Contact:

Jodie Wollnik, Director KC Environmental & Water Resources

Budget Information:

Was this item budgeted? No	Appropriation Amount: \$0
If not budgeted, explain funding source: No funding needed	

Summary:

The County of Kane and Forest Preserve District of Kane County are working together to complete streambank and stream channel stabilization along the segment of Geneva Creek which passes through the south end of the Kane County Government Center property and into the Gunnar Anderson Forest Preserve property on its way to the Fox River.

Streambank and stream channel stabilization will be limited to selected segments of the creek based upon available funding. The County and Forest Preserve District recognize the benefit of performing more comprehensive stream corridor restoration activities such as removing nuisance and invasive vegetation that has completely overtaken the corridor due to the lack of past maintenance/management. The Forest Preserve District is willing to utilize its Volunteer Program for Natural Areas Management to organize and coordinate with its volunteers of said program to conduct the necessary vegetation removal on both the Forest Preserve District property as well as the County property through this intergovernmental agreement.

INTERGOVERNMENTAL SERVICES AGREEMENT
Between the
COUNTY OF KANE, ILLINOIS and the FOREST PRESERVE DISTRICT OF KANE
COUNTY, ILLINOIS
For
VOLUNTEER STREAM CORRIDOR RESTORATION SERVICES

This intergovernmental agreement is made this ____ day of _____, 2023, by and between the County of Kane, Illinois, a unit of local government organized and existing under the laws of the State of Illinois (hereinafter referred to as “Kane County”) and the Forest Preserve District of Kane County, Illinois, a forest preserve district and a unit of local government organized and existing under the laws of the State of Illinois (hereinafter referred to as “District”). For purposes of this Agreement, Kane County and the District shall collectively be referred to hereinafter as “the Parties”.

RECITALS

WHEREAS, the Parties are units of local government within the meaning of Section 10 of Article 7 of the Constitution of the State of Illinois; and

WHEREAS, the Parties are also public agencies within the meaning of the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*); and

WHEREAS, the Parties are authorized to contract among themselves to obtain or share services, or exercise, combine, or transfer any power or function in any manner not prohibited by law (5 ILCS 220/3); and

WHEREAS, Kane County owns and operates the Kane County Government Center at 719 S. Batavia Ave in Geneva, Illinois; and

WHEREAS, the Government Center property contains a segment of Geneva Creek, which flows westward along the southern edge of the county property and then through the Gunnar Anderson Forest Preserve before draining into the Fox River; and

WHEREAS, Geneva Creek through both Kane County and District parcels is severely degraded due to ongoing streambank and stream channel erosion that has not been addressed in the 52 years that Kane County has owned the property; and

WHEREAS, the Geneva Grotto is a locally significant structure on the western edge of the District property and immediately adjacent to Geneva Creek where significant stream erosion has occurred; and

WHEREAS, Kane County's Building Management Department, Kane County's Environmental and Water Resources Department, and the District are working together to fund and execute a stream channel and streambank stabilization project along Geneva Creek in 2024 by contracting with a vendor experienced in the design and construction of such improvements; and

WHEREAS, the long term success of the project will be increased if a community volunteer program could be utilized on both properties to remove nuisance and invasive vegetation along the stream corridor before the stabilization project begins and continue after the project is complete; and

WHEREAS, the District already has an established Volunteer Program for Natural Areas Management to organize, train and oversee volunteers interested in performing management activities such as nuisance and invasive vegetation removal; and

WHEREAS, the District has agreed to utilize its Volunteer Program for Natural Areas Management to conduct nuisance and invasive vegetation removal on both the District-owned parcel to the east as well as the adjacent Kane County-owned parcel to the west.

