



Kane County

KC Administration Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, March 13, 2024

10:30 AM

County Board Room

1. Call To Order

Committee Vice Chair Juby called the meeting to order at 10:30 AM.

2. Roll Call

PRESENT:	Board Member Leslie Juby, Ron Ford, Michelle Gumz, David Young and Vern Tepe
REMOTE:	Board Member Chris Kious and Corinne M. Pierog
ABSENT:	Dale Berman and Mark Davoust

Also present: Co. Bd. Members Allan*, Bates*, Molina*, Roth, Sanchez*, Silva; ITD/BLD Exec. Dir. Fahnestock & staff Thompson, Lasky, Braski, Roff, Clark, Files, Peters, Green, Palleson; KCAC Admin. Youngsteadt; SAO CFO Hunt*; KDOT staff Way; ASA Frank; Spec. ASA Shepro; and members of the press and public.

3. Remote Attendance Requests

Committee Vice Chair Juby announced the remote attendance requests for today's meeting. She asked the Committee if there were any objections to Committee Member Kious attending today's meeting remotely. There were no objections.

4. Approval of Minutes: February 14, 2024

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Michelle Gumz

5. Finance Report

A. Monthly Finance Reports

Committee Vice Chair Juby stated the monthly financial reports were on file. No additional report was made.

6. Public Comment (Agenda Items)

None.

7. Facilities Master Plan Update (Jason Dwyer, Wight & Co.)

BLD staff Files stated the final draft of the County's Facilities Master Plan will be presented at the April Committee of the Whole (COW) meeting. After the COW meeting, the Master Plan will be brought back to the Administration Committee with the feedback collected.

8. Executive Director's Report (R. Fahnestock)

ITD/BLD Exec. Dir. Fahnestock stated elections start next week, Tuesday, March 19, 2024. The Building Management Department (BLD) and the Information Technologies Department (ITD) will be available to the County Clerk's Office for any issues that may occur. Fahnestock explained that BLD and ITD have had no real significant involvement with the voting machines or the software.

9. Building Management (H. Thompson)**A. Authorizing Number of Procurement Cards Issued to the Building Management Department and Each of their Transaction Limits**

BLD Dir. Thompson stated that on the third page of this resolution there was a scrivener's error. The "single purchase" amount for William Meyer should read \$1,000.00, instead of \$1,00.00. This will be fixed before the resolution moves forward to the Finance Committee.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	David Young
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

- B.** Authorizing Expenditure of Funds for Commercial Floor Coverings and Related Services with Mohawk Industries Through OMNIA Partners (Contract# 2020002149)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Ron Ford
SECONDER:	Michelle Gumz
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

- C.** Authorizing an Amendment to the Agreement with Healy, Bender, Patton and Been, and RC Wegman for the Construction of an Accessible Ramp at the Kane County Sheriff's Office (RFQ# 42-020)

BLD Dir. Thompson addressed questions and comments from the Committee.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

D. Authorizing Updated Capital Projects from the Capital Fund

BLD staff Files provided a presentation on the Government Center, Building A, Vault Support & Waterproof project. The objective is to restore the structural integrity and functionality of the vault. Currently, the construction project is occurring behind Building A. Files provided photographs showing KaneComm utilities in the northern portion and the abandoned southern portion of the vault. She listed the scope of work internally and externally, such as creating a partition with masonry walls and replacing the vault hatch. She shared photographs showing the work that has been completed. She reviewed the construction completed at the site. The next steps for the exterior portion is to finish the concrete and replace the vault hatch. Internally the rebar and ceiling will be repaired. ITD/BLD Exec. Dir. Fahnestock and Files addressed questions and comments from the Committee. Discussion ensued.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	David Young
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

E. Authorizing Service Agreement with Facilities Survey, LLC. (FSI) for the Building Management Department's Work Order Software

BLD Dir. Thompson addressed questions and comments from the Committee.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

10. Information Technology (C. Lasky)

- A.** Authorizing Number of Procurement Cards Issued to the Information Technologies Department and Each of their Transaction Limits
- ITD CIO Lasky provided additional information on this resolution. Lasky addressed questions and comments from the Committee.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	David Young
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

- B.** Authorizing a Contract Extension with Netceed and Heartland Business Systems for Cisco Hardware, Software, Services, and Smartnet (RFP# 34-020)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	David Young
SECONDER:	Chris Kious
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

- C. Authorizing the Expenditure of Funds with Zoom Video Communications Inc. for Zoom Web Conferencing Services for the Kane County Information Technologies Department

ITD CIO Lasky provided additional information on this resolution. He addressed questions and comments from the Committee. Discussion ensued.

