



Kane County

KC Administration Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, September 11, 2024

10:30 AM

County Board Room

1. Call To Order

Chairman Kious called the meeting to order at 10:30 AM.

2. Roll Call

PRESENT:	Board Member Chris Kious, Board Member Leslie Juby, Dale Berman, Mark Davoust, David Young and Corinne M. Pierog
REMOTE:	Michelle Gumz and Vern Tepe
ABSENT:	Ron Ford

Also present: Co. Bd. Members Allan*, Bates*, Lewis, Molina*, Roth, Strathmann*; ITD/BLD Exec. Dir. Fahnestock & staff Lasky, Braski, Smith, Files, Roff, Clark, Meyers; Peters, ASA Ford; Spec. ASA Shepro; KDOT Maintenance Supr. Way; KCAC Admin. Youngsteadt*; and members of the press and public including Wight & Co. President of Design & Construction Jason Dwyer and JLL Senior Vice President Brian Carroll & Exec. Vice President Kate Coxworth.

3. Remote Attendance Requests

Chairman Kious announced the remote attendance requests for today's meeting. He asked the Committee if there were any objections to Committee Member Gumz attending today's meeting remotely. There were no objections.

4. Approval of Minutes: August 14, 2024

(Committee Member Gumz arrived remotely 10:31 a.m.)

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Dale Berman

5. Public Comment

None.

6. Finance Report

A. Monthly Finance Reports

Chairman Kious stated the monthly financial reports were on file. No additional report was made.

(Committee Member Davoust arrived in-person at 10:33 a.m.)

Kious requested that the Executive Session for today's meeting be moved up to be heard now. The Committee agreed.

7. Facilities Master Plan Update (Jason Dwyer, Wight & Co.)

A. Adoption of the Kane County Long-Range Facilities Master Plan

ITD/BLD Fahnestock stated that an updated and possible final draft of the Kane County Long-Range Facilities Master Plan has been presented to those attending today's meeting in-person. He explained that this revised plan incorporated County Board members' comments and recommendations and believes this plan captured the essence of the requests. He noted that this is a fluid plan and provides direction to address the needs of the County.

Wight & Co. President of Design and Construction, Jason Dwyer, presented the adoption of the Kane County Long-Range Facilities Master Plan. He stated that this revised plan reflects the changes that were suggested by the County Board members. He shared the Executive Summary of the short-term, mid-term, and long-term Master Plan Projects. He highlighted the main changes that were made to select projects. Dwyer reviewed the Judicial Campus Site Plan. He highlighted the suggested changes to select projects on this campus, such as additional parking and roadway access. He shared project descriptions of the short-term, mid-term, and long-term recommendations. Dwyer addressed questions and comments from the Committee. Discussion ensued.

8. Executive Director's Report (R. Fahnestock)

No report was made.

9. Building Management (R. Fahnestock)

A. Adoption of the Kane County Long-Range Facilities Master Plan

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Mark Davoust
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust and Board Member Gumz
NAY:	Board Member Young
ABSENT:	Board Member Ford

- B.** Authorizing Additional Funds for the Building Management Department Using the Omnia Joint Purchasing Agreement with Amazon Services, LLC, Online Marketplace

ITD/BLD Exec. Dir. Fahnestock provided additional information on this resolution. Fahnestock addressed questions and comments from the Committee. Discussion ensued.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Dale Berman
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
ABSENT:	Board Member Ford

- C.** Authorizing a Contract for Kane County’s Adult Justice Center’s Domestic Hot Water Project with 1 Source Mechanical, Inc. (BID# 24-052-TS)

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Dale Berman
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
ABSENT:	Board Member Ford

- D. Authorizing a Contract for Building Management Flooring Services with Mazarini, Inc. (BID# 24-042-TK)
ITD/BLD Exec. Dir. Fahnestock addressed questions and comments from the Committee. Discussion ensued.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Mark Davoust
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
ABSENT:	Board Member Ford

- E. Authorizing Additional Funds for Engineering and Design for HVAC Systems with Kluber at the Adult Justice Center (RFQ# 23-058)
ITD/BLD Exec. Dir Fahnestock provided additional information on this resolution.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Mark Davoust
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
ABSENT:	Board Member Ford

