



Kane County

KC Finance and Budget Committee

Meeting Minutes

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

BERMAN, Lenert, Juby, Lewis, Sanchez, Surges, Tepe & ex-officios Pierog (County Chair)

Wednesday, November 29, 2023

9:00 AM

County Board Room

1. Call To Order

Chairman Berman called the meeting to order at 9:02 AM.

2. Roll Call

PRESENT	Board Member Dale Berman Board Member Bill Lenert Board Member Leslie Juby Board Member Anita Lewis Board Member Jarett Sanchez Board Member Vern Tepe Ex-Officio County Board Chair Corinne M. Pierog
ABSENT	Board Member Clifford Surges

Also present: Co. Bd. members Allan*, Bates, Gumz, Kenyon, Kious, Molina*, Roth, Strathmann*; Treasurer Lauzen & staff Cain; Auditor Wegman; Fin. Exec. Dir. Hopkinson & staff Keitzman; ITD/BLD Exec. Dir. Fahnestock & staff Lasky*, Thompson, Peters; State's Attorney Mosser & staff Frank, Ford, Vargas, Shepro, Hunt; KCHD CFO Snowden*; KCAC Admin. Youngsteadt*; KaneComm Dir. Guthrie; HRM Exec. Dir. Loblillo; OCR Dir. Berger*; and members of the press and public.

3. Remote Attendance Requests

There were no remote attendance requests for today's meeting.

4. Approval of Minutes: October 25, 2023

RESULT:	APPROVED BY UNANIMOUS CONSENT
MOVER:	Vern Tepe

5. Public Comment (Agenda Items)

None.

6. Treasurer's Report (C. Lauzen)

A. Monthly Report

Treasurer Lauzen stated the monthly Treasurer's Report was on file. He explained that he would like to review the contents of the report and address public statements made against him. He reviewed the monthly Kane County Treasurer's Portfolio Summary for the period ending October 31, 2023. He spoke on the replacement process of the County's brokers. Lauzen explained the two Request for Proposals (RFP) the that his office submitted regarding the hiring of outside banking and financial services. He reviewed the "Projected" versus "Promised" versus "Actual Performance Interest Earned" graph. This month's improvements included the amounts of interest earned that goes to the taxing districts in the County. Approximately \$2.1M of interest income will be given back to these agencies. As of October 30, 2023, there is approximately \$15.6M in interest earned. He predicted that as of November 2023, the County will have earned approximately \$16.6M in interest, minus the \$2.1M that will be distributed among local taxing districts. Lauzen shared the Kane County Weighted Average Demand and Investment Yield graph. He explained the contents of the graph. He reviewed the Investment Manager Performance Portfolio Analysis Summary. He spoke on the Supplemental "Contextual" Economic Data, which is a library of predicted values. This data is indicative on how interest rates could fluctuate, along with economic financial information.

Lauzen reviewed the First American Bank's Compliance Report. He spoke on the misinformation highlighted in the Kane County Chronicle that First American Bank fired Kane County. He spoke on the meeting had with First American Bank to address the banking issues with the Kane County Treasurer. He addressed the state statute that addresses his obligations as a County Treasurer. Lauzen spoke on a call he received by the President of the Illinois County Treasurer's Association regarding the article published in the Kane County Chronicle.

Lauzen highlighted the County's \$28M daily average deposits. He spoke on the RFP and that there were three finalists: JP Morgan Chase, Wintrust, and the County's current provider. He reviewed the RFP process.

Lauzen addressed the lack of a Transition Audit when he became Treasurer. He spoke on the misinformation of a \$400K bond that was reported missing. The Treasurer's office reconciles all of the County's investments and publish it on a monthly basis. Lastly, Lauzen addressed the police report that claimed a financial deposit was made into a former employee's personal bank account of over \$1M. He explained that Byline Bank's Head of Retail Banking, Megan Biggam, confirmed that Kane County's account with Byline was never accessed inappropriately and at no time were Kane County's funds placed incorrectly into an individual's personal account. Lauzen would like to look into pressing charges on the falsely filed police report.