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

11. Mill Creek SSA (R. Fahnestock)

- A. Authorizing a Contract with Langton Group for the Mill Creek SSA Landscape Maintenance Services Program (Tree Related Services) (BID# 24-025-TK)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Ron Ford
SECONDER:	David Young
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

- B. Authorizing a Contract with Everlast Blacktop, Inc. for the North Sidewalk Improvement Project for the Mill Creek SSA (BID# 24-024-KK)

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

12. Vehicles

- A. Authorizing the Purchase of Three Vehicles for the State's Attorney's Office
ASA Frank addressed questions and comments from the Committee.

KC Judicial/Public Safety Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Judicial/Public Safety Committee
MOVER:	Ron Ford
SECONDER:	Michelle Gumz
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

- B. Authorizing the Purchase of an Armored Vehicle for the Sheriff's Office

KC Finance and Budget Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Finance and Budget Committee
MOVER:	Michelle Gumz
SECONDER:	David Young
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

- C. Approving Purchase of Three (3) 2025 Tandem Axle Truck Cab and Chassis for the Kane County Division of Transportation

KDOT staff Way addressed questions and comments from the Committee.
(Committee Member Berman arrived remotely at 11:06 a.m.)

County Board

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	County Board
MOVER:	Michelle Gumz
SECONDER:	Ron Ford
AYE:	Chris Kious, Board Member Juby, Board Member Ford, Board Member Gumz and Board Member Young
ABSENT:	Board Member Berman and Board Member Davoust

13. New Business

- A. Geneva Chamber Events 2024

ITD/BLD Exec. Dir. Fahnestock stated that the following requests are from County constituents wanting to use County property for an event. He explained that Building Management staff does not have any objections to either request. Fahnestock addressed questions and comments from the Committee. The Committee provided consensus to approve this request.

- B. Autumn Fest Photo Op Event

The Committee provided consensus to accept this request.

14. Old Business

ASA Frank congratulated Special ASA Shepro's one-year employment anniversary of the Kane County State's Attorney's Office as the County's parliamentarian.

15. Reports Placed On File

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Michelle Gumz

16. Executive Session (if needed)

None.

17. Public Comment (Non-Agenda Items)

David Young, 12N225 Muirhead Road, Elgin, spoke on the illegal immigrants coming to Kane County. In January 2024, the Kane County Board had a discussion on this topic at a previous County Board meeting. He urged the Committee to go back and listen to this discussion. At the previous County Board meeting, Madam Chairman Pierog stated a proclamation would be written stating Kane County's stance on this ongoing issue. Young quoted Madam Chairman Pierog's statements made at the previous County Board meeting. Madam Chairman received a consensus from the County Board to draft a proclamation. Young explained that Madam Chairman Pierog stated she opposed the migrant buses from stopping in Kane County and to go directly to Chicago. Additionally, Pierog opposed Chicago's Mayor Brandon Johnson's new policy on migrant buses. She stated that she would be writing a letter to Mayor Johnson regarding his policy. Additionally, Pierog stated that she stands for public safety in Kane County and against the migrant busses stopping in Kane County. Young explained that County Board Member Williams drafted a proclamation that was approved by the State's Attorney's Office (SAO). However, this proclamation was not included on the February County Board agenda. At the February County Board meeting, members voted to have this proclamation included on the March County Board agenda. At the March meeting, a vote was taken and an 11-11 tied occurred. Madam Chairman's vote would have broken the tie, but she opted not to vote, leading to this proclamation to fail on the floor. Young stated that this is the main reason why constituents are angry.

18. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Michelle Gumz
SECONDER:	Chris Kiouss

This meeting was adjourned at 11:17 AM.

Savannah Valdez
Sr. Recording Secretary