- F. Authorizing a Contract with Valdes Architecture and Engineering for Engineering and Design for HVAC Systems at Kane County Facilities (RFQ# 23-058)

ITD/BLD Exec. Dir. Fahnestock provided additional information on this resolution. Fahnestock and staff Files addressed questions and comments from the Committee. Discussion ensued.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
ABSENT:	Board Member Ford

- G. Authorizing an Agreement with Wight and Company for the Renovation of the Public Defender's Office Project

ITD/BLD Exec. Dir. Fahnestock provided additional information on this resolution. Fahnestock addressed questions and comments from the Committee. (Committee Member Davoust left at 11:40 a.m.)

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Mark Davoust
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
ABSENT:	Board Member Ford

- H. POW/MIA Recognition Day Ceremony

ITD/BLD Exec. Dir. Fahnestock stated that this facility use request is for the POW/MIA Recognition Day ceremony which will be hosted at the Kane County Veterans Memorial at 719 S. Batavia Avenue, Geneva, IL 60134 on Friday, September 20, 2024. The Committee provided consensus to this request.

10. Information Technology (C. Lasky)

- A.** Authorizing Purchase of Technology Solutions to Optimize Integrated Communications (Equipment, Products, or Services) from Zetron, Inc. for the Information Technologies Department

ITD CIO Lasky provided additional information on this resolution. Lasky addressed questions and comments from the Committee.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Dale Berman
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Gumz and Board Member Young
ABSENT:	Board Member Davoust and Board Member Ford

- B.** Authorizing a Contract with Tech Applications & Consulting, LLC for the 3DEP LIDAR Project (BID# 24-053-KK)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Dale Berman
SECONDER:	David Young
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Gumz and Board Member Young
ABSENT:	Board Member Davoust and Board Member Ford

11. Mill Creek SSA (R. Fahnestock)

- A.** Authorizing Additional Funds from FY2024 Mill Creek SSA Budget for Kane County Mill Creek SSA Engineering Firm Services with Hampton, Lenzini and Renwick, Inc. (HLR) (RFP# 23-016)

ITD/BLD Exec. Dir. Fahnestock provided additional information on this resolution.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	David Young
SECONDER:	Dale Berman
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Gumz and Board Member Young
ABSENT:	Board Member Davoust and Board Member Ford

- B. Authorizing a Contract Extension for the Mill Creek SSA Holiday Lights & Decor Services with It's a Wonderful Light (BID# 22-029)

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	David Young
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Gumz and Board Member Young
ABSENT:	Board Member Davoust and Board Member Ford

12. Vehicles

- A. Approving Purchase of Six (6) 2025 Tandem Axle Truck Cab and Chassis for the Kane County Division of Transportation
KDOT Maintenance Supervisor Way provided additional information on this resolution.

The Committee moved to agenda item 7A.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Mark Davoust
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
ABSENT:	Board Member Ford

13. New Business

None.

14. Old Business

None.

15. Reports Placed On File

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	David Young

16. Executive Session

The Administration Committee entered into Executive Session at 10:35 a.m. to discuss the purchase or lease of real property for the use of the public body on a motion made by Berman, Juby seconded. Motion carried unanimously by roll call vote.

RESULT:	APPROVED BY ROLL CALL VOTE
MOVER:	Dale Berman
SECONDER:	Leslie Juby
AYE:	Chris Kious, Board Member Juby, Board Member Berman, Board Member Davoust, Board Member Gumz and Board Member Young
ABSENT:	Board Member Ford

A. Purchase or Lease of Real Property for the Use of the Public Body

The Committee returned to Open Session at 11:04 a.m. on a motion made by Davoust, Juby seconded. Motion carried unanimously by voice vote.

The Committee moved to agenda item 12A. Consensus was provided.

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Mark Davoust
SECONDER:	Leslie Juby

17. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Dale Berman
SECONDER:	David Young

This meeting was adjourned at 11:48 AM.

Savannah Valdez
Sr. Recording Secretary