7. Auditor's Report (P. Wegman)**A. Monthly Report**

Auditor Wegman stated the monthly Auditor's Report was on file. She explained that the Auditor's Office has implemented the Procurement Card (PCard) Import feature in the Tyler New World system. Today will be the first time they will be processing input through the new system. Wegman commended ITD staff, Carson Doll, for his work on this new PCard implementation system. She noted that this will increase transparency of the County's financials.

B. Approving October 2023 Claims Paid

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

8. Finance Director's Report (K. Hopkinson)**A. Monthly Finance Reports**

Fin. Exec. Dir. Hopkinson stated the monthly financial reports were on file. She explained that the Budget to Actual, PCard, and Accounts Payable Reports were included in the packet. Moving forward, Hopkinson stated the financial reports will include descriptive graphs and charts to make the information more consumable for the County. She highlighted the General Fund - Operating Revenues and Expenses graph. The estimated forecast of Fiscal Year 2023 is that the General Fund will have \$106M in revenue and \$108.4M in expenses. She reminded the Committee that at the last County Board meeting where the Board passed the budget, a budget adjustment was made moving \$1.8M of American Rescue Plan Act (ARPA) interest to the General Fund. Because of lack of financial information, this has been made public, which was needed. A resolution addressing this matter will be brought to the County Board meeting on December 12, 2023. Along with a resolution addressing the allocation for the cost-of-living wage increases. Hopkinson reviewed the financial information regarding Select Tax Revenues, such as Sales Tax, Local Use Tax, and County Motor Fuel Tax. She provided information on the color coordinated variance percentages. Hopkinson noted that the County should pay attention to the Personal Property Replacement Tax. In 2023, the State allocated less than the prior year, but more than budgeted. The State has indicated that the mechanisms they have used to estimate their distribution amounts need to be

updated. Hopkinson spoke on the Cannabis Tax revenue. She explained that this information was not able to be disclosed in the past because, according to State law, the County did not have enough cannabis dispensaries. As of April 2023, the County has five dispensaries, making this information public. The County has a 3.75% tax on adult use cannabis in unincorporated areas. This revenue is credited to the County's General Fund. The County receives 8% of the cannabis revenues deposited into the State of Illinois Cannabis Regulation Fund. This revenue is credited to Special Revenue Fund #264 to be used for prevention and law enforcement training. Hopkinson listed the County's numerous Collective Bargaining Agreements. She spoke on the total salaries, including overtime, by County offices/departments. These are gross salaries that do not include reimbursements or benefits. Hopkinson highlighted the County's energy costs. Hopkinson reviewed the current tasks of the Finance, Purchasing, and Payroll departments. She announced that the payroll division will be processing the 3% cost-of-living wage increase for non-union employees. She spoke on the use of technology to save the time and County funds. Hopkinson addressed questions and comments from the Committee.

9. New Business

A. Authorizing FY24 Public Defender's Office Budget Adjustment

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

B. Authorizing Buy Board National Purchasing Cooperative Agreement

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Anita Lewis
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

C. Authorizing a Contract for Kane County Annual Roof Inspection, Repair & Replacement Services - (AS AMENDED ON floor)

Committee Member Juby addressed a mistake within the attachments of this resolution. She stated that the \$950 inspection per visit charge is already listed under Building A, B, C, E, F, G. She noted that the total amount is \$950 less than stated, leaving the grand total cost being \$28,050. Committee Member Tepe modified his motion to include the correction, Lenert modified his second. Motion carried unanimously by roll call vote.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Vern Tepe
SECONDER:	Bill Lenert
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

D. Authorizing a Contract for Kane County Moving Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

- E. Authorization to Enter into Professional Services Contract for Collection of Recyclable Materials with Eworks Electronic Services, Inc.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Anita Lewis
SECONDER:	Vern Tepe
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