NOW THEREFORE, for and in consideration of the mutual covenants herein the parties agree as follows:

1. **SERVICES**: The District shall, in accordance with its own Volunteer Program, organize and oversee volunteers and staff to assist with the nuisance and invasive vegetation removal along Geneva Creek on Kane County's parcel. Specifically, the District shall ensure all volunteers are properly trained, when appropriate, and the District shall collect and maintain volunteer waiver forms. Additionally, the District shall coordinate with Kane County regarding dates for vegetation removal. Finally, the District shall oversee the work conducted by volunteers.
2. **LIMITATION OF SERVICES**: The District shall consult with Kane County regarding the specific vegetation removal plans, and shall not deviate from the plans without Kane County's prior consent.
3. **AGREEMENT TERM**: The term of this Agreement shall commence on the date of this Agreement and shall continue for one (1) year ("Term"). This Agreement will automatically renew for additional one (1) year terms, unless either party provides notice within 30 days of such renewal that the party no longer wishes to continue the agreement.
4. **CONFIDENTIALITY**: The District shall not disclose to any third party or use, except in connection with the performance of Services hereunder, any confidential information of Kane County in the possession of the District, unless otherwise required by law or court order.

5. **INDEMNITY**: The District agrees to save, hold harmless, defend and indemnify the Kane County and its Officers, Agents, and Employees, from any and all liability or loss incurred by Kane County resulting from the District's noncompliance with any laws or regulations of any governmental authority having jurisdiction over the District and/or the District's performance of this contract and the District's violation of any of the terms and conditions of this Agreement, and from the District's negligence arising from, in any manner and in any way connected with, the terms and conditions of this Agreement and arising from the District's performance thereunder.
6. **TERMINATION**: Either party may terminate this Agreement at any time with thirty (30) days written notice to the other.
7. **NOTICE**: Any notice required or permitted to be given hereunder shall be in writing and shall be deemed given:
 - (i) When delivered personally to the individual designated below; or
 - (ii) On the third business day after sent by registered or certified mail, postage prepaid, addressed as follows:

TO FOREST PRESERVE DISTRICT OF KANE COUNTY:

Contact: Benjamin Haberthur, Executive Director

Address: 1996 S Kirk Rd, Suite 320 Geneva IL 60134

Phone: 630-208-8661

E-mail: haberthurben@kaneforest.com

TO KANE COUNTY:

Contact: Rob Linke, P.E., Department of Environmental & Water Resources

Address: 719 S Batavia Ave, Geneva IL 60134

Phone: 630-232-3498

E-mail: linkerobert@co.kane.il.us

8. **SEVERABILITY**: In the event any portion of this Agreement is deemed to be invalid or unenforceable, such portion shall be deemed severed and the parties agree that the remaining portions of this Agreement shall remain in full force and effect.
9. **ASSIGNMENT**: Neither party may assign or otherwise transfer this Agreement without the written consent of the other party. This Agreement shall inure to the benefit of and bind the parties hereto and their respective legal representatives, successors and assigns.
10. **GOVERNING LAW**: This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and the County of Kane.

11. **ENTIRE AGREEMENT:** This Agreement, including the recitals and schedules, set forth the entire agreement between the parties with respect to the subject matter hereof and the Agreement shall be amended only in writing signed by both parties.
12. **COUNTERPARTS:** This Agreement may be executed in counterparts in the same form and such parts so executed shall together form one original document and be read and construed as if one copy of the Agreement had been executed.
13. **NO THIRD-PARTY BENEFICIARIES:** This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.
14. **AUTHORIZATION:** The Parties represent that all necessary acts have been taken to authorize and approve this agreement in accordance with applicable law, and this Agreement, when executed by the Parties hereto, shall constitute a binding obligation of the Parties, legally and enforceable at law and equity against both.

N WITNESS WHEREOF, the parties have executed this Agreement effective this ____ day of _____, 2023.

KANE COUNTY, ILLINOIS

By: _____
Corinne Pierog, Kane County Board Chairman

FOREST PRESERVE DISTRICT OF KANE COUNTY

By: _____
Christopher W. Kious, President



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

Authorizing Salary Increase for the Executive Director of Information Technologies and Building Management

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Corinne Pierog, 630-232-5931

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$203,500
If not budgeted, explain funding source:	

Summary:

Authorizing a department head equitable salary adjustment appropriate based on position requirements and individual merit.