



# Kane County

## KC Administration Committee

### Meeting Minutes

Government Center  
719 S. Batavia Ave., Bldg. A  
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

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**Wednesday, November 15, 2023**

**10:00 AM**

**County Board Room**

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**1. Call To Order**

Chairman Kious called the meeting to order at 10:26 AM.

**2. Roll Call**

<b>PRESENT:</b>	Board Member Chris Kious, Board Member Leslie Juby, Dale Berman, Mark Davoust, Ron Ford, David Young, Corinne M. Pierog and Vern Tepe
<b>REMOTE:</b>	Michelle Gumz

Also present: Co. Bd. members Allan, Linder; ITD/BLD Exec. Dir. Fahnestock & staff Thompson, Files, Roff, Clark, Braski, Peters; Environ. & Water Res. staff Linke; ASA Ford, Vargas\*; Spec. ASA Shepro; and members of the press and public.

**3. Remote Attendance Requests**

Chairman Kious announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Member Gumz attending today's meeting remotely. There were no objections.

**4. Approval of Minutes: October 11, 2023**

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Ron Ford
<b>SECONDER:</b>	Dale Berman

**5. Finance Report**

**A. Monthly Finance Reports**

Chairman Kious stated the monthly financial reports were on file. No additional report was made.

**6. Public Comment (Agenda Items)**

None.

**7. Facilities Master Plan Update (Jason Dwyer, Wight & Co.)**

BLD staff Files provided a Facilities Master Plan update. She stated that a presentation on the alternatives for the Facilities Master Plan will be given at the next Committee of the Whole meeting. They are continuing to look into other options to solve space needs issues throughout the County, which could include the possibility of leasing or utilizing existing buildings.

**8. Executive Director's Report (R. Fahnestock)**

ITD/BLD Exec. Dir. Fahnestock provided his Executive Director's report. He stated that his departments have been working through the FY24 budget with the Finance Department. They are also preparing for year-end. He anticipates presenting good news to the Administration Committee at the next meeting. The departments have been doing a great job at mobilizing the money and putting it to work. The departments have spent this last month getting the Mill Creek Special Service Area (MCSSA) Levy taken care of. A public hearing was conducted and the MCSSA levy and budget will be placed at the next County Board agenda for approval. Fahnestock highlighted the work that has been done by the Building Management (BLD) and Information Technologies (ITD) Departments. He spoke on the upcoming resolution regarding the Judicial Center technology modernization. He provided additional information on the electrical upgrades that will be occurring. He explained that his team has been working with Fin. Exec. Dir. Hopkinson on what the capital plan will look like going forward as they rebuild five-year capital plans and take into consideration some things like depreciation of assets and their life cycles. Their goal is to start this process early to be prepared for next year's budget process. Lastly, Fahnestock explained that conversations have been had about the County's Strategic Plan. Madam Chairman Pierog has asked for some preliminary research done on how that would evolve. The Strategic Plan would encompass the strategy vision and how they would accomplish this with other offices/departments. Fahnestock announced today is the Geographic Information Systems (GIS) Day. They will be hosting the event in the auditorium from 10:00 a.m. to 2:00 p.m. Fahnestock provided additional information of what this event will be presenting. He invited the Committee to participate in GIS Day.

**9. Judicial Campus Exterior Lighting**

BLD staff Files provided a presentation on the Judicial Campus (JC) Exterior Lighting project. The FY24 Budget has allocated \$1.4M to address lighting at the JC. After the exterior lighting has been updated, Building Management (BLD) will address the interior lighting. The interior lighting at the JC and the Juvenile Justice Center (JJC) will be replaced with LEDs. The reason for this project is due to safety and liability issues on campus. If visiting the western third of the campus at night, it is rather dark, as many of the light poles have been compromised. Referencing a picture, Files shared that the electrical wiring within the electrical poles were failing. The BLD needed to rewire and drill into the poles, which caused erosion of the poles themselves. This caused many to fall. There is an illumination recommendation for judicial campuses of 2.3 foot candle, which will be the ultimate goal for the Kane County JC. Additionally, this new lighting will be compliant with the Dark Sky Ordinance with using the 3K warm lighting. It will have decreased energy use overall with auto-eye sensor. This will allow the County to turn on and off with daylight and will have the ability to dim lights at night in areas that

have little to no movement. The existing lighting layout at the JC has 117 poles, but the new project will have one additional pole with 40 less heads and decreased wattage. Finally, BLD will look into the facade and landscape lighting. Many of these have been damaged. This project will go out to bid and then brought forth to the Administration Committee for approval.

**10. Building Management (H. Thompson)**

- A.** Authorizing a Contract for Kane County Annual Roof Inspection, Repair & Replacement Services

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Dale Berman
<b>SECONDER:</b>	Mark Davoust
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

- B.** Authorizing Additional Funds to Kellenberger Electric for Judicial Technology Modernization for the Kane County 16th Judicial Circuit Court

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Mark Davoust
<b>SECONDER:</b>	Michelle Gumz
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

**C. Authorizing a Contract for Kane County Moving Services**

BLD Dir. Thompson addressed questions and comments from the Committee. Discussion ensued.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Dale Berman
<b>SECONDER:</b>	Ron Ford
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford and Board Member Young
<b>AWAY:</b>	Board Member Gumz

**11. Information Technology (C. Lasky)****A. Authorizing Execution of a Pledge Agreement**

ITD/BLD Exec. Dir. Fahnestock provided additional information on this resolution. Fahnestock addressed questions and comments from the Committee.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Dale Berman
<b>SECONDER:</b>	Mark Davoust
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

**12. Mill Creek SSA (R. Fahnestock)**

None.

**13. Vehicles**

None.

**14. New Business**

- A.** Approving an Intergovernmental Agreement Between the County of Kane and the Forest Preserve District of Kane County for Volunteer Stream Corridor Restoration Services

Environ. Mgmt. staff Linke explained that today is the deadline to receive proposals from contractors on the stabilization work along Geneva Creek. As part of that, Kane County has the larger stream corridor that straddles County property and Forest Preserve property. With this agreement, the County is looking to leverage some volunteer efforts to do some additional clearing of the invasive and nuisance plant species along the stream channel. The County was looking into developing their own volunteer program, but have come to realize that there is not enough time to properly train and certify volunteers. The Kane County Forest Preserve District has offered to collaborate and offer their existing volunteer network. This agreement would allow the County to coordinate with the Forest Preserve to utilize their trained staff and volunteers. This project would begin at the beginning of the year and would continue as volunteers are willing and able to provide the clean up.

KC Executive Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Executive Committee
<b>MOVER:</b>	Ron Ford
<b>SECONDER:</b>	Mark Davoust
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

**B. Authorizing Salary Increase for the Executive Director of Information Technologies and Building Management**

Committee Chairman Kious and Madam Chairman Pierog provided additional information on this resolution.

KC Finance and Budget Committee

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE</b>
<b>TO:</b>	KC Finance and Budget Committee
<b>MOVER:</b>	Mark Davoust
<b>SECONDER:</b>	Dale Berman
<b>AYE:</b>	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Ford, Board Member Gumz and Board Member Young

**15. Old Business**

None.

**16. Reports Placed On File**

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Mark Davoust
<b>SECONDER:</b>	Dale Berman

**17. Executive Session (if needed)**

None.

**18. Public Comment (Non-Agenda Items)**

None.

**19. Adjournment**

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE</b>
<b>MOVER:</b>	Dale Berman
<b>SECONDER:</b>	Mark Davoust

This meeting was adjourned at 10:49 AM.

Savannah Valdez  
Recording Secretary