- F. Approving and Authorizing Execution of Agreement with Cannon Cochran Management Services for Workers Compensation and Liability Claims Third Party Administrator.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

- G. Authorizing an Intergovernmental Agreement with the Village of West Dundee and Eworks Electronics Services, Inc. for Operation of the West Dundee Recycling Center in 2024

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

- H. Authorizing Collective Bargaining Agreement Between the County of Kane and the Police Benevolent Labor Committee

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges, and Corinne M. Pierog

- I. Approving and Intergovernmental Agreement Between the City of Aurora and the City of Elgin for the Execution of the 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award

(Madam Chairman Pierog arrived in-person at 10:02 a.m.)

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- J. Notification of Renewal of Sex Offender Treatment Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Bill Lenert
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- K. Authorizing Additional Funds to Kellenberger Electric for Judicial Technology Modernization for the Kane County 16th Judicial Circuit Court

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- L. Authorize Acceptance of Supplemental Funding to Support Workforce Services in Partnership with Chinese Mutual Aid Association and World Relief

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Anita Lewis
SECONDER:	Leslie Juby
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

M. Authorizing Execution of a Pledge Agreement

Committee Member Lenert asked for clarification on the services of this resolution. ITD/BLD Exec. Dir. Fahnstock stated that this is an agreement with United Way for \$60K per year to provide 2-1-1 services. The amount pays for the call center that supports the services. He noted that about three months ago, the County Board approved \$180K be paid to United Way over the next three years for these services. The funding will be covered by American Rescue Plan Act (ARPA) funds.

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

N. Authorization to Enter into Grant Agreements

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- O. Authorizing a Grant Agreement with the Illinois Criminal Justice Information Authority for the Award of the Residential Substance Abuse Treatment Grant to the Kane County Sheriff's Office

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- P. Authorizing the Kane County Sheriff's Office Purchase of a Handheld X-Ray Imaging System

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- Q. Approving the Kane County Per Diem Meal Rates for Calendar Year 2024

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- R. Authorizing the Creation of a Special Fund for the Kane County Public Defender's Illinois Supreme Court Allocation

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Leslie Juby
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- S. Authorizing Salary Increase for the Executive Director of the Finance Department

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Jarett Sanchez
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- T. Authorizing Salary Increase for the Executive Director of Information Technologies and Building Management

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

U. Authorizing Salary Increase for the Executive Director of the Human Resources Management Department

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Vern Tepe
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

V. Authorizing Salary Increase for the Kane County Emergency Communications Director of Communications

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Vern Tepe
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

W. Authorizing Salary Increase for the Supervisor of Assessments

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

X. Authorizing Salary Increase for the Director of Development and Community Services

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Anita Lewis
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

Y. Authorizing Salary Increase for the Director of Environmental and Water Resources

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Bill Lenert
SECONDER:	Anita Lewis
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

Z. Authorizing Salary Increase for the Administrator of Kane County Animal Control

KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

- AA.** Authorizing Salary Increase for the Executive Director of the Health Department
KC Executive Committee

RESULT:	MOVED FORWARD BY ROLL CALL VOTE
TO:	KC Executive Committee
MOVER:	Leslie Juby
SECONDER:	Jarett Sanchez
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, Jarett Sanchez, and Vern Tepe
ABSENT:	Clifford Surges

10. Old Business

None.

11. Reports Placed On File

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Jarett Sanchez
SECONDER:	Leslie Juby
AYE:	Dale Berman, Bill Lenert, Leslie Juby, Anita Lewis, and Jarett Sanchez
NAY:	Vern Tepe
ABSENT:	Clifford Surges

12. Committee Chairman's Comments

None.

13. Executive Session (if needed)

None.

14. Public Comment (Non-Agenda Items)

None.

15. Adjournment

RESULT:	APPROVED BY VOICE VOTE
MOVER:	Leslie Juby
SECONDER:	Vern Tepe

This meeting was adjourned at 10:13 AM.

Savannah Valdez
Recording Secretary