



RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Approving an Agreement with Parametrix, Inc. of Park Ridge, Illinois to Update the Kane County Road Improvement Impact Fee Ordinance and Its Comprehensive Road Improvement Plan, Kane County Section No. 25-00580-00-ES

Committee Flow:

Transportation Committee, Executive Committee, County Board

Contact:

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Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$449,431.00
If not budgeted, explain funding source: N/A	
Was this item passed through the appropriate committee? Yes	

Summary:

The Road Improvement Impact Fees Law (605 ILCS 5/5-901 et. seq.) requires the Comprehensive Road Improvement Plan (CRIP) be updated at least once every 5 years. The last update was in 2022, so the next update must update process must begin in 2025 for implementation in 2027. In order to help staff complete an update to the CRIP, we initiated the Qualifications Based Selection (QBS) process to select a consultant.

The scope of work tasks include the following:

- Update land use assumptions
- Traffic modeling and analysis
- CRIP update
- Update impact fee schedule
- Impact fee ordinance update
- Update guidance documents
- Provide technical assistant on an on-call basis, if needed
- Attendance and active participation at internal staff meetings when requested
- Other technical support, document preparation and meetings as requested by the County Board and/or KDOT staff

Staff requested statements of interest from qualified firms, and, shortlisted and interviewed two. Staff selected Parametrix, Inc. as the preferred consultant to conduct this work.

Staff has negotiated an agreement to complete the work in an amount not to exceed \$449,431.00. Staff recommends approval of the agreement.